

NOTICE OF MEETING

Dear Committee Members

You are requested to attend the following meeting of Council.

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES STANDING COMMITTEE MEETING OF ISAAC REGIONAL COUNCIL

**TO BE HELD ON
TUESDAY, 11 AUGUST 2020
COMMENCING AT 9.00AM
COUNCIL CHAMBERS, MORANBAH**

GARY STEVENSON PSM

Chief Executive Officer

JEFF STEWART-HARRIS

Committee Officer

Director Planning, Environment and
Community Services

Committee Members:

Cr Kelly Vea Vea (Chair)

Mayor Anne Baker

Cr Gina Lacey

Cr Jane Pickels

Cr Viv Coleman

LOCAL GOVERNMENT ACT 2009

Chapter 8, Part 2 of the Local Government Regulation 2012

Division 3, Common provisions for local government and committee meetings

Section 275 Closed meetings

- 1) A local government or committee may resolve that a meeting be closed to the public if its councillors or members consider it necessary to close the meeting to discuss—
 - a) the appointment, dismissal or discipline of employees;
 - b) or industrial matters affecting employees; or
 - c) the local government's budget; or
 - d) rating concessions; or
 - e) contracts proposed to be made by it; or
 - f) starting or defending legal proceedings involving the local government; or
 - g) any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act; or
 - h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.
- 2) A resolution that a meeting be closed must state the nature of the matters to be considered while the meeting is closed.
- 3) A local government or committee must not make a resolution (other than a procedural resolution) in a closed meeting.

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES

STANDING COMMITTEE MEETING

OF ISAAC REGIONAL COUNCIL

TO BE HELD ON

TUESDAY, 11 AUGUST 2020

COUNCIL CHAMBERS, MORANBAH

1. OPENING OF THE MEETING
2. APOLOGIES
3. DECLARATION OF CONFLICTS OF INTEREST
4. CONFIRMATION OF MINUTES
5. OFFICER REPORTS
6. INFORMATION BULLETIN REPORT
7. GENERAL BUSINESS
8. CONCLUSION

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1. OPENING OF MEETING

2. APOLOGIES

3. DECLARATION OF CONFLICTS OF INTEREST

4. CONFIRMATION OF MINUTES

Planning, Environment and Community Services Standing Committee Meeting of Isaac Regional Council held in Council Chambers, Moranbah, commencing 9.00am on Tuesday, 14 July 2020.

5. OFFICER REPORTS

5.1 REGULATORY RESET - A RISK AND OUTCOME BASED COMPLIANCE FRAMEWORK

EXECUTIVE SUMMARY

To provide a summary of the Regulatory Reset Project activities that are currently in progress by the Community Education and Compliance Department for information purposes.

5.2 COMPLIANCE STRATEGY FOR THE FOOD ACT 2006

EXECUTIVE SUMMARY

The purpose of this report is to present the proposed risk and outcome-based Compliance Strategy for the Food Act 2006 (the Strategy) for consideration and endorsement.

5.3 MORANBAH HORSE AND PONY CLUB INCORPORATED TENURE AGREEMENT

EXECUTIVE SUMMARY

The purpose of this report is to consider tenure arrangements for the Moranbah Horse and Pony Club Incorporated on AG on SP232350 being part of Lot 19 on SP158749, Sarchedon Drive, Moranbah.

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5.4 ILLEGAL DUMPING MANAGEMENT AND INTERVENTION PLAN (PILOT PLAN)

EXECUTIVE SUMMARY

Councillors have been increasingly receiving reports of illegal dumping across the Region. This report details investigations by a multi-Directorate team and seeks Council's endorsement of a pilot plan to address this issue.

5.5 2021 ISAAC REGION AUSTRALIA DAY AWARDS PROGRAM

EXECUTIVE SUMMARY

This report seeks Council's endorsement of Isaac Region's 2021 Australia Day Awards program and involvement in the annual Australia Day Ambassador Program.

5.6 PLANNING ENVIRONMENT AND COMMUNITY SERVICES 2020-2021 CAPITAL PROJECTS PROGRAM

EXECUTIVE SUMMARY

This report is to provide an overview of the Planning Environment and Community Services 2020/ 2021 Capital Works Program.

5.7 DOMESTIC DOG ADVISORY COMMITTEE TERMS OF REFERENCE

EXECUTIVE SUMMARY

This report seeks endorsement to extend the Terms of Reference for the Domestic Dog Advisory Committee for a further 12 months to complete the workplan dated August 2018.

5.8 MORANBAH 2020 NAIDOC COMMUNITY CELEBRATION

EXECUTIVE SUMMARY

This report seeks Council's approval to provide in-kind support towards the 2020 Moranbah NAIDOC Community Celebration.

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CONFIDENTIAL - CLOSED SESSION

Closed under s275 (1) (h) other business for which a public discussion would likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

5.9 **MCU20/0011 APPLICATION TO EXTEND A CURRENCY PERIOD FOR PRIORITY DEVELOPMENT AREA APPROVAL DEV2012/363 MATERIAL CHANGE OF USE (DEVELOPMENT PERMIT) FOR NON-RESIDENTIAL WORKERS ACCOMMODATION (546 DWELLING UNITS) WITH A PLAN OF DEVELOPMENT AT 143 BELYANDO AVENUE MORANBAH (CNR OF GOONYELLA ROAD CURTIN STREET AND BELYANDO AVENUE) DESCRIBE AS LOT 1 ON SP174464**

EXECUTIVE SUMMARY

On 23 June 2020, Council received an application to extend the currency period from BM Alliance Coal Operations Pty Ltd (ABN 67 096 412 752) C/- RPS Australia East Pty Ltd for Priority Development Area approval DEV2012/363 material change of use (development permit) for non-residential workers accommodation (546 dwelling units) with a plan of development at 143 Belyando Avenue Moranbah (Cnr of Goonyella Road, Curtin Street and Belyando Avenue) described as Lot 1 on SP174464.

Council's Liveability and Sustainability department has managed the assessment process for the development application and makes recommendation to Council for a decision on the matter by way of this report.

The application has been assessed in accordance with the Economic Development Act 2012.

CONFIDENTIAL - CLOSED SESSION

Closed under s275 (1) (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

5.10 **GLENDEN TENURES, COMMUNITY FACILITIES AND ASSOCIATED MATTERS**

EXECUTIVE SUMMARY

This report provides an update for Council on a range of community related matters including tenures and community facilities and seeks Council's approval to seek expedient solutions to re-enlivening community facilities for the Community's benefit.

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CONFIDENTIAL – CLOSED SESSION

Closed under s275 (1) (g) any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act.

5.11 DRAFT ISAAC REGION LOCAL GOVERNMENT INFRASTRUCTURE PLAN – SUBMISSION TO QUEENSLAND GOVERNMENT SEEKING ENDORSEMENT TO ADOPT

EXECUTIVE SUMMARY

Public renotification of the draft Isaac Region Local Government Infrastructure Plan (LGIP) (Part 4 of the proposed Isaac Region Planning Scheme) has been undertaken from 8 June 2020 to 4 August 2020. Following public consultation of the draft Isaac Region LGIP, Council must undertake a second independent review and a second state review prior to giving notice to the state government requesting adoption of the draft Isaac Region Local Government Infrastructure Plan, in pursuant to Chapter 5, Part 2, Section 8.5 of the *Minister's Guidelines and Rules Under the Planning Act July 2017*.

6. INFORMATION BULLETINS

6.1 PLANNING, ENVIRONMENT AND COMMUNITY SERVICES INFORMATION BULLETIN – AUGUST 2020

EXECUTIVE SUMMARY

The Planning, Environment and Community Services Directorate Information Bulletin for August 2020 is provided for Committee review.

7. GENERAL BUSINESS

8. CONCLUSION



UNCONFIRMED MINUTES

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
STANDING COMMITTEE MEETING OF
ISAAC REGIONAL COUNCIL

HELD ON
TUESDAY, 14 JULY 2020

COMMENCING AT 9.00AM

ISAAC REGIONAL COUNCIL
UNCONFIRMED MINUTES OF THE
PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
STANDING COMMITTEE MEETING
MORANBAH COMMUNITY CENTRE, HALL 2
ON TUESDAY 14 JULY 2020

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ISAAC REGIONAL COUNCIL
UNCONFIRMED MINUTES OF THE
PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
STANDING COMMITTEE MEETING
HELD AT THE MORANBAH COMMUNITY CENTRE, HALL 2
ON TUESDAY 14 JULY 2020 COMMENCING AT 9.00AM

ATTENDEES

Cr Kelly Vevea, Division Five (Chair)
Mayor Anne Baker
Cr Gina Lacey (*by video conference*)
Cr Jane Pickels, Division Seven
Cr Viv Coleman, Division Eight
Cr Sandy Moffat (Observer)

OFFICERS PRESENT

Mr Jeff Stewart-Harris, Director Planning, Environment and Community Services
Mr Shane Brandenburg, Manager Economy and Prosperity
Mr Dan Wagner, Manager Liveability and Sustainability
Ms Nishu Ellawala, Manager Community Education and Compliance (*by video conference*)
Mr Jim Hutchinson, Manager Engaged Communities
Mr Bruce Wright, Manager Community Facilities (*by video conference*)
Mr Mark Davey, Capital and Program Project Manager
Mrs Tricia Hughes, Coordinator Executive Support
Ms Barbara Franklin, Executive Coordinator, Planning, Environment and Community Services
Mr Alex Staines, Manager Brand, Media and Communications (*by video conference*)
Ms Carenda Jenkin, Senior Communications Officer, (*by video conference*)
Ms Sade Quill, Administrator, Planning, Environment and Community Services (*by video conference*)

1. OPENING

The Chair declared the meeting open at 9.16am and acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

Mayor Anne Baker and Cr Gina Lacey were not in attendance at the commencement of the meeting.

Resolution No.: PECS0509

Moved: Cr Pickels

Seconded: Cr Coleman

That the Committee accept Cr Gina Lacey, Ms Nishu Ellawala, Mr Bruce Wright, Mr Alex Staines, Ms Carenda Jenkin and Ms Sade Quill participation in the meeting by Video Conference.

Carried

2. APOLOGIES

No apologies this meeting.

3. DECLARATION OF CONFLICTS OF INTEREST

REAL CONFLICT OF INTEREST

Cr Gina Lacey declared a Real Conflict of Interest for Report 5.7 Moranbah Community Scholarship Program as her niece is a current Scholarship recipient.

PERCEIVED CONFLICT OF INTEREST

Mayor Anne Baker declared a Perceived Conflict of Interest for Report 5.7 Moranbah Community Scholarship Program as her husband is a life time member of the CFMEU.

PERCEIVED CONFLICT OF INTEREST

Cr Kelly Vea Vea declared a Perceived Conflict of Interest for Report 5.7 Moranbah Community Scholarship Program as her father is a life time member of the CFMEU.

4. CONFIRMATION OF MINUTES

Confirmation of minutes from Planning, Environment and Community Services Standing Committee Meeting held at the Moranbah Community Centre, Hall 2, Moranbah on Tuesday 9 June 2020.

Resolution No.: PECS0510

Moved: Cr Pickels

Seconded: Cr Coleman

That the Minutes of the Planning, Environment and Community Services Standing Committee Meeting held at Moranbah Community Centre, Hall 2, Moranbah on Tuesday 9 June 2020 are confirmed.

Carried

ATTENDANCE

Cr Gina Lacey video conferenced into the meeting at 9.19am.

Mayor Anne Baker entered the meeting room at 9.28am.

5. OFFICERS REPORTS

5.1

Domestic Dog Advisory Committee – Minutes 30 June 2020

EXECUTIVE SUMMARY

The purpose of this report is to present to Council the minutes of the Domestic Dog Advisory Committee Meeting held on Tuesday 30 June 2020.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. *Receives and notes the minutes of the Domestic Dog Advisory Committee held on 30 June 2020.*
2. *Adopts the recommendations of the Domestic Dog Advisory Committee held on 30 June 2020, in particular, that Council;*
 - a) *Defers the review of draft Terms of Reference pending a briefing session with the whole of Council including a report on the workplan progress to date.*

- b) *Requests a report on the Briefing Session be presented to Domestic Dog Advisory Committee in August 2020 to facilitate the Domestic Dog Advisory Committee's further review of the Terms of Reference.*
 - c) *Receives and endorses the Companion Animal Management Community Education Plan 2020-2021.*
 - d) *Receives and endorses the 'Paws & Be Safe' School-Based Education Program.*
 - e) *Receives and endorses the 'Paw Prints', 'Pet News' and 'Little Paws Zone' webpages.*
 - f) *Requests that the Community Education and Compliance department work with Engaged Communities and Brand, Media and Communications departments to ensure that there is a coordinated approach with no overlaps and/or no adverse operational impacts on departments.*
 - g) *Considers and endorses the proposed six-week pilot "Follow My Lead" public place campaign to promote effective control of dogs in public places and minimise nuisance and the risk of dog attacks on people and animals.*
 - h) *Requests a report on outcomes of the pilot program for consideration prior to further implementation of the "Follow My Lead" public place campaign.*
3. *Refers the 'Regulatory Reset - Developing and Implementing a Risk and Outcome Based Framework' report to be re-presented to the relevant committee following the conclusion of the review of the Domestic Dog Advisory Committee's Terms of Reference.*
 4. *Refers the 'Risk Based Compliance Strategy – The Food Act 2006' report to be re-presented to the relevant committee following the conclusion of the review of the Domestic Dog Advisory Committee's Terms of Reference.*

Resolution No.: PECS0511

Moved: Cr Pickels

Seconded: Cr Coleman

That the Committee recommends that Council:

1. **Receives and notes the minutes of the Domestic Dog Advisory Committee held on 30 June 2020.**
2. **Adopts the recommendations of the Domestic Dog Advisory Committee held on 30 June 2020, in particular, that Council;**
 - a) **Defers the review of draft Terms of Reference pending a briefing session with the whole of Council including a report on the workplan progress to date.**
 - b) **Requests a report on the Briefing Session be presented to Domestic Dog Advisory Committee in August 2020 to facilitate the Domestic Dog Advisory Committee's further review of the Terms of Reference.**
 - c) **Receives and endorses the Companion Animal Management Community Education Plan 2020-2021.**
 - d) **Receives and endorses the 'Paws & Be Safe' School-Based Education Program.**
 - e) **Receives and endorses the 'Paw Prints', 'Pet News' and 'Little Paws Zone' webpages.**

- f) Requests that the Community Education and Compliance department work with Engaged Communities and Brand, Media and Communications departments to ensure that there is a coordinated approach with no overlaps and/or no adverse operational impacts on departments.
- g) Considers and endorses the proposed six-week pilot “Follow My Lead” public place campaign to promote effective control of dogs in public places and minimise nuisance and the risk of dog attacks on people and animals.
- h) Requests a report on outcomes of the pilot program for consideration prior to further implementation of the “Follow My Lead” public place campaign.

- 3. Refers the ‘Regulatory Reset - Developing and Implementing a Risk and Outcome Based Framework’ report to be re-presented to the relevant committee following the conclusion of the review of the Domestic Dog Advisory Committee’s Terms of Reference.
- 4. Refers the ‘Risk Based Compliance Strategy – The Food Act 2006’ report to be re-presented to the relevant committee following the conclusion of the review of the Domestic Dog Advisory Committee’s Terms of Reference.

Carried

ATTENDANCE

Mrs Mary-Anne Uren entered the meeting room at 9.31am.

5.2

Amendments of the Animal Management (Cats and Dogs) Act 2008

EXECUTIVE SUMMARY

The *Agriculture and Other Legislation Amendment Act 2020* (the Act) made amendments of the *Animal Management (Cats and Dogs) Act 2008* that come into force on 1 July 2020.

OFFICER’S RECOMMENDATION

That the Committee recommends that Council:

- 1. *Receive and note the amendments to the Animal Management (Cats and Dogs) Act 2008.*
- 2. *Note the requirement for declared dangerous and menacing dogs to wear distinctive collars at all times.*

Resolution No.: PECS0512

Moved: Cr Coleman

Seconded: Cr Pickels

That the Committee recommends that Council:

1. Receive and note the amendments to the *Animal Management (Cats and Dogs) Act 2008*.
2. Note the requirement for declared dangerous and menacing dogs to wear distinctive collars at all times, noting further that, Council enforcement of this requirement be deferred until such time as the *Animal Management (Cats and Dogs) Regulation 2019* has been amended accordingly.

Carried

ATTENDANCE

Mayor Anne Baker and Mrs Mary-Anne Uren left the meeting room at 9.35am.

Mayor Anne Baker entered the meeting room at 9.41am.

Cr Viv Coleman left the meeting room at 9.47am and returned at 9.48am.

5.3

Financial Year 2020-2021 Community Grants Program Timetable

EXECUTIVE SUMMARY

This report seeks Council's endorsement of the Financial Year 2020-2021 application and determination timetable for the annual Isaac Regional Council Community Grants Program.

OFFICER'S RECOMMENDATION

That the Committee recommends Council:

1. *Endorse the timetable for the Financial Year 2020-2021 Community Grants program as follows:*

INDICATIVE ACTIVITY DATE	GRANT ROUND	APPLICATIONS OPEN	APPLICATIONS CLOSE	ASSESSMENT DATE	COUNCIL DETERMINATION
October – December 2020	Round 1/ FY2021	1 July 2020	21 August 2020	28 August 2020	September round of meetings
January – March 2021	Round 2/ FY2021	2 October 2020	13 November 2020	20 November 2020	December round of meetings
April – June 2021	Round 3/ FY2021	4 December 2020	19 February 2021	26 February 2021	March round of meetings

UNCONFIRMED MINUTES

- Note that out of round grant applications may be presented in exceptional circumstances for consideration where timing and need require.**
- Authorise the Chief Executive Officer to make minor variations to the timetable to best achieve operational requirements.**

Resolution No.: PECS0513

Moved: Cr Lacey

Seconded: Cr Pickels

That the Committee recommends that Council:

- Endorse the timetable for the Financial Year 2020-2021 Community Grants program as follows:**

INDICATIVE ACTIVITY DATE	GRANT ROUND	APPLICATIONS OPEN	APPLICATIONS CLOSE	ASSESSMENT DATE	COUNCIL DETERMINATION
October – December 2020	Round 1/ FY2021	1 July 2020	21 August 2020	28 August 2020	September round of meetings
January – March 2021	Round 2/ FY2021	2 October 2020	13 November 2020	20 November 2020	December round of meetings
April – June 2021	Round 3/ FY2021	4 December 2020	19 February 2021	26 February 2021	March round of meetings

- Note that out of round grant applications may be presented in exceptional circumstances for consideration where timing and need require.**
- Authorise the Chief Executive Officer to make minor variations to the timetable to best achieve operational requirements.**

Carried

5.4

Community Tenure and Facilities Advisory Committee Minutes – 22 June 2020

EXECUTIVE SUMMARY

The purpose of this report is to present to Council an update on the Community Tenure and Facilities Advisory Committee activities, recent meeting minutes from the 22 June 2020 and related matters.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. ***Receives and notes the Minutes of the Community Tenure and Facilities Advisory Committee held on 22 June 2020.***
2. ***Adopts the recommendations of the Community Tenure and Facilities Advisory Committee held on 22 June 2020, in particular;***
 - a. ***Adopt the updated Terms of Reference for the Community Tenure and Facilities Advisory Committee***
3. ***Adopts the recommendations of the Community Tenure and Facilities Advisory Committee held on 22 June 2020, relating to Moranbah Remote Control Club – Request for Change to Core Business;***
 - a. ***Approve the change of core business from a remote-control club to a gel soft club in concert with a positive review from Council's Manager of Organisational Safety completed on 23 June 2020.***
 - b. ***That Council authorise the Chief Executive Officer to negotiate, vary and execute the legal instruments to action clause 3 a above.***
4. ***Notes the ongoing focus on progressing the Community Tenure and Facilities Advisory Committee Strategic Priority Action Plan.***
5. ***Notes a new equitable model for charging of leases is under deliberation by the Community Tenure and Facilities Advisory Committee and a further report will be provided to Council for a subsequent consideration following a workshop to be scheduled for the next Community Tenure and Facilities Advisory Committee meeting.***
6. ***Notes the Infrastructure Parks and Recreation Asset Management Update.***
7. ***Notes the status of community leasing program.***

Resolution No.: PECS0514

Moved: Mayor Baker

Seconded: Cr Lacey

That the Committee recommends that Council:

1. ***Receives and notes the Minutes of the Community Tenure and Facilities Advisory Committee held on 22 June 2020.***

2. **Adopts the recommendations of the Community Tenure and Facilities Advisory Committee held on 22 June 2020, in particular;**
 - a. **Adopt the updated Terms of Reference for the Community Tenure and Facilities Advisory Committee.**
3. **Adopts the recommendations of the Community Tenure and Facilities Advisory Committee held on 22 June 2020, relating to Moranbah Remote Control Club – Request for Change to Core Business;**
 - a. **Approve the change of core business from a remote-control club to a gel soft club in concert with a positive review from Council’s Manager of Organisational Safety completed on 23 June 2020.**
 - b. **That Council authorise the Chief Executive Officer to negotiate, vary and execute the legal instruments to action clause 3 a above.**
4. **Notes the ongoing focus on progressing the Community Tenure and Facilities Advisory Committee Strategic Priority Action Plan.**
5. **Notes a new equitable model for charging of leases is under deliberation by the Community Tenure and Facilities Advisory Committee and a further report will be provided to Council for a subsequent consideration following a workshop to be scheduled for the next Community Tenure and Facilities Advisory Committee meeting.**
6. **Notes the Infrastructure Parks and Recreation Asset Management Update.**
7. **Notes the status of community leasing program.**
8. **Extend the term of office of the Committee to 31 December 2021.**

Carried

5.5 Community Grant Application – Clermont Beef Expo and Trade Display – 30 October 2020

EXECUTIVE SUMMARY

This report seeks Council’s approval to fund an out-of-round community grant to support the staging of the 2020 Clermont Beef Expo and Trade Display.

OFFICER’S RECOMMENDATION

That the Committee recommends that Council:

1. Approve a grant of \$7,500 to Clermont Rodeo and Show Society Inc. (auspiced for Hoch and Wilkinson Livestock and Property Pty Ltd), funded equally from the Community Grants operating budgets of Divisions 1 and 6, for the purposes of:
 - a. \$5,000 sponsorship of the Supreme Champion Beast prize/s at the 2020 Clermont Beef Expo and Trade Display.
 - b. \$2,500 contribution to costs associated with the guest speaker for the 2020 Clermont Beef Expo and Trade Display, Ms Cyndi O'Meara.

Resolution No.: PECS0515

Moved: Cr Pickels

Seconded: Cr Coleman

That the Committee recommends that Council:

1. Approve a grant of \$7,500 to Clermont Rodeo and Show Society Inc. (auspiced for Hoch and Wilkinson Livestock and Property Pty Ltd), funded equally from the Community Grants operating budgets of Divisions 1 and 6, for the purposes of:
 - a. \$5,000 sponsorship of the Supreme Champion Beast prize/s at the 2020 Clermont Beef Expo and Trade Display.
 - b. \$2,500 contribution to costs associated with the guest speaker for the 2020 Clermont Beef Expo and Trade Display, Ms Cyndi O'Meara.

Carried

5.6 Jangga Indigenous Land Use Agreement Consultative Meeting Minutes 23 September 2019 and 28 May 2020

EXECUTIVE SUMMARY

The purpose of this report is to present to Council the minutes of the Jangga Indigenous Land Use Agreement (ILUA) Consultative Meeting held on 23 September 2019 and 28 May 2020.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. *Receives and notes the Minutes of the Jangga Indigenous Land Use Agreement Consultative Meetings held on 23 September 2019 and 28 May 2020.*
2. *Notes that the actions listed in the minutes will be implemented by Director Planning, Environment and Community Services.*

UNCONFIRMED MINUTES

Resolution No.: PECS0516

Moved: Mayor Baker

Seconded: Cr Pickels

That the Committee recommends that Council:

1. Receives and notes the Minutes of the Jangga Indigenous Land Use Agreement Consultative Meetings held on 23 September 2019 and 28 May 2020.
2. Notes that the actions listed in the minutes will be implemented by Director Planning, Environment and Community Services.

Carried

PROCEDURAL MOTION:

Resolution No.: PECS0517

Moved: Cr Pickels

Seconded: Cr Coleman

That the Planning, Environment and Community Services Standing Committee closes the meeting to the public under section 275 (1) (h) to deliberate on Confidential Report 5.7 at 10.09am.

Carried

ATTENDANCE

Mr Shane Brandenburg left the meeting room at 10.09am and returned at 10.11am.

REAL CONFLICT OF INTEREST

Cr Gina Lacey declared a real conflict of interest for Report 5.7 Moranbah Community Scholarship Program as her niece is current Scholarship recipient. Cr Lacey ended her video conference with the meeting at 10.17am and did not participate in the discussion or vote for Report 5.7.

PROCEDURAL MOTION:

Resolution No.: PECS0518

Moved: Cr Coleman

Seconded: Cr Pickels

That the Planning, Environment and Community Services Standing Committee considered the Perceived Conflict of Interests declared by the Mayor and Deputy Mayor regarding close associates having life-time memberships of the CFMEU and the Committee and determined that they could participate in the discussions and vote for report 5.7 Moranbah Community Scholarship Program.

Carried

ATTENDANCE

Mr Mark Davey left the meeting room at 10.23am and returned at 10.24am.

PROCEDURAL MOTION:

Resolution No.: PECS0519

Moved: Cr Pickels

Seconded: Cr Coleman

That the Planning, Environment and Community Services Standing Committee opens the meeting to the public at 10.28am.

Carried

CONFIDENTIAL REPORT

Closed under s275 (1) (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else or enable a person to gain a financial advantage

5.7 Moranbah Community Scholarship Program

EXECUTIVE SUMMARY

This report seeks Council's approval to provide a continued financial contribution to the Moranbah Community Scholarship program for a further three-years, consistent with its long-standing support for the fund.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Authorise the Chief Executive Officer to negotiate a three-year funding agreement with Moranbah Community Scholarship Ltd on behalf of Council, giving consideration to addressing the following matters:*

- a. *Recognition of Council as a long-term scholarship funding partner.*
 - b. *Council representation in the selection of annual scholarship recipients.*
 - c. *Integration opportunities with Council's own recruitment and employment frameworks.*
2. *Subject to the finalisation of the funding agreement, approve a \$21,000 contribution to Moranbah Community Scholarship Ltd, to be paid in annual \$7,000 instalments in FY2020-21, FY2021-22 and FY2022-23.*
 3. *Approve the annual instalment for FY2020-21 be funded equally from the Community Grants operating budgets of Divisions 3, 4 and 5, and the payment of instalments for FY2021-22 and FY2022-23 be in accordance with the funding sources identified as part of a review of Community Grants to be undertaken in FY2020-21.*

Resolution No.: PECS0520

Moved: Mayor Baker

Seconded: Cr Coleman

That the Committee recommend that Council:

1. Authorise the Chief Executive Officer to negotiate a three-year funding agreement with Moranbah Community Scholarship Ltd on behalf of Council, giving consideration to addressing the following matters:
 - a. Recognition of Council as a long-term scholarship funding partner.
 - b. Council representation in the selection of annual scholarship recipients.
 - c. Integration opportunities with Council's own recruitment and employment frameworks.
2. Subject to the finalisation of the funding agreement, approve a \$21,000 contribution to Moranbah Community Scholarship Ltd, to be paid in annual \$7,000 instalments in FY2020-21, FY2021-22 and FY2022-23.
3. Approve the annual instalment for FY2020-21 be funded equally from the Community Grants operating budgets of Divisions 3, 4 and 5, and the payment of instalments for FY2021-22 and FY2022-23 be in accordance with the funding sources identified as part of a review of Community Grants to be undertaken in FY2020-21.

Carried

Moved: Cr Pickels **Seconded:** Mayor Baker

That the Planning, Environment and Community Services Standing Committee opens the meeting to the public at 11.24am.

Carried

CONFIDENTIAL REPORT

Closed under s275 (1) (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else or enable a person to gain a financial advantage

5.8 Mackay Tourism Opportunities Analysis

EXECUTIVE SUMMARY

The report is intended to inform Council of the recently commissioned Mackay Tourism Opportunity Analysis study paper for the Mackay-Isaac region.

OFFICER'S RECOMMENDATION

That the Committee recommend that Council:

- 1. Receive and note the Mackay Tourism Opportunity Analysis.*
- 2. Endorse Chief Executive Officer or delegate/s to continue to engage with Mackay Tourism Limited on further assessing feasibility of identified opportunities.*
- 3. Request Chief Executive Officer or delegate/s to ensure that all relevant key stakeholders are engaged as a matter of priority.*

Resolution No.: PECS0525

Moved: Cr Coleman **Seconded:** Cr Pickels

That the Committee recommend that Council:

- 1. Receive and note the Mackay Tourism Opportunity Analysis.**
- 2. Endorse Chief Executive Officer or delegate/s to continue to engage with Mackay Tourism Limited on further assessing feasibility of identified opportunities.**
- 3. Request Chief Executive Officer or delegate/s to ensure that all relevant key stakeholders are engaged as a matter of priority.**

Carried

CONFIDENTIAL REPORT

Closed under s275 (1) (h) other business for which a public discussion would likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage

5.9 **MCU20/0006 and MCU20/0007 Amendment Application and Application to Extend a Currency Period for Planning Development Application Development Approval – DEV2011/191 – Material Change of Use for Non-Resident Worker Accommodation and Plan of Development at 80 Railway Station Road, Moranbah Described as Lot 25 on SP218555**

EXECUTIVE SUMMARY

On 8 May 2020, Council received an amendment application and a request to extend the currency period from Civeo Property Pty Ltd ACN 160 463 463 C/- Town Planning Alliance for Planning Development Application Development Permit DEV2011/191 – Material change of use for non-resident worker accommodation and plan of development at 80 Railway Station Road, Moranbah described as Lot 25 on SP218555.

Council's Liveability and Sustainability department has managed the assessment process for the development application and makes recommendation to Council for a decision on the matter by way of this report.

The application has been assessed in accordance with the *Economic Development Act 2012*.

OFFICER'S RECOMMENDATION

That the Committee recommend that Council:

- 1. Approve the amendment application to a PDA development approval reference DEV2011/191, as specified in items a. b. c. and d. below:**
 - a. amend the description of the proposal contained within the UDA decision notice to state: UDA development permit:**
 - for Material change of use for Non-resident worker accommodation – 2,734 dwelling units
 - for Reconfiguring a lot – 1 into 3 lot subdivision
 - with a Plan of Development
 - b. amend the plans and specifications listed in the decision notice issued 14 November 2012 to delete item 3 and item 7, and include the below:**

3.	South Moranbah – Proposed Site Masterplan	SK-01 Rev: 01	13.08.19
3.a	South Moranbah – Proposed Staging Plan	SK-02 Rev: 01	13.08.19

- c. amend condition 3 of the material change of use conditions to reflect the amended plan references above;**

- d. *delete conditions 1-19 in section titled 'material change of use for an interim use for 360 dwelling units for construction workers (identified as Stage A)', as this component of the development has been removed from the plan of development.*
2. *Decline the request to remove the material change of use condition six (6) relating to inclusion of an affordable housing component of the proposal; and*
3. *Approve the Request to Extend the Currency Period of DEV2011/191 for a further period of two (2) years (expiry of 29 May 2022).*

Resolution No.: PECS0526

Moved: Cr Lacey

Seconded: Cr Pickels

That the Committee recommend that Council:

1. **Approve the amendment application to a PDA development approval reference DEV2011/191, as specified in items a. b. c. and d. below:**
 - a. **amend the description of the proposal contained within the UDA decision notice to state: UDA development permit:**
 - for Material change of use for Non-resident worker accommodation – 2,734 dwelling units
 - for Reconfiguring a lot – 1 into 3 lot subdivision
 - with a Plan of Development
 - b. **amend the plans and specifications listed in the decision notice issued 14 November 2012 to delete item 3 and item 7, and include the below:**

3.	South Moranbah – Proposed Site Masterplan	SK-01 Rev: 01	13.08.19
3.a	South Moranbah – Proposed Staging Plan	SK-02 Rev: 01	13.08.19

- c. **amend condition 3 of the material change of use conditions to reflect the amended plan references above;**
- d. **delete conditions 1-19 in section titled 'material change of use for an interim use for 360 dwelling units for construction workers (identified as Stage A)', as this component of the development has been removed from the plan of development.**
2. **Decline the request to remove the material change of use condition six (6) relating to inclusion of an affordable housing component of the proposal; and**
3. **Approve the Request to Extend the Currency Period of DEV2011/191 for a further period of two (2) years (expiry of 29 May 2022).**

Carried

CONFIDENTIAL REPORT

Closed under s275 (1) (g) any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act

5.10

Proposed Isaac Region Planning Scheme – Submission to Queensland Government Seeking Endorsement to Adopt

EXECUTIVE SUMMARY

Public renotification of the proposed Isaac Region Planning Scheme (version 0.7) has been undertaken from 8 June 2020, concluding on 20 July 2020. Following re-exhibition of the proposed planning scheme, Council must give notice to the state government requesting adoption of the proposed planning scheme, in accordance with Step 11 of Council's Chief Executive Notice issued under section 18(3) of the *Planning Act 2016*.

OFFICER'S RECOMMENDATION

That the committee recommends that Council:

1. *Note the progress update on the development of the Draft Planning Scheme.*
2. *Note there will be a direct to Council report to the Ordinary meeting to July in 2020 outlining:*
 - a. *Contents of the submissions following the statutory public consultation periods in July - September 2018 and June - July 2020;*
 - b. *A request to approve the draft planning scheme for final Ministerial endorsement in accordance with Step 11 of Council's Chief Executive Notice issued under section 18(3) of the Planning Act 2016;*
 - c. *A request to delegate authority to the Chief Executive Officer to issue correspondence to the Treasurer and Minister for Infrastructure and Planning to reflect Council's decision.*

Resolution No.: PECS0527

Moved: Mayor Baker

Seconded: Cr Coleman

That the Committee recommend that Council:

1. **Note the progress update on the development of the Draft Planning Scheme.**
2. **Note there will be a direct to Council report to the Ordinary meeting to July in 2020 outlining:**
 - a. **Contents of the submissions following the statutory public consultation periods in July - September 2018 and June - July 2020;**

- b. A request to approve the draft planning scheme for final Ministerial endorsement in accordance with Step 11 of Council's Chief Executive Notice issued under section 18(3) of the *Planning Act 2016*;
- c. A request to delegate authority to the Chief Executive Officer to issue correspondence to the Treasurer and Minister for Infrastructure and Planning to reflect Council's decision.

Carried

6. INFORMATION BULLETIN REPORTS

6.1 Planning, Environment and Community Services Information Bulletin – July 2020

EXECUTIVE SUMMARY

The Planning, Environment and Community Services Directorate Information Bulletin for July 2020 is provided for Committee review.

OFFICER'S RECOMMENDATION

That the Committee:

1. *Note the Planning, Environment and Community Services Directorate Information Bulletin for July 2020.*

Resolution No.: PECS0528

Moved: Cr Lacey

Seconded: Mayor Baker

That the Committee recommends that Council:

1. Note the Planning, Environment and Community Services Directorate Information Bulletin for July 2020.
2. Endorse the request to redact confidential personal information contained on agenda page 372.

Carried

UNCONFIRMED MINUTES



7. GENERAL BUSINESS

No general business this meeting.

8. CONCLUSION

There being no further business, the Chair declared the meeting closed at 12.05pm.

