

NOTICE OF MEETING

Dear Committee Members

You are requested to attend the following meeting of Council.

ENGINEERING AND INFRASTRUCTURE STANDING COMMITTEE
MEETING OF
ISAAC REGIONAL COUNCIL

TO BE HELD ON
WEDNESDAY, 9 SEPTEMBER 2020
COMMENCING AT 8.30AM
AT MORANBAH COUNCIL CHAMBERS

GARY STEVENSON PSM

Chief Executive Officer

ROBERT PERNA

Committee Officer

Director Engineering and Infrastructure

Committee Members:

Cr Jane Pickels (Chair)

Mayor Anne Baker

Cr Greg Austen

Cr Sandy Moffat

Cr Gina Lacey

Cr Simon West

LOCAL GOVERNMENT ACT 2009

Chapter 8, Part 2 of the Local Government Regulation 2012

Division 3, Common provisions for local government and committee meetings

Section 275 Closed meetings

- 1) A local government or committee may resolve that a meeting be closed to the public if its councillors or members consider it necessary to close the meeting to discuss—
 - a) the appointment, dismissal or discipline of employees;
 - b) or industrial matters affecting employees; or
 - c) the local government's budget; or
 - d) rating concessions; or
 - e) contracts proposed to be made by it; or
 - f) starting or defending legal proceedings involving the local government; or
 - g) any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act; or
 - h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.
- 2) A resolution that a meeting be closed must state the nature of the matters to be considered while the meeting is closed.
- 3) A local government or committee must not make a resolution (other than a procedural resolution) in a closed meeting.

**ENGINEERING AND INFRASTRUCTURE
STANDING COMMITTEE MEETING
OF ISAAC REGIONAL COUNCIL
TO BE HELD ON
WEDNESDAY 9 SEPTEMBER 2020
AT MORANBAH COUNCIL CHAMBERS**

1. OPENING OF THE MEETING
2. APOLOGIES
3. DECLARATION OF CONFLICTS OF INTEREST
4. CONFIRMATION OF MINUTES
5. OFFICER REPORTS
6. INFORMATION BULLETIN REPORT
7. GENERAL BUSINESS
8. CONCLUSION

TABLE OF CONTENTS

1. OPENING OF MEETING

2. APOLOGIES

3. DECLARATION OF CONFLICTS OF INTEREST

4. CONFIRMATION OF MINUTES

Engineering and Infrastructure Standing Committee Meeting of Isaac Regional Council held in Council Chambers, Moranbah, commencing 9:00am on Wednesday 12 August 2020.

5. OFFICER REPORTS

5.1 ENGINEERING AND INFRASTRUCTURE 2020/2021 CAPITAL PROJECTS PROGRESS REPORT

EXECUTIVE SUMMARY

This report is to provide an update to the Engineering and Infrastructure Standing Committee and Council of the progress in delivery of the Engineering and Infrastructure 2020/ 2021 Capital Works Program.

5.2 DRIVEWAYS AND PROPERTY ACCESSES CROSSING ROAD RESERVES POLICY

EXECUTIVE SUMMARY

The purpose of this report is for Council to consider the updated Driveways and Property Accesses Crossings Road Reserves Policy

5.3 MORANBAH TOWN SQUARE WATER FOUNTAIN REPLACEMENT

EXECUTIVE SUMMARY

During the 2019/ 2020 financial year Council approved a landscape concept from a range of options for the upgrade of the north-west corner of the Moranbah Town Square, which is currently the site of an inoperative water feature. This report serves to provide an early overview of the proposed process for the project including consultation and public information.

TABLE OF CONTENTS

5.4 DISASTER RECOVERY FUNDING ARRANGEMENTS (DRFA) PROGRESS STATUS REPORT

EXECUTIVE SUMMARY

Isaac Regional Council is currently reconstructing its infrastructure assets following the declared natural disaster event - Ex. Severe Tropical Cyclone Trevor, 19 - 27 March 2019 under the Disaster Recovery Funding Arrangements (DRFA). This report serves as a status update.

CONFIDENTIAL REPORT – CLOSED SESSION

Closed under s275(1) (e) contracts proposed to be made by it.

5.5 CLERMONT ALPHA AND MAY DOWNS ROAD PROJECTS

EXECUTIVE SUMMARY

TMR have requested assistance from Isaac Regional Council (IRC) to deliver a \$6M pave and seal project on the Clermont Alpha Road and a \$8M pave and seal project on the May Downs Road.

This report considers the options available to Council and recommends Council forms a “Deed of Agreement” with the Department of Transport and Main Roads (DTMR) to deliver the two projects.

6. INFORMATION BULLETINS

6.1 ENGINEERING AND INFRASTRUCTURE INFORMATION BULLETIN – SEPTEMBER 2020

EXECUTIVE SUMMARY

The Engineering and Infrastructure Directorate Information Bulletin for September 2020 is provided for Committee review.

7. GENERAL BUSINESS

8. CONCLUSION

UNCONFIRMED MINUTES

ENGINEERING AND INFRASTRUCTURE STANDING COMMITTEE MEETING
OF
ISAAC REGIONAL COUNCIL

HELD ON
WEDNESDAY, 12 AUGUST 2020
COMMENCING AT 9.00AM

ISAAC REGIONAL COUNCIL
UNCONFIRMED MINUTES OF THE
ENGINEERING AND INFRASTRUCTURE
STANDING COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, MORANBAH
ON WEDNESDAY 12 AUGUST 2020

Table of Contents	Page
1. Opening	3
2. Apologies	4
3. Declaration of Conflicts of Interest	4
4. Confirmation of Minutes	4
5. Officer Reports	5
6. Information Bulletin Reports	7
7. General Business	8
8. Conclusion	9

ISAAC REGIONAL COUNCIL

UNCONFIRMED MINUTES OF THE

ENGINEERING AND INFRASTRUCTURE

STANDING COMMITTEE MEETING

HELD IN COUNCIL CHAMBERS, MORANBAH

ON WEDNESDAY 12 AUGUST 2020 COMMENCING AT 9.00AM

ATTENDANCE

Cr Jane Pickels, Division Seven (Chair)
Mayor Anne Baker
Cr Sandy Moffat, Division Two
Cr Gina Lacey, Division Three
Cr Lyn Jones, Division Six (Alternate)
Cr Viv Coleman (Alternate)

OFFICERS PRESENT

Mr Robert Perna, Director Engineering and Infrastructure
Mr Richard Madden, Manager Infrastructure Planning and Technical Services
Mr Glenn Spires, Manager Infrastructure, Parks and Recreation (*by videoconference*)
Mr Nicholas Crous, Coordinator Parks and Recreation
Mrs Cate Beresowskyj, Acting Manager Galilee and Bowen Basin Operations
Mr Niall Tierney, Recoverable Works Engineer
Mr Joel Kuczynski, Coordinator Infrastructure West (*by videoconference*)
Mrs Nicole Money, Executive Assistant
Mrs Sonja Swanton, Executive Assistant (*by videoconference*)
Ms Melinda Allen, Community Liaison Officer

1. OPENING

The Chair declared the meeting open at 9.00am and acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

Resolution No.: E&I0408

Moved: Cr Gina Lacey

Seconded: Cr Sandy Moffat

That the Engineering and Infrastructure Standing Committee accepts Mr Glenn Spires, Mr Joel Kuczynski and Mrs Sonja Swanton's participation in the meeting by videoconference.

Carried

5. OFFICERS REPORTS

5.1 Engineering and Infrastructure 2020/2021 Capital Projects Progress Report

EXECUTIVE SUMMARY

This report is to provide an update to the Engineering and Infrastructure Standing Committee and Council of the progress in delivery of the Engineering and Infrastructure 2020/ 2021 Capital Works Program.

OFFICER'S RECOMMENDATION

That the Committee:

1. *Receive and notes the monthly Engineering and Infrastructure 2020/ 2021 Capital Projects Progress Report*
2. *Receive and notes works awarded under the 2020/ 2021 Engineering and Infrastructure Procurement Plan*
3. *Receive and notes the 2020/ 2021 Engineering and Infrastructure Procurement Plan Report (detailing local contractor content)*

Resolution No.: E&I0412

Moved: Cr Lyn Jones

Seconded: Cr Sandy Moffat

That the Committee recommends that Council:

1. **Receive and notes the monthly Engineering and Infrastructure 2020/ 2021 Capital Projects Progress Report**
2. **Receive and notes works awarded under the 2020/ 2021 Engineering and Infrastructure Procurement Plan**
3. **Receive and notes the 2020/ 2021 Engineering and Infrastructure Procurement Plan Report (detailing local contractor content)**

Carried

ATTENDANCE

Ms Debra Schafer, Technical Officer Parks and Recreation entered the meeting room at 9.22am
Mr Gordon Robertson, Manager Corporate Properties and Fleet entered the meeting room at 9.31am
Mrs Tricia Hughes, Coordinator Executive Support entered the meeting room at 9.42am and left the meeting room at 9.43am

MEETING MINUTES

Resolution No.: E&I0413

Moved: Mayor Anne Baker

Seconded: Cr Gina Lacey

That the Engineering and Infrastructure Standing Committee accepts Cr Viv Coleman as an alternate member

Carried

ATTENDANCE

Mayor Anne Baker and Cr Gina Lacey left the meeting room at 9.54am

Ms Debra Schafer left the meeting room at 10.13am

Mayor Anne Baker returned to the meeting room at 10.14am

Mr Nicholas Crous left the meeting room at 10.25am and returned to the meeting room at 10.27am

5.2

Engineering and Infrastructure 2020-2021 Capital Works Program

EXECUTIVE SUMMARY

This report is for information only and provides an overview of the Engineering and Infrastructure 2020/ 2021 Capital Program.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. *Receive and notes the Engineering and Infrastructure 2020-2021 Capital Program.*

Resolution No.: E&I0414

Moved: Cr Lyn Jones

Seconded: Cr Sandy Moffat

That the Committee recommends that Council:

1. Receive and notes the Engineering and Infrastructure 2020-2021 Capital Program.

Carried

Note: The Chair thanked the Director Engineering and Infrastructure and Officers for the thorough presentations

PROCEDURAL MOTION:

Resolution No.: E&I0415

Moved: Cr Lyn Jones

Seconded: Cr Sandy Moffat

That the Committee adjourn the meeting for morning tea at 10.50am.

Carried

PROCEDURAL MOTION:

Resolution No.: E&I0416

Moved: Cr Sandy Moffat

Seconded: Cr Lyn Jones

That the Committee resume the meeting at 11.05am.

Carried

6. INFORMATION BULLETIN REPORTS

6.1 Engineering and Infrastructure Information Bulletin – August 2020

EXECUTIVE SUMMARY

The Engineering and Infrastructure Directorate Information Bulletin for August 2020 is provided for Committee review.

OFFICER'S RECOMMENDATION

That the Committee recommends to Council to:

1. **Note the Engineering and Infrastructure Directorate Information Bulletin for August 2020.**

Resolution No.: E&I0417

Moved: Cr Lyn Jones

Seconded: Mayor Anne Baker

That the Committee recommends to Council to:

1. **Note the Engineering and Infrastructure Directorate Information Bulletin for August 2020.**

Carried

Note: The Chair thanked Ms Melinda Allen for her presentation on the Clermont Workcamp Program.

7. GENERAL BUSINESS

7.1 Thank you to Glenn Spires, Manager Infrastructure, Parks and Recreation

The Chair of the Engineering and Infrastructure Standing Committee thanks Glenn Spires for his contribution to Isaac Regional Council.

The Committee wished Glenn and his family all the best for their future endeavours.

7.2 Congratulations to Lakshmi Muthu

The Chair acknowledged Ms Lakshmi Muthu's achievement becoming a Registered Professional Engineer of Queensland.

7.3 Cameras, Red Hill Road

Mayor Baker requested an update on the purpose of the cameras on Red Hill Road

Director Engineering and Infrastructure confirmed the cameras are traffic counting cameras with signage being erected next week.

7.4 Main Roads Funding

Director Engineering and Infrastructure informed the Committee of a teleconference held with Main Roads regarding funding for upgrades of Clermont-Alpha Road and May Downs Road.

