

NOTICE OF MEETING

Dear Committee Members

You are requested to attend the following meeting of Council.

**PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
STANDING COMMITTEE MEETING OF
ISAAC REGIONAL COUNCIL**

TO BE HELD ON
TUESDAY, 9 JUNE 2020
COMMENCING AT 9.00AM
AT THE MORANBAH COMMUNITY CENTRE

JEFF STEWART-HARRIS
Acting Chief Executive Officer

DANIEL WAGNER
Committee Officer
Acting Director Planning, Environment
and Community Services

Committee Members:
Cr Kelly Vea Vea (Chair)
Mayor Anne Baker
Cr Gina Lacey
Cr Jane Pickels
Cr Viv Coleman

LOCAL GOVERNMENT ACT 2009

Chapter 8, Part 2 of the Local Government Regulation 2012

Division 3, Common provisions for local government and committee meetings

Section 275 Closed meetings

- 1) A local government or committee may resolve that a meeting be closed to the public if its councillors or members consider it necessary to close the meeting to discuss—
 - a) the appointment, dismissal or discipline of employees;
 - b) or industrial matters affecting employees; or
 - c) the local government's budget; or
 - d) rating concessions; or
 - e) contracts proposed to be made by it; or
 - f) starting or defending legal proceedings involving the local government; or
 - g) any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act; or
 - h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.
- 2) A resolution that a meeting be closed must state the nature of the matters to be considered while the meeting is closed.
- 3) A local government or committee must not make a resolution (other than a procedural resolution) in a closed meeting.

Note: Due to restrictions to comply with social distancing measures for Covid-19, Council meetings are temporarily closed to the public (effective April 2020).

Please refer to the directive of the Department of Local Government, Racing and Multicultural Affairs <https://www.dlgrma.qld.gov.au/resources/covid/dg-message-regulation-26-march-2020.pdf>

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES

STANDING COMMITTEE MEETING

OF ISAAC REGIONAL COUNCIL

TO BE HELD ON

TUESDAY, 9 JUNE 2020

MORANBAH COMMUNITY CENTRE

1. OPENING OF THE MEETING
2. APOLOGIES
3. DECLARATION OF CONFLICTS OF INTEREST
4. CONFIRMATION OF MINUTES
5. OFFICER REPORTS
6. INFORMATION BULLETIN REPORT
7. GENERAL BUSINESS
8. CONCLUSION

TABLE OF CONTENTS

1. OPENING OF MEETING

2. APOLOGIES

3. DECLARATION OF CONFLICTS OF INTEREST

4. CONFIRMATION OF MINUTES

Planning, Environment and Community Services Standing Committee Meeting of Isaac Regional Council held in Council Chambers, Moranbah, commencing 9.00am on Tuesday, 26 May 2020.

5. OFFICER REPORTS

5.1 REGIONAL ARTS DEVELOPMENT FUND ROUND TWO 2019-2020

EXECUTIVE SUMMARY

This report seeks Council's support for the recommendation made by the Isaac Arts and Cultural Advisory Committee to support funding the Regional Arts Development Fund 2019-2020 Round Two Application Three by Joanna Joy and Elizebeth Simmard ("Generations of Men").

5.2 MORANBAH QUEENSLAND COUNTRY WOMEN'S ASSOCIATION – TENURE ARRANGEMENTS

EXECUTIVE SUMMARY

The purpose of this report is to consider tenure arrangements for The Queensland Country Women's Association (QCWA) Moranbah Branch on part of the facility located at Lot 20 on M97351, Ted Rolfe Oval, Moranbah.

TABLE OF CONTENTS

5.3 MIDDLEMOUNT RUGBY LEAGUE FOOTBALL CLUB INCORPORATED – TENURE ARRANGEMENTS ON LOT 1 ON CP858167 AND PART OF LOT 50 ON CP858167

EXECUTIVE SUMMARY

The purpose of this report is to consider tenure arrangements for the Middlemount Rugby League Football Club Incorporated on Lot 1 on CP858167 and part of Lot 50 on CP858167, Middlemount Sporting Complex, Centenary Drive South, Middlemount.

5.4 PROPOSED MULTI-YEAR FUNDING AGREEMENT: CLERMONT RODEO AND SHOW SOCIETY INCORPORATED. – SHOW COMMITTEE

EXECUTIVE SUMMARY

This report seeks Council's approval to vary the timeframe of a proposed three-year funding agreement with Clermont Rodeo and Show Society Incorporated – Clermont Show Committee.

5.5 CARMICHAEL MINE AND RAIL PROJECT COMMUNITY CONSULTATIVE COMMITTEE

EXECUTIVE SUMMARY

The report seeks to nominate an Elected Member and Council Officer to attend and participate in Adani's Carmichael Mine and Rail Community Consultative Committee.

5.6 2019-2020 REGIONAL ARTS DEVELOPMENT FUND – ISAAC COMPUTER CHOIR

EXECUTIVE SUMMARY

This report details the proposal from Cheep Trill Limited to facilitate an online, four-week, interactive choir experience called "Isaac Computer Choir".

TABLE OF CONTENTS

CONFIDENTIAL – CLOSED SESSION

Closed under s275 (1) (c) the local government's budget

5.7 MORANBAH COMMUNITY CENTRE – REFURBISHMENT PROJECT “SHOVEL READINESS”

EXECUTIVE SUMMARY

This report seeks to secure funding to progress the Moranbah Community Centre Situation Analysis into shovel readiness for advocacy and to be entered into recovery stimulus package consideration and in addition, continued advocacy leading up to and including the Queensland State elections.

CONFIDENTIAL – CLOSED SESSION

Closed under s275 (1) (c) the local government's budget

5.8 TEMPORARY DEVELOPMENT ASSESSMENT FEE REDUCTIONS FOR SMALL-MEDIUM ENTERPRISES IN RESPONSE TO COVID-19 PANDEMIC

EXECUTIVE SUMMARY

Council has been in receipt of a number of enquiries from local small-medium sized enterprises interested in expanding existing small business activities as well as a number of potential new business ventures interested in locating in the region.

These potential investments provide new job creation opportunities across the region during a time where national business confidence is low, and recovery from the impacts of the COVID-19 pandemic may be slow.

6. INFORMATION BULLETINS

6.1 PLANNING, ENVIRONMENT AND COMMUNITY SERVICES INFORMATION BULLETIN – JUNE 2020

EXECUTIVE SUMMARY

The Planning, Environment and Community Services Directorate Information Bulletin for June 2020 is provided for Committee review.

7. GENERAL BUSINESS

8. CONCLUSION



UNCONFIRMED MINUTES

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
STANDING COMMITTEE MEETING OF
ISAAC REGIONAL COUNCIL

HELD ON
TUESDAY, 12 MAY 2020

COMMENCING AT 9.00AM

ISAAC REGIONAL COUNCIL
UNCONFIRMED MINUTES OF THE
PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
STANDING COMMITTEE MEETING
HELD BY VIDEO CONFERENCE
ON TUESDAY 12 MAY 2020

Table of Contents	Page
1. Opening	3
2. Apologies	4
3. Declaration of Conflicts of Interest	4
4. Confirmation of Minutes	4
5. Officer Reports	5
6. Information Bulletin Reports	14
7. General Business	15
8. Conclusion	15

ISAAC REGIONAL COUNCIL
UNCONFIRMED MINUTES OF THE
PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
STANDING COMMITTEE MEETING
HELD BY VIDEO CONFERENCE
ON TUESDAY 12 MAY 2020 COMMENCING AT 9.00AM

ATTENDEES

Cr Kelly Vevea, Division Five (Chair)
Mayor Anne Baker
Cr Gina Lacey, Division Three
Cr Jane Pickels, Division Seven
Cr Viv Coleman, Division Eight
Cr Sandy Moffat, Division Two (Observer)

OFFICERS PRESENT

Mr Gary Stevenson, Chief Executive Officer
Mr Jeff Stewart-Harris, Director Planning, Environment and Community Services
Mr Shane Brandenburg, Manager Economy and Prosperity
Mr Dan Wagner, Manager Liveability and Sustainability
Ms Nishu Ellawala, Manager Community Education and Compliance
Mr Jim Hutchinson, Manager Engaged Communities
Mr Bruce Wright, Manager Community Facilities
Mr Mark Davey, Capital and Program Project Manager
Ms Alexis Aylward, Planning and Systems Specialist
Mr Alex Staines, Manager Brand, Media and Communications
Ms Carenda Jenkin, Senior Communications Officer
Ms Glenys Mansfield, Economic and Development Tourism Officer
Mrs Tricia Hughes, Coordinator Executive Support
Ms Barbara Franklin, Planning, Environment and Community Services Executive Coordinator

UNCONFIRMED MINUTES

1. OPENING

The Chair declared the meeting open at 9.01am and acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

Cr Vea Vea welcomed all in attendance in particular the new Committee Members and provided a special welcome to Cr Viv Coleman and Cr Sandy Moffat.

The meeting was held by video conference. The Chair informed the meeting that due to COVID-19 social distancing restrictions the meeting was not accessible to the public.

2. APOLOGIES

An apologies received for this meeting.

3. DECLARATION OF CONFLICTS OF INTEREST

No Conflict of Interests declared.

4. CONFIRMATION OF MINUTES

Confirmation of minutes from Planning, Environment and Community Services Standing Committee Meeting held at Council Chambers, Moranbah on Tuesday 11 February 2020.

Resolution No.: PECS0482

Moved: Cr Pickels

Seconded: Cr Lacey

That the Minutes of the Planning, Environment and Community Services Standing Committee Meeting held at Council Chambers, Moranbah on Tuesday 11 February are confirmed.

Carried

ATTENDANCE

Mr Gary Stevenson left the meeting at 9.06am.

5. OFFICERS REPORTS

5.1 Planning, Environment and Community Services Standing Committee Terms of Reference – Updated

EXECUTIVE SUMMARY

This report seeks endorsement of the updated Terms of Reference for the Planning Environment and Community Services Standing Committee.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- Adopt the updated Terms of Reference for the Planning, Environment and Community Services Standing Committee.**

Resolution No.: PECS0483

Moved: Cr Lacey

Seconded: Mayor Baker

That the Committee recommends that Council:

- Adopt the updated Terms of Reference including amendments to the appointment of Acting Chair and Alternate Members in the absence of the Chair and Committee Members for the Planning, Environment and Community Services Standing Committee.**

Carried

ATTENDANCE

Mr Bruce Wright left the meeting at 9.35am and re-joined the meeting by video conference at 9.41am.

5.2

Tourism Strategy Delivery Updated

EXECUTIVE SUMMARY

The report is intended to inform Council of the Economy and Prosperity analysis, delivery progress and proposed actions in delivering Council's adopted Tourism Strategy.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Note and endorse the Tourism Strategy delivery update and associated Tourism Strategy work plan.*
- 2. Endorse the development of a proposal by Mackay Tourism Limited to seek external funding for a full-time employee to undertake marketing and product development work within the Isaac region, with Council to provide in kind support for the position.*

Resolution No.: PECS0484

Moved: Cr Pickels

Seconded: Cr Coleman

That the Committee recommends that Council:

- 1. Note and endorse the Tourism Strategy delivery update and associated Tourism Strategy work plan.**
- 2. Endorse the development of a proposal by Mackay Tourism Limited to seek external funding for a full-time employee to undertake marketing and product development work within the Isaac region, with Council to provide in kind support for the position.**
- 3. Request that a workshop of all Councillors be arranged to prioritise recovery opportunities from within the Tourism Strategy and the budget.**

Carried

ATTENDANCE

Ms Glenys Mansfield left the meeting at 10.01am.

Mr Gary Stevenson re-joined the meeting by video conference at 10.05am.

Mayor Anne Baker left the meeting at 10.10am and re-joined the meeting by video conference at 10.15am.

5.3 Preparation and Public Notification of Isaac Regional Council Draft Local Government Infrastructure Plan

EXECUTIVE SUMMARY

The draft local government infrastructure plan has been an ongoing project since 2016 and has been subject delays as a result of State legislative reform.

Given the legislative reform that has occurred, it is a necessary administrative step for Council to re-resolve to prepare the draft local government infrastructure plan under the *Planning Act 2016*, superseding the earlier resolution to prepare the draft local government infrastructure plan under the *Sustainable Planning Act 2009*.

This report seeks endorsement from Council to publicly consult on the draft local government infrastructure plan pursuant to Chapter 5, Part 2, Section 7 of the *Minister's Guidelines and Rules Under the Planning Act July 2017*.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. ***Prepare a local government infrastructure plan (forming part 4 of the proposed Isaac Region Planning Scheme) pursuant to Section 21 of the Planning Act 2016.***
2. ***Delegate authority to the Chief Executive Officer to consider and make amendments addressing any conditions imposed by the Minister for State Development, Manufacturing, Infrastructure and Planning following the State Review, or as a result of submissions received during public consultation.***
3. ***Directs the Chief Executive Officer to advise the Minister for State Development, Manufacturing, Infrastructure and Planning, and the Minister for Economic Development Queensland of Council's:***
 - a. ***resolution to prepare the draft local government infrastructure plan (part 4 of the proposed Isaac Region Planning Scheme) pursuant to Section 21 of the Planning Act 2016; and***
 - b. ***intention to publicly notify the draft local government infrastructure plan in accordance with Chapter 5 Part 2 Section 7 of the Minister's Guidelines and Rules Under the Planning Act July 2017.***
4. ***Endorse the communications plan to guide public notification of the draft local government infrastructure plan.***

5. ***Endorse the public notification of the draft local government infrastructure plan upon completion of the State Review by the Department of State Development, Manufacturing, Infrastructure and Planning.***

Resolution No.: PECS0485

Moved: Cr Pickels

Seconded: Cr Lacey

That the Committee recommends that Council:

1. **Prepare a local government infrastructure plan (forming part 4 of the proposed Isaac Region Planning Scheme) pursuant to Section 21 of the Planning Act 2016.**
2. **Delegate authority to the Chief Executive Officer to consider and make amendments addressing any conditions imposed by the Minister for State Development, Manufacturing, Infrastructure and Planning following the State Review, or as a result of submissions received during public consultation.**
3. **Directs the Chief Executive Officer to advise the Minister for State Development, Manufacturing, Infrastructure and Planning, and the Minister for Economic Development Queensland of Council's:**
 - a. **resolution to prepare the draft local government infrastructure plan (part 4 of the proposed Isaac Region Planning Scheme) pursuant to Section 21 of the Planning Act 2016; and**
 - b. **intention to publicly notify the draft local government infrastructure plan in accordance with Chapter 5 Part 2 Section 7 of the Minister's Guidelines and Rules Under the Planning Act July 2017.**
4. **Endorse the communications plan to guide public notification of the draft local government infrastructure plan.**
5. **Endorse the public notification of the draft local government infrastructure plan upon completion of the State Review by the Department of State Development, Manufacturing, Infrastructure and Planning.**

Carried

ATTENDANCE

Ms Alexis Aylward left the meeting at 10.22am.

5.4 Greater Whitsunday Alliance (GW3) Funding Agreement Deliverables Progress Report - FY2019-2020

EXECUTIVE SUMMARY

In accordance with the Greater Whitsunday Alliance Funding Agreement a progress report on agreed deliverables is provided for Council's endorsement.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. ***Acknowledges and appreciates the work of Greater Whitsunday Alliance Chair, Board, Chief Executive Officer.***
2. ***Accept the Deliverables Progress Report for the Financial Year 2019/2020 as provided by the Greater Whitsunday Alliance.***

Resolution No.: PECS0486

Moved: Cr Lacey

Seconded: Cr Pickels

That the Committee recommends that Council:

1. **Acknowledges and appreciates the work of Greater Whitsunday Alliance Chair, Board, Chief Executive Officer.**
2. **Accept the Deliverables Progress Report for the Financial Year 2019/2020 as provided by the Greater Whitsunday Alliance.**

Carried

UNCONFIRMED MINUTES

PROCEDURAL MOTION:

Resolution No.: PECS0487

Moved: Mayor Baker

Seconded: Cr Pickels

That the Planning, Environment and Community Services Standing Committee closes the meeting to the public under section 275 (1) (h) to deliberate on Confidential Report 5.5 and under section 275 (1) (g) to deliberate on Confidential Report 5.6 at 10.23am.

Carried

ATTENDANCE

Mr Gary Stevenson left the meeting at 10.38am and re-joined the meeting by video conference at 10.42am.
Mr Jim Hutchinson left the meeting at 10.57am and re-joined the meeting by video conference at 10.59am.

PROCEDURAL MOTION:

Resolution No.: PECS0488

Moved: Cr Pickels

Seconded: Cr Lacey

That the Planning, Environment and Community Services Standing Committee opens the meeting to the public at 11.04am.

Carried

ATTENDANCE

Mr Gary Stevenson left the meeting at 11.04am.

PROCEDURAL MOTION:

Resolution No.: PECS0489

Moved: Cr Lacey

Seconded: Cr Pickels

That the Committee adjourn the meeting for morning tea at 11.05am.

Carried

PROCEDURAL MOTION:

Resolution No.: PECS0490

Moved: Cr Pickels **Seconded:** Cr Lacey

That the Committee resume the meeting at 11.20am.

Carried

CONFIDENTIAL REPORT

Closed under s275 (1) (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage

5.5 Residential Development Policy Framework

EXECUTIVE SUMMARY

This report seeks to enact the recommendations of the Land Development Advisory Committee of 29 January 2020 in order to increase infill residential land development opportunities through a Multi Staged Incentivisation Approach and establish a policy position for development of Belyando Estate.

OFFICER'S RECOMMENDATION

That the Committee recommend that Council:

1. ***Endorses a Multi Staged Incentivisation Approach to encourage infill residential development opportunities, as recommended by the Land Development Advisory Committee on 29 January 2020;***
2. ***Endorses the Land Development Advisory Committee recommended policy position in relation to Belyando Estate, in that:***
 - a. ***Any further development of Belyando Estate be placed on hold pending realisation potential of outcomes from the Multi Staged Incentivisation Approach to encourage infill development;***
3. ***Endorses the Mayor and Chief Executive Officer engagement directly with landholders on current and future land development intentions;***

4. ***Endorses changes to the Draft Isaac Regional Planning Scheme to allow for lots of 400m² and one dwelling per 400m² where a dual occupancy in the low density and low-medium density residential zones, as a commencement of Stage 1 of the Multi Staged Incentivisation Approach to encourage infill development; and***
5. ***Notes that the reductions to minimum lot sizes recommended above are to be incorporated into the draft planning scheme for re-exhibition in June 2020.***

Resolution No.: PECS0491

Moved: Cr Pickels

Seconded: Cr Lacey

That the Committee recommend that Council:

1. **Endorses a Multi Staged Incentivisation Approach to encourage infill residential development opportunities, as recommended by the Land Development Advisory Committee on 29 January 2020;**
2. **Endorses the Land Development Advisory Committee recommended policy position in relation to Belyando Estate, in that:**
 - a. **Any further development of Belyando Estate be placed on hold pending realisation potential of outcomes from the Multi Staged Incentivisation Approach to encourage infill development;**
3. **Endorses the Mayor and Chief Executive Officer engagement directly with landholders on current and future land development intentions;**
4. **Endorses changes to the Draft Isaac Regional Planning Scheme to allow for lots of 400m² and one dwelling per 400m² where a dual occupancy in the low density and low-medium density residential zones, as a commencement of Stage 1 of the Multi Staged Incentivisation Approach to encourage infill development; and**
5. **Notes that the reductions to minimum lot sizes recommended above are to be incorporated into the draft planning scheme for re-exhibition in June 2020.**

Carried

NOTE: Details of the potential yield for point 5 are to be circulated to Councillors.

CONFIDENTIAL REPORT

Closed under s275 (1) (g) any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act.