These minutes were confirmed by the Committee at the Planning, Environment and Community Services Standing Committee Meeting held Tuesday 11 August 2020 at Moranbah Community Centre.

.....
CHAIR

..... / /
DATE

MEETING DETAILS	Planning, Environment and Community Services Standing Committee Tuesday 11 August 2020
AUTHOR	Nishu Ellawala
AUTHOR POSITION	Manager Community Education and Compliance

5.1 REGULATORY RESET - A RISK AND OUTCOME BASED COMPLIANCE FRAMEWORK

EXECUTIVE SUMMARY

To provide a summary of the Regulatory Reset Project activities that are currently in progress by the Community Education and Compliance Department for information purposes.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Receive and note the Risk and Outcome-based Strategic Education and Enforcement Framework.***

BACKGROUND

The Community Education and Compliance Department (The Department) was established in 2019, following an extensive consultation process. The Department operates as Council's key licensing and compliance area with the key purpose of ensuring that the community is aware of both the rules that apply throughout the Region and for which Council has a regulatory or enforcement function and the reasons for them. A second Departmental purpose is to apply the regulatory effort in line with Council Policy to reasonably ensure, according to context, that the Community operates within those rules. The Planning, Environment and Community Services (PECS) Noble Purpose of *Building communities through engagement, trust, innovation and value* drives the Department's purpose towards the realisation of the Isaac Vision under the following programs:

- Building Services
- Compliance Services - Animal Management and Local Laws
- Community Education Services
- Development Compliance Services
- Environmental Health Services
- Plumbing Services

In delivering the Council's Organisational Development Plan 2016 (Item O7.02), the Department's key Business Plan priorities for 2020/2021 is to undertake a regulatory reset of the compliance functions discharged by the Department. This involves the development and implementation of a Risk and Outcome-based strategic education and enforcement framework for compliance activities. The aim is to discharge the

Council's regulatory responsibilities under the applicable legislation in a fair, transparent and equitable manner in the interest of public health, safety and amenity.

The strategic framework will include measures to promote voluntary compliance. It will also identify the compliance measures that will be utilised, and the circumstances in which these measures will be applied when voluntary compliance has not been achieved.

What is a "Risk and Outcome-based Compliance Framework"

In essence, a Risk and Outcome-based Compliance Framework focuses on risks associated with non-compliance with legal rules, rather than the legal rules themselves. More specifically, Council will identify and assess the risk associated with non-compliance; with a particular obligation or group of obligations; and based on this risk assessment, will make decisions regarding a range of compliance and enforcement matters, including:

- how compliance and enforcement resources should be deployed;
- the nature and intensity of compliance and enforcement activity warranted for each obligation within the regulatory framework;
- what monitoring and information-gathering mechanisms are needed;
- the focus and regularity of audit and inspection programs; and
- the contents of public reporting on compliance and enforcement activity to encourage voluntary compliance.

It is important to note, the reference to "Risk" here defined as the product of the probability and impact of non-compliance:

- (a) Probability of non-compliance:** the probability of non-compliance is essentially the likelihood of whether or not one or more regulated entities will not comply with the obligation in question. Probability may be assessed based on the compliance posture of the regulated entities (e.g. are they compliant, incompetent or wilfully non-compliant) which may make them more or less likely to comply with the relevant obligations. Probability may also consider past compliance records, which may indicate the frequency with which the relevant obligation has been breached.
- (b) Impact of non-compliance:** the impact of non-compliance with a particular obligation may be the occurrence of a significant adverse event – e.g. injury/death or failure of a particular service/facility. In some cases, the obligation will be so trivial that non-compliance will have no or very limited impact – e.g. failure to file a form within the prescribed deadline

Risk and outcome-based compliance framework will enable Council to make:

- informed choices regarding the education, compliance and enforcement activity enhancing the efficiency and consistency of the compliance and the enforcement program;
- such an approach also enables Council to tailor the education, compliance and enforcement activities so that they commensurate with the relevant risks;
- enhance consistency in decision-making because Council response will be dictated by the relative level of risk;
- maximise efficiency by allocating resources to areas of highest risk;

PLANNING ENVIRONMENT AND COMMUNITY SERVICES

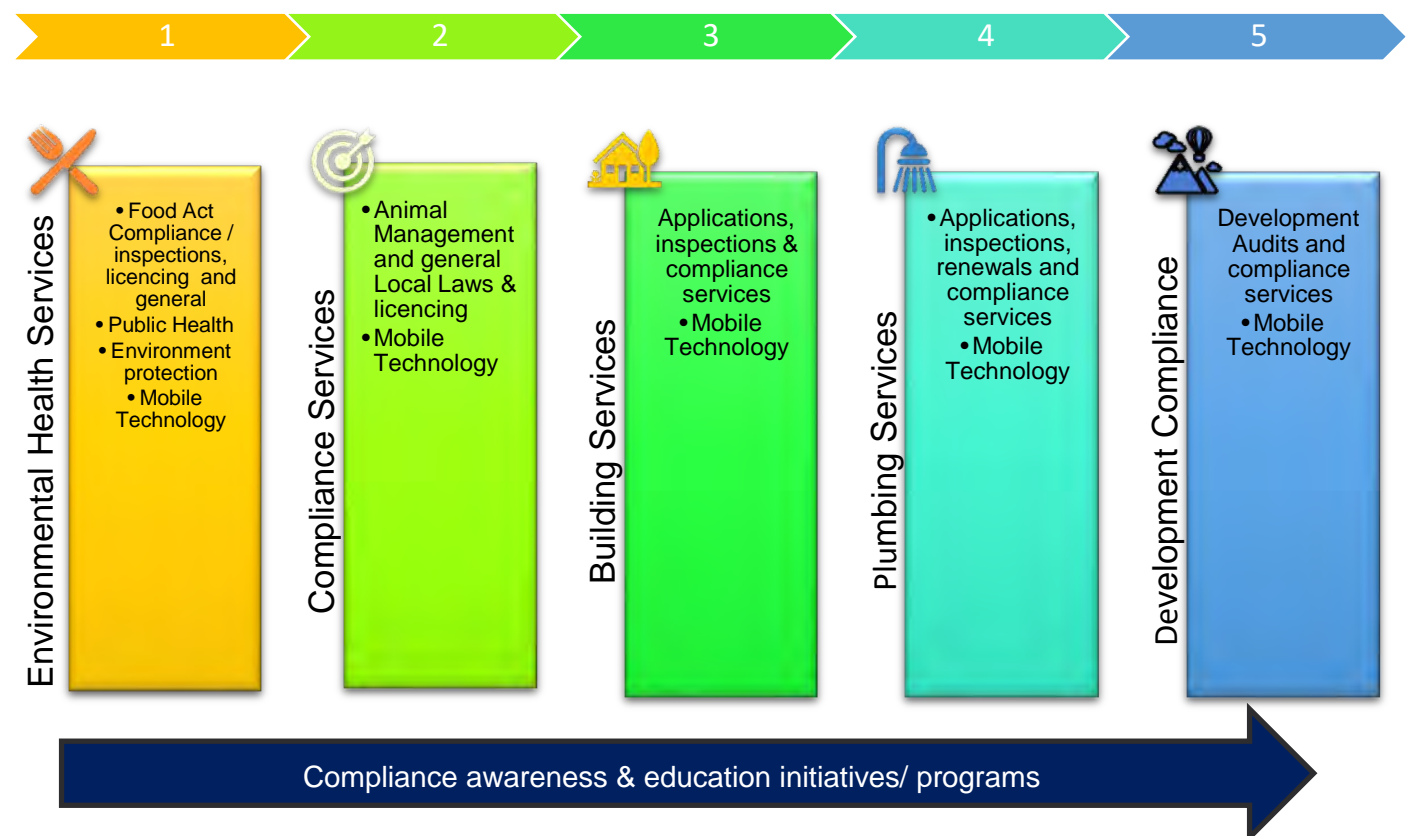
- increase compliance by focusing on areas where the compliance risk is greatest;
- reduce the compliance burden by minimising regulatory intervention where the risks are relatively low; and
- Less red tape for regulated entities.

In general terms, the more intrusive enforcement tools and severe enforcement responses are left to be used to address situations where the risks associated with non-compliance are the highest. In contrast, where the risk associated with non-compliance is relatively low, less intrusive enforcement tools and lighter enforcement responses would be justified.

Aligning Community Education and Compliance Services and functions to a Risk and Outcome-based Compliance area with associated processes, systems, templates, will require significant planning and a coordinated implementation and verification efforts.

Some key priorities, steps and the processes involved in the transitioning are provided below.

IMPLEMENTATION ORDER OF PRIORITY



The project will be delivered in key seven steps as provided in the Compliance Framework and Systems – Delivery Steps (Refer attachment)

1. Identify Key Compliance Matters
2. Defining regulatory outcomes
3. Evaluate, Assess and Assign Risk Rating

4. Tailoring the enforcement response
5. Setting performance measures and standards
6. IT system development integration
7. Monitoring, reporting and continual improvement

Project Deliverables and Outcomes

The table below identifies the overall deliverables of the project and the outcomes which will be achieved. The outcomes serve as a list of success / acceptance criteria for the project.

Deliverable (product)	Outcome (what does it achieve)
1. Enforcement Policy	<ul style="list-style-type: none"> ▪ Provide simple and clear information about how Isaac Regional Council (IRC) performs its statutory compliance and enforcement functions and guide the decision-making so that Councils' compliance activities and actions are risk-based, responsive, effective, efficient, transparent and collaborative. ▪ It is intended to: guide compliance outcomes that are credible, understandable, and consistently applied. And explain this approach to IRC communities and businesses, including "how" and "why" we conduct compliance activities.
2. Enforcement Strategy(s) for the five functional areas of the Department.	<ul style="list-style-type: none"> ▪ Enhance the consistency and transparency in the decision-making.
3. Performance Measures/Customer Service Standards	<ul style="list-style-type: none"> ▪ Service standards to meet customer needs, expectations and benchmarking.
4. Updated systems (processes, TechOne workflows, mobile technology etc.).	<ul style="list-style-type: none"> ▪ Improved and reliable recordkeeping, consistency, business efficiencies and improved customer service.
5. Community Education Plan for each of the following areas: <ul style="list-style-type: none"> • Companion Animal Management 	<ul style="list-style-type: none"> ▪ Objective driven education and awareness plan to support the compliance efforts.

Deliverable (product)	Outcome (what does it achieve)
<ul style="list-style-type: none"> • Environmental Health • Building, Plumbing and Development compliance • Compliance Services 	
6. Appropriate training and communications material for both customers and staff.	<ul style="list-style-type: none"> ▪ Compliance Officers are aware of and can effectively apply the compliance framework in their delivery of services. ▪ Customers have easy access to information and services to assist them.
7. Reporting /Dashboard	<ul style="list-style-type: none"> ▪ Actively monitor and report on progress against outcomes over time. ▪ Understanding changing circumstances assists in identifying and re-prioritising risks over time ▪ Identify key successes and limitations to inform changes to the approach over time

The Regulatory Reset activities, including the development and implementation, is programmed to be undertaken over the next 18-months.

Regulatory reset will be progressed through the Planning, Environment and Community Services Standing Committee with a briefing to Council as necessary.

IMPLICATIONS

Requires ongoing internal liaison and consultation with all stakeholders to ensure the most efficient use of regulatory resources

CONSULTATION

Director Planning Environment and Community Services
 Manager Compliance and Integration
 Community Education and Compliance Department
 Manager Governance and Corporate Services

BASIS FOR RECOMMENDATION

Council is committed to transparent decision making, identifying and managing its risks and continuous improvement

ACTION ACCOUNTABILITY

Manager Community Education and Compliance

PLANNING ENVIRONMENT AND COMMUNITY SERVICES

KEY MESSAGES

Council is committed to being an open, fair and transparent regulator

Report prepared by:	Report authorised by:
NISHU ELLAWALA	JEFF STEWART-HARRIS
Manager Community Education and Compliance	Director Planning, Environment and Community Services
Date: 4 August 2020	Date: 5 August 2020

ATTACHMENTS

- Attachment 1 - The Compliance Framework and Systems –Delivery Steps

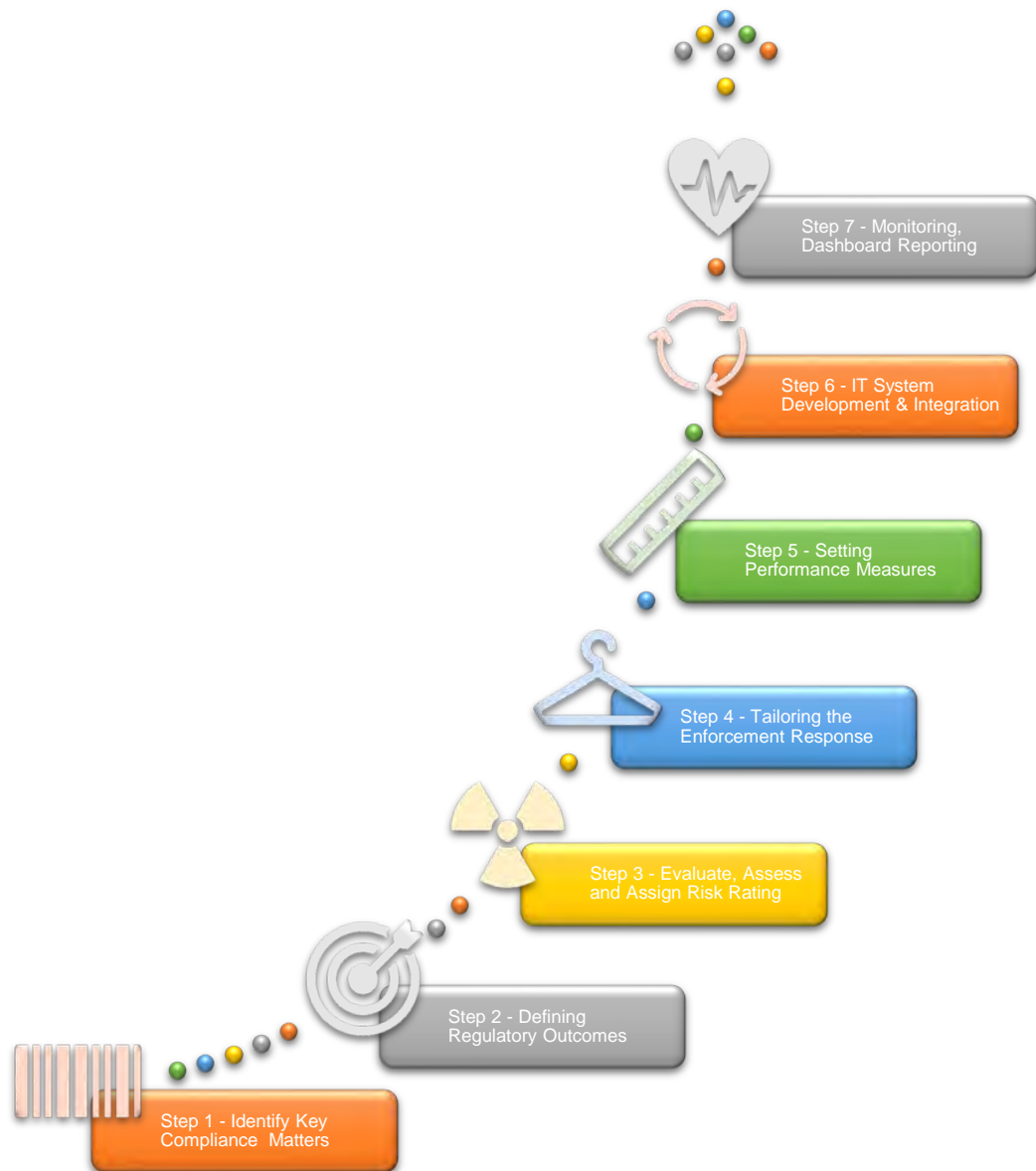
REFERENCE DOCUMENT

- Organisational Development Plan 2016

ATTACHMENT - 1

THE COMPLIANCE FRAMEWORK AND SYSTEMS –PROJECT DELIVERY STEPS

The project will be delivered in seven steps as provided below.



Tailoring the Compliance Framework And Systems – Step By Step			
Steps	Element of Framework	The “What”	The “How”
Step 1	Identify Key Compliance Matters	This involves being clear about the Council's legislative mandate.	Undertake a comprehensive 'stock-take' of compliance, which helps to clarify the legislative mandate and regulatory objectives for Council.
Step 2	Defining regulatory outcomes	To define meaningful regulatory outcomes, Council must understand and articulate the core purpose.	To complete the outcomes statement (i.e. identify the outcome, action and target groups) Asking a range of questions, including, but not limited to: <ul style="list-style-type: none"> • What is the intent of the legislation? • What does the community expect of us? • What are the potential consequences if we didn't exist? • Where are regulation benefits realised in the chain of interactions between industry, consumers and us?
Step 3	Evaluate, Assess and Assign Risk Rating	The likelihood and consequence of a hazard causing an outcome to deviate from what is expected.	Identify and assess risk and determine areas of relatively high and low risk, the likelihood of the risk occurring, and the consequence of the impact, should it occur.
Step 4	Tailoring the enforcement response	This is to establish thresholds at which an instance of non-compliance will move from requiring one type of enforcement response to another. Typically, thresholds can be defined using the risk heat map used for risk assessments	Undertake a comprehensive 'stock-take' of compliance and enforcement options contained within a regulatory framework. Those options are supplemented with less formal compliance and enforcement options available (e.g. education and compliance bulletins). The complete list of compliance and enforcement options are then grouped based on the relative level of risk they could be used to address.
Step 5	Setting performance measures and standards	Effective implementation involves communication of the compliance and enforcement policy, development of	Develop detailed procedural documents and training to help ensure the effective implementation of a risk-based approach to regulation.

Tailoring the Compliance Framework And Systems – Step By Step			
Steps	Element of Framework	The “What”	The “How”
		internal procedures, training of staff, developing and applying IT resources.	
Step 6	IT system development integration	Council needs to monitor and assess performance over time to understand the effectiveness and efficiency of a particular response.	Setting performance measures and systems development, both in-house and in-field.
	User Testing and Training	End-user testing to ensure the business needs are met. Development	End-user testing & training
Step 7	Monitoring, reporting and continual improvement	A structured and consistent focus on monitoring and reporting is critical to, among other things, understand, adapt and strengthen evidence underpinning regulatory initiatives and to identify and re-prioritise risks over time.	Reporting development and systems integration.

MEETING DETAILS	Planning, Environment and Community Services Staging Committee Tuesday 11 August 2020
AUTHOR	Nishu Ellawala
AUTHOR POSITION	Manager Community Education and Compliance

5.2

COMPLIANCE STRATEGY FOR THE FOOD ACT 2006

EXECUTIVE SUMMARY

The purpose of this report is to present the proposed risk and outcome-based Compliance Strategy for the Food Act 2006 (the Strategy) for consideration and endorsement.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. **Receive and endorse the "The Compliance Strategy for the Food Act 2006"**

BACKGROUND

The proposed Compliance Strategy for the Food Act 2006 (the 'Strategy') outlines the Isaac Regional Council's risk-based graduated and proportionate approach and priority setting process for compliance and enforcement in relation to Food Act 2006 agreement. The Strategy is designed to guide the Environmental Health Services team decision-making, so that the compliance activities and actions are responsive, effective, efficient, transparent and collaborative.

By way of background, the *Food Act 2006* (the Act) is the primary food safety legislation in Queensland and applies to all Queensland food businesses. The objectives of the Act are to:

- ensure food for sale is safe and suitable for human consumption;
- prevent misleading conduct in relation to the sale of food; and
- apply the Australia New Zealand Food Standards Code.

The Act manages food safety according to the level of risk that the food business presents to the community. The higher the level of risk, the higher the level of food safety regulation. Enforcement of the Act is a joint responsibility of Queensland Health and Local Government.

The role of Isaac Regional Council as a designated enforcement agency in relation to achieving the purposes of the Act by:

- licensing food businesses and accrediting food safety programs;
- inspecting food businesses for compliance with the Act and Chapter 3 of the Code;
- undertaking investigations relating to complaints regarding licenced food businesses, including single cases of foodborne illness; and
- education of food businesses and the general public in relation to key food safety matters.

Increasingly, Council as a regulator is expected to deliver better outcomes and minimise any unnecessary burden in complying with the regulatory framework. Typically, the resources available to Council to ensure compliance with the regulatory framework is limited. To maximise compliance while making the best use of available resources, the Community Education and Compliance department is currently engaged in a Regulatory Reset journey to align its functions to a risk and outcome-based approach with a community education focus.

Provision of Environmental Health Services is a key function of the Community Education and Compliance department. The Environmental Health Services team is responsible for the effective implementation and administration of the Act on behalf of the Isaac community.

The objectives of the Environmental Health food program are:

- to prevent, control and reduce risks to public health associated with the sale of food;
- to ensure that businesses are regulated in a fair and effective manner;
- to provide business operators and consumers with relevant information in relation to food safety; and
- to work collaboratively with other regulators and policymakers (i.e. Department of Health, Safe Food Production Queensland(SFPQ), Food Standards Australia New Zealand, Australian Quarantine and Inspection Service etc) to ensure the overarching purposes of the Act are achieved.

At the end of 2019, the EH team embarked on a service review to critically analyse their regulatory functions, and collaboratively develop a Risk-Based Compliance Strategy for the Food Act 2006. The Strategy outlines the Isaac Regional Council’s proposed risk and outcome-based priority setting process for education, compliance and enforcement covering the key elements provided in **Figure 1 Compliance Framework**.



Figure 1 - Compliance Framework

The proposed “Compliance Strategy for the Food Act 2006”

The Strategy provides a risk-based, graduated and proportionate approach for priority setting of compliance action concerning to breaches of the Act. The ‘Food Act 2006 Enforcement Matrix’ provides officers with a recommended compliance option based on a risk assessment of the investigation. The enforcement matrix considers two key matters:

- the risk to human health as a result of the noncompliance; and
- the likelihood of the business operator resolving the non-compliance in a reasonable timeframe.

These factors are independent of each other, however, when assessed together in the Enforcement Matrix, provide a ‘recommended enforcement option’. It is then expected that officers will adopt the ‘recommended enforcement option’ in regard to securing compliance. If, however, an officer believes that an alternative enforcement option is more suitable than the ‘recommended enforcement option’, the officer must provide an evidence brief to their supervisor outlining the reason for this decision. If agreed, then the ‘recommended enforcement option’ may be replaced with a more appropriate option.

The compliance principals that underpin the Strategy

Environmental Health Services are guided by the following principals:

- (a) **Authorised by law and Proportionate** - the enforcement action taken will be comparable to the seriousness of the breach.
- (b) **Consistent** - the law is fairly and equally applied to all persons.
- (c) **Effective** - the reason for the law and the reason for what we do is well explained and achieved.
- (d) **Transparent** - what we do and the way we do it is written down and open to review and discussion by decision-makers and operators.
- (e) **Accountable** - officers working in the program are accountable for decisions made and actions taken

Compliance Responses - Level of Action

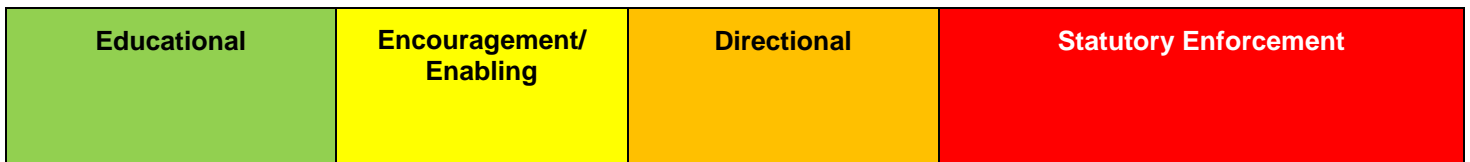
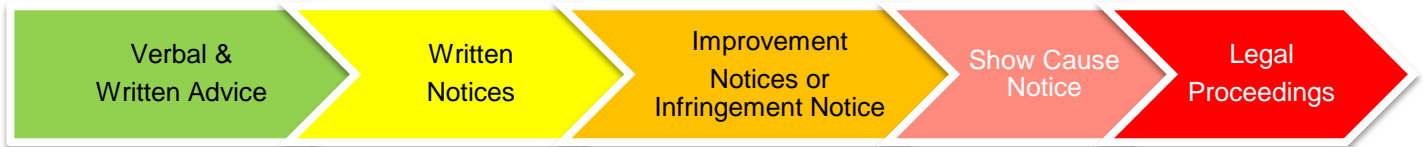
Compliance responses are designed to achieve one or more of these outcomes:

- control or remedy a breach;
- remedy/address public health risk;
- prevent and provide a deterrent to potential future breaches; and or
- build community confidence so that business and community activities are appropriately regulated.

The compliance response is escalated according to the significance of a breach and the likelihood of compliance in an appropriate time. The applicability of, and weight given, to each factor depends on the facts of each case. The severity of the breach and the culpability of the offender are determined by the evidence collected during the inspection/investigation.

The Compliance Tools

The Act establishes enforcement pathways and statutory tools in the form of letters or notices to achieve compliance. As a general guide, officers should consider a 'sliding scale' of appropriate and/or proportionate compliance action, as follows:



IMPLICATIONS

Nil

CONSULTATION

- Director Planning, Environment and Community Services
- Manager Community Education and Compliance
- Manager Compliance and Integration
- Environmental Health Unit
- Community Education and Compliance Administration Department

BASIS FOR RECOMMENDATION

The Strategy framework provides the mechanism for the management and discharge of Council's legislative responsibilities using a risk and outcome-based management approach.

ACTION ACCOUNTABILITY

Manager Community Education and Compliance with support of Manager Compliance and Integration will implement the Strategy.

KEY MESSAGES

Council's Environmental Health Services identified consistency in decision making, and in particular the adoption of appropriate enforcement tools to ensure they are an open, fair and transparent regulator.

PLANNING ENVIRONMENT AND COMMUNITY SERVICES

Report prepared by: NISHU ELLAWALA Manager Community Education and Compliance Date: 27 July 2020	Report authorised by: JEFF STEWART-HARRIS Director Planning, Environment and Community Services Date: 30 July 2020
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ATTACHMENTS

- Attachment 1 - Compliance Strategy for the Food Act 2006 (Draft)

REFERENCE DOCUMENT

- The Food Act 2006
- Australia New Zealand Food Standards Code

COMPLIANCE STRATEGY - THE FOOD ACT 2006 COMMUNITY EDUCATION AND COMPLIANCE

Compliance Strategy for the Food Act 2006 (Draft V11)

Current as at 24.07.2020

Presented by

Community Education and Compliance

ISAAC
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HELPING TO ENERGISE THE WORLD

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DRAFT

1. SCOPE

The Risk-Based Compliance Strategy for the Food Act 2006 (this 'Strategy') outlines Isaac Regional Council's risk-based, graduated and proportionate approach, and priority setting process for compliance and enforcement. This Strategy is designed to guide the Environmental Health Services team decision-making so that the compliance activities and actions are responsive, effective, efficient, transparent and collaborative.

It is intended to:

- guide compliance outcomes that are credible, understandable, and consistently applied;
- explain this approach to our communities and businesses, including how and why we conduct compliance activities; and
- ensure the use of resolution options which are appropriate and proportionate to the seriousness of the compliance matter/s under investigation.

2. PURPOSE

The main purposes of the *Food Act 2006* (the Act) are to:

- ensure food for sale is safe and suitable for human consumption;
- prevent misleading conduct relating to the sale of food; and
- apply the Australia New Zealand Food Standards Code (the Code).

The role of Isaac Regional Council in achieving the purposes of the Act is:

- license food businesses and accredit food safety programs;
- inspect food businesses for compliance with the Act and Chapter 3 of the Code;
- undertake investigations relating to complaints regarding licenced food businesses, including single cases of foodborne illness; and
- education of food businesses and the general public relating to key food safety matters.

The Act is also administered in part by the Department of Health. The Department of Health investigates and enforces the following issues:

- false descriptions of food;
- misleading conduct;
- sale of unfit equipment, packaging or labelling material;
- labelling and composition of food as detailed in the Code;
- approval of auditors, conducting check audits;
- food recalls and emergency powers;
- foodborne illness and foreign matter;
- notification of prescribed contaminants; and
- suspected intentional contamination.

In addition to the Act, Safe Food Production Queensland (SFPQ) administers the *Food Production (Safety) Act 2000*, which relates only to the primary production of food and does not limit the provisions of the *Food Act 2006*. The combination of the two Acts and the Code ensure that food safety risks are managed on a through-chain approach from agriculture to consumers.

3. COMPLIANCE OBJECTIVES FOR ENVIRONMENTAL HEALTH SERVICES

The Environmental Health (EH) Services team is responsible for the effective implementation and administration of the Act on behalf of the Issacs Regional Council community.

The objectives of the Environmental Health Services are

- to prevent, control and reduce risks to public health associated with the sale of food;
- to ensure that businesses are regulated in a fair and effective manner; and
- to provide business operators and consumers with relevant information relating to food safety.

The Environmental Health Services will work alongside other regulators and policymakers (i.e. Queensland Health, Safe Food Production Queensland (SFPQ), Food Standards Australia New Zealand, etc) to ensure the objectives of the Act are achieved.

4. STRATEGY FOR COMPLIANCE ACTIVITIES

To effectively achieve the compliance objectives the EH Services Team will:

- establish and adequately resource inspection Service Levels;
- be guided by established Compliance Principles;
- establish and utilise defined Compliance Tools; and
- escalate enforcement action consistent with an Enforcement Matrix.

This ensures an outcomes-based approach to compliance, balancing individual and community interests, and considering the risk to the community in all matters.

5. SERVICE LEVELS

Environmental Health Officers will undertake service delivery in the following forms:

(a) Proactive: Routine Inspection of Licensed Food Businesses

The EH Services team will undertake routine inspections of licensed food businesses under the *Food Act 2006* and the Food Safety Standards. Officers will identify any legislative non-compliances during the inspection and thereafter work with the food business operator to ensure food is safe and suitable.

(b) Reactive: Investigation of Customer Requests

The EH Services team investigates complaints relating to the general operation of food businesses, and sale of food for human consumption. Issues investigated include improper food handling, pest issues, suspected contamination of food, cleanliness of premises, etc. Officers will investigate the Customer Service Request to assess the validity of the complaint and take appropriate action to ensure any non-compliances identified are resolved in a suitable timeframe.

(c) Investigation and Management of Foodborne Illness

The EH Services team investigates single cases of foodborne illness. This is where there is one known single incident of illness. Where there are multiple incidents that require investigation, the lead is taken by Queensland Health with the support of Council.

These investigations aim to limit the potential risks to public health, identify the source(s)/cause(s), implement appropriate remedial action and develop strategies to prevent recurrence in the future.

6. COMPLIANCE PRINCIPLES

Environmental Health Services will be guided by the following principles:

Authorised by law & Proportionate - the enforcement action taken will be comparable to the seriousness of the breach.

Consistent - the law is fairly and equally applied to all persons.

Effective - the reason for the law and the reason for what we do is well explained and achieved.

Transparent - what we do and the way we do it is written down and open to review and discussion by decision

Accountable - officers working in the program are accountable for decisions made and actions taken

7. REGULATORY RESPONSES - LEVEL OF ACTION

Regulatory responses are designed to achieve one or more of these outcomes:

- control or remedy a breach;
- remedy/address public health risk;
- prevent and provide a deterrent to potential future breaches; and or
- build community confidence so that business and community activities are appropriately regulated.

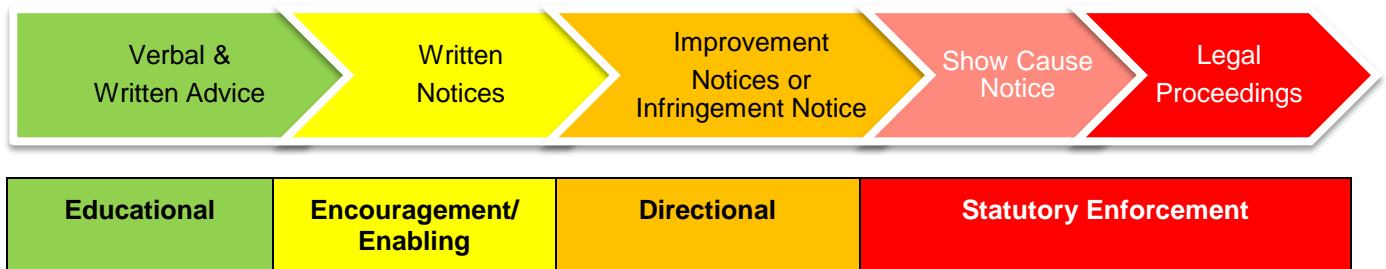
The regulatory response is escalated according to the significance of a breach and the appropriate outcome. The applicability of, and weight given, to each factor depends on the facts of each case. The severity of the breach and the culpability of the offender is determined by the evidence collected during the inspection/investigation.

Environmental Health Services acts within the confines of its code of conduct. Environmental Health Services apply the principles of natural justice, also known as procedural fairness, when discharging its regulatory duties. These include:

- **Provide a fair hearing** – allowing a complainant or a proponent whose interest may be adversely affected by a breach or a decision to present their case, except in circumstances where this is not appropriate (for example: when action is taken in an emergency)
- **Impartiality in the decision-making process** – officers are to be unbiased and not hold a conflict of interest in the outcome of an investigation or regulatory response
- **Decisions based on evidence** – decisions must be based on the evidence provided and not on irrelevant issues, and there must be a rational basis on which the decision-maker has decided to accept the evidence as credible
- **Acting in good faith** – at all times officers are to act in good faith.

8. COMPLIANCE TOOLS

The Act establishes enforcement pathways and statutory tools in the form of letters or notices to achieve compliance. As a general guide, officers should consider a 'sliding scale' of appropriate and/or proportionate compliance action, as follows:



The compliance tools applied include:

Educational/Encourage/Enabling:

Educational action is taken where minor compliance issue that is expected to have a high level of compliance; and/or unlikely to result in any imminent human health risk. Informal action to achieve compliance with legislation may include:

- Offering verbal or written advice;
- Verbal requests for action; and/or
- Written notices, requests or reminders.

The circumstances in which informal action may be appropriate include:

- The act or omission is not serious enough to warrant formal action;
- The duty holder's history reasonably suggests that informal action will secure compliance;
- Confidence in the individual/other body is high;
- The consequences of non-compliance will not pose a significant risk;
- Where it may prove more effective than a formal approach; and
- Timeframe set up for follow-up actions.

Directional:

- **Improvement Notice:** Where there is a moderate to high non-compliance and where there is a likelihood of the business to comply with the notice and/or may ultimately result in a serious human health risk if not resolved.
- **Infringement Notice:** Where there is evidence of previous, current and/or ongoing serious non-compliance indicating a low likelihood of compliance; and/or wilful non-compliance; and/or serious risk to human health if not resolved swiftly.

Statutory Enforcement:

- **Show Cause Notice:** Where there is evidence of previous, current and/or ongoing serious non-compliance; and/or wilful non-compliance
 - inviting submissions concerning the matter;
 - ordering a person to do or refrain from doing a thing under specified circumstances; and
 - issuing directions specifying how the statutory notice may be complied with.

A Show Cause Notice may take one of two forms:

- A proposed suspension or cancellation of licence. This allows the business time to remedy non-compliances with closure for a predetermined amount of time being the result if non-compliances are not resolved adequately within a proposed timeframe.
- An immediate suspension or cancellation of licence. This occurs when there is an imminent risk to health and when it is in the public interest for the business to be closed immediately. This action occurs when there are critical non-compliances which threaten human health to the degree that the business should not be allowed to remain open until those threats have been eliminated or otherwise adequately resolved.

