

CONFIRMED MINUTES

ENGINEERING AND INFRASTRUCTURE STANDING COMMITTEE MEETING
OF
ISAAC REGIONAL COUNCIL

HELD ON
WEDNESDAY, 9 SEPTEMBER 2020
COMMENCING AT 8.30AM

ISAAC REGIONAL COUNCIL
CONFIRMED MINUTES OF THE
ENGINEERING AND INFRASTRUCTURE
STANDING COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, MORANBAH
ON WEDNESDAY 9 SEPTEMBER 2020

Table of Contents	Page
1. Opening	3
2. Apologies	4
3. Declaration of Conflicts of Interest	4
4. Confirmation of Minutes	4
5. Officer Reports	4
6. Information Bulletin Reports	9
7. General Business	10
8. Conclusion	11

2. APOLOGIES

No apologies received this meeting.

3. DECLARATION OF CONFLICTS OF INTEREST

No conflict of interest declared this meeting.

ATTENDANCE

Mrs Tricia Hughes, Coordinator Executive Support entered the meeting room at 8.31am and left the meeting at 8.32am

4. CONFIRMATION OF MINUTES

Engineering and Infrastructure Standing Committee Meeting of Isaac Regional Council held in Council Chambers, Moranbah commencing at 1.00pm on Wednesday 12 August 2020.

Resolution No.: E&I0419

Moved: Cr Simon West

Seconded: Cr Sandy Moffat

That the minutes from the Engineering and Infrastructure Standing Committee meeting held in Council Chambers, Moranbah on Wednesday 12 August 2020 are confirmed.

Carried

5. OFFICERS REPORTS

5.1 Engineering and Infrastructure 2020/2021 Capital Project Progress Report

EXECUTIVE SUMMARY

This report is to provide an update to the Engineering and Infrastructure Standing Committee and Council of the progress in delivery of the Engineering and Infrastructure 2020/ 2021 Capital Works Program.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Receive and notes the monthly Engineering and Infrastructure 2020/ 2021 Capital Projects Progress Report**

2. *Receive and notes works awarded under the 2020/ 2021 Engineering and Infrastructure Procurement Plan*
3. *Receive and notes the 2020/ 2021 Engineering and Infrastructure Procurement Plan Local Contractor Report*

Resolution No.: E&I0420

Moved: Cr Gina Lacey

Seconded: Cr Greg Austen

That the Committee recommends that Council:

1. **Receive and notes the monthly Engineering and Infrastructure 2020/ 2021 Capital Projects Progress Report**
2. **Receive and notes works awarded under the 2020/ 2021 Engineering and Infrastructure Procurement Plan**
3. **Receive and notes the 2020/ 2021 Engineering and Infrastructure Procurement Plan Local Contractor Report**

Carried

ATTENDANCE

Mayor Anne Baker entered the meeting room at 8.34am

5.2 Driveways and Property Accesses Crossing Road Reserves Policy

EXECUTIVE SUMMARY

The purpose of this report is for Council to consider the updated Driveways and Property Accesses Crossings Road Reserves Policy.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. ***Repeals the Driveways and Property Accesses Crossings Road Reserves Policy (EI-023).***
2. ***Adopts the updated Driveways and Property Accesses Crossings Road Reserves Policy (EI-POL-102).***

ATTENDANCE

Cr Viv Coleman entered the meeting room at 8.41am

5.4 Disaster Recovery Funding Arrangements (DRFA) Progress Status Report

EXECUTIVE SUMMARY

Isaac Regional Council is currently reconstructing its infrastructure assets following the declared natural disaster event - Ex. Severe Tropical Cyclone Trevor, 19 - 27 March 2019 under the Disaster Recovery Funding Arrangements (DRFA). This report serves as a status update.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- Notes the progress to date (up to end of July) on the project related to the Disaster Recovery Funding Arrangements (DRFA).***

Resolution No.: E&I0423

Moved: Cr Greg Austen

Seconded: Cr Simon West

That the Committee recommends that Council:

- Notes the progress to date (up to end of July) on the project related to the Disaster Recovery Funding Arrangements (DRFA).**

Carried

Resolution No.: E&I0424

Moved: Mayor Anne Baker

Seconded: Cr Greg Austen

That the Engineering and Infrastructure Standing Committee closes the meeting to the public under section 275 (1) (e) to deliberate on Confidential Report 5.5 at 8.44am.

Carried

Resolution No.: E&I0425

Moved: Cr Simon West

Seconded: Cr Greg Austen

That the Engineering and Infrastructure Standing Committee opens the meeting to the public at 9.24am.