5.6 Renotification of the Draft Isaac Region Planning Scheme

EXECUTIVE SUMMARY

Council's planning scheme consultants have completed updates to the draft Isaac Region Planning Scheme in response to the first round of statutory public notification held in July 2018. This report presents the updated planning scheme document and an overview of the changes since version 0.3 as released for public notification in July 2018 and the current version of the document (version 0.7)

OFFICER'S RECOMMENDATION

That the Committee recommend that Council:

- 1. Notes the changes sustained to the draft planning scheme following public notification in July 2018 as a result of public submissions and emerging policy issues;*
- 2. Endorses the draft planning scheme for renotification for a period of 20 business days in accordance with Council's 'Section 18 Notice' prepared under the Planning Act 2016;*
- 3. Endorses the communication strategy prepared to guide the public consultation process, including targeted engagement activities in the Isaac's coastal communities.*

Resolution No.: PECS0492

Moved: Cr Pickels

Seconded: Cr Coleman

That the Committee recommend that Council:

- 1. Notes the changes sustained to the draft planning scheme following public notification in July 2018 as a result of public submissions and emerging policy issues;**
- 2. Endorses the draft planning scheme for renotification for a period of 20 business days in accordance with Council's 'Section 18 Notice' prepared under the *Planning Act 2016*;**
- 3. Endorses the communication strategy prepared to guide the public consultation process, including targeted engagement activities in the Isaac's coastal communities.**

Carried

ATTENDANCE

Mayor Anne Baker left the meeting at 11.44am.

Ms Carenda Jenkin left the meeting at 11.56am.

Mr Mark Davey left the meeting at 12.13pm.

6. INFORMATION BULLETIN REPORTS

6.1 Planning, Environment and Community Services Information Bulletin – May 2020

EXECUTIVE SUMMARY

The Planning, Environment and Community Services Directorate Information Bulletin for May 2020 is provided for Committee review.

OFFICER'S RECOMMENDATION

That the Committee:

- Note the Planning, Environment and Community Services Directorate Information Bulletin for May 2020.***

Resolution No.: PECS0493

Moved: Cr Lacey

Seconded: Cr Pickels

That the Committee recommends that Council:

- Note the Planning, Environment and Community Services Directorate Information Bulletin for May 2020.**

Carried

7. GENERAL BUSINESS

7.1 Blue Tree Project – Nebo Area

Cr Coleman has received enquiries regarding the Blue Tree Project for the Nebo Area. Cr Coleman will send an enquiry through to the Councillor Helpdesk regarding this enquiry.

7.2 Thank you to Planning, Environment and Community Services Team

Cr Vea Vea thanked the Planning, Environment and Community Services team for the enormous effort and dedication to the community during these challenging times.

8. CONCLUSION

There being no further business, the Chair declared the meeting closed at 12.35pm.

These minutes were confirmed by the Committee at the Planning, Environment and Community Services Standing Committee Meeting held Tuesday 9 June 2020 by video conference.

.....
CHAIR

..... / /
DATE

MEETING DETAILS

Planning, Environment and Community Services
Standing Committee Meeting
Tuesday 9 June 2020

AUTHOR

Anne-Marie Loeskow

AUTHOR POSITION

Arts and Cultural Programs Officer

5.1 REGIONAL ARTS DEVELOPMENT FUND ROUND TWO 2019-2020

EXECUTIVE SUMMARY

This report seeks Council's support for the recommendation made by the Isaac Arts and Cultural Advisory Committee to support funding the Regional Arts Development Fund 2019-2020 Round Two Application Three by Joanna Joy and Elizebeth Simard ("Generations of Men").

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. **Support the recommendation of the Isaac Arts and Cultural Advisory Committee that the Regional Arts Development Fund 2019-2020 Round 2 Application 3 Joanna Joy and Elizabeth Simard "Generations of Men" be supported to the value of \$6,400 on the condition that:**
 - a. **The applicant must hold one (1) workshop in Middlemount at a date to be agreed with Middlemount Community School**
 - b. **The applicant must screen the short film in Clarke Creek as part of a community event, and**
 - c. **The applicant acknowledges that the cost of facilitating conditions a. and b. will not be eligible for further funding support from Isaac Regional Council.**

Applicant	Project Name	Amount Requested	Amount Funded
Application 3 Joanna Joy and Elizabeth Simard	Generations of Men.	\$7,595	\$6,400

BACKGROUND

At its Ordinary meeting on 17 December 2019, Resolution 6390, Council deferred consideration of the Regional Arts Development Fund 2019-2020 Round 2 Application 3 by Joanna Joy and Elizabeth Simard ("Generations of Men") to allow time for:

- a) Liaison with the applicant to obtain more information about their project and in particular specific details of the activities that will occur in Isaac Region for further consideration by Council;
- b) To inform them that the budget items of public liability insurance and administration/auspice fees are not eligible for RADF support; and
- c) Consultation with the Clarke Creek Community Advisory Committee to ascertain the level of support from the Clarke Creek community for this project.

The Isaac Arts and Cultural Advisory Committee met on Monday 18 May 2020 and recommended that Council supported their application to the value of \$6,400 on the condition that:

- a) The Applicant must hold one workshop in Middlemount at a date to be agreed with Middlemount Community School;
- b) The Applicant must screen the short film in Clarke Creek as part of a community event, and
- c) The Applicant acknowledges that the cost of facilitating conditions a. and b. will not be eligible for further funding support from Isaac Regional Council.

IMPLICATIONS

Regional Arts Development Fund 2019-2020 operational budget:

2019 - 2020 Arts QLD Allocation	\$37,000
2019 - 2020 IRC Contribution	\$26,700
2018 - 2019 Surplus Funds	\$38,519
Total	\$102,219

The table below depicts how FY2019-2020 RADF funds were programmed for allocation (as per the funding agreement).

Identified Priority Projects	1. Implementation of new arts and cultural plan	\$27,000
	2. NAIDOC Week workshops	\$10,000
	3. St Lawrence Wetlands Weekend	\$15,777
	4. 3D Scanner project	\$7,442
Round One	Opened on 9/10/2019, closed on 14/10/2019 and supports activities scheduled from 1 November 2019 – 29 February 2020.	\$14,000
Round Two	Opened on 17/10/2019 closed on 5/11/2020 and supports activities scheduled from 1 March 2020 – 30 June 2020.	\$14,000
Round Three	Opened on 21/02/2020, closed on 3/04/2020 and supports activities scheduled from 1 July 2020 – 31 October 2020.	\$14,000
TOTAL		\$102,219

The table below depicts how the FY2019-20 funds have been allocated to date and remaining unallocated funds.

Identified Priority Projects	1. Implementation of new arts and cultural plan	\$27,000	Allocated: \$10,377 to Celebrating Isaac Women printmaking workshops program and exhibition facilitated by First Nations artist Jenuarrie
	2. NAIDOC Week workshops	\$10,000	Unallocated as NAIDOC 2020 cancelled
	3. St Lawrence Wetlands Weekend 2020	\$15,777	Unallocated as St Lawrence Wetlands Weekend 2020 cancelled
	4. 3D Scanner project	\$7,442	Allocated to 3D Scanner project

Round One: \$14,000 allocated

Opened on 9/10/2019, closed on 14/10/2019,

Supported activities scheduled from 1 November 2019 – 29 February 2020.

Applicant	Project Name	Amount Requested	Amount Funded
Application 1 Dysart Arts	Creating Characters Watercolour Workshop	\$443	\$443
Application 2 Clermont Artslink	Silversmithing Workshop	\$1,888	\$1,888
Application 3 Moranbah Primary P & C Association	Unleash Your Inner Drummer Workshop	\$6,815	\$6,815
Total funds allocated.			\$9,146
Total funds unallocated.			\$4,854

Round Two: \$14,000 allocated together with the sum of \$4,854 unallocated from Round One.

Opened on 17/10/2019 closed on 5/11/2020

Supported activities scheduled from 1 March 2020 – 30 June 2020.

Application 1 Clermont Artslink	We're Sewing Outback 2020	\$3,520	\$3,520
---	---------------------------	---------	---------

Application 2 Whitsunday Arts Festival	CQ cross regional Ghost Nets project (St Lawrence Wetlands Weekend event)	\$5,500	\$5,500*
Application 3 Joanna Joy and Elizabeth Simard	“Generations of Men”	\$7,595	Deferred
Application 4 Clermont Artslink	Audio skills workshop	\$1,095	\$1,095
Application 5 Tania Gillies	Furniture painting masterclass	\$1,539	\$1,539
Total funds allocated.			\$11,654
Total funds unallocated.			\$7,200
Round Three: \$14,000 allocated			
Opened on 21/02/2020 and closed on 3/04/2020 to support activities scheduled from 1 July 2020 – 31 October 2020. No applications received			
Total funds allocated			\$14,000
Total funds unallocated			\$14,000

*Note: Whitsunday Arts Festival refunded its grant of \$5,500 to Council due to the cancellation of the 2020 St Lawrence Wetlands Weekend.

Upon completion of each round unallocated funds will be re-allocated and directed to supporting additional community programs.

CONSULTATION

Manager Community Engagement Programs and Events
Manager Engaged Communities
Isaac Arts and Cultural Advisory Committee
Arts and Cultural Programs Officer

BASIS FOR RECOMMENDATION

Recommendation to fund the grant application has been based on advice from the Isaac Arts and Cultural Advisory Committee. See attached minutes of meeting held on 18 May 2020.

ACTION ACCOUNTABILITY

Manager Engaged Communities is responsible for financial management of the Regional Arts Development Fund and is a member of the Isaac Arts and Cultural Advisory Committee.

The Arts and Cultural Programs Officer is responsible for administration of the Regional Arts Development Fund and the Isaac Arts and Cultural Advisory Committee.

KEY MESSAGES

The Regional Arts Development Fund (RADF) is delivered as a partnership between the Queensland Government through Arts Queensland and eligible local councils across the state.

RADF promotes the role and value of arts, culture and heritage as key drivers of diverse and inclusive communities and strong regions. RADF invests in local arts and cultural priorities, as determined by local communities, across Queensland.

Creativity connects and energises our people, powers our communities by improving our health and sense of wellbeing, and provides opportunities for cultural tourism that feed creative industry development.

Report prepared by: JIM HUTCHINSON Manager Engaged Communities Date: 20 May 2020	Report authorised by: DAN WAGNER Acting Director Planning, Environment and Community Services Date: 25 May 2020
---	--

ATTACHMENTS

- Attachment 1 – Unconfirmed Minutes Isaac Arts and Cultural Advisory Committee Meeting - Monday 18 May 2020

REFERENCE DOCUMENT

- Regional Arts Development Fund 2019-2020 Round 2 Application 3 Joanna Joy and Elizabeth Simard “Generations of Men”
- Resolution 6390, Ordinary Meeting - 17 December 2019,



UNCONFIRMED MINUTES

ISAAC ARTS AND CULTURAL ADVISORY COMMITTEE MEETING
OF
ISAAC REGIONAL COUNCIL

HELD ON
MONDAY, 18 MAY 2020

COMMENCING AT 4.20 PM

ISAAC REGIONAL COUNCIL
UNCONFIRMED MINUTES OF THE
ISAAC ARTS AND CULTURAL ADVISORY COMMITTEE MEETING
HELD VIA SKYPE
ON MONDAY, 18 MAY 2020

Table of Contents	Page
1. Opening	3
2. Attendance	3
3. Apologies	3
4. Declaration of Conflicts of Interest	4
5. Confirmation of Minutes	4
6. Business Arising	4
7. Discussions/Presentations	4
i. Further consideration of RADF 2019-2020 Round Two Application Joanna Joy and Elizabeth Simard "Generations of Men".	
8. General Business	7
9. Conclusion	7

ISAAC REGIONAL COUNCIL
UNCONFIRMED MINUTES OF THE
ISAAC ARTS AND CULTURAL ADVISORY COMMITTEE MEETING
HELD VIA SKYPE
ON MONDAY, 18 MAY 2020

ATTENDEES

Councillor Jane Pickels
Jim Hutchinson
Jasmine Pearce
Amanda Raymond
Reverend Luke Collings
Anne-Marie Loeskow

OFFICERS PRESENT

Jana Hesketh

MINUTE TAKER

Anne-Marie Loeskow

1. OPENING

Councillor Jane Pickels opened the meeting and acknowledged the Barada People, the Traditional Custodians of the land on which this meeting is taking place and offered her respects to their elders, past and present. She also acknowledged those whose ongoing effort to protect and promote Aboriginal and Torres Strait Islander cultures will leave a lasting legacy for future Elders and leaders.

2. APOLOGIES

There were no apologies.

3. DECLARATION OF CONFLICTS OF INTEREST

No conflicts of interest were declared.

4. CONFIRMATION OF MINUTES

Confirmation of minutes from Isaac Arts and Cultural Advisory Committee Meeting held at Moranbah Meeting Room, Moranbah on Wednesday, 22 January 2020.

Resolution No.: IACAC0001

Moved: Anne-Marie Loeskow Seconded: Reverend Luke Collings

That the Minutes of the Isaac Arts and Cultural Advisory Committee Meeting held at Moranbah Meeting Room, Moranbah on Wednesday, 22 January 2020 be confirmed.

Carried

Confirmation of minutes from Isaac Arts and Cultural Advisory Committee Meeting held by circular of emails between Tuesday 28 January 2020 and Wednesday 29 January 2020.

Resolution No.: IACAC0002

Moved: Anne-Marie Loeskow Seconded: Reverend Luke Collings

That the Minutes of the Isaac Arts and Cultural Advisory Committee Meeting held by circular of emails between Tuesday 28 January 2020 and Wednesday 29 January 2020 be confirmed.

Carried

5. BUSINESS ARISING

There was no business arising.

6. DISCUSSIONS/PRESENTATIONS

- i. **Further consideration of RADF 2019-2020 Round Two Application Joanna Joy and Elizabeth Simard “Generations of Men”.**

Jana Hesketh left the meeting at 4.36pm.

Resolution No.: IACAC0003

Application 3 – Joanna Joy and Elizabeth Simard “Generations of men” supported to the value of \$6,400 on the condition that:

- 1. The Applicant must hold one workshop in Middlemount at a date to be agreed with Middlemount Community School;**
- 2. The Applicant must screen the short film in Clarke Creek as part of a community event, and**
- 3. The Applicant acknowledges that the cost of facilitating conditions 1. And 2. will not be eligible for further funding support from Isaac Regional Council. .**

Moved: Anne-Marie Loeskow

Seconded: Jasmine Pearce

Carried

7. GENERAL BUSINESS

Anne-Marie Loeskow informed the committee that:

- no applications were received for Round Three RADF local grants program which closed on 3 April 2020 due to the gathering restrictions mandated as part of the public health response to COVID-19; and
- Council is partnering with singer songwriter Emma Dean of Cheep Trill Limited to roll out an on-line community choral initiative in July 2020 supported by funding from the unexpended RADF budget.

8. CONCLUSION

There being no further business, the Chair declared the meeting closed at 4.55pm.

.....
CHAIR

..... / /
DATE

MEETING DETAILS	Planning, Environment and Community Services Standing Committee Tuesday 9 June 2020
AUTHOR	Kelly Shepherd
AUTHOR POSITION	Senior Community Leasing Officer

5.2 MORANBAH QUEENSLAND COUNTRY WOMEN'S ASSOCIATION - TENURE ARRANGEMENTS

EXECUTIVE SUMMARY

The purpose of this report is to consider tenure arrangements for The Queensland Country Women's Association (QCWA) Moranbah Branch on part of the facility located at Lot 20 on M97351, Ted Rolfe Oval, Moranbah.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. **Approve to enter into a three-year Licence to Occupy agreement with a three-year option with The Queensland Country Women's Association Moranbah Branch for use of the facility being located on Lot 20 on M97351 the total of which is 145 m2;**
 - a. **Lease fees to be charged in accordance with Tenures Policy for Council Owned and/or Controlled Facilities. Size of leased area <500m2 annual rent/usage fee \$450.00 ex GST per group**
 - b. **All outgoings will be at the expense of the Trustee Lessee.**
 - i. **Rates**
 - ii. **Electricity – when metered separately**
 - iii. **Telephone/Internet**
 - iv. **Water – when metered separately**
 - v. **Cleaning**
 - vi. **Garbage/Waste**
 - vii. **Repairs and Maintenance; and**
 - viii. **Other outgoings as detailed in the in-principle agreement**
2. **Authorise the Chief Executive Officer to negotiate, vary and execute the legal instruments to action clause 1 above.**

BACKGROUND

The Moranbah QCWA has been an active provider of community services to the Moranbah community and they would like to secure long term tenure over the facility.

In line with Council's Tenures Policy for Council Owned and/or Controlled Facilities, the in-situ group completed an Expression of Interest and subsequently an In Principle Agreement has been signed and returned on 21 May 2019.

The Moranbah QCWA is proposed to enter into a three-year licence to occupy with a three-year option to secure their ongoing tenure.

LEASING PROCESS FOLLOWED

- Expressions of Interest for Land Tenure received
- Meeting of Internal Stakeholders, including divisional Councillors
- Meeting of all Stakeholders
- In Principle Agreement prepared, presented and signed
- Report written for Standing Committee Meeting

The establishment of the Rates Concession for Not-for-Profit Organisations and the identification of Base Building Inclusions and Exclusions enables this organisation to enter a lease without placing an unnecessary financial burden on them.

A Licence to Occupy is the most appropriate tenure as the Queensland Country Women's Association has shared use of the facility.

Building Inspection

No significant base building issues have been identified at this time. Noting that this is a shared facility – QCWA and Parks and Recreation.

Limited consolidated OPEX funding is available to support base building works.

IMPLICATIONS

Financial

Preparation of lease to be completed internally by the Senior Community Leasing Officer eliminating legal cost by not outsourcing to King and Company Solicitors.

Lease fees and conditions in accordance with Tenures Policy for Council Owned and/or Controlled Facilities (IRC/ADMIN-034).

Preparation of a survey may be required as an expense to Council.

At this time, no base building works are scheduled for the property. Limited budget exists to manage any base building requirements arising.

Service Levels

Asset custodian to schedule annual inspections.

Conflict of Interests

Nil

Compliance

Installation of metering for electrical and water may be required as an expense to Council.

CONSULTATION

Internal

Division Three Councillor

Asset Custodian – Manager Council Operated Facilities

Senior Community Leasing Officer

External

President - The Queensland Country Women's Association

State Assets Officer – The Queensland Country Women's Association

BASIS FOR RECOMMENDATION

To recognise long term tenant that provides valuable access to activities to the Isaac community.

ACTION ACCOUNTABILITY

Manager Community Facilities to progress leasing documentation with Lessee.

KEY MESSAGES

Council is committed to ensuring access to community facilities for clubs and groups to provide beneficial services to the region and is committed to transparent decision making.

Report prepared by:	Report authorised by:
BRUCE WRIGHT	DAN WAGNER
Manager Community Facilities	Acting Director Planning, Environment and Community Services
Date: 24 March 2020	Date: 24 March 2020

ATTACHMENTS

- Attachment 1 – QCWA Moranbah In Principle Agreement – Redacted

REFERENCE DOCUMENT

- Tenures Policy for Council Owned and/or Controlled Facilities (IRC/ADMIN-034)

IN PRINCIPLE AGREEMENT

SUBJECT TO COUNCIL AND MINISTERIAL APPROVAL AND EXECUTION OF TENURE

Date of Agreement:

Type of Tenure: 3-year Licence to Occupy with a 3-year option

Address of Premises: Via Batchelor Parade, Moranbah, Qld, 4744

Lot on Plan Description: Lot 20 on M97351

Areas (Subject to Survey): 145m2

Lessor: Isaac Regional Council

Contact: Senior Specialist Leasing Officer

Attention: [REDACTED]

Telephone: [REDACTED]

Facsimile: [REDACTED]

Email: records@isaac.qld.gov.au

Lessee: The Queensland Country Women's Association

Incorporation #: CP0026

ABN: 2261683521

Solicitor/Contact for Lessee:

Attention: [REDACTED]

Telephone: [REDACTED]

Address: [REDACTED]

Email: assetofficer@qcwa.org.au

TENURE

Commencement Date: On execution

Term: 3+3 years

RENTAL

Gross Rental: \$450.00 ex GST per annum

Rent Review: Annual adjustment proportionate with CPI movement each anniversary of the Commencement Date

Outgoings: All outgoing to be at the expense of the Lessee including but not limited to the following:

*Rates
Electricity
Gas
Telephone/Internet
Water
Cleaning
Garbage/Waste*

If premises are not currently metered separately Council will provide a minimum of three (3) months' notice prior to charging user groups for electricity consumption.

