

# CONFIRMED MINUTES

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ENGINEERING AND INFRASTRUCTURE STANDING COMMITTEE MEETING  
OF  
**ISAAC REGIONAL COUNCIL**

HELD ON  
**WEDNESDAY, 15 JULY 2020**  
**COMMENCING AT 9.00AM**

**ISAAC REGIONAL COUNCIL**  
**CONFIRMED MINUTES OF THE**  
**ENGINEERING AND INFRASTRUCTURE**  
**STANDING COMMITTEE MEETING**  
**HELD AT THE MORANBAH COMMUNITY CENTRE**  
**ON WEDNESDAY 15 JULY 2020**

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**ISAAC REGIONAL COUNCIL**  
**CONFIRMED MINUTES OF THE**  
**ENGINEERING AND INFRASTRUCTURE**  
**STANDING COMMITTEE MEETING**

**HELD AT THE MORANBAH COMMUNITY CENTRE, HALL 2**

**ON WEDNESDAY 15 JULY 2020 COMMENCING AT 9.00AM**

**ATTENDANCE**

Cr Jane Pickels, Division Seven (Chair)  
Mayor Anne Baker  
Cr Greg Austen, Division One  
Cr Sandy Moffat, Division Two  
Cr Gina Lacey, Division Three (*via Video Conference*)  
Cr Simon West, Division Four  
Cr Viv Coleman, Division Eight (Observer)

**OFFICERS PRESENT**

Mr Robert Perna, Director Engineering and Infrastructure  
Mr Sean Robinson, Manager Galilee and Bowen Basin Operations  
Mr Gordon Robertson, Manager Corporate Properties and Fleet  
Mr Glenn Spires, Manager Infrastructure, Parks and Recreation  
Mr Nicholas Crous, Coordinator Parks and Recreation  
Mr Scott Lucke, Coordinator Infrastructure East  
Ms Lakshmi Muthu, Technical Engineer  
Mrs Tricia Hughes, Coordinator Executive Support  
Mrs Cate Beresowskyj, Support Officer, Galilee and Bowen Basin Operations  
Mrs Sonja Swanton, Executive Assistant  
Ms Melinda Allen, Community Liaison Officer

**1. OPENING**

The Chair declared the meeting open at 9.01am and acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

Mayor Anne Baker was not in the meeting room at the commencement of the meeting.

# MEETING MINUTES

**Resolution No.: E&I0392**

**Moved: Cr Moffat**

**Seconded: Cr Austen**

**That the Engineering and Infrastructure Standing Committee accepts Cr Gina Lacey participation in the meeting by videoconference.**

**Carried**

## 2. APOLOGIES

No Apologies this meeting.

### ATTENDANCE

Mayor Anne Baker entered the meeting room at 9.02am.

## 3. DECLARATION OF CONFLICTS OF INTEREST

No conflict of interest declared this meeting.

## 4. CONFIRMATION OF MINUTES

Engineering and Infrastructure Standing Committee Meeting of Isaac Regional Council held the Moranbah Community Centre, Hall 2, Moranbah commencing at 1.00pm on Wednesday 10 June 2020.

**Resolution No.: E&I0393**

**Moved: Cr Moffat**

**Seconded: Cr West**

**That the minutes from the Engineering and Infrastructure Standing Committee meeting held the Moranbah Community Centre, Hall 2, Moranbah on Wednesday 10 June 2020 are confirmed.**

**Carried**

### ATTENDANCE

Mr Alex Staines, Manager Brand, Media and Communications video conferenced into the meeting at 9.15am.

## 5. OFFICERS REPORTS

### 5.1 Engineering and Infrastructure 2019/2020 Capital Projects Progress Report

#### EXECUTIVE SUMMARY

This report is to provide an update to the Engineering and Infrastructure Standing Committee and Council of the progress in delivery of the Engineering and Infrastructure 2019/2020 Capital Works Program.

