

CONFIRMED MINUTES

CORPORATE, GOVERNANCE AND FINANCIAL SERVICES STANDING
COMMITTEE MEETING OF
ISAAC REGIONAL COUNCIL

HELD ON
TUESDAY, 8 JUNE 2021
COMMENCING AT 1.00PM

ISAAC REGIONAL COUNCIL
CONFIRMED MINUTES OF THE
CORPORATE, GOVERNANCE AND FINANCIAL SERVICES
STANDING COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, MORANBAH
ON TUESDAY 8 JUNE 2021

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ISAAC REGIONAL COUNCIL
CONFIRMED MINUTES OF THE
CORPORATE, GOVERNANCE AND FINANCIAL SERVICES
STANDING COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, MORANBAH
ON TUESDAY 11 MAY 2021 COMMENCING AT 1:00PM

ATTENDANCE

Cr Jane Pickels, Division Seven (Chair)
Cr Kelly Vevea, Acting Mayor (ex officio)
Cr Viv Coleman, Division Eight

OFFICERS PRESENT

Mr Jeff Stewart-Harris, Chief Executive Officer
Mr Darren Fettell, Director Corporate, Governance and Financial Services
Ms Liza Perrett, Manager Governance and Corporate Services
Mr Michael Krulic, Manager Financial Services
Ms Rebeca Molineaux, Manager People and Performance
Mr Robert Kane, Chief Information Officer
Mr Beau Jackson, Manager Brand, Media and Communications
Mrs Nicole Money, Executive Assistant
Ms Peata Munro, Executive Assistant
Ms Jessica Cooper, Information Management Officer

1. OPENING

The Chair declared the meeting open at 1.00pm and acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

ATTENDANCE

Mrs Tricia Hughes, Coordinator Executive Support entered the meeting room at 1.00pm and left at 1.00pm

2. APOLOGIES

The Committee received an apology from Mayor Anne Baker and Cr Sandy Moffat

An apology has been received on behalf of Cr Lyn Jones due to a medical condition.

Resolution No.: CGFS0637

Moved: Cr Viv Coleman **Seconded:** Acting Mayor Kelly Vea Vea

That the Corporate, Governance and Financial Services Standing Committee:

- 1. Accepts the apologies received from Mayor Anne Baker and Cr Sandy Moffat.**
- 2. Accepts the apology received for Cr Lyn Jones due to a medical condition.**

Carried

3. DECLARATION OF CONFLICTS OF INTEREST

No conflicts of interest declared.

NOTE:

Council acknowledges that Chapter 5B Councillors' Conflicts of Interest of the Local Government Act 2009 does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the local government to be a member of the board of the corporation or association.

ATTENDANCE

Mr John Squire, Manager Contracts and Procurement entered the meeting room at 1.01pm

4. CONFIRMATION OF MINUTES

Corporate, Governance and Financial Services Standing Committee Meeting of Isaac Regional Council held at Council Chambers, Moranbah, commencing at 1.00pm on Tuesday 11 May 2021.

Resolution No.: CGFS0638

Moved: Acting Mayor Kelly Vea Vea **Seconded:** Cr Viv Coleman

That the minutes from the Corporate, Governance and Financial Services Standing Committee meeting held at Council Chambers, Moranbah, commencing at 1.00pm on Tuesday 11 May 2021 are confirmed.

Carried

5. OFFICERS REPORTS

5.1 Isaac Regional Council Monthly Financial Report as at 31 May 2021

EXECUTIVE SUMMARY

In accordance with the *Local Government Regulation 2012* (s204) a monthly financial report is required to be presented to Council stating the progress made in relation to the budget for the period of the financial year as near as practicable to the end of month before the meeting is held.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. *Receive the financial statements for the period ended 31 May 2021 pursuant to and in accordance with the Local Government Regulation 2012 (s204).*

Resolution No.: CGFS0639

Moved: Acting Mayor Kelly Vea Vea Seconded: Cr Viv Coleman

That the Committee recommends that Council:

1. Receive the financial statements for the period ended 31 May 2021 pursuant to and in accordance with the Local Government Regulation 2012 (s204).

