



# CONFIRMED MINUTES

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PLANNING, ENVIRONMENT AND COMMUNITY SERVICES  
STANDING COMMITTEE MEETING OF  
**ISAAC REGIONAL COUNCIL**

HELD ON  
**TUESDAY, 9 NOVEMBER 2021**  
COMMENCING AT 9.00AM

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# CONFIRMED MINUTES

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**ISAAC REGIONAL COUNCIL**  
**CONFIRMED MINUTES OF THE**  
**PLANNING, ENVIRONMENT AND COMMUNITY SERVICES**  
**STANDING COMMITTEE MEETING**  
**HELD IN COUNCIL CHAMBERS, MORANBAH**  
**ON TUESDAY 9 NOVEMBER 2021**

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**ISAAC REGIONAL COUNCIL**  
**CONFIRMED MINUTES OF THE**  
**PLANNING, ENVIRONMENT AND COMMUNITY SERVICES**  
**STANDING COMMITTEE MEETING**  
**HELD IN COUNCIL CHAMBERS, MORANBAH**  
**ON TUESDAY 9 NOVEMBER 2021 COMMENCING AT 9.00AM**

**ATTENDEES**

Cr Kelly Veve, Division Five (Chair)  
Mayor Anne Baker  
Cr Gina Lacey, Division Three  
Cr Jane Pickels, Division Seven  
Cr Viv Coleman, Division Eight  
Cr Sandy Moffat, Division Two (observer)

**OFFICERS PRESENT**

Mr Dan Wagner, Director Planning, Environment and Community Services  
Mr Shane Brandenburg, Manager Economy and Prosperity  
Mr Michael St Clair, Manager Liveability and Sustainability  
Mr Jim Hutchinson, Manager Engaged Communities  
Ms Nishu Ellawala, Manager Community Education and Compliance  
Mr Bruce Wright, Manager Community Facilities  
Mr Mark Davey, Capital and Program Project Manager  
Ms Carenda Jenkin, Senior Officer Brand, Media and Communications  
Mrs Tricia Hughes, Coordinator Executive Support  
Ms Barbara Franklin, Executive Coordinator, Planning, Environment and Community Services  
Mrs Lavinnia Jones, Administration Officer

<b>1. OPENING</b>
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The Chair declared the meeting open at 9.01am and acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

# CONFIRMED MINUTES

## 2. APOLOGIES

No Apologies this meeting.

## 3. DECLARATION OF CONFLICTS OF INTEREST

No conflicts of interest declared this meeting.

**NOTE:**

*Council acknowledges that Chapter 5B Councillors' Conflicts of Interest of the Local Government Act 2009 does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the local government to be a member of the board of the corporation or association.*

## 4. CONFIRMATION OF MINUTES

Confirmation of minutes from Planning, Environment and Community Services Standing Committee Meeting held at the Council Chambers, Moranbah on Tuesday 12 October 2021.

**Resolution No.: PECS0790**

**Moved: Cr Pickels**

**Seconded: Cr Coleman**

**That the Minutes of the Planning, Environment and Community Services Standing Committee Meeting held at Council Chambers, Moranbah on Tuesday 12 October 2021 are confirmed.**

**Carried**







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- i. Joy Cooper, Nebo Pony Club*
    - j. Terry Kerr, St Lawrence and Nebo Polo Crosse Club*
    - k. James Whitehead, Nebo Bushman's Carnival Incorporated*
    - l. Glen Shelley, Nebo Bushman's Carnival Incorporated*
  - ii. Notes the Committee's review of the Nebo Showgrounds Master Plan Advisory Committee Terms of Reference*
  - iii. Endorses the Nebo Showgrounds Master Plan working group membership as;*
    - a. James Whitehead/Glen Shelley*
    - b. Joy Cooper*
    - c. Cherrie Paine*
    - d. Shane Brandenburg*
    - e. Joel Redden*
    - f. Mark Davey*
  - iv. Offers an invitation to Nebo Polo Crosse to nominate a member for the working group.*
  - v. Notes the actions recorded from the Nebo Showgrounds Master Plan workshop held on the public consultation update and provision of a showgrounds site options analysis – refer Attachment 5.1 - Nebo Showgrounds Masterplan Advisory Committee Action List as at 14 October 2021.*
  - vi. Requests report on workshop outcomes including timelines are presented to the next Committee meeting.*