The Director advised the Committee that Main Roads will be approaching Council on their capability to deliver the projects on behalf of Main Roads.

ATTENDANCE

Mrs Tricia Hughes entered the meeting room at 12.02pm and left the meeting room at 12.03pm
Mayor Anne Baker left the meeting room at 12.03pm and did not return to the meeting.

7.5 State Budget, St Lawrence Croyden Roads

Cr Coleman sought clarification on the State's budget process for Main Roads regarding frequency of upgrades being only once per year.

Director Engineering and Infrastructure advised that advocacy can occur for grading to occur twice per year.

MEETING MINUTES

8. CONCLUSION

There being no further business, the Chair declared the meeting closed at 12.08pm.

These minutes were confirmed by the Committee at the Engineering and Infrastructure Standing Committee Meeting held in Moranbah on Wednesday 9 September 2020.

.....
CHAIR

..... / /
DATE

MEETING DETAILS

Engineering and Infrastructure Standing Committee
Wednesday 9 September 2020

AUTHOR

Robert Perna

AUTHOR POSITION

Director Engineering and Infrastructure

5.1 ENGINEERING AND INFRASTRUCTURE 2020/2021 CAPITAL PROJECTS PROGRESS REPORT

EXECUTIVE SUMMARY

This report is to provide an update to the Engineering and Infrastructure Standing Committee and Council of the progress in delivery of the Engineering and Infrastructure 2020/ 2021 Capital Works Program.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Receive and notes the monthly Engineering and Infrastructure 2020/ 2021 Capital Projects Progress Report*
- 2. Receive and notes works awarded under the 2020/ 2021 Engineering and Infrastructure Procurement Plan*
- 3. Receive and notes the 2020/ 2021 Engineering and Infrastructure Procurement Plan Local Contractor Report*

BACKGROUND

Progressive updates of the financial and physical position of projects in the 2020/ 2021 Engineering and Infrastructure (E&I) Capital Works program are required to ensure that Council is aware of the progress of and risk to the delivery of the program.

Engineering and Infrastructure has undertaken to report local content in contracts awarded through the Procurement plan.

IMPLICATIONS

The attached E&I 2020/ 2021 Capital Projects Progress Summary spreadsheet identifies the financial and physical position of all projects. A red flag indicates either a time or budget issue, yellow indicates the projects is of concern and green indicates no issues. Commentary is provided to briefly explain the position of projects. Where the risk is considered low or of insignificant impact to council or community no additional commentary is provided. Where risks are significant separate commentary is provided in the E&I Issues Report.

Compliance

To ensure that the Engineering and Infrastructure 2020/ 2021 Capital Works Program is achieved within the identified timeframes of the 2020/ 2021 financial year.

Per Resolution number 6763 (2020/ 2021 Engineering and Infrastructure Strategic Procurement Plan), the activities of the previous month's procurement Plan under the Chief Executive Officer's delegation will be noted in this report.

Benefits

Council can see a monthly progress report detailing progress of projects in the Engineering and Infrastructure 2020/ 2021 Capital Program. This report communicates risks/failure/delays that have been identified within the Engineering and Infrastructure 2020/ 2021 Capital Works program.

CONSULTATION

- Director Engineering and Infrastructure
- Manager Infrastructure Planning and Technical Services
- Manager Corporate Properties and Fleet
- Manager Infrastructure, Parks and Recreation
- Manager Galilee and Bowen Basin Operations
- Department Coordinators

BASIS FOR RECOMMENDATION

To improve business within Council Engineering and Infrastructure directorate by providing more appropriate and relevant reporting, transparency and a clear monitoring tool for Council. This report will help identify and communicate any project delays or possible project failures.

ACTION ACCOUNTABILITY

That the Managers and the Director of Engineering and Infrastructure oversee the scoping, procurement and the completion of the projects identified within the 2020/ 2021 Capital Projects Progress Summary spreadsheet. Furthermore, that the appropriate Managers and the Director of Engineering and Infrastructure are held accountable for the delivery of these project stages are completed within the identified timeframes.

KEY MESSAGES

That Council has open communication, oversight and transparency of the Engineering and Infrastructure 2020/ 2021 Capital Works Program, to ensure Isaac will have effective and sustainable infrastructure that supports the needs of the region's communities and economic sectors.

Report prepared by:

ROBERT PERNA
Engineering and Infrastructure

Date: 1 September 2020

Report authorised by:

GARY STEVENSON PSM
Chief Executive Officer

Date: 3 September 2020

ATTACHMENTS

- CONFIDENTIAL Attachment 1 – 2020/2021 Capital Project Progress Summary Spreadsheet
- CONFIDENTIAL Attachment 2 – Works awarded under the 2020/ 2021 Engineering and Infrastructure Procurement Plan
- CONFIDENTIAL Attachment 3 – 2020/2021 Engineering and Infrastructure Procurement Plan Local Contractor Report

REFERENCE DOCUMENT

- Nil

PAGES 18 TO 24 HAVE INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

MEETING DETAILS	Engineering and Infrastructure Standing Committee Wednesday 9 September 2020
AUTHOR	Richard Madden
AUTHOR POSITION	Manager Infrastructure Planning and Technical Services

5.2 DRIVEWAYS AND PROPERTY ACCESSES CROSSING ROAD RESERVES POLICY

EXECUTIVE SUMMARY

The purpose of this report is for Council to consider the updated Driveways and Property Accesses Crossings Road Reserves Policy

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Repeals the Driveways and Property Accesses Crossings Road Reserves Policy (EI-023).*
- 2. Adopts the updated Driveways and Property Accesses Crossings Road Reserves Policy (EI-POL-102).*

BACKGROUND

The Council's Driveway policy currently in use, has passed the standard review period and requires review and updating, to meet the latest codes and standards. The policy has been reviewed and amended to align with the Capricorn Municipal Development Guidelines (CMDG) and Department of Transport and Main Roads (TMR) standards.

IMPLICATIONS

The policy has no financial implications to Council.

CONSULTATION

Internal

- Director Engineering and Infrastructure
- Technical Engineer
- Governance Department

BASIS FOR RECOMMENDATION

This Policy and Technical Specification sets out guidelines for the construction of both urban and rural property accesses.

ACTION ACCOUNTABILITY

Managers and co-ordinators in the Engineering and Infrastructure Directorate are responsible for ensuring the policy is implemented.

KEY MESSAGES

Council is committed to providing transparent and quality decision making and efficient and cost-effective service delivery.

Report prepared by:	Report authorised by:
RICHARD MADDEN	ROBERT PERNA
Manager Infrastructure Planning and Technical Services	Director Engineering and Infrastructure Services
Date: 27 August 2020	Date: 2 September 2020

ATTACHMENTS

- Attachment 1 – Driveways and Property Accesses Crossing Road Reserves Policy (EI-POL-102)
- Attachment 2 – Driveways and Property Accesses Crossing Road Reserves Technical Specification Guideline (EI-GDS-173)

REFERENCE DOCUMENT

- Nil

DRIVEWAYS AND PROPERTY ACCESSSES CROSSING ROAD RESERVES

APPROVALS

POLICY NUMBER	EI-POL-102	DOC.ID	4589073
CATEGORY	Community		
POLICY OWNER	Manager Infrastructure Planning and Technical Services		
APPROVAL DATE	Insert	RESOLUTION NUMBER	Insert

DRAFT

OBJECTIVE

The purpose of the policy is to set out guidelines for the construction of both urban and rural property accesses in relation to Capricorn Municipal Development Guidelines (CMDG) and relevant Department of Transport and Main Roads (TMR) standards.

SCOPE

This policy sets out guidelines for the location, size, number and standards for construction in relation to both urban and rural property accesses.

DEFINITIONS

TERM / ACRONYM	MEANING
IRC	Isaac Regional Council
IRC Road	Means Roads governed and managed by IRC
CMDG	Capricorn Municipal Development Guidelines
TMR	Department of Transport and Main Roads

POLICY STATEMENT

This policy provides guidelines for the construction of driveways and property accesses crossing road reserves, to achieve a uniform standard and safe access to roads.

PRINCIPAL GUIDELINES

Guidelines in relation to the construction of new/modify driveways and property accesses are as follows:

GENERAL

No alteration or improvements shall be constructed, or obstructions placed on the road reserve unless an approval is obtained, and the work is in accordance with IRC standards and conditions and is to the satisfaction of the Director Engineering and Infrastructure or a representative. The costs of construction of any access crossing or driveway shall be borne by the property owner. The cost of maintenance of any access crossing shall be borne by the property owner. The applicant is required to lodge an application for permission to construct in the road reserve.

URBAN DRIVEWAYS WHERE KERB AND CHANNEL EXISTS

All driveways leaving kerb channel shall be constructed in accordance with IRC Standard Drawing CMDG-R-041 Residential Driveway Slab and Tracks. Approval to vary the standard detail must be sought from the Director Engineering and Infrastructure.

COMMERCIAL DRIVEWAYS WHERE KERB AND CHANNEL EXISTS

All driveways leaving kerb and channel shall be constructed in accordance with CMDG-R-042 Commercial Driveway Slab, Type A - Two Way Access and CMDG-R-043 Commercial Driveway Slab, Type B - Two Lane Access. Approval to vary the standard detail must be sought from the Director Engineering and Infrastructure.

ALTERNATE DESIGN

If the CMDG Standard Drawings are not complied with, then the applicant must submit an alternate plan including a long section and cross section of the driveway showing distances and heights with respect to the top of the kerb and required offsets to services (where services exist in the footpath) to IRC for approval. The driveway design shall be submitted for approval prior to the issue of a building approval over the site. The alternate design will require signoff by a Registered Professional Engineer Queensland (RPEQ) and all associated costs are to be borne by the applicant. The design must demonstrate unrestricted ingress and egress of a standard loaded passenger vehicle.

POLICY PROVISIONS

The technical details shall be referred to in Driveways and Property Accesses Crossing Road Reserves Technical Specification Guideline.

APPLICATION FEES

Application fees only apply to new Driveway installations (not required for replacement or repair current structures) and the cost applicable as referred in the Councils "Schedule of Fees and charges" each year.

DRIVEWAY CHANGES DURING IRC ROAD CONSTRUCTION WORKS

Urban Areas

When IRC road construction/reconstruction activities are being undertaken where:

- Concrete tracks and concrete driveways exist to the extent of the proposed kerb line, IRC will provide a full concrete driveway from the kerb to the property line for that property.
- No concrete track or driveway exist, IRC, upon agreement with the property owners, will provide a full concrete driveway from the kerb to the property line on a 50% resident, 50% IRC, shared cost basis subject to one (1) access only per property being provided under this arrangement.

Rural Areas

When IRC road construction/reconstruction activities are being undertaken where:

- No access exists or existing access is not piped, if a new property access is required across the road table drain and a culvert is needed to manage the normal table drain flow, then, if the property owner provides the nominated culvert, IRC will install it as part of the road works scheme. Only a single standard crossing will be provided to each parcel of land. Should additional crossings be required then the property owner will be responsible for the full cost of such crossings.

- A property which has an existing piped access and the planned road construction requires the relocation of an existing property access which has an adequately sized culvert, all works will be undertaken as part of the road works scheme and at no cost to the property owner. Should the planned road construction require the relocation of an existing property access which has a culvert of inadequate size then it will be the property owner's responsibility to provide the culvert of the nominated size and this will be installed in place of the road works scheme at no cost to the property owner.
- The road works involves major longitudinal drainage and where a property access existed at the time of road construction, then a single standard property access will be provided as part of the road works scheme to each property. Major longitudinal drainage is deemed to occur only when the waterway of the required culvert would be greater than 0.65 square metres. Only one such access will be provided to each property

LEGISLATIONS AND RELATED GUIDELINES

- *Local Government Act 2009 (LGA)*
- *Transport Operations (Road Use Management—Road Rules) Regulation 2009*
- Capricorn Municipal Development Guidelines

REFERENCES

ID	NAME
IPTS-FRM-177	Application to Install/Replace/Repair Driveway
EI-GDS-173	Driveways and Property Accesses Crossing Road Reserves Technical Specification Guideline

DRIVEWAYS AND PROPERTY ACCESSES CROSSING ROAD RESERVES TECHNICAL SPECIFICATIONS

APPROVALS

GUIDELINE NUMBER	EI-GDS-173	DOC. ID	4646102
DATE EFFECTIVE	Insert		
GUIDELINE OWNER:	Manager Infrastructure Planning and Technical Services		
APPROVED BY	Insert – Position titles		
POLICY REFERENCE NUMBER	EI-POL-102		

DRAFT

SCOPE

This document describes the Technical Specifications for Construction of new/modify driveways and property accesses within Isaac Regional Council Road Reserves conforming to the Driveways and Property Accesses Crossing Road Reserves Policy.

