



CONFIRMED MINUTES

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
STANDING COMMITTEE MEETING OF
ISAAC REGIONAL COUNCIL

HELD ON
TUESDAY, 12 MAY 2020

COMMENCING AT 9.00AM

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CONFIRMED MINUTES OF THE
PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
STANDING COMMITTEE MEETING
HELD BY VIDEO CONFERENCE
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ISAAC REGIONAL COUNCIL
CONFIRMED MINUTES OF THE
PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
STANDING COMMITTEE MEETING
HELD BY VIDEO CONFERENCE
ON TUESDAY 12 MAY 2020 COMMENCING AT 9.00AM

ATTENDEES

Cr Kelly Veve Veve, Division Five (Chair)
Mayor Anne Baker
Cr Gina Lacey, Division Three
Cr Jane Pickels, Division Seven
Cr Viv Coleman, Division Eight
Cr Sandy Moffat, Division Two (Observer)

OFFICERS PRESENT

Mr Gary Stevenson, Chief Executive Officer
Mr Jeff Stewart-Harris, Director Planning, Environment and Community Services
Mr Shane Brandenburg, Manager Economy and Prosperity
Mr Dan Wagner, Manager Liveability and Sustainability
Ms Nishu Ellawala, Manager Community Education and Compliance
Mr Jim Hutchinson, Manager Engaged Communities
Mr Bruce Wright, Manager Community Facilities
Mr Mark Davey, Capital and Program Project Manager
Ms Alexis Aylward, Planning and Systems Specialist
Mr Alex Staines, Manager Brand, Media and Communications
Ms Carenda Jenkin, Senior Communications Officer
Ms Glenys Mansfield, Economic and Development Tourism Officer
Mrs Tricia Hughes, Coordinator Executive Support
Ms Barbara Franklin, Planning, Environment and Community Services Executive Coordinator

1. OPENING

The Chair declared the meeting open at 9.01am and acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

Cr Vea Vea welcomed all in attendance in particular the new Committee Members and provided a special welcome to Cr Viv Coleman and Cr Sandy Moffat.

The meeting was held by video conference. The Chair informed the meeting that due to COVID-19 social distancing restrictions the meeting was not accessible to the public.

2. APOLOGIES

An apologies received for this meeting.

3. DECLARATION OF CONFLICTS OF INTEREST

No Conflict of Interests declared.

4. CONFIRMATION OF MINUTES

Confirmation of minutes from Planning, Environment and Community Services Standing Committee Meeting held at Council Chambers, Moranbah on Tuesday 11 February 2020.

Resolution No.: PECS0482

Moved: Cr Pickels

Seconded: Cr Lacey

That the Minutes of the Planning, Environment and Community Services Standing Committee Meeting held at Council Chambers, Moranbah on Tuesday 11 February are confirmed.

Carried

ATTENDANCE

Mr Gary Stevenson left the meeting at 9.06am.

5. OFFICERS REPORTS

5.1 Planning, Environment and Community Services Standing Committee Terms of Reference – Updated

EXECUTIVE SUMMARY

This report seeks endorsement of the updated Terms of Reference for the Planning Environment and Community Services Standing Committee.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- Adopt the updated Terms of Reference for the Planning, Environment and Community Services Standing Committee.***

Resolution No.: PECS0483

Moved: Cr Lacey

Seconded: Mayor Baker

That the Committee recommends that Council:

- Adopt the updated Terms of Reference including amendments to the appointment of Acting Chair and Alternate Members in the absence of the Chair and Committee Members for the Planning, Environment and Community Services Standing Committee.**

Carried

ATTENDANCE

Mr Bruce Wright left the meeting at 9.35am and re-joined the meeting by video conference at 9.41am.

5.2 Tourism Strategy Delivery Updated

EXECUTIVE SUMMARY

The report is intended to inform Council of the Economy and Prosperity analysis, delivery progress and proposed actions in delivering Council's adopted Tourism Strategy.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Note and endorse the Tourism Strategy delivery update and associated Tourism Strategy work plan.*
- 2. Endorse the development of a proposal by Mackay Tourism Limited to seek external funding for a full-time employee to undertake marketing and product development work within the Isaac region, with Council to provide in kind support for the position.*

Resolution No.: PECS0484

Moved: Cr Pickels

Seconded: Cr Coleman

That the Committee recommends that Council:

- 1. Note and endorse the Tourism Strategy delivery update and associated Tourism Strategy work plan.**
- 2. Endorse the development of a proposal by Mackay Tourism Limited to seek external funding for a full-time employee to undertake marketing and product development work within the Isaac region, with Council to provide in kind support for the position.**
- 3. Request that a workshop of all Councillors be arranged to prioritise recovery opportunities from within the Tourism Strategy and the budget.**

Carried

ATTENDANCE

Ms Glenys Mansfield left the meeting at 10.01am.

Mr Gary Stevenson re-joined the meeting by video conference at 10.05am.

Mayor Anne Baker left the meeting at 10.10am and re-joined the meeting by video conference at 10.15am.

