

CONFIRMED MINUTES

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
STANDING COMMITTEE MEETING OF
ISAAC REGIONAL COUNCIL

HELD ON
TUESDAY, 9 JUNE 2020
COMMENCING AT 9.00AM

CONFIRMED MINUTES

ISAAC REGIONAL COUNCIL
CONFIRMED MINUTES OF THE
PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
STANDING COMMITTEE MEETING
MORANBAH COMMUNITY CENTRE, HALL 2
ON TUESDAY 9 JUNE 2020

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ISAAC REGIONAL COUNCIL
CONFIRMED MINUTES OF THE
PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
STANDING COMMITTEE MEETING
HELD AT THE MORANBAH COMMUNITY CENTRE, HALL 2
ON TUESDAY 9 JUNE 2020 COMMENCING AT 9.00AM

ATTENDEES

Cr Kelly Veava, Division Five (Chair)
Mayor Anne Baker
Cr Jane Pickels, Division Seven
Cr Viv Coleman, Division Eight
Cr Sandy Moffat, Division Two (Observer)

OFFICERS PRESENT

Mr Jeff Stewart-Harris, Director Planning, Environment and Community Services
Mr Shane Brandenburg, Manager Economy and Prosperity
Mr Dan Wagner, Manager Liveability and Sustainability
Ms Nishu Ellawala, Manager Community Education and Compliance (by Videoconference)
Mr Jim Hutchinson, Manager Engaged Communities
Mr Bruce Wright, Manager Community Facilities
Mr Mark Davey, Capital and Program Project Manager
Mrs Tricia Hughes, Coordinator Executive Support
Ms Barbara Franklin, Executive Coordinator, Planning, Environment and Community Services

1. OPENING

The Chair declared the meeting open at 9.00am and acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

The Chair informed the meeting that due to COVID-19 social distancing restrictions the meeting was not accessible to the public.

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Resolution No.: PECS0494

Moved: Cr Coleman

Seconded: Cr Pickels

That the Committee appoint Cr Sandy Moffat as an alternate member for today's meeting.

Carried

Resolution No.: PECS0495

Moved: Cr Moffat

Seconded: Cr Pickels

That the Committee accept Ms Nishu Ellawala, Manager Community Education and Compliance participation in the meeting by Video Conference.

Carried

2. APOLOGIES

An apology was received from Councillor Gina Lacey.

Resolution No.: PECS0496

Moved: Cr Coleman

Seconded: Cr Pickels

That the Committee accept the apology received from Cr Gina Lacey.

Carried

3. DECLARATION OF CONFLICTS OF INTEREST

REAL CONFLICT OF INTEREST

Cr Jane Pickels declared a Real Conflict of Interest for Report 5.4 as her daughter is an Executive Committee Member of the Clermont Rodeo and Show Society Incorporated.

REAL CONFLICT OF INTEREST

Cr Kelly Vea Vea declared a Real Conflict of Interest for the confidential briefing on a matter relating to the Greg Cruickshank Aquatic Centre as her husband is the President of the Moranbah Highlands Swimming Club.

4. CONFIRMATION OF MINUTES

Confirmation of minutes from Planning, Environment and Community Services Standing Committee Meeting held by videoconference on Tuesday 12 May 2020.

Resolution No.: PECS0497

Moved: Cr Pickels

Seconded: Cr Moffat

That the Minutes of the Planning, Environment and Community Services Standing Committee Meeting held by videoconference on Tuesday 12 May 2020 are confirmed.

Carried

5. OFFICERS REPORTS

5.1

Regional Arts Development Fund Round Two 2019-2020

EXECUTIVE SUMMARY

This report seeks Council's support for the recommendation made by the Isaac Arts and Cultural Advisory Committee to support funding the Regional Arts Development Fund 2019-2020 Round Two Application Three by Joanna Joy and Elizebeth Simmard ("Generations of Men").

