

NOTICE OF MEETING

Dear Committee Members

You are requested to attend the following meeting of Council.

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES STANDING COMMITTEE MEETING OF ISAAC REGIONAL COUNCIL

**TO BE HELD ON
TUESDAY, 14 SEPTEMBER 2021
COMMENCING AT 9.00AM
COUNCIL CHAMBERS, MORANBAH**

JEFF STEWART-HARRIS

Chief Executive Officer

DAN WAGNER

Committee Officer

Director Planning, Environment and
Community Services

Committee Members:

Cr Kelly Vea Vea (Chair)

Mayor Anne Baker

Cr Gina Lacey

Cr Jane Pickels

Cr Viv Coleman

LOCAL GOVERNMENT ACT 2009

Local Government Regulation 2012

Chapter 8, Part 2 Local Government Meetings and Committees

Division 1A, Requirements for Local Government Meetings Generally

Section 254J Closed meetings

- (1) A local government may resolve that all or part of a meeting of the local government be closed to the public.
- (2) A committee of a local government may resolve that all or part of a meeting of the committee be closed to the public.
- (3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—
 - (a) the appointment, discipline or dismissal of the chief executive officer;
 - (b) industrial matters affecting employees;
 - (c) the local government's budget;
 - (d) rating concessions;
 - (e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;
 - (f) matters that may directly affect the health and safety of an individual or a group of individuals;
 - (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;
 - (h) negotiations relating to the taking of land by the local government under the [Acquisition of Land Act 1967](#);
 - (i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.
- (4) However, a local government or a committee of a local government must not resolve that a part of a local government meeting at which a decision mentioned in [section 150ER](#)(2), [150ES](#)(3) or [150EU](#)(2) of the [Act](#) will be considered, discussed, voted on or made be closed.
- (5) A resolution that a local government meeting be closed must—
 - (a) state the matter mentioned in subsection (3) that is to be discussed; and
 - (b) include an overview of what is to be discussed while the meeting is closed.
- (6) A local government or a committee of a local government must not make a resolution (other than a procedural resolution) in a local government meeting, or a part of a local government meeting, that is closed.

Conflict of Interest Obligations

Reference is made to Section 150EL of the Local Government Act 2009. Specifically, the obligation of Councillors when they first become aware they have a conflict of interest to make the Chief Executive Officer aware in writing or if in a meeting, ensure they declare immediately.

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES

STANDING COMMITTEE MEETING

OF ISAAC REGIONAL COUNCIL

TO BE HELD ON

TUESDAY 14 SEPTEMBER 2021

COUNCIL CHAMBERS, MORANBAH

1. OPENING OF THE MEETING
2. APOLOGIES
3. DECLARATION OF CONFLICTS OF INTEREST
4. CONFIRMATION OF MINUTES
5. OFFICER REPORTS
6. INFORMATION BULLETIN REPORT
7. GENERAL BUSINESS
8. CONCLUSION

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1. OPENING OF MEETING

2. APOLOGIES

3. DECLARATION OF CONFLICTS OF INTEREST

4. CONFIRMATION OF MINUTES

Planning, Environment and Community Services Standing Committee Meeting of Isaac Regional Council held in Council Chambers, Moranbah, commencing 9.00am on Tuesday 13 August 2021.

5. OFFICER REPORTS

5.1 ST LAWRENCE WETLANDS WEEKEND 2022 SAVE THE DATE

EXECUTIVE SUMMARY

The purpose of this report is to seek endorsement of the proposed date for the 2022 St Lawrence Wetlands Weekend (SLTWW) to be held over the 24-26 June 2022.

5.2 COOPERATIVE RESEARCH CENTRE FOR TRANSFORMATIONS IN MINING ECONOMIES SUPPORTING PARTICIPANT APPLICATION

EXECUTIVE SUMMARY

The purpose of this report is to inform and seek endorsement of an application from Council to join the Cooperative Research Centre for Transformations in Mining Economies (CRCTIME) as a "Supporting Participant".

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5.3 MORANBAH MINERS' MEMORIAL COMMITTEE IN-KIND ASSISTANCE

EXECUTIVE SUMMARY

This report seeks Council's consideration regarding the provision of internally funded in-kind support to assist with delivery of the annual Moranbah Miners' Memorial observance on Friday 5 November 2021.

5.4 MAJOR GRANT APPLICATION – QUEENSLAND FOOD FUTURE - INTERNATIONAL RURAL WOMEN'S DAY EVENT

EXECUTIVE SUMMARY

This report seeks Council's consideration of an out-of-round major grant application from Queensland Food Future to stage an International Rural Women's Day event.

5.5 MAJOR GRANT APPLICATION – OASIS LIFE CHURCH - MORANBAH COMMUNITY CAROLS

EXECUTIVE SUMMARY

This report seeks Council's consideration of an out-of-round major grant application from Oasis Life Church to support delivery of the annual Moranbah Community Carols on Friday, 26 November 2021.

5.6 MAJOR GRANT APPLICATION – MORANBAH BMX CLUB INCORPORATED - WEATHERPROOFING OF THE MORANBAH BMX TRACK

EXECUTIVE SUMMARY

This report seeks Council's consideration of an out-of-round major grant application from Moranbah BMX Club Incorporated (Inc.) to undertake weatherproofing of the Moranbah BMX track.

5.7 EXCEPTION TO LOCAL GOVERNMENT REGULATIONS – BI-LOCK MASTER KEY SYSTEM

EXECUTIVE SUMMARY

The purpose of this report is to seek Council's approval to extend the recently expired contract arrangement with the supplier of Isaac Regional Council's Bi-lock keying system as an exception to the competitive bidding requirements of the *Local Government Regulations 2012* for medium or large sized contractual arrangements.

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5.8 COUNCIL SUPPORT FOR MORANBAH SANTA RUN

EXECUTIVE SUMMARY

This report seeks Council's consideration of a request to formalise established in-kind support arrangements for the annual Moranbah Santa Run.

5.9 COUNCIL SUPPORT FOR COMBINED UNIONS CHRISTMAS PARTY

EXECUTIVE SUMMARY

This report seeks Council's consideration of a request to provide in-kind support for the annual Combined Unions Christmas Party on Saturday, 20 November 2021.

5.10 DOMESTIC DOG ADVISORY COMMITTEE MINUTES - 24 AUGUST 2021

EXECUTIVE SUMMARY

The purpose of this report is to present to Council the minutes of the Domestic Dog Advisory Committee Meeting held on Tuesday, 24 August 2021.

5.11 DYSART COMMUNITY TRANSPORT TRIAL

EXECUTIVE SUMMARY

This report seeks Council's consideration of a request to use the Dysart Youth Bus by external parties for the purpose of undertaking a community transport trial as part of the Smart Transformations initiative.

6. INFORMATION BULLETINS

6.1 PLANNING, ENVIRONMENT AND COMMUNITY SERVICES INFORMATION BULLETIN – SEPTEMBER 2021

EXECUTIVE SUMMARY

The Planning, Environment and Community Services Directorate Information Bulletin for September 2021 is provided for Committee review.

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7. GENERAL BUSINESS

8. CONCLUSION

UNCONFIRMED MINUTES

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
STANDING COMMITTEE MEETING OF
ISAAC REGIONAL COUNCIL

HELD ON
TUESDAY, 10 AUGUST 2021
COMMENCING AT 9.00AM

ISAAC REGIONAL COUNCIL
UNCONFIRMED MINUTES OF THE
PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
STANDING COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, MORANBAH
ON TUESDAY 10 AUGUST 2021

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ISAAC REGIONAL COUNCIL
UNCONFIRMED MINUTES OF THE
PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
STANDING COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, MORANBAH
ON TUESDAY 10 AUGUST 2021 COMMENCING AT 9.00AM

ATTENDEES

Cr Kelly Vevea, Division Five (Chair)
Cr Gina Lacey, Division Three
Cr Jane Pickels, Division Seven
Cr Viv Coleman, Division Eight
Cr Sandy Moffat, Division Two (Alternate Member)

OFFICERS PRESENT

Mr Dan Wagner, Director Planning, Environment and Community Services
Mr Shane Brandenburg, Manager Economy and Prosperity
Mr Michael St Clair, Manager Liveability and Sustainability
Mr Jim Hutchinson, Manager Engaged Communities
Ms Nishu Ellawalla, Manager Community Education and Compliance (by Video Conference)
Mr Bruce Wright, Manager Community Facilities
Ms Carenda Jenkin, Senior Officer Brand, Media and Communications
Mr Mark Davey, Capital and Program Project Manager
Ms Glenys Mansfield, Economic and Tourism Development Officer
Mrs Tricia Hughes, Coordinator Executive Support
Ms Barbara Franklin, Executive Coordinator, Planning, Environment and Community Services

1. OPENING

The Chair declared the meeting open at 9.00am and acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

Resolution No.: PECS0717

Moved: Cr Lacey

Seconded: Cr Coleman

The Planning, Environment and Community Services Standing Committee accepts Cr Sandy Moffat as an Alternate Member for today's meeting.

Carried

2. APOLOGIES

The Committee received an apology from Mayor Anne Baker.

Resolution No.: PECS0718

Moved: Cr Lacey

Seconded: Cr Pickels

The Planning, Environment and Community Services Standing Committee accepts the apology received from Mayor Anne Baker.

Carried

3. DECLARATION OF CONFLICTS OF INTEREST

DECLARABLE CONFLICT OF INTEREST

Cr Jane Pickles declared a declarable conflict of interest for Report 5.12 Major Grant Application – Middlemount Community Sports Association as she is a Middlemount Community Sports Association Committee Member.

DECLARABLE CONFLICT OF INTEREST

Cr Sandy Moffat declared a Declarable Conflict of Interest for Report 5.23 Trade Waste Policy Review as her business has a trade waste license.

NOTE:

Council acknowledges that Chapter 5B Councillors' Conflicts of Interest of the Local Government Act 2009 does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the local government to be a member of the board of the corporation or association.

4. CONFIRMATION OF MINUTES

Confirmation of minutes from Planning, Environment and Community Services Standing Committee Meeting held at the Council Chambers, Moranbah on Tuesday 13 July 2021.

Resolution No.: PECS0719

Moved: Cr Pickels

Seconded: Cr Lacey

That the Minutes of the Planning, Environment and Community Services Standing Committee Meeting held at Council Chambers, Moranbah on Tuesday 13 July 2021 are confirmed.

Carried

5. OFFICERS REPORTS

5.1

COMMUNITY GRANTS ROUND 1 FY21-22 - GRANT APPLICATION SUMMARY

EXECUTIVE SUMMARY

This report summaries the budgetary implications for the FY2021-22 Community Grants operational budgets should the recommendations regarding major grant applications submitted for Round 1 of the grants program be adopted.

OFFICER'S RECOMMENDATION

That the Committee recommends to Council to:

- Notes the implications to the FY2021-22 Community Grants operational budgets for Divisions 1 to 8 as summarised in this report should the Round 1 Community Grants applications be funded as recommended.**

Resolution No.: PECS0720

Moved: Cr Lacey

Seconded: Cr Moffat

That the Committee recommends to Council to:

1. Notes the implications to the FY2021-22 Community Grants operational budgets for Divisions 1 to 8 as summarised in this report should the Round 1 Community Grants applications be funded as recommended.
2. Request that further discussions regarding future grant allocations occur with each Divisional Councillor to avoid early exhaustion of the grants funding pool.
3. Request that an option paper is prepared for future grant funding rounds for FY2022/2023 and beyond.

Carried

5.2

MAJOR GRANT APPLICATION – ROAD ACCIDENT ACTION GROUP

EXECUTIVE SUMMARY

This report seeks Council's consideration of a major grant application from Road Accident Action Group for the purpose of supporting the 'Stock on Roads' community education campaign.

OFFICER'S RECOMMENDATION

That the Committee recommends to Council to:

1. *Approve a major grant application from Road Accident Action Group to the value of \$5000 (exc. GST) for the purpose of supporting the 'Stock on Roads' community education campaign.*
2. *Approve that the grant be funded equally from Community Grants operational budgets of Divisions 1-8 for FY2021-22 to the value of \$625 per division.*

Resolution No.: PECS0721

Moved: Cr Moffat

Seconded: Cr Coleman

That the Committee recommends to Council to:

1. Approve a major grant application from Road Accident Action Group to the value of \$5000 (exc. GST) for the purpose of supporting the 'Stock on Roads' community education campaign.
2. Approve that the grant be funded equally from Community Grants operational budgets of Divisions 1-8 for FY2021-22 to the value of \$625 per division.

Carried

5.3

MAJOR GRANT APPLICATION – TWIN HILLS RACE CLUB

EXECUTIVE SUMMARY

This report seeks Council's consideration of a multi-year funding application from the Twin Hills Race Club for the Trainer and Jockey Unplaced Starters Incentive, supporting the annual Twin Hills Race Weekend.

OFFICER'S RECOMMENDATION

That the Committee recommends to Council to:

1. Approve a three-year funding application from the Twin Hills Race Club to the value of \$8,000 annually (exc. GST) for the purpose of funding the Trainer and Jockey Unplaced Starters Incentives, as part of the annual Twin Hills Races Weekend.
2. Approve that the grant be funded from the Community Grants operational budget of Division 1 for FY2021-22, FY2022-23 and FY2023-24 to a total value of \$24,000 (exc. GST) over the life of the agreement.

Resolution No.: PECS0722

Moved: Cr Lacey

Seconded: Cr Coleman

That the Committee recommends to Council to:

1. Approve a three-year funding application from the Twin Hills Race Club to the value of \$8,000 annually (exc. GST) for the purpose of funding the Trainer and Jockey Unplaced Starters Incentives, as part of the annual Twin Hills Races Weekend.
2. Approve that the grant be funded from the Community Grants operational budget of Division 1 for FY2021-22, FY2022-23 and FY2023-24 to a total value of \$24,000 (exc. GST) over the life of the agreement.

Carried

5.4

MAJOR GRANT APPLICATION – HOCH AND WILKINSON

EXECUTIVE SUMMARY

This report seeks Council's consideration of a major grant application from Hoch and Wilkinson Livestock and Property, auspiced by Clermont Rodeo and Show Society, for the purpose of staging the annual Clermont Beef Expo and Trade Display.

OFFICER'S RECOMMENDATION

That the Committee recommends to Council to:

1. Approve a major grant application from Hoch and Wilkinson Livestock and Property, auspiced by Clermont Rodeo and Show Society, to the value of \$10,000 (exc. GST) for the purpose of staging the 2021 Clermont Beef Expo and Trade Display.
2. Approve that the grant be funded equally from Community Grants operational budgets of Divisions 1 and 6 for FY2021-22.

Resolution No.: PECS0723

Moved: Cr Moffat

Seconded: Cr Pickels

That the Committee recommends to Council to:

1. Approve a major grant application from Hoch and Wilkinson Livestock and Property, auspiced by Clermont Rodeo and Show Society, to the value of \$10,000 (exc. GST) for the purpose of staging the 2021 Clermont Beef Expo and Trade Display.
2. Approve that the grant be funded from Community Grants operational budgets of Divisions 1 (\$2,500) and 6 (\$2,500) for FY2021-22 and \$5,000 from Dry Lands and High Hopes Drought Support Funding.

Carried

5.5

MAJOR GRANT APPLICATION – RUN FOR MI LIFE

EXECUTIVE SUMMARY

This report seeks Council's consideration of a major grant application from Run For Mi Life for the purpose of staging a community fun run to promote mental health awareness.

OFFICER'S RECOMMENDATION

That the Committee recommends to Council to:

- 1. Approve a major grant application from Run For Mi Life for \$5000 (exc. GST) for the purpose of funding traffic control support for the event, including the costs associated with a traffic management plan, required permits/approvals and suitably qualified road closure contractors, to assist with the delivery of the annual community fun run in Moranbah.**
- 2. Approve that the grant be funded from the Community Grants operational budgets of Divisions 3, 4 and 5 for FY2021-22.**

Resolution No.: PECS0724

Moved: Cr Lacey

Seconded: Cr Pickels

That the Committee recommends to Council to:

- 1. Approve a major grant application from Run For Mi Life for \$5000 (exc. GST) for the purpose of funding traffic control support for the event, including the costs associated with a traffic management plan, required permits/approvals and suitably qualified road closure contractors, to assist with the delivery of the annual community suicide prevention fundraising event in Moranbah.**
- 2. Approve that the grant be funded from the Community Grants operational budgets of Divisions 3, 4 and 5 for FY2021-22.**

Carried

NOTE: The Director Planning, Environment and Community Services to hold further discussions with the Executive Leadership Team regarding Council's role and capabilities around traffic management for community events.

CONFLICT OF INTEREST

Mr Jim Hutchinson declared a conflict of interest for Report 5.6 Major Grant Application – Moranbah Gymnastics as his daughter attends Moranbah Gymnastics.

5.6

MAJOR GRANT APPLICATION – MORANBAH GYMNASTICS

EXECUTIVE SUMMARY

This report seeks Council's consideration of a major grant application from Moranbah Gymnastics for the purpose of supporting delivery of a 'casino night' fundraiser.

OFFICER'S RECOMMENDATION

That the Committee recommends to Council to:

- 1. Approve a major grant application from Moranbah Gymnastics to the value of \$5000 (exc. GST) for the purpose of supporting a 'casino night' fundraiser for the club.**
- 2. Approve that the grant be funded from the Community Grants operational budgets of Divisions 3, 4 and 5 for FY2021-22.**

Resolution No.: PECS0725

Moved: Cr Lacey

Seconded: Cr Moffat

That the Committee recommends to Council to:

- 1. Approve a major grant application from Moranbah Gymnastics to the value of \$5000 (exc. GST) for the purpose of supporting a 'casino night' fundraiser for the club.**
- 2. Approve that the grant be funded from the Community Grants operational budgets of Divisions 3, 4 and 5 for FY2021-22.**

Carried

5.7

MAJOR GRANT APPLICATION – MORANBAH RACE CLUB

EXECUTIVE SUMMARY

This report seeks Council's consideration of a major grant application from Moranbah Race Club to support delivery of the November spring race day and undertake improvements to the amenity of the grounds.

OFFICER'S RECOMMENDATION

That the Committee recommends to Council to:

1. **Approve a major grant application from Moranbah Race Club to the value of \$15,000 (exc. GST) for the purposes of:**
 - i. **\$10,000 for gold level sponsorship of the November race meeting, inclusive of exclusive naming rights for the race day event and the main race on the program. Such naming rights are be to the effect of 'Moranbah Miners' Memorial Race Day presented by Isaac Regional Council' or a variation of same.**
 - ii. **\$5000 to undertake improvements to the grounds which enhance the aesthetics of Treasure Park for patrons prior to the November 2021 race meeting.**
2. **Approve that the grant be funded from the Community Grants operational budgets of Divisions 3, 4 and 5 for FY2021-22.**

Resolution No.: PECS0726

Moved: Cr Lacey

Seconded: Cr Moffat

That the Committee recommends to Council to:

1. **Approve a major grant application from Moranbah Race Club to the value of \$15,000 (exc. GST) for the purposes of:**
 - i. **\$10,000 for gold level sponsorship of the November race meeting, inclusive of exclusive naming rights for the race day event and the main race on the program. Such naming rights are be to the effect of 'Moranbah Miners' Memorial Race Day presented by Isaac Regional Council' or a variation of same.**
 - ii. **\$5,000 to undertake improvements to the grounds which enhance the aesthetics of Treasure Park for patrons prior to the November 2021 race meeting.**
2. **Approve that the grant be funded from the Community Grants operational budgets of Divisions 3, 4 and 5 for FY2021-22.**

Carried

5.8

MAJOR GRANT APPLICATION – MORANBAH JUNIOR MOTOCROSS CLUB

EXECUTIVE SUMMARY

This report seeks Council's consideration of a major grant application from Moranbah Junior Motocross Club for the purpose of track upgrades.

OFFICER'S RECOMMENDATION

That the Committee recommends to Council to:

- 1. Approve a major grant application from Moranbah Junior Motocross Club to the value of \$5000 (exc. GST) for the purpose of track upgrades.**
- 2. Approve that the grant be funded equally from Community Grants operational budgets of Divisions 3, 4 and 5 for FY2021-22.**

Resolution No.: PECS0727

Moved: Cr Pickels

Seconded: Cr Moffat

That the Committee recommends to Council to:

- 1. Approve a major grant application from Moranbah Junior Motocross Club to the value of \$5,000 (exc. GST) for the purpose of track upgrades.**
- 2. Approve that the grant be funded equally from Community Grants operational budgets of Divisions 3, 4 and 5 for FY2021-22.**

Carried

5.9

MAJOR GRANT APPLICATION – ST MARY'S CHRISTMAS FAIR

EXECUTIVE SUMMARY

This report seeks Council's consideration of a major grant application from St Mary's Catholic Church Clermont for the purpose of staging the annual St Mary's Parish Christmas Fair.

OFFICER'S RECOMMENDATION

That the Committee recommends to Council to:

- 1. Approve a major grant application from St Mary's Catholic Church to the value of \$2000.00 (exc. GST) for the purpose of the St Mary's Parish Christmas Fair.**
- 2. Approve that the grant be funded from the Community Grants operational budgets of Division 6 for FY2021-22.**

2. Should appropriate tenure arrangements be in place approve that the grant be funded from the Community Grants operational budget of Division 6 for FY2021-22.

Carried

PROCEDURAL MOTION:

Resolution No.: PECS0730

Moved: Cr Lacey

Seconded: Cr Coleman

That the Committee adjourns the meeting for morning tea at 10.24am.

Carried

PROCEDURAL MOTION:

Resolution No.: PECS0731

Moved: Cr Pickels

Seconded: Cr Moffat

That the Committee resumes the meeting at 10.37am.

Carried

5.11

MAJOR GRANT APPLICATION – MIDDLEMOUNT BOXING AND FITNESS

EXECUTIVE SUMMARY

This report seeks Council's consideration of a major grant application from Middlemount Boxing and Fitness for the purpose of supporting the group's annual Fight Night.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. **Approve a major grant application from Middlemount Boxing and Fitness Inc. to the value of \$5,000 (exc. GST) for the purpose of staging the 2021 Middlemount Fight Night.**
2. **Approve that the grant be funded from the Community Grants operational budget of Division 7 for FY2021-22.**

Resolution No.:	PECS0731		
Moved:	Cr Moffat	Seconded:	Cr Coleman
That the Committee recommends to Council to:			
1. Approve a major grant application from Middlemount Boxing and Fitness Inc. to the value of \$5,000 (exc. GST) for the purpose of staging the 2021 Middlemount Fight Night.			
2. Approve that the grant be funded from the Community Grants operational budget of Division 7 for FY2021-22.			
Carried			

DECLARABLE CONFLICT OF INTEREST

Cr Jane Pickles declared a declarable conflict of interest for Report 5.12 Major Grant Application – Middlemount Community Sports Association as she is a Middlemount Community Sports Association Committee Member. Cr Pickles left the meeting room at 10.39am and did not participate in the discussion or vote for report 5.12.

5.12

MAJOR GRANT APPLICATION – MIDDLEMOUNT COMMUNITY SPORTS ASSOCIATION

EXECUTIVE SUMMARY

This report seeks Council's consideration of a major grant application from Middlemount Community Sports Association, Gymnastics for the purpose of funding a Circus Workshop to be delivered in October 2021.

OFFICER'S RECOMMENDATION

That the Committee recommends to Council to:

1. **Approves a major grant application from Middlemount Community Sports Association to the value of \$2,393.30 (exc. GST) for the delivery of a Circus Workshop in Middlemount.**

2. **Approve that the grant be funded from the Community Grants operational budget of Division 7 for FY2021-22.**

Resolution No.: PECS0733

Moved: Cr Coleman **Seconded:** Cr Moffat

That the Committee recommends to Council to:

1. **Approves a minor grant for this application from Middlemount Community Sports Association to the value of \$1,000 (exc. GST) for the delivery of a Circus Workshop in Middlemount.**
2. **Approve that the grant be funded from the Community Grants operational budget of Division 7 for FY2021-22.**

Carried

ATTENDANCE

Cr Jane Pickels returned to the meeting room at 10.41am.

5.13

MAJOR GRANT APPLICATION – CLARKE CREEK STATE SCHOOL PARENTS AND CITIZENS ASSOCIATION

EXECUTIVE SUMMARY

This report seeks Council's consideration of a major grant application from the Clarke Creek State School Parents and Citizens Association (P&C) for the purpose of supporting the school's 50th Anniversary event.

OFFICER'S RECOMMENDATION

That the Committee recommends to Council to:

1. **Approve a major grant application from the Clarke Creek State School Parents and Citizens Association to the value of \$5,000 (exc. GST) for the purpose of supporting the school's 50th anniversary event.**
2. **Approve that the grant be funded from the Dry Lands to High Hopes drought support budget.**

Resolution No.: PECS0734

2. Approve that the grant be funded from the Community Grants operational budgets of Division 8.

Lost

NOTE: Advice was received that funding no longer required as the Gala Dinner event will not be proceeding.

5.15

MAJOR GRANT APPLICATION – ST LAWRENCE AND DISTRICT BOWLS CLUB

EXECUTIVE SUMMARY

This report seeks Council's consideration of a major grant application from the St Lawrence and District Bowls Club for the purpose of purchasing a new mower and roller.

OFFICER'S RECOMMENDATION

That the Committee recommends to Council to:

1. Approve a major grant application from the St Lawrence and District Bowls Club to the value of \$10,000 (exc. GST) for the purpose of purchasing a new mower and roller.
2. Approve that the grant be funded from the Community Grants operational budget of Division 8 for FY2021-22.

Resolution No.: PECS0736

Moved: Cr Coleman

Seconded: Cr Moffat

That the Committee recommends to Council to:

1. Approve a major grant application from the St Lawrence and District Bowls Club to the value of \$8,000 (exc. GST) for the purpose of purchasing a new mower and roller.
2. Approve that the grant be funded from the Community Grants operational budget of Division 8 for FY2021-22.

Carried

That the Committee recommends to Council to:

- 1. Approve a major grant application from Coppabella State School Parents and Citizens Association to the value of \$5000 (exc. GST) for the purpose of supporting Coppabella State School's 40th anniversary celebrations.**
- 2. Approve that the grant be funded from the Community Grants operational budget of Division 8 for FY2021-22.**

Resolution No.: PECS0738

Moved: Cr Coleman

Seconded: Cr Pickels

That the Committee recommends to Council to:

- 1. Approve a major grant application from Coppabella State School Parents and Citizens Association to the value of \$5,000 (exc. GST) for the purpose of supporting Coppabella State School's 40th anniversary celebrations.**
- 2. Approve that the grant be funded from the Community Grants operational budget of Divisions 3, 4, 5 and 8 for FY2021-22.**

Carried

5.18

MAJOR GRANT APPLICATION – QUEENSLAND RAILWAYS INSTITUTE INC. LIFESTYLE

EXECUTIVE SUMMARY

This report seeks Council's consideration of a major grant application from QRI Lifestyle (Queensland Railways Institute Inc.) for the purpose of supporting 50th anniversary celebrations in Coppabella.

OFFICER'S RECOMMENDATION

That the Committee recommends to Council to:

- 1. Approve a major grant application from QRI Lifestyle (Queensland Railways Institute Inc.) to the value of \$5000 (exc. GST) for the purpose of supporting 50th anniversary celebrations in the community of Coppabella.**
- 2. Approve that the grant be funded from the Community Grants operational budget of Division 8 for FY2021-22.**

Resolution No.: PECS0739

Moved: Cr Coleman

Seconded: Cr Pickels

That the Committee recommends to Council to:

1. Approve a major grant application from QRI Lifestyle (Queensland Railways Institute Inc.) to the value of \$2,000 (exc. GST) for the purpose of supporting 50th anniversary celebrations in the community of Coppabella.
2. Approve that the grant be funded from the Community Grants operational budget of Division 8 for FY2021-22.

Carried

5.19

HEART OF AUSTRALIA REQUEST FOR SUPPORT

EXECUTIVE SUMMARY

This report seeks Council's consideration of a request for assistance for Heart of Australia for the purpose of supporting continued delivery of specialist cardiac and respiratory care in Moranbah via its mobile service.

OFFICER'S RECOMMENDATION

That the Committee recommends to Council to:

1. *Approve a request for support from Heart of Australia to the value of \$15,000 (exc. GST) annually for three years for the purpose of supporting delivery of specialist cardiac and respiratory care in Moranbah via its mobile service.*
2. *Approve that this support be funded from the FY2021-22 Engaged Communities operational budget and that provision also be made in the FY2022-23 and FY2022-24 Engaged Communities operational budget to fund a commitment to Heart of Australia to a total value of \$45,000 (exc. GST) over the life of the support agreement.*

Resolution No.: PECS0740

Moved: Cr Lacey

Seconded: Cr Pickels

That the Committee recommends to Council to:

1. Approve a request for support from Heart of Australia to the value of \$15,000 (exc. GST) annually for three years for the purpose of supporting delivery of specialist cardiac and respiratory care in Moranbah via its mobile service.
2. Approve that this support be funded from the FY2021-22 Engaged Communities operational budget and that provision also be made in the FY2022-23 and FY2023-24 Engaged Communities operational budget to fund a commitment to Heart of Australia to a total value of \$45,000 (exc. GST) over the life of the support agreement.

Carried

5.20

COVID-19 STRATEGIC RECOVERY PLAN – IMPLEMENTATION UPDATE

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with an update on the progress towards implementing the COVID-19 Strategic Recovery Plan.

OFFICER'S RECOMMENDATION

That the Committee recommends to Council to:

1. *Receive and note the implementation update on the COVID-19 Strategic Recovery Plan.*

Resolution No.: PECS0741

Moved: Cr Moffat

Seconded: Cr Pickels

That the Committee recommends to Council to:

1. Receive and note the implementation update on the COVID-19 Strategic Recovery Plan.

Carried

EXECUTIVE SUMMARY

The purpose of this report is to present to Council the minutes of the Domestic Dog Advisory Committee Meeting held on Tuesday, 29 June 2021.

OFFICER'S RECOMMENDATION

That the Committee recommends to Council to:

1. *Receives and notes the Minutes of the Domestic Dog Advisory Committee held on 29 June 2021.*
2. *Adopts the recommendations of the Domestic Dog Advisory Committee held on 29 June 2021, in particular;*
 - i. *Note the Chip N Check Microchipping Pop Up Clinic Progress Report*
 - ii. *Endorse the implementation of annual 'Chip N Check' Microchipping Pop-Up Clinics as an ongoing activity of the "Paws-itive" Blueprint initiative.*
 - iii. *Receive and endorse the proposed nuisance barking dog complaint resolution process.*

Resolution No.: PECS0742

Moved: Cr Moffat

Seconded: Cr Pickels

That the Committee recommends to Council to:

1. **Receives and notes the Minutes of the Domestic Dog Advisory Committee held on 29 June 2021.**
2. **Adopts the recommendations of the Domestic Dog Advisory Committee held on 29 June 2021, in particular:**
 - i. **Note the Chip N Check Microchipping Pop Up Clinic Progress Report**
 - ii. **Endorse the implementation of annual 'Chip N Check' Microchipping Pop-Up Clinics as an ongoing activity of the "Paws-itive" Blueprint initiative.**
 - iii. **Receive and endorse the proposed nuisance barking dog complaint resolution process.**

Carried

5.22

ST LAWRENCE WETLANDS WEEKEND 2021 – EVALUATION REPORT

EXECUTIVE SUMMARY

The St Lawrence Wetlands Weekend was held over the 11-13 June 2021. This report presents the St Lawrence Wetlands Weekend (SLWW) Evaluation Report for Council's information.

