

NOTICE OF MEETING

Dear Committee Members

You are requested to attend the following meeting of Council.

ENGINEERING AND INFRASTRUCTURE STANDING COMMITTEE
MEETING OF
ISAAC REGIONAL COUNCIL

TO BE HELD ON
WEDNESDAY, 7 OCTOBER 2020
COMMENCING AT 9.00AM
COUNCIL CHAMBERS - MORANBAH

GARY STEVENSON PSM

Chief Executive Officer

ROBERT PERNA

Committee Officer

Director Engineering and Infrastructure

Committee Members:

Cr Jane Pickels (Chair)

Mayor Anne Baker

Cr Greg Austen

Cr Sandy Moffat

Cr Gina Lacey

Cr Simon West

LOCAL GOVERNMENT ACT 2009

Chapter 8, Part 2 of the Local Government Regulation 2012

Division 3, Common provisions for local government and committee meetings

Section 275 Closed meetings

- 1) A local government or committee may resolve that a meeting be closed to the public if its councillors or members consider it necessary to close the meeting to discuss—
 - a) the appointment, dismissal or discipline of employees;
 - b) or industrial matters affecting employees; or
 - c) the local government's budget; or
 - d) rating concessions; or
 - e) contracts proposed to be made by it; or
 - f) starting or defending legal proceedings involving the local government; or
 - g) any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act; or
 - h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.
- 2) A resolution that a meeting be closed must state the nature of the matters to be considered while the meeting is closed.
- 3) A local government or committee must not make a resolution (other than a procedural resolution) in a closed meeting.

ENGINEERING AND INFRASTRUCTURE

STANDING COMMITTEE MEETING

OF ISAAC REGIONAL COUNCIL

TO BE HELD ON

WEDNESDAY 7 OCTOBER 2020

COUNCIL CHAMBERS, MORANBAH

1. OPENING OF THE MEETING
2. APOLOGIES
3. DECLARATION OF CONFLICTS OF INTEREST
4. CONFIRMATION OF MINUTES
5. OFFICER REPORTS
6. INFORMATION BULLETIN REPORT
7. GENERAL BUSINESS
8. CONCLUSION

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1. OPENING OF MEETING

2. APOLOGIES

3. DECLARATION OF CONFLICTS OF INTEREST

4. CONFIRMATION OF MINUTES

Engineering and Infrastructure Standing Committee Meeting of Isaac Regional Council held in Council Chambers, Moranbah, commencing 9:00am on Wednesday 9 September 2020.

5. OFFICER REPORTS

5.1 ENGINEERING AND INFRASTRUCTURE 2020/21 OVERALL CAPITAL PROJECTS PROGRESS REPORT

EXECUTIVE SUMMARY

This report is to provide an update to the Engineering and Infrastructure Standing Committee and Council of the progress in delivery of the Engineering and Infrastructure 2020/21 Capital Works Program.

5.2 MOTOR VEHICLE POLICY

EXECUTIVE SUMMARY

This report seeks endorsement from Council to consider the policy relating to Motor Vehicles and proposed amendments.

5.3 2020/21 ENGINEERING AND INFRASTRUCTURE PROCUREMENT PLAN – PROPOSED CHANGES TO CAPITAL WORKS RURAL RESHEETING PROGRAM

EXECUTIVE SUMMARY

This report seeks approval to vary the scope of works for the 2020/21 Rural Resheeting Program based on emerging needs.

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5.4	AMENDMENT OF THE 2020/21 ENGINEERING AND INFRASTRUCTURE PROCUREMENT PLAN - PROPOSED CHANGES TO CAPITAL WORKS PROGRAM FOR SARAJI ROAD PAVEMENT REHABILITATION
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EXECUTIVE SUMMARY

This report seeks approval from council to re allocate Roads to Recovery (R2R) funding savings from Huntley Road to increase the scope of works along Saraji Road.

6. INFORMATION BULLETINS

6.1	ENGINEERING AND INFRASTRUCTURE INFORMATION BULLETIN – OCTOBER 2020
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EXECUTIVE SUMMARY

The Engineering and Infrastructure Directorate Information Bulletin for October 2020 is provided for Committee review.

7. GENERAL BUSINESS

8. CONCLUSION

UNCONFIRMED MINUTES

ENGINEERING AND INFRASTRUCTURE STANDING COMMITTEE MEETING
OF
ISAAC REGIONAL COUNCIL

HELD ON
WEDNESDAY, 9 SEPTEMBER 2020
COMMENCING AT 8.30AM

ISAAC REGIONAL COUNCIL
UNCONFIRMED MINUTES OF THE
ENGINEERING AND INFRASTRUCTURE
STANDING COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, MORANBAH
ON WEDNESDAY 9 SEPTEMBER 2020

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ISAAC REGIONAL COUNCIL
UNCONFIRMED MINUTES OF THE
ENGINEERING AND INFRASTRUCTURE
STANDING COMMITTEE MEETING

HELD IN COUNCIL CHAMBERS, MORANBAH

ON WEDNESDAY 9 SEPTEMBER 2020 COMMENCING AT 8.30AM

ATTENDANCE

Cr Jane Pickels, Division Seven (Chair)
Mayor Anne Baker
Cr Greg Austen, Division One
Cr Sandy Moffat, Division Two (*by video conference*)
Cr Gina Lacey, Division Three (*by video conference*)
Cr Simon West, Division Four

OFFICERS PRESENT

Mr Robert Perna, Director Engineering and Infrastructure
Mr Richard Madden, Manager Infrastructure Planning and Technical Services
Mr Gordon Robertson, Manager Corporate Properties and Fleet
Mr Sean Robinson, Manager Galilee and Bowen Basin Operations
Mr Niall Tierney, Acting Manager Infrastructure, Parks and Recreation
Mr Luke Logan, Overseer Parks and Recreation
Mr Alex Staines, Manager Brand, Media and Communications (*by video conference*)
Mrs Nicole Money, Executive Assistant

1. OPENING

The Chair declared the meeting open at 8.30am and acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

The Mayor was not present at the commencement of the meeting.

Resolution No.: E&I0418

Moved: Cr Simon West

Seconded: Cr Greg Austen

That the Engineering and Infrastructure Standing Committee accepts Cr Gina Lacey and Cr Sandy Moffat's participation in the meeting by videoconference.

Carried

2. APOLOGIES

No apologies received this meeting.

3. DECLARATION OF CONFLICTS OF INTEREST

No conflict of interest declared this meeting.

ATTENDANCE

Mrs Tricia Hughes, Coordinator Executive Support entered the meeting room at 8.31am and left the meeting at 8.32am

4. CONFIRMATION OF MINUTES

Engineering and Infrastructure Standing Committee Meeting of Isaac Regional Council held in Council Chambers, Moranbah commencing at 1.00pm on Wednesday 12 August 2020.

Resolution No.: E&I0419

Moved: Cr Simon West

Seconded: Cr Sandy Moffat

That the minutes from the Engineering and Infrastructure Standing Committee meeting held in Council Chambers, Moranbah on Wednesday 12 August 2020 are confirmed.

Carried

5. OFFICERS REPORTS

5.1 Engineering and Infrastructure 2020/2021 Capital Project Progress Report

EXECUTIVE SUMMARY

This report is to provide an update to the Engineering and Infrastructure Standing Committee and Council of the progress in delivery of the Engineering and Infrastructure 2020/ 2021 Capital Works Program.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Receive and notes the monthly Engineering and Infrastructure 2020/ 2021 Capital Projects Progress Report**

2. *Receive and notes works awarded under the 2020/ 2021 Engineering and Infrastructure Procurement Plan*
3. *Receive and notes the 2020/ 2021 Engineering and Infrastructure Procurement Plan Local Contractor Report*

Resolution No.: E&I0420

Moved: Cr Gina Lacey

Seconded: Cr Greg Austen

That the Committee recommends that Council:

1. **Receive and notes the monthly Engineering and Infrastructure 2020/ 2021 Capital Projects Progress Report**
2. **Receive and notes works awarded under the 2020/ 2021 Engineering and Infrastructure Procurement Plan**
3. **Receive and notes the 2020/ 2021 Engineering and Infrastructure Procurement Plan Local Contractor Report**

Carried

ATTENDANCE

Mayor Anne Baker entered the meeting room at 8.34am

5.2 Driveways and Property Accesses Crossing Road Reserves Policy

EXECUTIVE SUMMARY

The purpose of this report is for Council to consider the updated Driveways and Property Accesses Crossings Road Reserves Policy.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. *Repeals the Driveways and Property Accesses Crossings Road Reserves Policy (EI-023).*
2. *Adopts the updated Driveways and Property Accesses Crossings Road Reserves Policy (EI-POL-102).*

Resolution No.: E&I0421

Moved: Cr Greg Austen

Seconded: Cr Simon West

That the Committee recommends that Council:

1. Repeals the Driveways and Property Accesses Crossings Road Reserves Policy (EI-023).
2. Adopts the updated Driveways and Property Accesses Crossings Road Reserves Policy (EI-POL-102).

Carried

ATTENDANCE

Ms Tori Gordon, Administration Officer entered the meeting room at 8.36am and left the meeting room at 8.37am

5.3 Moranbah Town Square Water Fountain Replacement

EXECUTIVE SUMMARY

During the 2019/ 2020 financial year Council approved a landscape concept from a range of options for the upgrade of the north-west corner of the Moranbah Town Square, which is currently the site of an inoperative water feature. This report serves to provide an early overview of the proposed process for the project including consultation and public information.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. *Receives and notes the proposed process for consulting with relevant project stakeholders and for informing the community about the Moranbah Town Square Water Fountain Replacement.*

Resolution No.: E&I0422

Moved: Cr Simon West

Seconded: Cr Gina Lacey

That the Committee recommends that Council:

1. Receives and notes the proposed process for consulting with relevant project stakeholders and for informing the community about the Moranbah Town Square Water Fountain Replacement.

Carried

ATTENDANCE

Cr Viv Coleman entered the meeting room at 8.41am

5.4 Disaster Recovery Funding Arrangements (DRFA) Progress Status Report

EXECUTIVE SUMMARY

Isaac Regional Council is currently reconstructing its infrastructure assets following the declared natural disaster event - Ex. Severe Tropical Cyclone Trevor, 19 - 27 March 2019 under the Disaster Recovery Funding Arrangements (DRFA). This report serves as a status update.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- Notes the progress to date (up to end of July) on the project related to the Disaster Recovery Funding Arrangements (DRFA).***

Resolution No.: E&I0423

Moved: Cr Greg Austen

Seconded: Cr Simon West

That the Committee recommends that Council:

- Notes the progress to date (up to end of July) on the project related to the Disaster Recovery Funding Arrangements (DRFA).**

Carried

Resolution No.: E&I0424

Moved: Mayor Anne Baker

Seconded: Cr Greg Austen

That the Engineering and Infrastructure Standing Committee closes the meeting to the public under section 275 (1) (e) to deliberate on Confidential Report 5.5 at 8.44am.

Carried

Resolution No.: E&I0425

Moved: Cr Simon West

Seconded: Cr Greg Austen

That the Engineering and Infrastructure Standing Committee opens the meeting to the public at 9.24am.

Carried

CONFIDENTIAL REPORT

Closed under s275(1) (e) contracts proposed to be made by it.

5.5 Clermont Alpha and May Downs Road Projects

EXECUTIVE SUMMARY

TMR have requested assistance from Isaac Regional Council (IRC) to deliver a \$6M pave and seal project on the Clermont Alpha Road and a \$8M pave and seal project on the May Downs Road.

This report considers the options available to Council and recommends Council forms a "Deed of Agreement" with the Department of Transport and Main Roads (DTMR) to deliver the two projects.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Authorise the Chief Executive Office to enter into a Deed of Agreement with the Department of Transport and Main Roads for Isaac Regional Council to manage delivery of the \$6M Clermont Alpha Road pave and seal project and the \$8M May Downs Road pave and seal project.*
- 2. Endorse the proposal for Isaac Regional Council to construct the Clermont Alpha project using internal construction crews (supplemented with sub-contractors) and that IRC manage the design and construction of the May Downs road using external design consultants and contractors.*
- 3. Endorse an amendment to the Engineering and Infrastructure Services 2020/2021 Procurement Plan (Council Resolution 6763) to include an open tender process for procurement of the May Downs road construction works.*
- 4. Approve the engagement of additional project staff (either temporary FTE's or contract personnel) in the Engineering and Infrastructure Directorate (funded through the project) for delivery of the projects.*

Resolution No.: E&I0426

Moved: Cr Simon West

Seconded: Cr Greg Austen

That the Committee recommends that Council:

1. Authorise the Chief Executive Office to enter into a Deed of Agreement with the Department of Transport and Main Roads for Isaac Regional Council to manage delivery of the \$6M Clermont Alpha Road pave and seal project and the \$8M May Downs Road pave and seal project.
2. Endorse the proposal for Isaac Regional Council to construct the Clermont Alpha project using internal construction crews (supplemented with sub-contractors) and that IRC manage the design and construction of the May Downs road using external design consultants and contractors.
3. Endorse an amendment to the Engineering and Infrastructure Services 2020/2021 Procurement Plan (Council Resolution 6763) to include an open tender process for procurement of the May Downs road construction works.
4. Approve the engagement of additional project staff (either temporary FTE's or contract personnel) in the Engineering and Infrastructure Directorate (funded through the project) for delivery of the projects.

Carried

ATTENDANCE

Mayor Anne Baker left the meeting at 9.26am and did not return to the meeting.

