



CONFIRMED MINUTES

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
STANDING COMMITTEE MEETING OF
ISAAC REGIONAL COUNCIL

HELD ON
TUESDAY, 13 JULY 2021
COMMENCING AT 9.00AM

CONFIRMED MINUTES

ISAAC REGIONAL COUNCIL
CONFIRMED MINUTES OF THE
PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
STANDING COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, MORANBAH
ON TUESDAY 13 JULY 2021

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ISAAC REGIONAL COUNCIL
CONFIRMED MINUTES OF THE
PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
STANDING COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, MORANBAH
ON TUESDAY 13 JULY 2021 COMMENCING AT 9.00AM

ATTENDEES

Cr Kelly Veve, Division Five (Chair)
Cr Gina Lacey, Division Three
Cr Jane Pickels, Division Seven
Cr Viv Coleman, Division Eight

OFFICERS PRESENT

Mr Dan Wagner, Director Planning, Environment and Community Services
Mr Shane Brandenburg, Manager Economy and Prosperity
Mr Luke Clark, Acting Manager Liveability and Sustainability
Mr Jim Hutchinson, Manager Engaged Communities
Mr Karen Montgomery, Acting Manager Community Facilities
Mr Beau Jackson, Manager Brand, Media and Communications
Mr Mark Davey, Capital and Program Project Manager
Mrs Jacki Scott, Manager Strategic and Business Development
Mrs Tricia Hughes, Coordinator Executive Support
Ms Barbara Franklin, Executive Coordinator, Planning, Environment and Community Services

1. OPENING

The Chair declared the meeting open at 9.00am and acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

2. APOLOGIES

The Committee received an apology from Mayor Anne Baker.

Resolution No.: PECS0697

Moved: Cr Pickels

Seconded: Cr Lacey

The Planning, Environment and Community Services Standing Committee accepts the apology received from Mayor Anne Baker.

Carried

3. DECLARATION OF CONFLICTS OF INTEREST

PERCEIVED CONFLICT OF INTEREST

Cr Viv Coleman declared a perceived conflict of interest for Report 5.2 Community Tenure and Facilities Advisory Committee Minutes – 17 June 2021 as she is a St Lawrence Public Sportsground Committee Inc Committee Member. However, Cr Coleman was able to remain in the meeting room and participate in the discussion and vote for Report 5.2 as she is not an executive committee.

NOTE:

Council acknowledges that Chapter 5B Councillors' Conflicts of Interest of the Local Government Act 2009 does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the local government to be a member of the board of the corporation or association.

4. CONFIRMATION OF MINUTES

Confirmation of minutes from Planning, Environment and Community Services Standing Committee Meeting held at the Council Chambers, Moranbah on Tuesday 8 June 2021.

Resolution No.: PECS00698

Moved: Cr Coleman

Seconded: Cr Pickels

That the Minutes of the Planning, Environment and Community Services Standing Committee Meeting held at Council Chambers, Moranbah on Tuesday 8 June 2021 are confirmed.

Carried

5. OFFICERS REPORTS

5.1 Environmental and Natural Resource Management Group Engagement Activities January – June 2021

EXECUTIVE SUMMARY

This report presents Environmental and Natural Resource Management Group engagement activities during the period January to June 2021 for Council's perusal.

OFFICER'S RECOMMENDATION

That the Committee recommends to Council to:

- 1. Note the Environmental and Natural Resource Management Group engagement activities update for the period January to June 2021.*

Resolution No.: PECS0699

Moved: Cr Lacey

Seconded: Cr Coleman

That the Committee recommends to Council to:

1. Note the Environmental and Natural Resource Management Group engagement activities update for the period January to June 2021.

Carried

NOTE:

Request that an invitation be extended to the Koinjmal People to meet with Council and relevant officers to discuss future projects.

PERCEIVED CONFLICT OF INTEREST

Cr Viv Coleman declared a perceived conflict of interest for Report 5.2 Community Tenure and Facilities Advisory Committee Minutes – 17 June 2021 as she is a St Lawrence Public Sportsground Committee Inc Committee Member. However, Cr Coleman was able to remain in the meeting room and participate in the discussion and vote for Report 5.2 as she is not an executive committee.

