

# CONFIRMED MINUTES

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ENGINEERING AND INFRASTRUCTURE STANDING COMMITTEE MEETING  
OF  
**ISAAC REGIONAL COUNCIL**

HELD ON  
**WEDNESDAY, 13 MAY 2020**  
**COMMENCING AT 9.00AM**

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**ISAAC REGIONAL COUNCIL**  
**CONFIRMED MINUTES OF THE**  
**ENGINEERING AND INFRASTRUCTURE**  
**STANDING COMMITTEE MEETING**  
**HELD BY VIDEO CONFERENCE**  
**ON WEDNESDAY 13 MAY 2020**

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**ISAAC REGIONAL COUNCIL**  
**CONFIRMED MINUTES OF THE**  
**ENGINEERING AND INFRASTRUCTURE**  
**STANDING COMMITTEE MEETING**  
**HELD BY VIDEO CONFERENCE**

**ON WEDNESDAY 12 MAY 2020 COMMENCING AT 9.00AM**

**ATTENDANCE**

Cr Jane Pickels, Division Seven (Chair)  
Mayor Anne Baker  
Cr Greg Austen, Division One  
Cr Sandy Moffat, Division Two  
Cr Gina Lacey, Division Three  
Cr Simon West, Division Four  
Cr Viv Coleman, Division Eight (*Observer*)

**OFFICERS PRESENT**

Mr Gary Stevenson PSM, Chief Executive Officer  
Mr Robert Perna, Director Engineering and Infrastructure  
Mr Sean Robinson, Manager Galilee and Bowen Basin Operations  
Mr Glenn Spires, Manager Infrastructure, Parks and Recreation  
Mr Gordon Robertson, Manager Corporate Properties and Fleet  
Mr Nicholas Crous, Coordinator Parks and Recreation  
Mr Alex Staines, Manager Brand Media and Communication  
Mrs Nicole Money, Executive Assistant

**1. OPENING**

The Chair declared the meeting open at 9.00am and acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

The Chair welcomed the new Director Engineering and Infrastructure.

The newly appointed Engineering and Infrastructure Standing Committee Members made introduction to the Committee.

The Engineering and Infrastructure Standing Committee Officers made introduction to the Committee.

The meeting was held by video conference. The Chair informed the meeting that due to COVID-19 social distancing restrictions the meeting was not accessible to the public.

# MEETING MINUTES

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## ATTENDANCE

Mr Nic Crous left the meeting at 9.03am and re-joined the meeting by video conference at 9.03am  
Ms Lakshmi Muthu, Technical Engineer joined the meeting by video conference at 9.05am  
Mr Glenn Spires left the meeting at 9.05am

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## 2. APOLOGIES

No apologies this meeting.

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## 3. DECLARATION OF CONFLICTS OF INTEREST

No conflict of interest declared this meeting.

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## ATTENDANCE

Mr Glenn Spires re-joined the meeting by video conference at 9.10am  
Mrs Sonja Swanton, Executive Assistant joined the meeting by video conference at 9.13am

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## 4. CONFIRMATION OF MINUTES

Engineering and Infrastructure Standing Committee Meeting of Isaac Regional Council held in Council Chambers, Moranbah, commencing 1.00pm on Wednesday 12 February 2020.

**Resolution No.: E&I0369**

**Moved: Cr Gina Lacey**

**Seconded: Mayor Anne Baker**

**That the minutes from the Engineering and Infrastructure Standing Committee meeting held at Council Chambers, Moranbah on Wednesday 12 February 2020 are confirmed.**

**Carried**

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## ATTENDANCE

Mr Glen Spires left the meeting at 9.14am and re-joined the meeting by video conference at 9.16am  
Mr Gary Stevenson left the video conference at 9.21am

## 5. OFFICERS REPORTS

### 5.1 Engineering and Infrastructure Capital Project Progress Report

#### EXECUTIVE SUMMARY

This report is to provide an update to the Engineering and Infrastructure Standing Committee and Council of the progress in delivery of the Engineering and Infrastructure 2019/2020 Capital Works Program.