Prosecution:

A critical imminent risk to human health; and/or known or expected ongoing legislative non-compliance.

Failure to achieve compliance using other enforcement options/tools.

9. NON-COMPLIANCE

The non-compliance of premises is categorised into three areas:

- **Administrative** – Food safety records available to Authorised officer.
- **Operational** – Australia New Zealand Food Standards Code - Standard 3.2.2 Food Safety Practices & General Requirements
- **Structural** – Australia New Zealand Food Standards Code - Standard 3.2.3 Food Premises & Equipment

10. THE FOOD ACT 2006 ENFORCEMENT MATRIX

The **Food Act 2006 Enforcement Matrix** provides officers with a recommended enforcement option based on a risk assessment of the investigation. The enforcement matrix considers 2 key matters:

- the risk to human health as a result of the non-compliance; and
- the likelihood of the business operator resolving the non-compliance in a reasonable timeframe.

These factors are independent of each other, however, when assessed together in the **Enforcement Matrix**, provide a '**recommended enforcement option**'. It is then expected that officers will adopt the 'recommended enforcement option' to secure compliance. If, however, an officer believes that an alternative enforcement option is more suitable than the 'recommended enforcement option', the officer must provide an evidence brief to their supervisor outlining the reason for this decision. If the evidence brief provides clear evidence that another enforcement option would better secure compliance, then the 'recommended enforcement option' may be replaced with a more appropriate option.

Regardless of the compliance action that may be required, the officer will always discuss the issues with the business operator / alleged offender. For some lower risk, first time offences, the officer may only provide verbal advice on site. However, if escalated and statutory enforcement action is recommended, the officers will explain this prior to it occurring.

11. CATEGORIES OF LIKELIHOOD OF COMPLIANCE

Likelihood of meeting the standards in the Food Act considering the history and ability of the operator to achieve the required standards.

LIKELIHOOD OF COMPLIANCE	EXAMPLES
CATEGORY A Almost Certain	<ul style="list-style-type: none"> • Indications of future and ongoing compliance are high; • No known occurrences of historic and/or current ongoing serious non-compliance; • Shows demonstrated awareness of, and/or capacity to meet the standards; and • Reasonable and cooperative attitude.
CATEGORY B Likely	<ul style="list-style-type: none"> • Indications of future and ongoing compliance are likely; • Few known occurrences of historic and/or current ongoing non-compliance; and • Questionable awareness of, and/or capacity to meet the regulatory requirement.
CATEGORY C Low Likelihood	<ul style="list-style-type: none"> • Indications of future and ongoing compliance are low; • Numerous known occurrences of historic and/or current ongoing non-compliance; and/or • Low awareness of, and/or capacity to meet the regulatory requirement.
CATEGORY D Unlikely	<ul style="list-style-type: none"> • No indication of future and ongoing compliance (High Risk); • Historic and/or current wilful violation of regulatory requirement; and/or • Little or no demonstrated willingness, or capacity to meet the regulatory requirement.

12. CATEGORIES OF NON-COMPLIANCE - HUMAN HEALTH RISK

Consideration of the risk to human health from the situation being investigated.

Human Health Risk	Examples
<p>MINOR NON-COMPLIANCES are those items which pose little risk and can be resolved immediately.</p> <ul style="list-style-type: none"> Legislative non-compliance which have the potential to result in a minor, temporary threat to human health. Minor non-compliances can be easily rectified during the normal course of business. Minor administrative non-compliances. 	<ul style="list-style-type: none"> Probe thermometer was not in an easily accessible location. Minor cleaning issues e.g. small section of unclean flooring, unclean interior to microwave, etc. Failing to update details with Council.
<p>MODERATE NON-COMPLIANCES are those items which may pose risk if they are not managed.</p> <ul style="list-style-type: none"> Operational non-compliance can be resolved immediately or within a few days. Structural non-compliance requiring long-term management. 	<ul style="list-style-type: none"> A small number of broken/damaged utensils and/or equipment in the premises. Discolouration around ventilation canopy, indicating an inadequate level of ventilation.
<p>SERIOUS NON-COMPLIANCES are those items which require priority action and may pose a serious risk if not resolved by the business within the designated timeframe.</p> <ul style="list-style-type: none"> Businesses may not be able to fix serious breaches during the normal course of business. Serious administrative breaches 	<ul style="list-style-type: none"> No food safety supervisor currently nominated by the business. Private water supply not tested and confirmed to be potable. Potentially hazardous foods; such as cooked chicken stored for extended periods outside of temperature control, without an alternative means of compliance.
<p>CRITICAL NON-COMPLIANCES are those items which require immediate action as they pose an immediate and significant risk if not remedied by the business immediately.</p> <ul style="list-style-type: none"> Critical breaches show a breakdown of food safety requiring immediate action. 	<ul style="list-style-type: none"> A significant pest infestation of the business, including food preparation and storage areas: Food that is being sold is unsafe and/or unsuitable and posing an immediate risk to health. Significant issues regarding employee hygiene such as open wounds on hands, unclean hands, ect

APPENDIX A - THE FOOD ACT 2006 ENFORCEMENT MATRIX

Complaints and Non-Compliance Response/Action

		Food Act 2006 Enforcement Matrix			
LIELIHOOD OF COMPLIANCE (COMPLIANCE HISTORY/WILLINGNESS AND CAPACITY TO COMPLY)	Likelihood of Compliance	Administrative, Operational, Structural Non-compliance Level Enforcement Options			
		MINIOR NON-COMPLIANCES	MODERATE NON-COMPLIANCES	SERIOUS NON-COMPLIANCES	CRITICAL NON-COMPLIANCES
	CATEGORY A (almost certain)	Education Verbal/written advice	Verbal/ written notice with dates	Written inspection breaches notice with dates to comply	Improvement Notice Infringement Notice
	CATEGORY B (Likely)	Verbal/ written notice with dates	Written inspection breaches notice with dates to comply	Improvement Notice Infringement Notice	Infringement Notice Improvement Notice
	CATEGORY C (low likelihood)	Written inspection breaches notice with dates to comply	Infringement Notice Improvement Notice	Infringement Notice Improvement Notice	Infringement Notice Show Cause Notice Prosecution
CATEGORY D (unlikely)	Infringement Notice Improvement Notice	Infringement Notice Improvement Notice	Infringement Notice Show Cause Notice Prosecution	Infringement Notice Show Cause Notice Prosecution	

Notes to Food Act 2006 Enforcement Matrix

For a repeat offender (two or three inspections of investigations within a 12-month period), enforcement will commence at the second or third non-compliance step. No enforcement action will be taken where a service request or complaint is considered frivolous or trivial in nature.

Note 1: Enforcement should be undertaken in accordance with the enforcement matrix and unless approval is obtained from the officer's line manager.

Note 2: Officers must always discuss the identified issues / offences and proposed actions with the business operator / alleged offender prior to any documentation / notices being delivered.

Note 3: Officers must always refer to the relevant legislation to determine whether a particular enforcement option (e.g. Infringement Notice/ Improvement Notice/Show Cause) is permitted for a particular offence.

Note 4: If deviating from the above default enforcement options, the decision must be clearly documented and validated.

Note 5: It should be noted that in cases where immediate action is required to address significant risk, verbal and written advice will be provided, which will then be followed up with an Improvement Notice / Infringement Notice / Show Cause Notice.

MEETING DETAILS

Planning, Environment and Community Services
Standing Committee Meeting
Tuesday 11 August 2020

AUTHOR

Kelly Shepherd

AUTHOR POSITION

Senior Community Leasing Officer

5.3

MORANBAH HORSE AND PONY CLUB INCORPORATED TENURE ARRANGEMENT

EXECUTIVE SUMMARY

The purpose of this report is to consider tenure arrangements for the Moranbah Horse and Pony Club Incorporated on AG on SP232350 being part of Lot 19 on SP158749, Sarchedon Drive, Moranbah.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Approve to enter into a ten-year lease agreement with Moranbah Horse and Pony Club Incorporated for use of the land at AG on SP232350 being part of Lot 19 on SP158749 the total of which is 45,770 m².**
 - a. Lease fees to be charged in accordance with Tenures Policy for Council Owned and/or Controlled Facilities. Size of lease area 15,001 m² to 50,000 m² annual rent/usage fee \$800.00 ex GST.**
 - b. All outgoings will be at the expense of the Trustee Lessee**
 - i. Rates**
 - ii. Electricity**
 - iii. Telephone/Internet**
 - iv. Water**
 - v. Cleaning**
 - vi. Garbage/Waste**
 - vii. Repairs and Maintenance; and**
 - viii. Other outgoings as detailed in the In Principle Agreement**
- 2. Authorise the Chief Executive Officer to negotiate, vary and execute the legal instruments to action clause 1 above.**

BACKGROUND

The existing ten-year lease to the Moranbah Horse and Pony Club Inc expired on 14 May 2020.

Leasing documents were issued to the club in late 2019 and a leasing meeting held early 2020. A signed In Principle Agreement was received from the club in June 2020.

Leasing Process Followed

- Expressions of Interest for Land Tenure received
- Meeting of Internal Stakeholders, including divisional Councillors
- Meeting of all Stakeholders
- In Principle Agreement prepared, presented and signed
- Report written for Standing Committee Meeting

The establishment of the Rates Concession for Not-for-Profit Organisations and the identification of Base Building Inclusions and Exclusions enables this organisation to enter into a lease without placing an unnecessary financial burden on them.

A lease is the most appropriate tenure as the Moranbah Horse and Pony Club Inc have sole use of the building.

Building Inspection

The Asset Custodian had an electrical audit completed on site which identified the need for a new electricity meter. There have previously been some delays from Ergon Energy but the work is proceeding with completion anticipated in August/September 2020. Costs for replacement are covered under Parks and Recreation's Electrical Audit Capital Works budget.

IMPLICATIONS

Preparation of lease to be completed internally by the Senior Community Leasing Officer eliminating legal cost by not outsourcing to King and Company Solicitors.

Lease fees and conditions in accordance with Tenures Policy for Council Owned and/or Controlled Facilities (IRC/ADMIN – 034).

Size of leased area is approximately 45,770 m2 therefore falls in the 15,001m2 – 50,000m2 annual rent/usage fee \$800.00 ex GST.

CONSULTATION

Internal

Division Three Councillor

Division Five Councillor

Manager Community Facilities

Technical Parks and Recreation

Senior Community Leasing Officer

External

Secretary, Moranbah Horse and Pony Club Incorporated

Chief Instructor, Moranbah Horse and Pony Club Incorporated

BASIS FOR RECOMMENDATION

To recognise a long-term tenant that provides valuable access to activities to the Moranbah and surrounding community. The applicant also meets the selection criteria.

ACTION ACCOUNTABILITY

Manager Community Facilities to progress leasing documentation with the Lessee.

KEY MESSAGES

Council is committed to transparent decision making and ensuring access to community facilities for clubs and groups to provide beneficial services to the region.

Report prepared by:	Report authorised by:
BRUCE WRIGHT Senior Community Leasing Officer	JEFF STEWART-HARRIS Director Planning, Environment and Community Services
Date: 27 July 2020	Date: 30 July 2020

ATTACHMENTS

- Attachment 1 - In Principle Agreement signed by Moranbah Horse and Pony Club – Redacted

REFERENCE DOCUMENT

- Tenures Policy for Council Owned and/or Controlled Facilities

IN PRINCIPLE AGREEMENT

SUBJECT TO COUNCIL AND MINISTERIAL APPROVAL AND EXECUTION OF TENURE

Date of Agreement:

Type of Tenure: 10 year lease

Address of Premises: Sarchedon Drive, Moranbah, Qld 4744

Lot on Plan Description: Lot AG on SP232350 being part of Lot 19 on SP158749

Areas (Subject to Survey): 4.577 Ha

Lessor: Isaac Regional Council

Contact: Senior Community Leasing Officer

Attention: Kelly Shepherd

Telephone: 07 4846 3308

Facsimile: 07 4941 8666

Email: records@isaac.qld.gov.au

Lessee: Moranbah Horse and Pony Club Inc

Incorporation #: IA02896

ABN: 83 721 021 093

Contact for Lessee:

Attention:

Telephone:

Facsimile:

Email: moranbahhorseandponyclub@gmail.com

TENURE

Commencement Date: 15/05/2020

Term: 10 years

Expiry Date: 14/05/2030

RENTAL

Gross Rental: \$900.00 ex GST per annum

Rent Review: Annual adjustment proportionate with CPI movement each anniversary of the Commencement Date

Outgoings: All outgoings to be at the expense of the Lessee including but not limited to the following:

*Rates
Electricity
Gas
Telephone/Internet
Water
Cleaning
Garbage/Waste*

If premises are not currently metered separately Council will provide a minimum of three (3) months' notice prior to charging user groups for electricity and water consumption.

Maintenance: All maintenance to be at the expense of the Lessee including but not limited to the following:

*Gutter Cleaning;
Air conditioning servicing and maintenance;
Painting of Premises;
Plumbing from the point of entry to the Building;
Electrical items from the point of entry to the Building;
Fire systems, fire extinguishers and hoses, emergency lights, evacuation training;
Fixtures and fittings;
Pest Control;
Smoke alarms; and
Test and tag on all electrical items (refer section 97 of Electrical Safety Regulation 2013 for classification and requirements).*

SPECIAL CONDITIONS

DNRM Stated Use:	Recreation
Intended Use:	Horse & Pony Club
Use of Premises:	The Lessee must not permit anybody to use the premises for residential purposes. Any required signage must be approved by Lessor
Signage:	If Camera Surveillance is utilised – appropriate signage placed in a visible area shall state – WARNING - this area is under constant video surveillance

Tenure Documentation:	Form 7 Form 20 (718162354) Form 20 (711932933)	Lease Document Isaac Regional Council Standard Terms Document Mandatory Standard Terms Document for a Trustee Lease
Legal Fees:	Each party to pay their own	
Goods & Services Tax:	Consideration for a Taxable Supply under the Lease is GST Exclusive	
Liquor Licence Number:	Refer Mandatory Standard Terms	

INSURANCE	Refer Part 10: Lessee Insurance of the Standard Terms Document
Public Liability Insurance:	\$20,000,000
Certificate of Currency:	To be supplied by applicant prior to commencement of Tenure with a copy of the receipt showing payment
Damage Policy:	Insure under a Damage Policy all insurable items located upon the Premises, including plate glass, irrespective of who owns the items
Workers Compensation:	Insure under the Workers Compensation Act, all persons it employs to work upon the Premises
Public Amenities:	Use of the public amenities located beside the land is included as part of the tenure. Cleaning will be the responsibility of the club using the amenities. Repairs and maintenance remain the responsibility of Council.

Make Good Clause:

Return the premises to the lessor in the same or better condition as was at the lease commencement date. Make good works, as specified by the lessor, shall include but not be limited to:

- removal of any structures erected by the lessee;
- commercial cleaning of the premises;
- removal of any fittings and fixtures installed by the lessee;
- repair of any surface damaged or altered by the lessee; and
- any other rectification works as directed by the lessor.

The lessee agrees to submit to the lessor for approval a complete scope of works prior to installation for any fit-out works.

Ensure the land and buildings are clear of all waste, car bodies, etc and is clean, tidy and in a reputable state.

Information Update:

The Lessee must provide annually a copy of Annual General Meeting Minutes and Certificate of Currency for all policies held.

Additionally, if the Committee changes at a time other than at the Annual General Meeting this information must be provided to Council.

For & on behalf of:

Moranbah Horse and Pony Club Inc

Name:



Signature:

Date:

15-03-2020

MEETING DETAILS	Planning, Environment and Community Services Standing Committee Tuesday 11 August 2020
AUTHOR	Nishu Ellawala
AUTHOR POSITION	Manager Community Education and Compliance

5.4 **ILLEGAL DUMPING MANAGEMENT AND INTERVENTION PLAN (PILOT PLAN)**

EXECUTIVE SUMMARY

Councillors have been increasingly receiving reports of illegal dumping across the Region. This report details investigations by a multi-Directorate team and seeks Council's endorsement of a pilot plan to address this issue.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Endorse the proposed Illegal Dumping Management and Intervention Plan (the Pilot Plan) for a twelve-month trial period with a review in six months.**

BACKGROUND

Illegal dumping is a growing problem to Council and land managers in the Isaac region. There had been numerous reports from the community and elected members about incidents of illegal dumping in our region with reactive compliance action taken to resolve the matter. In responding to these incidents and engagement with both the community and elected members has highlighted the need for a more holistic approach with both reactive and proactive measures to initiate positive changes in the underlying behaviours that lead to such activities.

Understanding Illegal Dumping

Illegal dumping is generally the active collection and transportation of waste to a specific location where it is dumped, and where the act of dumping is the reason for the travel. Illegal dumping is determined by the volume of material deposited, not the behaviour of the offender.

Defined under the *Waste Reduction and Recycling Act 2011*, Illegal dumping is the deposit of 200 litres (an average wheelie bin) or more of any type of domestic, commercial or industrial waste outside of a designated waste management facility. Illegal dumping includes bags of household rubbish and garden waste as well as items such as whitegoods, furniture and abandoned cars. It includes commercial or larger scale deposits of construction and demolition materials, car tyres and hazardous waste.

The Impact of Illegal Dumping

The social impacts of illegal dumping can include:

- Decrease in community pride and attract further dumping
- Increased crime and decreased perceptions of safety: a space which looks uncared-for attracts anti-social and illegal behaviour
- Reduction of amenity leading to reduced visits by locals and tourists

The potential impacts of illegal dumping on the environment include:

- Degradation of habitats leading to destruction of local biodiversity and hindering of revegetation.
- Contamination of soil and water sources
- Potential fire hazard.
- Spreading weeds and noxious plant species

The financial impacts of illegal dumping potentially include:

- Lost resources through materials which could be recycled or composted
- Reduce property value and impact regional investment
- Council spending on prevention, compliance, clean-up and waste disposal

While a majority of people do the right thing and dispose of their waste appropriately, a small minority have failed to get the message that our community rejects illegal dumping. Depending on the type of waste illegally dumped, there are four recurring reasons that motivate illegal dumpers. These are:

- Convenience
- An unwillingness to pay
- An uncaring attitude.
- Using organised networks, particularly regarding waste generated by businesses

Addressing these motivations will enable Council to deal with the root causes rather than the results of illegal dumping. Accordingly, in late 2019 an internal reference group comprising of Council's Waste Services, Engineering and Infrastructure Services and Community Education and Compliance Services was formed to develop a coordinated approach to illegal dumping prevention and intervention across the region. To identify and develop effective management and prevention strategies, it is important to:

- thoroughly understand the local situation.
- identify the context in which waste is illegally dumped, that is, who, what, where, why and how
- identify ways in which the context provides opportunities for the illegal dumping of waste.

As a preliminary step in 2019, a situational analysis and mapping of the extent of illegal dumping across the region was undertaken and completed by Engineering and Infrastructure Services (**Refer Table 1 and Attachment 2 and 3**).

Locality	Number of Locations	Description
Glenden	3	Glenden industrial area, Madden Oval and Golf Club, Usher Terrace
Clermont	3	McDonald's Flat Road, Between McDonalds Flat Road and Rubyvale Road, Corner of Gregory Hwy and Clermont Connection Road
Middlemount	2	Dirt tracks at the back of the sporting ovals at the end of Centenary Drive south and centenary North along the side of the road in the forest areas.
Dysart	5	Property number 204133, reserve off Edgerly Street, Property number 204133, reserve off Beardmore Crescent, 41A Yeates Crescent, 35A Hannah Crescent, 40 fisher Street Leichhardt's sports reserve
Moranbah	21	Various

Table 1 - Situational Analysis

The situational analyses identified 34 locations across the region where illegal dumping takes place. The common waste types found at these sites are green waste, metal, concrete, soil, tyres, white goods, garden furniture, home furniture, vehicle parts and vehicle bodies. The location characteristics are spread across being on remote reserves and vacant land, where the person dumping the items had to travel to get to the location and the dumping of items over the fence close to residential properties. Some of the items in parks and reserves in the residential areas appears to be a spill over from the adjacent residential properties.

To supplement on-the-ground situational analyses, a review of customer service requests and proactive illegal dumping compliance actions over the past three years were undertaken (**Refer Table 2**). The data revealed 60 customer service requests alleging illegal dumping investigated during the period. Council has acted in terms of the *Waste Reduction and Recycling Act 2011* in 9 of those cases by issuing Penalty Infringement Notices and resolved through discussion and engagement directly with the alleged offenders. The balance of the cases where no identifying information could support legal action were resolved through clean-up at Council cost.

Period	Number of Customer Service Requests	Penalty Infringement Notices Issued	Resolved through Council clean up
2017/2018	8	5	3
2018/2019	27	3	24
2019/2020	25	1	24
Total	60	9	51

Table 2 - Customer Request and Compliance Data

Through the preliminary research and ground truthing activities, the reference group observed the need to align infrastructure, education and enforcement into a strategic approach to create a clear and coordinated pathway for:

- The ongoing collection of illegal dumping data for a longer-term compliance, intelligence-driven strategy.
- Stronger communication and collaboration between Council departments for a holistic illegal dumping management and intervention approach.
- Targeted education and intervention.

Subsequently, Council at its Ordinary Meeting of 26 May 2020 resolved to adopt the Isaac Waste Management Strategy 2020-2025 (Resolution 6623). In its key themes the strategy identifies the need and action in relation to waste education and reducing littering and illegal dumping through education and awareness. This further resolves the need for cross departmental collaboration for a holistic approach to illegal dumping management and interventions.

Tackling Illegal Dumping

Local government and the Queensland Department of Environment and Science (DES) have a shared responsibility for litter and illegal dumping enforcement in Queensland. DES in Queensland's *Litter and Illegal Dumping Action Plan* identifies five core functions:

- Education, engagement and awareness raising
- Reactive compliance and enforcement
- Proactive illegal dumping hot-spot projects

- Data, research and evaluation
- Capacity building and networking

Accordingly, a twelve-month Illegal Dumping Management and Intervention Plan (the Pilot Plan) is proposed aimed at road-testing the management and intervention strategies outlined in the *Queensland's Litter and Illegal Dumping Action Plan*. The Pilot Plan sets goals and associated actions by using the following illegal dumping intervention mechanisms:

1. **Remove excuses:** Educate and spread the word informing and engaging with the community.
2. **Reduce the rewards:** deny financial benefits.
3. **Increase the risks:** of getting caught.
4. **Increase the effort:** make access difficult.
5. **Reduce provocations:** not give reasons for people to dump.

The Pilot Plan will provide Council an opportunity to specifically focus and understand the complexity of dumping behaviours in our community and develop a strategic longer-term approach in changing the culture of the minority to be aligned with the majority.

The Pilot Plan outlines 5 key intervention mechanisms and associated actions that will progressively be implemented over twelve months with a review at 6 months subject to available resources.

IMPLICATIONS

There will be financial and service level implications that will be thoroughly investigated and mitigated in the implementation of the plan.

CONSULTATION

Isaac Divisional Councillors

Brand Media and Communications team

Manager Waste Services

Manager Infrastructure, Parks and Recreation

Manager Compliance and Integration

BASIS FOR RECOMMENDATION

The recommendation supports a measured and sustainable approach illegal dumping management and prevention.

The recommendation supports a consultative approach.

ACTION ACCOUNTABILITY

Manager Community Education and Compliance in collaboration with Manager Parks and Recreation and Manager Waste Services

KEY MESSAGES

Responsible disposal of waste.

PLANNING ENVIRONMENT AND COMMUNITY SERVICES

Report prepared by:

NISHU ELLAWALA
Manager Community Education and Compliance

Date: 4 August 2020

Report authorised by:

JEFF STEWART-HARRIS
**Director Planning, Environment and
Community Services**

Date: 5 August 2020

ATTACHMENTS

- Attachment 1 - Illegal Dumping Management and Intervention Plan (Pilot) 2020-2021
- Attachment 2 - Maps detailing the on the ground situational analyses
- Attachment 3 - Locality and waste description schedule

REFERENCE DOCUMENT

- Queensland's Litter and Illegal Dumping Action Plan
- Isaac Waste Management Strategy 2020-2025 - Resolution 6623
- Waste Reduction and Recycling Act 2011

ILLEGAL DUMPING MANAGEMENT AND INTERVENTION PLAN (PILOT) 2020/2021

Presented by:
Community Education & Compliance - Planning Environment & Community Services
Parks and Recreation - Engineering and Infrastructure Services
Waste Services - Water & Waste

>

INTRODUCTION

The Illegal Dumping Management and Intervention Plan (the Pilot Plan) provides a framework to set goals and actions that address illegal dumping motivators to deal with the root causes rather than the results of illegal dumping.

OBJECTIVE

The Plan will provide Council with an opportunity to specifically focus and understand the complexity of dumping behaviours in our community and develop a longer-term strategic approach to:

- Minimise the incidents of illegal dumping in the Region.
- Drive positive long-term change in community attitudes and behaviours to prevent illegal dumping.
- Reduce the social, environmental, health and financial impact of illegal dumping.

OUR STRATEGY

Our strategy is to make illegal dumping less attractive by using the following illegal dumping intervention mechanisms:

- Remove excuses: Educate & spread the word to motivate local communities.
- Reduce the rewards: deny financial benefits.
- Increase the risks: of getting caught.
- Increase the effort: make access difficult.
- Reduce provocations: not giving reasons for people to dump.

SCOPE

The Pilot Plan outlines 5 key intervention mechanisms and associated actions that will progressively be implemented over twelve months with a review at 6 months subject to available resources. Based on the data collated for the Region the priority areas are:

- Household Waste General Waste
- Household Waste – Whitegoods
- Household Furniture
- Green Waste
- Mattresses
- Construction and Demolition Waste

RESPONSIBILITIES

The responsibility for implementation of key actions has been assigned to the responsible operational and project area/s in:

- Community Education & Compliance - Planning Environment & Community Services
- Parks and Recreation - Engineering and Infrastructure Services
- Waste Services - Water & Waste

FUNDING

The Pilot Plan will be funded within 2020/2021 operational budgets.

THE ILLEGAL DUMPING MANAGEMENT AND INTERVENTION PLAN (THE PILOT PLAN)

1. REMOVE EXCUSES: EDUCATE & SPREAD THE WORD TO INFORM THE COMMUNITY

Education and community engagement are critical steps in combatting illegal dumping and represent the first step in initiating behavioural change. There is uncertainty surrounding community knowledge about the management of illegal dumping and what role they can play in bringing about better outcomes.

The pilot education efforts aim at increasing community awareness with a range of techniques including effective advertising, marketing of and communication about waste collection and disposal services available for residents and businesses and compliance obligations thereby removing this as an excuse for illegal dumping.

Action	Objective	Timeframe
<p>Conduct a series of targeted community education campaigns using a local media & signage campaign that:</p> <ul style="list-style-type: none"> - promotes responsible disposal of waste - communicates free waste disposal services - highlights the penalties if caught illegal dumping - highlights the environmental impacts of illegal dumping <p>Deliver targeted education messages to address dumping issues at specific locations.</p> <p>Communicate the biosecurity risks associated with illegal dumping of garden and construction waste.</p> <p>Communicate illegal dumping enforcement outcomes to the community to highlight the risk of being caught.</p>	<p>To initiate and drive behavioural change by removing excuses through raising awareness, sharing information and communicating to a wide audience about littering and illegal dumping.</p>	<p>Commence in September 2020 with intense campaigning for 4 months and monthly education messages thereafter.</p>
<p>Develop material to raise awareness in the community to show the free waste disposal opportunities.</p>		<p>October 2020</p>
<p>Provide the community and industry with targeted guidance about correct disposal options for household waste, garden waste, and construction and demolition waste in local council areas affected by illegal dumping.</p>		<p>November 2020 – November 2020</p>
<p>Engage the legitimate waste industry, including the generators of priority wastes, to increase their understanding of their responsibilities and the costs of illegal dumping, and generate their support to combat illegal dumping and remove markets for illegal operators.</p>		<p>October 2020 – November 2020</p>
<p>Erect signage.</p>		<p>December 2020 – January 2021</p>

Utilise the existing overarching message—Love Queensland. Let's keep it clean and various sub - messages developed by DES for signs and collateral material that target specific behaviours.		
Waste Survey. Public survey - waste services and public awareness		November 2020 June 2021

2. REDUCE THE REWARDS - DENY FINANCIAL BENEFITS

Dumpers are financially rewarded for their activities through avoiding the cost of disposal and reducing the effort required for disposal. For businesses that generate large amounts of waste the financial reward generated through illegal dumping can be substantial. Compliance and enforcement are integral tools in the management of illegal dumping to reduce the rewards of illegal dumping. Their use highlights to the broader community and to the offenders that this is behaviour that Isaac Regional Council takes seriously and will take necessary steps to tackle it.

Action	Objective	Timeframe
Proactive compliance – Hotspots Hotspots are areas that are susceptible to persistent high levels of littering or illegal dumping. Roll out two hotspot (one rural site & one urban site) projects in partnership with key stakeholders that address specific issues, audiences and/or localities.	To provide strong community engagement and targeted compliance activity.	November 2020 - 2021
Reactive compliance & enforcement. Conduct reactive compliance and enforcement activity illegal dumping under the WRR Act to escalate the risk of being caught.	Discourage inappropriate disposal behaviours by increasing the risk of being caught.	October 2020 – ongoing

3. INCREASE THE RISKS: OF GETTING CAUGHT

The decision to commit an offence is influenced by the perceived risk of getting caught and the perceived benefits from the action ('rational choice'). Motive, opportunity, rewards, cost savings and so on can make the crime attractive. These factors change with different situations and thus a crime that may seem worth the risk or beneficial in one instance or place may not appear so at a different time or place. A perceived increase in the likelihood of getting caught deters some offenders from engaging in criminal activity such as illegal dumping. Surveillance can be an extremely effective technique in intelligence gathering, collecting evidence and deterring would-be dumpers.

Action	Objective	Timeframe
Strengthen surveillance: use surveillance cameras and signs to indicate the area is being watched.	Increase the effort: make access difficult and risk of getting caught & rive positive long-term	December 2020

<p>Community surveillance - ‘Dob in a dumper scheme via Snap Send Solve’</p> <p>Encourage residents by working with local communities and volunteer groups such as neighbourhood watch, bushcare groups and Council staff to report instances of illegal dumping in their local area. Residents to be made aware of what constitutes illegal activity and what information they will be required to provide (for example vehicle registration number, vehicle description, date, time and place where the incident occurred etc).</p>	<p>change in community attitudes and behaviours to prevent litter and illegal dumping.</p>	<p>Commence in November 2020 and scheduled messaging each month for 12 months</p>
---	---	--

4. REDUCE PROVOCATIONS: NOT GIVING REASONS FOR PEOPLE TO DUMP

In Isaac, the majority of municipal solid waste received at Councils Waste Facilities is free of charge to residents of the region. Items such as gassed whitegoods, tyres, car bodies, gas cylinders which are processed at a cost to Council incur a charge at the time of disposal. Consideration of the types of waste that are commonly found at the various dumping locations shows that waste that incurs disposal cost to residents end up illegally disposed of by dumping. Opportunity to legally dispose of that waste could be considered as a tool to reduce the illegal dumping of that waste.

Action	Objective	Timeframe
Engage and consult with Council to determine Council’s position on incentives for the legal disposal of those wastes that incur disposal cost to the community. (Gassed white goods, tyres etc)	Reduce provocations: not giving reasons for people to dump.	December 2020
A trial of Waste Amnesty Day at selected waste management facilities where charges are waived for chargeable wastes brought in by domestic customer.		January 2021

5. INCREASE THE EFFORT: MAKE ACCESS DIFFICULT

In most cases illegal dumping takes very little effort. It can take more effort to dispose of waste legally than to dump it illegally. Council can change the balance to make it easier to comply with the law and make it harder to not do so. Many areas continue to experience illegal dumping problems after being cleaned up. Effective structural solutions will increase the effort and risk of being caught thereby deterring offenders. Structural solutions may reduce accessibility to popular sites for illegal dumping.