Maintenance: All maintenance to be at the expense of the Lessee including but not limited to the following:

*Gutter Cleaning;
Air conditioning servicing and maintenance;
Painting of Premises;
Plumbing from the point of entry to the Building;
Electrical items from the point of entry to the Building;
Fire systems, fire extinguishers and hoses, emergency lights, evacuation training;
Fixtures and fittings;
Pest Control;
Smoke alarms; and
Test and tag on all electrical items (refer section 97 of Electrical Safety Regulation 2013 for classification and requirements).*

SPECIAL CONDITIONS

DNRM Stated Use:	Recreation
Intended Use:	Recreation
Use of Premises:	The Lessee must not permit anybody to use the premises for residential purposes. Any required signage must be approved by Lessor
Signage:	If Camera Surveillance is utilised – appropriate signage placed in a visible area shall state – WARNING - this area is under constant video surveillance

Tenure Documentation:	Licence to Occupy
Legal Fees:	Each party to pay their own
Keys:	Lost keys may result in the requirement for the facility to be rekeyed at the lessee's expense. Replacement of lost keys will be at the lessee's cost.
Goods & Services Tax:	Consideration for a Taxable Supply under the Lease is GST Exclusive
Liquor Licence Number:	Refer Mandatory Standard Terms

INSURANCE

Public Liability Insurance:	\$20,000,000
Certificate of Currency:	To be supplied by applicant prior to commencement of Tenure with a copy of the receipt showing payment
Damage Policy:	Insure under a Damage Policy all insurable items located upon the Premises, including plate glass, irrespective of who owns the items
Workers Compensation:	Insure under the Workers Compensation Act, all persons it employs to work upon the Premises
Make Good Clause:	Return the premises to the lessor in the same or better condition as was at the lease commencement date. Make good

works, as specified by the lessor, shall include but not be limited to:

- removal of any structures erected by the lessee;
- commercial cleaning of the premises;
- removal of any fittings and fixtures installed by the lessee;
- repair of any surface damaged or altered by the lessee; and
- any other rectification works as directed by the lessor.

The lessee agrees to submit to the lessor for approval a complete scope of works prior to installation for any fit-out works.

Ensure the land and buildings are clear of all waste, car bodies, etc and is clean, tidy and in a reputable state.

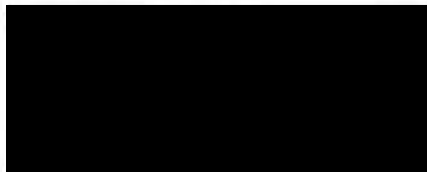
Information Update:

The Lessee must provide annually a copy of Annual General Meeting Minutes and Certificate of Currency for all policies held. Additionally, if the Committee changes at a time other than at the Annual General Meeting this information must be provided to Council.

For & on behalf of:

Moranbah QCWA

Name:



President

Signature:

Date:

4 February 2020

MEETING DETAILS	Planning, Environment and Community Services Standing Committee Meeting Tuesday 9 June 2020
AUTHOR	Kelly Shepherd
AUTHOR POSITION	Senior Community Leasing Officer

5.3 MIDDLEMOUNT RUGBY LEAGUE FOOTBALL CLUB INCORPORATED – TENURE ARRANGEMENTS ON LOT 1 ON CP858167 AND PART OF LOT 50 ON CP858167

EXECUTIVE SUMMARY

The purpose of this report is to consider tenure arrangements for the Middlemount Rugby League Football Club Incorporated on Lot 1 on CP858167 and part of Lot 50 on CP858167, Middlemount Sporting Complex, Centenary Drive South, Middlemount.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Approve to enter into a ten-year lease agreement with Middlemount Rugby League Football Club Incorporated for use of the facility being located on Lot 1 on CP858167 and part of Lot 50 on CP858167 the total of which is 2252m²;**
 - a. Lease fees to be charged in accordance with Tenures Policy for Council Owned and/or Controlled Facilities. Size of leased area 501m² – 5,000m² annual rent/usage fee \$600.00 ex GST per group**
 - b. All outgoings will be at the expense of the Trustee Lessee.**
 - i. Rates**
 - ii. Electricity**
 - iii. Telephone/Internet**
 - iv. Water**
 - v. Cleaning**
 - vi. Garbage/Waste**
 - vii. Repairs and Maintenance; and**
 - viii. Other outgoings as detailed in the in-principle agreement**
- 2. Authorise the Chief Executive Officer to negotiate, vary and execute the legal instruments to action clause 1 above.**

BACKGROUND

The original twenty-year lease to the Middlemount Rugby League Football Club Inc was established in 1994 and expired on 30 June 2014.

An Expression of Interest was received for a new lease in 2018 and negotiations began with the previous President of the club.

The Middlemount Rugby League Football Club Inc has applied for tenure over the change rooms building in addition to the original Lot on Plan on which the club house sits. The club house was constructed by/on behalf of the club and is not a Council Asset. The change rooms are a Council Asset and Base Building Inclusions/Exclusions will apply in reference to repairs and maintenance. The Middlemount Rugby League

Football Club Inc has agreed to avail the change rooms building to Mulligrubs for the purpose of a local Playgroup. A Memorandum of Understanding has been established between the two organisations. Negotiations re-commenced during March 2019 with the new President and Secretary, and an In-Principle Agreement was signed and returned on 13 May 2019.

Leasing Process Followed

- Expressions of Interest for Land Tenure received
- Meeting of Internal Stakeholders, including divisional Councillors
- Meeting of all Stakeholders
- In Principle Agreement prepared, presented and signed
- Report written for Standing Committee Meeting

The establishment of the Rates Concession for Not-for-Profit Organisations and the identification of Base Building Inclusions and Exclusions enables this organisation to enter into a lease without placing an unnecessary financial burden on them.

A lease is the most appropriate tenure as the Middlemount Rugby League Football Club Inc have sole use of the building.

Building Inspection

The Building Compliance Report identified a number of building issues at the facility. The Acting Manager Parks and Recreation and Councillor visited the facility and instructed the club to take immediate actions to address the issues.

Accordingly, the following works have been undertaken:

- Showers in the “home Side” change room - grub screw replacement;
- Kitchen access door – weather strip installed;
- Former kitchen roller door – enclosed / boarded up;
- Large doors on the touch field side of the building unsecure (vandalism) – now secured;
- The large doors and windows above same – gaps sealed;
- Single toilet / shower referred to as the “Referee Room” drainage – drains unblocked.

Additional work requests have been received to carry out internal works (painting and refreshing) of the area occupied by Mulligrubs – at this time, the group is actively seeking grants to support these works.

Consolidated (but limited) OPEX budget exists to support base building works.

IMPLICATIONS

Budget

Preparation of lease to be completed internally by the Senior Community Leasing Officer eliminating legal cost by not outsourcing to King & Company Solicitors.

Preparation of a sketch plan for the Trustee Lease \$1,200 plus GST, covered in current budget.

Lease fees and conditions in accordance with Tenures Policy for Council Owned and/or Controlled Facilities (IRC/ADMIN – 034).

Size of leased area is approximately 2252m² therefore falls in the 501m² – 5,000m² annual rent/usage fee \$600.00 ex GST.

Installation of metering for electrical and water may be required as an expense to Council.

PLANNING ENVIRONMENT AND COMMUNITY SERVICES

Lessee

Inspections on facility undertaken pre-occupation, post-occupation and as required during the term of the tenure.

All outgoings will be at the expense of the Lessee.

CONSULTATION

Internal

Division Seven Councillor
Former Manager Parks & Recreation
Manager Parks and Recreation
Technical Parks and Recreation
Community Relations Officer
Senior Community Leasing Officer

External

2018 President, Middlemount Rugby League Football Club Inc
2019 President, Middlemount Rugby League Football Club Inc
2019 Secretary, Middlemount Rugby League Football Club Inc

BASIS FOR RECOMMENDATION

- Applicant meets selection criteria
- To recognise long term tenant that provides valuable access to activities to the Moranbah and surrounding community
- Applicant has agreed to avail the change rooms building to Mulligrubs for the purpose of a local Playgroup

ACTION ACCOUNTABILITY

Manager Community Facilities to progress leasing documentation with the Lessee

KEY MESSAGES

Council is committed to ensuring access to community facilities for clubs and groups to provide beneficial services to the region and is committed to transparent decision making

Report Prepared By:

BRUCE WRIGHT
Manager Community Facilities

Date: 25 May 2020

Report Authorised By:

DAN WAGNER
**Acting Director Planning, Environment &
Community Services**

Date: 25 May 2020

ATTACHMENTS

- Attachment 1 - In Principle Agreement signed by the Middlemount Rugby League Football Club Incorporated – Redacted
- Attachment 2 – Memorandum of Understanding between the Middlemount Rugby League Football Club Incorporated and Mulligrubs Playgroup

REFERENCE DOCUMENT

- Tenures Policy for Council Owned and/or Controlled Facilities

IN PRINCIPLE AGREEMENT

SUBJECT TO COUNCIL AND MINISTERIAL APPROVAL AND EXECUTION OF TENURE

Date of Agreement:

Type of Tenure: 10 year lease

Address of Premises: 238 Centenary Drive South, Middlemount, Qld, 4746

Lot on Plan Description: 1CP858167 and part of 50CP858167

Areas (Subject to Survey): 0.1384 ha and 0.0868 ha

Lessor: Isaac Regional Council

Contact: Senior Specialist Leasing Officer

Attention:

Telephone:

Facsimile:

Email: records@isaac.qld.gov.au

Lessee: Middlemount Rugby League Football Club Inc

Incorporation #: IA07426

ABN: 219 099 309 37

Contact for Lessee:

Attention:

Telephone:

Facsimile:

Email: middlemountrugbyleague@gmail.com

TENURE

Commencement Date:

Term: 10 years

Expiry Date:

RENTAL

Gross Rental: \$600.00 ex GST per annum

Rent Review: Annual adjustment proportionate with CPI movement each anniversary of the Commencement Date

Outgoings: All outgoings to be at the expense of the Lessee including but not limited to the following:

*Rates
Electricity
Gas
Telephone/Internet
Water
Cleaning
Garbage/Waste*

If premises are not currently metered separately Council will provide a minimum of three (3) months' notice prior to charging user groups for electricity consumption.

Maintenance: All maintenance to be at the expense of the Lessee including but not limited to the following:

*Gutter Cleaning;
Air conditioning servicing and maintenance;
Painting of Premises;
Plumbing from the point of entry to the Building;
Electrical items from the point of entry to the Building;
Fire systems, fire extinguishers and hoses, emergency lights, evacuation training;
Fixtures and fittings;
Pest Control;
Smoke alarms; and
Test and tag on all electrical items (refer section 97 of Electrical Safety Regulation 2013 for classification and requirements).*

SPECIAL CONDITIONS

DNRM Stated Use: Recreation

Intended Use: Rugby League

Use of Premises: The Lessee must not permit anybody to use the premises for residential purposes.

Any required signage must be approved by Lessor

Signage: If Camera Surveillance is utilised – appropriate signage placed in a visible area shall state –

WARNING - this area is under constant video surveillance

Tenure Documentation: Form 7 Lease Document
Form 20 (718162354) Isaac Regional Council Standard Terms Document
Form 20 (711932933) Mandatory Standard Terms Document for a Trustee Lease

Legal Fees: Each party to pay their own

Keys: Lost keys may result in the requirement for the facility to be rekeyed at the lessee's expense. Replacement of lost keys will be at the lessee's cost.

Goods & Services Tax: Consideration for a Taxable Supply under the Lease is GST Exclusive

Liquor Licence Number: Refer Mandatory Standard Terms

INSURANCE Refer Part 10: Lessee Insurance of the Standard Terms Document

Public Liability Insurance: \$20,000,000

Certificate of Currency: To be supplied by applicant prior to commencement of Tenure with a copy of the receipt showing payment

Damage Policy: Insure under a Damage Policy all insurable items located upon the Premises, including plate glass, irrespective of who owns the items

Workers Compensation: Insure under the Workers Compensation Act, all persons it employs to work upon the Premises

Make Good Clause:

Return the premises to the lessor in the same or better condition as was at the lease commencement date. Make good works, as specified by the lessor, shall include but not be limited to:

- removal of any structures erected by the lessee;
- commercial cleaning of the premises;
- removal of any fittings and fixtures installed by the lessee;
- repair of any surface damaged or altered by the lessee; and
- any other rectification works as directed by the lessor.

The lessee agrees to submit to the lessor for approval a complete scope of works prior to installation for any fit-out works.

Ensure the land and buildings are clear of all waste, car bodies, etc and is clean, tidy and in a reputable state.

Information Update:

The Lessee must provide annually a copy of Annual General Meeting Minutes and Certificate of Currency for all policies held.

Additionally, if the Committee changes at a time other than at the Annual General Meeting this information must be provided to Council.

For & on behalf of:

Middlemount Rugby League Football Club Inc

Name:

Signature:

Date:

[Redacted Signature] _____
[Redacted Signature] _____
13/05/2019 _____

Memorandum of Understanding (MoU) Agreement

Between

Middlemount Rugby League Football Club; and

Mulligrubs Middlemount Playgroup

1. Rationale/Scope

The purpose of this Memorandum of Understanding is to formally bind Mulligrubs Middlemount Playgroup, a not-for-profit community group affiliated with Playgroup Queensland, under the lessee of Middlemount Ruby League Football Club for the building use located at 238 Centenary Drive South, Middlemount, Queensland 4746, with the lessor of this property being the Isaac Regional Council.

This agreement grants Mulligrubs Middlemount Playgroup sole use of the secondary football club building located on the premises of 238 Centenary Drive, South Middlemount, Queensland 4746.

Both parties are dynamic community groups, adding value and purpose to the community of Middlemount, and this partnership allows, for Mulligrubs Middlemount Playgroup to continue providing a service that is not readily available elsewhere within the community of Middlemount.

2. Goals and objectives

The purpose of this MOU is to bring Mulligrubs Middlemount Playgroup under the fold of Middlemount Rugby League Football Club, as a requirement following, the football club's signing of a Lease Agreement with the Isaac Regional Council, Lessor.

This MOU is to ensure Mulligrubs Middlemount Playgroup continues to have a secure premise to provide a service to the community of Middlemount.

3. Partner organisations

The Memorandum of Understanding is between:

- Will Davidson, President, Middlemount Rugby League Football Club
- Kim De Luca, Coordinator, Mulligrubs Middlemount Playgroup

4. Roles and Responsibilities

The Partnership Group of Middlemount Rugby League Football Club and Mulligrubs Middlemount Playgroup is accountable for:

- fostering collaboration
- removing obstacles to the partnership's successful delivery, adoption and use; and
- maintaining at all times the focus of the partnership on the agreed scope, outcomes and benefits

The membership of the Partnership Group will commit to:

- attending all scheduled Partnership Group meetings
- champion the partnership within and outside of work areas
- share all communications and information across all Partnership Group members
- make timely decisions and take action as required; and
- notifying members of the Partnership Group, as soon as practical, if any matter arises which may be deemed to affect the development of the partnership.

Members of the advisory group expect:

- that each member will be provided with complete, accurate and meaningful information in a timely manner
- to be given reasonable time to make key decisions
- to be alerted to potential risks and issues that could impact a project, as they arise
- open and honest discussions
- ongoing 'health checks' to verify the overall status and 'health' of the partnership.

5. Governance structure and reporting

Under the agreed partnership between Middlemount Rugby League and Mulligrubs Middlemount Playgroup, both parties will be required to communicate regularly, with mobile phone being the preferred method of communication.

6. Meetings

Please note, a meeting will only be called if deemed necessary by all parties. If a meeting is called or requested the following action needs to be taken:

- All meetings will be chaired by the president of the Middlemount Rugby League Football Club, in conjunction with the Coordinator of Mulligrubs Middlemount Playgroup.
- Decisions made by consensus (i.e. members are satisfied with the decision even though it may not be their first choice). If not possible, the Isaac Regional Council will need to step in and play a mediation role.
- Meeting agendas and minutes will be provided by (the Partnership Group who has called the meeting), who will:
 - o prepare agendas and supporting papers
 - o prepare meeting notes and information.
- Meetings will be held when deemed necessary at a location deemed appropriate for both Partnership Group members.
- If required, subgroup meetings will be arranged outside of these times at a time convenient to subgroup members.

7. Communication, information sharing and consultation processes

The Partnership Groups agree to collaborate to ensure that, far as possible, procedures exist to support the effective sharing of information.

The Partnership Groups commit to timely consultation before making any decisions that may affect this MOU, the activities or role of the other association. Where one association is proposing to make a change, in which would significantly impact the other, both Partnership Groups agree to work together to facilitate the change so as to minimise the effect of the change on the other party.

The Partnership Groups acknowledge that communications between them occurs on multiple levels both verbally and in writing.

8. Conflict resolution

Collaboration partners will resolve disputes according to the agreed process outlined.

- First, parties will use their best endeavours and act in good faith to resolve the dispute through discussion either individually, or/and a meeting between both Partnership Groups must be called. This is the preferred option.
- Second, parties will use a mutually agreeable mediator.
- Third, if the parties cannot resolve the dispute within 30 days of the commencement of negotiation, then the MOU shall lapse.

9. Facility and resources

There are existing resources already fixed within the premise of Mulligrubs Middlemount Playgroup, these are:

- Soft fall flooring
- Garden shed
- Shade covering of the outdoor area.

Inside the building, all equipment and resources, Mulligrubs Middlemount Playgroup owns including existing shelving, under the affiliation of Playgroup Queensland.

Mulligrubs Middlemount Playgroup will maintain the building, ensuring the premise is kept in a clean, neat and tidy manner at all times. Any major maintenance issues falling outside of Mulligrubs Middlemount Playgroup jurisdiction, Isaac Regional Council will be contacted. For further reference in relation to building maintenance and responsibility, refer to Isaac Regional Council's Base Building Responsibility document (attached).

Connection of Electricity

As per Lease Agreement between Middlemount Ruby League Football Club (Lessee), and Isaac Regional Council (Lessor), as the premises are not currently metred separately, Council will provide a minimum of three (3) months notice prior to charging user groups for electricity consumption.

Use of Dwelling

The dwelling of Mulligrubs Middlemount Playgroup is not permitted for use to anybody other than the sole purpose of Mulligrubs Middlemount Playgroup. Any individual/s or groups wishing to use the dwelling must outline their interest and intentions with Playgroup Queensland, Mulligrubs Middlemount Playgroup's governing body.

With the exception of the toilet and shower room attached to the undercover area of Mulligrubs Middlemount Playgroup. Referees use the toilet and shower room during the football season, and it is the responsibility of both parties to maintain this during this period.

In relation to the change rooms on the field side of the building (attached to Mulligrubs Middlemount Playgroup dwelling), Mulligrubs Middlemount Playgroup does not use these facilities, and the maintenance of this area is the responsibility of the Middlemount Rugby League Football Club.

10. Authorisation

The terms of this agreement may be amended or terminated at any time by mutual agreement of the signatures 90 days after prior written notice.

This Memorandum will continue for ten years from the date of signature, at which time it shall expire unless renewed in writing signed by both parties. Either party may notify the other in writing of its intention to terminate this agreement 90 (ninety) days prior to its expiration. Either party may request in writing revision or amendment of this MOU. Any amendment or revision must be in writing and signed and agreed to by both parties.

Partners reserve the right to withdraw from the partnership in the event of any material change in the underlying factors, especially the conservation benefits and activities that have unintended tax or legal consequences.

This MOU will begin on 13 November 2019 and will remain in full force and effect until 13 November 2029, or until terminated, whichever occurs first. Any extension beyond the Expiration Date must be in writing and signed by the Partnership Group before the Expiration Date.

