



CONFIRMED MINUTES

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
STANDING COMMITTEE MEETING OF
ISAAC REGIONAL COUNCIL

HELD ON
TUESDAY, 6 OCTOBER 2020

COMMENCING AT 9.00AM

CONFIRMED MINUTES

ISAAC REGIONAL COUNCIL
CONFIRMED MINUTES OF THE
PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
STANDING COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, MORANBAH
ON TUESDAY 6 OCTOBER 2020

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ISAAC REGIONAL COUNCIL
CONFIRMED MINUTES OF THE
PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
STANDING COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, MORANBAH
ON TUESDAY 6 OCTOBER 2020 COMMENCING AT 9.00AM

ATTENDEES

Cr Kelly Vevea, Division Five (Chair)
Mayor Anne Baker
Cr Gina Lacey, Division Three (*by video conference*)
Cr Jane Pickels, Division Seven
Cr Viv Coleman, Division Eight
Cr Sandy Moffat, Division Two (Observer)

OFFICERS PRESENT

Mr Jeff Stewart-Harris, Director Planning, Environment and Community Services
Mr Shane Brandenburg, Manager Economy and Prosperity
Ms Nishu Ellawala, Manager Community Education and Compliance
Mr Jim Hutchinson, Manager Engaged Communities
Mr Bruce Wright, Manager Community Facilities
Mr Mark Davey, Capital and Program Project Manager
Ms Carenda Jenkin, Senior Communications Officer
Mrs Nicole Money, Executive Assistant
Ms Barbara Franklin, Executive Coordinator, Planning, Environment and Community Services
Ms Tori Gordon, Administration Officer
Ms Sade Quill, Administration Officer

1. OPENING

The Chair declared the meeting open at 9.00am and acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

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Resolution No.: PECS0559

Moved: Cr Jane Pickels

Seconded: Cr Viv Coleman

That the Planning, Environment and Community Services Standing Committee accepts Cr Gina Lacey's participation by video conference.

Carried

2. APOLOGIES

No apologies this meeting.

3. DECLARATION OF CONFLICTS OF INTEREST

No conflict of interests declared.

4. CONFIRMATION OF MINUTES

Confirmation of minutes from Planning, Environment and Community Services Standing Committee Meeting held at the Council Chambers, Moranbah on Tuesday 8 September 2020.

Resolution No.: PECS0560

Moved: Cr Jane Pickels

Seconded: Cr Viv Coleman

That the Minutes of the Planning, Environment and Community Services Standing Committee Meeting held at Council Chambers, Moranbah on Tuesday 8 September 2020 are confirmed.

Carried

5. OFFICERS REPORTS

5.1

Middlemount Youth Support

EXECUTIVE SUMMARY

This report seeks endorsement from Council for the continuation of youth support arrangements in Middlemount via an annual funding agreement with Scripture Union Queensland for FY2020-21.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Approves a one-year funding agreement with Scripture Union Queensland to the value of \$30,000 (GST exclusive) for the provision of youth support services to the Middlemount community.*
- 2. That the stated funding is conditional on its use only for the provision of youth support services.*
- 3. Authorises the Chief Executive Officer to negotiate and finalise the terms of the funding agreement.*

Resolution No.: PECS0561

Moved: Cr Jane Pickels

Seconded: Cr Gina Lacey

That the Committee recommends that Council:

- 1. Approves a one-year funding agreement with Scripture Union Queensland to the value of \$30,000 (GST exclusive) for the provision of youth support services to the Middlemount community, pending the outcomes of the imminent regional Unmet Youth Needs Study.**
- 2. That the stated funding is conditional on its use only for the provision of youth support services.**
- 3. Authorises the Chief Executive Officer to negotiate and finalise the terms of the funding agreement.**

Carried

5.2

Close Out Report – Initial COVID Support and Stimulus Packages

EXECUTIVE SUMMARY

This paper presents the final close out report on the Business Support and Stimulus, Community Support and Wellbeing and Community Compliance Response Packages.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- Notes the close out report on the timely implementation of the initial three support and stimulus packages, namely Business Support and Stimulus Package, Community Support and Wellbeing Package and Community Compliance Response Package which were adopted by Council on 26 March 2020.***

Resolution No.: PECS0562

Moved: Cr Jane Pickels

Seconded: Cr Viv Coleman

That the Committee recommends that Council:

- Notes the close out report on the timely implementation of the initial three support and stimulus packages, namely Business Support and Stimulus Package, Community Support and Wellbeing Package and Community Compliance Response Package which were adopted by Council on 26 March 2020.**

Carried

5.3

Mayor Grant Application – Round 1 FY20-21 Capella Tieri Middlemount Community Support Network Incorporated

EXECUTIVE SUMMARY

The Capella Tieri Middlemount Community Support Network (CTM Links) have submitted a Major Grant application to be considered in Round 1 FY20-21 of the Isaac Community Grants program. CTM Links is requesting \$4,775.85 to purchase promotional materials, cover performance fees and travel expenses for artists associated with the 2020 Middlemount NAIDOC Celebration, scheduled to be held on 29 October 2020.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Approves the grant of \$4,775.85 to the Capella Tieri Middlemount Community Support Network, payable from the Division 7 Community Grants budget, to purchase promotional materials, cover performance fees and travel expenses for artists associated with the 2020 Middlemount NAIDOC Celebration, scheduled to be held on 29 October 2020.**
- 2. Notes the additional in-kind support provided by the Community Relations Officer (Middlemount/Dysart) who is assisting with COVID Safe protocols and delivery of the event.**
- 3. Notes a condition of funding, the event will operate under a COVID Safe Event Checklist.**

Resolution No.: PECS0563

Moved: Cr Viv Coleman

Seconded: Cr Jane Pickels

That the Committee lay Report 5.3 on the table.

Carried

PROCEDURAL MOTION:

Resolution No.: PECS0564

Moved: Cr Jane Pickels

Seconded: Mayor Anne Baker

That the Planning, Environment and Community Services Standing Committee closes the meeting to the public under section 275 (1) (h) to deliberate on Confidential Report 5.4 and under section 275 (1) (a) to deliberate on Confidential Reports 5.5 at 9.21am.

Carried

ATTENDANCE

Ms Tori Gordon left the meeting room at 9.24am

PROCEDURAL MOTION:

Resolution No.: PECS0565

Moved: Cr Jane Pickels

Seconded: Mayor Anne Baker

That the Planning, Environment and Community Services Standing Committee opens the meeting to the public at 9.41am.

Carried

PROCEDURAL MOTION:

Resolution No.: PECS0566

Moved: Mayor Anne Baker

Seconded: Cr Viv Coleman

That the Planning, Environment and Community Services Standing Committee lift Report 5.3 from the table for consideration.

Carried

5.3 Mayor Grant Application – Round 1 FY20-21 Capella Tieri Middlemount Community Support Network Incorporated

EXECUTIVE SUMMARY

The Capella Tieri Middlemount Community Support Network (CTM Links) have submitted a Major Grant application to be considered in Round 1 FY20-21 of the Isaac Community Grants program. CTM Links is requesting \$4,775.85 to purchase promotional materials, cover performance fees and travel expenses for artists associated with the 2020 Middlemount NAIDOC Celebration, scheduled to be held on 29 October 2020.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- Approves the grant of \$4,775.85 to the Capella Tieri Middlemount Community Support Network, payable from the Division 7 Community Grants budget, to purchase promotional materials, cover performance fees and travel expenses for artists associated with the 2020 Middlemount NAIDOC Celebration, scheduled to be held on 29 October 2020.*
- Notes the additional in-kind support provided by the Community Relations Officer (Middlemount/Dysart) who is assisting with COVID Safe protocols and delivery of the event.*
- Notes a condition of funding, the event will operate under a COVID Safe Event Checklist.*

Resolution No.: PECS0567

Moved: Cr Jane Pickels

Seconded: Cr Viv Coleman

That the Committee recommends that Council:

- Approves the grant of \$4,775.85 to the Capella Tieri Middlemount Community Support Network, payable from the Division 7 Community Grants budget, to purchase promotional

materials, cover performance fees and travel expenses for artists associated with the 2020 Middlemount NAIDOC Celebration, scheduled to be held on 29 October 2020.

2. Notes the additional in-kind support provided by the Community Relations Officer (Middlemount/Dysart) who is assisting with COVID Safe protocols and delivery of the event.
3. Notes a condition of funding, the event will operate under a COVID Safe Event Checklist.