#### OFFICER'S RECOMMENDATION

That the Committee recommends to Council to:

1. *Receive and notes the monthly Engineering and Infrastructure 2019/2020 Capital Projects Progress Report.*
2. *Receive and notes the 2019/2020 Engineering and Infrastructure Procurement Plan Report (detailing local contractor content).*

Resolution No.: E&I0394

Moved: Cr Austen

Seconded: Cr West

That the Committee recommends to Council to:

1. **Receive and notes the monthly Engineering and Infrastructure 2019/2020 Capital Projects Progress Report.**
2. **Receive and notes the 2019/2020 Engineering and Infrastructure Procurement Plan Report (detailing local contractor content).**

**Carried**

### 5.2 Black Spot Program 2021-2022

#### EXECUTIVE SUMMARY

This report seeks endorsement of the project nominations to be funded under the 2021-2022 Black Spot Program for projects commencing in the 2021-2022 financial year.

#### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

- 
1. **Endorse the proposal to submit a funding application for total estimate of \$3,438,000 under the Black Spot Program (BSP) for the following projects:**
    - a. **Moranbah Access Road - Install Raised Reflective Pavement Markers to improve delineation at night**
    - b. **Goonyella Road - Install Raised Reflective Pavement Markers to improve delineation at night**
    - c. **Peak Downs Mine Road - Shoulder Widening**
    - d. **Golden Mile Road - Replacement of signages**
    - e. **Kenlogan Road - Improvement of Kenlogan Road intersection with Russel Park Road and Mount McLaren Road**
    - f. **Ruby Vale Road & Peakvale Road - Improvement of delineation - Centre line marking and guideposts**
    - g. **Dysart Clermont Road - Widening of narrow sealed section of 3.6km in total.**
  
  2. **Authorise the Chief Executive Officer to submit the application and execute the funding agreement.**

**Resolution No.:** E&I0395

**Moved:** Cr Moffat

**Seconded:** Cr West

**That the Committee recommends that Council:**

1. **Endorse the proposal to submit a funding application for total estimate of \$3,438,000 under the Black Spot Program (BSP) for the following projects:**
  - a. **Moranbah Access Road - Install Raised Reflective Pavement Markers to improve delineation at night**
  - b. **Goonyella Road - Install Raised Reflective Pavement Markers to improve delineation at night**
  - c. **Peak Downs Mine Road - Shoulder Widening**
  - d. **Golden Mile Road - Replacement of signages**
  - e. **Kenlogan Road - Improvement of Kenlogan Road intersection with Russel Park Road and Mount McLaren Road**
  - f. **Ruby Vale Road & Peakvale Road - Improvement of delineation - Centre line marking and guideposts**
  - g. **Dysart Clermont Road - Widening of narrow sealed section of 3.6km in total.**

- 
2. Authorise the Chief Executive Officer to submit the application by 17 July 2020 (deadline date) and execute the funding agreement accordingly.

Carried

## 5.3 Clermont Engagement Committee Terms of Reference (Inmate Program)

### EXECUTIVE SUMMARY

This report seeks endorsement of the Terms of Reference for the Clermont Engagement Committee (Inmate Program).

### OFFICER'S RECOMMENDATION

*That the Committee recommend that Council:*

1. *Adopt the Terms of Reference for the Clermont Engagement Committee (Inmate Program).*

Resolution No.: E&I0396

Moved: Cr Lacey

Seconded: Cr Moffat

That the Committee recommend that Council:

1. Adopt the Terms of Reference for the Clermont Engagement Committee (Inmate Program).

Carried

## 5.4 Naming of Council Roads and Private Roads Policy

### EXECUTIVE SUMMARY

This report seeks endorsement from Council for the Naming of Council Roads and Private Roads Policy.

