

# CONFIRMED MINUTES

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ENGINEERING AND INFRASTRUCTURE STANDING COMMITTEE MEETING  
OF  
**ISAAC REGIONAL COUNCIL**

HELD ON  
**WEDNESDAY, 13 OCTOBER 2021**  
COMMENCING AT 9.00AM

**ISAAC REGIONAL COUNCIL**  
**CONFIRMED MINUTES OF THE**  
**ENGINEERING AND INFRASTRUCTURE**  
**STANDING COMMITTEE MEETING**  
**HELD IN COUNCIL CHAMBERS, MORANBAH**  
**ON WEDNESDAY 13 OCTOBER 2021**

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**ISAAC REGIONAL COUNCIL**  
**CONFIRMED MINUTES OF THE**  
**ENGINEERING AND INFRASTRUCTURE**  
**STANDING COMMITTEE MEETING**  
**HELD IN COUNCIL CHAMBERS, MORANBAH**  
**ON WEDNESDAY 13 OCTOBER 2021 COMMENCING AT 9.00AM**

**ATTENDANCE**

Cr Jane Pickels, Division Seven (Chair)  
Mayor Anne Baker  
Cr Greg Austen, Division One  
Cr Sandy Moffat, Division Two  
Cr Viv Coleman, Division Eight (*alternate member*)

**OFFICERS PRESENT**

Mr Robert Perna, Director Engineering and Infrastructure  
Mr Richard Madden, Manager Infrastructure Planning and Technical Services  
Mr Gordon Robertson, Manager Corporate Properties and Fleet  
Mr Nic Crous, Acting Manager Parks and Recreation  
Mr Niall Tierney, Acting Manager Infrastructure  
Ms Brooke Maisy, Senior Communications Officer  
Mrs Cate Beresowskyj, Support Officer  
Mrs Nicole Money, Executive Assistant  
Mrs Kylie Dowd, Executive Assistant  
Ms Sherridan Lange, Information Management Officer

**1. OPENING**

The Chair declared the meeting open at 9.00am and acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

The Mayor was not present at the commencement of the meeting.

**2. APOLOGIES**

The Committee received apologies from Cr Simon West and Cr Gina Lacey.

**Resolution No.: E&I0552**

**Moved: Cr Moffat**

**Seconded: Cr Austen**

**That the Engineering and Infrastructure Standing Committee accepts the apologies received from Cr Simon West and Cr Gina Lacey.**

**Carried**

**Resolution No.: E&I0553**

**Moved: Cr Austen**

**Seconded: Cr Moffat**

**That the Engineering and Infrastructure Standing Committee accepts Cr Viv Coleman as an alternate member.**

**Carried**

### 3. DECLARATION OF CONFLICTS OF INTEREST

No conflicts of interest declared this meeting.

**NOTE:**

*Council acknowledges that Chapter 5B Councillors' Conflicts of Interest of the Local Government Act 2009 does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the local government to be a member of the board of the corporation or association.*

### 4. CONFIRMATION OF MINUTES

Engineering and Infrastructure Standing Committee Meeting of Isaac Regional Council held in Council Chambers, Moranbah commencing at 9.00am on Wednesday 15 September 2021.

**Resolution No.: E&I0554**

**Moved: Cr Moffat**

**Seconded: Cr Coleman**

**That the minutes from the Engineering and Infrastructure Standing Committee meeting held in Council Chambers, Moranbah on Wednesday 15 September 2021 are confirmed.**

**Carried**

## ATTENDANCE

Mayor Anne Baker entered the meeting room at 9.04am

## 5. OFFICERS REPORTS

### 5.1 Engineering and Infrastructure 2021-2022 Capital Projects Progress Report

#### EXECUTIVE SUMMARY

This report is to provide an update to the Engineering and Infrastructure Standing Committee and Council of the progress in delivery of the Engineering and Infrastructure 2021/2022 Capital Works Program.

#### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

- 1. Receive and notes the monthly Engineering and Infrastructure 2021/2022 Capital Projects Progress Report and 2021/2022 Overall Capital Project Progress Spreadsheet.**

Resolution No.: E&I0555

Moved: Cr Moffat

Seconded: Cr Austen

**That the Committee recommends that Council:**

- 1. Receive and notes the monthly Engineering and Infrastructure 2021/2022 Capital Projects Progress Report and 2021/2022 Overall Capital Project Progress Spreadsheet.**

**Carried**

### 5.2 Pipeline Installation and Maintenance Licence and Licence to Install Locked Gate

#### EXECUTIVE SUMMARY

The report seeks to delegate the authority to the Chief Executive Officer to negotiate and execute the Pipeline Installation and Maintenance Licence and Licence to install locked gate.

#### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

- 1. Delegate Authority to the Chief Executive Officer to negotiate, execute and vary the Pipeline Installation and Maintenance Licence and Licence to install a locked gate on Red Hill Road.**





<i>Golden Mile Road (Various Sections)</i>	<i>Pavement Rehabilitation</i>		<b>\$820,000</b>		
<i>Dysart Clermont Road</i>	<i>Shoulder sealing and Pavement widening</i>		<b>\$70,000</b>	<b>\$694,000</b>	
<i>New Floodways (various roads)</i>	<i>Construct new floodways on unsealed rural roads</i>		<b>\$550,000</b>	<b>\$670,000</b>	<b>\$650,000</b>
<i>Peak Downs Mine Road</i>	<i>Pavement Rehabilitation</i>			<b>\$40,000</b>	<b>\$444,000</b>
<i>Saraji Road</i>	<i>Pavement Rehabilitation</i>			<b>\$40,000</b>	<b>\$350,000</b>
<b>Total</b>		<b>\$1,345,485</b>	<b>\$1,534,515</b>	<b>\$1,444,000</b>	<b>\$1,444,000</b>

Resolution No.: **E&I0557**

Moved: **Cr Austen**

Seconded: **Cr Moffat**

That the Committee recommends that Council:

- Endorses removal of the following projects from the existing 2022/23 to 2024/25 TIDS program:

Project	Allocation Year (TIDS Contribution)	
	2023/24	2024/25
Turrawulla Road	<b>\$790,000</b>	
Eaglefield Road		<b>\$1,440,000</b>

- Endorses the new 4-year TIDS program (2022/23 to 2025/26) for submission to the Bowen Basin Regional Roads and Transport Group:

Project	Description	Allocation Year (TIDS Contribution)			
		2022/23	2023/24	2024/25	2025/26
Pioneer Road	Pave and Seal	<b>\$1,345,485</b>	<b>\$94,515</b>		
Golden Mile Road (Various Sections)	Pavement Rehabilitation		<b>\$820,000</b>		
Dysart Clermont Road	Shoulder sealing and		<b>\$70,000</b>	<b>\$694,000</b>	

	<b>Pavement widening</b>				
<b>New Floodways (various roads)</b>	<b>Construct new floodways on unsealed rural roads</b>		<b>\$550,000</b>	<b>\$670,000</b>	<b>\$650,000</b>
<b>Peak Downs Mine Road</b>	<b>Pavement Rehabilitation</b>			<b>\$40,000</b>	<b>\$444,000</b>
<b>Saraji Road</b>	<b>Pavement Rehabilitation</b>			<b>\$40,000</b>	<b>\$350,000</b>
<b>Total</b>		<b>\$1,345,485</b>	<b>\$1,534,515</b>	<b>\$1,444,000</b>	<b>\$1,444,000</b>

**Carried**

## 5.4 Provision of Cleaning Services Isaac Region IRCT2084-0421-157 Tender

### EXECUTIVE SUMMARY

This report is to present the Evaluation Recommendation Report for Council's consideration for the Request for Tender (RFT) Cleaning Services – Isaac Region (IRCT2084-0421-157) which was aimed to establish a Preferred Supplier Arrangement (PSA) for designated cleaning services across Moranbah and Dysart Council facilities and amenities in separable portions, and a Register of Pre-Qualified Suppliers (RPQS) for the provision of ad hoc cleaning services across the Isaac Region for two years, with an option to extend at the discretion of Council for an additional 2 x 12 month extension periods.

### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

1. ***Appoint Swifty Clean Pty Ltd as the supplier for Separable Portion A Cleaning Services for Council Facilities located in Moranbah for an approximate annual value of \$119,790.00 (ex GST);***
2. ***Appoint Swifty Clean Pty Ltd as the supplier for Separable Portion B Cleaning Services for Council Amenities located in Moranbah for an approximate annual value of \$117,114.48 (ex GST);***
3. ***Appoint Coalfields Cleaning and Pest Control as the supplier for Separable Portion C Cleaning Services for Council Facilities located in Dysart for an approximate annual value of \$120,120.00 (ex GST);***
4. ***Appoint to the Register of Pre-Qualified Suppliers (RPQS) (tender IRCT2084-0421-157), for the provision of ad hoc cleaning services in the Isaac Region for a term of two years from 1 November 2021, as follows:***
  - a. ***Swifty Clean Pty Ltd***
  - b. ***Diversified Building Services Pty Ltd***



**c. Achieve Corporate Services Pty Ltd**

- 5. Subject to satisfactory performance and delivery of services, and at the sole discretion of Council, Council has the option to extend the agreement by a further two periods of twelve (12) months.**
- 6. Authorise the Chief Executive Officer to negotiate, execute and vary the necessary contracts with the Preferred Supplier Arrangements & Register of Pre-Qualified Suppliers (RPQS) as per clauses 1 - 5 above.**

**Resolution No.: E&I0558**

**Moved: Cr Moffat**

**Seconded: Cr Coleman**

**That the Committee recommends that Council:**

- 1. Appoint Swifty Clean Pty Ltd as the supplier for Separable Portion A Cleaning Services for Council Facilities located in Moranbah for an approximate annual value of \$119,790.00 (ex GST);**
- 2. Appoint Swifty Clean Pty Ltd as the supplier for Separable Portion B Cleaning Services for Council Amenities located in Moranbah for an approximate annual value of \$117,114.48 (ex GST);**
- 3. Appoint Coalfields Cleaning and Pest Control as the supplier for Separable Portion C Cleaning Services for Council Facilities located in Dysart for an approximate annual value of \$120,120.00 (ex GST);**
- 4. Appoint to the Register of Pre-Qualified Suppliers (RPQS) (tender IRCT2084-0421-157), for the provision of ad hoc cleaning services in the Isaac Region for a term of two years from 1 November 2021, as follows:**
  - a. Swifty Clean Pty Ltd**
  - b. Diversified Building Services Pty Ltd**
  - c. Achieve Corporate Services Pty Ltd**
- 5. Subject to satisfactory performance and delivery of services, and at the sole discretion of Council, Council has the option to extend the agreement by a further two periods of twelve (12) months.**
- 6. Authorise the Chief Executive Officer to negotiate, execute and vary the necessary contracts with the Preferred Supplier Arrangements & Register of Pre-Qualified Suppliers (RPQS) as per clauses 1 - 5 above.**

**Carried**

## **5.5 Award of Contract IRCQ-ALL4-0721-989 Supply and Delivery of Quarry Material Separable Portions C and F**

### **EXECUTIVE SUMMARY**

This report examines the responses received and recommendation of Request for Quotation (RFQ) for the Supply & Delivery of Type 2.1 Quarry material as part of Council's Capital Works 2021/22 projects delivery program.

