

NOTICE OF MEETING

Dear Committee Members

You are requested to attend the following meeting of Council.

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES STANDING COMMITTEE MEETING OF ISAAC REGIONAL COUNCIL

**TO BE HELD ON
TUESDAY, 8 SEPTEMBER 2020
COMMENCING AT 9.00AM
COUNCIL CHAMBERS, MORANBAH**

GARY STEVENSON PSM

Chief Executive Officer

JEFF STEWART-HARRIS

Committee Officer

Director Planning, Environment and
Community Services

Committee Members:

Cr Kelly Vea Vea (Chair)

Mayor Anne Baker

Cr Gina Lacey

Cr Jane Pickels

Cr Viv Coleman

LOCAL GOVERNMENT ACT 2009

Chapter 8, Part 2 of the Local Government Regulation 2012

Division 3, Common provisions for local government and committee meetings

Section 275 Closed meetings

- 1) A local government or committee may resolve that a meeting be closed to the public if its councillors or members consider it necessary to close the meeting to discuss—
 - a) the appointment, dismissal or discipline of employees;
 - b) or industrial matters affecting employees; or
 - c) the local government's budget; or
 - d) rating concessions; or
 - e) contracts proposed to be made by it; or
 - f) starting or defending legal proceedings involving the local government; or
 - g) any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act; or
 - h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.
- 2) A resolution that a meeting be closed must state the nature of the matters to be considered while the meeting is closed.
- 3) A local government or committee must not make a resolution (other than a procedural resolution) in a closed meeting.

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES

STANDING COMMITTEE MEETING

OF ISAAC REGIONAL COUNCIL

TO BE HELD ON

TUESDAY, 8 SEPTEMBER 2020

COUNCIL CHAMBERS, MORANBAH

1. OPENING OF THE MEETING
2. APOLOGIES
3. DECLARATION OF CONFLICTS OF INTEREST
4. CONFIRMATION OF MINUTES
5. OFFICER REPORTS
6. INFORMATION BULLETIN REPORT
7. GENERAL BUSINESS
8. CONCLUSION

TABLE OF CONTENTS

1. OPENING OF MEETING

2. APOLOGIES

3. DECLARATION OF CONFLICTS OF INTEREST

4. CONFIRMATION OF MINUTES

Planning, Environment and Community Services Standing Committee Meeting of Isaac Regional Council held in Council Chambers, Moranbah, commencing 9.00am on Tuesday 11 August 2020.

5. OFFICER REPORTS

5.1 NORTH QUEENSLAND SPORTS FOUNDATION – THREE YEAR RESOURCE AND PERFORMANCE AGREEMENT

EXECUTIVE SUMMARY

The North Queensland Sports Foundation (NQSF) have introduced a three-year, non-compulsory Resource and Performance Agreement for medium and large local government partners. This report seeks Council's endorsement to accept the proposal from NSQF to commit to a three-year agreement.

5.2 COMMUNITY TENURE AND FACILITIES ADVISORY COMMITTEE MINUTES – 25 AUGUST 2020

EXECUTIVE SUMMARY

The purpose of this report is to present to Council the minutes of the Community Tenure and Facilities Advisory Committee Meeting held on Tuesday, 25 August 2020.

5.3 DOMESTIC DOG ADVISORY COMMITTEE – MINUTES 13 AUGUST 2020

EXECUTIVE SUMMARY

The purpose of this report is to present to Council the minutes of the Domestic Dog Advisory Committee Meeting held on Thursday, 13 August 2020.

TABLE OF CONTENTS

5.4 REEF CATCHMENTS FINANCIAL SUPPORT REQUEST – PROVENANCE MAGAZINE

EXECUTIVE SUMMARY

Reef Catchments (Mackay – Isaac – Whitsunday) Ltd (RCL) has made request to Council to support the development of second version of the Provenance Magazine, which covers the Mackay, Isaac & Whitsunday regions and the report provides details as to the request and recommendation.

5.5 CLERMONT SALEYARDS AND SHOWGROUNDS REVITALISATION PROJECT ADVISORY COMMITTEE – MINUTES 17 AUGUST 2020

EXECUTIVE SUMMARY

The purpose of this report is to present to Council the minutes of the Clermont Saleyards and Showgrounds Revitalisation Project Advisory Committee Meeting held on Monday, 17 August 2020.

5.6 MAJOR GRANT APPLICATION – ROUND 1 FY20-21 MORANBAH MINERS JUNIOR RUGBY LEAGUE CLUB

EXECUTIVE SUMMARY

The Moranbah Miners Junior Rugby League Club have submitted a Major Grant application to be considered in Round 1 FY20-21 of the Isaac Community Grants program for \$3,520.80 for the purchase of new training equipment.

5.7 MAJOR GRANT APPLICATION – ROUND 1 FY20-21 MORANBAH EAST STATE SCHOOL PARENTS AND CITIZENS ASSOCIATION

EXECUTIVE SUMMARY

Moranbah East State School Parent and Citizens Association have submitted a Major Grant application to be considered in Round 1 FY20-21 of the Isaac Community Grants program for \$5,000 to assist with costs associated with the delivery of an in-school Relationships and Sexuality Education Program.

5.8 MAJOR GRANTS APPLICATION – ROUND 1 FY20/21 BLAIR ATHOL CLERMONT BOWLS INCORPORATED

EXECUTIVE SUMMARY

The Blair Athol Clermont Bowls Club Incorporated have submitted a Major Grant application to be considered in Round 1 FY20-21 of the Isaac Community Grants program for \$3,000 to assist with the costs of catering and greens preparation for the Clermont Bowls Club Carnival in October 2020.

TABLE OF CONTENTS

6. INFORMATION BULLETINS

6.1 PLANNING, ENVIRONMENT AND COMMUNITY SERVICES INFORMATION BULLETIN – SEPTEMBER 2020

EXECUTIVE SUMMARY

The Planning, Environment and Community Services Directorate Information Bulletin for September 2020 is provided for Committee review.

7. GENERAL BUSINESS

8. CONCLUSION



UNCONFIRMED MINUTES

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
STANDING COMMITTEE MEETING OF
ISAAC REGIONAL COUNCIL

HELD ON
TUESDAY, 11 AUGUST 2020

COMMENCING AT 9.00AM

ISAAC REGIONAL COUNCIL
UNCONFIRMED MINUTES OF THE
PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
STANDING COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, MORANBAH
ON TUESDAY 11 AUGUST 2020

Table of Contents	Page
1. Opening	4
2. Apologies	4
3. Declaration of Conflicts of Interest	4
4. Confirmation of Minutes	5
5. Officer Reports	5
6. Information Bulletin Reports	21
7. General Business	22
8. Conclusion	22

ISAAC REGIONAL COUNCIL
UNCONFIRMED MINUTES OF THE
PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
STANDING COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, MORANBAH
ON TUESDAY 11 AUGUST 2020 COMMENCING AT 9.00AM

ATTENDEES

Cr Kelly Vevea, Division Five (Chair)
Mayor Anne Baker
Cr Gina Lacey
Cr Jane Pickels, Division Seven
Cr Viv Coleman, Division Eight
Cr Sandy Moffat (Observer)

OFFICERS PRESENT

Mr Jeff Stewart-Harris, Director Planning, Environment and Community Services
Mr Shane Brandenburg, Manager Economy and Prosperity
Mr Dan Wagner, Manager Liveability and Sustainability
Ms Nishu Ellawala, Manager Community Education and Compliance
Mr Jim Hutchinson, Manager Engaged Communities
Mr Bruce Wright, Manager Community Facilities
Mr Mark Davey, Capital and Program Project Manager
Mrs Tricia Hughes, Coordinator Executive Support
Ms Barbara Franklin, Executive Coordinator, Planning, Environment and Community Services

1. OPENING

The Chair declared the meeting open at 9.03am and acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

2. APOLOGIES

No apologies this meeting.

3. DECLARATION OF CONFLICTS OF INTEREST

No conflict of interests declared.

4. CONFIRMATION OF MINUTES

Confirmation of minutes from Planning, Environment and Community Services Standing Committee Meeting held at the Moranbah Community Centre, Hall 2, Moranbah on Tuesday 14 July 2020.

Resolution No.: PECS0529

Moved: Cr Pickels

Seconded: Cr Coleman

That the Minutes of the Planning, Environment and Community Services Standing Committee Meeting held at Moranbah Community Centre, Hall 2, Moranbah on Tuesday 14 July 2020 are confirmed.

Carried

ATTENDANCE

Mr Martin Bowerman, Senior Communications Advisor entered the meeting room at 9.07am.

Mayor Anne Baker left the meeting room at 9.28am.

Mr Shane Brandenburg left the meeting room at 9.29am and returned at 9.30am.

5. OFFICERS REPORTS

5.1

Regulatory Reset - A risk and Outcome Based Compliance Framework

EXECUTIVE SUMMARY

To provide a summary of the Regulatory Reset Project activities that are currently in progress by the Community Education and Compliance Department for information purposes.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Receive and note the Risk and Outcome-based Strategic Education and Enforcement Framework.*

Resolution No.: PECS0530

Moved: Cr Lacey

Seconded: Cr Coleman

That the Committee recommends that Council:

1. Receive and note the Risk and Outcome-based Strategic Education and Enforcement Framework.
2. Request that the Enforcement Policy and the five individual enforcement strategies be subject to Council Workshops prior to being formally introduced to the Planning, Environment and Community Services Standing Committee.

Carried

ATTENDANCE

Cr Coleman left the meeting room at 9.40am.

5.2 Compliance Strategy for the Food Act 2006

EXECUTIVE SUMMARY

The purpose of this report is to present the proposed risk and outcome-based Compliance Strategy for the Food Act 2006 (the Strategy) for consideration and endorsement.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. *Receive and endorse the "The Compliance Strategy for the Food Act 2006"*

Resolution No.: PECS0531

Moved: Cr Lacey

Seconded: Cr Pickels

That the Committee recommends that Council:

1. **Receive and note the "The Compliance Strategy for the Food Act 2006".**
2. **Request that the Compliance Strategy for the Food Act 2006 be subject to a Council Workshop prior to being reintroduced to the Planning, Environment and Community Services Standing Committee.**

Carried

ATTENDANCE

Cr Viv Coleman returned to the meeting room at 9.46am.

5.3 Moranbah Horse and Pony Club Incorporated Tenure Arrangement

EXECUTIVE SUMMARY

The purpose of this report is to consider tenure arrangements for the Moranbah Horse and Pony Club Incorporated on AG on SP232350 being part of Lot 19 on SP158749, Sarchedon Drive, Moranbah.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. **Approve to enter into a ten-year lease agreement with Moranbah Horse and Pony Club Incorporated for use of the land at AG on SP232350 being part of Lot 19 on SP158749 the total of which is 45,770 m2.**
 - a. **Lease fees to be charged in accordance with Tenures Policy for Council Owned and/or Controlled Facilities. Size of lease area 15,001 m2 to 50,000 m2 annual rent/usage fee \$800.00 ex GST.**
 - b. **All outgoings will be at the expense of the Trustee Lessee**
 - i. **Rates**
 - ii. **Electricity**
 - iii. **Telephone/Internet**
 - iv. **Water**
 - v. **Cleaning**
 - vi. **Garbage/Waste**
 - vii. **Repairs and Maintenance; and**
 - viii. **Other outgoings as detailed in the In Principle Agreement**
2. **Authorise the Chief Executive Officer to negotiate, vary and execute the legal instruments to action clause 1 above.**

Resolution No.: PECS0532

Moved: Cr Pickels

Seconded: Cr Lacey

That the Committee recommends that Council:

1. **Approve to enter into a ten-year lease agreement with Moranbah Horse and Pony Club Incorporated for use of the land at AG on SP232350 being part of Lot 19 on SP158749 the total of which is 45,770 m2.**
 - a. **Lease fees to be charged in accordance with Tenures Policy for Council Owned and/or Controlled Facilities. Size of lease area 15,001 m2 to 50,000 m2 annual rent/usage fee \$800.00 ex GST.**
 - b. **All outgoings will be at the expense of the Trustee Lessee**
 - i. **Rates**
 - ii. **Electricity**
 - iii. **Telephone/Internet**
 - iv. **Water**

- v. Cleaning
- vi. Garbage/Waste
- vii. Repairs and Maintenance; and
- viii. Other outgoings as detailed in the In-Principle Agreement

2. Authorise the Chief Executive Officer to negotiate, vary and execute the legal instruments to action clause 1 above.

Carried

NOTE: Officers will continue to action outstanding occupancy issue in relation to the area.

5.4

Illegal Dumping Management and Intervention Plan (Pilot Plan)

EXECUTIVE SUMMARY

Councillors have been increasingly receiving reports of illegal dumping across the Region. This report details investigations by a multi-Directorate team and seeks Council's endorsement of a pilot plan to address this issue.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. ***Endorse the proposed Illegal Dumping Management and Intervention Plan (the Pilot Plan) for a twelve-month trial period with a review in six months.***

Resolution No.: PECS0533

Moved: Cr Coleman

Seconded: Cr Pickels

That the Committee recommends that Council:

1. **Endorse the proposed Illegal Dumping Management and Intervention Plan (the Pilot Plan) for a twelve-month trial period with a review in six months.**

Carried

ATTENDANCE

Mr Dan Wagner left the meeting room at 9.57am and returned at 9.59am.

5.5

2021 Isaac Region Australia Day Awards Programs

EXECUTIVE SUMMARY

This report seeks Council's endorsement of Isaac Region's 2021 Australia Day Awards program and involvement in the annual Australia Day Ambassador Program.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. *Authorises the Chief Executive Officer to submit an expression of interest to participate in the 2021 Australia Day Ambassador program.*
2. *Approve the continuation of all existing award categories for the Isaac Region Australia Day Awards.*
3. *Approve the existing General Conditions of Entry and Eligibility Criteria for the Isaac Region Australia Day Awards.*
4. *Endorses the nomination period for the 2021 Isaac Region Australia Day Awards commence no later than 7 September 2020 and close 30 November 2020.*
5. *Endorses the judging process for the 2021 Isaac Region Australia Day Awards as outlined in this report.*
6. *Note the judging criteria for each award category as stated in the attachment Isaac Region Australia Day Awards – Entry Criteria and Judging.*

Resolution No.: PECS0534

Moved: Cr Pickels

Seconded: Cr Lacey

That the Committee recommends that Council:

1. **Authorises the Chief Executive Officer to submit an expression of interest to participate in the 2021 Australia Day Ambassador program.**
2. **Approve the continuation of all existing award categories for the Isaac Region Australia Day Awards.**
3. **Approve the existing General Conditions of Entry and Eligibility Criteria for the Isaac Region Australia Day Awards.**
4. **Endorses the nomination period for the 2021 Isaac Region Australia Day Awards commence no later than 7 September 2020 and close 30 November 2020.**

5. Endorses the judging process for the 2021 Isaac Region Australia Day Awards as outlined in this report.
6. Note the judging criteria for each award category as stated in the attachment Isaac Region Australia Day Awards – Entry Criteria and Judging.
7. Approves for 2022 Isaac Region Australia Day Awards and onwards that nominations open on 1 February and close on 30 November in the year prior and that a simple program of community awareness and calls for nominations be established to maximise the number of nominations.

Carried

ATTENDANCE

Ms Barbara Franklin left the meeting room at 10.11am and returned at 10.11am.

5.6 Planning Environment and Community Services 2020-2021 Capital Works Program

EXECUTIVE SUMMARY

This report is to provide an overview of the Planning Environment and Community Services 2020/ 2021 Capital Works Program.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. *Receive and notes the Planning Environment and Community Services 2020/2021 Capital Projects Program.*
2. *Receive and notes the FY2020/21 PECS Procurement Program.*

Resolution No.: PECS0535

Moved: Cr Pickels

Seconded: Cr Lacey

That the Committee recommends that Council:

1. Receive and notes the Planning Environment and Community Services FY2020/2021 Capital Projects Program.
2. Receive and notes the FY2020/2021 Planning Environment and Community Services Procurement Program.

Carried

PROCEDURAL MOTION:

Resolution No.: PECS0536

Moved: Cr Lacey **Seconded:** Cr Coleman

That the Committee adjourn the meeting for morning tea at 10.26am.

Carried

PROCEDURAL MOTION:

Resolution No.: PECS0537

Moved: Cr Coleman **Seconded:** Cr Pickels

That the Committee resume the meeting at 10.40am.

Carried

ATTENDANCE

Cr Gina Lacey, Mr Martin Bowerman and Ms Barbara Franklin were not in the meeting room at the resumption of the meeting.

Cr Gina Lacey and Ms Barbara Franklin returned to the meeting room at 10.42am.

5.7 Domestic Dog Advisory Committee Terms of Reference

EXECUTIVE SUMMARY

This report seeks endorsement to extend the Terms of Reference for the Domestic Dog Advisory Committee for a further 12 months to complete the workplan dated August 2018.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Adopt the amended Terms of Reference of the Domestic Dog Advisory Committee.***

Resolution No.: PECS0538

Moved: Cr Pickels

Seconded: Cr Coleman

That the Committee recommend that Council:

- 1. Adopt the amended Terms of Reference of the Domestic Dog Advisory Committee.**

Carried

ATTENDANCE

Mr Martin Bowerman entered the meeting room at 10.43am.

5.8 Moranbah 2020 NAIDOC Community Celebration

EXECUTIVE SUMMARY

This report seeks Council's approval to provide in-kind support towards the 2020 Moranbah NAIDOC Community Celebration.

OFFICER'S RECOMMENDATION

That the Committee recommend that Council:

- 1. Approves in-kind support to the value of \$5000 for the Moranbah NAIDOC Committee funded equally from the Community Grants operating budgets of Divisions 3, 4 and 5, to assist with the delivery of the 2020 NAIDOC Community Celebration including:**
 - a. Traffic management planning and road closures by Council staff**
 - b. Purchase of event merchandise and resources for information packs**
 - c. Preparation of communication/marketing materials and event promotion**
 - d. Development of COVIDSafe Event Plan, if required**
- 2. Approve a multi-year commitment to the Moranbah NAIDOC Committee for FY2021-22 and FY2022-23 in accordance with point 1 above.**

Resolution No.: PECS0539

Moved: Cr Lacey

Seconded: Cr Coleman

That the Committee recommend that Council:

1. **Approves in-kind support to the value of \$5000 for the Moranbah NAIDOC Committee funded from NAIDOC budgeted operational funds and the remaining funds from the Community Grants operating budgets of Divisions 3, 4 and 5 equally, to assist with the delivery of the 2020 NAIDOC Community Celebration including:**
 - a. **Traffic management planning and road closures by Council staff**
 - b. **Purchase of event merchandise and resources for information packs**
 - c. **Preparation of communication/marketing materials and event promotion**
 - d. **Development of COVIDSafe Event Plan, if required.**
2. **Approve a multi-year commitment to the Moranbah NAIDOC Committee for FY2021-22 and FY2022-23 in accordance with point 1 above.**

Carried

PROCEDURAL MOTION:

Resolution No.: PECS0540

Moved: Cr Coleman

Seconded: Cr Pickels

That the Planning, Environment and Community Services Standing Committee closes the meeting to the public under section 275 (1) (h) to deliberate on Confidential Reports 5.9 and 5.10 and under section 275 (1) (g) to deliberate on Confidential Report 5.11 at 11.04am.

Carried

PROCEDURAL MOTION:

Resolution No.: PECS0541

Moved: Cr Pickels

Seconded: Cr Coleman

That the Planning, Environment and Community Services Standing Committee opens the meeting to the public at 11.39am.

Carried

CONFIDENTIAL REPORT

Closed under s275 (1) (h) other business for which a public discussion would likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage

5.9 **MCU20/0011 Application to Extend a Currency Period for Priority Development Area Approval DEV2012/363 Material Change of Use (Development Permit) for Non-Residential Workers Accommodation (546 Dwelling Units) with a Plan of Development at 143 Belyando Avenue Moranbah (Cnr of Goonyella Road Curtin Street and Belyando Avenue) Describe as Lot 1 on SP174464**

EXECUTIVE SUMMARY

On 23 June 2020, Council received an application to extend the currency period from BM Alliance Coal Operations Pty Ltd (ABN 67 096 412 752) C/- RPS Australia East Pty Ltd for Priority Development Area approval DEV2012/363 material change of use (development permit) for non-residential workers accommodation (546 dwelling units) with a plan of development at 143 Belyando Avenue Moranbah (Cnr of Goonyella Road, Curtin Street and Belyando Avenue) described as Lot 1 on SP174464.

Council's Liveability and Sustainability department has managed the assessment process for the development application and makes recommendation to Council for a decision on the matter by way of this report.

The application has been assessed in accordance with the *Economic Development Act 2012*.

OFFICER'S RECOMMENDATION

That the Committee recommend that Council:

- 1. Approve the Request to Extend the Currency Period of DEV2012/363 for a further period of two (2) years (expiry of 21 December 2022).***

Resolution No.: PECS0542

Moved: Cr Coleman

Seconded: Cr Pickels

That the Committee refer this report to Council for consideration subject to additional information being provided.

Carried

CONFIDENTIAL REPORT

Closed under s275 (1) (h) other business for which a public discussion would likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage

5.10

Glenden Tenures, Community Facilities and Associated Matters

EXECUTIVE SUMMARY

This report provides an update for Council on a range of community related matters including tenures and community facilities and seeks Council's approval to seek expedient solutions to re-enlivening community facilities for the Community's benefit.

OFFICER'S RECOMMENDATION

That the committee recommends that Council:

- 1. Notes the updates on various community related matters in Glenden;*
- 2. Notes and endorses the planned actions of the Director Planning Environment and Community Services in representing Council to defend Appeal 1480/2020 in the Planning and Environment Court and pursue sustainable futures for Glenden;*
- 3. Authorises the Chief Executive Officer to call wide non-binding Expressions of Interest for tenures of Community Facilities or parts thereof with the opportunity for Council to negotiate further with shortlisted parties to subsequently invite binding bids, and in view of the unique circumstances facing Glenden to expedite timeframes, endorse for these dealings to be brought forward to Council through the Planning Environment and Community Services Standing Committee or directly to Council instead of their usual consideration through the Community Tenures and Facilities Advisory Committee;*
- 4. Notes and endorses the actions and threshold issues to be addressed to resolve tenure issues in Glenden.*

Resolution No.: PECS0543

Moved: Cr Pickels

Seconded: Cr Lacey

That the Committee recommend that Council:

- 1. Notes the updates on various community related matters in Glenden;**
- 2. Notes and endorses the planned actions of the Director Planning Environment and Community Services in representing Council to defend Appeal 1480/2020 in the Planning and Environment Court and pursue sustainable futures for Glenden;**

3. Authorises the Chief Executive Officer to call wide non-binding Expressions of Interest for tenures of Community Facilities or parts thereof with the opportunity for Council to negotiate further with shortlisted parties to subsequently invite binding bids, and in view of the unique circumstances facing Glenden to expedite timeframes, endorse for these dealings to be brought forward to Council through the Planning Environment and Community Services Standing Committee or directly to Council instead of their usual consideration through the Community Tenures and Facilities Advisory Committee;
4. Notes and endorses the actions and threshold issues to be addressed to resolve tenure issues in Glenden.