Mrs Tricia Hughes entered the meeting room at 9.57am and left the meeting room at 9.58am

Cr Lyn Jones entered the meeting room at 10.02am

Mrs Tricia Hughes returned to the meeting room at 10.05am and left the meeting room at 10.05am

Cr Lyn Jones left the meeting room at 10.05am

6. INFORMATION BULLETIN REPORTS

6.1

Engineering and Infrastructure Information Bulletin – September 2020

EXECUTIVE SUMMARY

The Engineering and Infrastructure Directorate Information Bulletin for September 2020 is provided for Committee review.

OFFICER'S RECOMMENDATION

That the Committee recommends to Council to:

1. Note the Engineering and Infrastructure Directorate Information Bulletin for September 2020.

The Director Engineering and Infrastructure sought leave of the meeting to amend the report.

Resolution No.: E&I0427

Moved: Cr Simon West

Seconded: Cr Greg Austen

That the Committee recommends to Council to:

1. Note the Engineering and Infrastructure Directorate Information Bulletin for September 2020.

Carried

7. GENERAL BUSINESS

7.1 Drainage at Carmila Service Station

Cr Viv Coleman raised emerging issue of drainage at Carmila Service Station with water coming off Bruce highway and impacting the service station.

7.2

Director Engineering and Infrastructure advised the Committee of the action being taken by the Parks and Recreation Team regarding COVID-19 controls in parks to comply with regulations while keeping facilities open.

Parks Team installing series of signage outlining the COVID-19 restrictions in relation to social distancing and maximum numbers incorporating a QR Code to log details.

Cr Coleman raised issue of number of campers at Notch Point and requested the proposed meeting with Parks and Recreation be rescheduled as soon as possible.

ACTION; OVERSEER PARKS AND RECREATION

MEETING MINUTES

8. CONCLUSION

There being no further business, the Chair declared the meeting closed at 10.16am.

These minutes were confirmed by the Committee at the Engineering and Infrastructure Standing Committee Meeting held in Moranbah on Wednesday 7 October 2020.

.....
CHAIR

..... / /
DATE

MEETING DETAILS

Engineering and Infrastructure Standing Committee
Wednesday 7 October 2020

AUTHOR

Robert Perna

AUTHOR POSITION

Director Engineering and Infrastructure

5.1

ENGINEERING AND INFRASTRUCTURE 2020/21 OVERALL CAPITAL PROJECTS PROGRESS REPORT

EXECUTIVE SUMMARY

This report is to provide an update to the Engineering and Infrastructure Standing Committee and Council of the progress in delivery of the Engineering and Infrastructure 2020/21 Capital Works Program.

OFFICER'S RECOMMENDATION

That the Committee recommend that Council:

- 1. Receive and notes the monthly Engineering and Infrastructure 2020/21 Capital Works Program Progress report and 2020/ 21 Overall Capital Project Progress spreadsheet.***

BACKGROUND

In conjunction with the approved Engineering and Infrastructure (E&I) Strategic Procurement Plan, the E&I directorate shall provide Council with an easy to read and interpret monitoring tool to provide transparency across the E&I 2020/21 Capital Project Programs.

IMPLICATIONS

Financial

This report is predominately based on service levels and the reporting of project progress, financial figures will only be recorded on this report if there is an identified failure. If this occurs a separate report will be provided to Council to seek direction and guidance.

Service Levels

This report is to provide a helicopter overview of the whole E&I Capital Projects progress. This report will indicate the current service level and identify Projects in which may be at risk of non-completion within the current Engineering and Infrastructure 2020/21 Capital Works Program.

Risks

There is a potential for service and/or financial risk/failure to be identified within the Engineering and Infrastructure 2020/21 Overall Capital Projects Progress spreadsheet. If this risk is of low or insignificant impact to Council or Community, no additional reporting will be provided to Council. If on the other hand the risk is significant, additional reporting will be provided.

Compliance

To ensure that the Engineering and Infrastructure 2020/21 Capital Works Program is achieved within the identified timeframes of the 2020/21 financial year.

Benefits

Council will be able to see a monthly progress report of the Engineering and Infrastructure 2020/21 Overall Capital Works Projects. This report will be able to communicate any risks/failure/delays that have been identified within the Engineering and Infrastructure 2020/21 Capital Works program.

CONSULTATION

Internal

- Director Engineering and Infrastructure
- Manager Infrastructure Planning and Technical Services
- Manager Corporate Properties and Fleet
- Manager Infrastructure, Parks and Recreation
- Department Coordinators

BASIS FOR RECOMMENDATION

To improve business within Council Engineering and Infrastructure directorate by providing more appropriate and relevant reporting, transparency and a clear monitoring tool for Council. This report will help identify and communicate any project delays or possible project failures.

ACTION ACCOUNTABILITY

That the Managers and the Director of Engineering and Infrastructure oversees the scoping, procurement and the completion of the projects identified within the 2020/21 Overall Capital Projects spreadsheet. Furthermore, that the appropriate Managers and the Director of Engineering and Infrastructure are held accountable for the delivery of these project stages are completed within the identified timeframes.

KEY MESSAGES

That Council has open communication, oversight and transparency of the Engineering and Infrastructure 2020/21 Capital Works Program, to ensure Isaac will have effective and sustainable infrastructure that supports the needs of the region's communities and economic sectors.

Report prepared by:

ROBERT PERNA
Engineering and Infrastructure

Date: 30 September 2020

Report authorised by:

GARY STEVENSON
Chief Executive Officer

Date: 1 October 2020

ATTACHMENTS

- CONFIDENTIAL Attachment 1 – 2020/21 Overall Capital Project Progress Spreadsheet
- CONFIDENTIAL Attachment 2 - 2020-21 Subcontractor Report
- CONFIDENTIAL Attachment 3 – Works awarded under the 2020 2021 Engineering and Infrastructure Procurement Plan

REFERENCE DOCUMENT

- Nil

PAGES 20 TO 26 HAVE INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

MEETING DETAILS

Engineering and Infrastructure Standing Committee
Wednesday 7 October 2020

AUTHOR

Gordon Robertson

AUTHOR POSITION

Manager Corporate Properties and Fleet

5.2**MOTOR VEHICLE POLICY**

EXECUTIVE SUMMARY

This report seeks endorsement from Council to consider the policy relating to Motor Vehicles and proposed amendments.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. *Adopts amended "Motor Vehicle Policy" (CORP-POL-034)*

BACKGROUND

The current Council's Motor Vehicle Policy has passed the standard review period. The policy has been reviewed and amended with minor changes to

- Limited Private Use (page 9 of 16)

Removal of prescribed Councils, replaced with, "adjoining Regional Councils"

- Family Responsibility Commuter Use (page 13 of 16)

Removal of irrelevant points

- References (page 16 of 16)

Removal of reference to IRC WHS OX – non-existent document

IMPLICATIONS

The policy has no financial implications to Council.

CONSULTATION

Internal

- Director Engineering and Infrastructure
- Corporate Properties Tenancy Officers
- Governance Department

BASIS FOR RECOMMENDATION

The proposed policy sets out the guidelines for Motor Vehicles within Council.

ACTION ACCOUNTABILITY

Managers and Co-ordinators in the Engineering and Infrastructure Directorate are responsible for ensuring the policy is implemented.

Manager Corporate Properties and Fleet to liaise with the Manager Governance and Corporate Services to update website and IRIS.

KEY MESSAGES

Council is committed to providing transparent and quality decision making and efficient and cost-effective service delivery.

Report prepared by: GORDON ROBERTSON Manager Corporate Properties and Fleet Date: 7 September 2020	Report authorised by: ROBERT PERNA Director Engineering and Infrastructure Services Date: 30 September 2020
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ATTACHMENTS

- Attachment 1 – Revised Motor Vehicle Policy (CORP-POL-034)

REFERENCE DOCUMENT

Nil

MOTOR VEHICLE

APPROVALS

POLICY NUMBER	CORP-POL-034	DOC.ID	4652013
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CATEGORY	Administrative
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POLICY OWNER	Corporate Properties & Fleet Manager
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APPROVAL DATE	Insert	RESOLUTION NUMBER	Insert
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DRAFT

OBJECTIVE

Is to define how the Isaac Regional Council (IRC) will assign motor vehicles to meet the transportation needs of the business.

SCOPE

This policy applies to all Council employees and Elected Members.

DEFINITIONS

Define terms to ensure ease of reading and interpretation to the reader.

May not be applicable. If no definitions required, remove table and type "N/A".

TERM / ACRONYM

MEANING

IRC	Isaac Regional Council.
CEO	Chief Executive Officer or acting Chief Executive Officer of Isaac Regional Council.
Delegate	The Director nominated by the CEO to have direct responsibility for motor vehicles.
ELT	Executive Leadership Team
CFO	Chief Financial Officer
Fleet Controller (FC)	Manager Plant, Fleet and Workshops as nominated as Fleet Controller (FC). The FC is responsible for all procurement, allocation, maintenance and disposal of vehicles
Family	A spouse (including a former spouse, a de facto spouse or a former de facto spouse) of the employee; a child or an adult child (including an adopted child, a foster child, an ex-foster child, a stepchild or an ex-nuptial child), parent, grandparent, grandchild or sibling of the employee or spouse of the employee. For the purpose of this clause spouse shall include same sex partners.
Assignee	IRC employee or Elected Member allocated a vehicle; assignees will complete all the vehicle policy requirements and take full responsibility for the vehicle.
Assigned Residence	Refers to "place of residence" that is within 30kms of main work location and located within IRC boundaries

Levels of Management	<p>The following levels of management exist for the purpose of vehicle allocations:</p> <ul style="list-style-type: none">• Level 1 - refers to the Mayor and CEO.• Level 2 - refers to the Directors (M2).• Level 3 - refers to M3 Managers (M3)• Level 4 - refers to M4 Managers and selected Assignees.
ANCAP	Australasian New Car Assessment Program
Pool Vehicle	Council vehicles assigned to a geographical location for general use by IRC employees for work related purposes only. When using a pool vehicle, a driver automatically becomes the assignee for the period of vehicle use.
Tools of Trade Vehicle	A vehicle provided to a workplace for work/business use only.
Full Private Use (FPU)	The vehicle shall be provided for the officer's full private and Council use such that the officer, their immediate family authorised by the officer shall be entitled to use the vehicle for private use as well as Council purposes. This includes when the officer is on periods of leave (annual, parental or compassionate leave, long service leave or sick leave) for up to 3 months (Paid or unpaid). Private use of vehicles during periods of leave greater than 3 months per year will be required to be authorised by the CEO or delegate.
Limited Private Use (LPU)	<p>The vehicle shall be provided for the officer's limited private and Council use such that the officer, their immediate family authorised by the officer shall be entitled to use the vehicle for limited private use as well as Council purposes. This includes when the officer is on annual leave, parental or compassionate leave, long service leave or sick leave (excluding sick leave or unpaid periods of more than one week).</p> <p>LPU vehicles will have supplied IRC magnetic logos fixed for the period of business hours.</p>
Commuter Use (CU)	The vehicle shall be provided for "approved travel" to and from the employee's place of employment and their assigned residence. When at work the vehicle will be made available for all employees as

part of the IRC vehicle pool and shall be returned to the vehicle pool for all periods of leave.

CU vehicles will have IRC logos permanently fixed to the vehicle and shall not be removed under any circumstances.

A commuter use vehicle may be allocated to a single driver where there is a requirement to have a specific vehicle to conduct field work activities. Permission for such use shall be approved by the CEO on recommendation of the Fleet Department.

Family Responsibility Commuter Use (FRCU)

Employees with approved Commuter Use Privileges who have family responsibilities for the transport of their children to/from school or child care may transport their children between home and school/child care and return in their allocated Council vehicle.

Tool of Trade Use (TOT)

An Assignee has use of the vehicle for work purposes only. During working hours, the vehicle will be available to all staff when not in use by the Assignee. TOT vehicles are to be garaged on IRC premises when not in use and before/after shift. A TOT vehicle may not be assigned to a specific operator. Carriage of passengers is limited to IRC employees and contractors only during work hours unless during an emergency or response to a Council task.

If a TOT vehicle is to be allocated to an operator for on-call purposes, Commuter Use/On-Call Use rules shall apply. After hours use is not permitted unless for call-out/work related activities.

TOT vehicles will have IRC logos permanently fixed to the vehicle and shall not be removed under any circumstances.

On-Call Use

On Call Use is defined as use to undertake work outside of Council's normal business hours while the employee is on after-hours call out roster and is on standby. Staff placed on an official call-out register may be allocated a Council vehicle depending on the nature of their role and the purpose of the call-out roster while they are on standby. In these instances, the Council vehicle may be treated as a 'commuter use' vehicle.

In order to minimise response times and minimise impact on private transport, an on-call officer shall be able to make general use of the assigned

Council vehicle whilst on-call, subject to the following:

No non-Council personnel can be transported in the vehicle at any time (i.e. family members are not allowed to be transported within the vehicle);

The carriage of non-Council related items (such as rubbish for disposal) is not allowed at any time.

The intent of this allowed usage is to address the issue of undue impact on family and private life whilst staff are on-call. Examples include attending family functions/children's sporting events with the family, only to receive a call and needing to leave. In these cases, either two (2) private vehicles need to be taken to the event, or the sole family vehicle is needed to be used to return to the Council vehicle, therefore leaving family members at events without transport. Under the above rules these would be allowed for by allowing the Council vehicle to be utilised as the secondary transport to the event, meaning that upon a call-out, family members are not disrupted.