OFFICER'S RECOMMENDATION

That the Committee recommends to Council to:

- 1. Receive and note the St Lawrence Wetlands Weekend 2021 Evaluation Report and continue to receive further event planning updates for the 2022 event.*
- 2. Endorse the date for the 2022 St Lawrence Wetlands Weekend event be held 3- 6 June 2022.*
- 3. Endorse a St Lawrence Wetlands Weekend supporting partner package be developed for the 2022 event.*

Resolution No.: PECS0743

Moved: Cr Coleman

Seconded: Cr Moffat

That the Committee recommends to Council to:

- 1. Receive and note the Interim St Lawrence Wetlands Weekend 2021 Evaluation Report with further debriefing to occur with Elected Members.**

Carried

DECLARABLE CONFLICT OF INTEREST

Cr Sandy Moffat declared a Declarable Conflict of Interest for Report 5.23 Trade Waste Policy Review as her business has a trade waste license. Cr Moffat left the meeting room at 11.33am and did not participate in the discussions or vote for Report 5.23.

5.23

TRADE WASTE POLICY REVIEW

EXECUTIVE SUMMARY

The purpose of this report is to present the updated Trade Waste Policy for review and Council adoption.

OFFICER'S RECOMMENDATION

That the Committee recommends to Council to:

- 1. Adopt the updated Trade Waste Policy (STAT-POL-041).**

Resolution No.: PECS0744

Moved: Cr Coleman

Seconded: Cr Pickels

That the Committee recommends to Council to:

- 1. Adopt the updated Trade Waste Policy (STAT-POL-041).**

Carried

ATTENDANCE

Cr Sandy Moffat returned to the meeting room at 11.35am.

5.24

REVIEW OF COMMERCIAL USE OF LOCAL GOVERNMENT CONTROLLED AREAS AND ROADS POLICY (STAT-POL-005)

EXECUTIVE SUMMARY

The purpose of this report is to present proposed amendments to Commercial Use of Local Government Controlled Areas and Roads Policy (STAT-POL-005).

OFFICER'S RECOMMENDATION

That the Committee recommends to Council to:

- 1. Adopt the updated Commercial Use of Local Government Controlled Areas and Roads Policy (STAT-POL-005).**

Resolution No.: PECS0745

Moved: Cr Pickels

Seconded: Cr Lacey

That the Committee recommends to Council to:

1. Adopt the updated Commercial Use of Local Government Controlled Areas and Roads Policy (STAT-POL-005).

Carried

5.25

REVISED COMMUNITY GRANTS POLICY AND GUIDELINES

EXECUTIVE SUMMARY

This report seeks Council's consideration of a revised Community Grants Policy and supporting Community Grants Program Guidelines.

OFFICER'S RECOMMENDATION

That the Committee recommends to Council to:

1. *Rescind Community Grants Policy PECS-075, and adopt the revised Community Grants Policy PECS-POL-126.*
2. *Adopt the revised Community Grants Program Guidelines.*
3. *Authorise the Chief Executive Officer to make minor typographical revisions to the Community Grants Program Guidelines as required which do not materially alter the intent and application of the document as adopted.*

Resolution No.: PECS0746

Moved: Cr Pickels

Seconded: Cr Moffat

That the Committee recommends to Council to:

1. Rescind Community Grants Policy PECS-075 and adopt the revised Community Grants Policy PECS-POL-126.
2. Adopt the revised Community Grants Program Guidelines.
3. Authorise the Chief Executive Officer to make minor typographical revisions to the Community Grants Program Guidelines as required which do not materially alter the intent and application of the document as adopted.

Carried

NOTE: Request that an amendment to the guidelines is made prior to the August Ordinary Meeting to include that grants due to risk and liability are subject to the appropriate permissions of use for where the event is to be held.

5.26

2021-2023 REEF GUARDIAN COUNCILS ACTION PLAN

EXECUTIVE SUMMARY

This report seeks the committee's endorsement of the draft Isaac Regional Council 2021-2023 Reef Guardian Councils Action Plan.

OFFICER'S RECOMMENDATION

That the Committee recommends to Council to:

- 1. Approve the Isaac Regional Council 2021-2023 Reef Guardian Council Action Plan.**
- 2. Authorise the Chief Executive Officer to issue correspondence to the Great Barrier Reef Marine Park Authority, notifying them of Council's decision.**

Resolution No.: PECS0747

Moved: Cr Moffat

Seconded: Cr Pickels

That the Committee recommends to Council to:

- 1. Approve the Isaac Regional Council 2021-2023 Reef Guardian Council Action Plan.**
- 2. Authorise the Chief Executive Officer to issue correspondence to the Great Barrier Reef Marine Park Authority, notifying them of Council's decision.**

Carried

5.27

POLICY UPDATE - ENVIRONMENT POLICY

EXECUTIVE SUMMARY

This report outlines the proposed repeal of the existing Environmental Policy, to be replaced with a new whole-of-Council policy that outlines Council's commitment to protection, preservation and enhancement of natural assets and environments for future generations, and commitment to the avoidance, minimisation and management of environmental impacts as part of Council's operations and activities.

Resolution No.: PECS0750

Moved: Cr Pickels

Seconded: Cr Moffat

That the Committee recommends to Council to:

1. **Receives and notes the Minutes of the Jangga Indigenous Land Use Agreement Consultative Meetings held on 19 July 2021.**
2. **Notes that the actions listed in the minutes will be implemented by Chief Executive Officer.**

Carried

5.30

OUR RESILIENT COAST: ISAAC COASTAL HAZARD ADAPTATION STRATEGY PHASE 6 – OPTIONS ASSESSMENT

EXECUTIVE SUMMARY

This report seeks the committee's endorsement of the Phase 6 – Options Assessment report prepared by BMT and Ethos Urban as part of the Our Resilient Coast: Isaac Coastal Hazard Adaptation Strategy.

OFFICER'S RECOMMENDATION

That the Committee recommends to Council to:

1. ***That the committee recommend that Council resolve to adopt the Phase 6 – Options Assessment prepared by BMT as part of the Our Resilient Coast: Isaac Coastal Hazard Adaptation Strategy.***
2. ***That the committee recommend that Council delegate authority to the Chief Executive Officer to consider and decide on any recommended changes proposed by Local Government Association of Queensland (LGAQ) following their technical review of the report.***

Resolution No.: PECS0751

Moved: Cr Lacey

Seconded: Cr Pickels

That the Committee recommends to Council to:

1. That the committee recommend that Council resolve to adopt the Phase 6 – Options Assessment prepared by BMT as part of the Our Resilient Coast: Isaac Coastal Hazard Adaptation Strategy.
2. That the committee recommend that Council delegate authority to the Chief Executive Officer to consider and decide on any recommended changes proposed by Local Government Association of Queensland (LGAQ) following their technical review of the report.

Carried

5.31

OUR RESILIENT COAST: ISAAC COASTAL HAZARD ADAPTATION STRATEGY PHASE 7 – COST-BENEFIT ANALYSIS

EXECUTIVE SUMMARY

This report seeks the committee's endorsement of the Phase 7 – Cost-Benefit Analysis report prepared by BMT and Ethos Urban as part of the Our Resilient Coast: Isaac Coastal Hazard Adaptation Strategy.

OFFICER'S RECOMMENDATION

That the Committee recommends to Council to:

1. *That the committee recommend that Council resolve to adopt the Phase 7 – Cost-Benefit Analysis prepared by Aither on behalf of BMT as part of the Our Resilient Coast: Isaac Coastal Hazard Adaptation Strategy.*
2. *That the committee recommend that Council delegate authority to the Chief Executive Officer to consider and decide on any recommended changes proposed by Local Government Association of Queensland (LGAQ) following their technical review of the report.*

Resolution No.: PECS0752

Moved: Cr Moffat

Seconded: Cr Pickels

That the Committee recommends to Council to:

1. That the committee recommend that Council resolve to adopt the Phase 7 – Cost-Benefit Analysis prepared by Aither on behalf of BMT as part of the Our Resilient Coast: Isaac Coastal Hazard Adaptation Strategy.
2. That the committee recommend that Council delegate authority to the Chief Executive Officer to consider and decide on minor recommended changes proposed by Local Government Association of Queensland (LGAQ) following their technical review of the report.

Carried

6. INFORMATION BULLETIN REPORTS

6.1 Planning Environment and Community Services Information Bulletin – August 2021

EXECUTIVE SUMMARY

The Planning, Environment and Community Services Directorate Information Bulletin for August 2021 is provided for Committee review.

OFFICER'S RECOMMENDATION

That the Committee:

1. *Note the Planning, Environment and Community Services Directorate Information Bulletin for August 2021.*

Resolution No.: PECS0753

Moved: Cr Lacey

Seconded: Cr Pickels

That the Committee:

1. Notes the Planning, Environment and Community Services Directorate Information Bulletin for August 2021.

Carried

7. GENERAL BUSINESS

No general business this meeting.

8. CONCLUSION

There being no further business, the Chair declared the meeting closed at 12.19pm.

These minutes were confirmed by the Committee at the Planning, Environment and Community Services Standing Committee Meeting held Tuesday 14 September 2021 in Moranbah.

.....
CHAIR

..... / /
DATE

MEETING DETAILS

Planning, Environment and Community Services

Standing Committee Meeting

Tuesday 14 September 2021

AUTHOR

Shane Brandenburg

AUTHOR POSITION

Manager Economy & Prosperity

5.1

ST LAWRENCE WETLANDS WEEKEND 2022 SAVE THE DATE

EXECUTIVE SUMMARY

The purpose of this report is to seek endorsement of the proposed date for the 2022 St Lawrence Wetlands Weekend (SLTWW) to be held over the 24-26 June 2022.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Endorse the date for the 2022 St Lawrence Wetlands Weekend event be held 24 - 26 June 2022.**
- 2. Note the St Lawrence Wetlands Weekend 2022 event planning working groups.**
- 3. Endorse Councillor _____ and Councillor _____ to be members of the St Lawrence Wetlands Weekend Strategic Planning Steering Group.**

BACKGROUND

The St Lawrence Wetlands, as part of the larger Broadsound wetlands, is noted as wetlands of national significance particularly in relation to migratory birds and presence of the endangered Capricorn Yellow Chat species. Isaac Regional Council held the inaugural St Lawrence Wetlands day in 2008 to raise awareness of the importance of the wetlands to the broader eco-system.

A strategic planning process commenced in 2018 to guide future efforts to grow the event to its full potential over the short term (5 year) and ensure ongoing benefits to the St Lawrence and Coastal area of the Isaac Local Government Area (LGA). The event has continued to achieve its goals of a developing a profile as a renowned tourism event that attracts visitation from Isaac and the broader regions and celebrates the key event themes of Tourism, Cultural Heritage, Environment, Arts and Cuisine with a local produce focus.

The event has seen continued growth from 423 (2018), 724 (2019), with cancellation in 2020 due to the pandemic and for 2021 there were 2094 individuals over the three-day event (2877 on TEQ modelling).

Following the evaluation report and briefings session with Council on the same, the event delivery for 2022 will be to target consolidation of the visitation numbers with modest further growth to around 1,000 -1,200 persons per day. This being a level of manageable logistics growth, whilst continuing to strengthen the program and messaging on those key celebrated themes as per 2021, maximising community engagement and outcomes, and managing Councils bottom line cost recovery.

Change of Date

Traditionally the St Lawrence Wetlands Weekend is held on the 2nd weekend in June, which for 2022 is the 10 – 12 June. It is proposed that a new date be set for the third weekend in June 2022 being 24-26 June, due to conflicts with the previous dates for the SLWW that will occur again in 2022.

The proposed date is to relieve the impacts of clashes with;

- The Pioneer Valley (Finch Hatton) Show is on 12 June 2022 (GWFN members, food vendors, stallholders attend the show). GWFN indicated that they had very limited resources to deliver our luncheon event due to the show and would appreciate the change in date
- Rockhampton Show is on 8-10 June 2022. The existing dates clashed with Rockhampton show holiday and that meant during the days leading up to the event the St Lawrence staff are on leave and impacts greatly on set up and logistics.
- Mackay Show 14-16 June 2022, this could impact visitation and event delivery and to be noted a number of key Council event delivery staff would have leave that week for the Mackay Show holiday
- The traditional date clashes with the Noosa Wine and Food Festival. Matt Golinski has attended Noosa Food and Wine Festival for 15 years (his hometown festival) and SLWW for 4 years, the events clashed in 2021 with SLWW was his destination as booking was held over from 2020, this likely will not occur in 2022. Investigation has begun but there are limited suitable alternatives who can deliver this type of event with the limited infrastructure provided.
- The Queensland school holiday period begins on 25 June 2022 and this date will support targeting this demographic as well. Young families were a large part of the increased visitation numbers in 2021 and this date will allow to grow the event as a “*family event*” that has activities that suit the full range of age demographics young and old.

Governance & Management Structure

During the evaluation debrief it was recommended to review the event planning working groups to ensure a collaborative structure, support and input from relevant internal and external stakeholders throughout the development and delivery of the event.

The following working group management structure is proposed, this will add an overarching steering group to the existing working groups to have oversight and validate event planning developments from the working groups and add a layer of increased governance. It is further proposed to broaden the community planning sessions to include other major stakeholders, maximising the key stakeholder input, community engagement and ownership.

Working group	Invited Members	Time frame of meetings
SLWW Strategic Planning Steering group (STLWW - SPSG)	<ul style="list-style-type: none"> • 2 x Elected officials (to be confirmed and endorsed by Office of Chief Executive Officer) • Director Planning, Environment and Community Services (DPECS) 	Bi-monthly or additionally as required

(To consider and validate the strategic elements of the event planning & program development)	<ul style="list-style-type: none"> • Manager Economy and Prosperity • Event Program Project lead (Economic and Tourism Development Officer) • With relevant officer invitees as required 	
<p>SLWW Internal (Event planning) Working Group (SLWW IWG)</p> <p>(Relevant officers from key internal stakeholders' departments for event program planning, particularly on messaging/delivery of the key event themes)</p>	<ul style="list-style-type: none"> • Economy and Prosperity Team • Liveability and Sustainability (Environment and Biodiversity) • Engaged Communities (relevant officers as determined by Manager Engaged Communities i.e Manager Community Engagement, Programs and Events, Coastal Communities Officer, Arts & Cultural Programs Officer) • Brand Media and Communications • Manager Strategic & Business Development 	Monthly
<p>SLWW External (Event Planning) Working Group (SLWW EWG)</p> <p>(Key external stakeholders for development of overall event planning)</p>	<ul style="list-style-type: none"> • Koinjmal Aboriginal Corporation • Greater Whitsunday Food Network (GWFN) • Mackay Isaac Tourism Limited (MITL) • Reef Catchments • Fitzroy Basin • St Lawrence Community Groups (Parents and Citizens, Recreation Group, Sportsground Group) • Local businesses (open invite to St Lawrence Hotel, Fosseys Store, St Lawrence Post Office, Robertsons Earthmoving, Kentscapes etc) • Open invitation to community members • Invitation to above IRC internal working group (SLWW EEWG) Coastal Communities Officer • Economy and Prosperity Team 	<p>Bi-monthly and or as required</p> <p>(TBC but proposed for alternating mixed format sessions being online and in person meetings @ St Lawrence)</p>

IMPLICATIONS

Whilst no financial risk or other implications are associated with this report, the event itself comes with a significant reputational risk to Council, key external stakeholders and the St Lawrence community.

The event has shown its ability to deliver reputational benefit to the organisation and region through the economic and social benefits. St Lawrence Wetlands has proven to be a powerful event that showcases the regions cultural heritage, environment, local produce, arts and tourism elements.

CONSULTATION

Director Planning Environment and Community Services
Economy and Prosperity Department
Manager Brand, Media and Communications
Manager Engaged Communities
Manager Strategic and Business Development
Manger Liveability and Sustainability

BASIS FOR RECOMMENDATION

The basis for recommendation is to ensure Council visibility regarding the STLWW Events planning, development and governance and the changed date will allow for increased target audience and less impact from date clashes with other events.

ACTION ACCOUNTABILITY

The Economy and Prosperity team to work with the Brand Media and Communications team deliver “Save the Date” communications to the broader stakeholders and community.

Economy and Prosperity Department and Office of DPECS to commence scheduling of steering and working group meetings.

KEY MESSAGES

Rigorous event management framework, event planning and evaluation will improve delivery outcomes as in noting date clashes and amendments to rectify.

<p>Report prepared by:</p>	<p>Report authorised by:</p>
<p>SHANE BRANDENBURG Manager Economy and Prosperity</p>	<p>DAN WAGNER Director Planning, Environment and Community Services</p>
<p>Date: 6 September 2021</p>	<p>Date: 6 September 2021</p>

ATTACHMENTS

- Nil

REFERENCE DOCUMENT

- 2021 St Lawrence Wetlands Event Management Framework

MEETING DETAILS

Standing Committee Meeting

Tuesday 14 September 2021

AUTHOR

Shane Brandenburg

AUTHOR POSITION

Manager Economy and Prosperity

**5.2 COOPERATIVE RESEARCH CENTRE FOR TRANSFORMATIONS
IN MINING ECONOMIES SUPPORTING PARTICIPANT
APPLICATION**

EXECUTIVE SUMMARY

The purpose of this report is to inform and seek endorsement of an application from Council to join the Cooperative Research Centre for Transformations in Mining Economies (CRCTiME) as a “Supporting Participant”.

OFFICER’S RECOMMENDATION

That the Committee recommends that Council:

- 1. Endorse Isaac Regional Council’s application to join the Cooperative Research Centre for Transformations in Mining Economies (CRCTiME) as a Supporting Participant.***
- 2. Endorse a cash contribution of \$2,500.00 as part of its application as a Supporting Participant in the Cooperative Research Centre for Transformations in Mining Economies (CRCTiME), to be funded from the Planning, Environment and Community Services operational budget.***

BACKGROUND

The Cooperative Research Centre for Transformations in Mining Economies (CRCTiME) brings together over 70 leading mining and mining service companies, regional development organisations, State and Commonwealth Governments and research partners. The unique coalition brings scale and coordinated investment into innovative research that addresses the complex challenges underpinning mine closure and relinquishment.

Key challenges for the industry were raised by the 2018 Senate inquiry into Mining Rehabilitation. To address these challenges, CRCTiME was initiated in early 2020 through the Australian Government’s Cooperative Research Centre Program, providing a vehicle to enable sustained industry, research and community collaboration.

Established in July 2020, the CRCTiME has now initiated the delivery of Foundational Projects exploring topics as diverse as how we value outcomes from mine closure to what technology will deliver resilient post mining landscapes. The CRCTiME’s goals are to deliver better outcomes for the transformation in mining economies through research. The CRCTiME have offices in both Brisbane and Perth.

Council officers have been engaged with CRCTiME as they are seeking to establish seven Regional Hubs across Australia where they can connect national projects with locally significant challenges and outcomes. The establishment of a Bowen Basin Regional Hub will firstly provide a link with the research, as well as creating a community of practice with the goal of facilitating conversations around post mining economic development.

The purpose of the regional hubs is to:

- Create a shared vision, alignment of goals, and collaborative actions to achieve positive social and economic transformation through mine land rehabilitation

- Provide a neutral space for honest discussion that supports better outcomes for your region
- Strengthened relationships with other organisations in the region
- Strengthened relationships with other Regional Hubs for cross-pollination of best practice and lessons learnt
- Facilitate the dissemination of the latest research findings

To be engaged in the regional hub and the other extended leverage opportunities from the CRCTiME, Council can apply for participation membership of CRCTiME and the participant matrix is in Attachment A, with options being;

- Major Participant – Contribution requirement >\$50,000 cash contribution and >\$200,000 cash/in kind
- Supporting Participant - Contribution requirement >\$2,500k cash contribution and >\$50,000 cash/in kind
- Affiliate Participant – Contribution requirement >\$0 cash contribution and <\$50,000 in kind

The participant matrix provides details of the contribution and rights of each of the participating roles. Major participants are targeted to major industry members and requires a contribution of at least \$50,000 cash and at least 200,000 including cash and noncash (in kind) contribution per annum.

For both Supporting & Affiliate participants the matrix informs that the rights for both memberships are the same excepting a differing form of agreement and supporting participants would provide contribution of greater than \$50,000 through in-kind support plus a cash contribution as well with affiliates being less than \$50,000 in kind and no cash contribution.

Recommendation is for Council to make application to join as a supporting participant with the in kind being made up of a combination of;

- In kind staff resourcing budget of \$40,000 per annum
This being officers engaged in CRCTiME organisational activity (such as regional hubs), distribution of information, development of events and opportunities to engage in projects delivered by the research partners. It is anticipated this workload will be spread across multiple roles including members of the Executive Leadership Team, PECS Managers, Manager Strategic and Business Development and staff from the Economy & Prosperity and Liveability & Sustainability Departments. Staff will need to document time attributed to the initiative for reporting to the CRCTiME board.
- non-staff in-kind (access to facilities, communication networks and data approx. \$5-15k) similarly through regional hub meetings, events and distribution and communication.

Further to note the first 22 foundational projects are listed in Attachment 2 – CRCTiME Foundational Research Projects, with Attachment 3 - Research Priorities 2021 – 2024, outlining the forthcoming priority areas. Reports will be available on release and concept projects can be developed and submitted individually and/or through the Bowen Basin Hub, with an extensive project prioritisation framework in place to review project submissions.

It should be clearly noted that Council endorsed two transformational projects in 2020 one being the *Sustainable Resource Communities Futures Through Transformational Open-Cut Mining Rehabilitation*. The CRCTiME projects and Council's participation in the Bowen Basin Hub will be an integral opportunity in delivering on that project.

IMPLICATIONS

Participation in the CRCTiME projects and Regional Hub is proposed to be conducted through a total of greater than \$50k in cash and non-cash contribution per annum. This would be done through a \$2,500 cash contribution and up to \$10,000 non-cash contribution being provision of facilities, communication networks and data and \$40,000 in kind staff resourcing from the Planning, Environment & Community Services directorate. This has been considered achievable without significant impact to business as usual operations.

The team will ensure its full engagement to maximise outcomes for the Region. Particularly given the subject matter; *Transformation in Mining Economies Through Innovative Research* that will address the complex challenges underpinning mine closure and relinquishment. Given Isaac Region currently have 26 operating coal mines, the outcomes of the research projects will likely inform the Region's future opportunities in this space.

CONSULTATION

Internal

Director Planning Environment and Community Services

Manager Economy and Prosperity

Senior Advisor

Manager Strategic and Business Development

Manager Liveability and Sustainability

External

CRCTIME

BASIS FOR RECOMMENDATION

With Isaac Region's large number of active and pending mining approvals, it is one of the regions at the forefront of mine rehabilitation opportunities. Isaac has close alignment with the CRCTIME project which brings scale and coordinated investment into innovative research addressing the complex challenges underpinning mine closure and relinquishment.

The project will also inform and support delivery of Councils *Transformational Concept: Sustainable Resource Communities Futures Through Transformational Open-Cut Mining Rehabilitation*.

ACTION ACCOUNTABILITY

The Economy and Prosperity team to complete the application and submit through the Director Planning, Environment and Community Services Office, and participate in the Bowen Basin Hub and other CRCTIME project related requirements.

KEY MESSAGES

Isaac Regional Council is intent on ensuring the sustenance of ongoing functional Isaac Communities (and particularly mining towns) at or above a sustainable equilibrium for the long term beyond current mining lives and pursuit of economic outputs from rehabilitated aggravated landscapes is a major opportunity.

Report prepared by: SHANE BRANDENBURG Manager Economy and Prosperity Date: 6 September 2021	Report authorised by: DAN WAGNER Director Planning, Environment and Community Services Date: 6 September 2021
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ATTACHMENTS

- Attachment 1 - Participant Matrix
- Attachment 2 - CRCTIME Foundational Research Projects
- Attachment 3 - Research Priorities 2021 – 2024

REFERENCE DOCUMENT

- Transformational Concept - Sustainable Resource Communities Futures Through Transformational Open-Cut Mining Rehabilitation

Schedule 1
RIGHTS MATRIX

Rights	Major Participant	Supporting Participant	Affiliate Participant
Participant in CRC	Yes	Yes	Yes
Contribution	≥\$50k p.a. ≥\$200k p.a. cash/non-cash	Any cash >\$50k p.a. non-cash	\$0 cash <\$50k p.a. non-cash
Participant Agreement Type²	MPA	SPA	Affiliate Letter
Company Membership³ <i>(clause 4.5 Constitution)</i>	Eligible	Not Eligible	Not Eligible
Director Seat⁴ <i>(clause 25.3 Constitution)</i>	Yes	Yes	Yes
Can nominate directors <i>(clause 24 Constitution)⁵</i>	Yes	Yes	Yes
Voting rights⁶ <i>(clause 17 Constitution)</i>	Yes, if opted to be member	No	No
Projects: <ul style="list-style-type: none"> • Can form projects • Can partner on projects • Can partner with Third parties on projects • Own and utilise Project IP⁷ 	Yes Yes Yes Eligible	Yes Yes Yes Eligible	Yes Yes Yes Eligible
Committees⁹: <ul style="list-style-type: none"> • Eligible to sit on Research and Commercialisation Committee • Eligible to sit on Impact Committee 	Yes Yes	Yes Yes	Yes Yes
Liabilities / Expectations <ul style="list-style-type: none"> • Attend AGM and general meetings • Liable to pay \$100 guarantee in event of winding up of CRC Entity <i>(clause 50 Constitution)</i> • Withdrawal as Participant 	Expectation, if opted to be a member Yes, if opted to be a member 12 months' notice	NA NA 6 months' notice	NA NA 3 months' notice

Notes:

1. **Colleges:** Note that this matrix shows the differing rights of the Participants based on categorisations determined by levels of contributions to the CRC. As further detailed below, Participants will also be categorised into 6 Colleges (METS, Mining, Government, Research, Community and Regions and Indigenous Organisations) for other purposes to ensure representation within the CRC of all the Colleges.
2. **Participant Agreement Type:** Participants pledging to and contributing at least \$50,000 cash p.a. or \$200,000 cash/non-cash p.a. will have the option to sign the Major Participants Agreement (MPA). Post-award MPs would similarly have the option to sign a Deed of Accession to the MPA or just sign a SPA. The Founding and Post-Award Participants who are still contributing cash but less than requisite threshold would sign a SPA (they would not have the option to sign the MPA) and those Participants contributing less than \$50,000 non-cash p.a. and no cash will sign an Affiliates Letter (they would not have the option to sign the MPA or SPA).
3. **Company Membership:** During the term of the Major Participants are eligible to become members of the CRC Entity, however they are not obligated to do so. No other persons will be permitted to be members. Note that at any time a member is permitted to cease its membership.
4. **Director Seat:** As noted above, the Directors Seats are based on the categorisation of the Colleges. Accordingly, the Board of the CRC Entity will include up to 6 College Directors, one from each College and up to three additional directors appointed by the Board. An overall majority of all directors must be independent of the Company The College Directors
5. **Nominate Directors:** All Participants can nominate persons for their respective College Director.
6. **Voting Rights:** During the term of the Grant, voting entitlements for voting on poll are based on a member's actual cash contributions i.e. each member would have voting rights based on their proportionate contributions.
7. **Ownership and utilisation rights to Project Intellectual Property (IP):** These will be set out in the Project Agreement and will differ based on the circumstances relevant to the specific Project.
8. **Committees:** The intention is for these Committees to compose of representatives across the Colleges. Whilst these are not board committees, they will be responsible for making important recommendations to the Board.



Foundations of Change: supporting mining economies facing transition

The Cooperative Research Centre for Transformations in Mining Economies (CRC TiME) is working to enable mining regions and communities transition to prosperous and sustainable post mining futures. CRC TiME is a unique ten year, multi-million dollar partnership between the Commonwealth Government, regional communities, the mining sector, state and local governments and Australia’s innovation system.

There are very few examples globally of successfully closed and relinquished mines. More typically, there are mines still under active management and abandoned mines – some of which have creative post mining uses and some of which present ongoing legacy issues, which require ongoing management.

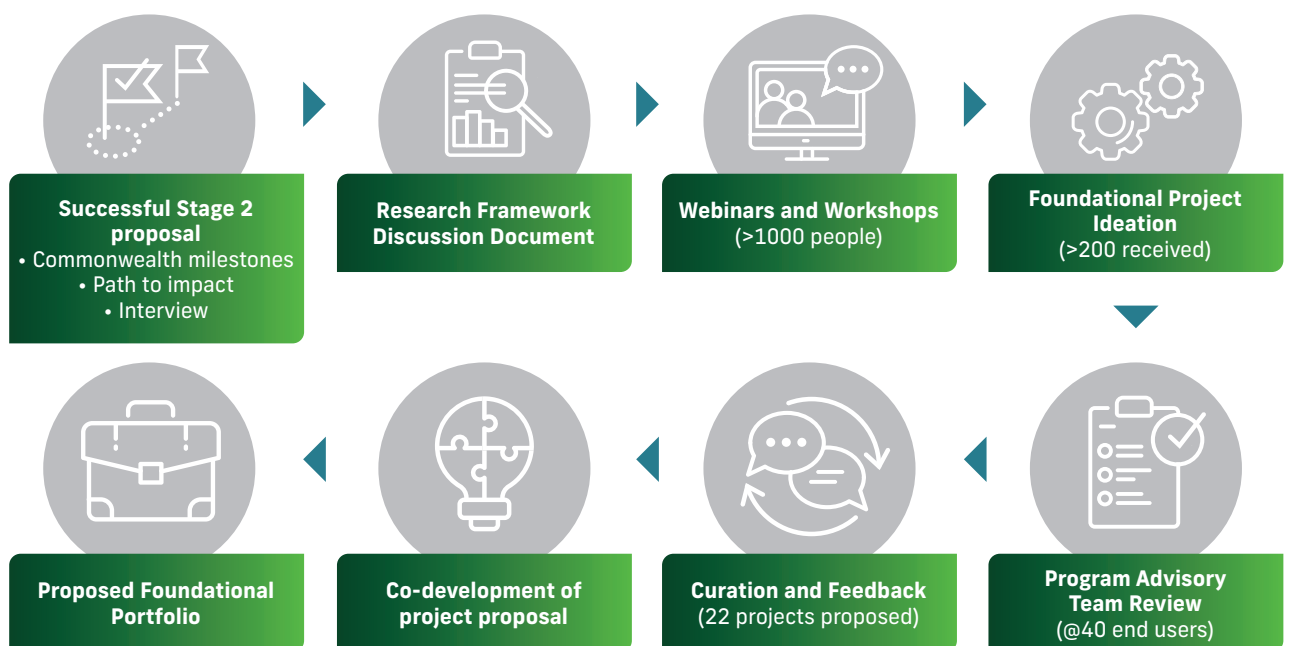
CRC TiME has initiated a portfolio of foundational projects designed to identify the disconnects in knowledge, behaviour and institutions that inhibit the opportunities for orderly mine closure and relinquishment that catalyses ongoing regional development.