5.2

Community Tenure and Facilities Advisory Committee Minutes - 17 June 2021

EXECUTIVE SUMMARY

The purpose of this report is to present to Council the minutes of the Community Tenure and Facilities Advisory Committee Meeting held on Tuesday, 17 June 2021.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. ***Receives and notes the minutes of the Community Tenure and Facilities Advisory Committee held on 17 June 2021.***
2. ***Adopts the recommendations of the Community Tenure and Facilities Advisory Committee held on 17 June 2021, in particular that Council;***
 - i. ***Note the progress of the Strategic Priority Action Plan and Action List.***
 - ii. ***Notes the status of the leasing program.***
 - iii. ***Undertake a non-binding expression of interest process for a lease over the Copperfield Store and surrounding grounds to formally ascertain community and/or commercial interest in activating the site for heritage tourism purposes.***
 - iv. ***Authorises the St Lawrence Public Sportsground Committee Inc to commence construction of a three-bay shed in the absence of a tenure arrangement at the site;***
 - v. ***Supports the construction subject to the following conditions:***
 - a. ***The St Lawrence Public Sportsground Committee Inc provides written confirmation to Council of their intent to enter into a formal tenure arrangement at the St Lawrence Sportsground;***
 - b. ***The Committee submits the prescribed Application for Works on a Council Owned Site supported by applicable plans and permits as required.***

Resolution No.: PECS0700

Moved: Cr Lacey

Seconded: Cr Pickels

That the Committee recommends that Council:

1. **Receives and notes the minutes of the Community Tenure and Facilities Advisory Committee held on 17 June 2021.**
2. **Adopts the recommendations of the Community Tenure and Facilities Advisory Committee held on 17 June 2021, in particular that Council;**
 - i. **Note the progress of the Strategic Priority Action Plan and Action List.**
 - ii. **Notes the status of the leasing program.**
 - iii. **Undertake a non-binding expression of interest process for a lease over the Copperfield Store and surrounding grounds to formally ascertain community and/or commercial interest in activating the site for heritage tourism purposes.**
 - iv. **Authorises the St Lawrence Public Sportsground Committee Inc to commence construction of a three-bay shed in the absence of a tenure arrangement at the site;**
 - v. **Supports the construction subject to the following conditions:**
 - a. **The St Lawrence Public Sportsground Committee Inc provides written confirmation to Council of their intent to enter into a formal tenure arrangement at the St Lawrence Sportsground;**
 - b. **The Committee submits the prescribed Application for Works on a Council Owned Site supported by applicable plans and permits as required.**

Carried

5.3

Isaac Arts and Cultural Advisory Committee Minutes - 17 June 2021

EXECUTIVE SUMMARY

The Isaac Arts and Cultural Advisory Committee (IACAC) provides guidance to Council about the implementation of arts related policies and plans, plus advice on the development and delivery of the Regional Arts Development Fund (RADF). This report seeks adoption of Minutes from IACAC meeting held on 17 June 2021.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. ***Receive and note the Minutes of the Isaac Arts and Cultural Advisory Committee from its meeting held on Thursday, 17 June 2021 in the Council Chambers, Moranbah.***
2. ***Adopt the Isaac Regional Council Public Art Guidelines.***
3. ***Request the Chief Executive Officer to direct the Engaged Communities Department to draft a Public Art Application Form and Process.***

CONFIRMED MINUTES

4. **Delegate authority to the Chief Executive Officer to approve minor administrative corrections to the Isaac Regional Council Public Art Guidelines as required.**
5. **Accept the letter of resignation dated 15 June 2021 from Cr Jane Pickels as Chair of the Isaac Arts and Cultural Advisory Committee.**
6. **Appoint Cr _____ as the Chair of the Isaac Arts and Cultural Advisory Committee.**

Resolution No.: PECS0701

Moved: Cr Pickels

Seconded: Cr Lacey

That the Committee recommends that Council:

1. **Receive and note the Minutes of the Isaac Arts and Cultural Advisory Committee from its meeting held on Thursday, 17 June 2021 in the Council Chambers, Moranbah.**
2. **Adopt the Isaac Regional Council Public Art Guidelines.**
3. **Request the Chief Executive Officer to direct the Engaged Communities Department to draft a Public Art Application Form and Process.**
4. **Delegate authority to the Chief Executive Officer to approve minor administrative corrections to the Isaac Regional Council Public Art Guidelines as required.**
5. **Accept the letter of resignation dated 15 June 2021 from Cr Jane Pickels as Chair of the Isaac Arts and Cultural Advisory Committee.**
6. **Appoint Cr _____ as the Chair of the Isaac Arts and Cultural Advisory Committee.**