#### OFFICER'S RECOMMENDATION

*That the Committee recommend that Council:*

- 1. Receive and notes the monthly Engineering and Infrastructure 2019/2020 Capital Works Program Progress report and 2019/2020 Overall Capital Project Progress spreadsheet.*

Resolution No.: E&I0370

Moved: Cr Sandy Moffat

Seconded: Cr Greg Austen

That the Committee recommend that Council:

- 1. Receive and notes the monthly Engineering and Infrastructure 2019/2020 Capital Works Program Progress report and 2019/2020 Overall Capital Project Progress spreadsheet.**

**Carried**

#### ATTENDANCE

Mr Gary Stevenson re-joined the meeting by video conference at 9.24am

### 5.2 Engineering and Infrastructure Standing Committee Terms of Reference Review

#### EXECUTIVE SUMMARY

This report seeks endorsement of the Terms of Reference for the Engineering and Infrastructure Standing Committee.

#### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

- 1. Adopt the updated Terms of reference for the Engineering and Infrastructure Standing Committee.*

Resolution No.: E&I0371

Moved: Cr Gina Lacey

Seconded: Cr Sandy Moffat

That the Committee recommends that Council:

1. **Adopt the updated Terms of Reference including amendments to the appointment of Acting Chair and Alternate Members in the absence of the Chair and Committee Members for the Engineering and Infrastructure Standing Committee.**

Carried

**NOTE: Update attachment to correct the spelling error of Cr Sandy Moffat**

## ATTENDANCE

Mr Gary Stevenson left the meeting at 9.37am

## 5.3 School Transport Infrastructure Program (STIP)

### EXECUTIVE SUMMARY

The School Transport Infrastructure Program (STIP) is a sub-program initiative under the Targeted Road Safety Program (TRSP), through which the Queensland Government is committed to innovative and cost-effective road safety initiatives to improve the safety of our transport network. This report seeks endorsement of the proposed projects to submit a funding application under the program.

### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

1. ***Endorse the proposal to submit a funding application under the School Transport Infrastructure Program (STIP) for the following projects, subject to further consultation with Department of Transport and Main Roads.***
  - a. ***Urban Footpath Renewal Program***
    - i. ***Nebo – Oxford Street and Reynolds Street***
    - ii. ***Carmila - Music Street – 550m x 1.5m CH0.1 to CH0.66***
    - iii. ***Middlemount – Footpath Replacement – Priority sections on existing footpaths***
    - iv. ***St Lawrence - Railway Parade – 170m x 1.5m path***
    - v. ***Dysart - Footpath Replacement – Priority sections on existing footpaths***
  - b. ***Urban Footpath Construction Program***
    - i. ***Nebo - Ann Street and Airstrip Road – continuation of concrete footpath linking existing path on Water Street with new estate on Airstrip Road***

- ii. Moranbah – Belyando Avenue – outside of Primary School – 250m x 1.5m*
2. **Approve funding to be provided for \$205,000 contribution by Council contribution in the 2020/21 financial year.**
  3. **Authorise the Chief Executive Officer to submit the funding application and execute a funding agreement as required.**

**Resolution No.:** E&I0372

**Moved:** Cr Gina Lacey

**Seconded:** Cr Greg Austen

**That the Committee recommend that Council:**

1. **Endorse the proposal to submit a funding application under the School Transport Infrastructure Program (STIP) for the following projects, subject to further consultation with Department of Transport and Main Roads.**
  - a. **Urban Footpath Renewal Program**
    - i. **Nebo – Oxford Street and Reynolds Street**
    - ii. **Carmila - Music Street – 550m x 1.5m CH0.1 to CH0.66**
    - iii. **Middlemount – Footpath Replacement – Priority sections on existing footpaths**
    - iv. **St Lawrence - Railway Parade – 170m x 1.5m path**
    - v. **Dysart - Footpath Replacement – Priority sections on existing footpaths**
  - b. **Urban Footpath Construction Program**
    - i. **Nebo - Ann Street and Airstrip Road – continuation of concrete footpath linking existing path on Water Street with new estate on Airstrip Road**
    - ii. **Moranbah – Belyando Avenue – outside of Primary School – 250m x 1.5m**
2. **Approve funding to be provided for \$205,000 contribution by Council contribution in the 2020/21 financial year.**
3. **Authorise the Chief Executive Officer to submit the funding application and execute a funding agreement as required.**