Carried

CONFIDENTIAL REPORT

Closed under s275 (1) (g) any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act

5.11

Draft Isaac Region Local Government Infrastructure Plan - Submission to Queensland Government Seeking Endorsement to Adopt

EXECUTIVE SUMMARY

Public renotification of the draft Isaac Region Local Government Infrastructure Plan (LGIP) (Part 4 of the proposed Isaac Region Planning Scheme) has been undertaken from 8 June 2020 to 4 August 2020. Following public consultation of the draft Isaac Region LGIP, Council must undertake a second independent review and a second state review prior to giving notice to the state government requesting adoption of the draft Isaac Region Local Government Infrastructure Plan, in pursuant to Chapter 5, Part 2, Section 8.5 of the *Minister's Guidelines and Rules Under the Planning Act July 2017*.

OFFICER'S RECOMMENDATION

That the committee recommends that Council:

1. *Note the contents of the submissions report prepared following the statutory public consultation period in June – August 2020;*
2. *Resolve to proceed with the adoption process for the Draft Isaac Region Local Government Infrastructure Plan as it reasonably believes the changes resulting from submissions received during public consultation do not result in the Draft Isaac Region Local Government Infrastructure Plan (Part 4 of the Isaac Region Planning Scheme) being significantly different to the version released for public consultation, pursuant to Chapter 5, Part 2, Section 7.9 b) of the Minister's Guidelines and Rules Under the Planning Act July 2017;*

3. ***Engage an Appointed reviewer to conduct a second compliance check of the Draft Isaac Region Local Government Infrastructure Plan which incorporates changes resulting from submissions received during public consultation, pursuant to Chapter 5, Part 2, Section 8.2 of the Minister's Guidelines and Rules Under the Planning Act July 2017;***
4. ***Approve the Draft Isaac Region Local Government Infrastructure Plan (Part 4 of the Isaac Region Planning Scheme) for final Ministerial endorsement, pursuant to Chapter 5, Part 2, Section 8.5 of the Minister's Guidelines and Rules Under the Planning Act July 2017, subject to the following changes as a result of the June-August 2020 public consultation;***
5. ***Supports the delegation of its authority to the Chief Executive Officer to consider and make amendments to the Draft Isaac Region Local Government Infrastructure Plan addressing any conditions imposed by the Appointed reviewer, as a result of the second compliance check, or by the Minister for State Development, Manufacturing, Infrastructure and Planning as a result of the state considering its granting approval for the adoption of Draft Isaac Region Local Government Infrastructure Plan;***
6. ***Delegate authority to the Chief Executive Officer to issue correspondence to the Treasurer and Minister for Infrastructure and Planning to reflect Council's decision.***

Resolution No.: PECS0544

Moved: Cr Coleman

Seconded: Cr Lacey

That the Committee recommend that Council:

1. **Note the contents of the submissions report prepared following the statutory public consultation period in June – August 2020;**
2. **Resolve to proceed with the adoption process for the Draft Isaac Region Local Government Infrastructure Plan as it reasonably believes the changes resulting from submissions received during public consultation do not result in the Draft Isaac Region Local Government Infrastructure Plan (Part 4 of the Isaac Region Planning Scheme) being significantly different to the version released for public consultation, pursuant to Chapter 5, Part 2, Section 7.9 b) of the Minister's Guidelines and Rules Under the Planning Act July 2017;**
3. **Engage an Appointed reviewer to conduct a second compliance check of the Draft Isaac Region Local Government Infrastructure Plan which incorporates changes resulting from submissions received during public consultation, pursuant to Chapter 5, Part 2, Section 8.2 of the Minister's Guidelines and Rules Under the Planning Act July 2017;**
4. **Approve the Draft Isaac Region Local Government Infrastructure Plan (Part 4 of the Isaac Region Planning Scheme) for final Ministerial endorsement, pursuant to Chapter 5, Part 2, Section 8.5 of the Minister's Guidelines and Rules Under the Planning Act July 2017, subject to the following changes as a result of the June-August 2020 public consultation;**

5. Supports the delegation of its authority to the Chief Executive Officer to consider and make amendments to the Draft Isaac Region Local Government Infrastructure Plan addressing any conditions imposed by the Appointed reviewer, as a result of the second compliance check, or by the Minister for State Development, Manufacturing, Infrastructure and Planning as a result of the state considering its granting approval for the adoption of Draft Isaac Region Local Government Infrastructure Plan;
6. Delegate authority to the Chief Executive Officer to issue correspondence to the Treasurer and Minister for Infrastructure and Planning to reflect Council's decision.

Carried

6. INFORMATION BULLETIN REPORTS

6.1 Planning, Environment and Community Services Information Bulletin – August 2020

EXECUTIVE SUMMARY

The Planning, Environment and Community Services Directorate Information Bulletin for August 2020 is provided for Committee review.

OFFICER'S RECOMMENDATION

That the Committee:

1. *Note the Planning, Environment and Community Services Directorate Information Bulletin for August 2020.*

Resolution No.: PECS0545

Moved: Cr Lacey

Seconded: Cr Coleman

That the Committee recommends that Council:

1. Note the Planning, Environment and Community Services Directorate Information Bulletin for August 2020.

Carried

7. GENERAL BUSINESS

7.1 Thank You – 360 Degree Survey Feedback

The Director Planning, Environment and Community Services thanked the Councillors and Officers that provided feedback on the 360 Degree Survey for his Annual Performance Appraisal. The Director thanked all that provided positive feedback on his performance and advised that over the coming twelve months feedback provided will be taken into consideration.

7.2 Tyre Recycling Project Development - Nebo

Cr Coleman requested further information on the new Tyre Recycling Project planned for Nebo.

ACTION: MANAGER ECONOMY AND PROSPERITY

8. CONCLUSION

There being no further business, the Chair declared the meeting closed at 12.00pm.

These minutes were confirmed by the Committee at the Planning, Environment and Community Services Standing Committee Meeting held Tuesday 8 September 2020 in Moranbah.

.....
CHAIR

..... / /
DATE

MEETING DETAILS

Planning Environment and Community Services

Standing Committee

Tuesday 8 September 2020

AUTHOR

Jana Hesketh

AUTHOR POSITION

Manager Community Engagement, Programs and Events

5.1

NORTH QUEENSLAND SPORTS FOUNDATION – THREE YEAR RESOURCE AND PERFORMANCE AGREEMENT

EXECUTIVE SUMMARY

The North Queensland Sports Foundation (NQSF) have introduced a three-year, non-compulsory Resource and Performance Agreement for medium and large local government partners. This report seeks Council's endorsement to accept the proposal from NSQF to commit to a three-year agreement.

OFFICER'S RECOMMENDATIONS

That the Committee recommends that Council:

- 1. Approve a three-year Resource and Performance Agreement between the North Queensland Sports Foundation and Isaac Regional Council conditional on amendments proposed in point 2 of the resolution.***
- 2. Approve that the cash payment amounts payable in years two and three of the proposed agreement be recalculated in accordance with updated Census data of the Isaac region's population, plus 2% indexation, as per Council's Long-Term Financial Forecast.***
- 3. Authorise the Chief Executive Officer to execute an amended funding agreement.***

BACKGROUND

The North Queensland Sports Foundation (NQSF) was established in 1983 to develop a sporting event to meet a significant community need. The inaugural NQ Games was hosted in Townsville in 1984 and has continued to develop into the largest regularly run multi-sport event in regional Australia.

Founded by North Queensland Local Government Authorities, the NQSF has matured into an organisation that connects North Queensland resources and communities to deliver a large portfolio of events and projects to the region. In addition, the NQSF is leading the Move It NQ initiative, designed to combat obesity and chronic disease.

Isaac Regional Council is a long-standing NQSF member and this partnership has been renewed annually. The Engaged Communities team have commenced working with the NQSF to develop programming suitable for delivery within the Isaac region. This is following recommendation to the NQSF by the North Queensland Primary Health Network (NQPHN) to prioritise the Isaac region as a target area for Move It NQ initiatives.

=====
A move to the three-year Resource and Performance Agreement between Isaac Regional Council and the NQSF will provide continuity of service and will allow for long-term planning, ensuring programming and event offerings can be tested, tailored and modified for maximum community impact.

NQSF have proposed that the cash payment amounts payable in years two and three as part of the agreement be recalculated in accordance with updated Census data of the Isaac region's population, plus 3% indexation. It is the Officer's recommendation that the indexation is calculated at 2% as per Council's Long-Term Financial Forecast.

IMPLICATIONS

Financial

\$ 18,418.49 (ex GST) total over three-year period. This is broken down by financial year as follows:

Year 1 (FY 2020/2021) – \$ 5,958.94 (GST excl)

Year 2 (FY 2021/2022) – \$ 6,137.71 (GST excl)

Year 3 (FY 2022/2023) – \$ 6,321.84 (GST excl)

NQSF have requested that the cash payment amounts payable in years two and three are to be recalculated in accordance with updated Census data of the Isaac region's population, plus 3% indexation. It is the Officer's recommendation that the indexation is calculated at 2% as per Council's Long-Term Financial Forecast.

If updated data is not provided, the amount payable in years two and three will remain as outlined above.

The financial obligation for Year 1 (FY 2020/2021) has been budgeted for within the Engaged Communities operational budget.

Risks

- Council change of direction in relation to sport and recreation programming.
- Developed programming not meeting community needs and/or reaching target audiences.
- Presentation of more suitable partner.

Benefits

- Service continuity and ability for longer-term planning.
- Increased sport and recreation opportunities for Isaac residents.

CONSULTATION

Division Seven Councillor

Director Planning, Environment and Community Services

Manager Engaged Communities

BASIS FOR RECOMMENDATION

Commitment to a three-year Resource and Performance Agreement will allow for longer term planning for service delivery to the Isaac region.

ACTION ACCOUNTABILITY

The Manager Community Engagement, Programs and Events will arrange payment of invoices relating to the agreement.

The Manager Community Engagement, Programs and Events will work with the NQSF on the development of programs and events to be offered within and to Isaac residents.

As previously resolved, the Manager Engaged Communities or an appropriate delegate will represent Council on the NQSF Advisory Forum, in support of the elected representative.

KEY MESSAGES

Council's recreation offerings to community members seek to build communities in line with the Isaac vision.

Report prepared by: JIM HUTCHINSON Manager Engaged Communities Date: 25 August 2020	Report authorised by: JEFF STEWART-HARRIS Director Planning Environment and Community Services Date: 27 August 2020
--	--

ATTACHMENTS

- Attachment 1 – Proposed Resource and Performance Agreement between Isaac Regional Council and the North Queensland Sports Foundation – Redacted

REFERENCE DOCUMENT

- North Queensland Sports Foundation LGA Prospectus

ISAAC REGIONAL COUNCIL

Resource and Performance Agreement

ISAAC REGIONAL Council

("Council")

and

North Queensland Sports Foundation

("NQSF")

Contents

	Page No.
1. REFERENCE DATA.....	3
2. DEFINITIONS AND INTERPRETATION.....	4
3. FUNDING	5
4. REPORTING	6
5. COUNCIL REPRESENTATIVE.....	7
6. PUBLICITY.....	7
7. INSURANCE AND LIABILITIES	7
8. DEFAULT AND TERMINATION	7
9. NOT CAPABLE OF TRANSFER	8
10. FORCE MAJEURE.....	8
11. APPLICABLE LAW.....	8
12. NOTICES.....	8
13. ENTIRE AGREEMENT.....	8
14. FURTHER ASSURANCES	8
15. LEGAL FEES	8
16. DISPUTE RESOLUTION.....	9
17. RELATIONSHIP OF PARTIES	9
18. TIME OF THE ESSENCE.....	9
19. GOODS AND SERVICES TAX	9
20. DISCLOSURE OF INFORMATION.....	9
SCHEDULE 1.....	11
ANNEXURE A.....	12

© All rights reserved. The copyright of this Agreement is the property of Cairns Regional Council. Neither this document nor any part of it may be used or reproduced by any method whatsoever or incorporated by reference in any manner whatsoever in any other document without the prior written consent of Cairns Regional Council.

THIS AGREEMENT is made the 1st day of July 2020.

Parties

ISAAC REGIONAL Council	("Council")
North Queensland Sports Foundation PO Box 347 Belgian Gardens QLD 4810	("NQSF")

Background

- A. The parties intend to work together to facilitate the promotion, development, management and encouragement of sport throughout North Queensland..
- B. The parties intend to carry out their obligations in accordance with the terms of this agreement.
- C. At the <<insert date>> Ordinary Meeting, it was confirmed that Council:
1. approves the renewal of the Resource and Performance Agreement with North Queensland Sports Foundation for a further three (3) years, expiring 30 June 2023, for a total contribution of approximately \$ 18,418.49 (ex GST) for financial assistance; and
 2. delegate's authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to negotiate and finalise any and all matters relating to the Resource and Performance Agreement.

The Parties Agree:

1. REFERENCE DATA

ITEM NO.	DATA	DETAILS
Item 1	Recipient:	North Queensland Sports Foundation
	Address for Notices:	PO Box 347 Belgian Gardens QLD 4810

	Email:	██████████ ██████████
	Telephone:	██████████
Item 2	Commencement Date:	1/07/2020
	Expiry Date:	30/06/2023
Item 3	Annual Funding:	Year 1 (2020/2021) – \$ 5,958.94 (GST excl) If available, the cash payment amount payable in years 2 and 3 will be recalculated in accordance with updated Census data of the Member’s population (plus 3% indexation). If not provided, the amount payable in years 2 and 3 are as per the below figures: Year 2 (2021/2022) – \$ 6,137.71 (GST excl) Year 3 (2022/2023) – \$ 6,321.84 (GST excl)
Item 4	Description of the Event or Project to be organised, promoted and delivered by the Recipient:	North Queensland Sports Foundation Annual Membership contribution.
	Description of how the funds will be used:	Annual membership contribution covers administration and operational costs associated with the Foundation’s activities.

2. DEFINITIONS AND INTERPRETATION

2.1 In this Agreement unless inconsistent with the context or subject matter:-

"Address for Service"	means the address of each party appearing in this Agreement or any other address nominated in writing by a party to the other party as its new address for notices or service;
"Agreement"	means this Agreement and amendments to this agreement;
"Annual Report"	means the NQSF Annual Report;
"Board of Directors"	means the board of directors of the NQSF;
"Commencement Date"	means the date specified in Item 2;
"Council"	means ISAAC REGIONAL Council;
"Council Representative"	means the person’s nominated by Council under clause 5.1 to represent Council on the Board of Directors;
"Council Logo"	means Council’s corporate logo or any logo Council substitutes in its place from time to time;
"Event or Project"	means the Event or Project referred to in Item 4;
"Event or Project Milestones"	means the Event or Project Milestones set out in Schedule 1;

"Expiry Date"	means the date specified in Item 2;
"Force Majeure"	means an act, omission or circumstance over which Council could not reasonably have exercised control, including without limitation, cyclone, employee strike, terrorist incident, floods and the like;
"Funding"	means the payment and/or other consideration to be provided by Council to the NQSF under this Agreement, as specified in Item 3;
"GST", "Supply", "Supplier" and "Tax Invoice"	have the same meaning as given to these terms in <i>A New Tax System (Goods and Services Tax) Act 1999 (Cth)</i> ;
"Insolvency Event"	occurs if the NQSF becomes the subject of bankruptcy proceedings, winding up proceedings, is declared bankrupt, has a winding up order made against it, has a receiver and/or manager or administrator appointed or enters into a scheme of arrangement with creditors;
"Item"	means the item number in the Reference Data;
"Large Local Authority"	means each of the Mackay Regional Council, Cairns Regional Council and Townsville City Council.
"Laws"	means any statute, regulation or ordinance made by any Authority and where appropriate, includes the applicable common law;
"Medium Local Authority"	means any Local Authority, not being a Large Local Authority, that exceeds 9000 residents in population.
"NQSF"	means the North Queensland Sports Foundation;
"Reference Data"	means the Reference Data table in clause 1 of this Agreement; and
"Small Local Authority"	means any Local Authority with a population no larger than 9000 residents.
"Term"	means the term of this Agreement as specified in Item 2, calculated from and including the Commencement Date to and including the Expiry Date.

2.2 This Agreement is to be construed as follows unless the context requires otherwise:

- (a) Reference to one gender includes all genders;
- (b) Reference to the singular includes the plural and vice versa;
- (c) Reference to a person includes a corporation or other entity and vice versa;
- (d) Reference to a schedule means a schedule to this Agreement;
- (e) Reference to money is to Australian dollars.

3. FUNDING

3.1 Council will provide the Funding to the NQSF, and in consideration, the NQSF will comply with the conditions imposed by Council under this Agreement.

3.2 Council will pay to the NQSF, at the times and in the manner stated in clause 3.3, the following amounts ("the Funding"):

- (a) For the 2020/2021 financial year, an amount of \$ 5,958.94 (GST excl); and

- (b) For subsequent financial years within the term of this agreement, the amount listed in in 3.2 (a) will increase annually by 3% unless new Census of Population and Housing data is released, in which case the amounts will be adjusted.
 - (c) The adjusted amounts will be based on calculation of 24.86 cents per person in the Member local government region.
- 3.3 The relevant the Funding will be provided in a single instalment in each year of the Term as follows:
- (a) The first payment to be made no earlier than 1 July of the relevant financial year and no later than 30 days' after of a valid tax invoice for the payment is received by Council.
- 3.4 Council may, in its absolute discretion, agree to provide additional funding for specific NQSF initiatives upon written request from the Board of Directors, or otherwise determined by Council. Such funding will be provided at the times and in the manner determined by Council in its absolute discretion. For the purposes of this Agreement, any additional funding approved and paid by Council will form part of the Funding.
- 3.5 The Funding must be deposited into a bank account nominated by NQSF and agreed to by Council.
- 3.6 The NQSF must only use the Funding towards the promotion, development, management and encouragement of sport throughout North Queensland including the member council regions and be for related administrative purposes.

4. REPORTING

- 4.1 The NQSF will use its best endeavours to promote and support Council's principles in a positive and appropriate manner, and encourage, promote, represent, develop, manage and communicate sport to local, national and international persons;
- 4.2 The NQSF must prepare;
- (a) a 3 year business plan; and
 - (b) an annual budget,
- which comply with the NQSF's obligations under this Agreement. The NQSF will comply with all reasonable requests and directions of Council in preparing these documents.
- 4.3 The NQSF will provide Council with a copy of the documents referred to in clause 4.2, within one (1) month of the date of this agreement. NQSF will provide copies of the documents referred to in clause 4.2 (b) for each year of the Term, no later than 30 September of each year of the Term.
- 4.4 NQSF will comply with all relevant laws, notices, orders, local laws, regulations, requirements or requisitions of any government department or agency and will give all notices and pay all fees, levies and taxes payable under or in connection with this Agreement.
- 4.5 The NQSF will ensure its Board of Directors have the requisite skills and abilities to comply with its obligations under the NQSF's constitution and the terms of this Agreement.
- 4.6 The NQSF will provide Council with a quarterly report in a form satisfactory to Council, detailing the financial status and dealings of the NQSF and the major initiatives undertaken in the previous quarter and with sufficient information to enable full and proper assessment of the NQSF's financial capacity and liquidity. This report will, at a minimum, contain the following information:
- (a) Latest financial statements (including trading account profit and loss statement,

balance sheet, statement of cash flows, signed director's report and notes to the accounts) and details of any material changes since the last financial statement;

- (b) Any actual or threatened legal proceedings, details of any contract defaults and any present or pending claims under any Professional Indemnity Policy; and
- (c) Any assignment of assets and any fixed and/or floating charges over the NQSF's assets.

4.7 The NQSF will provide Council with a copy of its Annual Report within two (2) months of the Board of Directors adopting the audited financial statements. The NQSF will, within a reasonable time after a request by Council to do so, provide a formal briefing to Council on its Annual Report, or any other matters arising out of or in connection with this Agreement.

4.8 The NQSF will, within 21 days (or such a longer period as may be agreed between the Parties) of receipt of a written request by Council provide to Council detailed advice on any matters arising out of or in connection with this Agreement, which Council considers to be relevant to Council policy, planning and strategy.

5. COUNCIL REPRESENTATIVE

5.1 Large Local Authority Member Council will nominate one (1) Council representatives' to represent each Large Local Authority Member Council on the Board of Directors (including one Elected Member, and one Council Officer). The NQSF must, within 28 days of receiving written notice of the nomination, appoint the Council representative to the Board of Directors. The Council Representatives will have powers no less than any other member of the Board of Directors, other than the Chairman of the Board.

5.2 Medium Local Authority Member Council will nominate two (2) Council representatives' to represent all Medium Local Authority Council on the Board of Directors (including one Elected Member, and one Council Officer). The NQSF must, within 28 days of receiving written notice of the nomination, appoint the Council representative to the Board of Directors. The Council Representatives will have powers no less than any other member of the Board of Directors, other than the Chairman of the Board.

5.3 Small Local Authority Member Council will nominate one (1) Council representatives' to represent all Small Local Authority Council on the Board of Directors (including one Elected Member, and one Council Officer). The NQSF must, within 28 days of receiving written notice of the nomination, appoint the Council representative to the Board of Directors. The Council Representatives will have powers no less than any other member of the Board of Directors, other than the Chairman of the Board.

6. PUBLICITY

6.1 Council may use the NQSF's reporting information and any other details in respect to Council's membership to the Foundation for any promotional and other purposes as Council considers appropriate.

6.2 The NQSF will promptly provide Council with copies of all promotional brochures, media material, notice of any awards and any other promotional information in respect to their membership.

7. INSURANCE AND LIABILITIES

- 7.1 The NQSF must, prior to the Commencement Date, take out and maintain insurance for the Term for public liability to the value of \$20,000,000.00 per incidence and otherwise in respect of the NQSF's activities and potential liabilities to Council and third parties under this Agreement and the NQSF must cause Council's interests to be noted on its relevant insurance policies. The NQSF must provide Council with evidence of these insurances prior to the Commencement Date.
- 7.2 The parties acknowledge that Council is self-insured.
- 7.3 Council will not in any way be liable to the NQSF for any loss or damage the NQSF suffers in connection with this Agreement.
- 7.4 The NQSF indemnifies Council against all losses, claims or damages Council incurs as a result of the NQSF's negligence or failure to comply with the terms of this Agreement.

8. DEFAULT AND TERMINATION

- 8.1 The obligations set out in clauses 3 (Funding), 4 (Reporting), 7.1 (Insurance) and 9 (Not Capable of Transfer) are essential terms of this Agreement. The failure to label a clause as being essential does not in itself preclude that clause from being an essential term.
- 8.2 Where a party ("defaulting party") fails to:-
- (a) comply with an essential term of this Agreement; or
 - (b) comply with any other term of this Agreement and fails to remedy that non-compliance within 48 hours of receiving notice from the other party ("non-defaulting party") to do so,
- then the non-defaulting party may terminate this Agreement by giving written notice to the defaulting party.
- 8.3 Where:-
- (a) Council considers, acting reasonably, that this Agreement is no longer desirable having regard to adverse publicity relating to or associated with the Recipient;
 - (b) the control or beneficial ownership of the NQSF changes; or
 - (c) the NQSF becomes subject to any Insolvency Event during the Term,
- then Council may terminate this Agreement by giving written notice to the defaulting party.
- 8.4 Upon termination of this Agreement, Council will not be required to provide any further Funding to the NQSF and not entitled to any refund for the balance of the year.
- 8.5 The parties' rights under this clause are in addition to that at Law.

