

NOTICE OF MEETING

Dear Committee Members

You are requested to attend the following meeting of Council.

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES STANDING COMMITTEE MEETING OF ISAAC REGIONAL COUNCIL

TO BE HELD ON
TUESDAY, 9 NOVEMBER 2021
COMMENCING AT 9.00AM
COUNCIL CHAMBERS, MORANBAH

JEFF STEWART-HARRIS

Chief Executive Officer

DAN WAGNER

Committee Officer

Director Planning, Environment and
Community Services

Committee Members:

Cr Kelly Vea Vea (Chair)

Mayor Anne Baker

Cr Gina Lacey

Cr Jane Pickels

Cr Viv Coleman

LOCAL GOVERNMENT ACT 2009

Local Government Regulation 2012

Chapter 8, Part 2 Local Government Meetings and Committees

Division 1A, Requirements for Local Government Meetings Generally

Section 254J Closed meetings

- (1) A local government may resolve that all or part of a meeting of the local government be closed to the public.
- (2) A committee of a local government may resolve that all or part of a meeting of the committee be closed to the public.
- (3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—
 - (a) the appointment, discipline or dismissal of the chief executive officer;
 - (b) industrial matters affecting employees;
 - (c) the local government's budget;
 - (d) rating concessions;
 - (e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;
 - (f) matters that may directly affect the health and safety of an individual or a group of individuals;
 - (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;
 - (h) negotiations relating to the taking of land by the local government under the [Acquisition of Land Act 1967](#);
 - (i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.
- (4) However, a local government or a committee of a local government must not resolve that a part of a local government meeting at which a decision mentioned in [section 150ER\(2\)](#), [150ES\(3\)](#) or [150EU\(2\)](#) of the [Act](#) will be considered, discussed, voted on or made be closed.
- (5) A resolution that a local government meeting be closed must—
 - (a) state the matter mentioned in subsection (3) that is to be discussed; and
 - (b) include an overview of what is to be discussed while the meeting is closed.
- (6) A local government or a committee of a local government must not make a resolution (other than a procedural resolution) in a local government meeting, or a part of a local government meeting, that is closed.

Conflict of Interest Obligations

Reference is made to Section 150EL of the Local Government Act 2009. Specifically, the obligation of Councillors when they first become aware they have a conflict of interest to make the Chief Executive Officer aware in writing or if in a meeting, ensure they declare immediately.

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES

STANDING COMMITTEE MEETING

OF ISAAC REGIONAL COUNCIL

TO BE HELD ON

TUESDAY 9 NOVEMBER 2021

COUNCIL CHAMBERS, MORANBAH

1. OPENING OF THE MEETING
2. APOLOGIES
3. DECLARATION OF CONFLICTS OF INTEREST
4. CONFIRMATION OF MINUTES
5. OFFICER REPORTS
6. INFORMATION BULLETIN REPORT
7. GENERAL BUSINESS
8. CONCLUSION

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1. OPENING OF MEETING

2. APOLOGIES

3. DECLARATION OF CONFLICTS OF INTEREST

4. CONFIRMATION OF MINUTES

Planning, Environment and Community Services Standing Committee Meeting of Isaac Regional Council held in Council Chambers, Moranbah, commencing 9.00am on Tuesday 12 October 2021.

5. OFFICER REPORTS

5.1 MINOR COMMUNITY GRANTS SUMMARY SEPTEMBER- OCTOBER 2021

EXECUTIVE SUMMARY

This report summarises the minor community grants approved under delegation for the period 27 September to 25 October 2021.

5.2 MAJOR GRANT APPLICATION – MORANBAH NETBALL ASSOCIATION

EXECUTIVE SUMMARY

This report seeks Council's consideration of an out-of-round major grant application from Moranbah Netball Association for the purpose of installing a shaded seating area at the club's courts at the Eastern Sporting Fields.

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5.3 REGIONAL POOL STATUS REPORT – SEPTEMBER 2021

EXECUTIVE SUMMARY

This report provides an overview of the operating and administrative status of the Region's swimming pools for the month of September 2021.

5.4 NEBO SHOWGROUNDS MASTER PLAN ADVISORY COMMITTEE UNCONFIRMED MINUTES – 14 OCTOBER 2021

EXECUTIVE SUMMARY

The purpose of this report is to present to Council the minutes of the Nebo Showgrounds Master Plan Advisory Committee Meeting held on Thursday, 14 October 2021.

5.5 CLERMONT SALEYARDS AND SHOWGROUNDS REVITALISATION PROJECT ADVISORY COMMITTEE UNCONFIRMED MINUTES – 18 OCTOBER 2021

EXECUTIVE SUMMARY

The purpose of this report is to present to Council the minutes of the Clermont Saleyards and Showgrounds Revitalisation Project Advisory Committee Meeting held on Monday, 18 October 2021.

5.6 REVIEW OF COMMERCIAL USE OF LOCAL GOVERNMENT CONTROLLED AREAS AND ROADS (STAT-POL-055)

EXECUTIVE SUMMARY

The purpose of this report is to present proposed minor amendments to Commercial Use of Local Government Controlled Areas and Roads Policy (STAT-POL-055).

5.7 LIBRARY COLLECTION DEVELOPMENT POLICY

EXECUTIVE SUMMARY

This report seeks Council's approval to adopt a revised Library Collection Development Policy.

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5.8

COMMUNITY HUB OPERATING HOURS REVIEW

EXECUTIVE SUMMARY

This report seeks Council's consideration of a permanent change to the operating hours for Community Hubs, following the previously approved four-month trial period that commenced in July 2021.

5.9

DRY LANDS TO HIGH HOPES DROUGHT SUPPORT INITIATIVE

EXECUTIVE SUMMARY

This report seeks Council's consideration to revise existing funding resolutions for community events and projects to repurpose available funding under the Dry Lands to High Hopes drought support initiative.

6. INFORMATION BULLETINS

6.1

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES INFORMATION BULLETIN – NOVEMBER 2021

EXECUTIVE SUMMARY

The Planning, Environment and Community Services Directorate Information Bulletin for November 2021 is provided for Committee review.

7. GENERAL BUSINESS

8. CONCLUSION



UNCONFIRMED MINUTES

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
STANDING COMMITTEE MEETING OF
ISAAC REGIONAL COUNCIL

HELD ON
TUESDAY, 12 OCTOBER 2021
COMMENCING AT 9.00AM

ISAAC REGIONAL COUNCIL
UNCONFIRMED MINUTES OF THE
PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
STANDING COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, MORANBAH
ON TUESDAY 12 OCTOBER 2021

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ISAAC REGIONAL COUNCIL
UNCONFIRMED MINUTES OF THE
PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
STANDING COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, MORANBAH
ON TUESDAY 12 OCTOBER 2021 COMMENCING AT 9.00AM

ATTENDEES

Cr Kelly Veve Veve, Division Five (Chair)
Mayor Anne Baker
Cr Jane Pickels, Division Seven
Cr Viv Coleman, Division Eight
Cr Sandy Moffat, Division Two (Alternate Member)

OFFICERS PRESENT

Mr Shane Brandenburg, Manager Economy and Prosperity
Mr Michael St Clair, Manager Liveability and Sustainability
Mr Jim Hutchinson, Manager Engaged Communities
Ms Nishu Ellawala, Manager Community Education and Compliance
Mr Bruce Wright, Manager Community Facilities
Mrs Jacki Scott, Manager Strategic and Business Development
Mr Mark Davey, Capital and Program Project Manager
Ms Carenda Jenkin, Senior Officer Brand, Media and Communications
Mrs Tricia Hughes, Coordinator Executive Support
Ms Barbara Franklin, Executive Coordinator, Planning, Environment and Community Services
Ms Susan Beale, Education Officer

1. OPENING

The Chair declared the meeting open at 9.00am and acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

2. APOLOGIES

An apology was received from Cr Gina Lacey and Mr Dan Wagner, Director Planning, Environment and Community Services.

Resolution No.: PECS0770

Moved: Cr Coleman

Seconded: Cr Pickels

The Planning, Environment and Community Services Standing Committee accepts the apologies received from Cr Gina Lacey and Mr Dan Wagner.

Carried

Resolution No.: PECS0771

Moved: Cr Coleman

Seconded: Cr Pickels

The Planning, Environment and Community Services Standing Committee accepts Cr Sandy Moffat as an alternate member.

Carried

3. DECLARATION OF CONFLICTS OF INTEREST

DECLARABLE CONFLICT OF INTEREST

Cr Viv Coleman declared a Declarable Conflict of Interest for the development application update provided in Report 6.1 Planning, Environment and Community Services Information Bulletin - October 2021 as she has a current building application submitted to Isaac Regional Council.

DECLARABLE CONFLICT OF INTEREST

Cr Sandy Moffat declared a declarable conflict of interest for Report 5.7 Major Grant Application – Dysart Junior Rugby League Football Club – Bulls and Barrels Rodeo Event as her business sponsored a Dysart Junior Rugby League team for the 2021 Laurie Spina Shield to the value of \$200.

NOTE:

Council acknowledges that Chapter 5B Councillors' Conflicts of Interest of the Local Government Act 2009 does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the local government to be a member of the board of the corporation or association.

4. CONFIRMATION OF MINUTES

Confirmation of minutes from Planning, Environment and Community Services Standing Committee Meeting held at the Council Chambers, Moranbah on Tuesday 14 September 2021.

Resolution No.: PECS0772

Moved: Cr Pickels

Seconded: Cr Moffat

That the Minutes of the Planning, Environment and Community Services Standing Committee Meeting held at Council Chambers, Moranbah on Tuesday 14 September 2021 are confirmed.

Carried

ATTENDANCE

Ms Nishu Ellawala left the meeting room at 9.06am.

5. OFFICERS REPORTS

5.1

Minor Community Grants Summary August-September 2021

EXECUTIVE SUMMARY

This report summarises the minor community grants approved under delegation for the period 25 August to 26 September 2021.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Endorse the minor community grants approved under delegation for the period 25 August to 26 September 2021.**

Resolution No.: PECS0773

Moved: Cr Moffat

Seconded: Cr Pickels

That the Committee recommends that Council:

- 1. Endorse the minor community grants approved under delegation for the period 25 August to 26 September 2021.**

Carried

ATTENDANCE

Ms Nishu Ellawala returned to the meeting room at 9.16am.

5.2

Community Grants Round 2 FY21-22 - Grant Application Summary

EXECUTIVE SUMMARY

This report summarises the budgetary implications for the FY2021 - 22 Community Grants operational budgets should the recommendations of the Planning, Environment and Community Services Standing Committee regarding major grant applications submitted for Round 2 of the grants program be adopted.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Notes the implications to the FY2021-22 Community Grants operational budgets for Divisions 1 to 8 as summarised in this report should the Round 2 Community Grants applications be funded as recommended as follows:**
 - a) Dysart Junior Rugby League Football Club - \$5000, funded from Division 2 budget**
 - b) Dysart Community Support Group - \$5000, funded from Division 2 budget**
 - c) St Lawrence Public Sportsground Committee - \$10,000, funded from Division 8 budget**
 - d) Clermont Race Club - \$5000, funded jointly from Division 1 and 6 budgets**

- e) **Middlemount Town Christmas Party - \$5000, funded from Division 7 budget**
- f) **Moranbah Arts Council - \$5000, funded jointly by Divisions 3, 4 and 5 budgets**

Resolution No.: PECS0774

Moved: Cr Coleman

Seconded: Cr Pickels

That the Committee recommends that Council:

1. **Notes the implications to the FY2021-22 Community Grants operational budgets for Divisions 1 to 8 as summarised in this report should the Round 2 Community Grants applications be funded as recommended as follows:**
 - a) **Dysart Junior Rugby League Football Club - \$5000, funded from Division 2 budget**
 - b) **Dysart Community Support Group - \$5000, funded from Division 2 budget**
 - c) **St Lawrence Public Sportsground Committee - \$10,000, funded from Division 8 budget**
 - d) **Clermont Race Club - \$5000, funded jointly from Division 1 and 6 budgets**
 - e) **Middlemount Town Christmas Party - \$5000, funded from Division 7 budget**
 - f) **Moranbah Arts Council - \$5000, funded jointly by Divisions 3, 4 and 5 budgets**
2. **Request that a report is presented to Council for discussion at a Budget Planning Meeting on the Community Grants Funding inclusive of alternate funding options and analysis of early impacts on the Community Grants Funding for FY21/22.**

Carried

5.3

Major Grant Application – St Lawrence Public Sportsground Committee – Men’s Shed and Clubhouse

EXECUTIVE SUMMARY

This report seeks Council’s consideration of a major grant application from St Lawrence Public Sportsground Committee for the purpose of building a three-bay shed for use as a clubhouse and men’s shed.

OFFICER’S RECOMMENDATION

That the Committee recommends that Council:

- 1. Approve a major grant application from St Lawrence Public Sportsground Committee to the value of \$10,000 (excluding GST) for the purpose of building a three-bay shed for use as a clubhouse and men's shed.**
- 2. Approve that the grant be funded from the Community Grants Operational Budget of Division 8 for FY2021-22, subject to the applicant providing copies of required building approvals for construction.**

Resolution No.: PECS0775

Moved: Cr Coleman

Seconded: Cr Moffat

That the Committee recommends that Council:

- 1. Approve a major grant application from St Lawrence Public Sportsground Committee to the value of \$6,500 (excluding GST) for the purpose of building a three-bay shed for use as a clubhouse and men's shed.**
- 2. Approve that the grant be funded from the Community Grants Operational Budget of Division 8 for FY2021-22, subject to the applicant providing copies of required building approvals for construction.**

Carried

5.4

Major Grant Application – Dysart Community Support Group – Love Bites Respectful Relationships Program

EXECUTIVE SUMMARY

This report seeks Council's consideration of a major grant application from Dysart Community Support Group for the purpose of facilitating delivery of the Love Bites Respectful Relationships Program.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Approve a major grant application from Dysart Community Support Group to the value of \$5,000 (excluding GST) for the purpose of facilitating delivery of the Love Bites Respectful Relationships Program.**
- 2. Approve that the grant be funded from the Community Grants Operational Budget of Division 2 for FY2021-22.**

Resolution No.: PECS0776

Moved: Cr Moffat

Seconded: Cr Pickels

That the Committee recommends that Council:

1. Approve a major grant application from Dysart Community Support Group to the value of \$5,000 (excluding GST) for the purpose of facilitating delivery of the Love Bites Respectful Relationships Program.
2. Approve that the grant be funded from the Community Grants Operational Budget of Division 2 for FY2021-22.

Carried

5.5

Major Grant Application – Middlemount Golf and Country Club – Town Christmas Party

EXECUTIVE SUMMARY

This report seeks Council's approval to provide a major grant of \$5,000 from Middlemount Golf and Country Club to support the 2021 Middlemount Town Christmas Party.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. Approves the major grant application from Middlemount Golf and Country Club to the value of \$5,000 (excluding GST) from the Division 7 Community Grants Operational Budget to support delivery of the 2021 Middlemount Town Christmas Party.

Resolution No.: PECS0777

Moved: Cr Coleman

Seconded: Cr Pickels

That the Committee recommends that Council:

1. Approves the major grant application from Middlemount Golf and Country Club to the value of \$5,000 (excluding GST) including any in-kind component from the Division 7 Community Grants Operational Budget to support delivery of the 2021 Middlemount Town Christmas Party.

Carried

5.6

Major Grant Application – Moranbah Arts Council – Various Events

EXECUTIVE SUMMARY

This report seeks Council's approval to provide a major grant of \$5,000 to support the Moranbah Arts Council for four Moranbah Arts Events (Halloween Haunted House, Drag Night, Community Dance Concert and a Dinner Theatre Production) occurring in 2021.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Approve a major grant application from Moranbah Arts Council to the value of \$5,000 (excluding GST) for the purpose of four Moranbah Arts Events (Halloween Haunted House, Drag Night, Community Dance Concert and a Dinner Theatre Production) occurring in 2021.*
- 2. Approve that the grant be funded equally from Community Grants Operational Budgets of Divisions 3, 4 and 5 for FY2021-22.*

Resolution No.: PECS0778

Moved: Mayor Baker

Seconded: Cr Moffat

That the Committee recommends that Council:

- 1. Approve a major grant application from Moranbah Arts Council to the value of \$5,000 (excluding GST) for the purpose of four Moranbah Arts Events (Halloween Haunted House, Drag Night, Community Dance Concert and a Dinner Theatre Production) occurring in 2021.**
- 2. Approve that the grant be funded equally from Community Grants Operational Budgets of Divisions 3, 4 and 5 for FY2021-22.**

Carried

DECLARABLE CONFLICT OF INTEREST

Cr Sandy Moffat declared a declarable conflict of interest for Report 5.7 Major Grant Application – Dysart Junior Rugby League Football Club – Bulls and Barrels Rodeo Event as her business sponsored a Dysart Junior Rugby League team for the 2021 Laurie Spina Shield to the value of \$200.

The Committee discussed Cr Moffat's conflict and sought clarity.

Resolution No.: PECS0779

Moved: Mayor Baker

Seconded: Cr Pickels

The Planning, Environment and Community Services Standing Committee Meeting determined that Cr Sandy Moffat could participate in the discussions regarding Report 5.7 Major Grant Application – Dysart Junior Rugby League Football Club – Bulls and Barrels Rodeo Event as her participation in the discussion would be beneficial to the Committee and her conflict is manageable.

Carried

5.7 Major Grant Application – Dysart Junior Rugby League Football Club – Bulls and Barrels Rodeo Event

EXECUTIVE SUMMARY

This report seeks Council's consideration of a major grant of \$5,000 to support a planned Bulls and Barrels rodeo event by Dysart Junior Rugby League Football Club.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- Approves a major grant application from Dysart Junior Rugby League Football Club to the value of \$5,000 (excluding GST) from the Division 2 Community Grants Operational Budget to support delivery of the Bulls and Barrels rodeo event.*
- Approves that the grant is conditional on the applicant providing evidence they have the obtained requisite approvals for site usage from the asset owner or landholder for the planned event.*

Resolution No.: PECS0780

Moved: Cr Coleman

Seconded: Cr Pickels

That the Committee recommends that Council:

- Approves a major grant application from Dysart Junior Rugby League Football Club to the value of \$5,000 (excluding GST) from the Division 2 Community Grants Operational Budget to support delivery of the Bulls and Barrels rodeo event.

2. Approves that the grant is conditional on the applicant providing evidence they have the obtained requisite approvals for site usage from the asset owner or landholder for the planned event.

Carried

5.8

Major Grant Application – Clermont Race Club - November Race Day

EXECUTIVE SUMMARY

This report seeks Council's consideration of a major grant application from Clermont Race Club to support delivery of the November race day.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. Approves a major grant application from Clermont Race Club to the value of \$5,000 (excluding GST) for the purpose of supporting delivery of the November 2021 race meeting at Pepperina Park, funded equally from the Community Grants Operational Budgets of Divisions 1 and, 4 and 5 for FY2021-22.
2. Approves that the grant is conditional on Council receiving any benefits afforded to a \$5,000 event sponsor, in addition to the standard acknowledgement requirements outlined in the funding agreement from Council.

Resolution No.: PECS0781

Moved: Cr Moffat

Seconded: Mayor Baker

That the Committee recommends that Council:

1. Approves a major grant application from Clermont Race Club to the value of \$5,000 (excluding GST) for the purpose of supporting delivery of the November 2021 race meeting at Pepperina Park, funded equally from the Community Grants Operational Budgets of Divisions 1 and 6 for FY2021-22.
2. Approves that the grant is conditional on Council receiving any benefits afforded to a \$5,000 event sponsor, in addition to the standard acknowledgement requirements outlined in the funding agreement from Council.

Carried

5.9

Clermont Artslink Incorporated - Tenure Arrangements

EXECUTIVE SUMMARY

The purpose of this report is to consider tenure arrangements for Clermont Artslink Incorporated for the use of Blair Athol Recreation Hall located at Lease A being part of Lot 1 on SP296846, and in addition, tenure arrangements for Clermont Artslink for the land on which the Pottery Hut in Clermont is located being part Lot 1 on SP237968.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. **Approve to enter into a ten-year lease agreement with the Clermont Artslink Incorporated for the use of the Blair Athol Recreation Hall, Lease A being part of Lot 1 on SP296846:**
 - a) **Lease fees to be charged in accordance with 2021-2022 Fees and Charges – annual rent/usage fee \$580.00 excluding GST, matrix attached.**
 - b) **All out goings will be at the expense of the Trustee Lessee as detailed in the Standard Terms Documents as passed by resolution 7401 on 28 July 2021.**
 - c) **Acknowledging that the structure is a Council asset, all repairs and maintenance responsibilities will be in accordance with Base Building Inclusions and Exclusions as detailed in the Standard Terms Document as passed by resolution 7401 on 28 July 2021.**
2. **Approve to enter into a three-year Licence to Occupy agreement with a three-year renewal option with the Clermont Artslink Incorporated for the use of the land on which the Pottery Hut in Clermont is located, being part of Lot 1 on SP237968:**
 - a) **Licence to Occupy fees charged at a peppercorn rate of \$1.00 per annum for use of land being Lot 1 on SP237968.**
 - b) **All outgoing building expenses for the Pottery Hut will be at the expense of the Licensee.**
 - c) **Acknowledging that the structure is a Clermont Artslink Incorporated asset, all repairs and maintenance to the facility will be at the expense of the Licensee.**
3. **Authorise the Chief Executive Officer to negotiate, vary and execute the legal instruments to action clause 1 and 2 above.**

Resolution No.: PECS0782

Moved: Cr Moffat

Seconded: Cr Pickels

That the Committee recommends that Council:

1. Approve to enter into a ten-year lease agreement with the Clermont Artslink Incorporated for the use of the Blair Athol Recreation Hall, Lease A being part of Lot 1 on SP296846:
 - a) Lease fees to be charged in accordance with 2021-2022 Fees and Charges – annual rent/usage fee \$580.00 excluding GST, matrix attached.
 - b) All out goings will be at the expense of the Trustee Lessee as detailed in the Standard Terms Documents as passed by resolution 7401 on 28 July 2021.
 - c) Acknowledging that the structure is a Council asset, all repairs and maintenance responsibilities will be in accordance with Base Building Inclusions and Exclusions as detailed in the Standard Terms Document as passed by resolution 7401 on 28 July 2021.
2. Approve to enter into a three-year Licence to Occupy agreement with a three-year renewal option with the Clermont Artslink Incorporated for the use of the land on which the Pottery Hut in Clermont is located, being part of Lot 1 on SP237968:
 - a) Licence to Occupy fees charged at a peppercorn rate of \$1.00 per annum for use of land being Lot 1 on SP237968.
 - b) All outgoing building expenses for the Pottery Hut will be at the expense of the Licensee.
 - c) Acknowledging that the structure is a Clermont Artslink Incorporated asset, all repairs and maintenance to the facility will be at the expense of the Licensee.
3. Authorise the Chief Executive Officer to negotiate, vary and execute the legal instruments to action clause 1 and 2 above.

Carried

5.10

Dysart Kindergarten Incorporated - Tenure Arrangements

EXECUTIVE SUMMARY

The purpose of this report is to approve tenure arrangements for the Dysart Kindergarten Incorporated for the use of BSP232351 on Lot 2 on D111242, 14 Shannon Crescent, Dysart Qld, 4745.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

UNCONFIRMED MINUTES

1. **Approve to enter into a ten-year lease agreement with the Dysart Kindergarten Incorporated for use of BSP232351 on Lot 2 on D111242, 14 Shannon Crescent, Qld, 4745, a total of 1,802 m2.**
 - a) **Lease fees to be charged in accordance with 2021-2022 Fees and Charges – annual rent/usage fee \$430.00 excluding GST, matrix attached.**
 - b) **All outgoings will be at the expense of the Trustee Lessee as detailed in the Standard Terms Document as passed by resolution 7401 on 28 July 2021.**
 - c) **Acknowledging that the structure is a Council asset, all repairs and maintenance responsibilities will be in accordance with Base Building Inclusions and Exclusions as detailed in the Standard Terms Document as passed by resolution 7401 on 28 July 2021.**
2. **Authorise the Chief Executive Officer to negotiate, vary and execute the legal instruments to action clause 1 above.**

Resolution No.: PECS0783

Moved: Cr Pickels

Seconded: Cr Moffat

That the Committee recommends that Council:

1. **Approve to enter into a ten-year lease agreement with the Dysart Kindergarten Incorporated for use of BSP232351 on Lot 2 on D111242, 14 Shannon Crescent, Qld, 4745, a total of 1,802 m2.**
 - a) **Lease fees to be charged in accordance with 2021-2022 Fees and Charges – annual rent/usage fee \$430.00 excluding GST, matrix attached.**
 - b) **All outgoings will be at the expense of the Trustee Lessee as detailed in the Standard Terms Document as passed by resolution 7401 on 28 July 2021.**
 - c) **Acknowledging that the structure is a Council asset, all repairs and maintenance responsibilities will be in accordance with Base Building Inclusions and Exclusions as detailed in the Standard Terms Document as passed by resolution 7401 on 28 July 2021.**
2. **Authorise the Chief Executive Officer to negotiate, vary and execute the legal instruments to action clause 1 above.**

Carried

ATTENDANCE

Mr Bruce Wright left the meeting room at 9.43am and returned to the meeting room at 9.44am.

5.11

Blair Athol Superdozer Donation Proposal

EXECUTIVE SUMMARY

This report seeks Council's consideration of a proposal by external parties to acquire a Komatsu "superdozer" from Blair Athol mine and the donation of the asset to Council for public display.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. ***Provide in-principle support to receive a donation of a Komatsu D575A-2SD "superdozer" from Blair Athol mine to Council's collection of historically significant plant and equipment to allow the project proponent to progress the proposal and undertake external fundraising.***
2. ***Affirm Council's further consideration of accepting the donation be conditional on the following matters being addressed by the proponent to Council's satisfaction:***
 - a) ***Proponent to provide Council with clear title over the "superdozer" free of encumbrances.***
 - b) ***Proponent to fund the cost of preparing the "superdozer" for public display, inclusive of re-painting the asset prior to display.***
 - c) ***Proponent to fund any transportation costs to relocate the "superdozer" to the agreed display location.***
 - d) ***Proponent to fund the necessary groundworks and infrastructure required to display the "superdozer" to Council's specifications.***
 - e) ***Proponent to make a financial contribution to the whole-of-life cost of maintaining the "superdozer" on static display.***
3. ***Authorise the Chief Executive Officer to formalise the above pre-conditions with the project proponent as needing to address prior to Council considering acceptance of the "superdozer" as a donation, including quantifying the estimated costs of points 2(d) and 2(e).***

Resolution No.: PECS0784

Moved: Cr Pickels

Seconded: Cr Moffat

That the Committee recommends that Council:

1. **Provide in-principle support to receive a donation of a Komatsu D575A-2SD "superdozer" from Blair Athol mine to Council's collection of historically significant plant and equipment to allow the project proponent to progress the proposal and undertake external fundraising.**

2. Affirm Council's further consideration of accepting the donation be conditional on the following matters being addressed by the proponent to Council's satisfaction:
 - a) Proponent to provide Council with clear title over the "superdozer" free of encumbrances.
 - b) Proponent to fund the cost of preparing the "superdozer" for public display, inclusive of re-painting the asset prior to display.
 - c) Proponent to fund any transportation costs to relocate the "superdozer" to the agreed display location.
 - d) Proponent to fund the necessary groundworks and infrastructure required to display the "superdozer" to Council's specifications.
 - e) Proponent to make a financial contribution to the whole-of-life cost of maintaining the "superdozer" on static display.
3. Authorise the Chief Executive Officer to formalise the above pre-conditions with the project proponent as needing to address prior to Council considering acceptance of the "superdozer" as a donation, including quantifying the estimated costs of points 2(d) and 2(e).

