

CONFIRMED MINUTES

WATER AND WASTE STANDING COMMITTEE MEETING OF
ISAAC REGIONAL COUNCIL

HELD ON
WEDNESDAY, 9 SEPTEMBER 2020
COMMENCING AT 10.45AM

ISAAC REGIONAL COUNCIL
CONFIRMED MINUTES OF THE
WATER AND WASTE
STANDING COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, MORANBAH
ON WEDNESDAY 9 SEPTEMBER 2020

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ISAAC REGIONAL COUNCIL

CONFIRMED MINUTES OF THE

WATER AND WASTE

STANDING COMMITTEE MEETING

HELD IN COUNCIL CHAMBERS, MORANBAH

ON WEDNESDAY 9 SEPTEMBER 2020 COMMENCING AT 10.45AM

ATTENDANCE

Cr Simon West, Division Four (Chair)
Cr Greg Austen, Division One
Cr Kelly Vevea, Division Five
Cr Lyn Jones, Division Six
Cr Jane Pickels (*observer*)
Cr Viv Coleman (*observer*)

OFFICERS PRESENT

Mr Gary Murphy, Director Water and Waste
Mrs Lisa Tonkin, Manager Business Services
Mrs Linda Roberts, Manager Planning and Projects
Mr Gopi Palayam, Acting Manager Operations and Maintenance
Mrs Tricia Hughes, Coordinator Executive Support
Ms Sarah Lennon, Executive Assistant
Ms Melanie Skyring, Business Services Officer

1. OPENING

The Chair declared the meeting open at 10.45am and acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

2. APOLOGIES

An apology was received from Mayor Anne Baker.

MEETING MINUTES

Resolution No.: W&W0251

Moved: Cr Ve'a Ve'a

Seconded: Cr Austen

That the Water and Waste Standing Committee accepts the apology received from Mayor Anne Baker.

Carried

3. DECLARATION OF CONFLICTS OF INTEREST

No conflicts of interest declared this meeting.

4. CONFIRMATION OF MINUTES

Confirmation of minutes from Water and Waste Standing Committee Meeting of Isaac Regional Council held at Council Chambers, Moranbah on Wednesday 12 August 2020.

Resolution No.: W&W0252

Moved: Cr Ve'a Ve'a

Seconded: Cr Austen

That the minutes from the Water and Waste Standing Committee meeting held in Council Chambers, Moranbah on Wednesday 12 August 2020 are confirmed.

Carried

5. OFFICERS REPORTS

5.1 Concealed Leak Remission Policy and Procedure

EXECUTIVE SUMMARY

The purpose of this report is to present the Concealed Leak Remission Policy and Concealed Leak Remission Procedure for review and adoption.

OFFICER'S RECOMMENDATION

That the Committee recommend to Council to:

- 1. Repeal the existing Concealed Leak Remission Policy (WW-POL-046) dated 29 January 2019.*
- 2. Repeal the existing Concealed Leak Remission Procedure (WW-PRO-004) dated 29 January 2019.*
- 3. Adopt the Concealed Leak Remission Policy (WW-POL-046).*
- 4. Adopt the Concealed Leak Remission Procedure (WW-PRO-004).*

Resolution No.: W&W0253

Moved: Cr Vea Vea

Seconded: Cr Jones

That the Committee recommend to Council to:

- 1. Repeal the existing Concealed Leak Remission Policy (WW-POL-046) dated 29 January 2019.**
- 2. Repeal the existing Concealed Leak Remission Procedure (WW-PRO-004) dated 29 January 2019.**
- 3. Adopt the Concealed Leak Remission Policy (WW-POL-046).**
- 4. Adopt the Concealed Leak Remission Procedure (WW-PRO-004).**

Carried

NOTE:

Reference to the Concealed Leak Remission Policy to be included in all Water Notices to be distributed in future – to be added to the ongoing communications plan.

ATTENDANCE

Mr Karl Murdoch, Manager Waste Services entered the meeting room at 10.53am.

5.2

Water and Sewerage Connections and Disconnections Policy

EXECUTIVE SUMMARY

The purpose of this report is to present the Water and Sewerage Connections and Disconnections Policy for review and adoption.

CONFIDENTIAL REPORT

Closed under s275(1) (e) contracts proposed to be made by it.

5.3

Contract Award Drying Bed Construction Theresa Creek Dam De-Silting

EXECUTIVE SUMMARY

This report seeks endorsement of the proposed procurement strategy for the construction of the required drying bed for the Theresa Creek Dam (TCD) De-Silting Project for the co-funded project between Isaac Regional Council (IRC) and Local Government Grant Support program (LGGSP).