The signing of this MOU is not a formal undertaking. It implies that the signatories will strive to reach the objectives stated in the MOU, to the best of their ability.

Partnering Organisation: Middlemount Rugby League Football Club

**Name
Title**



24/04/2020

Date

Partnering Organisation: Mulligrubs Middlemount Playgroup

**Name
Title**



21.4.20

Date

MEETING DETAILS

**Planning, Environment and Community Services Standing
Committee**

Tuesday 9 June 2020

AUTHOR

Jim Hutchinson

AUTHOR POSITION

Manager Engaged Communities

5.4 PROPOSED MULTI-YEAR FUNDING AGREEMENT: CLERMONT RODEO AND SHOW SOCIETY INCORPORATED. – SHOW COMMITTEE

EXECUTIVE SUMMARY

This report seeks Council's approval to vary the timeframe of a proposed three-year funding agreement with Clermont Rodeo and Show Society Incorporated – Clermont Show Committee.

OFFICER'S RECOMMENDATION

That the committee recommend that Council:

- 1. Amends the timeframe of the previously approved \$20,000 per annum three (3) year funding agreement with Clermont Rodeo and Show Society Incorporated – Clermont Show Committee from 2020, 2021 and 2022 to the years 2021, 2022 and 2023.***
- 2. Authorises the Chief Executive Officer to negotiate, execute and vary a funding agreement on behalf of Council.***

BACKGROUND

At its Ordinary Meeting of 17 March 2020, Council resolved to offer a three-year funding agreement (2020, 2021, 2021) valued at \$20,000 per annum to the Clermont Rodeo and Show Society Incorporated – Clermont Show Committee (Resolution 6525). This commitment was to be funded from the Operational Works budget – Clermont (ISAAC) Show to assist with costs associated with hosting the regional Clermont Show as the Isaac Regional Show. Subsequent to this resolution and prior to the execution of any funding agreement, the 2020 Clermont Show was officially cancelled due to COVID19 and government restrictions on public gatherings. On the basis, it is recommended that the three-year timeframe of Resolution 6525 of 2020-2022 be amended to the years 2021, 2022 and 2023 to reflect the intent of the multi-year agreement and provide certainty to the Clermont Show Committee. The Show Committee has also been advised of the availability of Council's special emergency community grants should the organisation be experiencing financial hardship as a result of out-of-pocket expenses incurred due to the cancellation of the show.

IMPLICATIONS

Cancellation of the Clermont Show due to COVID19 in FY2019-20 and non-execution of a previous funding agreement in FY2018-19 has resulted unspent budgeted funds of \$40,000.

Funds have been budgeted in FY2020-21 and FY2021-22 but a variation to the timeframe of the proposed agreement will require allocation of \$20,000 FY2022-23.

CONSULTATION

Internal

Director Planning, Environment and Community Services
Manager Engaged Communities

External

Sponsorship Coordinator Clermont Show Committee

BASIS FOR RECOMMENDATION

This report seeks Council's approval to vary the timeframe of the three-year funding offer resolved on 17 March 2020 following the cancellation of the Clermont Show in 2020 due to COVID19.

ACTION ACCOUNTABILITY

Manager Engaged Communities to engage with Clermont Show Committee on execution of agreement.

KEY MESSAGES

Council continues to build communities in line with the Isaac Vision.

Report prepared by: JIM HUTCHINSON Manager Engaged Communities Date: 28 May 2020	Report authorised by: DAN WAGNER Acting Director Planning, Environment and Community Services Date: 28 May 2020
---	--

ATTACHMENTS

- Nil

REFERENCE DOCUMENT

- Resolution 6525 - Meeting Minutes - Isaac Regional Council Ordinary Meeting 17 March 2020
- Resolution 5941 - Meeting Minutes - Isaac Regional Council Ordinary Meeting 26 March 2019

MEETING DETAILS	Planning, Environment and Community Services Standing Committee Meeting Tuesday 9 June 2020
AUTHOR	Sean Robinson
AUTHOR POSITION	Manager Galilee and Bowen Basin Operations

5.5

CARMICHAEL MINE AND RAIL PROJECT COMMUNITY CONSULTATIVE COMMITTEE

EXECUTIVE SUMMARY

The report seeks to nominate an Elected Member and Council Officer to attend and participate in Adani's Carmichael Mine and Rail Community Consultative Committee.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Endorse the nomination of Councillor _____ to represent Isaac Regional Council on the Carmichael Mine and Rail Community Consultative Committee**
- 2. Endorse the Chief Executive Officer or delegate to participate in the Carmichael Mine and Rail Community Consultative Committee**

BACKGROUND

On 28 May 2020 Council received a request for the nomination of a representative to attend and participate within the Carmichael Project Community Consultative Committee.

The purpose of the committee will be to provide a forum for discussion between representatives of the Carmichael Project and key stakeholders including Community members, emergency services, industry groups, State and Local Government.

The committee shall meet bi-annually for the duration of the projects construction with the first meeting commencing in the first week of August. Representatives will be required to travel to the nominated meeting locations.

IMPLICATIONS

Costs associated with attending committee meetings will not be reimbursed, however reasonable travel and accommodation expenses will be reimbursed by Adani.

CONSULTATION

Acting Chief Executive Officer

Senior Advisor

BASIS FOR RECOMMENDATION

Council currently routinely engages with Adani relating to the projects impacts on the Road and Transport network in accordance with the executed Infrastructure Access Agreement.

ACTION ACCOUNTABILITY

Chief Executive Officer to confirm nomination to Adani.

KEY MESSAGES

Improved engagement /partnerships with service providers to improve outcomes for the region.

Report prepared by: SEAN ROBINSON Manager Galilee and Bowen Basin Operations Date: 1 June 2020	Report authorised by: JEFF STEWART HARRIS Acting Chief Executive Officer Date: 1 June 2020
---	---

ATTACHMENTS

- Attachment 1 – Isaac Regional Council – Carmichael Project Community Consultative Committee – Nomination request
- Attachment 2 – Carmichael Project Community Consultative Committee Code of Conduct

REFERENCE DOCUMENT

- Adani Infrastructure Access Agreement Stakeholder Engagement Plan

28 May 2020



Isaac Regional Council

Dear 

Re: Carmichael Project Community Consultative Committee

Adani Australia invites you to nominate a representative of Isaac Regional Council to participate as a committee member on the Carmichael Project Community Consultative Committee (CPCCC).

The purpose of the CPCCC is to provide a forum for discussion between representatives of the Carmichael Project and key stakeholder groups (State and Local Government, industry groups, community members and emergency services).

The Committee will act as a consultative vehicle, rather than a decision-making or regulatory body. More broadly the objectives of the CPCCC are:

- To establish stronger relationships with key stakeholders
- Promote increased information sharing between the Carmichael Project and its key stakeholders and seek views/feedback on key aspects of the Project
- Provide a vehicle for the community to be meaningfully involved in the Carmichael Project and have input into outcomes that affect their community
- Assist the Carmichael Project team to identify and deliver balanced social, environmental and economic outcomes for local communities.

The Committee will meet on a bi-annual basis for the duration of construction at a nominated location. Due to the geographical spread of the Project, the location of each meeting will change in consideration of the member base. Depending on restrictions around COVID-19, meetings may be conducted online. The first meeting will take place during the first week of August 2020, and then again in the first week of February 2020.

Members of the CPCCC will not be paid sitting fees, however, expenses for travel, accommodation and reasonable out-of-pocket expenses for attendance will be covered by Adani Australia.

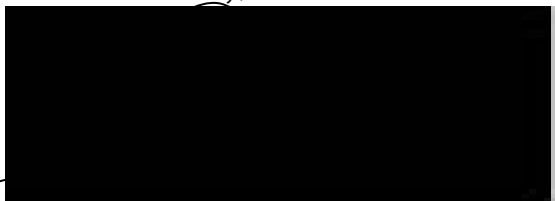
The nominated committee member representing your organisation must be able to meet the following criteria:

- A reasonable knowledge and awareness of the Carmichael Project and related issues of concern for communities within the Project's regional footprint
- Ability to communicate the interests of the group/s they represent
- Available to attend meetings at six-monthly intervals
- A willingness to adhere to the committee's Code of Conduct (attached).

Please forward the name and contact details of your nominated representative to me by Friday 12 June.

If you have any questions regarding the CPCCC I can be reached on [REDACTED]

Yours sincerely,

A large black rectangular redaction box covering the signature area.

Community Engagement Manager - Carmichael Mine & Rail Project

Carmichael Project Community Consultative Committee

CODE OF CONDUCT

Members of the Carmichael Mine & Rail Project Community Consultative Committees are expected to:

1. Attend all Committee meetings (which will be scheduled during normal business hours)
2. Advise the Chairperson well in advance if they are unable to attend a meeting
3. Respectfully engage with other members of the Committee
4. Contribute to an atmosphere of open and constructive participation
5. Openly communicate relevant concerns, interests and ideas, and make reasons of any disagreement clear in a constructive and considerate manner
6. Contribute views, but also remain committed to, open and shared dialogue
7. Ensure confidential matters handled by the Committee remain confidential and not to misrepresent the views of other members
8. Not speak publicly on behalf of the Committee
9. Immediately advise the Chairperson of any new potential or actual conflicts of interest
10. Abide by the directions of the Chairperson during meetings and in relation to issues affecting the Committee.

MEETING DETAILS	Planning, Environment and Community Services Standing Committee Meeting Tuesday 9 June 2020
AUTHOR	Anne-Marie Loeskow
AUTHOR POSITION	Arts and Cultural Programs Officer

5.6

2019-2020 REGIONAL ARTS DEVELOPMENT FUND - ISAAC COMPUTER CHOIR

EXECUTIVE SUMMARY

This report details the proposal from Cheep Trill Limited to facilitate an online, four-week, interactive choir experience called "Isaac Computer Choir".

OFFICER'S RECOMMENDATION

That the Committee recommend that Council:

- Support the engagement of Cheep Trill Limited to deliver an online, four-week, interactive choir experience called "Isaac Computer Choir" with the cost of \$15,000 (GST does not apply) to be paid from the 2019-2020 Regional Arts Development fund budget out of the unallocated funds from the allocation for the implementation of the Arts and Cultural Plan (a Council Identified Priority Project).***

BACKGROUND

As part of the adopted COVID-19 Community Support and Wellbeing Package, Council supported the development and delivery of shared virtual experiences to maintain and strengthen community spirit during a period when usual community activities are uncertain.

Recent COVID-19 restrictions have denied Isaac's choirs the opportunity to connect and perform with a return-to-normal date still not in sight. The positive health benefits gained from singing are well known. By offering Isaac residents a chance to sing in their own homes, we may see a counter to the negative effects of recent social distancing and isolation.

The Arts and Cultural Programs Officer was tasked with organising an on-line interactive choir program that would engage with community members. The Arts and Cultural Programs Officer reached out to Astrid Jorgensen, the director of Brisbane based "Couch Choir" to see whether she would be interested in facilitating an on-line project for the Isaac. They did not respond. The Arts and Cultural Programs Officer then became aware of an on-line choir experience being facilitated by singer songwriter Emma Dean whose company is "Cheep Trill Limited". The latest "Computer Choir" song release can be viewed at: <https://www.youtube.com/watch?v=ba1AKX2ScaU>

Emma Dean is well-known to Isaac performers and arts organisations through her community engagement work as part of the Queensland Music Festival. In 2019, Emma mentored singers in preparation to support

Glenn Shorrocks at the 'Help is on its way' performance in Moranbah and in 2017, Emma facilitated community choir workshops across the region, culminating in two performances of 'The Power Within' stage spectacular.

Cheep Trill's program, "Computer Choir", is more extensive than the "Couch Choir" concept which was limited to inviting participants to submit audio and video of themselves singing a song which was then mixed into one music video. The proposal from Cheep Trill Limited involves genuine community engagement by offering participants the opportunity to learn the song, rehearse and meet other participants via the Zoom platform with Emma Dean during weekly half hourly rehearsals (one for each voice group – soprano, alto, tenor and bass) to be held on Monday evenings from 13 July 2020 to 3 August 2020.

Cheep Trill's Zoom platform can accommodate 100 people session which means the project is accessible to 400 Isaac residents.

Participants will also receive weekly videos from choreographer Katie Swan via her persona, 'Glen Destiny Ray', teaching choreography for those participants who wish to mime and dance to the song and appear in the "Isaac Computer Choir" music video to which Isaac Regional Council will retain the rights.

Over the four-week delivery period of Isaac Computer Choir:

1. Cheep Trill Limited will send choir members the music score, guide tracks and instructional videos for the song "Bigger Than You Bigger Than Me" [A song about being a part of something bigger than yourself and finding your tribe, link to track at: <https://youtu.be/yoba8OwUDOc>. As this song was composed by Emma Dean, there is no issue with copyright. Emma will compose special arrangements for each voice category (soprano, alto, tenor and bass) in the choir. Having the choir perform one of Emma's songs will also elevate the project as an artistic endeavour - participants will be learning a song they haven't heard before.
2. Emma Dean will "meet" all our choir members every week for sectional rehearsals via Zoom (online) to connect, have fun and help people learn their part from the safety and comfort of their own home. In addition to the weekly online sectional rehearsals, Cheep Trill Limited will set up a private Facebook group where they will share weekly tips, goals and updates with participants (also emailed for those not utilising the social platform). Details and instructions will be outlined clearly in FAQ documents and an instructional video.
3. At the end of the four weeks, choir members will record themselves on their smart phone, computer or microphone, send their audio track to Tony Dean of Cheep Trill who will mix it together with the voices of all choristers at Tiny Dream Studios in Brisbane. Katie Swan will edit the video footage of participant's dancing and create the "Isaac Computer Choir" music video.

The deadline for participants to submit their audio and/or video will be Sunday 9 August 2020. Tony Dean will create the fully mixed audio track featuring the combined recorded voices of Isaac; Katie Swan will create the fully edited music video featuring the faces (and choreographed dance moves) of Isaac Computer Choir. The combined final product will be ready for release on Friday 28 August 2020. Cheep Trill Limited will host an online 'launch party' with the "Isaac Computer Choir" participants on the evening of Thursday 27 August 2020 so all may watch the music video together before the public release.

The major objectives of the project are to:

- Use music as a vehicle for reaching out to residents who might be socially isolated because of the COVID-19 pandemic, providing them with a platform to engage with others;
- Provide participants with an opportunity to improve their skill in singing by learning from and rehearsing with a highly regarded professional singer songwriter;
- Give singers from Isaac's existing choral groups (such as the Clermont Community Choir and Moranbah Singers) a platform to perform given they have been unable to perform physically together since the imposition of the COVID-19 restrictions;
- Build capacity in Isaac's existing choral groups by giving them another opportunity to be mentored by Emma Dean.

This project will help to implement Council's Arts and Cultural Policy (CORP-POL-031) and Arts and Cultural Action Plan 2018-2022:

GOAL 1: CONNECT communities through accessible venues, programs and projects.

Objective 2.

Facilitate a diverse range of cultural events/programs/activities that build vibrancy, feed creativity, energise our communities and power our people.

Action

- 1.2.5 Develop, fund and deliver an annual calendar of Council facilitated community events/programs/activities that support community development, build social capital, and celebrate our environment, rich heritage and the diversity of our communities.
- 1.2.6 Build capacity and increase arts and cultural activity in the Isaac region by partnering/collaborating with community and arts organisations to facilitate events/programs/activities and by providing in kind support where appropriate.

Goal 5: CULTIVATE partnerships and resources to build capacity of the arts sector.

Objective 2 – Develop partnerships and connect resources to support arts and cultural development

Action

- 5.2.1 Actively pursue partnerships with arts organisations and businesses and industry that can assist in building local capacity and delivery of key projects.

IMPLICATIONS

Cheep Trill Limited's fee for facilitating the "Isaac Computer Choir" program is \$15,000 (GST does not apply).

This report seeks support for the \$15,000 cost to be paid from the 2019-2020 Regional Arts Development Fund budget out of the unallocated funds from the allocation for the implementation of the Arts and Cultural Plan (a Council Identified Priority Project).

Regional Arts Development Fund 2019 – 2020 operational budget:

2019 - 2020 Arts QLD Allocation	\$37,000
2019 - 2020 IRC Contribution	\$26,700
2018 - 2019 Surplus Funds	\$38,519
Total	\$102,219

The table below depicts how the funds will be allocated (as per the funding agreement).

Identified Priority Projects	1. Implementation of new Arts and Cultural Plan	\$27,000
	2. NAIDOC Week workshops	\$10,000
	3. St Lawrence Wetlands Weekend	\$15,777
	4. 3D Scanner project	\$7,442
Round One	Opened on 9/10/2019, closed on 14/10/2019 and supports activities scheduled from 1 November 2019 – 29 February 2020.	\$14,000
Round Two	Opened on 17/10/2019 closed on 5/11/2020 and supports activities scheduled from 1 March 2020 – 30 June 2020.	\$14,000
Round Three	Opened on 21/02/2020, closed on 3/04/2020 and supports activities scheduled from 1 July 2020 – 31 October 2020.	\$14,000
TOTAL		\$102,219

The table below depicts how the 2019/2020 funds will/have be/been allocated (to date) and remaining unallocated funds.

Identified Priority Projects	1. Implementation of new Arts and Cultural Plan	\$27,000	Allocated: \$10,377 to Celebrating Isaac Women printmaking workshops program and exhibition facilitated by First Nations artist Jenuarrie Unallocated: \$16,623
	2. NAIDOC Week workshops	\$10,000	Unallocated as NAIDOC 2020 postponed with no future date set Unallocated: \$10,000
	3. St Lawrence Wetlands Weekend 2020	\$15,777	Unallocated as St Lawrence Wetlands Weekend 2020 cancelled Unallocated: \$15,777

	4. 3D Scanner project	\$7,442	Allocated to 3D Scanner project
Round One: \$14,000 allocated			
Opened on 9/10/2019, closed on 14/10/2019.			
Supported activities scheduled from 1 November 2019 – 29 February 2020.			
Applicant	Project Name	Amount Requested	Amount Funded
Application 1 Dysart Arts	Creating Characters Watercolour Workshop	\$443	\$443
Application 2 Clermont Artslink	Silversmithing Workshop	\$1,888	\$1,888
Application 3 Moranbah Primary P & C Association	Unleash Your Inner Drummer Workshop	\$6,815	\$6,815
Total funds allocated			\$9,146
Total funds unallocated			\$4,854
Round Two: \$14,000 allocated together with the sum of \$4,854 unallocated from Round One.			
TOTAL FUNDS = \$18,854			
Opened on 17/10/2019 closed on 5/11/2020			
Supported activities scheduled from 1 March 2020 – 30 June 2020.			
Application 1 Clermont Artslink	We're Sewing Outback 2020	\$3,520	\$3,520
Application 2 Whitsunday Arts Festival	CQ cross regional Ghost Nets project (St Lawrence Wetlands Weekend event)	\$5,500	\$5,500*
Application 3 Joanna Joy and Elizabeth Simard	"Generations of Men"	\$7,595 \$6,400	Deferred
Application 4 Clermont Artslink	Audio skills workshop	\$1,095	\$1,095
Application 5 Tania Gillies	Furniture painting masterclass	\$1,539	\$1,539
Total funds allocated			\$11,654
Plus grant refunded by Whitsunday Arts Festival Limited due to cancellation of 2020 St Lawrence Wetlands Weekend*			\$5,500
Total funds unallocated			\$12,700

Round Three: \$14,000 allocated

Opened on 21/02/2020 and closed on 3/04/2020 to support activities scheduled from 1 July 2020 – 31 October 2020. No applications received

Total funds allocated	\$14,000
Total funds unallocated	\$14,000

Council's application seeking funding for the 2020-2021 Regional Arts Development Fund was lodged with Arts Queensland via its Smartygrants online portal on 30 April 2020. An outcome is expected at the end of August 2020. When Arts Queensland notify Council of the outcome of its funding application, there will be an opportunity to revise the application.