### OFFICER'S RECOMMENDATION

*That the Committee recommend that Council:*

1. *Adopt the Naming of Council Roads and Private Roads Policy (EI-POL-086).*

**Resolution No.: E&I0397**

**Moved: Cr West**

**Seconded: Cr Austen**

**That the Committee recommend that Council:**

- 1. Adopt the Naming of Council Roads and Private Roads Policy (EI-POL-086).**

**Carried**

## **5.5 Unmade or Unformed Roads Policy**

### **EXECUTIVE SUMMARY**

This report seeks endorsement of the Unmade or Unformed Roads Policy to guide the maintenance and management of Council controlled unmade roads.

### **OFFICER'S RECOMMENDATION**

*That the Committee recommend that Council:*

- 1. Adopt the Unmade or Unformed Roads Policy (EI-POL-087).*

**Resolution No.: E&I0398**

**Moved: Cr West**

**Seconded: Cr Moffat**

**That the Committee recommend that Council:**

- 1. Adopt the Unmade or Unformed Roads Policy (EI-POL-087).**

**Carried**

### **PROCEDURAL MOTION:**

**Resolution No.: E&I0399**

**Moved: Mayor Baker**

**Seconded: Cr Moffat**



# MEETING MINUTES

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**That the Engineering and Infrastructure Standing Committee closes the meeting to the public under section 275 (1) (h) to deliberate on Confidential Report 5.6 and under section 275 (1) (e) to deliberate on Confidential Reports 5.7, 5.8 and 5.9 at 9.42am.**

**Carried**

## ATTENDANCE

Mr Scott Lucke left the meeting room at 9.47am and returned at 9.49am.

Mr Alex Staines ended his video conference with the meeting at 10.00am.

Mayor Anne Baker left the meeting room at 10.02am.

Cr Gina Lacey ended her video conference with the meeting at 10.27am.

Mayor Anne Baker returned to the meeting room at 10.34am.

### **PROCEDURAL MOTION:**

**Resolution No.: E&I0400**

**Moved: Cr Moffat**

**Seconded: Cr Austen**

**That the Committee adjourn the meeting for morning tea at 10.42am.**

**Carried**

### **PROCEDURAL MOTION:**

**Resolution No.: E&I0401**

**Moved: Mayor Baker**

**Seconded: Cr Moffat**

**That the Committee resume the meeting at 11.03am.**

**Carried**

## ATTENDANCE

Mr Darren Fettell, Director Corporate, Governance and Financial Services entered the meeting room at 11.03am.

### **PROCEDURAL MOTION:**

**Resolution No.: E&I0402**

**Moved: Cr Austen**

**Seconded: Cr West**

That the Engineering and Infrastructure Standing Committee opens the meeting to the public at 11.14am.

Carried

## ATTENDANCE

Mr Darren Fettell left the meeting room at 11.14am.

## CONFIDENTIAL REPORT

Closed under s275 (1) (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else or enable a person to gain a financial advantage.

**5.6 Compensation Agreement - ML700060 Queensland Coking Coal and Qld Coal No. 1 Pty Ltd**

## EXECUTIVE SUMMARY

The purpose of this report is for Council to consider the Compensation Agreement with Queensland Coking Coal and Qld Coal Aust No.1 Pty Ltd.

## OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

- 1. Endorse that Council enter into a compensation agreement with Queensland Coking Coal and QLD Coal Aust. No.1 Pty Ltd for the area of land beneath ML700060 being part of Saraji Road.***
- 2. Delegates authority to the Chief Executive Officer to negotiate, vary and execute the proposed Compensation Agreement in accordance with section 279 of the Mineral Resources Act 1989 (Qld).***

Resolution No.: E&I0403

Moved: Cr West

Seconded: Cr Moffat

That the Committee recommends that Council:

- 1. Endorse that Council enter into a compensation agreement with Queensland Coking Coal and QLD Coal Aust. No.1 Pty Ltd for the area of land beneath ML700060 being part of Saraji Road.**
- 2. Delegates authority to the Chief Executive Officer to negotiate, vary and execute the proposed Compensation Agreement in accordance with section 279 of the *Mineral Resources Act 1989 (Qld)*.**

Carried

## CONFIDENTIAL REPORT

Closed under s275 (1) (e) contracts proposed to be made by it

### **5.7 IRCT2024-119-176 Rehabilitation of Golden Mile Road Variation Report**

#### EXECUTIVE SUMMARY

This report seeks to provide Council an update on the variations received from Durack Civil in completing IRCT2024-119-176 Rehabilitation of Golden Mile Road, and for consideration to endorse a proposal to fund the variations from the remaining unexpended allocations within CW192678 Pasha Road Pave and Seal Project.

#### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

- 1. Note the variations for IRCT2024-119-176 Rehabilitation of Golden Mile Road provided by Durack Civil have been appropriately reviewed and certified by Council's nominated independent Project Superintendent.*
- 2. Resolve to accept the variations for IRCT2024-119-176 Rehabilitation of Golden Mile Road totalling \$221,933.12 (ex GST) noting the construction works have been completed to a high and acceptable standard.*
- 3. Supports the transfer of \$221,933.12 (ex GST) from CW192678 Pasha Road Pave and Seal to CW202839 Golden Mile Rehabilitation and Seal.*

Resolution No.: E&I0404

Moved: Cr Moffat

Seconded: Cr West

**That the Committee recommends to Council:**

- 1. Note the variations for IRCT2024-119-176 Rehabilitation of Golden Mile Road provided by Durack Civil have been appropriately reviewed and certified by Council's nominated independent Project Superintendent.**
- 2. Resolve to accept the variations for IRCT2024-119-176 Rehabilitation of Golden Mile Road totalling \$221,933.12 (ex GST) noting the construction works have been completed to a high and acceptable standard.**

3. Supports the transfer of \$221,933.12 (ex GST) from CW192678 Pasha Road Pave and Seal to CW202839 Golden Mile Rehabilitation and Seal.

Carried

## CONFIDENTIAL REPORT

Closed under s275 (1) (e) contracts proposed to be made by it

### 5.8 2020/2021 Engineering and Infrastructure Strategic Procurement Plan

#### EXECUTIVE SUMMARY

This report seeks endorsement of the Strategic Procurement Plan for the delivery of works from within the Engineering and Infrastructure Directorate for the 2020/2021 Financial Year.

#### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

1. *Endorses the Procurement Plan for the delivery of works within the Engineering and Infrastructure Directorate for the 2020/2021 financial year.*
2. *Delegates the authority to the Chief Executive Officer to determine the successful tenderer for the listed works valued under \$1m under delegation LGR88 – “Power to enter into a medium-sized contractual arrangement or large-sized contractual arrangement in accordance with a quote or tender consideration plan adopted by local government resolution” under Section 230(1) Local Government Regulation 2012 subject to the following conditions;*
  - a) *All tender evaluation reports be provided to all Councillors at the same time that the Chief Executive Officer is considering the report,*
  - b) *Should any Councillor (free of any conflict of interest or material personal interest) notify the Chief Executive Officer that the matter should be escalated for Committee consideration, the Chief Executive Officer shall not exercise his delegated authority to determine the tender and shall instead arrange for the matter to be included in the agenda for the next available Engineering and Infrastructure Standing Committee Meeting or Council Meeting,*
  - c) *Should the Chief Executive Officer consider that the tender evaluation gives rise to extraordinary or potentially contentious issues, the Chief Executive Officer shall not exercise his delegated authority to determine the tender and shall instead arrange for the matter to be included in the agenda for the next available Engineering and Infrastructure Standing Committee Meeting or Council Meeting,*
  - d) *The Chief Executive Officer shall report outcomes of his actions to the Engineering and Infrastructure Standing Committee on a monthly basis.*

