

CONFIRMED MINUTES

CORPORATE, GOVERNANCE AND FINANCIAL SERVICES STANDING
COMMITTEE MEETING OF
ISAAC REGIONAL COUNCIL

HELD ON
TUESDAY, 12 OCTOBER 2021
COMMENCING AT 1.00PM

ISAAC REGIONAL COUNCIL
CONFIRMED MINUTES OF THE
CORPORATE, GOVERNANCE AND FINANCIAL SERVICES
STANDING COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, MORANBAH
ON TUESDAY 12 OCTOBER 2021

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CONFIRMED MINUTES OF THE
CORPORATE, GOVERNANCE AND FINANCIAL SERVICES
STANDING COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, MORANBAH
ON TUESDAY 12 OCTOBER 2021 COMMENCING AT 1:00PM

ATTENDANCE

Cr Jane Pickels, Division Seven (Chair)
Mayor Anne Baker,
Cr Sandy Moffat, Division Two
Cr Carolyn Moriarty, Division Six (*via video conference*)
Cr Viv Coleman, Division Eight

OFFICERS PRESENT

Mr Darren Fettell, Director Corporate, Governance and Financial Services
Ms Liza Perrett, Manager Governance and Corporate Services (*via video conference*)
Mr Michael Krulic, Manager Financial Services
Mr Beau Jackson, Manager Brand, Media and Communications
Mr Warren Clough, Senior Safety Business Advisor
Mrs Nicole Money, Executive Assistant
Ms Dannette Barfield, Executive Assistant Corporate, Governance and Financial Services

1. OPENING

The Chair declared the meeting open at 1.00pm and acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

ATTENDANCE

Mr John Squire, Manager Contracts and Procurement entered the meeting at 1.01pm
Mr Robert Kane, Chief Information Officer entered the meeting room at 1.01pm
Mr Bilal Akhtar, Strategic Asset Manager joined the meeting by video conference at 1.01pm

Resolution No.: CGFS0673

Moved: Cr Moffat

Seconded: Cr Coleman

That the Corporate, Governance and Financial Services Standing Committee accepts Cr Carolyn Moriarty's participation by video conference.

Carried

2. APOLOGIES

No apologies this meeting.

3. DECLARATION OF CONFLICTS OF INTEREST

No conflicts of interest declared.

NOTE:

Council acknowledges that Chapter 5B Councillors' Conflicts of Interest of the Local Government Act 2009 does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the local government to be a member of the board of the corporation or association.

4. CONFIRMATION OF MINUTES

Corporate, Governance and Financial Services Standing Committee Meeting of Isaac Regional Council held at Council Chambers, Moranbah, commencing at 1.00pm on Tuesday 14 September 2021.

Resolution No.: CGFS0674

Moved: Cr Moffat

Seconded: Cr Coleman

That the minutes from the Corporate, Governance and Financial Services Standing Committee meeting held at Council Chambers, Moranbah, commencing at 1.00pm on Tuesday 14 September 2021 are confirmed.

Carried

Resolution No.: CGFS0676

Moved: Cr Moffat

Seconded: Cr Coleman

That the Committee recommends that Council:

1. Note the Work Health and Safety Report and attachments listed

Carried

5.3

Allocation of Funds to Asset Management and Legacy Reserve

EXECUTIVE SUMMARY

In accordance with Councils Reserves Policy (CORP-POL-089), this report seeks Councils endorsement to allocate \$2M into the Asset Management and Legacy Reserve as a result of these funds no longer being required to be constrained to contract liabilities in relation to the Anne Street Development in Nebo.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. ***Endorse \$2M to be allocated to the Asset Management and Legacy Reserve as a result of these funds no longer required to be constrained as a contract liability for the Anne Street Development in Nebo.***

Resolution No.: CGFS0677

Moved: Cr Moffat

Seconded: Cr Coleman

That the Committee recommends that Council:

1. **Endorse \$2M to be allocated to the Asset Management and Legacy Reserve as a result of these funds no longer required to be constrained as a contract liability for the Anne Street Development in Nebo.**

Carried

5.4 State Emergency Service (SES) Plant for Disposal

EXECUTIVE SUMMARY

This report is to inform Council and seek approval for the disposal of plant that have reached the end of their lifespan. The plant items were supplied by the State Government and ownership transferred to Council in accordance with the Memorandum of Understanding (MOU) between State Government acting through Queensland Fire and Emergency Services (QFES).