The following table summarises the details of the bid for RADF 2020-2021 which proposed a budget of \$113,522 comprising:

	Expenditure	Income
IRC Budget Contribution		\$26,700
Arts Queensland Contribution		\$50,000
Coastal Community Development Service Neighbourhood Centre		\$3,200
IRC Roll over surplus from RADF 2019-2020		\$33,622
Implementation arts and cultural policy and action plan	\$29,900	
NAIDOC week 2021	\$20,000	
St Lawrence Wetlands Weekend 2021	\$18,622	
RADF local grants (3 rounds of funding - \$15,000 per round)	\$45,000	
Total	\$113,522	\$113,522

As part of that application, Council proposed rolling over into the RADF 2020-2021 budget surplus funds of \$33,622 from the RADF 2019-2020 budget. This figure was calculated on the following basis:

RADF 2019-2020 program	Allocated	Unallocated	What to do with the unallocated funds
Implementation arts and cultural policy and action plan	\$10,377	\$16,623	Allocate to Isaac Computer Choir project in June/July 2020.
NAIDOC week 2020 (cancelled)		\$10,000	Roll amount into the RADF 2020-2021 budget to be spent on NAIDOC 2021 or rescheduled 2020 event.
St Lawrence Wetlands Weekend 2020 (cancelled)		\$15,777	Roll over the amount of \$13,622 into the RADF 2020-2021 budget to be spent on the 2021 St Lawrence Wetlands Weekend. This amount covers the cost of funding the following arts and cultural activities: <ul style="list-style-type: none"> • Sara Sheridan macramé workshops \$1,267 • Tracey Robb free range crochet creative space \$2,190 • Margaret Burgess workshops using marine debris \$2,377 • John Walker spinning and weaving creative space \$2,080

			<ul style="list-style-type: none"> • Sophie Pate leathercraft workshops \$1,408 • Noel Giles blacksmithing creative space \$1,800 • Samarla Deshong cultural talks (Koinjmal First People) \$2,500 <p>The balance amount of \$2,155 is to remain in the 2019-2020 RADF budget to be available for spending on the Isaac Computer Choir project in June/July 2020 in case of extra expenses.</p>
RADF local grants (3 rounds of funding)	\$21,700*	\$20,300	<p>Roll over the amount of \$10,000 into the RADF 2020-2021 budget to be used in the Gold Moves Australia senior's dance project</p> <p>Leave the balance of \$10,300 in the RADF 2019-2020 budget to be spent on:</p> <ul style="list-style-type: none"> • CQ RASN's artist "at home" residencies (\$1,500 per artist) and Anywhere Arts professional development opportunities on the basis that this is available to Isaac artists only; and • Engaging Isaac artists to deliver online tutorials showcasing their arts activities
3D scanner project	\$7,442**	0	
Total	\$102,219		

*This amount assumes that Council will grant the amount of \$6,400 to the "Generations of Men" short film project.

**This amount has not yet been spent as the Digital Programs Officer is sourcing a new model of 3D scanner as the original model is out of production. This money will be expended before 30 June 2020.

CONSULTATION

Isaac Arts and Cultural Advisory Committee

Manager Community Engagement, Programs and Events

Manager Engaged Communities

BASIS FOR RECOMMENDATION

This report seeks Council's support for the proposal from Cheep Trill Limited to facilitate the online, four-week, interactive choir experience "Isaac Computer Choir" between Monday 13 July and Monday 3 August 2020.

The members of the Isaac Arts and Cultural Advisory Committee have been consulted in relation to this proposal. See attached minutes of meeting held on 18 May 2020.

ACTION ACCOUNTABILITY

The Arts and Cultural Programs Officer will work with Cheep Trill Limited to deliver the "Isaac Computer Choir" online, four-week, interactive choir experience.

The Manager Engaged Communities is responsible for financial management of the Regional Arts Development Fund and is a member of the Isaac Arts and Cultural Advisory Committee.

The Arts and Cultural Programs Officer is also responsible for administration of the Regional Arts Development Fund and the Isaac Arts and Cultural Advisory Committee.

KEY MESSAGES

Isaac Regional Council encourages shared experiences which can be enjoyed in a social distancing/social isolation environment to maintain and strengthen community spirit during uncertain times.

The Regional Arts Development Fund (RADF) is delivered as a partnership between the Queensland Government through Arts Queensland and eligible local councils across the state.

RADF promotes the role and value of arts, culture and heritage as key drivers of diverse and inclusive communities and strong regions. RADF invests in local arts and cultural priorities, as determined by local communities, across Queensland.

Creativity connects and energises our people, powers our communities by improving our health and sense of wellbeing, and provides opportunities for cultural tourism that feed creative industry development.

Report prepared by:	Report authorised by:
ANNE-MARIE LOESKOW Arts and Cultural Programs Officer	DANIEL WAGNER Acting Director Planning, Environment and Community Services
Date: 2 June 2020	Date: 2 June 2020

ATTACHMENTS

- Attachment 1 - Unconfirmed Minutes: Isaac Arts and Cultural Advisory Committee Meeting Monday 18 May 2020

REFERENCE DOCUMENT

- Isaac Computer Choir proposal Doc ID4612742
- Application for Regional Arts Development Fund allocation for 2020-2021 funding year Doc ID4613060



UNCONFIRMED MINUTES

ISAAC ARTS AND CULTURAL ADVISORY COMMITTEE MEETING
OF
ISAAC REGIONAL COUNCIL

HELD ON
MONDAY, 18 MAY 2020

COMMENCING AT 4.20 PM

ISAAC REGIONAL COUNCIL
UNCONFIRMED MINUTES OF THE
ISAAC ARTS AND CULTURAL ADVISORY COMMITTEE MEETING
HELD VIA SKYPE
ON MONDAY, 18 MAY 2020

Table of Contents		Page
1.	Opening	3
2.	Attendance	3
3.	Apologies	3
4.	Declaration of Conflicts of Interest	4
5.	Confirmation of Minutes	4
6.	Business Arising	4
7.	Discussions/Presentations	4
	i. Further consideration of RADF 2019-2020 Round Two Application Joanna Joy and Elizabeth Simard "Generations of Men".	
8.	General Business	7
9.	Conclusion	7

ISAAC REGIONAL COUNCIL
UNCONFIRMED MINUTES OF THE
ISAAC ARTS AND CULTURAL ADVISORY COMMITTEE MEETING
HELD VIA SKYPE
ON MONDAY, 18 MAY 2020

ATTENDEES

Councillor Jane Pickels
Jim Hutchinson
Jasmine Pearce
Amanda Raymond
Reverend Luke Collings
Anne-Marie Loeskow

OFFICERS PRESENT

Jana Hesketh

MINUTE TAKER

Anne-Marie Loeskow

1. OPENING

Councillor Jane Pickels opened the meeting and acknowledged the Barada People, the Traditional Custodians of the land on which this meeting is taking place and offered her respects to their elders, past and present. She also acknowledged those whose ongoing effort to protect and promote Aboriginal and Torres Strait Islander cultures will leave a lasting legacy for future Elders and leaders.

2. APOLOGIES

There were no apologies.

3. DECLARATION OF CONFLICTS OF INTEREST

No conflicts of interest were declared.

4. CONFIRMATION OF MINUTES

Confirmation of minutes from Isaac Arts and Cultural Advisory Committee Meeting held at Moranbah Meeting Room, Moranbah on Wednesday, 22 January 2020.

Resolution No.: IACAC0001

Moved: Anne-Marie Loeskow Seconded: Reverend Luke Collings

That the Minutes of the Isaac Arts and Cultural Advisory Committee Meeting held at Moranbah Meeting Room, Moranbah on Wednesday, 22 January 2020 be confirmed.

Carried

Confirmation of minutes from Isaac Arts and Cultural Advisory Committee Meeting held by circular of emails between Tuesday 28 January 2020 and Wednesday 29 January 2020.

Resolution No.: IACAC0002

Moved: Anne-Marie Loeskow Seconded: Reverend Luke Collings

That the Minutes of the Isaac Arts and Cultural Advisory Committee Meeting held by circular of emails between Tuesday 28 January 2020 and Wednesday 29 January 2020 be confirmed.

Carried

5. BUSINESS ARISING

There was no business arising.

6. DISCUSSIONS/PRESENTATIONS

- i. **Further consideration of RADF 2019-2020 Round Two Application Joanna Joy and Elizabeth Simard "Generations of Men".**

Jana Hesketh left the meeting at 4.36pm.

Resolution No.: IACAC0003

Application 3 – Joanna Joy and Elizabeth Simard “Generations of men” supported to the value of \$6,400 on the condition that:

- 1. The Applicant must hold one workshop in Middlemount at a date to be agreed with Middlemount Community School;**
- 2. The Applicant must screen the short film in Clarke Creek as part of a community event, and**
- 3. The Applicant acknowledges that the cost of facilitating conditions 1. And 2. will not be eligible for further funding support from Isaac Regional Council. .**

Moved: Anne-Marie Loeskow

Seconded: Jasmine Pearce

Carried

7. GENERAL BUSINESS

Anne-Marie Loeskow informed the committee that:

- no applications were received for Round Three RADF local grants program which closed on 3 April 2020 due to the gathering restrictions mandated as part of the public health response to COVID-19; and
- Council is partnering with singer songwriter Emma Dean of Cheep Trill Limited to roll out an on-line community choral initiative in July 2020 supported by funding from the unexpended RADF budget.

8. CONCLUSION

There being no further business, the Chair declared the meeting closed at 4.55pm.

.....
CHAIR

..... / /
DATE

PAGES 70 TO 119 HAVE INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

MEETING DETAILS

**Planning, Environment and Community Services
Standing Committee Meeting**
Tuesday 9 June 2020

AUTHOR

Dan Wagner

AUTHOR POSITION

Acting Director Planning, Environment and Community Services

6.1

**PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
INFORMATION BULLETIN – JUNE 2020**

EXECUTIVE SUMMARY

The Planning, Environment and Community Services Directorate Information Bulletin for June 2019 is provided for Committee review.

OFFICER'S RECOMMENDATION

That the Committee:

- 1. Note the Planning, Environment and Community Services Directorate Information Bulletin for June 2020.***

BACKGROUND

The attached Information Bulletin for June 2020 provides an operational update for Committee review on the Planning, Environment and Community Services Directorate.

IMPLICATIONS

Any specific implications or risks will be outlined in the Information Bulletin.

CONSULTATION

Planning, Environment and Community Services Directorate, Managers and Staff

BASIS FOR RECOMMENDATION

This is an information only report.

ACTION ACCOUNTABILITY

Information only report.

KEY MESSAGES

Operational update to Elected Members.

Report prepared by: DAN WAGNER Acting Director Planning, Environment and Community Services Date: 6 May 2020	Report authorised by: JEFF STEWART-HARRIS Acting Chief Executive Officer Date: 6 May 2020
---	--

ATTACHMENTS

- Attachment 1 – Planning, Environment and Community Services Information Bulletin – June 2020

REFERENCE DOCUMENT

- Nil

DIRECTORATE HIGHLIGHTS

COVID-19 – Support and Stimulus Package

Status Report No.3 is being finalised and will be circulated to all Councillors under separate cover.

Emergency Management Committee & Disaster Recovery

The Disaster Recovery Sub-Group (of the LDMG) convened on Friday 8 May 2020 involving IRC and State Government stakeholders. Sub-group will meet again in June to continue to identify and respond to emergent needs and develop recovery workplans which will be reported to the LDMG for approval.

2020-21 Draft Business Plan

As part of Annual Operational Plan and Budget development process, Departmental Business Plans were implemented as an important tool to assist the Departments and Council document the priorities and functions of each Department.

Business Plans have been reviewed and updated, in draft, for the 2020-21 period to enable workshops with Council/Standing Committee members to support the budget process during June 2020.

The Business Plan is a perpetual guiding document informing Council of each Departments priorities, activities and services for the upcoming and future years. This document assists in providing support for determining the capacity to deliver and identify opportunities for improvement through enhancing each Departments services or new projects.

The Business Plans inform the Annual Operational Plan and Budget, and all three must reconcile and support the other.

Aside from business as usual activities, the Business Plan provides opportunities to identify enhancements/new bids or deferred/future budget items for consideration at the appropriate time. On occasion these are no monetary impact, however where they do this document provides the initial rationale for these new initiatives. Some of these may be in future years, and the Business Plan provides for this future planning and highlighting the proposed priorities in years to come.

The working drafts are to provide oversight to Councillors on the draft content that is influencing the development of the 2020-21 Budget and Annual Operational Plan and obtain feedback on the priorities and/or focus for the year/s ahead. The Directors and Managers will note the discussion and update the Business Plans as necessary, reflecting the discussion. It is noted that the Business Plans were drafted early in 2020, however they have been reviewed in response to COVID-19 and the frugal approach to the development of the 2020-21 budget.

Draft planning scheme and local government infrastructure plan (LGIP) release for consultation




The Liveability & Sustainability Department have enacted Council's resolutions from its May Ordinary meeting to release the draft planning scheme and LGIP for public notification. The draft planning scheme incorporates significant policy changes relating to coastal hazard impacts on the Isaac Coast, and responds to submissions made during the first round of consultation in 2018. The draft LGIP updates the growth projections and plans for trunk infrastructure contained in Council's existing LGIPs for the former Belyando, Broadsound and Nebo Shires, and underpins Council's infrastructure charging framework for new development.

As Councillors would likely be aware, this is a significant step towards adoption of these key land use policy documents that guide the future direction of development in the region over the next 10+ years.


Launch of First 5 Forever program

The Engaged Communities Department have kicked off their First 5 Forever program in the virtual world, with Rhymetime and Storytime for 0-5 year olds. Initiatives such as this are critical to maintain connectedness with communities during isolation, and although some services and normality is resuming with easing of social distancing restrictions, the convenience of programs delivered via Youtube will capture an audience that traditionally does not have easy access to such programs.

PECS Capital Works 2019/2020 and 2020/2021


Complete/On Track	
Monitor	
Concern	

61.79 Percent of Budget Spent - May (Excluding Commitments)



\$1,541,273 of YTD Budget Remaining - May (Excluding Commitments)

76.53 Percent of Budget Spent - May (Including Commitments)


























\$946,949 of YTD Budget Remaining - May (Including Commitments)





Carry Forward Budget \$2,023,158.00 Adopted Budget \$2,161,040.00

Commitments \$556,074.94 Actual Expenditure \$2,602,517.84

Remaining Budget \$1,025,605.22

Project	Budget	YTD	Commitments	Remaining Budget	Risk	Progress Comments
CLM - Showgrounds Pavilion Ablution block	\$205,829.00	\$205,829.07	\$0.00	\$0.07		Complete.
CLM - Theresa Creek Dam Septic Renewal	\$278,404.00	\$2,600.00	\$1,400.00	\$274,404.00		Finalising scope and approval requirements. Delays in project design and delivery realised to align with W&W dredging project. Design solution underway, commitment and delivery unachievable within current financial year. Project will be a carry over
CLM - Washdown Stormwater Diversion	\$35,243.00	\$27,388.00	\$0	\$7,854.68		Complete – Savings to cover similar projects on-site
DYS - Pool Revitalisation	\$798,209.00	\$789,467.52	\$0.00	\$8,741.48		Complete. Cost savings to cover additional electric at DYS pool – CW202783
CLM - Caravan Park Investigation/Stage 1	\$23,413.00	\$20,640.50	\$2,726.00	\$46.50		Complete. Awaiting final invoices. To be balanced at Q3
CLM - Rodeo & Show Society	\$212,666.00	\$212,381.95	\$0.00	\$284.05		Complete. Awaiting final invoices. To be balanced at Q3
Land Acquisition Lot 505	\$30,000.00	\$0	\$4,545.45	\$25,454.55		Negotiation progress delayed due to outside factors. Complete date unknown as project is dependent on external parties. This project will not be completed within the current financial year
MBH- Community Centre-Roof Stormwater re	\$106,361.00	\$106,361.14	\$0	-\$0.14		Complete
Clermont Historical Centre Hydrology Rep	\$35,839.00	\$18,307.29	\$6,192.71	\$11,339.00		Works on hold awaiting 2020/21 PAG review to combine project. Expected carry over
Wi-Fi services for the library service	\$42,900.00	\$42,374.15	\$27,268.00	-\$26,742.15		Complete – Planned over-spend as reported in BR2

CLM-Whole of Complex Compliance and Assessment	\$3,575.00	\$1,875.00	\$1,700.00	\$0		Complete, awaiting final invoice
Clermont Saleyards and Showgrounds Revit	\$769,028.00	\$394,725.54	\$54,184.52	\$322,117.94		Horse stables complete. Spelling yards being monitored, awaiting design and costings from QR rail but commitment expected by 30/06
Project	Budget	YTD	Commitments	Remaining Budget	Risk	Progress Comments
Emergent/Safety/P priority Commercial Outcomes	\$142,636.00	\$44,697.84	\$0	\$97,938.16		MBH priority for GCAC Heat Transfer replacement and filter. Procurement commenced but advice received that delivery will be delayed due to heat pump availability. Expected commitment but carry over delivery
Whole of Saleyards & Showgrounds Precinct	\$2,120.00	\$0	\$1,645.45	\$474.55		Complete
Vehicle Fit-out Local Laws	\$30,704.00	\$30,704.00	\$0	\$0		Complete
DYS Pool - Mech/Elect Upgrade Filter ins	\$247,800.00	\$265,261.74	\$181.82	-\$17,643.56		Complete. Some unexpected additional works were required and not planned in the budget reviews.
MBH Greg Cruickshank Aquatic Centre Dry	\$116,665.00	\$116,665.00	\$0	\$0		Completed
CLM Aerodrome - Replace Avgas Bowser	\$29,000.00	\$6,363.64	\$22,580.00	\$56.36		Bowser complete, HAZCEM procured.
GLN Pool - Pool shell rejuvenation	\$88,000.00	\$83,574.90	\$0	\$4,425.10		Complete
MMT- Hall Structural Renewal	\$180,000.00	\$14,215.45	\$0	\$165,784.55		BCA/DDA compliance assessment currently in procurement. Floor rectification planning being finalised. Expected completion within current financial year
ST LAW Swimming Pool replacement	\$136,766.00	\$132,850.00	\$0	\$3,916.00		Complete
DYS Civic Centre - W4Q	\$155,000.00	\$14,215.45	\$122,952.48	\$17,832.07		BCA/DDA compliance assessment and switch board replacement awarded, construction completion 30/06
GLN Recreation Centre - W4Q	\$60,000.00	\$15,292.40	\$0	\$44,707.60		Issues uncovered in the investigation of project; these being workshopped internally for an appropriate outcome. Delivery unachievable within current financial year

NBO Museum - Courthouse and Jail Cell Bui	\$115,000.00	\$0	\$113,699.00	\$1,301.00		Construction complete
Theresa Creek Dam Amenities	\$60,000.00	\$11,507.75	\$72,150.00	-\$23,657.75		Construction completion due 11/06. Large variation due to unexpected requirement to replace under-slab plumbing
NBO Memorial Hall - W4Q	\$115,000.00	\$13,538.52	\$103,629.00	\$2,167.52		Construction complete except for stair handrails
TOTALS	\$4,020,158	\$2,478,884	\$594,324	\$946,948		PECS 2019/20 capital works program is progressing but will miss target levels

PECS Remaining Capital Delivery Program

Project	Procurement	Construction	Completion
CLM - Showgrounds Pavilion Ablution bloc	Complete	Complete	Complete
CLM - Theresa Creek Dam Septic Renewal	30 June	30 Aug	30 Oct
CLM - Washdown Stormwater Diversion	Complete	Complete	Complete
DYS - Pool Revitalisation	Complete	Complete	Complete
CLM - Caravan Park Investigation/Stage 1	Complete	Complete	Complete
CLM - Rodeo & Show Society	Complete	Complete	Complete
Land Acquisition Lot 505	Unknown	Unknown	Unknown
MBH- Community Centre-Roof Stormwater re	Complete	Complete	Complete
Clermont Historical Centre Hydrology Rep	2020/21	2020/21	2020/21
Wi-Fi services for the library service	Complete	Complete	Complete
CLM-Whole of Complex Compliance	Complete	Complete	Complete
Clermont Saleyards and Showgrounds Revit	Stables complete Spelling complete Rail crossing 30 June	Stables underway Spelling 30 Aug Rail Crossing 30 Aug	Stables 30 April Spelling 30 Oct Rail Crossing 30 Oct
Project and Procurement Management	Complete	Complete	Complete
Emergent/Safety/Priority Commercial	15 June	1 August	30 August
Whole of Saleyards & Showgrounds Precinct	Complete	Complete	Complete
Vehicle Fit-out Local Laws	Complete	Complete	Complete
DYS Pool - Mech/Elect Upgrade Filter ins	Complete	Complete	Complete
MBH Greg Cruickshank Aquatic Centre Dry	Complete	Complete	Complete
CLM Aerodrome - Replace Avgas Bowser	Complete	Complete	30 June
GLN Pool - Pool shell rejuvenation	Complete	Complete	Complete
MMT- Hall Structural Renewal	30 Apr	22 Jun	7 July

ST LAW Swimming Pool replacement	Complete	Complete	Complete
DYS Civic Centre - W4Q	Underway	30 May	30 Jun
GLN Recreation Centre - W4Q	Unknown	Unknown	Unknown
NBO Museum -Courthouse and Jail Cell	Complete	Complete	20 June
Theresa Creek Dam Amenities Refurbishment	Complete	12 June	20 June
NBO Memorial Hall - W4Q	Complete	12 June	20 June

Remaining Project Key Commentary

- CW182509 - CLM - Theresa Creek Dam Septic Renewal
This project has become an expected carry over for completion. Timing and location for the install have been in negotiations with W&W due to planned dredging project needing similar ground and space as the new septic system. Other unforeseen issues realised in relation to environmental approvals.
- CW192726 - Clermont Saleyards and Showgrounds Revit
Ongoing delays in the design and agreement from QR are nearing completion. The State has granted an extension on construction till 30 August so this project will be constructed during 20/21
- CW192728 - Emergent/Safety/Priority Commercial Outcomes
Planning and Procurement underway. Hopeful this project will be completed within the financial year, but that is dependent on availability of the new heat pump. This project was planned after acknowledgment in BR3
- CW202834 - Theresa Creek Dam Amenities Refurbishment
Unexpected overspend due to under-slab plumbing requiring full replacement.