### **OFFICER'S RECOMMENDATION**

*That the Committee recommends that Council:*

- 1. Approve the awarding of Contract IRCQ-ALL4-0721-989 Gravel Supply – Isaac Region (Separable Portion C & F only) to W Walls & Sons for the sum of \$ 1,118,837.50 including GST in accordance with the approved 2021-2022 Engineering and Infrastructure Procurement Plan [Resolution Number 7323].**
- 2. Note the Delegated authority of the Engineering and Infrastructure Standing Committee to determine the successful tenderer for works valued under \$10m under delegation LGR88 – “Power to enter into a medium-sized contractual arrangement or large-sized contractual arrangement in accordance with a quote or tender consideration plan adopted by local government resolution” under Section 230(1) Local Government Regulation 2012 is subject to the following conditions;**
  - i. The tender evaluation reports be provided to all Councillors at the same time that the Engineering and Infrastructure Standing Committee is considering the report,**
  - ii. Should any Councillor (free of any conflict of interest or material personal interest) notify the Chief Executive Officer that the matter should be escalated for Council consideration, the Engineering and Infrastructure Standing Committee shall not exercise its delegated authority to determine the tender and shall instead request the Chief Executive Officer to arrange for the matter to be included in the agenda for the next available Council Meeting,**
  - iii. Should the Engineering and Infrastructure Standing Committee resolve that the tender evaluation gives rise to extraordinary or potentially contentious issues, the Engineering and Infrastructure Standing Committee shall not exercise its delegated authority to determine the tender and shall instead request the Chief Executive Officer to arrange for the matter to be included in the agenda for the next available Council Meeting.**
- 3. Delegates the authority to the Chief Executive Officer to negotiate, execute and vary contracts determined under delegation by the Engineering and Infrastructure Standing Committee.**

**Resolution No.:** E&I0559

**Moved:** Cr Moffat

**Seconded:** Cr Coleman

**That the Committee recommends that Council:**

1. Approve the awarding of Contract IRCQ-ALL4-0721-989 Gravel Supply – Isaac Region (Separable Portion C & F only) to W Walls & Sons for the sum of \$ 1,118,837.50 including GST in accordance with the approved 2021-2022 Engineering and Infrastructure Procurement Plan [Resolution Number 7323].
2. Note the Delegated authority of the Engineering and Infrastructure Standing Committee to determine the successful tenderer for works valued under \$10m under delegation LGR88 – “Power to enter into a medium-sized contractual arrangement or large-sized contractual arrangement in accordance with a quote or tender consideration plan adopted by local government resolution” under Section 230(1) Local Government Regulation 2012 is subject to the following conditions;
  - i. The tender evaluation reports be provided to all Councillors at the same time that the Engineering and Infrastructure Standing Committee is considering the report,
  - ii. Should any Councillor (free of any conflict of interest or material personal interest) notify the Chief Executive Officer that the matter should be escalated for Council consideration, the Engineering and Infrastructure Standing Committee shall not exercise its delegated authority to determine the tender and shall instead request the Chief Executive Officer to arrange for the matter to be included in the agenda for the next available Council Meeting,
  - iii. Should the Engineering and Infrastructure Standing Committee resolve that the tender evaluation gives rise to extraordinary or potentially contentious issues, the Engineering and Infrastructure Standing Committee shall not exercise its delegated authority to determine the tender and shall instead request the Chief Executive Officer to arrange for the matter to be included in the agenda for the next available Council Meeting.
3. Delegates the authority to the Chief Executive Officer to negotiate, execute and vary contracts determined under delegation by the Engineering and Infrastructure Standing Committee.

**Carried**

## ATTENDANCE

Mayor Anne Baker left the meeting room at 9.55am

**5.6 Amendment of the 2021-2022 Engineering and Infrastructure Procurement Plan - Proposed changes to Capital Works Rural Resheeting Program**

**EXECUTIVE SUMMARY**

This report seeks endorsement of the proposed amendment to the Engineering & Infrastructure 2021/2022 Capital Works delivery program based on emerging needs.