Given the intent of such allowed use, driving the Council vehicle around including attendance at shops etc. simply because a staff member is on-call should be avoided, in preference to situations where a genuine disruption would occur. A periodic review of this practice will be undertaken to ensure that the intent of the allowed use is being met, with Council reserving the right to amend such allowed use policy.

The vehicle will have IRC logos permanently fixed to the vehicle and shall not be removed under any circumstances.

Single Purpose Use

The Chief Executive Officer and Directors may authorise a "once off" after hours use of the vehicle as the officer's role dictates. This may be necessary in the event of an after-hours meeting or conference.

POLICY STATEMENT

Council vehicles are visible assets in the community and as such are part of the corporate image of Council. IRC will acquire, maintain and dispose of motor vehicles through the Fleet Controller (FC) and will ensure the operation of the fleet in accordance with the following principles:

- Maximum cost effectiveness, considering sustainability

- Compliance with Federal and State legislation and local government by-laws
- Compliance with WH&S legislation, IRC policy and sound management principles.
- Compliance with IRC's contractual obligations with internal and external customers.

POLICY

The primary use of a IRC provided vehicle is to be used in the conducting of Council related duties. Vehicle assignees with full or limited private use cannot make their assigned vehicle available to their direct family members while the assignee attends work. The vehicle must always be available for work use unless it is away for service, repair or being used by other IRC staff for work activities. Any variation or request for exception to the Policy on a one-off basis, requires written submission to the Chief Executive Officer and subsequent formal approval.

For example: Employee X is at work in Moranbah on a Wednesday. This employee has full private use of a council vehicle. Employee X's partner has taken the council owned vehicle to Mackay for private business. As such, the vehicle is unavailable for council business during normal business hours. This example would not be acceptable to IRC.

Council shall always have priority on the use and allocation of a Council vehicle .

Except for vehicles covered by a salary package arrangement with private use and other specified vehicles, vehicles are to be made available on a shared use for the whole of Council use via Council vehicle pool or vehicle booking system.

Excluding salary packaged vehicles, the following matters are the responsibility of the employee who is allocated a Council vehicle:

- a. Vehicle Presentation: Washing and cleaning (inside and out) of the vehicle on a regular and as needed basis;
- b. Vehicle Availability: Ensuring that the vehicle is available for Council operations on each work day. For Commuter Use and On-Call vehicles, ensuring that the vehicle is presented for Council use during periods of annual leave, long service leave etc. (for single sick days or RDOs there is no specific requirement to return the vehicle unless there is a business need for it for the day. However, for periods more than a single day, measures should be made to present the vehicle for Council use);
- c. Daily Checks: Ensuring that normal operational items such as fuel, oil, battery, radiator, tyres etc. are checked at regular intervals and in accordance with manufacturer's recommendations and upon the advice of Council's Procurement and Plant staff. A pre-start book shall be provided for all vehicles to record this and for defect reporting purposes;
- d. Garaging: Ensuring that overnight garaging (where applicable) is secure, off the road and under cover if possible;
- e. Reporting Defects: Ensuring that all defects in the operational aspects of the vehicle, or damage to the vehicle, are reported as required immediately upon being notified and recorded in the vehicle's pre-start book;

- f. Servicing: Ensuring that the vehicle is regularly serviced as required to meet warranty and manufacturer's specifications, and that the vehicle is made available for such servicing when required;
- g. Licence: Ensuring that a current and appropriate class of licence is held for the operation of the vehicle. A driver with a Learner Licence (L) is not permitted to operate an IRC vehicle unless under an approved professional development program and the relevant TMR rules are strictly observed.

An employee whose licence has been suspended or cancelled shall immediately advise their Supervisor and arrange for the vehicle to be returned to the Council Depot.

Where an employee is assigned or operating Isaac Regional Council Plant or Motor Vehicles requiring the holding of a current Queensland Driver's License and such license is suspended or cancelled then the employee is not permitted to operate or drive Council's plant or vehicles until the relevant license is restored or The employee is to immediately advise their Manager and People and Performance of such suspension or cancellation and a file note will be recorded on the employee's personnel file.

Where a vehicle assigned is categorised within a employment contract as a Full Private Use vehicle (FPU) then the vehicle may be retained and an authorized driver designated to transport as appropriate to fulfil their role.

Where a vehicle is operated as part of the mandatory requirements of a position and the employee has their license suspended or cancelled, then the Council reserves the right to consider whether employment will continue, or the employee's services be terminated.

- h. Log Books: ensure that log books are completed correctly and returned on time for Fringe Benefits Tax or utilisation reporting.
- i. Badging: A Council insignia shall be displayed at all times on the vehicle unless the vehicle is covered by a salary package arrangement with private use. LPU vehicles must be badged during the hours of work.
- j. Roadworthiness: A vehicle should not be used If there is any doubt regarding as to its roadworthiness, such roadworthiness issues and any faults that may occur during the life of the vehicle, should be immediately reported to the Fleet Coordinator.
- k. Appropriate Use of Vehicle: Employees shall be responsible for ensuring that an allocated vehicle is used appropriately at all times. Vehicles other than those specifically designed for such use, should not be taken off road. Employees are to ensure that passengers and load limits are not exceeded at any time;
- l. Damage to Vehicle: Employees shall be responsible for paying for any damage that occurs when a vehicle has been deemed to have been used inappropriately.
- m. Authorised Use: Only authorised persons (employee or nominee) may drive a Council vehicle).

In an emergency any person holding a Queensland Driver's Licence may drive the vehicle provided the passenger in the vehicle at the time is an employee.

PROHIBITIONS

The following are specifically prohibited:

- a. Smoking: Smoking in the vehicle (including passengers) is strictly prohibited;
- b. Alcohol: An IRC employee may not operate a vehicle with a blood alcohol level above 0.00 during the hours of work, including while on-call. After hours, employees with FPU and LPU allocation must observe the legal limit of 0.05.
- c. Animals: No animals are to be carried in a vehicle unless suitably restrained;
- d. Utilisation of the vehicle for undertaking personal business activities;
- e. The carrying of non-approved persons;
- f. Charging a fee to passengers (Council encourages the multi-sharing of Council vehicles available for commuter use, however the charging of a fee is prohibited);
- g. Additional features, including advertising material or stickers shall not be added to the vehicle unless it is approved by the FC

COUNCIL CHECKS AND MONITORING

- a. The Council may undertake independent random audits or inspections of vehicles to ensure that the conditions of this policy are being met;
- b. The Fleet Controller shall report excessive reconditioning costs to the relevant Director when vehicles are presented for trade, fleet condition audits and servicing. The CEO shall decide if excessive costs are to be required to be paid by the officer.

FUEL PURCHASE

Council employees should refill fuel at the Council depot wherever practical.

A fuel card may be provided to vehicles that will require fuel outside of normal working hours or travel distances to locations where IRC provided fuel will not be available.

Private Use (including Commuter Use)

Private use of a Council vehicle is prohibited unless the vehicle is covered by a salary package arrangement with full or limited private use. Where commuter use of a vehicle is allowed, reference should be made to the below regarding the conditions of use for commuter use.

Liability for All Vehicle Users

Employees utilising Council vehicles are liable for:

- a. ALL traffic offences incurred, including but not limited to fines and loss of points from parking fines, speeding fines, red light camera offences and general traffic offences;

- b. Costs associated with an accident whilst the employee is utilising the vehicle in contravention of approved uses.

Employees or their nominated person found to be driving a Council vehicle under the influence of drugs or alcohol may be held personally responsible for any repairs or legal action resulting from any accident in which they are involved.

- c. Employees or their nominated person may similarly be held personally responsible for any damage occurring as a result of inappropriate behaviour or use which contravenes this policy.

Full Private Use

- Where covered by a salary package arrangement under contract of employment, full private use is permitted within the borders of the State of Queensland unless authorised by:
 - For the CEO the Mayor of Isaac Regional Council.
 - For Directors, the CEO.
 - For all other staff, the relevant Director.
- Full private use means the vehicle shall be provided for the officer's full private and Council uses such that the officer, their immediate family (excluding learner drivers and P1 provisional drivers) authorised by the officer shall be entitled to use the vehicle for private use as well as Council purposes. This use includes when the officer is on annual leave, parental or compassionate leave, long service leave or sick leave (excluding leave periods of more than three (3) months duration of unpaid leave).
- Packaged vehicles will have the value of such benefit recorded as part of the total employment cost for the employee.
- An employee with full private use, that is allowed permission to travel outside of Queensland, shall be personally responsible for any fuel costs incurred while interstate unless the trip is entirely work related.

Limited Private Use

- Use is limited to within the boundaries of Isaac Regional Council, Mackay, Whitsunday and Central Highlands and adjoining Regional Councils unless authorised by the CEO.
- The vehicle will be made available during office hours as a pool vehicle.
- Limited private use means the vehicle shall be provided for the officer's limited private and Council use such that the officer, their immediate family (excluding learner drivers and P1 provisional drivers) authorised by the officer shall be entitled to use the vehicle for limited private use as well as Council purposes. This includes, when the officer is on annual leave, parental or compassionate leave, long service leave or sick leave (excluding sick leave periods of more than one week's duration).
- In the event of a change of duties or change to the nature of work for which the employee is employed, the Council reserves the right to withdraw the provision of a vehicle.

- Limited private use is permitted at the Executive Leadership Team's discretion for selected senior non-management positions and for salaried staff under the Isaac Regional Council Certified Agreement.
- Limited private use may be utilized to attract and retain staff for difficult to fill positions but will only be offered in exceptional circumstances and with the approval of the relevant Director.
- Limited Private Use Vehicles will have the value of such benefit recorded as a prorated amount of the FPU benefit.

On-Call Use

- The vehicle is available to undertake work outside of Council's normal business hours while the employee is on after-hours call out roster and is on standby.
- Staff placed on an official call-out register may be allocated a Council vehicle depending on the nature of their role and the purpose of the call-out roster while they are on standby. In these instances, the Council vehicle may be treated as a commuter use vehicle. On non-business days and after business hours the on-call officer may use the vehicle to minimize response times which shall not include the transport of any non-employees.

Single Purpose Use

- The Chief Executive Officer and Directors may authorise a "once off" after hours use of the vehicle as the officer's role dictates.

Commuter Use

- Council views the extension of commuter use rights for a Council vehicle as a privilege and not a right.

Commuter use consent does not form part of conditions of employment and shall not be referenced in letters of appointment.

Approval for use shall be approved by the Executive Leadership Team in conjunction with the Fleet Controller and shall only be approved where there is a clear need or benefit to IRC.

Commuter use may be extended where:

- a. For the employment activities of the employee a Council vehicle is required to be accessed outside normal Council hours (i.e. on-call staff);
- b. The vehicle is fitted with purpose-built items specifically for the use by the employee during work hours and there is no practical storage area on Council premises for the vehicle outside work hours
- c. The employee regularly attends to Council business outside regular Council hours, being three (3) or more nights per week.
- d. A vehicle is available and there is a requirement for the employee to commence and finish work at work site(s) other than their normal Council headquarters (i.e. Depot) on a regular basis, being four (4) days or more per week.

- e. For security purposes where there is no practical storage area on Council premises for the vehicle outside work hours.

Approval

Consent to utilise a Council vehicle for Commuter Use rests with the respective Director in conjunction with the Fleet Controller.

Approval for use shall be at ELT's discretion and shall only be approved where there is a clear benefit to IRC.

Withdrawal

Commuter use privileges may be withdrawn at any time without recourse to Council. This could occur due to a change in position, utilisation changes or changes resulting in commuter use no longer being appropriate.

The basis for withdrawal shall be based on a cost benefit analysis and no consideration made for previous allocation.

Withdrawal of Access Rights

Council reserves the right to suspend access to a Council vehicle (including private and commuter use) at any time at the discretion of the CEO if at any time the assignee or nominee:

1. Is convicted of a serious driving offence
2. Judged to have incurred excessive insurance claims
3. Has not maintained the vehicle in a suitable manner
4. Has breached any of the agreed vehicle policy conditions
5. Fails to provide accurate FBT information as requested
6. Has removed the vehicle data collection device without approval;
7. Uses the vehicle to derive income from outside business
8. Has acted in a manner deemed inappropriate by the CEO in accordance with Council's Code of Conduct.
If an employee has their access withdrawn for any circumstance and is unable to fulfil the inherent requirements of the position and is unable to be reallocated within the Council's structure, then the employee's continuing employment contract may be reviewed by Council.
9. Depending on the seriousness of proven misuse Council may apply the following: -
 - Counselling by Supervisor;
 - Issue of a warning letter;
 - Attend a driver safety course;
 - Withdrawal of the vehicle for three (3) months or another period to be determined by the CEO.

If an employee has had their access to the Council Fleet withdrawn for any circumstance and is unable to be reallocated within Council's structure, then the employee's employment contract may be terminated.

Share Riding

Council encourages the multi-sharing of Council vehicles available for commuter use and recognises the sharing of vehicles assists in reducing car parking needs and also assists with Council initiatives for carbon reduction.

As such, where commuter use is available to an employee, and if agreed to by the employee, commuter use may be extended to include the collection of other Council employees for commuter purposes, subject to such an activity not requiring a major deviation from the commuter route of the employee with commuter privileges. Any ride sharing arrangements shall be approved by the respective Manager. The charging of a fee for such extended commuter use is strictly prohibited.