Overall

I would like to notify, on the record, that the expected delivery percentages for the overall PECS capital program will fall below expectations. This has been realised due to some unforeseen complications as noted above.

- Expected percent of budget spend (including commitments) 87%
- Expected percent of budget spend (excluding commitments) 73%
- Total expected percentage of committed projects 89%
- Total expected percentage of completed projects 71%

LIVEABILITY & SUSTAINABILITY

PREVIOUS MONTH'S ACHIEVEMENTS

Development Assessment

Development Assessment Activity	Number
Development application received (MCU / ROL / OPW)	6
Building works siting concessions received	3
Survey plans received for endorsement	3
Decided developments applications (MCU / ROL / OPW)	3
Decided building works siting concessions	1
Decided survey plans	1

MCU20/0006 and MCU20/0007 - Lodgement of request by Civeo for an extension of time of their existing approval for four (4) years, as well as a revised site plan reducing the number of rooms. The applicant is seeking to remove the interim use of 360 rooms for construction workers, as well as reduction in the permanent number of rooms by 524. In total, the revised proposal will be reduced in size by 884 rooms, with 2,734 rooms remaining as part of the proposal, if approved.

Appeal proceedings commenced by QCoal in response to refusal of Works Camp at Byerwen, near Glenden. Legal representation has been engaged to respond to the appeal.

Preparation of targeted incentives for small and medium enterprises to expand or commence new business ventures – report prepared for June Council meetings.

Prelodgement Meetings

Mr Harry Winkel – revised rural residential subdivision proposal, 45 Carmila West Road, Carmila

New Planning Scheme

Public consultation on the amended draft planning scheme to commence Monday 8 June 2020, concluding 6 July 2020.

Incorporates coastal hazard study outcomes, changes resulting from first round public submissions and resolution to reduce minimum lot sizes in residential zones as part of the Multi-Stage Incentivisation Approach.

Infrastructure Charging Framework and Local Government Infrastructure Plan

Public consultation on the proposed Local Government Infrastructure Plan to commence Monday 8 June 2020, subject to Ministerial approval. Anticipated conclusion of consultation to be 21 July 2020.

Proposed LGIP to form Part 4 of the draft Isaac Region Planning Scheme, and replace current LGIPs for Nebo, Belyando and Broadsound, once adopted.

Land Development Advisory Committee Outcomes

Multi-Stage Incentivisation Approach endorsed by Council at May Ordinary Meeting.

Lot size reductions being exhibited during planning scheme renotification period.

Coastal Hazard Adaptation Strategy

Inception meeting held with consultants on 28 May 2020 to outline scope of project and milestones.

Correspondence to be prepared for QCoast 2100 Board and LGAQ to consider an extension of time due to procurement delays during pandemic lockdown.

Internal technical working group to be formed for consultation on inputs and outcomes of the proposed strategy.

Social Planning

Completion of EIS response for Stanmore Isaac Downs Project

Completion of SIA response for CQ Coal (Styx Basin) Project

EIS/SIA response framework development commenced – to incorporate Councillor engagement on Stanmore Isaac Downs Project.

Social Infrastructure Plan project plan progressing for ELT engagement during June 2020.

Environment and Biodiversity

Preparation of a cost-benefit analysis for ELT consideration on flying fox management strategies for Clermont which enhance public access to Centenary Park – submitted for ELT consideration and feedback.

Mayor and Acting Director met with Julie Boyd and Katrina Dent, Chair and Chief Executive Officer of Reef Catchments to discuss opportunities for the enhancement of relationships, furthering of projects in the Fitzroy Basin that are in proximity to the Reef Catchments service area, opportunities to showcase Council projects in Reef Catchments publications. 2019 Mackay-Isaac-Whitsunday Healthy Rivers to Reef Report Card scheduled for release in July 2020 – preliminary discussion on involvement of Isaac in report card release.

Presentation scheduled for Councillor briefing session 16 June 2020 to discuss environmental and natural resource management group representations and engagement.

Land Management

Application submitted to LGAQ jointly with Central Highlands Regional Council to collaborate on feral pest management activities. In-kind contribution from Isaac Regional Council would fulfil objectives of the Isaac Region Biosecurity Plan 2020-2023.

Weed management projects ongoing at Sarchedon Drive, Moranbah.

Stock route applications have decreased significantly thanks to summer/autumn rainfall events.

EMERGING ISSUES

Appeal process by QCoal for Works Camp at Byerwen Mine (as mentioned above).

Councillor engagement with Sirrom regarding built form and design outcomes of Non-resident workers camp proposal at St Francis Drive, Moranbah.

NEXT MONTH'S PROGRAM

- Development assessment
- Draft Isaac Region Planning Scheme – renotification process
- Draft Isaac Region Local Government Infrastructure Plan – preparations for public notification
- Native title and ILUA assessment
- EIS/SIA reviews and responses
- Social Infrastructure Strategy preparations and research
- IRC Biosecurity Strategy drafting
- Wildlife management activities
- Revegetation project planning
- Weed and pest management activities

FINANCIAL REPORT

Nil.

DEVIATION FROM BUDGET AND POLICY

Q3 review identified need for reallocation of funds to Development Assessment legal expenses sustained due to ongoing court matters. Further legal costs expected in response to QCoal appeal.

Organisation Development Plan or Capital Projects Scheduled to Commence During Next Month

Project Name/ Description	Start Date	Scheduled End Date	Status Update
Adopt new Regional Planning Scheme and undertake planning scheme studies	April 2016	October 2020	Planning scheme prepared for renotification during June/July 2020.
Adopt Local Government Infrastructure Plan (LGIP) for Regional Planning Scheme.	May 2018	October 2020	Draft LGIP currently undergoing State review. To be released for public consultation in June/July 2020 subject to State approval.

ANNUAL OPERATION PLAN

Ref to Annual OP Plan	Service Area	Description	Target Measure	Responsibility	Performance Met	Comments
C2	Social Planning	Develop a Social Infrastructure Strategy	30 June 2020	Social and Community Planning	Below Target	Workload for current EIS/SIA assessment is high - project will carry over to 2021
C5	Native Title	Oversight of development and process for proposed new Indigenous Land Use Agreements (ILUA's)	100% implementation within timeframes	Strategic Land Use Planning and Development Assessment	On Target	All projects delivered within timeframes during Q3
C6	Recovery and Resilience	Review of existing Clarke Creek Community Plan to reflect contemporary recovery and resilience practices	31 December 2019	Liveability and Sustainability – Social and Community Planning	Below Target	Social Planning resources will only become effectively available from the PECS Functional Review in February 2020. The project plans will need to propose new deliver dates taking into account the current suite of major Resource Project Social Import Assessment under consideration.
		Finalise the implementation of awareness program for Isaac Recovery Plan	31 December 2019	Liveability and Sustainability – Social and Community Planning	Below Target	Social Planning resources will only become effectively available from the PECS Functional Review in February 2020. The project plans will need to propose new deliver dates taking into account the current suite of major Resource Project Social Import Assessment under consideration.
E1	Statutory Planning - Regional Planning Scheme	Statutory consultation for Regional Planning Scheme	31 December 2019	Strategic Land Use Planning and Development Assessment	Below Target	Planning scheme has undergone informal review by the State Government to ensure proposed coastal planning provisions comply with State Policy. Scheme being prepared for consideration by Council in April to endorse further public consultation
		Adopt new Regional Planning Scheme	30 June 2020	Strategic Land Use Planning and Development Assessment	Below Target	Scheme will progress to adoption following further public consultation process scheduled for May 2020
E1	Statutory Planning - Local Government Infrastructure Plan (LGIP)	Statutory consultation for Local Government Infrastructure Plan	31 December 2019	Strategic Land Use Planning and Development Assessment	Below Target	LGIP prepared by consultants for State interest review. Will be released for public consultation during Q4.
		Adopt new Local Government Infrastructure Plan (consolidated)	31 December 2019	Strategic Land Use Planning and Development Assessment	Below Target	LGIP prepared by consultants for State interest review. Will be released for public consultation during Q4.

E1	Development Assessment	Provision of development information and advice within 7 days Number of discussions held with investors / developers Applications assessed within prescribed time frames	100% of requests handles within 7 business days Number of meetings held/ quarter 100% of applications assessed within legislative time frames	Strategic Land Use Planning and Development Assessment	On Target	100% of duty planner enquiries responded to within 7 days. 4 prelodgement meetings held during Q3 100% of applications assessed within statutory timeframes
E2	Biodiversity	Enhance natural resources through delivery of pest management projects	Four (4) pest management projects	Environment and Biodiversity	On Target	2 x programs delivered in Q3 - biannual 1080 baiting program and weed spray at Sarchedon Drive, Moranbah
E4	Revegetation Program	Revegetation of significant sites - based on State identifies triggers	Four (4) revegetation project per annum	Environment and Biodiversity	On Target	Revegetation program commenced at Carmila Beach in Partnership with Sarina Landcare Project commenced to support Parks in Hoods Lagoon Reveg/Water Quality improvements
E5	Wildlife Management	Flying Fox Education Program	30 June 2020	Environment and Biodiversity	On Target	Flying fox SoMI implemented for 2019 season. SoMi is the Statement of Management Intent, developed by Council in 2018 to manage flying fox roosts in urban areas of Isaac region. The responses to this are generally to monitor and contain roosts in urban areas to minimise extent of community impacts. Roost monitoring occurring in Nebo, Moranbah, Clermont
E5	Reef and Costal Management	Reef guardian projects - participate in regional partner programs	30 June 2020	Environment and Biodiversity	On Target	Ongoing relationship building with reef guardian projects
C4	Pest Management	Undertake Pest Control Actives (vertebrate)	Two (2) rounds per annum	Liveability and Sustainability	On Target	2 x 1080 baiting programs delivered for 19/20 financial year.

ENGAGED COMMUNITIES

PREVIOUS MONTH'S ACHIEVEMENTS

Community Hubs

Customer Service

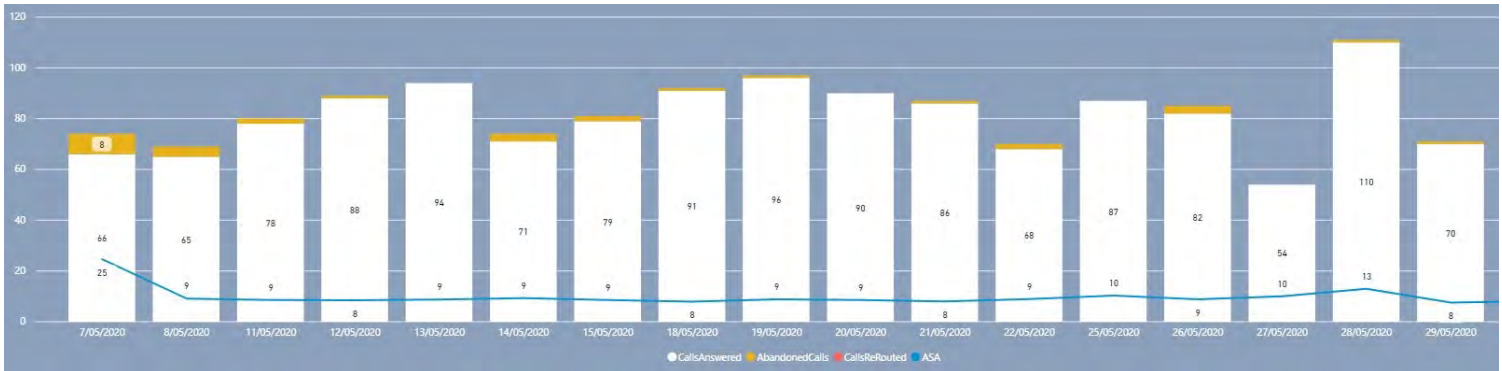
May saw the introduction of Premier Contact Point, a virtual contact centre solution. Trial of a virtual contact centre, to maintain phone-based customer service without need for an office-based presence, was introduced a business continuity strategy in response to COVID-19.

Call volume: The platform went "live" on 7 May 2020 with 1,397 calls, from a monthly total of 1,733 calls, managed via the virtual contact centre. The balance of calls prior to 7 May were handled via the desktop phone system.

Grade of service: (the number of calls answered in less than 20 seconds) was 93.8% from 7 May to 31 May.

Average Handling Time: (the average duration of call before wrap or transfer) was 308 seconds (5 mins)

Call abandonment: The call abandonment rate for the period 7-31 May was 2% compared to the annual average of 4%.



Call disposition: contact centre agents are required to 'log' the nature of an inbound call during the wrap stage (after they have transferred or completed). Below is a summary of call types for May.

<u>Disposition</u>	<u>Contact</u>
<u>General Enquiry or Transfer</u>	<u>719</u>
<u>General Enquiry - Inbound Call</u>	<u>219</u>
<u>Animal Management</u>	<u>188</u>
<u>Internal Officer - Outbound</u>	<u>170</u>
<u>Internal Officer</u>	<u>149</u>
<u>Rates Enquiry</u>	<u>86</u>

<u>Lost Call</u>	<u>70</u>
<u>Planning and Development</u>	<u>67</u>
<u>Customer Contact - Outbound</u>	<u>61</u>
<u>Internal Officer - Inbound Call</u>	<u>59</u>
<u>Rates</u>	<u>58</u>
<u>Water and Sewerage</u>	<u>42</u>
<u>Customer Contact</u>	<u>41</u>
<u>Road Maintenance</u>	<u>37</u>
<u>Environmental Health</u>	<u>36</u>
<u>Other Payments</u>	<u>36</u>
<u>Garbage Collection Enquiry</u>	<u>35</u>
<u>Landfill Enquiry</u>	<u>35</u>
<u>Compliance</u>	<u>34</u>
<u>Building and Plumbing</u>	<u>33</u>
<u>Internal Officer Call</u>	<u>33</u>
<u>Garbage Colletion and Waste</u>	<u>30</u>
<u>Rates Payment</u>	<u>28</u>
<u>Community Centre</u>	<u>27</u>
<u>General Enquiry - W+S</u>	<u>25</u>
<u>General Enquiry or Transfer - Inbound</u>	<u>18</u>
<u>General Enquiry</u>	<u>17</u>
<u>Parks and Gardens</u>	<u>16</u>
<u>Request for Work - W+S</u>	<u>16</u>
<u>Affordable Housing</u>	<u>15</u>
<u>Community Facilities</u>	<u>14</u>
<u>Community Leases</u>	<u>13</u>
<u>Economy and Prosperity</u>	<u>13</u>
<u>Landcare and Open Spaces</u>	<u>11</u>
<u>Maintenance Request</u>	<u>11</u>
<u>Aquatic Centre</u>	<u>10</u>
<u>Community Engagement</u>	<u>10</u>
<u>Other</u>	<u>10</u>
<u>None</u>	<u>9</u>
<u>Water Billing</u>	<u>8</u>
<u>Libraries</u>	<u>7</u>
<u>Office CEO and Mayor</u>	<u>7</u>
<u>Roads</u>	<u>5</u>
<u>Animal Payment</u>	<u>4</u>
<u>Elected Members</u>	<u>4</u>
<u>Overgrown and Unsightly Property</u>	<u>4</u>
<u>Water</u>	<u>4</u>

<u>Water Payment</u>	<u>4</u>
<u>Compliance Payment</u>	<u>3</u>
<u>Emergency Management</u>	<u>3</u>
<u>Facilities</u>	<u>3</u>
<u>Water Quality - W+S</u>	<u>2</u>
<u>COVID 19</u>	<u>1</u>
<u>Fleet</u>	<u>1</u>
<u>General Enquiry - W+WW</u>	<u>1</u>
<u>Isaac Property</u>	<u>1</u>
<u>Payment</u>	<u>1</u>

Libraries

Isaac Region Libraries reopened to the public 18 May 2020 as part of the first stage of roadmap to COVID-19 recovery. 905 residents visited the libraries from 18 May to 29 May 2020

<u>Total Visitors</u>	<u>18 May – 29 May 2020</u>
<u>Moranbah</u>	<u>138</u>
<u>Nebo</u>	<u>48</u>
<u>Glenden</u>	<u>231</u>
<u>St Lawrence</u>	<u>28</u>
<u>Middlemount</u>	<u>95</u>
<u>Dysart</u>	<u>106</u>
<u>Clermont</u>	<u>254</u>
<u>Carmila</u>	<u>5</u>
<u>Total</u>	<u>905</u>

Library Wifi

Isaac Libraries WiFi project now complete and free is available at all library locations. People can access 500mb of free wifi per day on their smartphone, tablet, laptop or wireless enabled device. Users don't need to be a library member to use the wifi. The signal is strongest inside, but the access point has been set up to broadcast into the immediate outdoor area. In Glenden and Middlemount it can be accessed in the shopping centre forecourts outside the library, in Clermont, St Lawrence, Carmila and Dysart in the immediate proximity to building. In Moranbah, an additional external access point is broadcasting into Town Square so you can pick it up across the park.

Community Engagement, Programs and Events

- Recommended schools' engagement with visits to Valkyrie and Coppabella State Schools – students in Kindy – Year 2 joined in Storytime sessions, students in Years 3-6 enjoyed a technology session.

-
- Theme Bags redesign complete – sent to all Isaac Libraries for use in First 5 Forever sessions.
 - Continued engagement with community groups and organisations – promotion of Special Emergency Community grants.
 - Lifeline Community Support completed a 3.5-week rotation in Moranbah following the Grosvenor Mine incident.