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. **Support the recommendation of the Isaac Arts and Cultural Advisory Committee that the Regional Arts Development Fund 2019-2020 Round 2 Application 3 Joanna Joy and Elizabeth Simard "Generations of Men" be supported to the value of \$6,400 on the condition that:**
 - a. **The applicant must hold one (1) workshop in Middlemount at a date to be agreed with Middlemount Community School.**
 - b. **The applicant must screen the short film in Clarke Creek as part of a community event, and**
 - c. **The applicant acknowledges that the cost of facilitating conditions a. and b. will not be eligible for further funding support from Isaac Regional Council.**

<i>Applicant</i>	<i>Project Name</i>	<i>Amount Requested</i>	<i>Amount Funded</i>
Application 3 Joanna Joy and Elizabeth Simard	Generations of Men.	\$7,595	\$6,400

Resolution No.: PECS0498

Moved: Cr Coleman

Seconded: Cr Pickels

That the Committee recommends that Council:

1. **Support the recommendation of the Isaac Arts and Cultural Advisory Committee that the Regional Arts Development Fund 2019-2020 Round 2 Application 3 Joanna Joy and Elizabeth Simard "Generations of Men" be supported to the value of \$6,400 on the condition that:**
 - a. **The applicant must hold one (1) workshop in Middlemount at a date to be agreed with Middlemount Community School and an invitation be extended to neighbouring schools to send participants;**
 - b. **The applicant must screen the short film in Clarke Creek as part of a community event; and**
 - c. **The applicant acknowledges that the cost of facilitating conditions a. and b. will not be eligible for further funding support from Isaac Regional Council.**

Applicant	Project Name	Amount Requested	Amount Funded
Application 3 Joanna Joy and Elizabeth Simard	Generations of Men.	\$7,595	\$6,400

Carried

5.2

Moranbah Queensland Country Women's Association - Tenure Arrangements

EXECUTIVE SUMMARY

The purpose of this report is to consider tenure arrangements for The Queensland Country Women's Association (QCWA) Moranbah Branch on part of the facility located at Lot 20 on M97351, Ted Rolfe Oval, Moranbah.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. **Approve to enter into a three-year Licence to Occupy agreement with a three-year option with The Queensland Country Women's Association Moranbah Branch for use of the facility being located on Lot 20 on M97351 the total of which is 145 m2;**
 - a. **Lease fees to be charged in accordance with Tenures Policy for Council Owned and/or Controlled Facilities. Size of leased area <500m2 annual rent/usage fee \$450.00 ex GST per group.**
 - b. **All outgoings will be at the expense of the Trustee Lessee.**
 - i. **Rates**
 - ii. **Electricity – when metered separately**
 - iii. **Telephone/Internet**
 - iv. **Water – when metered separately**
 - v. **Cleaning**
 - vi. **Garbage/Waste**
 - vii. **Repairs and Maintenance; and**
 - viii. **Other outgoings as detailed in the in-principle agreement**
2. **Authorise the Chief Executive Officer to negotiate, vary and execute the legal instruments to action clause 1 above.**

Resolution No.: PECS0499

Moved: Cr Pickels

Seconded: Cr Moffat

That the Committee recommends that Council:

1. **Approve to enter into a three-year Licence to Occupy agreement with a three-year option with The Queensland Country Women's Association Moranbah Branch for use of the facility being located on Lot 20 on M97351 the total of which is 145 m²;**
 - a. **Lease fees to be charged in accordance with Tenures Policy for Council Owned and/or Controlled Facilities. Size of leased area <500m² annual rent/usage fee \$450.00 ex GST per group**
 - b. **All outgoings will be at the expense of the Trustee Lessee.**
 - i. **Rates**
 - ii. **Electricity – when metered separately**
 - iii. **Telephone/Internet**
 - iv. **Water – when metered separately**
 - v. **Cleaning**
 - vi. **Garbage/Waste**
 - vii. **Repairs and Maintenance; and**
 - viii. **Other outgoings as detailed in the in-principle agreement**
2. **Authorise the Chief Executive Officer to negotiate, vary and execute the legal instruments to action clause 1 above.**

Carried

5.3 Middlemount Rugby League Football Club Incorporated - Tenure Arrangements on Lot 1 on CP858167 and Part of Lot 50 on CP858167

EXECUTIVE SUMMARY

The purpose of this report is to consider tenure arrangements for the Middlemount Rugby League Football Club Incorporated on Lot 1 on CP858167 and part of Lot 50 on CP858167, Middlemount Sporting Complex, Centenary Drive South, Middlemount.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. **Approve to enter into a ten-year lease agreement with Middlemount Rugby League Football Club Incorporated for use of the facility being located on Lot 1 on CP858167 and part of Lot**

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50 on CP858167 the total of which is 2252m²;

- a. Lease fees to be charged in accordance with Tenures Policy for Council Owned and/or Controlled Facilities. Size of leased area 501m² – 5,000m² annual rent/usage fee \$600.00 ex GST per group.**
- b. All outgoings will be at the expense of the Trustee Lessee.**
 - i. Rates**
 - ii. Electricity**
 - iii. Telephone/Internet**
 - iv. Water**
 - v. Cleaning**
 - vi. Garbage/Waste**
 - vii. Repairs and Maintenance; and**
 - viii. Other outgoings as detailed in the in-principle agreement**