CRC TiME Foundational Project Portfolio

From the outset CRC TiME identified the value of, and need for early research projects to bring partners together.¹ The projects would inform and contribute to the planning of longer term CRC TiME investment by working within limitations associated with COVID-19.

An iterative consultation process was undertaken to identify a portfolio of projects that would:

- build networks within and between researcher and end user partners
- capture the state of the art in different areas – from multiple perspectives
- identify research gaps where innovation is required to deliver solutions that enable relinquishment & deliver positive post mine legacies



¹ CRC TiME's research strategy framework discussion document published in May 2020

The process identified the need for an integrated portfolio of 22 foundational projects that will advance our thinking on key challenges such as:

- How can mine closure decisions optimise environmental, economic and social benefits from site to regional scale?
- What opportunities or barriers exist in the regulation of mine closure, relinquishment and re-purposing?
- How do we integrate long term value into short term decision making?
- Where are the key uncertainties in mine closure risk planning and how can we address these?
- What new technologies and design mechanisms will ensure we can create post mine landscapes that minimise risk and deliver new re-purposed opportunity?

This portfolio of projects has a cash value of \$1.8 million and will largely be completed in the 2021 calendar year. Projects will be delivered through a uniquely integrated model and provide opportunity for partners and key stakeholders to collaborate through regional hub and sector based focus groups. The total value of the portfolio is \$4.9m, recognising the invaluable in-kind contributions our 74 partners will make to advancing our shared knowledge.

The portfolio of CRC TiME Foundational Projects

Program	Rationale	ID	Research Project
Regional Economic Development	Over the next 25 years 50% of Australia's mines are expected to close and a stream of post mine land use transitions are proposed. These mine closures and potential transitions will have major environmental, economic, and social impacts, particularly in regional and indigenous communities where mining activities have been dominant. This research program seeks to optimise the regional economic development potential of the relinquished mining assets through prescient planning and the harnessing of local knowledge.	1.1	Towards a framework for cumulative regional impact assessment
		1.2	Post mining land use
		1.3	Mapping the regulation of mine closure
Risk, Evaluation and Planning	The risk, evaluation and planning program is to carefully examine the assumption that mine closure planning is not sufficiently well connected to operational activity to promote effective mine closure and relinquishment. This requires understanding how decisions are made in the face of uncertainties that can be spread over long timelines. The post mine land use options and the necessary steps to achieve a shared understanding of how the transition from mining to other uses can be achieved and implemented will be interrogated.	2.1	Understanding stakeholder values in post-mining economies
		2.2	Exploring the issues in mine closure planning
		2.3	Current tools, techniques and gaps in evaluating mine closure
		2.4	Quantifying risks and opportunities from mine closure
Operational Solutions	The foundation projects in the Operational Solutions program are enabling CRC TiME to move beyond 'business as usual' research on individual topics. There is an extensive knowledge base and leading practice in issues such as tailings, landform stability and water management. CRC TiME is aiming to transform practice by looking at operations, closure and post closure as an integrated system.	3.1	Integration of biophysical aspects of mine closure planning
		3.2	Transforming disparate approaches to remote sensing and monitoring to industry best practice
		3.3	Mine site water: options for extracting value from open pits
		3.4	Returning ecosystem resilience
		3.5	Mined landform stability for regional benefit
		3.6	Barriers to reducing acid and metalliferous drainage (AMD) risk
		3.7	Comparative Closure: assessing the biophysical closure challenges of different mining methods
Collaborative Infrastructure	The projects within the Collaborative Infrastructure program are developing the platforms for CRC TiME as it develops research over ten years. The focus is on establishing systems for capturing and networking the knowledge, data and site assets available to CRC partners including: a network of demonstration sites (both operational and abandoned); a knowledge and data hub; and a one stop shop portal into available material on different aspects of the post-closure transition.	4.1	Dynamically transforming environmental assessment through a shared analytics framework
		4.2	Mine Rehabilitation Trials Online (MRTO)
		4.3	Network of demonstration and testing sites
		4.4	CRC TiME Knowledge Hub (e-library)
		4.5	Abandoned mines in Australia
Strategy Solutions	Some challenge areas are critical right across the CRC TiME portfolio. These strategic themes are explored through strategy solution projects, ensuring programs are connecting with whole of industry challenges and opportunities, and informing development of the CRCs long term strategy.	5.1	Defining our path to impact
		5.2	Foundations for indigenous inclusion
		5.3	Transitions and climate change



SUMMARY FOR PARTNERS

Research Priorities 2021 – 2024

July 2021

crctime.com.au

Introduction

The CRC TiME Research Prioritisation Plan sets out research priorities for the next three years of activity within the Cooperative Research Centre for Transformations in Mining Economies (CRC TiME). These priorities have been developed consultatively with CRC TiME partners and set out a necessarily broad research agenda aimed at unpacking the social, economic, environmental, technical, political and institutional interactions that mean less than 5% of closed mines have successfully transitioned through relinquishment to post mining land use, despite mining being framed as a temporary land use.

Priorities for the next three years (2021 – 2024)

A consultative approach to the development of CRC TiME has been a hallmark since 2019. Over that period, more than 1000 individuals have been engaged through face-to-face workshops, online webinars, one on one meetings and surveys. A Board of Directors has been established, together with supporting committees considering research, impact and risk. More than 200 ideas for research were received and advisory committees and steering groups established to help focus these ideas into foundational research.

In every conversation over this period, CRC TiME has gathered information on the priorities it should pursue through the initial stages of its research program. Through this process, CRC TiME has received strategic input from the Board and has listened to industry, community, governments and suppliers. They all share two desires:

- to increase post closure opportunities through re-purposing of assets, economic diversification and optimization of the use of mining associated natural and social capital ; and
- to decrease the risk of adverse long term environmental outcomes or transitioned infrastructure

These two desires clearly sit in tension with each other. Moreover, the range of concerns, aspirations, values, knowledge and perceptions that underly these shared desires vary markedly between stakeholders. The details of this consultation have been used to identify a set of priorities to focus attention for the next three years of research within CRC TiME:

- The people and places facing transition in mining regions need to be at the heart of decisions relating to mine closure, relinquishment and post mining economic opportunities;
- The multiplicity of policy frameworks and regulations at national, state and local scales are complex, inconsistent and sometimes incommensurable and can work against the delivery of positive post mining outcomes for mining regions;
- Mine operational decision making largely prioritises short term productivity over long term provisioning for closure and beyond, which can limit options for the delivery of positive post mining outcomes and reduce attention on reducing residual risk;
- Technology interventions during mining can increase the chance of moving through closure and beyond by reducing residual risk, but implementation can be inhibited by lack of investment and siloed thinking;
- Innovative business models to ensure the sustainable supply of goods and skills to support healthy ecosystems and livelihoods post closure are inhibited by business as usual thinking and a focus on core business only;

- The digital age has opened up new opportunities for sharing data and analytics for environmental assessment and ecosystem forecasting which can aid regional scale planning for healthy and sustainable post mining ecosystems
- Site based approaches to regulation and concerns about risk attribution inhibit the assessment of cumulative impact in mining regions.
- The development of conditions that promote post mining investment is limited by lack of opportunity to develop shared visions of the future, and shared delivery of that future through a measured and streamlined process of transition.

These priorities and focal project areas are described below:

Priority	Project Areas
Priority 1: Regions in Transition	<ol style="list-style-type: none"> 1. Benchmarking “readiness to transition” in regions approaching closure 2. Modelling diversity in values to determine acceptability of alternative options
Priority 2: Informing regulatory excellence for regional transitions	<ol style="list-style-type: none"> 1. National Guidelines for excellence in regulating mine closure and social transition 2. Recommendations for regulatory reform
Priority 3: Delivering post-mining futures	<ol style="list-style-type: none"> 1. Repurposing Case Studies from around the world 2. Collaborative decision processes to develop repurposing options
Priority 4: Enhancing decision systems for positive closure outcomes	<ol style="list-style-type: none"> 1. Valuing Intangibles 2. Calculating risks and costs over long timeframes 3. Residual risks and trade-offs
Priority 5: Implementing technology for positive impact	<ol style="list-style-type: none"> 1. Ecosystem resilience under climate change 2. Long term water quality solutions
Priority 6: Innovating supply chains for sustainable business solutions	<ol style="list-style-type: none"> 1. Value generation from closing mines
Priority 7: Assessing cumulative regional impact	<ol style="list-style-type: none"> 1. Broadening parameters in cumulative impact assessments for closure 2. Connecting to national initiatives on digital strategic environmental assessment
Priority 8: Demonstrating and sharing solutions and data	<ol style="list-style-type: none"> 1. Aggregating data from minesite trials 2. Networking demonstration projects at multiple minesites to share and pool knowledge

Co-developing research projects

CRC TiME research projects will be end user driven and co-designed and co-developed with our partners, bringing in a broader range of knowledge and capitalising on significant in-kind resource commitments - ensuring that not only are the outputs fit for purpose and useable, but also stakeholders are empowered to take ownership of solutions. The development of the CRC TiME research program will involve these partners in all stages of project development and adoption. Rather than a linear model of research delivery, CRC TiME offers a safe space where projects will embed communication, capacity building and adoption alongside research-to enable:

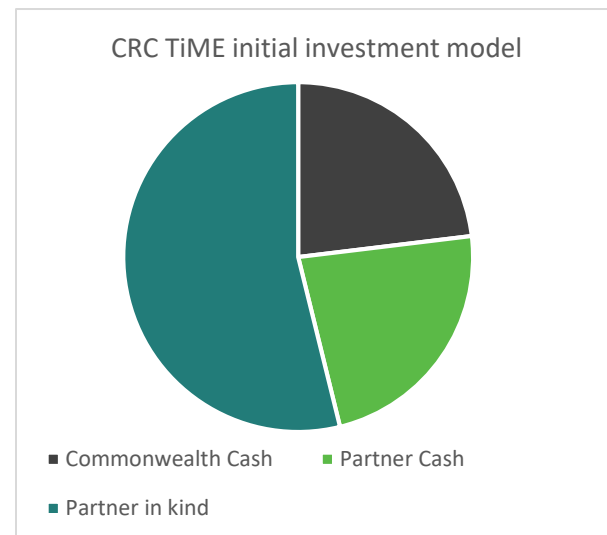
- **Capacity building and knowledge transfer:** through vehicles for learning, outreach and engagement which can build the knowledge base across stakeholders and offer opportunities more broadly to increase engagement with the sector (e.g youth, indigenous groups, politicians)
- **Creation of social capital:** through a safe space where stakeholders can build trust and develop networks
- **Collaborative learning:** where stakeholders to come together, discuss complex issues, and learn what is needed and how to achieve it.
- **Collaborative action:** where shared knowledge results in alignment of goals and collective action.

Investment Model

CRC TiME commenced with a commitment of order \$130 million to be expended over 10 years. This investment is made up of cash and in-kind commitments from Commonwealth Government and CRC TiME partners in the proportions indicated.

Over the next three years, roughly 1/3 of these resources will be targeted onto research projects to address the priorities outlined above. This investment will focus on activities that smooth the interface between mining and post mining operations in these priority areas. It will also be used to leverage additional investment from non-CRC partners to continue growing the scale of effort being applied.

CRC TiME presents a unique platform and investment in impact driven research that connects mining and post mining systems. Recognising the boundary spanning nature of CRC TiME, exploring opportunities for partnerships on key initiatives will be a priority.



Further Information

Further detail on the research priorities for CRC TiME can be found in its Project Development Guidelines and Research Prioritisation Plan or by contacting the relevant CRC Program Leader.

MEETING DETAILS	Planning Environment and Community Services Standing Committee Tuesday 14 September 2021
AUTHOR	Dan Wagner
AUTHOR POSITION	Director Planning, Environment and Community Services

5.3 MORANBAH MINERS' MEMORIAL COMMITTEE IN-KIND ASSISTANCE

EXECUTIVE SUMMARY

This report seeks Council's consideration regarding the provision of internally funded in-kind support to assist with delivery of the annual Moranbah Miners' Memorial observance on Friday 5 November 2021.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Approve internally funded in-kind support up to the value of \$5,000 (exc. GST) for the purpose of supporting the annual Moranbah Miners' Memorial observance on Friday, 5 November 2021, being for grounds preparation, traffic management and other support activities.**
- 2. Approve that the in-kind support be funded equally from the Community Grants operational budgets of Divisions 3, 4, 5 and 7 for FY2021-22.**

BACKGROUND

In FY2020-21, Council entered into a three-year funding agreement with the Moranbah Miners' Memorial Committee to provide \$10,000 cash assistance annually in 2020, 2021 and 2022 in addition to a level of internally funded in-kind support, the value of which was to be reviewed annually based on the evolution of the committee and the event. In 2020, the value of this in-kind assistance was budgeted at \$6,000. The Moranbah Miners' Memorial committee has formally requested assistance with grounds preparation and traffic management for the 2021 memorial observance on Friday 5 November 2021. Based on the scope of works required, the Parks and Recreation team has quantified the staff and resource costs involved in grounds preparation and traffic control for the event at approximately \$4,500. This figure is inclusive of \$2,134 to remove a section of stonework on the side of the memorial to improve access across the frontage and \$954 to install covers on fluorescent lights which detract from the observance. Further provision will also need to be made for cost of developing of a Traffic Management Plan by an external consultant to be implemented for the event.

On the basis of the above, an in-kind contribution up to the value of \$5,000 would be a reasonable reflection of the costs associated with the activities proposed. Separately, there have been representations to open the Coalface Gallery to community on the Friday evening of the memorial service and the following Saturday to allow participants in the memorial event to visit the Memorial Garden exhibition planned to coincide with the observance. Staff costs associated with this activity are being treated as separate operational costs within the Community Engagement, Programs and Events business area.

PLANNING ENVIRONMENT AND COMMUNITY SERVICES

Past support

2020 - \$10,000 multi-year major grant for event – acquitted.

2020 - In-kind support to the value of \$6,000.

2020 - \$2,592.28 Special Emergency Community Grant - acquitted.

IMPLICATIONS

The in-kind assistance will be funded from the FY2021-22 Community Grants operational budgets of Divisions 3, 4, 5 and 7.

CONSULTATION

Manager Community Engagement, Programs and Events

Acting Manager Parks and Recreation

Engaged Communities Departmental Administration Officer

Engaged Communities Administration Officer

External

Moranbah Miners' Memorial Committee

BASIS FOR RECOMMENDATION

Request reflects Council's intent to review the level of in-kind support provided to the Moranbah Miners' Memorial Committee annually.

ACTION ACCOUNTABILITY

Manager Engaged Communities is responsible for the administration of the Isaac Regional Council Community Grants Program.

KEY MESSAGES

Isaac Regional Council's Community Grants budget funds local projects and activities which help develop resilient, adaptive and vibrant communities while contributing to the social wellbeing of its residents, workers and visitors.

Report prepared by:

DAN WAGNER

**Director Planning Environment and Community
Services**

Date: 6 September 2021

Report authorised by:

JEFF STEWART-HARRIS

Chief Executive Officer

Date: 6 September 2021

ATTACHMENTS

- Attachment 1 - Correspondence Moranbah Miners' Memorial Committee - Redacted
- Attachment 2 - Ground's Preparation and Traffic Management

REFERENCE DOCUMENT

- Isaac Regional Council Community Grants Guidelines



Moranbah Miners' Memorial

President:
Secretary:
Treasurer:

PO Box 131, Moranbah Qld 4744
mbhminersmemorial@gmail.com

Established 2019:

Isaac Regional Council + CFMEU
Mineworkers Trust + CFMEU Mining & Energy
Division Qld + CFMEU Goonyella Riverside
Lodge + CFMEU Peak Downs Lodge + CFMEU
Moranbah North Lodge + AMWU Goonyella
Riverside Branch + CFMEU Broadmeadow
Lodge + ETU Goonyella Riverside Branch

20th August 2021

[REDACTED]
The Chief Executive Officer
Isaac Regional Council
PO Box 97
MORANBAH QLD 4744

Email: [REDACTED]

Hi [REDACTED]

Preparations are currently underway for this year's Moranbah Miners Memorial ceremony being held on Friday 5th November 2021.

Isaac Regional Council are generous supporters of this event, offering both monetary and in-kind assistance for which we are highly appreciative.

If Council are in the position to help again this year, we would like to request your in-kind assistance to help this year with the following:

- Grounds preparation
- Traffic Management plan & staff

Kind regards,

[REDACTED]
Secretary

MORANBAH MINERS' MEMORIAL IN-KIND ASSISTANCE

ATTACHMENT 2 – PARKS AND RECREATION - GROUND'S PREPARATION AND TRAFFIC MANAGEMENT

Task	Resource	Cost
Push mow	0.75hr x 1 staff	\$29.15
General tidy – includes edge, snip, blow, prune, debris removal, weed, clean, polish	3hrs x 3 staff	\$349.83
Event set up and removal	2hr x 2 staff	\$155.48
Signage preparation	0.5hr x 1 staff	\$19.44
Road closure and removal of signs	1hr x 2 staff	\$77.74
Marshall event	4hr x 2 staff	\$310.96
TOTAL STAFF COST		\$942.60
Light covers x 2 to prevent light shining on spectators during ceremony	Hahnlec	\$954.00
Masonry work to remove blocks from right side allowing free flow of foot traffic through memorial	Adept	\$2,134.00
Plants - native	Various	\$400 estimate
Planting	1hr x 2 staff	\$77.74
TOTAL SITE COST		\$3,566.74
TOTAL EVENT COST		\$4,509.34

MEETING DETAILS	Planning Environment and Community Services Standing Committee Tuesday 14 September 2021
AUTHOR	Jim Hutchinson
AUTHOR POSITION	Manager Engaged Communities

5.4

MAJOR GRANT APPLICATION – QLD FOOD FUTURE - INTERNATIONAL RURAL WOMEN'S DAY EVENT

EXECUTIVE SUMMARY

This report seeks Council's consideration of an out-of-round major grant application from Qld Food Future to stage an International Rural Women's Day event on Friday 15 October.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Approve a major grant application from Qld Food Future to the value of \$5,000 (exc. GST) for the purpose of staging an International Rural Women's Day event on Friday, 15 October 2021.**
- 2. Approve that the grant be funded equally from the operational budget for Dry Lands to High Hopes drought support grants.**

BACKGROUND

Qld Food Future has made application under Council's Community Grants program for \$5,000 in assistance to undertake an International Rural Women's Day event in Clermont. The aim of the event is to celebrate and highlight the contributions of rural and regional women in Central Queensland and female leaders in rural industries. The program will consist of in-person and virtual presentations by guest speakers, followed by an evening cocktail event for participants. It is proposed to deal with the grant application out-of-round as the event will occur prior to the determination of Round 2 of the FY2021-22 Community Grants program. As the event has a wellbeing focus on women from drought-affected communities in Isaac region it is suggested that the grant be funded from the Dry Lands to High Hopes drought support initiative.

Past support

2019 - \$5,000 major grant – International Rural Women's Day event - acquitted

2020 - \$1,000 minor grant – International Rural Women's Day event - acquitted

IMPLICATIONS

The grant will be funded from the Dry Lands to High Hopes drought support initiative.

CONSULTATION

Mayor and Councillors

Manager Community Engagement, Programs and Events

Engaged Communities Departmental Administration Officer

Engaged Communities Administration Officer

BASIS FOR RECOMMENDATION

Application aligns with the goals of Isaac Regional Council's Dry Lands to High Hopes drought support initiative.

ACTION ACCOUNTABILITY

Manager Engaged Communities is responsible for the administration of the Isaac Regional Council Community Grants Program.

KEY MESSAGES

Isaac Regional Council's Community Grants budget funds local projects and activities which help develop resilient, adaptive and vibrant communities while contributing to the social wellbeing of its residents, workers and visitors.

Report prepared by:	Report authorised by:
JIM HUTCHINSON	DAN WAGNER
Manager Engaged Communities	Director Planning Environment and Community Services
Date: 6 September 2021	Date: 6 September 2021

ATTACHMENTS

- Attachment 1 - Major Grant Application – Qld Food Future - Redacted

REFERENCE DOCUMENT

- Isaac Regional Council Community Grants Guidelines

Major Grant (maximum \$5,000)

Community Events

Group/Organisation Name

██████████ (QLD Food Future)

Group/Organisation Address

52 Capella Street Clermont

Group/Organisation Phone

██████████

Group/Organisation Email

████████████████████

Is your group/organisation incorporated?

No - You will need a sponsoring body that is incorporated to proceed with this application (proceed to Section 2)

Auspecting Group/Organisation Name

QLD Food Futures

Auspecting Group/Organisation Address

████████████████████

Auspecting Group/Organisation Contact Number/s

[REDACTED]

Auspicing Group/Organisation Email

info@qldfoodfuture.com.au

Auspicing Group Incorporation Number

57805

Does the auspicing group/organisation have an ABN?

Yes - ABN No - 23 412 470 169

Is the auspicing group/organisation registered for GST?

No

Will the auspicing group/organisation cover the public liability for this project or activity?

No

Contact Persons Name

[REDACTED]

Contact Persons Position title

Organiser

Contact Persons Contact Number

[REDACTED]

Contact Persons Email Address

[REDACTED]

Project or activity name/title

International Rural Women's Day - Regional Business, Wellness & Inspirational

Location

Clermont

Date/s

Friday, 15 October 2021

Description of your proposal

We are still finalising the event and speakers that are available (some in person and some via Zoom due to Covid-19) - but we are aiming for a program starting in the afternoon with sessions of speakers and presentations following by an evening cocktail event with another guest speaker. The aim of the event is to celebrate and highlight rural and regional women in Central Queensland and female leaders in rural industries to aid business endeavours, build inspiration and support wellness.

Funding amount requested from Isaac Regional Council (this figure must match budget):

\$5,000.00

Minimum co-funding requirement (%):

30%

Cash contribution:

\$30,000.00

In-kind:

\$1,000

Volunteer labour:

\$2,000

Grants:

\$5,000

Sponsorships:

\$1,000

Total project or activity cost:

(this figure must match budget)

\$35,000.00

What will the funds requested from Isaac Regional Council specifically be used for?

Cost of table and chair hire (JS Lighting in Emerald) and contribution towards main cost of speakers/presenters.

Upload event plan/activity supporting documentation

https://s3-ap-southeast-2.amazonaws.com/ehq-production-australia/c931ae0879b278b16902f8225a2aa0a9d3ec58ed/original/1629857538/41df0e9f603541c8cacb82e85a5f061a_2021_Isaac_Community_Grants_Event_Plan.pdf_898b5300fbb2c84b7e637d28b82a0351.pdf?1629857538

Have you discussed your proposal with a Councillor or any other Council Officers?

No

Please indicate the priorities of your proposal:

Enhance mental health awareness
Target, include or engage youth
Promote access and inclusion

Which of the following categories does your project or activity most align with?

Community Events

Which category outcomes will your project or activity deliver?

Supporting and building capacity of local event management talent and suppliers
Contribute to local economy by planning events which attract a broad range of patrons and participants
Demonstrate sound event management principles and planning
Promoting a vibrant, diverse and fun place to live and visit
Contribute to building strong communities: inclusive, connected, engaged, healthy and active
Celebrate and contribute to our lifestyle, diversity and culture

Why should this project or activity be supported? Clearly demonstrate the need for the project or activity:

The ISAAC region is fortunate to have successful and actively involved rural women across a variety of industries and this event highlights and celebrates rural and regional women on an Internationally recognised and celebrated day. This event promotes that the ISAAC region recognises and celebrates its rural and regional women within the region. Also following a particularly trying time due to COVID-19 this provides isolated and regional women with an event to aid their mental health, wellbeing and community and social inclusion.

Is your project or activity supported by the broader community and/or region?

If so, demonstrate the level of community support

For the past 3 years an event to celebrate International Rural Women's Day our event has been sold out with excellent feedback.

How will your project or activity benefit the people and community of the Isaac region:

This event will engage with rural and regional women and build on their inclusion in the ISAAC region and local communities as women and aid mental health and overall wellbeing. The event also provides much needed business for local businesses and services through catering, furniture hire and more.

Will your project or activity involve the preparation, serving or selling of food or refreshments?

Yes - Food licence required

Please provide a copy or proof of food licence lodgement (receipt)

Will your project or activity involve the serving of selling of alcoholic beverages?

Yes - Liquor licence required

Please provide a copy or proof of liquor licence lodgement (receipt)

Does your project or activity have the necessary local and state planning or building permits/approvals?

No

Are you able to provide your group/organisations most recent Audited Financial Report?

No - Please provide an explanation - We have a sponsored incorporated association

Are you able to provide a budget for your project/event/activity?

Yes - Please provide a copy (Example budget template available from Community Grants Toolkit)

Group/Organisation Name

QLD Food Future Inc

Trading Name

QLD Food Future Inc

Name

[REDACTED]

Position Title

Treasurer

Address

[REDACTED]

ABN

23412470169

Phone

[REDACTED]

Email

[REDACTED]

Preferred method of remittance to be sent

Email

Account Name

██████████

Bank

██

BSB (6 digits)

██████

Account Number

██████████

Upload a copy of your Bank Deposit Slip or top portion of the statement of the EFT on business letterhead

https://s3-ap-southeast-2.amazonaws.com/ehq-production-australia/16f8847d5286d9604325f29c583a01b9e62c54f2/original/1629858322/fd0cbdad8ae2cb2baee5c122e107f4e2_Screen_Shot_2021-08-25_at_12.25.06_pm.png?1629858322

Name

██████████

Signature (typed name sufficient)

██████████

Date

25082021

Does your group/organisation operate within the Isaac Regional Council local area?

Yes

Is your group/organisation free of debt with Isaac Regional Council?

Yes

Have you acquitted any previous grants obtained from Isaac Regional Council?

Yes

Have you provided a valid public liability certificate? (Section 1)

No

Have you provided an Event Plan? (Section 4)

Yes

Have you met the minimum co-funding requirements? (Section 4)

Yes

Have you provided evidence of confirmed co-funding contributions? (Section 4)

Yes

Have you provided letters of support or registration of interested parties? (Section 6)

N/A

Have you provided proof of required Local or State Govt. permits/approvals? (Section 7)

N/A

Have you provided the most recent audited financial report? (Section 8)

No

Have you completed a Budget? (mandatory) (Section 8)

Yes

Have you provided written quotes? (Section 8)

Yes

Have you provided a copy of banking verification? (Section 9)

Yes

Please provide an explanation if you have ticked No or NA to any of the above

Public liability will be obtained. QLD Food Future - audit report can be e-mailed.

I am authorised by my group/organisation to complete this form and I agree that

The statements made in this application are true.

All necessary permits/approvals will be obtained prior to the beginning of the project.

The project will be covered by appropriate insurance.

All relevant health and safety standards will be met.

I acknowledge that Council does not accept any liability or responsibility for the project.

If my application is successful, I will

Ensure that acquittal requirements are met within 12 weeks of the project completion date.
Accept the terms of the community grant in accordance with Council requirements.
Provide proof of other successful co-funding (if unconfirmed) within six months of notification.
Complete the project within twelve months of receiving Council funding.

Name

██████████

Position Title

Organiser

Signature (typed name sufficient)

██████████

Date

25082021

ISAAC COMMUNITY GRANTS EVENT PLAN

Isaac Regional Council is collecting personal information you supply on this form in accordance with the *Information Privacy Act 2009*. Your personal information will be used by Council officers who have been authorised to do so. The information will not be given to any other person or agency unless required by law or unless your permission is sought. Personal information will be handled in accordance with the *Information Privacy Act 2009*.

This Event Plan should accompany any Minor or Major Grant Application under the Community Grants Guideline.

DETAILS OF EVENT

NAME OF EVENT	International Rural Women's Day - Regional Business, Wellness & Inspiration
DATE OF EVENT	15 October 2021
TIME OF EVENT	2pm onwards
LOCATION OF EVENT	Clermont, Qld
CONTACT PERSON/S	[REDACTED]
PHONE	[REDACTED]
EMAIL	[REDACTED]

DESCRIPTION OF EVENT

WHERE DID THE EVENT IDEA COME FROM AND WHAT HAS LED YOU TO ORGANISE IT?	[REDACTED]
--	------------

COUNCIL REPRESENTATION AT EVENT

WHAT OPPORTUNITIES ARE THERE FOR AN OFFICIAL ROLE AT THE EVENT (e.g. presentation of speech)?	Task: Opportunity to address the event as sponsor and local Council Time required: 5 minutes
--	--

EVENT OUTCOMES (OBJECTIVES)

WHAT ARE YOU HOPING TO ACHIEVE WITH THIS EVENT?	<p>This event will engage with rural and regional women and build on their inclusion in the ISAAC region and local communities as women and aid mental health and overall wellbeing.</p> <p>The ISAAC region is fortunate to have successful and actively involved rural women across a variety of industries and this event highlights and celebrates rural and regional women on an Internationally recognised and celebrated day. This event also promotes that the ISAAC region recognises and celebrates its rural and regional women within the region.</p> <p>Also following a particularly trying time due to COVID-19 this provides isolated and regional women with an event to aid their mental health, wellbeing and community and</p>
--	--

EVENT PROMOTION

HOW WILL YOU PROMOTE YOUR EVENT AND ITS SPONSORS?	<ul style="list-style-type: none"><input checked="" type="checkbox"/> Local media (newspaper, radio)<input type="checkbox"/> TV Advertising<input checked="" type="checkbox"/> Flyers/posters/letterbox drop<input checked="" type="checkbox"/> Regional media (Daily Mercury, Rockhampton Bulletin, CQ News, Midweek Miner)<input checked="" type="checkbox"/> Council's online Events Calendar – refer to https://www.isaac.qld.gov.au/community/community-events-calendar<input checked="" type="checkbox"/> Facebook/Social Media<input type="checkbox"/> Other (please specify):
--	--

RISK ASSESSMENT

IDENTIFY POSSIBLE RISKS AND DEVELOP STRATEGIES TO MINIMISE THEM? WHAT IS YOUR BACK UP PLAN IN WET WEATHER?	<p>We are hiring a marquee alongside an established functions venue so we have wet weather options.</p> <p>We have plans for Covid-19 compliance/cancellation.</p>
---	--

TIMELINE/PROGRAM FOR EVENT

PROVIDE DETAIL OR ATTACH OFFICIAL PROGRAM IF AVAILABLE:	<p>2pm - opening 2pm to 5pm - speakers/presentations (combination in person and Zoom due to Covid-19) 5pm-6pm - break 6:30pm - commencement of evening cocktail event with guest speaker</p>
--	---

Once completed please send form and any attachment to:
records@isaac.qld.gov.au or Isaac Regional Council, PO Box 97, Moranbah QLD 4744
 or deliver in person to your local Isaac Regional Council office

DEPARTMENT USE ONLY

PROCESSED BY	Signature [REDACTED]	DATE
	Print Name	

Event Budget f International Rural Women's Long Lunch

TOTAL EXPENSES	Estimated	Actual
	\$ 34,910.00	\$0.00

TOTAL INCOME	Estimated	Actual
	\$35,000.00	\$5,000.00

Site	Estimated	Actual
------	-----------	--------

Marquee	\$ 2,000.00	
Cocktail Tables		
Tables and chair	\$ 2,420.00	
Coldroom		
Toilets & Generator		
Total	\$ 4,420.00	\$0.00

Decorations	Estimated	Actual
-------------	-----------	--------

Flowers/Greenery	\$ 1,000.00	
Bunting		
Lights		
Fairy Lights		
Total	\$ 1,000.00	\$0.00

Publicity	Estimated	Actual
-----------	-----------	--------

Graphics work	In kind	
Photocopying/Pri	\$ 100.00	
Postage		
Total	\$ 100.00	\$0.00

Miscellaneous	Estimated	Actual
---------------	-----------	--------

Bus		
Wristbands & Tickets		
Stationery supplies		
Total	\$ -	\$0.00

Refreshments	Estimated	Actual
--------------	-----------	--------

Bar	\$ 6,000.00	
Grazing Table	\$ 840.00	
Meal Catering	\$ 13,000.00	
Coffee	\$ 500.00	
Mumm on arrival	\$ 1,500.00	
Total	\$ 21,840.00	\$0.00

Program	Estimated	Actual
---------	-----------	--------

Speakers	\$ 6,000.00	
Band	\$ 500.00	
Photographer	\$ 500.00	
Bar Staff	\$ 550.00	
Total	\$ 7,550.00	\$0.00

Prizes	Estimated	Actual
--------	-----------	--------

Ribbons/Plaques/Trophies		
Total		

ADMISSIONS					
Estimated No.	Actual No.	Price	Estimated Income	Actual Income	

200		\$150.00	\$30,000.00	\$0.00	
Total			\$30,000.00	\$0.00	

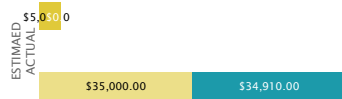
SPONSORSHIP					
Name	Contact	Phone	Column2	S/ Amount	

Issac Regional Council			\$5,000.00	\$5,000.00	
Total			\$5,000.00	\$5,000.00	

BAR					
-----	--	--	--	--	--

PROFIT - LOSS		
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Total	Estimated	Actual
Total income	\$35,000.00	\$5,000.00
Total expenses	\$34,910.00	\$0.00



Total profit	\$90.00	\$5,000.00
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MEETING DETAILS	Planning Environment and Community Services Standing Committee Tuesday 14 September 2021
AUTHOR	Jim Hutchinson
AUTHOR POSITION	Manager Engaged Communities

5.5 MAJOR GRANT APPLICATION – OASIS LIFE CHURCH - MORANBAH COMMUNITY CAROLS

EXECUTIVE SUMMARY

This report seeks Council's consideration of an out-of-round major grant application from Oasis Life Church to support delivery of the annual Moranbah Community Carols on Friday, 26 November 2021.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Approve a major grant application from Oasis Life Church to the value of \$10,000 (exc. GST) for the purpose of supporting the annual Moranbah Community Carols on Friday, 26 November 2021.**
- 2. Approve that the grant be funded equally from the Community Grants operational budgets of Divisions 3, 4, 5 and 7 for FY2021-22.**

BACKGROUND

Oasis Life Church, on behalf of the Churches of Moranbah organising committee, has made application under Council's Community Grants program for \$10,000 in sponsorship assistance to reactivate the Moranbah Community Carols event in 2021, following cancellation in 2020. The event has historically been held in Town Square, but an expanded carols event was delivered on Ted Rolfe Oval in 2019 attracting a record crowd. In 2021, it is proposed the carols return to Town Square on Friday 26 November for an evening of community entertainment including Christmas themed performances, carolling, a variety of food vendors, children's petting zoo, jumping castle, face painting, kids craft, a visit by Santa and a potential fireworks display (subject to approvals). In order to provide event organisers with certainty for planning purposes, it is proposed to deal with the grant application out-of-round.