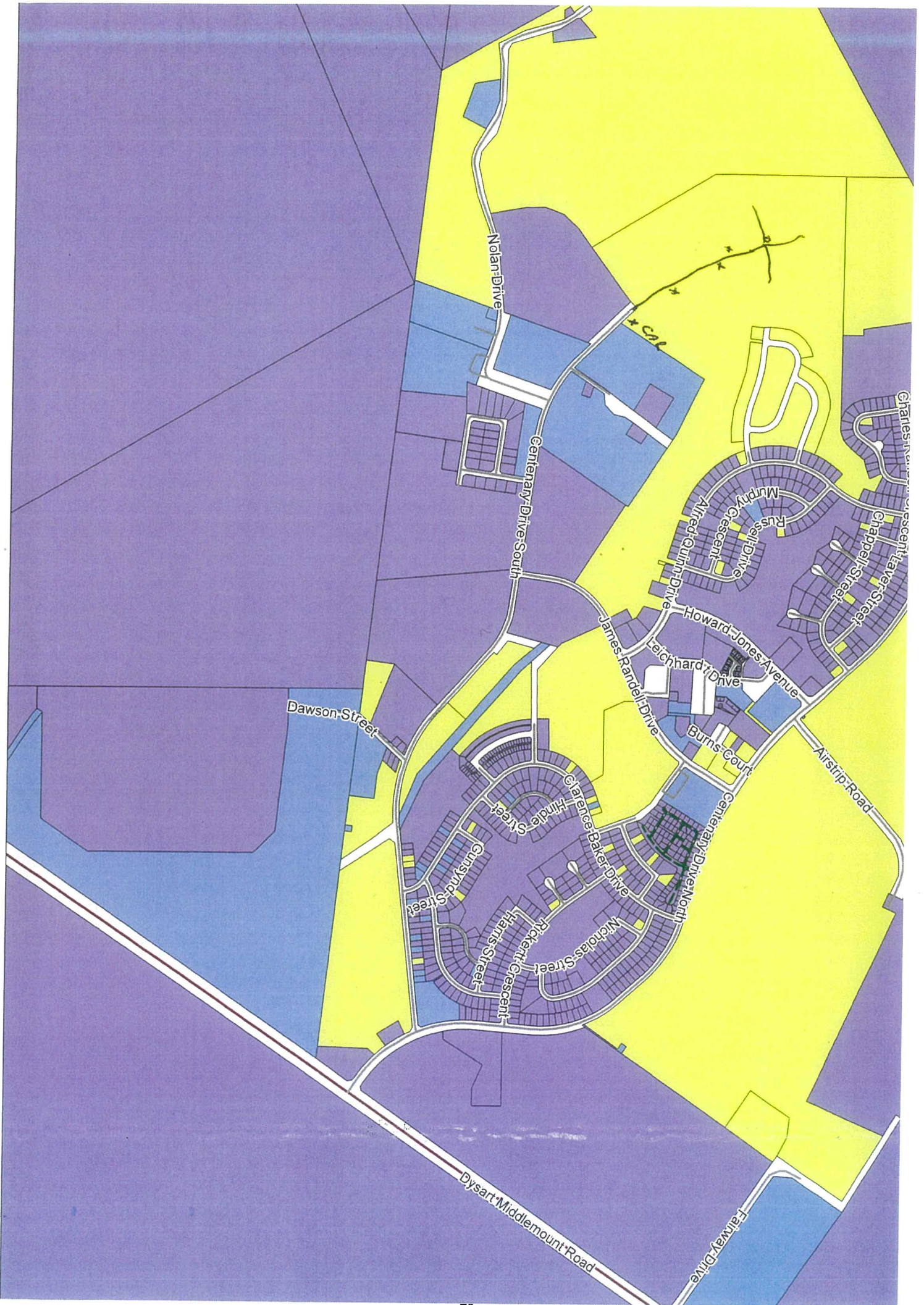
Action	Objective	Timeframe
Identify locations that make access difficult by using cost-effective structural approaches such as: Lighting, landscaping, revegetation or beautification barriers, such as fences and locked gates, concrete blocks, logs and boulders and earth mounds.	Increase the effort: make access difficult.	December 2020
Determine costs of implementing structural approaches.		January 2021

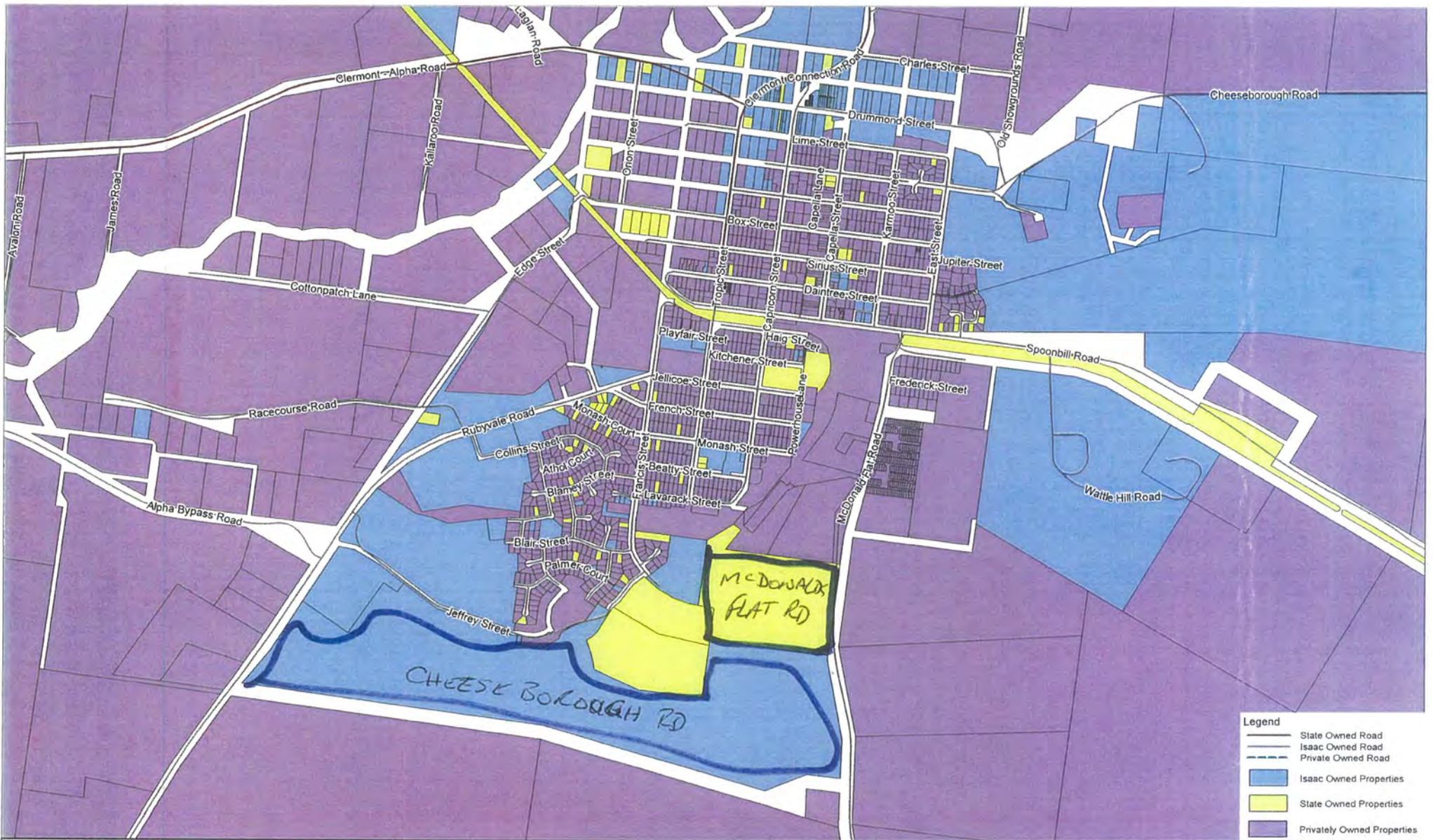
Recommend a programme of cost-effective structural actions by way of the 6 months Pilot Action Plan review

February 2021

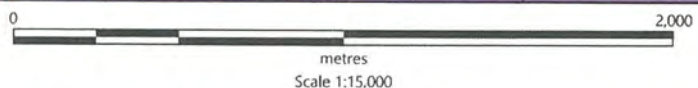
MONITORING & EVALUATION - MEASURE OUTCOMES & DETERMINE FUTURE DIRECTION

Objective	Performance measure
Remove excuses: Education & spread the word & motivate local communities	<ul style="list-style-type: none"> • Pre and post measurement of illegal dumping stats • Community reporting levels • Public assistance results in successful investigations of illegal dumping. • Public awareness levels of about Council waste services and illegal dumping law as demonstrated by shift to the adoption of acceptable practices of waste disposal
Reduce the rewards: deny financial benefits	<ul style="list-style-type: none"> • Two hotspot projects are delivered in the 12 Months • Each project to provide a pre and post measurement of waste, community attitudes and use of space and intended behaviour towards illegal dumping to determine success. • Site specific data • Hotspot survey • Illegal dumping clean-up costs • Illegal dumping weight / volume • Enforcement Outcomes i.e. Number of PINs issued
Increase the risks: of getting caught.	<ul style="list-style-type: none"> • Hot spot data • Community surveillance data
Increase the effort: make access difficult.	<ul style="list-style-type: none"> • Increase the effort methodology is established. • Site specific data • Illegal dumping clean-up costs • Illegal dumping weight / volume
Reduce provocations: not giving reasons for people to dump.	<ul style="list-style-type: none"> • Site specific data • Illegal dumping clean-up costs • Illegal dumping weight / volume





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 QLD 4744
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 Fax: (07) 4941 8666

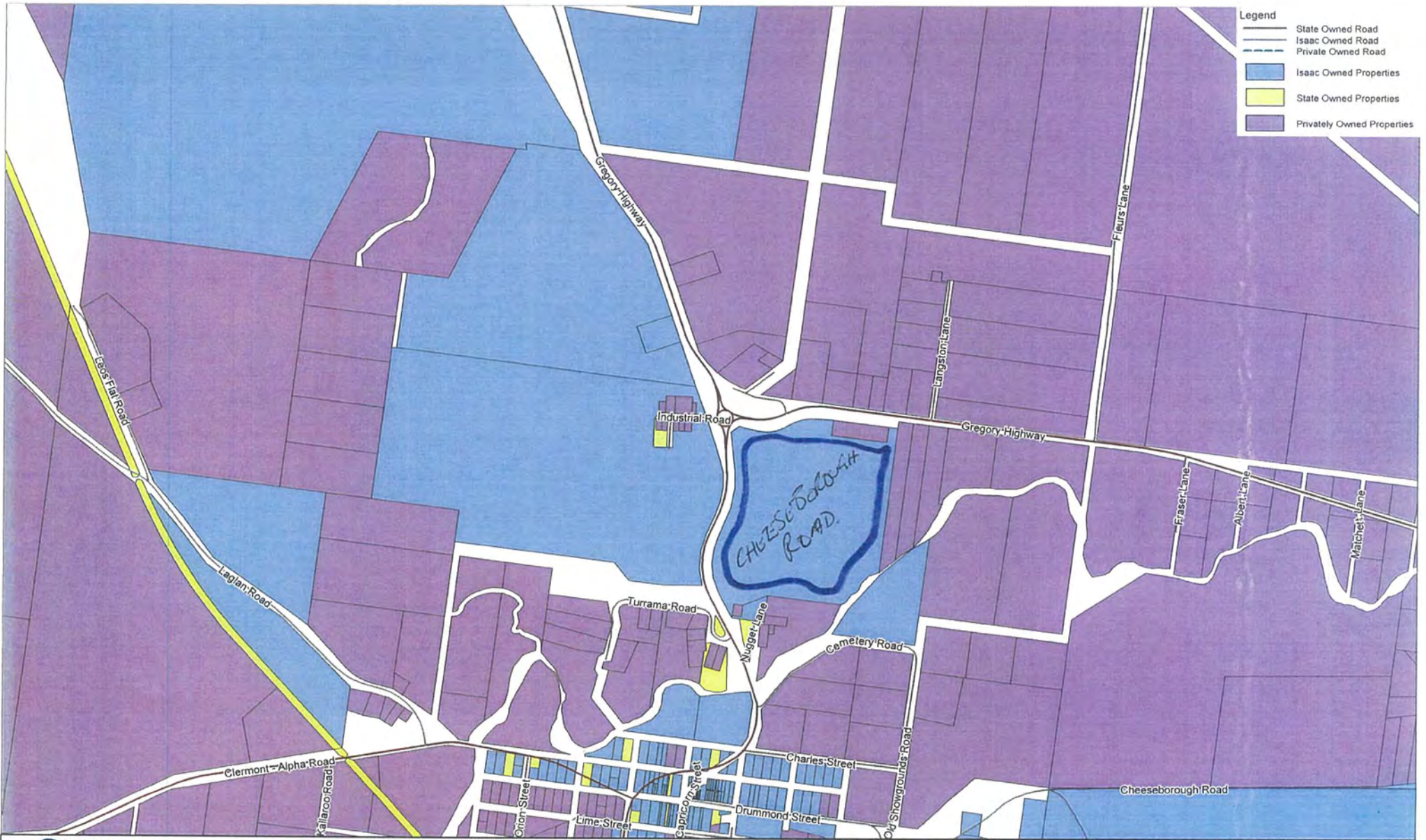


Author: Terese Wlcock
 Date: 11/02/2020
 Projection: Zone 55
 Datum: Map Grid of Australia (MGA 94)

Illegal Dumping Land Responsibility & Ownership Clermont

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Map Number: 2193



- Legend**
- State Owned Road
 - - Isaac Owned Road
 - ... Private Owned Road
 - Isaac Owned Properties
 - State Owned Properties
 - Privately Owned Properties

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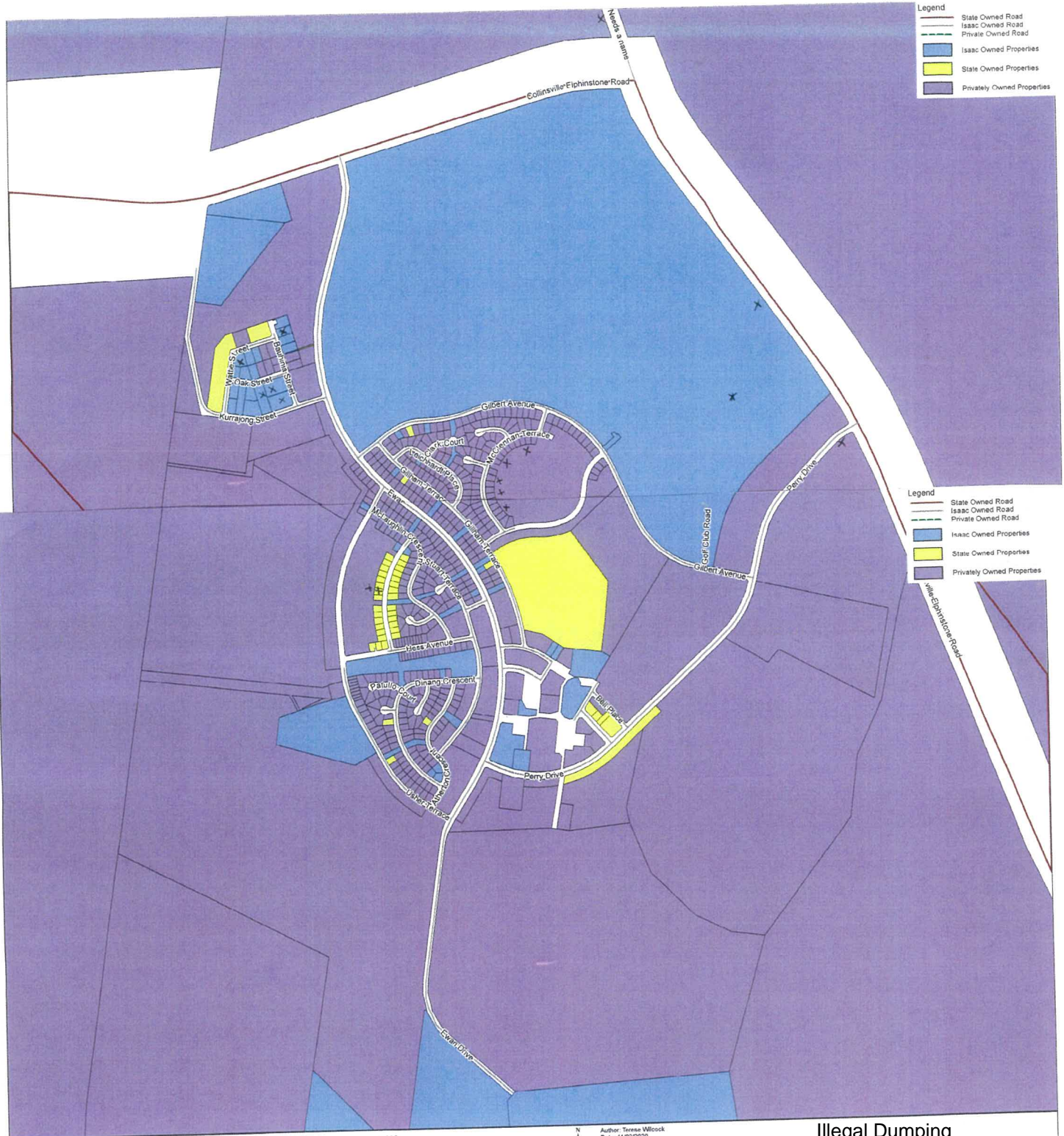
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Map Number: 2193





Legend
 State Owned Road
 Isaac Owned Road
 Private Owned Road
 Isaac Owned Properties
 State Owned Properties
 Privately Owned Properties

Legend
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PO Box 97 Meranbah
 QLD 4744
 Ph: 1300 ISAACS
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Author: Terese Wilcock
 Date: 11/02/2020
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 Datum: Map Grid of Australia (MGA 94)

Illegal Dumping Land Responsibility & Ownership Glenden



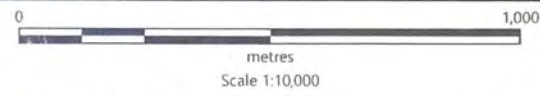
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Illegal Dumping Land Responsibility & Ownership Moranbah

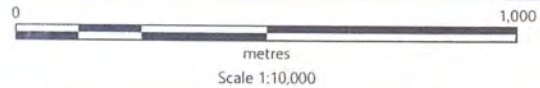
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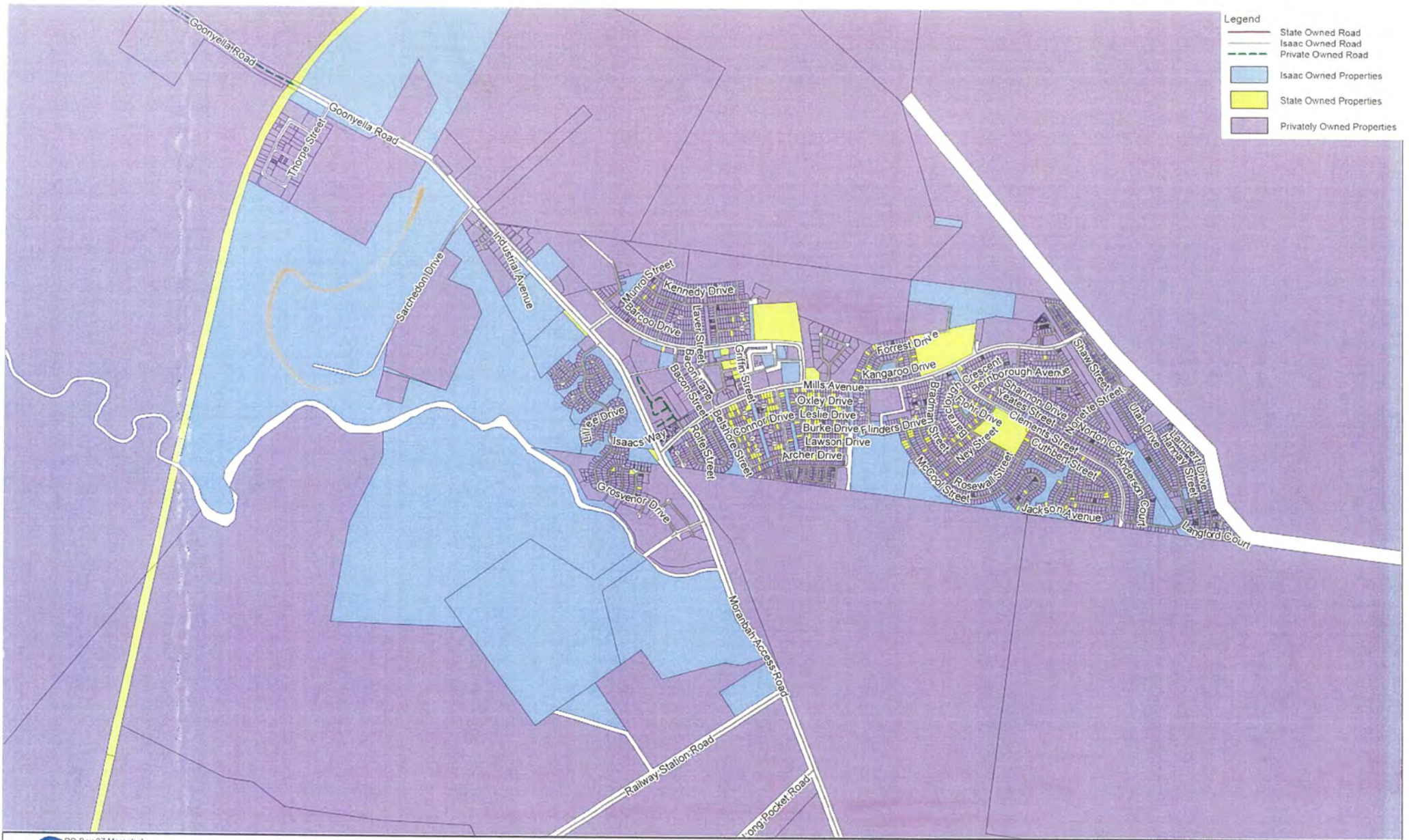
ISAAC REGION



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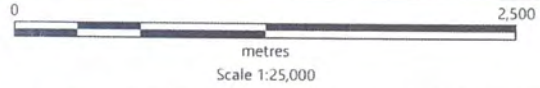
Illegal Dumping Land Responsibility & Ownership Moranbah

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Map Number 2193

Appendix B - Locality and waste description schedule

Glenden: (Glenden hardware, Madden Oval and Golf Club, Usher Terrace)

Location 1: Corner of Wattle & Oak street next to Glenden hardware has various building materials i.e. pallets, concrete, offcuts of timber.

Location 2: Corner of Gilbert ave & Perry Drive the vacant area behind Maddern oval and the golf club has one car body dumped there.

Location 3: The area between the houses along Dinang crescent and usher terrace have numerous car bodies dumped there alongside Miscellaneous household items.

Clermont: (McDonald's Flat Road, Between McDonalds Flat Road & Rubyvale Road, Corner of Gregory Hwy & Clermont Connection Road)

Location 1: McDonald's Flat Road – Contents of fridge's, Steel, tyres, mattress's and vegetation

Location 2: Between McDonald's Flat Road and Rubyvale Road – Vegetation, Tyres, Fridges

Location 3: Corner of Gregory Hwy and Clermont connection Road – Tyres, Vegetation, Mattress's and some general rubbish

Middlemount:

With the dumping in the back-track areas and along centenary drive north & South these been the two main dumping hotspots

Dysart: (Property number 204133, reserve off Edgerly Street, Property number 204133, reserve off Beardmore Crescent, 41A Yeates Crescent, 35A Hannah Crescent, 40 fisher Street Leichhardt's sports reserve)

Location 1: Property number 204133, reserve off Edgerly Street. - Unregistered vehicle, mattress, used building material, used concrete footing and post, used microwave ovens and waste steel.

Location 2: Property number 204133, reserve off Beardmore Crescent. - Unregistered trailer with disused items strewn around, old roofing iron, disused steel drums, household garden waste, stockpiles sand and gravel.

Location 3: 41A Yeates Crescent - Lawn clippings, unregistered vehicles, old vehicle parts, disused satellite dish and household garden waste.

Location 4: 35A Hannah Crescent. - Old building materials, tires, steel cages and waste steel, unregistered vehicles, disused household items and play equipment. dumped furniture and household garden waste.

Location 5: 40 fisher Street Leichhardt's sports reserve. - Unregistered vehicles and disused household items.

Moranbah:

Location 1: Stock Route Land – not completed.

Location 2: Utah Reserve – Tyres, Metal, Timber, Roofing iron, Green Waste, Wood Pallets, Plastic Chairs, Metal Chairs, Car Batteries, Trampoline, Dirt Piles, Metal Fencing, Mesh, Poly Pipe, Rubber Tubing.

Location 3: Utah Reserve – Matting, Poles/Concrete, Soil Piles, Green Waste, Exercise Equipment, Plastic Drums, Metal Box, Tyres

Location 4: Utah Reserve – Cars, Tyres

Location 5: Jackson reserve - Green waste, 44 Gallon drums, Concrete Waste, Fridge, PVC Pipe, Timber, Tyres, Metal Pipe, Chip Bark

Location 6: Jaycees Reserve - Green Waste, Poles/Concrete, Boat/Trailer, Timber Pallets, Roofing Iron, Wheel Burrow, Metal Clothes Line

Location 7: McCool Reserve – Cars, Ridges, Pods, Household, Green waste, Building Materials, Steel Tanks, Soil/Dirt Material, Chip Bark, Wooden Pallets

Location 8: Forrest Reserve - Green Waste, Tyres, Car, Aircon

Location 9: Talon Reserve - Green waste, Metal frames, Dirt/Soil Pile, Concrete/Rock, Timber

Location 10: Hospital Reserve - Green Waste, Wooden Pallets, Metal Frames/poles, Car, Wheelie Bins ,Timber Spool, Concrete

Location 11: Mills/Com Centre Reserve - Builders Mix Material, Green Waste, Rock/Concrete, Metal

Location 12: Mills/Griffin Reserve – Car, Metal Frames, Soil

Location 13: Mills/Belshore Reserve - Green Waste, Tyres, Metal, Soil, Roofing Iron, Plastic Tarp

Location 14: Appleton Reserve - Green Waste

Location 15: Belyando/School Reserve - Green Waste, Tyres, Metal Frames, Garden Pots, Wood, pallets, Concrete, Shopping Trolley, Cars.

Location 16: Belyando Reserve - Green Waste, Car, Rocks, Poles/Concrete, Wire Mesh, Wooden Pallets.

Location 17: Acacia Reserve - Green waste, Chip Bark, Tyres, Car, Concrete, Large Gas Bottle, Metal Frames, Roofing Iron, Metal Chair, Metal Poles, Soil Piles.

Location 18.19.20: Grosvenor Dr Reserve - Metal Swing Set, Green Waste, Tyres, Cars, Trees Spec Business (various piles chip bark, timber logs), Another business (various items)

Location 21: Common Ground Reserve – Various car bodies, white goods and building materials.

MEETING DETAILS

Planning, Environment and Community Services
Standing Committee
Tuesday 11 August 2020

AUTHOR

Jim Hutchinson

AUTHOR POSITION

Manager Engaged Communities

5.5

2021 ISAAC REGION AUSTRALIA DAY AWARDS PROGRAM

EXECUTIVE SUMMARY

This report seeks Council's endorsement of Isaac Region's 2021 Australia Day Awards program and involvement in the annual Australia Day Ambassador Program.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. ***Authorises the Chief Executive Officer to submit an expression of interest to participate in the 2021 Australia Day Ambassador program.***
2. ***Approve the continuation of all existing award categories for the Isaac Region Australia Day Awards.***
3. ***Approve the existing General Conditions of Entry and Eligibility Criteria for the Isaac Region Australia Day Awards.***
4. ***Endorses the nomination period for the 2021 Isaac Region Australia Day Awards commence no later than 7 September 2020 and close 30 November 2020.***
5. ***Endorses the judging process for the 2021 Isaac Region Australia Day Awards as outlined in this report.***
6. ***Note the judging criteria for each award category as stated in the attachment Isaac Region Australia Day Awards – Entry Criteria and Judging.***

BACKGROUND

Council is required to deliver civic and other community events across the region as per Council's Annual Operational Plan and Community and Corporate Plans. Council is committed to a process of continuous improvement in relation to event planning and delivery within our regional communities to provide program which meet community expectations.

2021 Isaac Region Australia Day Awards Program

Isaac Region's annual Australia Day Awards are a chance to celebrate the pure people power which drives the region. They are a chance to honour those individuals, groups and organisations who have made a significant contribution to our social, civic, sporting and cultural life locally, nationally and internationally.

Awards are bestowed at the whole-of-region level in the categories of Citizen of the Year, Young Citizen of the Year, Community Event of the Year and Corporation Community Contribution of the Year. At the community level, individual and group medallions are awarded in the categories of Achievement, Sport, Arts/Culture. Local business is also recognised with the Community Business Contribution category. A Mayor's Award is

also awarded in each community, with the recipient selected at the Mayor's discretion, in addition to the Spirit of Isaac Award, presented at Council's discretion to those who embody the Pure People Power which drives the communities of the Isaac Region. In 2021, it is not proposed to make any changes to the award categories, entry and eligibility criteria or the administrative processes which support the awards process, including communications to nominees and their nominators. It is intended for the 2021 nomination process to open to the public no later than 7 September 2020 and close on 30 November 2020, with award winners selected by Council in December 2020. All nominees and nominators will to be advised in writing prior to Christmas in relation to timing of Australia Day events in their community.

Australia Day Award Judging Process

At the close of the 2021 award nomination period, all award nominations will be collated and provided to Councillors for their individual consideration. Councillors will be required to score each nomination against the judging criteria for the relevant award category on a scale of 1 to 10. Scoring will be compiled and presented in a Confidential Report direct to the December Ordinary Meeting for consideration and final selection of award winners by Council. The individual scoring is intended to provide an indication of the relative merits of each nomination, but the final determination of winners will be at the discretion of the Council. Nominations may also be considered under an alternate award category should Council deem there is merit.

2021 Australia Day Ambassador Program

Local councils are required to submit an expression of interest annually to participate in the Australia Day Ambassador program. Each year approximately 300 ambassadors volunteer their time and energy to inspire pride and celebration in hundreds of local communities across Australia. Ambassadors include sportspeople, scientists, businesspeople, actors and community workers who provide inspiration and pride to Australia Day events. In 2020, Ambassador Scott Stidston attended Australia Day events in Nebo, Moranbah and Clermont providing a keynote address and participating in award presentations at each event.

IMPLICATIONS

Provision has been made in the FY20-21 Budget to support a program of events for Australia Day.

CONSULTATION

Mayor
Chief Executive Officer
Executive Coordinator Officer of the Chief Executive Officer and Mayor
Director Planning, Environment and Community Services
Manager Community Engagement, Programs and Events
Manager Engaged Communities

BASIS FOR RECOMMENDATION

This report seeks Council's response to the proposals outlined above to provide high-level direction in relation to planning the 2020 Australia Day event schedule.

ACTION ACCOUNTABILITY

Manager Engaged Communities to oversee implementation of 2021 Australia Day program and events.

KEY MESSAGES

Council's Community Events Program continues to build communities in line with the Isaac Vision.

Report prepared by: JIM HUTCHINSON Manager Engaged Communities Date: 29 July 2020	Report authorised by: JEFF STEWART-HARRIS Director Planning, Environment and Community Services Date: 30 July 2020
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ATTACHMENTS

- Attachment 1 - Draft 2021 Isaac Region Australia Day Awards Nomination Form
- Attachment 2 – Isaac Region Australia Day Awards – General Entry Conditions and Judging Criteria

REFERENCE DOCUMENT

- Nil

AUSTRALIA DAY AWARDS

NOMINATION FORM

Read the conditions of entry and category details on Council's website before completing this form. If you require more space for the summary of achievement and supporting evidence of the nominee, please attach to this nomination form. Submit forms to your local Council office or email records@isaac.qld.gov.au.

Candidates can be nominated in one regional and one local award category. Please tick as applicable.

NOMINATE ONLINE
@ speakup.isaac.qld.gov.au

CATEGORY

REGIONAL AWARDS

- Citizen of the Year Young Citizen of the Year Community Event of the Year Corporate Community Contribution of the Year

LOCAL AWARDS

- Individual Medallion for: Achievement Sport Culture/Arts Community Business Medallion
Group Medallion for: Achievement Sport Culture/Arts

AWARD NOMINEE DETAILS

Name/Organisation Date of Birth
Address
Phone Number Email

NOMINATOR DETAILS

Name Date of Birth
Address
Phone Number Email

REFEREE DETAILS

Referee and Nominator cannot be the same person

Name
Address
Phone Number Email

SUMMARY OF NOMINEE

Minimum 100 words, maximum 500 words.
Dotpoint of achievements are acceptable. Please attached any relevant supporting documentation to this nomination form.

By submitting this form I agree I have read and understood the General Conditions of Entry and Category Criteria. To my knowledge the information contained in this nomination is accurate and the nominee meets the eligibility requirements for the stated award, including age, residency, citizenship and no record of criminal history.

NOMINATIONS CLOSE 30 NOVEMBER 2019

AUSTRALIA DAY AWARDS

The Australia Day Awards are a chance to celebrate our pure people power. They are a chance to honour those individuals, groups and organisations who have made a significant contribution to our social, civic, sporting and cultural life locally, nationally and internationally.

2021 REGIONAL AWARDS

CITIZEN OF THE YEAR

Aged 27 years or over as at 26 January 2021. Recognises outstanding members of the community for their personal endeavours, achievements and community input.

COMMUNITY EVENT OF THE YEAR

To be presented to the individual or group who has staged the most outstanding community event during the year. The event had to involve and must be a significant contribution to the Isaac Region's community.

YOUNG CITIZEN OF THE YEAR

Aged 16–26 years as at 26 January 2021. Recognises young citizens for their personal endeavours, achievements and community input.

CORPORATE COMMUNITY CONTRIBUTION OF THE YEAR

Recognises both large corporations operating in Isaac Region and/or small to medium enterprises (SMEs) for significant events and/or initiatives which better the community.

2021 LOCAL AWARDS

ACHIEVEMENT MEDALLION

Recognises individuals or groups who demonstrate genuine passion, selflessness and undertake significant endeavours to better their community.

SPORTS MEDALLION

Recognises the committed sportsperson, coach, administrator, official, or organisation and club whose actions inspire and encourage others and enrich the community through sport.

CULTURE/ARTS MEDALLION

Recognises individuals or groups involved in the region's rich cultural and arts community.

COMMUNITY BUSINESS MEDALLION

Recognises independent small to medium enterprises (SMEs) principally based in Isaac region which undertake significant endeavours to better their local community.

NOMINATE ONLINE

@ speakup.isaac.qld.gov.au

GENERAL CONDITIONS OF ENTRY

1. Individual nominees MUST be an Australian Citizen and resident of the Isaac Regional Council Local Government Area at the time of nomination. 2. Nominees can be nominated for both a regional-level award and one local award category on the same nomination form (where applicable). 3. Nominations will not be accepted if the individual or group received an award the previous year. 4. All nominations must have one nominator and one referee and include a summary of at least 100 words (dotpoints are acceptable) about the nominee. 5. Citizen of the Year nominees must be aged 27 years or older as at 26 January of the following year. 6. Young Citizen of the Year nominees must be aged 16–26 years as at 26 January of the following year. 7. Nominees aged under 18 as at 26 January of the following year will require consent of a parent or guardian to be considered.



ISAAC REGION AUSTRALIA DAY AWARDS

GENERAL ENTRY CONDITIONS

- Council accepts all award nominations in good faith and in the genuine spirit of the Australia Day Awards, which is to recognise the achievements of community members and organisations.
- Individual nominees must be an Australian Citizen and resident of the Isaac Regional Council Local Government Area at the time of nomination.
- Nominees can be nominated for both a regional-level award and one local award category.
- Nominations will not be accepted if the individual or group received an award the previous year.
- All nominations must have one nominator and one referee and include a summary of at least 100 words (dotpoints are acceptable) about the nominee.
- Citizen of the Year nominees must be aged 27 years or older as at 26 January of the following year.
- Young Citizen of the Year nominees must be aged 16–26 years as at 26 January of the following year.
- Nominees aged under 18 as at 26 January of the following year will require consent of a parent or guardian to be considered.
- Where Council believes there is a question over the validity of the nomination, it may elect to contact the nominator, referee or nominee directly for clarification.
- Council maintains the right to exclude any nomination it considers would diminish the integrity of Council and/or the awards without recourse, which includes a criminal history involving conviction for any indictable offence.
- Council may consider nominations under an alternate award category should it deem there is merit.
- Council reserves the right to vary the terms and conditions of the awards program at any time at its absolute discretion.

AWARD CATEGORIES & JUDGING CRITERIA

REGIONAL LEVEL AWARDS

CITIZEN OF THE YEAR

Aged 27 years or over as at 26 January of the following year. Recognises outstanding members of the community for their personal endeavours, achievements and community input. Consider the following:

- Has the nominee made an outstanding contribution to the local community?
- What personal goals and objectives has the nominee achieved?
- Has the work been undertaken on a volunteer or paid basis?
- Is the nominee an inspirational role model for the community?
- What degree of sacrifice or difficulty has the nominee experienced in their pursuits?

YOUNG CITIZEN OF THE YEAR

Aged 16–26 years as at 26 January of the following year. Recognises young citizens for their personal endeavours, achievements and community input. Consider the following:

- Has the nominee made an outstanding contribution to the local community?
- What personal goals and objectives has the nominee achieved?
- Has the work been undertaken on a volunteer or paid basis?
- How is the nominee an inspirational role model for the community?
- What degree of sacrifice or difficulty has the nominee experienced in their pursuits?

COMMUNITY EVENT OF THE YEAR

Awarded for the most outstanding community event during the year. The event had to involve and must be a significant contribution to the Isaac Region's community. Consider the following:

- Did this event contribute to the development of the community?
- Has the work been undertaken on a volunteer or paid basis?
- Did the event raise funds for a charity or not-for-profit organisation?
- Did the event highlight the significant contributions of members of our community?
- Did the event draw attendance within the region and/or outside the region?

CORPORATE COMMUNITY CONTRIBUTION

Recognises both large corporations operating in Isaac region and/or small to medium enterprises (SMEs) for significant events and/or initiatives which better the community. Consider the following:

- How has this event/initiative contributed to the development of the community?
- Did the event/initiative raise funds for a charity or not-for-profit organisation?
- Was the event/initiative a one-off or part of an ongoing program to build community capacity?
- Did the event/initiative deliver measurable benefit to the Isaac region and its residents?
- Was the event/initiative one that was subject to a statutory obligation?