Carried

CONFIDENTIAL REPORT

Closed under s275 (1) (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

5.4 Change of Service – Unaccompanied Childrens Programs, Dysart and Glenden Recreation Centres

EXECUTIVE SUMMARY

This report seeks Council's consideration to continue the earlier temporary cessation of unaccompanied children's programs at the Dysart and Glenden Recreation Centres due to licencing and risk implications and to formally seek expressions of interest for other licenced entities to conduct these services at those venues.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. *Approves the continued cessation of unaccompanied children's programs operated and supervised by Council Officers at the Dysart and Glenden Recreation Centres due to licencing and risk implications; and*
2. *Approves the attached Communication Plan for immediate implementation and the commencement of consultation with Clients and Community Stakeholders; and*
3. *Endorses for Expressions of Interest to be sought from appropriate licensed parties for the operation of unaccompanied children's programs at the Dysart and Glenden Recreation Centres.*

Resolution No.: PECS0568

Moved: Cr Jane Pickels

Seconded: Cr Viv Coleman

That the Committee recommends that Council:

1. **Considers this matter at the October Ordinary Meeting of Council.**

Carried

CONFIDENTIAL REPORT

Closed under s275 (1) (a) the appointment, dismissal or discipline of employees and (b) industrial matters affecting employees

5.5 New Position – Community Resilience Officer

EXECUTIVE SUMMARY

This report seeks Council's approval to amend the Organisation Structure to add a temporary two-year fixed term position to support Isaac's community organisations to ensure that Council's stimulus and recovery momentum is maintained.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- Amends the Organisational Structure to add a temporary two-year fixed term position of Community Resilience Officer reporting to the Manager Engaged Communities to be funded from Council's funds reserved for Pandemic Recovery.***

Resolution No.: PECS0569

Moved: Cr Gina Lacey

Seconded: Mayor Anne Baker

That the Committee recommends that Council:

- Amends the Organisational Structure to add a temporary two-year fixed term position of Community Resilience Officer reporting to the Manager Engaged Communities to be funded from Council's funds reserved for Pandemic Recovery.**

Carried

ATTENDANCE

Mr Shane Brandenburg left the meeting at 9.43am and returned to the meeting room at 9.44am

Ms Tori Gordon returned to the meeting room at 10.06am

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PROCEDURAL MOTION:

Resolution No.: PECS0570

Moved: Cr Viv Coleman

Seconded: Cr Jane Pickels

That the Committee adjourn the meeting for morning tea at 10.39am.

Carried

PROCEDURAL MOTION:

Resolution No.: PECS0571

Moved: Cr Viv Coleman

Seconded: Cr Jane Pickels

That the Committee resume the meeting at 11.00am.

Carried

ATTENDANCE

Mayor Anne Baker left the meeting room at 11.08am

Cr Kelly Veve Veve left the meeting room at 11.09am

Mr Bruce Wright left the meeting room at 11.10am

PROCEDURAL MOTION:

Resolution No.: PECS0572

Moved: Cr Viv Coleman

Seconded: Cr Gina Lacey

That Cr Jane Pickels assumed position of the Chair for the Planning Environment and Community Services Standing Committee Meeting.

Carried

ATTENDANCE

Cr Kelly Veve Veve returned to the meeting room at 11.12am and resumed position of the Chair.

Mr Bruce Wright returned to the meeting room at 11.12am

Ms Tori Gordon left the meeting room at 11.19am and returned at 11.20am

6. INFORMATION BULLETIN REPORTS

6.1 Planning, Environment and Community Services Information Bulletin – October 2020

EXECUTIVE SUMMARY

The Planning, Environment and Community Services Directorate Information Bulletin for October 2020 is provided for Committee review.

OFFICER'S RECOMMENDATION

That the Committee:

- Note the Planning, Environment and Community Services Directorate Information Bulletin for October 2020.*

Resolution No.: PECS0573

Moved: Cr Viv Coleman

Seconded: Cr Gina Lacey

That the Committee:

- Notes the Planning, Environment and Community Services Directorate Information Bulletin for October 2020.

Carried

ACTION: Manager Economy and Prosperity to develop tourism marketing plan and engage with Manager Brand, Media and Communication and Manager Corporate Properties and Fleet for delivery across the region.

7. GENERAL BUSINESS

7.1 Briefing on Australia Day Celebrations

Director Planning, Environment and Community Services advised the Committee of a briefing to be provided at the October Strategic Planning Day regarding planning of Australia Day celebrations.

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8. CONCLUSION

There being no further business, the Chair declared the meeting closed at 11.50am.

These minutes were confirmed by the Committee at the Planning, Environment and Community Services Standing Committee Meeting held Tuesday 3 November 2020 in Moranbah.

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CHAIR

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DATE