5.3 Preparation and Public Notification of Isaac Regional Council Draft Local Government Infrastructure Plan

EXECUTIVE SUMMARY

The draft local government infrastructure plan has been an ongoing project since 2016 and has been subject delays as a result of State legislative reform.

Given the legislative reform that has occurred, it is a necessary administrative step for Council to re-resolve to prepare the draft local government infrastructure plan under the *Planning Act 2016*, superseding the earlier resolution to prepare the draft local government infrastructure plan under the *Sustainable Planning Act 2009*.

This report seeks endorsement from Council to publicly consult on the draft local government infrastructure plan pursuant to Chapter 5, Part 2, Section 7 of the *Minister's Guidelines and Rules Under the Planning Act July 2017*.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. ***Prepare a local government infrastructure plan (forming part 4 of the proposed Isaac Region Planning Scheme) pursuant to Section 21 of the Planning Act 2016.***
2. ***Delegate authority to the Chief Executive Officer to consider and make amendments addressing any conditions imposed by the Minister for State Development, Manufacturing, Infrastructure and Planning following the State Review, or as a result of submissions received during public consultation.***
3. ***Directs the Chief Executive Officer to advise the Minister for State Development, Manufacturing, Infrastructure and Planning, and the Minister for Economic Development Queensland of Council's:***
 - a. ***resolution to prepare the draft local government infrastructure plan (part 4 of the proposed Isaac Region Planning Scheme) pursuant to Section 21 of the Planning Act 2016; and***
 - b. ***intention to publicly notify the draft local government infrastructure plan in accordance with Chapter 5 Part 2 Section 7 of the Minister's Guidelines and Rules Under the Planning Act July 2017.***
4. ***Endorse the communications plan to guide public notification of the draft local government infrastructure plan.***

5. ***Endorse the public notification of the draft local government infrastructure plan upon completion of the State Review by the Department of State Development, Manufacturing, Infrastructure and Planning.***

Resolution No.: PECS0485

Moved: Cr Pickels

Seconded: Cr Lacey

That the Committee recommends that Council:

1. **Prepare a local government infrastructure plan (forming part 4 of the proposed Isaac Region Planning Scheme) pursuant to Section 21 of the Planning Act 2016.**
2. **Delegate authority to the Chief Executive Officer to consider and make amendments addressing any conditions imposed by the Minister for State Development, Manufacturing, Infrastructure and Planning following the State Review, or as a result of submissions received during public consultation.**
3. **Directs the Chief Executive Officer to advise the Minister for State Development, Manufacturing, Infrastructure and Planning, and the Minister for Economic Development Queensland of Council's:**
 - a. **resolution to prepare the draft local government infrastructure plan (part 4 of the proposed Isaac Region Planning Scheme) pursuant to Section 21 of the Planning Act 2016; and**
 - b. **intention to publicly notify the draft local government infrastructure plan in accordance with Chapter 5 Part 2 Section 7 of the Minister's Guidelines and Rules Under the Planning Act July 2017.**
4. **Endorse the communications plan to guide public notification of the draft local government infrastructure plan.**
5. **Endorse the public notification of the draft local government infrastructure plan upon completion of the State Review by the Department of State Development, Manufacturing, Infrastructure and Planning.**

Carried

ATTENDANCE

Ms Alexis Aylward left the meeting at 10.22am.

5.4 Greater Whitsunday Alliance (GW3) Funding Agreement Deliverables Progress Report - FY2019-2020

EXECUTIVE SUMMARY

In accordance with the Greater Whitsunday Alliance Funding Agreement a progress report on agreed deliverables is provided for Council's endorsement.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. ***Acknowledges and appreciates the work of Greater Whitsunday Alliance Chair, Board, Chief Executive Officer.***
2. ***Accept the Deliverables Progress Report for the Financial Year 2019/2020 as provided by the Greater Whitsunday Alliance.***

Resolution No.: PECS0486

Moved: Cr Lacey

Seconded: Cr Pickels

That the Committee recommends that Council:

1. **Acknowledges and appreciates the work of Greater Whitsunday Alliance Chair, Board, Chief Executive Officer.**
2. **Accept the Deliverables Progress Report for the Financial Year 2019/2020 as provided by the Greater Whitsunday Alliance.**

Carried

CONFIRMED MINUTES

PROCEDURAL MOTION:

Resolution No.: PECS0487

Moved: Mayor Baker

Seconded: Cr Pickels

That the Planning, Environment and Community Services Standing Committee closes the meeting to the public under section 275 (1) (h) to deliberate on Confidential Report 5.5 and under section 275 (1) (g) to deliberate on Confidential Report 5.6 at 10.23am.

Carried

ATTENDANCE

Mr Gary Stevenson left the meeting at 10.38am and re-joined the meeting by video conference at 10.42am.
Mr Jim Hutchinson left the meeting at 10.57am and re-joined the meeting by video conference at 10.59am.

PROCEDURAL MOTION:

Resolution No.: PECS0488

Moved: Cr Pickels

Seconded: Cr Lacey

That the Planning, Environment and Community Services Standing Committee opens the meeting to the public at 11.04am.

