CONFIRMED MINUTES

ENGINEERING AND INFRASTRUCTURE STANDING COMMITTEE MEETING OF

ISAAC REGIONAL COUNCIL

HELD ON

WEDNESDAY, 9 SEPTEMBER 2020 COMMENCING AT 8.30AM





ISAAC REGIONAL COUNCIL

CONFIRMED MINUTES OF THE

ENGINEERING AND INFRASTRUCTURE

STANDING COMMITTEE MEETING

HELD IN COUNCIL CHAMBERS, MORANBAH

ON WEDNESDAY 9 SEPTEMBER 2020

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STANDING COMMITTEE MEETING

HELD IN COUNCIL CHAMBERS, MORANBAH

ON WEDNESDAY 9 SEPTEMBER 2020 COMMENCING AT 8.30AM

ATTENDANCE Cr Jane Pickels, Division Seven (Chair)

Mayor Anne Baker

Cr Greg Austen, Division One

Cr Sandy Moffat, Division Two (by video conference) Cr Gina Lacey, Division Three (by video conference)

Cr Simon West, Division Four

OFFICERS PRESENT Mr Robert Perna, Director Engineering and Infrastructure

Mr Richard Madden, Manager Infrastructure Planning and Technical Services

Mr Gordon Robertson, Manager Corporate Properties and Fleet Mr Sean Robinson, Manager Galilee and Bowen Basin Operations Mr Niall Tierney, Acting Manager Infrastructure, Parks and Recreation

Mr Luke Logan, Overseer Parks and Recreation

Mr Alex Staines, Manager Brand, Media and Communications (by video

conference)

Mrs Nicole Money, Executive Assistant

1. OPENING

The Chair declared the meeting open at 8.30am and acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

The Mayor was not present at the commencement of the meeting.

Resolution No.: E&I0418

Moved: **Cr Simon West** Seconded: **Cr Greg Austen**

That the Engineering and Infrastructure Standing Committee accepts Cr Gina Lacey and Cr Sandy Moffat's participation in the meeting by videoconference.

Carried

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2. APOLOGIES

No apologies received this meeting.

3. DECLARATION OF CONFLICTS OF INTEREST

No conflict of interest declared this meeting.

ATTENDANCE

Mrs Tricia Hughes, Coordinator Executive Support entered the meeting room at 8.31am and left the meeting at 8.32am

4. CONFIRMATION OF MINUTES

Engineering and Infrastructure Standing Committee Meeting of Isaac Regional Council held in Council Chambers, Moranbah commencing at 1.00pm on Wednesday 12 August 2020.

Resolution No.: E&I0419

Moved: Cr Simon West Seconded: Cr Sandy Moffat

That the minutes from the Engineering and Infrastructure Standing Committee meeting held in Council Chambers, Moranbah on Wednesday 12 August 2020 are confirmed.

Carried

5. OFFICERS REPORTS

Engineering and Infrastructure 2020/2021 Capital Project Progress Report

EXECUTIVE SUMMARY

5.1

This report is to provide an update to the Engineering and Infrastructure Standing Committee and Council of the progress in delivery of the Engineering and Infrastructure 2020/ 2021 Capital Works Program.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. Receive and notes the monthly Engineering and Infrastructure 2020/ 2021 Capital Projects Progress Report

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2. Receive and notes works awarded under the 2020/ 2021 Engineering and Infrastructure Procurement Plan

3. Receive and notes the 2020/ 2021 Engineering and Infrastructure Procurement Plan Local Contractor Report

Resolution No.: E&I0420

Moved: Cr Gina Lacey Seconded: Cr Greg Austen

That the Committee recommends that Council:

- Receive and notes the monthly Engineering and Infrastructure 2020/ 2021 Capital Projects
 Progress Report
- 2. Receive and notes works awarded under the 2020/ 2021 Engineering and Infrastructure Procurement Plan
- 3. Receive and notes the 2020/ 2021 Engineering and Infrastructure Procurement Plan Local Contractor Report

Carried

ATTENDANCE

Mayor Anne Baker entered the meeting room at 8.34am

5.2 Driveways and Property Accesses Crossing Road Reserves Policy

EXECUTIVE SUMMARY

The purpose of this report is for Council to consider the updated Driveways and Property Accesses Crossings Road Reserves Policy.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Repeals the Driveways and Property Accesses Crossings Road Reserves Policy (El-023).
- Adopts the updated Driveways and Property Accesses Crossings Road Reserves Policy (El-POL-102).







Resolution No.: E&I0421

Moved: Cr Greg Austen Seconded: Cr Simon West

That the Committee recommends that Council:

- 1. Repeals the Driveways and Property Accesses Crossings Road Reserves Policy (El-023).
- 2. Adopts the updated Driveways and Property Accesses Crossings Road Reserves Policy (El-POL-102).

Carried

ATTENDANCE

5.3

Ms Tori Gordon, Administration Officer entered the meeting room at 8.36am and left the meeting room at 8.37am

Moranbah Town Square Water Fountain Replacement

EXECUTIVE SUMMARY

During the 2019/ 2020 financial year Council approved a landscape concept from a range of options for the upgrade of the north-west corner of the Moranbah Town Square, which is currently the site of an inoperative water feature. This report serves to provide an early overview of the proposed process for the project including consultation and public information.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. Receives and notes the proposed process for consulting with relevant project stakeholders and for informing the community about the Moranbah Town Square Water Fountain Replacement.

Resolution No.: E&I0422

Moved: Cr Simon West Seconded: Cr Gina Lacey

That the Committee recommends that Council:

 Receives and notes the proposed process for consulting with relevant project stakeholders and for informing the community about the Moranbah Town Square Water Fountain Replacement.