Carried

5.12

Urban Water Stewardship Framework

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with an update on the outcomes of the Healthy River to Reef's Urban Water Stewardship Framework Program and the publication of the findings for the Mackay, Whitsunday, Isaac Region.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. ***Receive and note the update of the Mackay-Whitsunday-Isaac Healthy River to Reef Partnership's Urban Water Stewardship Framework Program.***
2. ***Note the consolidated Mackay, Whitsunday, Isaac Region's results which will be published in the Healthy River to Reef Partnership's 'Healthy Rivers Stewardship Report' in November 2021.***
3. ***Note that Attachment 1 – Confidential Summary Report is confidential until such time the results are published by the Healthy River to Reef Partnership in November 2021.***

4. **Request the Liveability and Sustainability department present to Council on any future Urban Water Stewardship Framework Program results and initiatives.**

Resolution No.: PECS0785

Moved: Cr Moffat

Seconded: Cr Coleman

That the Committee recommends that Council:

- 1. Receive and note the update of the Mackay-Whitsunday-Isaac Healthy River to Reef Partnership's Urban Water Stewardship Framework Program.**
- 2. Note the consolidated Mackay, Whitsunday, Isaac Region's results which will be published in the Healthy River to Reef Partnership's 'Healthy Rivers Stewardship Report' in November 2021.**
- 3. Note that Attachment 1 – Confidential Summary Report is confidential until such time the results are published by the Healthy River to Reef Partnership in November 2021.**
- 4. Request the Liveability and Sustainability department present to Council on any future Urban Water Stewardship Framework Program results and initiatives.**

Carried

ATTENDANCE

Mrs Jacki Scott left the meeting room at 10.03am and returned at 10.06am.

Mayor Anne Baker left the meeting room at 10.04am.

Ms Carenda Jenkin left the meeting room at 10.06am and returned at 10.08am.

5.13

Isaac Arts and Cultural Advisory Committee Minutes - 27 September 2021

EXECUTIVE SUMMARY

The Isaac Arts and Cultural Advisory Committee (IACAC) provides guidance to Council about the implementation of arts related policies and plans, plus advice on the development and delivery of the Regional Arts Development Fund (RADF). This report seeks adoption of Minutes from IACAC meeting held on 27 September 2021.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Receive and note the Minutes of the Isaac Arts and Cultural Advisory Committee from its meeting held on Monday, 27 September 2021 in the Council Chambers, Moranbah.**
- 2. Endorse the Regional Arts Development Fund Guidelines for 2021/2022.**
- 3. Endorse the delegation, as per the updated Regional Arts Development Fund Guidelines for 2021/2022, to the Director Planning, Environment and Community Services to set annual Regional Arts Development Fund grants round dates and to approve annual updates and administrative changes to the Regional Arts Development Fund Guidelines for Applicants in consultation with the Chair of the Isaac Arts and Cultural Advisory Committee, following priority setting by the Isaac Arts and Cultural Advisory Committee and Council.**
- 4. Provide in-principle support for the public art project proposed by Ross Shannon for the installation of a sculptural artwork in Centenary Park, Nebo.**
- 5. Undertake further discussions with the proponent to clarify aspects of the public art proposal including community expectation, unbudgeted costs to Council and Council's requirements relating to the subject site, completion of works and maintenance of the project.**
- 6. Authorise the Chief Executive Officer to negotiate an agreement between Council and Ross Shannon in relation to the sculptural artwork project subject to the matters in point 2 being suitably addressed in consultation with internal stakeholders.**
- 7. Seek confirmation of support and recommendation to proceed from the Isaac Arts and Cultural Advisory Committee prior to final execution of agreement.**

Resolution No.: PECS0786

Moved: Cr Pickels

Seconded: Cr Coleman

That the Committee recommends that Council:

- 1. Receive and note the Minutes of the Isaac Arts and Cultural Advisory Committee from its meeting held on Monday, 27 September 2021 in the Council Chambers, Moranbah.**
- 2. Endorse the Regional Arts Development Fund Guidelines for 2021/2022.**
- 3. Endorse the delegation, as per the updated Regional Arts Development Fund Guidelines for 2021/2022, to the Chief Executive Officer to set annual Regional Arts Development Fund grants round dates and to approve annual updates and administrative changes to the Regional Arts Development Fund Guidelines for Applicants in consultation with the Chair of the Isaac Arts and Cultural Advisory Committee, following priority setting by the Isaac Arts and Cultural Advisory Committee and Council.**
- 4. Provide in-principle support for the public art project proposed by Ross Shannon for the installation of a sculptural artwork in Centenary Park, Nebo.**

5. Undertake further discussions with the proponent to clarify aspects of the public art proposal including community expectation, unbudgeted costs to Council and Council's requirements relating to the subject site, completion of works and maintenance of the project.
6. Authorise the Chief Executive Officer to negotiate an agreement between Council and Ross Shannon in relation to the sculptural artwork project subject to the matters in point 2 being suitably addressed in consultation with internal stakeholders.
7. Seek confirmation of support and recommendation to proceed from the Isaac Arts and Cultural Advisory Committee prior to final execution of agreement.

Carried

ATTENDANCE

Ms Barbara Franklin left the meeting room at 10.12am and returned at 10.13am.

DECLARABLE CONFLICT OF INTEREST

Cr Viv Coleman declared a Declarable Conflict of Interest for the development application update provided in Report 6.1 Planning, Environment and Community Services Information Bulletin - October 2021 as she has a current building application submitted to Isaac Regional Council. Cr Coleman did not have to leave the meeting room as there was no discussion or vote relating to her building application.

6. INFORMATION BULLETIN REPORTS

6.1 Planning Environment and Community Services Information Bulletin – October 2021

EXECUTIVE SUMMARY

The Planning, Environment and Community Services Directorate Information Bulletin for October 2021 is provided for Committee review.

OFFICER'S RECOMMENDATION

That the Committee:

1. ***Note the Planning, Environment and Community Services Directorate Information Bulletin for October 2021.***

UNCONFIRMED MINUTES

Resolution No.: PECS0787

Moved: Cr Moffat

Seconded: Cr Pickels

That the Committee:

- 1. Notes the Planning, Environment and Community Services Directorate Information Bulletin for October 2021.**

Carried

PROCEDURAL MOTION:

Resolution No.: PECS0788

Moved: Cr Pickles

Seconded: Cr Coleman

That the Committee adjourns the meeting for morning tea at 10.27am.

Carried

PROCEDURAL MOTION:

Resolution No.: PECS0789

Moved: Mayor Baker

Seconded: Cr Pickels

That the Committee resumes the meeting at 10.50am.

Carried

7. GENERAL BUSINESS

7.1 Isaac Region Garden Competition - Best Lawn Category

Cr Pickels asked for consideration for future Isaac Regional Council garden competitions to not include a category for “Best Lawn”. Cr Pickels advised that some of our communities are currently under water restrictions and 94% of the Isaac Region is drought declared. We also promote the Save Water, Save Money and Water Wise Campaigns which seems to be in direct opposition to the “Best Lawn Category”. Suggestion for a Waterwise Garden Category instead for 2022.

ACTION: MANAGER ENGAGED COMMUNITIES

7.2 Request for Update on Dyno Nobel Pre-Feasibility Study

Cr Simon West asked if the Director Planning, Environment and Community Services could provide an update on the Dyno Nobel pre-feasibility study to convert ammonium nitrate into hydrogen.

ACTION: DIRECTOR PLANNING, ENVIRONMENT AND COMMUNITY SERVICES

8. CONCLUSION

There being no further business, the Chair declared the meeting closed at 11.33am.

These minutes were confirmed by the Committee at the Planning, Environment and Community Services Standing Committee Meeting held Tuesday 9 November 2021 in Moranbah.

.....
CHAIR

..... / /
DATE

MEETING DETAILS

Planning, Environment and Community Services

Standing Committee

Tuesday 9 November 2021

AUTHOR

Jim Hutchinson

AUTHOR POSITION

Manager Engaged Communities

5.1 MINOR COMMUNITY GRANTS SUMMARY SEPTEMBER- OCTOBER 2021

EXECUTIVE SUMMARY

This report summarises the minor community grants approved under delegation for the period 27 September to 25 October 2021.

COMMITTEE'S RECOMMENDATION

That the Committee recommends that Council:

- Notes the minor community grants approved under delegation for the period 27 September to 25 October 2021.**

BACKGROUND

As per Council's Community Grants Policy, as adopted on 25 August 2021, a monthly report is to be prepared for Council regarding the administrative approval of minor grants, up to the value of \$1000 (excluding GST), under delegation to the Manager Engaged Communities and in consultation with the relevant divisional councillor/s. Twelve minor grant applications (inclusive of individual and team development grants) were approved for the period 27 September to 25 October 2021, which are summarised in the table below.

IMPLICATIONS

The table below outlines minor grants approved and funded from Community Grants operational budget/s for the applicable division/s for the period 27 September to 25 October 2021.

DIVISION	APPLICANT	VALUE	PURPOSE
3, 4, 5	Moranbah Junior Motorsports	\$1,000	To have Ergon Energy connect a transformer to the club for power connection
3, 4, 5	St Joseph The Worker Parish	\$1,000	To hold their annual Christmas Fair on 28 November 2021
6	Isaac Performing Arts	\$1,000	To host 'The Small Hall Festival' on 23 October 2021
8	Nebo Community Sports and Recreation Club	\$530	To host the SES Display Day on 31 October 2021 and for the hire of the water slide for the day
3, 4, 5	Cancer Council Queensland	\$1,000	To host the Moranbah Mini Relay for Life on 30 October 2021

3, 4, 5	Oasis Life Church	\$1,000	To hold a Christmas Movie Night on 4 December 2021
3, 4, 5	Emergency and Long-Term Accommodation in Moranbah (ELAM)	\$1,000	To hold Youth Holiday Activities – Essential Oil Workshop and Mosaics Workshop
8	Ilbilbie Hall Management	\$500	To host a Melbourne Cup Luncheon on 2 November 2021
3, 4, 5	Moranbah and District Support Services (MDSS)	\$992	To take Seniors on a Christmas Shopping Trip
3, 4, 5	Moranbah Bowls Club	\$1,000	To hold their annual Bowls Carnival and Fundraiser on 20 and 21 November 2021
6	Clermont State High School	\$1000	School Bursaries – Academic Excellence and Outstanding Achievement
2	Dysart State School	\$250	School Bursary – Academic Excellence

CONSULTATION

Internal

Divisional Councillors as applicable

Manager Community Engagement Programs and Events

Community Relations Officers

Engaged Communities Departmental Administration Officer

Engaged Communities Administration Officer

BASIS FOR RECOMMENDATION

To update Council on the approval of minor community grants as per the Community Grants Policy.

ACTION ACCOUNTABILITY

Manager Engaged Communities is responsible for the administration of the Isaac Regional Council Community Grants Program.

KEY MESSAGES

Isaac Regional Council's Community Grants budget funds local projects and activities which help develop resilient, adaptive and vibrant communities while contributing to the social wellbeing of its residents, workers and visitors.

Report prepared by: JIM HUTCHINSON Manager Engaged Communities Date: 3 November 2021	Report authorised by: DANIEL WAGNER Director Planning, Environment and Community Services Date: 3 November 2021
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ATTACHMENTS

- Nil

REFERENCE DOCUMENT

- Isaac Regional Council Community Grant Guidelines

MEETING DETAILS

Planning Environment and Community Services

Standing Committee

Tuesday 9 November 2021

AUTHOR

Jim Hutchinson

AUTHOR POSITION

Manager Engaged Communities

5.2

MAJOR GRANT APPLICATION – MORANBAH NETBALL ASSOCIATION

EXECUTIVE SUMMARY

This report seeks Council's consideration of an out-of-round major grant application from Moranbah Netball Association for the purpose of installing a shaded seating area at the club's courts at the Eastern Sporting Fields.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Approves a major grant application from Moranbah Netball Association to the value of \$11,398 (exc. GST) for the purpose of installing a shaded seating area at the Moranbah netball courts.**
- 2. Approves that the grant be funded jointly from the community grants operational budgets for divisions 3, 4 and 5.**

BACKGROUND

Moranbah Netball Association, incorporated association IA35882, has applied for \$11,398 in assistance under Council's community grants program. The grant is to assist with the completion of a shaded seating area at the association's playing courts at the Eastern Sporting Fields. The seating area will comprise two-tier bench seating with a custom-made 'dugout' for players. Council's contribution will supplement a \$35,000 grant received under the Gambling Community Benefit Fund to complete the project. The new shaded seating area will provide benefit during training, competition and community use. It will also complement the significant upgrades to the playing courts and amenities previously delivered by Council to support netball in Moranbah.

Past support

2021 - \$1000 minor grant for winter carnival - acquitted

IMPLICATIONS

The grant will be funded jointly from the community grants operational budgets for divisions 3, 4 and 5.

CONSULTATION

Councillor Division 3 – emailed 25 October 2021

Councillor Division 4 – emailed 25 October 2021

Councillor Division 5 – emailed 25 October 2021

PLANNING ENVIRONMENT AND COMMUNITY SERVICES

Councillor Division 7 – emailed 25 October 2021
Manager Community Engagement, Programs and Events
Community Relations Officer Moranbah
Engaged Communities Departmental Administration Officer
Engaged Communities Administration Officer

BASIS FOR RECOMMENDATION

Application aligns with the goals of Isaac Regional Council's Community Grants Program.

ACTION ACCOUNTABILITY

Manager Engaged Communities is responsible for the administration of the Isaac Regional Council Community Grants Program.

KEY MESSAGES

Isaac Regional Council's Community Grants budget funds local projects and activities which help develop resilient, adaptive and vibrant communities while contributing to the social wellbeing of its residents, workers and visitors.

Report prepared by: JIM HUTCHINSON Manager Engaged Communities Date: 3 November 2021	Report authorised by: DAN WAGNER Director Planning Environment and Community Services Date: 3 November 2021
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ATTACHMENTS

- Attachment 1 - Major Grant Application – Moranbah Netball Association_Redacted

REFERENCE DOCUMENT

- Isaac Regional Council Community Grants Guidelines

MINOR OR MAJOR GRANTS APPLICATION FORM

Isaac Regional Council is collecting personal information you supply on this form in accordance with the *Information Privacy Act 2009*. Your personal information will be used by Council officers who have been authorised to do so. The information will not be given to any other person or agency unless required by law or unless your permission is sought. Personal information will be handled in accordance with the *Information Privacy Act 2009*.

INTRODUCTION

Isaac Region's Community Grants Program assists local community groups and organisations undertaking projects or activities which benefit the community. Before completing this application, please read the Community Grants Guidelines to ensure your application meets the criteria. Upon completion of this form please see the Application Checklist to ensure your application is complete:
www.isaac.qld.gov.au/community/isaac-community-grants To complete your application online, go to <https://speakup.isaac.qld.gov.au/isaac-community-grants>

WHICH GRANT ARE YOU APPLYING FOR:

<input type="checkbox"/> Minor Grant (Maximum \$1,000) <i>This application category remains open year-round.</i>	<input checked="" type="checkbox"/> Major Grant (Maximum \$5,000) <i>This application category has set funding rounds through the year.</i>
<input type="checkbox"/> Community Development <input type="checkbox"/> Community Facilities <input type="checkbox"/> Community Events <input type="checkbox"/> Sport, Recreation and Healthy Living	<input type="checkbox"/> Community Development <input checked="" type="checkbox"/> Community Facilities <input type="checkbox"/> Community Events <input checked="" type="checkbox"/> Sport, Recreation and Healthy Living

NOTE: Applications in the Major Grant category seeking a multi-year funding agreement or requesting amounts over \$5,000 must first contact Council's Engaged Communities team (1300 ISAACS or communitygrants@isaac.qld.gov.au) prior to completing an application.

SECTION 1 – GROUP/ORGANISATION DETAILS

ORGANISATION NAME	Moranbah Netball Association
APPLICANT'S NAME	[REDACTED]
POSITION/TITLE	President and Head Coach
ADDRESS	Eastern Sporting Complex, McCool St, Moranbah
PHONE	[REDACTED]
EMAIL	[REDACTED]
IS YOUR GROUP/ORGANISATION INCORPORATED?	<input checked="" type="checkbox"/> Yes – Incorporation Number: L15242 <input type="checkbox"/> No – You will need a sponsoring body that is incorporated to proceed with this application (please complete Section 2) <input type="checkbox"/> Exempt from incorporation under legislation (P&C Associations or Registered Charity). Please specify:

MINOR OR MAJOR GRANTS APPLICATION FORM

DOES YOUR GROUP/ORGANISATION HAVE AN ABN?	<input checked="" type="checkbox"/> Yes – ABN Number: 31 102 783 909 <input type="checkbox"/> No
IS YOUR GROUP/ORGANISATION REGISTERED FOR GST?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
WILL YOUR GROUP/ORGANISATION COVER THE PUBLIC LIABILITY FOR THIS PROJECT/ACTIVITY?	<input checked="" type="checkbox"/> Yes – Please provide a copy of the current certificate of currency. <input type="checkbox"/> No NOTE: Public liability coverage of no less than \$20m is required.
CAN YOU PROVIDE YOUR ORGANISATIONS MOST RECENT AUDITED FINANCIAL REPORT?	<input checked="" type="checkbox"/> Yes – Please provide a copy. <input type="checkbox"/> No – Please provide an explanation: NOTE: Your group/organisations audited financial report will have been adopted at your most recent Annual General Meeting and presented to the Office of Fair Trading as part of your Annual Return (Form 32).
CAN YOU PROVIDE A BUDGET FOR YOUR PROJECT/EVENT (MANDATORY)?	<input checked="" type="checkbox"/> Yes – Please provide a copy, including written quotes for expenses. <input type="checkbox"/> No – This application is not eligible. NOTE: A budget template can be found on the Council website www.isaac.qld.gov.au/community/isaac-community-grants

SECTION 2 – AUSPICING GROUP/ORGANISATION DETAILS (IF APPLICABLE)

NOTE: If this application is being auspiced by another group/organisation, please provide their details below

NAME	
ADDRESS	
PHONE	
EMAIL	
INCORPORATION NUMBER:	
DOES YOUR GROUP/ORGANISATION HAVE AN ABN?	<input type="checkbox"/> Yes - ABN Number: <input type="checkbox"/> No
IS YOUR GROUP/ORGANISATION REGISTERED FOR GST?	<input type="checkbox"/> Yes <input type="checkbox"/> No
WILL YOUR GROUP/ORGANISATION COVER THE PUBLIC LIABILITY FOR THIS PROJECT/ACTIVITY?	<input type="checkbox"/> Yes – Please provide a copy of the current certificate of currency <input type="checkbox"/> No NOTE: Public liability coverage of no less than \$20m is required.

MINOR OR MAJOR GRANTS APPLICATION FORM

SECTION 3 – PROJECT OR ACTIVITY SNAPSHOT

PROJECT/ACTIVITY NAME	Shaded Seating
LOCATION	Moranbah Netball Courts
DATE	End of 2021
DESCRIPTION OF YOUR PROPOSAL:	The Moranbah Netball Association identified an improvement opportunity to provide shaded seating at the netball court area. The improvement to the facility would greatly benefit players, volunteers, and community users of the facility by providing seating and much needed shade during competition, training and general community use. This proposal will also compliment the amazing recent courts upgrades, making for a much more enhanced facility. The Club is seeking support from Isaac Regional Council to contribute towards the Project costs.
FUNDING AMOUNT REQUESTED OF COUNCIL: (This figure must match budget)	\$11,398.00 NOTE: Applicants seeking amounts over \$5,000 must first contact Council's Engaged Communities team (1300 ISAACS or communitygrants@isaac.qld.gov.au) prior to completing this application. ✓
CO-FUNDING REQUIREMENTS	Council cannot be the sole funding source for a project. Depending on the value of the grant request, a co-contribution is required. This can be cash, in-kind, volunteer labour or other grants. \$1,001 - \$2,500 requires 20%, \$2,501 - \$5,000 requires 30%, and \$5,001+ requires 40% co-funding. Please calculate your contribution using the table below.
CO-FUNDING AMOUNT CONTRIBUTED BY YOUR GROUP OR OTHER FUNDING BODIES. (Please provide evidence of co-funding contributions)	Cash contribution: In-kind: Volunteer labour: Grants/Sponsorships (other than Council): \$35,000.00
TOTAL COST:	\$46,398.00 NOTE: This figure must match budget
WHAT WILL THE REQUESTED FUNDS BE SPECIFICALLY USED FOR?	If successful in our request for support, the funds will be used for pre-fabricated double bench shaded seating and custom made 'dug out' style shaded seating.
HAVE YOU DISCUSSED YOUR PROPOSAL WITH A COUNCILLOR OR COUNCIL OFFICERS?	<input checked="" type="checkbox"/> Yes - please indicate who: [REDACTED] <input type="checkbox"/> No

MINOR OR MAJOR GRANTS APPLICATION FORM

SECTION 4 – PROJECT OR ACTIVITY PERMITS/APPROVALS

WILL YOUR PROJECT OR ACTIVITY INVOLVE THE PREPARATION, SERVING OR SELLING OF FOOD OR REFRESHMENTS?	<input type="checkbox"/> Yes – Food licence is required. Please provide a copy of your food licence or proof of lodgement (receipt) <input checked="" type="checkbox"/> No
WILL YOUR PROJECT OR ACTIVITY INVOLVE THE SERVING OR SELLING OF ALCOHOLIC BEVERAGES?	<input type="checkbox"/> Yes – Liquor licence is required. Please provide a copy of your liquor licence or proof of lodgement (receipt) <input checked="" type="checkbox"/> No
DOES YOUR PROJECT OR ACTIVITY REQUIRE LOCAL AND STATE PLANNING OR BUILDING APPROVALS?	<input checked="" type="checkbox"/> Yes – please provide a copy or proof of lodgement (receipt) <input type="checkbox"/> No
DOES YOUR ACTIVITY HAVE APPROVAL TO OCCUR AT A PLANNED LOCATION?	<input checked="" type="checkbox"/> Yes – We have leasehold or approval of leaseholder OR an approved booking for Council open space/facility OR approval to use privately owned land/facility <input type="checkbox"/> No – Approval/permission must be obtained prior to application NOTE: if you need to hire a Council facility to hold your event please visit http://www.isaac.qld.gov.au/hiring-council-facilities

SECTION 5 – SUPPLIER REQUEST DETAILS (REQUIRED FOR PAYMENT TO GROUP / ORGANISATIONS)

NOTE: Electronic Funds Transfer (EFT) is Isaac Regional Council's preferred method of payment. To ensure that payments are made to the correct bank account, please provide a copy of your Bank Deposit Slip or top portion of the statement of the EFT on business letterhead.

ORGANISATION NAME	Moranbah Netball Association
TRADING NAME	Moranbah Netball Association
ABN	31 102 783 909
PAYMENT ADDRESS DETAILS (FOR ALL REMITTANCE) Use of personal or business contact details is not recommended	
NAME	[REDACTED]
POSITION TITLE	President and Head Coach
ADDRESS	[REDACTED]
PHONE	[REDACTED]
EMAIL	[REDACTED]

MINOR OR MAJOR GRANTS APPLICATION FORM

BANK ACCOUNT DETAILS

ACCOUNT NAME	[REDACTED]
BANK	[REDACTED]
BSB (6 DIGITS)	[REDACTED]
ACCOUNT NUMBER	[REDACTED]

AUTHORISATIONS

IN SUBMITTING THIS APPLICATION, I CONFIRM THAT:	<input checked="" type="checkbox"/> I am an authorised representative of the applying organisation and am acting on their behalf <input checked="" type="checkbox"/> I have read the Isaac Regional Council Community Grants Guidelines <input checked="" type="checkbox"/> The statements made in this application are true. <input checked="" type="checkbox"/> All necessary permits/approvals will be obtained prior to the beginning of the project. <input checked="" type="checkbox"/> The project will be covered by appropriate insurance. <input checked="" type="checkbox"/> All relevant health and safety standards will be met. <input checked="" type="checkbox"/> I acknowledge that Council does not accept any liability or responsibility for the project.				
IF MY APPLICATION IS SUCCESSFUL, I WILL:	<input checked="" type="checkbox"/> Ensure acquittal requirements are met within 12 weeks of the project completion or prior to another major grant application. <input checked="" type="checkbox"/> Accept the terms of the community grant in accordance with Council requirements set out in the Letter of Offer and Funding Agreement. <input checked="" type="checkbox"/> Provide proof of other successful co-funding (if unconfirmed) within six months of notification. <input checked="" type="checkbox"/> Complete the project within 12 months of receiving Council funding.				
AUTHORISED PERSON	<table border="1" style="width: 100%;"> <tr> <td style="width: 70%;">Name [REDACTED]</td> <td style="width: 30%;">DATE 15/10/21</td> </tr> <tr> <td colspan="2">Position Title President and Head Coach</td> </tr> </table>	Name [REDACTED]	DATE 15/10/21	Position Title President and Head Coach	
Name [REDACTED]	DATE 15/10/21				
Position Title President and Head Coach					

Please check this application against the Application Checklist to ensure it is complete:
www.isaac.qld.gov.au/community/isaac-community-grants

Once completed please send form and any attachment to:
records@isaac.qld.gov.au or Isaac Regional Council, PO Box 97, Moranbah QLD 4744
 or deliver in person to your local Isaac Regional Council office

Order Confirmation No: [REDACTED]

POSTAL ADDRESS
MORANBAH NETBALL ASSOCIATION [REDACTED]
DELIVERY ADDRESS AND INSTRUCTIONS
MORANBAH NETBALL ASSOCIATION [REDACTED]

DATE ORDERED	
October 15, 2021	
ORDER No.	ACCOUNT No.
CONTACT NAME	
[REDACTED]	
CONTACT DETAILS	
[REDACTED]	
SALES CONSULTANT	
[REDACTED]	

CODE	PRODUCT	ADDITIONAL DETAILS	QTY	PRICE	AMOUNT
FELDBSH	BENCH SHELTER DOUBLE	DARK VIOLET FRAMES AND END CAPS COTTAGE GREEN ROOF	6.00	2630.00	15780.00
DELIVERY	DELIVERY COST		1.00	1800.00	1800.00

*UNLOADING; Please Note - Unloading will be required to get the goods off the truck at your agreed delivery point (as detailed on your order confirmation). Unloading is the responsibility of the client at your agreed delivery point (standard delivery trucks do not have unloading facilities). If [REDACTED] arranges for the freight company to unload your order at site - unloading fees will be applied at the expense of the client. (Please request an unloading quote to be included in the above proposal if you do not have unloading equipment available)

Subtotal: \$17,580
GST: \$1,758.00
TOTAL: \$19,338.00



Quotation

October 15, 2021

Quote Number: [REDACTED]

Name: [REDACTED]

Job Address: Moranbah Netball Courts

Scope of works: Install [REDACTED] outdoor shelters

- Supply of [REDACTED] shelters by Netball Association
- Dig footings, set in shelter and pour concrete.
- Sheet roof to finish shelter.
- Rubbish removal and council dumping fees included.

\$1,600.00

GST

\$1,60.00

Total Quotation

\$1,760.00 Each

x 6
\$10,560.00

Custom enclosed shelters

- Build and install custom made enclosed structure on 3 sides as per Mackay Soccer shelters.
- Aluminium welded with checker plate floor.
- Colourbond roofing and wall sheets and flashings.
- Aluminium bench seat.
- Rubbish removal and council dumping fees included.

\$5,000.00

GST

\$500.00

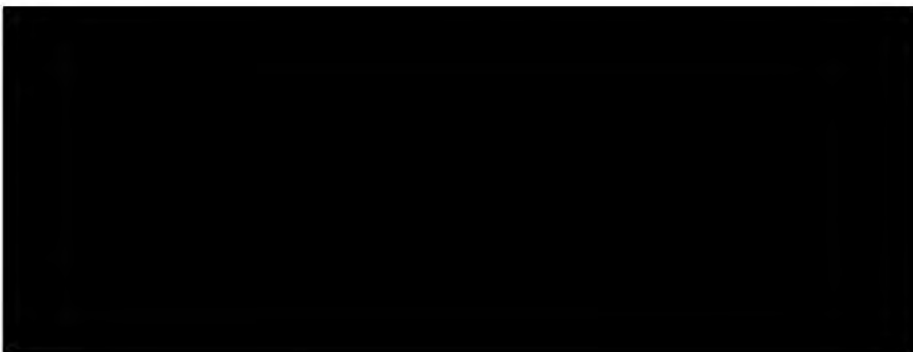
Total Quotation

\$5,500.00 Each

x 3
\$ 16,500.00

Total : \$27,060.00

This quotation is valid for 30 days



MEETING DETAILS	Planning, Environment and Community Services Standing Committee Tuesday 9 November 2021
AUTHOR	Bruce Wright
AUTHOR POSITION	Manager Community Facilities

5.3

REGIONAL POOL STATUS REPORT – SEPTEMBER 2021

EXECUTIVE SUMMARY

This report provides an overview of the operating and administrative status of the Region's swimming pools for the month of September 2021.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. Receives and acknowledges the status of the Region's swimming pools.

BACKGROUND

During mid-2021, Isaac Regional Council released tenders for the management and operation of Council owned pools at Middlemount, Clermont, Nebo, Dysart and Moranbah. The tenders were released to the open market and a very limited response was received.