DEFINITIONS

TERM / ACRONYM	MEANING
IRC	Isaac Regional Council
IRC Road	Means roads governed and managed by IRC
CMDG	Capricorn Municipal Development Guidelines
TMR	Department of Transport and Main Roads

APPROVAL

Any Construction or improvement works on driveways and property access within road reserve shall only be carried out upon the written approval from Council in accordance with IRC policy.

URBAN DRIVEWAYS WHERE KERB AND CHANNEL EXISTS

- Driveways must be wholly located on the frontage of the allotment serviced with a minimum side boundary clearance of two metres, where practical.
- The number and size of crossings to any lot shall not exceed the following where:
 - Where the frontage of the lot is ten (10) meters or less, one crossing only having maximum width of three (3) metres.
 - Where the frontage of the lot exceeds ten (10) meters but is less than thirty (30) metres, one crossing only having a maximum width of six (6) metres.
 - Where the lot frontage exceeds thirty (30) metre in urban areas one additional crossing having a maximum width of three (3) metres.
 - Where the lot has more than one frontage, each frontage may be assessed separately.
- Lot has more than one frontage, each frontage may be treated as a separate frontage.
- Multiple crossings shall be separated by a clear space of not less than six (6) metres, measured at the face of the kerb.
- Wherever practicable, the siting of crossings in relation to other crossings to the lot, or to neighbouring lots, shall be such as to preserve the maximum amount of kerbside parking space.
- The site is a corner lot, no crossing shall be situated closer than six (6) metres from the corner, or in the case of a channelised intersection, such greater distance as may be determined by the Director Engineering and Infrastructure or their representative.

- No crossing shall be approved unless there exists a clear space of not less than six (6) metres within the property boundary on which a vehicle may park.
- Unless otherwise approved in the special circumstances of a particular case, all crossings shall be set square to the kerb line, and directly opposite the point of entry at the property boundary.
- For the purposes of determining the number, size and disposition of crossings, a number of adjoining lots in the one ownership and used for a single purpose shall be regarded as being a single lot.
- The driveway must be constructed to the following setbacks:
 - 600mm clear of any stormwater pit.
 - 500mm from street signs.
 - 1m clear of power poles or light poles.
 - 2.5m clear of public transport infrastructure.
 - 1m clear of street trees or its canopy.

INDUSTRIAL AND COMMERCIAL ACCESSES

- The crossing shall not exceed the maximum width of nine (9) metres. Approval to vary the standard detail must be sought from the Director Engineering and Infrastructure.
- Driveways must not be located within 20 metres from the centre point of an intersection or roundabout unless otherwise approved by the Local Government.
- Constraints such as power poles and guard rails must be examined before siting the driveway.
- In Commercial Areas, tactiles are to be installed on the footpath at the driveway line to assist vision-impaired pedestrians and must comply with the Disability Discrimination Act (DDA).
- For commercial or industrial driveways, the desirable maximum driveway grade after the footpath is 10% (1 Vertical in 10 Horizontal).
- Access restriction strips (encroachment), easements, reserves, or "limited access" declarations must also be researched as these may prevent the placement of the driveway in the intended location.
- All driveways must have sufficient sight distance for the vehicles entering and exiting the property. In some special cases such as busy roads or main roads, works may need to be undertaken within the property to allow a vehicle to turn within the property and leave the property in a forward direction.
- The type and width of driveway appropriate for a development depends on:
 - volume of traffic generated at that driveway by the development.
 - type of road to which access is sought.
 - existing and predicted future traffic volumes of the road to which access is sought.
 - number of car parking spaces served by the driveway.

- size and type of the largest vehicle likely to use the driveway on a regular basis (usually a service vehicle).
- number of service bays served by the driveway.

PROPERTY ACCESSES OUTSIDE OF URBAN AREAS WHERE THERE IS NO KERB AND CHANNEL

- Accesses outside of urban areas shall be constructed in accordance with CMDG-R-040 Rural Roads Access and Property Access Over Table Drains.
- All driveways must be wholly located on the frontage of the allotment serviced with a minimum side boundary clearance of two (2) metres, where practical.
- Rural residential area accesses will have one access per lot other than in the case of corner lots where an access on the second frontage may be permitted. Any additional accesses on any one lot will be at the discretion of the Local Government.
- Driveways must not be located within 20 metres from the centre point of an intersection or roundabout unless otherwise approved by the Local Government.
- The driveway must be located such that the sight distance requirements from the CMDG Standard Drawings are satisfied using the visibility triangle (sight line).
- The driveway must be constructed wide enough to accommodate the swept path of the largest vehicle to likely use the driveway, so as to prevent rutting over the driveway edges or drop off over pipe.
- Where access is required across a road side drain, in most instances, a pre- cast reinforced concrete pipe must be installed including sloping pre-cast headwalls at each end. This work must be carried out by a civil contractor with the relevant experience and equipment.
- The minimum size pipe shall be a 375mm diameter reinforced concrete "Class 3" pipe with a minimum cover of 300mm. However, a Class 2 pipe may be approved should 450mm cover be achieved. Pipe joints are to be externally wrapped prior to backfill with an approved product.
- Stormwater pipes must not be located over water mains, sewers, or any other services, and should avoid alignments for such services in areas capable of being serviced by these services. The provision of sloping headwalls is preferred to avoid affecting other services.

REFERENCES AND RELATED DOCUMENTS

- *Queensland Local Government Act 2009*
- AustRoads Pavement Design Guide 1992
- AS/NZS 1554.1 2004 Structural Steel welding – Welding of Steel Structures
- Manual Uniform Traffic Control Devices (MUTCD) 2011
- Design Guidelines - [CMDG-D15- Driveways](#)
- Technical Drawing - [CMDG-R-040 Rural Roads Access and Property Access Over Table Drains](#)
- Technical Drawing - [CMDG-R-041 Residential Driveway Slab and Tracks](#)
- Technical Drawing - [CMDG-R-042 Commercial Driveway Slab, Type A - Two Way Access](#)
- Technical Drawing - [CMDG-R-043 Commercial Driveway Slab, Type B - Two Lane Access](#)

DOCUMENT ID/NAME

ID	NAME
EI-POL-102	Stock Grid and Gate Policy
IPTS-FRM-177	Application to Install/Replace/Repair Driveway

MEETING DETAILS

Engineering and Infrastructure Standing Committee Meeting
Wednesday 9 September 2020

AUTHOR

Nic Crous

AUTHOR POSITION

Coordinator Parks and Recreation

5.3

MORANBAH TOWN SQUARE WATER FOUNTAIN REPLACEMENT

EXECUTIVE SUMMARY

During the 2019/ 2020 financial year Council approved a landscape concept from a range of options for the upgrade of the north-west corner of the Moranbah Town Square, which is currently the site of an inoperative water feature. This report serves to provide an early overview of the proposed process for the project including consultation and public information.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Receives and notes the proposed process for consulting with relevant project stakeholders and for informing the community about the Moranbah Town Square Water Fountain Replacement.**

BACKGROUND

The following is an information only report to provide an overview and opportunity for comment on the proposed consultation process and dissemination of public information with respect to this project.

In September 2019 Council adopted the U Plan Landscape Architecture - Concept A (pictured below)



CONFIRMED MINUTES



9.11 Moranbah Town Square Water Feature Proposal

EXECUTIVE SUMMARY

The Moranbah Town Square water feature has been problematic for the past two years and has not operated during 2019. As this space is a central focus of Moranbah Town Square, it is important to provide the town with a feature which is attractive, adds value to the Town Square and is of benefit to the community.

This report is to provide Council with concept options for deliberation and consideration, prior to engaging relevant professionals to accurately cost and quote on any chosen or preferred option. Any chosen preference will then be submitted for further consideration prior to engaging with the community and subsequently put forward as a budget bid in coming financial years.

Resolution No.: E&I0317

Moved: Cr Austen

Seconded: Cr Wheeler

That the Committee recommend to Council to:

1. Note the report and request divisional councillor consultation occur prior to the briefing where a preferred concept will be advised.

Carried

Resolution No.: 6264

Moved: Cr Vea Vea

Seconded: Cr Lacey

That Council:

1. Adopt Concept A, fulfilling the requirements of being a visual focus, providing water, light, shade and colour and connecting with the town square landscape elements via its form of seating, shape (horizontal and vertical planes) and integrated planting incorporating consultation with the Barada Barna People to reflect our local indigenous culture.

Carried

The Moranbah Town Square north-west corner is a focal point within the precinct and a convergence point for shoppers, visitors and the community. The site currently incorporates seating, lighting and a water feature which is non-functional. In the 2019/ 2020 financial year Council approved a concept landscape upgrade design, which has subsequently been approved for implementing in the 2020/2021 financial year as a Parks and Recreation CAPEX project. Given the key location of the project and the significance for stakeholders and the community, the following information is provided as a summary of the proposed process to be followed, in terms of consultation and the works:

- Detailed design is scheduled from late August to early October 2020.
- Stakeholders (predominantly local businesses) will be consulted to provide information about the project and to determine what impacts the works and the completed project may have on them. It is proposed that this consultation consists of door-to-door visits by relevant Parks staff and an elected member (should they wish to participate). Brand Media and Communications (BMC) will assist Parks and Recreation regarding providing awareness and information about the project to the local community.
- Consultation and community information is scheduled to take place in mid to late September with the provision of public information in October.
- Procurement of a contractor is programmed for late October to mid- December.
- Construction is scheduled January 2021 through to March 2021 (weather dependent).
- It is envisaged that landscaping and project finalisation will take place from March to May 2021.
- A drone will be used to record the project progress.

IMPLICATIONS

Consulting with relevant stakeholders and keeping the community informed is expected to provide local businesses with the opportunity to understand the scope of the project and for Council to address any concerns that may be raised about the project. It is expected that providing the community with information about the upgrade will generate interest in the desire to enhance the area as a public gathering space.

CONSULTATION

Manager Brand, Media and Communications

Relevant stakeholders (local business operators potentially impacted by the project) – proposed

BASIS FOR RECOMMENDATION

The proposed consultation and provision of information process will serve to provide a platform for stakeholders to voice any concerns, objections or expectations they may have about the proposed works and will provide the community with information about changes in the hub of the town.

ACTION ACCOUNTABILITY

Manager Parks and Recreation Services is responsible for undertaking stakeholder engagement and maintaining that the community is kept well informed.

KEY MESSAGES

Report prepared by: NIC CROUS Coordinator Parks and Recreation Date: 25 August 2020	Report authorised by: ROBERT PERNA Director Engineering and Infrastructure Date: 2 September 2020
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ATTACHMENTS

- Nil

REFERENCE DOCUMENT

- Nil

MEETING DETAILS	Engineering and Infrastructure Standing Committee Wednesday 9 September 2020
AUTHOR	Niall Tierney
AUTHOR POSITION	Recoverable Works Engineer

5.4 DISASTER RECOVERY FUNDING ARRANGEMENTS (DRFA) PROGRESS STATUS REPORT

EXECUTIVE SUMMARY

Isaac Regional Council is currently reconstructing its infrastructure assets following the declared natural disaster event - Ex. Severe Tropical Cyclone Trevor, 19 - 27 March 2019 under the Disaster Recovery Funding Arrangements (DRFA). This report serves as a status update.