9. NOT CAPABLE OF TRANSFER

- 9.1 The NQSF acknowledges and agrees with Council that this agreement is personal to it and is not capable of being transferred or assigned.

10. FORCE MAJEURE

- 10.1 If Council is rendered unable, wholly or in part, by Force Majeure to carry out or observe any of its obligations under this Agreement, it shall give to the NQSF prompt written notice providing full details of the Force Majeure.
- 10.2 Subject to sub-clause 10.1, the obligations of the parties under this Agreement, to the extent affected by Force Majeure, will be suspended and no claim by either of the parties against the other party will avail by reason of such Force Majeure provided that Council must, to the extent practicable, take all reasonable steps to remove the Force Majeure as soon as possible. Such reasonable steps will not require Council to settle any reasons for the Force Majeure on unfavourable terms.

11. APPLICABLE LAW

11.1 This Agreement is governed by, and is to be construed in accordance with, the law of the State of Queensland, Australia.

11.2 The parties agree that the courts of the State of Queensland will have exclusive jurisdiction to hear disputes arising out of or relating to either this Agreement or the formation of this Agreement.

12. NOTICES

A notice will be deemed to be served on a party if it is addressed to that party at its Address for Service (and if the notice is to be served on the NQSF, marked to the attention of the Manager) and it is delivered by hand to that address or sent by registered mail to that address.

13. ENTIRE AGREEMENT

This Agreement contains the entire Agreement between the parties in relation to the Funding.

14. FURTHER ASSURANCES

Each party must promptly execute all documents and do all things necessary or desirable to give full effect to the arrangements set out in this Agreement.

15. LEGAL FEES

15.1 Each party is responsible for its own legal fees in relation to the negotiation, preparation and execution of this Agreement.

15.2 Unless specified otherwise, the NQSF must comply with its obligations under this Agreement at its own cost.

16. DISPUTE RESOLUTION

16.1 Resolution Process

If at any time during the Term any dispute doubt or question ("the issue") arises between the Club and the Council relating to this Agreement then the issue must be dealt with according to this clause.

16.2 Council Officers

In the first instance, either party may refer the issue by issuing a dispute notice to Council's Sport and Recreation unit who must then meet the parties within seven (7) days.

16.3 Council Senior Managers

In the event no resolution is reached pursuant to Clause 16.2 either party may refer the issue to Council Senior Managers which must then meet within fourteen (14) days to discuss and endeavour to resolve the issue.

17. RELATIONSHIP OF PARTIES

Unless otherwise stated:

(a) nothing in this Agreement creates a joint venture, partnership, or the relationship of principal and agent, or employee and employer between the parties; and

(b) no party has the authority to bind any other party by any representation, declaration or admission, or to make any contract or commitment on behalf of any other party or to pledge any other party's credit.

18. TIME OF THE ESSENCE

Time shall be of the essence of this Agreement.

19. GOODS AND SERVICES TAX

19.1 The amounts payable by Council under this Agreement are inclusive of GST unless otherwise provided. If GST is to be assessed on the provision of goods, services or any other Supply under this Agreement, then the Supplier must provide the NQSF with a Tax Invoice.

20. DISCLOSURE OF INFORMATION

20.1 Other than as provided in this Agreement, the NQSF must not disclose the terms of this Agreement to any third party without Council's written consent.

20.2 Council may disclose the terms of this Agreement as it sees fit.

20.3 This clause survives the termination of this Agreement.

Executed as an Agreement

SIGNED for and on behalf of **ISAAC REGIONAL COUNCIL** by its duly authorised representative,

in the presence of:

Witness

(Please Print Full Name)

.....
Delegated Officer - General Manager Community,
Sport & Cultural Services

Signature Dated: _____/_____/_____

.....
) Witness Signature

Signature Dated: _____/_____/_____

EXECUTED by the **NORTH QUEENSLAND SPORTS FOUNDATION** by its Chief Executive Officer and Secretary.

in the presence of:

Witness

(Please Print Full Name)

.....
Chief Executive Officer

Signature Dated: _____/_____/_____

.....

.....
Witness Signature

Signature Dated: _____/_____/_____

Schedule 1

Event or Project Milestones

	Event or Project Milestone	Due Date	Cash Assistance (ex GST)
1	Funding Agreement Executed	July 2020	
2	3 Year Business Plan	30/09/2020	
3	Annual Budget	30/09/2020	
4	Purchase Order Issued by Council	July 2020	
5	Recipient raises Invoice to BS Council quoting Purchase Order Number	July 2020	
6	Invoice Received by Council	July 2020	
7	Payment made by Council	01/08/2020	\$ 5,958.94
8	Quarterly Financial Report	15/10/2020	
9	Quarterly Financial Report	15/01/2021	
10	Quarterly Financial Report	15/04/2021	
11	Purchase Order Issued by Council	01/07/2021	
12	Recipient raises Invoice to BS Council quoting Purchase Order Number	01/07/2021	
13	Invoice Received by Council	July 2021	
14	Payment made by Council	01/08/2021	\$ 6,137.71
15	Annual Budget	30/09/2021	
16	Quarterly Financial Report	15/10/2021	
17	Quarterly Financial Report	15/01/2022	
18	Quarterly Financial Report	15/04/2022	
19	Quarterly Financial Report	15/07/2022	
20	Purchase Order Issued by Council	01/07/2022	
21	Recipient raises Invoice to BS Council quoting Purchase Order Number	01/07/2022	
22	Invoice Received by Council	July 2022	
23	Payment made by Council	1/08/2022	\$ 6,321.84
24	Annual Budget	30/09/2022	
25	Quarterly Financial Report	15/10/2022	
26	Quarterly Financial Report	15/01/2023	
27	Quarterly Financial Report	15/04/2023	
28	Quarterly Financial Report	15/07/2023	

Acquittal Requirements Guidelines

Acquittal Requirements may include:

- Proof that Council's membership contribution was used in accordance with the intended purpose of this Agreement (as per clause 3.6)
- Proof of expenditure (eg audited financial statements)
- Proof of the acknowledgement of Council assistance (eg. Council's logo on website, annual calendar, newsletter)

MEETING DETAILS	Planning, Environment and Community Services Standing Committee Tuesday 8 September 2020
AUTHOR	Bruce Wright
AUTHOR POSITION	Manager Community Facilities

5.2 COMMUNITY TENURE AND FACILITIES ADVISORY COMMITTEE MINUTES – 25 AUGUST 2020

EXECUTIVE SUMMARY

The purpose of this report is to present to Council the minutes of the Community Tenure and Facilities Advisory Committee Meeting held on Tuesday, 25 August 2020.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Receives and notes the minutes of the Community Tenure and Facilities Advisory Committee held on 25 August 2020.**
- 2. Adopts the recommendations of the Community Tenure and Facilities Advisory Committee held on 22 June 2020, in particular that;**
 - i. Council notes the progress of the Action List**
 - ii. Expressions of interest be called for the old Pottery Club building on the basis of "as is where is" with a view to enabling Council to determine the appropriate future for this building.**
 - iii. The proposed tenure fee scaling model is endorsed in principle to replace the existing tenure fee scale from 1 July 2021.**
 - iv. A report be presented to September Planning, Environment and Community Services Standing Committee formally recommending the detailed fee scale model together with a table of old and new fees for each tenure and the resulting budget implications.**
 - v. Council recognises the proposed fee scaling model includes a nominal area/usage fee which will need to be removed from the model if another model of area usage fees is subsequently adopted by Council.**
 - vi. Council notes the status of the leasing program.**
 - vii. Council issues a Notice to Remedy Breach to those organisations who have not returned their Community Group Annual update and have current tenure.**
 - viii. Council advise Moranbah Gymnastics and Moranbah AFL that it approves in principle their requests for additions to leased area subject to satisfying the requirements set out in earlier correspondence and impact of the forward growth of the area and on physical and emergency services.**
 - ix. Council notes and accepts the decision in the Logan City Council -v- Brookes appeal, as the basis for the development of the Isaac Regional Council's Policy for shipping container placement on Council owned and controlled land (incorporating State land).**
 - x. Council notes the Shipping Container Discussion Points (attached) as being the foundation**

on which the Isaac Regional Council's position for the management of container placement on Council owned and controlled land will be developed.

- xi. Council notes the proposed action accountability to be undertaken within the ensuing reporting period leading up to the October Community Tenure and Facilities Advisory Committee meeting.***
- xii. Council notes the Titles Registry Alert – Prescribed Terms for Trustee Leases and Subleases and Subleases of Land Act Leases.***
- xiii. Council notes that valuation and Native Title advice are being sought to in relation to reserve land at 15 Monash St Clermont to enable the necessary funding and engagement strategies to be prepared for further consideration by Community Tenure and Facilities Advisory Committee.***
- xiv. Council receives and notes the Infrastructure Parks and Recreation Asset Management Update report.***
- xv. Council advises St Lawrence Sports Ground Committee Inc. that it approves in principle their requests to a leased area and construction of shed subject to satisfying the requirements set out in correspondence and impact of the forward growth of the area and on physical and emergency services.***

BACKGROUND

The Community Tenure and Facilities Advisory Committee (CTFAC), along with the draft Terms of Reference were endorsed by Council at its meeting held 29 August 2017 (Resolution No.5042) and subsequently updated at the meetings held 20 November 2018 (Resolution No. 5719) and 29 July 2020 (Resolution No.6707).

The purpose of the CTFAC is to provide advice to Council on a range of community leasing and tenure related matters. Council may seek advice from the Committee on planning maintenance priorities, capital expenditure requirements, service levels, leasing priorities, strategy updates, tariff changes and billing regimes and any other matters of mutual interest referred to the Committees.

The CTFAC is an advisory body only and has no line of authority. However, the Committee has full right of access to all levels of management through the Chief Executive Officer. Committee Members will act as a customer liaison point for community groups and clubs in Isaac.

The CTFAC met on 25 August 2020. The minutes of this meeting are attached for Councillor's consideration of the recommendations.

IMPLICATIONS

Implications linked to usage of lease facilities.

Strong risk management approach applied to the proposed use for this lease renewal.

Financial impact on recognising community assets built by community groups would be a financial strain on Council's budget, noting legal advice that Council doesn't have to include these on its Asset Register

Requires ongoing internal liaison and consultation with all stakeholders to ensure sustainable and best use of facilities for the community

CONSULTATION

Community Tenure and Facilities Advisory Committee members

Asset owners

BASIS FOR RECOMMENDATION

Consideration and adoption of Community leasing monthly update.

ACTION ACCOUNTABILITY

Office of Director Planning Environment and Community Services to ensure approved Minutes and/or Committee information are stored in corporate memory and actions recorded and registered for follow-up.

KEY MESSAGES

Council is committed to transparent decision making, identifying and managing its risks and continuous improvement.

Report prepared by:	Report authorised by:
BRUCE WRIGHT Manager Community Facilities	JEFF STEWART-HARRIS Director Planning, Environment and Community Services
Date: 25 August 2020	Date: 27 August 2020

ATTACHMENTS

- Attachment 1 - Community Tenure and Facilities Advisory Committee Minutes – 25 August 2020

REFERENCE DOCUMENT

- Agenda - Community Tenure and Facilities Advisory Meeting 22 June 2020
- Isaac Regional Council - Advisory Committee Administrative Guidelines

**UNCONFIRMED MINUTES OF THE
COMMUNITY TENURE & FACILITIES ADVISORY
COMMITTEE MEETING**

OF ISAAC REGIONAL COUNCIL

HELD TUESDAY, 25 AUGUST 2020

MORANBAH COUNCIL CHAMBERS

MEETING MINUTES

Tuesday 25 August 2020

**COMMUNITY TENURE & FACILITIES ADVISORY COMMITTEE MEETING
OF ISAAC REGIONAL COUNCIL
HELD TUESDAY, 25 AUGUST 2020
MORANBAH COMMUNITY CENTRE**

1. OPENING MEETING

The Chair declared the meeting open at 11.44am and acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

2. ATTENDANCE

Cr Kelly Vea Vea, (Chair) Division Five

Cr Lyn Jones Division Six

Jeff Stewart-Harris, Director Planning, Environment & Community Services

Bruce Wright, Manager Community Facilities

Gordon Robertson, Manager Corporate Properties and Fleet

Karen Montgomery, Manager Council Operated Community Facilities

Nic Crous, Coordinator Parks & Recreation

Kelly Shepherd, Senior Community Leasing Officer

Deb Schafer, Technical Officer Parks and Recreation

Dylan Wilson, Engineering and Infrastructure Moranbah Admin

MINUTE TAKER

Ms Barb Franklin, Executive Coordinator Planning, Environment and Community Services

MEETING MINUTES

Tuesday 25 August 2020

Resolution No: T&F0086

Moved: Jeff Stewart-Harris **Seconded** Lyn Jones

1. Committee endorsed appointment of Cr Kelly Veve as chair.

Carried

Resolution No.: T&F0087

Moved: Karen Montgomery **Seconded:** Jeff Stewart-Harris

That the Committee accept Nic Crous and Patti Ruth's participation in the meeting by Video Conference.

Carried

2A: APOLOGIES

The Committee accepted apologies from Cr Gina Lacey

Resolution No: T&F0088

Moved: Karen Montgomery **Seconded** Lyn Jones

**2. That the Community Tenure and Facilities Advisory Committee accepted the apologies received from:
Cr Gina Lacey**

Carried

3. DECLARATION OF CONFLICT OF INTEREST

Members will declare their conflict of interest at the time of the discussion of the agenda at the time of the agenda item, in particular where the discussion progresses to identify a conflict.

MEETING MINUTES

Tuesday 25 August 2020

4. CONFIRMATION OF MINUTES

Receipt and confirmation of minutes of the Community Tenure and Facilities Advisory Committee held on Monday 22 June 2020 via Skype.

Resolution Number:	T&F0089	Action:	Minute Secretary
Moved:	Kelly Shepherd	Seconded:	Gordon Robertson
1. <i>The Community Tenure & Facilities Advisory Committee confirmed the Minutes of the Isaac Regional Council Community Tenure and Facilities Advisory Committee meeting held on Monday, 22 June 2020, via Skype by general consensus.</i>			
Carried			

5. BUSINESS ARISING FROM PREVIOUS MINUTES

- Action Sheet

Resolution Number:	T&F0090		
Moved:	Kelly Shepherd	Seconded:	Bruce Wight
<i>That the Community Tenure and Facilities Advisory Committee recommend:</i>			
1. <i>That Council note the progress of the Action List</i>			
2. <i>Expressions of interest be called for the old Pottery Club building on the basis of “as is where is” with a view to enabling Council to determine the appropriate future for this building.</i>			
Carried			
Action: Director PECS to engage with RSDC to obtain progress update on Isaac Community Connect within the next two weeks to enable planning to proceed in relational to the mediation of tenures prior to the next Advisory Committee meeting.			

MEETING MINUTES

Tuesday 25 August 2020

6. DISCUSSION/OFFICERS REPORTS

6.1 TENURE FEE REVIEW

EXECUTIVE SUMMARY

The purpose of this report is to review the current tenure fees schedule and structure and to consider an alternate and more equitable fee scaling model.

OFFICER'S RECOMMENDATION

That the Community Tenure and Facilities Advisory Committee recommend:

- 1. That the proposed tenure fee scaling model is endorsed to replace the existing tenure fee scale.*

Resolution Number: T&F0091

Moved: Karen Montgomery Seconded: Gordon Robertson

That the Community Tenure and Facilities Advisory Committee recommend:

- 1. That the proposed tenure fee scaling model is endorsed in principle to replace the existing tenure fee scale from 1 July 2021.*
- 2. A report be presented to September Planning, Environment and Community Services Standing Committee formally recommending the detailed fee scale model together with a table of old and new fees for each tenure and the resulting budget implications.*
- 3. Council recognises the proposed fee scaling model includes a nominal area/usage fee which will need to be removed from the model if another model of area usage fees is subsequently adopted by Council.*

Carried

Note: Issue of internal invoicing is currently being discussed with a range of other administrative matters.

ATTENDANCE

Nic Crous left the video conference at 12.39pm and returned at 12.45pm

Patti Ruth joined the meeting via video conference at 12.49pm

MEETING MINUTES

Tuesday 25 August 2020

6.2

COMMUNITY LEASING PRIORITIES UPDATE

EXECUTIVE SUMMARY

The purpose of this report is to provide an update to Council of the current status of community leases, actions and priorities.

OFFICER'S RECOMMENDATION

That the *Community Tenure & Facilities Advisory Committee* recommend that Council:

- 1. *Note the status of the leasing program.***
- 2. *Issue a Notice to Remedy Breach to those organisations who have not returned their Community Group Annual update and have current tenure.***

Resolution
Number: T&F0092

Moved: Cr Lyn Jones

Seconded: Gordon Robertson

That the *Community Tenure & Facilities Advisory Committee* recommend that Council:

- 1. *That Council note the status of the leasing program.***
- 2. *Issue a Notice to Remedy Breach to those organisations who have not returned their Community Group Annual update and have current tenure.***
- 3. *Council advise Moranbah Gymnastics and Moranbah AFL that it approves in principle their requests to additions to leased area subject to satisfying the requirements set out in earlier correspondence and impact of the forward growth of the area and on physical and emergency services.***

Carried

EXECUTIVE SUMMARY

The purpose of this report is to advise the Committee of the rulings of the Logan Council -vs- Brookes and to advise on the development of the Shipping Container Policy for containers placed on Council owned and controlled land (incorporating State land).

OFFICER'S RECOMMENDATION

That the Community Tenure and Facilities Advisory Committee recommend that Council:

- Note and accept the decision in the Logan City Council -v- Brookes appeal, as the basis for the development of the Isaac Regional Council's Policy for shipping container placement on Council owned and controlled land (incorporating State land).***
- Note the Shipping Container Discussion Points (attached) as being the foundation on which the Isaac Regional Council's position for the management of container placement on Council owned and controlled land will be developed.***
- Note the proposed action accountability to be undertaken within the ensuing reporting period leading up to the October Community Tenure and Facilities Advisory Committee meeting.***

Resolution Number: T&F0093

Moved: Bruce Wright

Seconded: Karen Montgomery

That the Community Tenure and Facilities Advisory Committee recommend that Council:

- Note and accept the decision in the Logan City Council -v- Brookes appeal, as the basis for the development of the Isaac Regional Council's Policy for shipping container placement on Council owned and controlled land (incorporating State land).***
- Note the Shipping Container Discussion Points (attached) as being the foundation on which the Isaac Regional Council's position for the management of container placement on Council owned and controlled land will be developed.***
- Note the proposed action accountability to be undertaken within the ensuing reporting period leading up to the October Community Tenure and Facilities Advisory Committee meeting.***

Carried

MEETING MINUTES

Tuesday 25 August 2020

6.4 PRESCRIBED TERMS FOR TRUSTEE LEASES AND SUBLEASES AND SUBLEASES OF LAND ACT LEASES

EXECUTIVE SUMMARY

The purpose of this report is to update Council on recent amendments to the Land Act 1994 effective from 1 July 2020.

OFFICER’S RECOMMENDATION

That the Community Tenure and Facilities Advisory Committee recommend that Council:

- Note the Titles Registry Alert – Prescribed Terms for Trustee Leases and Subleases and Subleases of Land Act Leases.***

Resolution Number:	T&F0094		
Moved:	Bruce Wright	Seconded:	Cr Lyn Jones
<i>That the Community Tenure and Facilities Advisory Committee recommend that Council:</i>			
1. <i>Note the Titles Registry Alert – Prescribed Terms for Trustee Leases and Subleases and Subleases of Land Act Leases</i>			
			Carried

6.5 INFRASTRUCTURE PARKS AND RECREATION ASSET MANAGEMENT UPDATE

PURPOSE OF THE REPORT

The purpose of this report is to update the committee on issues that have arisen within the Parks and Recreation Facilities and to demonstrate a process is in place to manage and deliver the capital projects with a clear understanding of the costs and risk.

OFFICER’S RECOMMENDATION

That the Community Tenure and Facilities Advisory Committee recommend that Council:

- Receive and note the report.***

MEETING MINUTES

Tuesday 25 August 2020

Resolution Number: T&F0095

Moved: Jeff Stewart-Harris **Seconded:** Cr Lyn Jones

That the Community Tenure and Facilities Advisory Committee recommend that Council:

1. Receive and note the report.

Carried

PROCEDURAL MOTION:

Resolution Number: T&F0096

Moved: Cr Lyn Jones **Seconded:** Gordon Robertson

That the Community Tenure and Facilities Advisory Committee closes the meeting to the public under section 275 (1) (h) to deliberate on Confidential Report 6.6 at 1.09pm.

Carried

PROCEDURAL MOTION:

Resolution Number: T&F0097

Moved: Jeff Stewart-Harris **Seconded:** Gordon Robertson

That the Community Tenure and Facilities Advisory Committee opens the meeting to the public at 1.23pm.

Carried

MEETING MINUTES

Tuesday 25 August 2020

CONFIDENTIAL - CLOSED SESSION

Closed under s275 (1) (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

6.6

CLERMONT KINDERGARTEN DAY CARE

EXECUTIVE SUMMARY

The purpose of this report is to address the Inconsistent Use of the Reserve located at 15 Monash Street, Clermont (Lot 1 on SP237968) for which the purpose is Park and Recreation.

OFFICER'S RECOMMENDATION

That the Community Tenure & Facilities Advisory Committee recommend that Council:

- 1. Appropriately qualified Valuer be retained to assess the value of the unimproved land;***
- 2. Appropriately qualified and experienced legal services provider is retained to investigate and address Native Title;***
- 3. Notes that valuation and Native Title advice are being sought to enable the necessary funding and engagement strategies to be prepared for further consideration by CTFAC***
- 5. Authorise the Chief Executive Officer to negotiate, vary and execute the legal instruments to action clause 1, 2 and 3 above.***

Resolution Number: T&F0095

Moved: Jeff Stewart-Harris

Seconded: Gordon Robertson

That the Community Tenure & Facilities Advisory Committee recommend that Council:

- 1. Notes that valuation and Native Title advice are being sought to enable the necessary funding and engagement strategies to be prepared for further consideration by Community Tenure and Facilities Advisory Committee.***

Carried

MEETING MINUTES

Tuesday 25 August 2020

6.7 INFRASTRUCTURE PARKS AND RECREATION ASSET MANAGEMENT UPDATE

EXECUTIVE SUMMARY

The purpose of this report is to update the committee on issues that have arisen within the Parks and Recreation Facilities and to demonstrate a process is in place to manage and deliver the capital projects with a clear understanding of the costs and risk.