An independent assessment panel made a series of recommendations based on quantitative assessments and a resolution was subsequently passed to award the Management and Operation of the Middlemount, Clermont and Nebo pools to Lifeguarding Services Australia Pty Ltd (LSA); and the Management and Operation of the Dysart Pool to DMR Leisure. The Greg Cruickshank Aquatic Centre remains under Council Management and Operation.

The award saw the implementation of a revised Lease and Standard Terms that incorporated a higher-level oversight of compliance, Lessee engagement and the ongoing consultative management of community and Lessee relationships with Council. To achieve this, Community User Groups have been formed to hear and receive community input into the current and future management of the pools; and in addition, a regimented monthly inspection and Lessee meeting protocol has been implemented. The Lessee meeting protocol also incorporates the inspection of the site under management and the completion of an extensive checklist that incorporates the Queensland WHS Regulator Pools Checklist.

As a consequence of the volume of information collected and the expense of the Region, Lessee meetings will be held in arrears and reports will concentrate on the preceding month. The key reporting criteria for the monthly report includes, but is not limited to:

- General Observations – Appearance, Covid 19 compliance, customer service availability, sanitisation and maintenance;
- Lessee Reporting – Operating records, data entry into SMART and staff qualifications;

- Regulators Checklist – Operational plans, compliance, signage, chemical handling and safety, water quality, safety signage, supervision, first aid and facility design.

The application of the reporting criteria to a cumulative: pass, partial pass or failure against a reasonable test of compliance is made. All assessments are recorded by virtue of a traffic light colour code for ease of interpretation. Corrective action reports will be circulated to all parties as applicable, and the results of the action status will be reported in subsequent status reports presented to Council. A model of continuous improvement will visibly develop across each site.

This report provides an overview of the September 2021 reporting period. It should be noted that this period incorporates the transitioning into new Lease arrangements, the out transfer of the former Lessees at Clermont, Middlemount and Nebo, ongoing capital works and a series of Covid 19 restrictions that were considerably prohibitive for LSA. In addition, some aspects of the assessment are indicative failures that remain beyond the control of the Lessee and require Council intervention – the best example being signage.

Based on the assessment criteria, the following results apply:

- Middlemount – Failure
- Clermont – Failure
- Nebo – Pass
- Dysart – Pass
- Moranbah – Pass
- Glenden – Pass

Pools at Flaggy Rock and St Lawrence will undergo separate assessment in accordance with Management Agreements once executed. Both pools are functioning well and in accordance with applicable guidelines.

Pool Lessees and relevant Officers have been served with Corrective Actions as a consequence of the inspection. These include, but are not limited to reporting requirements, Covid 19 and sanitisation requirements, site cleanliness, failure to provide services, equipment care and signage.

A Notice to Remedy Breach of Covenant has been served on LSA to provide staff qualifications.

IMPLICATIONS

The initial inspections have identified a number of areas for immediate corrective action. This approach is aimed at reducing the prevailing risk to Council and Lessee operators. This further extends to the health and well-being of pool users.

A failure to remedy the breach of covenant will result in the closure of the Pools at Middlemount, Clermont and Nebo. Contingency planning includes the deployment of appropriate Council staff to mitigate this risk.

CONSULTATION

Chief Executive Officer

Director Planning Environment and Community Services

Pool Coordinator, Greg Cruickshank Aquatic Centre

DMR Leisure Pty Ltd

PLANNING ENVIRONMENT AND COMMUNITY SERVICES

GW & HD Davie

Lifeguarding Services Australia Pty Ltd

BASIS FOR RECOMMENDATION

The recommendation supports the ongoing management and operation of the Region's swimming pools and provides a transparent overview of site and Lessee performance.

ACTION ACCOUNTABILITY

Manager Community Facilities to manage and oversee the application of corrective actions.

KEY MESSAGES

Council is committed to the provision of fit for purpose and compliant swimming pool facilities to its Constituents.

Council is committed to ensuring appropriate steps are taken to enforce compliance.

Report prepared by: BRUCE WRIGHT Manager Community Facilities Date: 3 November 2021	Report authorised by: DAN WAGNER Director Planning Environment and Community Services Date: 3 November 2021
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ATTACHMENTS

- Attachment 1 - Pool Inspection Score Card

REFERENCE DOCUMENT

- Queensland WHS Regulator Checklist

POOL INSPECTION STATUS REPORT

Site Inspection and Lessee Meeting Summary								
Category	#	Item	CLM	MMT	NBO	DYS	GLN	MBH
General Observations	1	Street appeal - does the facility present as being welcoming, neat and presentable?	Red	Red	Green	Green	Green	Green
	2	COVID compliance - Is an approved Qld Government QR code clearly visible?	Red	Green	Green	Green	Green	Green
	3	COVID compliance - Is hand sanitiser available near to the point of check in and/or in other locations?	Green	Red	Green	Green	Green	Green
	4	Presentation - Do the pool, grounds and surrounds present well?	Green	Red	Red	Green	Green	Green
	5	Customer Support - Does the facility offer minimum service support to customers?	Red	Red	Green	Green	Green	Green
	6	Swimming - Does the facility offer swimming lessons and/or other swimming support?	Red	Red	Red	Green	Green	Green
	7	Are the male and female amenities clean and serviceable?	Red	Red	Green	Green	Green	Green
	8	Is Council owned and furnished equipment functional, safely stored and well maintained?	Red	Red	Yellow	Green	Green	Green
	9	Are maintenance requirements being adequately attended to and/or reported to Council?	Green	Yellow	Green	Green	Green	Green
	10	Is the facility adequately equipped with rubbish receptacles?	Yellow	Green	Green	Green	Green	Green
Lessee Reporting	1	Lessee issues - includes concerns & complaints across all aspects of site operations	N/A	N/A	N/A	N/A	N/A	N/A
	2	Complaints reported to the Lessee	N/A	N/A	N/A	N/A	N/A	N/A
	3	Incidents reported and/or observed by the Lessee	N/A	N/A	N/A	N/A	N/A	N/A
	4	Does the Lessee maintain a register of patron warnings, behaviour reporting and other violations of pool rules?	Red	Red	Red	Green	Green	Green
	5	Is the Lessee reporting daily information into SMART in accordance with the Lease reporting requirements?	Red	Red	Red	Green	Green	Green
	6	Are the qualifications, certificates, working with children and other relevant documents relating to Lessee employees registered on SMART in accordance with the Lease reporting requirements?	Red	Red	Red	Green	Green	Green

POOL INSPECTION STATUS REPORT

Regulators Checklist	1	Is there a current copy of the Guidelines to Water Safety in hard copy at the facility?	Red	Green	Red	Green	Green	Green
	2	Is there a current Pool Safety Certificate or Pool Safety Management Plan in hard copy at the facility?	Red	Red	Red	Green	Green	Green
	3	Is there a system of regular checks to ensure that the pool barrier/s meet pool safety standards?	Red	Red	Red	Red	Green	Green
	4	Has an Emergency Action Plan (EAP) been developed for the facility?	Red	Red	Red	Green	Green	Green
	5	Is the EAP regularly reviewed?	Red	Red	Red	Green	Green	Green
	6	Has there been a practice full centre evacuation during operational hours within the last 12 months?	Red	Red	Red	Red	Red	Red
	7	Are all facility staff trained in the EAP?	Red	Red	Red	Green	Green	Green
	8	Do all staff hold appropriate and current qualifications?	Red	Red	Red	Green	Green	Green
	9	Do staff undertake regular internal training within the facility?	Red	Red	Red	Green	Green	Green
	10	Are reports made for every incident within the facility, and are they kept for an appropriate timeframe?	Red	Red	Red	Green	Green	Green
	11	Has a risk management study been done for the deployment of pool supervision?	Red	Red	Red	Green	Green	Green
	12	has a risk management study been done for OHS at the facility?	Red	Red	Red	Green	Green	Green
	13	Has a risk management study been done for the storage and use of Hazardous Chemicals/Dangerous Goods at the facility?	Red	Red	Red	Green	Green	Green
	14	Is there effective communication strategies in place for the facility users?	Green	Green	Green	Green	Green	Green
Water Quality & Chemicals	15	Is all pool water monitored and maintained within regulations?	Green	Green	Green	Green	Green	Green
	16	Is there plant operations logbooks/diary and are adjustments and treatments recorded?	Red	Red	Red	Red	Red	Red
	17	At the time of inspections, is the facility open for use and the pool water sufficiently clear?	Green	Green	Green	Green	Green	Green
	18	Is the chemical storage area clean and tidy?	Green	Red	Green	Green	Green	Green

POOL INSPECTION STATUS REPORT

	19	Are dry chemicals stored off the floor?	Green	Green	Green	Green	Green	Green
	20	Are dry chemicals stored to prevent mixing?	Green	Green	Green	Green	Green	Green
	21	Can liquids spill onto dry chemicals?	Green	Red	Green	Green	Green	Green
	22	Are chemicals separated by the appropriate distance?	Green	Red	Green	Green	Green	Green
	23	Are SDS (Safety Data Sheets) available for each stored chemical, including those for cleaning?	Red	Red	Red	Green	Green	Green
	24	Have all SDS's been prepared by the manufacturer or importer?	Red	Red	Red	Green	Green	Green
	25	Are all SDS's current?	Red	Red	Red	Green	Green	Green
	26	Are SDS's located within the chemical storage area, as well as one other location in the aquatic facility?	Red	Red	Red	Green	Green	Green
	27	Has a Hazardous Substance register been prepared?	Red	Red	Red	Green	Green	Green
	28	Is there appropriate bunding of liquid chemicals?	Green	Green	Green	Green	Green	Green
	29	Is appropriate PPE (Personal Protective Equipment) provided in plant and chemical areas?	Red	Red	Red	Green	Green	Green
	30	Is PPE stored and maintained for immediate and correct operation?	Red	Red	Red	Green	Green	Green
	31	Are carbon dioxide gas cylinders secured to prevent their falling and sustaining damage to tanks or fittings?	N/A	N/A	Red	N/A	N/A	N/A
Safety Signage	32	Are all chemical storage areas clearly labelled?	Red	Green	Red	Green	Green	Green
	33	Is signage displayed in plant rooms and chemical handling areas promoting the use of the required PPE?	Red	Green	Red	Green	Green	Green
	34	Are all pipes, valves and pumps controlling water and chemical feeds, clearly labelled?	Green	Green	Green	Green	Green	Green
	35	Do pipe markers have the correct colour?	Green	Red	Yellow	Green	Green	Green
	36	Is there signage prohibiting smoking and indicating restricted areas?	Red	Green	Red	Green	Green	Green
	37	Are there visual indications of changes in gradient, particularly in pools of depths of 1.6 metres or less?	Yellow	Yellow	Yellow	Green	Yellow	Yellow
	38	Are there sufficient depth markers?	Yellow	Yellow	Yellow	Green	Yellow	Yellow

POOL INSPECTION STATUS REPORT

	39	Are depth markers clearly visible from within the pool?							
	40	Are depth markers clearly visible from the concourse?							
	41	Is there sufficient signage identifying deep water, shallow water, particularly at entry points?							
	42	Is deep water/shallow water signage compliant with the National Aquatic & Recreation Signage Style Manual?							
	43	In water less than 1.8 metres in depth, is Do Not Dive signage displayed?							
	44	Is Do Not Dive signage compliant with the National Aquatic & Recreation Signage Style manual?							
	45	Is there signage at the pool entrance which specifies the conditions of use of the facility?							
	46	Is there signage that encourages responsible behaviour?							
	47	Is there signage that encourages parental/guardian supervision in appropriate areas?							
	48	Are advisory signs, other than those associated with depth markings used, when and where appropriate?							
	49	Is the First Aid room or area easily identified?							
	50	Are change rooms clearly identified with signage?							
	Supervision & First Aid	51	Is the pool adequately supervised at the time of assessment?						
52		Is swimming permitted with any pool covers still in place?							
53		Are supervision positions sufficient to observe any part of the pool/s without excessive reflection from the waters surface or line of sight obstruction?							
54		Is the pool supervisor's uniform suited to the performance of supervision duties?							
55		Are change rooms and other isolated areas sufficiently supervised?							
56		Is the rule that children under a certain (under 12) be actively supervised by guardians over a specified age (16 or older) enforced?							
57		Are effective and sufficient emergency methods of communication available?							
58		Is sufficient attention given to protecting staff from excessive exposure to environmental factors and disease?							

POOL INSPECTION STATUS REPORT

	59	Is there rescue equipment located on the concourse in reasonable reach of staff or patrons?	Red	Green	Green	Green	Green	Green
	60	Does the first aid report cover the following items?	Green	Green	Green	Green	Green	Green
	61	Is there a designated First Aid room or area?	Green	Green	Red	Green	Green	Green
	62	Does the main first aid room have the following?	Red	Red	Red	Red	Red	Green
	63	Is there sufficient stock of appropriate First Aid equipment?	Green	Green	Green	Green	Green	Green
	64	Is there at least one portable first aid kit?	Green	Green	Green	Green	Green	Green
Facility Design	65	Are exits from the facility clearly marked in any lighting conditions?	Green	Green	Green	Green	Green	Green
	66	Are the rooms or compounds in which the pools are located secure outside opening hours?	Green	Green	Green	Green	Green	Green
	67	Are the pool and its surrounds sufficiently lit?	Green	Green	Green	Green	Green	Green
	68	If the pool is outdoor, is shading (sun protection) available?	Green	Green	Green	Green	Green	Green
	69	Is the nature of the surfaces in water depth of 1.6mt or less intended to be slip-resistant?	Green	Green	Green	Green	Green	Green
	70	Are fittings and fixtures flush with pool walls and floor?	Green	Red	Green	Green	Green	Green
	71	Are gutters, whether wet-deck or integrated with the pool wall, sufficiently protected to prevent injury through obstruction, entrapment or tripping?	Green	Green	Green	Green	Green	Green
	72	Are toddlers and learners pools located away from deep-water pools, or are there sufficient and appropriate barriers between adjacent shallow and deep-water areas?	Green	Green	Red	Green	Green	Green
Summary		Does this inspection meet a reasonable level of compliance?	Red	Red	Green	Green	Green	Green

MEETING DETAILS	Planning, Environment and Community Services Standing Committee Tuesday 9 November 2021
AUTHOR	Shane Brandenburg
AUTHOR POSITION	Manager Economy and Prosperity

5.4 NEBO SHOWGROUNDS MASTER PLAN ADVISORY COMMITTEE UNCONFIRMED MINUTES – 14 OCTOBER 2021

EXECUTIVE SUMMARY

The purpose of this report is to present to Council the minutes of the Nebo Showgrounds Master Plan Advisory Committee Meeting held on Thursday, 14 October 2021.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. *Receives and notes the minutes of the Nebo Showgrounds Master Plan Advisory Committee held on 14 October 2021; and***
- 2. *Adopts the recommendations of the Nebo Showgrounds Master Plan Advisory Committee held on 14 October 2021, in particular, that Council;***
 - i. *Endorses the following representatives as the members of the Nebo Showgrounds Master Plan Advisory Committee:***
 - a. *Kelly Vea Vea, Division 5 Councillor (Chair)***
 - b. *Viv Coleman, Division 8 Councillor***
 - c. *Greg Austen, Division 1 Councillor (proxy)***
 - d. *Dan Wagner, Director Planning Environment & Community Services***
 - e. *Shane Brandenburg, Manager Economy and Prosperity***
 - f. *Andrew Eaton, Business Manager Saleyards and Showgrounds***
 - g. *Mark Davey, Capital and Project Program Manager***
 - h. *Cherry Paine, Nebo Community Fitness Inc.***
 - i. *Joy Cooper, Nebo Pony Club***
 - j. *Terry Kerr, St Lawrence and Nebo Polo Crosse Club***
 - k. *James Whitehead, Nebo Bushman's Carnival Incorporated***
 - l. *Glen Shelley, Nebo Bushman's Carnival Incorporated***
 - ii. *Notes the Committee's review of the Nebo Showgrounds Master Plan Advisory Committee Terms of Reference***
 - iii. *Endorses the Nebo Showgrounds Master Plan working group membership as;***
 - a. *James Whitehead/Glen Shelley***
 - b. *Joy Cooper***

-
- c. Cherrie Paine*
 - d. Shane Brandenburg*
 - e. Joel Redden*
 - f. Mark Davey*
 - iv. Offers an invitation to Nebo Polo Crosse to nominate a member for the working group.*
 - v. Notes the actions recorded from the Nebo Showgrounds Master Plan workshop held on the public consultation update and provision of a showgrounds site options analysis – refer Attachment 5.1 - Nebo Showgrounds Masterplan Advisory Committee Action List as at 14 October 2021.*
 - vi. Requests report on workshop outcomes including timelines are presented to the next Committee meeting.*

BACKGROUND

Nebo Showgrounds are one of Council's most utilised recreational facilities with a number of local community user groups and other regular facility hirers accessing the facility, currently approximately 80 days of the year with approx. 20,000 visitors to the onsite activities annually, which would estimate a return of approx. \$1,2m to the local economy.

The Economy and Prosperity Department (E&P) through its Business Plan, Annual Operational Plan and the Strategic Recovery Plan have endorsed delivery of the Nebo Showgrounds Master plan project. As part of adopted Council's Strategic Recovery plan an additional funding source of \$15,000 from recovery funding source was approved to add to the \$10,000 existing operational budget for the project delivery to enable the engagement of external sources to assist in the engagement and delivery of the Master plan and this engagement is progressing.

The objectives of Nebo Showgrounds Master Plan Advisory Committee (NSMPAC) are to assist and advise on:

- Engagement of and consultation with legitimate stakeholders in the Master Plan Project.
- Collaborative identification, scope and business case development and prioritisation of project components which will ultimately comprise the Master Plan.
- Identification and documentation of the value that individual project components will create for the community to support Council submissions in relation to funding of projects within the Master Plan.
- A listing of prioritised and staged project components for delivery (subject to securing funding) that take into consideration the various cyclical commitments for the showgrounds and its continued operation.
- The minimisation of risk and lifecycle costs of the project components.

The NSMPAC met on 14 October 2021. The minutes of this meeting are attached for Councillor's consideration of recommendations.

That the Council's Officer Project team investigate and provide further information on such to the committee:

- Bush Racetrack inclusion
- Relocation of Oval
- The use of the oval for interim camping re: irrigation system

-
- Access through Nebo Depot
 - Review Australian Equine and livestock Event Centre – Tamworth
 - Options on offsite car parking
 - Options for growth of the Nebo Showgrounds site (both contiguous and distant)
 - Options for facilities in and around the existing site to be relocated to augment this site.
 - Preliminary views about the sequencing of major facilities to avoid options being prematurely locked in

Consideration of the draft master plan principles and vision to reflect inclusion of the broader Isaac region and doorstep of Greater Whitsundays as well as further reflection to the settlement patterns of the Nebo's Indigenous heritage and other community settlement with regard to the agricultural and stockman's history.

- Ensure that we take a genuine long-term view about likely patrons and potential new activities
- Ensure that spectator amenity and growth of events is a key consideration in the development of the Master Plan
- Consideration of expansion of the Crossroad stock route history of Nebo within the narrative on the master plan site installations and documentation.

IMPLICATIONS

The funding commitments is a positive financial implication for Council. It also provides opportunity to address current or latent reputational and asset risks within the broader precinct and transform the facility into a cornerstone of the Clermont community economically and socially.

The NSMPAC assists Council to engage and manage a range of disparate and potentially competing interests in the development of the Master Plan.

The Advisory Committee is responsible for ensuring that best value can be achieved from the current funding opportunity and that current planning activities facilitate timely applications for future funding opportunities for projects that are beyond the scope of the current revitalisation project.

CONSULTATION

Internal

Division Five Councillor

Division Eight Councillor

Director Planning, Environment and Community Services

Manager Economy and Prosperity

Business Manager Saleyards and Showgrounds

External

2 Representatives from:

- Nebo Bushman's Carnival Incorporated

1 Representative from each of:

- Nebo Pony Club
- Nebo Polocrosse
- Nebo Community Fitness

BASIS FOR RECOMMENDATION

Consideration and adoption of Nebo Showgrounds Master Plan Advisory Committee Minutes as per Terms of Reference and legislative requirements.

ACTION ACCOUNTABILITY

Economy and Prosperity Department to ensure approved Minutes are stored in corporate records and actions recorded and registered for follow-up.

Report prepared by:	Report authorised by:
SHANE BRANDENBURG Manager Economy and Prosperity	DAN WAGNER Director Planning Environment and Community Services
Date: 3 November 2021	Date: 3 November 2021

ATTACHMENTS

- Attachment 1 - NSMPAC Minutes – 14 October 2021
- Attachment 1a - Nebo Showgrounds Masterplan Advisory Committee Action List as at 14 October 2021

REFERENCE DOCUMENT

- Nil

UNCONFIRMED MINUTES

NEBO SHOWGROUNDS MASTERPLAN ADVISORY COMMITTEE WORKING GROUP MEETING OF

ISAAC REGIONAL COUNCIL

HELD ON
THURSDAY, 14 OCTOBER 2021
COMMENCING AT 1.00PM
NEBO BOARDROOM, NEBO

JEFF STEWART-HARRIS
Chief Executive Officer

Committee Members:

Cr Kelly Vea Vea (Chair)
Cr Viv Coleman
Daniel Wagner
Shane Brandenburg
Andrew Eaton
Glen Shelley
James Whitehead
Terry Kerr
Joy Cooper
Cherry Paine

ISAAC
REGION

HELPING TO ENERGISE THE WORLD

ISAAC REGIONAL COUNCIL
UNCONFIRMED MINUTES OF THE
NEBO SHOWGROUNDS MASTER PLAN COMMITTEE MEETING
HELD AT THE NEBO COUNCIL BOARDROOM IN NEBO
ON THURSDAY 14 OCTOBER 2021

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1. WELCOME AND INTRODUCTIONS
2. ATTENDANCE
3. APOLOGIES
4. DECLARATION OF CONFLICTS OF INTEREST
5. OFFICER REPORTS, DISCUSSIONS/PRESENTATIONS
 - 5.1 Establishment of the Nebo Showground Master Plan Advisory Committee.
 - a. Confirm Membership
 - b. Review Terms of Reference (Attachment 1)
 - 5.2 Establishment of the Nebo Showgrounds Advisory Committee Working Group
 - 5.3 Nebo Showgrounds Master Plan Engagement Update and Provision of Site Options Analysis
6. WORKSHOP NEBO SHOWGROUNDS MASTER PLAN OPTIONS ANALYSIS
(Workshop discussion of the options analysis provided by Wall Planning & Environment)
7. OTHER BUSINESS
8. NEXT MEETING
9. CLOSE

ISAAC REGIONAL COUNCIL
UNCONFIRMED MINUTES OF THE
NEBO SHOWGROUNDS MASTER PLAN COMMITTEE MEETING
HELD AT THE NEBO COUNCIL BOARDROOM IN NEBO
ON THURSDAY 14 OCTOBER 2021 COMMENCING AT 1:00 PM

1. OPENING

The Chair declared the meeting open at 1:11 pm and welcomed all in attendance and acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

2. ATTENDANCE

ATTENDEES

Cr Kelly Veve Veve (Chair)	Isaac Regional Council
Cr Viv Coleman	Isaac Regional Council
Shane Brandenburg	Isaac Regional Council
Glen Shelly	Nebo Bushman's Carnival
James Whitehead	Nebo Bushman's Carnival
Cherrie Payne	St Lawrence and Nebo Community Fitness Inc

OBSERVERS

Jeff Stewart-Harris	Isaac Regional Council
Mark Davey	Isaac Regional Council
Joel Redden	Isaac Regional Council

MINUTE TAKER

Sonja Swanton	Isaac Regional Council
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That the Committee accept Mark Davey's participation in the meeting by Video Conference.

Resolution No.: NSMP001

Moved: Cr Kelly Veava

Seconded: Cr Viv Coleman

That the Committee accept Mark Davey's participation in the meeting by Video Conference.

Carried

3. APOLOGIES

The Nebo Showgrounds Masterplan Advisory Committee received apologies from:

1. Joy Cooper
2. Terry Kerr
3. Andrew Eaton
4. Daniel Wagner

Resolution No.: NSMP002

Moved: Cr Kelly Veava

Seconded: Cr Viv Coleman

That the Nebo Showgrounds Masterplan Advisory Committee accepts the apologies received from:

1. Joy Cooper
2. Terry Kerr
3. Andrew Eaton
4. Daniel Wagner

Carried

4. DECLARATION OF CONFLICTS OF INTEREST

NOTE:

Council acknowledges that Chapter 5B Councillors' Conflicts of Interest of the Local Government Act 2009 does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the local government to be a member of the board of the corporation or association.

No conflicts of interest declared this meeting.

5. REPORTS

5.1 ESTABLISHMENT OF THE NEBO SHOWGROUND MASTER PLAN ADVISORY COMMITTEE

EXECUTIVE SUMMARY

The purpose of this report is to confirm membership of the Nebo Showgrounds Master Plan Advisory Committee and to review the Council endorsed Terms of Reference for the Advisory Committee. The Advisory Committee will assist Council to engage and manage a range of disparate and potentially competing interests in the scoping of the Project.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. *To note the following representatives as its members and recommends that Council confirms the membership accordingly:*
 - a) *Kelly Vea Vea, Division 5 Councillor (Chair)*
 - b) *Viv Coleman, Division 8 Councillor*
 - c) *Greg Austen, Division 1 Councillor (proxy)*
 - d) *Dan Wagner, Director Planning Environment & Community Services*
 - e) *Shane Brandenburg, Manager Economy and Prosperity*
 - f) *Andrew Eaton, Business Manager Saleyards and Showgrounds*
 - g) *Mark Davey, Capital and Project Program Manager*
 - h) *Cherry Paine, Nebo Community Fitness Inc.*
 - i) *Joy Cooper, Nebo Pony Club*
 - j) *Terry Kerr, St Lawrence and Nebo Polo Crosse Club*
 - k) *James Whitehead, Nebo Bushman's Carnival Inc.*
 - l) *Glen Shelley, Nebo Bushman's Carnival Inc*

2. *Note the Committee's review of the Nebo Showgrounds Master Plan Advisory Committee Terms of Reference*

Resolution No.: NSMP003

Moved: Cr Viv Coleman

Seconded: Cherry Paine

That the Committee recommends that Council:

- 1. Note the following representatives as its members and recommends that Council confirms the membership accordingly:**
 - a. Kelly Vea Vea, Division 5 Councillor (Chair)**
 - b. Viv Coleman, Division 8 Councillor**
 - c. Greg Austen, Division 1 Councillor (proxy)**
 - d. Dan Wagner, Director Planning Environment & Community Services**
 - e. Shane Brandenburg, Manager Economy and Prosperity**
 - f. Andrew Eaton, Business Manager Saleyards and Showgrounds**
 - g. Mark Davey, Capital and Project Program Manager**
 - h. Cherry Paine, Nebo Community Fitness Inc.**
 - i. Joy Cooper, Nebo Pony Club**
 - j. Terry Kerr, St Lawrence and Nebo Polo Crosse Club**
 - k. James Whitehead, Nebo Bushman's Carnival Inc.**
 - l. Glen Shelley, Nebo Bushman's Carnival Inc**

- 2. Note the Committee's review of the Nebo Showgrounds Master Plan Advisory Committee Terms of Reference.**

Carried

5.2 ESTABLISHMENT OF THE NEBO SHOWGROUNDS MASTER PLAN WORKING GROUP

EXECUTIVE SUMMARY

The purpose of this report is to invite, from members of the Advisory Committee, and thereafter endorse membership of the Nebo Showgrounds Master Plan working group to progress scoping and analysis of individual project components that will make up the project elements of the Master Plan as required. The Working group will do so at the request of the Advisory Committee for that Committee's review and recommendation to Council for endorsement.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. ***To note the invitation to members of the Nebo Showgrounds Master Plan Advisory Committee to participate in a Master plan working group for scoping and analysis of individual project components as required by the Advisory committee.***
2. ***Note and endorse the Nebo Showgrounds Master Plan working group membership as;***
 - a) _____
 - b) _____
 - c) _____
 - d) _____
 - e) _____
 - f) _____

Resolution No.: NSMP004

Moved: Cherrie Paine

Seconded: Cr Viv Coleman

That the Committee recommends that Council:

1. **Note the invitation to members of the Nebo Showgrounds Master Plan Advisory Committee to participate in a Master plan working group for scoping and analysis of individual project components as required by the advisory committee.**
2. **Note and endorse the Nebo Showgrounds Master Plan working group membership as;**
 - a. **James Whitehead/Glen Shelley**
 - b. **Joy Cooper**
 - c. **Cherrie Paine**
 - d. **Shane Brandenburg**
 - e. **Joel Redden**

f. **Mark Davey**

3. **Offer an invitation to Nebo Polo Crosse to nominate a member for the working group.**

Carried

ATTENDANCE

Glen Shelley left the meeting at 1:42pm

James Whitehead entered the meeting at 1:49pm

5.3 NEBO SHOWGROUNDS MASTER PLAN ENGAGEMENT UPDATE AND PROVISION OF SITE OPTIONS ANALYSIS

EXECUTIVE SUMMARY

The purpose of this report is to update the Committee with the details of the outcomes of the public consultation to date and provide a documented Nebo Showgrounds Master Plan site options analysis for workshopping.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. ***Note the Nebo Showgrounds Master Plan public consultation update and provision of a Showgrounds site options analysis for the Committees workshopping.***

Resolution No.: NSMP005

Moved: Cherrie Paine

Seconded: Cr Viv Coleman

That the Committee recommends that Council:

1. ***Notes the actions recorded from the Nebo Showgrounds Master Plan workshop held on the public consultation update and provision of a showgrounds site options analysis – refer Attachment 5.1 - Nebo Showgrounds Masterplan Advisory Committee Action List as at 14 October 2021.***
2. ***Requests report on workshop outcomes including timelines are presented to the next Committee meeting.***

Carried

UNCONFIRMED MINUTES

6. WORKSHOP NEBO SHOWGROUNDS MASTER PLAN OPTIONS ANALYSIS

Refer item 5.3 and Attachment 5.1 - Nebo Showgrounds Masterplan Advisory Committee Action List as at 14 October 2021

7. OTHER BUSINESS

Nil Other Business discussed in this meeting.