OFFICER'S RECOMMENDATION

That the Committee recommend that Council:

- Notes the progress to date (up to end of July) on the project related to the Disaster Recovery Funding Arrangements (DRFA).**

BACKGROUND

- The Principal Contractor commenced works on 18 May 2020
 - Separable Portion A – East Package \$1,686,821.57
 - Separable Portion B – West Package \$5,650,426.70
- Council elected to carry out some works internally under the DRFA program with assistance from Local Subcontractor engaged to conduct works from Operation program
 - In total there are 11 # roads to be completed by IRC crews
 - Bulls Head Road – 100% complete
 - Craven Road - 100% complete
 - Islay Plains Road - 100% complete
 - Pioneer Road - 100% complete
 - Wynyard Road -100% complete
 - Calveston Road - To be completed
 - Dooruna Road - 90% complete
 - Midden Road - 100% complete
 - Rugby Road - 100% complete
 - Wondabah Road – To be completed
 - Wuthung Road - 100% complete

CONTRACT PROGRESS

2019 Restoration Program

- The Principal Contractor currently has several crews carrying out works on sites identified within separable portion B – West Region
 - PC date for these works is 30 November 2020
 - As of the end of July REPA works completion status are as follows:
 - East Package – 0% (yet to commence works)
 - West Package – 34% complete

- Contract Superintendent is currently undergoing a final review with respect to approved scope of works which will be required by the Principal Contractor to be undertaken

SAFETY, QUALITY AND ENVIRONMENT

- Lost Time Injuries (LTIs) on the program of works - Nil
- Safety – One (1) occurred on 13 July 2020 (safety report provided by Contractor)
- Quality – Nil
- Environment – Nil

SUBMISSION SUMMARY:

<i>Submission Type</i>	<i>Number Submitted</i>	<i>Total Value Submitted (Direct Works) (exc. GST)</i>	<i>Total Value to date of Approved (Direct Works) (exc. GST)</i>
Restoration of Essential Public Assets (REPA)	11	\$16,204,905	\$11,944,717
Totals		\$16,204,905	\$11,944,717

FINANCIAL SUMMARY:

<i>Description</i>	<i>\$ Last Month (exc. GST)</i>	<i>\$ To date (exc. GST)</i>
REPA Contractor expenditure to date	\$763,499	\$2,275,327.00
REPA Council Labour and Plant to date	\$124,545	\$561,120
Program Management costs to date	\$156,280	\$724,339
Total expenditure to date	\$1,044,324	\$3,560,786

CONTRACTOR FORECAST CASHFLOW SUMMARY:

<i>Principal Contractor</i>	<i>Jun 20</i>	<i>Jul 20</i>	<i>Aug 20</i>	<i>Sept 20</i>	<i>Oct 20</i>	<i>Nov 20</i>
Projected Expenditure	\$750,000	\$1,238,000	\$1,166,012	\$1,749,018	\$1,749,018	\$1,166,012
Actual Expenditure	\$748,017	\$763,499	\$810,400		-	-

The above is the financial cashflow provided by Contractor. It is noted we have identified significant concerns relating to availability of water which has impacted on Contractors cashflow particularly in the West Package. Council, The Superintendent and The Contractor are working collaboratively to identify an optimal solution.

While noting the overall value in the East Package is \$1,686,821, the majority of works to be completed relate to Golden Mile Road which incorporates a total value of \$1,033,401 and is planned to be complete by mid-September

RISKS

Below are some of the key issues identified in the program delivery to date:

- Water sourcing and availability
- Contractor's potential claim for additional haulage of water due to low availability vs demand
- Ensuring Contractors stay on program and achieve targets
 - This is reflected in actual progress claims to date; work activities with significant monetary value i.e. stabilisation works have not yet commenced
- Completing all construction works including additional works before the wet season commences
 - Council Officers in conjunction with Contract Administrator/ Contractor have identified some high risk areas where water availability is low and large volumes of gravel are required and potentially an extension past the current practical completion date at 30 November 2020 may be required to allow these segments to be completed after the wet season.
- Council Officers in conjunction with the Regional Liaison Officer (RLO) on behalf of Queensland Reconstruction Authority (QRA) are currently assessing significant increase in additional works which will go through the approval phase for inclusion within various submissions of the overall program – currently on-going.

PROCUREMENT

The subcontractor Participation report is included as part of the E&I Capital Projects Progress Report

COMMUNITY ENGAGEMENT

Public Notices are being released monthly with the Principal Contractor undertaking letterbox drops to affected residents.

IMPLICATIONS

Undertaking ineligible work may result in Council being exposed to additional contribution costs. This risk is mitigated through detailed assessment of all works extending outside of the approved scope.

CONSULTATION

- Queensland Reconstruction Authority
- George Bourne and Associates – Contract Superintendent
- Director Engineering and Infrastructure
- Manager Accounting Services / Corporate, Governance and Financial Services

BASIS FOR RECOMMENDATION

The report outlines the project status to date across all facets of the DRFA Delivery Program.

ACTION ACCOUNTABILITY

Recoverable Works Engineer to continue the Project management of the DRFA Program.

KEY MESSAGES

Council is committed to ensuring that the community is resilient in times of disaster and recovery activities are effective and sustainable.

Report prepared by: NIALL TIERNEY Recoverable Works Engineer Date: 24 August 2020	Report authorised by: ROBERT PERNA Director Engineering and Infrastructure Date 2 September 2020
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ATTACHMENTS

- Nil

REFERENCE DOCUMENT

- Nil

PAGES 43 TO 52 HAVE INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

MEETING DETAILS

Engineering and Infrastructure Standing Committee
Wednesday 9 September 2020

AUTHOR

Robert Perna

AUTHOR POSITION

Director Engineering and Infrastructure

6.1

ENGINEERING AND INFRASTRUCTURE INFORMATION BULLETIN – SEPTEMBER 2020

EXECUTIVE SUMMARY

The Engineering and Infrastructure Directorate Information Bulletin for September 2020 is provided for Committee review.

OFFICER'S RECOMMENDATION

That the Committee recommends to Council to:

- Note the Engineering and Infrastructure Directorate Information Bulletin for September 2020.***

BACKGROUND

The attached Information Bulletin for September 2020 provides an operational update for Committee review on the Engineering and Infrastructure Directorate.

IMPLICATIONS

Any specific implications or risks will be outlined in the Information Bulletin.

CONSULTATION

Engineering and Infrastructure Directorate Staff

BASIS FOR RECOMMENDATION

This is an information only report.

ACTION ACCOUNTABILITY

Information only report.

KEY MESSAGES

Operational update to Elected Members.

Report prepared by:	Report authorised by:
ROBERT PERNA	GARY STEVENSON
Director Engineering and Infrastructure	Chief Executive Officer
Date: 3 September 2020	Date: 3 September 2020

ATTACHMENTS

- Attachment 1 – Engineering and Infrastructure Information Bulletin – September 2020

REFERENCE DOCUMENT

- Nil

DATE: August 2020

ENGINEERING AND INFRASTRUCTURE

DIRECTORATE HIGHLIGHTS

The Safety Reset Toolbox meetings have commenced across the Directorate after the Covid constraints.

These have been received well by the teams and reinforce the need for all of us to watch out for each at work and make sure we get home safely.

The month saw the capital upgrade works on Englefield commence. This 2.5km of paving and sealing is being undertaken by our own crew further enhancing our skill sets. Other major projects that are commencing include the Cycle paths along Capricorn street in Clermont and the RFT for the fatigue accommodation in Moranbah.

The table below shows highest value capital projects that are currently behind on forecast expenditure. The NDRRA project has experienced some delays due to water availability however high expenditure works (stabilisation) are due to commence in September which will expediate the rate of expenditure. Constant review of progress is occurring. Note that the expenditure for these works are held in the operational budget until works are completed whilst the budget is in the capital program. Accordingly, the YTD expenditure shown is not a true representation of the works completed, expenditure is on track but assigned to operational budget at this stage.

The surfacing program was due to be underway late August however there was a small delay in tendering works. The tender is now out with award likely late September with spraying in October. Expenditure should be recovered by the end of October/early November.

The original forecast for Englefield include supply of gravel in the month of August. This was delayed due to sorting SSE requirements and will now occur in September which will significantly recover the deficient

The resheeting program has also been delayed due to the SSE requirements. Solutions have been put in place and additional resources (contractors) have been engaged to recover the under expenditure.

Project Code	Project Description	Total Budget	YTD Budget	YTD Actual	YTD budget Vs Actual
CW202841	NDRRA: Mar 2019 Event NDRRA Delivery	\$12,156,990	\$8,939,765	\$326	\$8,939,439
CW212886	ISAAC_Surfacing Renewal Program	\$1,591,075	\$1,065,717	\$0	\$1,065,717
CW212888	ISAAC_Eaglefield Road Pave and Seal TIDS	\$1,300,000	\$980,000	\$48,400	\$931,600
CW212887	ISAAC_Rural Resheeting Program	\$4,178,811	\$765,000	\$644	\$764,356

The teams are busily delivering the operation works programs and at this stage all remain on track.

- 1. Sales of Contract & Recoverable Works** are unfavourable to the revised budget by \$238,584. This unfavourable variance is mainly due to the timing of the recoveries of expenditure associated with negotiating compensation agreements.
- 2. Operating Grants, Subsidies & Contributions** are \$281,885 unfavourable compared to the revised budget for the year to date. This is due to the reduced receipt of the road's component of the Federal Assistance Grant with the early receipt of funds in the 19/20 financial year.

3. Materials & Services for the financial year to date are \$9,967,893 unfavourable with \$1,538,104 of actual expenditure and \$9,862,639 in commitments against YTD revised budget of \$1,432,850. This unfavourable variance is due to the inclusion of commitments (the majority of which relate to DRFA - \$7.6M). It is to be noted that the DRFA March 2019 event costs are currently in the operational expenditure (\$1.3M), with no matching budget for expenditure. At quarterly periods this expenditure will be analysed to determine if it is operational or capital expenditure, with funding revenue and expenditure applied to match.

ISAAC REGIONAL COUNCIL								
Statement of Comprehensive Income								
For the Period Ended 31 August 2020								
Engineering & Infrastructure Services								
	Notes	YTD Actual	Commitments	YTD Actual + YTD Commitments	Revised Budget	Variance	Full Revised Budget	Year Completion
		\$	\$	\$	\$	\$	\$	%
Income								
Operating Revenue								
Fees & Charges		36,534	-	36,534	32,417	4,117	214,500	17.0%
Rental Income		196,474	-	196,474	196,374	100	1,178,245	16.7%
Sales of Contract & Recoverable Works	1	5,082	-	5,082	243,666	(238,584)	5,101,997	0.1%
Operating Grants, Subsidies & Contributions	2	313,111	-	313,111	594,996	(281,885)	2,446,650	12.8%
		551,201	-	551,201	1,067,453	(516,252)	8,941,392	6.2%
Expenses								
Operating Expenses								
Employee Expenses		1,864,802	-	1,864,802	1,887,417	(22,615)	12,268,209	15.2%
Materials & Services	3	1,538,104	9,862,639	11,400,743	1,432,850	9,967,893	9,049,665	126.0%
Depreciation and Amortisation		2,415,959	-	2,415,959	2,415,886	73	14,495,317	16.7%
Corporate Overheads & Competitive Neutrality Costs		1,449,416	-	1,449,416	1,449,416	-	8,696,495	16.7%
		7,268,281	9,862,639	17,130,920	7,185,569	9,945,351	44,509,686	38.5%
Operating Position Before Capital Items								
		(6,717,080)	(9,862,639)	(16,579,719)	(6,118,116)	(10,461,603)	(35,568,294)	46.6%
Capital Revenue								
Capital Revenue		790,336	-	790,336	763,250	27,086	19,254,287	4.1%
Proceeds from Sale of Land & PPE		231,781	-	231,781	261,900	(30,119)	785,870	29.5%
		1,022,117	-	1,022,117	1,025,150	(3,033)	20,040,157	5.1%
Net Result Attributable to Council in Period								
		(5,694,963)	(9,862,639)	(15,557,602)	(5,092,966)	(10,464,636)	(15,528,137)	100.2%
Total Comprehensive Income								
		(5,694,963)	(9,862,639)	(15,557,602)	(5,092,966)	(10,464,636)	(15,528,137)	100.2%

Director's Office

ISAAC REGIONAL COUNCIL Statement of Comprehensive Income For the Period Ended August 2020							
Director Engineering & Infrastructure							
	YTD Actual	Commitments	YTD Actual + Commitments	YTD Revised Budget	Variance	Full Year Revised Budget	Completion
	\$	\$	\$	\$	\$	\$	%
Income							
Operating Revenue	-	-	-	-	-	-	0.0%
Expenses							
Operating Expenses							
Employee Expenses	65,888	-	65,888	58,908	6,981	382,900	17.2%
Materials & Services	6,139	4,049	10,188	26,544	(16,356)	160,543	6.3%
Corporate Overheads & Competitive Neutrality Costs	(111,387)	-	(111,387)	(111,387)	-	(668,324)	16.7%
	(39,360)	4,049	(35,311)	(25,935)	(9,376)	(124,881)	28.3%
Operating Position Before Capital Items	39,360	(4,049)	35,311	25,935	9,376	124,881	28.3%
Capital Revenue							
Capital Revenue	8,931	-	8,931	-	8,931	-	0.0%
	8,931	-	8,931	-	8,931	-	0.0%
Net Result Attributable to Council in Period	48,291	(4,049)	44,242	25,935	18,307	124,881	35.4%
Total Comprehensive Income	48,291	(4,049)	44,242	25,935	18,307	124,881	35.4%

WORKSHOPS PLANT AND FLEET

PREVIOUS MONTH'S ACHIEVEMENTS:

Mobile Mechanical Fitter has been employed based at Middlemount, Daniel Bacon commenced on 18/8/2020, he has a vast amount of experience with both Caterpillar and Komatsu heavy equipment. Daniel will assist the Clermont Workshop with major rebuilds going forward and reduce our need to outsource this type of work.