OFFICER'S RECOMMENDATION

That the Community Tenure and Facilities Advisory Committee recommend that Council:

1. *Receive and note the report.*

Resolution Number: T&F0096

Moved: Cr Lyn Jones

Seconded: Bruce Wright

That the Community Tenure and Facilities Advisory Committee recommend that Council:

1. *Receive and note the report.*

Carried

7. GENERAL BUSINESS

7.1 ST LAWRENCE SPORTS GROUND COMMITTEE INC

St Lawrence Sports Ground Committee Incorporated

Resolution Number: T&F0097

Moved: Karen Montgomery

Seconded: Deb Schafer

MEETING MINUTES

Tuesday 25 August 2020

That the Community Tenure and Facilities Advisory Committee recommend that Council:

- Council advise St Lawrence Sports Ground Committee Inc. that it approves in principle their requests to a leased area and construction of shed subject to satisfying the requirements set out in correspondence and impact of the forward growth of the area and on physical and emergency services.***

Carried

7.2 EMERGENCY SERVICES TO USE EASTERN SPORTING FIELDS

Emergency Services will be using the Eastern Sporting fields for emergency helicopter landings from 31 August through to 14 September 2020.

7.3 MIDDLEMOUNT TENNIS COURT LIGHTING UPGRADE

Capital RFQ is out for Middlemount Tennis switchboard and lighting upgrades. During this time an electrician has raised the issue of the RPEQ no being compliant and requirement of a full upgrade.

8. CONCLUSION

There being no further business, the Chair declared the meeting closed at 1.36pm
Next meeting scheduled for 19 October 2020.

.....
Chair

..... / /
DATE

ATTENDANCE

Xxx left the meeting room at xx and returned at xxx

MEETING MINUTES

Tuesday 25 August 2020



MEETING DETAILS	Planning Environment and Community Services Standing Committee Tuesday 8 September 2020
AUTHOR	Nishu Ellawala
AUTHOR POSITION	Manager Community Education and Compliance

5.3

DOMESTIC DOG ADVISORY COMMITTEE – MINUTES 13 AUGUST 2020

EXECUTIVE SUMMARY

The purpose of this report is to present to Council the minutes of the Domestic Dog Advisory Committee Meeting held on Thursday, 13 August 2020.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. *Receives and notes the minutes of the Domestic Dog Advisory Committee held on 13 August 2020.*
2. *Adopts the recommendations of the Domestic Dog Advisory Committee held on 13 August 2020, in particular, that Council;*
 - i. *Receives the Animal Management Discussion Paper Off leash Dog parks for reference in future discussion regarding off leash dog park areas.*
 - ii. *Notes that the feedback from the Follow My Lead program may provide some additional insight.*
 - iii. *Receives and endorses the Systematic Inspection Program.*
 - iv. *Resolves to include the Systematic Inspection Program for consideration in the Third Quarter Budget Review.*

BACKGROUND

Councils meeting held 28 November 2017 resolved (Resolution No.5185) via Mayoral Minute to undertake a critical review of regulatory enforcement priorities. The Domestic Dog Advisory Committee (DDAC) along with the draft Terms of Reference were endorsed by Council through its meeting held 19 December 2017 (Resolution No.5214) and subsequently updated at the meeting held 26 August 2020 (Resolution No. 6796).

The purpose of the DDAC is to oversee the development and implementation of a holistic responsible pet dog ownership program. Council may seek advice from the Committee on matters relating to the planning and implementation of the Program and any other matters of mutual interest referred to the Committee.

The DDAC is an advisory body only and has no line of authority. However, the Committee has full right of access to all levels of management through the Chief Executive Officer. Committee Members will act as a customer liaison point for residents in Isaac.

The Domestic Dog Advisory Committee met on 13 August 2020. The minutes of this meeting are attached for Councillor's consideration of recommendations.

IMPLICATIONS

Requires ongoing internal liaison and consultation with all stakeholders to ensure most efficient use of regulatory resources.

CONSULTATION

Domestic Dog Advisory Committee members

Director Engineering and Infrastructure

Community Education Officer

Regulatory Services Officers

BASIS FOR RECOMMENDATION

Consideration and adoption of Domestic Dog Advisory Committee Minutes as per Terms of Reference and legislative requirements.

ACTION ACCOUNTABILITY

Office of Director Planning Environment and Community Services to ensure approved Minutes are stored in corporate records and actions recorded and registered for follow-up.

KEY MESSAGES

Council is committed to transparent decision making, identifying and managing its risks and continuous improvement.

Report prepared by: NISHU ELLAWALA Manager Community Education and Compliance Date: 25 August 2020	Report authorised by: JEFF STEWART-HARRIS Director Planning, Environment and Community Services Date: 27 August 2020
---	---

ATTACHMENTS

- Attachment 1 – Domestic Dog Advisory Committee Minutes – 13 August 2020
- Attachment 2 – Systematic Inspection Program

REFERENCE DOCUMENT

- Agenda – Domestic Dog Advisory Meeting 22 June 2020
- Isaac Regional Council - Advisory Committee Administrative Guidelines

MEETING MINUTES

Thursday, 13 August 2020

**UNCONFIRMED MINUTES OF THE
DOMESTIC DOG ADVISORY COMMITTEE MEETING
OF ISAAC REGIONAL COUNCIL
HELD THURSDAY 13 AUGUST 2020
COUNCIL CHAMBERS, MORANBAH**

MEETING MINUTES

Thursday, 13 August 2020

**DOMESTIC DOG ADVISORY COMMITTEE MEETING OF
ISAAC REGIONAL COUNCIL
HELD ON THURSDAY, 13 AUGUST 2020
COUNCIL CHAMBERS, MORANBAH**

1. OPENING MEETING

The Chair declared the meeting open at 11.19 am and acknowledged the traditional custodians of the land on which we meet today and paid respects to their Elders past, present and emerging.

2. ATTENDANCE

COMMITTEE

Cr Simon West, Division Four (Chair)

Cr Jane Pickels, Division Seven

Cr Sandy Moffat, Division Two

Mr Jeff Stewart-Harris, Director Planning Environment and Community Services

Ms Nishu Ellawala, Manager Community Education and Compliance

Mr Gert Nel, Manager Compliance and Integration – Community Education and Compliance

OBSERVERS

Mr Robert Perna, Director Engineering & Infrastructure

Mr Nic Crous, Coordinator Parks & Recreation

Ms Barb Franklin, Executive Coordinator Planning, Environment and Community Services

Mr Ilham Nafiam, Community Education Officer – Community Education and Compliance.

MINUTE TAKER

Ms Vicki Hoey, Departmental Administration Officer – Community Education and Compliance

3. APOLOGIES

The Committee received no apologies

MEETING MINUTES

Thursday, 13 August 2020

4. DECLARATION OF CONFLICT OF INTEREST

No conflict of interests declared this meeting.

5. CONFIRMATION OF MINUTES

MINUTES OF THE DOMESTIC DOG ADVISORY COMMITTEE HELD ON 30 JUNE 2020

Receipt and confirmation of minutes from the Domestic Dog Advisory Committee (DDAC) Meeting held on 30 June 2020, via Skype.

Resolution No.:	DDAC0042	Action:	Minute Secretary
Mover:	Cr Jane Pickels	Seconded:	Cr Sandy Moffat
That the Advisory Committee:			
1. Confirms the Minutes of the Domestic Dog Advisory Committee held on Tuesday, 30 June 2020 via Skype.			
			Carried

6. BUSINESS ARISING FROM PREVIOUS MINUTES

No business arising from previous meeting

ATTENDANCE

Jeff Stewart- Harris left the Council Chambers at 11.20am and returned at 11.21am.

Nic Crous and Robert Perna entered the Council Chambers at 11.24am.

MEETING MINUTES

Thursday, 13 August 2020

7. DISCUSSIONS/PRESENTATIONS

7.1 Animal Management - Off-leash Dog Park Discussion

Resolution No.: DDAC0043

Moved: Cr Jane Pickels

Seconded: Cr Sandy Moffat

That the Advisory Committee recommends that Council:

- 1. Receives the Animal Management Discussion Paper Off leash Dog parks for reference in future discussion regarding off leash dog park areas;*
- 2. Notes that the feedback from the Follow My Lead program may provide some additional insight.*

Carried

ATTENDANCE

Nic Crous left the Council Chambers at 12.20pm.

8. OFFICERS REPORTS

8.1 Systematic inspection program

Resolution No.: DDAC0044

Mover: Cr Jane Pickels

Seconded: Cr Sandy Moffat

That the Advisory Committee recommends that Council:

- 1. Receive and note the Systematic inspection program report.*
- 2. Resolve to include the Systematic Inspection Program for consideration in the Third Quarter Budget Review.*

Carried

MEETING MINUTES

Thursday, 13 August 2020

9. GENERAL BUSINESS

Nil general business.

10. NEXT MEETING

Next meeting scheduled for 27 October 2020.

11. CLOSURE

Chair closed the meeting at 12.33pm

.....
CHAIR

..... / /
DATE

MEETING DETAILS

Domestic Dog Advisory Committee
Thursday 13 August 2020

AUTHOR

Gert Nel

AUTHOR POSITION

Compliance and Integration Manager

SYSTEMATIC INSPECTION PROGRAM

PURPOSE OF THE REPORT

This report presents considerations for a proposed Systematic Inspection Program for the Domestic Dog Advisory Committee. The purpose of the proposed inspection program is to monitor compliance with the *Animal Management Act (Cats and Dogs) 2008* and *Isaac Regional Council Local Law 1 (Administration) 2011* and *Isaac Regional Council Local Law 2 (Animal Management) 2011*.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Receive and note this report.***
- 2. Resolve to include the Systematic Inspection Program for consideration in the Third Quarter Budget Review.***

DISCUSSION

The *Animal Management (Cats and Dogs) Act 2008* places a mandatory requirement throughout Queensland for all dogs over the age of twelve weeks to be registered with the Local Authority in which the dog(s) reside. Dog registration identifies the animal owner and their key contact information together with a description of the registered dog on the corporate animal management system. In the event the dog escapes, gets lost or wanders, identification (registration tag and microchip) is vital to ensuring prompt reunification with the owner. Registration also assists to identify the number and type of dogs residing within the Isaac Regional Council and their demographic location. Systematic Inspection Programs is a key tool for Isaac Regional Council to monitor compliance with the *Animal Management Act (Cats and Dogs) 2008* and *Isaac Regional Council Local Law 1 (Administration) 2011* and *Isaac Regional Council Local Law 2 (Animal Management) 2011*.

The proposed inspection program will have officers inspect and check for the presence of dogs at a premise and if dogs are present the number of dogs and whether those dogs have a current registration with council, and if the dog/s have been microchipped. There are several compliance responses available to deal with non-compliance, including verbal advice, written advice and penalty infringement notices. The primary objective of the proposed inspection program is to collect information on dog ownership in the region and to use a graduated response to noncompliance by enabling dog owners to register their dogs before any statutory action is taken.

In the 2020-2021 budget preparation, a Systematic Inspection Program have been proposed as an operational expense, but due to budget limitations and the Frugal Budget approach of Council, due to the COVID-19 pandemic, this proposal has been deferred. The Systematic Inspection Program is one of the key deliverables

on the Domestic Dog Advisory Committee's Work Plan. It is now timely to reconsider and advocate the value of a Systematic Inspection Program to be included for consideration in the Third Quarter Budget Review.

Currently dog registration renewals close at 31 August each year. This favours timing for a Systematic Inspection Program between January and March 2021. This will also provide Council the opportunity to fully rollout the education programme and implement some of the incentive programmes currently been investigated to rollout in the 2020/2021 financial year.

IMPLICATIONS

Dog registration is the core to successful management of canine populations (connects animals and owners; manages numbers per property; easier repatriation of separated dogs and owners; better targeted communication channels with other responsible ownership messaging etc).

The Systematic Inspection Program will generate an increase in registrations, both through direct council action and voluntary registrations by the community. This will provide additional revenue to offset operating expenditure to deliver this inspection program. The program is funded within the 2020/2021 Community Education and Compliance budget.

The delivery of a Systematic Inspection Program will require the procurement of temporary resources with the associated cost. The table below details conservative estimates of the revenue and expenditure associated with this program.

Expenditure	\$/Hr	Hrs/Week	Duration weeks	Total
Local Laws Officer	62	40	21	52080
Administration Officer	44	40	21	36960
				89040
Revenue	Average registration of a dog	Estimated additional registrations		
	75	800		60000
Recoverable/(Unrecoverable)				-29040

CONSULTATION

Manager Community Education and Compliance

Compliance Officers

BASIS FOR RECOMMENDATION

The recommendation provides an agreed position for council and officers on the delivery of the project and sets out expectations.

DOMESTIC DOG ADVISORY COMMITTEE

ACTION ACCOUNTABILITY

Manager Community Education and Compliance and the Compliance and Integration Manager to develop and provide information to support the budget considerations.

To develop a project brief for the Systematic Inspection Program once it has been budgeted for.

Prepare a report to Council for the approval of the Systematic Inspection Program.

KEY MESSAGES

Responsible dog ownership.

Community safety and education

Report prepared by:	Report authorised by:
GERT NEL	NISHU ELLAWALA
Compliance and Integration Manager	Manager Community Education and Compliance
Date: 4 August 2020	Date:

ATTACHMENTS

REFERENCE DOCUMENT

- Isaac Regional Council Local Law 2 (Animal Management) 2011
- Animal Management (Cats and Dogs) Act 2018

MEETING DETAILS

Planning, Environment and Community Services

Standing Committee

Tuesday 8 September 2020

AUTHOR

Shane Brandenburg

AUTHOR POSITION

Manager Economy and Prosperity

5.4

REEF CATCHMENTS FINANCIAL SUPPORT REQUEST – PROVENANCE MAGAZINE

EXECUTIVE SUMMARY

Reef Catchments (Mackay – Isaac – Whitsunday) Ltd (RCL) has made request to Council to support the development of second version of the Provenance Magazine, which covers the Mackay, Isaac and Whitsunday regions and the report provides details as to the request and recommendation.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Endorse a financial contribution to Reef Catchments Limited to a value of \$5,000 to support the development of the second version of the Provenance magazine.***
- 2. Note the costs be funded from Economy and Prosperity departments operational budget, and that this amount be considered for replenishment as a COVID-19 Pandemic Recovery Project when recovery projects are considered further for budget review.***

BACKGROUND

In reference to the letter dated 13 July 2020 from Reef Catchments Ltd (RCL) (Attachment 1) requesting financial contribution of \$5,000 from Isaac Regional Council to support the development of the second version of the Provenance magazine, below is the background on the request and basis for the recommendation to support.

Reef Catchments is the Natural Resource Management (NRM) group for the Mackay Whitsunday Isaac region, who's charter is to facilitate change and work for long-term solutions to sustain, protect and improve our region's natural resources. Natural resources including water, land, plants, animals and micro-organisms linked to our forests, woodlands, grasslands, rivers, lakes, wetlands, coasts, estuaries and marine ecosystems.

The initial Provenance Magazine was produced by Reef Catchments through funding from the Australian Government National Landcare Program 2018-2019. Up-skilling farmers to adapt to changes in climate and market demands to secure the future of sustainable food production in the Mackay Whitsunday Isaac region — brought together farmers to improve their story telling and add value for consumers. With a number of marketing workshops on provenance, digital marketing and marketing to foodies, as well as climate adaptation led to improved marketing for producers involved and the development of the Provenance Magazine, a showcase of produce from the Greater Whitsunday Region. The magazine can be reviewed at <https://reefcatchments.com.au/land/provenance-magazine/>

////////////////////////////////////

The intention is for version #2 to feature around 50 producers across the three local government areas, Mackay, Whitsundays and Isaac showcasing their agricultural production and stories. Whilst the original magazine featured only three Isaac region producers there was efforts at the time to achieve reach greater participation from Isaac region producers, but this was unsuccessful. The intention is to work with the regions producers to increase Isaacs participation regardless of Councils financial support and Councils Economy and Prosperity team will work with both Reef Catchments and our regions producers to maximise the number of Isaac's producers showcased in the magazine.

The provenance magazine aligns with Councils Economic Development Framework and Tourism strategy in regard to;

- Defining our story and identity and telling our stories as a point of differentiation
- Building our tourism offerings through diversification
- Maximising our relationships with industry partners to leverage outcomes for our region
- Foster the development of a local food culture amongst Isaac communities.
- Facilitate the development of food and agritourism experiences in the region.

For Councils financial contribution it will be provided;

- one (1) media statement outlining the economic development initiative funded by IRC
- Acknowledge IRC as a funding partner through logo placement on the front cover
- Acknowledge IRC as a funding partner through a short blurb on page 2 of the magazine
- Provide min 30 copies to Council's Economic Development Team for promotion
- Media release opportunities to promote the launch of the magazine.

RCL has secured support from the Queensland Government Department of Agriculture and Fisheries, Mackay Regional Council and the Australian Government National Landcare Program. Requests will also be sent to Whitsunday Regional Council, GW3 and Regional Development Australia for assistance with the printing of additional copies. Additional funds will also support a greater marketing campaign around the launch including social media assets to be used by participating organisations.

In review of the request and in consideration of the benefits and implications the following would be the basis for recommendation;

- Aligns with Councils Economic development strategic direction including its Covid-19 pandemic and recession recovery program
- Strengthen and builds connection with RCL, Council and our Agricultural producers
- Showcases Isaac regions producers and inspires others to follow suit and consumers and businesses to support local agricultural production
- RCL similarly provides partnership and support to Councils St Lawrence Wetlands Weekend through the GWFN luncheon and other direct financial contribution as well.

The funding options for the program would be proposed to be source funding from Economy and Prosperity's operational budget and or through Councils identified recovery surplus to support Council's Covid-19

Pandemic Recovery programs, alternatively if funding of sponsorship or other programs is available from an Office of Chief Executive Officer or DPECS budget than that could be further considered.

Recommendation is being to fund directly from the Economy and Prosperity operational budget and consider further during COVID-19 pandemic recovery program delivery and funding.

IMPLICATIONS

Financial

Economy and Prosperity in line with Council undertook an initial frugal view to budget and will be able to sustain the cost to its program but this may impact delivery of other programs at a later stage of the financial year. Council identified a possible COVID-19 recovery funding source for delivery of programs, and this could also support the program if required.

Reputational

Reef Catchments partners with Council and the Greater Whitsunday Food Network in delivery of the St Lawrence Wetlands luncheon and also has in previous years provided direct financial support to that event for water bottles.

The project will showcase the relationship Council, RCL and other govt and peak bodies have in showcasing the regions Agricultural producers and will strengthen relationships with producers.

Operational

Economy and Prosperity will engage with RCL to identify Isaac's producers that could potentially be showcased, and the project will align with Economy and Prosperity's strategic direction and outcomes.

CONSULTATION

Internal

Director Planning, Environment and Community Services

Brand Media and Communications

Economy and Prosperity team

External

Reef Catchments Limited

BASIS FOR RECOMMENDATION

The project aligns with Council's strategic direction, in maximising our relationships with industry partners to leverage outcomes for our region, fosters the development of a local food culture amongst Isaac communities, facilitate the development of food and agritourism experiences in the region and delivers direct benefit through the showcasing and inspiring some of the regions producers.

ACTION ACCOUNTABILITY

Office of Chief Executive Officer to provide a letter of reply advising Council support, Economy and Prosperity to fund the project from its operational cost centres, propose it as a funded recovery project and work with RCL and Isaac region producers to maximise the number of showcased Isaac region businesses.

KEY MESSAGES

Leveraging our industry partner relationships to deliver benefit to Councils Agricultural sector will not only align with Councils strategic direction it will strengthen relationship with our producers and this will enable further development of the industry sector.

Report prepared by: SHANE BRANDENBURG Manager Economy and Prosperity Date: 22 August 2020	Report authorised by: JEFF STEWART HARRIS Director Planning, Environment and Community Services Date: 27 August 2020
--	---

ATTACHMENTS

- Attachment 1 – Provenance Magazine MWI Vol 2 Request - Redacted

REFERENCE DOCUMENT

- Nil

13 July 2020

██████████
Economic Development
Isaac Regional Council

Dear ██████████

Provenance Magazine reprint – supporting local business

Reef Catchments (RCL) are focused on both the environmental and the economic sustainability of farmers managing our natural resources. We are pleased to let you know, RCL are producing a second edition of Provenance Magazine to showcase growers from our region, not featured in volume 1.

The project aims to feature around 50 producers across the three local government areas, Mackay, Whitsundays and Isaac, with a focus on the sustainable and regenerative production methods. This will strengthen the story of how food is produced and how collectively we are both sustainably managing natural resources and producing high quality food.

There is currently a surge in demand for local produce and potentially the need to support our local supply chains and markets. Strengthening local economies, supply chains and agritourism is increasingly relevant at this time.

RCL has secured support from the Queensland Government Department of Agriculture and Fisheries, Mackay Regional Council and the Australian Government National Landcare Program. Requests will also be sent to Whitsunday Regional Council, GW3 and Regional Development Australia for assistance with the printing of additional copies. Additional funds will also support a greater marketing campaign around the launch including social media assets to be used by participating organisations.

This letter is to request a contribution of \$5,000 from Isaac Regional Council. Reef Catchments MIW Ltd will:

- Provide one (1) media statement outlining the economic development initiative funded by Isaac Regional Council
- Acknowledge Isaac Regional Council as a funding partner through logo placement on the front cover
- Acknowledge Isaac Regional Council as a funding partner through a short blurb on page 2 of the magazine
- Provide min. 30 printed copies to Council's Economic Development team.

Council's logo will be added to the front cover of the magazine and the second page acknowledging funding. RCL will also provide a media release opportunity to promote the launch.

Please contact ██████████, Sustainable Agriculture Project Officer, Reef Catchments on ██████████ or ██████████ to support this worthwhile collaboration to improve both our food and economic stability for the long term.