2. Authorise the Chief Executive Officer to negotiate, vary and execute the legal instruments to action clause 1 above.

Resolution No.: PECS0500

Moved: Cr Pickels

Seconded: Cr Coleman

That the Committee recommends that Council:

- 1. Approve to enter into a ten-year lease agreement with Middlemount Rugby League Football Club Incorporated for use of the facility being located on Lot 1 on CP858167 and part of Lot 50 on CP858167 the total of which is 2252m²;**
 - a. Lease fees to be charged in accordance with Tenures Policy for Council Owned and/or Controlled Facilities. Size of leased area 501m² – 5,000m² annual rent/usage fee \$600.00 ex GST per group;**
 - b. All outgoings will be at the expense of the Trustee Lessee:**
 - i. Rates**
 - ii. Electricity**
 - iii. Telephone/Internet**
 - iv. Water**
 - v. Cleaning**
 - vi. Garbage/Waste**
 - vii. Repairs and Maintenance; and**
 - viii. Other outgoings as detailed in the in-principle agreement**
- 2. Authorise the Chief Executive Officer to negotiate, vary and execute the legal instruments to action clause 1 above.**

Carried

REAL CONFLICT OF INTEREST

Cr Jane Pickels declared a Real Conflict of Interest for Report 5.4 as her daughter is an Executive Committee Member of the Clermont Rodeo and Show Society Incorporated. Cr Pickels left the meeting room at 9.12am and did not participate in the discussion or vote for Report 5.4.

5.4 Proposed Multi-Year Funding Agreement - Clermont Rodeo and Show Society Incorporated - Show Committee

EXECUTIVE SUMMARY

This report seeks Council's approval to vary the timeframe of a proposed three-year funding agreement with Clermont Rodeo and Show Society Incorporated – Clermont Show Committee.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Amends the timeframe of the previously approved \$20,000 per annum three (3) year funding agreement with Clermont Rodeo and Show Society Incorporated – Clermont Show Committee from 2020, 2021 and 2022 to the years 2021, 2022 and 2023.***
- 2. Authorises the Chief Executive Officer to negotiate, execute and vary a funding agreement on behalf of Council.***

Resolution No.:	PECS0501		
Moved:	Cr Moffat	Seconded:	Mayor Baker
That the Committee recommends that Council:			
1. Amends the timeframe of the previously approved \$20,000 per annum three (3) year funding agreement with Clermont Rodeo and Show Society Incorporated – Clermont Show Committee from 2020, 2021 and 2022 to the years 2021, 2022 and 2023.			
2. Authorises the Chief Executive Officer to negotiate, execute and vary a funding agreement on behalf of Council.			
Carried			

ATTENDANCE

Cr Jane Pickels returned to the meeting room at 9.14am.

5.5

Carmichael Mine and Rail Project Community Consultative Committee

EXECUTIVE SUMMARY

The report seeks to nominate an Elected Member and Council Officer to attend and participate in Adani's Carmichael Mine and Rail Community Consultative Committee.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. **Endorse the nomination of Councillor _____ to represent Isaac Regional Council on the Carmichael Mine and Rail Community Consultative Committee.**
2. **Endorse the Chief Executive Officer or delegate to participate in the Carmichael Mine and Rail Community Consultative Committee.**

Resolution No.: PECS0502

Moved: Cr Coleman

Seconded: Cr Moffat

That the Committee recommends that Council:

1. **Endorse the nomination of Councillor [Committee Chair of PECS or E&I Standing Committee or relevant Divisional Councillor] to represent Isaac Regional Council on the Carmichael Mine and Rail Community Consultative Committee.**
2. **Endorse the Chief Executive Officer or delegate to participate in the Carmichael Mine and Rail Community Consultative Committee.**

Carried

ATTENDANCE

Mayor Anne Baker left the meeting room at 9.21am.

5.6

2019-2020 Regional Arts Development Fund - Isaac Computer Choir

EXECUTIVE SUMMARY

This report details the proposal from Cheep Trill Limited to facilitate an online, four-week, interactive choir experience called "Isaac Computer Choir".