Past support

2019 - \$10,000 major grant for sound, lighting and staging for event held at Ted Rolfe Oval - acquitted

2016-18 - \$5,000 multi-year major grant for sound, lighting and staging for events at Town Square - acquitted

IMPLICATIONS

The grant will be funded from the FY2021-22 Community Grants operational budgets of Divisions 3, 4, 5 and 7.

CONSULTATION

Mayor

Councillor Division 3

Councillor Division 4

Councillor Division 5

Councillor Division 7

Manager Community Engagement, Programs and Events

Engaged Communities Departmental Administration Officer

Engaged Communities Administration Officer

BASIS FOR RECOMMENDATION

Application aligns with the goals of Isaac Regional Council's Community Grants Program and supports the activation of community.

ACTION ACCOUNTABILITY

Manager Engaged Communities is responsible for the administration of the Isaac Regional Council Community Grants Program.

KEY MESSAGES

Isaac Regional Council's Community Grants budget funds local projects and activities which help develop resilient, adaptive and vibrant communities while contributing to the social wellbeing of its residents, workers and visitors.

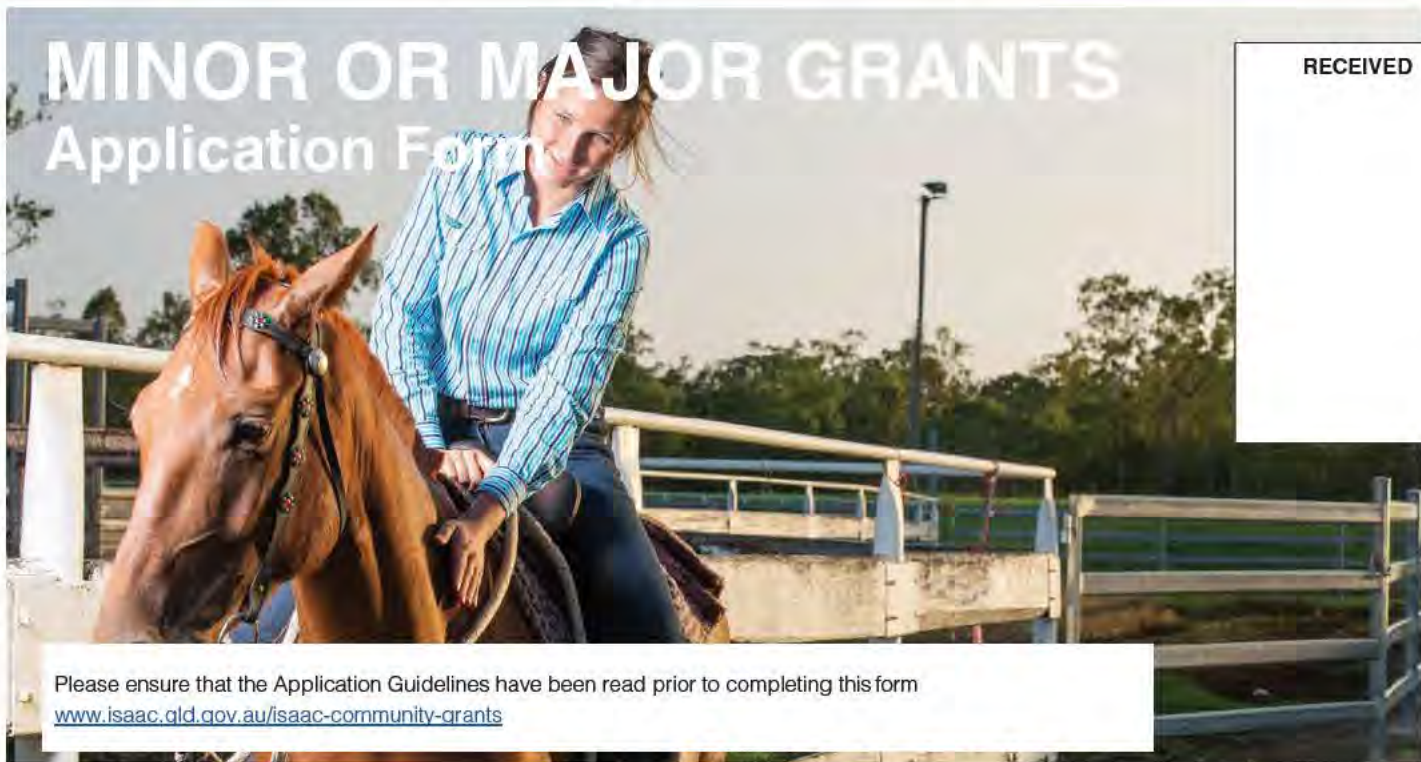
Report prepared by:	Report authorised by:
JIM HUTCHINSON	DAN WAGNER
Manager Engaged Communities	Director Planning Environment and Community Services
Date: 6 September 2021	Date: 6 September 2021

ATTACHMENTS

- Attachment 1 - Major Grant Application – Oasis Life Church - Redacted

REFERENCE DOCUMENT

- Isaac Regional Council Community Grants Guidelines



Isaac's Minor and Major grant program assists local not-for-profit community groups and organisations undertaking innovative projects or activities which benefit the community across the following categories:

- Community Development
- Community Events
- Community Facilities
- Sport, Recreation and Healthy Living
- Cultural Development - refer to Regional Arts Development Funding (RADF) program

Please indicate which grant you are applying for:

MINOR GRANT (maximum \$1,000)

This application category remains open year round

- | | |
|--|---|
| <input type="checkbox"/> Community Development | <input type="checkbox"/> Community Facilities |
| <input type="checkbox"/> Community Events | <input type="checkbox"/> Sport, Recreation and Healthy Living |

MAJOR GRANT (maximum \$5,000)

This application category has set funding rounds through the year

NOTE: all applications in this category seeking commitment of 1 to 3 years or requesting amounts over \$5,000 must first contact Council's Communities Administration Officer prior to completing an application.

- | | |
|--|---|
| <input type="checkbox"/> Community Development | <input type="checkbox"/> Community Facilities |
| <input checked="" type="checkbox"/> Community Events | <input type="checkbox"/> Sport, Recreation and Healthy Living |

Council will use any personal information provided for the purpose of processing your grant application and for remaining in contact with you. Council is authorised to collect this information in accordance with the Local Government Act 2009 and other local government Acts. Your personal information is only accessed by persons authorised to do so. Please note the information provided on your grant application and in any related documentation/discussions may be provided to members of the assessment panel in order to assist Council in processing your grant application. By submitting an application you consent to Council publishing the applicant's name, project description and amount funded on our website. This information may also be used for promoting Council's grant program. Your personal information is handled in accordance with the Information Privacy Act 2009.

Section 1 – Group / Organisation Details

Group / Organisation Details:	Name	Oasis Life Church
	Address	2A Jackson Avenue, Moranbah QLD 4744
	Phone	[REDACTED]
	Email	office@oasislife.com
Is your group / organisation incorporated?	<input checked="" type="checkbox"/> Yes	Incorporation No:163903642
	<input type="checkbox"/> No	You will need a sponsoring body that is incorporated to proceed with this application (proceed to Section 2).
Does your group / organisation have an ABN?	<input checked="" type="checkbox"/> Yes	ABN Number: 85163903342
	<input type="checkbox"/> No	
Is your group / organisation registered for GST?	<input type="checkbox"/> Yes	
	<input checked="" type="checkbox"/> No	
Will your group / organisation cover the public liability for this project or activity?	<input checked="" type="checkbox"/> Yes	Please provide a copy of the current policy.
	<input type="checkbox"/> No	

Section 2 – Auspicing Group / Organisation Details (if applicable)

NOTE: If this application is being auspiced by another group / organisation, please provide their details below

Auspicing Group / Organisation Details:	Name	
	Address	
	Phone	
	Email	
Incorporation Number:		
Does your group / organisation have an ABN?	<input type="checkbox"/> Yes	ABN Number:
	<input type="checkbox"/> No	
Is your group / organisation registered for GST?	<input type="checkbox"/> Yes	
	<input type="checkbox"/> No	
Will your group / organisation cover the public liability for this project or activity?	<input type="checkbox"/> Yes	Please provide a copy of the current policy.
	<input type="checkbox"/> No	

Section 3 – Applicant Details and Authorisation

Contact person and authorisation for this application:	Name	[REDACTED]
	Position Title	Fundraising Committee Member
	Phone	[REDACTED]
	Email	
	Signature	

Section 4 – Project or Activity Snapshot

Selection criteria: 10%

NOTE: For all applications related to a Community Event, an Event Plan must accompany your application.

An Event Plan template can be found on the Council website: www.isaac.qld.gov.au/isaac-community-grants

Details of project or activity:	Name	Carols by Candlelight	
	Location	Town Square, Moranbah	
	Date/s	Friday 26th November 2021	
Description of your proposal:			
<p>Held consecutively for over 20 years the Moranbah Community Carols by Candlelight has become an annual event on the Moranbah calendar. Covid 19 meant that this event could not go ahead in 2020 and was greatly missed by the community. Carols by Candlelight involves the collaboration of local churches, community groups, local schools and local businesses in celebration of the festive season. The night continues to evolve and grow in providing an exciting Christmas family event.</p> <p>Carols by Candlelight celebrates Moranbah's amazing local talent, as well involvement by local community and performing arts groups of all ages in offering family entertainment. The event caters to all of Moranbah's diverse community including Christmas themed performances, carolling, a wide variety of local food vendors, beverage choices, children's petting zoo, jumping castle, face painting, kids craft, Santa and a fireworks display.</p> <p>For Community Events, an Event Plan must accompany your application please refer to Event Plan template on the Council website: www.isaac.qld.gov.au/isaac-community-grants</p>			
Funding amount requested from Isaac Regional Council (this figure must match budget): NOTE: Applicants seeking amounts over \$5,000 must first contact Council's Communities Administration Officer prior to completing this application.		\$10 000.00	
Minimum co-funding requirement (%):		50%	
Co-funding amount contributed by your, or other groups / organisations or funding bodies (these figures must match budget): Please provide evidence of co-funding contributions.		Cash contribution: In-kind: \$8,790 Volunteer labour: \$10,800 Grants: Sponsorships: \$15 000.00	
Total project or activity cost: (this figure must match budget)		\$39 450.00	
What will the funds requested from Isaac Regional Council specifically be used for?			
The funds request will be used to provide event staging, sound and lighting.			
Please indicate the priorities of your proposal: (tick all that apply)		<input checked="" type="checkbox"/> Target, include or engage youth <input checked="" type="checkbox"/> Multicultural communities <input checked="" type="checkbox"/> Promote access and inclusion <input type="checkbox"/> Enhance community safety	
<input checked="" type="checkbox"/> Contribute towards positive engagement of the aged <input type="checkbox"/> Enhance mental health awareness <input type="checkbox"/> Encourage Aboriginal and Torres Strait Islander peoples			
Have you discussed your proposal with a Councillor or any other Council Officers?			
<input checked="" type="checkbox"/> Yes - please indicate who: _____ Date: 08/2021			
<input type="checkbox"/> No			

Category	Category Outcomes
Which of the following categories does your project or activity most align with? (tick one)	Which category outcomes will your project or activity deliver? (tick all that apply)
<input checked="" type="checkbox"/> Community Development	<input type="checkbox"/> Promote social inclusion <input type="checkbox"/> Enhance cultural awareness and diversity <input type="checkbox"/> Enhance cultural awareness and diversity <input type="checkbox"/> Enhance community safety <input checked="" type="checkbox"/> Encourage community engagement, participation and volunteerism <input checked="" type="checkbox"/> Engage with the community to encourage sustainability within the Isaac region
<input checked="" type="checkbox"/> Community Events	<input type="checkbox"/> Supporting and building capacity of local event management talent and suppliers <input checked="" type="checkbox"/> Contribute to local economy by planning events which attract a broad range of patrons and participants <input checked="" type="checkbox"/> Demonstrate sound event management principles and planning <input type="checkbox"/> Promoting a vibrant, diverse and fun place to live and visit <input checked="" type="checkbox"/> Contribute to building strong communities: inclusive, connected, engaged, healthy and active <input checked="" type="checkbox"/> Demonstrate a commitment to the development of local creative skills and cultural pursuits <input type="checkbox"/> Increase access and engagement with cultural heritage, including aboriginal culture <input type="checkbox"/> Demonstrate a commitment to sound environmental practices and the promotion and protection of our natural environment Celebrate and contribute to our lifestyle, diversity and culture
<input type="checkbox"/> Community Facilities	<input type="checkbox"/> Provide well maintained and accessible community facilities which enable opportunities for social interaction <input type="checkbox"/> Promote the principles of access and equity <input type="checkbox"/> Address issues of risk management or compliance with Australian standards <input type="checkbox"/> Encourage a current maintenance schedule and ongoing development of Community-owned facilities
<input type="checkbox"/> Sport, Recreation and Healthy Living	<input type="checkbox"/> Contribute to building healthy and active communities <input type="checkbox"/> Contribute to building healthy and active communities <input type="checkbox"/> Improve the sustainability of sport and recreation clubs <input type="checkbox"/> Encourage healthy eating and the availability of fresh, healthy foods <input type="checkbox"/> Engage a broad spectrum of the community <input type="checkbox"/> Provide access for all abilities <input type="checkbox"/> Provide benefit to multiple user groups

Section 6 – Project or Activity Justification

Selection criteria: 40%

Why should this project or activity be supported? Clearly demonstrate the need for the project or activity:

The annual Carols by Candlelight event encourages community participation and entertainment within Moranbah and surrounding areas. The aim of the event is to create social unity between churches, community groups, local business, musicians, volunteers and arts groups to present to the Moranbah community an exciting night of entertainment, carols and Christmas entertainment. The event aims to;

- Enhances community collaboration by creating a space where people can rehearse and prepare for the event together utilizing their combined talents to encourage, uplift and mentor each other and all others involved bringing different knowledge, backgrounds and experience.
- Gives opportunities for people to learn new skills or build on existing skills in all areas of production, staging, event administration, event social media implementation and marketing, fundraising and event catering coordination.
- Create a safe and diverse environment where members of the local community and their families can come to enjoy a night of social interaction, entertainment and activities that promotes unity of everyone regardless of gender, race, or socioeconomic status.
- A commitment to the development of local creative skills and cultural pursuits.
- Encourage community engagement, participation and volunteerism.

Is your project or activity supported by the broader community and/or region?

If so, demonstrate the level of community support: (Please provide letters of support or registration of interested individuals/parties)

Please see letters of support.

How will your project or activity benefit the people and community of the Isaac region:

Those who will benefit from the event are the Moranbah community and surrounding areas. Carols by Candlelight is a collaboration of all the local churches and community groups such as Moranbah Arts. The local community have shown their support of the event for many years by increasing attendance numbers and enthusiastic involvement in preparation and performances.

Section 7 – Project or Activity Permits/Approvals

Selection criteria: 20%

NOTE: Funds for successful applicants will not be released without proof of lodgement (receipts) for all relevant local and state government permits / approvals

Will your project or activity involve the preparation, serving or selling of food or refreshments?	<input checked="" type="checkbox"/> Yes	Food licence required. Please provide a copy or proof of lodgement (receipt).
	<input type="checkbox"/> No	To verify requirement please refer to the following link: https://publications.qld.gov.au/dataset/food-safety-for-non-profit-organisations/resource/f9bafd7c-1d28-4a8a-b009-eb08e177aaed
Will your project or activity involve the serving of selling of alcoholic beverages?	<input type="checkbox"/> Yes	Liquor licence required. Please provide a copy or proof of lodgement (receipt).
	<input checked="" type="checkbox"/> No	To verify requirement please refer to the following link: https://publications.qld.gov.au/dataset/charitable-and-non-profit-gaming-forms-and-resources/resource/312c57ab-a11a-4168-86f9-5ddee55775e1?inner_span=True
Does your project or activity have the necessary local and state planning or building permits/approvals?	<input type="checkbox"/> Yes	Please provide a copy or proof of lodgement (receipt).
	<input type="checkbox"/> No	

Section 8 – Financial Management

Selection criteria: 20%

As Council's Community Grants program is funded by public funds Council requires evidence of your group / organisations financial prudence and compliance. Your group / organisation is required to present its latest audited financial report and a budget is mandatory for your project or activity.

Are you able to provide your group / organisations most recent Audited Financial Report?	<input checked="" type="checkbox"/> Yes	Please provide a copy.
	<input type="checkbox"/> No	Please provide an explanation:

NOTE: Your group / organisations audited financial report will have been adopted at your most recent Annual General Meeting and presented to the Office of Fair Trading as part of your Annual Return (Form 32).

Are you able to provide a budget for your project/event/activity?	<input type="checkbox"/> Yes	Please provide a copy. On the following page is an example budget template.
	<input type="checkbox"/> No	This application is not eligible.

NOTE:

- Please indicate in your budget the level of co-funding contributed by applicant and/or others towards the project (e.g. grants from other funding bodies, sponsorship or in-kind support).
- Please specify in your budget which expenditure item/s you would like Council to fund by placing an asterisk (*) beside the item/s in your project/event/activity budget.
 - For items valued below \$1,500 it will be advantageous to include at least one written quote.
 - For items valued over \$1,500 two written quotes are required.

Section 9 – Supplier Request Details (required for payment to group / organisations)

NOTE: Electronic Funds Transfer (EFT) is Isaac Regional Council's preferred method of payment. To ensure that payments are made to the correct bank account, please provide a copy of your Bank Deposit Slip or top portion of the statement of the EFT on business letterhead

Group / Organisation Name:	Oasis Life Church Ltd		
Trading Name:			
ABN:	85163903342		
Payment Address Details (for all remittance) Use of personal or business contact details is not recommended			
Name:	[REDACTED]		
Position title:	Accounts		
Address:	2a Jackson Ave, Moranbah QLD 4744		
Phone:	[REDACTED]		
Fax:			
Email:	[REDACTED]		
Preferred method of remittance to be sent: Email <input checked="" type="checkbox"/> Fax <input type="checkbox"/>			
Bank Account Details			
Account Name:	OASIS LIFE CHURCH LTD T/AS MORANBAH COMMUNITY CAROLS		
Bank:	[REDACTED]		
BSB (6 digits):	[REDACTED]	Account Number:	[REDACTED]
Supplier: I declare the Supplier Details Information provided is true and correct.			
Name:	[REDACTED]		
Signature:	[REDACTED]		
Date:	27/08/2021		

Section 10 – Application Checklist

Answer the following questions in relation to your group / organisation:	YES	NO	N/A
Does your group / organisation operate within the Isaac Regional Council local area?	✓		
Is your group / organisation free of debt with Isaac Regional Council?	✓		
Have you acquitted any previous grants obtained from Isaac Regional Council?	✓		
Have you provided a valid public liability certificate? (Section 1)	✓		
Have you provided an Event Plan? (Section 4)	✓		
Have you met the minimum co-funding requirements? (Section 4)	✓		
Have you provided evidence of confirmed co-funding contributions? (Section 4)	✓		
Have you provided letters of support or registration of interested parties? (Section 6)	✓		
Have you provided proof of required Local or State Govt. permits/approvals? (Section 7)			
Have you provided the most recent audited financial report? (Section 8)	✓		
Have you completed a Budget? (mandatory) (Section 8)	✓		
Have you provided written quotes? (Section 8)	✓		
Have you provided a copy of banking verification? (Section 9)	✓		

Please provide an explanation if you have ticked No or NA to any of the above:

Authorisations

I am authorised by my group / organisation to complete this form and I agree that:

- The statements made in this application are true.
- All necessary permits/approvals will be obtained prior to the beginning of the project.
- The project will be covered by appropriate insurance.
- All relevant health and safety standards will be met.
- I acknowledge that Council does not accept any liability or responsibility for the project.

If my application is successful, I will:

- Ensure that acquittal requirements are met within 12 weeks of the project completion date.
- Accept the terms of the community grant in accordance with Council requirements.
- Provide proof of other successful co-funding (if unconfirmed) within six months of notification.
- Complete the project within twelve months of receiving Council funding.

Authorised person	Name	[REDACTED]
	Position Title	
	Signature	[REDACTED]
	Date	270821

Completed applications can be submitted by the following:

Email: communitygrants@isaac.qld.gov.au

In Person: Applications are accepted at all Isaac Regional Council offices

Post: ISAAC REGIONAL COUNCIL
PO Box 97
MORANBAH QLD 4744



Wednesday, 26th August 2021

Re: Moranbah Community Carols 2021 | Sponsorship Package

To whom it may concern,

We are inviting you to be a part of this year's Moranbah Community Carols 2021! The excitement to have Moranbah's annual Community Carols return is palpable! The Carols will be held on **Friday, 26th November in the Moranbah Town Square, from 5pm to 9pm**. This event is a wonderful way for the town to celebrate the end of year and the beginning of the Christmas season.

This event started with small beginnings over 20 years ago with a dimly lit stage, a piano and some enthusiastic carollers in the choir with an audience of a hundred or so. It has grown to be a family highlight, a not to be missed event in Moranbah with entertainment including; a full band, supporting performances by the local school choirs, dance groups and local talents including Noah Davis, Blackbird Performing Arts and many more! In 2014 we even had an appearance from Elsa from the movie Frozen which sent the children into a frenzy and of course we always end with a visit from Santa.

Our small dimly lit stage grew to two shining stages with 3 projectors and screens which has showcased the outstanding talent that Moranbah has to offer to our audience.

In 2019, we had the exciting opportunity to host Moranbah Community Carols on Ted Rolfe Oval which exceeded all our expectations. We had great feedback from the community, with over 4000 people in attendance, a vast array of food vendors & kids activities and an amazing stage performance. This year we want continue to provide a warm and welcoming event that the whole family can enjoy and celebrate that magic of Moranbah and Christmas.

The Carols are organised by a voluntary committee from the Churches of Moranbah. The Churches of Moranbah have continued to provide the Moranbah area with opportunities for connection and engagement - this event attracts people from all over the region. This event is only possible with the financial support of our local council and local businesses. We'd like to thank you if you've supported us in the past, it is much appreciated.

We are seeking Carol Sponsors for 2021. This will provide valuable exposure for your business direct to the local community. We thank you for taking your valuable time in considering supporting our event and value your contributions to our community.

[Redacted signature]

Moranbah Community Carols

ABN 85 163 903 642

carols@oasislife.com // [Redacted]

[Redacted]
[Redacted]



We offer the following Sponsorship opportunities:

Sponsorship Benefits	Platinum Sponsor \$10,000.00 +	Gold Sponsor \$5,000.00 +	Silver Sponsor \$1,000.00 +	Community Sponsor \$100.00 +
Opportunity to show a promotional ad (<i>maximum 2 minutes</i>) before the carols	YES			
Opportunity to set up promotional stall at the event and/or provide banner	YES	YES		
Business name/logo with sponsor level appear in featured area on front page of flyer (<i>cut off for printing 1st October</i>)	YES	YES	YES	
Business name announced before and after the event via voice-over & logo scrolling on screen (<i>cut off for media 5th November</i>)	YES	YES	YES	
Business name listed under sponsor level on Carols page & Oasis Life website (http://www.oasislife.com/carols) with a link to your website	YES	YES		
Business name listed under sponsor level on Carols page & Oasis Life website			YES	
Sponsorship Acknowledge Pack	YES	YES	YES	YES

**All donations must be transferred by the 31st October 2021.*

The Moranbah Community Carols 2021 is presented as a community project with all profits raised going back into the community & future carols events. If you would like to be a Carols 2021 Sponsor, please call [REDACTED] our Carols Sponsorship Co-ordinator on [REDACTED] or email carols@oasislife.com

Thanking you in anticipation for your support,
[REDACTED] - Event Co-ordinator

Moranbah Community Carols
ABN 85 163 903 642
carols@oasislife.com // [REDACTED]

Isaac Community Grants – Event Plan

Council will use any personal information provided for the purpose of processing your grant application and for remaining in contact with you. Council is authorised to collect this information in accordance with the Local Government Act 2009 and other local government Acts. Your personal information is only accessed by persons authorised to do so. Please note the information provided on your grant application and in any related documentation/discussions may be provided to members of the assessment panel in order to assist Council in processing your grant application. By submitting an application you consent to Council publishing the applicant's name, project description and amount funded on our website. This information may also be used for promoting Council's grant program. Your personal information is handled in accordance with the Information Privacy Act 2009.

This Event Plan should accompany any Minor or Major Grant Application under the Isaac Community Grants Guideline.

Details of Event	
Name of Event:	Carols by Candlelight
Date of Event:	26th November 2021
Time of Event:	from 5pm
Location of Event:	
NOTE: If you need to hire a Council facility to hold your event complete the <i>Application to Hire</i> form available from http://www.isaac.qld.gov.au/hiring-council-facilities	
Contact Person/s:	[REDACTED]
Phone:	[REDACTED]
Email:	office@oasislife.com

Description of Event
Where did the event idea come from and what has led you to organise it? The Moranbah Community Carols has been an annual event for over 20 years.

Council representation at Event
Would you like a representative from Isaac Regional Council to attend your event? <input type="checkbox"/> Yes - please indicate who: <u>Mayor</u> <input type="checkbox"/> No
Please provide details if there will be a requirement for an official role (eg presentation of prize or speech)? Task: <u>As per previous years</u>
Time required: <u>5 mins</u>

Event Outcomes (objectives)

What are you hoping to achieve with this event?

Carols by Candlelight aims to provide family entertainment themed for the festive season, providing collaboration opportunities for local community groups as well as opportunities for local businesses.

The joyful event offers diverse entertainment showcasing local talent from young musicians, musical groups, local bands and art organisations. It enhances community groups relations and strengthens unity and friendship by creating an environment for groups to get together in rehearsals and preparation for the event.

Event promotion

How will you promote your event and its sponsors?

- Local media (newspaper, radio).
- Flyers / posters / letterbox drop.
- Regional media (Daily Mercury, Rockhampton Bulletin, CQ News, Midweek Miner).
- TV advertising.
- Council's online Events Calendar – refer to <http://www.isaac.qld.gov.au/events>
- Facebook.
- Other:

Risk Assessment

Identify possible risks and develop strategies to minimise them? What is your back up plan in wet weather?

Risk on incident and injury. Emergency services will be present on-site and on-call in case of incident or emergency. Risk of damage to expensive production equipment. Volunteer security and paid security will parole the grounds to guard equipment.

Wet weather - weather conditions will be monitored in the lead up to the event.

Timeline / Program for Event

Provide detail or attach official program if available:

5PM - Food and beverages

5PM - Childrens petting zoo

6.30PM - School's choir and young entertainers

7PM - Main Concert

MEETING DETAILS	Planning Environment and Community Services Standing Committee Tuesday 14 September 2021
AUTHOR	Jim Hutchinson
AUTHOR POSITION	Manager Engaged Communities

5.6 MAJOR GRANT APPLICATION – MORANBAH BMX CLUB INCORPORATED - WEATHERPROOFING OF THE MORANBAH BMX TRACK

EXECUTIVE SUMMARY

This report seeks Council's consideration of an out-of-round major grant application from Moranbah BMX Club Incorporated (Inc.) to undertake weatherproofing of the Moranbah BMX track.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Approve a major grant application from Moranbah BMX Club to the value of \$10,000 (exc. GST) for the purpose of weatherproofing the Moranbah BMX track.**
- 2. Approve that the grant be funded equally from the Community Grants operational budgets of Divisions 3, 4, 5 for FY2021-22.**

BACKGROUND

Moranbah BMX Club has made application under Council's Community Grants program for \$10,000 in assistance to undertake weatherproofing of the BMX track in Mills Ave. The project will improve the track design as well as its resistance to damage from the elements and usage, reducing the time spent by volunteers maintaining the track. The finished project will provide a low-maintenance facility able to support State-level competitions. The BMX track is also open for community use when the club is not holding events. Council's contribution to the project will be supplemented by \$35,000 grant the club has received under the Community Gambling Benefit Fund in addition to other contributions by the club and sponsors for a total project cost of approximately \$55,000. It is proposed to deal with the grant application out-of-round to allow the club to engage specialist contractors which only visit the region periodically.