Yours sincerely,

██████████

██████████

CEO
Reef Catchments

MEETING DETAILS	Planning Environment and Community Services Standing Committee Tuesday 8 September 2020
AUTHOR	Shane Brandenburg
AUTHOR POSITION	Manager Economy and Prosperity

5.5

CLERMONT SALEYARDS AND SHOWGROUNDS REVITALISATION PROJECT ADVISORY COMMITTEE – MINUTES 17 AUGUST 2020

EXECUTIVE SUMMARY

The purpose of this report is to present to Council the minutes of the Clermont Saleyards and Showgrounds Revitalisation Project Advisory Committee Meeting held on Monday, 17 August 2020.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. *Receives and notes the minutes of the Clermont Saleyards and Showgrounds Revitalisation Project Advisory Committee held on 17 August 2020; and*
2. *Adopts the recommendations of the Clermont Saleyards and Showgrounds Revitalisation Project Advisory Committee held on 17 August 2020, in particular, that Council;*
 - i. *Receives and endorses the amended Clermont Saleyards and Showgrounds Revitalisation Project Advisory Committee Terms of Reference.*
 - ii. *Receives and notes the Clermont Saleyards and Showground Revitalisation Project Update report and endorse the proposed delivery of the projects funded by the Clermont Rodeo and Show Society through the Regional Agricultural Show Development Grants program.*
 - iii. *Acknowledges and thanks the Clermont Rodeo and Show Society Committee for their efforts and their own financial contribution in gaining successful funding for delivery of projects that align with the Clermont Saleyards and Showgrounds Revisitation project and improve the amenity and standing of the Clermont Saleyards and Showgrounds.*
 - iv. *Defers discussion on the Stage 2 projects of the Clermont Saleyards and Showgrounds Revisitation Master Plan project pending further consideration of alternative master plan projects for function facilities subject to another meeting of the Advisory Committee to be scheduled in the near future to further consider these concepts.*
 - v. *Receives and notes the minutes of the Clermont Saleyards and Showgrounds Revitalisation Project Advisory Committee held on Tuesday 1 September 2020; and*
3. *Adopts the recommendations of the Clermont Saleyards and Showgrounds Revitalisation Advisory Committee held on 1 September 2020, in particular that Council:*
 - i. *Receives and notes the report outlining the concepts for Stage 2 projects of the Clermont Saleyards and Showgrounds Revisitation Master Plan.*

-
- ii. *Receives and notes the report that informs the committee on the development of the Revitalisation Master plan main bar project.***
 - iii. *Recommends to Council that (the first four elements) of the stage two works be endorsed, with further investigations to be undertaken in relation to the upgrade of the southern pavilion and undercover area together with any other options that might produce similar benefits in a cost-effective way, within the overall estimated stage two budget of \$2.95M.***
 - iv. *Recommends to Council that investigations be undertaken into the options and feasibility of providing a large undercover area within the context of the master plan.***

BACKGROUND

The Clermont Saleyards and Showgrounds Revitalisation Project Advisory Committee (CSSRPAC) Terms of Reference were endorsed by Council at its meeting held 27 February 2018 (Resolution No.5269) and subsequently updated at the meeting held 22 October 2020 (Resolution No. 6297).

The overall purpose of the CSSRPAC is to provide advice to Council in relation to the community engagement for, component project identification and scoping within and the broad delivery of the Clermont Saleyards and Showgrounds Revitalisation Project (*Revitalisation Project*).

The Revitalisation Project arose from Council's advocacy efforts directed to the 2017 State elections, resulting in an election commitment of \$1 million funding to revitalise the Clermont Saleyards and Showgrounds precinct.

The CSSRPAC met on 17 August 2020. The minutes of this meeting are attached for Councillor's consideration of recommendations.

At the CSSRPAC meeting held on 17 August 2020, members raised concerns on the progression of the Stage 2 Masterplan, this has resulted in the following resolution and request for a Special Clermont Saleyards and Showgrounds Revitalisation Project Advisory Committee meeting to be scheduled on 1 September 2020.

2. (iv) Defers discussion on the Stage 2 projects of the Clermont Saleyards and Showgrounds Revisitation Master Plan project pending further consideration of alternative master plan projects for function facilities subject to another meeting of the Advisory Committee to be scheduled in the near future to further develop these concepts.

Officers presented the proposed Stage 2 Revitalisation project concepts to the Committee for endorsement and feedback and to note inclusion in Councils advocacy program. Wherein discussion focused on some of the proposed concepts estimated project cost, alignment with the Master plan, value and purpose of some of the investment.

This was primarily in relation to the proposed Refurbishment of the Southern Show Pavilion to create all weather, airconditioned multiple user space for private, community, industry and government events and functions, wherein some members of the committee questioned the level of investment in the pavilion versus that investment in the proposed bar area review and upgrade which was proposed in the Long Term (10+ years) project listing.

The bar refurbishment project was to; consider location of main bar and whether an extension and second storey include a potential high roof area to create two storey function centre or build a new 2 storey

////////////////////////////////////

Multipurpose Function Centre to include dining area, function room, viewing deck, serviceable lift and commercial kitchen

Council Officers committed to a review of the proposed bar project and further information on constraints and benefits of both projects and both projects alignment with the original endorsed master plan, to enable appropriate informed decision and resolved at a further committee meeting. This action by officers and meeting of the committee is proposed to be completed prior to the Council standing committee on the 8 September 2020 to have resolution of the issue and maintain the Stage 2 project in Councils advocacy program.

IMPLICATIONS

The funding committed by the State is a positive financial implication for Council. It also provides an opportunity to address a number of current or latent reputational and asset risks within the broader precinct.

The CSSRPAC will assist Council to engage and manage a range of disparate and potentially competing interests in the scoping of the Revitalisation Project.

The Advisory Committee has been diligent to ensure that best value can be achieved from the current funding opportunity and that current planning activities facilitate timely applications for future funding opportunities for projects that are beyond the scope of the current revitalisation project.

CONSULTATION

Internal

Division Six Councillor

Division One Councillor

Director Planning Environment and Community Services

Manager Economy and Prosperity

Manager Saleyards and Showground

Capital and Projects Program Manager

External

Clermont Saleyards and Showgrounds Revitalisation Advisory Committee

Clermont Saleyards and Showgrounds Revitalisation Advisory Committee Master Plan Working Group

Clermont Saleyards Advisory Committee

Clermont Rodeo and Show Society

BASIS FOR RECOMMENDATION

Consideration and adoption of Clermont Saleyards and Showgrounds Revitalisation Project Advisory Committee Minutes as per Terms of Reference and legislative requirements.

ACTION ACCOUNTABILITY

Office of Director Planning Environment and Community Services to ensure approved Minutes are stored in corporate records and actions recorded and registered for follow-up.

Report prepared by:

SHANE BRANDENBURG
Manager Economy and Prosperity

Date: 25 August 2020

Report authorised by:

JEFF STEWART-HARRIS
**Director Planning Environment and Community
Services**

Date: 27 August 2020

ATTACHMENTS

- Attachment 1 - CSSRPAC - Minutes – 17 August 2020
- Attachment 2 – CSSRPAC - Draft Terms of Reference
- CONFIDENTIAL Attachment 3 - Clermont Revitalisation Project Stage 2 Presentation
- Attachment 4 – CSSRPAC Minutes – 1 September 2020

REFERENCE DOCUMENT

- Clermont Saleyards and Showgrounds Revitalisation\Master Plan DRAFT 20190116 Draft Masterplan Report
- Isaac Regional Council - Advisory Committee Administrative Guidelines

MEETING MINUTES

Monday, 17 August 2020

**UNCONFIRMED MINUTES OF THE
CLERMONT SALEYARDS AND SHOWGROUNDS
REVITALISATION PROJECT ADVISORY COMMITTEE
OF
ISAAC REGIONAL COUNCIL
HELD
MONDAY 17 AUGUST 2020, 11.00AM
AT
OLD LIBRARY BUILDING, CLERMONT**

MEETING MINUTES

Monday, 17 August 2020

CLERMONT SALEYARDS AND SHOWGROUNDS REVITALISATION PROJECT

ADVISORY COMMITTEE OF

ISAAC REGIONAL COUNCIL

HELD ON MONDAY 17 AUGUST 2020

OLD LIBRARY BUILDING, CLERMONT

1. OPENING MEETING

The Chairperson declared the meeting open, the time being 11:31am and welcomed all in attendance.

2. ATTENDANCE

ADVISORY COMMITTEE

Cr Lynette Jones, Division Six Councillor

Cr Greg Austen, Division One Councillor

Jeff Stewart-Harris, Director Planning, Environment & Community Services (Chair)

Shane Brandenburg, Manager Economy and Prosperity

Mark Davey, Capital and Projects Program Manager

Andrew Eaton, Business Manager Saleyards and Showgrounds

Scott Hensley, Representative of the Clermont Rodeo and Show Society

Andrea Moller, Representative of the Clermont Rodeo and Show Society

Doug Burnett, Representative of the Clermont Rodeo and Show Society

ATTENDEES/CONTRIBUTORS

Sonja Swanton, Executive Assistant, Director Engineering and Infrastructure

3. APOLOGIES

The Clermont Saleyards and Showgrounds Revitalisation Project Advisory Committee accepted apologies from:

Jake Kennedy, Representative of the Clermont Saleyards Committee

Tony Hoch, Representative of the Clermont Saleyards Committee

Simon Fraser, Representative of the Clermont Saleyards Committee

MEETING MINUTES

Monday, 17 August 2020

Resolution No.: CSSR028

Moved: Cr Lyn Jones

Seconded: Doug Burnett

That the Clermont Saleyards and Showground Revitalisation Project Advisory Committee accepts the apologies received from:

- a) Jake Kennedy, Representative of the Clermont Saleyards Committee
- b) Tony Hoch, Representative of the Clermont Saleyards Committee
- c) Simon Fraser, Representative of the Clermont Saleyards Committee

Carried

4. DECLARATION OF CONFLICTS OF INTEREST

No conflicts of interest declared.

5. CONFIRMATION OF MINUTES

MINUTES OF THE CLERMONT SALEYARDS AND SHOWGROUND REVITALISATION PROJECT ADVISORY COMMITTEE HELD ON 10 FEBRUARY 2020

Receipt and confirmation of minutes from the Clermont Saleyards and Showground Revitalisation Project Advisory Committee meeting held on Monday 10 February 2020, at the Old Library Building, Clermont.

Resolution No.: CSSR029

Moved: Cr Greg Austen

Seconded: Andrea Moller

The CSSRPAC confirmed the Minutes of the Isaac Regional Council Clermont Saleyards and Showground Revitalisation Project Advisory Committee meeting held on Monday 10 February 2020, at the Old Library Building, Clermont by consensus.

Carried

6. OFFICER REPORTS, DISCUSSIONS/PRESENTATIONS

6.1 CLERMONT SALEYARDS AND SHOWGROUNDS REVITALISATION PROJECT ADVISORY COMMITTEE DRAFT TERMS OF REFERENCE REVIEW

EXECUTIVE SUMMARY

This report seeks endorsement of minor changes to the Clermont Saleyards and Showgrounds Revitalisation Project Advisory Committee Terms of Reference.

MEETING MINUTES

Monday, 17 August 2020

OFFICER'S RECOMMENDATION

That the Committee:

- 1. Receive and endorse the amended Clermont Saleyards and Showgrounds Revitalisation Project Advisory Committee Terms of Reference.***

Resolution No.: CSSR030

Moved: Cr Lyn Jones

Seconded: Andrew Eaton

That the Committee:

- 1. Receive and endorse the amended Clermont Saleyards and Showgrounds Revitalisation Project Advisory Committee Terms of Reference.***

Carried

6.2 CLERMONT SALEYARDS AND SHOWGROUNDS REVITALISATION PROJECT UPDATE

EXECUTIVE SUMMARY

The purpose of this report is to inform and consult with the Committee on the status of current revitalisation projects in progress and the advice of the successful funding outcome for the Clermont Rodeo and Show Society of a number of projects at the Clermont showgrounds under the Regional Agricultural Show Development Grants program.

OFFICER'S RECOMMENDATION

That the Committee:

- 1. Receive and note the report and endorse the proposed delivery of the projects funded by the Clermont Rodeo and Show Society through the Regional Agricultural Show Development Grants program.***
- 2. Acknowledge and thank the Clermont Rodeo and Show Society Committee for their efforts and their own financial contribution in gaining successful funding for delivery of projects that align with the Clermont Saleyards and Showgrounds Revisitation project and improve the amenity and standing of the Clermont Saleyards and Showgrounds.***

MEETING MINUTES

Monday, 17 August 2020

Resolution No.: CSSR031

Moved: Cr Greg Austen

Seconded: Andrea Moller

That the Committee:

- 1. Receive and note the report and endorse the proposed delivery of the projects funded by the Clermont Rodeo and Show Society through the Regional Agricultural Show Development Grants program.***
- 2. Acknowledge and thank the Clermont Rodeo and Show Society Committee for their efforts and their own financial contribution in gaining successful funding for delivery of projects that align with the Clermont Saleyards and Showgrounds Revisitation project and improve the amenity and standing of the Clermont Saleyards and Showgrounds.***

Carried

6.3 CLERMONT SALEYARDS AND SHOWGROUNDS REVITALISATION STAGE 2 PROJECT DEVELOPMENT AND ADVOCACY UPDATE

EXECUTIVE SUMMARY

The purpose of this report is to inform the Committee on the status of development of concepts for Stage 2 works of the Clermont Saleyards and Showground revitalisation master plan and inclusion of seeking funding of Stage 2 works in Councils advocacy program.

OFFICER'S RECOMMENDATION

That the Committee:

- 1. Receives and notes the presentation on concepts for Stage 2 projects of the Clermont Saleyards and Showgrounds Revisitation Master Plan.***
- 2. Provides feedback on the concepts to assist in their refinement for inclusion in Councils advocacy program.***

Resolution No.: CSSR032

Moved: Cr Lyn Jones

Seconded: Scott Hensley

MEETING MINUTES

Monday, 17 August 2020

That the Committee:

- 1. Defers discussion on the Stage 2 projects of the Clermont Saleyards and Showgrounds Revisitation Master Plan project pending further consideration of alternative master plan projects for function facilities subject to another meeting of the Advisory Committee to be scheduled in the near future to further consider develop these concepts.***

Carried

7. GENERAL BUSINESS

7.1. No items discussed in general business.

8. NEXT MEETING

Next meeting date to be advised.

9. CLOSE

There being no further business the Chair declared the meeting closed at 12:59pm

.....

CHAIR

DIRECTOR PLANNING, ENVIRONMENT AND COMMUNITY SERVICES

..... / /

DATE

TERMS OF REFERENCE CLERMONT SALEYARDS AND SHOWGROUNDS REVITALISATION PROJECT ADVISORY COMMITTEE (CSSRPAC)

23 September 2020

The overall purpose of the Clermont Saleyards and Showgrounds Revitalisation Project Advisory Committee (CSSRPAC) is to provide advice to Council in relation to the community engagement for, component project identification and scoping within and the broad delivery of the Clermont Saleyards and Showgrounds Revitalisation Project (*Revitalisation Project*).

The Revitalisation Project arose from Council's advocacy efforts directed to the 2017 State elections, resulting in an election commitment of \$1 million funding to revitalise the Clermont Saleyards and Showgrounds precinct.

The CSSRPAC does not have a decision making role. Committee Members will act as a customer liaison point for relevant community groups, clubs and members who have a stake in the Revitalisation Project.

1. Purpose

The purpose of the CSSRPAC is to advise Council on the engagement for and planning and delivery of the Revitalisation Project.

The aim is to:

- Ensure that all parties with a legitimate stake in the Revitalisation Project are adequately consulted and their views taken in to account;
- Make recommendations to Council about the identification and scope of the component projects (Component Projects) to make up the broader Revitalisation Project to realise the best overall community value from the State funding; and
- Act as a reference group during the delivery of the Component Projects and the Revitalisation Project as a whole.

Matters that will not form part of the CSSRPAC's priorities include, but are not limited to, staffing, the existing operations of the Saleyards and Showgrounds and asset management other than lifecycle cost implications of Component Projects within the Revitalisation Project.

2. Objectives

The objectives of CSSRPAC are to assist and advise on:

- Engagement of and consultation with legitimate stakeholders in the Revitalisation Project.
- Collaborative identification, scope and business case development and prioritisation of the Component Projects which will ultimately comprise the Revitalisation Project.
- Identification and documentation of the value the individual Component Projects will create for the community to support Council submissions in relation to Revitalisation Project funding.
- Ideal timelines for the delivery of the Component Projects taking into consideration the various cyclical commitments for either or both the Saleyards and Showgrounds.
- The minimisation of risk and lifecycle costs of the Component Projects.

3. Clermont Saleyards and Showgrounds Revitalisation Project Advisory Committee Scope of Works/Responsibilities:

- Ensure all activity supports the Isaac Vision (feed, power and build communities) Community Strategic Plan and Corporate Plan.
- Oversight of environmental, risk and safety compliance for the Revitalisation Project.
- Provide input on budget development and advisory oversight on the delivery of Revitalisation Project expenditure.
- Ensure that the Component Projects and the utility or services they deliver are fit for purpose and meet identified needs of the community.
- Provide evidence that appropriate and adequate community engagement and support exists for recommended Component Projects.

4. Key issues/priorities:

The key issues/priorities/actions for the CSSRPAC include:

- Ensuring that the proposed Component Projects represent best value to the Community from the available funding for the Revitalisation Project
- Ensuring that the opportunities for multipurpose facilities or facilities with common purpose for both the Saleyards and Showgrounds are maximised
- Identifying, considering and promoting opportunities for existing facilities at the Saleyards and/or Showgrounds to be rearranged, renovated, consolidated or repurposed to provide for the: ○ long term growth of the Saleyards as a key economic driver for Clermont and surrounds;
- sustainability and future development of the Clermont Show as an iconic regional event for Isaac; and
- development of Rodeo, Campdraft, equine and other relevant and/or potential events and uses within the precinct to maximise community value and economic development and tourism opportunities.
- ~~Contributing to the (current) Saleyards and (future) Showgrounds master planning processes.~~

5. Authority:

- The CSSRPAC is an advisory body only and has no line of authority however the Committee has full right of access to all levels of management through the Chief Executive Officer.
- The CSSRPAC reports directly to Council, via the Planning Environment and Community Services Standing Committee.
- The CSSRPAC has the authority to conduct or authorise investigations into matters within its scope of responsibility and in accordance with the Act.

6. Membership

Council at its meeting held 27 February 2018 (Resolution No.5269) resolved that the membership of the CSSRPAC be appointed as follows:

Chair	Director Planning, Environment & Community Services Councillor Bethel
-------	--

Members	Councillor Jones; Councillor Austen; Director Planning, Environment & Community Services; Business Manager Clermont Saleyards & Showgrounds; Manager Economy & Prosperity; 3 Representatives of Clermont Saleyards Advisory Committee (not Councillors); 3 Representatives of the Clermont Rodeo and Show Society.
Attendees/Contributors	TBA as required

Councillors who are not on the CSSRPAC will be invited to participate and/or be engaged as necessary. Meetings would be attended by relevant Managers (M2, M3, M4) and technical officers, as appropriate.

Councillors will be appointed to the Committee for the term of the Council, unless otherwise removed by a resolution of Council, or acceptance of a resignation.

In the event of a Councillor resigning his/her position on the Committee, the Council will nominate a Councillor to fill the vacant position.

6.1 Appointment of Chairperson

The Chairperson of the Committee shall be appointed by Council.

In the absence of the appointed Chairperson at a meeting, the meeting will appoint an Acting Chairperson from the members present for the duration of that particular meeting.

7. Term of Office:

~~The CSSRPAC will have a fixed term until 31 March 2020 wherein after the local government elections a review of the committee by the new Council would be proposed through report to Council for resolution and proposed for a extension until 31 December 2020 or until the completion of the Revitalisation Project, whichever is sooner. In the event that by 30 September 2020, it is apparent that the Revitalisation Project will continue beyond 31 December 2020, a report is to be presented to Council to propose an appropriate extension.~~

The CSSRPAC will have a fixed term until 30 June 2022. Six months prior to that date the CSSRPAC will report to Council on the need and purposes to extend the term beyond that date or otherwise.

8. Conduct

Meetings shall be conducted in accordance with the provisions of the Local Government Act and Isaac Regional Council's Meeting Standing Orders Policy.

9. Conflict of interest

In accordance with the Councillor's role, exclusion from meeting of a Councillor with material personal interest and recording a conflict of interest in accordance with the provisions of the Act, Committee Members must

declare their interest, whether material or personal.

8. MEETINGS & ATTENDANCE:

8.1 Advisory Committee Administrative Guideline:

The role of the Chair and Members of the CSSRPAC, preparation of agenda and matters relating to the administrative operations of the CSSRPAC will be in line with the overarching Advisory Committee Administrative Guideline, adopted by council on 28 June 2016, Resolution No. 4546.

8.2 Frequency of meetings:

The Advisory Committee will meet formally at least once every two months, or as determined by the Chairperson, ensuring recess does not exceed a three-month period.

8.3 Quorum:

A quorum shall comprise at least a majority of CSSRPAC members. Where an elected member cannot be present, the Proxy can/will replace them on that occasion.

Where a quorum cannot be satisfied, the Chair is to determine if the meeting will proceed or be postponed. Where the appointed Chair cannot attend, they are to delegate the role to another elected member on the Committee.

8.4 Administration/Secretariat:

Planning, Environment & Community Services Directorate Economy and Prosperity Department or otherwise determined by Director Planning, Environment and Community Services.

PAGES 87 TO 121 HAVE INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

MEETING MINUTES

Tuesday, 1 September 2020

**UNCONFIRMED MINUTES OF THE
SPECIAL MEETING OF
CLERMONT SALEYARDS AND SHOWGROUNDS
REVITALISATION PROJECT ADVISORY COMMITTEE
OF
ISAAC REGIONAL COUNCIL
HELD
TUESDAY 1 SEPTEMBER 2020, 10.00AM
AT
OLD LIBRARY BUILDING, CLERMONT**

MEETING MINUTES

Tuesday, 1 September 2020

**SPECIAL MEETING OF
CLERMONT SALEYARDS AND SHOWGROUNDS REVITALISATION PROJECT
ADVISORY COMMITTEE OF
ISAAC REGIONAL COUNCIL
HELD ON TUESDAY 1 SEPTEMBER 2020
OLD LIBRARY BUILDING, CLERMONT**

1. OPENING MEETING

The Chairperson declared the meeting open, the time being 10.02am and welcomed all in attendance.

ADVISORY COMMITTEE

Cr Lynette Jones, Division Six Councillor
Cr Greg Austen, Division One Councillor
Jeff Stewart-Harris, Director Planning, Environment & Community Services (Chair)
Shane Brandenburg, Manager Economy and Prosperity
Andrew Eaton, Business Manager Saleyards and Showgrounds
Mark Davey, Capital & Project Program Manager
Scott Hensley, Representative of the Clermont Rodeo and Show Society
Andrea Moller, Representative of the Clermont Rodeo and Show Society
Doug Burnett, Representative of the Clermont Rodeo and Show Society
Jake Kennedy, Representative of the Clermont Saleyards Committee
Tony Hoch, Representative of the Clermont Saleyards Committee
Simon Fraser, Representative of the Clermont Saleyards Committee

ATTENDEES/CONTRIBUTORS

Sonja Swanton, Executive Assistant, Director Engineering and Infrastructure
Barb Franklin, Executive Coordinator, Planning, environment and Community Services
Wade Marks, Representative of the Clermont Rodeo and Show Society

Resolution No.: CSSR033

Moved: Shane Brandenburg

Seconded: Cr Lyn Jones

That the Special Meeting of the Clermont Saleyards and Showground Revitalisation Project Advisory accept Jeff Stewart-Harris and Barb Franklin's participation in the meeting via video conference.

Carried

MEETING MINUTES

Tuesday, 1 September 2020

3. APOLOGIES

The Special Meeting of Clermont Saleyards and Showgrounds Revitalisation Project Advisory Committee accepted apologies from:

Resolution No.: CSSR034

Moved: Doug Burnett

Seconded: Scott Hensley

That the Special Meeting of the Clermont Saleyards and Showground Revitalisation Project Advisory Committee accepts the apologies received from:

- a) **Jake Kennedy, Representative of the Clermont Saleyards Committee**
- b) **Tony Hoch, Representative of the Clermont Saleyards Committee**
- c) **Simon Fraser, Representative of the Clermont Saleyards Committee**

Carried

4. DECLARATION OF CONFLICTS OF INTEREST

No conflicts of interest declared.