Carried

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ATTENDANCE

Cr Viv Coleman entered the meeting room at 8.41am

5.4

Disaster Recovery Funding Arrangements (DRFA) Progress Status Report

EXECUTIVE SUMMARY

Isaac Regional Council is currently reconstructing its infrastructure assets following the declared natural disaster event - Ex. Severe Tropical Cyclone Trevor, 19 - 27 March 2019 under the Disaster Recovery Funding Arrangements (DRFA). This report serves as a status update.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. Notes the progress to date (up to end of July) on the project related to the Disaster Recovery Funding Arrangements (DRFA).

Resolution No.: E&I0423

Moved: Cr Greg Austen Seconded: Cr Simon West

That the Committee recommends that Council:

1. Notes the progress to date (up to end of July) on the project related to the Disaster Recovery Funding Arrangements (DRFA).

Carried

Resolution No.: E&I0424

Moved: Mayor Anne Baker Seconded: Cr Greg Austen

That the Engineering and Infrastructure Standing Committee closes the meeting to the public under section 275 (1) (e) to deliberate on Confidential Report 5.5 at 8.44am.

Carried

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Resolution No.: E&I0425

Moved: Cr Simon West Seconded: Cr Greg Austen

That the Engineering and Infrastructure Standing Committee opens the meeting to the public at 9.24am.

Carried

CONFIDENTIAL REPORT

Closed under s275(1) (e) contracts proposed to be made by it.

5.5

Clermont Alpha and May Downs Road Projects

EXECUTIVE SUMMARY

TMR have requested assistance from Isaac Regional Council (IRC) to deliver a \$6M pave and seal project on the Clermont Alpha Road and a \$8M pave and seal project on the May Downs Road.

This report considers the options available to Council and recommends Council forms a "Deed of Agreement" with the Department of Transport and Main Roads (DTMR) to deliver the two projects.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Authorise the Chief Executive Office to enter into a Deed of Agreement with the Department of Transport and Main Roads for Isaac Regional Council to manage delivery of the \$6M Clermont Alpha Road pave and seal project and the \$8M May Downs Road pave and seal project.
- Endorse the proposal for Isaac Regional Council to construct the Clermont Alpha project using internal construction crews (supplemented with sub-contractors) and that IRC manage the design and construction of the May Downs road using external design consultants and contractors.
- 3. Endorse an amendment to the Engineering and Infrastructure Services 2020/2021 Procurement Plan (Council Resolution 6763) to include an open tender process for procurement of the May Downs road construction works.
- 4. Approve the engagement of additional project staff (either temporary FTE's or contract personnel) in the Engineering and Infrastructure Directorate (funded through the project) for delivery of the projects.







Resolution No.: E&I0426

Moved: **Cr Simon West** Seconded: **Cr Greg Austen**

That the Committee recommends that Council:

- 1. Authorise the Chief Executive Office to enter into a Deed of Agreement with the Department of Transport and Main Roads for Isaac Regional Council to manage delivery of the \$6M Clermont Alpha Road pave and seal project and the \$8M May Downs Road pave and seal project.
- 2. Endorse the proposal for Isaac Regional Council to construct the Clermont Alpha project using internal construction crews (supplemented with sub-contractors) and that IRC manage the design and construction of the May Downs road using external design consultants and contractors.
- 3. Endorse an amendment to the Engineering and Infrastructure Services 2020/2021 Procurement Plan (Council Resolution 6763) to include an open tender process for procurement of the May Downs road construction works.
- Approve the engagement of additional project staff (either temporary FTE's or contract 4. personnel) in the Engineering and Infrastructure Directorate (funded through the project) for delivery of the projects.

Carried

ATTENDANCE

Mayor Anne Baker left the meeting at 9.26am and did not return to the meeting.

Mrs Tricia Hughes entered the meeting room at 9.57am and left the meeting room at 9.58am

Cr Lyn Jones entered the meeting room at 10.02am

Mrs Tricia Hughes returned to the meeting room at 10.05am and left the meeting room at 10.05am

Cr Lyn Jones left the meeting room at 10.05am

6. INFORMATION BULLETIN REPORTS

Engineering and Infrastructure Information Bulletin – September 2020

EXECUTIVE SUMMARY

The Engineering and Infrastructure Directorate Information Bulletin for September 2020 is provided for Committee review.

OFFICER'S RECOMMENDATION

That the Committee recommends to Council to:







1. Note the Engineering and Infrastructure Directorate Information Bulletin for September 2020.

The Director Engineering and Infrastructure sought leave of the meeting to amend the report.

Resolution No.: E&I0427

Moved: Cr Simon West Seconded: Cr Greg Austen

That the Committee recommends to Council to:

 Note the Engineering and Infrastructure Directorate Information Bulletin for September 2020.

Carried

7. GENERAL BUSINESS

7.1 Drainage at Carmila Service Station

Cr Viv Coleman raised emerging issue of drainage at Carmila Service Station with water coming off Bruce highway and impacting the service station.

7.2

Director Engineering and Infrastructure advised the Committee of the action being taken by the Parks and Recreation Team regarding COVID-19 controls in parks to comply with regulations while keeping facilities open.

Parks Team installing series of signage outlining the COVID-19 restrictions in relation to social distancing and maximum numbers incorporating a QR Code to log details.

Cr Coleman raised issue of number of campers at Notch Point and requested the proposed meeting with Parks and Recreation be rescheduled as soon as possible.

ACTION; OVERSEER PARKS AND RECREATION







8. CONCLUSION		
There being no further business, the Chair declared the	e meeting closed at 10.16am.	
These minutes were confirmed by the Committee at the Meeting held in Moranbah on Wednesday 7 October 2		
	//	
CHAIR	DATE	