Past support

2018 - \$1000 minor grant for Weekend of Madness - acquitted

2019 - \$1000 minor grant for Weekend of Madness - acquitted

2021 - \$907 minor grant barbecue and movie night - acquitted

IMPLICATIONS

The grant will be funded from the FY2021-22 Community Grants operational budgets of Divisions 3, 4 and 5.

CONSULTATION

Mayor

Councillor Division 3

Councillor Division 4

Councillor Division 5

Councillor Division 7

Manager Community Engagement, Programs and Events

Engaged Communities Departmental Administration Officer

Engaged Communities Administration Officer

BASIS FOR RECOMMENDATION

Application aligns with the goals of Isaac Regional Council's Community Grants Program and supports local sporting activities.

ACTION ACCOUNTABILITY

Manager Engaged Communities is responsible for the administration of the Isaac Regional Council Community Grants Program.

KEY MESSAGES

Isaac Regional Council's Community Grants budget funds local projects and activities which help develop resilient, adaptive and vibrant communities while contributing to the social wellbeing of its residents, workers and visitors.

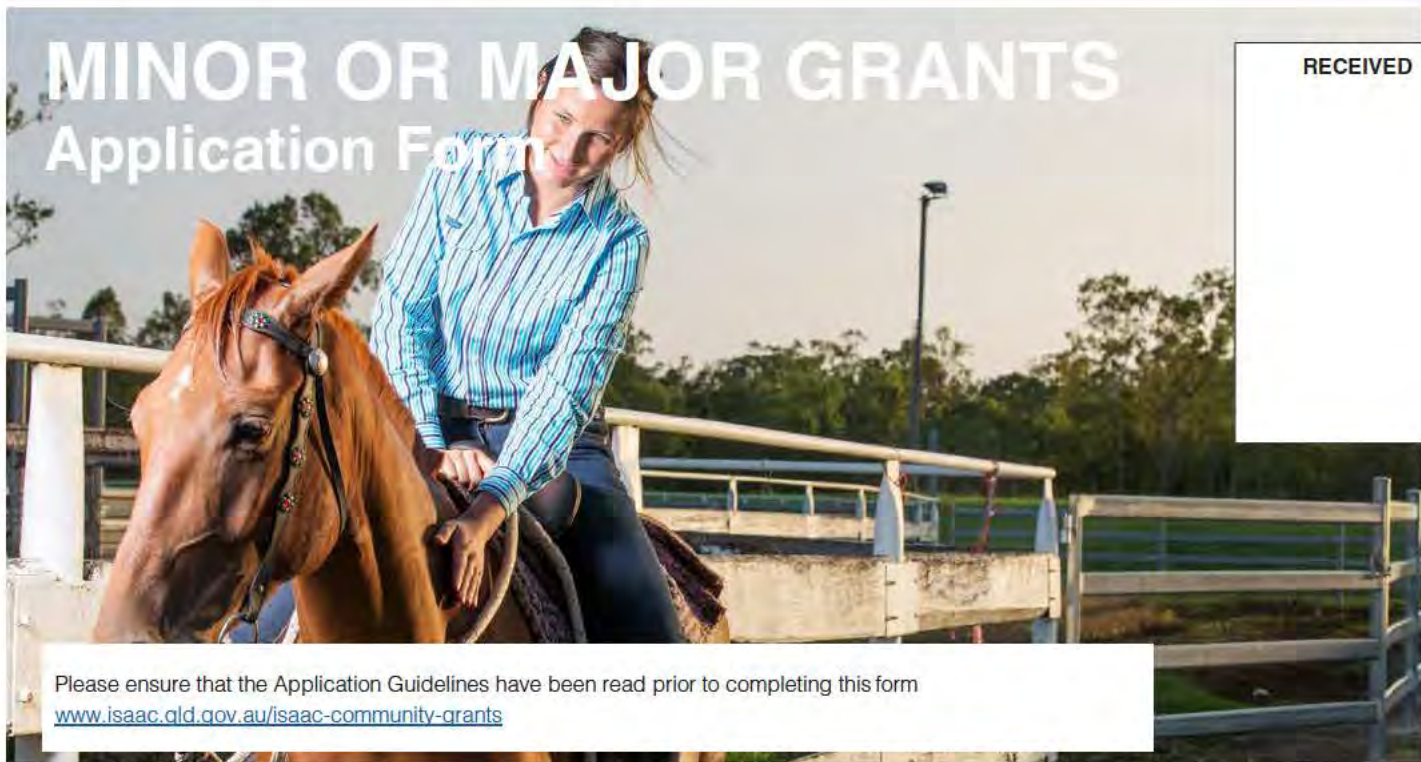
Report prepared by:	Report authorised by:
JIM HUTCHINSON	DAN WAGNER
Manager Engaged Communities	Director Planning Environment and Community Services
Date: 6 September 2021	Date: 6 September 2021

ATTACHMENTS

- Attachment 1 - Major Grant Application – Moranbah BMX Club Incorporated - Redacted

REFERENCE DOCUMENT

- Isaac Regional Council Community Grants Guidelines



Isaac's Minor and Major grant program assists local not-for-profit community groups and organisations undertaking innovative projects or activities which benefit the community across the following categories:

- Community Development
- Community Events
- Community Facilities
- Sport, Recreation and Healthy Living
- Cultural Development - refer to Regional Arts Development Funding (RADF) program

Please indicate which grant you are applying for:

MINOR GRANT (maximum \$1,000)

This application category remains open year round

- | | |
|--|---|
| <input type="checkbox"/> Community Development | <input type="checkbox"/> Community Facilities |
| <input type="checkbox"/> Community Events | <input type="checkbox"/> Sport, Recreation and Healthy Living |

MAJOR GRANT (maximum \$5,000)

This application category has set funding rounds through the year

NOTE: all applications in this category seeking commitment of 1 to 3 years or requesting amounts over \$5,000 must first contact Council's Communities Administration Officer prior to completing an application.

- | | |
|--|---|
| <input type="checkbox"/> Community Development | <input checked="" type="checkbox"/> Community Facilities |
| <input type="checkbox"/> Community Events | <input type="checkbox"/> Sport, Recreation and Healthy Living |

Council will use any personal information provided for the purpose of processing your grant application and for remaining in contact with you. Council is authorised to collect this information in accordance with the Local Government Act 2009 and other local government Acts. Your personal information is only accessed by persons authorised to do so. Please note the information provided on your grant application and in any related documentation/discussions may be provided to members of the assessment panel in order to assist Council in processing your grant application. By submitting an application you consent to Council publishing the applicant's name, project description and amount funded on our website. This information may also be used for promoting Council's grant program. Your personal information is handled in accordance with the Information Privacy Act 2009.

Section 1 – Group / Organisation Details

Group / Organisation Details:	Name	Moranbah BMX Club
	Address	189-219 Mills Avenue
	Phone	[REDACTED]
	Email	moranbahbmxclub@bigpond.com
Is your group / organisation incorporated?	<input checked="" type="checkbox"/> Yes	Incorporation No: 11533
	<input type="checkbox"/> No	You will need a sponsoring body that is incorporated to proceed with this application (proceed to Section 2).
Does your group / organisation have an ABN?	<input checked="" type="checkbox"/> Yes	ABN Number: 16 750 131 889
	<input type="checkbox"/> No	
Is your group / organisation registered for GST?	<input checked="" type="checkbox"/> Yes	
	<input type="checkbox"/> No	
Will your group / organisation cover the public liability for this project or activity?	<input checked="" type="checkbox"/> Yes	Please provide a copy of the current policy.
	<input type="checkbox"/> No	

Section 2 – Auspicing Group / Organisation Details (if applicable)

NOTE: If this application is being auspiced by another group / organisation, please provide their details below

Auspicing Group / Organisation Details:	Name	
	Address	
	Phone	
	Email	
Incorporation Number:		
Does your group / organisation have an ABN?	<input type="checkbox"/> Yes	ABN Number:
	<input type="checkbox"/> No	
Is your group / organisation registered for GST?	<input type="checkbox"/> Yes	
	<input type="checkbox"/> No	
Will your group / organisation cover the public liability for this project or activity?	<input type="checkbox"/> Yes	Please provide a copy of the current policy.
	<input type="checkbox"/> No	

Section 3 – Applicant Details and Authorisation

Contact person and authorisation for this application:	Name	[REDACTED]
	Position Title	President
	Phone	[REDACTED]
	Email	[REDACTED]
	Signature	[REDACTED]

Section 4 – Project or Activity Snapshot

Selection criteria: 10%

NOTE: For all applications related to a Community Event, an Event Plan must accompany your application.

An Event Plan template can be found on the Council website: www.isaac.qld.gov.au/isaac-community-grants

Details of project or activity:	Name	BMX Track Weatherproofing
	Location	Moranbah BMX Club
	Date/s	September-December 2021

Description of your proposal:

The Moranbah BMX Club is asking for the Isaac Regional Council to offer financial assistance with our "Track Weatherproofing Project". The club has been working on this project for the past 5 years, slowly chipping away at jobs, working towards the final goal of having a weatherproof BMX track. Over the past 5 years the club has redesigned the track, asphalted the 2nd and 3rd berm and the only thing left to do now is to "weatherproof" the track. The club has recently been successful in its' application to the Queensland Community Gambling Fund for funding of \$35000 toward the project, however the costs associated with the project will come to \$55000 (quote provided by SIC Surface). The Moranbah BMX Club unfortunately does not have the funds to be able to cover this gap in costs and would ask council to assist financially with \$10000 to help make this project a reality for our community. The club will offset as much of the costs as possible by engaging our wonderful sponsors "Flexi-hire" to provide machinery free of charge as well as enough volunteer labour to assist the Specialist Contractors apply the product which will help maintain the costs within the budget allocated to the project. The club will cover the remaining financial costs for the

For Community Events, an Event Plan must accompany your application please refer to Event Plan template on the Council website: www.isaac.qld.gov.au/isaac-community-grants

Funding amount requested from Isaac Regional Council (this figure must match budget): NOTE: Applicants seeking amounts over \$5,000 must first contact Council's Communities Administration Officer prior to completing this application.	\$10,000										
Minimum co-funding requirement (%):	20										
Co-funding amount contributed by your, or other groups / organisations or funding bodies (these figures must match budget): Please provide evidence of co-funding contributions.	<table> <tr> <td>Cash contribution:</td> <td>10000</td> </tr> <tr> <td>In-kind:</td> <td>Free Machinery Hire from Flexi-Hire</td> </tr> <tr> <td>Volunteer labour:</td> <td>100 hours+</td> </tr> <tr> <td>Grants:</td> <td>35000</td> </tr> <tr> <td>Sponsorships:</td> <td></td> </tr> </table>	Cash contribution:	10000	In-kind:	Free Machinery Hire from Flexi-Hire	Volunteer labour:	100 hours+	Grants:	35000	Sponsorships:	
Cash contribution:	10000										
In-kind:	Free Machinery Hire from Flexi-Hire										
Volunteer labour:	100 hours+										
Grants:	35000										
Sponsorships:											
Total project or activity cost: (this figure must match budget)	55000										

What will the funds requested from Isaac Regional Council specifically be used for?

Applying a Weatherproof seal to the Moranbah BMX track which will greatly reduce the maintenance/repair requirements and will increase the track accessible by the community as it wont need to be closed for repair.

Please indicate the priorities of your proposal: (tick all that apply)

- | | |
|--|---|
| <input type="checkbox"/> Contribute towards positive engagement of the aged | <input checked="" type="checkbox"/> Target, include or engage youth |
| <input type="checkbox"/> Enhance mental health awareness | <input type="checkbox"/> Multicultural communities |
| <input type="checkbox"/> Encourage Aboriginal and Torres Strait Islander peoples | <input checked="" type="checkbox"/> Promote access and inclusion |
| | <input type="checkbox"/> Enhance community safety |

Have you discussed your proposal with a Councillor or any other Council Officers?

- Yes - please indicate who: _____ Date: 16/8/21
- No

Category	Category Outcomes
Which of the following categories does your project or activity most align with? (tick one)	Which category outcomes will your project or activity deliver? (tick all that apply)
<input type="checkbox"/> Community Development	<input type="checkbox"/> Promote social inclusion <input type="checkbox"/> Enhance cultural awareness and diversity <input type="checkbox"/> Enhance cultural awareness and diversity <input type="checkbox"/> Enhance community safety <input type="checkbox"/> Encourage community engagement, participation and volunteerism <input type="checkbox"/> Engage with the community to encourage sustainability within the Isaac region
<input type="checkbox"/> Community Events	<input type="checkbox"/> Supporting and building capacity of local event management talent and suppliers <input type="checkbox"/> Contribute to local economy by planning events which attract a broad range of patrons and participants <input type="checkbox"/> Demonstrate sound event management principles and planning <input type="checkbox"/> Promoting a vibrant, diverse and fun place to live and visit <input type="checkbox"/> Contribute to building strong communities: inclusive, connected, engaged, healthy and active <input type="checkbox"/> Demonstrate a commitment to the development of local creative skills and cultural pursuits <input type="checkbox"/> Increase access and engagement with cultural heritage, including aboriginal culture <input type="checkbox"/> Demonstrate a commitment to sound environmental practices and the promotion and protection of our natural environment Celebrate and contribute to our lifestyle, diversity and culture
<input checked="" type="checkbox"/> Community Facilities	<input checked="" type="checkbox"/> Provide well maintained and accessible community facilities which enable opportunities for social interaction <input type="checkbox"/> Promote the principles of access and equity <input type="checkbox"/> Address issues of risk management or compliance with Australian standards <input checked="" type="checkbox"/> Encourage a current maintenance schedule and ongoing development of Community-owned facilities
<input type="checkbox"/> Sport, Recreation and Healthy Living	<input type="checkbox"/> Contribute to building healthy and active communities <input type="checkbox"/> Contribute to building healthy and active communities <input type="checkbox"/> Improve the sustainability of sport and recreation clubs <input type="checkbox"/> Encourage healthy eating and the availability of fresh, healthy foods <input type="checkbox"/> Engage a broad spectrum of the community <input type="checkbox"/> Provide access for all abilities <input type="checkbox"/> Provide benefit to multiple user groups

Section 6 – Project or Activity Justification

Selection criteria: 40%

Why should this project or activity be supported? Clearly demonstrate the need for the project or activity:

As you will be aware the Moranbah BMX Track is a community track and as such is open to the public for use whenever the club isn't holding an official event or it is unsafe to ride. This means the entire community is able to enjoy this fantastic facility which is something we pride ourselves on.

This project will improve the track design as well as its resistance to damage from the elements and usage. It will create a weatherproof seal over the track which will protect it from adverse weather events as well as general wear and tear. This will greatly reduce the maintenance and repair requirements for the club indefinitely, as will eliminate the need to re-shape and roll (with a specially designed roll-car) the track, which will mean our volunteers won't need to spend hundreds of hours each month (on their days off) maintaining the track.

Instead the community will end up with a low maintenance, highly competitive, State-Level BMX Track which will be more accessible throughout the entire year as well as making it easier for future committee's to maintain this wonderful community facility. This would also mean the club would be able to host State-Level events to bring more visitors to our lovely region.

Is your project or activity supported by the broader community and/or region?

If so, demonstrate the level of community support: (Please provide letters of support or registration of interested individuals/parties)

How will your project or activity benefit the people and community of the Isaac region:

Once completed the project will allow the BMX track to be accessible more often to the community, through the increased resilience of the track surface to weather damage/wear and tear, and misuse. All of the club volunteers are members of our wonderful community and will often spend hundreds of hours at the track repairing or maintaining each month. This project will eliminate the need for that amount of maintenance or repair, allowing the wonderful volunteers (both now and into the future) to spend more time at home with their family, exploring our beautiful region or simply enjoying the fantastic BMX facility.

Once complete the Club will be better equipped to handle more "Bronze Level events" as well as opening up the possibility of State-Level events being held at the track. This will not only benefit the club and its members, but also the wider community and future generations of BMX riders.

Section 7 – Project or Activity Permits/Approvals

Selection criteria: 20%

NOTE: Funds for successful applicants will not be released without proof of lodgement (receipts) for all relevant local and state government permits / approvals

Will your project or activity involve the preparation, serving or selling of food or refreshments?	<input type="checkbox"/> Yes	Food licence required. Please provide a copy or proof of lodgement (receipt).
	<input checked="" type="checkbox"/> No	To verify requirement please refer to the following link: https://publications.qld.gov.au/dataset/food-safety-for-non-profit-organisations/resource/f9bafd7c-1d28-4a8a-b009-eb08e177aaed
Will your project or activity involve the serving of selling of alcoholic beverages?	<input type="checkbox"/> Yes	Liquor licence required. Please provide a copy or proof of lodgement (receipt).
	<input checked="" type="checkbox"/> No	To verify requirement please refer to the following link: https://publications.qld.gov.au/dataset/charitable-and-non-profit-gaming-forms-and-resources/resource/312c57ab-a11a-4168-86f9-5ddee55775e1?inner_span=True
Does your project or activity have the necessary local and state planning or building permits/approvals?	<input type="checkbox"/> Yes	Please provide a copy or proof of lodgement (receipt).
	<input checked="" type="checkbox"/> No	

Section 8 – Financial Management

Selection criteria: 20%

As Council's Community Grants program is funded by public funds Council requires evidence of your group / organisations financial prudence and compliance. Your group / organisation is required to present its latest audited financial report and a budget is mandatory for your project or activity.

Are you able to provide your group / organisations most recent Audited Financial Report?	<input checked="" type="checkbox"/> Yes	Please provide a copy.
	<input type="checkbox"/> No	Please provide an explanation:

NOTE: Your group / organisations audited financial report will have been adopted at your most recent Annual General Meeting and presented to the Office of Fair Trading as part of your Annual Return (Form 32).

Are you able to provide a budget for your project/event/activity?	<input checked="" type="checkbox"/> Yes	Please provide a copy. On the following page is an example budget template.
	<input type="checkbox"/> No	This application is not eligible.

NOTE:

- Please indicate in your budget the level of co-funding contributed by applicant and/or others towards the project (e.g. grants from other funding bodies, sponsorship or in-kind support).
- Please specify in your budget which expenditure item/s you would like Council to fund by placing an asterisk (*) beside the item/s in your project/event/activity budget.
 - For items valued below \$1,500 it will be advantageous to include at least one written quote.
 - For items valued over \$1,500 two written quotes are required.

Section 9 – Supplier Request Details (required for payment to group / organisations)

NOTE: Electronic Funds Transfer (EFT) is Isaac Regional Council's preferred method of payment. To ensure that payments are made to the correct bank account, please provide a copy of your Bank Deposit Slip or top portion of the statement of the EFT on business letterhead

Group / Organisation Name:	Moranbah BMX Club		
Trading Name:	Moranbah BMX Club Inc.		
ABN:	16 750 131 889		
Payment Address Details (for all remittance) Use of personal or business contact details is not recommended			
Name:	[REDACTED]		
Position title:	President		
Address:	189-219 Mills Avenue		
Phone:	[REDACTED]		
Fax:			
Email:	moranbahmxclub@bigpond.com		
Preferred method of remittance to be sent: Email <input checked="" type="checkbox"/> Fax <input type="checkbox"/>			
Bank Account Details			
Account Name:	[REDACTED]		
Bank:	[REDACTED]		
BSB (6 digits):	[REDACTED]	Account Number:	[REDACTED]
Supplier: I declare the Supplier Details Information provided is true and correct.			
Name:	[REDACTED]		
Signature:	[REDACTED]		
Date:	24/8/21		

Section 10 – Application Checklist

Answer the following questions in relation to your group / organisation:	YES	NO	N/A
Does your group / organisation operate within the Isaac Regional Council local area?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is your group / organisation free of debt with Isaac Regional Council?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have you acquitted any previous grants obtained from Isaac Regional Council?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have you provided a valid public liability certificate? (Section 1)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have you provided an Event Plan? (Section 4)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have you met the minimum co-funding requirements? (Section 4)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have you provided evidence of confirmed co-funding contributions? (Section 4)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have you provided letters of support or registration of interested parties? (Section 6)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Have you provided proof of required Local or State Govt. permits/approvals? (Section 7)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Have you provided the most recent audited financial report? (Section 8)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have you completed a Budget? (mandatory) (Section 8)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have you provided written quotes? (Section 8)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have you provided a copy of banking verification? (Section 9)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please provide an explanation if you have ticked No or NA to any of the above:

We don't have any letters of support in section 6 and we are about to submit an application for works to weatherproof the track

Authorisations

I am authorised by my group / organisation to complete this form and I agree that:

- The statements made in this application are true.
- All necessary permits/approvals will be obtained prior to the beginning of the project.
- The project will be covered by appropriate insurance.
- All relevant health and safety standards will be met.
- I acknowledge that Council does not accept any liability or responsibility for the project.

If my application is successful, I will:

- Ensure that acquittal requirements are met within 12 weeks of the project completion date.
- Accept the terms of the community grant in accordance with Council requirements.
- Provide proof of other successful co-funding (if unconfirmed) within six months of notification.
- Complete the project within twelve months of receiving Council funding.

Authorised person	Name	[REDACTED]
	Position Title	President
	Signature	[REDACTED]
	Date	24/8/21

Completed applications can be submitted by the following:

Email: communitygrants@isaac.qld.gov.au

In Person: Applications are accepted at all Isaac Regional Council offices

Post: ISAAC REGIONAL COUNCIL
PO Box 97
MORANBAH QLD 4744

MEETING DETAILS	Planning Environment and Community Services Standing Committee Tuesday 14 September 2021
AUTHOR	Karen Montgomery
AUTHOR POSITION	Manager Council Operated Community Facilities

5.7 EXCEPTION TO LOCAL GOVERNMENT REGULATIONS – BI-LOCK MASTER KEY SYSTEM

EXECUTIVE SUMMARY

The purpose of this report is to seek Council's approval to extend the recently expired contract arrangement with the supplier of Isaac Regional Council's Bi-lock keying system as an exception to the competitive bidding requirements of the *Local Government Regulations 2012* for medium or large sized contractual arrangements.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Resolves it is satisfied that there is only one (1) supplier who is reasonably available;***
- 2. Resolves that because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders;***
- 3. Endorse the following exception to enter into a medium or large sized contractual arrangement as per section 235 of the Local Government Regulations (2012);***
- 4. In reference to the above, approves to reactivate and extend the Locksmith Service Agreement with Mackay and Whitsunday Locksmiths for a period of five (5) years for Council's Bi-lock Master Key system; and***
- 5. Authorise the Chief Executive Officer to negotiate, execute and vary the contract as required, with Mackay and Whitsunday Locksmiths for Council's Bi-lock Master Key system.***

BACKGROUND

During 2016, a capital project to implement a master key system throughout the Isaac Region was initiated and research into a sustainable design and system was conducted finding the Bi-lock Quick change core (QCC) system being the most suitable. The rationale to implement this initiative was due to Council operating under three separate key systems since amalgamation which has been compromised through time.

The Bi-lock system is a registered keying system that provides considerable cost saving advantages with the ability to replace or change cylinders without the need to replace the entire lock hardware. Consequently, the removed hardware can be utilised again in other locations.

The Bi-lock system was chosen via a competitive Request for Quote process with Mackay and Whitsunday Locksmiths being awarded the contract (IRCQ1415-1116-228 Locksmith Service Agreement) to design, code,

and supply. The patent for Bi-lock products is held by the Australian Lock Company with Mackay and Whitsunday Locksmiths, one of its approved suppliers owning the Intellectual property (Master Key design and code) for the Isaac Regional Council's master key system. This is a security feature that prevents other locksmith companies from copying or issuing keys from another keying system.

Any change to the ownership of the intellectual property would only be possible through mutual agreement or misconduct by Mackay and Whitsundays Locksmiths at which time the intellectual property would be transferred back to the Australian Lock Company.

The original contract awarded in December 2016 was by way of a Service Agreement for a period of one (1) year with an Option for one (1) year, subsequently this was extended for a further one (1) year with an Option for one (1) year in December 2018 seeing the agreement expire in December 2020.

Local Government Regulation 2012 s235 (a) and (b) state as follows:

A local government may enter into a medium-sized contractual arrangement or large-sized contractual arrangement without first inviting written quotes or tenders if—

- (a) the local government resolves it is satisfied that there is only 1 supplier who is reasonably available; or*
- (b) the local government resolves that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders;*

The current situation described in this report, fits within the exception provisions within section 235 (a) and (b).

Proposal:

To leverage off the previous RFQ and ongoing rollout of the Bi Lock Master Keying System, it is proposed to extend the engagement of Mackay and Whitsunday Locksmiths for a further five (5) years.

Rationale:

To date, total expenditure for the Bi-lock Master Keying solution with Mackay and Whitsundays Locksmiths is circa \$490,000 distributed over an estimated 80%+ of Council's assets. The majority of this cost can be attributed to the delivery of the Capital Works project. It is estimated that the cost for on-going maintenance, upgrade, and supply for the Bi-lock product will be approximately \$20,000 per year over the next five years. Returning to market for the design, supply and installation of a new Master key system is neither practical nor logical. While the intellectual property sits with this supplier, any change would mean starting over with every key and lock needing to be changed out.

The approval of an extension of the agreement for a period of five (5) years would afford time for an analysis of costs, measuring the effectiveness of having this Master Key system and to monitor and assess ever evolving technology.

IMPLICATIONS

Risk – If not approved, the risk to Council is financial and reputational. If approved, it will provide Council with a level of security due to the flexibility of the Bi Lock system.

Financial – If the extension is not approved, Council will need to 'start over' again with its generic/secure key solution across all its assets.

Service Levels – Prior to the installation of the Bi-lock system, Council was operating under three separate key systems which, over time has been compromised. The current Bi-lock system provides many benefits with a significantly heightened security and overview of Council's keying hierarchy.

CONSULTATION

Manager Contracts and Procurement
Manager Corporate Properties and Fleet
Manager Community Facilities
Manager Governance and Corporate Services
Maintenance Officer – Corporate Properties

BASIS FOR RECOMMENDATION

The initial project of Isaac Regional Council's Master Keying has resulted in the development of a logical, efficient, and compliant approach to the design, execution, and ongoing management of Council's keying system. The extension of contract provides for a sensible and secure approach to the management of risk and ongoing operational oversight of the keying system for Council owned assets.

ACTION ACCOUNTABILITY

Manager Corporate Properties and Fleet to investigate and consult with all stakeholders to provide a strategy for the on-going use of the Bi-lock system and ensure that a signed Service Agreement with all information pertaining to ownership rights is in place.

KEY MESSAGES

Council is committed to transparent decision making and ensuring it meets legislative requirements and procurement probity

Council demonstrates a logical, well informed, and compliant approach to the management of its assets.

Council is committed to the management of risk attached to Council assets.

Council is committed to providing a high level of service with a consistent efficient approach.

Report prepared by:	Report authorised by:
BRUCE WRIGHT	DAN WAGNER
Manager Community Facilities	Director Planning Environment and Community Services
Date: 6 September 2021	Date: 6 September 2021

ATTACHMENTS

- Nil

REFERENCE DOCUMENT

- Nil

MEETING DETAILS

Planning Environment and Community Services

Standing Committee

Tuesday 14 September 2021

AUTHOR

Jim Hutchinson

AUTHOR POSITION

Manager Engaged Communities

5.8

COUNCIL SUPPORT FOR MORANBAH SANTA RUN

EXECUTIVE SUMMARY

This report seeks Council's consideration of a request to formalise established in-kind support arrangements for the annual Moranbah Santa Run.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Approve community use of three Isaac Regional Council utilities to support the annual Moranbah Santa Run in 2021, 2022 and 2023.**
- 2. Approve that any fleet utilisation costs associated with the use of the Council utilities for the Moranbah Santa Run be internally funded from the Engaged Communities operational budget (1134 Stakeholder Engagement Activities) in FY2021-22, FY2022-23 and FY2023-24.**
- 3. Authorise the Chief Executive Officer to negotiate, vary and execute an agreement with the Moranbah Santa Run organising group which establishes the parameters under which the vehicles may be used, including management of risk and liability associated with third party use.**

BACKGROUND

Organisers of Moranbah's annual Santa Run have made representations to Council seeking to formalise Council's long-standing in-kind support for the annual event.

The Moranbah Santa Run is a community-led event involving volunteers, including Council staff, and emergency services personnel which delivers presents and treats to local children who have registered for the run, usually on Christmas Eve.

Council has historically provided three utility vehicles as an in-kind donation to the Santa Run under an informal support arrangement, which are used to tow Santa in his sleigh along the delivery route/s under police and emergency service escorts.

Existing practice is for the vehicles to be delivered to the Moranbah fire station by Council staff the day prior to the event and collected the next working day. In many instances the vehicles are driven by Council staff working as volunteers for the Santa Run, however, the vehicles may also be operated by other volunteers and emergency services personnel as required.

Organisers have requested to formalise this arrangement with Council for the next three years – 2021, 2022 and 2023.

As the Moranbah Santa Run is not administered by an incorporated association, the group is not eligible for a community grant. However, given the nominal value involved in providing the vehicles and the fact it has been an uncosted custom and practice on the part of Council to support this event for many years, it is proposed to support the formalised arrangement as an internally funded in-kind donation costed to the Engaged Communities operational budget.

IMPLICATIONS

Financial

Costs will be funded from the Engaged Communities operational budget

Legal

Council has received advice from Local Government Mutual Services in relation to hire and/or use of fleet assets which has confirmed it is a permitted utilisation, subject to approval.

CONSULTATION

Internal

Executive Leadership Team

Manager Corporate Properties and Fleet

Manager Community Engagement, Programs and Events

External

Local Government Mutual Services (LGMS)

Melissa Cherry, Moranbah Santa Run

BASIS FOR RECOMMENDATION

Supports community activation and formalises long-standing arrangements

ACTION ACCOUNTABILITY

Manager Engaged Communities will implement Council's recommendations.

Manager Corporate Properties and Fleet is the responsible manager for the management of Council's fleet assets.

KEY MESSAGES

Isaac Regional Council supports initiatives which contribute to the social wellbeing of its residents, workers and visitors.

Report prepared by:

JIM HUTCHINSON
Manager Engaged Communities

Date: 6 September 2021

Report authorised by:

DAN WAGNER
Director Planning Environment and Community Services

Date: 6 September 2021

ATTACHMENTS

- Attachment 1 – Correspondence from Moranbah Santa Run Committee - Redacted

REFERENCE DOCUMENT

- Isaac Regional Council Motor Vehicle Policy

29 July 2021

[REDACTED]
Director Engineering & Infrastructure
Isaac Regional Council
1 Batchelor Parade
MORANBAH QLD 4744

Dear [REDACTED]

RE FORMALISATION OF ISAAC REGIONAL COUNCIL'S MORANBAH SANTA RUN CONTRIBUTION

My name is [REDACTED] and I am one of the organisers of the Moranbah Santa Run. We are looking to formalize Council's ongoing in-kind contribution to the annual event.

The Moranbah Santa run is a community led event that delivers presents and treats to children who have registered for the run, from utilities pulling manned Santa sleighs, with police and emergency service escorts.