Team Leader – Mobile Fitters-Moranbah will commence on the 31/8/2020 initially through labour hire, Damian Whyte has extensive mechanical workshop management experience as well as Local Government experience in far north Queensland.

PREVIOUS MONTH'S ISSUES:

Electrical compliance issues in relation to Smart-fill system installations have been identified, quotes have been received to complete these works

FINANCIAL REPORT:

ISAAC REGIONAL COUNCIL							
Statement of Comprehensive Income							
For the Period Ended August 2020							
Corporate Properties & Fleet							
	YTD Actual	Commitments	YTD Actual + Commitments	YTD Revised Budget	Variance	Full Year Revised Budget	Completion
	\$	\$	\$	\$	\$	\$	%
Income							
Operating Revenue							
Fees & Charges	14,444	-	14,444	22,333	(7,890)	134,000	10.8%
Rental Income	196,474	-	196,474	196,374	100	1,178,245	16.7%
	210,918	-	210,918	218,708	(7,789)	1,312,245	16.1%
Expenses							
Operating Expenses							
Employee Expenses	190,800	-	190,800	239,475	(48,674)	1,556,586	12.3%
Materials & Services	79,047	129,027	208,075	200,171	7,903	1,640,152	12.7%
Depreciation and Amortisation	290,127	-	290,127	290,078	49	1,740,465	16.7%
Corporate Overheads & Competitive Neutrality Costs	368,797	-	368,797	368,797	-	2,212,784	16.7%
	928,772	129,027	1,057,799	1,098,521	(40,722)	7,149,986	14.8%
Operating Position Before Capital Items	(717,854)	(129,027)	(846,881)	(879,814)	32,932	(5,837,741)	14.5%
Capital Revenue							
Capital Revenue	-	-	-	-	-	434,393	0.0%
	-	-	-	-	-	434,393	0.0%
Net Result Attributable to Council in Period	(717,854)	(129,027)	(846,881)	(879,814)	32,932	(5,403,348)	15.7%
Total Comprehensive Income	(717,854)	(129,027)	(846,881)	(879,814)	32,932	(5,403,348)	15.7%

ISAAC REGIONAL COUNCIL							
Statement of Comprehensive Income							
For the Period Ended August 2020							
Manager Plant, Fleet & Workshops							
	YTD Actual	Commitments	YTD Actual + Commitments	YTD Revised Budget	Variance	Full Year Revised Budget	Completion
	\$	\$	\$	\$	\$	\$	%
Income							
Operating Revenue							
Operating Grants, Subsidies & Contributions	50,744	-	50,744	33,333	17,411	200,000	25.4%
	50,744	-	50,744	33,333	17,411	200,000	25.4%
Expenses							
Operating Expenses							
Employee Expenses	185,852	-	185,852	178,768	7,084	1,161,991	16.0%
Materials & Services	(1,040,723)	77,260	(963,463)	(818,048)	(145,414)	(5,665,419)	17.0%
Depreciation and Amortisation	420,392	-	420,392	420,392	-	2,522,354	16.7%
Corporate Overheads & Competitive Neutrality Costs	158,963	-	158,963	158,963	-	953,776	16.7%
	(275,516)	77,260	(198,256)	(59,926)	(138,330)	(1,027,298)	19.3%
Operating Position Before Capital Items	326,260	(77,260)	249,000	93,259	155,741	1,227,298	20.3%
Capital Revenue							
Proceeds from Sale of Land & PPE	231,781	-	231,781	261,900	(30,119)	785,870	29.5%
	231,781	-	231,781	261,900	(30,119)	785,870	29.5%
Net Result Attributable to Council in Period	558,041	(77,260)	480,781	355,159	125,622	2,013,168	23.9%
Total Comprehensive Income	558,041	(77,260)	480,781	355,159	125,622	2,013,168	23.9%

DEVIATION FROM BUDGET AND POLICY:

Not Applicable

OPERATIONAL PLAN / BUSINESS PLAN – EXCEPTION REPORTING

Not Applicable

NEXT MONTH'S PROGRAM:

Organisation Development Plan or Capital Projects

Scheduled to Commence During Next Month

Project Description	Name	Start Date	Scheduled End Date	Comments/Exceptions
Replace 31 Vehicles		1 July 2019	30/6/2021	50% of proposed vehicle replacements have been ordered with delivery to span over Sept/ Oct. The remaining vehicles will be on order by the end of Sept 2020
Various replacements	plan	17/2019	30/6/2021	Finalise Specification and requirements for 2020-21 budgeted replacements. Correspondence in relation to asset replacement justification has been issued to relevant asset custodians with responses currently being reviewed. Most RFQ's will be finalised and sent to procurement throughout Sept 2020 with the remaining being completed in Oct

Truck replacements	1/7/2020	30/6/2021	Finalise Specification and requirements for 2020-21 budgeted replacements. Correspondence in relation to asset replacement justification has been issued to relevant asset custodians with responses currently being reviewed. Most RFQ's will be finalised and sent to procurement throughout Sept 2020 with the remaining being completed in Oct
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DEVELOPING INITIATIVES / ISSUES:

- A full review of current fleet and plant assets has commenced with a report and recommendation to be finalised in Sept 2020, this will identify areas of improvement and enhanced service levels, this data will also inform the proposed Fleet and Plant Management Strategy
- CPF are working closely with Contacts and Procurement to assist in identifying redundant assets in the depots and general clean out of old stock, with a view of cataloguing remaining assets and sharing across the organisation for redeployment where needed
- Fleet and Plant Management Plans, Strategy and guidelines are currently being developed with a draft to be completed by the end of Oct 2020

Covid-19 Related Issues:

- Social distancing and sanitising requirements have been discussed with maintenance teams when attending to breakdowns or working on fleet and plant assets. This is ongoing whilst Covid-19 remains a threat.

CORPORATE PROPERTIES

PREVIOUS MONTH'S ACHIEVEMENTS:



Congratulations to Barbara Lindsay, Program Leader Facilities Maintenance for completing her 10 years of service with Isaac Regional Council. Barbara is valuable leader and consistently shows her commitment to the successful flow

New Staff

Welcome to Isaac Regional Council

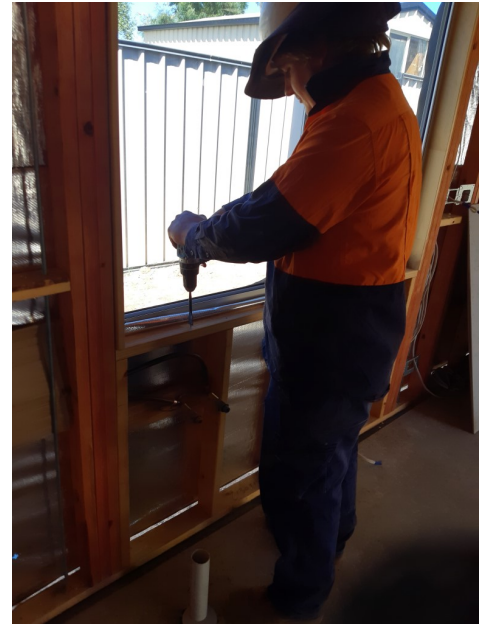
- Electrician Martin Rock
- Fitter
- Fitter
- Admin

Service Recognition

The following staff will be celebrating and receiving awards for 10 Years' service to IRC

- Eleanor Curtis STL
- Robyn Maguire CLM

This is indicative of the IRC culture and the relationships developed over the years, Congratulations to all for reaching this milestone.



Apprentices Spotlight

James Maxwell, 3rd Year Electrician

Nickname?

Max

What have you enjoyed about your apprenticeship?

Diversity of skills and experience while learning

What haven't you enjoyed about your apprenticeship?

Amount of study required

Tell us something funny that has happened to you?

Watto (painter) his choice of loud music

Hobbies outside of work?

4wd driving, camping and hanging out with mates

Favourite team?

St George Illawarra Dragons

Favourite food?

Spaghetti Bolognese



One word to describe yourself: *Awesome*

Angus Caldwell 1st year Painter and Decorator

Nickname?

Mangus or Goose

What have you enjoyed about your apprenticeship?

Enjoy the work and variety

What haven't you enjoyed about your apprenticeship?

Computer work

Tell us something funny that has happened to you?

Cross threading a hose fitting (it was a work of art)

Hobbies outside of work?

Camping, Skateboarding and socialising with mates

Favourite team?

St George Illawarra Dragons

Favourite food?

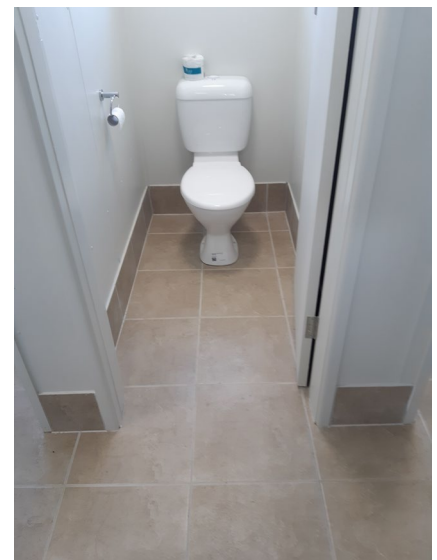
Lasagne

One word to describe yourself.