8. NEXT MEETING

Tuesday, 23 November 2021 commencing at 2pm

9. CLOSE

There being no further business, the Chair declared the meeting closed at 3:58pm.

.....
CHAIR

..... / /
DATE

**NEBO SHOWGROUNDS MASTERPLAN ADVISORY COMMITTEE
ACTION LIST as at 14 OCTOBER 2021**

Item	Meeting Date	Mtg Item #	Action to be taken	Responsible Officer	STATUS/PROGRESS UPDATE	Status
1	14-Oct-21	5.2	To offer an invitation to Nebo Polo Crosse to nominate a member for the Master Plan working group	Manager Economy & Prosperity		
2	14-Oct-21	5.3	Committee requests report on Workshop outcomes including a timelines is presented at the next Committee meeting	Manager Economy & Prosperity		
3	14-Oct-21	6	Council officers investigate and provide further information to the committee on the following:	Manager Economy & Prosperity		
			•Bush Racetrack inclusion			
			•Relocation of Oval			
			•Use of the oval for interim camping re: irrigation system			
			•Access through Nebo Depot			
			•Review Australian Equine and livestock Event Centre – Tamworth			
			•Options on offsite car parking			
			•Options for growth of the Nebo Showgrounds site (both contiguous and distant)			
•Options for facilities in and around the existing site to be relocated to augment this site.						
•Preliminary views about the sequencing of major facilities to avoid options being prematurely locked in						
4	14-Oct-21	6	Consideration of the draft master plan principles and vision to reflect inclusion of the broader Isaac Region and doorstep of Greater Whitsundays as well as further reflection to the settlement patterns of the Nebo’s Indigenous heritage and other community settlement with particular regard to the agricultural and stockman’s history. •Ensure that we take a genuine long-term view about likely patrons and potential new activities •Ensure that spectator amenity and growth of events is a key consideration in the development of the Master Plan	Manager Economy & Prosperity		
5	14-Oct-21	6	Consideration of expansion of the Crossroad stock route history of Nebo within the narrative on the master plan site installations and documentation.	Manager Economy & Prosperity		

MEETING DETAILS	Planning, Environment and Community Services Standing Committee Tuesday 9 November 2021
AUTHOR	Shane Brandenburg
AUTHOR POSITION	Manager Economy and Prosperity

5.5 CLERMONT SALEYARDS AND SHOWGROUNDS REVITALISATION PROJECT ADVISORY COMMITTEE UNCONFIRMED MINUTES – 18 OCTOBER 2021

EXECUTIVE SUMMARY

The purpose of this report is to present to Council the minutes of the Clermont Saleyards and Showgrounds Revitalisation Project Advisory Committee Meeting held on Monday, 18 October 2021.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. *Receives and notes the minutes of the Clermont Saleyards and Showgrounds Revitalisation Project Advisory Committee held on 18 October 2021; and***
- 2. *Adopts the recommendations of the Clermont Saleyards and Showgrounds Revitalisation Project Advisory Committee held on 18 October 2021, in particular, that Council;***
 - i. Receives and notes the status of the current projects that are in progress at the Clermont Saleyards and Showgrounds.***
 - ii. Notes the provision of an alternate car parking location pending outcomes on the acquisition of Lot 345 on SP129972.***
 - iii. Continues to receive updates on the development of each of the Regional Recovery Partnership Funded Stage 2 Clermont Saleyards and Showgrounds Revitalisation Projects.***
 - iv. Requests a report is presented to the 29 November 2021 meeting recommending the Terms of Reference are revised to extending the term of the Clermont Showground and Saleyards Revitalisation Project Advisory Committee to align with the Regional Recovery Partnership funding term being till 31 August 2023.***

BACKGROUND

The Clermont Saleyards and Showgrounds Revitalisation Project Advisory Committee (CSSRPAC) Terms of Reference were endorsed by Council at its meeting held 27 February 2018 (Resolution No.5269) and subsequently updated at the meeting held 22 October 2020 (Resolution No. 6297).

The overall purpose of the CSSRPAC is to provide advice to Council in relation to the community engagement for, component project identification and scoping within and the broad delivery of the Clermont Saleyards and Showgrounds Revitalisation Project (*Revitalisation Project*).

The Revitalisation Project arose from Council's advocacy efforts directed to the 2017 State elections, resulting in an election commitment of \$1 million funding to revitalise the Clermont Saleyards and Showgrounds precinct, which has since been delivered. Continued advocacy of the Revitalisation project and funding has resulted in Stage 2 of the project achieving successful funding of \$3.2m and the CSSRPAC will continue to provide a reporting framework to support the delivery of the Revitalisation project. CSSRPAC met on 18 October 2021. The minutes of this meeting are attached for Councillor's consideration of recommendations.

Discussion items noted were:

- Next working group meeting to be held on Monday 1 November 2021 commencing at 3pm at the Clermont Showgrounds Pavilions.

IMPLICATIONS

The funding commitment is a positive financial implication for Council. It also provides opportunity to address current or latent reputational and asset risks within the broader precinct and transform the facility into a cornerstone of the Clermont community economically and socially.

The CSSRPAC assists Council to engage and manage a range of disparate and potentially competing interests in the scoping of the Revitalisation Project.

The Advisory Committee has been diligent to ensure that best value can be achieved from the current funding opportunity and that current planning activities facilitate timely applications for future funding opportunities for projects that are beyond the scope of the current revitalisation project.

CONSULTATION

Internal

Division One Councillor

Division Six Councillor

Chief Executive Officer

Director Planning Environment and Community Services

Manager Economy and Prosperity

Business Manager Saleyards and Showgrounds

External

Clermont Rodeo and Show Society

BASIS FOR RECOMMENDATION

Consideration and adoption of Clermont Saleyards and Showgrounds Revitalisation Project Advisory Committee Minutes as per Terms of Reference and legislative requirements.

ACTION ACCOUNTABILITY

Office of Director Planning Environment and Community Services to ensure approved Minutes are stored in corporate records and actions recorded and registered for follow-up.

Report prepared by:

SHANE BRANDENBURG
Manager Economy and Prosperity

Date: 3 November 2021

Report authorised by:

DAN WAGNER
**Director Planning Environment and Community
Services**

Date: 3 November 2021

ATTACHMENTS

- Attachment 1 - CSSRPAC Minutes – 18 October 2021

REFERENCE DOCUMENT

- Nil

ISAAC REGIONAL COUNCIL

**UNCONFIRMED MINUTES OF THE
CLERMONT SALEYARDS AND SHOWGROUNDS
REVITALISATION PROJECT ADVISORY COMMITTEE MEETING**

HELD AT THE OLD LIBRARY BUILDING, DAINTREE STREET, CLERMONT

ON MONDAY 18 OCTOBER 2021

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ISAAC REGIONAL COUNCIL

**UNCONFIRMED MINUTES OF THE
CLERMONT SALEYARDS AND SHOWGROUNDS
REVITALISATION PROJECT ADVISORY COMMITTEE MEETING**

HELD AT THE OLD LIBRARY BUILDING, DAINTREE STREET, CLERMONT

ON MONDAY 18 OCTOBER 2021

1. WELCOME AND INTRODUCTIONS

The Chair declared the meeting open at 11:21 am and welcomed all in attendance and acknowledged the traditional custodians of the land on which we meet today and paid his respects to their Elders past, present and emerging.

2. ATTENDANCE

ATTENDEES

Jeff Stewart-Harris (Chair)	Isaac Regional Council
Cr Carolyn Moriarty	Isaac Regional Council
Cr Greg Austen	Isaac Regional Council
Shane Brandenburg	Isaac Regional Council
Andrew Eaton	Isaac Regional Council
Scott Hensley	Representative of the Clermont Rodeo and Show Society
Doug Burnett	Representative of the Clermont Rodeo and Show Society
Jake Passfield	Hoch & Wilkinson

OBSERVERS

Mark Davey	Isaac Regional Council
Joel Redden	Isaac Regional Council

MINUTE TAKER

Sonja Swanton	Isaac Regional Council
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3. APOLOGIES

The Clermont Saleyards and Showground Revitalisation Project Advisory Committee received the apologies received from:

1. Jake Kennedy
2. Cameron Fox
3. Tony Hoch

Resolution No.: CSSR045

Moved: Cr Greg Austen

Seconded: Wayde Marks

That the Clermont Saleyards and Showground Revitalisation Project Advisory Committee accepts the apologies received from:

1. **Jake Kennedy**
2. **Cameron Fox**
3. **Tony Hoch**

Carried

4. DECLARATION OF CONFLICTS OF INTEREST

NOTE:

Council acknowledges that Chapter 5B Councillors' Conflicts of Interest of the Local Government Act 2009 does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the local government to be a member of the board of the corporation or association.

No conflicts of interest declared this meeting.

5. CONFIRMATION OF MINUTES

Receipt and confirmation of minutes from the Clermont Saleyards and Showground Revitalisation Project Advisory Committee meeting held on Monday 10 May 2021, at the Old Library Building, Clermont.

Resolution No.: CSSR049

Moved: Cr Greg Austen

Seconded: Wade Marks

The CSSRPAC confirmed the Minutes of the Isaac Regional Council Clermont Saleyards and Showground Revitalisation Project Advisory Committee meeting held on Monday 10 May 2021, at the Old Library Building, Clermont by consensus.

Carried

6. OFFICER REPORTS

6.1 STAGE 2 CLERMONT SALEYARDS AND SHOWGROUNDS REVITALISATION PROJECTS UPDATE

EXECUTIVE SUMMARY

The purpose of this report is to inform on the status of the Revitalisation projects that are in progress at the Clermont Saleyards and Showgrounds.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Receive and note the status of the current Stage 2 Clermont Saleyards & Showgrounds Revitalisation projects and workshop projects elements as required for their continued delivery***
- 2. Note the provision of an alternate car parking location pending outcomes on the acquisition of Lot 345SP129972***
- 3. Continue to receive updates on the development of each of the Regional Recovery Partnership Funded Stage 2 Clermont Saleyards and Showgrounds Revitalisation Projects***

Resolution No.: CSSR050

Moved: Cr Carolyn Moriarty

Seconded: Cr Greg Austen

That the Committee recommends that Council:

- 1. Receive and note the status of the current Stage 2 Clermont Saleyards and Showgrounds Revitalisations projects and workshop projects elements as required for their continued delivery***
- 2. Note the provision of an alternate car parking location pending outcomes on the acquisition of Lot 345SP129972***
- 3. Continue to receive updates on the development of each of the Regional Recovery Partnership Funded Stage 2 Clermont Saleyards and Showgrounds Revitalisation Projects***

Carried

7. GENERAL BUSINESS

7.1 WORKING GROUP

Next working group meeting to be held on Monday 1 November 2021 commencing at 3pm at the Clermont Showgrounds Pavilions.

7.2 REPORT TO EXTEND THE CLERMONT SHOWGROUND AND SALEYARDS REVITALISATION PROJECT ADVISORY COMMITTEE

The Committee requests a report is presented to the next meeting recommending the extension of the term of the Clermont Showground and Saleyards Revitalisation Project Advisory Committee to align with the Regional Recovery Partnership funding term being till 31 August 2023.

ACTION: MANAGER ECONOMY AND PROSPERITY

UNCONFIRMED MINUTES



8. CLOSE

There being no further business, the Chair declared the meeting closed at 12:06 pm.

Next meeting is scheduled for Monday 29 November 2021 commencing at 11.00 am

.....
CHAIR

..... / /
DATE

MEETING DETAILS	Planning Environment and Community Services Standing Committee Tuesday 9 November 2021
AUTHOR	Gert Nel
AUTHOR POSITION	Compliance and Integration Manager

5.6 REVIEW OF COMMERCIAL USE OF LOCAL GOVERNMENT CONTROLLED AREAS AND ROADS (STAT-POL-055)

EXECUTIVE SUMMARY

The purpose of this report is to present proposed minor amendments to Commercial Use of Local Government Controlled Areas and Roads Policy (STAT-POL-055).

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Adopts the updated Commercial Use of Local Government Controlled Areas and Roads Policy (STAT-POL-055).**

BACKGROUND

On 25 August 2021 Council resolved (resolution number 7445) to adopt the updated Commercial Use of Local Government Controlled Areas and Roads Policy (STAT-POL-055). Subsequent to this, minor administrative amendments and corrections were made to the policy.

These amendments relate to:

- Amending the policy number that was incorrectly identified in the officer's recommendation as (STAT-POL-005)
- Amending the legislation and related guidelines reference to 25 September 2018, Resolution 5627
- Application for Commercial Use of Local Government Controlled Areas and Roads (mobile vendors) New/Renewal Form as a reference document in the policy

IMPLICATIONS

No implications, excepting adoption of administrative amendments and correct referencing of the policy identification for audit purposes.

CONSULTATION

Manager Governance and Corporate Services

Manager Community Education and Compliance

BASIS FOR RECOMMENDATION

The recommendation supports accountability and good governance.

ACTION ACCOUNTABILITY

Compliance and Integration Manager to inform Governance and Corporate Services when the Policy has been adopted to ensure the corporate register is updated.

KEY MESSAGES

Responsible enforcement of Local Laws.

Clear and concise direction for business.

Report prepared by: NISHU ELAWALLA Manager Community Education and Compliance Date: 3 November 2021	Report authorised by: DAN WAGNER Director Planning Environment and Community Services Date: 3 November 2021
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ATTACHMENTS

- Attachment 1 - Commercial Use of Local Government Controlled Areas and Roads STAT-POL-055

REFERENCE DOCUMENT

- Nil

COMMERCIAL USE OF LOCAL GOVERNMENT CONTROLLED AREAS AND ROADS

APPROVALS

POLICY NUMBER	STAT-POL-055	DOC.ID	3668209
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CATEGORY	Statutory
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POLICY OWNER	Community Education and Compliance
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APPROVAL DATE	25 August 2021	RESOLUTION NUMBER	7445
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DRAFT

OBJECTIVE

To achieve a balance of interest between the commercial use of local government controlled areas and roads in recognition of the fact that the activities may otherwise enjoy an unfair commercial advantage over competitive activities conducted from fixed premises in the local government area for which rates and other charges are paid and to which planning and other regulatory legislation applies.

Principles to achieve the Objective

1. Services and supply of goods must meet the need of the community.
2. The prescribed activity is temporary in nature and restricted to specific operating times and days.
3. The prescribed activity is temporary in nature and restricted to a moveable/transportable platform that will be removed from the designated area of operation.
4. The prescribed activity must not impact negatively on traffic safety.
5. The prescribed activity must comply with the approval conditions and the relevant Local Government, State and Commonwealth legislation.

SCOPE

This policy applies to vendors that operate the following prescribed activities:

1. Mobile Roadside Vending,
2. Stationary Roadside Vending,
3. Footpath Dining and
4. Display of Goods for Sale on a Footpath.

This policy does not apply to:

1. Themed events.
2. State Controlled Roads.

DEFINITIONS

TERM / ACRONYM

MEANING

Mobile Roadside Vending

Means an operator soliciting or carrying on the supply of goods or services (including food or drink) for profit in circumstances where – (a) the operator travels from place to place; and (b) the operator supplies the goods or services to a customer in response to the customer waiving down the operator.

Stationary Roadside Vending	Means an operator soliciting or carrying on the supply of goods or services (including food or drink) for profit in circumstances where – (a) the operator carries on the activity from – (i) a specified place; or (ii) a number of specified places; but (b) the activity is not footpath dining.
Footpath Dining	Means the operation of a prescribed activity which is contiguous to or in the vicinity of a registered café, restaurant, take away food shop which are operated by the approval holder.
Display of Goods for Sale on a Footpath	Means the operation of a prescribed activity which is contiguous to or in the vicinity of a retail premises which are operated by the approval holder.
Local Government Controlled Area(s)	Land, facilities and other infrastructure owned, held in trust or otherwise controlled by the local government, other than a road.
Road	Local Government controlled road.
Themed Events	Events for the greater community benefit that is held on no more than twelve (12) days per event per year (for example: Masons Sunday Markets, Sport/Activity Club Days, Eat Street Markets but not limited to these examples).
Similar goods	Means the broad category of goods (for example: furniture, meals, food but not limited to these examples).
Similar services	Means the broad category of services (for example: personal appearance services, but not limited to these examples).
Hirer	Means an entity that hires the Local Government Controlled Areas and Roads in terms of the Hiring of Council Outdoor Space program.

POLICY STATEMENT

Mobile Roadside Vending

Approval holders will operate the prescribed activity mainly on roads where the operator will be flagged down by customers.

Stationary Roadside Vending

The approval holder will operate the prescribed activity from a specified or number of specified places where the operator will wait for customers to approach the prescribed activity. The approval holder will operate the prescribed activity at the designated areas.

Due to the limited availability of Local Government Controlled Areas and Roads, the number of users per each designated area will be limited to achieve the Objective and the Principles to achieve the Objective.

When Local Government Controlled Areas and Roads (for example a park, sporting field) can be hired by a commercial entity in terms of the Hiring of Council Outdoor Space program and that Local Government Controlled Areas and Roads is also included in the register for Designated Areas the following principles will apply to ensure that both the hirer and the Commercial Use of Local Government Controlled Areas and Roads approval holder have reasonable access for their activity.

1. When the hirer requires the whole Local Government Controlled Areas and Roads for their event and use, approval holders will not be able to operate the activity at that Designated Area but may in accordance with their approval operate the activity from any of the other Designated Areas.
2. Where the hirer requires and only operate from a portion of the Local Government Controlled Areas and Roads, approval holders may operate the activity at the Designated Area.

Council will maintain a register of Designated Areas where the activity can operate at.

Display of Goods for Sale on a Footpath

The approval holder will operate the prescribed activity at a specified place that is contiguous to or in the vicinity of a retail premises which are operated by the approval holder.

Footpath Dining

The approval holder will operate the prescribed activity at a specified place that is contiguous to or in the vicinity of a registered café, restaurant, take away food shop which are operated by the approval holder.

Legislative Provisions

The proposed and approved prescribed activities must always satisfy and comply with the provisions of Isaac Regional Council Sub-Ordinate Local Law 1.2 (Commercial Use of Local Government Controlled Areas and Roads), all other relevant Local, State and Commonwealth legislation.

Assessment and Decisions

Applications will be assessed against the provisions of the Isaac Regional Council Sub-Ordinate Local Law 1.2 (Commercial Use of Local Government Controlled Areas and Roads) and Resolution PECS0212, (Objective for the Commercial Use of Local Government Controlled Areas and Roads).

All approvals will be issued with conditions that may include standard and/or non-standard conditions.

Applicants have the right to request a review of the decision, whether it is an approval or a refusal as well as the conditions that has been applied to an approval.

Payment of fees

Approval holders will be required to pay application, assessment and annual fees as determined from time to time by Council and published in the “Isaac Regional Council Fees and Charges”.

LEGISLATIONS AND RELATED GUIDELINES

- Isaac Regional Council Local Law 1 (Administration)
- Isaac Regional Council Sub-Ordinate Local Law 1.2 (Commercial Use of Local Government Controlled Areas and Roads)
- [Council meeting of 25 September 2018](#), Resolution [PECS02125627](#), (Objective for the Commercial Use of Local Government Controlled Areas and Roads)

REFERENCES

ID	NAME
IRC-WHS-0X PECS-084	Application for Commercial Use of Local Government Controlled Areas and Roads (mobile vendors) New/Renewal Form Policy

MEETING DETAILS

Planning Environment and Community Services

Standing Committee

Tuesday 9 November 2021

AUTHOR

Jim Hutchinson

AUTHOR POSITION

Manager Engaged Communities

5.7

LIBRARY COLLECTION DEVELOPMENT POLICY

EXECUTIVE SUMMARY

This report seeks Council's approval to adopt a revised Library Collection Development Policy.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Repeal the Library Collection Development Policy (LIB-121);**
- 2. Adopts the draft Library Collection Development Policy (PECS-POL-096).**

BACKGROUND

Isaac Regional Council, on behalf of the community, holds a collection of library resources in a range of formats to meet the recreational, informational and cultural needs of local communities. Council is committed to maintaining a best practice framework to support the acquisition, maintenance and deselection of the physical and digital resources within its library collection. This is done in accordance with State Library of Queensland (SLQ) Library Collections Standards and Guidelines as SLQ provides an annual grant to Council, as an independent library service provider, to support the purchase of new library resources. A periodic review of the present policy, adopted in 2017, which governs these processes has been undertaken and areas for improvement and clarification identified.

IMPLICATIONS

Financial

There are no immediate financial implications from the adoption of the policy as the cost of library collection acquisition is funded under public libraries grant from the State Library of Queensland. In FY2021-22, Council's grant allocation is \$155,172. However, the funding methodology of this grant is being reviewed in FY2021-22 for implementation in FY2022-23.

CONSULTATION

Internal

Executive Leadership Team

Manager Governance and Corporate Services

Senior Governance Officer

Manager Community Hubs

Library Circulation and Standards Leader

BASIS FOR RECOMMENDATION

Ensuring procedural consistency and transparency in relation to the management of library collections held by Council.

ACTION ACCOUNTABILITY

Manager Engaged Communities is responsible for the implementation of the Library Collections Development Policy.

KEY MESSAGES

Council is committed to maintaining a best practice framework to support the acquisition, maintenance and deselection of the physical and digital resources within its library collection, in accordance with State Library of Queensland Library Collections Standards and Guidelines.

Report prepared by: JIM HUTCHINSON Manager Engaged Communities Date: 3 November 2021	Report authorised by: DAN WAGNER Director Planning, Environment and Community Services Date: 3 November 2021
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ATTACHMENTS

- Attachment 1 – Draft Library Collection Development Policy PECS-POL-096
- Attachment 2 – LIB-121 Library Collection Development Policy

REFERENCE DOCUMENT

- State Library of Queensland, Library Collections Standards and Guidelines

LIBRARY COLLECTION DEVELOPMENT

APPROVALS

POLICY NUMBER	PECS-POL-096	DOC.ID	Insert
CATEGORY	Community		
POLICY OWNER	Manager Community Hubs		
APPROVAL DATE	Insert	RESOLUTION NUMBER	Insert

DRAFT

OBJECTIVE

This policy establishes guidelines for the development, selection and management of library resources in a range of formats that meet the recreational, informational and cultural needs of Isaac Region communities. It provides the framework under which Council staff, select, purchase, and maintain optimal library collections within budgetary constraints. It demonstrates due process and accountability for all decisions made in the selection, acquisition, management and deselection of library collections. This policy has been developed with reference to the Queensland Public Library Standards and Guidelines: Library Collection Standards.

SCOPE

This policy applies to all IRC staff, volunteers, contractors and suppliers involved in the development, acquisition, maintenance and de-selection of library materials for the collection.

DEFINITIONS

TERM / ACRONYM

MEANING

Electronic Resources	Resources which are stored and accessed in an online form, including the internet, electronic data bases and CD.
Format	The physical form(s) of library resources including, DVD, CD's, digital and print.
Inter-library Loan	An item borrowed from one library service by another on behalf of a customer.
IRC	Isaac Regional Council.
Library resources/materials	Any book and non-book material including but not limited to, books, CD's, DVD's, audio books, maps, magazines, newspapers, electronic data bases.
Library Purchasing Team	Comprises the Manager Community Hubs, Library Circulation and Standards Leader, Children's Programs Officer and the Digital Programs Officer.
LOTE	Language other than English.

POLICY STATEMENT

Council is committed to maintaining a best practice framework to support the acquisition, maintenance and deselection of the physical and digital resources within its library collection, in accordance with State Library of Queensland Library Collections Standards and Guidelines. The intent of Council's library collecting development is to enable the following outcomes:

- Providing a balanced range of resources including popular, bestselling and enduring works;
- Promoting opportunities for lifelong learning, creativity and innovation;

- Supporting and reflecting the changing needs and interests of our local communities
- Empowering community participation and connection to local and global online communities;
- Developing and promoting local art and history collections; and
- Adhering to the principle of freedom of access to information.

GUIDING PRINCIPLES

Council receives an annual Public Library Resource Grant from the Queensland State Government. The grant allocation is based on population demographics and varies each financial year. The grant is used exclusively for the purchase of library collection materials that represent the widest possible coverage of subjects, formats and genres to cater for the diverse needs of the whole community, while adapting to emerging trends and formats.

Annual Library Purchasing Plan

The operational application of the objectives of the Library Collection Development Policy are reflected in the Annual Library Purchasing Plan, prepared by the Library Purchasing Team, which guides library material purchases and collection development each financial year.

The Annual Library Purchasing Plan details:

- The percentage of individual collections (eg Adult Fiction, Adult Non-fiction, Picture Books) held against total collection;
- The percentage of annual borrowings of the lending collection;
- The percentage (total) of the Queensland State Government Public Library Resource Grant to be allocated to each collection;
- The budget allocated to each collection (for that financial year); and
- The method of purchase chosen for each collection (standing orders or selection).

Collection classifications

The following collection classifications form the basis of collection development

- Adult Fiction
- Adult Non-Fiction
- Large Print
- Young Adult Fiction
- Young Adult Non-Fiction
- Junior Fiction
- Junior Non-Fiction

- Early Literacy
- Literacy
- Picture and Board Books
- LOTE
- Audio Books
- E-audio Books
- E-books
- E-magazines
- DVDs
- Online databases

Selection of library materials

The following criteria will be applied to all items considered for inclusion in any of the library collections:

- Quality of information.
- Relevance to interests and needs of the community.
- Currency of information and/or date of publication.
- Diversity of viewpoint.
- Popular demand – both existing and anticipated.
- Australian author or content.
- Recreational value.
- Cultural significance.
- Adherence to legal and copyright or digital rights management requirements affecting use or access by public library users.
- Support of library programs, all forms of literacy and initiatives.
- Price, availability and the library resources budget.

An item need not meet all the above criteria to be selected for inclusion in the collection. Reasons for non-inclusion include:

- Materials not suitable for collection;
- Items of a highly technical nature or specialist nature, or those items fulfilling one of technical interest;
- Expensive or not good value for money; and/or

- Materials classified by the Office of Film and Literature Classification as R18 rated.

Material will not be rejected on moral, political, racial or religious grounds if it otherwise meets the Selection Criteria.

Inter-Library Loans

Interlibrary loans are used to obtain from other libraries those materials that are beyond the scope of the local collection and that are requested by library members. Each request is reviewed for inclusion in the collection or for loan through Interlibrary Loan. All customer requests and recommendation are assessed against the selection criteria – when considered for purchasing.

In return for utilising interlibrary loan to satisfy the needs of our patrons, the Library agrees to lend its materials to other libraries through the Libraries Australia Document Delivery (LADD) service, and to have its current holdings listed in a tool that is accessible by other libraries throughout the state. The Library also follows the Australian Interlibrary Resource Sharing Code December 2019 and requests and loans items nationally using the scale of fees and charges set out in the Code.