Carried

5.4 Major Grant Application - Isolated Children's Parents Association Clermont District

EXECUTIVE SUMMARY

This report seeks Council's consideration of an out-of-round major grant application from the Clermont district branch of the Isolated Children's Parents Association (ICPA) for the purpose of delivering the annual sports camp for rural and remote children.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Approve a major grant application from the Clermont district branch of the Isolated Childrens Parents Association to the value of \$5,000 (exc. GST) for the purpose of delivering the annual sports camp for rural and remote children, conditional on COVIDSafe event delivery.***
- 2. Approve that the grant be funded from the FY2021-22 Community Grants operational budget for Division 1.***

Resolution No.: PECS0702

Moved: Cr Lacey

Seconded: Cr Pickels

That the Committee recommends that Council:

- 1. Approve a major grant application from the Clermont district branch of the Isolated Children's Parents Association to the value of \$5,000 (exc. GST) for the purpose of delivering the annual sports camp for rural and remote children, conditional on COVIDSafe event delivery.**
- 2. Approve that the grant be funded from the FY2021-22 Community Grants operational budget for Division 1.**

Carried

5.5

Major Grant Application - Clermont Gold and Coal Festival

EXECUTIVE SUMMARY

This report seeks Council's consideration of an out-of-round major grant application and multi-year funding agreement from Clermont Artslink for the purpose of delivering the annual Clermont Gold and Coal Festival.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Approve a multi-year major grant application from Clermont Artslink to the value of \$5,000 (exc. GST) annually for the purpose of delivering the Clermont Gold and Coal Festival, conditional on COVIDSafe event delivery.***
- 2. Approve that the annual grant be funded equally from the Community Grants operational budgets of Divisions 1 and 6 in FY2021-22, FY2022-23 and FY2023-24 to a total value of \$15,000 (exc. GST) over the duration of the agreement.***

Resolution No.: PECS0703

Moved: Cr Lacey

Seconded: Cr Pickels

That the Committee recommends that Council:

- 1. Approve a multi-year major grant application from Clermont Artslink to the value of \$5,000 (exc. GST) annually for the purpose of delivering the Clermont Gold and Coal Festival, conditional on COVIDSafe event delivery.**
- 2. Approve that the annual grant be funded equally from the Community Grants operational budgets of Divisions 1 and 6 in FY2021-22, FY2022-23 and FY2023-24 to a total value of \$15,000 (exc. GST) over the duration of the agreement.**

Carried

5.6

Major Grant Application - Clarke Creek Campdraft

EXECUTIVE SUMMARY

This report seeks Council's consideration of an out-of-round major grant application from the Clarke Creek Campdraft Association for the purpose of delivering the district's annual three-day campdraft event.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Approve a major grant application from the Clarke Creek Campdraft Association to the value of \$10,000 (exc. GST) for the purpose of delivering the district's annual three-day campdraft event, conditional on COVIDSafe event delivery.**
- 2. Approve that the grant be funded from the drought support grant budget of the Dry Lands to High Hopes initiative as a drought declared area west of the Marlborough-Sarina Rd.**

Resolution No.: PECS0704

Moved: Cr Lacey

Seconded: Cr Coleman

That the Committee recommends that Council:

1. Approve a major grant application from the Clarke Creek Campdraft Association to the value of \$10,000 (exc. GST) for the purpose of delivering the district's annual three-day campdraft event, conditional on COVIDSafe event delivery.
2. Note that the higher grant of \$10,000 is an exceptional circumstance as a result of the current drought conditions and therefore, approve that the grant be funded from the drought support grant budget of the Dry Lands to High Hopes initiative as a drought declared area west of the Marlborough-Sarina Road.