COMMUNITY AWARDS – INDIVIDUAL, GROUP AND BUSINESS MEDALLIONS

Sport

Recognises the committed sportsperson, coach, administrator, official, or organisation and club whose actions inspire and encourage others and enrich the community through sport. Consider the following:

- What goals, objectives or achievements has the nominee fulfilled?
- How is the nominee an inspirational role model?
- How has the nominee made a special contribution to the community?
- Has the work been voluntary or paid?
- How does the nominee display the qualities of sportsmanship and a sense of fair play?

Achievement

Recognises individuals or groups who demonstrate genuine passion, selflessness and undertake significant endeavours to better their community. Consider the following:

- What community work has the nominee undertaken.
- How has this work contributed to the development of the community?
- What degree of sacrifice or difficulty has the nominee experienced in their pursuits?
- Has the work been undertaken on a volunteer or paid basis?

Arts/Culture

Recognises individuals or groups involved in the region's rich cultural and arts community. Consider the following:

- How has the nominee provided an outstanding contribution to the cultural or arts community?
- What degree of sacrifice or difficulty has been experienced by the nominee in their pursuits?
- Has the work been undertaken on a volunteer or paid basis?
- How is the nominee an inspirational role model?

Community Business

Recognises independent small to medium enterprises (SMEs) principally based in Isaac region which undertake significant endeavours to better their local community. Consider the following:

- What community contributions has the business and its employees made to the local area?
- How have these efforts delivered community benefit/development?

MAYOR'S AWARD

Selected at the Mayor's discretion from among the nominees in each community. Recipients may or may not have received an award in other categories.

SPIRIT OF ISAAC AWARD

Recognises individuals or groups who embody the Pure People Power which drive the communities of the Isaac Region. Awarded at the discretion of Council and may not be presented annually.

MEETING DETAILS

Planning Environment and Community Services

Standing Committee

Tuesday 11 August 2020

AUTHOR

Mark Davey

AUTHOR POSITION

Capital and Project Program Manager

5.6 PLANNING ENVIRONMENT AND COMMUNITY SERVICES 2020-2021 CAPITAL PROJECTS PROGRAM

EXECUTIVE SUMMARY

This report is to provide an overview of the Planning Environment and Community Services 2020/ 2021 Capital Works Program.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Receive and notes the Planning Environment and Community Services 2020/2021 Capital Projects Program.**
- 2. Receive and notes the FY2020/21 PECS Procurement Program.**

BACKGROUND

The attached Planning Environment and Community Services (PECS) FY2020/21 Capital Program and Procurement Plan are designed to schedule and monitor the PECS Capital works delivery and form a baseline for reporting throughout the 2020/21 financial year.

The ELT Capital Peer Review Group met on 4 August 2020 to review all four Directorates' Capital Programs. Some observations from that Group in relation to the PECS Capital Program were that:

- The program is full and entirely dependent on the Capital and Project Program Manager to deliver;
- There are still a few minor timing adjustments that may be needed to smooth out the workloads on other internal 'service' departments – Engaged Communities, Procurement and Contracts, and Brand Media and Communications; and
- Similarly, there are a few minor timing adjustments which will be considered to further reduce impacts on communities and users of facilities.

IMPLICATIONS

The attached PECS 2020/21 Capital Program and Procurement Plan will identify the financial and physical position of all projects throughout the financial year. Commentary is provided to briefly explain the position of projects.

One significant implication which is not canvassed in the attachments, is the contingency around some additional projects which are subject to Council's Advocacy Program, receiving funding. In particular, if either the Moranbah Community Centre or Stage 2 of the Clermont Saleyards and Showgrounds Master Plan are

PLANNING ENVIRONMENT AND COMMUNITY SERVICES

funded, additional project management capability will need to be sourced. This is unlikely to come from another Directorate and will likely be a term contract/employment arrangement. Project resourcing will be actioned immediately upon funding advice.

The other implication is that this program will require at least six full tender processes which typically take 10-12 weeks to complete. The overall program does not warrant a Strategic Procurement Plan on the scale of Engineering and Infrastructure, but it is foreshadowed that it is likely that a subsequent report will come forward to the September 2020 PECS Standing Committee seeking a delegation to the Chief Executive Officer to award some of those tenders to reduce critical paths by four to five weeks, to assist the delivery of the program.

Compliance

To ensure that the Planning Environment and Community services 2020/2021 Capital Works Program is achieved within the identified timeframes of the 2020/ 2021 financial year.

CONSULTATION

Executive Leadership Team

Manager Community Facilities

Manager Economy and Prosperity

Manager Community Education and Compliance

Manager Engaged Communities

BASIS FOR RECOMMENDATION

To improve transparency and accountability in the planning and delivery of the Planning Environment and Community Services 2020/2021 Capital Projects Program.

ACTION ACCOUNTABILITY

That the Capital and Project Program Manager and PECS Managers oversee the scoping, procurement and the completion of the projects identified within the 2020/ 2021 Capital Projects. Furthermore, that the Capital Works Manager is held accountable for the delivery of these project stages and that they are completed within the identified timeframes.

KEY MESSAGES

That Council has open communication, oversight and transparency of the Planning Environment and Community Services 2020/ 2021 Capital Works Program, to ensure Isaac will have effective and sustainable infrastructure that supports the needs of the region's communities and economic sectors.

Report prepared by:

MARK DAVEY
Capital and Project Program Manager

Date: 4 August 2020

Report authorised by:

JEFF STEWART HARRIS
Director Planning Environment and Community Services

Date: 5 August 2020

ATTACHMENTS

- Attachment 1 - Planning Environment and Community Services FY2020-21 Capital Program
- Attachment 2 – FY2020-21 PECS Procurement Program
- Attachment 3 - PECS FY2020-21 Capital Projects Overview

REFERENCE DOCUMENT

- Nil

ID	Project Number	Task Name	Start	Finish	% Complete	Project Comments	Adopted Budget (Cost2)	Timeline														
								019	Half 2, 2019				Half 1, 2020			Half 2, 2020			Half 1, 2021			Half
								M	J	S	N	J	M	M	J	S	N	J	M	M	J	
1		Planning Environment and Community Services FY2020	Wed 1/07/20	Wed 30/06/21	0%		\$4,313,060.00															
2	CW192608	MBH - Land Acquisition Lot 505 - Carry Over Project	Wed 1/07/20	Tue 29/06/21	0%	Capital budget allowance to allow legal representation for land acquisition dependant on negotiations with affected party	\$30,000.00															
3		Economy and Prosperity	Wed 1/07/20	Wed 30/06/21	0%		\$1,016,000.00															
4	CW182509	CLM - Theresa Creek dam Septic Renewal - Carry Over Project	Wed 1/07/20	Mon 31/05/21	0%		\$261,000.00															
5		Planning	Wed 1/07/20	Mon 31/08/20	0%	Design as per legislative requirements	\$8,000.00															
8		Procurement	Mon 7/09/20	Mon 30/11/20	0%	Tender	\$2,500.00															
12		Construction	Mon 4/01/21	Mon 19/04/21	0%	To align with dredging project	\$250,500.00															
18		Finalisation	Mon 19/04/21	Mon 31/05/21	0%	Training and operational guides	\$0.00															
21	CW192711	CLM - Clermont Saleyards and Showgrounds Revit - Carry Over Project	Wed 1/07/20	Fri 30/10/20	0%	Project must be constructed but Aug 30 and fully accrued by Oct 30 due to amended funding agreement	\$300,000.00															
22		Planning	Wed 1/07/20	Fri 31/07/20	0%	Almost complete	\$0.00															
24		Procurement	Wed 1/07/20	Fri 31/07/20	0%	Letter of award issued	\$0.00															
26		Construction	Sat 1/08/20	Sun 30/08/20	0%	Construction completion date as per the amended funding agreement	\$300,000.00															
28		Finalisation	Tue 1/09/20	Fri 23/10/20	0%	Accrual date set by state as at 31 Oct 2020	\$0.00															
31	CW212878	NBO - W4Q - Showgrounds Amenities Block	Thu 1/10/20	Wed 31/03/21	0%	Supply and installation of additional toilet block	\$250,000.00															
32		Planning	Thu 1/10/20	Fri 6/11/20	0%	User group consultation	\$10,000.00															
38		Procurement	Mon 19/10/20	Thu 31/12/20	0%	Combined tender with CLM netball	\$1,500.00															
42		Construction	Mon 11/01/21	Mon 15/03/21	0%	Prefabricated building	\$238,000.00															
46		Finalisation	Thu 18/03/21	Wed 31/03/21	0%	Building approvals and capitalisation	\$500.00															
50	CW212879	CLM - Saleyard Renewal	Thu 1/10/20	Wed 31/03/21	0%	Stage 1 of 5 year replacement program for Clermont saleyards	\$165,000.00															
51		Planning	Thu 1/10/20	Fri 6/11/20	0%	Consultation to allow continued operation	\$0.00															
54		Procurement	Mon 19/10/20	Thu 31/12/20	0%	Tender based off full 5 year program	\$1,500.00															
58		Construction	Mon 11/01/21	Mon 15/03/21	0%	Planned to minimise disruption	\$163,000.00															
62		Finalisation	Mon 22/03/21	Wed 31/03/21	0%	Capitalisation	\$500.00															
65	CW212871	Corp - Tourism Signs	Thu 1/10/20	Tue 30/03/21	0%	Replacing existing and developing new signage	\$40,000.00															
66		Planning	Thu 1/10/20	Mon 30/11/20	0%	Audit on all tourism signage throughout region	\$5,000.00															
70		Procurement	Mon 7/12/20	Fri 15/01/21	0%	RFQ	\$400.00															
73		Construction	Mon 1/02/21	Fri 26/02/21	0%	Based off sinage policy	\$34,200.00															
75		Finalisation	Mon 1/03/21	Tue 30/03/21	0%	Capitalisation	\$400.00															
78		Community Facilities	Wed 1/07/20	Wed 30/06/21	0%		\$3,071,760.00															
79	CW00000	Corp - Emergent Pool Works - Carry Over Pro	Wed 1/07/20	Sat 31/10/20	0%	GCAC Heat Pump Replacement	\$123,866.00															
80		Planning	Wed 1/07/20	Fri 31/07/20	0%	Complete	\$0.00															
82		Procurement	Wed 1/07/20	Fri 31/07/20	0%	Complete	\$0.00															
85		Construction	Thu 20/08/20	Wed 30/09/20	0%	Minimum 6 week lead time of heat pump	\$123,866.00															
87		Finalisation	Thu 1/10/20	Sat 31/10/20	0%	Training and operating guides	\$0.00															

Project: Project1
Date: Mon 3/08/20

Task		Project Summary		Manual Task		Start-only		Deadline	
Split		Inactive Task		Duration-only		Finish-only		Progress	
Milestone		Inactive Milestone		Manual Summary Rollup		External Tasks		Manual Progress	
Summary		Inactive Summary		Manual Summary		External Milestone			

ID	Project Number	Task Name	Start	Finish	% Complete	Project Comments	Adopted Budget (Cost2)	Gantt Chart														
								019	Half 2, 2019				Half 1, 2020			Half 2, 2020			Half 1, 2021			Half
								M	J	S	N	J	M	M	J	S	N	J	M	M	J	
90	CW212881	CLM - Swimming Pool Disability Access	Tue 1/09/20	Mon 30/11/20	0%	Installation of a hoist for the Clermont pool to allow safe access for people with disabilities (PWD)	\$25,000.00															
91		Planning	Tue 1/09/20	Mon 14/09/20	0%	Structural integrity of connection plate	\$0.00															
95		Procurement	Mon 21/09/20	Tue 20/10/20	0%	RFQ	\$0.00															
98		Construction	Mon 2/11/20	Thu 19/11/20	0%	As per manufacturers and engineering recommendations	\$25,000.00															
101		Finalisation	Thu 19/11/20	Mon 30/11/20	0%	Taining and operation manuals	\$0.00															
104	CW212905	NBO - Aquatic Centre Plant and Infrastructure	Thu 1/10/20	Fri 30/04/21	0%	Multiple legal, regulatory and safety upgrades to the plant, plantroom, chemical store and filters	\$440,000.00															
105		Planning	Thu 1/10/20	Mon 30/11/20	0%	Alternate solution investigation	\$0.00															
109		Procurement	Tue 1/12/20	Fri 26/02/21	0%	Tender	\$0.00															
113		Construction	Mon 22/03/21	Fri 23/04/21	0%	Dependant on final solution	\$440,000.00															
116		Finalisation	Mon 26/04/21	Fri 30/04/21	0%	Training and operating guides	\$0.00															
119	CW212906	Corp - Equipotential Bonding	Thu 1/10/20	Tue 30/03/21	0%	As per legislative requirements	\$100,000.00															
120		Planning	Fri 23/10/20	Fri 20/11/20	0%	Distructive investigations	\$0.00															
123		Procurement	Tue 1/12/20	Tue 12/01/21	0%	RFQ	\$0.00															
126		Construction	Mon 1/02/21	Fri 12/03/21	0%	As required	\$100,000.00															
129		Finalisation	Mon 15/03/21	Tue 30/03/21	0%	Capitalisation	\$0.00															
132	CW2212908	CLM - Clermont Aquatic Centre Amenities	Mon 3/08/20	Wed 3/02/21	0%	Renewal of toilets/showers, paint and rectification works	\$95,000.00															
133		Planning	Mon 3/08/20	Fri 28/08/20	0%	Finalise inclusion/exclusions	\$0.00															
136		Procurement	Tue 1/09/20	Fri 25/09/20	0%	RFQ	\$0.00															
139		Construction	Mon 19/10/20	Wed 25/11/20	0%	Planned to minimise disruption	\$95,000.00															
143		Finalisation	Tue 1/12/20	Thu 31/12/20	0%	Capitalisation	\$0.00															
146	CW212909	STL - W4Q - Cemetery Shade and Memorial Wall	Thu 1/10/20	Wed 30/06/21	0%	Community identified project to honour the lost graves of St Lawrence	\$74,894.00															
147		Planning	Fri 30/10/20	Tue 15/12/20	0%	Community consultation	\$0.00															
150		Procurement	Mon 4/01/21	Mon 8/02/21	0%	RFQ	\$0.00															
153		Construction	Mon 8/03/21	Mon 12/04/21	0%	As required	\$74,894.00															
156		Finalisation	Mon 26/04/21	Tue 15/06/21	0%	Capitalisation	\$0.00															
160	CW212910	Corp - IRC Swimming Pools	Wed 1/07/20	Wed 30/06/21	0%	As per identified in GHD pool report	\$250,000.00															
161		Planning	Wed 1/07/20	Mon 29/03/21	0%	As required throughout the year	\$0.00															
164		Procurement	Tue 4/08/20	Mon 19/04/21	0%	RFQ's	\$0.00															
167		Construction	Thu 1/10/20	Mon 31/05/21	0%	Planned to minimise disruption	\$250,000.00															
169		Finalisation	Tue 1/06/21	Tue 29/06/21	0%	Capitalisation	\$0.00															
172	CW202783	DYS Pool - Electrical/Mechanical/Filter	Thu 1/10/20	Tue 30/03/21	0%	Final stage of works	\$150,000.00															
173		Planning	Wed 1/07/20	Wed 30/09/20	0%	Based off learnings in previous stages	\$0.00															
175		Procurement	Tue 1/09/20	Tue 2/02/21	0%	RFQ	\$0.00															
178		Construction	Thu 22/10/20	Fri 26/02/21	0%	Planned to minimise disruption	\$150,000.00															
181		Finalisation	Wed 17/03/21	Tue 30/03/21	0%	Training and operating guides	\$0.00															
184	CW202847	MBH - Community Centre	Wed 1/07/20	Wed 31/03/21	0%	Construction ready drawings and schedule	\$200,000.00															
185		Planning	Tue 28/07/20	Mon 17/08/20	0%	Internal working group	\$0.00															

Project: Project1
Date: Mon 3/08/20

Task		Project Summary		Manual Task		Start-only		Deadline	
Split		Inactive Task		Duration-only		Finish-only		Progress	
Milestone		Inactive Milestone		Manual Summary Rollup		External Tasks		Manual Progress	
Summary		Inactive Summary		Manual Summary		External Milestone			

ID	Project Number	Task Name	Start	Finish	% Complete	Project Comments	Adopted Budget (Cost2)	Timeline														
								019	Half 2, 2019				Half 1, 2020			Half 2, 2020			Half 1, 2021		Half	
								M	J	S	N	J	M	M	J	S	N	J	M	M	J	
188		Procurement	Mon 27/07/20	Fri 25/09/20	0%	Underway	\$0.00															
191		Construction	Thu 1/10/20	Thu 31/12/20	0%	As required	\$200,000.00															
198		Finalisation	Fri 1/01/21	Sun 31/01/21	0%	Capitalisation	\$0.00															
201	CW212918	MBH - Pool Water Park Refurbishment	Wed 1/07/20	Wed 30/06/21	0%	Scope to be finalised	\$65,000.00															
202		Planning	Mon 6/07/20	Fri 28/08/20	0%	Finalise inclusion/exclusions	\$0.00															
204		Procurement	Thu 1/10/20	Fri 27/11/20	0%	RFQ	\$0.00															
207		Construction	Fri 1/01/21	Wed 31/03/21	0%	Planned to minimise disruption	\$65,000.00															
209		Finalisation	Thu 22/04/21	Thu 29/04/21	0%	Capitalisation	\$0.00															
212	CW212919	GLN - Aquatic Centre Foot Valve Replacement	Thu 1/10/20	Thu 31/12/20	0%	Foot valve replacement	\$15,000.00															
213		Planning	Thu 1/10/20	Tue 20/10/20	0%	To meet requirements	\$0.00															
215		Procurement	Mon 2/11/20	Fri 4/12/20	0%	RFQ	\$0.00															
218		Construction	Mon 14/12/20	Fri 18/12/20	0%	Planned to minimise disruption	\$15,000.00															
220		Finalisation	Fri 18/12/20	Thu 31/12/20	0%	Capitalisation	\$0.00															
223	CW212899	CLM - Aquatic Centre Dive Block Remediation	Fri 1/01/21	Wed 30/06/21	0%	Replacement to legislative standard	\$125,000.00															
224		Planning	Wed 1/07/20	Wed 30/09/20	0%	Engineering and design	\$0.00															
227		Procurement	Wed 23/09/20	Wed 18/11/20	0%	RFQ	\$0.00															
230		Construction	Thu 1/10/20	Fri 1/01/21	0%	Planned to minimise disruption	\$125,000.00															
232		Finalisation	Mon 1/02/21	Mon 22/02/21	0%	Capitalisation	\$0.00															
235	CW212900	Corp - Community Centre Facilities Works	Wed 1/07/20	Wed 30/06/21	0%	Mechanical/Electrical	\$150,000.00															
236		Planning	Fri 3/07/20	Wed 31/03/21	0%	As required throughout the year	\$0.00															
239		Procurement	Tue 4/08/20	Mon 19/04/21	0%	RFQ's	\$0.00															
242		Construction	Thu 1/10/20	Mon 31/05/21	0%	Planned to minimise disruption	\$150,000.00															
244		Finalisation	Tue 1/06/21	Tue 29/06/21	0%	Capitalisation	\$0.00															
247	CW212902	Coastal - W4Q - Hall Painting and Miscellaneous	Tue 1/09/20	Sun 28/02/21	0%	Ilbilbie, Flaggy Rock, Camilla	\$97,000.00															
248		Planning	Tue 1/09/20	Wed 23/09/20	0%	Finalise Scope	\$0.00															
250		Procurement	Thu 1/10/20	Wed 11/11/20	0%	RFQ	\$0.00															
253		Construction	Mon 23/11/20	Wed 27/01/21	0%	Contractor management due to location and height	\$97,000.00															
256		Finalisation	Mon 8/02/21	Fri 26/02/21	0%	Capitalisation	\$0.00															
259	CW212902	DYS - Rec Centre Cladding	Mon 1/02/21	Wed 30/06/21	0%	Cladding to exposed insulation for protection	\$85,000.00															
260		Planning	Mon 3/08/20	Mon 31/08/20	0%	Alternate solution investigation	\$0.00															
262		Procurement	Tue 1/09/20	Wed 30/09/20	0%	RFQ	\$0.00															
265		Construction	Thu 1/10/20	Mon 30/11/20	0%	Dependant on final solution	\$85,000.00															
268		Finalisation	Tue 1/12/20	Thu 31/12/20	0%	Capitalisation	\$0.00															
271	CW202798	MMT- Hall Structural Renewal - W4Q	Wed 1/07/20	Mon 5/04/21	0%	W4Q project. Split over 2 years, planning and floor rectification in 19_20, Structural, BCA & DDA works in 20_21	\$211,000.00															
272		BCA/DDA Compliance investigation	Wed 1/07/20	Wed 30/09/20	0%	Access, usability and amenities investigative work to formulate rectification scope as perk of stage 2 works	\$25,000.00															
283		BCA/DDA Compliance upgrades	Tue 1/09/20	Mon 5/04/21	0%	Undertake works formulated through investigative works in stage 1	\$186,000.00															

Project: Project1
Date: Mon 3/08/20

Task		Project Summary		Manual Task		Start-only		Deadline	
Split		Inactive Task		Duration-only		Finish-only		Progress	
Milestone		Inactive Milestone		Manual Summary Rollup		External Tasks		Manual Progress	
Summary		Inactive Summary		Manual Summary		External Milestone			

ID	Project Number	Task Name	Start	Finish	% Complete	Project Comments	Adopted Budget (Cost2)	Timeline														
								019	Half 2, 2019				Half 1, 2020			Half 2, 2020			Half 1, 2021			Half
								M	J	S	N	J	M	M	J	S	N	J	M	M	J	
474		Procurement	Mon 7/09/20	Thu 5/11/20	0%	RFQ	\$0.00															
477		Construction	Mon 9/11/20	Fri 18/12/20	0%	As required	\$25,000.00															
479		Finalisation	Fri 18/12/20	Thu 31/12/20	0%	Capitalisation	\$0.00															
482		Engineering and Infrastructure	Wed 1/07/20	Fri 30/04/21	0%		\$685,000.00															
483	TBC	CLM - Netball toilet replacement	Thu 1/10/20	Wed 31/03/21	0%		\$315,000.00															
484		Planning	Thu 1/10/20	Fri 6/11/20	0%	User group consultation	\$0.00															
490		Procurement	Mon 19/10/20	Thu 31/12/20	0%	Combined tender with Nebo Showgrounds	\$0.00															
494		Construction	Mon 11/01/21	Mon 15/03/21	0%	Prefabricated building	\$315,000.00															
499		Finalisation	Thu 18/03/21	Wed 31/03/21	0%	Building approvals and capitalisation	\$0.00															
503	TBC	MBH - W4Q - AFL Lighting	Wed 1/07/20	Fri 30/04/21	0%		\$370,000.00															
504		Planning	Tue 14/07/20	Thu 24/09/20	0%	Design, soil-test and footing engineering	\$0.00															
510		Procurement	Thu 1/10/20	Thu 31/12/20	0%	Tender	\$0.00															
514		Construction	Mon 11/01/21	Fri 2/04/21	0%	Planned during off season if possible	\$370,000.00															
519		Finalisation	Mon 12/04/21	Fri 30/04/21	0%	Commisioning and operational training	\$0.00															

Project: Project1
Date: Mon 3/08/20

Task		Project Summary		Manual Task		Start-only		Deadline	
Split		Inactive Task		Duration-only		Finish-only		Progress	
Milestone		Inactive Milestone		Manual Summary Rollup		External Tasks		Manual Progress	
Summary		Inactive Summary		Manual Summary		External Milestone			

Planning		Construction												Procurement Method	Council report Required	Planned procurement release date	Planned procurement close/award	Planned Construction Completion Date
Procurement		Finalisation																
Project	Budget	July	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN					
Clermont - Theresa Creek Dam Septic Renewal	\$ 261,000.00													Tender	Yes	7-Sep	31-Aug	19-April-2021
Land Acquisition lot 505	\$ 30,000.00													N/A	No	TBC	TBC	Unknown
Clermont - Historical Centre Hydrology	\$ 11,000.00													Combined RFQ with flood work	No	25-Aug	7-Oct	18-December-2020
Clermont - Spelling Yards	\$ 300,000.00													Tender	Yes	Complete	In progress	30-August-2020
Emergent safety/priority pool	\$ 123,000.00													RFQ	No	Complete	In progress	31-October-2020
Dysart Pool - Mec/Elec	\$ 130,000.00													RFQ	No	1-Dec	29-Jan	15-March-2021
Clermont - Admin/Civic W4Q	\$ 420,000.00													Combined tender with other halls	Yes	1-Oct	30-Nov	28-February-2020
Middlemount - Hall W4Q	\$ 210,000.00													Combined tender with other halls	Yes	1-Oct	30-Nov	28-February-2020
St Lawrence Swimming Pool	\$ 3,900.00													Email	No	1-Aug	30-Aug	30-September-2020
Dysart Civic Centre - W4Q	\$ 155,000.00													Combined tender with other halls	Yes	1-Oct	30-Nov	28-February-2020
Glenden Rec Centre - W4Q	\$ 290,000.00													To be confirmed but Tender expected	Yes	TBC	TBC	Identified Issues
Moranbah Community Centre Design	\$ 200,000.00													RFQ	No	Complete	20-Aug	11-February-2020
Corporate - Tourism Signage	\$ 40,000.00													RFQ	No	7-Dec	15-Jan	26-February-2021
Moranbah Dog Pound	\$ 115,300.00													RFQ	No	19-Oct	19-Nov	05-February-2021
Nebo Showground Amenities - W4Q	\$ 261,000.00													Combined tender with Clermont	Yes	19-Oct	31-Dec	15-March-2021
Clermont Saleyard renewal	\$ 165,000.00													Tender due to 5 year program	Yes	19-Oct	31-Dec	15-March-2021
Clermont Pool Disability Access	\$ 25,000.00													RFQ	No	21-Sep	20-Oct	19-November-2020
Clermont Historical Centre Flood Mitigation	\$ 55,000.00													Combined RFQ with hydrology	No	25-Aug	7-Oct	18-December-2020
Community Hub Design	\$ 25,000.00													RFQ	No	7-Sep	5-Nov	18-December-2020
Clermont Pool - Dive Block Remediation	\$ 125,000.00													RFQ	No	1-Mar	6-Apr	31-May-2021
Isaac Community Facility Works	\$ 150,000.00													Multiple RFQ's	No	4-Aug	19-Apr	30-May-2020
Coastal Halls - Painting	\$ 97,000.00													RFQ	No	1-Oct	11-Nov	27-January-2020
Nebo Pool Plant and Infrastructure	\$ 440,000.00													Tender	Yes	1-Dec	26-Feb	23-April-2020
Isaac pools - Equipotential Bonding	\$ 100,000.00													RFQ	No	1-Dec	12-Jan	12-March-2020
Clermont Pool Ammenities Refurbishment	\$ 95,000.00													RFQ	No	1-Sep	25-Sep	25-November-2020
St Lawrence Cemetary Memorial Wall	\$ 74,900.00													RFQ	No	4-Jan	8-Feb	12-April-2020
Isaac Pool Works	\$ 250,000.00													Multiple RFQ's	No	4-Aug	19-Apr	30-May-2020
Moranbah Pool Water Park Refurbishment	\$ 65,000.00													RFQ	No	1-Feb	9-Mar	30-April-2020
Glenden Pool Foot Valve Replacement	\$ 15,000.00													RFQ	No	2-Nov	4-Dec	18-December-2020
Dysart Rec Centre Cladding	\$ 85,000.00													RFQ	No	1-Mar	7-Apr	07-June-2021
Clermont Netball Ammenities	\$ 315,000.00													Combined tender with Nebo	Yes	1-Oct	31-Dec	15-March-2021
Moranbah AFL Lights	\$ 370,000.00													Tender	Yes	19-Oct	31-Dec	02-April-2021
Rounded Total	\$ 5,002,100.00																	

Capital update.

PECS Capital program has been completed, a full list of projects, scopes and key milestone dates have been included below.

Previous months achievements

1. GCAC heat pump replacement – letter of award issued
2. Clermont spelling yards – letter of award issued
3. Community hall BCA/DDA compliance investigations – letter of award issued
4. Theresa Creek Dam septic design complete and EA pre-lodgement application submitted
5. Investigations for CLM dive block and disabled access underway
6. Dysart pool pump replacement RFQ released
7. Moranbah Community Centre design RFQ released

PECS FY2020 21 Capital Projects Overview

CW-182509 CLM - Theresa Creek dam Septic Renewal – Carry-over project

Complete installation of complaint septic solution for the Theresa Creek dam camping ground based on an AES style septic treatment bed.

Budget - \$261,305.00

Key milestones

- Planning completion 31/08/2020
- Procurement completion 30/11/2020
- Construction completion 19/04/2021
- Project finalisation date 31/05/2021

Possible issues:

- Budget – Installation difficulties mean budget restraints may become evident
- Competing projects – project still needs to work around the dredging and spoil drying beds

CW-192711 CLM - Clermont Saleyards and Showgrounds – spelling yards – Carry-over project

Installation of 5 new spelling yards, including water troughs and rail crossing

Budget - \$325,000.00

Key milestones

- Planning completion 31/07/2020
- Procurement completion 30/07/2020
- Construction completion 30/08/2021
- Project finalisation date 30/10/2021

Possible issues:

Time – Construction must be completed by 30 August 2020, due to delays, Procurement still underway for crossing component.

CW-212878 NBO - Showgrounds Amenities Block – W4Q

Installation of a prefabricated toilet block at an agreed location within the Nebo Showgrounds. Sewer connection via macerator pump and rising main. Toilet block design planned as 4 separate disabled compliant cubicles.

Budget - \$250,000.00

Key milestones

- Planning completion 06/11/2020
- Procurement completion 31/12/2020
- Construction completion 15/03/2021
- Project finalisation date 31/03/2021

Possible issues:

- Proposed building location lower than current installations so balance tank, macerator pump and rising sewer main probably needed.

CW-212879 CLM - Saleyard Renewal

Stage 1 of the 5-year replacement plan for the Clermont sale yards - Stage 1 2020/21

Stage one - 541 Lineal Metres or 190 individual panels and gates

Budget - \$165,000.00

Key milestones

- Planning completion 06/11/2020
- Procurement completion 31/12/2020
- Construction completion 15/03/2021
- Project finalisation date 31/03/2021

Project scope:

Possible issues:

Operational disruption to the facility during construction

CW-212871 Corp – Tourism signs

This budget bid program is for the renewal of 3 x tourism signs and installation of 1 x new sign.

The signs have been identified in poor condition and a visually reflect poorly on Councils reputation and tourism customer experience, as well as missed opportunity to inform visitors and residents of Isaac region experiences.

Budget - \$40,000.00

Key milestones

- Planning completion 30/11/2020
- Procurement completion 15/01/2020
- Construction completion 26/02/2021
- Project finalisation date 30/03/2021

Possible issues:

- Minimal

CW-192728 Corp – Emergent pool works – Carry-over project

Replacement of the heat pump for the 25-metre pool in the GCAC

Budget - \$123,800.00

Key milestones

- Planning completion 31/07/2020
- Procurement completion 31/07/2020
- Construction completion 30/09/2020
- Project finalisation date 31/10/2020

Possible issues:

Supply restraints due to Chinese manufacture

CW-212881 CLM - Swimming Pool Disability Access

Installation of a hoist for the Clermont pool to allow safe access for people with disabilities (PWD)

Budget - \$25,000.00

Key milestones

- Planning completion 04/09/2020
- Procurement completion 20/10/2020
- Construction completion 19/11/2020
- Project finalisation date 30/11/2020

Possible issues:

Structural integrity of the existing concrete concourse to allow for stable base connection

CW-212905 NBO – Aquatic Centre Plant and Infrastructure

Multiple legal, regulatory and safety upgrades to the plant, plantroom, chemical store and filters

During late 2018, GHD undertook a condition assessment of the Isaac Regional Aquatic facilities and identified several codes, standards and safety anomalies throughout the facilities. The focus of 2020-2021 works is to enhance operational safety of the chemical storage, handling and filtration system. 2021-2022 works will focus on the mechanical and electrical upgrades as described.

Alternate proposal investigation:

Based on information supplied by a reputable, experienced company and backed by others, investigations are underway as to whether a custom-made fibreglass shell can be installed within the current concrete shell (with minimal size loss). This could allow for an oversized domestic style pump and filter, using a saltwater chlorination system, meaning the no large quantities of chemical required on site, eliminating risk, and providing cost savings on the OPEX budget moving forward.

Budget - \$440,000.00

Key milestones

- Planning completion 30/11/2020

- Procurement completion 26/02/2021
- Construction completion 23/04/2021
- Project finalisation date 30/04/2021

Possible issues:

Dependant on the conclusion of investigations. The alternate solution would decrease the overall length of the pool from 25 metre to approximately 20-22 metre. This would require community backing as historical swim data and times would be adversely affected, but the result should out way the implied issues.

CW-212906 Corp - Equipotential Bonding

Equipotential bonding is the act of bonding all the metal components in an area together to create substantially the same electrical potential, so that, under fault conditions, electric shock does not occur.

The GHD report from 2018/2019 identified the older pools as not having sufficient or any existence of equipotential bonding.

Execution Sequence

- Intrusive investigative works, reporting and submission of drawings and recommendations.
- Excavation, installation and remediation of the site/s.
- Site testing and reporting.

Budget - \$100,000.00

Key milestones

- Planning completion 20/11/2020
- Procurement completion 12/01/2021
- Construction completion 12/05/2021
- Project finalisation date 30/05/2021

Possible issues:

Disruption to operations of facilities

CW-212908 CLM - Clermont Aquatic Centre Amenities

Scope of Works / Execution:

- Amenities closure (in accordance with sequencing), lock out and rendering of the site as safe.
- Demolition of existing fixtures and fittings (including tiling, tap hardware, basins, pans and cisterns) that are the subject of this work and the safe removal and disposal of all waste and debris.
- Testing and inspection of all plumbing infrastructure including, as applicable, pipe work pressure testing.
- Vermin proofing of the amenities blocks to also include the areas of access near to the pool entrance and kiosk areas for completeness.
- Safe and compliant acid washing of all floors and walls – incorporating the environmentally friendly disposal of all waste products.
- Full sealing and waterproofing of all surfaces subject of works.
- Re-tiling of all shower recesses (and bathroom areas as identified and/or required).
- Replacement of all bathroom hardware with water efficiency rated products.
- Preparation of the bathroom floors and the application of a two-pack epoxy floor application.
- Preparation of all walls and the application of a suitable render.
- Painting and site cleaning.
- Commissioning of all new hardware.

Budget - \$95,000.00

Key milestones

- Planning completion 28/08/2020
- Procurement completion 25/09/2020
- Construction completion 25/11/2020
- Project finalisation date 31/12/2020

Possible issues:

Disruption to operations of facilities. Unknown condition behind existing tiles, unknown condition of plumbing fixtures

CW-212909 STL - Cemetery Shade and Memorial Wall - W4Q

During 1978/1979 the cemetery was prepared for the upcoming celebrations of the Broadsound Shire Council Centenary. At the time, the cemetery was overgrown with tea tree and wild brush and a crew of men were sent to clear the cemetery – ultimately, many of the gravestones were dozed over and all the markers of the unnamed graves pushed up and lost.

This proposal is presented to consider the erection of a suitable shaded facility for visitors to the cemetery. In addition, the facility will provide a medium by which a memorial wall and plaques can serve as a reminder of those represented by unmarked graves. The local Historian has undertaken significant work to identify those resting at the cemetery and throughout her research has identified a large number of visitors who are supportive of this initiative to preserve the significant history of the region.