Prohibited

The following uses are not considered to be within the terms of commuter use and are strictly prohibited:

- a. Private use of vehicles (including at lunch times);
- b. Transportation of non-Council persons or members of the public other than for official Council purposes. This includes the transportation of the employee's children to and from school, or at any time unless permission has been granted under clause 8 of this Policy;
- c. Visits to private or non-work locations (except for a brief stop at a shop or similar on the direct route for minor, ad hoc and infrequent purposes such as purchase of milk/ bread at non-major shopping centres and lunch stops.

Liability for Commuter Use

All employees shall sign an acknowledgement form attesting to the fact that they are aware of the rules associated with commuter use of Council vehicles. This includes:

- That they are aware of the ramifications and liability issues related to usage outside the policy. and
- Any damages caused to both the Council vehicle, other vehicles and property generally, from usage outside the policy, the employee will be personally liable for such costs.

Family Responsibility Commuter Use

Employees who have approved Commuter Use Privileges who have family responsibilities for the transport of their children to and/or from school or child care may transport their children between home and school and/or child care and return in the allocated Council vehicle (referred to as Family Responsibility Commuter Use) subject to the following conditions:

- The transport occurs as part of the normal commute to or from work;
- Any extraordinary transport (e.g. to pick up a sick child from school/child care) is approved in each instance by the employee's Manager;

- Permission to transport children is to be sought via application – stating age of child, relationship to employee, any car seats/restraints that are necessary and the school/day care they are attending. This is to be signed off by the CEO. Vehicles that have been approved and that contain installed car seats will be removed from the pool to reduce the risk of them not being returned when needed.
- All car seats and/or restraints are provided by the employee and must meet the relevant Australian Safety Standards (AS/NZS 1754) and are to be fitted by the responsible employee according to the manufacturer's instructions. Restraints must be appropriate for the age of the passenger as per clause 266 - Wearing of seatbelts by passengers under 16 years old - of the Transport Operations (Road Use Management—Road Rules) Regulation 2009.
- Any associated costs of supplying and fitting the car seats would be the responsibility of the employee.
- Children to be transported must be immediate family as outlined in the definitions of the vehicle policy.
- In any instance of travel under this arrangement, the deviation from the shortest commuter route is to be as minimal as possible, less than 2 kilometres (one way).
- All other requirements of this Motor Vehicle Policy are fully complied with (including the requirement of Clause 12 of the Policy requiring keys to be handed to the CSO (or Fleet Dept. in Moranbah Office) immediately upon the employee's arrival at work for use by all staff).
- ~~• These changes are to be reviewed in 6 months to assess the impact of the changes. (ie Number of vehicles affected and if remaining vehicles are sufficient for pool car use)~~

Any breach of these conditions is grounds for the revocation of Family Responsibility Commuter Use Privileges.

Repeated breaches of these conditions are grounds for revocation of Commuter Use Privileges.

~~This clause is not intended to establish an acceptable length of deviation for the purposes of Clause 7.5 (c).~~

Queensland Transport

Council's registration of vehicles other than those vehicles covered by a salary package arrangement with private use component is at a concessional rate. As such, use of the vehicle outside approved business and commuter use guidelines will render the Council liable of payment of full vehicle registration.

Insurance

IRC will comprehensively insure and register all IRC owned and assigned vehicles.

It should be noted that insurances for Council vehicles only apply during approved use. Any usage which contravenes this policy, or is outside approval, may render the Council insurance coverage null and void, in which case the employee in charge of the vehicle would be fully responsible for all damage caused during any accident or similar.

Accident or Damage

In the event of an accident or damage to a vehicle it is the responsibility of the employee to:

- Report as soon as practicable to the incident, any involvement in a motor vehicle accident or upon sustaining general damage to the vehicle;
- Report any accident in a motor vehicle to the Queensland Police Service where required by law;
- Not accept or acknowledge any liability on behalf of Council arising from an accident;
- Complete as soon as practical after the accident, an incident report form, the appropriate claim form and in consultation with the employee's supervisor and return them to the Workplace Health & Safety Department.

Excessive speeding or continuing accidents resulting in damage may result in Council withdrawing the use of a vehicle. The following actions may apply for such offences dependent on the incident:

- Counselling by Supervisor;
- Issue of a warning letter;
- Attend driver safety course;
- Withdrawal of the vehicle for three (3) months, or other period to be determined by the CEO.

Vehicle Pool

Commuter Use vehicles, other than those that are approved to be exempt are required to be made available as part of the IRC vehicle pool while not in use. Employees will be required to hand in vehicle keys to Customer Service Officers (or in the case of Moranbah Office the Fleet Department) immediately on their arrival at work for use by all staff.

Assignees booking out a pool vehicle are required to carry out a visual pre-start inspection prior to driving the vehicle.

Vehicles are to be handed in clean and free of personal items. Based on bookings and availability, there is no guarantee or requirement that a commuter use employee shall receive the same vehicle to return to their assigned residence at the end of each working day.

Bookings for vehicles can be made through the relevant Customer Service Officers for each location, or the Fleet Management Department at Moranbah.

Contractors, Consultants & Other Non-IRC Employees

On the occasion that a non-IRC person such as a Consultant or Contractor is engaged where a motor vehicle must be provided to conduct their duties. A hire vehicle shall be provided at the engaging departments cost.

Availability of Vehicles

On the occasion that a new employee or position is engaged by IRC where a motor vehicle must be provided to conduct their duties but is unavailable due to there being no vehicle allowed for in the current

budget period. A hire vehicle may be provided at the engaging departments cost. Alternatively, the relevant Director may apply to Council for additional Capital for Fleet to purchase a vehicle on their behalf.

Vehicle Procurement

IRC will only procure vehicles of the highest ANCAP rating and that meet IRC requirements, taking into consideration FBT, whole of life costs and vehicle usage. The IRC procurement policy applies to all vehicle acquisitions meeting Local Government Regulation requirements. The CEO on recommendation of the Plant & Fleet Committee will approve all level and types of vehicle permitted to meet IRC's transportation requirements or contractual arrangements.

Levels of vehicle type are as follows:

- Level 1 - (Mayor and CEO) limited to \$65,000 cost to IRC
- Level 2 - (Directors) limited to \$65,000 cost to IRC
- Level 3 - (M3 Managers) limited to \$55,000 cost to IRC
- Level 4 - (M4 Managers and by employment contract) \$25,000 to \$45,000. Determined by fit for purpose, and best whole of life cost to IRC.

Exceptions may occur based on requirement for fit for purpose vehicles to meet specific work requirements as approved by the CEO in conjunction with the relevant Director and the Fleet Management Department. No sports/performance models are to be considered and a 6-cylinder engine limit for all levels.

The prescribed values shall be reviewed annually.

Use of Employees Private Vehicles

Use of an employee's personal vehicle for work purposes is prohibited unless special arrangements are made with approval by the relevant Director.

Vehicle Disposal

A suitable disposal method will be implemented in accordance with the Local Government Regulation 2012 (Trade-in, open tender or public auction)

Vehicle Data Collection

IRC will also use appropriate means to monitor its vehicles. This may include the use of Vehicle Monitoring Systems. All information gathered by the FC will be used to ensure that the vehicle is operated in accordance with the approved permitted use.

Information will include:

- Safety positioning information;
- Fleet management data;

This information may be used by HR and if required disciplinary action may be taken for any breach of company policy.

LEGISLATIONS AND RELATED GUIDELINES

- *Local Government Act 2009 (LGA)*
- *Transport Operations (Road Use Management - Road Rules) Regulation 2009*
- Australian and New Zealand Standard AS/NZS 1754 Child restraint systems for use in motor vehicles

REFERENCES

ID	NAME
STAT-POL-051	Procurement and Disposals Policy
CORP-PRO-063	Fatigue Risk Management Procedure
IRC-WHS-0X	Reporting Vehicle Misuse & Neglect

DRAFT

MEETING DETAILS	Engineering and Infrastructure Standing Committee Wednesday 7 October 2020
AUTHOR	Niall Tierney
AUTHOR POSITION	Acting Manager Infrastructure

5.3 20/21 ENGINEERING AND INFRASTRUCTURE PROCUREMENT PLAN – PROPOSED CHANGES TO CAPITAL WORKS RURAL RESHEETING PROGRAM

EXECUTIVE SUMMARY

This report seeks approval to vary the scope of works for the 2020/21 Rural Resheeting Program based on emerging needs.

OFFICER’S RECOMMENDATION

That the Committee recommends that Council:

- Endorses changes to the scope of works for current 2020/21 Rural Resheeting Program as follows:**

Original Scope location (to be removed)	Proposed New Location
Mackenzie Creek Road Ch 25 to Ch 32 Total length of Works – 7km	Valkyrie Road Ch 0 to Ch 6.56km Total length of Works – 6.56km
Lotus Creek Road Ch 6 to Ch 13 Total length of Works – 7km	Glenavon Road Ch 4 to Ch 8 Total length of Works – 4km

BACKGROUND

Inspections on 25 August 2020 on Valkyrie Road have identified various sections require pavement works (Chainage 0.00 to 6.56km). This section currently has limit gravel and during adverse weather conditions the pavement deteriorates to the extent that some vehicles types cannot pass. The section is a school bus route. This deficiency was not identified during the program development stage of the resheeting program. Engineering and Infrastructure staff have reviewed the program and based on priority are recommending that:

- The current \$388,707 budget for Mackenzie River Capella Road be reallocated to Valkyrie Road.
- Resheeting works programmed along Mackenzie River Capella Road be replaced with gravel patching works as required during our scheduled maintenance grading program during the current Financial Year

Council completed works on Glenavon Road as part of the 2018/19 Capital Works Resheet Program using material extracted and crushed from Mulawa Pit. Council has returned to site on numerous occasions to

complete rectification work on sections of Glenavon Road. In addition, further maintenance works activities were completed under the Disaster Recovery Funding Arrangements (DRFA) 2019 event works program. Sections of the road are rapidly deteriorating. Investigations by Engineering and Infrastructure staff indicate that the paving material is not performing in place as expected from the quarry testing. Based on a review of priority it recommended that:

- The current \$370,330 budget for Lotus Creek Road be reallocated to Glenavon Road. This change will allow for the necessary resheeting works to be completed due to the unsuitable material on sections of Glenavon Road for approx. 4km. This road is a major thoroughfare, linking Isaac Regional Council with the Whitsundays and allowing access for large volumes of various road users, as well as residents.
- Resheeting works programmed along Lotus Creek Road be replaced with gravel patching works as required during the current financial year. Additionally the requirements for all quarry works to now be supervised by a Senior Site Executive (SSE) means that use of manufacture gravel from local sources is currently not an option and gravel would need to be purchased from a commercial source requiring an increase in the budget to undertake Lotus creek resheeting works. Delaying the works for 12 months may remove this issue.

IMPLICATIONS

Financial

The proposed changes to Rural Resheeting Program have no financial impact on Council.

CONSULTATION

The following members have been consulted in the process:

- Director Engineering and Infrastructure
- Coordinator Infrastructure Managers

BASIS FOR RECOMMENDATION

Emerging issues across the road network have altered the priority of needs leading to a change in recommended resheeting location.

ACTION ACCOUNTABILITY

The Acting Manager Infrastructure is accountable for ensuring resources are provided and projects delivery for 2020/21 Rural Resheeting Program.

KEY MESSAGES

That Council has open communication and transparency of the Engineering and Infrastructure 2020/2021 Capital Works program, to ensure the road infrastructure network supports the needs of the region's community and economic sectors.

Report prepared by:

NIALL TIERNEY
Acting Manager Infrastructure

Date: 28 September 2020

Report authorised by:

ROBERT PERNA
Director Engineering and Infrastructure

Date: 30 September 2020

ATTACHMENTS

- Appendix 1 – Rural Resheeting 2020-21 Program

REFERENCE DOCUMENTS

- NIL

APPENDIX 1: ENGINEERING & INFRASTRUCTURE STRATEGIC PROCUREMENT PLAN 2020/21

CAPITAL WORKS: RURAL RESHEETING PROGRAM

Road	Chainage	Cost	Last Resheeted
Booroondarra-Capella Road	CH 20.41-27.7_7.29km	\$301,790	Nil
Bulliwallah Road	CH 3.15-10.03_6.88km	\$450,213	Nil
Lotus Creek Road	CH 6-13_7km	\$370,331	Nil
Peakvale Road	CH 13.09-20.86_7.77km	\$391,456	Nil
Wuthung Road	CH 15.50-22.80_7.30km	\$419,460	CH20-20.8 resheeted 12/13
Turrawulla Road	CH 59.95-75_15.05km	\$750,723	Nil
New Corry Road	CH 5-9.96_4.96km	\$331,704	Nil
Mackenzie River Capella Road	CH 25-32_7km	\$388,707	CH31-32 resheeted in 07/08
Frankfield Road	CH 14.94-21.25_6.31km	\$372,958	CH16-.1-18.8 resheeted in 03/04
Nimmitabel Road	CH 0-3.27_3.27km	\$240,449	Nil
Burrenbring Road	CH 0-1.6_1.6km	\$161,020	Nil
TOTAL	77.55KM	\$4,178,811	

MEETING DETAILS

Engineering and Infrastructure Standing Committee
Wednesday 7 October 2020

AUTHOR

Niall Tierney

AUTHOR POSITION

Acting Manager Infrastructure

5.4

AMENDMENT OF THE 2020/21 ENGINEERING AND INFRASTRUCTURE PROCUREMENT PLAN - PROPOSED CHANGES TO CAPITAL WORKS PROGRAM FOR SARAJI ROAD PAVEMENT REHABILITATION

EXECUTIVE SUMMARY

This report seeks approval from Council to re allocate Roads to Recovery (R2R) funding savings from Huntley Road to increase the scope of works along Saraji Road.