Carried

5.7

Major Grant Application - Middlemount Community School 40th Anniversary

EXECUTIVE SUMMARY

This report seeks Council's consideration of an out-of-round major grant application from the Middlemount Community School Parents and Citizens (P&C) Association for the purpose of delivering a 40th anniversary celebration and bush dance.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. Approve a major grant application from the Middlemount Community School P&C Association to a value of \$10,492.95 (exc. GST), inclusive of direct and in-kind support, for the purpose of delivering 40th anniversary school and community celebrations on 3-4 September 2021.
2. Approve that the grant be funded as follows:
 - a. \$5,000 (exc. GST) from the Community Grants operational budget for Division 7.
 - b. \$4,900 (exc. GST) from the Middlemount Civic Events operational budget for activities celebrating the town's 40th anniversary.
 - c. \$502.95 (exc. GST) as an in-kind donation for the hire of the Middlemount Community Hall from 31 August to 5 September, funded internally from the Middlemount Civic Events operational budget for activities celebrating the town's 40th anniversary.

Resolution No.: PECS0705

Moved: Cr Pickels

Seconded: Cr Coleman

That the Committee recommends that Council:

- 1. Approve a major grant application from the Middlemount Community School P&C Association to a value of \$10,492.95 (exc. GST), inclusive of direct and in-kind support, for the purpose of delivering 40th anniversary school and community celebrations on 3 to 4 September 2021.**
- 2. Approve that the grant be funded as follows:**
 - a. \$5,000 (exc. GST) from the Community Grants operational budget for Division 7.**
 - b. \$4,900 (exc. GST) from the Middlemount Civic Events operational budget for activities celebrating the town's 40th anniversary.**
 - c. \$502.95 (exc. GST) as an in-kind donation for the hire of the Middlemount Community Hall from 31 August to 5 September, funded internally from the Middlemount Civic Events operational budget for activities celebrating the town's 40th anniversary.**

Carried

5.8

Major Grant Application Nebo - Cutting Club

EXECUTIVE SUMMARY

This report seeks Council's consideration of an out-of-round major grant application from the Nebo Cutting Club for the purpose of delivering their annual show.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Approve a major grant application from Nebo Cutting Club, a sub-group of Nebo Bushman's Carnival Inc. to the value of \$3000 (exc. GST) for the purpose of staging their annual cutting show, conditional on COVIDSafe event delivery.***
- 2. Approve that the grant be funded from the Community Grants operational budget of Division 8 for FY2021-22.***

Resolution No.: PECS0706

Moved: Cr Coleman

Seconded: Cr Lacey

That the Committee recommends that Council:

1. Approve a major grant application from Nebo Cutting Club, a sub-group of Nebo Bushman's Carnival Inc. to the value of \$3,000 (exc. GST) for the purpose of staging their annual cutting show, conditional on COVIDSafe event delivery.
2. Approve that the grant be funded from the Community Grants operational budget of Division 8 for FY2021-22.

Carried

5.9 MCU20005 Proposed Works Camp -Additional 291 Single Persons Quarters Over Two Stages

EXECUTIVE SUMMARY

The applicant QRI Services Pty Ltd has suspended the appeal period for the above application to allow them to make written representations about the Infrastructure Charges Notice issued with the Decision Notice approving the proposed extension to the CoppaVillage Works Camp at Coppabella.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. ***Not agree to the written representations requesting removal of the Infrastructure Charges Notice issued on 12 April 2021 pursuant to condition 5.1 of MCU20/0005.***

Resolution No.: PECS0707

Moved: Cr Coleman

Seconded: Cr Pickels

That the Committee recommends that Council:

1. ***Not agree to the written representations requesting removal of the Infrastructure Charges Notice issued on 12 April 2021 pursuant to condition 5.1 of MCU20/0005.***

Carried

5.10

Department of Natural Resources Request for Council Views Regarding Adding an Additional Purpose to Three Term Leases – Lot 799 on PH391, Lot 3161 on PH378 and Lot 4 on KL210

EXECUTIVE SUMMARY

The Department of Natural Resources (DNR) has sought Council's views on any information the department should consider when assessing an application to add an additional purpose (Renewable energy facility-Wind Farm) to three term leases to allow the wind farm proponent to make application for development approval for a wind farm. Council holds a valid sublease (Sublease C on SP268117 in Lot 799 on PH391) which contains a Council telecommunications facility and associated access track at St. Lawrence-Croydon Road.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. ***Advise Department of Natural Resources that Council has no objection to the addition of an additional purpose (renewable energy facility) to term leases Lot 3161 on PH378 and Lot 4 on KL210.***
2. ***Advise Department of Natural Resources, that it has no objection to the addition of an additional purpose (renewable energy facility) to term lease Lot 799 on PH391, subject to the following:***
 - i. ***The sublease is to be replaced by an easement which reflects the terms of the current sublease (Lease C on SP 268117 in Lot799 on PH391);***
 - ii. ***That the necessary development application to create a road access easement and the easement documentation is to be prepared at the applicant's expense for review by Council's solicitors; and***
 - iii. ***The applicant is to consult with Council regarding the location of wind farm infrastructure to ensure no disruption to Council's wide area network (WAN) telecommunications prior to finalising the wind turbine array.***
3. ***Advise Department of Natural Resources that Council is prepared to negotiate an alternative location for its telecommunications facility and associated access with the project proponents, subject to the following:***
 - i. ***The applicant to cover the full cost of replacement of the existing telecommunications facility including alternative site investigations and detailed survey, costs of preparation of sublease and/or easement documentation, preparation of any necessary development application and construction of the new facility and associated road access.***