3. **Delegates the authority to the Engineering and Infrastructure Standing Committee to determine the successful tenderer for the listed works valued under \$10m under delegation LGR88 – “Power to enter into a medium-sized contractual arrangement or large-sized contractual arrangement in accordance with a quote or tender consideration plan adopted by local government resolution” under Section 230(1) Local Government Regulation 2012 subject to the following conditions;**
- All tender evaluation reports be provided to all Councillors at the same time that the Engineering and Infrastructure Standing Committee is considering the report,**
  - Should any Councillor (free of any conflict of interest or material personal interest) notify the Chief Executive Officer that the matter should be escalated for Council consideration, the Engineering and Infrastructure Standing Committee shall not exercise its delegated authority to determine the tender and shall instead request the Chief Executive Officer to arrange for the matter to be included in the agenda for the next available Council Meeting,**
  - Should the Engineering and Infrastructure Standing Committee resolve that the tender evaluation gives rise to extraordinary or potentially contentious issues, the Engineering and Infrastructure Standing Committee shall not exercise its delegated authority to determine the tender and shall instead request the Chief Executive Officer to arrange for the matter to be included in the agenda for the next available Council Meeting.**
4. **Delegates the authority to the Chief Executive Officer to negotiate, execute and vary contracts determined under delegation by the Chief Executive Officer or the Engineering and Infrastructure Standing Committee.**

**Resolution No.: E&I00405**

**Moved: Cr West**

**Seconded: Cr Austen**

**That the Committee recommends that Council:**

- Endorses the Procurement Plan for the delivery of works within the Engineering and Infrastructure Directorate for the 2020/2021 financial year endorsing amendments to remove the duplicated projects - Corp-Depot-Elec Compliance Rectification and Corp-Administration Upgrade/Renewal.**
- Delegates the authority to the Chief Executive Officer to determine the successful tenderer for the listed works valued under \$1m under delegation LGR88 – “Power to enter into a medium-sized contractual arrangement or large-sized contractual arrangement in accordance with a quote or tender consideration plan adopted by local government resolution” under Section 230(1) Local Government Regulation 2012 subject to the following conditions;**

- 
- a) All tender evaluation reports be provided to all Councillors at the same time that the Chief Executive Officer is considering the report,
  - b) Should any Councillor (free of any conflict of interest or material personal interest) notify the Chief Executive Officer that the matter should be escalated for Committee consideration, the Chief Executive Officer shall not exercise his delegated authority to determine the tender and shall instead arrange for the matter to be included in the agenda for the next available Engineering and Infrastructure Standing Committee Meeting or Council Meeting,
  - c) Should the Chief Executive Officer consider that the tender evaluation gives rise to extraordinary or potentially contentious issues, the Chief Executive Officer shall not exercise his delegated authority to determine the tender and shall instead arrange for the matter to be included in the agenda for the next available Engineering and Infrastructure Standing Committee Meeting or Council Meeting,
  - d) The Chief Executive Officer shall report outcomes of his actions to the Engineering and Infrastructure Standing Committee on a monthly basis.
3. Delegates the authority to the Engineering and Infrastructure Standing Committee to determine the successful tenderer for the listed works valued under \$10m under delegation LGR88 – “Power to enter into a medium-sized contractual arrangement or large-sized contractual arrangement in accordance with a quote or tender consideration plan adopted by local government resolution” under Section 230(1) Local Government Regulation 2012 subject to the following conditions;
- a) All tender evaluation reports be provided to all Councillors at the same time that the Engineering and Infrastructure Standing Committee is considering the report,
  - b) Should any Councillor (free of any conflict of interest or material personal interest) notify the Chief Executive Officer that the matter should be escalated for Council consideration, the Engineering and Infrastructure Standing Committee shall not exercise its delegated authority to determine the tender and shall instead request the Chief Executive Officer to arrange for the matter to be included in the agenda for the next available Council Meeting,
  - c) Should the Engineering and Infrastructure Standing Committee resolve that the tender evaluation gives rise to extraordinary or potentially contentious issues, the Engineering and Infrastructure Standing Committee shall not exercise its delegated authority to determine the tender and shall instead request the Chief Executive Officer to arrange for the matter to be included in the agenda for the next available Council Meeting.
4. Delegates the authority to the Chief Executive Officer to negotiate, execute and vary contracts determined under delegation by the Chief Executive Officer or the Engineering and Infrastructure Standing Committee.