OFFICER'S RECOMMENDATION

That the Committee recommend that Council:

- 1. Notes the transfer of the funding source for several pavement repair locations along Huntley Road from Roads to Recovery (R2R) to Disaster Funding Relief Arrangements (DFRA) reducing the quantity of repairs that need to be funded under the R2R funding program.**
- 2. Approves the reallocation of \$391K of Roads to Recovery (R2R) funds nominated for Huntley Road under the Rural Pavement Rehabilitation project number CW212891 to extend the scope of works for project CW212892 Saraji Road Rehabilitation.**

BACKGROUND

Huntley Road has experienced damage from heavy vehicle movements. As part of the 2020/2021 program development process \$1.16M was allocated under the Rural Pavement Rehabilitation program to undertake pavement repairs. This work is funded from the Roads to Recovery (R2R) funding source.

Additional locations were identified and included in the original DFRA submissions to the Queensland Reconstruction Authority (QRA) for the 2019 event. The QRA acknowledges there is generally a period between the DFRA submissions and undertaking the works and accordingly provides opportunity for Council to review the scope of works and submit additional sites and/or extensions to sites for amended approval.

Council staff undertook a review of the sites along Huntley Road and provided a further submission to the QRA which has subsequently been approved. The effect of this additional submission is to transfer the funding source for several pavement repair locations from R2R to DFRA reducing the quantity of repairs that need to be funded under the R2R funding program. This change equates to \$391K of R2R funds that are now available to be reallocated.

Council has an approved \$1.58M Transport Infrastructure Development Scheme (TIDS) project along Saraji Road to undertake insitu pavement repairs / pavement strengthening. It is recommended that the \$391K of R2R funds be reallocated to extend the length of that project. The need exists along the road for

additional works and efficiencies of scale can be obtained through extending the works to achieve overall better value for money.

IMPLICATIONS

Financial

There are no financial implications for these changes

Service Level

The proposed change maintains the scope of works along Huntley Road and improves the service level along Saraji Road.

CONSULTATION

The following members internally and externally have been consulted in the process:

- Director Engineering and Infrastructure
- Manager Galilee and Bowen Basin Operations
- Engineering and Infrastructure Coordinators East and West
- Technical Officers E&I
- Queensland Reconstruction Authority (QRA)

BASIS FOR RECOMMENDATION

To improve business within Council Engineering and Infrastructure directorate by providing more appropriate and accurate relevant reporting processes.

ACTION ACCOUNTABILITY

Acting Manager Infrastructure is responsible for delivery of the 2020/2021 Saraji Road Pavement Rehabilitation Program and the additional scope of works to the budget and timeframe.

KEY MESSAGES

That Council has open communication and transparency of the Engineering and Infrastructure 2020/2021 Capital Works program, to ensure the road infrastructure network supports the needs of the region's community and economic sectors.

Report prepared by: NIALL TIERNEY Acting Manager Infrastructure Date: 29 September 2020	Report authorised by: ROBERT PERNA Director Engineering and Infrastructure Date: 30 September 2020
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ATTACHMENTS

- Nil

REFERENCE DOCUMENTS

- Nil

MEETING DETAILS	Engineering and Infrastructure Standing Committee Wednesday 7 October 2020
AUTHOR	Robert Perna
AUTHOR POSITION	Director Engineering and Infrastructure

6.1

ENGINEERING AND INFRASTRUCTURE INFORMATION BULLETIN – OCTOBER 2020

EXECUTIVE SUMMARY

The Engineering and Infrastructure Directorate Information Bulletin for October 2020 is provided for Committee review.

OFFICER'S RECOMMENDATION

That the Committee recommends to Council to:

- Note the Engineering and Infrastructure Directorate Information Bulletin for October 2020.***

BACKGROUND

The attached Information Bulletin for October 2020 provides an operational update for Committee review on the Engineering and Infrastructure Directorate.

IMPLICATIONS

Any specific implications or risks will be outlined in the Information Bulletin.

CONSULTATION

Engineering and Infrastructure Directorate Staff

BASIS FOR RECOMMENDATION

This is an information only report.

ACTION ACCOUNTABILITY

Information only report.

KEY MESSAGES

Operational update to Elected Members.

Report prepared by:
ROBERT PERNA
Director Engineering and Infrastructure
Date: 30 September 2020

Report authorised by:
GARY STEVENSON PSM
Chief Executive Officer
Date: 1 October 2020

ATTACHMENTS

- Attachment 1 – Engineering and Infrastructure Information Bulletin – October 2020

REFERENCE DOCUMENT

- Nil

DATE: October 2020

ENGINEERING AND INFRASTRUCTURE

DIRECTORATE HIGHLIGHTS

September was a quiet month across the Directorate with several tenders being evaluated and released. Normal operation works continued.

Water availability is an emerging issue for both road works and Parks irrigation. This will continue to be monitored but may evolve into changes to operational programs and/or reduced levels of services (eg not able to irrigate or slashing on hold for fire risk)

The 19/20 resurfacing delayed works is complete with Clermont, Moranbah and Glenden works undertaken.

Below are the projects that are behind scheduled expenditure.

Eaglefield road, the resheeting program and the passenger vehicles are behind schedule but are progressing and are low risk of not being achieved.

The surfacing renewal program should be awarded late Sept / early Oct and should be delivered prior to the December.

The Shared footpaths, Local Roads and Community Infrastructure grants, and the Fatigue accommodation are in the tender process.

Vehicle purchases are committed but not yet delivered.

Project Code	Project Description	Total Budget	YTD Budget	YTD Actual	YTD Budget less YTD actual	Commitments
CW212886	ISAAC_Surfacing Renewal Program	\$1,641,075	\$1,441,075	\$63	\$1,441,012	\$0
CW212887	ISAAC_Rural Resheeting Program	\$4,178,811	\$1,475,000	\$204,094	\$1,270,906	\$359,694
CW212888	ISAAC_Eaglefield Road Pave and Seal TIDS	\$1,345,000	\$1,345,000	\$310,472	\$1,034,528	\$852,853
CW202776	ISAAC_Surfacing Renewal Program	\$808,406	\$808,406	\$0	\$808,406	\$648,855
CW212859	Replace Sub Type _31 Passenger Vehicles	\$1,428,000	\$428,400	\$29,545	\$398,855	\$588,292
CW202784	Construction of Cycle Network Infrastruc	\$394,785	\$394,785	\$2,649	\$392,136	\$333,832
CW212937	CW212937 - Shared Footpaths CLM & DYS	\$933,950	\$350,220	\$0	\$350,220	\$56,780

CW202779	Land Resumption Plan in relation to repl	\$811,389	\$334,260	\$19,112	\$315,148	\$106,054
CW182485	MBH - Sarchedon Drive Road Works	\$541,414	\$300,000	\$2,000	\$298,000	\$405,741
CW212855	MBH - Fatigue Accommodation - developmen	\$977,199	\$244,299	\$1,807	\$242,492	\$59,030
CW212858	Replace Sub Type _5 EarthMovers	\$770,000	\$200,000	\$981	\$199,019	\$0
CW212845	Moranbah Access Rd Quarrico Intersect	\$1,446,500	\$200,000	\$3,117	\$196,883	\$58,971
CW212925	ISAAC_Urban Footpath Construction Progra	\$170,000	\$170,000	\$0	\$170,000	\$33,015
CW212854	Replace Sub Type _9 MiniPlants	\$402,000	\$105,000	\$979	\$104,021	\$0
CW182455	CLMT - Sportsground Canteen / Kiosk Rene	\$347,528	\$120,000	\$16,633	\$103,367	\$0

DIRECTORATE FINANCE REPORT

- Sales of Contract & Recoverable Works** are unfavourable to the revised budget by \$1,026,770. This unfavourable variance is mainly due to the timing of the RMPC contract. This variance has historically corrected itself over the remainder of the financial year. The 1st Quarter Budget Review will examine the cashflow of the RMPC income.
- Operating Grants, Subsidies & Contributions** are \$280,823 unfavourable compared to the revised budget for the year to date. This is due to the reduced receipt of the road's component of the Federal Assistance Grant with the early receipt of funds in the 19/20 financial year.
- Employee Expenses** are favourable compared to the YTD revised budget by \$104,836. This favourable variance is mainly due to the first week of the year being accrued back to the previous financial year through end of year processes.
- Materials & Services** for the financial year to date are \$8,323,964 unfavourable with \$2,269,281 of actual expenditure and \$8,607,224 in commitments against YTD revised budget of \$2,552,541. This unfavourable variance is due to the inclusion of commitments (the majority of which relate to DRFA - \$6.5M). It is to be noted that the DRFA March 2019 event costs are currently in the operational expenditure (\$1.2M), with no matching budget for expenditure. At quarterly periods this expenditure will be analysed to determine if it is operational or capital expenditure, with budget revenue and expenditure applied to match with the quarterly review.
- Depreciation and Amortisation** is currently unfavourable to the YTD revised budget by \$191,719. This is primarily due to changes to asset valuations and useful lives post outcomes of the 19/20 Financial Statement audit. Impacts will be further assessed through the 1st Quarter Budget Review.

6. Capital Revenue for the financial YTD is \$1,774,324 which is \$287,607 favourable when compared to YTD revised budget. This favourable variance is due to receipt of grant funds from DRFA for amended funding agreements.

ISAAC REGIONAL COUNCIL								
Statement of Comprehensive Income								
For the Period Ended 30 September 2020								
Engineering & Infrastructure Services								
Notes	YTD Actual	Commitments	YTD Actual + Commitments	YTD Revised Budget	Variance	Full Year Revised Budget	Completion	
	\$	\$	\$	\$	\$	\$	\$	%
Income								
Operating Revenue								
	64,973	-	64,973	48,625	16,348	214,500		30.3%
	293,620	-	293,620	294,561	(941)	1,178,245		24.9%
1	266,229	-	266,229	1,292,999	(1,026,770)	5,101,997		5.2%
2	330,840	-	330,840	611,663	(280,823)	2,446,650		13.5%
	955,662	-	955,662	2,247,848	(1,292,187)	8,941,392		10.7%
Expenses								
Operating Expenses								
3	2,726,289	-	2,726,289	2,831,125	(104,836)	12,268,209		22.2%
4	2,269,281	8,607,224	10,876,505	2,552,541	8,323,964	9,049,665		120.2%
5	3,815,548	-	3,815,548	3,623,829	191,719	14,495,317		26.3%
	2,174,124	-	2,174,124	2,174,124	-	8,696,495		25.0%
	10,985,242	8,607,224	19,592,466	11,181,619	8,410,847	44,509,686		44.0%
Operating Position Before Capital Items								
	(10,029,580)	(8,607,224)	(18,636,804)	(8,933,771)	(9,703,033)	(35,568,294)		52.4%
Capital Revenue								
6	1,774,324	-	1,774,324	1,486,717	287,607	19,254,287		9.2%
	231,781	-	231,781	261,900	(30,119)	785,870		29.5%
	2,006,105	-	2,006,105	1,748,617	257,488	20,040,157		10.0%
Net Result Attributable to Council in Period								
	(8,023,476)	(8,607,224)	(16,630,700)	(7,185,155)	(9,445,545)	(15,528,137)		107.1%
Total Comprehensive Income								
	(8,023,476)	(8,607,224)	(16,630,700)	(7,185,155)	(9,445,545)	(15,528,137)		107.1%

WORKSHOPS, PLANT AND FLEET

PREVIOUS MONTH'S ACHIEVEMENTS:

Team Leader / Mechanical Fitter commenced on 28 September 2020 (based at Moranbah). He has a vast amount of experience with both Workshop Management and Local Government . He will work with all mobile fitters to implement the monthly maintenance schedule. This scheduling is currently being developed in a new format.

PREVIOUS MONTH'S ISSUES:

Electrical compliance issues in relation to Smart-fill system installations have been identified, all rectification work is now complete

DEVIATION FROM BUDGET AND POLICY:

Nil to report currently that have not been approved by Council.