Carried

5.2 Work, Health and Safety Update

EXECUTIVE SUMMARY

This report is provided as an update to Council on the current status of Work Health and Safety Management System (WHSMS).

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. *Note the Work Health and Safety report.*

Resolution No.: CGFS0640

Moved: Cr Viv Coleman

Seconded: Acting Mayor Kelly Vevea

That the Committee recommends that Council:

1. Receive and note the Work Health and Safety report.

Carried

5.3

Debt Policy 2021-2022

EXECUTIVE SUMMARY

Pursuant to Section 192 of *Local Government Regulation 2012*, a Local Government must prepare and adopt a Debt Policy for a financial year. The Debt Policy must state the new borrowings planned for the current financial year and the next 9 financial years, and the period over which the Local Government plans to repay existing and new borrowings.

OFFICER'S RECOMMENDATION

That the Committee recommends Council to:

1. **Adopt the 2021/2022 Debt Policy (CORP-POL-027) in accordance with s192 of the Local Government Regulation 2012.**

Resolution No.: CGFS0641

Moved: Acting Mayor Kelly Vevea

Seconded: Cr Viv Coleman

That the Committee recommends Council to:

1. **Adopt the 2021/2022 Debt Policy (CORP-POL-027) in accordance with s192 of the Local Government Regulation 2012.**

Carried

5.4 Revenue Policy 2021-2022

EXECUTIVE SUMMARY

Pursuant to Section 193 of *Local Government Regulation 2012*, a Local Government must review its revenue policy annually and in sufficient time to allow an annual budget that is consistent with the Revenue Policy to be adopted for the next financial year.

OFFICER'S RECOMMENDATION

That the Committee recommends Council to:

- 1. Adopt the 2021/2022 Revenue Policy (CORP-POL-028) in accordance with s193 of the Local Government Regulation 2012.**

Resolution No.: CGFS0642

Moved: Acting Mayor Kelly Vea Ve

Seconded: Cr Viv Coleman

That the Committee recommends Council to:

- 1. Adopt the 2021/2022 Revenue Policy (CORP-POL-028) in accordance with s193 of the Local Government Regulation 2012.**

Carried

5.5 Investment Policy 2021-2022

EXECUTIVE SUMMARY

Pursuant to Section 191 of *Local Government Regulation 2012*, a Local Government must prepare and adopt an Investment policy. The Investment policy must outline the local government's investment objectives and overall risk philosophy and procedures for achieving the goals related to the investments stated in the policy.

OFFICER'S RECOMMENDATION

That the Committee recommends Council to:

- 1. Adopt the 2021/2022 Investment Policy (CORP-POL-029) in accordance with s191 of the Local Government Regulation 2012**

Resolution No.:	CGFS0643		
Moved:	Acting Mayor Kelly Vea Vea	Seconded:	Cr Viv Coleman
That the Committee recommends Council to:			
1. Adopt the 2021/2022 Investment Policy (CORP-POL-029) in accordance with s191 of the Local Government Regulation 2012			
			Carried

5.6 Reserves Policy 2021-2022

EXECUTIVE SUMMARY

Through the budget process, available funding sources for operational and capital purposes are reviewed for the annual budget and Long-Term Financial Forecast. This includes a review of Council's cash balances which are typically held in identified reserves. Adoption of the Reserves Policy provides the framework for maintaining accounting records of Council's cash backed reserve funds.

