

CONFIRMED MINUTES

CORPORATE, GOVERNANCE AND FINANCIAL SERVICES STANDING
COMMITTEE MEETING OF
ISAAC REGIONAL COUNCIL

HELD ON
TUESDAY, 13 APRIL 2021
COMMENCING AT 1.00PM

ISAAC REGIONAL COUNCIL
CONFIRMED MINUTES OF THE
CORPORATE, GOVERNANCE AND FINANCIAL SERVICES
STANDING COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, MORANBAH
ON TUESDAY 13 APRIL 2021

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ISAAC REGIONAL COUNCIL
CONFIRMED MINUTES OF THE
CORPORATE, GOVERNANCE AND FINANCIAL SERVICES
STANDING COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, MORANBAH
ON TUESDAY 13 APRIL 2021 COMMENCING AT 1:00PM

ATTENDANCE

Cr Jane Pickels, Division Seven (Chair) *(via Video Conference)*
Mayor Anne Baker
Cr Sandy Moffat, Division Two
Cr Lyn Jones, Division Six
Cr Viv Coleman, Division Eight *(via video Conference)*

OFFICERS PRESENT

Mr Gary Stevenson, Chief Executive Officer
Mr Darren Fettell, Director Corporate, Governance and Financial Services
Ms Liza Perrett, Manager Governance and Corporate Services *(via Video Conference)*
Mr Michael Krulic, Manager Financial Services
Mr John Squire, Manager Contracts and Procurement
Mr Bilal Akhtar, Strategic Asset Manager
Ms Carenda Jenkin, Acting Manager Brand, Media and Communications
Mrs Tricia Hughes, Coordinator Executive Support
Ms Peata Munro, Executive Assistant *(via Video Conference)*

1. OPENING

The Chair declared the meeting open at 1.00pm and acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

Resolution No.: CGFS0611

Moved: Cr Lyn Jones

Seconded: Cr Sandy Moffat

That the Corporate, Governance and Financial Services Standing Committee accepts Cr Jane Pickels and Cr Viv Coleman's participation in the meeting by video conference.

Carried

MEETING MINUTES

ATTENDANCE

Mayor Anne Baker was not in the meeting room at the commencement of the meeting.

2. APOLOGIES

No apologies this meeting.

3. DECLARATION OF CONFLICTS OF INTEREST

No conflicts of interest this meeting.

NOTE:

Council acknowledges that Chapter 5B Councillors' Conflicts of Interest of the Local Government Act 2009 does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the local government to be a member of the board of the corporation or association.

4. CONFIRMATION OF MINUTES

Corporate, Governance and Financial Services Standing Committee Meeting of Isaac Regional Council held at Council Chambers, Moranbah, commencing at 1.00pm on Tuesday 9 March 2021.

Resolution No.: CGFS0612

Moved: Cr Lyn Jones

Seconded: Cr Sandy Moffat

That the minutes from the Corporate, Governance and Financial Services Standing Committee meeting held at Council Chambers, Moranbah, commencing at 1.00pm on Tuesday 9 March 2021 are confirmed.

Carried

Resolution No.: CGFS0614

Moved: Cr Sandy Moffat

Seconded: Cr Lyn Jones

That the Committee recommends that Council:

- 1. Receive and note the Work Health and Safety monthly report.**

Carried

5.3 Updated Procurement and Disposals Policy

EXECUTIVE SUMMARY

The purpose of this report is to propose the rescission of the Procurement and Disposals Policy PRO-051 and consider the implementation of separate policy documents; Procurement Policy CORP-POL-122 and Disposal Policy CORP-POL-123.

OFFICER'S RECOMMENDATION

That the Committee recommends Council:

- 1. Repeal the Procurement and Disposals Policy (PRO-051).**
- 2. Adopt the Procurement Policy (CORP-POL-122).**
- 3. Adopt the Disposal Policy (CORP-POL-123).**

Resolution No.: CGFS0615

Moved: Cr Viv Coleman

Seconded: Cr Sandy Moffat

That the Committee recommends Council:

- 1. Repeal the Procurement and Disposals Policy (PRO-051).**
- 2. Adopt the Procurement Policy (CORP-POL-122).**
- 3. Adopt the Disposal Policy (CORP-POL-123).**

Carried

5.4 Update on Local Preference Policy Impacts

EXECUTIVE SUMMARY

The purpose of this report is to provide an update on the performance of the Local Preference Policy (STAT-POL-086) as adopted by Council Resolution 7024. At the time when Council adopted the revised policy, a recommendation was made to endorse the amended Local Preference Policy on a trial basis with a reassessment following analysis of the policy impacts after 12 months.

The policy has not been in place for the full 12 months; however, an initial 6-month update has been requested.