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Support the engagement of Cheep Trill Limited to deliver an online, four-week, interactive choir experience called "Isaac Computer Choir" with the cost of \$15,000 (GST does not apply) to be paid from the 2019-2020 Regional Arts Development fund budget out of the unallocated funds from the allocation for the implementation of the Arts and Cultural Plan (a Council Identified Priority Project).**

Resolution No.: PECS0503

Moved: Cr Pickels

Seconded: Cr Moffat

That the Committee recommends that Council:

- 1. Support the engagement of Cheep Trill Limited to deliver an online, four-week, interactive choir experience called "Isaac Computer Choir" with the cost of \$15,000 (GST does not apply) to be paid from the 2019-2020 Regional Arts Development fund budget out of the unallocated funds from the allocation for the implementation of the Arts and Cultural Plan (a Council Identified Priority Project).**

Carried

PROCEDURAL MOTION:

Resolution No.: PECS0504

Moved: Cr Pickels

Seconded: Cr Coleman

That the Planning, Environment and Community Services Standing Committee closes the meeting to the public under section 275 (1) (c) to deliberate on Confidential Reports 5.7 and 5.8 and under section 275 (1) (h) to receive a confidential briefing on a matter relating to the Greg Cruickshank Aquatic Centre at 9.25am.

Carried

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ATTENDANCE

Mr Jeff Stewart-Harris left the meeting room at 9.25am.
Mayor Anne Baker returned to the meeting room at 9.29am.
Mr Jeff Stewart-Harris returned to the meeting room at 9.31am.

REAL CONFLICT OF INTEREST

Cr Kelly Vea Vea declared a Real Conflict of Interest for the confidential briefing on a matter relating to the Greg Cruickshank Aquatic Centre as her husband is the President of the Moranbah Highlands Swimming Club. Cr Vea Vea left the meeting room at 9.42am and did not participate in the briefing.

ATTENDANCE

Cr Kelly Vea Vea returned to the meeting room at 9.58am.

PROCEDURAL MOTION:

Resolution No.: PECS0505

Moved: Mayor Baker

Seconded: Cr Pickels

That the Planning, Environment and Community Services Standing Committee opens the meeting to the public at 9.58am.

Carried

CONFIDENTIAL REPORT

Closed under s275 (1) (c) the local government's budget

5.7

Moranbah Community Centre – Refurbishment Project Shovel Readiness

EXECUTIVE SUMMARY

This report seeks to secure funding to progress the Moranbah Community Centre Situation Analysis into shovel readiness for advocacy and to be entered into recovery stimulus package consideration and in addition, continued advocacy leading up to and including the Queensland State elections.

OFFICER'S RECOMMENDATION

That the Committee recommend that Council:

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1. **Review the Bauhinia Architects and SGL Consulting Group “Moranbah Community Centre Master Plan”, 2018 (Attached) for operational context;**
2. **Approve the allocation of \$200,000.00 from Capital Works Reserves (savings) identified during the 3rd Quarter Budget Review to fund consultancy commitments to bring the Moranbah Community Centre refurbishment to a “shovel ready” status.**

Resolution No.: PECS0506

Moved: Mayor Baker

Seconded: Cr Coleman

That the Committee recommend that Council:

1. **Review the Bauhinia Architects and SGL Consulting Group “Moranbah Community Centre Master Plan”, 2018 (Attached) for operational context;**
2. **Approve the allocation of \$200,000.00 from Capital Works Reserves (savings) identified during the 3rd Quarter Budget Review to fund consultancy commitments to bring the Moranbah Community Centre refurbishment to a “shovel ready” status.**
3. **Re-establish the Moranbah Community Centre Steering Group to oversee the broad direction of this project.**

Carried

CONFIDENTIAL REPORT

Closed under s275 (1) (c) the local government's budget

5.8 Temporary Development Assessment Fee Reductions for Small-Medium Enterprises in Response to Covid-19 Pandemic

EXECUTIVE SUMMARY

Council has been in receipt of a number of enquiries from local small-medium sized enterprises interested in expanding existing small business activities as well as a number of potential new business ventures interested in locating in the region.

These potential investments provide new job creation opportunities across the region during a time where national business confidence is low, and recovery from the impacts of the COVID-19 pandemic may be slow.