Procurement of library materials

The procurement of library materials is managed in accordance with Council's Procurement Policy. Suppliers are selected following formal tendering processes undertaken in line with State and Local Government policy and identified during the evaluation process as best fulfilling tender specifications.

Collection materials are purchased through:

- Standing orders:

Annual agreement/contracts with suppliers, containing pre-set parameters as prescribed in the Annual Library Purchasing Plan. These can include;

- automatic supply of authors.
- titles automatically ordered prepublication in predefined quantities; and
- identified genres.

- Profiling:

The use of supplier provided profiling services.

- Specifications are continuously monitored by library staff to optimise the alignment with library needs and adherence to annual budget.

- Staff selection through:

- online ordering from supplier websites; and
- library supplier visits.

- Subscriptions to electronic databases and other e-services.

Culling: De-Selection Criteria

Culling is an on-going process that ensures the Library's collection maintains its effectiveness, quality, currency and integrity. Collection items are identified and culled from the collection when they:

- are dirty and /or damaged beyond repair;
- factually inaccurate or obsolete;
- have not been borrowed/circulated for three years;
- have been superseded by a new edition or a better title on the topic;
- are no longer relevant to the needs of the community; or
- are duplicate copies that are no longer required.

Collection items that are culled are only replaced if the items are a literary classic, a popular title or subject or are part of a series.

Culled collection items are dispersed or rehomed in the following ways:

- sold in the libraries and at local book sales or community events, with all profits being returned to Council;
- donated to schools located in the Isaac region;
- donated to other Australian libraries in need (e.g. after a natural disaster);
- donated to institutions such as rest homes and hospitals; or
- recycled or otherwise disposed of.

Donated Materials

Isaac Region libraries accept donations of books and other materials. An Isaac Regional Library Service Gift/Donation Agreement must be completed and submitted by the donor with each donation (multiple items can be listed on the form).

The Library Circulation and Standards Leader makes all decisions as to the acceptance and use of donated materials using the same selection criteria that are applied to purchased materials.

Donated materials not added to the collection are sold in a book sale, donated to another institution or organisation or, if unsuitable for sale or donation, sent to be recycled. All profits from the sale of donated items are returned to Council.

Anonymously donated materials will be assessed by the Library Circulation and Standards Leader who will complete an Isaac Regional Library Service Gift/Donation Agreement for any items to be accepted into the collection.

The Isaac Region libraries accept monetary gifts/donations intended to assist with the purchase of library materials only when the donor's intentions for the gifts/donations and Council's Collection Development Policy are congruent.

Damaged/Lost/Stolen Items

Library members are responsible for the borrowed items. Any item damaged, lost or stolen while on loan is the responsibility of the library member. Library members will be issued with an invoice for the replacement value of any borrowed library items not returned or returned in dirty or damaged condition.

Collection Evaluation and Assessment

The library service conducts an annual stocktake to ascertain the financial value of the library collection, the number of items in the collection and identify any stock losses from the previous 12 months. Information gathered is used by the Library Purchasing Team to evaluate the library collection to ensure it meets the following requirements:

- Maintaining a ratio of between 0.85 and 1.5 loanable resources per capita;
- Adequate resources are available in each branch library;
- Adequate resources are available in each of the sub-collections;
- Regular stock exchanges occur between branch libraries to ensure fresh content is available;
- New resources are equitably distributed between branch libraries;
- The annual discard (culling) rate is at a ratio of 1:1;
- 50 per cent of the collection is less than five years old; or
- There is an appropriate turnover of loanable resources (total loans divided by total number of collection items). Ideally this should be five loans per item.

Because the library collection is constantly changing with new materials being added and older materials withdrawn, library staff continuously monitor the content, quality and performance of the collection to ensure it meets the needs of the community and complies with the Queensland Public Library Standards and Guidelines, Library Collections Standard (July 2020)

As part of the monitoring process the Library Circulation and Standards Leader will produce a monthly Library Circulation Report which details:

- Usage statistics
- Collection turnover rates
- Patron requests
- Interlibrary Loans Report

This information is used to understand, manage and continuously improve the library collection.

LEGISLATION AND RELATED GUIDELINES

- *Libraries Act 1988*
- Queensland Public Library Standards and Guidelines - 1 July 2020

-
- Standard for Collections
 - Guideline for Collections
 - Service Level Agreement for Public Library Service Provisions between Library Board of Queensland and the Isaac Regional Council
 - Australian Interlibrary Resource Sharing Code December 2019 and Best Practice Guidelines 2019
 - Australian Public Library Alliance / Australian Library and Information Association Standards and Guidelines for Australian Public Libraries - December 2020

REFERENCES

ID	NAME
PECS-POL-121	Original Materials Collection Policy
PECS-POL-457	Library Service Donations/Gift Agreement
CORP-POL-122	Procurement Policy

DRAFT

POLICY TITLE: Library Collection Development
POLICY NUMBER: LIB - 121 **DOC. ID** 3517105
CATEGORY: Statutory

Responsible Department: Library and Cultural Services
Council Approval Date: 24 October 2017 **Resolution Number:** 5117

OBJECTIVE

This policy provides the framework under which the library team selects purchases and maintains optimal library collections within budgetary constraints. It demonstrates due process and accountability for all decisions made in the selection, acquisition and management of library collections.

SCOPE

This policy applies to all library collections excluding Local History and Original Materials. Local History and Original Materials Collections are managed under the Isaac Regional Library Service Original Materials Collection Development Policy.

This policy has been developed with reference to the Queensland Public Library Standards and Guidelines: Library Collection Standards.

BACKGROUND

The Isaac Regional Library Service consists of eight (8) branch libraries located in the communities of Carmila, Clermont, Dysart, Glenden, Middlemount, Moranbah, Nebo and St Lawrence.

Each library offers a core collection of lending resources designed to meet the needs of the community it serves. Library collections are regularly refreshed across the library network using the principle of “floating collections” and through the periodic transfer of library items from one branch library to another.

All lending stock is available to every library member in the region through the reservation system and loaned items may be returned to any of the eight branch libraries. Items may be reserved via the online catalogue or from within the libraries

The Dysart Library built in 2013 serves as a holding and storage facility for classic and serial collections.

Paper based Local History and Original Materials Collections are also held in each of the libraries. These collections are developed and maintained using the Isaac Regional Library Service Original Materials Collection Development Policy

DEFINITIONS

Term/Acronym	Meaning
Library resources/materials	Any book and non-book material including but not limited to, books, CD's, DVD's, audio books, computer games, magazines, newspapers, electronic data bases.
Format	The physical form(s) of library resources including, DVD, CD's, digital and print.
Electronic Resources	Resources which are stored and accessed in an online form, including the internet, electronic data bases and CD.
LOTE	Language other than English
Inter-library loan	An item borrowed from one library service by another on behalf of a customer.

POLICY STATEMENT

The library service aims to;

- provide library collections that meet the informational, cultural and recreational needs of the Isaac communities.
- meet the needs of all customers in a responsive and equitable manner.
- provide opportunities for lifelong learning, creativity and innovation.
- empower community participation and connection to local and global online communities.
- develop and promoting local art and history collections.
- adhere to the principle of freedom of access to information.

GUIDELINES

The Isaac Regional Library Service receives an annual Public Library Resource Grant from the Queensland State Government. The grant allocation is based on population demographics and varies each financial year. The grant is used exclusively for the purchase of library collection materials.

Annual Library Purchasing Plan

The Manager Library and Cultural Services works with the Library Purchasing Team ie. the Library Circulation and Asset Officer and Children's Services Co-ordinator to develop the Annual Library Purchasing Plan.

Each year prior to 1 July the Library Circulation and Asset Officer will provide the Library Purchasing Team with an annual Library Holdings and Assets Report detailing the current stock holdings, usage rates, and the percentages against totals of the library lending collection.

The Library Purchasing Team will meet during August each year to evaluate the library collection and develop the Annual Library Purchasing Plan using the statistical data supplied

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by the Library Circulation and Asset Officer. The Annual Library Purchasing Plan will be completed prior to 30 September each year.

The Annual Library Purchasing Plan will detail;

- the percentage of individual collections (eg. Adult Fiction, Adult Non-fiction, Picture Books) held against total collection.
- the percentage of annual borrowings of the lending collection.
- the percentage (total) of the Queensland State Government Public Library Resource Grant to be allocate to each collection.
- the budget allocated to each collection (for that financial year).
- The method of purchase chosen for each collection. (Standing Orders or Selection by the Library Team).

The Annual Library Purchasing Plan effectively guides all library material purchases and collection development each financial year.

The Library Circulation and Asset Officer is responsible for the implementation of the Library Annual Purchasing Plan.

Collections

The library service has identified the following collections for development:

- Adult Fiction
- Adult Non-Fiction
- Large Print
- Young Adult Fiction
- Young Adult Non-Fiction
- Junior Fiction
- Junior Non-Fiction
- Early Literacy
- Literacy
- Picture and Board Books
- LOTE
- Audio Books
- E-audio Books
- E-books
- E-magazines
- DVD's
- Online databases.

Selection of Library Materials

The following criteria will be applied to all items considered for inclusion in any of the library collections:

- Suitability of format to library circulation and use: durability and physical suitability for sustained library use.
- Relevance to interests and needs of the community.
- Relevance to existing collections.
- Currency of information and/or date of publication.
- Diversity of viewpoint.
- Popular demand – both existing and anticipated.
- Critical acclaim as demonstrated through literary awards and positive reviews.
- Current or historical significance of the author or subject.
- Local significance of the author or subject.
- Adherence to legal and copyright or digital rights management requirements affecting use or access by public library users.
- New, except for local history and original materials collections or donations.
- Support of library programs and initiatives.
- Australian author or content.
- Special interests.
- Price, availability and the library resources budget.

An item need not meet all of the above criteria to be selected for inclusion in the collection.

Reasons for non- inclusion: materials not suitable for collection.

- Items of a highly technical nature or specialist nature, or those items fulfilling one of technical interest.
- Expensive or not good value for money.
- Materials classified by the Office of Film and Literature Classification as R18 rated.

Material will not be rejected on moral, political, racial or religious grounds if it otherwise meets the Selection Criteria.

Patron requests

- Patrons may request items the library does not own. Each request is reviewed for inclusion in the collection or for loan through Interlibrary Loan.
- All customer requests and recommendation are assessed against the selection criteria – when considered for purchasing.

Inter-Library Loans

Interlibrary loans are used to obtain from other libraries those materials that are beyond the scope of the Isaac Regional Library Service's collection and that are requested by library patrons.

In return for utilizing interlibrary loan to satisfy the needs of our patrons, the Library agrees to lend its materials to other libraries through the Libraries Australia Document Delivery (LADD) service, and to have its current holdings listed in a tool that is accessible by other libraries throughout the state. The Library also follows the 2001 Australian Interlibrary Resource Sharing Code and requests and loans items nationally using the scale of fees and charges set out in the Code.

Procurement of library materials

The procurement of library materials is managed in accordance with Council's Procurement Policy. Suppliers are selected following formal tendering processes undertaken in line with State and Local Government policy, and identified during the evaluation process as best fulfilling tender specifications.

Collection materials are purchased through:

- **Standing orders:**
Annual agreement/contracts with suppliers, containing pre-set parameters as prescribed in the Annual Library Purchasing Plan. These can include;
 - automatic supply of particular authors.
 - titles automatically ordered prepublication in predefined quantities.
 - Identified genres
- **Profiling:**
The use of supplier provided profiling services.
 - Specifications are continuously monitored by library staff to optimise the alignment with library needs and adherence to annual budget.
- **Staff selection:**
 - Online ordering from supplier websites.
 - Library supplier visits
- Subscriptions to electronic databases and other e-services

Culling: De-Selection Criteria

Culling is an on-going process that ensures the Library's collection maintains its effectiveness, quality, currency and integrity.

Collection items are identified and culled from the collection when they;

- are dirty and /or damaged beyond repair.
- factually inaccurate or obsolete.
- have not been borrowed/circulated for three years
- have been superseded by a new edition or a better title on the topic.
- are no longer relevant to the needs of the community
- are duplicate copies that are no longer required.

Collection items that are culled are only replaced if the items are a literary classic, a popular title or subject or are part of a series.

Culled collection items are dispersed or rehomed in the following ways:

- sold in the libraries and at local book sales or community events, with all profits being returned to Council.
- donated to schools located in the Isaac region.
- donated to other Australian libraries in need (eg. after a natural disaster).
- donated to institutions such as rest homes and hospitals.
- recycled or otherwise disposed of.

Donated Materials

The Isaac Regional Library Service accepts donations of books and other materials. An Isaac Regional Library Service Gift/Donation Form must be completed and submitted by the donor with each donation (multiple items can be listed on the form).

The Library Circulation and Asset Officer makes all decisions as to the acceptance and use of donated materials using the same selection criteria that are applied to purchased materials.

Donated materials not added to the collection are sold in a book sale, donated to another institution or organization or, if unsuitable for sale or donation, sent to be recycled. All profits from the sale of donated items is returned to Council.

Anonymously donated materials will be assessed by the Library Circulation and Asset Officer who will complete an Isaac Regional Library Service Gift/Donation Form for any items to be accepted in to the collection.

The Isaac Regional Library Service is pleased to accept monetary gifts/donations intended to assist with the purchase of library materials only when the donor's intentions for the gifts/donations and the library's Collection and Development Policy are congruent.

Damaged/Lost/Stolen Items

Library members are responsible for the library items they borrow. Any item damaged, lost or stolen while on loan is the responsibility of the library member. Library members will be issued with an invoice for the replacement value of any borrowed library items not returned or returned in dirty or damaged condition.

Collection evaluation and assessment

The library service conducts a series of rolling stocktakes each year, commencing in February and being completed prior to June 30. The resultant Annual Stocktake Report details the dollar value of the library collection, the precise number of items in the collection and identifies losses suffered in the previous 12 months.

Information gathered through the Annual Stocktake Report and Annual Library Holdings and Assets Report are used by the library team to evaluate the library collection to ensure it meets the following requirements;

- there are three loanable resources per capita.
- adequate resources are available in each of the eight branch libraries.

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- adequate resources are available in each of the sub-collections.
- regular stock exchanges between libraries are ensuring fresh content is available.
- new resources are equitably distributed between the eight branch libraries.
- the annual acquisition rate is 0.3 loanable resources per capita.
- the annual discard rate (culling) is 0.125 per capita.
- 50% of the collection is 5 years old or newer.
- there is an appropriate turnover of loanable resources (total loans divided by total number of collection items). Ideally this should be 5 loans per item.

Because the library collection is constantly changing with new materials being added and older materials withdrawn library staff continuously monitor the content, quality and performance of the collection to ensure it meets the needs of the community and complies with the Queensland Public Library Standards and Guidelines, Library Collections Standard (August 2013).

As part of the monitoring process the Library Circulation and Asset Officer produces a monthly Library Circulation Report which details:

- Usage statistics
- Collection turnover rates
- Patron requests
- Interlibrary Loans Report

The information is used by the library team to understand, manage and continuously improve the library collection.

Legislations and related guidelines

- *Libraries Act 1988.*
- *Queensland Public Library Standards and Guidelines*
 - *Inter Library Loans Standards – November 2011.*
 - *Library Collections Standard – August 2013.*
 - *Resource Description Standard – February 2014*

References

Type	Document ID/Name
Policy	IRC/ADMIN 014 Isaac Regional Library Service Original Materials Collection Policy.
Procedure	Library Annual Purchasing Plan
Forms	CS-023 Isaac Regional Library Services Donations/Gift Form
Templates	

MEETING DETAILS

Planning Environment and Community Services

Standing Committee

Tuesday 9 November 2021

AUTHOR

Jim Hutchinson

AUTHOR POSITION

Manager Engaged Communities

5.8

COMMUNITY HUB OPERATING HOURS REVIEW

EXECUTIVE SUMMARY

This report seeks Council's consideration of a permanent change to the operating hours for Community Hubs, following the previously approved four-month trial period that commenced in July 2021.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Approves the closure of Isaac Regional Council customer service counters and libraries in all communities except Moranbah for a period of 30 minutes each business day between 12.30pm and 1.30pm on a continuing basis following the conclusion of the four-month trial period.***
- 2. Approves that established lunchtime closure practices at St Lawrence, Carmila and Middlemount libraries be aligned with the trial closure periods adopted for customer service counters in these communities to ensure consistency for community.***

BACKGROUND

At its July 2021 Ordinary Meeting, Council approved (resolution 7385) a four-month trial of lunchtime closures at customer service counters and libraries in communities outside of Moranbah for the purpose of ensuring the provision of staff relief breaks. This has involved a 12.30pm-1pm office closure in the eastern cluster (Nebo, Glenden and St Lawrence) and a 1pm-1.30pm closure in the south-west cluster (Clermont, Middlemount and Dysart).

During the trial period, which commenced on 1 August and will conclude on 29 November, community members were invited to provide feedback on the closures in writing via feedback forms at offices or online using SpeakUp Isaac. Council requested that a supplemental report be provided to the November round of meetings to review the outcomes of the trial.

As at the three-month mark of the trial period no formal feedback has been received from community regarding any adverse impacts or inconvenience created by the closures. It should be noted that the trial period has included the annual peak periods for face-to-face customer transactions being rating, water billing and dog registration.

Internal feedback received, primarily during the early stage of implementation, related to 'front door' access to premises by visiting IRC staff and local administrative staff seeking to enter/exit offices during the closure periods. This has largely been addressed through behavioural change.

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There was also feedback regards the potential to insert a gap between the office closure times in the eastern cluster and south west cluster to ensure an effective transition of phone service delivery at the 1pm mark as staff log-in and log-out at branch offices to prevent a time window where all calls fall to a handful of staff in Moranbah. This has largely not presented as an issue, however, what has emerged as a stress on the system are the relative staffing levels in the eastern versus south-west cluster in providing telephone coverage during the respective half-hour closures. The eastern offices are the three smallest in the network and the south-west offices are the three largest. To address this, it is proposed the closure schedule be adjusted to be as follows:

- 12.30pm-1pm Dysart, Nebo and Clermont.
- 1pm-1.30pm: Glenden, St Lawrence and Middlemount.

Establishment of the physical Community Hubs operating model in branch offices will increase the sustainability of staffing for the full scope of hours, inclusive of lunch break coverage. In the meantime, there continues to be a need to ensure an operating structure which ensures provision is made for adequate lunch breaks for staff where relief cannot be readily provided.

IMPLICATIONS

Reduction in existing service levels to community by closing for 30 minutes, noting that full-service delivery is already not possible where non-frontline staff are informally covering break periods.

CONSULTATION

Internal

Director Planning, Environment and Community Services

Manager Community Hubs

BASIS FOR RECOMMENDATION

To ensure Council's obligations to staff are met whilst maintaining consistency in service delivery.

ACTION ACCOUNTABILITY

Manager Engaged Communities is responsible for the administration of the Community Hubs frontline service business function.

KEY MESSAGES

Isaac Regional Council is committed to delivering effective frontline services to the community across its network of offices and libraries.

Report prepared by:

JIM HUTCHINSON
Manager Engaged Communities

Date: 3 November 2021

Report authorised by:

DAN WAGNER
Director Planning Environment and Community Services

Date: 3 November 2021

ATTACHMENTS

- Nil

REFERENCE DOCUMENT

- Local Government Industry Award
- Isaac Regional Council Certified Agreement

MEETING DETAILS	Standing Committee Tuesday 9 November 2021
AUTHOR	Jim Hutchinson
AUTHOR POSITION	Manager Engaged Communities

5.9 DRY LANDS TO HIGH HOPES DROUGHT SUPPORT INITIATIVE

EXECUTIVE SUMMARY

This report seeks Council's consideration to revise existing funding resolutions for community events and projects to repurpose available funding under the Dry Lands to High Hopes drought support initiative.

COMMITTEE'S RECOMMENDATION

That Council:

1. ***Approves the allocation of grant funding available under the Dry Lands to High Hopes drought support initiative to fund the following projects and activities previously approved and funded from the Community Grants operational budget as follows:***
 - a. ***\$530.00, SES and Emergency Services Display Day, Division 8***
 - b. ***\$1,000.00, Clermont Artslink Felting Workshop, Division 6***
 - c. ***\$8,000.00, Twin Hills Race Weekend (FY2021-22 only), Division 1***

BACKGROUND

In response to more than 65% of the State being drought-declared in 2019, the Queensland Government announced \$5 million in funding to Local Government Authorities, Non-Profit Organisations and Community Groups via a Community Drought Support Program. The aim of this funding is for organisations to provide in-kind or financial assistance to individuals, families and households impacted by the drought and to contribute towards events and activities in drought-affected communities.

Isaac Regional Council's Engaged Communities team was successful in an application to the Queensland Government for \$84,000.00 (excluding GST) to deliver the 'Dry Lands to High Hopes' program, comprised of Council-organised social/wellbeing events plus the delivery of grants to support community-led initiatives in drought-affected communities. The funding was initially intended for expenditure in 2020 but due to the impacts of COVID-19, the expenditure deadline was extended by the Queensland Government to 31 December 2021.

Of the \$84,000.00 received, \$52,500.00 was allocated to the grants program and the remaining \$31,500.00 was allocated to the delivery of Council-led or co-led events and associated administration/equipment costs.

As of November 2021, Council-led or co-led events have been delivered as follows:

- November 2020 – Glenden Mental Health Week – Family Movie Night (presented in partnership with Glenden State School)

- November 2020 - Mackenzie River Celebration
- December 2020 – Check in for your 'Elf' - Movie Night, Moranbah
- May 2021 – Mindfulness Morning, Kilcummin (presented in partnership with Kilcummin State School)
- September 2021 – Valkyrie Movie Night (presented in partnership with the Valkyrie State School P&C Committee)
- September 2021 – Dysart Wellness Expo (presented in partnership with Hinterland Community Care)
- September 2021 – Dates with Mates, Clermont

In addition, \$2,700.00 has already been expended on an event being delivered in Twin Hills in December 2021. This brings total event expenditure to date to \$19,417.28.

There are also two further Council-led events currently being planned for delivery in Nebo and Middlemount.

Initial plans had committed to delivering a further two Council-led events in Clarke Creek and Blue Mountain by the end of 2021 but unfortunately, the Community Relations Officer who looks after this area of the region resigned in August and recruitment is still underway to secure a suitable replacement. Given the two locations do not have much existing infrastructure to utilise, the planning of these two events would require a significant investment of time. Due to the present lack of staff resources, there has not been sufficient time to plan and deliver these events. Therefore, it was proposed to the Queensland Government that the balance of event funds, a total of \$12,082.72, be redirected to the associated grants program and/or the two remaining Council-led events in Nebo and Middlemount. In addition, it was proposed that the expenditure deadline for the funding be extended to 31 March 2022. This proposal was accepted by the Queensland Government and a revised funding agreement has been prepared.

It is proposed that FY2021-22 events previously funded under the Isaac Regional Community Grants program that might otherwise be eligible for Dry Lands to High Hopes grant have their approved funding source reallocated to the drought support program budget to fully utilise the available funding by the deadline. Identified initiatives include:

- \$530.00, SES Display Day, Division 8
- \$1,000.00, Clermont Artslink Felting Workshop, Division 6
- \$8,000.00, Twin Hills Race Weekend (FY2021-22 only), Division 1

This leaves a balance of \$6,052.72 available for expenditure on the Council-led Nebo and Middlemount events and/or future grants that are eligible under the Dry Lands to High Hopes funding category. This funding must be expended by 31 March 2022.

IMPLICATIONS

To date, a total of \$49,000.00 in grant funding has been committed under the Dry Lands to High Hopes drought support initiative as outlined below:

- \$3,000 Kidz Club Extreme, Life Church Clermont
- \$10,000 Clarke Creek Campdraft (FY2021-22 only)
- \$1,000 Clarke Creek Community Reference Group
- \$1,000 Blue Mountain Campdraft

- \$1,000 Valkyrie State School P&C
- \$8,000 Nebo Bushman's Carnival (multi-year grant FY2020-21 only)
- \$5,000 Nebo Town Christmas Party
- \$5,000 Clermont Beef Expo and Trade Expo
- \$5,000 Clarke Creek State School P&C
- \$5,000 Middlemount Town Christmas Party
- \$5,000 Dysart Bulls and Barrels (Dysart JRLFC)

In addition to the above, there is a further \$3,500.00 of uncommitted expenditure under the original Dry Lands to High Hopes budget, plus the availability of the additional \$12,082.72 of re-allocated event funding, bringing total available funds to \$15,582.72.

With the reallocation of the following grants:

- \$530.00, SES Display Day (previously funded from Division 8)
- \$1,000.00, Clermont Artslink Felting Workshop (previously funded from Division 6)
- \$8,000.00, Twin Hills Race Weekend (FY2021-22 only) (previously funded from Division 1)

to the Dry Lands to High Hopes budget, this will bring total grant expenditure to \$58,530.00 and total event expenditure to \$19,417.28, meaning overall expenditure from the Community Drought Support Funding currently sits at \$77,947.28. This leaves a balance of \$6,052.72 available for expenditure on future grants and/or the remaining Council-led events by the end of 31 March 2022. It is anticipated that the Nebo and Middlemount events will cost approximately \$2,000 in total (both events).

Should Council resolve to reallocate the three grants as listed above, the Divisional Community Grants budgets will be as follows:

Division	Allocation	YTD Actuals Major	YTD Actuals Minor	Multi Year Commitment	Total Spend	Budget Remaining
One	42,000.00	5,625.00	1,250.00	13,642.86	20,517.86	21,482.14
Two	42,000.00	5,625.00	7,767.50	1,142.86	14,535.36	27,464.64
Three	42,000.00	21,041.62	4,163.95	6,742.85	31,948.42	10,051.58
Four	42,000.00	21,041.62	4,163.95	6,742.83	31,948.40	10,051.60
Five	42,000.00	21,041.76	4,164.10	6,742.88	31,948.74	10,051.26
Six	42,000.00	12,625.00	6,000.00	8,642.86	27,267.86	14,732.14
Seven	42,000.00	14,125.00	5,100.00	17,142.86	36,367.86	5,632.14
Eight	42,000.00	21,375.00	4,600.00	8,000.00	33,975.00	8,025.00
	336,000.00	122,500.00	37,209.50	68,800.00	228,509.50	107,490.50

CONSULTATION

Internal

Director Planning Environment and Community Services
Manager Community Engagement Programs and Events
Engaged Communities Departmental Administration Officer
Engaged Communities Administration Officer
Community Relations Officers

External

Department of Communities, Housing, Digital Economy and the Arts

BASIS FOR RECOMMENDATION

To expend balance of available assistance grant funding prior to program deadline of 31 December 2021 on eligible projects otherwise previously funded under other grants programs.

ACTION ACCOUNTABILITY

Manager Community Engagement Programs and Events is responsible for the administration of the Isaac Regional Council Dry Lands to High Hopes drought support initiative.

KEY MESSAGES

Isaac Regional Council's Dry Lands to High Hopes drought support initiative funds local projects and activities which help develop resilient, adaptive and vibrant communities.

Report prepared by: JIM HUTCHINSON Manager Engaged Communities Date: 3 November 2021	Report authorised by: DANIEL WAGNER Director Planning, Environment and Community Services Date: 3 November 2021
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ATTACHMENTS

- Nil

REFERENCE DOCUMENT

- Nil

MEETING DETAILS	Planning, Environment and Community Services Standing Committee Tuesday 9 November 2021
AUTHOR	Dan Wagner
AUTHOR POSITION	Director Planning, Environment and Community Services

6.1 PLANNING, ENVIRONMENT AND COMMUNITY SERVICES INFORMATION BULLETIN – NOVEMBER 2021

EXECUTIVE SUMMARY

The Planning, Environment and Community Services Directorate Information Bulletin for November 2021 is provided for Committee review.

OFFICER'S RECOMMENDATION

That the Committee:

- Note the Planning, Environment and Community Services Directorate Information Bulletin for November 2021.***

BACKGROUND

The attached Information Bulletin for November 2021 provides an operational update for Committee review on the Planning, Environment and Community Services Directorate.

IMPLICATIONS

Any specific implications or risks will be outlined in the Information Bulletin.

CONSULTATION

Planning, Environment and Community Services Directorate, Managers and Staff.

BASIS FOR RECOMMENDATION

This is an information only report.

ACTION ACCOUNTABILITY

Information only report.

KEY MESSAGES

Operational update to Elected Members.