OFFICER'S RECOMMENDATION

That the Committee recommends to Council:

- 1. The following State Emergency Service (SES) assets be disposed of via auction and in accordance with Council's "Disposal Policy – (CORP-POL-113)"***
 - QGBH41 the Mitsubishi FM600 ex-fire truck***

Resolution No.: CGFS0678

Moved: Cr Moriarty

Seconded: Cr Coleman

That the Committee recommends to Council:

- 1. The following State Emergency Service (SES) assets be disposed of via auction and in accordance with Council's "Disposal Policy – (CORP-POL-113)"***
 - QGBH41 the Mitsubishi FM600 ex-fire truck***

Carried

5.5 Policy Update - Public Interest Disclosure Policy

EXECUTIVE SUMMARY

The purpose of this report is to seek Council's consideration of the updated Public Interest Disclosure Policy.

OFFICER'S RECOMMENDATION

That the Committee recommends to Council to:

- 1. Adopt the updated 'Public Interest Disclosure Policy (GOV-POL-054)***

Resolution No.: CGFS0679

Moved: Cr Moffat

Seconded: Cr Coleman

The Committee recommends to Council to:

1. **Adopt the updated 'Public Interest Disclosure Policy (GOV-POL-054)**

Carried

5.6 Policy Updates - Right to Information Policy

EXECUTIVE SUMMARY

The purpose of this report is to seek Council's consideration of the updated Right to Information Policy.

OFFICER'S RECOMMENDATION

That the Committee recommends to Council to:

1. **Adopt the updated 'Right to Information' Policy (CORP-STAT-049)**

Resolution No.: CGFS0680

Moved: Cr Moriarty

Seconded: Cr Moffat

The Committee recommends to Council to:

1. **Adopt the updated 'Right to Information' Policy (CORP-STAT-049)**

Carried

5.7 Policy Updates - Conflicts of Interest and Election Signage

EXECUTIVE SUMMARY

This report seeks Council's consideration to review and consider updated Policies from the Corporate Policy Register. These Policies were reviewed, however required minor amendments and therefore have been consolidated into one report for efficiency.

ATTENDANCE

Mr Beau Jackson left the meeting room at 1.42pm and returned to the meeting room at 1.44pm

5.9 Exceptions to Local Government Regulations (2012) - Recruitment Advertising Services

EXECUTIVE SUMMARY

The purpose of this report is to retrospectively ratify and obtain ongoing approval for advertising and recruitment of vacant positions through the Seek website as an exception to the competitive bidding requirements under s235 (a) and (b) of the *Local Government Regulations 2012* for medium or large sized contractual arrangements.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Resolves it is satisfied that there is only one (1) supplier who is reasonably available;*
- 2. Resolves that because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders;*
- 3. Endorse the following exception to enter into medium or large sized contractual arrangements as per s235 of the Local Government Regulations (2012):*

<u>Company</u>	<u>Service provided/engaged for delivery of</u>
SEEK Limited	Recruitment services limited to the provision of advertising platforms for Isaac Regional Council vacancies.

- 4. Authorise the Chief Executive Officer or delegate to negotiate, execute and vary the agreements as required.*

Resolution No.: CGFS0683

Moved: Cr Coleman

Seconded: Cr Moffat

That the Committee recommends that Council:

- 1. Resolves it is satisfied that there is only one (1) supplier who is reasonably available noting compatibility with Isaac Regional Council's recruitment platform and due to their regional market dominance;**

2. Resolves that because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders;
3. Endorse the following exception to enter into medium or large sized contractual arrangements as per s235 of the Local Government Regulations (2012):

<u>Company</u>	<u>Service provided/engaged for delivery of</u>
SEEK Limited	Recruitment services limited to the provision of advertising platforms for Isaac Regional Council vacancies.

4. Authorise the Chief Executive Officer or delegate to negotiate, execute and vary the agreements as required.

Carried

6. INFORMATION BULLETIN REPORTS

6.1

Corporate, Governance and Financial Services Information Bulletin – October 2021

EXECUTIVE SUMMARY

The Corporate, Governance and Financial Services Information Bulletin for October 2021 is provided for Committee review.

OFFICER'S RECOMMENDATION

That the Committee:

1. *Note the Corporate, Governance and Financial Services Information Bulletin for October 2021.*

Resolution No.: CGFS0684

Moved: Cr Coleman

Seconded: Cr Moffat

That the Committee:

1. Note the Corporate, Governance and Financial Services Information Bulletin for October 2021.

Carried

NOTE: Refresher for Councillors to be scheduled for a future Strategic Planning Day on risk related to the management and disposal of information when working from home.

MEETING MINUTES



7. GENERAL BUSINESS

No general business this meeting.

8. CONCLUSION

There being no further business, the Chair declared the meeting closed at 2.17pm.

These minutes were confirmed by the Committee at the Corporate, Governance and Financial Services Committee Meeting held in Moranbah on Tuesday 9 November 2021.

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Chair

..... / /
DATE