**Resolution No.: PECS0794**

**Moved: Cr Coleman**

**Seconded: Cr Lacey**

**That the Committee recommends that Council:**

- 1. Receives and notes the minutes of the Nebo Showgrounds Master Plan Advisory Committee held on 14 October 2021; and**
- 2. Adopts the recommendations of the Nebo Showgrounds Master Plan Advisory Committee held on 14 October 2021, in particular, that Council;**
  - i. Endorses the following representatives as the members of the Nebo Showgrounds Master Plan Advisory Committee:**
    - a. Kelly Vea Vea, Division 5 Councillor (Chair)**
    - b. Viv Coleman, Division 8 Councillor**
    - c. Greg Austen, Division 1 Councillor (proxy)**
    - d. Dan Wagner, Director Planning Environment and Community Services**
    - e. Shane Brandenburg, Manager Economy and Prosperity**
    - f. Andrew Eaton, Business Manager Saleyards and Showgrounds**
    - g. Mark Davey, Capital and Project Program Manager**
    - h. Cherry Paine, Nebo Community Fitness Inc.**



- i. Joy Cooper, Nebo Pony Club
- j. Terry Kerr, St Lawrence and Nebo Polo Crosse Club
- k. James Whitehead, Nebo Bushman's Carnival Incorporated
- l. Glen Shelley, Nebo Bushman's Carnival Incorporated
- ii. Notes the Committee's review of the Nebo Showgrounds Master Plan Advisory Committee Terms of Reference.
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  - a. James Whitehead/Glen Shelley
  - b. Joy Cooper
  - c. Cherrie Paine
  - d. Shane Brandenburg
  - e. Joel Redden
  - f. Mark Davey
- iv. Offers an invitation to Nebo Polo Crosse to nominate a member for the working group.
- v. Notes the actions recorded from the Nebo Showgrounds Master Plan workshop held on the public consultation update and provision of a showgrounds site options analysis – refer Attachment 5.1 - Nebo Showgrounds Masterplan Advisory Committee Action List as at 14 October 2021.
- vi. Requests report on workshop outcomes including timelines are presented to the next Committee meeting.

Carried

## 5.5

### Clermont Saleyards and Showgrounds Revitalisation Project Advisory Committee Unconfirmed Minutes - 18 October 2021

#### EXECUTIVE SUMMARY

The purpose of this report is to present to Council the minutes of the Clermont Saleyards and Showgrounds Revitalisation Project Advisory Committee Meeting held on Monday, 18 October 2021.

#### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

1. *Receives and notes the minutes of the Clermont Saleyards and Showgrounds Revitalisation Project Advisory Committee held on 18 October 2021; and*
2. *Adopts the recommendations of the Clermont Saleyards and Showgrounds Revitalisation Project Advisory Committee held on 18 October 2021, in particular, that Council;*
  - i. *Receives and notes the status of the current projects that are in progress at the Clermont Saleyards and Showgrounds.*

- ii. *Notes the provision of an alternate car parking location pending outcomes on the acquisition of Lot 345 on SP129972.*
- iii. *Continues to receive updates on the development of each of the Regional Recovery Partnership Funded Stage 2 Clermont Saleyards and Showgrounds Revitalisation Projects.*
- iv. *Requests a report is presented to the 29 November 2021 meeting recommending the Terms of Reference are revised to extending the term of the Clermont Showground and Saleyards Revitalisation Project Advisory Committee to align with the Regional Recovery Partnership funding term being till 31 August 2023.*