Council has historically provided 3 utility vehicles for the Santa Run in-kind. The event is usually held Christmas Eve and the vehicles are dropped to the Moranbah Fire Station by Council staff, prior to their closure, the day before the event. The vehicles are then collected by Council staff the day after the event from the Moranbah Fire Station.

Please consider this our official request to ask for a 3 year continuous agreement with Council to provide the 3 utility vehicles for the 2021, 2022 and 2023 Santa Runs, within the same parameters as previously listed.

If you require any further information please do not hesitate to ask me.

Yours faithfully

[REDACTED]

MEETING DETAILS

Planning Environment and Community Services

Standing Committee

Tuesday 14 September 2021

AUTHOR

Jim Hutchinson

AUTHOR POSITION

Manager Engaged Communities

5.9 COUNCIL SUPPORT FOR COMBINED UNIONS CHRISTMAS PARTY

EXECUTIVE SUMMARY

This report seeks Council's consideration of a request to provide in-kind support for the annual Combined Unions Christmas Party on Saturday, 20 November 2021.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. ***Approve the provision of in-kind staff support for the Combined Unions Christmas Party in Moranbah on Saturday, 20 November 2021, specifically.***
 - i. ***Undertaking pre-event ground markings to prevent damage to irrigation systems by Parks and Recreation staff.***
 - ii. ***Collection, delivery and pick-up of marquees for the event by outdoor staff.***
 - iii. ***Confirmation of appropriate licencing of food vendors by Community Education and Compliance staff.***
2. ***Approve that any staff costs associated with this in-kind support, not reasonably deemed to be a business as usual activity for similar to types of activations, be internally funded from the Engaged Communities operational budget (1134 Stakeholder Engagement Activities).***

BACKGROUND

Organisers of the annual Combined Unions Christmas Party in Moranbah have made representations to Council seeking in-kind support for the annual event.

This year's event will be held at the Moranbah AFL fields (Eastern Sporting Precinct) on 20 November 2021. Council has historically provided a level of informal assistance to support preparations for the event including undertaking pre-event ground markings to prevent damage to irrigation systems; collection, delivery and pick-up of marquees for the event by outdoor staff; and, confirmation of appropriate licencing of food vendors.

As the event is not administered by an incorporated association, it is not eligible for a cash or in-kind community grant. However, given the nominal staff costs involved, and the fact it has been an uncosted custom and practice on the part of Council to support this event for many years, it is proposed to meet any staff costs associated with this request, which would not reasonably be deemed as a business as usual activity

PLANNING ENVIRONMENT AND COMMUNITY SERVICES

for similar to types of activations, be internally funded as an in-kind donation costed to the Engaged Communities operational budget.

IMPLICATIONS

Financial

Costs will be funded from the Engaged Communities operational budget

CONSULTATION

Internal

Executive Leadership Team

External

CFMEU Moranbah office, on behalf of Combined Unions Christmas Party

BASIS FOR RECOMMENDATION

Supports community activation and formalises long-standing arrangements

ACTION ACCOUNTABILITY

Manager Engaged Communities will implement Council's recommendations in consultation with relevant departments.

KEY MESSAGES

Isaac Regional Council supports initiatives which contribute to the social wellbeing of its residents, workers and visitors.

Report prepared by:	Report authorised by:
JIM HUTCHINSON	DAN WAGNER
Manager Engaged Communities	Director Planning Environment and Community Services
Date: 3 September 2021	Date: 3 September 2021

ATTACHMENTS

- Attachment 1 – Correspondence from Combined Unions Christmas Party - Redacted

REFERENCE DOCUMENT

- Nil

From: CFMEU Moranbah <admin@cfmeumoranbah.com.au>

Sent: Wednesday, 4 August 2021 11:40 AM

To: [REDACTED]

Subject: 2021 Combined Unions Xmas Party

Hi [REDACTED]

In the past Council has helped us out with a few things regarding our Christmas Party. Not sure if you were aware of this or not but given that last year's event was cancelled and staff may have moved on or changed roles I thought I would start with you. This year's party is planned for **Saturday 20th November** at the AFL grounds in Moranbah.

We have already submitted the Application to Hire Council Outdoor Space and fireworks documentation to Council and a camping permit for the rides vendors will be submitted by the AFL Club closer to the party.

The following are in addition to those:

1. Irrigation Marking

Previously organised with Leanne Stringer - the underground sprinklers on the AFL fields were marked out to avoid damage when setting the rides & marquee's up on the oval

- Circle marked around the sprinkler
- Centre line mark to each sprinkler showing approximate line of underground pipes

2. Food Service Permits

Previously organised by Anna Wolanin – Anna required the names and contacts for all the food vendors at the Christmas Party. She contacted them to ensure they had the relevant permits.

3. Marquee Collection & Delivery

Previously organised with Joshua Gimm from the Road Crew – they pick up our huge marquee's with their truck on the Thursday or Friday prior to the party & deliver them to the AFL grounds using the forklift available at the grounds to remove. They also return the marquee's after the party on Monday.

If you can let me know if this is something Council is happy to help us out with again and the procedure you would like us to follow to arrange it all that would be great! If there is any other new requirements I am sure you will let us know about these also.

Thanks [REDACTED] 😊

[REDACTED]
Office Manager
Moranbah Office
CFMEU - Mining & Energy Division Old
P: 07 49417 004
E: admin@cfmeumoranbah.com.au
W: www.cfmeuqld.asn.au

Office Location:
43 Mills Avenue
Moranbah QLD 4744

Postal Address:
PO Box 20
Moranbah QLD 4744



MEETING DETAILS	Planning Environment and Community Services Standing Committee Tuesday 14 September 2021
AUTHOR	Nishu Ellawala
AUTHOR POSITION	Manager Community Education and Compliance

5.10

DOMESTIC DOG ADVISORY COMMITTEE MINUTES - 24 AUGUST 2021

EXECUTIVE SUMMARY

The purpose of this report is to present to Council the minutes of the Domestic Dog Advisory Committee Meeting held on Tuesday, 24 August 2021.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. *Receives and notes the Minutes of the Domestic Dog Advisory Committee held on 24 August 2021***
- 2. *Adopts the recommendations of the Domestic Dog Advisory Committee held on 24 August 2021, in particular;***
 - i. Receive and note the update of annual registration renewal notices.***
 - ii. Receive and endorse the changes to the 'Paws & Be Safe' School-Based Education Program.***
 - iii. Receive and endorse the 'Boredom Barkers' Library Craft Activity.***
 - iv. Note and receive the Resources for Chip and Check Events.***

BACKGROUND

The thirteenth meeting of the Domestic Dog Advisory Committee was held on 24 August 2021. The minutes of this meeting are attached for Councillor's review and consideration.

IMPLICATIONS

Requires ongoing internal liaison and consultation with all stakeholders to ensure most efficient use of regulatory resources.

CONSULTATION

Director Planning Environment and Community Services
Manager Community Education and Compliance
Manager Compliance and Integration
Regulatory Services Officers

BASIS FOR RECOMMENDATION

Consideration and adoption of Domestic Dog Advisory Committee Minutes as per Terms of Reference and legislative requirements.

ACTION ACCOUNTABILITY

Office of Director Planning Environment and Community Services to ensure approved Minutes are stored in corporate records and actions recorded and registered for follow-up.

KEY MESSAGES

Council is committed to transparent decision making, identifying and managing its risks and continuous improvement.

Report prepared by: NISHU ELLAWALA Manager Community Education and Compliance Date: 6 September 2021	Report authorised by: DANIEL WAGNER Director Planning Environment and Community Services Date: 6 September 2021
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ATTACHMENTS

- Attachment 1 - Domestic Dog Advisory Committee Minutes – 24 August 2021

REFERENCE DOCUMENT

- Domestic Dog Advisory Committee Agenda – 24 August 2021

MEETING MINUTES

Tuesday, 24 August 2021

UNCONFIRMED MINUTES OF THE DOMESTIC DOG ADVISORY COMMITTEE MEETING OF ISAAC REGIONAL COUNCIL HELD TUESDAY 24 AUGUST 2021 COUNCIL CHAMBERS, MORANBAH

MEETING MINUTES

Tuesday, 24 August 2021

**DOMESTIC DOG ADVISORY COMMITTEE MEETING OF
ISAAC REGIONAL COUNCIL
HELD ON TUESDAY 24 AUGUST 2021
COUNCIL CHAMBERS, MORANBAH**

1. OPENING MEETING

The Chairperson declared the meeting open, the time being 12.40pm and welcomed all in attendance.

2. ATTENDANCE

COMMITTEE

Cr Simon West, Division Four (Chair)

Cr Sandy Moffat, Division Two via Teams

Cr Jane Pickels, Division Seven via Teams

Mr Daniel Wagner, Director Planning Environment and Community Services

Ms Nishu Ellawala, Manager Community Education and Compliance

OBSERVERS

Mr Ashley Robbins, Lead Compliance Officer – Community Education and Compliance

Ms Susan Beale, Community Education Officer – Community Education and Compliance

Lavinia Jones, Trainee – Administration in Liveability and Sustainability

Barb Franklin, Executive Coordinator Planning Environment and Community Services

MINUTE TAKER

Ms Vicki Hoey, Departmental Administration Officer – Community Education and Compliance

Resolution No.: DDAC0056

Mover: Dan Wagner

Seconded: Nishu Ellawala

That the Committee accepts Cr Jane Pickels and Cr Sandy Moffat participation in the meeting by Video Conference

Carried

MEETING MINUTES

Tuesday, 24 August 2021

3. APOLOGIES

The Committee received an apology from Mr Gert Nel

Resolution No.: DDAC0057

Moved: Nishu Ellawala

Seconded: Dan Wagner

That the Domestic Dog Advisory Committee accepts the apologies received from Mr Gert Nel.

Carried

4. DECLARATION OF CONFLICT OF INTEREST

No conflicts of interest declared this meeting

5. CONFIRMATION OF MINUTES

MINUTES OF THE DOMESTIC DOG ADVISORY COMMITTEE HELD ON 29 JUNE 2021

Receipt and confirmation of minutes from the Domestic Dog Advisory Committee (DDAC) Meeting held on Tuesday, 29 June 2021, at the Council Chambers, Moranbah.

Resolution No.: DDAC0058

Mover: Cr Jane Pickels

Seconded: Cr Sandy Moffat

That the Advisory Committee:

- 1. Confirms the Minutes of the Domestic Dog Advisory Committee held on Tuesday, 29 June 2021.**

Carried

6. BUSINESS ARISING FROM PREVIOUS MINUTES

No business arising from previous meeting

MEETING MINUTES

Tuesday, 24 August 2021

7. OFFICERS REPORTS

7.1 Animal Management Statistics

Note: Following discussion between Committee Chair and Director Planning, Environment and Community Services, Report 7.1 has been removed from the agenda requesting additional statistical data is provided for a period of five years. Subsequent report to be included in Domestic Dog Advisory Committee Meeting Agenda on 26 October 2021.

7.2 Update of Annual Registration Renewal Notices

Resolution No.: DDAC0059

Mover: Cr Jane Pickels

Seconded: Cr Sandy Moffat

That the Committee Recommend that Council:

- 1. Receives and notes the update of annual registration renewal notices**

Carried

7.3 'PAWS AND BE SAFE' Education Program Progress

Resolution No.: DDAC0060

Mover: Cr Sandy Moffat

Seconded: Dan Wagner

That the Committee Recommend that Council:

- 1. Receive and endorse the changes to the 'Paws & Be Safe' School-Based Education Program**

Carried

MEETING MINUTES

Tuesday, 24 August 2021

7.4 'Boredom Barkers' Library Craft Activity

Resolution No.: DDAC0061

Mover: Cr Jane Pickels

Seconded: Cr Sandy Moffat

That the Committee Recommend that Council:

- 1. Receive and endorse the 'Boredom Barkers' Library Craft Activity***

Carried

7.5 Resources for Chip and Check Events

Resolution No.: DDAC0062

Mover: Cr Jane Pickels

Seconded: Cr Sandy Moffat

That the Committee Recommend that Council:

- 1. Note and receive the Resources for Chip and Check Events***

Carried

8. GENERAL BUSINESS

Nil

9. NEXT MEETING

Next meeting scheduled for 26 October 2021

10. CLOSURE

Chair closed the meeting at 1.20pm

.....
CHAIR

..... / /
DATE

MEETING DETAILS

Planning Environment and Community Services

Standing Committee

Tuesday 14 September 2021

AUTHOR

Jim Hutchinson

AUTHOR POSITION

Manager Engaged Communities

5.11

DYSART COMMUNITY TRANSPORT TRIAL

EXECUTIVE SUMMARY

This report seeks Council's consideration of a request to use the Dysart Youth Bus by external parties for the purpose of undertaking a community transport trial as part of the Smart Transformations initiative.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Approve community use of the Dysart Youth Bus by external parties for the purpose of undertaking a trial of a community transport service from Dysart to surrounding communities, auspiced by the Smart Transformation Advisory Council.***
- 2. Approve that the trial period be no greater than six months from the date of commencement and that the outcomes of the community transport trial be reported back to Council by the Smart Transformation Advisory Council for further consideration by Council.***
- 3. Approve that the Smart Transformation Advisory Council and parties related to the community transport trial be responsible for reasonable operating costs of the Dysart Youth Bus, including fuelling the vehicle, whilst it is in their use.***
- 4. Authorise the Chief Executive Officer to negotiate, vary and execute an agreement with the Smart Transformation Advisory Council and parties related to the community transport trial which addresses matters including management of risk and liability associated with third party use, statutory requirements related to community transport services and the operating costs of the vehicle whilst being used by third parties.***

BACKGROUND

Representations have been made to Council by the Smart Transformation Advisory Council to utilise the Dysart Youth Bus for the purpose of undertaking a community transport trial between Dysart and surrounding communities, primarily Moranbah, to improve inter-town connectivity for residents with limited access to private transport.

The Smart Transformation initiative is a BHP Mitsubishi Alliance (BMA) sponsored community project in Dysart and Moranbah aimed at helping shape the future for Dysart and Moranbah in the context of meeting the challenges and capitalising on opportunities presented by the fourth industrial revolution.

The Dysart Youth Bus is a 12-seat Toyota Hi-ace acquired in 2017 with the financial support of BHP. Its principal utilisation has been to transport Dysart youth to and from activities within the town area in addition to youth development opportunities in neighbouring communities and out of region.

As part of Council's vehicle fleet, it is normally only operated by a Council staff member, nominally the Dysart-based Youth Officer, for business purposes and commuter use as approved. Historically, requests for access to the bus by external organisations, such as schools and community groups, using non-Council drivers have been declined as there was no policy position and procedures governing such third-party use and it was not feasible to provide a Council driver.

In relation to this most recent request, Council has sought formal advice from Local Government Mutual Services (LGMS) as our insurer regarding hire or use of Council fleet by third parties. Whilst LGMS does not provide liability coverage for such use from the mutual pool, standard comprehensive insurance coverage is provided under the fleet insurance policy, subject to conditions. Council has also been advised to ensure appropriate protocols are adopted to appropriately manage risk and potential liability should it wish to allow community/third party use.

Given the historic challenges and barriers posed by a lack of available public transport options in region it is recommended Council consider supporting the Smart Transformation Advisory Council proposal to trial a community transport service for period of six months, subject to addressing the matters outlined above and issues such as the operating costs of bus.

Whilst the nature of Smart Transformations Advisory Council is somewhat unique as Council has a single bus asset located in Dysart due to an historic arrangement with BHP, there is also the potential to create wider community expectation that Council will sponsor similar initiatives in other Isaac Region communities with public transportation challenges. It is also noted that potentially sets a precedent for future community requests to hire or use Council fleet and plant.

IMPLICATIONS

Financial

Smart Transformation Advisory Council and parties related to the community transport trial will be responsible for reasonable operating costs for utilisation during the trial period. Council will be responsible for maintaining the vehicle in accordance with its fleet management policies and procedures which is a budgeted expense.

Legal

Council has received advice from Local Government Mutual Services in relation to hire and/or use of fleet assets which has confirmed it is a permitted utilisation, subject to approval.

CONSULTATION

Internal

Executive Leadership Team

Manager Corporate Properties and Fleet

Manager Economy and Prosperity

Manager Community Engagement, Programs and Events

Technical Officer Business Assurance

PLANNING ENVIRONMENT AND COMMUNITY SERVICES

External

Local Government Mutual Services (LGMS)

Mitchell Innes, Facilitator Smart Transformation Advisory Council

BASIS FOR RECOMMENDATION

Achieves complementary utilisation of the Dysart Youth Bus with a view to supporting positive community outcomes.

ACTION ACCOUNTABILITY

Manager Engaged Communities is the organisational end user of the Dysart Youth Bus and will implement Council's recommendations.

Manager Corporate Properties and Fleet is the responsible manager for the management of Council's fleet assets.

KEY MESSAGES

Isaac Regional Council supports initiatives which contribute to the social wellbeing of its residents, workers and visitors.

Report prepared by:	Report authorised by:
JIM HUTCHINSON	DAN WAGNER
Manager Engaged Communities	Director Planning Environment and Community Services
Date: 6 September 2021	Date: 6 September 2021

ATTACHMENTS

- CONFIDENTIAL Attachment 1 - LGMS Advice Provision of Council Bus for Community Use
- CONFIDENTIAL Attachment 2 – Fleet and Heavy Haulage Insurance Policy

REFERENCE DOCUMENT

- Isaac Regional Council Motor Vehicle Policy
- Dysart Youth Bus Procedure

PAGES 126 TO 158 HAVE INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

MEETING DETAILS

Planning, Environment and Community Services

Standing Committee

Tuesday 14 September 2021

AUTHOR

Dan Wagner

AUTHOR POSITION

Director Planning, Environment and Community Services

6.1

**PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
INFORMATION BULLETIN – SEPTEMBER 2021**

EXECUTIVE SUMMARY

The Planning, Environment and Community Services Directorate Information Bulletin for September 2021 is provided for Committee review.

OFFICER'S RECOMMENDATION

That the Committee:

1. *Note the Planning, Environment and Community Services Directorate Information Bulletin for September 2021.*

BACKGROUND

The attached Information Bulletin for September 2021 provides an operational update for Committee review on the Planning, Environment and Community Services Directorate.

IMPLICATIONS

Any specific implications or risks will be outlined in the Information Bulletin.

CONSULTATION

Planning, Environment and Community Services Directorate, Managers and Staff.

BASIS FOR RECOMMENDATION

This is an information only report.

ACTION ACCOUNTABILITY

Information only report.

KEY MESSAGES

Operational update to Elected Members.

Report prepared by: DAN WAGNER Director Planning, Environment and Community Services Date: 6 September 2021	Report authorised by: JEFF STEWART-HARRIS Chief Executive Officer Date: 6 September 2021
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ATTACHMENTS

- Attachment 1 – Planning, Environment and Community Services Information Bulletin – September 2021

REFERENCE DOCUMENT

- Nil

DATE: September 2021

PLANNING ENVIRONMENT AND COMMUNITY SERVICES

DIRECTORATE HIGHLIGHTS

COVID-19 – Support and Stimulus Package

Further work is being undertaken to monitor changing needs of the community in light of increased vaccination rates and ongoing outbreaks in southern states. Requests for grant assistance through the community chest program have not been received in recent months. Advice will be provided to Council in coming months as the risk profile of business lockdowns and event cancellations shifts with government policy associated with the COVID-19 vaccine rollout.

CQ Climate Forum – 12-13 August 2021

Director PECS and members of the Environment and Biodiversity team attended a CQ Climate Forum held in Yeppoon on the 12th and 13th August 2021.

Presenters at the forum included the Climate Council, Cities Power Partnership, Gladstone Regional Council and Barcaldine Regional Council, and provided a catalyst for conversations around communication of climate risks and opportunities for regional collaboration on clean economy initiatives.

Day 2 of the forum was a dedicated session on climate risk management, with attendees building understanding of climate risks, the state and national context around risk management and resilience, and a high-level scan of considerations for inclusion in a climate risk management framework in our respective local areas. The session was a great precursor to Council's presentation in September on the Queensland Climate Resilient Council's Framework.

Learnings and relationships stemming from the forum will be embedded in the directorate's work on a Corporate Sustainability and Regional Resilience Investigative Framework.

STAC engagement

Director PECS has established a regular reporting and engagement session with Smart Transformation Advisory Committee facilitator Mitchell Innes to keep abreast of the work of the STACs and ensure Council inputs into prospective projects are quantified early in the scoping phase.

STAC representatives for Moranbah met with Councillors and staff on 5 August 2021 to discuss the initial findings of their work into the childcare sector, with a view to further engagements with Council and senior industry representatives in coming months to validate and prioritise recommendations from the study.

AEC Economics have been commissioned to undertake residential and industrial land studies and have commenced discussions with PECS managers on key council inputs and background studies into these processes.

Elliott Whiting have been engaged to undertake analysis on factors of community wellbeing, with this work expected to conclude in the coming months. The STAC have reported positive engagement with key stakeholders such as the Mackay Hospital and Health Service on this project and look forward to presenting the findings to Council before dissemination more broadly.

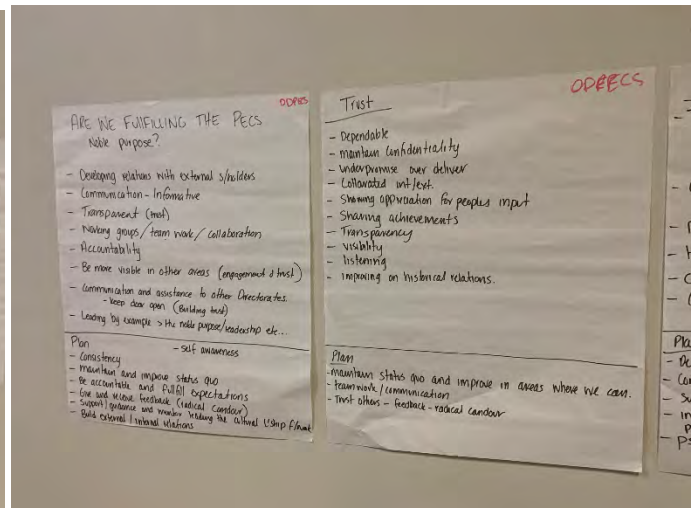
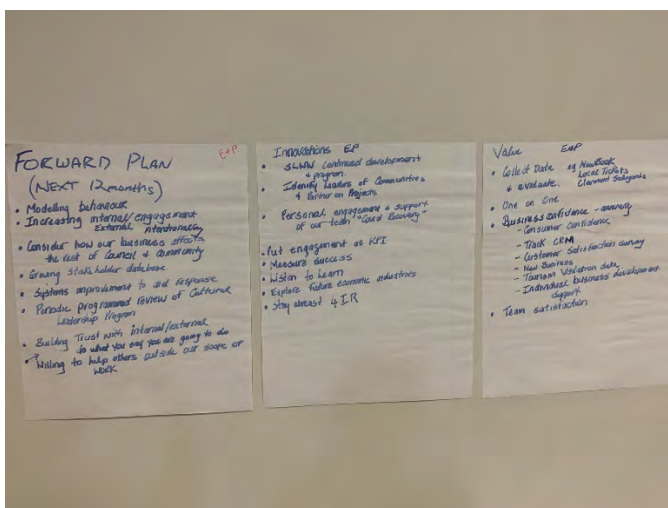
PECSOLT Meeting – 31 August 2021

The PECS Operational Leadership Team met on 31 August 2021 in Moranbah for the first time since Dan’s commencement at Director PECS. The day involved a mix of both operational updates and cross-department information sharing, refreshers for staff on governance and procurement protocols and processes, and a reflective workshop on implementation of the PECS Noble Purpose within departmental teams.

From the workshop, Noble Purpose Implementation Plans will be developed for each department, articulating how each department will:

1. build quality engagement processes internally and externally,
2. build trust with internal and external stakeholders,
3. foster innovation for improved customer outcomes, and
4. measure the value generated from these efforts.

Department’s will report quarterly on these plans to monitor their progress and allow for realignment of priorities should factors arise needing consideration during the year.



STRATEGIC AND BUSINESS DEVELOPMENT

PREVIOUS MONTH'S ACHIEVEMENTS

The Community Satisfaction survey is being reviewed and developed in conjunction with the CX Strategy working group, Corporate Governance to encompass foundation work for the corporate planning processes and customer experience strategy. The survey currently anticipated to take place in late September.

The Customer Experience (CX) working, and reference groups have been formed. The first meeting has been held to discuss the terms of reference (ToR) and identify data sources required to inform the strategy. Subsequent meetings will occur to develop scope of data and questions for the satisfaction survey.

Corporate Sustainability and Regional Resilience Investigative Framework is continuing to be developed. Workshops have been held with Engineering and Infrastructure and Corporate Governance and Financial Services Directorates. A round table discussion to occur with ELT to progress the framework to workshop with Councillors in October.

EMERGING ISSUES

Nil

NEXT MONTH'S PROGRAM

Community satisfaction survey questions to be finalised and progressed.

Expression of Interest to be released to all IRC employees to nominate to be part of the RAP working group.

Corporate Sustainability and Regional Resilience Investigative Framework to be prepared for Council workshop.

IRC's briefing with Queensland Climate Resources Council is scheduled for 29 September 2021.

Koinjmal people presenting to Council briefing in September in relation to their current projects and future plans for tourism and economic prosperity in the region.

FINANCIAL REPORT

Nil

DEVIATION FROM BUDGET AND POLICY

Nil

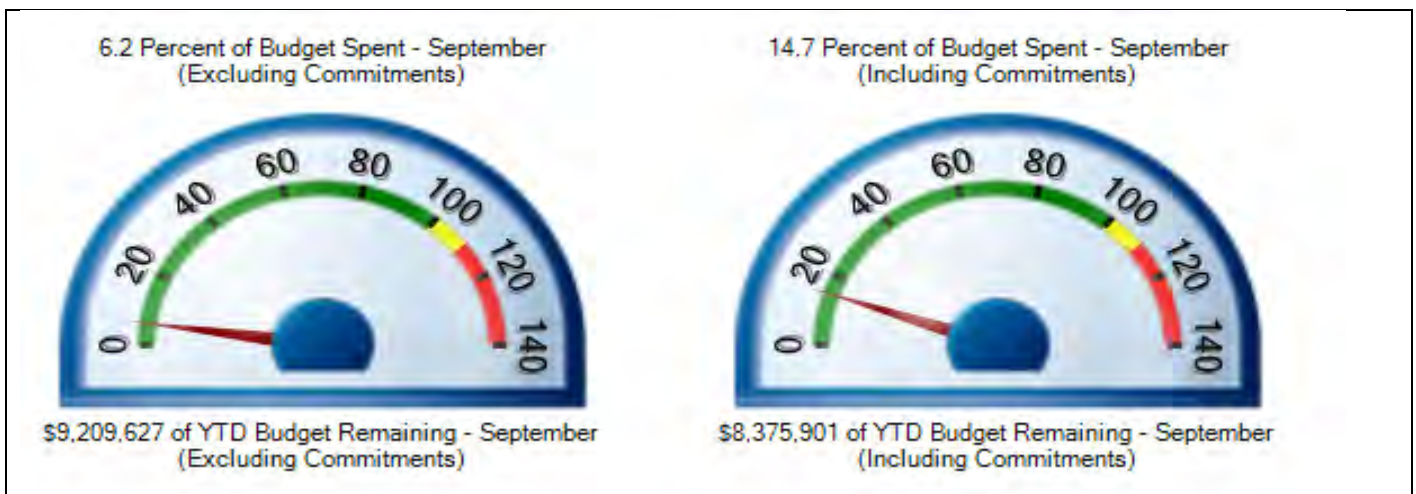
PECS CAPITAL WORKS 2019/2020 AND 2020/2021

Overall comment

After a contested internal recruitment process, I am pleased to advise the engagement of Bianca Merritt as the new Capital Project Coordinator. Bianca has been employed as Isaac Regional Council’s Insurance Officer for 8 years and brings a wealth of knowledge and experience to this position.

This month’s Information Bulletin does not include budgetary information, but this will be included in the October report once carry overs and 2020/21 projects are removed from the system.

In the table supplied there are many “Monitor’s” and “Concern’s”. Most of these are directly related to external funding agreement completion requirements. Two exceptions are the Nebo Pool which has not been completed within the off-season and will require a slight delay to the opening date, the other is the Middlemount Hall. To successfully and safety replace the upper level windows as part of the W4Q Structural Renewal Project, the evaporative aircons need to be removed. The Local Roads and Community Infrastructure project to replace the airconditioning has been awarded, but due to supply and shipping constraint, there will be a lead time in excess of 10 weeks. This means the hall won’t have fixed cooling for an extended period and will need to rely on portable units.