OPERATIONAL PLAN / BUSINESS PLAN – EXCEPTION REPORTING

Not Applicable

NEXT MONTH'S PROGRAM:

Not Applicable

Organisation Development Plan or Capital Projects Scheduled to Commence During Next Month

Project Name/ Description	Start Date	Scheduled End Date	Comments/Exceptions
Replace 31 Vehicles	1/7/2019	30/6/2021	50% of proposed vehicle replacements have been ordered with delivery to span over Sept/ Oct. The remaining vehicles will be on order by the end of Sept 2020
Various plant replacements	17/2019	30/6/2021	All specifications and RFQ's are finalised and forwarded to procurement to be rolled out as per provided procurement schedule. All contract evaluation and awards to be completed by the end of Nov 2020
Truck replacements	1/7/2020	30/6/2021	All specifications and RFQ's are finalised and forwarded to procurement to be rolled out as per provided procurement schedule. All contract evaluation and awards to be completed by the end of Nov 2020

DEVELOPING INITIATIVES / ISSUES:

- A full review of current fleet and plant assets has commenced with a report and recommendation to be finalised in Dec 2020, this will identify areas of improvement and enhanced service levels, this data will also inform the proposed Fleet and Plant Management Strategy – **On Going**
- CPF are working closely with Contacts and Procurement to assist in identifying redundant assets in the depots and general clean out of old stock, with a view of cataloguing remaining assets and sharing across the organisation for redeployment where needed – **STL Depot site clean completed, Nebo Depot to be completed in Oct/Nov**
- Fleet and Plant Management Plans, Strategy and guidelines are currently being developed with a draft to be completed by the end of Dec 2020

CORPORATE PROPERTIES

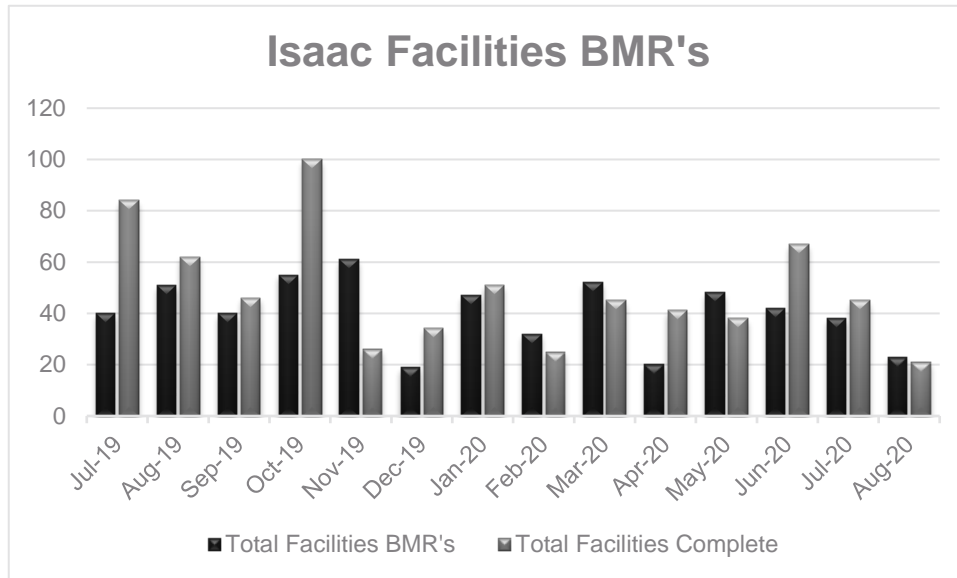
PREVIOUS MONTH'S ACHIEVEMENTS:

- Barada Barna Artwork on Library Wall installed
- Completion of house refurbishment at 1 Coleman Street Dysart
- Completion of Middlemount Fatigue Accommodation
- Completion of various residential properties in Middlemount
- Completion of Capital works on properties in St Lawrence
- Completion of the demolition of property at 12 Acacia Street
- Commencement of Capital Works on properties in Dysart
- Ongoing BMR (Building Maintenance Requests) as required
- Construction starting on the Clermont Sports Ground Grandstand Compliance Rectification
- RFQ awarded for the Restumping of 2 Residences at St Lawrence
- St Lawrence Depot Electrical Rectifications completed
- RFT issued for the Design and Construct of 16-person accommodation at 12 Acacia Street
- RFT closed for the Underpinning of existing footings and building repairs at 26 Norton Court

Barada Barna Artwork Installation



Isaac Region Building Maintenance Requests (BMR's)



- Commencing all capital delivery programmes for scheduling in 2020/21
- Ongoing BMR (Building Maintenance Requests) as required

Congratulations to Robyn Maguire and Eleanor Curtis, Cleaning Technicians for having 10 years of service each with Isaac Regional Council. They are both valuable member of the Corporate Properties team and consistently shows their commitment to ensure our buildings and fatigue accommodation units are kept clean and presentable. Their attention to detail around hygiene and cleanliness is of an extremely high professional standard along with their work ethic. This makes them a great asset to their respective teams. Robyn said in her acceptance speech that she was proud to wear the Isaac Regional Council uniform.

Eleanor was honoured to accept the award and said she enjoyed what she is doing Robyn was presented with her award at morning tea with her colleagues at Clermont and Eleanor was presented with her award at morning tea with her colleagues at St Lawrence



Robyn Maguire - Clermont



Eleanor Curtis - St Lawrence

New Staff

Welcome to Isaac Regional Council

- Electrician Martin Rock
- Admin Samantha Moore (starting 6th October)

Staff Profile

Name: Tony Ahern

- 1. Do you have a nickname?**
Sterlo
- 2. What is your role at Isaac?**
Coordinator Corporate Properties
- 3. How long have you been with Isaac?**
Since April 2020
- 4. Favourite Holiday Destination?**
Italy. I have been there 4 times
- 5. What are your hobbies outside of work?**
Fishing, camping, spoiling the grandkids
- 6. Who is your favourite team?**
Cowboys
- 7. Favourite food?**
Roast Pork with plenty of crackling and gravy
- 8. Name 2 people you would invite to dinner and why?**
Jimmy Barnes (Love his music) Sophia Loren (the most beautiful woman in the world)
- 9. Can you tell us something funny that has happened to you?**
I was at a State of Origin game and this bloke came up to me and shook my hand and said he thought I was the best footballer ever, he thought I was Peter Stirling. I played along and thanked him for the compliment
- 10. One word to describe yourself.**
Friendly



PREVIOUS MONTH'S ISSUES:

Not Applicable

DEVIATION FROM BUDGET AND POLICY:

Not Applicable

OPERATIONAL PLAN / BUSINESS PLAN – EXCEPTION REPORTING

Strategy (i.e. C5)	Service Area	Description	Highlight/Exception, including explanation
	All AOP & ODP projects		The housing strategy has commenced and is progressing with further data validation.

NEXT MONTH'S PROGRAM:

Key focuses for this period will be the continuation and completion of many maintenance programs as well the planning and continuing with the delivery of the capital works program for 2020/21.

DEVELOPING INITIATIVES / ISSUES:

The corporate properties team are conducting a full review and assessment of all corporate properties operational and financial BAU activities to provide valid data to the formation of the proposed Corporate Properties Housing Strategy to be completed by end of September 2020.

Current PSA's that were in place at the beginning of the financial year have expired, this does not hamper service delivery, it does however create a longer procurement process to ensure we meet purchasing policy compliance, please be patient whilst the PSA requirements are reviewed and new agreements are finalised.

Organisation Development Plan or Capital Projects Scheduled to Commence During Next Month

	Project Name/ Description	Start Date	Scheduled End Date	Status Update
	AOP & ODP – Deliverables			
	As per comments reported in below table			
	Capital Projects			
CW Number	Project Name/ Description	Start Date	Scheduled End Date	Status Update
CW212849 CW212853 CW212931 CW212848 CW212932 CW212851 CW212850	Regional residential program- MBH- Commence Feb/Apr NBO- Commence Nov/Jan CLM- Commence Sep/Nov MMT- Commenced Jul/Aug DYS- Commenced Jul/Aug STL- Commence Aug/Sept GLN – Commence Nov/Dec	July 2020	June 2021	In planning In planning Commencing Sept Construction commenced Construction commenced Construction commenced In planning
CW212880	Corp - Admin Building Upgrades/Renewals	Aug 2020	April 2021	In planning
CW212855	Moranbah Fatigue Accommodation Demolition	July 2020	Dec 2020	Demolition commenced
	Moranbah Fatigue Accommodation Design and Construct of 16 Person Units	Nov 2020	June 2021	RFT issued for Design and Construct Oct 2020

GALILLEE AND BOWEN BASIN OPERATIONS

MINING AGREEMENTS

PREVIOUS MONTH'S ACHIEVEMENTS:

Proponents engaged

- Pembroke
 - o Compensation Agreement executed
 - o Continuing negotiations for Infrastructure Access Agreement – Pembroke currently reviewing updated terms of agreement
 - o Pipeline license – has been agreed, awaiting executed version to be returned from Pembroke
 - o Water Supply Agreement – being progressed by Water and Waste
- Futura
 - o Notifiable Road Use compensation agreement – with proponent for review
 - o Compensation Agreement
 - Dispute regarding reimbursement of costs for preparation, currently with CGFS for internal review.
 - o Pipeline Licence
 - Final terms of negotiation – Futura identified concerns regarding the provision of security and the level of insurance and indemnity required. Waiting for proponent to review
- BMA
 - o Commencement of Traffic Count activities on Red Hill Road. A few general enquiries from the public as to purpose of cameras. Signage in place stating traffic counting.
 - o Council received notification of a proposal to undertake embankment stabilisation works adjacent to Saraji Road, this will result in a access track to allow for inspections to be constructed within road corridor. BMA representatives seek to work with Council for an appropriate tenure for this track, subject to the realignment of Saraji Road by Vitrinite.
 - o Goonyella Riverside Dragline Shutdown and impact on Mabbin Road– Draft terms of reference have been provided to BHP for consideration
 - o Golden Mile Haul Road Crossover – Officers are meeting to discuss traffic impact assessment requirements Wednesday 7 October 2020
- Adani
 - o Undertaking Infrastructure Access Agreement
 - Maintenance Works are continuing
 - Council has advised that it can only consider partial approval for construction of the Elgin and Moray Carmichael Boundary Road

- Areas of concern remain in the vicinity of Moray Homestead and non-compliant corners
- Dust continues to be a concern with the Road User intermittently committing to resources to address the problem – patchy rain is providing some temporary relief.
- There have been a number of instances where it has been identified by Council that The Road User has not fulfilled its obligations under the Agreement
- Adani are still contesting the requirement to construct the road to Councils required flood immunity
 - Construction on 3.15km upgrade for Bulliwallah Road is nearing completion
 - Automatic digital Road Closure signs to be installed at North Creek within 6 months
- Vitrinite [Queensland Coking Coal]
 - Proponent working with BMA to prepare the necessary applications to open and close the relevant sections of Saraji Road for the realignment.
 - Compensation Agreement and Road Use Agreement executed.
 - Confirmation of Vitrinite Proposal to present to Council regarding the social management strategies that they are looking to implement for their workforce in Dysart
- Minjar Gold
 - Negotiation of Compensation Agreement for mining lease renewals
 - Previous agreement expires with the mining lease and was not novated to the current ML holder
- Miclere Road Gold mining lease
 - This matter has been closed out, the identified water source is not in Road Reserve.

PREVIOUS MONTH'S ISSUES:

Not Applicable

DEVIATION FROM BUDGET AND POLICY:

The Materials & Services including committed variance is as a result of the three-year purchase order for Shepherd Services for the Engineering and infield support in accordance with the Infrastructure Access Agreement. This is expected to continue through to December 2021.

OPERATIONAL PLAN / BUSINESS PLAN – EXCEPTION REPORTING

Not Applicable

NEXT MONTH'S PROGRAM:

- Continued negotiation with Pembroke
- Negotiation Agreements with Futura

- Monitoring and evaluation of Adani Maintenance Works and progressing road design
- Negotiation of Compensation Agreement with Minjar Gold

DEVELOPING INITIATIVES / ISSUES:

- Engineering & Infrastructure and Corporate Governance & Financial Services are working together in the development of standard template agreements that will provide for more effective proponent engagement.
- A detailed register of obligations under each agreement with all resource proponents is currently being prepared, following completion (mid-late 2020), the details shall be presented to council for consideration.
- Water & Waste and E&I are collectively collating the various mining agreement as a joint project to provide efficiency and consistency in dealing with resource proponents.

RMPC

PREVIOUS MONTH'S ACHIEVEMENTS:

- Routine road defect inspections complete
- Pothole patching and edge break repairs throughout region including Dysart-Middlemount Road, Fitzroy Developmental Road, Gregory Highway and Peak Downs Highway and Bruce Highway
- Roadside furniture repairs/installation on Bruce Highway, Peak Downs highway, May Downs road
- Rest Area Servicing on Bruce Highway, Peak Downs Highway, Fitzroy Developmental Road and Dysart-Middlemount Road

NEXT MONTH'S PROGRAM:

- Continuation with Routine Activities including – Rest Area Servicing, Roadside Litter, pothole patching as required
- Roadside Slashing Works – on-going on 33A & 33B Peak Downs Highway
- Heavy Formation & Medium formation grading on May Downs Rd to commence

Upcoming Tender

- **IRCT2084-0820-197 – Rest Area Servicing – Isaac Region**
- RFT planned to be advertised in early September

DRFA 2019 EX TC TREVOR

PREVIOUS MONTHS ACHIEVEMENTS

- IRCT2084-0320-186 – DRFA Restoration Works
 - Contractor Works:

- Maintenance formation works on-going for roads located in Central & West region – Approx. 50% complete (inc. additional stabilisation scope on Huntley Road)
- Stabilisation works currently on-going on Huntley Road – Combined scope between DRFA, R2R & HVSPP works
- Drainage works currently on-going
- Bennetts Works:
 - Formation grading works on-going on Albro Road

- **NEXT MONTH'S PROGRAM (CONT'D):**

- IRCT2084-0320-186 – DRFA Restoration Works
 - Contractor Works:
 - Complete remaining stabilisation works on Huntley Road
 - Stabilisation to commence on Dysart-Clermont Road, Mt Stuart-Bedford Weir Road & Kenlogan Road
 - Continuation of Drainage and concrete works
 - Continuation of Formation grading works with gravel operations
 - Key Risks – Water supply for works in Laglan & North-western precinct – Lou Lou Park Road, Moray-Carmichael Road area – works to be completed at risk under contractual practical completion date
 - Bennett's Crews – Completing a section of works internally under DRFA program
 - Continuation of Formation Grading operations on;
 - Albro Road
 - Alinya Road
 - Mellaluka Road

UPCOMING & NEW TENDER PROJECTS:

- **IRCT2054-0720-755 – Project Management & Inspectorate Role**
 - Tender documents prepared for LRCI Shared Footpaths Project
 - Design for shared path at Tropic Street rail crossing currently being prepared for submission to QR for approval

- **IRCT2054-0720-194 – Moranbah Access Rd – Quarrico Intersection Upgrade**
 - Tender awarded to Pentacon Pty Ltd
 - Prestart meeting to be held on 1 October 2020

-
- Construction period is from November 2020 to January 2021

INFORMATION BULLETIN



Submission Level Report

Applicant Name: Isaac Regional Council

Report Date: 29-Sep-20
Program: 2019

Submission Details				Financial Details - APPROVED VALUE				Financial Details - MARKET PRICE UPDATES				Construction Progress				Notes			
Disaster Event	QRA Submission Reference Number	Submission Type	Submission Status	Estimate Method	Submitted Value or Estimate (excl GST)	Direct Costs (ex GST)	Project Management	Total Approval Value (excl GST)	MARKET PRICE UPDATES Direct Costs (ex GST)	Project Management	Total Approval Value - (MARKET PRICE UPDATES) (excl GST)	Under/Over Approved Submission Value	Project Funding Amount	Council Contribution (Trigger Point Deductions)	Milestone 30% Payment		Actual Practical Completion Date	Physical % Complete	
					\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	[XX/201X]	%		
Severe Tropical Cyclone Trevor and associated low pressure system, 19-27 March 2019	IRC.0003.1819G.REC	Reconstruction of Essential Public Assets	Approved	Market Price	\$3,690.45	\$2,810.64	\$281.06	\$ 3,690.45	\$ 3,021.96	\$ 453.29	\$ 3,801.25	\$110.80	\$ 2,767.84	\$ 922.61	\$ 830.35			0%	QRA/Prog Del/SV - QRATF/19/4048 25/10/2019 - Project Schedule Funding Letter RCT17349
Severe Tropical Cyclone Trevor and associated low pressure system, 19-27 March 2019	IRC.0005.1819G.REC	Reconstruction of Essential Public Assets	Submitted	Combined	\$1,609,243.00	\$975,219.53	\$97,522.11	\$ 1,229,260.90	\$ 1,692,963.15	\$ 238,194.66	\$ 2,076,879.04	\$847,618.14	\$ 1,229,260.90		\$ 368,778.27			58%	QRA/Prog Del/EF - QRATF/20/3461 18/09/2020 - Project Schedule Funding Letter RCT18716
Severe Tropical Cyclone Trevor and associated low pressure system, 19-27 March 2019	IRC.0006.1819G.REC	Reconstruction of Essential Public Assets	Submitted	Market Price	\$1,454,398.830	\$1,091,425.660	\$109,142.670	\$ 1,376,409.99	\$ 699,323.65	\$ 104,898.51	\$ 853,124.34	-\$523,279.65	\$ 1,032,302.99	\$ 344,101.00	\$ 309,690.90			76%	QRA/Prog Del/LS - QRATF/20/3330 17/09/2020 - Project Schedule Funding Letter RCT17417
Severe Tropical Cyclone Trevor and associated low pressure system, 19-27 March 2019	IRC.0008.1819G.REC	Reconstruction of Essential Public Assets	Approved	Combined	\$1,776,349.00	\$1,183,424.43	\$118,342.62	\$ 1,493,872.83	\$ 987,231.20	\$ 112,092.82	\$ 1,235,155.19	-\$258,717.64	\$ 1,493,872.83		\$ 448,161.85			71%	QRA/Prog Del/BN - QRATF/19/4748 19/12/2019 - Project Schedule Funding Letter RCT17740
Severe Tropical Cyclone Trevor and associated low pressure system, 19-27 March 2019	IRC.0009.1819G.REC	Reconstruction of Essential Public Assets	Approved	Market Price	\$3,893,456.00	\$2,357,474.71	\$235,747.81	\$ 2,973,775.50	\$ 1,252,454.11	\$ 174,533.81	\$ 1,540,295.44	-\$1,433,480.06	\$ 2,973,775.50		\$ 892,132.65			23%	QRA/Prog Del/EF - QRATF/20/422 19/02/2020 - Project Schedule Funding Letter RCT17938
Severe Tropical Cyclone Trevor and associated low pressure system, 19-27 March 2019	IRC.0010.1819G.REC	Reconstruction of Essential Public Assets	Approved	Market Price	\$113,089.99	\$86,484.00	\$8,648.00	\$ 113,089.99	\$ 96,145.36	\$ 14,421.83	\$ 120,260.99	\$7,171.40	\$ 84,817.49	\$ 28,272.50	\$ 25,445.25			5%	QRA/Prog Del/MP - QRATF/20/2594 20/09/2020 - Project Schedule Funding Letter RCT18592
Severe Tropical Cyclone Trevor and associated low pressure system, 19-27 March 2019	IRC.0011.1819G.REC	Reconstruction of Essential Public Assets	Submitted	Market Price	\$1,767,613.00	\$1,117,473.92	\$111,747.63	\$ 1,419,029.98	\$ 1,701,101.18	\$ 250,664.88	\$ 2,087,435.98	\$668,406.00	\$ 1,419,029.98		\$ 425,708.99			61%	QRA/Prog Del/RH - QRATF/20/794 18/03/2020 - Project Schedule Funding Letter RCT18068
Severe Tropical Cyclone Trevor and associated low pressure system, 19-27 March 2019	IRC.0014.1819G.REC	Reconstruction of Essential Public Assets	Approved	Market Price	\$198,967.26	\$152,857.35	\$15,285.75	\$ 198,967.26	\$ 195,552.80	\$ 29,332.91	\$ 241,522.74	\$42,555.48	\$ 182,585.37	\$ 16,381.89	\$ 54,775.61			0%	QRA/Prog Del/CD - QRATF/19/4395 25/11/2019 - Project Schedule Funding Letter RCT17474
Severe Tropical Cyclone Trevor and associated low pressure system, 19-27 March 2019	IRC.0015.1819G.REC	Reconstruction of Essential Public Assets	Submitted	Market Price	\$997,680.98	\$779,666.64	\$77,966.82	\$ 983,111.10	\$ 457,231.64	\$ 68,584.81	\$ 557,695.69	-\$425,415.41	\$ 983,111.10		\$ 294,933.33			86%	QRA/Prog Del/BN - QRATF/19/4748 19/12/2019 - Project Schedule Funding Letter RCT17740
Severe Tropical Cyclone Trevor and associated low pressure system, 19-27 March 2019	IRC.0016.1819G.REC	Reconstruction of Essential Public Assets	Approved	Combined	\$3,201,489.34	\$2,157,684.60	\$215,768.77	\$ 2,719,417.16	\$ 1,505,549.34	\$ 188,531.61	\$ 1,866,111.43	-\$853,305.73	\$ 2,719,417.16		\$ 815,825.15			66%	QRA/Prog Del/BN - QRATF/20/378 25/02/2020 - Project Schedule Funding Letter RCT17990
Severe Tropical Cyclone Trevor and associated low pressure system, 19-27 March 2019	IRC.0017.1819G.REC	Reconstruction of Essential Public Assets	Submitted	Combined	\$5,471,610.61	\$3,425,469.52	\$342,547.87	\$ 4,318,148.56	\$ 3,027,749.31	\$ 378,280.75	\$ 3,754,459.05	-\$563,689.51	\$ 4,318,148.56		\$ 1,295,444.57			42%	QRA/Prog Del/RH - QRATF/20/794 18/03/2020 - Project Schedule Funding Letter RCT18068
					\$ 20,487,588	\$ 13,329,991	\$ 1,333,001	\$ 16,828,767	\$ 11,618,324	\$ 1,559,990	\$ 14,336,741	-\$ 2,492,026	\$ 16,439,090	\$ 389,678	\$ 4,931,727			52%	

This information is being collected for the purposes of funding, management and reporting of reconstruction activities. This information is collected pursuant to Part 2, Division 2 of the Queensland Reconstruction Authority Act 2011. The information may be disclosed to the Commonwealth Government and Qld Government agencies, departments and statutory authorities involved with reconstruction activities.

INFRASTRUCTURE

PREVIOUS MONTH'S ACHIEVEMENTS:

Minor Works completed:

- Recurring pothole patching required on roads around Dysart due to fragile seal
- Crack sealing repairs have been completed on Valkyrie Road

Maintenance Grading:

- Grading crew in West are still working on the DRFA works for Ex TC Trevor. Water has become an issue in most areas and is being monitored and works programmed accordingly.

Resheeting:

- Burrenbring, Booroondarra-Capella & Nimmitabel Roads complete. Frankfield Road nearing completion

RMPC:

- Combined crews slashing has been progressing well. Peak Downs Hwy to be finished between Clermont and Mackay boundary by early October.
- Shoulder grading on May Downs Road 50% complete. Maintenance grading commenced.

Capital Works:

- Eaglefield pave and seal in progress. Approx. 2 weeks behind schedule but this is being reviewed to recover time.
- Sarchedon Drive drainage has commenced. A number of variations have been identified due to design issues.
- Urban stormwater renewal in Clermont currently underway
- Dysart town entry signs – a contractor has been procured and they are working on the design
- 19/20 Reseal carry over program now complete

Emergent Works:

Nil to Report

PREVIOUS MONTH'S ISSUES:

- Issues with ticketed / licensed employees for maximum versatility and production
- Planned works delayed due to longer times for supply of products
- Lack of available contractors for plant hire / works due to internal issues and external demand
- Low staff levels due to injuries, resignation and leave reduction and sickness.
- Several vehicle breakdowns in the East
 - A few small fires started during slashing of Peak Downs Hwy. Crews were vigilant and able to put out immediately. Fire risk will need to be assessed prior to slashing commencing on different roads throughout the region.

DEVIATION FROM BUDGET AND POLICY:

Nil to Report

OPERATIONAL PLAN / BUSINESS PLAN – EXCEPTION REPORTING

Nil to Report

NEXT MONTH'S PROGRAM:

Minor Works

- Continued constant attention to pothole patching on Clermont-Dysart, Mt Stuart-Bedford Weir, Saraji and Golden Mile Roads due to fragile seal.

Maintenance Grading

- Grading crew in West will remain working on the DRFA works for Ex TC Trevor prior to returning to normal program.

Resheeting

- Tender documents to be issued for Bulliwallah Road

Capital Projects

- Commencement of Urban Stormwater Upgrade in Moranbah
- Procurement being finalised for 20/21 reseal program

RMPC

- Continued pothole patching on State Controlled roads as required
- Marlborough-Sarina Road slashing from Tierawoomba Road intersection to Mackay boundary
- Roadside Slashing works to continue on Suttor Developmental Road
- Continuation of Maintenance and heavy shoulder grading on May Downs Road
- Vegetation clearing programmed for Gregory Developmental Road priority areas
- Tender documents to be issued for Roadside Slashing activities
- Tender documents to be issued for Heavy Formation works on St Lawrence Croyden Road

Organisation Development Plan Scheduled to Commence During Next Month

Nil to Report

DEVELOPING INITIATIVES / ISSUES:

- Consideration of a trial of surface enrichment on low volume roads.
- Continued drying conditions have been creating water sourcing issues. Additional water carts or deferment until after rain events are possible solutions. Slashing programme will also be monitored with increased fire risk.
- Gravel sourcing is a growing issue whilst a solution to needing a Senior Site Executive at all "quarries" is still to be resolved. Discussion to be held about how to proceed.

CLERMONT WORK CAMP INMATE PROGRAM

PREVIOUS MONTH'S ACHIEVEMENTS:

- The August/Sept second rotation had a rocky start, with the directive from Corrections for all offenders in Queensland to be returned immediately to their correctional facilities due to a COVID -19 scare. That aside the August/Sept rotations were considered successful and productive.
- A more streamlined process for supply of store's requirements was developed. This resupply would normally be undertaken by the inmates themselves but due to COVID -19 restrictions these tasks must be completed by the officers. It took time to develop but is now standard practice.
- Presentations to Standing Committee and Councillors highlighting the valuable contribution the work camp inmate program is to the community and Isaac Regional Council.
- Media piece release in the Clermont Rag, with the opportunity for the piece to be included in the Qld Motocross monthly newsletter.
- Recognition plaque placement creating reparation for the inmates and a positive mind set amongst the team.
- Community works undertaken.
 - Clermont showground toilet block painting and refurbishment – Complete
 - Clermont Bowling Club ramp build - In progress
 - Clermont Pony Club - Water Tank – Complete
 - Monash Lodge Clean up - Complete

Clermont showground toilet floor.



Pony club water tank



Bowling Club - Ramp



PREVIOUS MONTH'S ISSUES:

- COVID -19 impacts on the work schedule within the community.
- Logistics and communication challenges when directive is given for inmates to be returned due to COVID-19 alerts.
- Equipment deterioration.
- Some Club are still to respond if they require works (172 form submission). This is possibly due to COVID-19 uncertainty however we will continue to work with them.