Budget - \$74,894.00

Key milestones

- Planning completion 15/12/2020
- Procurement completion 08/02/2021
- Construction completion 12/04/2021
- Project finalisation date 15/06/2021

Possible issues:

This project has been driven by community members, meaning the information regarding the lost graves of St Lawrence is held by others with an expectation of the design and result. A successful outcome will be dependent on careful consultation and collaboration of ideas and requirements.

CW-212910 Corp - IRC Swimming Pools

The GHD report commissioned in December 2018 and subsequent Winter maintenance service reviews conducted in July/August 2019 have identified that numerous plant and facility defects and deficiencies are present at each of the IRC Pools.

Beyond the actual swimming pools of the Council's Aquatic Facilities are a wide-ranging number of assets that are nearing the end of their useful life and will require replacement and/or repair as applicable. This includes, but is not limited to chemistry controllers, lighting, switchboards, distribution boards, chemical stores, pipework, shade sails and public amenities.

Currently, multiple conflicting priorities exist from site to site. This proposal will incorporate a hybrid reactive and planned approach to asset replacement and/or repair to ensure operational continuity at each of the sites. This approach will provide for suitable redundancy measures that will ensure the continued operational efficiencies of the Council Swimming Pool Facilities, minimising down time and the reputational risk of facility closures.

Additionally, this proposal offers a provision to procure critical spares and equipment to ensure operational continuity.

Budget - \$250,000.00

Key milestones

- Planning completion 29/03/2021
- Procurement completion 19/04/2021
- Construction completion 31/05/2021
- Project finalisation date 29/06/2021

Possible issues:

Unexpected additional failures of key pool infrastructure throughout FY 2020_21 may realise budget pressures.

CW-21291 DYS Pool Mech/Elec/Filter

SCOPE OF WORKS

Key elements of the planned scope were completed in 2019_20 allowing for focus on

- Shade structures
- Pump replacement
- Filter shed
- Engineered review

Budget - \$150,000.00

Key milestones

- Planning completion 30/09/2020
- Procurement completion 02/02/2021
- Construction completion 26/02/2021
- Project finalisation date 30/03/2021

Possible issues:

Operational disruption to the facility during construction. Possible uncovering of further underlying issues during project.

CW-202847 MBH - Community Centre Construction Ready Design

This requirement of this project is for the holistic and comprehensive design for the refurbishment of the Moranbah Community Centre.

It is a requirement that the final suite of drawings, plans and/or supporting information will enable a construction ready project, covering all aspects of the full refurbishment. In laymen's terms, the successful contractor will be responsible to provide a full tender package with all applicable

documentation, plans and drawings that will enable Isaac Regional Council to release a construction ready project for tender. Any and all inclusions must align with Isaac Regional Council's procurement policies, and allow for competitive tender responses, not bound by single supplier materials.

At the conclusion of MORANBAH COMMUNITY CENTRE (MCC) REFURBISHMENT PROJECT – DESIGN, all plans, drawings, workings and supporting information will become the intellectual property of Isaac Regional Council in their entirety without any restrictions for further use.

It is expected that the successful tenderer will be well positioned to provide the highest levels of quality, accuracy and innovation to support Council's objectives for the refurbishment.

Of particular importance to Council, the successful tenderer will be expected to provide viable solutions and suggestions to the following:

- Whole of life costs of the refurbished facility.
- Sustainability and future proofing of the facility.
- Technologies – energy saving, environmentally friendly.
- Multi-purposing of the facility – the creation of multiple and functional spaces in rooms to maximise the service offering.
- Identification and development of economies of scale in design.
- Compliance – Building Code and Disability.
- Cleaning – floor types and placement.
- Preservation of the heritage of the facility – recycling of historic items, timbers and fittings.
- Environment – placement of waste collection areas, spill reduction initiatives, noise and acoustics.
- Asbestos management.

Budget - \$200,000.00

Key milestones

- Planning completion 17/08/2020
- Procurement completion 25/09/2020
- Construction completion 31/12/2020
- Project finalisation date 31/01/2021

Possible issues:

Minimal expected issues but careful consideration of design parameters and effective open consultation between all parties will be required.

CW-212918 MBH - Pool Water Park Refurbishment

Frame / Perspex Replacement:

- Removal and safe disposal of existing Perspex panels.
- Fabrication of individual panels with steel frames that are consistent with Australian Handrail Standards – no foot hold wider than 10mm, no horizontal opening greater than 100mm, no foot hold within 900mm from the top bar.
- All frame and handrails to be sand blasted and powder coated.
- Replacement of new Perspex panels.
- General repairs to rusted and failing equipment as listed within the attached report (attached quotation).

Budget - \$65,000.00

Key milestones

- Planning completion 28/08/2020
- Procurement completion 27/11/2020
- Construction completion 31/03/2021
- Project finalisation date 29/04/2021

Possible issues:

Operational disruption to the facility during construction. Possible uncovering of further underlying issues during project.

CW-212919 GLN - Aquatic Centre Foot Valve Replacement

- Development of the RFQ – with a strong focus on working within confined spaces. Identification of suitably qualified, experienced and skilled service providers.
- Isolation of both the swimming pool and mains water – checks on existing infrastructure for any deterioration / leaking.
- The safe removal of the existing foot valve and pipework and safe disposal of same.
- Replacement of the former plant with a new foot valve and pipework.
- System testing and certification.
- 12-month maintenance support program to be developed.

Budget - \$15,000.00

Key milestones

- Planning completion 12/10/2020
- Procurement completion 04/12/2020
- Construction completion 18/12/2020
- Project finalisation date 31/12/2020

Possible issues:

Minimal

CW-212899 CLM - Aquatic Centre Dive Block Remediation

Preparatory

- Identification and retention of a suitably qualified and experienced Engineer to supply technical specifications based on FINA approved dimensions and designs.
- The development of technical drawings and specification for the safe and compliant modification of the diving blocks.

Scope of Works

- Safe removal and disposal of the existing diving blocks.
- Preparation of the pool wall for cutting and excavation for the insertion of the new diving blocks.
- Preparation of the pool wall for cutting and excavation for the insertion of new back stroke handles.
- Supply and safe installation of new starter bars and reinforcing steel.
- Preparation of the site and area immediately surrounding the blocks for concrete boxing and reinforcement.
- Full surface preparation and waterproofing as required.
- Supply and placement of concrete for the new blocks and access stairs.

- Supply and placement of the new back stroke handles.
- As required, conduct all bonding and finishing of the surfaces including the supply of tiles.
- Provision of all required surface signage and warning signage.
- Full site remediation and return to pre-works conditions.
- Supply of “as constructed” drawings and technical specifications.

Budget - \$125,000.00

Key milestones

Construction date to be confirmed through supplier availability and seasonal restraints.

- Planning completion 30/09/2020
- Procurement completion 18/11/2020
- Construction completion 01/01/2021
- Project finalisation date 22/02/2021

Possible issues:

Managing community expectations, finalising solution aligning with legislative requirements.

CW-212900 Corp - Community Centre Facilities Works

Limited forecasting opportunities have been presented and all works assessments have been based on the various reports commissioned by Council. This proposal is based on the areas of facilities operations that bear the highest levels of risk to Council and patrons. These include, but are not limited to:

- The intrusive servicing of HVAC equipment and replacement of critical infrastructure.
- The prioritised replacement of non-compliant cabling, switchboards and lighting based on the scale of risk rating.
- Emergency Works – resulting from critical failures, system upgrade requirements and end of life failures.
- Equipment Requirements – the facilities are equipped with a wide range of equipment and plant. These items present in an equally wide-ranging condition and the estimated useful life of many (fridges, ovens, flooring, PA systems among others) is considered reached and nearing during the period 2020-2021.
- Inventory – wherever possible, the maintaining of inventory of critical parts/plant.

The critical influencing factor is time. Community Facilities works have been characterised by general monitoring and ad hoc repairs – it can be expected that within 20/21 a series of equipment failures will occur; the timing of which cannot be judged at this time.

Key milestones

- Planning completion 30/03/2021
- Procurement completion 19/04/2021
- Construction completion 31/05/2021
- Project finalisation date 29/06/2021

Possible issues:

Unexpected additional failures of key facility infrastructure throughout FY 2020_21 may realise budget pressures.

CW-212902 Coastal - Hall Painting and Miscellaneous Repairs – W4Q

Flaggy Rock

- Repairs to tank stands (2)
- Demountable building – roof repairs, flashing replacement, rust treatment and paint
- Hall – minor roof repairs, flashing replacement, full roof and external wall paint

Camilla

- External paint of rear wall, barge and soffit

Ilbilbie

- Rear gutter replacement
- Roof rust treatment
- Full repaint of roof area including gutters and flashings

Budget - \$97,000.00

Key milestones

- Planning completion 22/09/2020
- Procurement completion 11/11/2020
- Construction completion 27/01/2021
- Project finalisation date 26/02/2021

Possible issues:

When exposing/removing roof flashing, gutters etc there is a risk unknown damage may be exposed. Also roof access hasn't been undertaken so rust assessment may prove inadequate in some areas leading to further expense.

CW-212902 DYS - Rec Centre Cladding

Cladding to exposed insulation for protection. Initial proposal was for 4.5mm fibro cladding to be installed over steel battens to a quantity budget will allow.

Alternate proposal being investigated to install printed fire-retardant shade cloth. This would be on a base white, with multiple IRC logos, tourism pictures from the region, and screen shots from the vision video (including those of Barada Barna)

Budget - \$85,000.00

Key milestones

- Planning completion 31/08/2020
- Procurement completion 30/09/2020
- Construction completion 30/11/2020
- Project finalisation date 31/12/2020

Possible issues:

Minimal with either alternative. Timing may change, project planned to be brought forward from original dates.

CW-202798 MMT- Hall Structural Renewal - W4Q stage 2

Budget - \$213,000.00

BCA/DDA Compliance investigation

Key milestones

- Planning completion 30/09/2020
- Procurement completion 17/07/2020
- Construction completion 10/09/2020
- Project finalisation date 30/11/2020

BCA/DDA Compliance investigation project scope:

Access, usability and amenities investigative work to formulate rectification scope

BCA/DDA Compliance investigation

Key milestones

- Planning completion 30/11/2020
- Procurement completion 01/02/2020
- Construction completion 19/03/2021
- Project finalisation date 02/04/2021

BCA/DDA Compliance investigation project scope:

Undertake works formulated through investigative works in investigation stage

Possible issues:

Extent of scope unknown and dependant on adequate investigations

CW-202798 DYS Civic Centre - W4Q stage 2

Budget - \$155,000.00

BCA/DDA Compliance investigation

Key milestones

- Planning completion 30/09/2020
- Procurement completion 17/07/2020
- Construction completion 10/09/2020
- Project finalisation date 30/11/2020

BCA/DDA Compliance investigation project scope:

Access, usability and amenities investigative work to formulate rectification scope

BCA/DDA Compliance upgrades

Key milestones

- Planning completion 30/11/2020

- Procurement completion 01/02/2020
- Construction completion 19/03/2021
- Project finalisation date 02/04/2021

BCA/DDA Compliance upgrade project scope:

Undertake works formulated through investigative works in investigation stage

Possible issues:

Extent of scope unknown and dependant on adequate investigations

CW-202798 GLN Recreation Centre - W4Q stage 2
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Budget - \$293,000.00

BCA/DDA Compliance investigation

Key milestones

- Planning completion 30/09/2020
- Procurement completion 17/07/2020
- Construction completion 10/09/2020
- Project finalisation date 30/11/2020

BCA/DDA Compliance investigation project scope:

Access, usability and amenities investigative work to formulate rectification scope

BCA/DDA Compliance upgrades

Key milestones

- Planning completion 30/11/2020
- Procurement completion 01/02/2020
- Construction completion 19/03/2021
- Project finalisation date 02/04/2021

Project scope:

Undertake works formulated through investigative works in investigation stage

Design and Develop Community Hub

Key milestones

- Planning completion 18/12/2020
- Procurement completion 31/03/2020
- Construction completion 31/05/2021
- Project finalisation date 29/06/2021

Design and Develop Community Hub project scope:

Finalised plan will be formulated after extensive internal and external consultation

Possible issues:

All works a Glenden Rec Centre are dependant on tenure issue rectification.

CW-202728 CLM - Civic Centre - W4Q stage 2

Budget - \$420,000.00

BCA/DDA Compliance investigation

Key milestones

- Planning completion 30/09/2020
- Procurement completion 17/07/2020
- Construction completion 10/09/2020
- Project finalisation date 30/11/2020

BCA/DDA Compliance investigation project scope:

Access, usability and amenities investigative work to formulate rectification scope

BCA/DDA Compliance upgrades

Key milestones

- Planning completion 30/11/2020
- Procurement completion 01/02/2020
- Construction completion 19/03/2021
- Project finalisation date 02/04/2021

BCA/DDA Compliance upgrade project scope:

Undertake works formulated through investigative works in investigation stage

Mechanical Renewal

Planned installation of new HVAC air-conditioning system to engineered design from GHD.

Key milestones

- Planning completion 31/08/2020
- Procurement completion 30/11/2020
- Construction completion 15/02/2021
- Project finalisation date 30/03/2021

Possible issues:

Extent of scope unknown and dependant on adequate investigations for compliance regulations. Investigations undertaken during air-con design have identified power supply issue to the centre meaning Ergon main feed upgrade will be required.

CW-212874 MBH - Dog Pound Renewal

- Supply install fence 2.4 m chain mesh and removed dispose of existing fence. Complete facility.
- Top and bottom rail with concrete plinth
- Pedestrian gate to match walkway

- Vehicle gate to match existing location
- Cement slab that will form the free and exercise area at rear to match existing floor level and finish
- Sloped to rear with floor drain to match current floor drain of pound connected to sewer
- Roof over cement slab, skillion sloping south with edge to top of fence
- With gutters to match gutters of existing structure
- Concrete pads under down pipes to new roof and existing roof
- Fence (30 meter) around cement slab situated on top of slab 1.8 meter with top and bottom rail chain mesh
- Pedestrian gate at fence and current shed joint.
- Clear vegetation around new cement slab
- Demolish abandoned building and remove building rubble
- Check and decommission electrical supply to the abandoned building
- End and cap services
- Install irrigation on a timer system to landscaping and garden.
- Landscaping to south wall with trees to match location with irrigation
- Landscaping to east wall and pedestrian access with turf (Sir Walter or similar) two trees to match
- Supply and install two evaporative coolers to existing roof.
- Gravel on yard area to reduce and suppress dust
- Remove all construction waste and dispose at approved landfill facility.

Budget - \$115,300.00

Key milestones

- Planning completion 31/08/2020
- Procurement completion 30/09/2020
- Construction completion 30/11/2020
- Project finalisation date 31/12/2020

Possible issues:

Due to the extensive nature of the scope, with some unknown quantities, careful budget monitoring will be required.

CW-212889 CLM - Historical Centre Flood Mitigation

- Construction of stormwater drainage channel along western boundary of site and construction of bund along northern boundary of site to divert overland stormwater flow away from centre.
- Relocation of existing fencing to accommodate the above and addressing boundary/tenure issues between council and state government.
- Reconstruction of historic Coomburagee Hut on Historical Centre grounds (removed in April 2019 to facilitate flood mitigation works)

Budget - \$66,000.00 when combined with planned carry-over funds of 11k

Key milestones

- Planning completion 31/08/2020
- Procurement completion 07/10/2020
- Construction completion 18/12/2020
- Project finalisation date 28/01/2020

Possible issues:

While included in the main scope, the reconstruction of the Coomburree hut will be budget dependant. Removal of assets to allow for drainage will need to be carefully managed to preserve the history of items.

CW-212890 Corp - Hub development

- Major reconfiguration of Moranbah Customer Service/Library/Foyer/Gallery to create Community Hub
- Reconfiguration of Nebo Library to create Frontline Service counter and install door to children's area
- Reconfiguration of Clermont Library front desk area to create Frontline Service counter (interim solution)
- Reconfiguration of Dysart Library front desk area to create Frontline Service counter (interim solution)
- Budget - \$25,000.00

Key milestones

- Planning completion 30/08/2020
- Procurement completion 07/10/2020
- Construction completion 18/12/2020
- Project finalisation date 28/01/2021

Possible issues: Full scope will be budget dependant, with the initial focus for design to be in Nebo and St Lawrence.

CW-TBC CLM - Netball toilet replacement

Installation of a suitable, fit for purpose toilet/change room for the Clermont Netball club within the Clermont sports grounds.

Budget - \$315,000.00

Key milestones

- Planning completion 06/11/2020
- Procurement completion 31/12/2020
- Construction completion 15/03/2020
- Project finalisation date 31/03/2020

Possible issues:

Meeting community expectations while remaining within budget.

Location of building to be confirmed in order to remove the risk of damage to the new installation, Trees, subsidence, drainage etc.

Due to location of the netball courts in relation to the carpark, DDA approved access to the new installation will have to be carefully considered so as not to adversely affect the budget.

CW-TBC MBH - AFL Lighting - W4Q

Installation of a suitable, complainant towers and LED lights to the Moranbah AFL fields

Budget - \$370,000.00

Key milestones

- Planning completion 24/09/2020
- Procurement completion 31/12/2020
- Construction completion 02/04/2020
- Project finalisation date 30/04/2020

Possible issues:

Footing design, size and requirements unknown, dependant on soil testing and engineered design.

Final assessment between the requirement for 4 or 6 poles with have budgetary ramifications.

Managing community expectations will require careful consideration.

MEETING DETAILS

Planning, Environment and Community Services

Standing Committee

Tuesday 11 August 2020

AUTHOR

Nishu Ellawala

AUTHOR POSITION

Manager Community Education and Compliance

5.7 DOMESTIC DOG ADVISORY COMMITTEE TERMS OF REFERENCE

EXECUTIVE SUMMARY

This report seeks endorsement to extend the Terms of Reference for the Domestic Dog Advisory Committee for a further 12 months to complete the workplan dated August 2018.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Adopt the amended Terms of Reference of the Domestic Dog Advisory Committee.**

BACKGROUND

The Domestic Dog Advisory Committee, along with the draft Terms of Reference were endorsed by Council at its meeting held 28 November 2017 (Resolution No.5185) to spearhead Council's commitment to the community to develop and implement a holistic, responsible pet dog ownership programme in the Isaac region.

The ninth meeting of the Domestic Dog Advisory Committee was held on 30 June 2020. The committee called for a progress update of the Work Plan adopted by the committee at its inception to determine the future of DDAC and the committee's role in the broader Regulatory Reset activities presently undertaken by the Community Education and Compliance Department.

A summary of achievement is as follows:

Phase	Number of Tasks	Completed	In progress	Outstanding	Deferred
Preliminary	3	2	1		
Developing future framework for Managing Domestic Dogs	6	3	1	1	1
Implementing the new framework for managing Domestic Dogs	5	2	2		1
Effectiveness Review of new Framework	2	1		1	

- Eight tasks have been successfully delivered**, notably the 'Pawsitive Blueprint for Responsible Dog Ownership', public awareness media campaign and associated activities, school-based pet education programme development, dog registration and microchipping incentives via the 2020/2021 fees and charges. Continuous improvement of these items is programmed to ensure agility, continued applicability and effectiveness.

-
- (b) **Four tasks are in progress** with action evolved to the broader scope of the Community Education and Compliance functions. Notably development and implementation of strategic policy, governance and regulatory framework aimed at voluntary compliance; IT systems development to gain compliance intelligence and efficiencies to understand the cultural drivers at play and develop strategies to best direct both the education and compliance efforts to bring about sustained behavioural change.
- (c) **Two tasks are outstanding** – notably the Local Law review, off-leash areas/exercising areas/ trials of shared areas and poop bag dispensers etc these are contingent on social change initiatives for a responsible dog ownership culture, resourcing and budget.
- (d) **Two tasks have been deferred indefinitely** – notably the approved inspection program due to impacts of COVID 19 Recovery and the Frugal Budget has impacted on the proposed delivery, deferring it to the next financial year.

Administratively, advisory committees are established to gain strategic level input based on the Terms of Reference adopted at the time the Advisory Committee is formed. At the conclusion of the period, or when the specific purpose of the committee and the Terms of Reference are met the Advisory Committee ceases to exist unless Council resolves that it continues. Given to a number of actions adopted by the committee by way of the Work Plan is either in progress, outstanding or deferred it is deemed the purpose of the committee and the Terms of Reference are still applicable and warrants an extension to complete the outstanding body of work.

Accordingly, amended Draft Terms of Reference is tabled for consideration.

IMPLICATIONS

The Terms of Reference (TOR) is the governance that provides the purpose, scope and guidelines that the Domestic Dog Advisory Committee operates under.

Requires ongoing internal liaison and consultation with all stakeholders to ensure most efficient use of regulatory resources.

CONSULTATION

Isaac Divisional Councillors

Domestic Dog Advisory Committee

BASIS FOR RECOMMENDATION

Council is committed to transparent decision making, identifying and managing its risks and continuous improvement.

ACTION ACCOUNTABILITY

Manager Community Education and Compliance.

KEY MESSAGES

Council is committed to transparent decision making, identifying and managing its risks and continuous improvement.

PLANNING ENVIRONMENT AND COMMUNITY SERVICES

Report prepared by: NISHU ELLAWALA Manager Community Education and Compliance Date: 26 July 2020	Report authorised by: JEFF STEWART-HARRIS Director Planning, Environment and Community Services Date: 30 July 2020
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ATTACHMENTS

- Attachment 1 - Draft - Terms of Reference of the Domestic Dog Advisory Committee.

REFERENCE DOCUMENT

- Ordinary Meeting Agenda – 28 November 2017

TERMS OF REFERENCE DOMESTIC DOG ADVISORY COMMITTEE

(Resolution No. _____, 26 August 2020)

PURPOSE

The purpose of the Domestic Dog Advisory Committee (DDAC) is to oversee the development and implementation of a holistic responsible pet dog ownership program (Program). Council may seek advice from the Committee on matters relating to the planning and implementation of the Program and any other matters of mutual interest referred to the Committee.

The aim is to:

- ensure consistency in the delivery of the Program;
- provide a platform to brainstorm initiatives for the Program with a view to present to Council for consideration.
- generally, guide staff in progressing the Program.
- Periodically review the Program to ensure its effectiveness

OBJECTIVES

The objectives of Domestic Dog Advisory Committee are to assist and advise on:

1. The development of the Program and related plans that address the following elements.
 - a. Education and awareness to promote responsible dog ownership.
 - b. Approved and systematic inspection programs to monitor compliance with the *Animal Management (Cats and Dogs) Act 2008* and *Isaac Regional Council Local Law 1 (Administration) 2011* and *Isaac Regional Council Local Law 2 (Animal Management) 2011* in relation to the keeping of dogs. ~~A registration campaign with facilitated dog registration and microchipping days, to encourage registration of dogs with an amnesty period for penalties.~~
 - c. Approved inspection programs following the amnesty period to ensure all dogs are registered.
 - d. Provision of facilities and places which encourages responsible dog activity (e.g. dog litter bag dispensers, off leach areas/exercising area).
2. Periodically review the Program to ensure its effectiveness.
- ~~2-3.~~ Provide recommendations to council to support budget and operational requirements.
- ~~3-4.~~ Report to Council regarding progress or issues within Program.

DOMESTIC DOG CONTROL ADVISORY COMMITTEE SCOPE OF WORKS/RESPONSIBILITIES:

- Oversight, monitoring, and review, reporting on implementation of the Program.

KEY ISSUES/PRIORITIES

The key issues/priorities/actions for the Domestic Dog Advisory Committee include oversight of the:

- Development of a consistent and fair approach across the Region for responsible pet dog ownership.
- Consider community needs for pet dog ownership.
- ~~Oversight of Expression of Interest processes for the delivery of microchipping initiatives.~~

AUTHORITY

- The Domestic Dog Advisory Committee is an advisory body only and has no line of authority however the Committee has full right of access to all levels of management through the Chief Executive Officer.
- The Domestic Dog Advisory Committee reports directly to Council, via the Planning Environment and Community Services Standing Committee.
- The Domestic Dog Advisory Committee does not have a decision making role.

MEMBERSHIP

The membership of the Domestic Dog Advisory Committee was resolved by Council at its first Statutory meeting on 21 April 2020 (Resolution number 6565), as follows:

Chair	<u>Division Four Councillor</u>
Members	<u>Division Seven Councillor</u> <u>Division Two Councillor</u> <u>Director Planning, Environment and Community Services</u> <u>Manager Community Education and Compliance</u> <u>Compliance and Integration Manager</u>
Attendees/Contributors	<u>RSPCA</u> The Committee may invite any attendees or contributors to provide expert advice and services to the functions and purpose of the Committee.

All Elected Representatives of Isaac Regional Council, who are not members of the Domestic Dog Advisory Committee, may attend and participate in the meeting.

Councillors who are not on the Domestic Dog Advisory Committee will be invited to participate and/or be engaged as necessary, in particular if a matter related to their division.

Meetings would be attended by relevant Managers (M2, M3, M4) and officers, as appropriate.

TERM OF OFFICE

The Domestic Dog Advisory Committee will have a fixed term of 12 months from 26 August 2020, with a report to be presented to Council three months prior to that end time to determine whether there is a need for the Advisory Committee to continue and if so on what proposed terms of reference.

~~-6 month review of its membership and purpose. The results of the review will be reported to Council with a view to resolve on the continuation to the full term or re-purposing or close out the Committee.~~

MEETINGS & ATTENDANCE

ADVISORY COMMITTEE ADMINISTRATIVE GUIDELINE

The role of the Chair and Members of the Domestic Dog Advisory Committee, preparation of agenda and matters relating to the administrative operations of the Domestic Dog Advisory Committee will be in line with the overarching Advisory Committee Administrative Guideline, adopted by council on 28 June 2016, Resolution No. 4546.

FREQUENCY OF MEETINGS

The Advisory Committee will meet formally at least once every two months, initially meeting on a monthly basis, or as determined by the Chairperson, ensuring recess does not exceed a three-month period.

QUORUM

A quorum shall comprise at least three members of the Domestic Dog Advisory Committee. Where an elected member cannot be present, the Proxy can/will replace them on that occasion.

Where a quorum cannot be satisfied, the Chair is to determine if the meeting will proceed or be postponed.

Where the appointed Chair cannot attend, they are to delegate the role to another elected member on the Committee.

ADMINISTRATION/SECRETARIAT

Office of Director Planning, Environment and Community Services.

The Administration of the DDAC will be facilitated through the Community Education and Compliance Department, including preparation of agendas, management of action plans, council reports, etc.

Secretariat will be provided through the Community Education and Compliance or alternate as nominated by the Director Planning, Environment and Community Services.

MEETING DETAILS	Planning Environment and Community Service Standing Committee Tuesday 11 August 2020
AUTHOR	Jim Hutchinson
AUTHOR POSITION	Manager Engaged Communities

5.8

MORANBAH 2020 NAIDOC COMMUNITY CELEBRATION

EXECUTIVE SUMMARY

This report seeks Council's approval to provide in-kind support towards the 2020 Moranbah NAIDOC Community Celebration.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. ***Approves in-kind support to the value of \$5000 for the Moranbah NAIDOC Committee funded equally from the Community Grants operating budgets of Divisions 3, 4 and 5, to assist with the delivery of the 2020 NAIDOC Community Celebration including:***
 - a. ***Traffic management planning and road closures by Council staff***
 - b. ***Purchase of event merchandise and resources for information packs***
 - c. ***Preparation of communication/marketing materials and event promotion***
 - d. ***Development of COVIDSafe Event Plan, if required***
2. ***Approve a multi-year commitment to the Moranbah NAIDOC Committee for FY2021-22 and FY2022-23 in accordance with point 1 above.***

BACKGROUND

Moranbah's NAIDOC Committee has submitted a major grant application to support the staging of the 2020 Moranbah NAIDOC Community Celebration. The annual Moranbah NAIDOC Community Celebration enables local residents to celebrate and support the region's Aboriginal and Torres Strait Islander community. The event has historically been scheduled to coincide with Moranbah's monthly markets (presently in recess due to COVID-19) to encourage the wider community to participate in numerous activities, stalls and demonstrations. Traditional owners, the Barada Barna people, will be represented during the day's celebration speaking about connection to Country, storytelling, music, dance, art and their contribution to our nation. The celebrations include a march led by the traditional owners and community members and incorporating Aboriginal and Torres Strait Islander musicians and dancers. The proposed date of the community celebration is Sunday, 25 October 2020, coinciding with the monthly markets in Town Square. The event was postponed from July 2020 due to the impacts of COVID-19. The community celebration will precede the rescheduled national dates for NAIDOC Week 2020, which will be held from 8-15 November.

The Committee has requested in-kind support from Isaac Regional Council to the value of \$5000 to assist with the following deliverables:

- Traffic management planning and road closures by Engineering and Infrastructure crews,

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES

- Purchase of event merchandise and resources for information packs, coordinated by Engaged Communities,
- Preparation of communication/marketing materials and event promotion by Brand, Media and Communications, and
- Support to develop a COVIDSafe Event Plan.

This request is consistent with support provided by Council in recent years to help facilitate the event. The Committee has also requested that Council consider a three-year commitment to the present arrangements. The event is also supported by way of corporate donations.

IMPLICATIONS

FY2020-21 Community Grants program is funded from the annual Operational Budget. Community Grants commitments as at 4 August 2020.

DIVISION	FUNDS	YTD ACTUALS MAJOR	YTD ACTUALS MINOR	MULTI YEAR COMMITMENT S - NOT PAID	PROPOSALS	TOTAL SPEND	BUDGET REMAINING
One	\$42,000	\$3,750		\$7,500		\$11,250	\$30,750
Two	\$42,000	0					\$42,000
Three	\$42,000	\$2333.33		\$1,666.66	\$1,666.66	\$5,666.65	\$36,333.35
Four	\$42,000	\$2333.33		\$1,666.66	\$1,666.66	\$5,666.65	\$36,333.35
Five	\$42,000	\$2333.34		\$1,666.68	\$1,666.68	\$5,666.70	\$36,333.30
Six	\$42,000	\$3,750		\$2,500		\$6,250	\$35,750
Seven	\$42,000	\$1,500	\$1,000			\$2,500	\$39,500
Eight	\$42,000	0					\$42,000
TOTALS	\$336,000	\$16,000.00	\$1,000	\$15,000	\$5,000	\$37,000.00	\$299,000.00

CONSULTATION

Internal

Councillor Division Three

Councillor Division Four

Councillor Division Five

Councillor Division Seven

Director Planning, Environment and Community Services

Manager Engaged Communities

Manager Community Engagement Programs and Events

Manager Brand, Media and Communications

Manager Infrastructure, Parks and Recreation

Engaged Communities Departmental Administration Officer

Senior Community Relations Officer

External

Moranbah NAIDOC Committee

BASIS FOR RECOMMENDATION

To celebrate the pure people power of the Isaac Region and recognise the history of our First Peoples and their connection with Country.

ACTION ACCOUNTABILITY

Manager Engaged Communities is responsible for administration of the Community Grants program.

KEY MESSAGES

Isaac Regional Council's Community Grants budget funds local projects and activities which help develop resilient, adaptive and vibrant communities while contributing to the social wellbeing of its residents, workers and visitors.

Report prepared by: JIM HUTCHINSON Manager Engaged Communities Date: 4 August 2020	Report authorised by: JEFF STEWART-HARRIS Director Planning, Environment and Community Services Date: 5 August 2020
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ATTACHMENTS

- CONFIDENTIAL Attachment 1 - Community Grant Application - Moranbah NAIDOC Committee

REFERENCE DOCUMENT

- Isaac Regional Council Community Grants Guidelines

PAGES 126 TO 244 HAVE INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

MEETING DETAILS

Planning, Environment and Community Services

Standing Committee Meeting

Tuesday 11 August 2020

AUTHOR

Jeff Stewart-Harris

AUTHOR POSITION

Director Planning, Environment and Community Services

6.1

**PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
INFORMATION BULLETIN – AUGUST 2020**

EXECUTIVE SUMMARY

The Planning, Environment and Community Services Directorate Information Bulletin for August 2020 is provided for Committee review.

OFFICER'S RECOMMENDATION

That the Committee recommends Council:

- 1. Note the Planning, Environment and Community Services Directorate Information Bulletin for August 2020.*

BACKGROUND

The attached Information Bulletin for August 2020 provides an operational update for Committee review on the Planning, Environment and Community Services Directorate.

IMPLICATIONS

Any specific implications or risks will be outlined in the Information Bulletin.

CONSULTATION

Planning, Environment and Community Services Directorate, Managers and Staff

BASIS FOR RECOMMENDATION

This is an information only report.

ACTION ACCOUNTABILITY

Information only report.

KEY MESSAGES

Operational update to Elected Members.

Report prepared by: JEFF STEWART-HARRIS Director Planning, Environment and Community Services Date: 4 August 2020	Report authorised by: GARY STEVENSON PSM Chief Executive Officer Date: 6 August 2020
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ATTACHMENTS

- Attachment 1 – Planning, Environment and Community Services Information Bulletin – August 2020

REFERENCE DOCUMENT

- Nil

DATE: August 2020

PLANNING ENVIRONMENT AND COMMUNITY SERVICES

DIRECTORATE HIGHLIGHTS

COVID-19 Stimulus and Recovery

The PECS Directorate has continued to implement the three support and stimulus packages, as well as providing strong input to the Special Community Grants Evaluation Panel and Standing Committee. The Managers of Economy and Prosperity and Engaged Communities have also contributed to the work the Writer has been doing to prepare the COVID-19 Strategic Recovery (Options) Framework in readiness for an upcoming workshop with Council to shape the recovery plan. The Shop Isaac program implementation has progressed well, with the added advantage of gathering some valid information about Small to Medium Business' self-assessment of their own vulnerability and needs, which will inform ongoing development of Recovery options. Further detail on the Shop Isaac program is reported elsewhere. The Manager Engaged Communities and writer represented Council together with the Mayor at the Greater Whitsunday recovery planning workshop run by the Queensland Reconstruction Authority as an input into the evolving State Recovery Plan. A status report (which is likely to be the final close-out report) on the three Council support and stimulus packages will be prepared and circulated during August 2020.

Workplace Culture Development

Work has continued on individual teams implementing their Creating Psychological Safety Plans, with a quarterly report due to the Writer by the end of August 2020. The Writer and Manager People and Performance have been working together to adapt the PECS cultural leadership development program for application to the remaining Directorates.

PECS FY2021 Operational and Capital Project Planning

A significant effort has gone into planning the delivery of the Business Plan, Annual Operational Plan, Organisational Development Plan as well as other emerging strategic issues and the Capital program for FY2021. The latter is the subject of a separate report. The PECS Leadership Team met to identify each Department's pressure points, possible spare resources and opportunities for efficiencies in delivery, as well as seeking to avoid 'choking points' in service departments both within (Engaged Communities) and outside the PECS Directorate (Procurement and Contracts and Brand Media and Marketing), that could impact delivery.