Carried

ATTENDANCE

Mr Gary Stevenson left the meeting at 11.04am.

PROCEDURAL MOTION:

Resolution No.: PECS0489

Moved: Cr Lacey

Seconded: Cr Pickels

That the Committee adjourn the meeting for morning tea at 11.05am.

Carried

4. ***Endorses changes to the Draft Isaac Regional Planning Scheme to allow for lots of 400m² and one dwelling per 400m² where a dual occupancy in the low density and low-medium density residential zones, as a commencement of Stage 1 of the Multi Staged Incentivisation Approach to encourage infill development; and***
5. ***Notes that the reductions to minimum lot sizes recommended above are to be incorporated into the draft planning scheme for re-exhibition in June 2020.***

Resolution No.: PECS0491

Moved: Cr Pickels

Seconded: Cr Lacey

That the Committee recommend that Council:

1. **Endorses a Multi Staged Incentivisation Approach to encourage infill residential development opportunities, as recommended by the Land Development Advisory Committee on 29 January 2020;**
2. **Endorses the Land Development Advisory Committee recommended policy position in relation to Belyando Estate, in that:**
 - a. **Any further development of Belyando Estate be placed on hold pending realisation potential of outcomes from the Multi Staged Incentivisation Approach to encourage infill development;**
3. **Endorses the Mayor and Chief Executive Officer engagement directly with landholders on current and future land development intentions;**
4. **Endorses changes to the Draft Isaac Regional Planning Scheme to allow for lots of 400m² and one dwelling per 400m² where a dual occupancy in the low density and low-medium density residential zones, as a commencement of Stage 1 of the Multi Staged Incentivisation Approach to encourage infill development; and**
5. **Notes that the reductions to minimum lot sizes recommended above are to be incorporated into the draft planning scheme for re-exhibition in June 2020.**

Carried

NOTE: Details of the potential yield for point 5 are to be circulated to Councillors.

CONFIDENTIAL REPORT

Closed under s275 (1) (g) any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act.

5.6 Renotification of the Draft Isaac Region Planning Scheme

EXECUTIVE SUMMARY

Council's planning scheme consultants have completed updates to the draft Isaac Region Planning Scheme in response to the first round of statutory public notification held in July 2018. This report presents the updated planning scheme document and an overview of the changes since version 0.3 as released for public notification in July 2018 and the current version of the document (version 0.7)

OFFICER'S RECOMMENDATION

That the Committee recommend that Council:

- 1. Notes the changes sustained to the draft planning scheme following public notification in July 2018 as a result of public submissions and emerging policy issues;*
- 2. Endorses the draft planning scheme for renotification for a period of 20 business days in accordance with Council's 'Section 18 Notice' prepared under the Planning Act 2016;*
- 3. Endorses the communication strategy prepared to guide the public consultation process, including targeted engagement activities in the Isaac's coastal communities.*

Resolution No.: PECS0492

Moved: Cr Pickels

Seconded: Cr Coleman

That the Committee recommend that Council:

- 1. Notes the changes sustained to the draft planning scheme following public notification in July 2018 as a result of public submissions and emerging policy issues;**
- 2. Endorses the draft planning scheme for renotification for a period of 20 business days in accordance with Council's 'Section 18 Notice' prepared under the *Planning Act 2016*;**
- 3. Endorses the communication strategy prepared to guide the public consultation process, including targeted engagement activities in the Isaac's coastal communities.**

Carried

ATTENDANCE

Mayor Anne Baker left the meeting at 11.44am.

Ms Carenda Jenkin left the meeting at 11.56am.

Mr Mark Davey left the meeting at 12.13pm.

6. INFORMATION BULLETIN REPORTS

6.1 Planning, Environment and Community Services Information Bulletin – May 2020

EXECUTIVE SUMMARY

The Planning, Environment and Community Services Directorate Information Bulletin for May 2020 is provided for Committee review.

OFFICER'S RECOMMENDATION

That the Committee:

- Note the Planning, Environment and Community Services Directorate Information Bulletin for May 2020.***

Resolution No.: PECS0493

Moved: Cr Lacey

Seconded: Cr Pickels

That the Committee recommends that Council:

- Note the Planning, Environment and Community Services Directorate Information Bulletin for May 2020.**

Carried

7. GENERAL BUSINESS

7.1 Blue Tree Project – Nebo Area

Cr Coleman has received enquiries regarding the Blue Tree Project for the Nebo Area. Cr Coleman will send an enquiry through to the Councillor Helpdesk regarding this enquiry.

7.2 Thank you to Planning, Environment and Community Services Team

Cr Vea Vea thanked the Planning, Environment and Community Services team for the enormous effort and dedication to the community during these challenging times.

8. CONCLUSION

There being no further business, the Chair declared the meeting closed at 12.35pm.

These minutes were confirmed by the Committee at the Planning, Environment and Community Services Standing Committee Meeting held Tuesday 9 June 2020 by video conference.

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CHAIR

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DATE