

# CONFIRMED MINUTES

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CORPORATE, GOVERNANCE AND FINANCIAL SERVICES STANDING  
COMMITTEE MEETING OF  
**ISAAC REGIONAL COUNCIL**

HELD ON  
**TUESDAY, 7 DECEMBER 2021**  
COMMENCING AT 1.00PM

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**ISAAC REGIONAL COUNCIL**  
**CONFIRMED MINUTES OF THE**  
**CORPORATE, GOVERNANCE AND FINANCIAL SERVICES**  
**STANDING COMMITTEE MEETING**  
**HELD IN COUNCIL CHAMBERS, MORANBAH**  
**ON TUESDAY 7 DECEMBER 2021**

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**ISAAC REGIONAL COUNCIL**  
**CONFIRMED MINUTES OF THE**  
**CORPORATE, GOVERNANCE AND FINANCIAL SERVICES**  
**STANDING COMMITTEE MEETING**  
**HELD IN COUNCIL CHAMBERS, MORANBAH**  
**ON TUESDAY 7 DECEMBER 2021 COMMENCING AT 1:00PM**

**ATTENDANCE**

Cr Jane Pickels, Division Seven (Chair)  
Cr Sandy Moffat, Division Two  
Cr Carolyn Moriarty, Division Six (*via video conference*)  
Cr Viv Coleman, Division Eight

**OFFICERS PRESENT**

Ms Liza Perrett, Acting Director Corporate, Governance and Financial Services  
Mr Michael Krulic, Manager Financial Services  
Mr John Squire, Manager Contracts and Procurement  
Mr Robert Kane, Chief Information Officer  
Mr Bilal Akhtar, Strategic Asset Manager (*via video conference*)  
Mr Bill Blair, Manager Business Application Solutions  
Mr Warren Clough, Senior Safety and Resilience Partner  
Ms Lila Fry, Acting Manager Governance and Corporate Services  
Mrs Nicole Money, Executive Assistant  
Ms Dannette Barfield, Executive Assistant Corporate, Governance and Financial Services

**1. OPENING**

The Chair declared the meeting open at 1.00pm and acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

**Resolution No.:** CGFS0698

**Moved:** Cr Coleman

**Seconded:** Cr Moffat

**That the Corporate, Governance and Financial Services Standing Committee accepts Cr Carolyn Moriarty's participation via video conference.**

**Carried**

## 2. APOLOGIES

The Committee received an apology from Mayor Anne Baker

**Resolution No.: CGFS0699**

**Moved: Cr Moffat**

**Seconded: Cr Coleman**

**That the Corporate, Governance and Financial Services Standing Committee accepts the apology received from Mayor Anne Baker**

**Carried**

## ATTENDANCE

Mr Beau Jackson, Manager Brand, Media and Communication entered the meeting room at 1.02pm

## 3. DECLARATION OF CONFLICTS OF INTEREST

### DECLARABLE CONFLICT OF INTEREST

Cr Moriarty declared a conflict of interest for Report 5.6 Council Publication Review – Clermont Rag as she is a volunteer editor of the Clermont Telegraph

### NOTE:

*Council acknowledges that Chapter 5B Councillors' Conflicts of Interest of the Local Government Act 2009 does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the local government to be a member of the board of the corporation or association.*

## 4. CONFIRMATION OF MINUTES

Corporate, Governance and Financial Services Standing Committee Meeting of Isaac Regional Council held at Council Chambers, Moranbah, commencing at 1.00pm on Tuesday 7 November 2021.

Resolution No.: CGFS0700

Moved: Cr Coleman

Seconded: Cr Moffat

That the minutes from the Corporate, Governance and Financial Services Standing Committee meeting held at Council Chambers, Moranbah, commencing at 1.00pm on Tuesday 7 November 2021 are confirmed.

Carried

## 5. OFFICERS REPORTS

### 5.1

### Isaac Regional Council Monthly Financial Report as at 30 November 2021

#### EXECUTIVE SUMMARY

In accordance with the *Local Government Regulation 2012* (s204) a monthly financial report is required to be presented to Council stating the progress made in relation to the budget for the period of the financial year as near as practicable to the end of month before the meeting is held.

#### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

- 1. Receives the financial statements for the period ended 30 November 2021 pursuant to, and in accordance with, the Local Government Regulation 2012 (s204).*

Resolution No.: CGFS0701

Moved: Cr Moffat

Seconded: Cr Moriarty

That the Committee recommends that Council:

1. Receives the financial statements for the period ended 30 November 2021 pursuant to, and in accordance with, the *Local Government Regulation 2012* (s204).

Carried

## 5.2 Safety and Resilience Update

### EXECUTIVE SUMMARY

This report is provided as an update to Council on the current status of Work Health and Safety Management System (WHSMS).

### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

1. *Notes the Safety and Resilience report and attachments listed*

Resolution No.: CGFS0702

Moved: Cr Moriarty

Seconded: Cr Moffat

That the Committee recommends that Council:

1. **Notes the Safety and Resilience report and attachments listed**

**Carried**

## 5.3 Procurement Policy Update

### EXECUTIVE SUMMARY

This report seeks Council's consideration to review and consider the updated Procurement Policy from the Corporate Policy Register. The Policy was reviewed and required minor amendments.

### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

1. *Adopts the updated Procurement Policy (CORP-POL-122)*

Resolution No.: CGFS0703

Moved: Cr Coleman

Seconded: Cr Moffat

That the Committee recommends that Council:

1. **Adopts the updated Procurement Policy (CORP-POL-122)**

**Carried**

## 5.4 Exception Based Contractual Arrangements - Local Government Regulations (2012)

### EXECUTIVE SUMMARY

The purpose of this report is to seek endorsement for the payment of \$15,400.00 to Velrada Capital under the exceptions for entering into medium or large sized contractual arrangements within s235(a) of the *Local Government Regulations 2012*.

### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

- 1. Resolves it is satisfied that, because of the nature of the specialised or confidential services that are sought, being a jointly funded project led by Microsoft, it would be impractical or disadvantageous for the local government to invite quotes or tenders.**
- 2. Endorses the following exceptions to enter into medium or large sized contractual arrangements for the Active Mobility Project as per s235 of the Local Government Regulations (2012).**

Resolution No.: CGFS0704

Moved: Cr Moffat

Seconded: Cr Moriarty

That the Committee recommends Council:

- 1. Resolves it is satisfied that, because of the nature of the specialised or confidential services that are sought, being a jointly funded project led by Microsoft, it would be impractical or disadvantageous for the local government to invite quotes or tenders.**
- 2. Endorses the following exceptions to enter into medium or large sized contractual arrangements for the Active Mobility Project as per s235 of the *Local Government Regulations 2012*.**

**Carried**

## 5.5 Not for Profit - Rates Concession Register

### EXECUTIVE SUMMARY

As per Resolution No. 5444, Council adopted a Rates Concession – Not for Profit Policy that came into effect on 1 July 2018. This report outlines subsequent organisations that have submitted the appropriate

documentation and outlines the concession entitlements as per the adopted Policy, along with the updated register.

## OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

- Adopts the Updated Rates Concession Register for Not-for-Profit organisations as per the rates Concession – Not for Profit Policy**

**Resolution No.: CGFS0705**

**Moved: Cr Coleman**

**Seconded: Cr Moriarty**

**That the Committee recommends that Council:**

- Adopts the Updated Rates Concession Register for Not-for-Profit organisations as per the rates Concession – Not for Profit Policy**

**Carried**

## DECLARABLE CONFLICT OF INTEREST

Cr Moriarty declared a conflict of interest for Report 5.6 Council Publication Review – Clermont Rag as she is a volunteer editor of the Clermont Telegraph.

Cr Moriarty ended her video conference at 1.29pm and did not participate in the discussion or vote on Report 5.6

## 5.6 Council Publication Review - Clermont Rag

### EXECUTIVE SUMMARY

The purpose of this report is to request Council to consider whether or not it is appropriate to cease publication of the Clermont Rag to support the new community run newsletter in Clermont.

## OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

- Endorses the cessation of the Clermont Rag**
- Supports advertisements in the Clermont Telegraph in line with financial and service offerings in all other Isaac communities.**



**Resolution No.:** CGFS0706

**Moved:** Cr Coleman

**Seconded:** Cr Moffat

**That the Committee recommends that Council:**

- 1. Endorses the cessation of the Clermont Rag**
- 2. Supports advertisements in the Clermont Telegraph in line with financial and service offerings in all other Isaac communities.**

**Carried**

## 6. INFORMATION BULLETIN REPORTS

### ATTENDANCE

Cr Carolyn Moriarty re-joined the meeting via video conference at 1.39pm

**6.1**

**Corporate, Governance and Financial Services Information Bulletin – December 2021**

### EXECUTIVE SUMMARY

The Corporate, Governance and Financial Services Information Bulletin for December 2021 is provided for Committee review.

### OFFICER'S RECOMMENDATION

*That the Committee:*

- 1. Notes the Corporate, Governance and Financial Services Information Bulletin for December 2021.**

**Resolution No.:** CGFS0707

**Moved:** Cr Moffat

**Seconded:** Cr Coleman

**That the Committee:**

- 1. Notes the Corporate, Governance and Financial Services Information Bulletin for December 2021.**

**Carried**

## 7. GENERAL BUSINESS

### 7.1 Breakdown of Rural Rates in Arrears

Cr Coleman requested a breakdown of rural rates in arrears

A verbal update was provided to the Committee by Manager Financial Services.

### 7.2 Cyclone Shelters in Coastal Region

Cr Coleman requested there be an opportunity to discuss the issue of lack of cyclone shelters in coastal areas and emerging risk to the community.

Cr Coleman requested planning for disaster management and enquired as to whether there is a location that may provide an opportunity for cyclone shelters.

Manager Brand, Media and Communication advised there is opportunity to activate the Mackay cyclone shelter as well as an opportunity for Federal assistance which is population based, and further advised there is an opportunity to designate a space for cyclone safety area in the region. The Committee were reminded that these matters have oversight through Disaster Management.

### **ACTION: ACTING DIRECTOR CORPORATE, GOVERNANCE AND FINANCIAL SERVICES**

### 7.3 Acknowledgement

The Chair thanked Ms Dannette Barfield for the communication provided to Councillors on coverage during the Christmas and New Year period and wished the Committee and Offices a safe and merry Christmas.

## 8. CONCLUSION

There being no further business, the Chair declared the meeting closed at 2.03pm.

These minutes were confirmed by the Committee at the Corporate, Governance and Financial Services Committee Meeting held in Moranbah on Tuesday 8 February 2022.

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Chair

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DATE