Outgoing



Nebo Administration Ablution Block Upgrade



- Completion of Nebo Administration abluition block upgrade



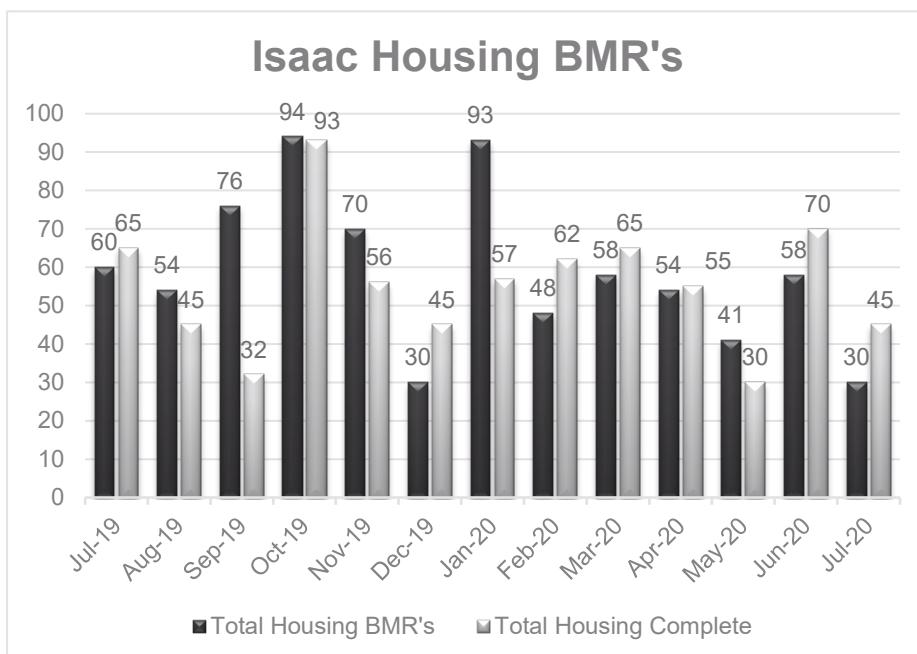
- Completion of various residential properties in Middlemount
- Ongoing BMR (Building Maintenance Requests) as required
- Mandatory RCD testing of switchboards throughout the shire completed
- Commencement of Capital works on properties in St Lawrence
- Commencement of Capital Works on properties in Dysart
- Tender awarded for the Clermont Sports Ground Grandstand Compliance Rectification
- Tender awarded for the demolition of property at 12 Acacia Street
- RFT issued for the Design and Construct of 16-person accommodation at 12 Acacia Street
- RFT issued for the Underpinning of existing footings and building repairs at 26 Norton Court
- RFQ issued for the Restumping of 2 Residences at St Lawrence
- Fire Hydrant repairs at Grosvenor Complex

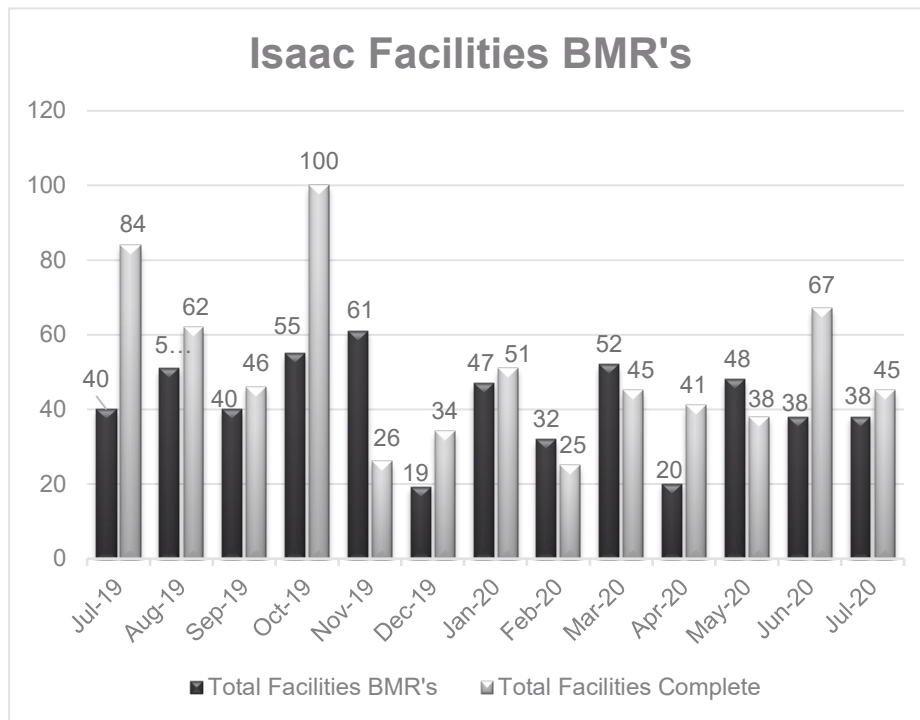
Above: Trades team installing a new set of steps at St Lawrence

PREVIOUS MONTH:

- Commencing all capital delivery programmes for scheduling in 2020/21
- Ongoing BMR (Building Maintenance Requests) as required

Isaac Region Building Maintenance Requests (BMR's)





NEXT MONTH'S PROGRAM:

Key focuses for this period will be the continuation and completion of many maintenance programs as well the planning and continuing with the delivery of the capital works program for 2020/21.

DEVELOPING INITIATIVES / ISSUES:

The corporate properties team are conducting a full review and assessment of all corporate properties operational and financial BAU activities to provide valid data to the formation of the proposed Corporate Properties Housing Strategy to be completed by end of September 2020

Current PSA's that were in place at the beginning of the financial year have expired, this does not hamper service delivery, it does however create a longer procurement process to ensure we meet purchasing policy compliance, please be patient whilst the PSA requirements are reviewed and new agreements are finalised. Ongoing

DEVIATION FROM BUDGET AND POLICY:

Not Applicable

OPERATIONAL PLAN / BUSINESS PLAN – EXCEPTION REPORTING

Strategy (i.e. C5)	Service Area	Description	Highlight/Exception, including explanation
	All AOP & ODP projects		The housing strategy has commenced and is progressing with further data validation.

NEXT MONTH'S PROGRAM:

Organisation Development Plan or Capital Projects Scheduled to Commence During Next Month

CW Number	Project Name/ Description	Start Date	Scheduled End Date	Status Update
CW212849 CW212853 CW212931 CW212848 CW212932 CW212851 CW212850	Regional residential program- MBH- Commence Feb/Apr NBO- Commence Nov/Jan CLM- Commence Sep/Nov MMT- Commenced Jul/Aug DYS- Commenced Jul/Aug STL- Commence Aug/Sept GLN – Commence Nov/Dec	July 2020	June 2021	Minor carry overs from 2019/20 FY
CW202876	Corp - Admin Building Upgrades/Renewals	Aug 2020	April 2021	In planning
CW202785	Moranbah Fatigue Accommodation Demolition Moranbah Fatigue Accommodation Design and Construct of 16 Person Units	July 2020 Nov 2020	Dec 2020 June 2021	RFQ awarded for demolition RFT issued for Design and Construct
CW202837	Depots - Electrical Compliance Rectification	Aug 20	April 2021	Works scoped
CW202788	CLMT - Sportsground Grandstand Renovation	Nov 2020	June 2021	RFT Awarded
Various	Commence all project scope and specifications for 2020-21 CW Delivery Program	July 2020	June 2021	RFQ specification writing Completed

DEVELOPING INITIATIVES / ISSUES:

Not Applicable

GALILLEE AND BOWEN BASIN OPERATIONS

PREVIOUS MONTH'S ACHIEVEMENTS:

Proponents engaged

Pembroke

- Compensation Agreement executed
- Continuing negotiations for Infrastructure Access Agreement – Meeting occurred on 21 August 2020 to review amendments made
- Pipeline license – negotiations continue
- Water Supply Agreement – being progressed by Water and Waste

Futura

- Notifiable Road Use compensation agreement – with proponent for review
- Compensation Agreement
- Dispute regarding reimbursement of costs for preparation, currently with CGFS for internal review.
- Pipeline Licence
- Final terms of negotiation – Futura identified concerns regarding the provision of security and the level of insurance and indemnity required. Waiting for proponent to review

BMA

- Commencement of Traffic Count activities on Red Hill Road. A few general enquiries from the public as to purpose of cameras. Signage in place stating traffic counting.
- Maintenance Heavy Formation Grade on Red Hill Road underway
- Council received notification of a proposal to undertake embankment stabilisation works adjacent to Saraji Road, this will result in a access track to allow for inspections to be constructed within road corridor. BMA representatives seek to work with Council for an appropriate tenure for this track, subject to the realignment of Saraji Road by Vitrinite.
- Goonyella Riverside Dragline Shutdown and impact on Mabbin Road– McCullough Robertson are working with Council to put together terms around which to commence discussions with BMA and Peabody to address the potential amendments to agreements and impact on maintenance obligations on Mabbin Road
- Golden Mile Haul Road Crossover – Council has received a preliminary request to commence discussions for BMA to construct a haul road crossing Golden Mile Road that will link Saraji Mine and Saraji South (Formerly Norwich Park)

Adani

- Undertaking Infrastructure Access Agreement
- Maintenance Works are continuing
- Adani Mining has submitted a suite of drawings for the proposed design of the 90km Mine Access Road. Officers and Council's external engineers assisting are reviewing the design. Flood immunity remains an issue with the design as proposed by Adani with a Q2 immunity.
- Construction on 3.15km upgrade for Bulliwallah Road is nearing completion
- Automatic digital Road Closure signs to be installed at North Creek within 6 months

Vitrinite [Queensland Coking Coal]

- Proponent working with BMA to prepare the necessary applications to open and close the relevant sections of Saraji Road for the realignment.
- Compensation Agreement and Road Use Agreement executed.
- Confirmation of Vitrinite Proposal to present to Council regarding the social management strategies that they are looking to implement for their workforce in Dysart

Minjar Gold

- Negotiation of Compensation Agreement for mining lease renewals
- Previous agreement expires with the mining lease and was not novated to the current ML holder
- Miclere Road Gold mining lease
- Negotiation for shared access to an existing well within the Road Reserve Corridor

- Working with Coordinator Natural Resources to confirm the location is within the Construction Water Strategy

Isaac Downs Project – Stanmore Coal

- Notification from the Office of the Coordinator General of declaration of a 'prescribed project' under the *State Development and Public Works Organisation Act 1971* as an economically and socially significant project to the Mackay, Isaac and Whitsunday regional area.

PREVIOUS MONTH'S ACHIEVEMENTS:

RMPC 20/21 Contract

- **Progress of Works**
- Routine road defect inspections complete
- Pothole patching and edge break repairs throughout region including Dysart-Middlemount Road, Fitzroy Developmental Road, Gregory Highway and Peak Downs Highway and Bruce Highway
- Roadside furniture repairs/installation on Bruce Highway, Peak Downs highway, May Downs road
- Rest Area Servicing on Bruce Highway, Peak Downs Highway, Fitzroy Developmental Road and Dysart-Middlemount Road

DEVIATION FROM BUDGET AND POLICY:

The Materials & Services including committed variance is as a result of the three-year purchase order for Shepherd Services for the Engineering and infield support in accordance with the Infrastructure Access Agreement. This is expected to continue through to December 2021.

OPERATIONAL PLAN / BUSINESS PLAN – EXCEPTION REPORTING

Not Applicable

NEXT MONTH'S PROGRAM:

- Continued negotiation with Pembroke
- Negotiation Agreements with Futura
- Monitoring and evaluation of Adani Maintenance Works and progressing road design
- Negotiation of Compensation Agreement with Minjar Gold
- Negotiation of Access Agreement with Miclere Gold mining lease holder
- Continuation with Routine Activities including – Rest Area Servicing, Roadside Litter, pothole patching as required
- Roadside Slashing Works – on-going on 33A & 33B Peak Downs Highway
- Heavy Formation & Medium formation grading on May Downs Rd to commence

Upcoming Tender

IRCT2084-0820-197 – Rest Area Servicing – Isaac Region

- RFT planned to be advertised in early September
- DRFA 2019 Ex TC Trevor

IRCT2084-0320-186 – DRFA Restoration Works

Contractor Works:

- Maintenance formation works on-going for roads located Central & West region – 50% complete in Western Package
- Drainage works currently on-going

IRC – Internal Works:

- All Formation and gravel operation works have been completed on Pioneer road – some miscellaneous works remaining

Bennetts Works:

- Formation grading works on-going on Dooruna road

IRCT2084-0320-186 – DRFA Restoration Works

Contractor Works:

- Commence Stabilisation works on Golden Mile road and Mt Stuart Bedford Weir, Huntley road
- Officers are reviewing value for money opportunities to include Pavement Renewal works approved under the 2020-21 Capital Budget in the current DRFA contract to gain operational and asset management efficiencies.
- Continuation of Drainage and concrete works
- Continuation of Formation grading works with gravel operations

Key Risks

- Water supply for works in Laglan precinct – Lou Lou Park Road, Albro road area – works to be completed at risk under Contractual Practical Completion date
- Bennett's Crews – Completing a section of works internally under DRFA program

Continuation of Formation Grading operations on;

- Dooruna Rd
- Wondabah Rd
- Calveston Rd

UPCOMING & NEW TENDER PROJECTS:

IRCT2054-0720-755 – Project Management & Inspectorate Role

- Letter of Award of Contract to Shepherd Services

IRCT2054-0720-194 – Moranbah Access Rd – Quarrico Intersection Upgrade

- Currently under assessment – Further information is required with Tender submissions involving traffic management and staging of works to meet requirements.