Project	Funding	Risk	Comments
CLM - Theresa Creek Dam Septic Renewal	IRC Internal budget	Monitor	Ongoing operational expenses for pump outs. Priority project
DYS Pool - Mech/Elect Upgrade Filter ins	IRC Internal budget	Complete	Delivered by Community Facilities
Clermont Civic centre	W4Q - 31 Jan 2022	Monitor	Aircons under evaluation, RFQ for paint ready, gutters to be reinstalled by Corporate Properties
MMT- Hall Structural Renewal	W4Q - 30 Sep 2021	Monitor	Works progressing. Delay in completion to allow 40-year celebrations, need to be completed by 30 September and is linked to the evaporative aircon replacement.
MBH Community Centre - Design	IRC Internal budget	Progressing	Stage 1 complete, authorisation to award stage 2 required from Council
CORP Tourism signs new and replacement	LRCI - 31 Dec 2021	Monitor	Economy and prosperity are leading the delivery of this project

MBH AFL Oval Playing Lights	W4Q - 30 Sep 2021	Monitor	Will be completed week ending 12 Sep 2021
Clermont Netball Amenities Block	W4Q - 30 Sep 2021	Complete	Works complete, finalisation underway
Hub Development & reconfiguration	W4Q - 30 Sep 2021	Progressing	Works nearing completion, finalisation underway
CLM Pool Dive Block Remediation	IRC Internal budget	Progressing	Works nearing completion, being delivered by Community Facilities
IRC Community Facilities Works	IRC Internal budget	Progressing	Works nearing completion, being delivered by Community Facilities
NBO Pool - Plant and Infrastructure	IRC Internal budget	Concern	Chasing completion date now, will go over budget, expecting further variations. Will delay pool season opening
CLM Pool - Amenities Refurbishment	IRC Internal budget	Progressing	Works nearing completion, being delivered by Community Facilities
IRC Swimming Pool Works	IRC Internal budget	Progressing	Works nearing completion, being delivered by Community Facilities
Moranbah Community Centre Technology Upgrade	BMA funded - Dec 31 2021	Concern	WiFi committed, planning progressing on remainder
CLM Sale & Show Revitalisation Stage 2	Regional recoveries	Monitor	2-year project, still chasing funding agreement from the State to initiate works
NBO Showgrounds 2 Kitchen Upgrade	LRCI - 31 Dec 2021	Monitor	Tender prepared and under final review and sign off
CLM Civic Centre Kitchen Upgrade	LRCI - 31 Dec 2022	Concern	Planning underway, concern due to meeting required completion dates
MMT Community Hall – Breeze-air Renewal	LRCI - 31 Dec 2023	Progressing	Awarded, units ordered but extended lead time expected. Centre may be without fixed aircon for 2 months
STLAW - Community Hall - External	LRCI - 31 Dec 2024	Progressing	Procurement underway
DYS Community Hub Design and Construct	IRC Internal budget	Planned	Staff consultation required
STLAW Community Hub Design	IRC Internal budget	Planned	Staff consultation required
Middlemount Animal Management Centre	IRC Internal budget	Planned	Request for Corporate properties to deliver this project
CORP Abandoned Vehicle Facility	IRC Internal budget	Planned	Request for Corporate properties to deliver this project
Mt Britton Construction of waterless amenities	IRC Internal budget	Planned	

CORP Facilities Proactive Capital Program	IRC Internal budget	Planned	
Corp Pools Proactive Capital Program	IRC Internal budget	Planned	
MBH Community Centre - Refurbishment	Joint funded IRC and RCIF	Progressing	RCIF announcement expecting in November
Environment & Biodiversity Enviro Lab	IRC Internal budget	Monitor	Behind planned schedule
CLM Saleyards Rectification Works	Regional recoveries	Monitor	Part of CLM Sale & Show Revitalisation Stage 2, still chasing funding agreement from the State to initiate works
TCD Canteen Concrete and Irrigation Work	IRC Internal budget	Progressing	Procurement underway for concrete, need to finalise scope for irrigation
CLM Aerodrome Pavement Surface Reseal	IRC Internal budget	Progressing	E&I are including in re-sheeting program - line marking requirements being investigated
DYS Civic Centre - Carpark Resurfacing &	W4Q	Planned	Behind planned schedule
CLM Pool BBQ & Picnic Facilities	IRC Internal budget	Progressing	Being delivered by Community Facilities
DYS Civic Centre Facade Renewal	W4Q	Monitor	Behind planned schedule
CLM Civic Centre - External Works	LRCI - 31 Dec 2021	Concern	Planning underway, concern due to meeting required completion dates
Greg Cruickshank Aquatic Centre Water Pa	W4Q	Progressing	Tender preparation underway, being delivered by Community Facilities

LIVEABILITY AND SUSTAINABILITY

PREVIOUS MONTH'S ACHIEVEMENTS

Development Assessment

Volume of Operations	August 2021	YTD (FY21/22)	FY 20/21	FY 19/20
Applications Received				
Development applications (MCU / ROL / OPW)	5	7	36	38
Building works siting concessions	0	1	26	9
Survey plans for endorsement	0	0	6	6
Approvals				
Developments permits (MCU / ROL / OPW)	3	5	31	43
Building works siting concessions	0	1	27	15
Survey plan	0	1	7	4

Pre-lodgement Meetings

Project Description	Applicant	Date
Carmichael Rail Network/AMPL Pipeline	Bravus	10/08/2021
Development options for land behind Puma/McDonalds - Moranbah	Carey Struckel	11/08/2021
Moranbah Workers Club	Wall Planning	11/08/2021
Water Pipeline Replacement Project – Moranbah Development Road	BMA/RPS	27/08/2021

Regional Land Use Planning

Project / Initiative	Update
Isaac Region Planning Scheme	<ul style="list-style-type: none"> - Amendment Register being maintained and updated to inform any future Planning Scheme amendments. - Review of Council Planning Webpage underway and due for completion in October/November. - Procurement progressing to engage consultant for delivery of standard condition package to support and consolidate development approval conditions for regional planning scheme.

Coastal Hazard Adaptation Strategy	<ul style="list-style-type: none"> - Stage 6 (Options Assessment) & Stage 7 (Cost-Benefit Analysis) approved at Ordinary Council meeting on 25/08/21. - Officers have commenced planning of the upcoming public consultation plan and engagement methods. - Stage 8 (Implementation and Change Management Plan) drafting commenced and to be guided through meetings with technical working group and ELT. - Officers attended the Central Queensland Local Government Climate Forum in Yeppoon.
Land Development Advisory Committee Actions	Draft Stage 4 Workplan has been drafted and will undergo internal consultation prior to being presented to the LDAC at the next LDAC meeting in October.
PDA Revocation	Meeting with EDQ representatives to be scheduled in September to initiate revocation of Moranbah Priority Development Area.

Infrastructure Planning

Project / Initiative	Update
Infrastructure Charging Framework and Local Government Infrastructure Plan (LGIP).	Project scope being developed for an audit of historic headworks payments and planned expenditure on trunk infrastructure investigations in accordance with 2021/22 Business Plan priority.
Stormwater Audit and Network Analysis	Ongoing engagement with E&I regarding the preparation of a RFQ for Dysart/ Middlemount Stormwater audit and network analysis. The delivered piece of work will ultimately inform the LGIP.
Isaac River Regional Flood Study	The Isaac River Regional Flood Study has been completed with formal handover of flood study data received from Central Highlands Regional Council. Consideration now being given to the implementation of the data in the Planning Scheme.

Environment, Biodiversity and Land Management

Project / Initiative	Update
Environmental Policy	Whole-of-Council Environment Policy adopted at the September Ordinary Meeting. Implementation pathways under consideration.
Biosecurity Strategy 2020-2024	<ul style="list-style-type: none"> - Draft Bio-Security Strategy scheduled to be presented to Council for adoption at October Ordinary Meeting. - Officers attended Mackay Regional Pest Management Group Meeting.

Flying Fox Management	<ul style="list-style-type: none"> - Ongoing weekly monitoring of flying fox colonies at Dysart (Garnham Drive), Clermont (Hoods Lagoon) and Moranbah (McCool Street). - Meeting held with impacted resident from Garnham Drive, Dysart. - 2021-2022 Flying Fox Public Notice #2 to be distributed in early September. - Spring De-Fox Campaign commenced with social media and radio marketing. - Investigations commenced regarding candidate projects for Round 2 Funding under the Department of Environment and Science Flying Fox Roost Management in Qld Program.
Pest Management – 1080 and Dingo Scalping	<ul style="list-style-type: none"> - Second round of 1080 baiting commenced and to continue throughout September.
Dust Sampling	<ul style="list-style-type: none"> - Dust sampling for Moranbah and Clermont undertaken. - Consideration to be given to the establishment of a small working group to consider and address dust concerns as raised in the Councillor Question Time at the August Ordinary meeting.
Stock Routes	<ul style="list-style-type: none"> - Webinar attended regarding updates to the Stock Route Regulations.

Social Planning

Project / Initiative	Update
Social Sustainability Policy	Draft Organisational Implementation Plan developed and to be presented for Council's consideration at September Ordinary Meeting.
Significant Project Applications	Coordinated Council's response on the Isaac River Project Mining Lease application and Winchester South Project (see Section G below).

Status of Active Significant Project Approvals

Project	Proponent	Status	Next Stage
Mining Lease Applications			
Isaac River Project	Coking Coal One	<ul style="list-style-type: none"> - Council submitted Objection form for a mining lease application on 18/08/21. - Coking Coal One representatives met with IRC officers on 27/08/21 to discuss issues raised in objection. 	Bowen Coking Coal Ltd to further consider identified issues and arrange deputation to Council in due course.

Environmental Impact Statement			
Winchester South Project	Whitehaven WS	- Briefing paper presented to Council for consideration at Ordinary Meeting on 25/08/2021 - Draft submission developed.	Finalisation of submission and lodgement by 15/09/2021.
Saraji East Mining Lease Project	BMA	Council lodged response to draft EIS with DES July 2021.	DES have granted BMA an extension to December 2024 to respond to stakeholder concerns and revise EIS.
Isaac Downs Project	Stanmore Coal	Stanmore Coal are revising draft EIS following public notification period.	- Stanmore are seeking further engagement with Council to refine elements of SIMP. OCEO arranging. - Revised/supplementary EIS pending.
Central Queensland Coal Project	Central Queensland Coal	Queensland Government determined overall the project poses a number of unacceptable risks and that the project, as proposed, is not suitable to proceed.	Uncertain - proponent may pursue alternative approvals pathways and appeal processes.
Lake Vermont Meadowbrook	Bowen Basin Coal	Terms of Reference finalised.	Draft EIS pending.

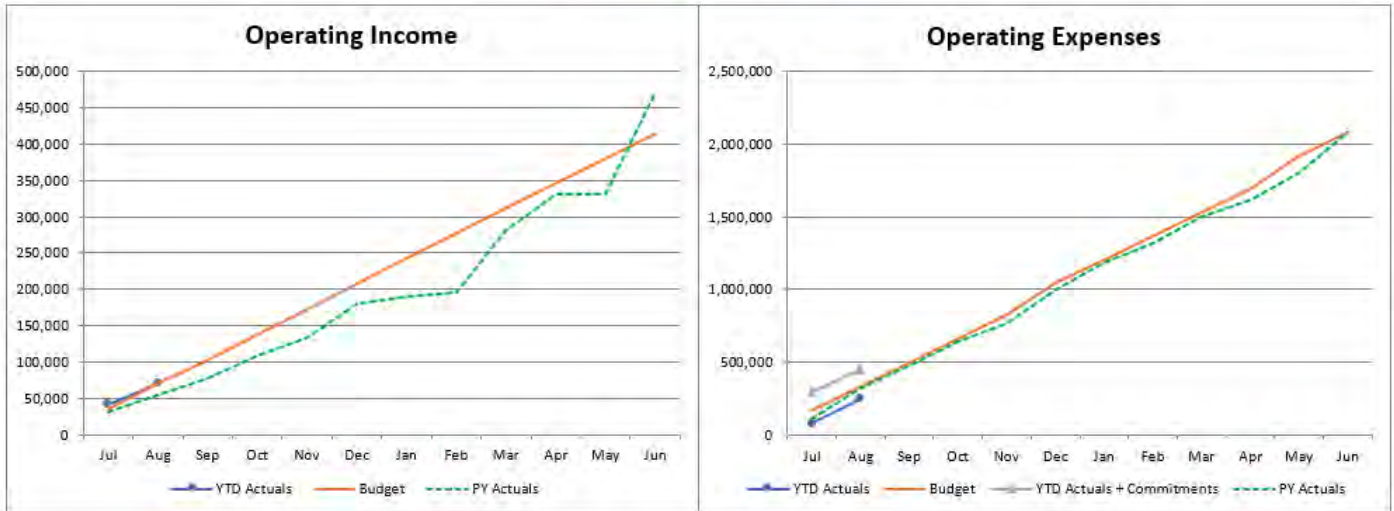
EMERGING ISSUES

- Flying fox migration in Dysart, Clermont and Moranbah

NEXT MONTH'S PROGRAM

- CHAS Technical Working Group and ELT Meetings and development of public consultation plan.
- Progression of Social Sustainability Policy Implementation Plan
- Preparation of Discussion Paper regarding PDA Revocation and preliminary meeting to be scheduled with EDQ.
- 1080 Baiting





Liveability & Sustainability








ENGAGED COMMUNITIES

PREVIOUS MONTH'S ACHIEVEMENTS

Community Hubs – Reporting as at 31 July 2021
Isaac Libraries

 New Memberships	73 new library memberships in July 2021 Of the 73 new memberships, 5 joined online	73 residents joined the libraries in FY2021/22 Of the 73 residents, 5 joined online in FY2021/22 0 institutions joined the libraries in FY2021/22
 Building communities through engagement	2,920 people visited the libraries July 2021 30% decrease in foot traffic compared to June 2021.	2,920 people visited the libraries for FY2021/22 On average, people visited the library network each month
 Building communities through value	5,618 items being borrowed in July 2021 2,249 (40%) of those items were online collections. Constant trend	Total of 5,618 issues in FY2021/22 Of the 5,618 issues, 2,249 were online collections. This equates to 40%, stable.
 Building communities through value	In June, each patron on average borrowed ...items @...library St Lawrence 2 items Nebo 4 items Moranbah 4 items Middlemount 5 items Glenden 4 items Dysart 4 items Clermont 5 items Carmila 8 items	Across the network, on average the number of items loan in July per patron is 7 items

 <p>Building communities through value</p>	<p>Service</p> <p>546 residents used the public PCs in July 2021</p> <p>57% increase month-on-month.</p> <p>Usage</p> <p>Residents spent 465.26 hours on the public PCs in July 2021</p> <p>288.26 hours increase month-on-month</p> <p>On average, the customer used the public computer for 51 mins per booking</p>	<p>Service</p> <p>546 residents utilised the public PCs in FY2021/22</p> <p>Usage</p> <p>Residents expended 465.26 hours on the public PCs in FY2021/22</p> <p>On average, the customer used the public computer for 49 mins per booking in FY2021/22</p>
 <p>Your hub is a focal point where the Isaac communities come to learn, to play, to discover and to seek information</p>	<p>81 activities were delivered in July@Libraries</p> <p>467 residents benefited from these activities</p>	<p>81 activities were delivered by your Library Team in FY2021/22</p> <p>467 residents benefited from the activities in FY2021/22</p>
 <p>Your hubs are more than bricks and mortar... Building communities through value</p>	<p>17 visits were undertaken to schools, kindgartens and childcare centres in July</p> <p>308 childrens benefited from the July visits.</p>	<p>Your Library Team visited 17 times schools, kindergartens and childcare centres in FY2021/22</p> <p>308 children benefited from these visits in FY2021/22</p>
 <p>PARTNERSHIP</p>	<p>4 activities were delivered jointly with community and other organizations in July 2021</p>	<p>4 activities were delivered in FY2021/22</p>
 <p>Reference and Information Service</p>	<p>652 Reference and Information Service were provided in July 2021</p> <p>11% decrease in request for reference and information service month-on-month. The increase could be due to more tourists in town asking for information.</p>	<p>652 Reference and Information Service were provided in FY2021/22</p> <p>On average, your Library Team handled 652 reference and information services per month across the network</p>

LIBRARY WIFI

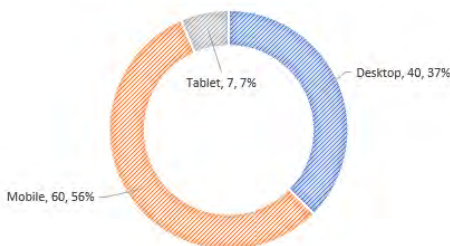
Council offers free public wifi to the residents in the libraries and surrounding areas. This service is available to the residents from 7am to 7pm daily. In July, there were 124 connections to the wifi, a 17 less in uptake compared to June. Of the 124 visitors, 68 were unique visitors (not repeat log-ins). Average visit duration is 1 hour and 28 minutes.



Access via Device Types

Mobile remains the preferred device most visitors used to access WIFI in July 2021.



ACCESS VIA DEVICE TYPES





NEW VS REPEAT VISITORS




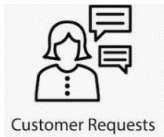


Isaac Museums

 Clermont Historical Centre	<p>280 people visited the CHC in July 2021</p> <p>28% increase in foot traffic compared to last month.</p>	<p>280 people visited the Centre in FY2021/22</p>
 Nebo Museum	<p>34 persons visited the Nebo Museum in July 2021.</p> <p>62% increase in foot traffic month-on-month.</p>	<p>34 people visited the Museum in FY2021/22</p>

	<p>Total Volunteer Hour for July is 28 in kind contribution to the Council</p>	<p>Our communities invested 28 hours in our Clermont Information Centre in FY2021/22</p>
	<p>362 tourists visited the Clermont Visitor Information Centre in July 2021. 26% increase in foot traffic, month-on-month.</p>	<p>362 visitors utilised the Clermont Visitor Information Service in FY2021/22</p>

Customer Service

 Call Volume	<p>2,236 calls received in July 9% decrease in call volume month on month.</p>	<p>2,236 calls received in FY2021/22 An average of 2,236 calls per month</p>
 Abandoned Calls	<p>27 (1%) calls were abandoned in July 2021 Constant number of calls being abandoned month on month</p>	<p>27 (1%) calls were abandoned in FY2021/22</p>
 Calls Transferred	<p>333 calls were transferred in July 2021</p>	<p>333 (15%) calls were transferred in FY2021/22</p>
 Customer Requests	<p>560 CRs are created in July, a decrease of 5% (31 CRs) month-on-month 362 (65%) CRs were completed July. Status quo efficiency month on month.</p>	<p>560 CRs were created in FY2021/22 362 (65%) CRs were completed in FY2021/22</p>
<p>Transactions</p>	<p>1,519 transactions were completed in July 2021. 4% (n=66) decrease in transactions month-on-month.</p>	<p>1,519 transactions were completed in FY2021/22 On average, 1,519 transactions were undertaken each month</p>

560 Customer Requests created in July 2021. A decrease of 31 requests from last month.

Classifications	Number of Requests
Building	9
Community Engagement	30
Community Facilities	13
Compliance	87
Environmental Diversity	9
Environmental Health	16
Facilities	50
Park and Recreation	40
Roads	61
TV Comms	2
Waste Services	81
Wastewater Services	14
Water Services	148

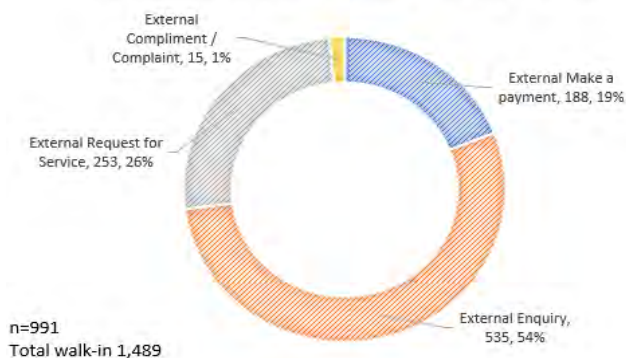
Customer Requests by Division for the month of July 2021.

Division	Current	Completed
1	17	44
2	13	24
3	14	19
4	13	34
5	25	60
6	17	32
7	12	49
8	16	36

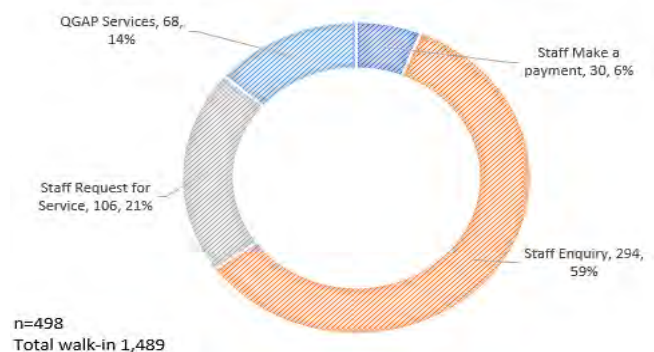
Walk-in customer profile

From 1 July 2021, data relating to the face-to-face customer interactions at Council offices is being collected to with a greater understanding of the volume of face-to-face interactions vs other methods of engagement with Council and the nature of transaction/information sought. For the month of July, a total of 1,489 in-person interactions were recorded of which 991 were members of the community and 498 were council staff and contractors or more than 30%.

EXTERNAL CUSTOMER WALK-INS



INTERNAL CUSTOMER WALK-INS



Trial of Front Counter closures for relief breaks and changes to Isaac Coast Library hours

At the July Ordinary Meeting, Council resolved to undertake a four-month trial of 30-minute daily closures of branch Customer Service counters and Libraries. This is to allow for structured staff relief breaks. As part of this trial, community members were invited to provide feedback on the change to operating hours via 'SpeakUp Isaac' or paper forms available at all counters. The trial commenced on 2 August 2021 and Council has not received any written feedback from community as at 31 August 2021.

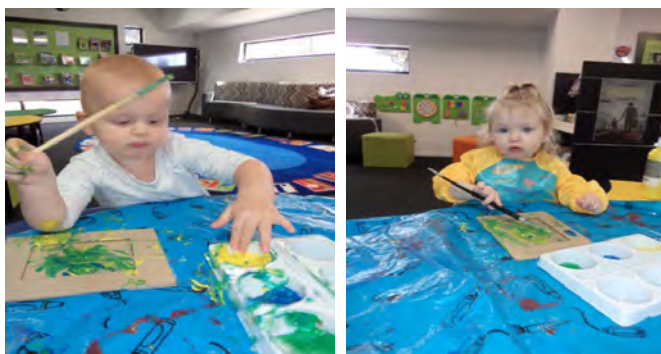
Council also resolved to cease evening opening hours at the St Lawrence and Carmila Libraries on the Isaac Coast from the week commencing 2 August and, again, no written feedback has been received from community expressing concern about this change. The Manager of Engaged Communities has received verbal feedback from one resident expressing support for the changed hours.

Other achievements

- **Submission of annual statistical return and obligations report to State Library of Queensland**
- **Economy and Prosperity Team 'go live' on CRM**

Book Week

- **Partnered with nbn local to present workshop @Clermont Library**
- **Celebrated NAIDOC week with craft and story time**
- **Restored Rhymetime and Storytime as well as craft at Glenden Hub**



Installation of new facility signage at Nebo Community Hub including two public noticeboards for community communication



EMERGING ISSUES

**Manpower challenge remains the Hub Team's main challenge.
Community Engagement, Programs and Events**

- NAIDOC events were successfully delivered in Middlemount, Dysart and Moranbah from 26 – 29 August in conjunction with Barada Barna Traditional Owners and other community organisations.
- The Middlemount 40th Celebrations were delivered between 3-5 September including the Council-led Street Parade and the Blue Mountain Bolt, attracting 35 entrants from across the region.
- The Youth Unmet Needs Study is complete and will progress to Council for endorsement ahead of further community engagement.
- The Deeper Water Exhibition by Moranbah local, Alaina Earl opened at the Coalface Art Gallery on 1 September. The launch event was well attended.
- The Move It NQ '8-week Learn to Jog' program being delivered in Middlemount continues, concluding in mid-September.
- The RADF-supported construction of the Bora Ring at Sandy Creek with the Wangan and Jagalingou Traditional Owners is complete.
- The team assisted with the successful Clermont Historical Centre Open Day, attracting over 200 visitors.
- F5F Pop-Ups @ The Park were delivered in Clermont, Nebo, Clarke Creek and Moranbah. There were over 50 attendees at the Clermont event which was held at the Clermont Historical Centre.
- The F5F Busy Bag program is complete. Over 600 bags were handed out across the libraries and at Pop Up events. Any leftovers have been used as part of Program team's promotional opportunities.
- School engagements were delivered with Valkyrie State School and Clarke Creek State School. At Valkyrie the Juniors had a Storytime session and the Seniors had a session exploring library e-resources to discover facts about Nepal. This visit was also used to provide books for borrowing to the children with library cards. In Clarke Creek the students participated in an interactive Lego session.
- The Moranbah Community Relations Officer successfully completed the "Build, Grow and Scale Your Volunteering Program into the Future" online course. The course was presented by Volunteering Queensland. The course will provide skills to work with community groups who are currently struggling to gain new volunteers and retain existing volunteers.
- The team has been building strong relationships with other departments through collaboration on Speak Up Isaac projects. Different departments have felt comfortable coming for project specific Speak Up training and becoming more confident and self-sufficient on the site.
- The Digital Storytelling Project with Moranbah East State School and Barada Barna continues. Students have completed 10 out of the 12 required characters for the project. Two out of the 10 required biomes have also been created in Minecraft Education.



• Figure 1: 3D image of Gandu (young man) by Darius



• Figure 2: 3D image of a Gooooloo (Emu) by Kiera and Lara



• Figure 3: 3D Biome for Scene 6 at Bidgeley (Pink Lily) by Kaiden and Tyler

- A Regional Arts Fund presentation was delivered to the community in Moranbah. The event showcased both Council RADF funding and funding from other bodies.

-
- **The Community Relations Officer (Youth) has commenced work on coordinating a region-wide Youth provider network.**
 - **TV has been installed in the Coalface Art Gallery, removing the need to print corflute signage for each exhibition.**

EMERGING ISSUES

- **There was a falling out between Dysart State High School and the Barada Barna Traditional Owners following suggestions from the school Principal that the NAIDOC event be amended due to COVID compliance. The Barada Barna chose to withdraw from the event at the school but continued working with Dysart State School. The community event in Dysart was also moved to the Dysart Civic Centre following the fall out. The school Principal has issued an apology to Barada Barna Elders noting no offence was meant by her suggestions.**
- **Head Space Mackay will be coordinating some activities in Middlemount to assist young people dealing with low self-esteem and mental health issues. They will also be offering an 8-week course for apprentices to assist with transition from school to an apprenticeship.**
- **Greater Whitsunday Communities is coordinating the next phase of the Middlemount Reference Group. Surveys have been distributed throughout the Middlemount community and hard copies were made available at the Council office and the Library.**
- **Members of the Dysart community have expressed a desire to form a group similar to Clermont4Doctors to attract another GP to the community.**
- **Community members in Clermont have expressed concerns in relation to delays and safety with Vitrinite using local roads to transport coal to Blair Athol.**
- **Engagement with Jangga, Widi, BKY and Koinjmal Traditional Owner groups in relation to the expenditure of RADF NAIDOC funding has been slow. Funds must be expended by 31 October. If we're unable to expend the funding in conjunction with groups, we will seek approval from Arts Queensland to roll it over to the 2021/2022 funding year.**
- **There has been increased difficulty for the Roads and Parks and Gardens teams to deliver road closures in Moranbah due to a lack of staff available to conduct extra weekend and out of hours work and signage shortages. Events that require large scale closures will need to be delivered by external contractors. This is relevant to both IRC and community event organisers.**
- **There have been ongoing issues within several towns with bullying between young people. This issue is being dealt with through the schools as much as possible but requires a broader approach within the community to manage more appropriately.**
- **There have been a number of setbacks with the Digital Storytelling project. This includes an issue with the exporting of images following a Microsoft update which has created a significant additional and unexpected workload for the Digital Programs Officer. In addition, Barada Barna Elders have had limited availability to participate due to health issues and other commitments.**
- **The team are working on an alternative offering given that QMF will not be delivering any events in the region this financial year.**

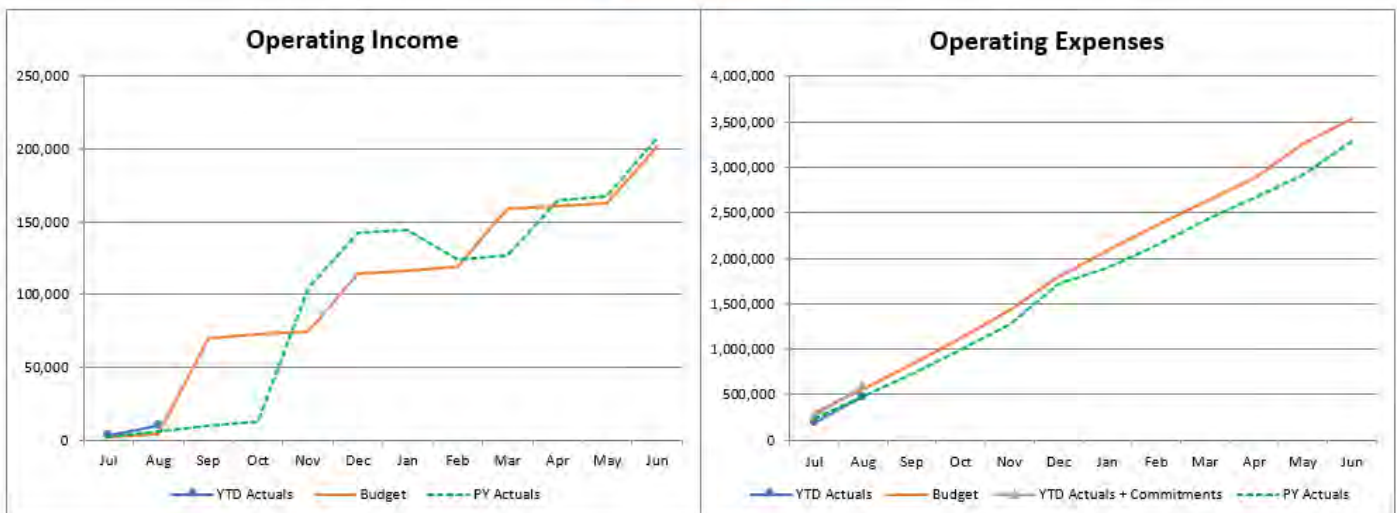
NEXT MONTH'S PROGRAM

- Presentation of Isaac Region Youth Unmet Needs Study to Council for adoption
- Expression of interest for participation in 2022 Australia Day Ambassador program
- The Legends of League event will be delivered in Moranbah with activations taking place between 17-18 September.
- A Dry Lands to High Hopes event will be delivered in Dysart as a Wellness Expo in conjunction with Hinterland Community Care on 11 September.
- The team are working with the Wangan and Jagalingou Traditional Owners to erect signage at the Sandy Creek Bora Ring site.
- The STEM Punks 'Space 2101' coding and tech program will be delivered at the Moranbah Library in conjunction with the Community Hubs team.
- The Dates with Mates event will be delivered in Clermont in response to the hardships faced in community in recent times. It will include guest speakers and opportunities for attendees to informally connect with service providers.
- The team will assist E&I in the delivery of targeted engagement in relation to Phase 2 of the Clermont Cycleway project.
- Round 1 of the RADF grants program for 2021/2022 will close on 9 September. The round will fund activities commencing after 1 December 2021.
- Major community events in September include the Coppabella State School 40th Anniversary, the Clarke Creek State School 50th Anniversary, Clermont Battle of the Mines and Twin Hills Race Weekend.

FINANCIAL REPORT

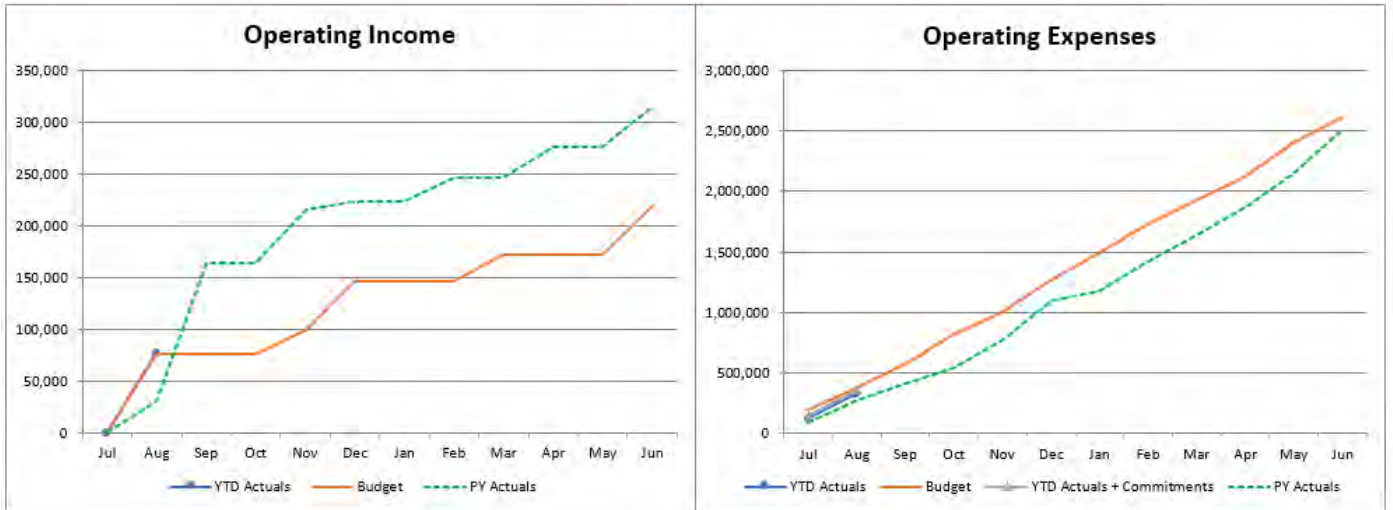
Community Hubs

Community Hubs



Community Engagement, Programs and Events

Engaged Communities



ECONOMY AND PROSPERITY

PREVIOUS MONTH'S ACHIEVEMENTS

The Economy and Prosperity (E&P) team were impacted through vacancies and staff leave with the Economic and Business Resilience Coordinator role vacant and in recruitment and leave of the Business Support Officer. The Team continued cultural leadership engagement with individual meetings conducted to review roles and responsibilities and set long term personal and team development goals.