OFFICER'S RECOMMENDATION

That the Committee recommend to Council to:

1. ***Delegate authority to the Chief Executive Officer to award the contract for IRCT2013-1020-203 Drying Bed Construction Theresa Creek Dam De-Silting for the listed works valued under \$1m under delegation LGR88 – “Power to enter into a medium-sized contractual arrangement or large-sized contractual arrangement in accordance with a quote or tender consideration plan adopted by local government resolution” under Section 230(1) Local Government Regulation 2012 subject to the following conditions;***
 - a) ***All tender evaluation reports be provided to all Councillors at the same time that the Chief Executive Officer is considering the report,***
 - b) ***Should any Councillor (free of any conflict of interest or material personal interest) notify the Chief Executive Officer that the matter should be escalated for Committee consideration, the Chief Executive Officer shall not exercise his delegated authority to determine the tender and shall instead arrange for the matter to be included in the agenda for the next available Water and Waste Standing Committee Meeting or Council Meeting,***
 - c) ***Should the Chief Executive Officer consider that the tender evaluation gives rise to extraordinary or potentially contentious issues, the Chief Executive Officer shall not exercise his delegated authority to determine the tender and shall instead arrange for the matter to be included in the agenda for the next available Water and Waste Standing Committee Meeting or Council Meeting,***
 - d) ***The Chief Executive Officer shall report outcomes of his actions to the Water and Waste Standing Committee on a monthly basis.***
2. ***Note the use of available funds from project CW-202807 CLM Raw Water – TCD Storage remaining available budget - \$1,340,873.09.***
3. ***Authorise the Chief Executive Officer to negotiate, execute and vary the contract determined under delegation by the Chief Executive Officer or the Water and Waste Standing Committee.***

Resolution No.: W&W0257

Moved: Cr Austen

Seconded: Cr Jones

That the Committee recommend to Council to:

- 1. Delegate authority to the Chief Executive Officer to award the contract for IRCT2013-1020-203 Drying Bed Construction Theresa Creek Dam De-Silting for the listed works valued under \$1m under delegation LGR88 – “Power to enter into a medium-sized contractual arrangement or large-sized contractual arrangement in accordance with a quote or tender consideration plan adopted by local government resolution” under Section 230(1) Local Government Regulation 2012 subject to the following conditions;**
 - a) All tender evaluation reports be provided to all Councillors at the same time that the Chief Executive Officer is considering the report,**
 - b) Should any Councillor (free of any conflict of interest or material personal interest) notify the Chief Executive Officer that the matter should be escalated for Committee consideration, the Chief Executive Officer shall not exercise his delegated authority to determine the tender and shall instead arrange for the matter to be included in the agenda for the next available Water and Waste Standing Committee Meeting or Council Meeting,**
 - c) Should the Chief Executive Officer consider that the tender evaluation gives rise to extraordinary or potentially contentious issues, the Chief Executive Officer shall not exercise his delegated authority to determine the tender and shall instead arrange for the matter to be included in the agenda for the next available Water and Waste Standing Committee Meeting or Council Meeting,**
 - d) The Chief Executive Officer shall report outcomes of his actions to the Water and Waste Standing Committee on a monthly basis.**
- 2. Note the use of available funds from project CW-202807 CLM Raw Water – TCD Storage remaining available budget - \$1,340,873.09.**
- 3. Authorise the Chief Executive Officer to negotiate, execute and vary the contract determined under delegation by the Chief Executive Officer or the Water and Waste Standing Committee.**

Carried

6. INFORMATION BULLETIN REPORTS

6.1 Water and Waste Information Bulletin – September 2020

EXECUTIVE SUMMARY

The Water and Waste Directorate Information Bulletin for September 2020 is provided for review.

OFFICER'S RECOMMENDATION

That the Committee:

1. **Note the Water and Waste Directorate Information Bulletin for September 2020.**

Resolution No.: W&W0258

Moved: Cr Austen

Seconded: Cr Vea Vea

That the Committee:

1. **Note the Water and Waste Directorate Information Bulletin for September 2020.**

Carried

7. GENERAL BUSINESS

7.1 Water and Waste Team – LGMA Award for Excellence

The Chair of the Water and Waste Standing Committee congratulated the Water and Waste Team on the recent win at the LGMA Award for Excellence. Cr West congratulated the team on winning the Sustainability Award for the implementation of an Integrated Management System for its water and waste services. This is an excellent achievement and Cr West thanked all involved for their hard work and dedication.

7.2 Supply and Allocation of Effluent Water - Moranbah

Cr West enquired about the supply and allocation of effluent water to sporting groups, other organisations and Parks and Gardens. Has an investigation been completed previously to supply effluent water to the Moranbah Western Sporting Area (Sarchedon Drive, Moranbah).

ACTION: DIRECTOR WATER AND WASTE

MEETING MINUTES

8. CONCLUSION

There being no further business, the Chair declared the meeting closed at 11.20am.

These minutes were confirmed by the Committee at the Water and Waste Standing Committee Meeting held in Moranbah on Wednesday 7 October 2020.

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CHAIR

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DATE