EMERGING ISSUES

Community Hubs

- *Restoration of library services consistent with the Queensland Government's Roadmap to Recovery.*
- *Restoration of customer service counters and museums planned for early June.*

Community Engagement, Programs and Events

- The team is working with Isaac's First Peoples to confirm acknowledgement of NAIDOC Week. All have reported they are falling in line with National NAIDOC Committee's advice to postpone celebrations however there is a desire to acknowledge the week in some form within the region should national-level events not proceed in 2020.
- Middlemount Race Day has been cancelled but the organisers are considering a phantom race day to align with Melbourne Cup.
- Glenden is starting to see an upward turn with many houses being leased to Adani contractor Martinus Rail. Glencore have commercially leased them 50 homes currently on 12-month leases, with the option to extend. QCoal have also rented their 15 properties to families working at Byerwen Coal with the stipulation that they must be occupied by families.
- Glenden now has a pizza shop working from the bakery. Izzy's pizza operates 7 days a week between 5pm – 9pm, delivery only.
- A proposal to merge the St Lawrence Bowls Club and St Lawrence Sportsground Committee was declined by members. The two groups will remain independent for the time being.
- Computer Choir is in the process of being developed with a view to launch in July. Participants will join Emma Dean who will teach them her song 'Bigger than you, bigger than me'. The month-long project will culminate in a video film clip of all Isaac participants.

NEXT MONTH'S PROGRAM

Community Hubs & Community Engagement, Programs and Events

- Virtual F5F sessions will be launched online from 1 June.
- Redeveloping F5F sidewalk play sticker project with plans for a second rollout within the region.
- Continuing the onboarding process and staff training associated with our partnership with My Community Directory & Diary.
- All Community Relations Officers will continue on to phase two of the IAP2 Certificate in Engagement.
- Development of an Isaac-wide Gardening Contest, with assistance from Economy and Prosperity. Idea was brought to team by Mitre 10 Moranbah owner Marcia Goulevitch to encourage residents to continue to shop locally, post-COVID restrictions.

-
- Review of community grants guidelines and procedures.
 - Forward planning for programs and events in the 2020/2021 Financial Year underway.
 - Brooke Maisey will join the team as Moranbah's Senior Community Relations Officer.

FINANCIAL REPORT

Community Hubs

Yet to be provided by Finance

Community Engagement, Programs and Events

Yet to be provided by Finance

DEVIATION FROM BUDGET AND POLICY

Community Hubs

N/A

Community Engagement, Programs and Events

N/A

ANNUAL OPERATIONAL PLAN

Ref to Annual OP Plan	Service Area	Description	Target Measure	Responsibility	Performance Met	Comments
C1	Library Operations - Eight Libraries	A well-utilised library service	Number of Library Programs offered (yearly trends)	Community Hubs	Monitor	NIL activities were delivered in May 2020 due to COVID19 restrictions
		Number of people attending Library Programs	100% attendance*	Community Hubs	Monitor	NIL activities were delivered in May 2020 due to COVID19 restrictions
		% of population that are library members	50%	Community Hubs	On Target	47 new residents joined the libraries in April 2020 (May data not yet available)
C1	Historic Nebo Museum	Courthouse and jail Building Rectifications	30 June 2020	Community Hubs	On Target	Works commenced on site
C1	IRC Halls;Centres;Recreation Halls; and Gyms	Establish first modernised community hubs (service centres) at Glenden and St Lawrence	30 June 2020	Community Hubs	Monitor	Delay due to COVID19 and tenure issues in Glenden
C2	Community Programs and Events Calendar	Implementation of Annual Calendar* of events 2019-2020	30 June 2020	Community Hubs	Monitor	Events from April-June 2020 are unable to proceed due to COVID-19 restrictions. Digital offerings have been offered in place of traditional events

INFORMATION BULLETIN

C2	Community Hubs Programs and Events	Coding and Robotics Programs and Annual Isaac Library Tech Fest	31 October 2019	Community Hubs	Completed	
C2	Library Services	Modern and engaged library service program delivery	30 June 2020	Community Hubs	Monitor	Libraries reopened to community on 18 May 2020
C5	Native Title	Reporting and consultation on implementation/management of Indigenous Land Use Agreements (ILUA's)	100% implementation within allocated budget and timeframes	Community Engagement & Events	Monitor	Stewardship remains with Liveability and Sustainability
C5	Clermont Historical Centre	A well-attended centre	Number of visitors (yearly trends)	Community Hubs	Monitor	Facility closed to public due to COVID19
		One (1) x Exhibition a year	31 March 2019	Community Hubs	On Target	Exhibition launched in early March 2020
		Visitor Information Section	Number of tourists/visitors	Community Hubs	Monitor	Facility closed to public due to COVID19
C5	Historic Nebo Museum	Maintain Nebo Museum - Asset Management	1 exhibition/year	Community Hubs	Monitor	Facility closed to public due to COVID19
			Number of people attending museum exhibition (yearly trends)	Community Hubs	Monitor	Facility closed to public due to COVID19
C5	St Lawrence Static Museum	Maintain the grounds, buildings and historical collections held	National Museums and Gallery standards are met	Community Hubs	On Target	Program on target

INFORMATION BULLETIN

C5	Coalface Gallery and Dysart Library Artspace	An annual calendar of exhibitions for local and emerging artists: - Three x Regional Touring exhibitions - Five x Exhibitions by local or emerging artists	30 June 2019	Community Engagement & Events	On Target	Exhibitions booked for April-June 2020 will not proceed due to COVID-19 restrictions. Many have been rescheduled for 2021.
C5	Cultural Heritage	Grosvenor Complex - Library Wall - Art Work Barada Barna Corporation - Stage 1	15 July 2019	Community Hubs	Monitor	Completed
		Grosvenor Complex - Library Wall - Art Work Barada Barna Corporation - Stage 2	30 June 2020	Community Hubs	Monitor	Pending
C5	Queensland Music festival	Facilitation of the Queensland Music Festival - July 2019	30 June 2019	Community Engagement & Events	Completed	
C3	Partnership and volunteering programs in Libraries, Museums and Galleries	Programs, events, projects supported by external organisations, groups and businesses	10% of programs are supported by external collaboration/partnerships	Community Hubs	Monitor	Reduced programming due to COVID19 as libraries, museums and galleries are closed to public
		Volunteering Program to supporting the development and delivery of library programs - Volunteering Program Intake	10% (supported by or inclusive of volunteers) 30 September 2018 31 March 2019	Community Hubs	Monitor	Volunteers not participating in programs due to closure of facilities in response to COVID19
C3	Libraries, Museums and Galleries	1,000 hours of volunteering in museums and galleries	30 June 2020	Community Hubs	Monitor	Volunteers not participating in programs due to closure of facilities in response to COVID19

INFORMATION BULLETIN



HELPING TO ENERGISE THE WORLD

C3	Regional Arts Development Fund (RADAF)	<p>Acquittal of Arts Queensland Regional Arts Development Fund Grant 2018/2019</p> <p>2018/2019 Round 1 2018/2019 Round 2 2018/2019 Round 3</p>	<p>15 October 2019</p> <p>30 September 2019 31 January 2020 30 April 2020</p>	Community Programs	Completed	No applications received for Round 3 due to COVID-19. Remaining funds to be redirected to Council Arts & Cultural initiatives.
G3	Customer Service Delivery and Customer Relationship Management (CRM)	<p>Review the:</p> <ul style="list-style-type: none"> - Customer Service Strategy and Charter; - Implement a corporate CRM system - continue organisational wide roll-out/functionality 	30 June 2020	Community Hubs	Below Target	Project pending due to COVID19 and resourcing constraints

ECONOMY and PROSPERITY

PREVIOUS MONTH'S ACHIEVEMENTS

The Economy and Prosperity team have been engaged in primarily supporting Covid-19 recovery and stimulus projects in each of the three portfolios. With a large focus on administration support for the Community Chest funding program. Furthermore, works toward development of priority Covid-19 recovery projects. Also, there has been a major focus on development of what are Covid-19 priority recovery projects for 2020/21.

Economic Development

- Continued engagement with Novum energy and facilitating that organisations project development in Nebo, with settlement of a site and progression of development application through SARA still being finalised.
- Engagement occurring with DSDMIP on inclusion of Nebo industrial area in a DSDMIP investment prospectus
- Works progressing on renewing the investment attraction framework and associated works
- Ongoing engagement with regional ED networks (local, state, federal) in relation to Covid-19 recovery and other projects
- Qld Local Content Leaders network meeting and preparation for release of QLCLN's local content procurement flyer
- Participation in Qld Future Skills Partnership working group

Business Support

- Continued working on the Business Support Covid-19 recovery, wellbeing and Community chest support to local businesses
- Shop Isaac program go live of the cards was pushed from 15 June to 1 July due to finalising the supporting marketing collateral and to enable business and industry engagement to be done once the collateral was finished.
 - Overview key dates is premarketing to create awareness of the program itself, the gift cards and the incentivised shopping campaign will be ongoing from the week of 8th June
 - Business registration and engagement with industry for support of the program starting the same period
 - 1 July, is the go live of the program use, being cards available for purchase and redeeming in stores and incentivised shopping campaign
- Engaging continuing with regional networks, DSMIP, DESBT and GW3 on business support programs
- Planning the redelivery of Small business month for September with GW3

Tourism

- Focus on recovery initiatives and low hanging fruit, with the one of the primary immediate benefits is ensuring increased marketing of Isaacs existing products and promoting domestic travel in Isaac region as restrictions lift.
- In doing so the following is being engaged;
 - Local Buying foundation funding application for an additional position was submitted with MTL
 - "My Isaac" submit "your" favourite photo of Isaac region campaign for delivery release 8th June, supporting Lords Table image billboard Moranbah shopping centre
 - In July there is the capture of two families and associated imagery and content of
 - Isaacs peak ranges – Wolfgang, Lords Table and Gemini – Courtney Atkinson
 - Isaacs coastal area – itinerary being developed – AWOL family

- Guide itinerary's being finished by 8th June for prospecting and camping
- Continued engagement with QPWS on promoting access to the Peak ranges.
- Further itineraries for 50plus things to do in Isaac, drives of Isaac, fishing and the matriarchal towns, Nebo, St Lawrence & Clermont next
- Works on Signage to support the PAG bid being engagement with DNRME for approval at Waverly ck and discussions to initiate "insta" frame locations at relevant Tourism sites I.e. Jacobs mudflats etc
- Grant funding identified for the 4 visitor information kiosks and due to be released with a submission with MTL for such.
- Engagement with Barada Barna, Widi & Koinnerburra People on indigenous tourism opportunities
- These have been some of the short-term deliverables focus with many other project development works progressing

Asset Management

- TCD amenities upgrade near completion
- Clermont aerodrome technical inspection completed and cultural heritage inspection for clearing of obstacle trees conducted

EMERGING ISSUES

- Timely and efficient support and resourcing requirements for the Road to Recovery Community chest program is impacting resourcing for delivery of E&P's other projects.
- Clermont aerodrome pavement runway inspection and associated report received in the month identified the aerodrome resealing conducted in 2011 is nearing end of life. This will be added to E&P's future capital works program and review the potential to be added to the any external funding programs.

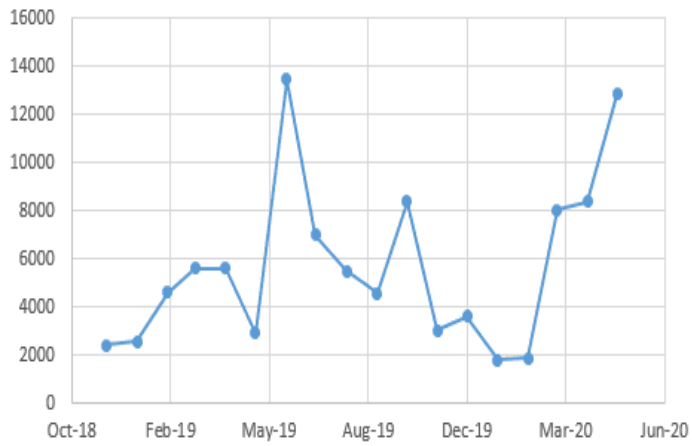
NEXT MONTH'S PROGRAM

Each of the program's activities will be in line with the aforementioned elements above focusing on reviewing priority works, and delivering the regional recession stimulus and support packages, with particular focus on the Community Chest, Shop Isaac, economic indicators and the investment attraction and development of the multiple tourism products and projects

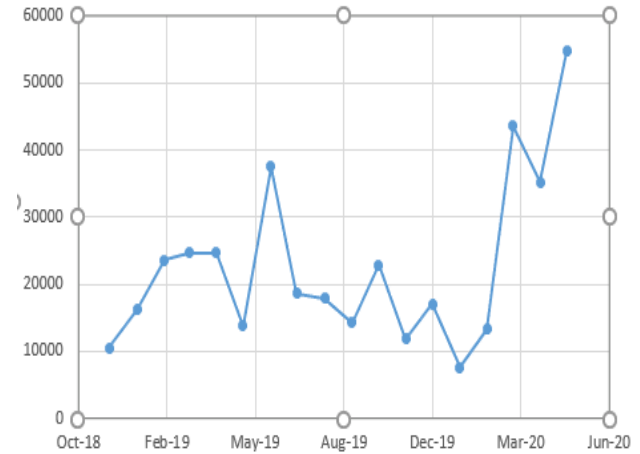
FINANCIAL REPORT

E&P's operational budget is tracking directly to budget and will be at full expenditure, noting revenue from the Clermont Saleyards and Clermont Aerodrome has been exceeding budget after a period of under budget.

Total Cattle Thruput



Total Revenue



DEVIATION FROM BUDGET AND POLICY

No major deviation from budget or policy to report.

ANNUAL OPERATION PLAN

Ref to Annual OP Plan	Service Area	Description	Target Measure	Responsibility	Performance Met	Comments
C1	Airstrips	Provide efficient and timely solutions to maintenance issues	90% Compliance**	Aerodromes	On Target	On target
EC1	Investment Attraction	Draft an investment attraction framework	30 June 2020	Economy and Prosperity - Economic and Tourism Development	Monitor	Delivery continuing impacts from Covid-19 has delayed delivery timeline to end of financial year
EC2	Investment Attraction	Develop an investment prospectus	30 June 2020	Economy and Prosperity - Economic and Tourism Development	Below Target	Prospectuses to be developed Q1/Q2 2020/21
EC3	Economic Development	Develop a (rolling) 12-month Action Plan to implement priorities of the Economic Development Framework	30 September 2019	Economy and Prosperity - Economic and Tourism Development	Monitor	June report delayed due to Covid-19 recovery works, TBC timeframe for report to Council
		Implementation of the Economic Development Framework (12 month rolling) Action Plan for 2019-2020	30 June 2020	Economy and Prosperity - Economic and Tourism Development	On Target	Progressing strategy delivery elements
EC4	Land Development - IRC housing estates	Administration of land sales - Quarterly marketing of Anne St, Nebo	30 June 2020 (triggered by demand)	Economy and Prosperity	On Target	No enquiries to date
EC4	Clermont Sale yards & Showgrounds	Provide efficient and timely solutions to maintenance issues	90% compliance*	Saleyards and Showgrounds	On Target	On target
		Deliver annual capital works program	90% of schedules program delivered by 30 June 2020			
		Deliver Revitalisation Project works	30 June 2020	Saleyards and Showgrounds	On Target	On target, with spelling yards project delays from Qld Rail progressing now

INFORMATION BULLETIN

		Progress implementation of Master Plan for the Clermont Saleyards and Showgrounds - Stage 1 project	30-June-2020	Saleyards and Showgrounds	On Target	On target
EC5	Advocacy	Advocacy and lobbying to government and industry to achieve Council's advocacy goals	30 June 2020	Economic and Tourist Development	On Target	Progressing as required
EC5	Tourism	Implementation of Tourism Strategy	30 June 2020	Economic and Tourist Development	On Target	Continuing with report to Council on delivery update and focus on short term deliverables to support domestic travel opportunity
EC6	Small Business Week	Host Small Business Week Activities	Events across several communities	Economy and Prosperity - Economic and Tourism Development	Not Proceeding	Postponed to November and planning for such being undertaken now, promotion of online training from external organisations continuing
		Development and rollout Educational Program	100% 'good' or better rating	Economy and Prosperity - Economic and Tourism Development	Not Proceeding	As above
EC6	Local Business Support	Implementation of Local Business Support Strategy	30 June 2020	Economic and Tourist Development	On Target	Ongoing with focus on Covid-19 recovery projects for Q1 2020/21 being developed
E3	Wash-down Facilities	Provide efficient and timely solutions to maintenance issues	Target of 90% of compliance*	Saleyards and Showgrounds	On Target	On target

COMMUNITY FACILITIES

PREVIOUS MONTH'S ACHIEVEMENTS

Overview:

- This month was characterized by the ongoing management of plans and procedures in response to the Covid 19 and application across the Community Facilities portfolio;
- The easing of restrictions saw Community Halls and Centres open under modified operating arrangements – staffed facilities were re-opened and unstaffed facilities managed by appointment on a “case by case” basis;
- The MCC hosted the Lifeline Counselling team during their visit to Moranbah;
- The MCC continues to support Engaged Communities through the provision of weekly meals to ELAM;
- Swimming Pools closed for the winter break. The GCAC remained closed as a consequence of urgent repairs to a substantial water leak and chlorinator attached to the heated pool (25m); and preparations for the installation of a new heat exchanger. The closure is anticipated to continue through to late July;
- Dysart Recreation Centre garden beautification is underway;
- Works at the Glenden Swimming Pool (expansion joints) was successfully completed and commissioned;
- No incidents reported.

People:

- Staff morale and health remains high;
- Paige King, Casual Hospitality Officer at the Moranbah Community Centre tendered her resignation;
- Bi-weekly formal meetings continue with no issues prevailing;
- Two high risk staff remain working from home - medical recommendations will follow for consideration against the resumption of operations.

Process:

- Substantial work has been undertaken on the development of departmental procedures and work instructions;
- The Food Safety Plan review is nearing completion. The newly appointed MCC Cook has extensive experience in this field;
- New menus have been developed with staged implementation at various functions- positive feedback has been received.

Assets:

- Asset data collection continues for inclusion in the Life Cycle Asset Management planning scheduled for FY 20/21;
- Minor works identified during the period of operation pre-Covid are underway at various locations. Planned preventative works – pest control, gutter cleaning, RCD testing and fire systems checks have been undertaken;
- MCC refurbishment scoping to “shovel ready” is underway with consultations taking place with Councils undertaking similar works to firm up the scope;
- The Department is currently reviewing all grant opportunities available and scheduled for release for application against Department Assets.

Leasing:

- Tenure renewals continue – work is hampered by current restrictions and limited due to staff restrictions (risk);

- A discussion paper for tenure fees and charges determination has been compiled and is now ready for presentation to CTFAC;
- Investigations and reporting on the Middlemount Race Club request to allow caretaker / temporary visitor to occupy the former site caravan park has been completed;
- Ongoing works to support inter-Departmental Asset Custodians is underway.
- The Leasing Policy document remains under review with a view to the incorporation of other tenure agreements into the policy (grazing, aerodromes, agistment);
- Communication with community groups and updates on Covid 19 restriction easing is ongoing.

Cemeteries:

- Our Cemetery Officer continues to provide Administrative Support to the Department;
- Funeral management and support services have been successfully completed in Clermont and Moranbah;
- Operational process development continues with a Cemetery Policy document scheduled for completion during June/July.

Health and Safety:

- A single incident was reported during the month. This related to an individual visiting the Glenden Library following a precautionary Covid 19 test. One member of Department staff was present at the Library at the time of the visit. WHS advise the exposure risk was low and appropriate actions applied to close the matter;
- Site risk assessment reviews are underway with a view to revision;
- No staff, Contractor or visitor incidents are reported for the month.

Quality Management:

- All works and services remain consistent with service charters and standards.

Capital Works:

- Glenden Pool expansion joint remediation works have been completed and commissioned;
- Nebo Hall stumping works and painting have been completed and commissioned;
- Dysart Civic Centre Electrical works have been awarded and works will commence during June.