Economic Development

- Recruitment of the Economic and Business Resilience Coordinator role progressing with interviews conducted and appointment pending.
- Digital connectivity was a major focus with E&P's participation ongoing in the Regional Digital Connectivity working group, the DCP (Digital connectivity group) project upgrades for Moranbah & Dysart. As well as working with Telcos to consider upcoming opportunities for Black Spot, RCP and other funding programs. Progress on the connectivity for the Clermont Showgrounds Stage 2 upgrades were conducted as well.
- The NEDC (National Economic development conference) in Mackay on October 13-15th was announced and changed to an online forum only and Council was upgraded from a silver sponsor to gold due and E&P and BMC have been working on supporting marketing requirements for that forum
- The Live Work brochure is near completion with the Invest brochure in progress with the intent for both documents to form part of the overall investment attraction marketing collateral package that will be on display as part of the above NEDC forum as well
- Supporting videos for the NEDC forum and as part of the investment attraction marketing collateral are also progressing, these will be Economic development (and attraction to region) targeted
- LDAC conducted a committee meeting with workshopping of the 4th stage work plan the key piece of business and works on finalising that are progressing
- Transformational project works were continuing with site analysis of the mines rescue and mining interpretative visitor centre and engagement with CRC TiME on the participation of Council as a member of the Bowen basin regional hub progressing
- Participation in a number of ongoing projects including Glenden futures, CQ Water Situational analysis, Clermont super dozer proposal and Isaac live music grant projects were all conducted

Business Support

- The Isaac Business alliance project was the key focus with the consultancy firm in region engagement and consultation postponed due to Covid restrictions and occurring now in early September, booking numbers for the events have been well supported to date
- Postponement of the LeadIN transformation event to November occurred due to Covid restrictions
- Development of an E&P e-bulletin occurred with the first issue released and programmed for bi-monthly delivery <https://mailchi.mp/6d2d8ae3e966/isaac-insights>
- The Shop Isaac logo rebrand had a strong response with approximately 40 entries received and due for winners to be announced and commencement of the renewed marketing material and Xmas incentivised campaign due to progress

- Meetings on the Doing business with Council project were continuing with content being prepared for display on Council 's web progressing

Tourism

- Finalisation of the Isaac region tourism signage audit, progression of internal graphic design and procurement for supply and installation of the same occurring
- Consultant briefing was held with Council on the proposed Theresa Creek Dam Master Plan and the engagement plan has been drafted for delivery in September and October, with in region and onsite stakeholder engagements occurring in October. *Engagement Plan is attached for reference.*
- Briefing session with Council on the St Lawrence wetlands evaluation was also conducted
- Submission was conducted for the TEQ tourism award submission for the St Lawrence Wetlands Weekend, with submission for the Mackay Isaac Tourism awards also progressing
- Key Stakeholder meetings occurred on the Cross regional fishing event with the event now proposed for 2022 to allow for Covid and event marketing to be fully delivered
- Investigation into tourism visitor information proposals to address Visitor Information Centres (VIC) and VIC information delivery to consumers is progressing
- The Mackay Isaac Tourism Limited (MITL) Tourism Development officer has been engaging with the regional businesses and has identified a number of support initiatives with dual organisation delivery of event bootcamps and an Expression of Interest (EOI) for interest in tourism development listed priority initiatives

Asset Management

- Clermont Saleyards continues to perform strongly with high thruput in all business areas. E&P have been engaged in review of the performance of the asset and ability to support the resourcing with a traineeship for a Certificate in Agriculture being proposed to deliver benefit to local residents and support the growing business at the Saleyards
- Fuel equipment major 5-year service at the Clermont aerodrome was conducted
- Stage 2 Clermont Saleyards and Showgrounds working group meetings progressed the design and tender packages for the five signature projects with the pavilion, saleyards and rodeo ring the key items
- Delivery of the final project of the Clermont R&SS regional agricultural show society funding for shade shelters progressed and this should be completed by end of September
- The EOI for Monash Lodge closed and review and evaluation of submissions is progressing and details of such will be brought to Council
- Delivery of the Capital program was progressing with Nebo Showgrounds toilet block and Clermont Aerodrome (ALA) re sealing works due for construction
- Condition assessment of the Nebo Truck wash was conducted with the facility have a number of pieces due for renewal, including conveyors and pumps and this will be the subject of a PAG bid

EMERGING ISSUES

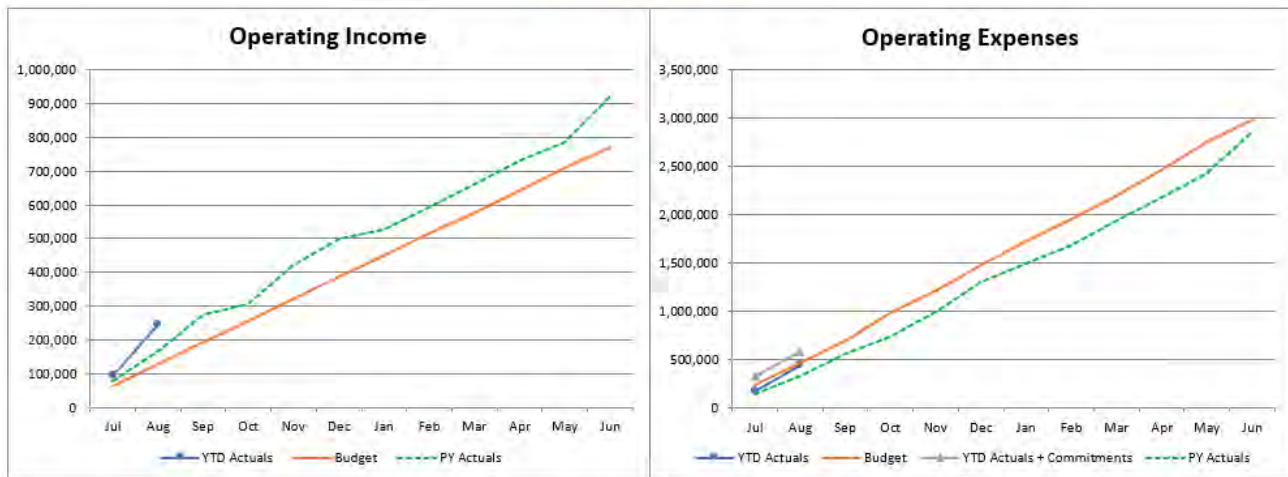
- Challenges in delivering Clermont Showgrounds Revitalisation Project prior to the 2022 Clermont Show due to procurement processes and tender award timing.

NEXT MONTH'S PROGRAM

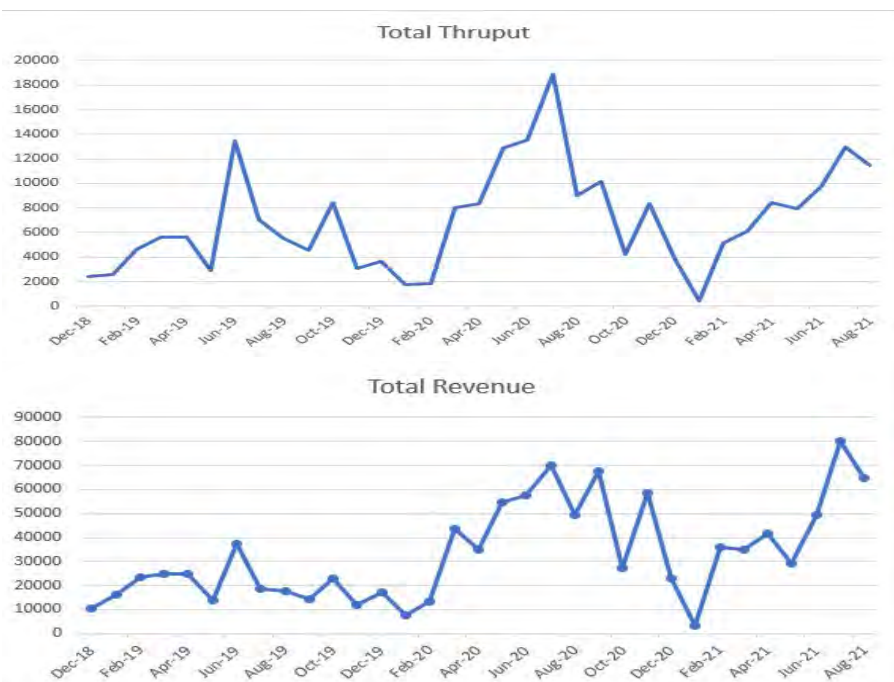
- Clermont Runway reseal Project commences
- Supporting GW3 in the region wide delivery of a free networking event with Isaac Business Connection Team.
- Preparations for the National Economic Development [Virtual] Conference 2021

FINANCIAL REPORT

Economy & Prosperity



Clermont Saleyards Thruput and Revenue



COMMUNITY FACILITIES

Overview:

The reporting period has been headlined by the Pool Management and Operation tenders and subsequent award and mobilisation. Additionally, activity across the Department has included:

- Ongoing Capital Works at Clermont, Nebo, and Middlemount Pools. Nebo works will be delayed because of the identification of additional requirements.
- An EOI has been released for the development of swimming pool user groups throughout the region. Exceptional response has been received from Clermont.
- Allison Skinner has joined the Department as the South and West Area Facilities Leader and has settled into the role very well.
- Halls and Centres continue to perform well despite staffing shortages.
- Cemeteries work has focussed on Licences to undertake works on plots and plaque installations.
- Glenden Bowls and Golf Club tenures have been rejected by the organisation originally awarded the tenures. Arrangements are underway to release a second EOI.
- Coastal Halls air conditioning works have been completed.

People:

- All Departmental staff are healthy and well.
- We welcomed Allison Skinner to the Community Facilities team as the South and West Area Facilities leader role. Allison has settled into the role very well and is actively engaged in site operations and preparations for Capital Works.
- The MCC Cook role has been advertised and a contingency plan developed to attract a suitable Applicant.
- The GCAC staff have undergone Lifeguard recertification for the upcoming season.
- No reported work-related injuries or illness to staff.

Process:

- A new Work Instruction for the safe delivery of catering from the MCC has been developed and implemented.
- Staff are undergoing New Book training. This will provide for a higher level of oversight of Halls and Centre bookings and a highly developed event management system to provide for a commercial performance management tool.
- Multiple tender evaluations have been undertaken by Departmental staff with various points of feedback submitted to support the ongoing development of the process.
- A new Tech One leasing module has been developed in consultation with systems and data migration is underway.
- Covid 19 process and protocol remains under review and daily monitoring.

Assets:

- All sites remain functional and open to the public.

-
- Capital Works across the various sites under Departmental management are underway. Without duplicating the Capital Works report, steady progress is being made.
 - The Moranbah Community Centre remains well utilised with ongoing patronage by mining companies.
 - Various events have been hosted throughout the Region without incident.
 - Reactive maintenance is being carried out in accordance with response protocols. Planned maintenance continues on a cyclic basis throughout the various sites.
 - Glenden Bowls and Golf Clubs will be shortly the subject of a second EOI. The initial and successful proponent has withdrawn interest.
 - The GCAC Kiosk reactivation is currently being investigated and will be the subject of a Request for Tender for equipment and minor construction works.
 - Delays with the completion of the Clermont Dive block replacement have been unavoidable with an overseas equipment manufacturer closing during Covid. Similar delays with water park materials are anticipated.
 - The GCAC water park tender is pending release. The identification of suitable suppliers continues, and a wide-reaching supplier base will be approached.

Leasing:

- The Leasing Framework has gone before Peer Review. Arrangements are now underway for the Framework to be presented to ELT. It is anticipated that the Framework will be presented to Council during October.
- The revised Standard Terms document has been endorsed and applied to outstanding tenures. It can be expected that multiple tenures will be presented to Council during October.
- Management Agreements for St Lawrence Sporting Committee and the Flaggy Rock Committee have progressed well and are now pending review before execution.
- As reported, a second EOI for Glenden Bowls and Golf Clubs is pending release.
- The Men's Shed Moranbah is being vacated. It is anticipated that an EOI will be released during October.
- The Leasing Officer has assisted the Parks team to construct an EOI for Middlemount Polocrosse.
- Clermont Sporting Club negotiations have progressed well. Model leases have been presented to the Clubs for review.

Cemeteries:

- The Cemeteries Officer continues with re-documenting site records.
- Multiple License for plot maintenance, plaques and interments have been successfully completed.

Health and Safety:

- 5 August – A Department Officer reported a near miss collision. A heavy vehicle cut into the path of the Officer, no injury or damage was occasioned.
- 8 August – A Glenden gymnasium patron dislocated his hip following the execution of a leg press exercise. The hip “popped” back in, and the patron was able to walk. The patron sought medical advice.
- 18 August – The movement of catering from the MCC to Council offices was identified as being hazardous. A remedial work instruction was developed and endorsed by Safety.

- 19 August – A member of GCAC staff was rinsing empty chemical bottles in readiness for disposal. The worker was equipped with the correct PPE (Personal Protective Equipment). He reported feeling unwell and nauseous. The worker had consumed medication prior to undertaking the task which is believed to have contributed. The worker rested and recovered.
- 28 August – Several hazards were identified in the Glenden Community Centre kitchen. These related to electrical cabling and were rectified.

EMERGING ISSUES

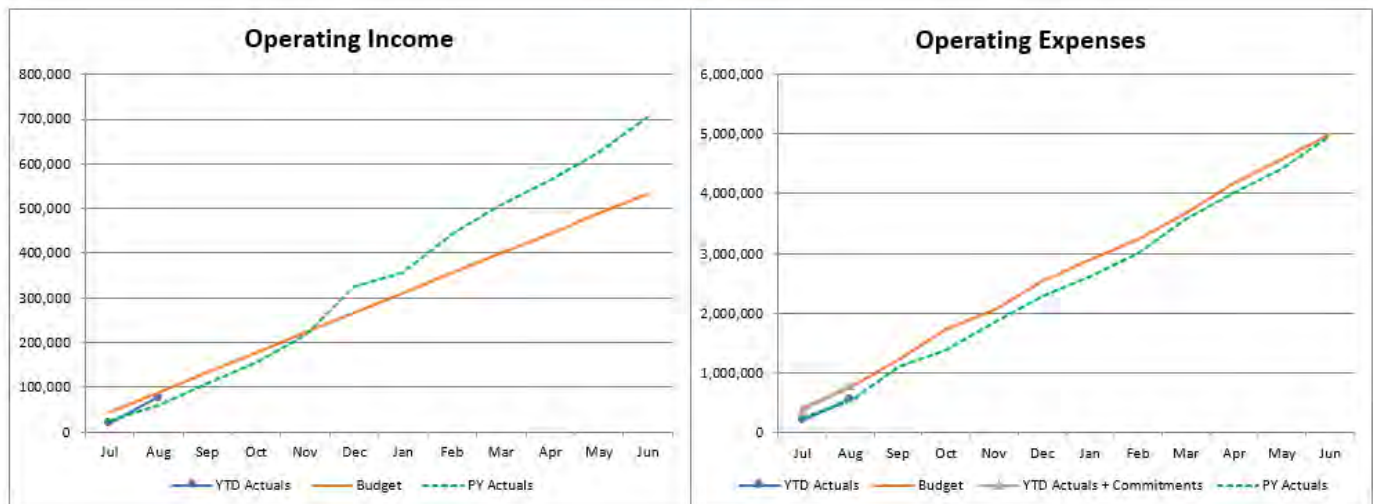
- Impediment to capital works because of supplier and material supply delays as a consequence of Covid restrictions.
- Continued operational restriction at the MCC while the Cook position is recruited.
- Conflicting priorities forcing delays in the processing of capital and operational works.

NEXT MONTH'S PROGRAM

- Ongoing Capital Works.
- Leasing Framework
- Strategic Planning
- Pool management and operations oversight.

FINANCIAL REPORT

Community Facilities



- Operating income remains consistent with forecasts
- Operating expenses and commitments are on track with budget forecasts.
- Pool Management and Operating leases will “distort” operating expenses during ensuing months as the annual purchase orders are issued.

DEVIATION FROM BUDGET AND POLICY

Additional expenses (vehicle) to support the South and West Facilities Area Leader and Project Leader.

COMMUNITY EDUCATION AND COMPLIANCE

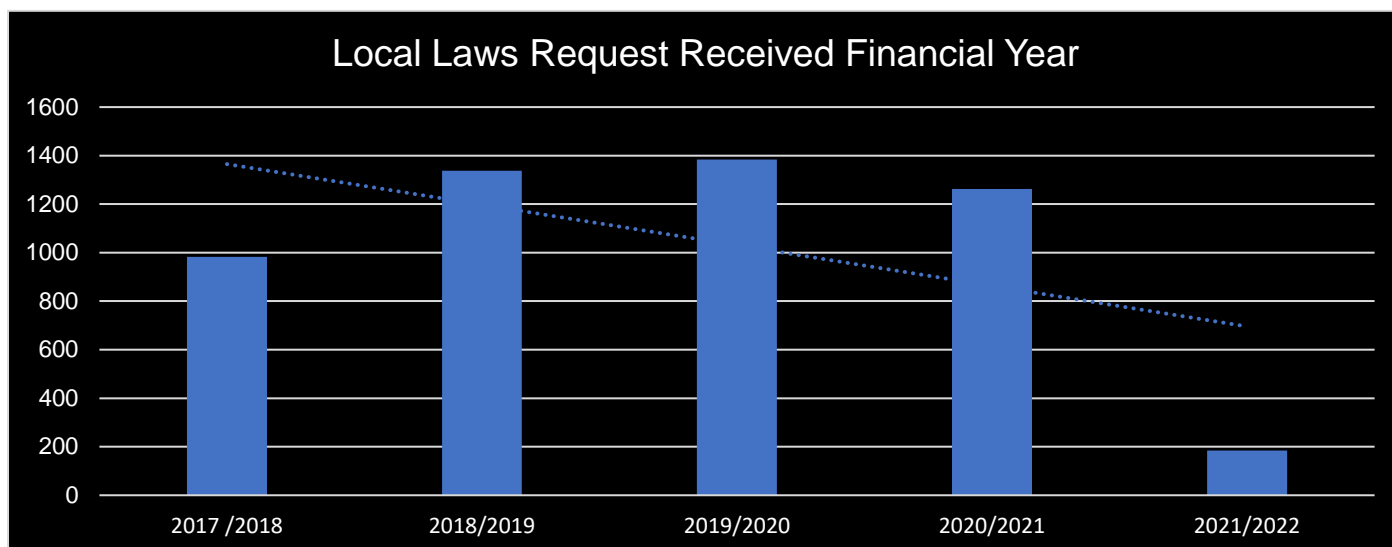
PREVIOUS MONTH'S ACHIEVEMENTS

Animal Management - Registered Dogs

Description	July 2021	August 2021	Financial YTD
New Dogs Registered	38	76	114
Puppy Registrations (Inc. in registration numbers)	9	25	34
Dog Registration Renewals	11	804*	815
Total Registered			929
Dog Registration – non renewals			878

804 Dog registrations were received during the early bird discount period.

Local Laws Compliance Customer Request Activity



The Local Laws unit received 95 requests in August 2021 resolving 78 requests during the period. The remaining service request is under ongoing investigation.

Service are still being delivered consistent with the Contingency Plan: Compliance Services due to reduced staff numbers with resources focused on reactive response to Customer Service Requests. Proactive response to compliance matters are prioritised based on risk to neighbouring properties and actioned accordingly.

Building Services

Description	June 2021	July 2021	August 2021	Financial YTD
Concurrence Applications	1	1	0	1
Building Works Application	0	0	0	0
Total Received	1	1	0	1
Total Decided	2	1	0	1

Description	June 2021	July 2021	August 2021	Financial YTD
Building Inspections	4	0	2	2
Pool Safety Inspections	0	0	0	0
Building Compliance Inspections - internal leasing	0	0	0	0
Building Property Searches	9	16	9	25
Archiving of private other certifier approvals	11	10	10	20

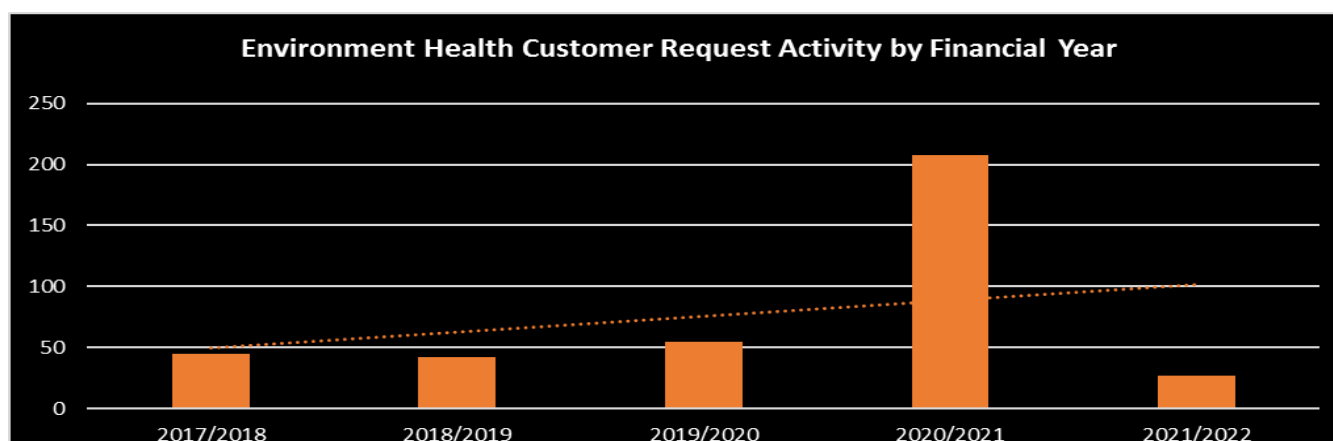
Plumbing Services

Description	June 2021	July 2021	August 2021	Financial YTD
New Applications	5	9	10	19
Total Decided	4	6	12	18

Description	June 2021	July 2021	August 2021	Financial YTD
Plumbing Inspections	8	18	14	32
Trade Waste Audits	19	4	2	6
Backflow Testing	36	35	57	92

Environmental Health Services

Environmental Health Services received 10 requests in August 2021, resolving 3 requests during the period. The remaining service request is under ongoing investigation.



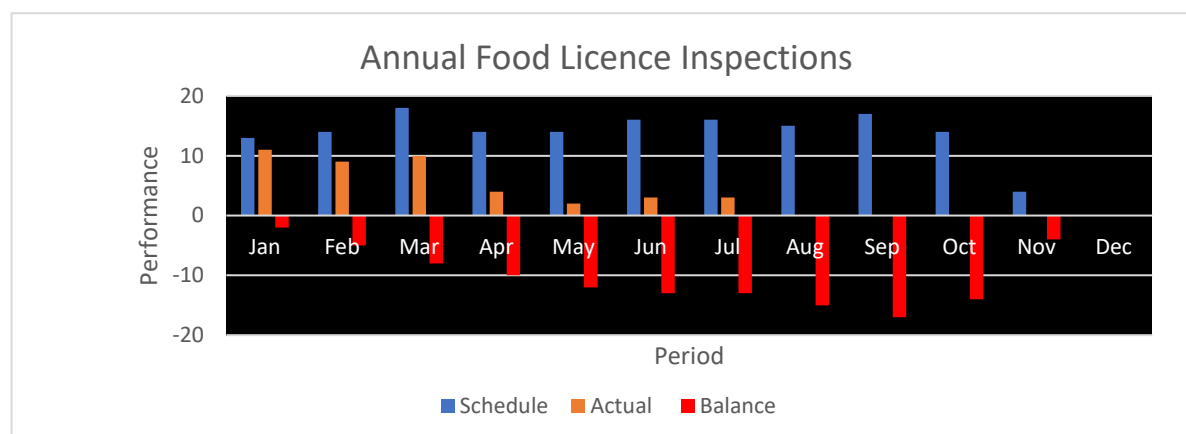
Licensable Activities

Type of Licence	Number
Full Food Licence	156
Non for-profit food licence (notes)	13
Temporary food licence (notes)	7
Sub-Total	175
Personal Appearances Services	2
Total	178

Notes:

- Temporary licenses and Non for -profit licenses are investigated at the time of issue and are not included in the annual inspection schedule.
- Inspection are conducted when a complaint of service request is received and or when a single large event takes place for example the Clermont Show when officers conduct an inspection program for that that event.
- These license types are commonly issued for once of events.

The Food Licence Inspection Program is currently on hold due to the ongoing vacancies in the Environmental Health team with all Environmental Health Officers roles are vacant at the end of May 2021.



Service Level	Target	August 2021	Calendar YTD	Current Performance %	Service Level Type
Annual inspection of licensed food businesses undertaken	156 premises	0	41	25%	Operational
Annual inspection of licensed businesses that provide higher risk personal appearance services undertaken	2 premises	0	2	100%	Operational

Applications Received	August 2021
Number of Food Business Licence Applications (Amendment of licence)	0
Number of Food Business Licence Applications (New Business)	2
Number of Short-Term Food Business Licence Applications	2
Number of Mobile Food Business Licence Applications	0
Personal Appearance Service	0
Annual Food Licence Renewals Received	18
Annual Food Renewal Licences Issued	0

Highlights

We have had the pleasure of welcoming Wendy Johnston to our team on temporary short-term assignment to backfill the vacant Environmental Health Officer roles whilst recruitment is in progress.

Recruitment concluded for the Lead Compliance Officer based in Moranbah and the successful candidate is due to commence with Council on 20 September 2021.

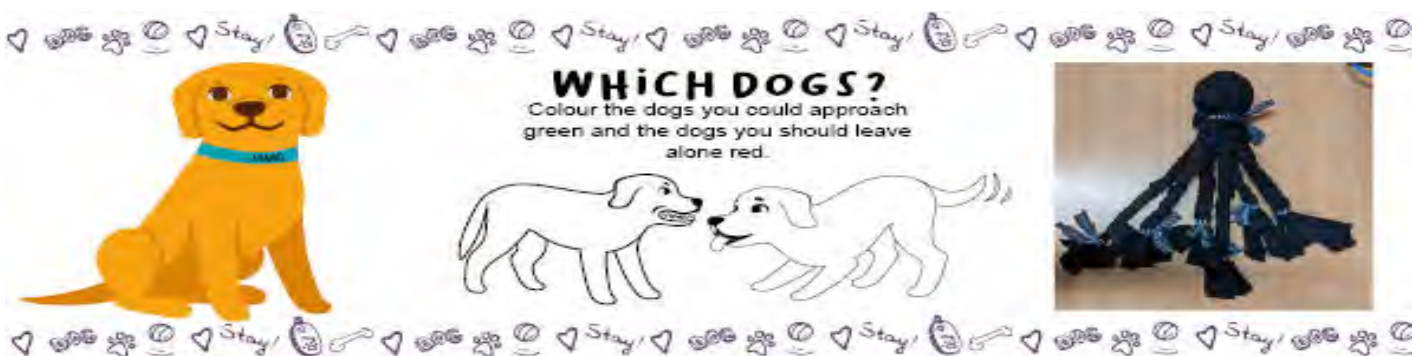
Dog Registration Early Brid discount period ended on 3 September. This year 766 text messages were sent to residents just prior to the early bird registration closing date as a reminder. Only 2 messages were underlived.

Community Education

Providing community guidance on correct waste disposal options is a key item in the Illegal Dumping Management and Intervention Plan (the Pilot Plan). The community survey undertaken in January 2021 confirmed that the community seeks clarity what can be placed into the waste (red bin), recycle (yellow bin) bins. To assist the community, a simple guide has been prepared in the form of fridge magnets by Community Education and Compliance in collaboration with Waste Services. These magnets will be distributed to the Council staff and made available for the community pick up from each of the community hubs. Engagement will also be undertaken with real estate agents in the region to make them available for their tenants.

“Paws & Be Safe” Educational Booklets have been refreshed with a new look and feel. These booklets feature our new pet education mascot **Isaac** and have fun and interactive activities with messages that promote dog safety and paws-itive dog ownership.

Along with school education, *Barkers* activities will be soon programmed through Libraries across the region which will see children learning about why dogs bark and how we can keep the bored barkers busy. During the session, children will make a DIY dog toy out of recycled materials promoting sustainability and will take home a booklet full of extra ideas to keep both them and their dog busy.



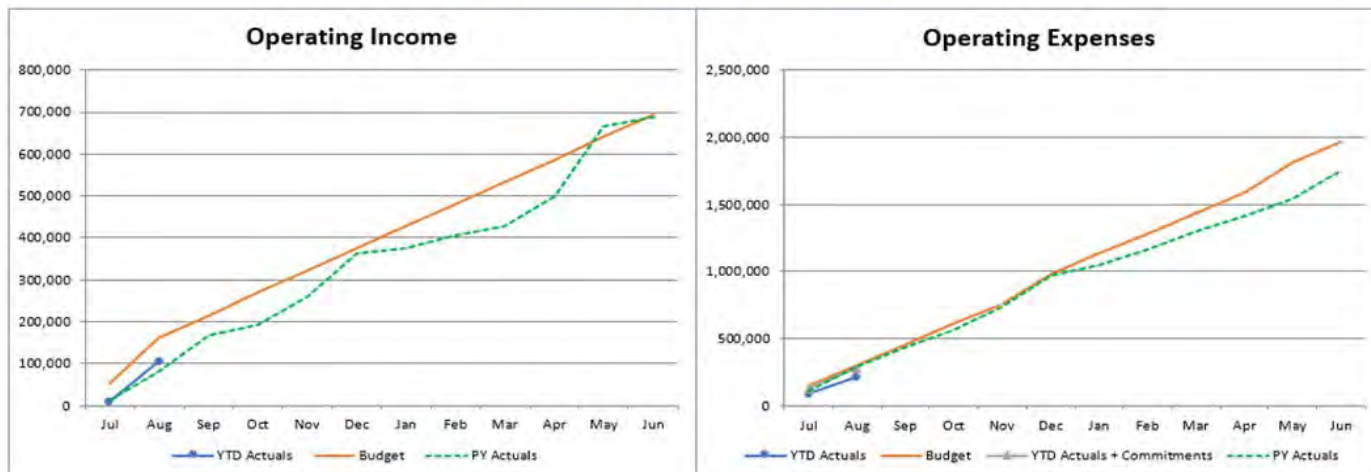
NEXT MONTH'S PROGRAM

Education collateral to implement the new barking compliance process is programmed to be developed during the period.

Recruitment to fill the vacancies in the compliance and environmental health teams is ongoing after several rounds of recruitment did not deliver suitable candidates for these challenging roles.

FINANCIAL REPORT

Community Education & Compliance



Report Authorised By:
 DAN WAGNER
 Director Planning, Environment and Community Services

Date: 7 September 2021

ATTACHMENTS

- Nil