

# NOTICE OF MEETING

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Dear Committee Members

You are requested to attend the following meeting of Council.

## **CORPORATE, GOVERNANCE AND FINANCIAL SERVICES STANDING COMMITTEE MEETING OF ISAAC REGIONAL COUNCIL**

**TO BE HELD ON  
TUESDAY 9 JUNE 2020  
COMMENCING AT 1.00PM  
MORANBAH COMMUNITY CENTRE**

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**JEFF STEWART-HARRIS**  
Acting Chief Executive Officer

**DARREN FETTELL**  
Committee Officer  
Director Corporate Governance  
and Financial Services

**Committee Members:**

Cr Jane Pickels (Chair)  
Mayor Anne Baker  
Cr Sandy Moffat  
Cr Lyn Jones  
Cr Viv Coleman

# **LOCAL GOVERNMENT ACT 2009**

## **Chapter 8, Part 2 of the Local Government Regulation 2012**

### **Division 3, Common provisions for local government and committee meetings**

#### **Section 275 Closed meetings**

- 1) A local government or committee may resolve that a meeting be closed to the public if its councillors or members consider it necessary to close the meeting to discuss—
  - a) the appointment, dismissal or discipline of employees;
  - b) or industrial matters affecting employees; or
  - c) the local government's budget; or
  - d) rating concessions; or
  - e) contracts proposed to be made by it; or
  - f) starting or defending legal proceedings involving the local government; or
  - g) any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act; or
  - h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.
- 2) A resolution that a meeting be closed must state the nature of the matters to be considered while the meeting is closed.
- 3) A local government or committee must not make a resolution (other than a procedural resolution) in a closed meeting.

Note: Due to restrictions to comply with social distancing measures for Covid-19, Council meetings are temporarily closed to the public (effective April 2020).

Please refer to the directive of the Department of Local Government, Racing and Multicultural Affairs <https://www.dlgrma.qld.gov.au/resources/covid/dg-message-regulation-26-march-2020.pdf>

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**CORPORATE, GOVERNANCE AND FINANCIAL SERVICES**

**STANDING COMMITTEE MEETING**

**OF ISAAC REGIONAL COUNCIL**

**TO BE HELD ON**

**TUESDAY 9 JUNE 2020**

**MORANBAH COMMUNITY CENTRE**

1. OPENING OF THE MEETING
2. APOLOGIES
3. DECLARATION OF CONFLICTS OF INTEREST
4. CONFIRMATION OF MINUTES
5. OFFICER REPORTS
6. INFORMATION BULLETIN REPORT
7. GENERAL BUSINESS
8. CONCLUSION

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## 1. OPENING OF MEETING

## 2. APOLOGIES

## 3. DECLARATION OF CONFLICTS OF INTEREST

## 4. CONFIRMATION OF MINUTES

Corporate, Governance and Financial Services Standing Committee Meeting of Isaac Regional Council held in Council Chambers, Moranbah, commencing 1:00pm on 12 May 2020.

## 5. OFFICER REPORTS

### 5.1 ISAAC REGIONAL COUNCIL MONTHLY FINANCIAL REPORT

#### EXECUTIVE SUMMARY

In accordance with the *Local Government Regulation 2012* (s204) a monthly financial report is required to be presented to Council stating the progress made in relation to the budget for the period of the financial year as near as practicable to the end of month before the meeting is held.

### 5.2 WORK, HEALTH AND SAFETY UPDATE

#### EXECUTIVE SUMMARY

This report is provided as an update to Council on the current status of Work Health and Safety Management System (WHSMS).

### 5.3 BAD DEBTS – WRITE-OFF REPORT

#### EXECUTIVE SUMMARY

Council currently has a number of outstanding debts that are deemed unrecoverable. Consequently, it is proposed that Council write off \$14,029.80 in Accounts Receivable as bad debts.

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## 5.4

### RATES DEBTS – WRITE -OFF REPORT

#### EXECUTIVE SUMMARY

Council currently has one small rates debt that is deemed unrecoverable. Consequently, it is proposed that Council writes off \$169.71 in Rates Receivables as bad debts.

## 5.5

### DEBT POLICY UPDATED

#### EXECUTIVE SUMMARY

Pursuant to Section 192 of Local Government Regulation 2012, a Local Government must prepare and adopt a Debt Policy for a financial year. The debt policy must state the new borrowings planned for the current financial year and the next 9 financial years, and the period over which the Local Government plans to repay existing and new borrowings.

## 5.6

### INVESTMENT POLICY UPDATED

#### EXECUTIVE SUMMARY

Pursuant to Section 191 of *Local Government Regulation 2012*, a Local Government must prepare and adopt an investment policy. The investment policy must outline the local government's investment objectives and overall risk philosophy, and procedures for achieving the goals related to investment stated in the policy.

## 5.7

### REVENUE POLICY UPDATED

#### EXECUTIVE SUMMARY

Pursuant to Section 193 of *Local Government Regulation 2012*, a Local Government must review its revenue policy annually and in sufficient time to allow an annual budget that is consistent with the revenue policy to be adopted for the next financial year.

## 5.8

### CODE OF COMPETITIVE CONDUCT REPORT

#### EXECUTIVE SUMMARY

In accordance with *Local Government Act 2009* (the Act) and the *Local Government Regulation 2012* (the Regulation) Council is required to make certain assessments and disclosures in relation to its 'business' activities.

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## **CONFIDENTIAL REPORT**

Closed under s275(1) (e) contracts proposed to be made by it.

<b>5.9</b>	<b>ADDITIONAL VENDOR FOR INCLUSION TO PREFERRED PANEL OF SUPPLIERS FOR THE PROVISION OF PLANT HIRE SERVICES (WET AND/OR DRY)</b>
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### **EXECUTIVE SUMMARY**

The purpose of this report is to recommend the inclusion of Fairbrother Vegetation to the recently approved Preferred Supplier Arrangement (PSA) for the Hire of Plant (Wet and/or Dry) IRCT2084-0220-156 for Isaac Regional Council.

## **CONFIDENTIAL REPORT**

Closed under s275(1) (e) contracts proposed to be made by it.

<b>5.10</b>	<b>PANEL OF SUPPLIERS FOR THE PROVISION OF TRAFFIC CONTROL SERVICES</b>
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### **EXECUTIVE SUMMARY**

The purpose of this report is to recommend the appointment of selected tenderers to a Preferred Supplier Arrangement (PSA) for the Provision of Traffic Control Services IRCT2084-1119-165 for Isaac Regional Council.

## **CONFIDENTIAL REPORT**

Closed under s275(1) (e) contracts proposed to be made by it.

<b>5.11</b>	<b>PANEL OF SUPPLIERS FOR THE PROVISION OF LINE MARKING SERVICES</b>
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### **EXECUTIVE SUMMARY**

The purpose of this report is to recommend the appointment of selected tenderers to a Preferred Supplier Arrangement (PSA) for the Provision of Line Marking Services IRCT2084-1119-159 for Isaac Regional Council.

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## 6. INFORMATION BULLETINS

### 6.1 CORPORATE, GOVERNANCE AND FINANCIAL SERVICES INFORMATION BULLETIN – JUNE 2020

#### EXECUTIVE SUMMARY

The Corporate, Governance and Financial Services Directorate Information Bulletin for June 2020 is provided for Committee review.

### 6.2 PEOPLE AND PERFORMANCE INFORMATION BULLETIN – JUNE 2020

#### EXECUTIVE SUMMARY

The People and Performance Information Bulletin for June 2020 is provided for Committee review.

## 7. GENERAL BUSINESS

## 8. CONCLUSION