OFFICER'S RECOMMENDATION

That the Committee recommends Council to:

1. **Adopt the Reserves Policy (CORP-POL-089).**

Resolution No.:	CGFS0644		
Moved:	Acting Mayor Kelly Vea Vea	Seconded:	Cr Viv Coleman
That the Committee recommends Council to:			
1. Adopt the Reserves Policy (CORP-POL-089).			
			Carried

ATTENDANCE

Mr Gary Stevenson PSM entered the meeting room at 1.26pm

5.7 Isaac State Emergency Services Unit Update

EXECUTIVE SUMMARY

To provide an update on State Emergency Service (SES) operations within the Isaac region.

OFFICER'S RECOMMENDATION

That the Committee recommends to Council:

1. *Note the report of the Isaac SES unit status.*

Resolution No.: CGFS0645

Moved: Cr Viv Coleman

Seconded: Acting Mayor Kelly Ve a Ve a

That the Committee recommends to Council:

1. Note the report of the Isaac SES unit status.

Carried

5.8 Councillor Remuneration 2021-2022 - Local Government Remuneration Commission Annual Report 2020

EXECUTIVE SUMMARY

In accordance with the requirements of the *Local Government Regulation 2012* (s247), Council is to consider the Local Government Remuneration Commission Annual Report 2020, released 11 December 2020, and seek Council's adoption of the remuneration for the Mayor and Councillors for Isaac Regional Council to apply from 1 July 2021.

OFFICER'S RECOMMENDATION

That Committee recommends to Council:

1. *In accordance with the requirements of the Local Government Regulation 2012 (s247) and the remuneration determinations of the Local Government Remuneration Commission Annual Report 2020, resolves that the following remuneration amounts apply effective 1 July 2021:*

	2021/2022
<i>Mayor</i>	<i>\$133,196</i>
<i>Deputy Mayor</i>	<i>\$83,247</i>
<i>Councillor</i>	<i>\$70,759</i>

2. ***Commit to continue its advocacy for a review of the current methodology and remuneration categories for Mayor and Councillor remuneration and respond to invitations and provide submissions as they arise***

Resolution No.: CGFS0646

Moved: Acting Mayor Kelly Ve a Ve a Seconded: Cr Viv Coleman

That Committee recommends to Council:

1. That the status quo remains for current levels of Mayor, Deputy Mayor and Councillor remuneration for the 2021/22 financial year in view of the fact that the proposed new certified agreement for staff remuneration is still incomplete.
2. To continue its advocacy for a review of the current methodology and remuneration categories for Mayoral remuneration based on the needs of the region indicating the position should be full time and respond to invitations and provide submissions as opportunities arise.

Carried

6. INFORMATION BULLETIN REPORTS

6.1 Corporate, Governance and Financial Services Information Bulletin – June 2021

EXECUTIVE SUMMARY

The Corporate, Governance and Financial Services Information Bulletin for June 2021 is provided for Committee review

OFFICER'S RECOMMENDATION

That the Committee:

1. ***Note the Corporate, Governance and Financial Services Information Bulletin for June 2021.***

Resolution No.: CGFS0647

Moved: Cr Viv Coleman Seconded: Acting Mayor Kelly Ve a Ve a

That the Committee:

1. **Note the Corporate, Governance and Financial Services Information Bulletin for June 2021.**

Carried

6.2 People and Performance Information Bulletin – June 2021

EXECUTIVE SUMMARY

The People and Performance Information Bulletin for June 2021 is provided for Committee review.

OFFICER'S RECOMMENDATION

That the Committee:

1. *Notes the People and Performance Information Bulletin for June 2021.*

Resolution No.: CGFS0648

Moved: Cr Viv Coleman

Seconded: Acting Mayor Kelly Vea Vea

That the Committee:

1. *Notes the People and Performance Information Bulletin for June 2021.*

Carried

7. GENERAL BUSINESS

No general business this meeting.

8. CONCLUSION

There being no further business, the Chair declared the meeting closed at 2.08pm.

These minutes were confirmed by the Committee at the Corporate, Governance and Financial Services Committee Meeting held in Moranbah on Tuesday 13 July 2021.

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Chair

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DATE