OFFICER'S RECOMMENDATION

That the Committee recommends Council:

- 1. Accept the interim update report on the Impacts of the revised Local Preference Policy (STAT-POL-086).**

Resolution No.: CGFS0616

Moved: Cr Viv Coleman

Seconded: Cr Lyn Jones

That the Committee recommends Council:

- 1. Accept the interim update report on the Impacts of the revised Local Preference Policy (STAT-POL-086).**

Carried

5.5 Exception Based Contractual Arrangement for Framme Accounting Services

EXECUTIVE SUMMARY

The purpose of this report is to seek an exception for Framme Accounting Services to be engaged under s235 (b) of *Local Government Regulations* 2012. This section of the Act covers exceptions for entering into medium or large sized contractual arrangements without first inviting written quotes or tenders, based on specific circumstances as defined with s235 of the Regulation.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- Resolves that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for Council to invite quotes or tenders for the financial year ending 30 June 2021 and 30 June 2022 for the following services: -**

<u>Company</u>	<u>Service provided/engaged for delivery of</u>
Framme Accounting Services	Production of Annual budget statements and Annual Financial Statements

Resolution No.: CGFS0617

Moved: Cr Sandy Moffat

Seconded: Cr Viv Coleman

That the Committee recommends that Council:

- Resolves that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for Council to invite quotes or tenders for the financial year ending 30 June 2021 and 30 June 2022 for the following services:-**

<u>Company</u>	<u>Service provided/engaged for delivery of</u>
Framme Accounting Services	Production of Annual budget statements and Annual Financial Statements

Carried

5.6 Revised Meeting Date for June 2021 Ordinary Meeting

EXECUTIVE SUMMARY

Due to the Australian Local Government Associations 2021 National General Assembly scheduled from 20 June 2021 to 23 June 2021 Council is required to revise the meeting date for the Ordinary Meeting scheduled for Wednesday 23 June 2021.

OFFICER'S RECOMMENDATION

That Council recommend that Council:

- Adopt the revised meeting date for the June 2021 Ordinary Meeting of Isaac Regional Council of Wednesday 30 June 2021 to be conducted in person in Isaac Regional Council, Batchelor Parade, Moranbah Council Chambers commencing at 9am.**

Resolution No.:	CGFS0618		
Moved:	Cr Lyn Jones	Seconded:	Cr Sandy Moffat
That Council recommend that Council:			
1. Adopt the revised meeting date for the June 2021 Ordinary Meeting of Isaac Regional Council of Wednesday 30 June 2021 to be conducted in person in Isaac Regional Council, Batchelor Parade, Moranbah Council Chambers commencing at 9am.			
Carried			

ATTENDANCE

Cr Viv Coleman paused her video conference with the meeting at 1.43pm and returned at 1.44pm.

5.7 Revised Location for May 2021 Ordinary Meeting

EXECUTIVE SUMMARY

Due to the Isaac Region's Clermont Show being held from Tuesday 25 May to Wednesday 26 May 2021 Council is being requested to change the location of the Ordinary Meeting scheduled for Tuesday 25 May 2021 from Moranbah to Clermont.

OFFICER'S RECOMMENDATION

That the Committee Recommend that Council:

1. ***Adopt the revised meeting location for the 25 May 2021 Ordinary Meeting of Isaac Regional Council from Isaac Regional Council, Batchelor Parade, Moranbah Council Chambers to Isaac Regional Council, Corner Karmoo and Daintree Streets, Clermont Board Room (Old Library) commencing at 9am.***

Resolution No.:	CGFS0619		
Moved:	Cr Sandy Moffat	Seconded:	Cr Lyn Jones
That the Committee Recommend that Council:			
1. Adopt the revised meeting location for the 25 May 2021 Ordinary Meeting of Isaac Regional Council from Isaac Regional Council, Batchelor Parade, Moranbah Council Chambers to Isaac Regional Council, Corner Karmoo and Daintree Streets, Clermont Board Room (Old Library) commencing at 9am.			
Carried			

ATTENDANCE

Mr Gary Stevenson left the meeting room at 1.45pm.
Ms Rebecca Molineaux entered the meeting room at 1.55pm.

6. INFORMATION BULLETIN REPORTS

6.1

Corporate, Governance and Financial Services Information Bulletin – April 2021

EXECUTIVE SUMMARY

The Corporate, Governance and Financial Services Information Bulletin for April 2021 is provided for Committee review

OFFICER'S RECOMMENDATION

That the Committee:

- Note the Corporate, Governance and Financial Services Information Bulletin for April 2021.*

Resolution No.: CGFS0620

Moved: Cr Sandy Moffat

Seconded: Cr Lyn Jones

That the Committee:

- Note the Corporate, Governance and Financial Services Information Bulletin for April 2021.**

Carried

6.2

People and Performance Information Bulletin – April 2021

EXECUTIVE SUMMARY

The People and Performance Information Bulletin for April 2021 is provided for Committee review.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- Note the People and Performance Information Bulletin for April 2021.*

Resolution No.: CGFS0621

Moved: Cr Sandy Moffat

Seconded: Cr Viv Coleman

That the Committee:

- 1. Note the People and Performance Information Bulletin for April 2021.**

Carried

7. GENERAL BUSINESS

7.1 Acknowledgement of Officers stepping up to Manager roles and taking on extra responsibilities

The Chair thanked the officers that have recently stepped up into vacant Manager roles or taken on extra responsibilities in addition to their current roles. Cr Pickels acknowledged the effort and dedication of these officers.

Resolution No.: CGFS0622

Moved: Cr Viv Coleman

Seconded: Cr Sandy Moffat

That the Committee accept the apology received from Mayor Anne Baker.

Carried

MEETING MINUTES



8. CONCLUSION

There being no further business, the Chair declared the meeting closed at 2.10pm.

These minutes were confirmed by the Committee at the Corporate, Governance and Financial Services Committee Meeting held in Moranbah on Tuesday 11 May 2021.

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Chair

..... / /
DATE