**OFFICER’S RECOMMENDATION**

*That the Committee recommends that Council:*

- Endorses the removal of the following roads from current 2021/22 Rural Resheeting program (Project Number CW222997):**

<b>Rural Resheeting Program 2021/22 (Project Number – CW222997)</b>	<b>Budget Amounts \$</b>
<b>List of Roads (Removal of Scope from)</b>	
Palms Road Ch 4.65 to 6.45 Total Length of works – 1.8km	\$168,787
Landells Road Ch 0.00 to 2.03 Total Length of works – 2.03km	\$256,224

- Approves the reallocation of \$280,000 funds from the 2021/22 Rural Resheeting program (CW222997) for additional sealing works for the BBRRTG 2021/22 Reseal Program (CW223029) as shown below:**

<b>Surfacing Renewals Program (Project Number – CW223029)</b>	<b>Estimated Cost of Works \$</b>
<b>List of Roads (Additional Scope to)</b>	
Mt Stuart Bedford Weir Road Ch 9.80 to 16.80 and Ch 29.20 to 36.20 Total Length of works – 14.0km	\$368,605.80

**Resolution No.:** E&I0560

**Moved:** Cr Austen

**Seconded:** Cr Moffat

**That the Committee recommends that Council:**

1. **Endorses the removal of the following roads from current 2021/22 Rural Resheeting program (Project Number CW222997):**

<b>Rural Resheeting Program 2021/22 (Project Number – CW222997)</b>	<b>Budget Amounts \$</b>
<b>List of Roads (Removal of Scope from)</b>	
Palms Road Ch 4.65 to 6.45 Total Length of works – 1.8km	\$168,787
Landells Road Ch 0.00 to 2.03 Total Length of works – 2.03km	\$256,224

2. **Approves the reallocation of \$280,000 funds from the 2021/22 Rural Resheeting program (CW222997) for additional sealing works for the BBRRTG 2021/22 Reseal Program (CW223029) as shown below:**

<b>Surfacing Renewals Program (Project Number – CW223029)</b>	<b>Estimated Cost of Works \$</b>
<b>List of Roads (Additional Scope to)</b>	
Mt Stuart Bedford Weir Road Ch 9.80 to 16.80 and Ch 29.20 to 36.20 Total Length of works – 14.0km	\$368,605.80

**Carried**

## ATTENDANCE

Ms Sherridan Lange left the meeting room at 10.00am

## 6. INFORMATION BULLETIN REPORTS

### 6.1 Engineering and Infrastructure Information Bulletin – October 2021

#### EXECUTIVE SUMMARY

The Engineering and Infrastructure Directorate Information Bulletin for October 2021 is provided for Committee Review.

#### OFFICER'S RECOMMENDATION

*That the Committee:*

- Note the Engineering and Infrastructure Directorate Information Bulletin for October 2021.**

Resolution No.: E&I0561

Moved: Cr Moffat

Seconded: Cr Coleman

That the Committee:

- Note the Engineering and Infrastructure Directorate Information Bulletin for October 2021.**

**Carried**

**NOTE: On behalf of the Committee, the Chair acknowledged and thanked Mr Richard Madden for all his efforts during his time with Isaac Regional Council.**

## 7. GENERAL BUSINESS

### 7.1 Iffley Connection Road – Valkyrie

Cr Viv Coleman advised the committee of residents concern over the future maintenance schedule of Iffley Connection road due to changes with the mine going into caretaker mode.

### 7.2 Majors Road Crossing – Carmila

Cr Coleman raised concerns over the blocked drain at Majors Road Crossing at Carmila after receiving advice maintenance had occurred however, upon visual inspection this has not occurred. Cr Coleman expressed concerns coming into the wet season.

**ACTION: ACTING MANAGER INFRASTRUCTURE**



# MINUTES

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<b>8. CONCLUSION</b>
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There being no further business, the Chair declared the meeting closed at 10.51am

These minutes were confirmed by the Committee at the Engineering and Infrastructure Standing Committee Meeting held in Moranbah on Wednesday 10 November 2021.

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CHAIR

..... / ..... / .....  
DATE