Key Risks

- Delay in award of Tender and commencement of works

DEVELOPING INITIATIVES / ISSUES:

- Engineering & Infrastructure and Corporate Governance & Financial Services are working together in the development of standard template agreements that will provide for more effective proponent engagement.
- A detailed register of obligations under each agreement with all resource proponents is currently being prepared, following completion (mid-late 2020), the details shall be presented to council for consideration.
- Water & Waste and E&I are collectively collating the various mining agreement as a joint project to provide efficiency and consistency in dealing with resource proponents.

FINANCE REPORT:

ISAAC REGIONAL COUNCIL							
Statement of Comprehensive Income							
For the Period Ended August 2020							
Bowen Basin and Galilee Operations							
	YTD Actual	Commitments	YTD Actual + Commitments	YTD Revised Budget	Variance	Full Year Revised Budget	Completion
	\$	\$	\$	\$	\$	\$	%
Income							
Operating Revenue							
Fees & Charges	-	-	-	-	-	20,000	0.0%
Sales of Contract & Recoverable Works	-	-	-	241,833	(241,833)	5,090,997	0.0%
	-	-	-	241,833	(241,833)	5,110,997	0.0%
Expenses							
Operating Expenses							
Employee Expenses	156,498	-	156,498	170,128	(13,630)	1,105,834	14.2%
Materials & Services	192,695	1,186,674	1,379,369	531,274	848,095	3,575,737	38.6%
	349,193	1,186,674	1,535,867	701,403	834,464	4,681,571	32.8%
Operating Position Before Capital Items	(349,193)	(1,186,674)	(1,535,867)	(459,570)	(1,076,297)	429,426	(357.7%)
Capital Revenue							
Capital Revenue	260,933	-	260,933	723,250	(462,317)	14,360,012	1.8%
	260,933	-	260,933	723,250	(462,317)	14,360,012	1.8%
Net Result Attributable to Council in Period	(88,260)	(1,186,674)	(1,274,934)	263,680	(1,538,615)	14,789,438	(8.6%)
Total Comprehensive Income	(88,260)	(1,186,674)	(1,274,934)	263,680	(1,538,615)	14,789,438	(8.6%)

INFRASTRUCTURE

PREVIOUS MONTH'S ACHIEVEMENTS:

Minor Works completed:

- Recurring pothole patching required on roads around Dysart due to fragile seal
- Contract for pruning of trees and branches overhanging coastal roads completed
- Restoration of Carmila West Road where part of the roadway had washed away during flooding – event not extensive enough to claim through DRFA
- Reflect road maintenance management system refresher training carried out inhouse at Dysart, Clermont, Moranbah, Nebo and St Lawrence
- Dam at Lestree has been enlarged for surface water and some bores have been pulled and are back operational.

Maintenance Grading:

- Grading crew in West are still working on the DRFA works for Ex TC Trevor. Water has become an issue in most areas and is being monitored and works programmed accordingly.

Resheeting:

- Collaroy-Killarney Road resheeting complete finishing carried over 19/20 resheeting program

- Program adjustment as per Memo to Director of EI RE: Mackenzie River Capella Road

RMPC:

- Clermont and Nebo Slashers are being pulled together to work on designated roads as a trial for better efficiency.
- Maintenance and shoulder grading on May Downs Road commenced

Capital Works:

- Eaglefield pave and seal has commenced
- Sarchedon Drive drainage has commenced

Emergent Works:

- Callout for vehicle accident on Peak Downs Highway at Millennium Mine turn-off
- Callout for burnt out electricity pole over Bruce Highway during controlled brigade burn in Clairview area. Traffic diverted through Colonial Drive.

PREVIOUS MONTH'S ISSUES:

- Issues with ticketed / licensed employees for maximum versatility and production
- Planned works delayed due to longer times for supply of products
- Lack of available contractors for plant hire / works due to internal issues and external demand
- Low levels of Staff due to injuries, resignation and leave reduction and sickness.
- Plant break downs causing delays in operations

DEVIATION FROM BUDGET AND POLICY:

Nil to Report

OPERATIONAL PLAN / BUSINESS PLAN – EXCEPTION REPORTING

Nil to Report

NEXT MONTH'S PROGRAM:

Minor Works

- Continued pothole patching required on roads around Dysart due to fragile seal.
- Getting quotes for tree removal & stump grinding in Clermont
- Vegetation spraying on Kenlogan Road being programmed in response to customer requests

Maintenance Grading

Nil

Resheeting

- Commencement of 20/21 resheet program for West and East

Capital Projects

- Commencement of Urban Stormwater Upgrade CLM/MBH
- 19/20 Reseal carry over to be completed

RMPC

- Slashing continuing on Peak Downs Highway
- Maintenance grading on May Downs Road

Organisation Development Plan Scheduled to Commence During Next Month

Nil to Report

DEVELOPING INITIATIVES / ISSUES:

- Drying conditions have started creating water sourcing issues. Additional water carts or deferment until after rain events are possible solutions. Slashing programme will also be monitored with increased fire risk.
- Gravel sourcing issues with regards to SSE compliance. Discussion to be held in regard to how to proceed.

Clermont Work Camp Inmate Program

PREVIOUS MONTH'S ACHIEVEMENTS:

Whilst inmates were in Covid-19 stand down. The Corrections Officers and Field Officer were able to maintain a presence in the community and assist with small jobs in the absence of the inmates.

- The QCWA club's vegetation control
- Railway site vegetation control
- Clermont Kindy – Maintenance
- Work camp Covid-19 requirement preparation and maintenance.
- Opportunity for research and networking with the other Capricornia work camps.
- Obtained bus licence.





PREVIOUS MONTH'S ISSUES:

- Keeping a present in the community and maintaining positive relationships with clubs/organisation during Covid-19
- Logistic issues upon return of inmates Covid-19 restrictions around community contact, travel, stores and social distancing.
- Equipment repairs – parts delay

NEXT MONTH'S PROGRAM: CURRENT PROGRAMING

- Clermont showground toilet block painting and refurbishment – in progress
- Clermont Junior Motor cross club rooms refurbishment. Completion - Attached photo's
- Clermont Bowling club disabled ramp build and implementation -in progress
- Clermont Pony Club water tank installation and plumbing
- Clermont Kindy and Day Care maintenance
- Vegetation control of rotational sites as needed
- Monash Lodge/ Frank Dennis
- Golf Club
- Racecourse painting/ maintenance

DEVELOPING INITIATIVES / ISSUES:

- Reintegration into the community in a full-time capacity – Covid–19 requirements adhered too.
- Piano Tree Beautification proposal and budget bid
- Media release – Clermont Rag

- Engagement QLD Police – Cycle safety project
- Equipment wear and tear – budget constraints for replacement and repairs.
- Reduced number of inmates due to Covid-19 requirements.
- Covid-19 developments – outcomes of Brisbane Youth Detention Centre

FINANCE REPORT

EAST

ISAAC REGIONAL COUNCIL Statement of Comprehensive Income For the Period Ended August 2020							
Manager Infrastructure East							
	YTD Actual	Commitments	YTD Actual + Commitments	YTD Revised Budget	Variance	Full Year Revised Budget	Completion
	\$	\$	\$	\$	\$	\$	%
Income							
Operating Revenue	-	-	-	-	-	-	0.0%
Expenses							
Operating Expenses							
Employee Expenses	194,822	-	194,822	192,727	2,095	1,252,727	15.6%
Materials & Services	191,527	162,199	353,726	270,789	82,937	1,711,013	20.7%
Depreciation and Amortisation	23	-	23	-	23	-	0.0%
	386,372	162,199	548,571	463,516	85,055	2,963,739	18.5%
Operating Position Before Capital Items	(386,372)	(162,199)	(548,571)	(463,516)	(85,055)	(2,963,739)	18.5%
Capital Revenue							
Capital Revenue	-	-	-	40,000	(40,000)	3,184,699	0.0%
	-	-	-	40,000	(40,000)	3,184,699	0.0%
Net Result Attributable to Council in Period	(386,372)	(162,199)	(548,571)	(423,516)	(125,055)	220,960	(248.3%)
Total Comprehensive Income	(386,372)	(162,199)	(548,571)	(423,516)	(125,055)	220,960	(248.3%)

WEST

ISAAC REGIONAL COUNCIL Statement of Comprehensive Income For the Period Ended August 2020							
Manager Infrastructure West							
	YTD Actual	Commitments	YTD Actual + Commitments	YTD Revised Budget	Variance	Full Year Revised Budget	Completion
	\$	\$	\$	\$	\$	\$	%
Income							
Operating Revenue							
Sales of Contract & Recoverable Works	5,082	-	5,082	1,833	3,249	11,000	46.2%
Operating Grants, Subsidies & Contributions	262,367	-	262,367	561,663	(299,296)	2,246,650	11.7%
	267,449	-	267,449	563,496	(296,047)	2,257,650	11.8%
Expenses							
Operating Expenses							
Employee Expenses	404,744	-	404,744	501,496	(96,752)	3,259,721	12.4%
Materials & Services	542,050	469,842	1,011,892	722,613	289,279	4,242,070	23.9%
Corporate Overheads & Competitive Neutrality Costs	8,567	-	8,567	8,567	-	51,402	16.7%
	955,361	469,842	1,425,203	1,232,675	192,528	7,553,193	18.9%
Operating Position Before Capital Items	(687,912)	(469,842)	(1,157,754)	(669,180)	(488,575)	(5,295,543)	21.9%
Capital Revenue							
Capital Revenue	40,096	-	40,096	-	40,096	80,192	50.0%
	40,096	-	40,096	-	40,096	80,192	50.0%
Net Result Attributable to Council in Period	(647,816)	(469,842)	(1,117,658)	(669,180)	(448,479)	(5,215,351)	21.4%
Total Comprehensive Income	(647,816)	(469,842)	(1,117,658)	(669,180)	(448,479)	(5,215,351)	21.4%

INFRASTRUCTURE, PLANNING AND TECHNICAL SERVICES

PREVIOUS MONTH'S ACHIEVEMENTS:

PROJECTS

Capital Works 2020-21: Ongoing Projects

- Valkyrie Road Pavement Design (TIDS 21-22): Attended site inspection; Preliminary scope has been developed and community consultation has taken place. Scope finalisation is in progress.
- Pioneer Road Design (TIDS 21-22): Attended site inspection. Preliminary Scope has been developed. Arranging for Community Consultation.
- Barada Barna Welcome to Country Signage: Approval obtained from TMR and Barada Barna People for signs Installation. RFQ for Supply and Delivery of Sign boards and accessories in progress.
- Moranbah Access Road Heavy Vehicle Set Down Area: Various feasible project locations have been assessed in coordination with PECS Directorate. Detailed Report for various location options has been drafted and will be tabled for consideration shortly. Community consultation will be arranged, upon location finalisation.
- Saraji Road Rehabilitation Project: Road sections for rehabilitation have been identified by IPR. Pavement Design is in progress.
- Carmila Music Street Stormwater Restoration Project: Site has been inspected and preliminary planning is in progress.

Capital Works 2019-20: Ongoing Projects

- CW202779 Philips Creek Bridge
 - Land resumption: Land Valuation completed and Legal advice in place. Negotiations with the Landowner is in progress.
 - Cultural Heritage Clearances: The complete project area has been identified under the Barada Barna Native Title Area and compliance notice for Cultural Heritage clearance has been submitted to and clearance has been received from Barada Barna People.
 - Telstra Service Relocation: Telstra approved Contractors inspected the site and the cost for relocating the service in line with Telstra requirements, is awaited.
 - Ergon Service Relocation: Ergon approved Contractor inspected the site and submitted the cost estimate for relocating the cables. PO will be issued shortly to carry out the works.
- CW202784 Cycle Network Program 2019-20 – Cycle Track at Capricorn Street, Clermont under CNLGGP funding Program. Design and Community consultation have been completed. Construction Contract has been awarded to Durack Civil and consultant GBA has been appointment as Superintendent's Representative for site inspections and project administration. Site activities shall commence by 3rd of September 2020.