Regional Planning Scheme

July 2020 saw the sixth round of Engagement in Coastal communities in relation to the coastal hazard provisions of the new regional planning scheme. There will be further reporting elsewhere, but Council's decision to approve the Regional Planning Scheme at the Special Meeting on 5 August 2020, brings a fitting end to a project which started well before the Writer's employment at Council in early 2017 and has been a constant feature with some extremely challenging elements in the meantime. Council Officers have twice now received feedback from the Deputy Director General of Planning in Queensland, the at the engagement processes applied to the coastal hazards challenges in the draft regional planning scheme, were as good as he has seen done anywhere in Queensland and recommended nominating it for a Planning Institute award. The Manager and Liveability and the writer are making early arrangements for such a nomination later this year

LIVEABILITY AND SUSTAINABILITY

PREVIOUS MONTH'S ACHIEVEMENTS

Development Assessment

Development Assessment Activity	Number
Development application received (MCU / ROL / OPW)	1
Building works siting concessions received	6
Survey plans received for endorsement	0
Decided developments applications (MCU / ROL / OPW)	3
Decided building works siting concessions	3
Decided survey plans	1

Proposal for chiller boxes at 69 Mimosa Street, Clermont publicly exhibited 12/06/20 to 03/07/20. One public submission received.

Directions hearing for the appeal by QCoal against Council's refusal of their works camp proposal at Byerwen Mine held on 23 July 2020. Expert witnesses will need to have met by 11 September 2020, with mediation to occur no later than 13 November 2020.

Negotiated Decision Notice for Sirrom Non-resident workers accommodation (NRWA) proposal at 43 St Francis Drive, Moranbah approved 29 July 2020.

Extension to Currency Period and Amendment application for Civeo NRWA proposal at Moranbah Station Road, Moranbah approved 29 July 2020

Prelodgement Meetings

07/07/2020 – Meeting with David Kemp regarding redevelopment of Lotus Creek Service Station site

30/07/2020 – Meeting with EDQ and Ethos Urban regarding application for multiple dwelling units, Cnr Mills Avenue and Arkana Terrace, Moranbah

New Planning Scheme

Draft IRC Planning Scheme renotification concluded on Monday 20 July, 2020. A total of 27 submissions were raised during the consultation period (including one petition with nine signatures). Proposed changes as a result of submissions include:

- Amendment of zoning at 15 Dalton Place, Glenden – Community Facilities to Low-medium Density Residential
- Amendment of zoning at 2 Appleton Street, Moranbah – Low-medium Density Residential to Community Facilities
- Amendment to Rural zone code to further highlight legitimacy of mining land uses in the rural zone.

Following Council's decision at a Special Meeting scheduled for 5 August 2020, the planning scheme will be resubmitted to the Minister for Planning to approve for Council adoption. Estimated commencement date is 1 January 2021.

Discussions have commenced with Economic Development Queensland regarding the revocation process for the Moranbah Priority Development Area. Investigations commenced regarding outstanding development requirements, conditions of approval and infrastructure contributions – matters needing consideration prior to revocation by the State.

Infrastructure Charging Framework and Local Government Infrastructure Plan (LGIP)

The draft LGIP consultation concluded on Tuesday 4 August 2020, with a total of six submissions received, four of these raised from Council departments. These matters will be detailed in a direct report to the Ordinary Meeting of Council on 26 August 2020. The Liveability and Sustainability Department is endeavouring to ensure early circulation of the report and documentation to Councillors for consideration during the week beginning 10 August 2020.

The public submissions raised include consideration of pedestrian and cycle networks in the latter stages of Grosvenor Estate, and inclusion of land owned by BMA on Curtin Lane, Moranbah in the priority infrastructure area. The internal submissions received from Council departments correct anomalies and align the draft LGIP to Council's infrastructure asset databases.

Upon resolution of Council, the draft LGIP will undergo a second compliance check by an independent appointed reviewer, prior to submission to the Treasurer and Minister for Infrastructure and Planning for approval to adopt.

Anticipated commencement date is 1 January 2021, concurrent with the date of commencement of the draft planning scheme.

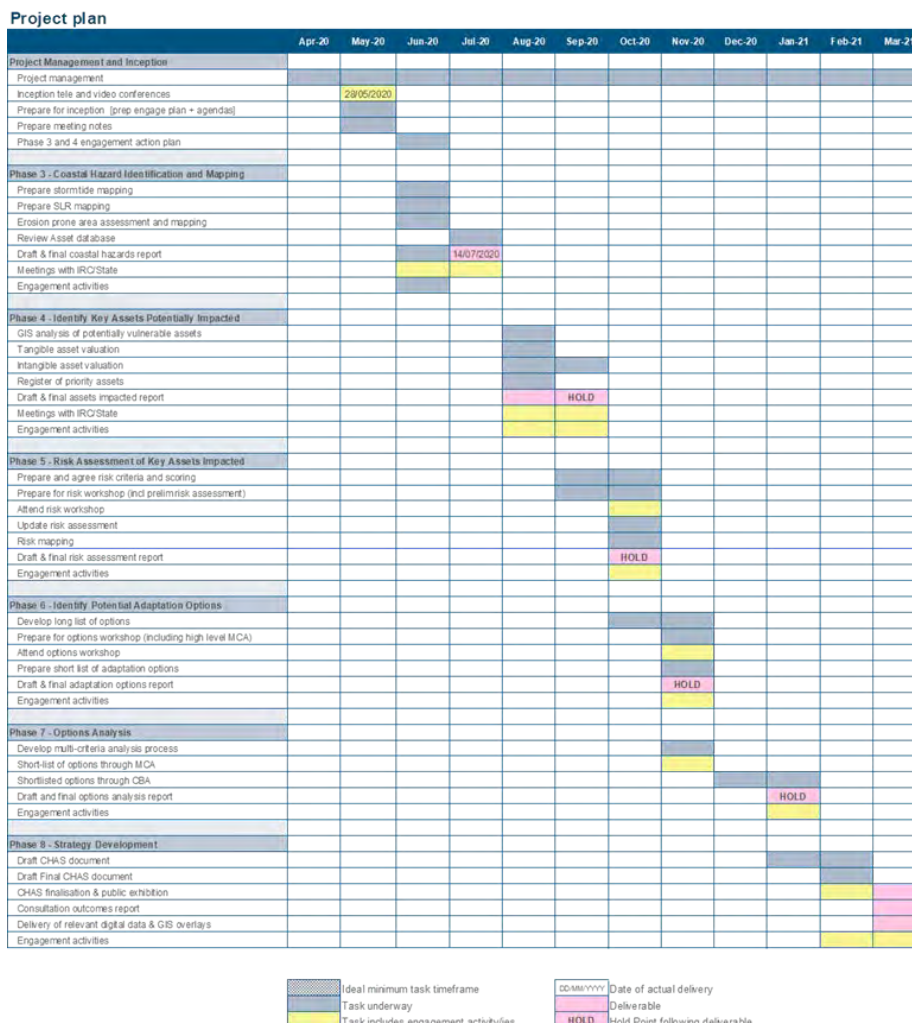
Land Development Advisory Committee (LDAC) Outcomes

Meeting between Vic Deguara, and Council representatives is scheduled for Wednesday 12 August 2020 to discuss the future plans and development of Grosvenor Estate, Moranbah.

Stakeholder engagement planning has commenced to guide future engagement activities and event planning of the LDAC.

Coastal Hazard Adaptation Strategy

Updated project plan has been developed in line with the funding extension provided by LGAQ to 30 April 2021.



BMT Group has completed a draft Phase 3 report which updates the previous work undertaken by Cardno identifying coastal hazard impacts.

Stakeholder engagement and communications planning has recommenced, with a view to undertake community engagement sessions in Greenhill, Carmila, Clairview and St Lawrence on 27-28 August 2020. Engagement sessions will focus on community values on the coast – physical assets, built infrastructure, natural assets and economic potential.

This engagement will inform future risk analysis and adaptation options to be developed in the latter phases of the project.

Engagement sessions will be led by the Director, Planning Environment and Community Services and Manager Liveability and Sustainability.

Social Planning

Pembroke Olive Downs draft Social Impact Management Plan (version 4) – draft provided to Council on 7 July 2020. Liveability & Sustainability undertaking evaluation and preparation of recommendations for Council consideration.

Stanmore Isaac Downs Social Impact Assessment – discussions with Principal Social Planner and Stanmore representatives held on 16 July 2020 to clarify comments and recommendations provided on draft SIA in June 2020.

IRC EIS/SIA evaluation framework and procedures document advancing toward internal consultation in mid-late August 2020.

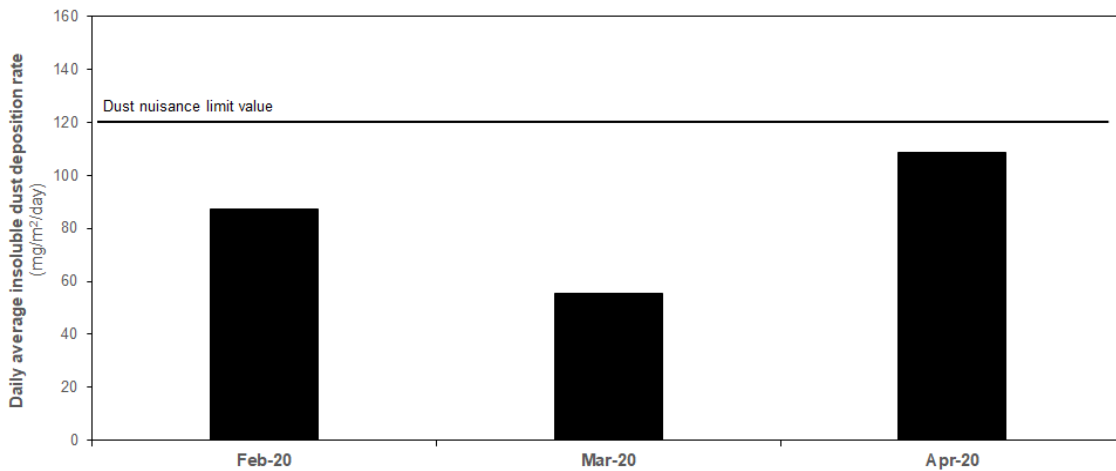
Environment and Biodiversity

Spring de-fox communications planning commenced with Brand, Media and Communications – outlining how to avoid flying fox roosts occurring in private backyards through tree trimming and clearing.

Cost-benefit analysis and joint discussions occurring with Engineering and Infrastructure regarding flying fox management strategies for Hoods Lagoon and Centenary Park, Clermont. Current focus is to deal with impacts on playground equipment and walking paths.

Testing and data outcomes from dust and water monitoring programs has been delayed due to COVID-19. Liveability and Sustainability Team continuing to engage with Department of Environment and Science regarding provision of timely data on dust issues.

Dust deposition data has been provided for the Utah Drive, Moranbah testing site for February-April 2020, as per below:

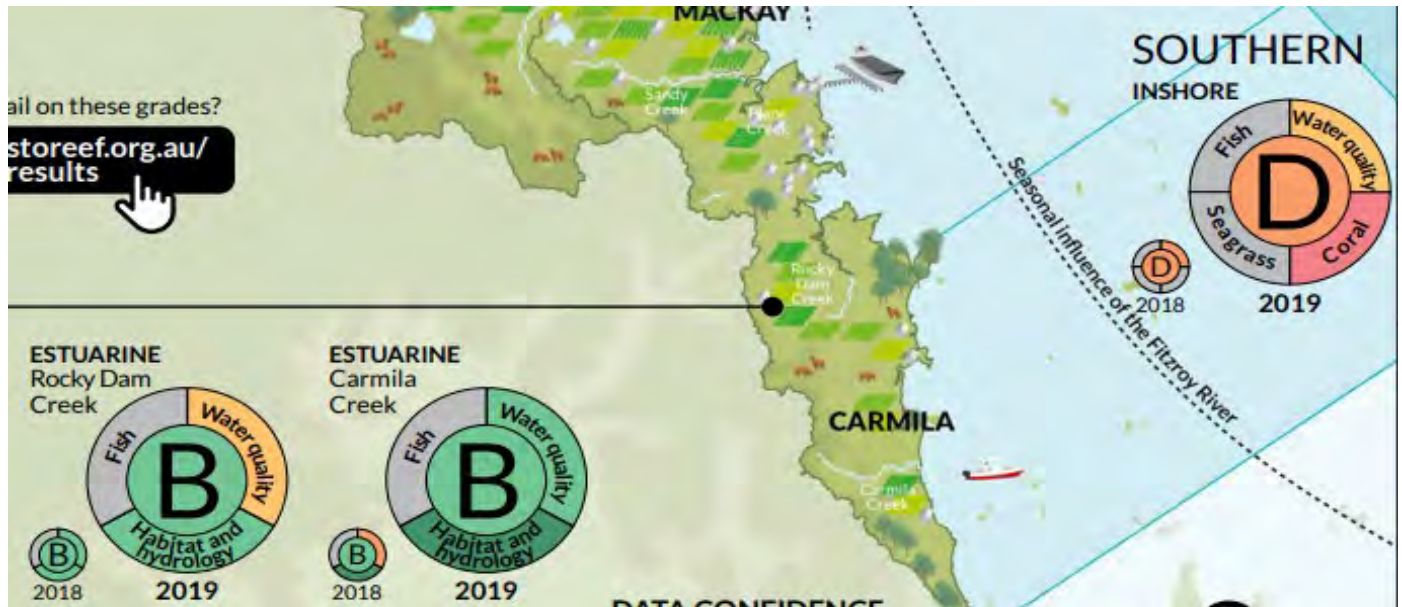


Station and month	Surface coverage (%) of deposited dust sample ^{a,b}		
	Coal	Soil or rock	Other particle types
Moranbah (Utah Dr)			
February	2	91	7
March	2	85	13
April	1	89	10

^a the uncertainty in the measurement of surface coverage is typically ±5%.

^b particle types that were artefacts of the sampling method and not present in the air environment (such as copper sludge from the added algacide and photosynthetic slime and fungi from biological growth) have been excluded and the surface area coverage of the remaining particle types proportionally scaled up to give a total surface area coverage for atmospheric particles of 100 per cent.

Councillor Coleman and Manager Liveability and Sustainability attended the 2019 Healthy Rivers to Reef Partnership Report Card launch and partnership meeting in Airlie Beach on 23 July 2020. Council’s coastal streams scored a B for waterway quality, but the inshore reefs in the Isaac Region scored a D, being heavily influenced by flows and water quality in the Fitzroy Basin to the south.



Manager Liveability and Sustainability attended Reef Guardian Councils Technical Working Group meeting on 29 July 2020 via Zoom. Council's action plan to be developed during August 2020 for presentation to September standing committee meeting.

Stakeholder engagement planning commenced to capitalise on Council's investment and in-kind contributions in regional partnerships.

Investigations commenced into corporate sustainability metrics and opportunities for adoption of policies within IRC.

Land Management

Joint partnership with Whitsunday Regional Council to undertake aerial feral animal control yielded destruction of 641 pest animals during the 2019-20 financial year in the Suttor area, north of Glenden. The next aerial shooting program is scheduled to occur in August 2020. Modelling has been undertaken by Whitsunday Regional Council to understand economic impacts of feral pigs in their region, estimated to be at least \$18 million. The Liveability and Sustainability department is eager to investigate modelling for the Isaac Region.

Council's biannual 1080 Baiting Program planning and advertising is underway, scheduled to commence on 24 August 2020.

Weed spraying and management programs are ongoing across a number of sites, including Sarchedon Drive, Moranbah.

EMERGING ISSUES

State Government caretaker period commences 19 September 2020, which will impact on timeframes for decisions on major projects, the draft Isaac Planning Scheme and LGIP.

NEXT MONTH'S PROGRAM

Assessment of development application and provision of development advice in response to customer enquiries

Pre-lodgement meetings

Supporting State approvals process for adoption of the draft planning scheme.

Completion of public consultation activities for the proposed LGIP and supporting State approvals process for adoption.

Recommencement of preparations of internal systems for commencement of new planning framework.

Phases 3-4 of the Coastal Hazard Adaptation Strategy, including public consultation sessions in late August

Flying fox SoMI review and preparations for 2020/21 migration season.

Environmental and Social Impact Assessment processes, including finalisation of Pembroke Olive Downs SIMP response.

Corporate sustainability investigations

Environmental monitoring program – including follow-up on dust data outputs from Department of Environment and Science.

Social infrastructure strategy project planning

FINANCIAL REPORT

Operational Result From Period 1 - 1, 2021 Liveability & Sustainability



DEVIATION FROM BUDGET AND POLICY

Nil

ENGAGED COMMUNITIES

PREVIOUS MONTH'S ACHIEVEMENTS

Community Hubs – partial monthly reporting as at 30 July 2020

Isaac Libraries

4,283 residents visited Isaac Region libraries in July 2020. This represents a 20% increase in month-on-month foot traffic. Under Stage 3 of the Roadmap to Easing Queensland's Restrictions, effective 3 July, libraries were able to operate at a capacity of 1 person per 4 square metres.

Visitors	
Moranbah	1,736
Nebo	116
Glenden	507
St Lawrence	84
Middlemount	345
Dysart	730
Clermont	723
Carmila	42
Total	4,283

Library Wifi

Council offers free public wifi to the residents in the libraries and surrounding areas. This service is available to the residents from 7am to 7pm weekdays. In July, there were 65 connections to the wifi network. Of the 65 visitors, 38 were unique visitors (not repeat log-ins). Average visit duration is 1 hours 21 minutes. This is an increase of 20 visits compared to June 2020.



Access via Device Types

54% (34) of the visitors used mobile phones to access WIFI. 29 (46%) people used laptop or tablets to access the wifi network. A significant increase of people using laptops or tablets to access wifi.

Isaac Museums

Under Stage 3 of the Roadmap to Easing Queensland's Restrictions, effective 3 July, Isaac Region museums are able to operate at a capacity of 1 person per 4 square metres

281 people visited the Clermont Historical Centre the month of July 2020, is 251% increase in foot traffic month-on-month.

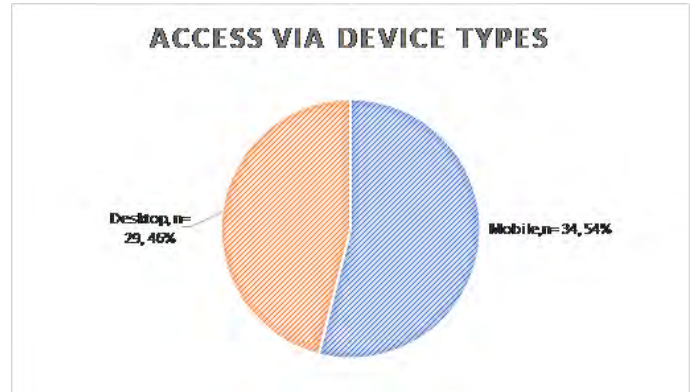
322 visitors visited Clermont Visitor Information Centre in July 2020, a 279% increase in foot traffic month-on-month.

Community volunteers recorded 48 hours of support for Clermont Historical Centre operations.

22 persons visited the Historic Nebo Museum in July 2020, a 210% increase in foot traffic month-on-month.

During July, ABC Radio Tropical North aired a promotional piece about the museum including an interview with Angie Caldwell.

New entry signage is also planned for the museum and the existing installations have reached end of life.



Customer Service

Call Volume

1,610 calls were received in July 2020. A decrease of almost 15% in call volume month-on-month.

Abandoned Call

29 (1.8%) calls were abandoned in July 2020.

Customer Requests

507 customer requests were created in July 2020.

Completed Customer Requests

314 (62%) customer requests were completed in July 2020.

Call Responsiveness

89.4% of the 1,610 calls received were answered within 20 seconds. A decrease in grade of service despite a lower call volume compared to June 2020. Frontline Officers took an average of 5 minutes to close out telephone-based contact.



Community Engagement, Programs and Events

- Computer Choir launched successfully with over 55 participants connecting weekly via Zoom for sectional rehearsals.
- Community Relations Officers and Manager CEPE supported the delivery of Regional Social Development Coalition (RSDC) Community Connect Sessions in Ilbilbie, Clairview, Middlemount, Dysart and Clermont to assess the impacts of COVID on Isaac communities. RSDC are preparing a report outlining the findings and discussions had at the sessions.
- Linnie Busk's 'Going with the Flow' Exhibition launched on Friday 31 July. The exhibition capacity is capped due to COVID-19 restrictions and the event reached capacity within 12 hours of promotion.
- First5Forever Pop-Ups @ The Park have recommenced with events held in Moranbah and Middlemount.
- The online Pelican't do it drawing session for 5-8-year-olds was delivered on 6 July to a fully-booked schedule of participants. Feedback received from participating families has been overwhelmingly positive.
- The IRC Library Programming Wiki has gone live to all other libraries in Queensland making us the first library in the state to share our programming practice and methods.
- The Isaac Regional Arts Development Fund (RADF) has supported Kilcummin artist, Anna Nicholson as she participates in the Central Queensland Regional Arts Services Network (CQRASN) at-home arts residency program for the development of new works.
- CEPE and BMC have collaborated on the development of a social media schedule for July-September acknowledging local, national and international dates of significance. This will be refreshed on a continuing basis.
- School visits have been conducted with Valkyrie and Coppabella State Schools by the Children's Programs Officer, Toni Markcrow and Community Programs Assistant, Codie Perris. Students received a story-time session plus info on accessing databases through Isaac Libraries.
- The team are continuing to ensure compliance with the COVID Safe Event Framework and are adopting COVID-Safe practices at all events and programs, in alignment with State Government directives.
- Team member Jennifer Ennis participated in the Local Government Managers Association Australasian Management Challenge as part of the IRC team.
- Corinna Baerhold, Digital Programs Officer has returned from maternity leave. We have farewelled Ryan Hartney who has returned to his substantive position with the ICT team.

EMERGING ISSUES

Community Hubs

- Annual reporting to State Library of Queensland is due at the end of August.
- Cross-functional training of Frontline Service Officers across libraries and customer service to recommence in late August, subject to operational constraints related to major payment cycles (water, rates, dog registrations).
- Review of continuity of virtual contact centre platform Premier Contact Point and business requirements

Community Engagement, Programs and Events

- We are still waiting on an outcome for our funding bid to the Regional Arts Development Fund (RADF). This was due by end-July but are now expecting word by end-August. There will be an opportunity to revise the funding application when we are informed by Arts Queensland of the outcome.
- Community groups have been asking CEPE for assistance with COVID Safe events and understanding their obligations.
- CEPE is working with E&P to organise a display of entries and winners from the #ourisaac photography competition. The exhibition is scheduled tentatively at the Coalface Art Gallery in September.

- 4RFM are again hosting Road Safety Week, commencing on 24 August. Senior Community Relations Officer Brooke Maisey is working with organisers to implement Council involvement.
- Outdoor booking requests are being taken in accordance with directives from the Emergency Management Committee with officers ensuring COVID-compliance.
- The team are conducting forward-planning in relation to venue and space capacity should COVID restrictions increase or decrease.
- A Dysart Health Services Reference Group has been set up by the Mackay Hospital and Health Service. Community Relations Officer, Gail Hite was approached to join and will attend the first meeting when set.
- Middlemount Interagency Group have had their first meeting with Terms of Reference in development.

NEXT MONTH'S PROGRAM

Community Hubs

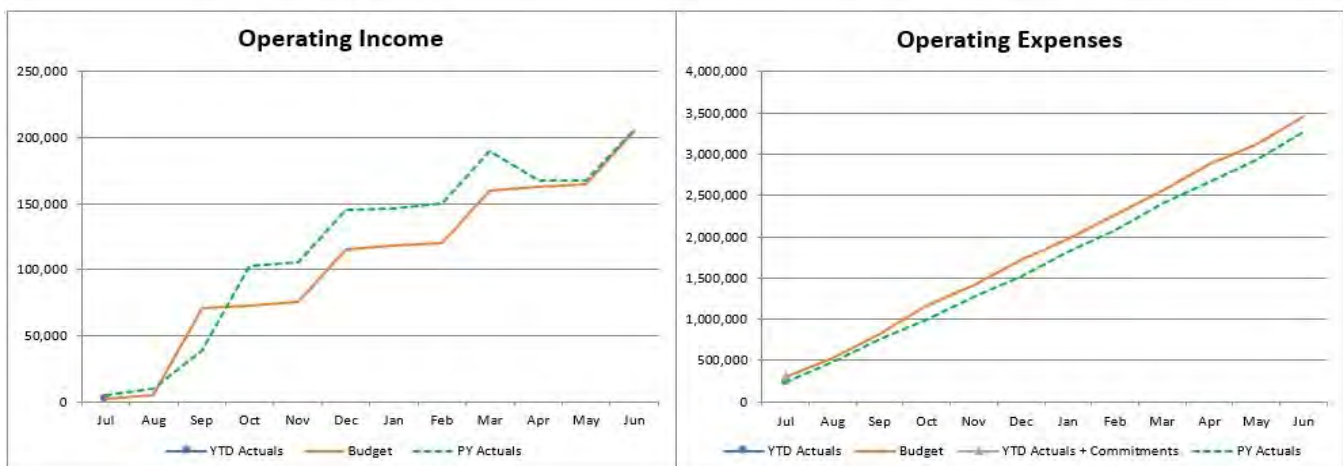
- Annual reporting to State Library of Queensland is due at the end of August.
- Planning for the resumption of internal library program delivery considering capacity limits in venues.
- Cross-functional training of Frontline Service Officers across libraries and customer service to recommence in late August, subject to operational constraints related to major payment cycles (water, rates, dog registrations).

Community Engagement, Programs and Events

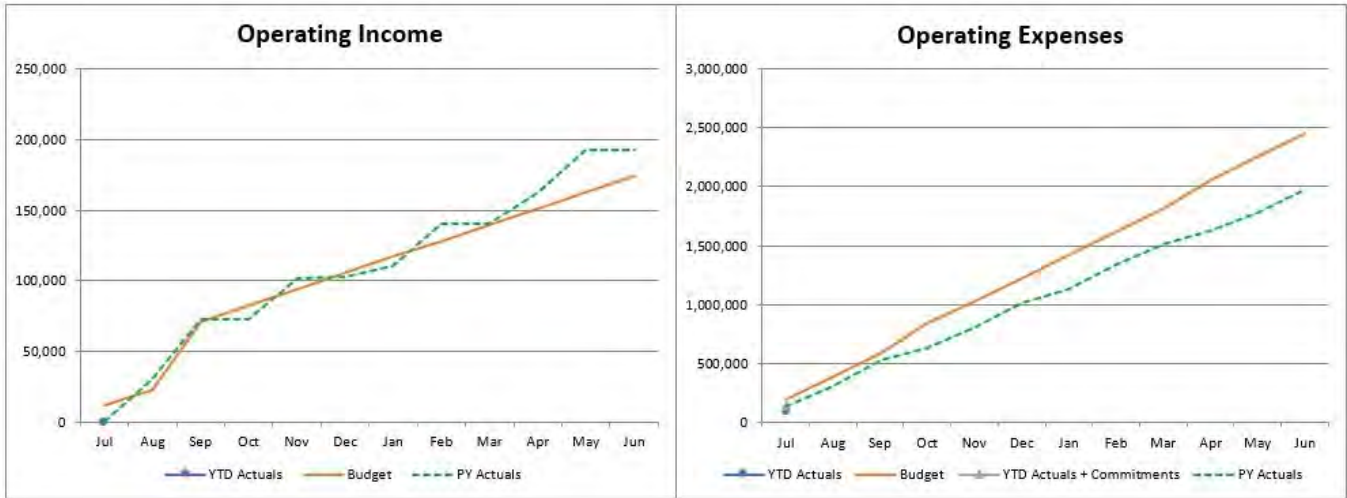
- Senior's Week events are being held in Moranbah, Carmila, St Lawrence, Nebo, Glenden, Dysart, Middlemount and Clermont between 17-28 August.
- Lennie Busk's exhibition will continue at the Coalface Gallery with the delivery of two acrylic flow art workshops in Moranbah.
- Dysart technologist Royce Bailey will work with IRC to deliver 3D printing workshops in Carmila and Dysart with future dates scheduled for Clermont, Middlemount, Glenden, Moranbah and Nebo.
- Continuation of First5Forever Pop-Ups @ The Park with sessions scheduled for Clermont, Nebo, Moranbah and Clarke Creek.
- Launch of the Dig It Isaac region-wide gardening contest.

FINANCIAL REPORT

Community Hubs



Community Engagement, Programs and Events



ECONOMY and PROSPERITY

PREVIOUS MONTH'S ACHIEVEMENTS

The Economy and Prosperity team has been heavily active in each of its portfolios;

Economic Development

- Continued engagement with Novum energy and the project has been pending the finalisation of the securement of the site in Nebo, prior to Council conducting its media releases.
- A draft investment attraction framework has been completed with this document currently being exposed internally for consultation and review prior to presentation to Council, which is targeted for September. As part of this project E&P are working on developing the Economic Profile and Community profile (Welcome Kits).
- It is for noting the QME event for September has been cancelled and the E&P team had done a large amount of preparatory work for the event, but the promotional collateral that was being developed for the event will continue as they are part of the investment attraction documentation regardless.
- E&P has engaged an internal and regional Digital infrastructure working group to progress the actions from the Digital infrastructure study commissioned by GW3, with representation by E&P, L&S, E&I & ICT.

Business Support

- Continued working on delivering the Community Chest program is occurring with the E&P team using the Shop Isaac business support registration and survey to understand regional businesses impacts, wellbeing & perceived risks. Further engagement with Councils other networks and State & Fed govt is occurring as well to help to inform the future of the Community chest program.
- The Shop Isaac program is continuing with;
 - There was 76 businesses registered at the start of August and this is increasing weekly.
 - There has been positive engagement has been occurring with a number of industry companies and other businesses in the opportunity to engage in supporting the program through procurement of the cards as employee or community reward.
 - The July shopping competition received approx. 100 entries (final number to be confirmed with all entries not yet received at the time of reporting) and entries were received for all regional townships. The number of entries was expected to be lower in the first month, but this number was still less than targeted. This in part was attributed to registered businesses being a large part of the marketing of the competition but with registration of businesses only occurring during the month this impacted the competition. E&P will engage in increased promotion for the August draw through the businesses and our media communications.
 - Councils support of the Shop Isaac program has been positively received and will provide significant benefit to the program, further Council initiatives as in the Engaged Communities gardening competition will continue to promote Council leading by example to grow the program and championing of our Local Businesses with the Buy Local message.
- Engagement has been continuing with regional networks, DSMIP, DESBT and GW3 on business support programs and needs with respect to Covid impacts.
- Small business month planning for delivery in October is continuing with GW3.

Tourism

- The Mackay Tourism development officer role in region is progressing with development of the PD, formalising the agreement with Local Buying foundation and consideration into the MTL's MIW Destination tourism plan and projects the role will likely engage in.
- The "Our Isaac" campaign was delivered in conjunction with Mackay Tourism was completed with a media gathering and release in Mackay. The campaign was well supported with over 400 entries for the Isaac region, the top 20 will be placed on display in Canelands shopping centre and also in the Moranbah art gallery and Dysart Library gallery and through several other digital mediums.
- The two famils and videos were completed for the Isaacs peak ranges – Wolfgang, Lords Table and Gemini – Red Bull sponsored Courtney Atkinson & the Isaacs coastal area by the AWOL family. The final videos and supporting videos have been made for Mackay Tourism and Isaac Council branding and usage.
- E&P is continuing to engage with QPWS in the development for promotion of the three Peaks experiences and a verbal update will be provided at the Standing committee meeting, the Peaks video media release timing will be informed by these discussions. E&P is also engaging with Glencore to review access opportunities to Lords Table.
- Continued development of tourism guide itinerary's being finished by for prospecting Isaac region and camping in progress, also renewed brochure for Theresa Creek dam. Further itineraries for 76 things to do in Isaac, and renewal of the Experience Isaac brochure.
- A site visit of the Mt Britton campgrounds and the Edith Mary gold mine was conducted to assess development and promotion of those products.

Asset Management

- Engagement with the Clermont R&SS was conducted to assess the projects funded under the Federal Agricultural Show grant program. Oversight of the projects will be provided through Councils Clermont Revitalisation committee and Council will provide in kind support in the development and implementation with the projects being;
 - the fourth additional horse stables inclusive of stallion stables in the existing three.
 - The Announcer box roof
 - Shade structure between the amenities blocks and over the seating grandstands and additional picnic seating
- Progress on the Spelling yards project as per the Capital works update.

EMERGING ISSUES

Reports of roof leaks at the Nebo showgrounds undercover arena resulted in a proactive roof condition assessment being conducted and this came back with positive results in the primary roof and sheeting being reported in good condition, with some minor works to be conducted.

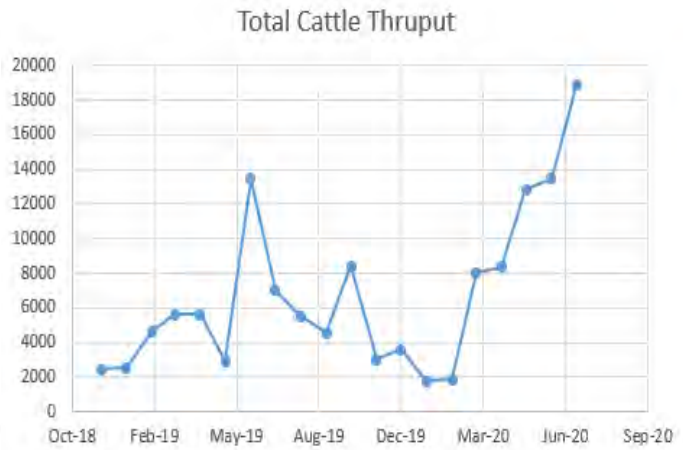
NEXT MONTH'S PROGRAM

Primary focus will be continuing works on the Shop Isaac program, the community chest program, the investment attraction framework and supporting marketing collateral, LDAC, promotion and development of the tourism experiences of the Isaac peaks and the renewal of the experience Isaac tourism brochure and delivery of E&P's approved tourism signage capital project.

FINANCIAL REPORT

INFORMATION BULLETIN

The Clermont saleyards has continued a significant thru put and revenue increases of recent months, which is primarily market driven, with weigh and visual dip being the primary revenue source, with also some contribution being southern buyers increasing purchase of northern stock to fill orders and some increase in spelling yard customers.



DEVIATION FROM BUDGET AND POLICY

No major deviation from policy or budget to report

COMMUNITY FACILITIES

PREVIOUS MONTH'S ACHIEVEMENTS

Overview:

- The month was characterized by a strong return by various user groups to the Region's Halls and Centres;
- All sites remain compliant with Covid 19 directives and operational sanitisation is being maintained throughout;
- The Department has retained the management of several 20-21 Capital Works projects to allow the Capital & Project Program Manager to focus on large scale projects. These are reported on under the "Asset" heading;
- Staff are actively participating in the identification of small projects to support community groups applying for various grants;
- Preparatory actions in readiness for an escalation of Covid 19 staging have been completed and all sites maintain operational readiness;
- The Department has accepted Asset Custodianship of the Glenden Bowls and Golf Clubs – work is underway to determine leases and security interests held over some assets and chattels;
- The Moranbah Community Centre continues to supply meals to ELAM.

People:

- Ruby Tembo, Community Facilities Officer Glenden resigned following the transfer of her husband to Clermont;
- Julie Williamson, Community Facilities Officer Dysart has resigned from her duties to pursue an alternate career;
- Recruitment is underway for current casual vacancies in: Moranbah (Community Centre), Dysart and Glenden;
- Previously identified high risk personnel continue to monitor the prevailing Covid 19 landscape and medical advice as required;
- Team Meetings continue on a fortnightly schedule and individual leadership meetings are programmed on a fortnightly schedule – no staff issues have been identified;
- Two Department staff are currently undertaking Webinar training in "Dealing with Workplace Conflict";
- The Directorate psychological safety and behaviours guide continue to be practised with pleasing results.

Process:

- The Food Safety Plan has been finalised and is currently under review by the Environment Health Officer;
- The Food Stocktake Procedure has been completed and is currently under review;
- Reviews of the operational policy and procedure for swimming pools is underway in readiness for the pool's reopening.

