

NOTICE OF MEETING

Dear Committee Members

You are requested to attend the following meeting of Council.

**CORPORATE, GOVERNANCE AND FINANCIAL SERVICES
STANDING COMMITTEE MEETING OF
ISAAC REGIONAL COUNCIL**

TO BE HELD ON
TUESDAY 12 MAY 2020
COMMENCING AT 1.00PM
BY VIDEO CONFERENCE

GARY STEVENSON PSM

Chief Executive Officer

DARREN FETTELL

Committee Officer

Director Corporate Governance and
Financial Services

Committee Members:

Cr Jane Pickels (Chair)

Mayor Anne Baker

Cr Sandy Moffat

Cr Lyn Jones

Cr Viv Coleman

LOCAL GOVERNMENT ACT 2009

Chapter 8, Part 2 of the Local Government Regulation 2012

Division 3, Common provisions for local government and committee meetings

Section 275 Closed meetings

- 1) A local government or committee may resolve that a meeting be closed to the public if its councillors or members consider it necessary to close the meeting to discuss—
 - a) the appointment, dismissal or discipline of employees;
 - b) or industrial matters affecting employees; or
 - c) the local government's budget; or
 - d) rating concessions; or
 - e) contracts proposed to be made by it; or
 - f) starting or defending legal proceedings involving the local government; or
 - g) any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act; or
 - h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.
- 2) A resolution that a meeting be closed must state the nature of the matters to be considered while the meeting is closed.
- 3) A local government or committee must not make a resolution (other than a procedural resolution) in a closed meeting.

Note: Due to restrictions to comply with social distancing measures for Covid-19, Council meetings are temporarily closed to the public (effective April 2020).

Please refer to the directive of the Department of Local Government, Racing and Multicultural Affairs <https://www.dlgrma.qld.gov.au/resources/covid/dg-message-regulation-26-march-2020.pdf>

CORPORATE, GOVERNANCE AND FINANCIAL SERVICES

STANDING COMMITTEE MEETING

OF ISAAC REGIONAL COUNCIL

TO BE HELD ON

TUESDAY 12 MAY 2020

BY VIDEO CONFERENCE

1. OPENING OF THE MEETING
2. APOLOGIES
3. DECLARATION OF CONFLICTS OF INTEREST
4. CONFIRMATION OF MINUTES
5. OFFICER REPORTS
6. INFORMATION BULLETIN REPORT
7. GENERAL BUSINESS
8. CONCLUSION

TABLE OF CONTENTS

1. OPENING OF MEETING

2. APOLOGIES

3. DECLARATION OF CONFLICTS OF INTEREST

4. CONFIRMATION OF MINUTES

Corporate, Governance and Financial Services Standing Committee Meeting of Isaac Regional Council held in Council Chambers, Moranbah, commencing 1:00pm on Tuesday 11 February 2020.

5. OFFICER REPORTS

5.1 ISAAC REGIONAL COUNCIL MONTHLY FINANCIAL REPORT

EXECUTIVE SUMMARY

In accordance with the *Local Government Regulation 2012* (s204) a monthly financial report is required to be presented to Council stating the progress made in relation to the budget for the period of the financial year as near as practicable to the end of month before the meeting is held.

5.2 WORK, HEALTH AND SAFETY UPDATE

EXECUTIVE SUMMARY

This report is provided as an update to Council on the current status of Work Health and Safety Management System (WHSMS).

5.3 2019-20 ANNUAL OPERATIONAL PLAN – 3RD QUARTER PERFORMANCE REPORT

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with the 3rd quarterly performance report, for period ending 31 March 2020, on the progress towards implementing the 2019-20 Annual Operational Plan.

TABLE OF CONTENTS

5.4 NEW CORPORATE PLAN – REVIEW OF PROJECT TIMEFRAMES AND OPTIONS OF DELIVERABLES

EXECUTIVE SUMMARY

In considering the current pandemic and focus of resources in coming months, and notwithstanding the potential for long term priorities to be adjusted accordingly, this report is to present an alternative proposal on developing a new Corporate Plan.

5.5 CORPORATE, GOVERNANCE AND FINANCIAL SERVICES STANDING COMMITTEE – TERMS OF REFERENCE

EXECUTIVE SUMMARY

This report seeks endorsement of the Terms of Reference for the Corporate, Governance and Financial Services Standing Committee.

5.6 AUDIT AND RISK COMMITTEE POLICY, AUDIT AND RISK COMMITTEE CHARTER AND INTERNAL AUDIT POLICY

EXECUTIVE SUMMARY

The purpose of this report is to present the Audit and Risk Committee Policy, Audit and Risk Committee Charter and Internal Audit Policy for review and adoption.

5.7 2020 STATE ELECTION ADVOCACY

EXECUTIVE SUMMARY

This report is provided for discussion of process to develop key advocacy priorities for Council leading into the upcoming 2020 State Government Election.

CONFIDENTIAL REPORT

Closed under s275 (1) (d) rating concessions

5.8 NOT FOR PROFIT ADDITIONAL CONCESSIONS – COVID-19

EXECUTIVE SUMMARY

To provide assistance to Not for Profit (NFP) organisations within the community, Council adopted a report passed in March 2020 (Resolution number 6554) to provide the maximum relief possible to eligible NFP

TABLE OF CONTENTS

organisations. As a result, this report outlines additional concessions to be granted in the amount of \$51,454.21.

6. INFORMATION BULLETINS

6.1 CORPORATE, GOVERNANCE AND FINANCIAL SERVICES INFORMATION BULLETIN – MAY 2020

EXECUTIVE SUMMARY

The Corporate, Governance and Financial Services Directorate Information Bulletin for May 2020 is provided for Committee review.

6.2 PEOPLE AND PERFORMANCE INFORMATION BULLETIN – MAY 2020

EXECUTIVE SUMMARY

The People and Performance Information Bulletin for May 2020 is provided for Committee review.

7. GENERAL BUSINESS

8. CONCLUSION