ATTENDANCE

Andrew Eaton entered the meeting at 10.08am

5. OFFICER REPORTS, DISCUSSIONS/PRESENTATIONS

5.1

CLERMONT SALEYARDS AND SHOWGROUNDS REVITALISATION STAGE 2 PROJECT DEVELOPMENT AND ADVOCACY

EXECUTIVE SUMMARY

The purpose of this report is to further inform the Committee and further workshop the development of concepts for Stage 2 works of the Clermont Saleyards and Showground revitalisation master plan and inclusion of seeking funding of Stage 2 works in Councils advocacy program.

OFFICER'S RECOMMENDATION

That the Committee:

1. ***Receives and notes the report outlining the concepts for Stage 2 projects of the Clermont Saleyards and Showgrounds Revisitation Master Plan.***

MEETING MINUTES

Tuesday, 1 September 2020

- 2. Receives and notes the report that informs the committee on the development of the Revitalisation Master plan main bar project.**
- 3. Review and workshop each of the projects and endorse a final list of projects that are to be included in Councils advocacy program for Stage 2 of the Revitalisation master plan.**

Resolution No.: CSSR035

Moved: Doug Burnett

Seconded: Cr Lyn Jones

That the Committee:

- 1. Receives and notes the report outlining the concepts for Stage 2 projects of the Clermont Saleyards and Showgrounds Revisitation Master Plan.**
- 2. Receives and notes the report that informs the committee on the development of the Revitalisation Master plan main bar project.**
- 3. Recommends to Council that (the first four elements) of the stage two works be endorsed, with further investigations to be undertaken in relation to the upgrade of the southern pavilion and undercover area together with any other options that might produce similar benefits in a cost-effective way, within the overall estimated stage two budget of \$2.95M.**
- 4. Recommends to Council that investigations be undertaken into the options and feasibility of providing a large undercover area within the context of the master plan.**

Carried

6. GENERAL BUSINESS

7.1. Doug Burnett thanked Shane and Mark for their efforts in developing the plan in such a short space of time.

7. NEXT MEETING

Next meeting date to be advised.

8. CLOSE

There being no further business the Chair declared the meeting closed at 11.23am

.....
CHAIR
DIRECTOR PLANNING, ENVIRONMENT AND COMMUNITY SERVICES

..... / /
DATE

MEETING DETAILS

Planning, Environment and Community Services

Standing Committee

Tuesday 8 September 2020

AUTHOR

Jana Hesketh

AUTHOR POSITION

Manager Community Engagement, Programs and Events

5.6

MAJOR GRANT APPLICATION – ROUND 1 FY20-21 MORANBAH MINERS JUNIOR RUGBY LEAGUE CLUB

EXECUTIVE SUMMARY

The Moranbah Miners Junior Rugby League Club have submitted a Major Grant application to be considered in Round 1 FY20-21 of the Isaac Community Grants program for \$3,520.80 for the purchase of new training equipment.

OFFICER'S RECOMMENDATIONS

That the Committee recommends that Council:

- 1. Approve the grant for \$3,520.80 to Moranbah Miners Junior Rugby League Club, divided equally between the Divisions 3, 4 and 5 Community Grants budget for the purchase of new training equipment.***
- 2. Note the in-kind volunteer labour offered by team coaches in the development of training regimes utilising the newly purchased equipment as the Club's co-funding contribution.***
- 3. As a condition of funding, requests that the Isaac Regional Council logo is printed on to the new equipment where feasible.***

BACKGROUND

Moranbah Miners Junior Rugby League Club offer members aged 6-16 access to play rugby league in a safe, fun and inclusive environment. The application seeks \$3,520.80 from the Isaac Community Grants budget for the purchase of new training equipment. The new equipment will allow coaches the opportunity to develop new training regimes for players, ensuring members remain engaged. The club hopes the new equipment will improve player retention, attract new members and offer youth a fun and safe opportunity to be healthy and active.

The quotation for the purchase of the proposed equipment totals \$3,520.80. As per the Isaac Community Grants guidelines, applicants applying for between \$2,501 and \$5,000 must demonstrate co-funding of 30% of total project costs. However, the applicants note that a significant amount of coach time will be placed in the development of training regimes in relation to the new equipment therefore this is being considered at the Club's co-funding contribution. It has also been requested as a condition of funding that the Club print the Isaac Regional Council logo on new equipment where possible.

IMPLICATIONS

Financial

FY2020-21 Community Grants program is funded from the annual Operational Budget.

Division	Allocation	YTD Actuals Major	YTD Actuals Minor	Multi Year Commitments - Not Yet Paid	Round 1 FY20-21 Proposals	Total Spend	Budget Remaining
One	\$ 42,000.00	\$ -	\$ 900.00	\$ 7,500.00	\$ 3,750.00	\$ 12,150.00	\$ 29,850.00
Two	\$ 42,000.00	\$ -	\$ 2,517.45	\$ -		\$ 2,517.45	\$ 39,482.55
Three	\$ 42,000.00	\$ -	\$ 333.33	\$ 1,666.66	\$ 3,506.93	\$ 5,506.92	\$ 36,493.08
Four	\$ 42,000.00	\$ -	\$ 333.33	\$ 1,666.66	\$ 3,506.93	\$ 5,506.92	\$ 36,493.08
Five	\$ 42,000.00	\$ -	\$ 333.34	\$ 1,666.68	\$ 3,506.93	\$ 5,506.95	\$ 36,493.05
Six	\$ 42,000.00	\$ -	\$ -	\$ 2,500.00	\$ 6,750.00	\$ 9,250.00	\$ 32,750.00
Seven	\$ 42,000.00	\$ -	\$ 3,954.00	\$ -	\$ 4,775.85	\$ 8,729.85	\$ 33,270.15
Eight	\$ 42,000.00	\$ -	\$ -	\$ -		\$ -	\$ 42,000.00
	\$ 336,000.00	\$ -	\$ 8,371.45	\$ 15,000.00	\$ 25,796.64	\$ 49,168.09	\$ 286,831.91

Previous funding from Community Grants budget to Moranbah Miners Junior Rugby League Club

2018 - \$5000 Major Grant for Battle in the Bah 2 (auspicing for Bells Boxing)

CONSULTATION

Division Five Councillor

Division Four Councillor

Division Three Councillor

Director Planning, Environment and Community Services

Manager Engaged Communities

Senior Community Relations Officer

Grants and Administration Officer

Departmental Administration Officer – Engaged Communities

BASIS FOR RECOMMENDATION

The application from Moranbah Miners Junior Rugby League Club celebrates the pure people power of the Isaac region and is in accordance with the Isaac Community Grants guidelines.

ACTION ACCOUNTABILITY

The Manager Engaged Communities will oversee the timely notification of application outcome.

The Manager Engaged Communities will oversee the preparation and execution of associated funding documentation.

KEY MESSAGES

Isaac Regional Council's Community Grants budget funds local projects and activities which help develop resilient, adaptive and vibrant communities while contributing to the social wellbeing of its residents, workers and visitors.

Report prepared by:	Report authorised by:
JIM HUTCHINSON	JEFF STEWART-HARRIS
Manager Engaged Communities	Director Planning Environment and Community Services
Date: 26 August 2020	Date: 27 August 2020

ATTACHMENTS

- CONFIDENTIAL Attachment 1 – Round 1 FY 20-21 Application from Moranbah Miners Junior Rugby League Club- Redacted

REFERENCE DOCUMENT

- Isaac Community Grants Guidelines

PAGES 129 TO 135 HAVE INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

MEETING DETAILS	Planning Environment and Community Services Standing Committee Tuesday 8 September 2020
AUTHOR	Jana Hesketh
AUTHOR POSITION	Manager Community Engagement, Programs and Events

5.7 MAJOR GRANT APPLICATION – ROUND 1 FY20-21 MORANBAH EAST STATE SCHOOL PARENTS AND CITIZENS ASSOCIATION

EXECUTIVE SUMMARY

Moranbah East State School Parent and Citizens Association have submitted a Major Grant application to be considered in Round 1 FY20-21 of the Isaac Community Grants program for \$5,000 to assist with costs associated with the delivery of an in-school Relationships and Sexuality Education Program.

OFFICER'S RECOMMENDATIONS

That the Committee recommends that Council:

- 1. Declines the application of \$5,000 from Moranbah East State School Parent and Citizen Association as it is not compliant with the Isaac Community Grants guidelines.***

BACKGROUND

Moranbah East State School Parent and Citizen (P&C) Association have applied for \$5,000 in Round 1 FY20-21 of the Isaac Community Grants program to support the delivery of a Relationships and Sexuality Education Program. True Relationships and Reproductive Health were contracted to develop and deliver the sessions, which have been delivered in-school to students in all year levels. Two information sessions were also delivered to interested parents and guardians. The program commenced delivery on Monday 24 August 2020.

As the application relates to a project being delivered as part of the school curriculum, it is not eligible in accordance with the Isaac Community Grants guidelines. Likewise, Round 1 FY20-21 seeks to support projects and activities taking place in October – December 2020 and the program has already been delivered.

IMPLICATIONS

Financial

Council's Community Grants Program is funded under the FY20-21 Operational Budget.

Division	Allocation	YTD Actuals Major	YTD Actuals Minor	Multi Year Commitments - Not Yet Paid	Round 1 FY20-21 Proposals	Total Spend	Budget Remaining
One	\$ 42,000.00	\$ -	\$ 900.00	\$ 7,500.00	\$ 3,750.00	\$ 12,150.00	\$ 29,850.00
Two	\$ 42,000.00	\$ -	\$ 2,517.45	\$ -		\$ 2,517.45	\$ 39,482.55
Three	\$ 42,000.00	\$ -	\$ 333.33	\$ 1,666.66	\$ 3,506.93	\$ 5,506.92	\$ 36,493.08
Four	\$ 42,000.00	\$ -	\$ 333.33	\$ 1,666.66	\$ 3,506.93	\$ 5,506.92	\$ 36,493.08
Five	\$ 42,000.00	\$ -	\$ 333.34	\$ 1,666.68	\$ 3,506.93	\$ 5,506.95	\$ 36,493.05
Six	\$ 42,000.00	\$ -	\$ -	\$ 2,500.00	\$ 6,750.00	\$ 9,250.00	\$ 32,750.00
Seven	\$ 42,000.00	\$ -	\$ 3,954.00	\$ -	\$ 4,775.85	\$ 8,729.85	\$ 33,270.15
Eight	\$ 42,000.00	\$ -	\$ -	\$ -		\$ -	\$ 42,000.00
	\$ 336,000.00	\$ -	\$ 8,371.45	\$ 15,000.00	\$ 25,796.64	\$ 49,168.09	\$ 286,831.91

CONSULTATION

Division Five Councillor

Division Four Councillor

Division Three Councillor

Director Planning, Environment and Community Services

Manager Engaged Communities

Senior Community Relations Officer

Grants and Administration Officer

Departmental Administration Officer – Engaged Communities

BASIS FOR RECOMMENDATION

The application from Moranbah East State School P&C Association is not compliant with the Isaac Community Grants guidelines.

ACTION ACCOUNTABILITY

The Manager Engaged Communities will oversee the timely notification of application outcome.

KEY MESSAGES

Isaac Regional Council's Community Grants budget funds local projects and activities which help develop resilient, adaptive and vibrant communities while contributing to the social wellbeing of its residents, workers and visitors.

<p>Report prepared by: JIM HUTCHINSON Manager Engaged Communities</p> <p>Date: 26 August 2020</p>	<p>Report authorised by: JEFF STEWART-HARRIS Director Planning, Environment and Community Services</p> <p>Date: 27 August 2020</p>
---	--

ATTACHMENTS

- CONFIDENTIAL Attachment 1 – Round 1 FY20-21 Application from Moranbah East State School P&C Association-Redacted

REFERENCE DOCUMENT

- Isaac Community Grant Guidelines

PAGES 139 TO 148 HAVE INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

MEETING DETAILS	Planning Environment and Community Services Standing Committee Tuesday 8 September 2020
AUTHOR	Jana Hesketh
AUTHOR POSITION	Manager Community Engagement, Programs and Events

5.8

MAJOR GRANTS APPLICATION – ROUND 1 FY20/21 BLAIR ATHOL CLERMONT BOWLS INCORPORATED

EXECUTIVE SUMMARY

The Blair Athol Clermont Bowls Club Incorporated have submitted a Major Grant application to be considered in Round 1 FY20-21 of the Isaac Community Grants program for \$3,000 to assist with the costs of catering and greens preparation for the Clermont Bowls Club Carnival in October 2020.

OFFICER'S RECOMMENDATIONS

That the Committee recommends that Council:

- 1. Approves the grant of \$3,000 to Blair Athol Clermont Bowls Club Incorporated, payable from the Division 6 Community Grants budget, to assist with the costs of catering and greens preparation for the Clermont Bowls Club Carnival in October 2020.**
- 2. As a condition of funding, request that a COVID Safe Event Checklist or approved COVID Safe Event Plan for the Clermont Bowls Club Carnival, whichever is required, is provided to Council at least one week prior to the event.**

BACKGROUND

Blair Athol Clermont Bowls Club Incorporated have applied for \$3,000.00 as part of Isaac Community Major Grant Round 1 FY20-21. The application requests funds to assist with the costs of catering and greens preparation for the annual Clermont Bowls Club Carnival scheduled to be held on 17-18 October 2020.

The annual event attracts players from 16 Bowls Clubs across Queensland. Event organisers report that many registered players and their loved ones stay on within the Isaac region long after the Carnival, taking the opportunity to explore Isaac's tourism destinations. For the local players, the event offers an opportunity for the club to attract new local members, connect with players from other areas of Queensland and raise funds for other club activities and undertakings. The event has a knock-on effect within Clermont, with registered players eating, drinking and shopping locally for the duration of the Carnival. The event organisers have also committed to buying local wherever possible to ensure maximum benefit to the community.

This event will have a substantial impact on the local economy and the wellbeing of club members who have been unable to engage in the sport in a group setting due to the COVID-19 pandemic.

IMPLICATIONS

Financial

FY2020-21 Community Grants program is funded from the annual Operational Budget.

Division	Allocation	YTD Actuals Major	YTD Actuals Minor	Multi Year Commitments - Not Yet Paid	Round 1 FY20-21 Proposals	Total Spend	Budget Remaining
One	\$ 42,000.00	\$ -	\$ 900.00	\$ 7,500.00	\$ 3,750.00	\$ 12,150.00	\$ 29,850.00
Two	\$ 42,000.00	\$ -	\$ 2,517.45	\$ -		\$ 2,517.45	\$ 39,482.55
Three	\$ 42,000.00	\$ -	\$ 333.33	\$ 1,666.66	\$ 3,506.93	\$ 5,506.92	\$ 36,493.08
Four	\$ 42,000.00	\$ -	\$ 333.33	\$ 1,666.66	\$ 3,506.93	\$ 5,506.92	\$ 36,493.08
Five	\$ 42,000.00	\$ -	\$ 333.34	\$ 1,666.68	\$ 3,506.93	\$ 5,506.95	\$ 36,493.05
Six	\$ 42,000.00	\$ -	\$ -	\$ 2,500.00	\$ 6,750.00	\$ 9,250.00	\$ 32,750.00
Seven	\$ 42,000.00	\$ -	\$ 3,954.00	\$ -	\$ 4,775.85	\$ 8,729.85	\$ 33,270.15
Eight	\$ 42,000.00	\$ -	\$ -	\$ -		\$ -	\$ 42,000.00
	\$ 336,000.00	\$ -	\$ 8,371.45	\$ 15,000.00	\$ 25,796.64	\$ 49,168.09	\$ 286,831.91

Previous funding for Clermont Bowls Carnival from Community Grants budget

2019 - \$2500 Major Grant

2018 - \$1000 Minor Grant

2017 - \$1000 Minor Grant

CONSULTATION

Division Six Councillor

Director Planning, Environment and Community Services

Manager Engaged Communities

Community Relations Officer, Clermont

Grants and Administration Officer

Departmental Administration Officer – Engaged Communities

BASIS FOR RECOMMENDATION

The application from Blair Athol Clermont Bowls Club is compliant with the Isaac Community Grants guidelines and the event delivers a number of desired community outcomes.

ACTION ACCOUNTABILITY

The Manager Engaged Communities will oversee the timely notification of application outcome.

The Manager Engaged Communities will oversee the preparation and execution of associated funding documentation.

KEY MESSAGES

Isaac Regional Council's Community Grants budget funds local projects and activities which help develop resilient, adaptive and vibrant communities while contributing to the social wellbeing of its residents, workers and visitors.

Report prepared by: JIM HUTCHINSON Manager Engaged Communities Date: 26 August 2020	Report authorised by: JEFF STEWART-HARRIS Director Planning Environment and Community Services Date: 27 August 2020
--	--

ATTACHMENTS

- CONFIDENTIAL Attachment 1 – Round 1 FY 20-21 Application from Blair Athol Clermont Bowls Club Incorporated - Redacted

REFERENCE DOCUMENT

- Isaac Community Grants Guidelines

PAGES 152 TO 170 HAVE INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

MEETING DETAILS	Planning, Environment and Community Services Standing Committee Meeting Tuesday 8 September 2020
AUTHOR	Jeff Stewart-Harris
AUTHOR POSITION	Director Planning, Environment and Community Services

6.1

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES INFORMATION BULLETIN – SEPTEMBER 2020

EXECUTIVE SUMMARY

The Planning, Environment and Community Services Directorate Information Bulletin for September 2020 is provided for Committee review.

OFFICER'S RECOMMENDATION

That the Committee recommends Council:

- 1. Notes the Planning, Environment and Community Services Directorate Information Bulletin for September 2020.**

BACKGROUND

The attached Information Bulletin for September 2020 provides an operational update for Committee review on the Planning, Environment and Community Services Directorate.

IMPLICATIONS

Any specific implications or risks will be outlined in the Information Bulletin.

CONSULTATION

Planning, Environment and Community Services Directorate, Managers and Staff

BASIS FOR RECOMMENDATION

This is an information only report.

ACTION ACCOUNTABILITY

Information only report.

KEY MESSAGES

Operational update to Elected Members.

Report prepared by: JEFF STEWART-HARRIS Director Planning, Environment and Community Services Date: 1 September 2020	Report authorised by: GARY STEVENSON PSM Chief Executive Officer Date: 3 September 2020
---	--

ATTACHMENTS

- Attachment 1 – Planning, Environment and Community Services Information Bulletin – September 2020

REFERENCE DOCUMENT

- Nil

DATE: September 2020

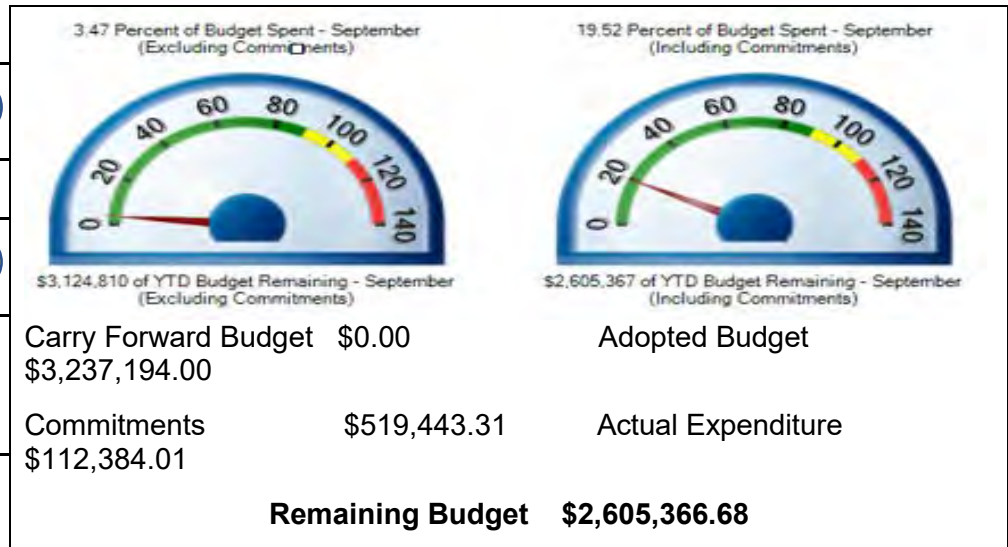
PLANNING ENVIRONMENT AND COMMUNITY SERVICES





PECS Capital Works 2019/2020 and 2020/2021

Complete/On Track 











Monitor 

Concern 



Project	Budget	YTD	Commitments	Remaining Budget	Risk	Progress Comments
CLM - Theresa Creek Dam Septic Renewal	\$261,305	\$0.00	\$4,400	\$258,305		Design finalised, minor delays in EA application, project progressing but delays from the state in approvals require key milestone dates to be revaluated.
CLM – Spelling yards	\$351,403	\$1,683	\$240,499	\$109,221		5 yards completed prior to 30 August as planned. Time extension granted by the state allowing for crossing and 1 additional set of yards to be built, these works underway.
NBO - Showgrounds Amenities Block – W4Q	\$261,000.00	\$0.00	\$0.00	\$261,000.00		Project progressing to schedule
CLM - Saleyard Renewal	\$165,000	\$0.00	\$0.00	\$165,000		Project progressing to schedule

Corp – Tourism signs	\$40,000	\$0.00	\$0.00	\$40,000		Project progressing to schedule
Corp – Emergent pool works	\$123,800	\$0	\$113113.44	\$10,753		Project awarded, delivery timeframe for pump to be confirmed.
CLM - Swimming Pool Disability Access	\$25,000	\$0	\$0	\$25,000		Project progressing to schedule
NBO – Aquatic Centre Plant and Infrastructure	\$440,000	\$0	\$0	\$440,000		Project progressing to schedule, planning in progress design RFQ to be released by September 30. Implementation schedule for construction under review to minimise operational disruptions.
Corp - Equipotential Bonding	\$100,000	\$0	\$0	\$100,000		Project progressing to schedule
CLM - Clermont Aquatic Centre Amenities	\$95,000	\$0	\$0	\$95,000		Project re-scheduled to later in financial year to ensure minimal disruption to pool operations.
STL - Cemetery Shade and Memorial Wall - W4Q	\$74,894	\$0	\$0	\$74,894		Project progressing ahead of schedule, design underway, delivery date under review to ensure completion prior to St Lawrence Wetlands weekend.
Corp - IRC Swimming Pools	\$250,000	\$1,513	\$15,183	\$233,302		Works underway
Project	Budget	YTD	Commitments	Remaining Budget	Risk	Progress Comments