OFFICER'S RECOMMENDATION

That the Committee recommend that Council:

- 1. Endorse a temporary reduction in material change of use development application fees of 75 per cent for existing Isaac-based small and medium enterprises seeking to expand or launch new commercial or industrial uses in the Isaac Region.*
- 2. Endorse a temporary reduction in material change of use development application fees of 50 per cent for new small and medium enterprises seeking to establish a new commercial or industrial use in the Isaac Region, where they do not have an existing business operation.*
- 3. Endorse a temporary waiver of the regulated fee for small and medium enterprises and all residential development proposals seeking an extension to the currency period of their existing material change of use, reconfiguring a lot and operational works approvals.*
- 4. Endorse a position that these temporary fee reductions and waivers are to expressly exclude material change of use development applications for non-resident workers accommodation, works camps, barracks and quarters and extractive industries and any like or ancillary proposals for an undefined use*
- 5. Note small and medium enterprises are defined as those firms who employ less than 200 persons and have a demonstrated turnover per annum of less than \$10 million. An existing Isaac-based small and medium enterprise is further defined by demonstrated existence of business operations by way of an existing development permit, rates notice, lease agreement or utilities notice to an Isaac Region address in the name of the applicant company or its Director.*
- 6. Note these fee reductions and waivers apply to the regulated fees and charges contained in Council's fees and charges schedule in effect at the time of application lodgement.*
- 7. Delegate authority to the Chief Executive Officer to determine eligibility of applicants for the above fee reductions and waivers.*
- 8. Note these provisions will be enacted from the date of resolution, until 30 June 2021, unless rescinded by Council at an earlier date.*

Resolution No.: PECS0507

Moved: Cr Pickels

Seconded: Cr Moffat

That the Committee recommend that Council:

- 1. Endorse a temporary reduction in material change of use development application fees of 75 per cent for existing Isaac-based small and medium enterprises seeking to expand or launch new commercial or industrial uses in the Isaac Region.**
- 2. Endorse a temporary reduction in material change of use development application fees of 50 per cent for new small and medium enterprises seeking to establish a new commercial or industrial use in the Isaac Region, where they do not have an existing business operation.**
- 3. Endorse a temporary waiver of the regulated fee for small and medium enterprises and all residential development proposals seeking an extension to the currency period of their existing material change of use, reconfiguring a lot and operational works approvals.**
- 4. Endorse a position that these temporary fee reductions and waivers are to expressly exclude material change of use development applications for non-resident workers accommodation, works camps, barracks and quarters and extractive industries and any like or ancillary proposals for an undefined use.**
- 5. Note small and medium enterprises are defined as those firms who employ less than 200 persons and have a demonstrated turnover per annum of less than \$10 million. An existing Isaac-based small and medium enterprise is further defined by demonstrated existence of business operations by way of an existing development permit, rates notice, lease agreement or utilities notice to an Isaac Region address in the name of the applicant company or its Director.**
- 6. Note these fee reductions and waivers apply to the regulated fees and charges contained in Council's fees and charges schedule in effect at the time of application lodgement.**
- 7. Delegate authority to the Chief Executive Officer to determine eligibility of applicants for the above fee reductions and waivers.**
- 8. Note these provisions will be enacted from the date of resolution, until 30 June 2021, unless rescinded by Council at an earlier date.**

Carried

ATTENDANCE

Ms Liza Perrett, Manager Governance and Corporate Services entered the meeting room at 10.10am.

Mr Mark Davey left the meeting room at 10.25am and returned at 10.27am.

Mr Jeff Stewart-Harris left the meeting room at 10.30am and returned at 10.32am.

6. INFORMATION BULLETIN REPORTS

6.1 Planning, Environment and Community Services Information Bulletin – June 2020

EXECUTIVE SUMMARY

The Planning, Environment and Community Services Directorate Information Bulletin for June 2020 is provided for Committee review.

OFFICER'S RECOMMENDATION

That the Committee:

- Note the Planning, Environment and Community Services Directorate Information Bulletin for June 2020.*

Resolution No.: PECS0508

Moved: Cr Pickels

Seconded: Mayor Baker

That the Committee recommends that Council:

- Note the Planning, Environment and Community Services Directorate Information Bulletin for June 2020.

Carried

7. GENERAL BUSINESS

7.1 Twin Bridges Stock Route Reserve

Cr Coleman provided a briefing on information that she has received on the recent signage erected at the Twin Bridges Stock Route Reserve area regarding trespassing and asked for Council Officers to provide some clarity on the boundaries and what areas the public can utilise and for what purpose.

ACTION: DIRECTOR PLANNING, ENVIRONMENT AND COMMUNITY SERVICES

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8. CONCLUSION

There being no further business, the Chair declared the meeting closed at 10.58am.

These minutes were confirmed by the Committee at the Planning, Environment and Community Services Standing Committee Meeting held Tuesday 14 July 2020 at Moranbah Community Centre.

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CHAIR

..... / /
DATE