Report prepared by: DAN WAGNER Director Planning, Environment and Community Services Date: 3 November 2021	Report authorised by: JEFF STEWART-HARRIS Chief Executive Officer Date: 3 November 2021
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ATTACHMENTS

- Attachment 1 – Planning, Environment and Community Services Information Bulletin – November 2021
- Attachment 1a - Clermont Saleyards Committee - Minutes - 18 October 2021

REFERENCE DOCUMENT

- Nil

DATE: November 2021

PLANNING ENVIRONMENT AND COMMUNITY SERVICES

DIRECTORATE HIGHLIGHTS

Firstly, many thanks to Shane Brandenburg for stepping up as Acting Director at extremely short notice during my carers leave absence in October – showing “pure people power” to keep the ship sailing for the period.

The month was largely a ‘business-as-usual’ month though, with progress made on driving key operational and capital projects.

The Isaac Region was swimming in accolades at the Mackay Isaac Tourism Awards held on 8 October 2021 in Mackay. Council received two awards – a gold for the St Lawrence Wetlands Weekend, and a silver for the Clermont Historical Centre. Further, Kristen Stevenson was awarded a silver award for her role in delivery of the Nebo Rodeo Street Party and the Nebo Rodeo event itself was awarded a bronze in the volunteer category.

Council’s customer satisfaction survey has been released with two elements, a phone survey to generate a statistical sample of Isaac households, as well as an online survey accessible by the entire community for their participation and feedback on the full breadth of council services. The research is being administered by Taverner Research Group, and concludes on Friday 26 November 2021.

A councillor workshop was held on 28 October 2021 to showcase the work undertaken by Meridian Urban on development of a Glenden Futures framework. The consultants received positive feedback on the work completed to date and will enable completion of the initial scoping phase during November.

During October, PECS celebrated the 10-year service of two staff members, Susan Allen of the Community Hubs team and Vicki Hoey from Community Education and Compliance.

The Office of the Director welcomed back Sadè Quill in her role as Administration Officer following her period of parental leave. Sadè is working flexibly from home for the short term, for three days per week.

Recruitment has commenced for the role of Manager Strategic Policy and Projects, which will carry similar responsibilities to the current Manager Strategic and Business Development, but with a more internal focus on policy development and project leadership. With a generous lead time on this recruitment, it will enable a smooth handover between Jacki Scott and the appointee to the new role, once finalised.



Council has also learned of the pending departure of Jim Hutchinson in the role of Manager Engaged Communities. Jim has delivered extensively in both his former role as Manager Brand, Media and Communications and his current role, and will be sorely missed in his professional and personal networks. Jim’s last day in the office is Friday 19 November 2021, with recruitment for Jim’s replacement will commence in the new year.

COVID-19 – Support and Stimulus Package

Officers have prepared a draft annual report for the COVID-19 Community and Economic Recovery Plan, which will be presented to the Executive Leadership Team for consideration during November 2021, prior to presentation to Council.

INFORMATION BULLETIN

PECS Capital Works 2020/2021 and 2021/2022

2021/22 PECS Capital as at 31 October 2021			9.7 Percent of Budget Spent - November (Excluding Commitments)		15.45 Percent of Budget Spent - November (Including Commitments)	
Carry Forward Budget	\$2,525,604.00					
Adopted Budget	\$9,818,802.00					
Commitments	\$709,885.69					
Actual Expenditure	\$1,197,803.08					
Remaining Budget	\$10,436,717.23					
Project	Budget	YTD Actual Expenditure	Commitments	Remaining budget including commitments	Comment	Delivery Manager
Theresa Creek Dam Septic Renewal	\$655,014.00	\$0.00	\$1,400.00	\$653,614.00	Environmental approval still to be finalised	Mark/Shane B/Linda
DYS Pool - Mech/Elect Upgrade	\$6,182.00	\$6,182.00	\$0.00	\$0.18	Complete	Bruce W
Clermont civic centre Air-cons and electrical	\$220,000.00	\$9,518.68	\$195,677.82	\$14,803.50	Project awarded and planned through local electrical contractor	Mark
Clermont Civic Centre external repairs and paint	\$159,056.00	\$9,000.00	\$92,156.08	\$144,264.92	Letter of award issued to local contractor	Mark
DYS Civic Centre - W4Q	\$15,800.00	\$0.00	\$0.00	\$15,800.00	Project complete, funds to be utilised for 2019/21 W4Q balancing	Mark
MMT- Hall Structural Renewal	\$96,221.00	\$115,214.00	\$0.00	-\$18,993.70	Complete. Will be balanced at Q1	Mark
MBH Community Centre - Design	\$98,836.00	\$2,939.09	\$647.27	\$95,249.64	Pending Grant Announcement	Mark
CORP Tourism signs new and replacement	\$26,908.00	\$6,141.90	\$9,830.51	\$10,935.59	RFQ issued to market	Shane B
MBH AFL Oval Playing Lights	\$142,595.00	\$188,848.87	\$877.50	-\$47,131.37	Complete. Will be balanced at Q1	Mark
CLM Netball Amenities Block	\$120,233.00	\$132,552.69	\$0.00	-\$12,319.69	Complete. Balancing source required	Mark
NBO Showgrounds Amenities Block	\$6,800.00	\$6,832.81	\$0.00	-\$32.81	Complete. Will be balanced at Q1	Mark

INFORMATION BULLETIN

Nebo Hub	\$111,077.00	\$104,912.98	\$20,397.51	-\$14,233.49	Complete. Balancing source required	Mark
CLM Pool Dive Block Remediation	\$60,275.00	\$0.00	\$35,140.00	\$25,135.00	Construction commenced	Bruce W
IRC Community Facilities Works	\$155,784.00	\$72,754.36	\$77,564.01	\$5,465.63	Remaining funds for Q1 Balancing	Bruce W
NBO Pool	\$362,640.00	\$349,689.45	\$48,723.22	-\$35,772.67	Complete apart from defect rectification. Will be balanced at Q1	Mark
IRC Pools - Equipotential bonding	\$40,000.00	\$0.00	\$0.00	\$40,000.00	Project on hold while scope finalised	Bruce W
CLM Pool - Amenities Refurbishment	\$114,325.00	\$35,000.00	\$79,303.00	\$22.00	Complete	Bruce W
IRC Swimming Pool Works	\$133,858.00	\$103,293.00	\$11,179.14	\$19,385.86	Remaining funds for Q1 Balancing	Bruce W
MCC Technology Upgrade	\$600,000.00	\$0.00	\$51,861.00	\$548,139.00	Tender released to market	Mark
Clermont Sale & Show Revitalisation Stage 2 (4 individual projects)					Funding agreement in final drafting stage	Mark
Project 1 - Southern Show Pavilion	\$1,200,000.00	\$0.00	\$0.00	\$1,200,000.00	Pending funding agreement	Mark
Project 2 - Rodeo Replacement	\$800,000.00	\$0.00	\$0.00	\$800,000.00	Pending funding agreement	Mark
Project 3 - Carpark and Entrance	\$500,000.00	\$0.00	\$0.00	\$500,000.00	Pending funding agreement	Mark
Project 4 - Outdoor Spaces and stud cattle	\$400,000.00	\$0.00	\$0.00	\$400,000.00	Pending funding agreement	Mark
NBO Showgrounds 2 Kitchen Upgrade	\$250,000.00	\$0.00	\$0.00	\$250,000.00	Under evaluation	Mark
CLM Civic Centre Kitchen Upgrade	\$150,000.00	\$0.00	\$0.00	\$150,000.00	Letter of award issued to local contractor	Mark
MMT Community Hall - Breezair Renewal	\$95,000.00	\$0.00	\$138,064.20	-\$43,064.20	Construction nearing completion. Will be balanced at Q1	Mark
STLAW - Community Hall - External	\$80,000.00	\$0.00	\$0.00	\$80,000.00	Letter of award issued to local contractor	Mark

INFORMATION BULLETIN

& Internal works						
DYS Community Hub Design and Construct	\$120,000.00	\$0.00	\$0.00	\$120,000.00	In planning stage as per 2021/22 delivery schedule	Mark
STLAW Community Hub Design	\$25,000.00	\$0.00	\$0.00	\$25,000.00	In planning stage as per 2021/22 delivery schedule	Mark
Middlemount Animal Management Centre	\$74,895.00	\$0.00	\$8,626.48	\$66,268.52	Some materials ordered; construction scheduled finalised	Mark
CORP Abandoned Vehicle Facility	\$144,907.00	\$0.00	\$6,787.95	\$145,000.00	Some materials ordered; construction scheduled finalised	Mark
Mt Britton Construction of waterless amenities	\$120,000.00	\$0.00	\$2,000.00	\$118,000.00	RFQ issued to market	Mark
CORP Facilities Proactive Capital Program	\$150,000.00	\$12,902.73	\$0.00	\$137,097.27	Initial works underway	Bruce W
Corp Pools Proactive Capital Program	\$150,000.00	\$15,220.00	\$9,265.00	\$125,515.00	Initial works underway	Bruce W
MBH Community Centre - Refurbishment	\$2,500,000.00	\$0.00	\$0.00	\$2,500,000.00	Pending Grant Announcement	Mark
Environment & Biodiversity Enviro Lab	\$150,000.00	\$0.00	\$0.00	\$150,000.00	RFQ issued to market	Mark
CLM Saleyards Rectification Works	\$329,000.00	\$0.00	\$0.00	\$329,000.00	Pending funding agreement - Tender being prepared in preparation	Mark
TCD Canteen Concrete and Irrigation Work	\$70,000.00	\$0.00	\$0.00	\$70,000.00	Letter of award issued to local contractor	Mark
CLM Aerodrome Pavement Surface Reseal	\$315,000.00	\$0.00	\$6,750.00	\$308,250.00	Project schedule finalised	Shane B
DYS Civic Centre - Carpark Resurfacing &	\$130,000.00	\$0.00	\$0.00	\$130,000.00	RFQ for pavement rectification, drainage and access ramp issued to market	Mark

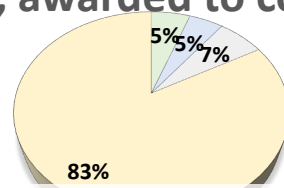
CLM Pool BBQ & Picnic Facilities	\$30,000.00	\$0.00	\$0.00	\$30,000.00	In planning stage as per 2021/22 delivery schedule	Bruce W
DYS Civic Centre Facade Renewal	\$155,000.00	\$0.00	\$0.00	\$155,000.00	RFQ for pavement rectification, drainage and access ramp issued to market	Mark
CLM Civic Centre - External Works	\$80,000.00	\$0.00	\$0.00	\$80,000.00	Letter of award issued to local contractor	Mark
MHB Water Park Refurbishment	\$1,200,000.00	\$0.00	\$0.00	\$1,200,000.00	Tender being prepared	Bruce W

2021/22 PECS CAPITAL PROJECTS

■ 2021/22 PECS Capital Projects



Projects, by value, awarded to contractors who are:



- In other States in Australia
- From other QLD LGA
- From a bordering LGA
- From within the Isaac Region

Supplier location	Actual expenditure	Committed expenditure	Total
Within Isaac	\$923,882.35	\$641,115.83	\$1,564,998.18
Bordering Shire	\$55,332.25	\$67,486.59	\$122,818.84
Other area QLD	\$2,939.09	\$87,648.27	\$90,587.36
Australia - other state	\$103,853.30	\$0.00	\$103,853.30

LIVEABILITY & SUSTAINABILITY

PREVIOUS MONTH'S ACHIEVEMENTS

A. Development Assessment

Volume of Operations	Oct 21	Sep 21	Aug 21	Jul 21	YTD (FY21/22)	FY 20/21	FY 19/20
Applications Received							
Development applications (MCU / ROL / OPW)	1	2	5	0	8	36	38
Building works siting concessions	2	2	0	1	5	26	9
Survey plans for endorsement	0	1	0	0	1	6	6
Approvals							
Developments permits (MCU / ROL / OPW)	2	2	3	0	7	31	43
Building works siting concessions	0	2	0	1	2	27	15
Survey plan	1	0	0	1	2	7	4
Enquiries							
Development Enquiries	16	16	N/A	N/A	N/A	N/A	N/A

B. Pre-lodgement Meetings

Project Description	Applicant	Date
Expansion to Coal Country Village	Village National C/- Murray and Associates Surveyors and Town Planners	11/10/2021
Lou's Contracting	Lou's Contracting C/- Wall Planning and Environmental Consulting	14/10/2021

C. Planning Legal Matters

Project Description	Update
QRI Service v Isaac Regional Council 2086/21 Development Application for a Material Change of Use – Development Permit –Works camp (additional 291 single persons quarters over two stages –total 587 single persons	<ul style="list-style-type: none"> - QRI Services Pty Ltd filed a Notice of Appeal against Council on the 11 August 2021. - Grounds of Appeal state that Council made an error related to the working out of the transport network charge, based on the development not generating additional demand on local roads. - QRI Services seek that the charge be removed. - On the 5 October the Court ordered: <ul style="list-style-type: none"> o By 22 Oct 2021, Council file a list of matters supporting the giving of the ICN and levying of charges

quarters) at 12 Goldston Street, Coppabella (Lot 14 on SP236280)	<ul style="list-style-type: none"> ○ By 9 November 2021, the parties participate in a without prejudice conference. ○ The appeal be set down for a further review on 17 November 2021. <ul style="list-style-type: none"> - McCullough Robertson acting on Council's behalf. - Without prejudice conference scheduled for 4 November 2021.
QCoal Group v Isaac Regional Council 1480/20	<ul style="list-style-type: none"> - Matter listed for trial on 24 September 2021. - Hearing held from 20 – 22 October. - Currently awaiting judgement delivery.

C. Regional Land Use Planning

Project / Initiative	Update
Isaac Region Planning Scheme	<ul style="list-style-type: none"> - Amendment Register being maintained and updated to inform any future Planning Scheme amendments. - Review of Council Planning Webpage underway and due for completion in November. - Procurement progressing to engage consultant for delivery of standard condition package to support and consolidate development approval conditions for regional planning scheme.
Coastal Hazard Adaptation Strategy	<ul style="list-style-type: none"> - Officers have commenced development of the upcoming Public Consultation Plan and engagement methods. - Council report to be presented to Council seeking endorsement of Public Consultation Plan and collateral. - Phase 8 (Implementation and Change Management Plan) drafting commenced. - Project extension requested to funding partner until Q1 2021.
Land Development Advisory Committee Actions	Draft Stage 4 Workplan has been drafted and will undergo internal consultation prior to being presented to the Land Development Advisory Committee at the next Land Development Advisory Committee meeting in October.
PDA Revocation	No update

D. Infrastructure Planning

Project / Initiative	Update
Infrastructure Charging Framework and Local Government Infrastructure Plan (LGIP).	Project scope being developed for an audit of historic headworks payments and planned expenditure on trunk infrastructure investigations in accordance with 2021/22 Business Plan priority.
Isaac River Regional Flood Study	The Isaac River Regional Flood Study has been completed with formal handover of flood study data received from Central Highlands Regional Council. Consideration now being given to the implementation of the data in the Planning Scheme.

E. Social Planning

Project / Initiative	Update
Social Sustainability Policy	Draft Organisational Implementation Plan developed and awaiting Executive Leadership Team consideration.
Significant Project Applications	Progressing discussions with Bowen Coking Coal regarding further consideration of potential impacts and benefits of proposed Isaac River Project.
Social Infrastructure Framework	Normative need current and future demand analysis under development.

F. Status of Active Significant Project Approvals

Project	Proponent	Status
Mining Lease Applications		
Isaac River Project	Coking Coal One	<ul style="list-style-type: none"> - Council submitted Objection form for a mining lease application on 18/08/21. - Coking Coal One representatives met with IRC officers on 27/08/21 to discuss issues raised in objection. - Correspondence received from Bowen Coking Coal 09/09/2021 outlining a number of proposed actions to further consider social traffic and other impacts and requesting Council withdraw objection. - Correspondence from Director Planning, Environment and Community Services to Bowen Coking Coal acknowledging proposed actions and noting Council may consider withdrawing objection upon implementation of proposed actions. - Meeting with Bowen Coking Coal and IRC officers 14/10/2021 – further discussion regarding expectations for social and traffic impact assessment - Meeting with Bowen Coking Coal and IRC officers regarding approvals process timeframes. - Technical officers briefing to Mayor and Senior Executives 22/10/2021 - Meeting between Bowen Coking Coal and Mayor/Senior Executives to discuss Bowen Coking Coal Projects in Isaac 22/10/2021 - Social and Traffic impact management documentation received from Bowen Coking Coal. <p>Next step:</p> <ul style="list-style-type: none"> - Technical Officers assessing Social and Traffic impact assessment documentation received from Bowen Coking Coal
Environmental Impact Statement		
Winchester South Project	Whitehaven WS	<ul style="list-style-type: none"> - Briefing paper presented to Council for consideration at Ordinary Meeting on 25/08/2021. - Final submission lodged with OCG 15/09/2021. <p>Next step:</p> <ul style="list-style-type: none"> - Proponent considering submissions to EIS

Saraji Mining Project	East Lease	BMA	<ul style="list-style-type: none"> - Council lodged response to draft EIS with DES July 2021. <p>Next step:</p> <ul style="list-style-type: none"> - DES have granted BMA and extension to December 2024 to respond to stakeholder concerns and revise EIS.
Isaac Project	Downs	Stanmore Coal	<ul style="list-style-type: none"> - Stanmore Coal are revising draft EIS following public notification period. <p>Next steps:</p> <ul style="list-style-type: none"> - Stanmore are seeking further engagement with Council to refine elements of SIMP. OCEO arranging. - Revised/supplementary EIS pending.
Central Queensland Coal Project		Central Queensland Coal	<ul style="list-style-type: none"> - Queensland Government determined overall the project poses a number of unacceptable risks and that the project, as proposed, is not suitable to proceed. <p>Next step:</p> <ul style="list-style-type: none"> - Commonwealth decision pending.
Lake Vermont Meadowbrook		Jellinbah Group	<ul style="list-style-type: none"> - Terms of Reference finalised. - Jellinbah group scheduled to present findings of draft SIA/SIMP 22/11/2021 <p>Next step:</p> <ul style="list-style-type: none"> - Draft EIS pending.

G. Environment, Biodiversity and Land Management

Project / Initiative	Update
Environmental Policy	Action Plan drafting underway.
Biosecurity Strategy 2020-2024	Draft Bio-Security Strategy scheduled to be presented to Council for adoption in late 2021.
Flying Fox Management	<ul style="list-style-type: none"> - Ongoing weekly monitoring of flying fox colonies at Dysart (Garnham Drive), Clermont (Hoods Lagoon) and Moranbah. - Colony sizes are as per below (approx): <ul style="list-style-type: none"> o Moranbah – 140,000 o Dysart – 40,000 o Clermont – 125,000 - Council officers met with Department of Environment and Science (DES) officers to discuss the impacts of the 'Interim policy for determining when a flying-fox congregation is regarded as flying-fox roost under section 88C of the Nature Conservation Act 1992' could have in the Isaac region. Interpretation of the Policy remains to be unclear and a memo is being prepared for Director PECS consideration.
Pest Management – 1080 and Dingo Scalping	- 1080 baiting processes being reviewed in preparation for future rounds.
Dust Sampling	- Dust sampling for Moranbah and Clermont undertaken.

Stock Routes	One active drover in the region the Western network for earlier part of the month.
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EMERGING ISSUES

Flying fox activity in Dysart, Clermont and Moranbah.

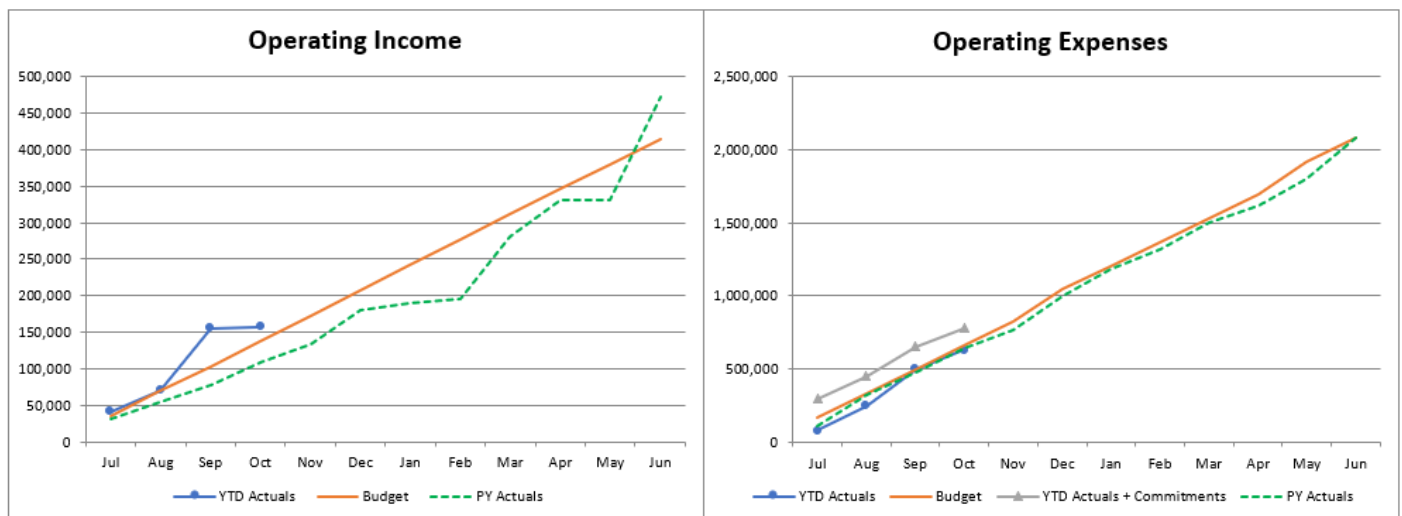
DEVIATION FROM BUDGET AND POLICY

Nil

NEXT MONTH'S PROGRAM

- Development and reporting of Coastal Hazard Adoption Strategy Public Consultation Plan.
- Progression of Social Sustainability Policy Implementation Plan.
- Progression of responses to major project approvals.
- Progression of Social Infrastructure Strategy.
- Flying fox monitoring and ongoing engagement with the Department of Environment and Science.

FINANCIAL REPORT












ENGAGED COMMUNITIES

PREVIOUS MONTH'S ACHIEVEMENTS

Community Hubs – as at 30 September 2021

Isaac Libraries

<p>New Memberships</p> 	<p>70 new library memberships in September 2021. Of the 70 new memberships, 7 joined online.</p>	<p>188 residents joined the libraries in FY2021/22. Of the 188 residents, 27 joined online in FY2021/22. 0 institutions joined the libraries in FY2021/22.</p>																
<p>Building communities through engagement</p> 	<p>4,170 people visited the libraries September 2021. 10% decrease in foot traffic compared to August 2021.</p>	<p>11,708 people visited the libraries for FY2021/22 On average, 3,903 people visited the library network each month</p>																
<p>Building communities through value</p> 	<p>5,453 items being borrowed in September 2021. 2,387 (44%) of those items were online collections. Trend consistent.</p>	<p>Total of 16,586 issues in FY2021/22. Of the 16,586 issues, 6,956 were online collections. This equates to 42%, which is stable.</p>																
<p>Building communities through value</p> 	<p>In September, each patron on average borrowed ...items @...library</p> <table data-bbox="579 1576 935 1939"> <tr> <td>St Lawrence</td> <td>2 items</td> </tr> <tr> <td>Nebo</td> <td>4 items</td> </tr> <tr> <td>Moranbah</td> <td>5 items</td> </tr> <tr> <td>Middlemount</td> <td>4 items</td> </tr> <tr> <td>Glenden</td> <td>3 items</td> </tr> <tr> <td>Dysart</td> <td>3 items</td> </tr> <tr> <td>Clermont</td> <td>4 items</td> </tr> <tr> <td>Carmila</td> <td>6 items</td> </tr> </table>	St Lawrence	2 items	Nebo	4 items	Moranbah	5 items	Middlemount	4 items	Glenden	3 items	Dysart	3 items	Clermont	4 items	Carmila	6 items	<p>Across the network, on average the number of items loan in September per patron is 8 items, trend is consistent.</p>
St Lawrence	2 items																	
Nebo	4 items																	
Moranbah	5 items																	
Middlemount	4 items																	
Glenden	3 items																	
Dysart	3 items																	
Clermont	4 items																	
Carmila	6 items																	

<p>Building communities through value</p> 	<p>Service</p> <p>1,012 residents used the public PCs in September 2021.</p> <p>61% increase month-on-month.</p> <p>Usage</p> <p>Residents spent 703.2 hours on the public PCs in September 2021.</p> <p>311 hours (79%) more than last month.</p> <p>On average, the customer used the public computer for 42 mins per booking.</p>	<p>Service</p> <p>2,187 residents utilised the public PCs in FY2021/22.</p> <p>Usage</p> <p>Residents expended 1,560.26 hours on the public PCs in FY2021/22.</p> <p>On average, the customer used the public computer for 43 mins per booking in FY2021/22.</p>
<p>Your hub is a focal point where the Isaac communities come to learn, to play, to discover and to seek information</p> 	<p>130 activities were delivered in September at Libraries.</p> <p>805 residents benefited from these activities.</p>	<p>314 activities were delivered by your Library Team in FY2021/22.</p> <p>1,758 residents benefited from the activities in FY2021/22.</p>
<p>Your hubs are more than bricks and mortar... Building communities through value</p> 	<p>5 visits were undertaken to schools, kindergartens and childcare centres in September.</p> <p>24 childrens benefited from the September visits.</p>	<p>Your Library Team visited 48 times schools, kindergartens and childcare centres in FY2021/22.</p> <p>786 children benefited from these visits in FY2021/22.</p>
	<p>Nil activities were delivered jointly with community and other organizations in September 2021.</p>	<p>5 activities were delivered in FY2021/22.</p>
<p>Reference and Information Service</p> 	<p>637 Reference and Information Services were provided in September 2021.</p> <p>14% increase in Request for Reference and Information Services month-on-month.</p>	<p>1,850 Reference and Information Service were provided in FY2021/22.</p> <p>On average, your Library Team handled 617 Reference and Information Services per month across the network.</p>

LIBRARY WIFI

Council offers free public wifi to the residents in the libraries and surrounding areas. This service is available to the residents from 7am to 7pm daily. In September, there were 115 connections to the wifi, 50 less uptakes compared to August.

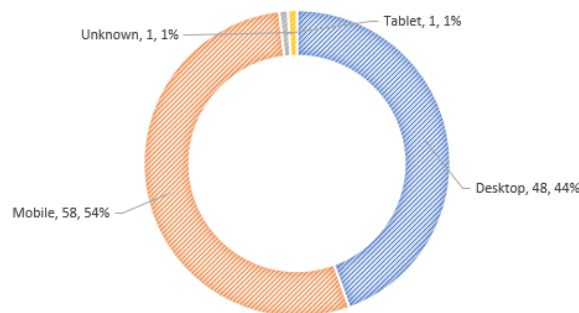
Of the 115 visitors, 65 were unique visitors (not repeat log-ins). Average visit duration is 2 hour and 23 minutes. The longest duration since inception of the service.



Access via Device Types

Mobile remains the preferred device most visitors used to access WIFI in September 2021.

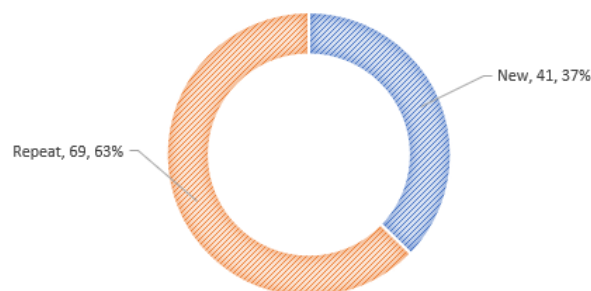
ACCESS VIA DEVICE TYPES



New vs Repeat Visitors

New visitors (n=41) and repeat visitors (n=69) for the month of September 2021.