Capital Works 2018-19: Ongoing Projects

- CW192673 Warwick Park Road Design –Valor has not undertaken any further work under the Contract since 13th Nov 2019 and has been de-registered by Australian Securities and Investments Commission (ASIC). Legal arrangements to terminate the contract is ongoing. It will be pursued to have the outstanding work completed by other consultant on conclusion of the legal outcome and such advice.
- CW192669 Grosvenor bridge Investigation – works delayed due to COVID19, no further progress to report other than data processing has commenced in the UK.
 - Instrumentation system has been installed by ARRB in collaboration with **iComs** UK. The data recorded enable the team to monitor the strain on the structure with the movements of heavy vehicles crossing the bridge. The data processing in UK has been heavily affected by Covid19, however, processing has commenced recently.
 - This system records fibre optic signals which must be processed into strain values, in order to provide the outputs necessary for IRC, accumulating strain values to be statistically processed and presented to enable structural assessment of the bridge,
 - ARRB working with **iComs** UK team to check and resolve web platform issues, to confirm details of the signal processing, support the statistical data processing and presentation based on standard specification.
 - ARRB to report on the findings of the structural condition.

Operational Works 2019-20: Ongoing Works

- Road Safety Audit (RSA) for School Bus Route and Road Infrastructure in the Roads around the schools in the ISAAC Coastal Area is in progress by SLR Consulting Engineers Australia. (Expected completion end of August 2020)

The below table identifies additional ongoing IPTS activities.

Description	Activity	Outcomes
Traffic Counters	- Install traffic Counters - Update of traffic count data	1Traffic Counters installed
Development Applications	-Inputs in assessment of Development Applications	Development Applications assisted – 8
Permits	- Works on Road Corridor - Driveway/Crossover - Grids	Works on Road corridor – 8 Land Access Activity – 5 Driveway/Crossover – 1 Installation of Grid – 0

PREVIOUS MONTH'S ISSUES:

Nil.

PROGRESS ON NATURAL RESOURCES

Gravel

2 out of 5 individual Site Based Management Plans (SBMP) have been completed for the anticipated 5 pits for 20/21 program. The remainder will be finalised in September and present to Department of Forestry. The relevant Environmental Authority permit has been successful to enable the extraction quantities above 5,000T/annum at the individual sites.

The Organisational Safety Team have assisted greatly with developing and drafting documentation to meet basic requirements of quarry safety management for Council to continuously improve in operations.

Water

Offers for Existing Private Dams on Wuthung Road & Walthum Road

1st Wuthung Road – Wentworth dam extension under 10-year lease agreement

2nd Walthum Road – Khartoum dam purchase under easement (newly constructed dam)

Both offers received from landowners for the purchase or lease agreements have been prepared and sent for legal services advice. This will also include advice from a procurement perspective and how to approach acquisition and negotiations. The proposal through a lease agreement is a new concept for Council and all financial and legal implications are currently being pursued.

It is confirmed that both water source has been identified as key locations in our rural water source strategy and securing access to both would be of great benefit to Council operations.

Option 1

Should 1st & 2nd progress to successful signing by both parties then the budget will be committed for 20/21. However as experienced in previous projects, the process of registering an easement does tend to encounter delays (from landowner to solicitors, mortgage revaluations, state approvals over leasehold, etc).

Option 2

Shovel ready sites have been identified within road reserves that Council has jurisdiction over that will also bridge the gaps in the network and can be straightforwardly constructed should delays or any other issue occur with the above.

These sites included:

3rd – Frankfield Road – Charlton road reserve dam (new construction 12ML dam)

4th – Pioneer Road – Albro road reserve dam (new construction 12ML dam)

A final decision will be made if progress on option 1 is delayed too long.

PROGRESS ON NATURAL RESOURCES

Gravel

Completion of the individual Site Based Management Plans (SBMP) are in process for the anticipated 6 pits for next year's program. The relevant Environmental Authority permit to be applied for as well to enable the extraction quantities above 5,000T/annum at the individual sites.

Water

Offers for Existing Private Dams on Wuthung Road & Walthum Road

1st Wuthung Road – Wentworth dam extension under 10 year lease agreement

2nd Walthum Road – Khartoum dam purchase under easement (newly constructed dam)

Both offers received from landowners for the purchase or lease agreements have been prepared and sent for legal services advice. This will also include advice from a procurement prospective and how to approach acquisition and negotiations.

The proposal through a lease agreement is a new concept for Council and all financial and legal implications are currently being pursued.

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DEVIATION FROM BUDGET AND POLICY:

NIL

OPERATONAL PLAN / BUSINESS PLAN – EXCEPTION REPORTING

NIL

NEXT MONTH'S PROGRAM:

Following works have been scheduled for next month.

1. Capital works projects
2. Operational Works – Requests for Quotations are being prepared for scour protection works at Bridges (BR1, BR2, BR4, BR17)

DEVELOPING INITIATIVES / ISSUES:

- Moranbah State School approached IPTS and addressed the safety requirement of Off-Road School Drop off and Pick up zone at Junior section, as at current scenario is unsafe as the kids directly exposed to the ongoing traffic in addition to the pickup vehicles. The school is willing to stretch considerable area within school boundary to achieve this Pick-up/Drop-off zone. IPTS will investigate further and report to Council.

FUNDING APPLICATIONS:

1. Local Roads and Community Infrastructure Program – Project nominations have been approved and to proceed with the execution of the Projects.
2. Black Spot Program (BSP) – Applications have been submitted on 17th July 2020.
3. Bridge Renewal program – Waiting for grant approval
4. Cycle Network Program 2021/22 – Waiting for grant approval

FINANCE REPORT:

ISAAC REGIONAL COUNCIL							
Statement of Comprehensive Income							
For the Period Ended August 2020							
Manager Infrast and Technical Services							
	YTD Actual	Commitments	YTD Actual + Commitments	YTD Revised Budget	Variance	Full Year Revised Budget	Completion
	\$	\$	\$	\$	\$	\$	%
Income							
Operating Revenue							
Fees & Charges	2,007	-	2,007	1,667	341	10,000	20.1%
	2,007	-	2,007	1,667	341	10,000	20.1%
Expenses							
Operating Expenses							
Employee Expenses	76,372	-	76,372	43,170	33,202	280,608	27.2%
Materials & Services	32,009	37,179	69,188	78,537	(9,349)	457,806	15.1%
Depreciation and Amortisation	1,661,774	-	1,661,774	1,661,774	-	9,970,646	16.7%
Corporate Overheads & Competitive Neutrality Costs	1,904,420	-	1,904,420	1,904,420	-	11,426,522	16.7%
	3,674,576	37,179	3,711,755	3,687,902	23,853	22,135,582	16.8%
Operating Position Before Capital Items	(3,672,569)	(37,179)	(3,709,748)	(3,686,235)	(23,513)	(22,125,582)	16.8%
Capital Revenue							
Capital Revenue	42,006	-	42,006	-	42,006	318,250	13.2%
	42,006	-	42,006	-	42,006	318,250	13.2%
Net Result Attributable to Council in Period	(3,630,563)	(37,179)	(3,667,742)	(3,686,235)	18,493	(21,807,332)	16.8%
Total Comprehensive Income	(3,630,563)	(37,179)	(3,667,742)	(3,686,235)	18,493	(21,807,332)	16.8%

PARKS & RECREATION

PREVIOUS MONTH'S ACHIEVEMENTS:

The adoption of the Recreation and Open Spaces Strategy has added impetus and a new dimension to both short and long-term planning for Parks & Rec. The Parks dept is exploring the options to best provide for the delivery of the actions reflected in the strategy and has involved People & Performance in the conversation about essential staffing, as well as staff structure. Further details will follow in the next Info Bulletin.

In **Middlemount** Parks has removed car wrecks from the end of Centenary Drive South where they had been dumped. Bollards and large rocks have been strategically placed at the Middlemount entrance sign to protect the irrigation and the sign. New signage and barriers have been installed to control motorcycle activity at the

sporting precinct grounds and barrier mesh was installed between the skate park and basketball courts for the netball carnival.

In **Clermont** the team provided for a funeral on 14 August. An additional tap was installed at the cemetery for public use and the fencing at the picnic enclosure of Hoods Lagoon (Goose House) has been replaced.

In **Moranbah** the vandalised fencing at Binda Park has been repaired.

In **Nebo** Millec has replaced two lights at the tennis courts.

CAPITAL PROJECTS

In **Moranbah** the skatepark and Ted Rolfe Oval irrigation upgrade, plus the skatepark nib wall works are scheduled to commence on 31 August.

An on-site meeting for the Town Square north-west corner upgrade was held with the project designer on 19 August and a project timeline/schedule has now been developed for the works. A drone is being employed to record the project stages.

The MBH AFL lighting renewal project is awaiting preliminary soil testing and the completion of a lighting design.

In **Nebo** the RFQ for the Centenary Park BBQ replacement closes on 01 September. The Perry Park playground swing upgrade forms part of a comms package for all playgrounds works in Isaac this financial year, which will be ready on or about 28 August.

In **Glenden** the Lake Elphinstone tank upgrade project is in the RFQ stage.

On the **Coast** the Carmila Sportsground playground installation has been completed.

In **Middlemount** the Storyboard project has begun, with an initial meeting being held on 20 August.

STAFF

Nebo – A Moranbah team mower operator has been interviewed for the Nebo vacancy and is the preferred candidate

Glenden – Labourer commenced working with Council on 20 July and has completed the first month of probation with good performance

TRAINING

Moranbah – Mower familiarisation commenced

Nebo – First Aid training requested with forms submitted for three staff members

Clermont – Horticulture course being undertaken. Backhoe training and chainsaw ticketing commenced.

Glenden – Expression for training on supervisor training for the indigenous pathways program

HEALTH & SAFETY

Moranbah – noted that snakes are becoming active already. Smaller bins for green waste have been introduced, for easier lifting. Staff were educated on emergency SOS functions on mobile phones. Staff continue to be reminded at toolbox talks to be mindful of their surroundings and look out for team members.

PREVIOUS MONTH'S ISSUES

Middlemount – motorcyclists causing damage to playing fields surfacing - this is being monitored. Repairs to post 'n rail fencing at Blue Mountain Park.

Clermont – repair of leading water pipe in Main Street.

Dysart – awaiting power connection for lighting and irrigation at Lions Park. Lighting repair completed for Centenary Park netball courts and Fox Park.

Glenden – new tourism signage has been installed at Lake Elphinstone.

FINANCE REPORT:

ISAAC REGIONAL COUNCIL							
Statement of Comprehensive Income							
For the Period Ended August 2020							
Manager Parks and Recreation							
	YTD Actual	Commitments	YTD Actual + Commitments	YTD Revised Budget	Variance	Full Year Revised Budget	Completion
	\$	\$	\$	\$	\$	\$	%
Income							
Operating Revenue							
Fees & Charges	20,082	-	20,082	8,417	11,666	50,500	39.8%
	20,082	-	20,082	8,417	11,666	50,500	39.8%
Expenses							
Operating Expenses							
Employee Expenses	401,360	-	401,360	502,745	(101,385)	3,267,842	12.3%
Materials & Services	260,495	193,050	453,545	420,970	32,574	2,927,764	15.5%
Depreciation and Amortisation	43,642	-	43,642	43,642	-	261,852	16.7%
Corporate Overheads & Competitive Neutrality Costs	(879,944)	-	(879,944)	(879,944)	-	(5,279,664)	16.7%
	(174,447)	193,050	18,603	87,413	(68,811)	1,177,794	1.6%
Operating Position Before Capital Items	194,530	(193,050)	1,480	(78,997)	80,477	(1,127,294)	(0.1%)
Capital Revenue							
Capital Revenue	438,371	-	438,371	-	438,371	876,741	50.0%
	438,371	-	438,371	-	438,371	876,741	50.0%
Net Result Attributable to Council in Period	632,900	(193,050)	439,850	(78,997)	518,847	(250,553)	(175.6%)
Total Comprehensive Income	632,900	(193,050)	439,850	(78,997)	518,847	(250,553)	(175.6%)

DEVIATION FROM BUDGET AND POLICY:

As per budget review process.

Operational plan / Business Plan – exception reporting

Not Applicable

DEVELOPING INITIATIVES / ISSUES:

INFORMATION BULLETIN

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Nil

Report authorised by:

Robert Perna

Director Engineering and Infrastructure

Date: 3 September 2020

ATTACHMENTS

- Nil