Carried

## CONFIDENTIAL REPORT

Closed under s275 (1) (e) contracts proposed to be made by it

### 5.9 Award of Tender IRCT2014-0520-189 Construction of Cycle Track and Footpath at Capricorn Street, Clermont

#### EXECUTIVE SUMMARY

This report seeks approval for the award of tender IRCT2014-0520-189 Construction of Cycle Track and Footpath at Capricorn Street, Clermont.

#### OFFICER'S RECOMMENDATION

*That the Committee recommend that Council:*

- 1. Approve the award of tender IRCT2014-0520-189 construction of cycle track and footpath at Capricorn street, Clermont to Durack Civil Pty Ltd for value of \$349,077.37 (incl. GST).*
- 2. Approve a variation to the project budget for \$95,002.*
- 3. Authorise the Chief Executive Officer to negotiate, execute and vary the contract.*

Resolution No.: E&I0406

Moved: Cr West

Seconded: Cr Moffat

That the Committee recommend that Council:

1. Approve the award of tender IRCT2014-0520-189 construction of cycle track and footpath at Capricorn Street, Clermont to Durack Civil Pty Ltd for value of \$349,077.37 (incl. GST).
2. Approve a variation to the project budget for \$95,002 to be funded from 2019/2020 carry forward review or savings identified in the 1st quarter budget review.
3. Authorise the Chief Executive Officer to negotiate, execute and vary the contract.

Carried

## 6. INFORMATION BULLETIN REPORTS

### 6.1 Engineering and Infrastructure Information Bulletin – July 2020

#### EXECUTIVE SUMMARY

The Engineering and Infrastructure Directorate Information Bulletin for July 2020 is provided for Committee review.

#### OFFICER'S RECOMMENDATION

*That the Committee recommends to Council to:*

- Note the Engineering and Infrastructure Directorate Information Bulletin for July 2020.**

Resolution No.: E&I0407

Moved: Cr Moffat

Seconded: Cr Austen

**That the Committee recommends to Council to:**

- Note the Engineering and Infrastructure Directorate Information Bulletin for July 2020.**

**Carried**

## 7. GENERAL BUSINESS

### 7.1 Coastal Area – Looking Great

Cr Coleman thanked the Engineering and Infrastructure team for the work and effort that has gone into the Coast recently – it is looking great. Cr Coleman particularly thanked all involved in the following works:

- Clairview - bollards
- Carmila Beach – bollards and signage
- Maintenance grading of Coastal Cane Roads
- Marg's Park

### 7.2 Resignation of Mr Glenn Spires, Manager Infrastructure, Parks and Recreation

The Director Engineering and Infrastructure advised the Committee that he has received a resignation from Mr Glenn Spires who will finish with Council at the end of August. Mr Perna thanked Glenn for his contribution to Council and the Engineering and Infrastructure Directorate.



## 7.3 Marg's Park Rock Protection Project

The Coordinator Infrastructure East provided a presentation on the recent work completed on the Marg's Park Rock Protection Project.

## 7.4 Middlemount Town Entry Signage

Cr Pickels thanked the Engineering and Infrastructure team and all involved in the Middlemount Town Entry Signage Project. This completed project looks fabulous and has certainly lifted the community spirit.

## 7.5 Moranbah Kindergarten Parking

The Mayor advised that she has received positive feedback from Moranbah Kindergarten Parents regarding the new installed signage for the kindergarten pick up area. Thank you to all involved in completing this project.

## 8. CONCLUSION

There being no further business, the Chair declared the meeting closed at 12.02pm.

These minutes were confirmed by the Committee at the Engineering and Infrastructure Standing Committee Meeting held at the Moranbah Community Centre on Wednesday 12 August 2020.

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CHAIR

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DATE