**Resolution No.:** PECS0795

**Moved:** Cr Lacey

**Seconded:** Cr Pickels

**That the Committee recommends that Council:**

1. **Receives and notes the minutes of the Clermont Saleyards and Showgrounds Revitalisation Project Advisory Committee held on 18 October 2021; and**
2. **Adopts the recommendations of the Clermont Saleyards and Showgrounds Revitalisation Project Advisory Committee held on 18 October 2021, in particular, that Council;**
  - i. **Receives and notes the status of the current projects that are in progress at the Clermont Saleyards and Showgrounds.**
  - ii. **Notes the provision of an alternate car parking location pending outcomes on the acquisition of Lot 345 on SP129972.**
  - iii. **Continues to receive updates on the development of each of the Regional Recovery Partnership Funded Stage 2 Clermont Saleyards and Showgrounds Revitalisation Projects.**
  - iv. **Requests a report is presented to the 29 November 2021 meeting recommending the Terms of Reference are revised to extending the term of the Clermont Showground and Saleyards Revitalisation Project Advisory Committee to align with the Regional Recovery Partnership funding term being till 31 August 2023.**

**Carried**

## **5.6** **Review of Commercial Use of Local Government Controlled Areas and Roads (Stat-Pol-055)**

### **EXECUTIVE SUMMARY**

# CONFIRMED MINUTES

The purpose of this report is to present proposed minor amendments to Commercial Use of Local Government Controlled Areas and Roads Policy (STAT-POL-055).

## OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

- 1. Adopts the updated Commercial Use of Local Government Controlled Areas and Roads Policy (STAT-POL-055).**

<b>Resolution No.:</b>	<b>PECS0796</b>		
<b>Moved:</b>	<b>Cr Pickels</b>	<b>Seconded:</b>	<b>Cr Coleman</b>
<b>That the Committee recommends that Council:</b>			
<b>1. Adopts the updated Commercial Use of Local Government Controlled Areas and Roads Policy (STAT-POL-055).</b>			
<b>Carried</b>			

## 5.7

### Library Collection Development Policy

#### EXECUTIVE SUMMARY

This report seeks Council's approval to adopt a revised Library Collection Development Policy.

## OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

- 1. Repeal the Library Collection Development Policy (LIB-121);**
- 2. Adopts the draft Library Collection Development Policy (PECS-POL-096).**

<b>Resolution No.:</b>	<b>PECS0797</b>		
<b>Moved:</b>	<b>Cr Lacey</b>	<b>Seconded:</b>	<b>Cr Pickels</b>

That the Committee recommends that Council:

1. Repeal the Library Collection Development Policy (LIB-121);
2. Adopts the draft Library Collection Development Policy (PECS-POL-096).

Carried

## 5.8

### Community Hubs Operating Hours Review

#### EXECUTIVE SUMMARY

This report seeks Council's consideration of a permanent change to the operating hours for Community Hubs, following the previously approved four-month trial period that commenced in July 2021.

#### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

1. *Approves the closure of Isaac Regional Council customer service counters and libraries in all communities except Moranbah for a period of 30 minutes each business day between 12.30pm and 1.30pm on a continuing basis following the conclusion of the four-month trial period.*
2. *Approves that established lunchtime closure practices at St Lawrence, Carmila and Middlemount libraries be aligned with the trial closure periods adopted for customer service counters in these communities to ensure consistency for community.*

Resolution No.: PECS0798

Moved: Cr Lacey

Seconded: Cr Pickels

That the Committee recommends that Council:

1. Approves the closure of Isaac Regional Council customer service counters and libraries in all communities except Moranbah for a period of 30 minutes each business day between 12.30pm and 1.30pm on a continuing basis following the conclusion of the four-month trial period.
2. Approves that established lunchtime closure practices at St Lawrence, Carmila and Middlemount libraries be aligned with the trial closure periods adopted for customer service counters in these communities to ensure consistency for community.

Carried

## 5.9

### Dry Lands to High Hopes Drought Support Initiative

#### EXECUTIVE SUMMARY

This report seeks Council's consideration to revise existing funding resolutions for community events and projects to repurpose available funding under the Dry Lands to High Hopes drought support initiative.

#### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

1. **Approves the allocation of grant funding available under the Dry Lands to High Hopes drought support initiative to fund the following projects and activities previously approved and funded from the Community Grants operational budget as follows:**
  - a) **\$530.00, SES and Emergency Services Display Day, Division 8**
  - b) **\$1,000.00, Clermont Artslink Felting Workshop, Division 6**
  - c) **\$8,000.00, Twin Hills Race Weekend (FY2021-22 only), Division 1**

Resolution No.: PECS0799

Moved: Cr Pickels

Seconded: Cr Coleman

**That the Committee recommends that Council:**

1. **Approves the allocation of grant funding available under the Dry Lands to High Hopes drought support initiative to fund the following projects and activities previously approved and funded from the Community Grants operational budget as follows:**
  - a) **\$530.00 - SES and Emergency Services Display Day, Division 8**
  - b) **\$1,000.00 - Clermont Artslink Felting Workshop, Division 6**
  - c) **\$8,000.00 - Twin Hills Race Weekend (FY2021-22 only), Division 1**

**Carried**

## 6. INFORMATION BULLETIN REPORTS

### 6.1

### Planning Environment and Community Services Information Bulletin – November 2021

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## EXECUTIVE SUMMARY

The Planning, Environment and Community Services Directorate Information Bulletin for November 2021 is provided for Committee review.

## OFFICER'S RECOMMENDATION

*That the Committee:*

- Notes the Planning, Environment and Community Services Directorate Information Bulletin for November 2021.***

**Resolution No.: PECS0800**

**Moved: Cr Coleman**

**Seconded: Cr Lacey**

**That the Committee:**

- Notes the Planning, Environment and Community Services Directorate Information Bulletin for November 2021.**

**Carried**

## **PROCEDURAL MOTION:**

**Resolution No.: PECS0801**

**Moved: Cr Coleman**

**Seconded: Cr Pickels**

**That the Committee adjourns the meeting for morning tea at 10.41am.**

**Carried**

## **PROCEDURAL MOTION:**

**Resolution No.: PECS0802**

**Moved: Cr Lacey**

**Seconded: Cr Pickels**

**That the Committee resumes the meeting at 11.00am.**

**Carried**

## ATTENDANCE

Mayor Anne Baker was not in the meeting room at the resumption of the meeting.

## 7. GENERAL BUSINESS

### 7.1 Community Hub Model - Middlemount

Cr Pickels asked if the Middlemount office will be moving to a hub model and if so when is this scheduled.

The Manager Engaged Communities advised that Middlemount is included in the forward planning for a Community Hub, however it will be towards the end of the program (2 plus years) due to leasing and other factors.

### 7.2 Thank You Moranbah Races

Cr Lacey made a special mention and thank you to Mr Shane Brandenburg and the Economy and Prosperity team through their commitment over the past few years to see the results of the Moranbah Race Club Committee deliver a wonderful race event.

### 7.3 Nebo Business Opportunity - Tyre Recycling

Cr Coleman requested an update on if a decision has been made on whether the company looking at locating a tyre recycling facility in the Nebo area.

Manager Economy and Prosperity advised that a decision has not yet been made.

### 7.4 Clermont Friends of the Museum

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Cr Vea Vea asked if the Clermont Friends of the Museum Group had ever commenced and what is the history of volunteers being what has occurred in the past and what is the opportunity for the future. What are barriers to this approach? Cr Vea Vea is looking at whether a volunteer group could be considered at Moranbah.

Cr Gina Lacey also mentioned that there previously was a Moranbah Friends of the Library program.

## **ACTION: MANAGER ENGAGED COMMUNITIES**

### **7.5 Moranbah Town Square Wi Fi Access**

Cr Vea Vea has asked when Council will be advising the public that Wi Fi access is available Moranbah Town Square

### **7.6 Acknowledgment**

On behalf of the Committee the Chair thanked Mr Jim Hutchinson for everything he has done during his time at Council as well as his and his family's involvement in the community. The Chair thanked Mr Hutchinson for being a part of our community and for the time and effort he has contributed to the community.

## **8. CONCLUSION**

There being no further business, the Chair declared the meeting closed at 11.42am.

These minutes were confirmed by the Committee at the Planning, Environment and Community Services Standing Committee Meeting held Tuesday 7 December 2021 in Moranbah.

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CHAIR

..... / ..... / .....  
DATE