DYS Pool Mech/Elec/Filter	\$150,000	\$0	\$13,124	\$119,124		Works underway and progressing to schedule
MBH - Community Centre Construction Ready Design	\$200,000	\$0	\$0	\$200,000		Disappointing responses to RFQ, all over budget. Post tender negotiations underway with preferred consultant to reevaluate scope. Delays in delivery possible.
MBH - Pool Water Park Refurbishment	\$65,000	\$0	\$0	\$65,000		Planning nearing completion, procurement expected prior to September 30
GLN - Aquatic Centre Foot Valve Replacement	\$15,000	\$0	\$0	\$15,000		Project progressing to schedule
CLM - Aquatic Centre Dive Block Remediation	\$125,000	\$0	\$5,528	\$119,471		Project progressing to schedule, design works underway.
Corp - Community Centre Facilities Works	\$150,000	\$0	\$0	\$150,000		Project progressing to schedule, scope of works being finalised.
Coastal - Hall Painting and Miscellaneous Repairs – W4Q	\$97,000	\$0	\$0.00	\$97,000		Project progressing to schedule, scope of works being finalised and procurement paperwork underway.
DYS - Rec Centre Cladding	\$85,000	\$0	\$0	\$85,000		Project progressing but behind schedule due to investigations into alternative proposal. Project being monitored due to current delays
MMT- Hall Structural Renewal	\$195,000	\$5,677.43	\$23,050	\$185,061		Project progressing to schedule, BCA/DDA investigations underway.
DYS Civic Centre - W4Q	\$249,491	\$83,104	\$40,669	\$125,718		Project progressing to schedule, BCA/DDA investigations underway

GLN Recreation Centre - W4Q	\$260,000	\$6,081	\$24,700	\$262,812		Alternate proposal being investigated
CLM - Civic Centre	\$420,000	\$10,817	\$33,800	\$392,955		Investigations undertaken during air-con design have identified power supply issue to the centre meaning Ergon main feed upgrade will be required.
MBH - Dog Pound Renewal	\$115,300	\$0	\$0	\$115,300		RFQ out for response
CLM - Historical Centre Flood Mitigation	\$66,000	\$0	\$0	\$66,000		RFQ out for response
Corp - Hub development	\$25,000	\$0	\$0	\$25,000		RFQ out for response
CLM - Netball toilet replacement	\$315,000	\$0	\$0	\$315,000		Club consultation planned
MBH - AFL Lighting	\$370,000	\$0	\$0	\$370,000		Design RFQ out for response

PECS Remaining Capital Delivery Program

Project	Procurement	Construction	Completion
CLM - Theresa Creek Dam Septic Renewal	30 Nov	19 April	31 May
CLM – Spelling yards	10 Sep	30 Sep	30 Oct
NBO - Showgrounds Amenities Block – W4Q	31 Dec	15 March	31 March
CLM - Saleyard Renewal	31 Dec	15 March	31 March
Corp – Tourism signs	15 Jan	26 Feb	30 March
Corp – Emergent pool works	31 July	30 Sep	30 Oct
CLM - Swimming Pool Disability Access	20 Oct	19 Nov	30 Nov
NBO – Aquatic Centre Plant and Infrastructure	26 Feb	23 April	30 April

Corp - Equipotential Bonding	12 Jan	12 March	30 March
CLM - Clermont Aquatic Centre Amenities	25 Jan	25 March	31 March
STL - Cemetery Shade and Memorial Wall - W4Q	1 Nov	1 Jan	20 Feb
Corp - IRC Swimming Pools	19 April	31 May	29 Jun
DYS Pool Mech/Elec/Filter	2 Feb	26 Feb	30 March
MBH - Community Centre Construction Ready Design	25 Sep	31 Dec	31 Jan
MBH - Pool Water Park Refurbishment	27 Nov	31 March	29 April
GLN - Aquatic Centre Foot Valve Replacement	4 Dec	18 Dec	31 Dec
CLM - Aquatic Centre Dive Block Remediation	18 Nov	01 Jan	22 Feb
Corp - Community Centre Facilities Works	19 April	31 May	29 June
Coastal - Hall Painting and Miscellaneous Repairs	11 Nov	27 Jan	26 Feb
DYS - Rec Centre Cladding	30 Sep	31 Dec	31 Jan
MMT- Hall Structural Renewal	1 Feb	19 March	2 April
DYS Civic Centre - W4Q	1 Feb	19 March	2 April
GLN Recreation Centre - W4Q	1 Feb	19 March	2 April
CLM - Civic Centre	1 Feb	19 March	2 April
MBH - Dog Pound Renewal	15 Sep	30 Nov	31 Dec
CLM - Historical Centre Flood Mitigation	7 Oct	18 Dec	28 Jan
Corp - Hub development	10 Sep	30 Oct	30 Nov
CLM - Netball toilet replacement	31 Dec	15 March	31 March
MBH - AFL Lighting	31 Dec	2 April	30 April

LIVEABILITY & SUSTAINABILITY

PREVIOUS MONTH'S ACHIEVEMENTS

Land Use Planning

Development Assessment Activity	Number
Development application received (MCU / ROL / OPW)	9
Building works siting concessions received	2
Survey plans received for endorsement	1
Decided developments applications (MCU / ROL / OPW)	2
Decided building works siting concessions	2
Decided survey plans	1

QCoal appeal – Council's expert witnesses met in Glenden on 29 August 2020. Meeting of joint experts to occur prior to 11 September 2020, and mediation to occur no later than 13 November 2020.

Prelodgement Meetings

06/08/2020 - Cnr Blue Mountain Road and Peak Downs Highway, Epsom – joint meeting with SARA for a non-extractive industry and organic material processing facility.

New Planning Scheme

Proposed planning scheme submitted to Queensland Treasury for assessment and Ministerial approval on 13 August 2020.

Expecting final response from Treasurer and Minister for Infrastructure and Planning in late September 2020.

Infrastructure Charging Framework and Local Government Infrastructure Plan

Proposed LGIP endorsed by Council for second compliance check and Ministerial approval to adopt. Compliance check to be completed by 4 September 2020.

Land Development Advisory Committee Outcomes

Ongoing preparations for stakeholder engagement strategy – impacted by planning scheme and LGIP approvals processes and Coastal Hazard Adaptation Strategy consultation.

Coastal Hazard Adaptation Strategy

Community launch of project on 24 August 2020. Community sessions planned from 11-14 September 2020 in St Lawrence, Carmila, Flaggy Rock, Greenhill and Clairview. Project information and consultation being run through Isaac Speakup.

Social Planning

Response to Pembroke Olive Downs draft Social Impact Management Plan endorsed by Council at August ordinary meeting. Correspondence prepared for Mayoral signature.

Environment and Biodiversity

Dust monitoring program – noted a number of exceedances at the Utah Drive and Cunningham Way air quality stations during July and August 2020. Department has written to Department of Environment and

Science staff for comment and understanding on causes and future action. Delays sustained in testing of sediment samples due to COVID-19 workplace restrictions in Brisbane.

Water monitoring program at Hoods Lagoon, Clermont is experiencing delays in return of test results. Department to explore options for value-for-money and quality testing provider.

Land Management

A number of enquires received regarding leasehold land adjoining the St Lawrence Wetlands – current leaseholder is deceased. Site has a range of environmental values that need to be considered in any future lease arrangements. The department is working with DNRME to understand tenure status with the estate of the deceased and outline future tenure arrangement process.

Council's 1080 baiting program commenced on 24 August 2020 - 20 properties registered for the program.

EMERGING ISSUES

Queensland Government caretaker period commences on 5 October 2020 – with potential impacts on approval processes for the proposed planning scheme and LGIP, and major project assessments.

FINANCIAL REPORT

Department remains under budget as of end August 2020.

DEVIATION FROM BUDGET AND POLICY

Identified budget impacts associated with outstanding infrastructure charges, and forthcoming discounts granted by Council.

NEXT MONTH'S PROGRAM

Assessment of development application and provision of development advice in response to customer enquiries.

Pre-lodgement meetings.

Supporting State approvals process for adoption of the draft planning scheme.

Completion of public consultation activities for the proposed LGIP and supporting State approvals process for adoption.

Recommencement of preparations of internal systems for commencement of new planning framework.

Phases 3-4 of the Coastal Hazard Adaptation Strategy, including public consultation sessions in early September

Flying fox SoMI review and preparations for 2020/21 migration season.

Environmental and Social Impact Assessment processes, including finalisation of Pembroke Olive Downs SIMP response.

Corporate sustainability investigations.

Environmental monitoring program – including follow-up on dust data outputs from Department of Environment and Science.

Social infrastructure strategy project planning.

ENGAGED COMMUNITIES

PREVIOUS MONTH'S ACHIEVEMENTS

Community Hubs

Library service

In the month to 28 August 2020, 3,473 residents visited Isaac Region branch libraries. Library premises continued to operate under Stage 3 of the Roadmap to Easing Queensland's Restrictions at a capacity of 1 person per 4 square metres.

Total Visitors	August 2020
Moranbah	1,522
Nebo	81
Glenden	246
St Lawrence	86
Middlemount	409
Dysart	283
Clermont	806
Carmila	40
Total	3,473

Annual statutory reporting and funding

Council has completed its annual return to the State Library of Queensland and received notification of its funding allocation for FY2020-21. Funding has been held at FY2019-20 levels with a \$143,642 base payment and a COVID Relief Subsidy of \$4361. First 5 Forever program funding for \$22,317.

Wifi

Council offers free wifi to the residents in the libraries and surroundings. As at 30 August 2020, there were 65 visits. Of the 65 visitors, 48 were unique visitors utilised the free wifi. Average visit duration is 1 hours 40 minutes. A majority of these interactions - 65% - are via mobile devices and tablets. Additional signage is planned for outdoor locations adjacent to libraries to promote community awareness of free wifi availability.

Museums

230 people visited the Clermont Historical Centre during August 2020, while 279 people accessed Visitor Information Centre services at the venue. Volunteers provided 62 hours of assistance in the operation of the Clermont Historical Centre

40 persons visited the Historic Nebo Museum in August 2020.

Customer service

As at 28 August 2020, 1,819 calls were received via 1300 ISAACS. This is an increase of 13% in call volume part month-on-month which can be attributed to dog registration renewals and the water billing cycle.

Call handling

88.8% of 1,819 calls were answered within 20 seconds. Frontline Officers took an average of 6.3 minutes to close off a call, an increase in average handing time. Again, this can be attributed to dog registration and water billing period. 35 (1.9%) of calls were abandoned in the month to 28 August 2020.

Customer requests

As at 28 August 2020, 498 customer requests were created with 341 requests (68%) completed and closed.



Community Engagement, Programs and Events

- The Isaac Computer Choir music video launched on Friday 28 August. 55 participants took part over the four-week choir term with the bravest sharing their dance moves. The video can be viewed at: <https://www.youtube.com/watch?v=DSMW3NMbN6A>
- Seniors Week events were successfully delivered in Middlemount, Clermont, Dysart, Glenden, Nebo, St Lawrence, Carmila and Moranbah between 17 – 28 August. A total of 235 attendees joined to celebrate the 60th anniversary of Queensland Senior’s Week across the eight local events.
- 3D printing workshops have been delivered to participants in Carmila and Dysart with further events in September and October across the region.
- School visits were conducted with Clarke Creek, Valkyrie and Coppabella State Schools. Students were offered a storytime and tech session.

- First5Forever Pop Ups @ The Park were delivered to engaged audiences in Clermont, Nebo, Clarke Creek and Moranbah.
- Lennie Busk's 'Going with the Flow' Exhibition at the Coalface Art Gallery has been very well-received. The exhibition has been extended until Friday 11 September.

EMERGING ISSUES

Community Hubs

- Following an extended trial of the virtual customer contact centre solution Premier Contact Point, the Emergency Management Committee has endorsed a rollback to the desktop-based phone system now that operations have normalised. This change will take effect from 1 October.
- Engaged Communities is working with Information Services to identify potential options for a long-term customer contact centre solution based on the learnings of this trial.
- Council is in the process of renewing its lease over premises in the Glenden Shopping Centre which presently house the library and customer service functions for a further three years.
- Council is in the process of renewing its lease over premises in the Middlemount Shopping Centre which presently houses the library for a further two years with a +1 option.

Community Engagement, Programs and Events

- The team are working with Civeo with hope to develop a reading and information station at mining camps in Moranbah. The station will feature books, information about upcoming events and a First 5 Forever hub highlighting how parents can stay connected even when away from their families. If the station is successful in Moranbah, the model may be moved to other Civeo sites.
- The team have commenced discussions with Move It NQ, an initiative of North Queensland Sports Foundation, to commence planning for a local physical wellbeing programming.
- We are in the final stages of planning with RSDC for the upcoming Isaac Unmet Youth Needs Study.
- The team are working with State Library Queensland to develop an Isaac Minecraft Challenge with a view to roll out for games week in November 2020.
- Forward planning for events and programs continues to be challenging in the face of COVID-19.
- Some event partners have been hesitant to continue with planned events. Ride 2 School Day, the Simply Sunshine Movie Night and Road Safety Week events were cancelled or postponed by organisers with COVID restrictions cited as the reason for changes.
- Attendees at Middlemount's Seniors Week event noted that some of the smaller communities felt disconnected from Council events and programs. The teams are working on a suite of potential offerings that may work for our remote communities.
- Interest has been expressed by a Barada Kabalbara Yetimarala group in developing koala interpretive walks and tours at Clarke Creek on the blocks returned to the Clarke Creek Aboriginal Corporation. The group has been put in touch with the Economy and Prosperity team.

COVID19 Community Recovery

- Council's Engaged Communities team continues to support community recovery through the Special Emergency Community Grants program.
- The department is also administering bookings of Council-controlled outdoor spaces to ensure these are being undertaken with consideration to COVIDSafe protocols.
- Council has also received an \$84,000 drought support grant to assist with community initiatives in the region.

NEXT MONTH'S PROGRAM

Community Engagement, Programs and Events

- A Zentangle art webinar has been developed by the team and will be rolled out as a school holiday offering that participants can access from home.
- The Dig It Isaac Gardening competition will launch to the public. For more information visit: <https://speakup.isaac.qld.gov.au/dig-it-isaac-gardening-competition>
- Council and the ABC will deliver an online storytelling webinar for Isaac youth aged 16-22. The webinar will provide participants with the tools to tell their own story. Interested participants can use their skills to enter the ABC Heywire competition – a national initiative looking for stories about being a young person in regional and remote Australia.
- The Digital Programs Officer and Community Programs Assistant will be working with Hinterland Community Care to provide tech training to HCC clients.
- First5Forver sidewalk stickers will be rolled out in Nebo, Glenden and Moranbah. The interactive stickers offer an opportunity for literacy development and play.
- Flag raising ceremonies will be conducted at all IRC offices for Australian National Flag Day on Thursday 3 September. The ceremonies will be kept to staff and Councillors only to ensure COVID compliance.
- Nominations for Australia Day awards will open to the public on Monday 7 September.
- The team will complete the final phase of the IAP2 training.

FINANCIAL REPORT

Community Hubs

Not available at time of submission

Community Engagement, Programs and Events

Not available at time of submission

DEVIATION FROM BUDGET AND POLICY

Community Hubs

N/A

Community Engagement, Programs and Events

N/A

ECONOMY & PROSPERITY

PREVIOUS MONTH'S ACHIEVEMENTS

The Economy and Prosperity team were primarily engaged in the following works;

Economic Development

- Economy and Prosperity continued its role in delivery of the Community Chest program for the month
- Regional intelligence and real estate agent engagement was the focus for the Economy and Prosperity team in works for the LDAC, with progression of works towards face to face meetings with the regions real estate agents a highlight
- The Investment attraction framework was presented to ELT and prepared to report to Council with a determination to present to Council as a briefing session item to take any feedback prior to presentation in a report to Council of the framework for adoption
- Meetings with the Qld Local Content Leaders Network occurred with a state-wide release of the QLCLN Local Content Network definition and model launch - refer attached for the flyer for details.

Queensland Local Content Leaders Network (QLCLN) is a collaboration of industry and business groups, local government representatives and key industry partners, who together are advocating for local economies to maximise the local benefit of projects, the changes are in relation to **a better practice model to procurement on major projects.**

With key elements being to adopt a better definition of local (regarding procurement activities) and adopt a scaled model for local content.

- Economy and Prosperity were engaged in external working groups for RDA MIW – Leadership program committee, METS Export hub – project accountability group, Future Skills partnership Transformation Group
- Engagement with Glencore on the Clermont Coal end of mine closure planning and site tour.

Business Support

- Shop Isaac was a continued focus with highlights being;
 - Now just under 100 businesses being registered in the program and continuing in number
 - Business confidence surveys are continuing with the registration and this information will inform community chest and recovery programs
 - Completion of the incentivised competition with over 140 entries for July and greater than 300 (final number still to be confirmed at time of reporting) for August
 - Winners for July were provided their cards with the \$1,000 winner being from Dysart.
 - Development of the Christmas incentivised competition is in progress with it to follow a similar format, with some minor adaptations being considered and the final format will be presented through Information bulletin Council in October. Current proposal is one draw for a 6 wk shopping period starting mid Nov, with the same prize pool for 1 month as currently being; 7 x \$100 individual town winners, 2 x \$500, and 1 x \$1,000 winner being \$2,700.
 - A further consideration is looking into a competition that highlights other businesses in the region, being to target local spends of over \$500 through entries for spends over \$500 with a local business goes into a draw for 2 x \$500 and 1 x \$1,000, this lends to promotion of the local mechanic and other trades, high end retail, fabrication, rural supplies etc instead of promoting the traditional shop front retail businesses.
 - Investigation into future opportunities for financial support by industry into direct stimulus programs like the incentivised shopping competition has been raised by industry and due diligence is being done on a formal method for this first.

- Continued meetings with industry to support the program have been held and are being positively received, and Economy and Prosperity are positive towards gaining further industry supporters of the program shortly.
- The Engaged communities team gardening competition will continue momentum of the program as well.
- Economy and Prosperity officers have been engaging in business group meetings and GW3 with positive intent towards progressing an Isaac region Business alliance
- Small Business month planning is ongoing with Covid-safe restrictions forcing changes to presentations, venue, digital provisions.

Tourism

- The “Our Isaac” photo competition with Mackay Tourism had a media release in Mackay at the end of July that received good recognition for the Isaac region and our push for Tourism promotion
 - The top 20 entries for Isaac region are targeted to be hung in the Mbh art gallery in September and also Dysart library art space and shown digitally in front offices, Clm historical, Mbh airport, Civeo camps
- Media release of the 3 Peaks video with Courtney Atkinson was held back and is pending alignment with QPWS on the development of their walking trail at Gemini Peaks with that being the hero experience for promotion, a second short video of Gemini peaks was also cut and supporting photography for billboards being conducted as well.
- The Isaac coast Awol family video will also get a release for the September school holidays with itineraries on how to consume
- Further shooting of a hero video of the Gemini walk and some footage of Clermont and TCD is being engaged by Mackay Tourism
- Works are continuing on redevelopment of the new brochures for Experience Isaac, top things to do in the region to support visitor information
- Works progressing the Capital program for installation of 4 billboards, (2 Bruce Highway, 1 @ the retreat on entry to Isaac region and 1 @ Mbh airport.) as well as signage for Waverly ck rest area.
- An officer level meeting of stakeholders in Mackay was held to look at opportunities to support Indigenous tourism was also conducted

Asset Management

- Clermont Saleyards has had continued working towards business development improvements and the presentation of recent years thru put at the saleyards was provided to continue to inform that committee
- Clermont Saleyards and Showgrounds revitalisation committee meetings were held with stage 2 advocacy projects discussion resolved to defer discussion to a secondary meeting held on 28 August to review the initial proposed concepts and consider other elements of the Master plan before finalising the advocacy list. The secondary meeting resolved that the initial concepts were to be continued as the advocacy listing with continued refinement of the scope and design for each project through engagement with officers and the Revitalisation committee and other members of the Clm R&SS that can act as content experts
- Works are progressing the Clermont R&SS projects funded under the Federal Agricultural Show grant program are progressing with scoping and quoting progressing on those four projects.
- Capital program continuation as per the Capital works program update.
- Inspection of the Clermont Aerodrome was conducted with members of E&I to review the GBA report and advise on treatment methods, the Aerodrome resealing to progress towards an Economy and Prosperity 2021/22 Capital PAG bids.

EMERGING ISSUES

The Economy and Prosperity team are working at full capacity to deliver a range of projects and elements and August seen the loss of the Administration trainee and September will see the Economic and Tourism development advisor role vacated. A second round of recruitment is under way for the Advisor role, and PECS directorate has been engaged in support of Administration capacity for the Economy and Prosperity team.

The Covid-19 pandemic's need for business and community adaption to continued changes is an evolving issue with major issues being; continued changes to restrictions, community and businesses adapting to covid safe delivery models, safe event delivery to continue economic and social wellbeing and this likely will need to be supported through Isaac's recovery program works.

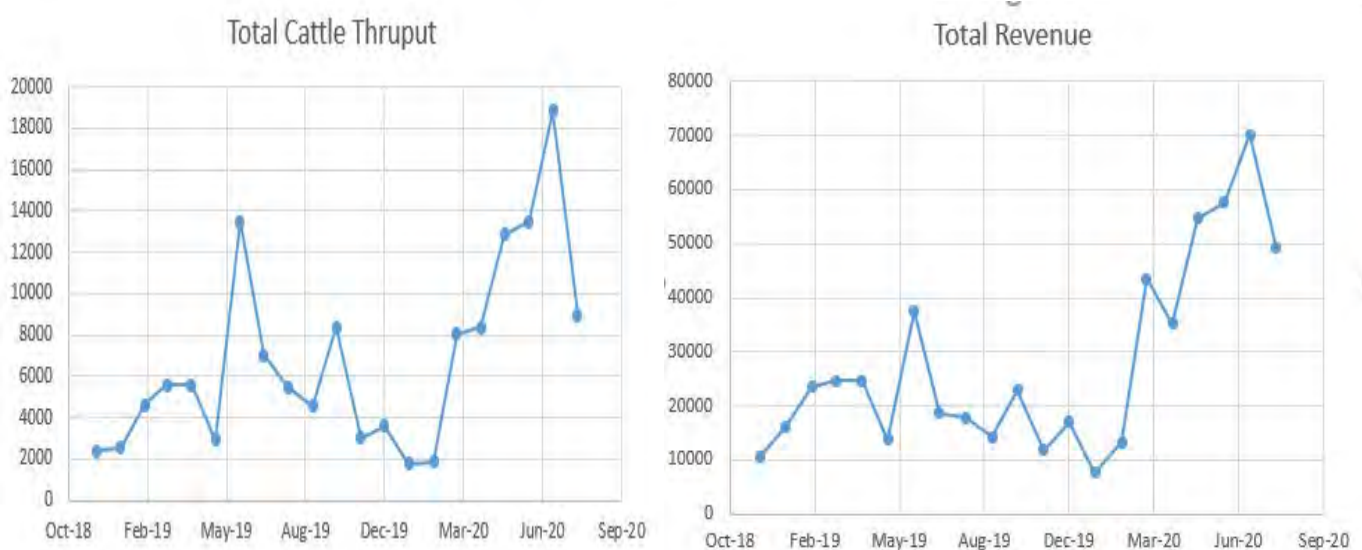
NEXT MONTH'S PROGRAM

Primary focus will be continuing works on the recruitment of vacancies for the team, the Shop Isaac program, the community chest program, the investment attraction framework and development of the supporting marketing collateral, LDAC, promotion and development of the tourism experiences of the Isaac peaks and the renewal of the experience Isaac tourism brochure and delivery of Economy and Prosperity's approved tourism signage capital project.