Carried

CONFIDENTIAL REPORT

Closed under s275(1) (e) contracts proposed to be made by it.

5.5 Clermont Alpha and May Downs Road Projects

EXECUTIVE SUMMARY

TMR have requested assistance from Isaac Regional Council (IRC) to deliver a \$6M pave and seal project on the Clermont Alpha Road and a \$8M pave and seal project on the May Downs Road.

This report considers the options available to Council and recommends Council forms a "Deed of Agreement" with the Department of Transport and Main Roads (DTMR) to deliver the two projects.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Authorise the Chief Executive Office to enter into a Deed of Agreement with the Department of Transport and Main Roads for Isaac Regional Council to manage delivery of the \$6M Clermont Alpha Road pave and seal project and the \$8M May Downs Road pave and seal project.*
- 2. Endorse the proposal for Isaac Regional Council to construct the Clermont Alpha project using internal construction crews (supplemented with sub-contractors) and that IRC manage the design and construction of the May Downs road using external design consultants and contractors.*
- 3. Endorse an amendment to the Engineering and Infrastructure Services 2020/2021 Procurement Plan (Council Resolution 6763) to include an open tender process for procurement of the May Downs road construction works.*
- 4. Approve the engagement of additional project staff (either temporary FTE's or contract personnel) in the Engineering and Infrastructure Directorate (funded through the project) for delivery of the projects.*

Resolution No.: E&I0426

Moved: Cr Simon West

Seconded: Cr Greg Austen

That the Committee recommends that Council:

1. Authorise the Chief Executive Office to enter into a Deed of Agreement with the Department of Transport and Main Roads for Isaac Regional Council to manage delivery of the \$6M Clermont Alpha Road pave and seal project and the \$8M May Downs Road pave and seal project.
2. Endorse the proposal for Isaac Regional Council to construct the Clermont Alpha project using internal construction crews (supplemented with sub-contractors) and that IRC manage the design and construction of the May Downs road using external design consultants and contractors.
3. Endorse an amendment to the Engineering and Infrastructure Services 2020/2021 Procurement Plan (Council Resolution 6763) to include an open tender process for procurement of the May Downs road construction works.
4. Approve the engagement of additional project staff (either temporary FTE's or contract personnel) in the Engineering and Infrastructure Directorate (funded through the project) for delivery of the projects.

Carried

ATTENDANCE

Mayor Anne Baker left the meeting at 9.26am and did not return to the meeting.

Mrs Tricia Hughes entered the meeting room at 9.57am and left the meeting room at 9.58am

Cr Lyn Jones entered the meeting room at 10.02am

Mrs Tricia Hughes returned to the meeting room at 10.05am and left the meeting room at 10.05am

Cr Lyn Jones left the meeting room at 10.05am

6. INFORMATION BULLETIN REPORTS

6.1

Engineering and Infrastructure Information Bulletin – September 2020

EXECUTIVE SUMMARY

The Engineering and Infrastructure Directorate Information Bulletin for September 2020 is provided for Committee review.

OFFICER'S RECOMMENDATION

That the Committee recommends to Council to:

1. Note the Engineering and Infrastructure Directorate Information Bulletin for September 2020.

The Director Engineering and Infrastructure sought leave of the meeting to amend the report.

Resolution No.: E&I0427

Moved: Cr Simon West

Seconded: Cr Greg Austen

That the Committee recommends to Council to:

1. Note the Engineering and Infrastructure Directorate Information Bulletin for September 2020.

Carried

7. GENERAL BUSINESS

7.1 Drainage at Carmila Service Station

Cr Viv Coleman raised emerging issue of drainage at Carmila Service Station with water coming off Bruce highway and impacting the service station.

7.2

Director Engineering and Infrastructure advised the Committee of the action being taken by the Parks and Recreation Team regarding COVID-19 controls in parks to comply with regulations while keeping facilities open.

Parks Team installing series of signage outlining the COVID-19 restrictions in relation to social distancing and maximum numbers incorporating a QR Code to log details.

Cr Coleman raised issue of number of campers at Notch Point and requested the proposed meeting with Parks and Recreation be rescheduled as soon as possible.

ACTION; OVERSEER PARKS AND RECREATION

MEETING MINUTES



8. CONCLUSION

There being no further business, the Chair declared the meeting closed at 10.16am.

These minutes were confirmed by the Committee at the Engineering and Infrastructure Standing Committee Meeting held in Moranbah on Wednesday 7 October 2020.

.....
CHAIR

..... / /
DATE