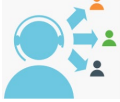

NEW VS REPEAT VISITORS



Isaac Museums

 <p>Clermont Historical Centre</p>	<p>180 people visited the Clermont Historical Centre in September 2021.</p> <p>64% decrease in foot traffic compared to last month. The decrease was because of the Clermont Gold and Coal Festival held last month.</p>	<p>954 people visited the Centre in FY2021/22.</p>
 <p>Nebo Museum</p>	<p>40 persons visited the Nebo Museum in September 2021.</p> <p>5% increase in foot traffic month-on-month. While the visitation numbers are not strong, the numbers are growing steadily.</p>	<p>112 people visited the Museum in FY2021/22.</p>
<p>VOLUNTEERS MAKE A DIFFERENCE.</p>	<p>Total Volunteer Hours for September included 20 in kind hours contributed to the Council.</p>	<p>Our communities invested 88 hours in our Clermont Information Centre in FY2021/22.</p>
	<p>267 tourists visited the Clermont Visitor Information Centre in September 2021.</p> <p>59% decrease in foot traffic, month-on-month.</p>	<p>1,014 visitors utilised the Clermont Visitor Information Service in FY2021/22.</p>

Customer Service

 <p>Call Volume</p>	<p>2,312 calls received in September.</p> <p>8% decrease in call volume month on month.</p>	<p>5,051 calls received in FY2021/22</p> <p>An average of 2,350 calls per month.</p>
 <p>Abandoned Calls</p>	<p>29 (1%) calls were abandoned in September 2021.</p> <p>Constant number of calls being abandoned month-on month.</p>	<p>89 (1%) calls were abandoned in FY2021/22.</p>
 <p>Calls Transferred</p>	<p>307 calls were transferred in September 2021.</p>	<p>973 (14%) calls were transferred in FY2021/22.</p>
 <p>Customer Requests</p>	<p>822 customer requests were created in September, an increase of 14% (81 CRs) month-on-month.</p> <p>651 (79%) customer requests were completed in September. Significant improvement in performance month on month.</p>	<p>2,023 customer requests were created in FY2021/22.</p> <p>1,424 (70%) customer requests were completed in FY2021/22.</p>
<p>Transactions</p>	<p>1,983 transactions were completed in September 2021.</p> <p>20% (n=485) decrease in transactions month-on-month. The decline was due to dog renewal, registration and the water billing cycle being complete.</p>	<p>5,970 transactions were completed in FY2021/22.</p> <p>On average, 1,990 transactions were undertaken each month.</p>

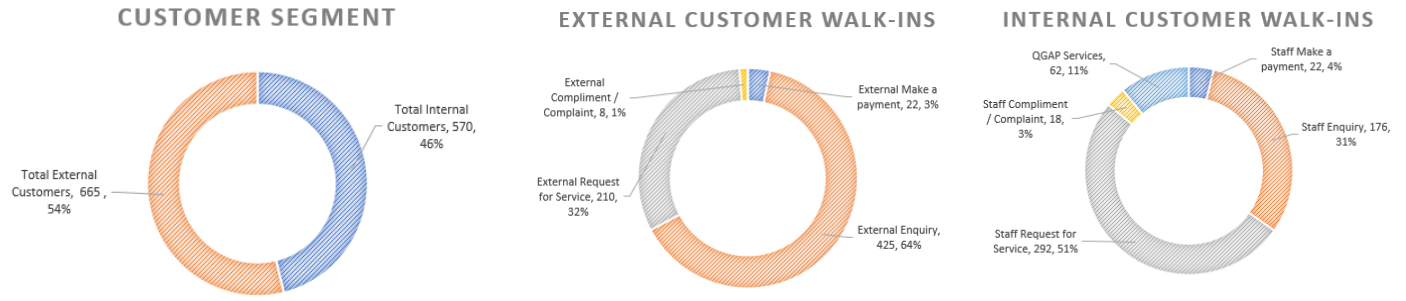
822 Customer Requests created in September 2021. An increase of 1 81 requests from last month.

Classifications	Number of Requests
Building	13
Community Engagement	22
Community Facilities	17
Compliance	91
Economy and Prosperity	5
Environmental Diversity	22
Environmental Health	24
Facilities	80
Park and Recreation	27
Roads	70
TV Comms	1
Waste Services	119
Wastewater Services	11
Water Services	320

Customer Requests by Division for the month of September 2021.

Division	Current	Completed
1	23	38
2	19	52
3	6	88
4	7	100
5	20	114
6	14	45
7	14	48
8	25	83

Walk-in Profile

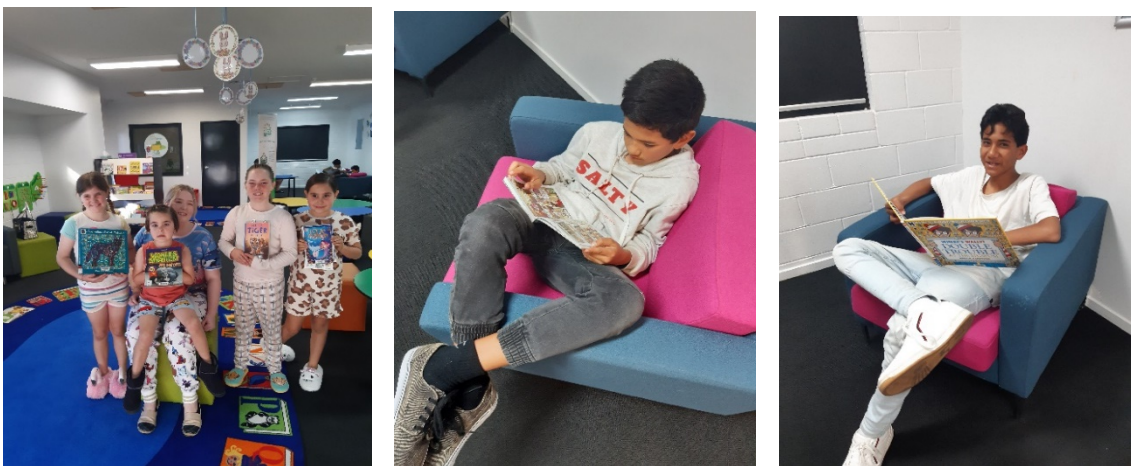


September Achievements

In partnership with STEMPunks, Split Spaces and Local Buying Foundation, Moranbah Library held two sessions of 'Space 2101' in September and one more in October. This program aims to encourage design thinking as a problem-solving tool and experience real space objects, 3D Design coding and learn from the 'real Marsonauts'.



All libraries throughout the network celebrated National Reading Hour to encourage literacy through reading.

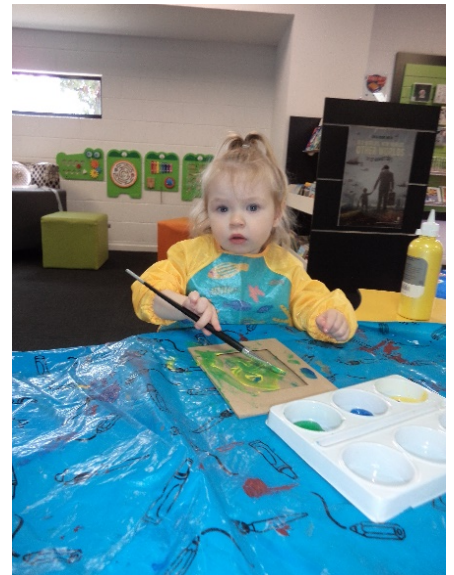


10 attendees supported the National Reading Hour at the Nebo Library, including Councillor Coleman.

During the school holidays, Moranbah Library hosted C and K kindergarten. The children and their carers had an enjoyable time learning and signing.



The libraries celebrated Father's Day by drawing a personalised token for their beloved Father.



Community Engagement, Programs and Events

- 15 Seniors month events were rolled out successfully in Moranbah, Clermont, Nebo, Carmila, Dysart and Glenden. Attendees joined in on yoga sessions, bingo, trivia, fashion workshops, movie matinees and special Grandparents Day Pop-Ups at The Park.

- The Nebo Bush Poets event continued to grow with a record 16 poets registered to perform who'd travelled from areas such as Gladstone, Mackay, Moranbah and Proserpine to be at the event. The 2021 event featured special guest poet Margy McArde and marquees in the Nebo Historic Centre grounds which were well received by attendees.
- The team have provided support to the Moranbah Miners' Memorial Committee in relation to the Community Garden project currently on display in the Coalface Art Gallery.
- First5Forever Pop Ups were delivered in Glenden, Clarke Creek and Nebo.
- The RhymeTime Booklet project has rolled out across the region with all families attending a F5F session receiving a special RhymeTime book providing ideas for fun, learning and literacy at home.
- The team have supported the Community Facilities team in the ongoing negotiations with sportsground users in Clermont.
- The team supported Economy and Prosperity with the Council stand at the Clermont Beef Expo.
- School visits were delivered in Clarke Creek, Valkyrie, Kilcummin and Coppabella. Clarke Creek and Valkyrie Seniors had information literacy sessions on Facts vs Opinion and the Dewey Decimal System. Kilcummin and Coppabella senior students participated in an eSafety session on online behaviour and empathy (the Mean Meme). Junior students had Story Time Sessions.
- The Coalface Art Gallery was repainted, and additional hanging mechanisms were installed, increasing the gallery's potential in relation to future exhibitions.



Some shots from the Nebo Bush Poets Smoko (10 October)

EMERGING ISSUES

Community Hubs

- Rates are due in October.

Community Engagement, Programs and Events

- Advertising for Seniors Week was criticised by some, stating the posters were confusing. While no event was hosted in Middlemount, buses were offered to both the Dysart and Moranbah events for Middlemount seniors, but no one chose to take up this offer and some noted that it was unclear this service was available. Despite this, all events were well attended but this feedback will be considered for 2022 events.

- Queensland Health have advised that they will soon be conducting inspections with every business in Isaac with a physical premise in relation to their COVID management procedures.
- The team attended a networking session held by My Community Directory that brought together Community Engagement and Development teams from Mackay, Isaac and Whitsunday Regional Councils. The session has started conversations amongst all attendees in relation to more efficient service mapping across the Mackay, Isaac and Whitsunday region.
- CTM Links is compiling a Middlemount phone book and Council will be entering a full-page advertisement.
- The Dysart Koala Playgroup are still working to find a venue. Both the Dysart Recreation Centre and Dysart Hospital were considered but have been passed on as they are unsuitable.
- Dysart Arts are also looking for a new location but have stated that they're likely to remain at the Girl Guide's Hut for the time being due to the low availability of suitable spaces in the community.
- A request to the QLD Government to redirect \$12k funds allocated for Council-delivered events in Blue Mountain and Clarke Creek via the Dry Lands to High Hopes Program to the associated grants program has been approved. In addition, we've been granted an extension to 31 March 2022 to expend all funds. The request was made given the current reduced staffing capacity of the team following the prolonged vacancy of the Community Relations Officer (Nebo and Glenden) position. Both the Clarke Creek and Blue Mountain communities have not missed out via this program as groups from both areas have received grant funding for events, namely the Clarke Creek Campdraft, the Blue Mountain Campdraft, an arts workshop in Clarke Creek and the Clarke Creek State School 50th Anniversary celebrations.
- The Isaac Region Early Years Network (IREYN) intend to apply for a \$10,000 BHP grant to assist in the rollout of two proposed projects for 2022 to assist in addressing shortfalls identified in current AEDC data:
 1. Informal café/park pop ups for network members to be on hand to greet/meet community members to either promote local allied health and wellbeing services or answer questions about services they provide.
 2. Health and Wellbeing Community Connect Program – a schedule of monthly events targeting families with children 0-8. Events will be held in locations across Moranbah utilising staff from health, education and community services groups who are part of the IREYN network.
- The current Speak Up Isaac template will be phased on by mid-2022 so the team are working on the development of a new look page, in line with Council branding.
- Construction of the St Lawrence Men's Shed has commenced.
- The team met with PCYC representatives to discuss the possibility of the service having a presence in Moranbah. Discussions will continue to occur in due course.

NEXT MONTH'S PROGRAM

Community Hubs

- Rates due in October.
- Library to undertake stocktake.
- Contracts and Procurement Team "Go Live" in CRM.
- Contact Centre migrating/upgrading to TouchPoint.
- Seniors Week.
- Water Week at Middlemount Library.

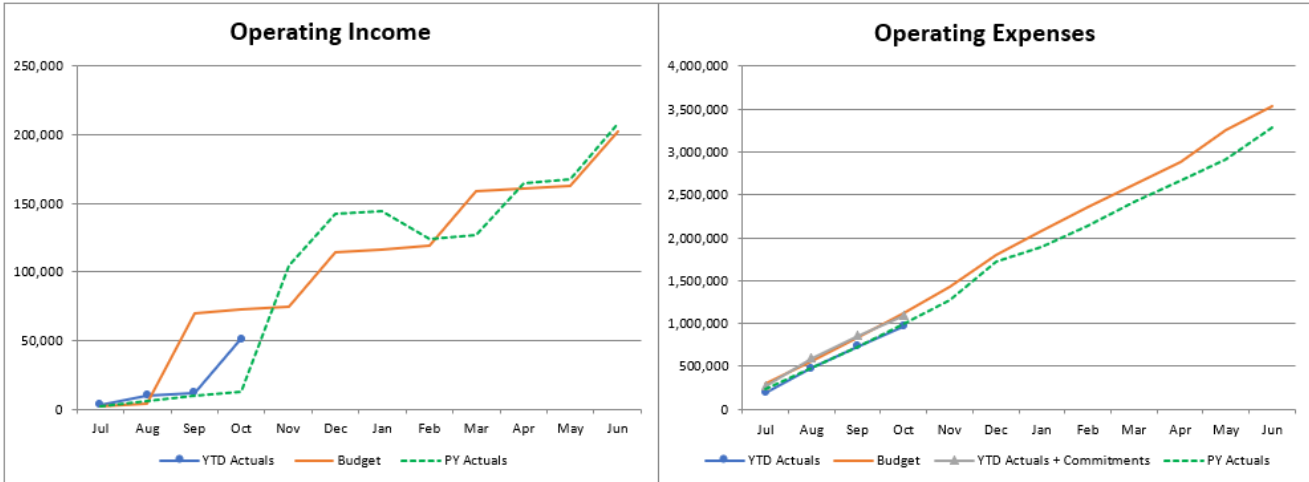
Community Engagement, Programs and Events

- Remembrance Day services will be supported by the team in Clermont, Moranbah and Nebo.

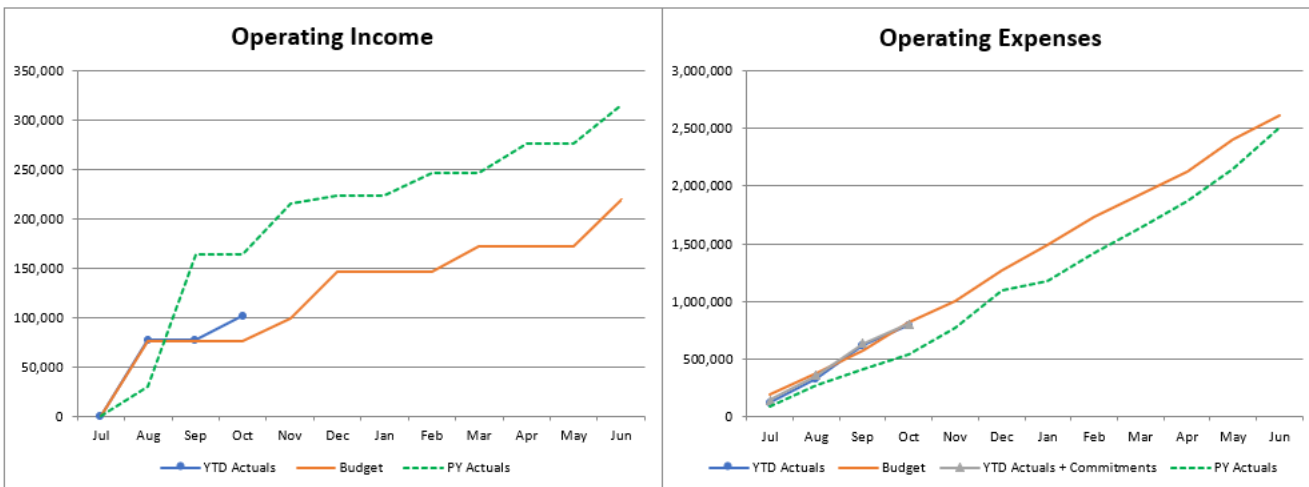
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- Banju and Gandu Go Walkabout, the digital storytelling project, will be displayed in the Coalface Art Gallery. The project sees a Barada Barna story brought to life in virtual reality and all designs have been developed by Year 6 Moranbah East State School students. The project has been a collaboration between Council, Barada Barna Traditional Owners and Moranbah East State School.
 - The school awards season kicks off in November and most have been supported by the Isaac School Bursary program.
 - The annual Christmas Lights competitions will kick off. Once again, Council will be coordinating the Middlemount, Glenden, Nebo and Isaac Coast competitions with the Clermont, Moranbah and Dysart competitions being supported by community groups.
 - The team have worked with the Wangan and Jagalingou Traditional Owners in Clermont on the second stage of the Bora Ring project with signage due to be erected at the site in late November.
 - Two NAIDOC events will be delivered in conjunction with the Koinjmal People in mid-November. The first event will share traditional land and water management techniques via guest talks and a workshop. The second event is a community day where participants will be able to create and decorate their own clap sticks.
 - The Minecraft master builder project which has been a year in the making will be rolled out regionwide for Games Week 2021. Dates are yet to be finalised but likely late November or early December.
 - Moranbah's Codie Kimber and Clermont's James Hawke will be recognised at the NQ Sportstar Awards being held in Charters Towers. Codie is nominated in the Junior Sportstar of the Year Award category for his performance in AFL. James is nominated for the Service to NQ Sports Award for his continued work with the Clermont Junior Football Club.
 - The team will continue assisting the Engineering and Infrastructure Department with engagement initiatives for the Moranbah and Clermont Cycle Networks.
 - Pop Ups at The Park will be held in Dysart and Clermont.
 - Major community events include the Moranbah Miners' Memorial and the associated race day, Nebo's Annual Christmas Fair, St Mary's Parish Fair in Clermont, the Moranbah Bowls' Club Annual Tournament, Middlemount Fight Night, the Clermont 'Country Stampede' Race Day, Moranbah Carols by Candlelight, the Middlemount Christmas Party, and the St Joseph the Worker Parish Christmas Fair in Moranbah.

FINANCIAL REPORT

Community Hubs



Community Engagement, Programs and Events



ECONOMY & PROSPERITY

PREVIOUS MONTH'S ACHIEVEMENTS

Economic Development

- The Economy and Prosperity Economic development advisor role is currently in recruitment with interviews scheduled for 4 November
- The National Economic Development advisor conference was conducted virtually on 13-15 October and Council was upgraded to Gold sponsor and the Economy and Prosperity team attended a live stream in Mackay with other EDN on the 15.
- Release of the recently developed Economic Development Investment attraction material was done at the event with the "Future is Brighter" video, the Live Isaac and Invest Isaac brochures now live on the webpage and well received at the NEDC conference. The Economy and Prosperity team are developing a special release of the e-bulletin to showcase the Investment attraction framework for distribution in November as per the LDAC communication plan.
- A number of Council reps attended in person and online the CRC TiME Bowen Basin Hub workshop on opportunities in region of project concepts that could be considered for project submission.

The four key local challenges of interest to the group were:

- Regional Water management in Bowen Basin – including reuse and integrating across multiple domains
- A viable and sustainable post mining Bowen Basin – where are we heading and how do we get there?
- How to engage communities earlier – creating a sense of ownership, including traditional owners even where they don't have native title.
- Benchmarking Indigenous Interests - cultural, economic and environmental sustainability.

Table 1: summary of group discussions

What local research challenges/ opportunities align with the 8 themes	What role could CRC TiME play?
Soil regeneration for grazing and opportunities to sequester carbon	How can local Bowen Basin soils be regenerated for productive land uses (grazing, carbon sequestration etc)
Economic Transformations. Need to identify post mining economic opportunities/ industries in order to maintain a critical mass of employment to keep communities functional. Elements of this include: a shared vision of what the region could look like; post mining land uses and hence land tenure change; Supply chain mapping; toolkits that will lead to positive economic transformations;	Plan, implement and evaluate a Regional transition process in the Bowen basin.
Governance during and after transformations. Elements include how regional transition processes can be governed using transition authorities and or regional transformation group/ networks. Implications for local governments in maintaining Infrastructure post mining.	Comparative analysis of governance structures in different case studies and implications of these structures on enduring owners (eg local governments, new landuse managers)

<p>Indigenous rights related to mining and economic transformations. Elements include compliance with UN commitments, State and Federal legal requirements, how environmental compliance and Native title improve or hinder opportunities for Indigenous rights and economic development.</p>	<p>Comparative analysis of Indigenous post mine rights using case studies around the world.</p>
<p>TO engagement in post mining. This could consider both those with native title and TOs without native title.</p>	<p>Action research to support TOs both with and without native title to engage better in post mining planning and development.</p>
<p>Benchmarking Indigenous interest in mining and post mining. This could be at any of the stages pre mine establishment (even pre settlement), during, post mining. Interest should consider differences: with vs without Native title, establishment before the 1960s versus after regulation was established</p>	<p>Participatory action research that benchmarks Indigenous interests with regards to mine closure and regional transformations.</p>
<p>Site based projects could explore Newlands near Glenden, Ensham, Clermont or Middlemount</p>	<p>Include sites in trials or demonstration sites. Include information from sites in databases and platforms.</p>

Discussions were held with the research director Tom Measham as to a potential future visit to Isaac to further discuss opportunities and Council is also in the process of submitting its Supporting participant application.

- Digital connectivity works continued with the IRC's engagement with the Regional Digital Connectivity working group, the DCP (Digital connectivity group) site visits have identified preferred sites for the infrastructure and a request to BHP and Isaac Council for in principle support to conduct the developments is pending from Downer on behalf of Telstra.
- Review of the Anne St development contract and development of a new contract has been ongoing and EandP will early in the new year be seeking to engage with Council on a new strategy position for marketing/sale of the development.
- Continued engagement has occurred with Qld Mines Safety & Rescue on the proposed development for a Mines rescue centre in Moranbah and the potential for linkage with Councils Mining & heritage interpretative centre

Business Support

- The Shop Isaac rebrand competition was completed with a winning design awarded and below a video showcasing the design development released.
<https://www.dropbox.com/s/mcktyp4f8gxdfqy/Shop%20Isaac%20-%20Time%20lapse%20final%20w%20audio.mp4?dl=0>



The new design is being used to create a new range of in shop marketing collateral before the release of a Xmas retail campaign and watch this space as the final details of the timing and campaign are progressing.

Further Economy and Prosperity are pleased to announce Anglo American have ordered a further 1000 cards for Middlemount to align with Xmas employee gift cards. All of the above will aid to give the program a much needed brand awareness lift and the ECONOMY AND PROSPERITY team will undertake a push with industry to seek more participation in the program.

- Economy and Prosperity have begun releasing its bi-monthly e-bulletin with a November bulletin in development
- Continuation in engagement in the Isaac Business alliance program is continuing with the report due back from the consultants as to options for a networking model
- The business support officer was part of an Indigenous business working group and forum in Mackay promoting and supporting Isaac business attendance with four businesses from Isaac region participating. The forum was delivered in partnership with DSDSATSIP and the working group will continue to meet and discuss IB development for MI regions.
- The Business support officer has been engaging internally to provide sufficient details for Isaac to join the State governments business launchpad that provides details on services as in licenses, permits, and regulatory information for businesses [Business Launchpad | Business Queensland](#)

Tourism

- Isaac region was highly successful at the Mackay Isaac tourism awards with the St Lawrence Wetlands Weekend winning Gold in the Tourism events category, Clermont Historical Centre silver in Best of Qld Tourism experience, Kristen Stevenson Silver in Outstanding contribution by an individual for the Nebo Street Party as part of the Nebo Rodeo, and Nebo Bushmans Carnival bronze for Outstanding contribution by a Volunteer organisation for the Nebo Rodeo.
- Further there was ongoing recognition at the event of the inclusion of Isaac in the Mackay Isaac Tourism organisation name and this was a positive recognition of the work Council has done to increase the profile of Isaac region as a tourism destination.
- St Lawrence Wetlands planning has been underway with the ECONOMY AND PROSPERITY team and in preparation for the first Strategic Working group session with elected official representation, DPECs and ECONOMY AND PROSPERITY in November
- Tourism signage project has been a focus with procurement near complete on the supply and install of the signage. The leave of the BMC graphic designer has held some of the design, but this is progressing and shortly new installations at Nebo water st, TCD should be conducted.
- Continuation of TCD master plan with the engagement plan being finalised and the use of the name of the project "Concept development plan" to temper community expectation was proposed. Engagement with occur prior to Xmas with in region consultancy stakeholder meetings proposed for late January
- The Community Chest review has been undertaken with engagement with Council on the position moving forward noting the expiration of the current TOR for the Committee on 31 Dec and proposed report to Council in December on such.

Asset Management

- Nebo Showgrounds Master plan conducted its first Advisory Committee meeting which was positive and site analysis and options were workshopped with officers to present at the next Committee meeting the outcomes of the first meeting
- Clermont Saleyards & Showgrounds stakeholder and Revitalisation Project Advisory committee meetings were held with continuation of delivery of the \$3.29m Stage 2 funded projects the focus as well as continued business development for the Clermont Saleyards
- Development of PAG bids and Asset management plans for ECONOMY AND PROSPERITY assets are progressing

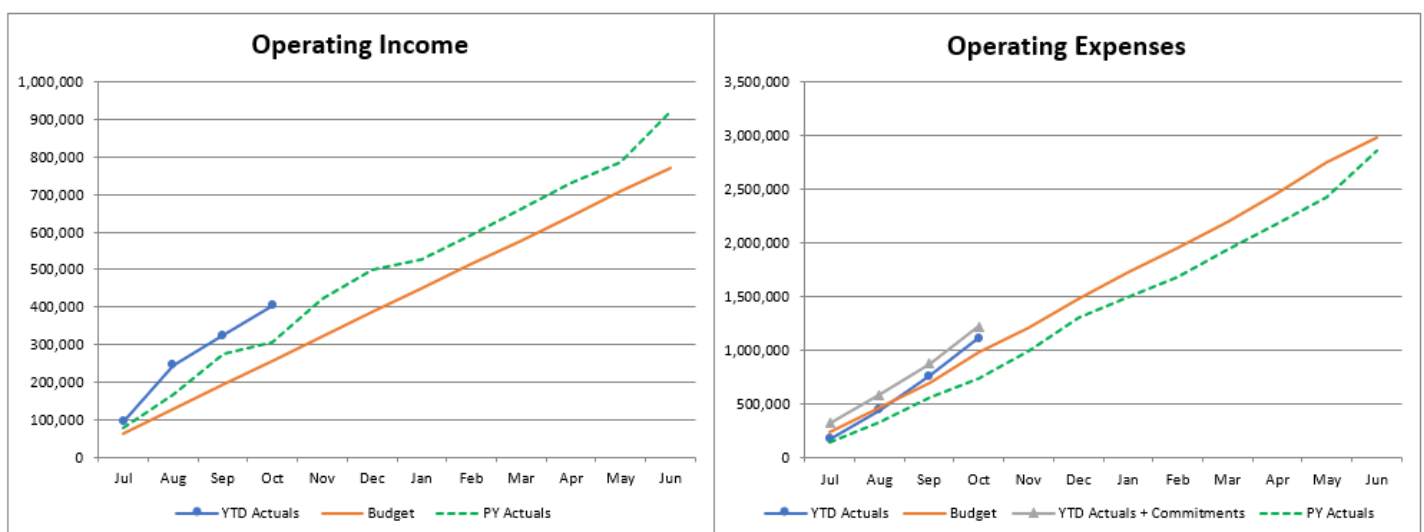
EMERGING ISSUES

- Clermont Aerodrome saw the resignation of the backfill Aerodrome refueller which is ultimately is the fifth person in 2021 to either express an interest in the role but not complete training and or resign the position and ECONOMY AND PROSPERITY are developing a business case in regard to services for both Clermont Aerodrome and Saleyards
- Clermont Saleyards has similarly seen continued growth in throughput and revenue which has been delivered through contractor labour and increased pressure on existing Saleyards staff as contractor availability has been unreliable and inconsistent and at greater cost to the organisation and therein a joint proposal is being developed to address both site's needs.

NEXT MONTH'S PROGRAM

- Continuation of Strategic Recovery Plan items are the focus with multiple projects within that across the 3 business streams including the Business alliance, TCD, NBO and Clermont Saleyards and Showgrounds master plans, Shop Isaac campaign, Tourism signage and BBRF tourism trails project.

FINANCIAL REPORT



DEVIATION FROM BUDGET AND POLICY

The continued growth and therein service delivery requirement and expenditure at primarily the Clermont Saleyards and Clermont Aerodrome has seen income and revenue over budget.

COMMUNITY FACILITIES

PREVIOUS MONTH'S ACHIEVEMENTS

Overview:

The majority of the reporting period has seen the pools demanding much needed time and resources due to the transitioning of the Clermont, Middlemount and Nebo pools, facility inspections and community user meetings. The transition process continues irrespective of COVID 19 matters holding up progress due to border closures.