The Economy and Prosperity team has a number of projects that are due to progress further with Monash Lodge EOI, Nbo Showgrounds master plan and the fossicking strategy all started but needing to progress further.

FINANCIAL REPORT

No deviation to report with whilst a decrease in last months thruput, there was still continued good numbers at the Clermont Saleyards.





DEVIATION FROM BUDGET AND POLICY

No major deviation from budget or policy to report.

COMMUNITY FACILITIES

PREVIOUS MONTH'S ACHIEVEMENTS

Overview:

- The month saw a significant focus placed on the Greg Cruickshank Aquatic Centre lease arrangements;
- In addition, the determination of tenure arrangements at the Glenden Bowls and Golf Clubs and subsequent development of Expressions of Interest for each site;
- We continue to observe a steady return to "normal" business at the Community Centres;
- Unaccompanied children's programs at the Dysart and Glenden Recreation Centres are currently under review.

People:

- A number of casual vacancies across the Department are currently being recruited for: Dysart, Moranbah (2) and Glenden;
- The vacancies are causing operational impediments which are under management;
- Two staff members have undertaken short course training in Leadership – an information share is scheduled for September;
- All staff are well and fit for duty;
- No adverse incidents have been reported.

Process:

- No new process development was undertaken this month;
- Reviews of existing policy have been undertaken at the request of Governance.

Assets:

- The Glenden Bowls and Golf Club assets have been transferred to Community Facilities;
- Reconciliation of site by site low value assets has been completed;
- St Lawrence and District Bowls Club have submitted two grant applications for the painting and installation of a new kitchen at the St Lawrence Community Centre;
- Various minor works are underway at Middlemount and Dysart Community Halls;
- Swimming Pool Lessees are preparing for the 2020-2021 season;
- Minor works continue at each of the pool sites in readiness for opening;
- COVID 19 Safe Plans are activated at all Community Facilities sites.

Leasing:

- Lease termination at both sites has been successful;
- Registered security interests at both sites are currently being extinguished and anticipated to be completed during the first half of September;
- Significant work is underway on risk and work registers relating to Council owned assets under tenure – lead by Kelly Shepherd, progress is very pleasing;
- A change in legislation relative to Mandatory Terms has been tabled at CTFAC and circulated to all Lessees;
- The Annual Lessee survey has been circulated with very limited responses – a corrective action plan is being formulated;

- Lease renewal processing continues and the identification of outstanding (or no) tenures list consolidated for a proposed “road trip” to bring to finality.

Cemeteries:

- Work will commence in September on the cutting of vase holders at the Clermont Cemetery;
- Consolidation and reconciliation of funeral items (coffins and fixtures) is underway. It is anticipated that an EOI will be released for the sale of these items;
- Planning and mapping of regional cemeteries continues – historical data is being captured and included;

Health and Safety:

- A single report of a “near miss” was registered at the Moranbah Community Centre. The incident followed a distinct burning smell emanating from an air conditioning vent and was later determined to be wiring attached to a faulty heater. The equipment has been rendered safe and all units inspected on site;
- No reports of injury or otherwise to staff;

Capital Works:

- The Department has retained a number of Capital Works items to support the Project and Capital Works Manager. Good progress in progression of the administrative processing has been made and includes:
- RFQ submitted for Clermont Swimming Pool People with Disability Access;
- RFQ submitted for Glenden Pool foot valve replacement;
- RFQ submitted for Dysart Pool shade sail replacement;
- RFQ submitted for GCAC water park refurbishment;
- RFQ submitted for regional pool equipotential bonding.

EMERGING ISSUES

- Management of the GCAC will require a significant management input – this is being supported by various Departments, P & P and the Executive;
- Covid 19 – emergence of a second wave and supporting protocols remains a present threat.

NEXT MONTH'S PROGRAM

- Focus on “stabilising the base” at the GCAC;
- EOI's for Glenden assets;
- Maintenance planning for all assets.

FINANCIAL REPORT

- Revenue from events and functions at each of the Community Halls has increased as a return to the facilities has been evidenced;
- Expenditure on leasing and legal advice has seen a significant but unavoidable spike in support of the GCAC Lease and Glenden Bowls and Golf Club lease determinations;
- Forward looking expenditure will see multiple commitments to the GCAC.

DEVIATION FROM BUDGET AND POLICY

- Deed of Settlement – GCAC

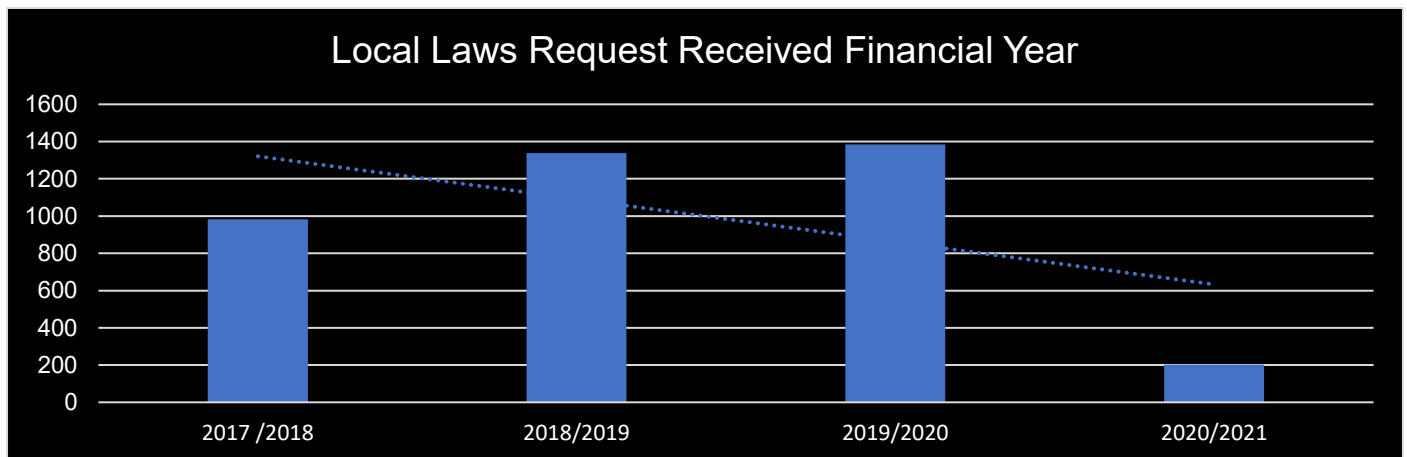
COMMUNITY EDUCATION & COMPLIANCE

PREVIOUS MONTH'S ACHIEVEMENTS

Animal Management - Registered Dogs

Description	July 20	August 20	Financial YTD
New Dogs Registered	41	39	80
Dog Registration Renewals	11	302	313
Total Registered	52	341	393
Dog Registration – non renewals			1600

Local Laws Compliance Customer Request Activity



The Local Laws unit received 94 requests in August 2020 resolving 41 requests during the period.

Building Services

Description	July 2020	August 2020	Financial YTD
Concurrence Applications	5	1	6
Building Works Application	1	0	1
Total Received	6	1	7
Total Decided	4	1	5

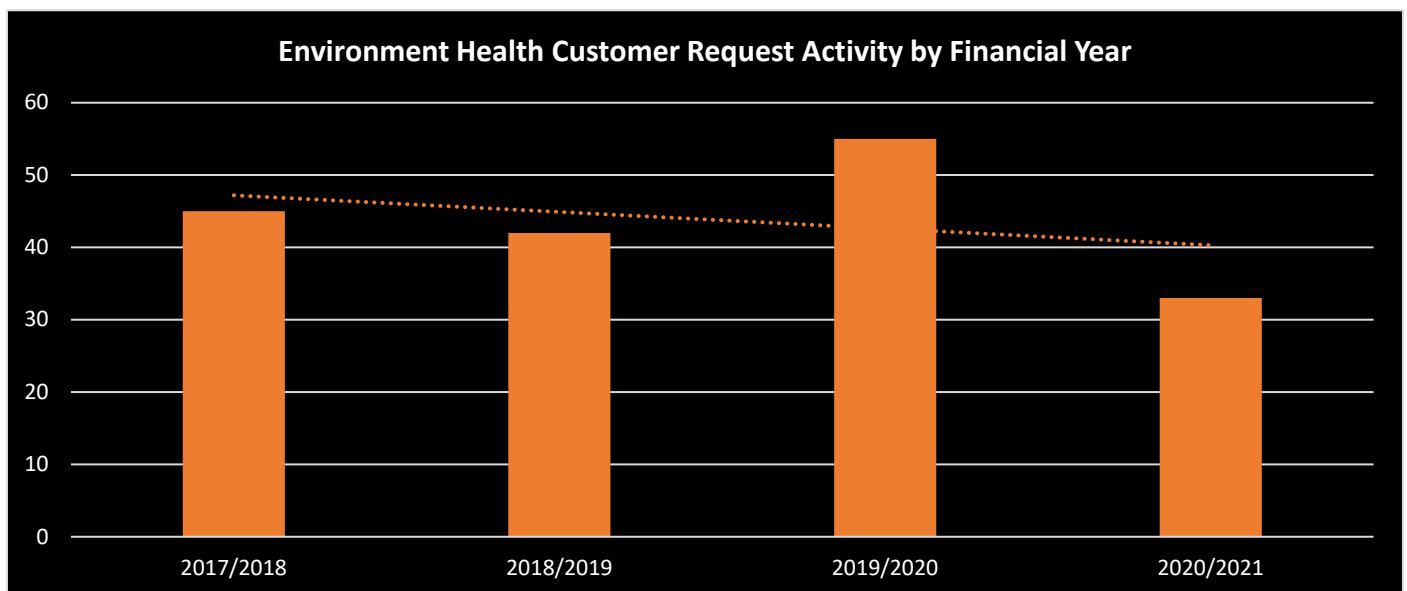
Description	July 2020	August 2020	Financial YTD
Building Inspections	4	3	7
Pool Safety Inspections	0	0	0
Building Compliance Inspections - internal leasing	0	0	0
Building Property Searches	14	11	25
Archiving of private other certifier approvals	17	18	35

Plumbing Services

Description	July 2020	August 2020	Financial YTD
New Applications	7	7	14
Total Decided	3	12	15

Description	July 2020	August 2020	Financial YTD
Plumbing Inspections	23	12	35
Trade Waste Audits	0	0	0
Backflow Testing	29	35	64

Environmental Health Services



The Environmental Health Services received 17 requests in August 2020, resolving 15 requests during the period.

Service Level	Target	August 2020	Current Performance %	Service Level Type
Annual inspection of licensed food businesses undertaken	168 premises	11	10%	Operational
Annual inspection of licensed businesses that provide higher risk personal appearance services undertaken	3 premises	0	0%	Operational

Applications Received	August 2020
Number of Food Business Licence Applications	4
Number of Short-Term Food Business Licence Applications	4
Number of Mobile Food Business Licence Applications	0
Total Number of Approved Food Business Licences	10
Personal Appearance Service	0
Licences/Inspections	Financial YTD
Total Number of Annual Inspections for Food Business Licences undertaken	18
Food Business contacted by Phone/email regarding COVID-19	N/A

Highlights

Compliance Services

- The Local Government Managers Australia Queensland (LGMA Queensland) Awards for Excellence were held in August. The Awards for Excellence recognise significant contributions to local government in the categories of 'Doing More with Less', Above and Beyond, Sustainability, Innovation, Teamwork, Community Shaping, Workplace Wellbeing, and Collaboration. Paws-itive Blueprint for Responsible Dog Ownership was a finalist in the Community Shaping Category. This is significant recognition of the significant community shaping work undertaken by the Domestic Dog Advisory Committee, Carenda Jenkin of Council's Brand and Media and Communication and the Compliance Officers of the Community Education and Compliance Department.
- The "Follow my Lead" campaign encouraging dog owners to walk their dog on lead commenced in August. Offices are engaging with the community dog owners and providing information as well gaining community insights.
- Regulatory Reset activities are in motion concerning the animal management services undertaken by the Compliance Services team. As part of those activities to remove barriers and perceptions Council's existing pound facilities (both Moranbah and Middlemount) are renamed as Animal Management Centres. This will reflect the holistic animal management functions undertaken from the existing facilities and raise community awareness about the role of Council in companion animal management.

Environmental Health Services

- During the reporting period 169 food business licenses renewals and annual return were issued commencing the annual licensing renewal process. This is scheduled to be completed in October.
- The annual licensing renewal process for personal appearance services also commenced in August and due to be completed by October.
- The Environmental Health Services commenced the 2020/2021 annual food inspection program for licenced food premises. When undertaking these inspections officers are also providing information and advice in relation to COVID compliance relevant to food business.

Plumbing Services

Plumbing- Applications for new work have been consistent with construction of 22 dwellings at the Bushlark Grove estate well under way.

- Trade waste applications have been lodged recently for several existing businesses and a new business during the period.
- With over three thousand devices registered in the region the testing and repair of backflow devices is ongoing.

Administration Services

Animal Registration Renewal notices have been issued in August commencing the annual dog registration process. The Administration Services are continually working on data cleansing and following up returned to sender notices to redirect them to current address and update Council's system to reflect any changes. These efforts will reduce the Compliance team workload in any future "approved inspection program" for unpaid animal registrations.

NEXT MONTH'S PROGRAM

Animal management remains a priority and in September 2020 officers will be progress the Follow My Lead campaign further.

Compliance Services will be commencing with the regulatory reset activities, with a workshop for priority setting and process document development. Programmed in the first week of September.

The Environmental Health team will progress the 2020/2021 annual food inspection program for licenced premises.

Report Authorised By:
JEFF STEWART-HARRIS
**Director Planning, Environment and Community
Services**

Date: 2 September 2020

ATTACHMENTS

- Attachment 1a - Clermont Saleyards Committee Meeting – Minutes 17 August 2020
- Attachment 1b - GW3 Queensland Local Content Leaders Network Flyer

MEETING MINUTES

17 August 2020

UNCONFIRMED MINUTES OF THE CLERMONT SALEYARDS COMMITTEE MEETING OF ISAAC REGIONAL COUNCIL HELD MONDAY 17 AUGUST 2020 OLD LIBRARY BUILDING, CLERMONT

MEETING MINUTES

17 August 2020

**CLERMONT SALEYARDS COMMITTEE MEETING OF
ISAAC REGIONAL COUNCIL
HELD ON MONDAY 17 AUGUST 2020
OLD LIBRARY BUILDING, CLERMONT**

1. OPENING MEETING

The Chair declared the meeting open at 10:00 am and acknowledged the traditional custodians of the land on which we meet today and paid respects to their Elders past, present and emerging.

2. ATTENDANCE/APOLOGIES

ATTENDANCE

Cr Lyn Jones	Isaac Regional Council
Cr Greg Austen	Isaac Regional Council
Jeff Stewart-Harris	Isaac Regional Council (Chair)
Shane Brandenburg	Isaac Regional Council
Andrew Eaton	Isaac Regional Council
Mark Davey	Isaac Regional Council
John Illott	Community Representative
Gordon Rickett	Clermont Rodeo and Show Society
Dale Appleton	Community Representative
Jake Kennedy	Elders

3. APOLOGIES

Simon Fraser	JBS
Jake Passfield	Hoch and Wilkinson
Tony Hoch	Hoch and Wilkinson
Mick Goodwin	Australian Livestock

Moved: Dale Appleton

Seconded: Cr Lyn Jones

1. That the Clermont Saleyards Committee accepted the apologies received from:

- | | |
|--------------------------|-----------------------------|
| a) Simon Fraser | JBS |
| b) Jake Passfield | Hoch and Wilkinson |
| c) Tony Hoch | Hoch and Wilkinson |
| d) Mick Goodwin | Australian Livestock |

Carried

MEETING MINUTES

17 August 2020

4. DECLARATION OF CONFLICTS OF INTEREST

No Conflicts of Interest Declared at this meeting

5. CONFIRMATION OF MINUTES

Moved: Cr Greg Austen

Seconded: Andrew Eaton

1. ***The CSC confirmed the Minutes of the Isaac Regional Council Clermont Saleyards Committee meeting held on Monday 10 February 2020, at the Isaac Regional Council, Old Library Building, Daintree Street, Clermont by consensus.***

Carried

ATTENDANCE

John Ilott left the meeting room at 11:09am and returned at 11:10am

6. BUSINESS ARISING

- a) Budget
- b) Queensland Rail

7. FINANCE REPORT

- I. Interim Monthly Breakdown Report – 30 June 2020

Moved: Cr Greg Austen

Seconded: Andrew Eaton

The CSC confirmed the interim financial report for Clermont Saleyards for the period ending 30 June 2020.

Carried

MEETING MINUTES

17 August 2020

8. OFFICER REPORTS

8.1 CLERMONT SALEYARDS COMMITTEE TERMS OF REFERENCE REVIEW

EXECUTIVE SUMMARY

This report seeks endorsement of minor changes to provided Clermont Saleyards Committee Terms of Reference.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. *Receive and endorse the Clermont Saleyards Committee Terms of Reference.*

Moved: Cr Lyn Jones

Seconded: Cr Greg Austen

That the Committee recommends that Council:

1. *Receive and endorse the Clermont Saleyards Committee Terms of Reference.*

Carried

8.2 CLERMONT SALEYARDS REVITALISATION PROJECTS UPDATE

EXECUTIVE SUMMARY

The purpose of this report is to inform and consult with the Committee on the status of current projects and future planning for the Clermont Saleyards and Showgrounds revitalisation projects and renewal projects that are in relation to the Clermont Saleyards.

OFFICER'S RECOMMENDATION

That the Committee:

1. *Receive and note the report.*

Moved: Cr Lyn Jones

Seconded: Dale Appleton

That the Committee:

1. *Receive and note the report.*

Carried

MEETING MINUTES

17 August 2020

8.3 SALEYARDS BUSINESS DEVELOPMENT

EXECUTIVE SUMMARY

The intention of this report is to present some data sets of information for the committee on the Clermont Saleyards regarding throughput, sale numbers and revenue from the 2019/20 financial year and in comparison, to previous years for consideration and discussion.

OFFICER'S RECOMMENDATION

That the Committee:

- 1. Receive and note the report.*
- 2. Continue to workshop and document ideas and record actions that will stimulate continued Business development at the Clermont Saleyards.*

Moved: Andrew Eaton

Seconded: Dale Appleton

That the Committee:

- 1. Receive and note the report.*
- 2. Continue to workshop and document ideas and record actions that will stimulate continued Business development at the Clermont Saleyards.*

Carried

9. OTHER BUSINESS

Actions	Issued To/ Movers and Seconders
Cattle Dipping - Flyer and website advice to be prepared to set out recommended protocols on cattle dipping and tick treatment at the Clermont Saleyards. Follow up the remote live sale data being on screen at the Agent's Office	Moved Cr Lyn Jones; Seconded Cr Greg Austen Andrew Eaton

Dale Appleton announced to the Committee of his intention to retire at the end of the 2020 calendar year. Dale congratulated the committee on their good work to date and management of the running of committee meetings.

10. NEXT MEETING

Next meeting Monday, 12 October 2020.

11. CONCLUSION

No further business chair closed at 11:20am

MEETING MINUTES

Monday, 17 August 2020

That the Committee:

- 1. Defers discussion on the Stage 2 projects of the Clermont Saleyards and Showgrounds Revisitation Master Plan project pending further consideration of alternative master plan projects for function facilities subject to another meeting of the Advisory Committee to be scheduled in the near future to further develop these concepts.***

Carried

7. GENERAL BUSINESS

7.1. No items discussed in general business.

8. NEXT MEETING

Next meeting date to be advised.

9. CLOSE

There being no further business the Chair declared the meeting closed at 12:59pm

.....
CHAIR
DIRECTOR PLANNING, ENVIRONMENT AND COMMUNITY SERVICES

..... / /
DATE

KEEPING IT IN THE REGIONS

A better practice model for local content and defining local business.



BACKGROUND

Queensland Local Content Leaders Network (QLCLN) is a collaboration of industry and business groups, local government representatives and key industry partners. Together, we advocate for local economies to maximise the local benefit of projects.

In 2019, QLCLN commissioned a research project to develop a better regional answer to the question "what is local?". This research culminated in a QLCLN position paper, which is available here for download: www.greaterwhitsundayalliance.com.au/reports

The Queensland Local Procurement Model Position Paper includes a number of key findings and recommendations to support a better practice approach to local procurement, particularly in regional areas. These findings include:

KEY FINDINGS

- Building local business capability and capacity is key in driving positive regional development outcomes. By focussing effort on building business (supply chain) capacity as part of local procurement policies, governments and businesses are contributing to a sustainable cycle of regional economic development.
- Procurement models which focus on the contextual relationship between a project or operation and the adjacent or impacted communities are likely to be more successful rather than those which apply an arbitrary geographical boundary.
- The definition of what defines a local business is also critical. Rather than limiting the definition to a business with local ownership, there is merit in supporting businesses who make a significant contribution to local economic activity and employment through the strength and depth of local supply chains.

QLCLN RECOMMENDATION #1

ADOPT A BETTER DEFINITION OF 'LOCAL'

A local business can be defined as those businesses making a 'significant contribution' to local economic activity, including:

- (i) those businesses which have a significant physical presence in the local area and businesses or projects where the majority of the workforce resides in the defined local area; and
- (ii) those businesses or contractors which are not owned locally but provide goods, services and/or labour that are primarily produced or supplied within the local area.

QLCLN RECOMMENDATION #2

ADOPT A SCALED MODEL FOR LOCAL CONTENT

- 1. PRIORITY 1: LOCAL/NATURAL ECONOMIC REGION**
Can be defined as the community that is in immediate proximity to the project/site/operations. The natural economic region can be captured by the regular journey to work movements of that region's resident workforce. Eg. Emerald residents travelling to sites in Moranbah and vice versa.
- 2. PRIORITY 2: REGIONAL ZONE**
Defined by a radial distance from the project within the geographic reach of the region. A regional zone will be smaller for more densely populated areas and larger for more sparsely populated areas. Eg. the regional zone for Noosa may include the Moreton Bay; Somerset or Gympie Regional Council areas.
- 3. PRIORITY 3: WIDER REGIONAL AREA**
Is characterised by the regional SA4 statistical boundaries commonly used by governments. For example, Wide Bay Burnett; Mackay Isaac Whitsunday; Central Queensland etc.
- 4. PRIORITY 4: REGIONAL QUEENSLAND**
Defined as the remainder of regional Queensland (excluding South East Queensland).
- 5. PRIORITY 5: WHOLE OF QUEENSLAND**
Defined as Queensland as a whole.
- 6. PRIORITY 6: AUSTRALIA AND NEW ZEALAND**
Defined as all of Australia and New Zealand.



QLCLN MEMBERS

Economic Development Members



Local Government Members



Industry Representative Members



Supported by