Assets:

- Community Halls and Centres are functional and operating – various minor works have been identified and are being actioned accordingly;
- The Moranbah Community Centre has seen a significant surge in usage and is utilised well on a daily basis by various user groups;

- The Tumble Tots children's programs have re-commenced operating at the Dysart and Glenden Recreation Centres;
- The Dysart Pool concrete concourse replacement has been completed (this relates to the hairline cracks in the initial slabs being remedied);
- Unaccompanied children's programs at Dysart and Glenden are currently under review in consultation with the Department of Education. Separate reporting has been provided to ELT;
- The Middlemount Community Hall flooring project has been completed and the Middlemount Gymnastics Club has recommenced their program in accordance with Covid 19 guidance and industry specific planning;
- Corporate Properties have undertaken a rudimentary refurbishment of the Blair Athol Hall – minor safety works are scheduled for completion before a formal handover to Community Facilities occurs;
- The Dysart Civic Centre switchboard replacement has been completed – works consequential to the replacement have been identified and are currently being remedied;
- Work on the GCAC heat exchanger replacement are scheduled to commence within the early to mid part of August 2020;
- Extensive leakage has been identified near to the disabled access ramp of the GCAC 25m pool. Delays are being encountered while additional quotations are being sought and submitted;
- The Dysart Pool Electrical / Mechanical / Filter works have progressed and the RFQ for pump replacement has been released and a consultant engaged to review the existing structural drawings for the new filter housing with a view to preparing a further RFQ;
- The Clermont Pool Dive Block Remediation has progressed to the retention of a Consultant to undertake engineering inspections and to develop technical drawings to support the construction of compliant blocks;
- The Clermont Pool Disability Access is at draft RFQ stage;
- The Isaac Pools equipotential bonding is at draft RFQ stage;
- The Glenden Pool Foot Valve replacement is at RFQ stage and release is imminent;
- The Moranbah (GCAC) Water Park draft scope of work has been prepared and is currently under review;
- Scoping of various pieces of work at the Coastal Halls and Centres will commence during August – this will incorporate the painting of halls and minor repairs;

Leasing:

- The Asset Custodianship of the Glenden Bowls and Golf Clubs has been transferred to Community Facilities;
- Legal advice has been received in relation to the discharging of the Bowls Club lease – this is being actioned accordingly;
- Similarly, further legal advice has been received in relation to the discharge of security interests held over a number of assets and chattels at both locations – this is also being actioned accordingly;
- Draft EOI documentation has been prepared for the Arts and Crafts, Bowls and Golf Clubs in Glenden with a view to the identification of suitably qualified group/s to occupy the facilities;
- Work continues on the modification of the leasing update and schedules in accordance with CTFAC and Audit and Risk requirements;
- DNRME has been consulted in relation to an application by the Clermont Kindergarten seeking additional land to operate the facility – this will be the subject of further reporting to CTFAC.

Cemeteries:

- The Parks team continues to provide excellent service support to our operations;

- Work to cut vase holders in the Clermont Lawn Cemetery (308) has been approved and is scheduled to commence during August;
- The Cemeteries Policy and operating procedures have been drafted and are under review.

Health and Safety:

- On 21 July, a female person was injured during a privately organised Netball game at the Dysart Recreation Centre. The injuries were reported to be minor in nature and occasioned during an impact between one player and another – the injured party was wearing glasses at the time and one lens fractured causing a laceration. The injured party was treated for the laceration. Please note: this is not a Council organised activity;
- No injuries or incidents reported by members of the Community Facilities team during the month;

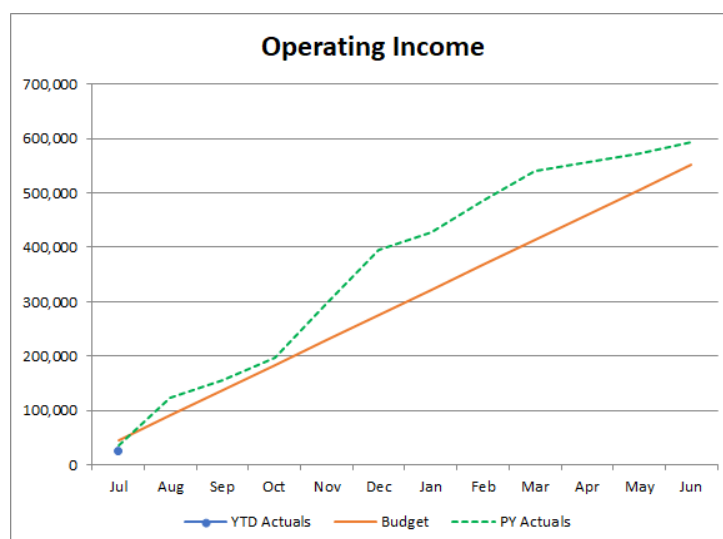
EMERGING ISSUES

- Covid 19 preparatory response remains a high level priority;
- Ongoing maintenance at Halls, Centres and Pools remains constantly evolving;

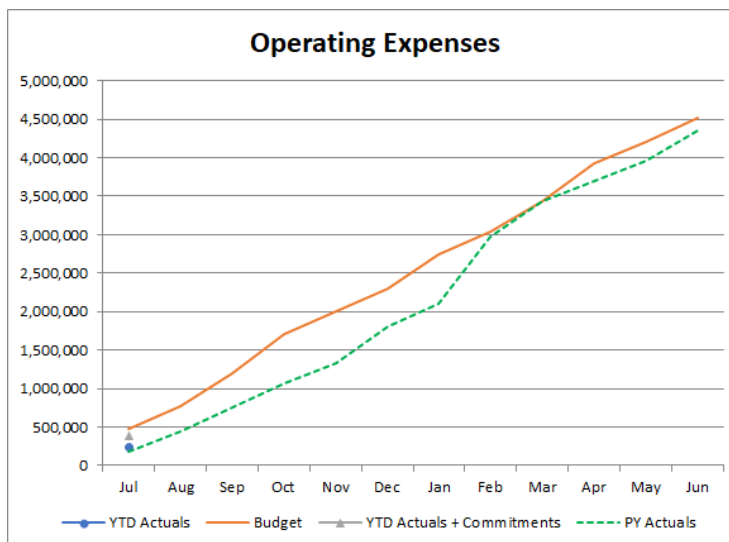
NEXT MONTH'S PROGRAM

- EOI's and tenure arrangements for the Glenden Golf and Bowls Clubs remain a priority
- Endorsement of the Food Safety Plan and corresponding procedures;
- Ongoing preparation for Capital Works projects and planned, preventative maintenance across all facilities;
- Community Facilities draft Strategy documents will be completed during August.

FINANCIAL REPORT



- The Community Centres are accepting multiple return bookings following the easing of Covid 19 restrictions;
- July has seen a steady return by user groups to the various facilities and in particular, for conference and catering;
- Clermont Cemetery fees have seen a spike following multiple funerals over the previous period;
- It is anticipated that August will see steady growth to 20-21 budget revenue estimates.



- Materials and Services remain the most prolific of monthly expenses – these generally relate to catering requirements;
- Ongoing reactive maintenance at other sites forms the balance of operating expenses.

DEVIATION FROM BUDGET AND POLICY

- Nil

INFORMATION BULLETIN

COMMUNITY EDUCATION AND COMPLIANCE

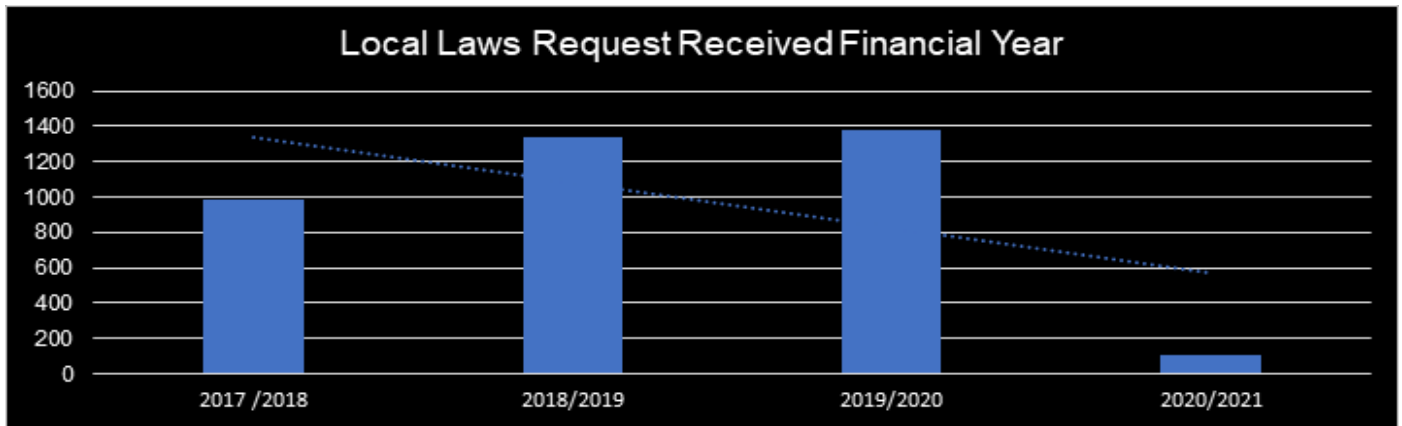
PREVIOUS MONTH'S ACHIEVEMENTS

Animal Management - Registered Dogs

Data cleansing activities undertaken during the month of March has indicated an error in the dog registration data reported previously. This has now been corrected separating the non-renewals.

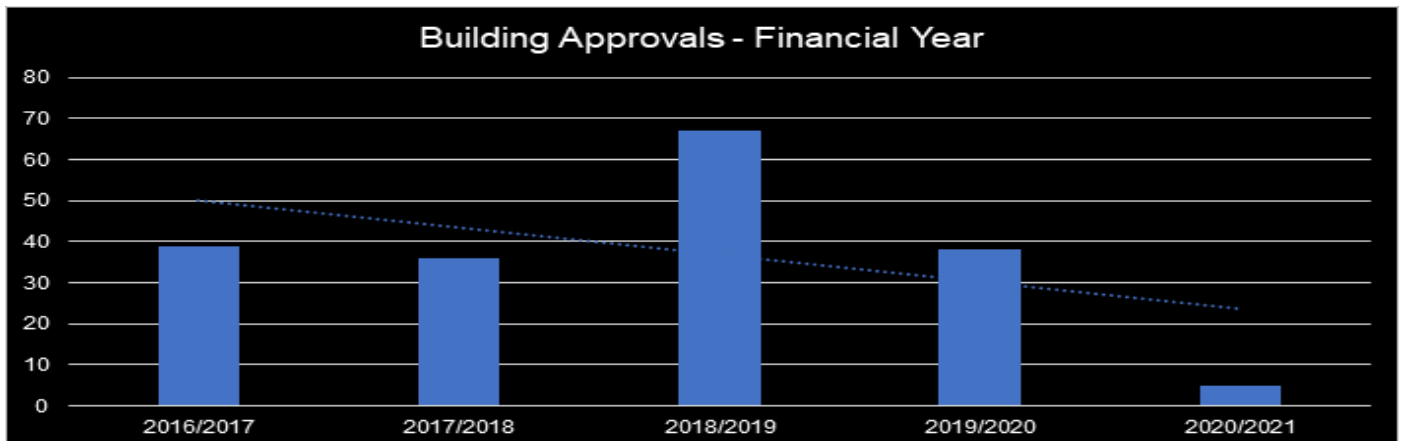
Description	July	Financial YTD
New Dogs Registered	41	41
Dog Registration Renewals	11	11
Total Registered	52	52
Dog Registration – non renewals		1958

Local Laws Compliance Customer Request Activity



The start of the 2020/2021 financial year continues the trend of Customer Services request remaining high. The predominant activities for the officers during July 2020 was dog wandering at large, aggressive dog reports and abandoned dogs.

Building Services



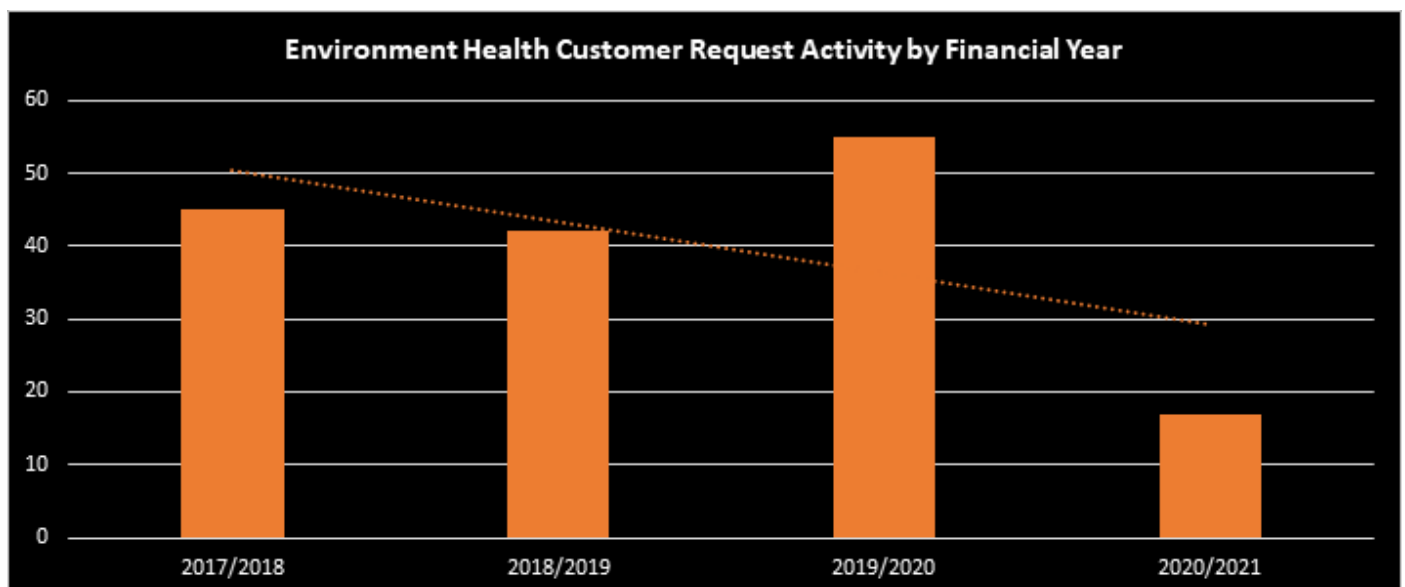
INFORMATION BULLETIN

Description	July 2020	Financial YTD
Concurrence Applications	5	5
Building Works Application	1	1
Total Received	6	6
Total Decided	5	5
Description	July 2020	Financial YTD
Building Inspections	4	4
Pool Safety Inspections	0	0
Building Compliance Inspections - internal leasing	0	0
Building Property Searches	14	14
Archiving of private other certifier approvals	17	17

Plumbing Services

Description	July 2020	Financial YTD
New Applications	7	7
Total Decided	4	4
Description	July 2020	Financial YTD
Plumbing Inspections	23	23
Trade Waste Audits	0	0
Backflow Testing	29	29

Environmental Health Services



INFORMATION BULLETIN

Environmental Health Officers have, again this period, investigated customer service requests for environmental health related issues, mainly smoke and noise nuisance. Learnings from the regulatory response has shown that these types of request mainly occur because residents and customers are not fully aware of their rights and obligations with most request solved by a conversation and providing information. This is leading to the development of some relevant information factsheets that will be made available to residents as part of the education initiative of this department.

Service Level	Target	July 2020	Current Performance %	Service Level Type
Annual inspection of licensed food businesses undertaken	168 premises	7	0.4%	Operational
Annual inspection of licensed businesses that provide higher risk personal appearance services undertaken	3 premises	0	0%	Operational

Applications Received	July 2020
Number of Food Business Licence Applications	5
Number of Short-Term Food Business Licence Applications	0
Number of Mobile Food Business Licence Applications	2
Total Number of Approved Food Business Licences	5
Personal Appearance Service	0
Licences/Inspections	Financial YTD
Total Number of Annual Inspections for Food Business Licences undertaken	7

Ted Rolf Oval Booking Update

Council recently adopted the position that booking of Ted Rolfe Oval for mobile vending (inclusive of camping) to be on a Non-Exclusive basis and that such on-site vending can be approved for a maximum of one week only. Given that the bookings are “Non-Exclusive”, vendors hiring the oval through Council’s booking process for a fee are not guaranteed space. Hires seeking camping as part of the booking are impacted by this.

As a stop-gap measure, Community Education and Compliance in collaboration with Engaged Communities have allocated the designated mobile vending area(section fronting Mills Avenue on the southern side of the oval) for users with Commercial Use of Local Government Roads and Areas approval from Council, with up to three vendors at any one time. Commercial Use of Local Government Roads and Areas approval holders (excludes camping) pay no application fee and no “hire” fee for the location or area for the prescribed activity.

Stationary vendors (inclusive of camping) who hire out the Ted Rolfe Oval for a fee will be allocated secondary designated space within the oval to vend and reside for the duration of the subject booking. This would assist both licenced vendors in the region and those who hire out to operate from the location minimising any conflict of uses.

INFORMATION BULLETIN

Other Highlights

Compliance Services

The Compliance Services team has well advanced the preparation for the “Follow my Lead” project with all the project collateral developed and awaiting the delivery of printed material. Due to a compliance staff member resignation and availability, the launch date for the project has been postponed to mid-August.

Environmental Health Services

The Environmental Health Services team are continuing to receive enquiries from prospective food business operators for advice and requirements to open a food business and licencing for this.

The group also continue to participate in the Covid-19 Interagency Work Group activities. The team has surveyed and provided information to Queensland Health on “self-serve” facilities (breakfast cereals, fruits and nuts etc) at food business in the region. In the last week of this period officers engaged with stall holders at Let’s Jump Mackay (Mini Fairs/Carnivals in Moranbah, Clermont) to provide food hygiene and social distancing advise when serving food at the programme event in August.

Plumbing Services

A steady stream of applications has continued in this sector with these being for new dwellings, 4 of these are for BMA and 3 more from the private sector.

The first stage of the Labona Camp for Adani has been finalised with the next stage to commence within the next few weeks.

Plumbing Inspectors are continuing to work with Trade Waste Generators in our region to achieve compliance.

Administration

The administration team with the assistance of the Community Education Officer, have been working on continuous improvement of the Animal Registration and Adoption form. The revised form makes way for the acceptance of new registration categories, including puppies.

The team has also finalised the annual review of the animal data in preparation for the generation of the annual renewal notices. These will be arriving at the customers mailbox from the 10 August 2020. The team would like to thank the Frontline Services team for their support and assistance with the registration renewal process.

NEXT MONTH’S PROGRAM

The planning and project development for the Moranbah Pound Upgrade capital works project will commence in August 2020.

The Environmental Health group are currently preparing for the annual food licence renewal process with the last of the annual inspections being completed. The group also continue to participate in the Covid-19 Interagency Work Group.

Report Authorised By:
JEFF STEWART-HARRIS
**Director Planning, Environment and Community
Services**

Date: 5 August 2020

ATTACHMENTS

- Attachment 1a - Best Camping Spots – Coastal
- Attachment 1b - Best Camping Spots – Inland
- Attachment 1c - Striking Gold in the Isaac



THE BEST CAMPING SPOTS

In the Isaac Region

COASTAL

From St Lawrence through to Cape Palmerston you can view great wildlife, enjoy fishing, snorkelling, beach walking and swimming opportunities. Some of Queensland's most picturesque places are in The Isaac Region and it is a perfect location for nature lovers to get a glimpse of this relatively untouched paradise.

There are plenty of rustic camping options that take advantage of the abundant nature surrounds. Well worth the time to stop and savour the moment and explore each stretch as you go, you won't be disappointed.



St Lawrence

One of the oldest towns on the Queensland Coast and provides exciting fishing and crabbing opportunities in the nearby creeks and inlets. A bird-watcher's paradise, the St Lawrence Wetlands are listed in the Directory of Important Wetlands in Australia.

Facilities: Camping grounds (max. 14 nights), toilets, showers, barbecues, picnic tables and shelters, a dump point. Water is available. Access to all vehicles.

How to get there: Approximately 155km south of Mackay, 6km east of the Bruce Highway.

Tip: Drive up Connors Range to Schneider's Inn Lookout for panoramic views of the wetlands (not recommended for caravans).



Clairview

This seaside community is a popular spot for fishing and crabbing. It's also home to a fully protected dugong sanctuary. Dugongs can often be spotted when they surface to breathe from the shore, or in the water, when in a kayak, boat or other recreational vessel. Be sure to slow down your vessel in areas dugongs are known to inhabit.

Barracrab Caravan Park is well-maintained with kiosk, camping, caravan and bungalows. Sites are available to book at www.barracrabcp.com.au

Facilities: The caravan park offers beachfront dining, laundry, convenience store with bait and tackle and boat ramp nearby.

How to get there: Approximately 130km south of Mackay, follow the slight deviation off the Bruce Highway along Colonial Drive.

Flaggy Rock

Recreational campground is set on five acres, is flat to undulating and perfect for overnight accommodation for semi self-contained vehicles only. There is no power available but excellent access for large rigs.

Facilities: Electric BBQ, children's playground and swimming pool. A fee of \$15 (cash) per van, per night applies with a maximum stay of 72 hours. For more information visit

www.flaggyrock.com



Carmila Beach

Go off the beaten track at Carmila Beach, an uncrowded stretch of coastline, perfect for fishing enthusiasts with access to the creeks nearby. An ideal place to launch a boat, otherwise cast a line from land, near the creek mouth. Sunset fishing is particularly good here for barramundi, mangrove jack, trevally and flathead.

Facilities: Camping area (max 14 nights, small fee), toilets, barbecue, picnic tables, boat ramps. No potable or drinking water available. Accommodation is also available at Carmila Caravan Park and Cabins.

How to get there: Access to the campground is along 1km of dirt tracks and 300m of sandy, narrow track.

Notch Point

Experience the quiet beauty of the most scenic area of the Isaac Coast. An idyllic location with wonderful views of the ocean and surrounding district. With access via high-clearance four-wheel drive only, Yarrowonga and Notch Point Reserve is one of the best fishing spots on the Central Queensland Coast famous for whiting and flathead.

Cape Palmerston's National Park

This national park covers 7,200 hectares and boasts sandy dunes, unspoilt beaches and rocky headlands. Cape Palmerston's pristine coastal environment is seemingly untouched, making the surrounding water rich in an abundance of marine life. Bream, flathead and cod are popular chases in this area, with anglers also reporting catching slender Tomhead's mangrove jacks and queenfish. Fishing off the rocks or off the coast in a tinny will increase your chances of reeling in reef fish or mackerel.

Cape Palmerston caravan park is also nearby providing caravan, camping and glamping sites. Set on 63 acres and adjacent the beach, the park has camp-kitchen and excellent amenities.

www.capepalmerston.com

Facilities: Self-sufficient campers can set up at Windmill Bay, Cape Creek or sleep under the stars right on the beach. Pit toilets and picnic tables. Camping fees apply. 4WD vehicles only.

How to get there: Approximately 115km south-east of Mackay. Turn off the Bruce Highway at Ilbilbie and drive east towards Greenhill. Before Greenhill, turn left onto Cape Palmerston Road





THE BEST CAMPING SPOTS

In the Isaac Region

INLAND

If you are dreaming of getting off the beaten track discovering Queensland's most accessible goldfields, stunning national parks and peaks rich in Aboriginal history then a visit to the plains of the Isaac Region offers some of the most unique panoramas in Queensland. Experience the ultimate freedom of the region as a self-sufficient camper, an RV traveller or glamper

Theresa Creek Dam

One of the most idyllic camping spots in The Isaac Region, Theresa Creek Dam offers camping, fishing and skiing. Make Theresa Creek Dam campground your base to explore the region. Spend the evening on the shores of the dam or experience outback hospitality in Clermont.

The dam is stocked with red claw crayfish, and freshwater species. A Stocked Impoundment Permit (SIP) is required.

Facilities: Camping grounds (non-powered, small fee) and shelters, toilets, showers, barbecues, playground, picnic tables, a kiosk, two boat ramps, a dump point. Access to all vehicles.

How to get there: Theresa Creek Dam is 22km south-west of Clermont off the Peakvale Road.

Clermont Caravan Park

A spacious caravan park situated in a quiet part of Clermont, the park is surrounded by historic landmarks and is within walking distance of the main street of town. Offering self-contained cabins, caravan and camp

www.clermontcaravanpark.com.au

Dysart

Civeo Dysart Village well known as "The Mac" has 46 powered sites available for caravans, campers and motorhomes. Access to onsite mess hall offering delicious meals. Dysart is a friendly community with plenty of amenities and located near Lords Table Mountain in Peak Range National Park - an ideal location for an outback picnic or to watch a beautiful sunset.

www.civeo.com

Nebo

The historic town of Nebo has two caravan parks just off the Peak Downs Highway. Quirky and rustic they are both quiet and provide a stopping point to get off the beaten track. A local shop, servo and the Historic Nebo Hotel provide choices for food and dining. Fees apply.

Mount Britton - Nebo

Relive the 1880s gold rush era at Mount Britton, a once-thriving settlement for 1500 prospectors and their families. The remnants of this once successful mining town are now on public display with signage for visitors. Rumours have it that Mount Britton's big gold vein has never been found, but its greatest value is as a relaxing retreat where you can relive a rich history and stoke a campfire.

Facilities: Water, picnic shelters, a toilet and fire pits. Best for the self-sufficient camper.

How to get there: Travel 81km west of Mackay on the Peak Downs Highway, turn right onto Nebo-Glenden Road, then right at Turrawulla Road until you reach the Homevale-Mount Britton turnoff.

Moonlight Dam - Nebo

Offers a quiet camping area on the edge of the dam - a popular place for bird watching as they come into drink at dusk.

Facilities: Pit toilet and tank water (treat before drinking). Open fires prohibited. Fuel stoves are recommended. Generators not allowed.

How to get there: From the Peak Downs Highway, turn west onto Nebo-Glenden Road. Follow this road for 11.2km and turn right onto Turrawulla Road. From this intersection drive about 23km, passing the Homevale-Mount Britton turn-off, to the signed right-hand turn into Moonlight Dam camping area. From this turn-off, it is 6km to the camping area.

Lake Elphinstone

Spend the afternoon watching an abundance of birdlife drawn to the shores of the lake. This natural lake offers plenty of recreation activities like fishing, bushwalking and birdwatching. Stay for an unforgettable sunset experience.

Facilities: Free camping grounds, toilets, showers, barbecues, boat ramp, picnic table. No water available. Access to all vehicles. Otherwise choose to stay in nearby Glenden or Nebo.

How to get there: From Glenden (90km west of Mackay), travel 25km along the Suttor Development Road.

Tip:

For detailed information on The Isaac Region's gold rush era, visit the Historic Nebo Museum and the Clermont Historical Centre.



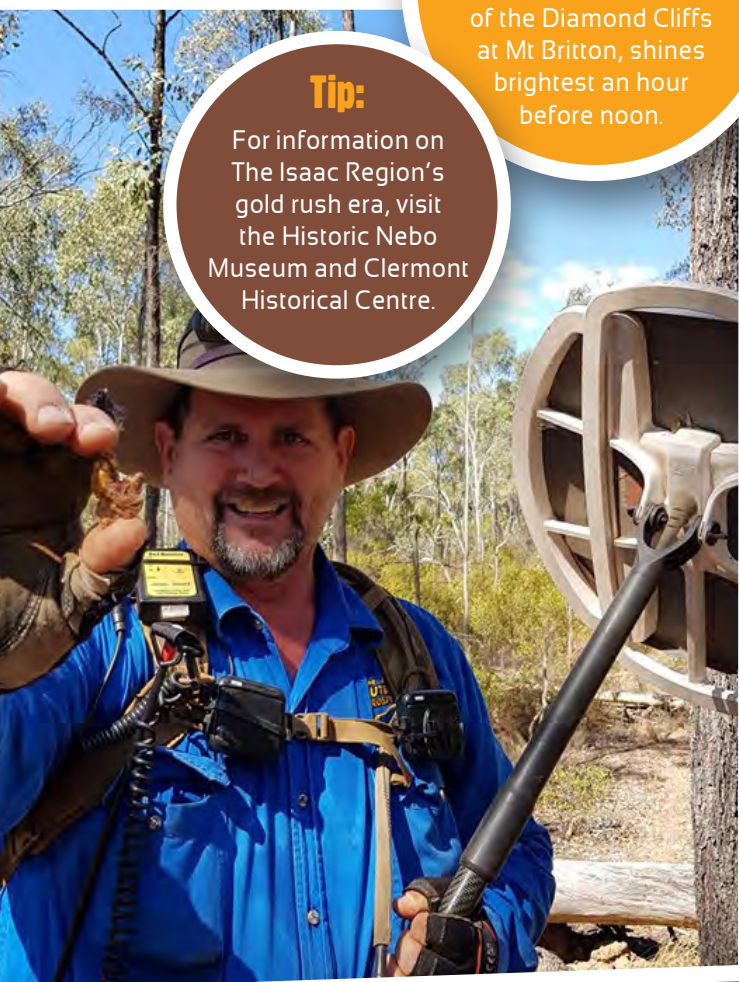


Fun fact:

The sparkling star-like crystal embedded in the black rock face of the Diamond Cliffs at Mt Britton, shines brightest an hour before noon.

Tip:

For information on The Isaac Region's gold rush era, visit the Historic Nebo Museum and Clermont Historical Centre.



STRIKING GOLD IN The Isaac Region

Reconnect with The Isaac Region's resource heritage and try your hand at striking fortune in Queensland's famous gold rush town.

For nearly 160 years, the lure of gold has drawn eager prospectors to the central Queensland town of Clermont.

The discovery triggered one of Queensland's major gold rushes. 290km south-west of Mackay, Clermont's heritage, with its tales of tragedy, triumph and treasure continue to intrigue visitors both young and old. This is Queensland's most accessible goldfields and with their alluvial gravels, makes it ideal to strike it lucky and win the gold from the ground.

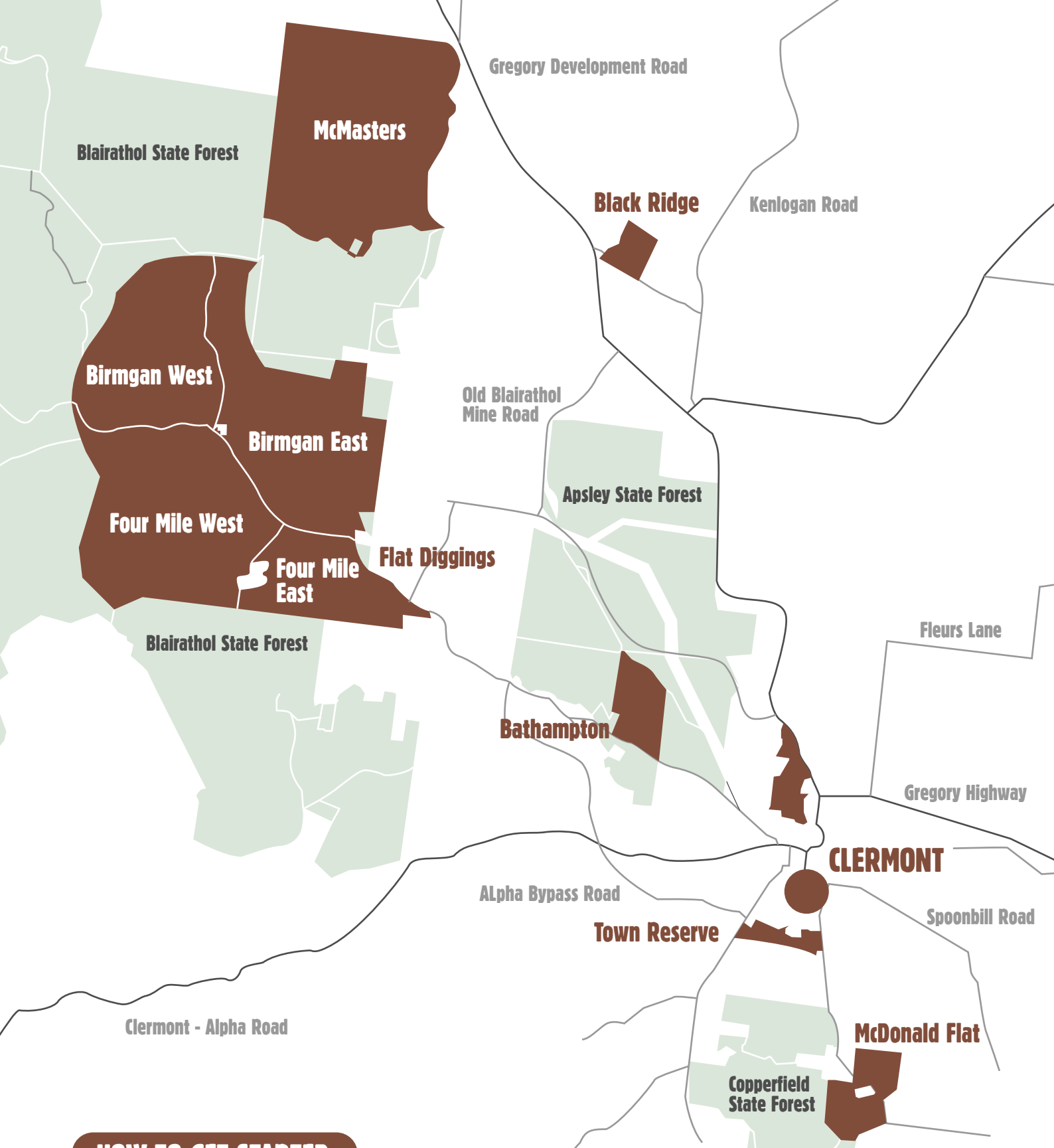
Visitors need only a metal detector, a pick, a fossicking Licence, maps of the local General Permission Areas, basic bush safety gear and an adventurous spirit to take advantage of this modern-day goldrush.

Re-live the gold rush era at Mt Britton - Nebo

Walk in the footsteps of the gold rush pioneers at Mount Britton, a once-thriving gold mining town established in 1880. While the buildings are long gone, the old grid of streets are dotted with interpretive signage that retains a sense of what once existed. Explore the old mining relics and visit the nearby pioneers' cemetery. Rumours have it that Mount Britton's big vein has never been found.

Approximately 35 minutes-drive north-east of Nebo, it's an easily accessible area offering the opportunity for day trippers or self-sufficient campers to pull up, relax and explore more of the area. With no fees or time limits, the expansive grassy camp provides water, picnic shelters and a toilet. Mt Britton's is a relaxing retreat where you can relive a rich history, stoke a campfire and awaken to unbelievable scenes.

A lookout above camp provides great views of the surrounding landmarks that explorer William Landsborough named in 1856: Mount Britton, the Marling Spikes' weather-beaten trio of rock spires, and the dazzling Sydney Heads with sheer cliffs that glow with vibrant yellow and red shades as the sun rises and sets.



HOW TO GET STARTED:

With 11 General Permission Areas (GPAs) in The Isaac Region, recreational prospectors should:

1. Obtain a fossicking licence online;
2. Select equipment. The Outback Prospector in Clermont has a huge range of equipment, as well as advice, training and maps;
3. Take water, food and first aid, and tell someone where they're going;
4. Take a drive to the GPAs and let the fossicking begin!

Fun fact:

It is estimated that more than 7,380 kg of gold was recovered in the Clermont Goldfields between 1861 and 1901.