Additionally, activity across the Department has included:

- Halls and centres continue regular bookings despite a few AC issues this period
- Cemetery work is business as usual along with gathering of historical data warranted to assist with customer satisfaction.
- Rebecca Cox has accepted the role of Moranbah Facilities Area Leader commencing on 8 November. This role has oversight of MCC and the GCAC.
- The GCAC debuted the QE2 Inflatable at a very successful launch on Saturday 23 October.
- Expressions of Interest for the Glenden Bowls and Golf Club closed 31 October, 2021 with Council having received no submissions for the Bowls Club and only one submission for the Golf Club.
- Approval for the Dysart Civic Centre Air Conditioning replacement and interim operational costs for hire until the project commences.

People:

- All Community Facilities staff are healthy and well
- We welcome the announcement of Rebecca Cox taking on the role of Moranbah Facilities Area Leader. Bec commences the role on 8 November and preparations to enable a smooth transition are in progress.
- An interview for the MCC Cook has been arranged for early November.
- No reported work-related injuries or illness to staff.
- A few GCAC staff members assisted with the opening of Nebo Pool

Process:

- All COVID 19 associated plans and safety protocols being reviewed and watched closely to ensure preparation to be equipped for the borders re-opening on 17 December.
- NewBook goes live without support of MS Calendars next period, on-going assessment of processes continue to ensure the effective and efficient operation of this tool.
- Tender development in progress for replacement of Air Conditioning system at the Dysart Civic Centre after Council report securing budget approval.

Assets:

- All sites remain functional and open to the public.
- The GCAC debuted the QE2 Inflatable at a very successful launch on Saturday 23 October.
- Failure of AC system at Dysart Civic Centre. Approval for the Dysart Civic Centre Air Conditioning replacement with interim operational costs for hire until the project commences.
- Storm damage caused major damage to shade sails at Nebo pool, replacement underway.
- The Moranbah Community Centre played host to ELAM's Senior Citizens lunch and activities and Fork and Talk dinner.

- Reactive maintenance continues to be carried out in accordance with response protocols.
- Procurement process for replacement of entry doors at Clarke Creek Community Hall completed. Signage for Public amenities also actioned to be completed at the same time as the door's replacement.
- The squash court lights have undergone long awaited maintenance and are all now working.
- The Glenden Rec Centre successfully facilitated the Qld Mines Rescue and Community Dances events.
- The Clermont dive blocks project completed with some minor rectification work to be completed.
- New pool cleaners procured and delivered for Isaac Swimming Pools.
- Various complaints received for Middlemount Swimming Pool which have been addressed with Venue Manager and LSA CEO.
- GCAC 50mt Pool pump failure however was rectified quickly.
- Inspections completed at Clermont, Dysart, Glenden, Middlemount, Moranbah, and Nebo Swimming Pools/Centres with various results which have been discussed and planning in progress to remedy.
- Grounds around old Rotary building and old Arts buildings was very overgrown. Parks and Recreation were engaged to clean it up.

Leasing:

- The Expressions of Interest for the Glenden Bowls and Golf club have been created and released.
- Report submitted to Standing Committee for the tenure for Clermont Artslink Inc. for the Blair Athol Recreation Hall and the Pottery Hut.
- Report submitted to Standing Committee for the tenure for Dysart Kindergarten Inc.
- Tenures were finalised for MDSS – Middlemount Hall and St Lawrence Public Sportsground Committee Inc for land on which they will build their shed at the Sportsgrounds.
- Leases drafted for the Moranbah Motorcycle Riders Club and Moranbah BMX and issued to the clubs for Acceptance of Draft Tenure.
- Moranbah Race Club submitted an application for a caretaker
- Council received a Registration Confirmation Statement for the Standard Terms Document (Freehold)
- Council received Registration Confirmation Statements for the pool leases.
- Site visits included Nebo Pony Club, Nebo Polocrosse, Nebo Community Fitness Gym, Nebo Medical Action Group – Nebo Medical Centre, Moranbah Rotary Club, Bacon Street reserve

Cemeteries:

- The Cemeteries Officer continues to manage all requirements around cemeteries and funeral processes.

Health and Safety:

- 6 October – An officer placed her hand under a tap which still held hot water. Signage at site erected as a reminder to turn cold water on for a few seconds before placing hand under.
- 23 October – Nebo gym had security breach and damage to walls. Asset custodianship moved to Economy and Prosperity given placement at the Nebo Showgrounds.
- 26 October – An officer driving from Clermont to Middlemount via Huntley road, struck a small kangaroo with the front right panel, no cosmetic panel damage.
- Swimming Pool Operators requested to reinstall dive block covers to prevent recreational access.
- Two Glenden Rec Centre officers completed SAFETALK training.

EMERGING ISSUES

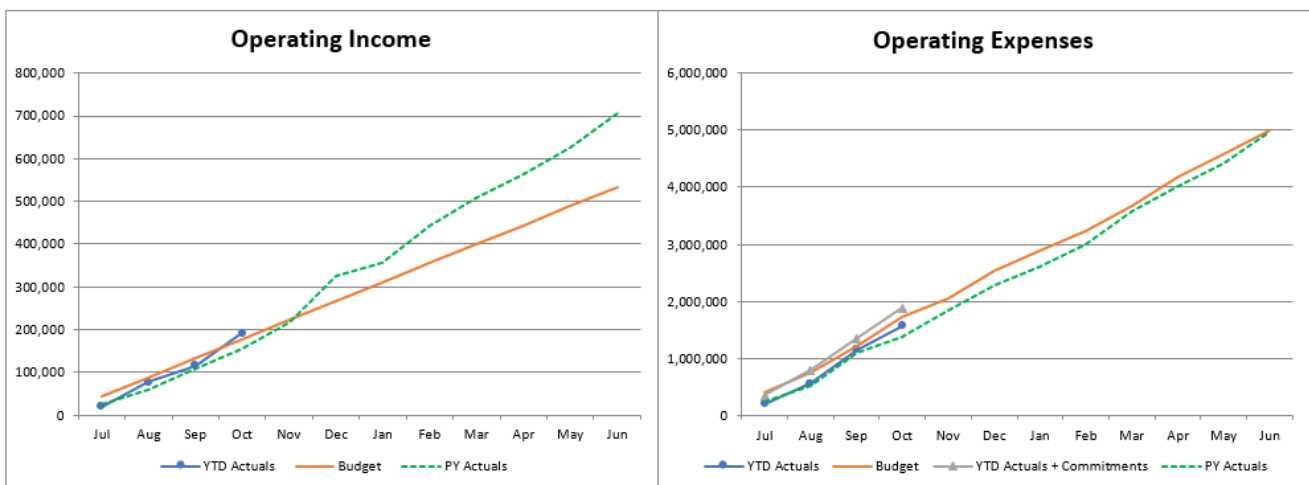
- Impediment to capital works because of supplier and material supply delays as a consequence of COVID restrictions.
- Continued operational restriction at the MCC while the Cook position is recruited.
- Conflicting priorities forcing delays in the processing of capital and operational works
- Dysart Civic Centre replacement AC system being delivered timely to uphold customer satisfaction. Scope of Works and Request for Tender to be completed to commence project.

NEXT MONTH'S PROGRAM

- On-going Capital Works
- Strategic Planning
- Facility Inspections
- Commence PAG submissions
- Asset inspections

FINANCIAL REPORT

Community Facilities



- Operating income remains consistent with forecasts
- Operating expenses and commitments are on track with budget forecasts.
- Pool Management and Operating Leases will mislead operating expenses reporting due to annual purchase orders raised and issued to pool lessees.

DEVIATION FROM BUDGET AND POLICY

- Dysart Civic Centre operational and capital funds approved to rectify unserviceable air conditioning approved via Council Resolution.

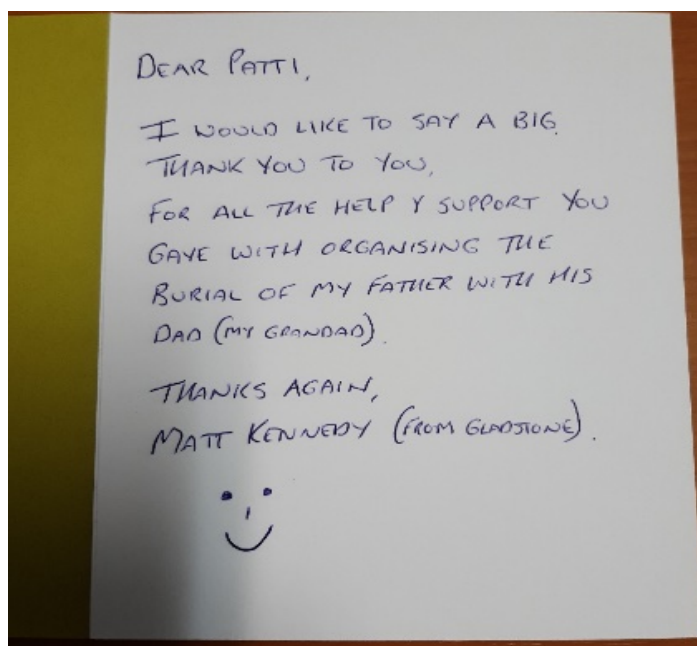
23 October – Cr West launched the ‘QE2’ inflatable



GCAC staff sporting new Lifeguard shirts



New lane ropes purchased and installed at GCAC



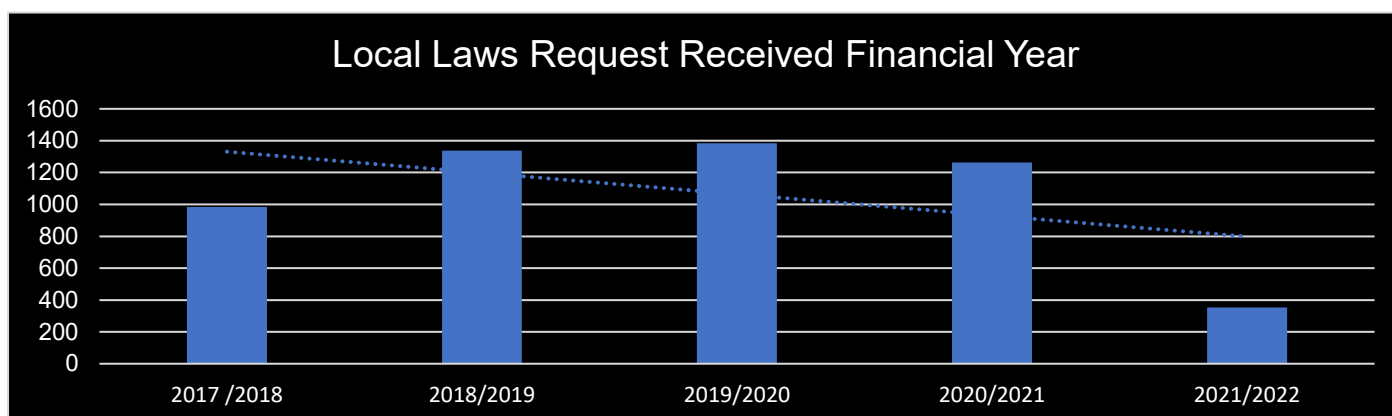
COMMUNITY EDUCATION & COMPLIANCE

PREVIOUS MONTH'S ACHIEVEMENTS

Animal Management - Registered Dogs

Description	August 2021	September 2021	October 2021	Financial YTD
New Dogs Registered	76	45	34	155
Puppy Registrations (inc in registration numbers)	25	12	8	45
Dog Registration Renewals	804	326	18	1148
Total Registered				1303
Dog Registration – non renewals				534

Local Laws Compliance Customer Request Activity



The Local Laws unit received 78 requests in October 2021 resolving 54 requests during the period. The remaining service request is under ongoing investigation.

The department has been successful in appointing a Lead Compliance Officer based in Moranbah. Services however are still being delivered consistent with the Contingency Plan: Compliance Services due to reduced staff numbers as the new officer takes up the role and other officers taking leave after a prolonged period of working alone. The appointment has reduced the need for travelling to provide a service from the Moranbah office and the department can now better utilise the Animal Management Centre capacity in Moranbah.

Building Services

Description	August 2021	September 2021	October 2021	Financial YTD
Concurrence Applications	0	2	0	3
Building Works Application	0	0	0	0

INFORMATION BULLETIN

Total Received	0	2	0	3
Total Decided	0	2	0	3

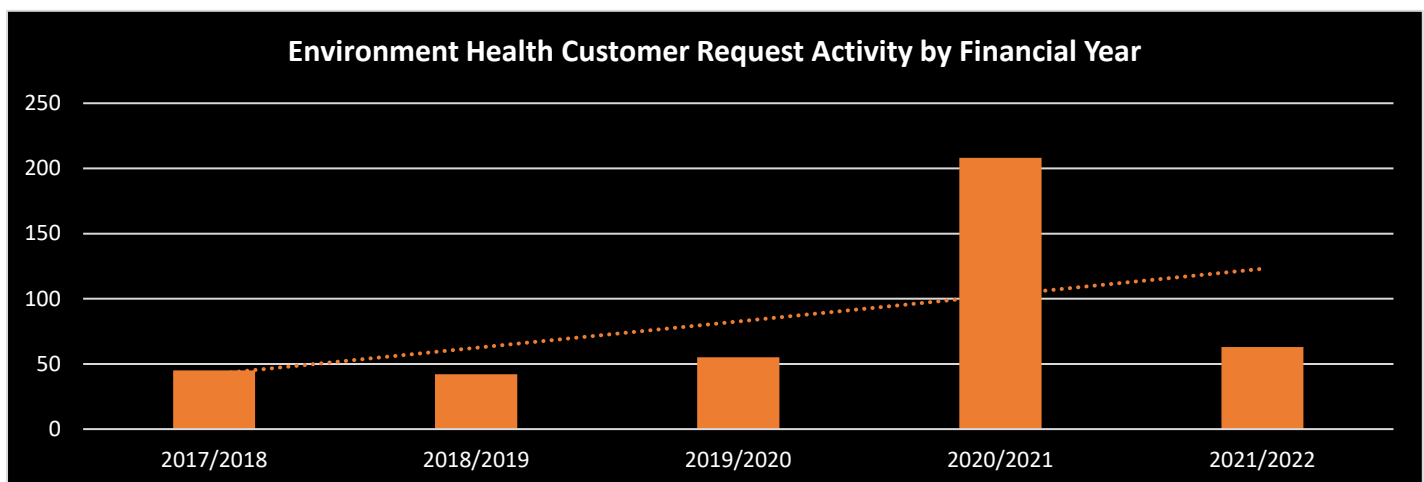
Description	August 2021	September 2021	October 2021	Financial YTD
Building Inspections	2	3	0	5
Pool Safety Inspections	0	0	0	0
Building Compliance Inspections - internal leasing	0	0	0	0
Building Property Searches	9	20	8	53
Archiving of private other certifier approvals	10	10	11	41

Plumbing Services

Description	August 2021	September 2021	October 2021	Financial YTD
New Applications	10	5	7	31
Total Decided	12	6	5	29

Description	August 2021	September 2021	October 2021	Financial YTD
Plumbing Inspections	14	13	5	50
Trade Waste Audits	2	1	1	8
Backflow Testing	57	19	10	121

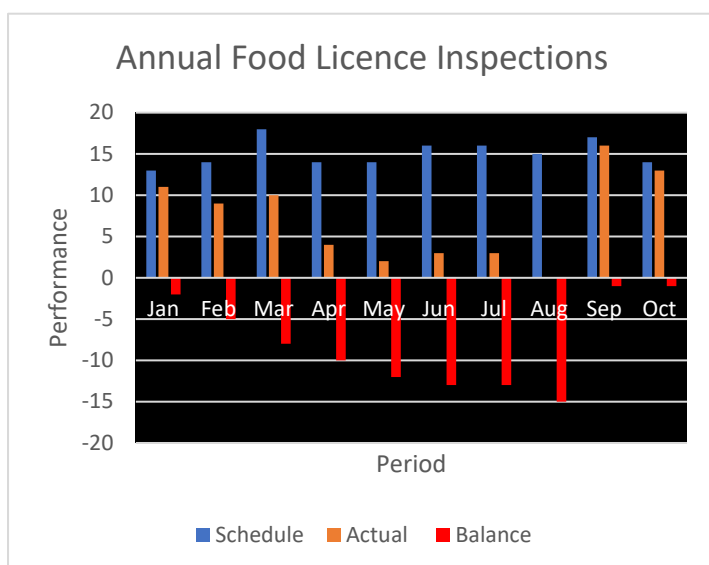
Environmental Health Services



Environmental Health Services received 13 requests in October 2021, resolving 7 requests during the period. The remaining service requests is under ongoing investigation.

Licensable Activities

Type of Licence	Number
Full Food Licence	156
Non for-profit food licence (notes)	13
Temporary food licence (notes)	7
Sub-Total	175
Personal Appearances Services	2
Total	177



During the reporting period 13 food premises were inspected with 5 inspection reports issued. Recruitment for the permanent roles are continuing with candidates selected for interviews during November.

Service Level	Target	October 2021	Calendar YTD	Current Performance %	Service Level Type
Annual inspection of licensed food businesses undertaken	156 premises	13	70	42%	Operational
Annual inspection of licensed businesses that provide higher risk personal appearance services undertaken	2 premises	0	2	100%	Operational

Applications Received	October 2021
Number of Food Business Licence Applications (Amendment of licence)	0
Number of Food Business Licence Applications (New Business)	3
Number of Short-Term Food Business Licence Applications	2
Number of Mobile Food Business Licence Applications	2
Personal Appearance Service	0
Annual Food Licence Renewals Received	52
Annual Food Renewal Licences Issued	57

Highlights

Community Education Services

Paws and Be Safe School programme.

The 'Paws & Be Safe' Dog Safety Program is moving full steam ahead as we prepare for the 2022 school year. All primary schools in the region have been sent as invitation to participate in the program, allowing them to choose when it is best for council to visit them. It is pleasing to see that two schools have contacted the department within a week of receiving the letters and are interested in the program.

Community Education Officer is programmed to deliver Sustainability and the Management of waste (from a local council level) as a part of the school's Humanities and Social Science unit for Year 4 Student this semester.

Sustainability and Waste Management Education

Moranbah State School reached out requesting Council to deliver Sustainability and the Management of waste education (from a local council level) as a part of the school's Humanities and Social Science unit for Year 4 Student this semester. The education programme was delivered to 100 students in October in consultation with Council's Waste Services department on how Council manage both general and recyclable waste within the region. The students were engaged and asked some great questions on the day. The school visitation provided an opportunity further develop Council's relationship with schools and council's interdepartmental collaboration to raise awareness on waste management.

Industry Engagement Professional Development

Plumbing Officer, Neale Hodge attended the Principal Plumbing Stakeholders Meeting 19th October and the institute of plumbing inspectors Queensland (IPIQ) Mini Conference 20th & 21st October 2021 in Mooloolaba, Sunshine Coast. The event enables group discussion about experiences, pain points, wish list items, and to discuss the roadmap for compliance improvements. The officer has returned with valuable learnings and innovations ideas. One such idea, simplified backflow prevention compliance interactive tag system is currently been considered/investigated at department level.

Years of Service Celebration

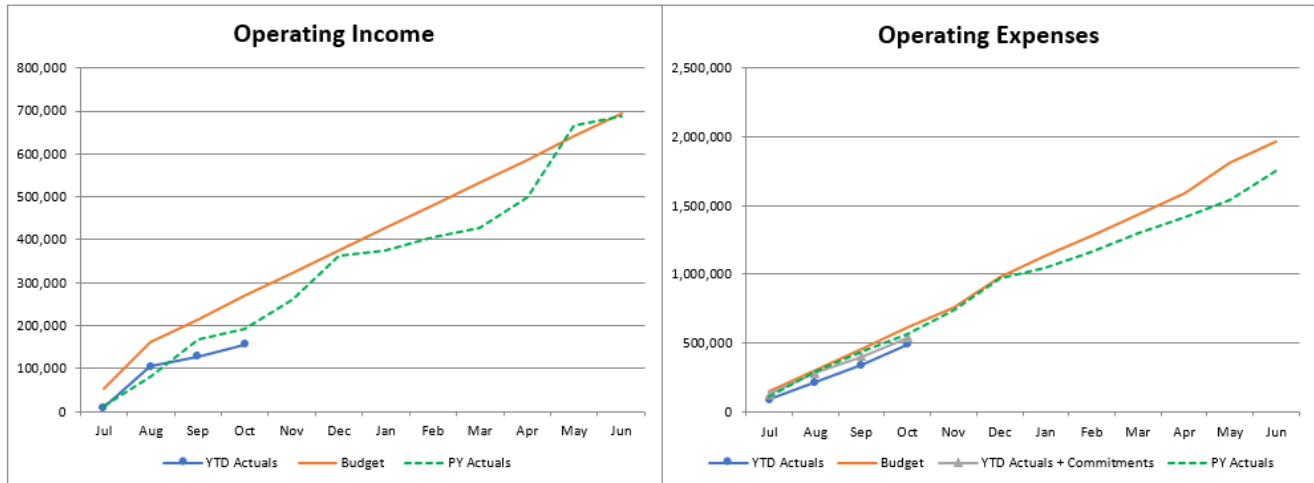
The Department Administration Officer, Vicky Hoey reached 10 years of service with Isaac Regional Council. Vicki's years of service is a true testimony of her dedication to the organisation and Community Education and Compliance Department is happy and proud of all that Vicki has accomplished.



RECRUITMENT

Recruitment to fill the vacancies in the compliance and environmental health teams is ongoing after several rounds of recruitment that did not deliver suitable candidates for these challenging roles.

FINANCIAL REPORT



Report Authorised By:
DAN WAGNER
Director Planning, Environment and Community Services

Date: 3 November 2021

ATTACHMENTS

- Attachment 1a - Clermont Saleyards Committee - Minutes - 18 October 2021

MEETING MINUTES

18 October 2021



UNCONFIRMED MINUTES OF THE

CLERMONT SALEYARDS COMMITTEE MEETING

OF ISAAC REGIONAL COUNCIL

HELD MONDAY 18 OCTOBER 2021


OLD LIBRARY BUILDING, CLERMONT

ISAAC.QLD.GOV.AU

P 1300 472 227 F 07 4941 8666 A PO Box 97 Moranbah QLD
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MEETING MINUTES

18 October 2021

ISAAC REGIONAL COUNCIL
UNCONFIRMED MINUTES OF THE
CLERMONT SALEYARDS COMMITTEE MEETING
HELD IN THE OLD LIBRARY, DAINTREE STREET, CLERMONT
ON MONDAY 18 OCTOBER 2021

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6. BUSINESS ARISING
7. FINANCE REPORT
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 - 8.2 Saleyards Business Development
9. OTHER BUSINESS
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MEETING MINUTES

18 October 2021

ISAAC REGIONAL COUNCIL

UNCONFIRMED MINUTES OF THE

CLERMONT SALEYARDS ADVISORY COMMITTEE MEETING

HELD IN THE OLD LIBRARY BUILDING, DAINTREE STREET, CLERMONT

ON MONDAY 18 OCTOBER 2021

1. OPENING

The Chair declared the meeting open at 10:06 am and welcomed all in attendance and acknowledged the traditional custodians of the land on which we meet today and paid his respects to their Elders past, present and emerging.

2. ATTENDANCE

ATTENDEES

Jeff Stewart-Harris	Isaac Regional Council
Cr Greg Austen	Isaac Regional Council
Cr Carolyn Moriarty	Isaac Regional Council
Shane Brandenburg	Isaac Regional Council
Andrew Eaton	Isaac Regional Council
John Ilott	Community Representative
Jake Kennedy	Elders
Will Stoddard	Elders
Jake Passfield	Hoch and Wilkinson
Tony Hoch	Hoch and Wilkinson
Wayde Marks	Clermont Rodeo and Show Society
Scott Hensley	Clermont Rodeo and Show Society
Kerry Mills	JBS

OBSERVERS

Joel Redden	Isaac Regional Council
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MINUTE TAKER

Sonja Swanton	Isaac Regional Council
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MEETING MINUTES

18 October 2021

3. APOLOGIES

The Clermont Saleyards Committee received apologies from:

1. Jake Kennedy
2. Tony Hock
3. Tim Cooke
4. Will Stoddard
5. Kerry Mills

Moved: Cr Greg Austen

Seconded: Jake Passfield

The Clermont Saleyards Committee accepts the apologies received from:

1. **Jake Kennedy**
2. **Tony Hock**
3. **Tim Cooke**
4. **Will Stoddard**
5. **Kerry Mills**

Carried

4. DECLARATION OF CONFLICTS OF INTEREST

NOTE:

Council acknowledges that Chapter 5B Councillors' Conflicts of Interest of the Local Government Act 2009 does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the local government to be a member of the board of the corporation or association.

No conflicts of interest declared this meeting.

5. CONFIRMATION OF MINUTES

The Clermont Saleyards Committee confirmed the Minutes of the Isaac Regional Council Clermont Saleyards Committee meeting held on Monday 5 July 2021, at the Isaac Regional Council, Old Library Building, Daintree Street, Clermont by consensus.

MEETING MINUTES

18 October 2021

Moved: Jake Passfield

Seconded: Cr Greg Austen

The Clermont Saleyards Committee confirmed the Minutes of the Isaac Regional Council Clermont Saleyards Committee meeting held on Monday 5 July 2021, at the Isaac Regional Council, Old Library Building, Daintree Street, Clermont by consensus.

Carried

6. BUSINESS ARISING

Nil business arising at this meeting

7. FINANCE REPORTS

7.1 Expenditure Report and Revenue Breakdown – 30 September 2021

7.2 Monthly Breakdown Report – 30 September 2021

Moved: Andrew Eaton

Seconded: Shane Brandenburg

The Clermont Saleyards Committee confirmed the financial reports for Clermont saleyards for the period ending 30 September 2021.

Carried

8. OFFICER REPORTS

8.1 REGIONAL RECOVERY PARTNERSHIPS FUNDED STAGE 2 PROJECTS UPDATE EXECUTIVE SUMMARY

The intention of this report is to inform the committee on the status of current projects that are in progress in relation to the Clermont Saleyards.

MEETING MINUTES

18 October 2021

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Receive and note the updates provided on the status of the Stage 2 Clermont Saleyards and Showgrounds Revitalisation current projects with regard to those in relation to the Clermont Saleyards**
- 2. Continue to workshop the Saleyards renewal and Rodeo Arena replacement projects regarding the combined use facilities of the Saleyards and make recommendation through its Revitalisation Project working group representatives as to the design and delivery of both projects**

Moved: Cr Greg Austen

Seconded: Cr Carolyn Moriarty

That the Committee recommends that Council:

- 1. Receive and note the updates provided on the status of the Stage 2 Clermont Saleyards and Showgrounds Revitalisation current projects with regard to those in relation to the Clermont Saleyards.**
- 2. Continue to workshop the Saleyards renewal and Rodeo Arena replacement projects regarding the combined use facilities of the Saleyards and make recommendation through its Revitalisation Project working group representatives as to the design and delivery of both projects.**

Carried

8.2

SALEYARDS BUSINESS DEVELOPMENT

EXECUTIVE SUMMARY

Saleyards Business Development has been a standing agenda item since late 2019 for the Committee and the intention of this report is to continue discussion on Saleyards business development.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Receive the update on the Clermont Saleyards Business Development.**
- 2. Continue to workshop, document ideas and record actions that will stimulate continued business development at the Clermont Saleyards.**

MEETING MINUTES

18 October 2021

Moved: Cr Carolyn Moriarty

Seconded: Scott Hensley

That the Committee recommends that Council:

- 1. Receive the update on the Clermont saleyards Business Development.***
- 2. Continue to workshop, document ideas and record actions that will stimulate continued business development at the Clermont Saleyards.***

Carried

9. GENERAL BUSINESS

9.1 40TH ANNIVERSARY OF THE CLERMONT SALEYARDS - 2022

Discussions held on concept proposals to hold an event to mark the 40th anniversary of the Clermont Saleyards that is in 2022, with an action for the Manager Economy & Prosperity to engage with the Clermont Rodeo & Show Society about possible relationships to its Show sale.

Actions	Issued To
Engage with the Clermont Rodeo & Show Society about possible relationships to its Show sale	Manager Economy & Prosperity

10. NEXT MEETING

Monday 6 December 2021 commencing at 10am.

10. CONCLUSION

There being no further business, the Chair declared the meeting closed at 11:02 am.

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CHAIR

..... / /
DATE