Resolution No.: PECS0708

Moved: Cr Lacey

Seconded: Cr Pickels

That the Committee recommends that Council:

1. Advise Department of Natural Resources that Council has no objection to the addition of an additional purpose (renewable energy facility) to term leases Lot 3161 on PH378 and Lot 4 on KL210.
2. Advise Department of Natural Resources, that it has no objection to the addition of an additional purpose (renewable energy facility) to term lease Lot 799 on PH391, subject to the following:
 - i. The sublease is to be replaced by an easement which reflects the terms of the current sublease (Lease C on SP 268117 in Lot799 on PH391;
 - ii. That the necessary development application to create a road access easement and the easement documentation is to be prepared at the applicant's expense for review by Council's solicitors; and
 - iii. The applicant is to consult with Council regarding the location of wind farm infrastructure to ensure no disruption to Council's wide area network (WAN) telecommunications prior to finalising the wind turbine array.
3. Advise Department of Natural Resources that Council is prepared to negotiate an alternative location for its telecommunications facility and associated access with the project proponents, subject to the following:
 - i. The applicant to cover the full cost of replacement of the existing telecommunications facility including alternative site investigations and detailed survey, costs of preparation of sublease and/or easement documentation, preparation of any necessary development application and construction of the new facility and associated road access.

Carried

5.11

Proposed Nebo Showgrounds Master Plan Advisory Committee

EXECUTIVE SUMMARY

This report proposes the establishment of an Advisory Committee to assist Council in its engagement, scoping and delivery of the Nebo Showgrounds Master Plan project.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Resolves to establish the Nebo Showgrounds Master Plan Advisory Committee, as an advisory committee under Section 264 of the Local Government Regulation 2012, for an initial period ending 30 June 2022 to assist Council in its engagement, scoping and delivery of the Master Plan Project.**
- 2. Resolves to adopt the attached Terms of Reference for the said Advisory Committee.**
- 3. Appoints Councillor _____ as Chair and Councillor _____ as members of the Advisory Committee, with Councillor _____ appointed as an alternate member of the Advisory Committee in the instance of an elected member absence.**

Resolution No.: PECS0709

Moved: Cr Coleman

Seconded: Cr Pickels

That the Committee recommends that Council:

- 1. Resolves to establish the Nebo Showgrounds Master Plan Advisory Committee, as an advisory committee under Section 264 of the Local Government Regulation 2012, for an initial period ending 30 June 2022 to assist Council in its engagement, scoping and delivery of the Master Plan Project.**
- 2. Resolves to adopt the attached Terms of Reference for the said Advisory Committee.**
- 3. Appoints Councillor Kelly Vea Vea as Chair and Councillor Viv Coleman as members of the Advisory Committee, with Councillor Greg Austen appointed as an alternate member of the Advisory Committee in the instance of an elected member absence.**

Carried

5.12

Resource Centre of Excellence - LeadIN Transformation is Now Event Series

EXECUTIVE SUMMARY

The Resource Centre of Excellence (RCOE) is seeking Council's support in delivering a series of *LeadIN Transformation is Now* events across the Mackay, Isaac and Whitsunday region. The Moranbah event is proposed for Wednesday 8 September 2021. This report seeks Council's support for this to occur.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Endorse the financial partnership contribution of \$7,500 and additional in-kind support for the delivery of the Resources Centre of Excellence LeadIN Transformation is Now event in Moranbah on Wednesday 8 September 2021.**

Resolution No.: PECS0710

Moved: Cr Coleman

Seconded: Cr Pickels

That the Committee recommends that Council:

- 1. Endorse the financial partnership contribution of \$7,500 and additional in-kind support for the delivery of the Resources Centre of Excellence LeadIN Transformation is Now event in Moranbah on Wednesday 8 September 2021.**

Carried

5.13

Original Materials Collection Policy

EXECUTIVE SUMMARY

This report seeks Council's approval to adopt a new Original Materials Collection Policy.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Repeal the Isaac Regional Library Service Original Materials Collection Policy (PECS-058)**
- 2. Adopt the revised Original Materials Collection Policy (PECS-POL-121)**

Resolution No.: PECS0711

Moved: Cr Pickels

Seconded: Cr Lacey

That the Committee recommends that Council:

- 1. Repeal the Isaac Regional Library Service Original Materials Collection Policy (PECS-058)**
- 2. Adopt the revised Original Materials Collection Policy (PECS-POL-121)**

Carried

5.14

Community Hubs Operating Hours Trial

EXECUTIVE SUMMARY

This report seeks Council's consideration of a temporary change to the operating hours for Community Hubs for a trial period of four months and the normalisation of operating hours for the St Lawrence and Carmila libraries on a permanent basis.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Approve the trial closure of Isaac Regional Council customer service counters and libraries in all communities excepting Moranbah for a period of 30 minutes each business day between 12.30pm and 1.30pm, staggered across communities to ensure continuity of telephone contact centre services, excluding those premises where existing closure practices are in place, for the purpose of providing a relief break to frontline service staff.*
- 2. Approve the trial closure be undertaken for a period of four months, commencing 1 August 2021, with the community provided the opportunity to submit feedback during this period, and a supplemental report on this feedback be provided to the November round of Council meetings.*
- 3. Approve the normalisation of operating hours for the St Lawrence and Carmila libraries to cease evening openings two nights per week, based on lack of community demand and patronage, but maintain total weekly operating hours.*

Resolution No.: PECS0712

Moved: Cr Coleman

Seconded: Cr Pickels

That the Committee recommends that Council:

- 1. Approve the trial closure of Isaac Regional Council customer service counters and libraries in all communities excepting Moranbah for a period of 30 minutes each business day between 12.30pm and 1.30pm, staggered across communities to ensure continuity of telephone contact centre services, excluding those premises where existing closure practices are in place, for the purpose of providing a relief break to frontline service staff and structured break closure times for community certainty.**
- 2. Approve the trial closure be undertaken for a period of four months, commencing 1 August 2021, with the community provided the opportunity to submit feedback during this period,**

and a supplemental report on this feedback be provided to the November round of Council meetings.

3. Approve the normalisation of operating hours for the St Lawrence and Carmila libraries to cease evening openings two nights per week, based on lack of community demand and patronage, but maintain total weekly operating hours.

Carried

5.15

Authorisation to Tender and Award Delegation to Chief Executive Officer - PECS Capital Works Project

EXECUTIVE SUMMARY

This report seeks authority to tender for, the Clermont Administration Air-Conditioning Installation, Clermont Aerodrome Pavement Surface Reseal, Clermont Saleyards Staged Replacement of Holding Pens, Clermont Showgrounds Stage 2 Revitalisation, Nebo Showgrounds Kitchen Upgrade, and give authorisation to the Chief Executive Officer to negotiate, execute and vary the contracts within the approved Capital budgets.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. ***Delegate authority to the Chief Executive Officer to determine the successful tenderer for the Clermont Administration Air-Conditioning Installation, Clermont Aerodrome Pavement Surface Reseal, Clermont Saleyards Staged Replacement of Holding Pens, Clermont Showgrounds Stage 2 Revitalisation, Nebo Showgrounds Kitchen Upgrade, within allocated capital budget amounts, subject to the following condition:***
 - a. ***All tender evaluation reports be provided to all Councillors at the same time that the Chief Executive Officer is considering the report,***
 - c. ***Should any Councillor (free of any conflict of interest or material personal interest) notify the Chief Executive Officer that the matter should be escalated for Committee consideration, the Chief Executive Officer shall not exercise his delegated authority to determine the tender and shall instead arrange for the matter to be included in the agenda for the next available Planning Environment and Community Services Standing Committee Meeting or Council Meeting.***
 - b. ***Should the Chief Executive Officer consider that the tender evaluation gives rise to extraordinary or potentially contentious issues, the Chief Executive Officer shall not exercise his delegated authority to determine the tender and shall instead arrange for the matter to be included in the agenda for the next available Planning, Environment and Community Services Standing Committee Meeting or Council Meeting,***