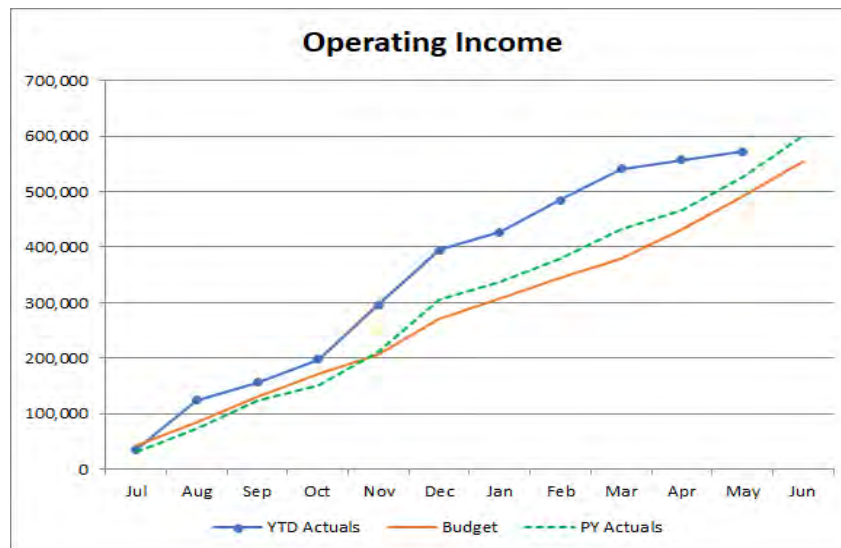
EMERGING ISSUES

- The GCAC 25m pool remains a significant issue. The identification of the leak and subsequent repair will not be “time friendly” to the re-opening of the facility;
- The management of facilities in accordance with Covid 19 guidelines will continue to present various operational challenges – notwithstanding, staff are well prepared and equipped.

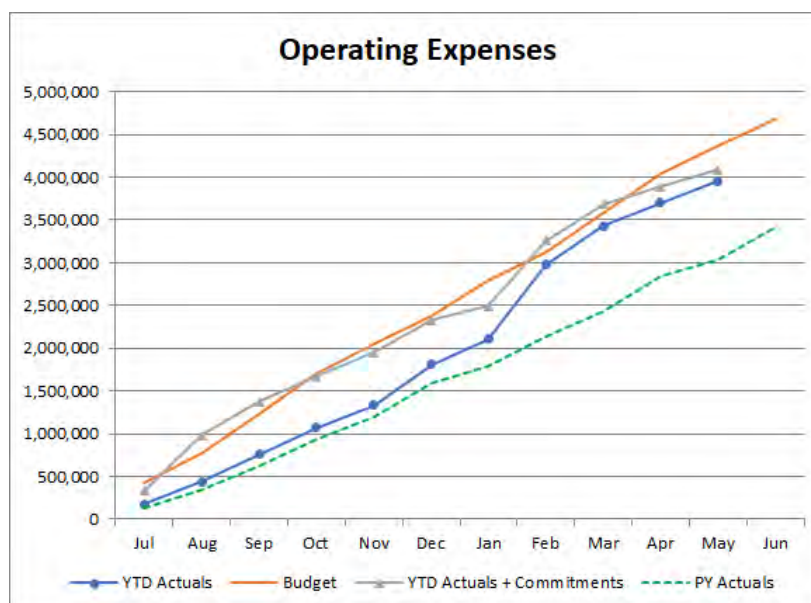
NEXT MONTH'S PROGRAM

- Preparations for the next stage of the Queensland Health Roadmap;
- Management of existing customer relationships to encourage a return to normal operations;
- Development of capital works proposals to reach “shove readiness” in anticipation of grant and alternate funding sources becoming available;
- Ongoing management of the Capital Works program and commissioning;
- Return to normal working conditions – high risk employee exemptions;
- CTFAC – introduction of the Tenure Pricing framework.

FINANCIAL REPORT



- Following the easing of restrictions, we are witnessing a return to training-based events at the centres. Specifically, Glenden and Moranbah;
- It is anticipated that over the ensuing weeks, further training and induction events will be hosted at Glenden – the Adani railway crew has taken up occupancy in Glenden.



- At this time, we are awaiting the receipt of utilities accounts which is expected to draw the bulk of the remaining materials and services budget;
- Additional and unforeseen costs to repair the GCAC pool leak will see a further impact on materials and services. Similarly, as the Community Centres operations ramp up, catering costs will add additional strain to the materials and services account.

DEVIATION FROM BUDGET AND POLICY

- Unforeseen works to the GCAC will deviate from current budget. The works relate to a substantial water leak in the 25m pool. Works will be required to inspect the ramp, hydrostatic valve and pool walls. It can be expected that the rough order of magnitude will be circa. \$20,000.00.

INFORMATION BULLETIN

ANNUAL OPERATION PLAN

Ref to Annual OP Plan	Service Area	Description	Target Measure	Performance Met	Comments
C1	IRC Halls; Centres; Recreation Halls; and Gyms	Provide and operate halls and centres to deliver safe, efficient and cost-effective services	75% overall satisfaction	On Target	Service interruptions due to facilities closures have had little to no impact on performance
		Provide effective and timely solutions to maintenance issues	90% compliance**	On Target	Reactive maintenance requirements are being met in a timely manner
		Deliver annual capital works program	Schedules program delivered by 30 June 2020	On Target	Please refer to the Capital Works section of this report for a more detailed overview
		Undertake situational analysis reports for the Middlemount Community Hall, Dysart Civic Centre, Dysart Recreational Centre and Clermont Civic Centre as first stage toward development of a sustainable plan for Isaac halls and centres (stage 1 of W4Q funding - 2019-20 and 2020-21 funding program)	30-June-2020	Completed	The sites that are the subject of this item have undergone multiple inspections and reporting protocols.
C1	IRC Aquatic Centres	Undertake regular audits to ensure an efficiently run and customer service focused environment	4 Inspections/per quarter	Completed	Lessee meetings and rolling inspections have been undertaken and completed.
		One (1) x Customer surveys per year	65% + customer satisfaction	Not Proceeding	The early pool closures precluded the end of year survey. Discussions are currently underway to identify a more targeted survey for implementation upon pool openings later this year.
		Monthly status reports - 1 per facility per month (participation and usage, activities and events, safety and security, including hazards and incidents, incident register, water quality, staff and qualification, asset management (maintenance)	100% (8/month received and validated)	Completed	

INFORMATION BULLETIN

		Deliver annual capital works program - Maintain sustainable community facilities to deliver safety and efficiency to the community users	Scheduled program delivered by 30 June 2020	Completed	All Pool Capital Works have been completed. Remedial works are required at Dysart to remedy the cracked concrete that occurred during the upgrades – this is scheduled to commence within the first half of June, 2020.
		Provide efficient and timely solutions to maintain issues	90% compliance**	Completed	Reactive maintenance requirements are quickly reported and responded to.
	Community Leasing	Reviewed and endorsed Leasing Strategy with associated Policies	30 June 2020	Below Target	Further consultation is required and will incorporate the addition of various other tenure arrangements that Council is active in – aerodromes, caravan parks, grazing agistment.

COMMUNITY EDUCATION & COMPLIANCE

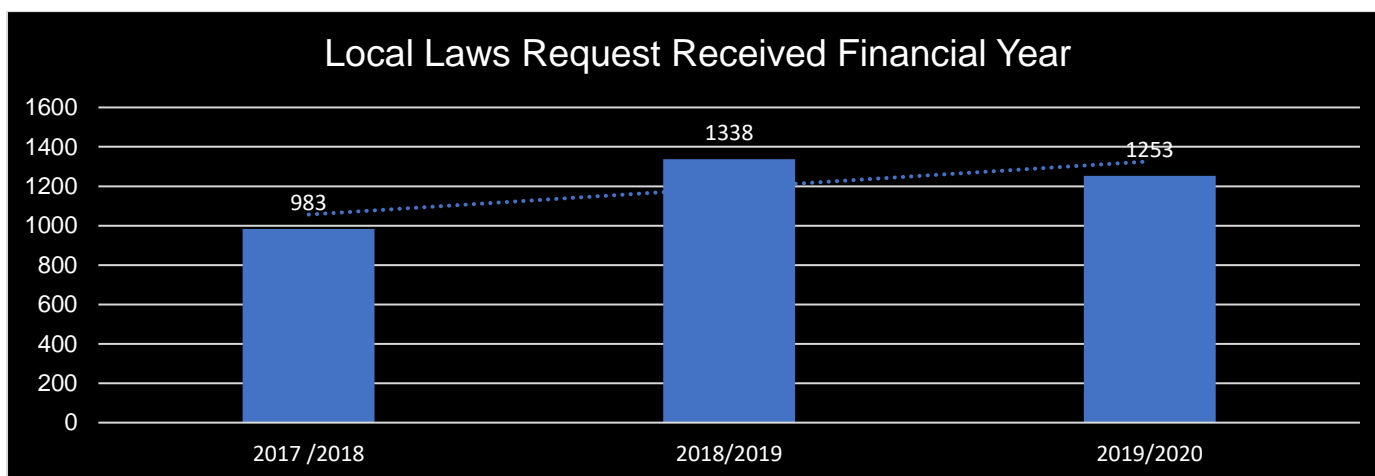
PREVIOUS MONTH'S ACHIEVEMENTS

Animal Management - Registered Dogs

Data cleansing activities undertaken during the month of March has indicated an error in the dog registration data reported previously. This has now been corrected separating the non-renewals.

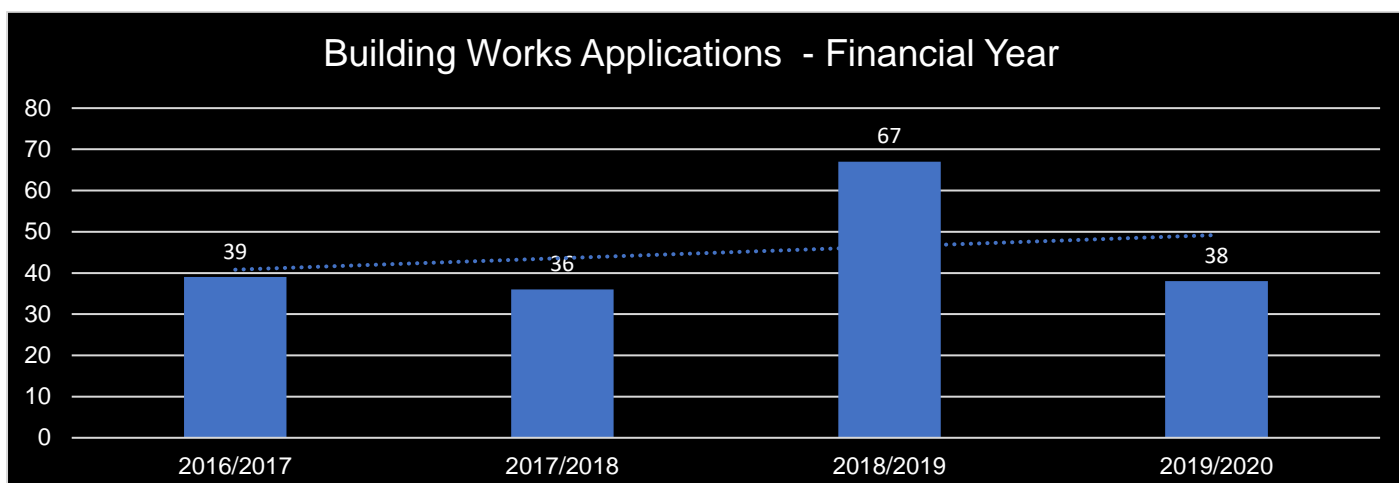
Description	March	Apr 20	May 20	Financial YTD
New Dogs Registered	24	13	22	356
Dog Registration Renewals	6	4	1	1,116
Total Registered	30	17	23	1472
Dog Registration – non renewals				577

Local Laws Compliance Customer Request Activity



The Local Laws unit received 117 requests in May 2020 resolving 104 requests during the period.

Building Services Activity



INFORMATION BULLETIN

Description	Mar 2020	Apr 2020	May 2020	Financial YTD
Concurrence Applications	1	1	2	17
Building Works Application	6	3	2	38
Total Received	7	3	4	55
Total Decided	7	2	2	49

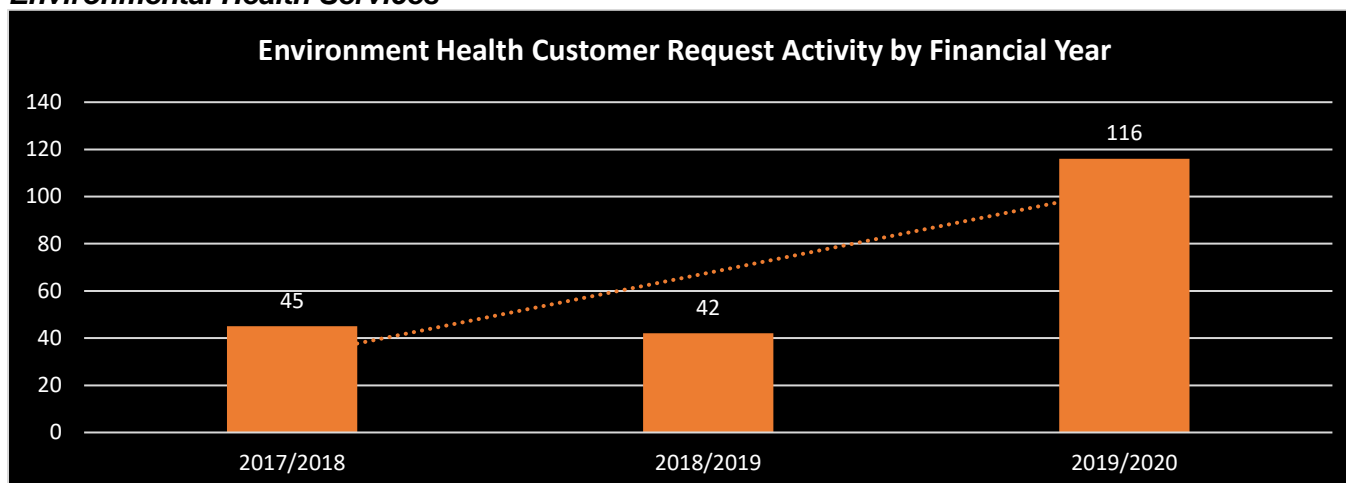
Description	Mar 2020	Apr 2020	May 2020	Financial YTD
Building Inspections	6	15	16	82
Pool Safety Inspections	4	2	2	50
Building Compliance Inspections - internal leasing	4	1	0	24
Building Property Searches	14	7	10	115
Archiving of private other certifier approvals	8	10	7	100

Plumbing Services

Description	Mar 2020	Apr 2020	May 2020	Financial YTD
New Applications	6	4	3	74
Total Decided	6	1	7	69

Description	Mar 2020	Apr 2020	May 2020	Financial YTD
Plumbing Inspections	29	33	20	202
Trade Waste Audits	12	18	0	69
Backflow Testing	31	5	36	133

Environmental Health Services



The Environmental Health Services received 13 requests in May 2020 resolving 7 during the period.

<i>Environmental Health Services</i>				
Service Level	Target	May 2020	Current Performance	Service Level Type
Annual inspection of licensed food businesses undertaken	152 premises	1	65%	Operational
High risk premises inspections for Hygiene (Covid 19 Project)	12	12	100%	Project
Project Outreach (Covid 19) emailed with information	75	75	100%	
Project Outreach (Covid 19) follow up with phone call	75	60	80%	
Food Premises that allow in-store dining as per the guidelines	N/A	18		
Annual inspection of licensed businesses that provide higher risk personal appearance services undertaken	3 premises	0	33%	Operational
Licences/Inspections	Financial YTD	Comments		
Total Number of Annual Inspections for Food Business Licences undertaken	99	1.Foxleigh Village – INSC 2.SmartStay Village – INSC 3.Pre-Lodgement Inspection/Advice C&K MMT		

<i>Environmental Health Services</i>		
Applications Received	May 2020	Comments
Number of Food Business Licence Applications	0	
Number of Short-Term Food Business Licence Applications	0	
Number of Mobile Food Business Licence Applications	1	Street Eats & Catering
Total Number of Approved Food Business Licences	5	
Personal Appearance Service	0	

HIGHLIGHTS

- The Environmental Health Officers have been immersed in COVID 19 public health-related educational activities bulk of the reporting period. Officers emailed information packages regarding COVID Safe Premises to 75 licensed premises and have had outreach conversations with 60 of those. Officers provided general advice to licence holders and have been in regular contact with Queensland Health, Public Health Unite Mackay to inquire and receive Public Health information on behalf of our licence holders. The team actively participate in a weekly team meeting with Queensland Health, Mackay Regional Council and Whitsunday Regional Council to share information and bring consistency to COVID 19 public health-related educational activities.
- During the period, there was a continuing stream of enquiries for the establishment of new food businesses with officers attending two pre-lodgements advise inspections in the reporting cycle.

- The Compliance team has been active in the reporting period and have been focussing on animal control. Council has impounded 44 dogs during this period, reuniting 36 of those infield with their owners. Council successfully rehomed 4 dogs with rescue agencies.
- The data cleansing of non-renewed dog registrations for the 2019 -2020 renewal period continued in May with officers having made calls to 186 of the 577 contacts in the register. This project is ongoing and to be completed by the end of June.

2019 Non-Renewal Data Correction	
Service level	Total
Total number of non-renewed	577
Contacted as at 31 May	186
Contact Number disconnected/not returned calls	80
Dogs still in the region	24
Left the region	47
Deceased	35

- The Compliance Officers at the Middlemount Office continued the water restriction monitoring in May, raising awareness and seeking voluntary compliance. Officers are doing regular patrols and have provided advice and engagement to 35 residents.

NEXT MONTH'S PROGRAM

Continue the delivery of "Business and Community Support Compliance Response Package' Other initiatives will be explored to ensure that support is sustainable. These initiatives will be presented to the new Council for future consideration.

FINANCIAL REPORT & DEVIATION FROM BUDGET AND POLICY

The licencing fee income waived (Trade Waste & Backflow) pursuant to the 'Business and Community Support Compliance Response Package' will be adjusted via the 3rd Quarter budget Review budget review process.

ANNUAL OPERATION PLAN

Ref to Annual OP Plan	Service Area	Description	Target Measure	Performance Met	Comments
C4	Local Laws - Responsible Pet Ownership	Number of Australian Veterinary Association (AVA) Pet and People Education Programs (PetPEP) Presentations	Six (4) presentations per annum	Monitor	The Pawsitive Blueprint and a range of other initiative developed through the Domestic Dog Advisory Committee will replace the AUA Pet Rep Schedule for 2019/2020. With the recruitment of the Education Officer a holistic pet education programme is currently in development in line with the Australian Curriculum.
C4	Regulatory Compliance	Approved Inspection Program - Animal registration/keeping of animals	30 June 2020	Not Proceeding	The matter is scheduled for further consideration at the deferred to the relevant Council Advisory Committee.
I6	Building and Plumbing Assessments	Certification of building and plumbing works assessment of properly made applications within 10 days	100%	On Target	Two (2) Building Applications received decided within ten (10) business days 2 Concurrence applications still to be decided within acceptable timeframes.
E3	Trade Waste - Application Assessments	Month end percentage of trade waste assessment completed within 20 days	100%	On Target	Nil Trade Waste applications received in the quarter.
E6	Environmental Health - Illegal Dumping	Reduction of illegal dumping through education campaign	30 June 2020	Not Proceeding	Project plans developed. Due for delivery in fourth quarter deferred due to COVID. An informal internal working group of Infrastructure, Parks, Waste Management and Community Education and Compliance managers continues to work on integrated approach
		Clean up event in partnership with Natural Resources Officers	One (1) Clean-Up event per annum	Not Proceeding	
E3	Development Compliance	Standard complaints addressed within 20 business days	100%	On Target	Two requests received and addressed.
		Number of scheduled inspections and investigations undertaken	100%		

Report Authorised By:

DANIEL WAGNER
**Acting Director Planning, Environment and Community
Services**

Date:03 June 2020

ATTACHMENTS

- Nil