DEVIATION FROM BUDGET AND POLICY:

Nil to Report

OPERATIONAL PLAN / BUSINESS PLAN – EXCEPTION REPORTING

Nil to Report

NEXT MONTH'S PROGRAM:

- Clermont Bowling Club – Ramp completion
- Clermont Bowling Club – Bowling ball boxes creation
- Kindy maintenance – on going due to availability on site
- Inmate to saleyards for induction and time scheduling
- Inmate to Museum
- CCHAOSI Housing services move
- QCWA vegetation control
- Racecourse vegetation control and painting job inspection

DEVELOPING INITIATIVES / ISSUES:

- Piano Tree Beautification budget bid
- QLD Police – Cycle safety project estimate
- Equipment wear and tear – budget constraints for replacement and repairs
- COVID – 19 uncertainty and questions around the need to return work camp inmates who are COVID -19 free and are at no risk

INFRASTRUCTURE PLANNING AND TECHNICAL SERVICES

PREVIOUS MONTH'S ACHIEVEMENTS:

Capital Works 2020-21: Ongoing Projects

- Valkyrie Road Pavement Design (TIDS 21-22): Attended site inspection; Preliminary scope has been developed and community consultation has taken place and approved by community and councillor. Scope has been finalised. Road design to follow (to be done simultaneously with Pioneer Road, as required)
- Pioneer Road Design (TIDS 21-22): Attended site inspection. Preliminary Scope has been developed. Arranging for Community Consultation. Road design to follow. (to be done simultaneously with Valkyrie Road design)
- Barada Barna Welcome to Country Signage: Approval obtained from TMR and Barada Barna People for signs Installation. One response received for Supply and Delivery of Sign boards and accessories and offer evaluation is in progress.
- Saraji Road Rehabilitation Project: Road sections for rehabilitation and Pavement Design has been finalised.
- Carmila Music Street Stormwater Restoration Project: Site has been inspected and preliminary planning is in progress.

Capital Works 2019-20: Ongoing Projects

- CW202779 Philips Creek Bridge

- Land resumption: Land Valuation completed and Legal advice in place. Negotiations with the Landowner is in progress.
- Cultural Heritage Clearances: The complete project area has been identified under the Barada Barna Native Title Area and compliance notice for Cultural Heritage clearance has been submitted to and clearance has been received from Barada Barna People. Native Title request has been submitted and awaiting outcome
- Telstra Service Relocation: Advice and quotation for the relocation of the optic fibre cable received. Negotiations in progress for potential cost reduction.
- Ergon Service Relocation: Relocation costs received, and a purchase order will be issued shortly to carry out the works.
- CW202784 Cycle Network Program 2019-20 – Cycle Track at Capricorn Street, Clermont under CNLGGP funding Program. Design and Community consultation have been completed. Construction works are in progress and completion scheduled for end of September 2020.

Capital Works 2018-19: Ongoing Projects

- CW192673 Warwick Park Road Design –Valor has not undertaken any further work under the Contract since 13th Nov 2019 and has been de-registered by Australian Securities and Investments Commission (ASIC). The contract with Valor has been terminated and IPTS Section in the process of obtaining the Cultural Heritage and Native Title report.
- CW192669 Grosvenor bridge Investigation – Discussion was held with ARRB on 23 September 2020 regarding the progress of the structural assessment. A provisional assessment of all data will now be done and the report to follow towards the end of October 2020.

Operational Works 2019-20: Ongoing Works

- Road Safety Audit (RSA) for School Bus Route and Road Infrastructure in the Roads around the schools in the ISAAC Coastal Area is in progress by SLR Consulting Engineers Australia. The outcome and recommendations are expected mid October 2020.
- The below table identifies additional ongoing IPTS activities.

Description	Activity	Outcomes
Traffic Counters	- Install traffic Counters - Update of traffic count data	6 nos of Traffic Counters installed
Development Applications	-Inputs in assessment of Development Applications	Development Applications assisted – 11
Permits	- Works on Road Corridor - Driveway/Crossover - Grids	Works on Road corridor – 4 Land Access Activity – 5 Driveway/Crossover – 3 Installation of Grid – 0

PREVIOUS MONTH'S ISSUES:

Nil to report.

PROGRESS ON NATURAL RESOURCES

Gravel

2 out of 5 individual Site Based Management Plans (SBMP) have been completed for the anticipated 5 pits for 20/21 program. The remainder will be finalised in September and present to Department of Forestry. The relevant Environmental Authority permit has been successful to enable the extraction quantities above 5,000T/annum at the individual sites.

The Organisational Safety Team have assisted greatly with developing and drafting documentation to meet basic requirements of quarry safety management for Council to continuously improve in operations.

Water

Offers for Existing Private Dams on Wuthung Road & Walthum Road

1st Wuthung Road – Wentworth dam extension under 10-year lease agreement

2nd Walthum Road – Khartoum dam purchase under easement (newly constructed dam)

Both offers received from landowners for the purchase or lease agreements have been prepared and sent for legal services advice. This will also include advice from a procurement prospective and how to approach acquisition and negotiations. The proposal through a lease agreement is a new concept for Council and all financial and legal implications are currently being pursued.

It is confirmed that both water source has been identified as key locations in our rural water source strategy and securing access to both would be of great benefit to Council operations.

Option 1

Should 1st & 2nd progress to successful signing by both parties then the budget will be committed for 20/21. However as experienced in previous projects, the process of registering an easement does tend to encounter delays (from landowner to solicitors, mortgage revaluations, state approvals over leasehold, etc).

Option 2

Shovel ready sites have been identified within road reserves that Council has jurisdiction over that will also bridge the gaps in the network and can be straightforwardly constructed should delays or any other issue occur with the above.

These sites included:

3rd – Frankfield Road – Charlton road reserve dam (new construction 12ML dam)

4th – Pioneer Road – Albro road reserve dam (new construction 12ML dam)

A final decision will be made if progress on option 1 is delayed too long.

DEVIATION FROM BUDGET AND POLICY:

Nil to Report

OPERATONAL PLAN / BUSINESS PLAN – EXCEPTION REPORTING

Nil to Report

NEXT MONTH'S PROGRAM:

Following works have been scheduled for next month.

1. Continuation with design and planning of Capital works projects -
2. Field verification of the ARRB inspection reports on several structures will be undertaken to and quantify the scour protection works and other civil works needed to enable maintenance works to be scheduled.

DEVELOPING INITIATIVES / ISSUES:

- Nil

FUNDING APPLICATIONS:

1. Local Roads and Community Infrastructure Program – Project nominations have been approved and to proceed with the execution of the Projects.
2. Black Spot Program (BSP) – Applications have been submitted on 17th July 2020. TMR review comments received and clarifications/response provided. Final approval not received.
3. Bridge Renewal program – Waiting for grant approval
4. Cycle Network Program 2021/22 – Waiting for grant approval

PARKS & RECREATION

PREVIOUS MONTH'S ACHIEVEMENTS:

Election signage areas throughout the district have been demarcated and prepared.

In **Middlemount** bollards have been placed around the tennis court area to deter motorcycle activity and chains are to be installed shortly,

In **Clermont** the team has carried out two funerals in September. Tree pruning has been carried out at Hoods Lagoon, as a first step in coping with the bat population. Further work will be conducted later, ensuring compliance with environmental legislation. The team has removed two truckloads of rubbish from Monash Lodge, which Correctional Services will dispose of at the dump.

In line with the seasonal change, fertilising of both turf and shrubbery is taking place at various locations throughout the district. In **Moranbah**, the team has assisted with the grounds preparation and tidying of the swimming pool complex in preparation for the opening of the facility.

Congratulations go to Wayne Christensen who has achieved 20 years of service with Council and to Christopher Mann who has achieved 15 years of service. These are outstanding achievements by very valuable members of the Parks team. The department also congratulates Leanne Stringer (Moranbah Team Leader), Les Johnson (Moranbah Leading Hand) and the entire Nebo Parks team, all of whom received recognition awards from the CEO.

CAPITAL PROJECTS

In **Moranbah**, the skatepark capital works and the Ted Rolfe irrigation upgrade (including nib wall works at the skate park) have been completed.

The Town Centre fountain upgrade is progressing well. Consultation with stakeholders is currently being arranged and the team met with representatives of Barada Barna on Thursday 24 September to discuss their

potential involvement. The discussion which ensued was extremely positive, with Barada Barna giving an undertaking to be involved with artwork in the feature. Concept drawings and an initial engineering design is attached to this report.

In **Nebo** the RFQ was released for Centenary Park BBQ upgrade, the LOA signed, and the purchase order was released. Perry Park swing upgrade community consultation has been completed with tender release targeted for late Sept.

In **Glenden** the Lions Park play equipment upgrade community consultation is complete. Tendering of works will be held pending finalisation of land tenure. The Lake Elphinstone tank replacement RFQ has been provided to suppliers.

On the **Coast** the Clairview backup generator site visit took place in late August. The septic upgrade RFQ has gone back out due to lack of respondents the first time around, closing 22nd September. Carmila beach development stage 3 is effectively complete with supply and installation of additional wire the only outstanding works. St Lawrence Rec grounds bollard supply LOA has been signed with purchase order released. The new Carmila playground is open and in use.

In **Middlemount** work is to commence on the touch footy club house early October (completion due by 31 December 2020). Evaluation of the tennis lighting and switchboards tenders is in progressing.

HEALTH & SAFETY

In Middlemount a Healthy workplace workshop took place with Gryphon Psychology (Middlemount P&R crew) and a reminder discussion took place about "working in the heat"

The rear window of a ute has been damaged by a rock "ricochet" (SMART report entered) and all fire extinguishers were serviced on 10 September.

Dysart had a Healthy workplace workshop with Gryphon on 17 September and fire extinguishers were serviced on 15 September 2020.

PREVIOUS MONTH'S ISSUES

Middlemount - Motor bikes on touch footy grounds and surrounds are still an issue. Bollards have been installed around the tennis court area to deter unwanted motorcycle activity.

Clermont

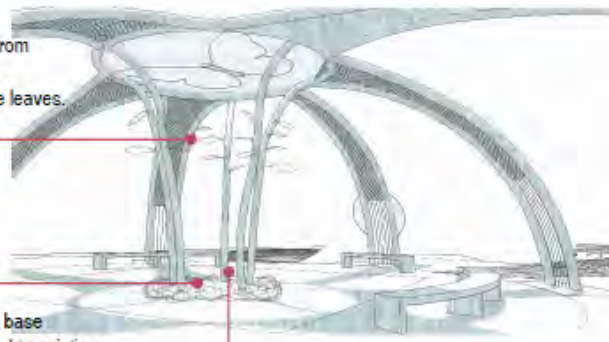
- o vandalism occurred at Rose Harris Park and Hoods Lagoon with plants pulled out, plastic bins melted, Covid-19 signs burnt and hanging pot plants ripped down and thrown in the lagoon
- o A Seat on the exercise equipment has been broken off
- o Water restrictions to Level 2 came into effect as of the 14 September. Exemptions have been applied-for to irrigate the main parks
- o An Irrigation leak at the sports ground is proving troublesome and staff are working to locate the problem

Dysart

- o Hewitt, Fox Park and the netball courts at Centenary Park lighting issues have been resolved
- o new timer was installed for lighting at the skate bowl.

TOWN SQUARE WATER FEATURE UPGRADE CONCEPTS

Overhead steel leaf shapes, 'growing' from curving central pipes.
Water mist spray from an array of these leaves.
Treated water on regular timer



FINAL DRAFT FOR COMMENT

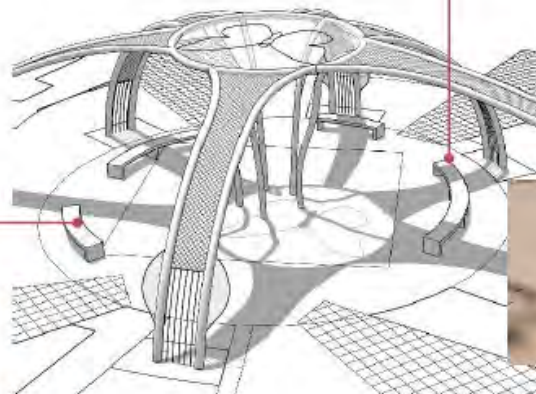
Rock rubble (resin set) free draining base
central, new sump beneath connected to existing drainage

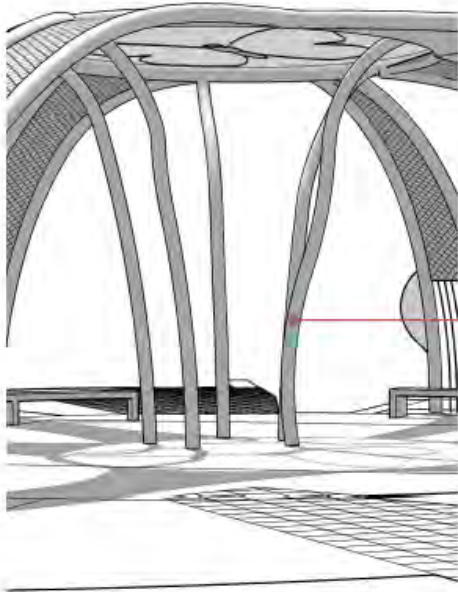
Central space can support other water element???
Eg hand pump, shallow pool, sculptural element, eg broлга?
Or other

Products: Seatings to match capped concrete seating with Moranbah Civic Space
Cost: TBD

FINAL DRAFT FOR COMMENT

Seatings to match capped concrete seating with Moranbah Civic Space.
Stone capping top and dark blue/grey rendered sides





Stories and aboriginal artwork could spiral up and around the poles, if appropriate?

To discuss

DEVIATION FROM BUDGET AND POLICY:

As per budget review process.

OPERATIONAL PLAN / BUSINESS PLAN – EXCEPTION REPORTING

Not Applicable

DEVELOPING INITIATIVES / ISSUES:

Nil

Report authorised by:

Robert Perna

DIRECTOR ENGINEERING AND INFRASTRUCTURE

Date: 30 September 2020

ATTACHMENTS

- Nil