**Carried**

**NOTE: As part of the overall Coastal safety audit a request for a bus shelter at Clairview be considered.**

# MEETING MINUTES

**Resolution No.: E&I0373**

**Moved: Cr Gina Lacey**

**Seconded: Mayor Anne Baker**

**That the Committee recommend that Council:**

- 1. Give consideration of an increased budget for inclusion of the Coastal area in the School Road Safety Audits in the 2019/2020 financial year to allow development of an overall regional priority listing of school safety projects.**

**Carried**

***PROCEDURAL MOTION:***

**Resolution No.: E&I0374**

**Moved: Cr Gina Lacey**

**Seconded: Cr Greg Austen**

**That the Committee adjourn the meeting at 9.52am.**

**Carried**

***PROCEDURAL MOTION:***

**Resolution No.: E&I0375**

**Moved: Cr Greg Austen**

**Seconded: Cr Sandy Moffat**

**That the Committee resume the meeting at 10.01am.**

**Carried**

## ATTENDANCE

Ms Lakshmi Muthu was not present at the resumption of the meeting  
Ms Lakshmi Muthu re-joined the meeting by video conference at 10.03am



## 6. INFORMATION BULLETIN REPORTS

### ATTENDANCE

Mayor Anne Baker left the meeting at 10.26am  
Cr Gina Lacey left the meeting at 10.30am

### 6.1 Engineering and Infrastructure Information Bulletin – May 2020

#### EXECUTIVE SUMMARY

The Engineering and Infrastructure Directorate Information Bulletin for May 2020 is provided for Committee review.

#### OFFICER'S RECOMMENDATION

*That the Committee recommends to Council to:*

- Note the Engineering and Infrastructure Directorate Information Bulletin for May 2020.*

Resolution No.: E&I0376

Moved: Cr Simon West                      Seconded: Cr Greg Austen

That the Committee recommends to Council to:

- Note the Engineering and Infrastructure Directorate Information Bulletin for May 2020.

Carried

#### PROCEDURAL MOTION:

Resolution No.: E&I0377

Moved: Cr Simon West                      Seconded: Cr Greg Austen

That the Committee adjourn the meeting at 10.42am.

Carried

#### PROCEDURAL MOTION:

Resolution No.: E&I0378

Moved: Cr Greg Austen                      Seconded: Cr Sandy Moffat

That the Committee resume the meeting at 10.55am.

Carried

# MEETING MINUTES

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## ATTENDANCE

Mr Gary Stevenson, Mayor Anne Baker, Cr Gina Lacey and Cr Coleman were not present at the resumption of the meeting

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## 7. GENERAL BUSINESS

### 7.1 Watering Median Strips – Clermont

Cr Austen raised concerns around the lack of watering on median strips in Clermont.

Coordinator Parks and Recreation advised the committee that due to RPZ lines not being installed in that area, scheduled watering is unable to occur.

Cr Austen queried when installation of RPZ lines will occur.

**ACTION: COORDINATOR PARKS AND RECREATION**

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## ATTENDANCE

Cr Viv Coleman re-joined the meeting by video conference at 11.01am

### 7.2 Department Overviews

Presentations to the Engineering and Infrastructure Standing Committee by Department Mangers.

Cr Sandy Moffat requested background information on the Dysart soccer fields.

Cr Viv Coleman acknowledged and thanked the Parks and Recreation team for their ongoing work.

**ACTION: MANAGER INFRASTRUCTURE, PARKS AND RECREATION**

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## 8. CONCLUSION

There being no further business, the Chair declared the meeting closed at 11.48am.

These minutes were confirmed by the Committee at the Engineering and Infrastructure Standing Committee Meeting held by video conference on Wednesday 10 June 2020.

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CHAIR

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DATE