2. **Authorise the Chief Executive Officer to negotiate, execute and vary the contracts as necessary for the Clermont Administration Air-Conditioning Installation, Clermont Aerodrome Pavement Surface Reseal, Clermont Saleyards Staged Replacement of Holding Pens, Clermont Showgrounds Stage 2 Revitalisation, Nebo Showgrounds Kitchen Upgrade, within allocated capital budget amounts.**

Resolution No.: PECS0713

Moved: Cr Lacey

Seconded: Cr Coleman

That the Committee recommends that Council:

1. **Delegate authority to the Chief Executive Officer to determine the successful tenderer for the Clermont Civic Centre Air-Conditioning Installation, Clermont Aerodrome Pavement Surface Reseal, Clermont Saleyards Staged Replacement of Holding Pens, Clermont Showgrounds Stage 2 Revitalisation, Nebo Showgrounds Kitchen Upgrade, within allocated capital budget amounts, subject to the following condition:**
 - a. **All tender evaluation reports be provided to all Councillors at the same time that the Chief Executive Officer is considering the report,**
 - d. **Should any Councillor (free of any conflict of interest or material personal interest) notify the Chief Executive Officer that the matter should be escalated for Committee consideration, the Chief Executive Officer shall not exercise his delegated authority to determine the tender and shall instead arrange for the matter to be included in the agenda for the next available Planning Environment and Community Services Standing Committee Meeting or Council Meeting.**
 - b. **Should the Chief Executive Officer consider that the tender evaluation gives rise to extraordinary or potentially contentious issues, the Chief Executive Officer shall not exercise his delegated authority to determine the tender and shall instead arrange for the matter to be included in the agenda for the next available Planning, Environment and Community Services Standing Committee Meeting or Council Meeting,**
2. **Authorise the Chief Executive Officer to negotiate, execute and vary the contracts as necessary for the Clermont Civic Centre Air-Conditioning Installation, Clermont Aerodrome Pavement Surface Reseal, Clermont Saleyards Staged Replacement of Holding Pens, Clermont Showgrounds Stage 2 Revitalisation, Nebo Showgrounds Kitchen Upgrade, within allocated capital budget amounts.**

Carried

NOTE: Council note the administrative error in the report: The Clermont Administration Air-Conditioning Installation should be the Clermont Civic Centre Air-Conditioning Installation.

CONFIRMED MINUTES

PROCEDURAL MOTION:

Resolution No.: PECS0714

Moved: Cr Pickels

Seconded: Cr Coleman

That the Committee adjourns the meeting for morning tea at 10.22am.

Carried

PROCEDURAL MOTION:

Resolution No.: PECS0715

Moved: Cr Lacey

Seconded: Cr Coleman

That the Committee resumes the meeting at 10.45am.

Carried

6. INFORMATION BULLETIN REPORTS

6.1 Planning Environment and Community Services Information Bulletin – July 2021

EXECUTIVE SUMMARY

The Planning, Environment and Community Services Directorate Information Bulletin for July 2021 is provided for Committee review.

OFFICER'S RECOMMENDATION

That the Committee:

- Note the Planning, Environment and Community Services Directorate Information Bulletin for July 2021.***

Resolution No.: PECS0716

Moved: Cr Coleman

Seconded: Cr Pickels

That the Committee:

- 1. Notes the Planning, Environment and Community Services Directorate Information Bulletin for July 2021.**

Carried

7. GENERAL BUSINESS

7.1 St Lawrence Wetlands Weekend

Cr Gina Lacey congratulated all staff and organisations involved in the St Lawrence Wetlands Weekend. It was a fantastic weekend, and she has received praise from many people across the Region.

7.2 Middle Percy Island Lessee

Cr Coleman mentioned that she has been in contact with the lessee of Middle Percy Island and advised that they are currently in discussions with stakeholders regarding Tourism opportunities.

8. CONCLUSION

There being no further business, the Chair declared the meeting closed at 11.20am.

These minutes were confirmed by the Committee at the Planning, Environment and Community Services Standing Committee Meeting held Tuesday 10 August 2021 in Moranbah.

.....
CHAIR

..... / /
DATE