

CONFIRMED MINUTES

CORPORATE, GOVERNANCE AND FINANCIAL SERVICES STANDING
COMMITTEE MEETING OF
ISAAC REGIONAL COUNCIL

HELD ON
WEDNESDAY, 21 FEBRUARY 2024
COMMENCING AT 9.00AM

ISAAC REGIONAL COUNCIL
CONFIRMED MINUTES OF THE
CORPORATE, GOVERNANCE AND FINANCIAL SERVICES
STANDING COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, MORANBAH
ON WEDNESDAY 21 FEBRUARY 2024

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ISAAC REGIONAL COUNCIL
CONFIRMED MINUTES OF THE
CORPORATE, GOVERNANCE AND FINANCIAL SERVICES
STANDING COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, MORANBAH
ON WEDNESDAY 21 FEBRUARY 2024

ATTENDANCE

Cr Jane Pickels, Division Seven (*Chair*)
Cr Sandy Moffat, Division Two
Cr Carolyn Franzmann (*by Video Conference*)
Cr Viv Coleman, Division Eight
Cr Kelly Ve a Ve a, Division Five (*Observer*)

OFFICERS PRESENT

Mr Darren Fettell, Director Corporate Governance and Financial Services
Mr Michael St Clair, Acting Director Planning, Environment and Community Services
Mr Paul Simonds, Head of People and Capability (*by Video Conference*)
Mr Michael Krulic, Manager Financial Services (*by Video Conference*)
Mrs Tricia Hughes, Coordinator Executive Support, Office of the Mayor and CEO
Ms Barbara Franklin, Executive Coordinator, Planning Environment and Community Services
Ms Melissa Gunson, Executive Assistant, Corporate, Governance and Financial Services

1. OPENING

The Chair declared the meeting open at 9.01am and acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

2. APOLOGIES

An apology was received from Mayor Anne Baker.

Resolution No.: CGFS0859

Moved: Cr Sandy Moffat

Seconded: Cr Viv Coleman

That the Corporate, Governance and Financial Services Standing Committee accepts the apology received from Mayor Anne Baker.

Carried

3. DECLARATION OF CONFLICTS OF INTEREST

No conflict of interests declared this meeting.

NOTE:

Council acknowledges that Chapter 5B Councillors' Conflicts of Interest of the Local Government Act 2009 does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the local government to be a member of the board of the corporation or association.

4. CONFIRMATION OF MINUTES

Corporate, Governance and Financial Services Standing Committee Meeting of Isaac Regional Council held at Council Chambers, Moranbah, commencing at 9.00am on Tuesday 7 November 2023.

Resolution No.: CGFS0860

Moved: Cr Sandy Moffat

Seconded: Cr Carolyn Franzmann

That the minutes from the Corporate, Governance and Financial Services Standing Committee meeting held at Council Chambers, Moranbah, commencing at 9.00am on Tuesday 7 November 2023 are confirmed.

Carried

5. OFFICERS REPORTS

5.1 Isaac Regional Council Monthly Financial Report as at 31 January 2024

EXECUTIVE SUMMARY

In accordance with the Local Government Regulation 2012 (s204) a monthly financial report is required to be presented to Council stating the progress made in relation to the budget for the period of the financial year as near as practicable to the end of the month before the meeting is held.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. *Receive the financial statements for the period ended 31 January 2024 pursuant to, and in accordance with, the Local Government Regulation 2012 (s204).*

Resolution No.: CGFS0861

Moved: Cr Carolyn Franzmann

Seconded: Cr Sandy Moffat

That the Committee recommends that Council:

1. **Receive the financial statements for the period ended 31 January 2024 pursuant to, and in accordance with, the *Local Government Regulation 2012 (s204).***

Carried

5.2 Safety and Resilience Update

EXECUTIVE SUMMARY

This report is provided as an update to Council on the current status of the Health, Safety and Wellbeing Management System (HSWMS).

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- Notes the Safety and Resilience Report provided on the current status of the Health, Safety and Wellbeing Management System.**

Resolution No.: CGFS0862

Moved: Cr Sandy Moffat

Seconded: Cr Carolyn Franzmann

That the Committee recommends that Council:

- Notes the Safety and Resilience Report provided on the current status of the Health, Safety and Wellbeing Management System.**

Carried

NOTE:

The Committee noted that administrative changes (amendment from December to January) are required on Page 53 as follows:

5.2 DRUG & ALCOHOL TESTING

All Safety and Resilience team members are qualified to facilitate Drug and Alcohol testing. The team has been discussing a plan that will allow for more regular testing of individual departments within our towns, rather than whole of town testing.

No tests were completed for ~~December~~ January. 0 non-negative test results.

5.5 MEDICALS/SKIN CHECKS/FOLLOW UPS & FLU SHOTS

The Wellness and Resilience Partners continue to advocate this initiative, nil conducted in ~~December~~ January.

5.3 Controlled Entities Financial Statements

EXECUTIVE SUMMARY

Council has received the audited financial statements for the Moranbah Early Learning Centre Pty Ltd (MELC), Isaac Affordable Housing Trust (IAHT) and the Isaac Affordable Housing Fund Pty Ltd (IAHF) for the year ended 30 June 2023. As per Section 213 (B) (3) of the *Local Government Regulation 2012* the Mayor must present the copy of the audited financial statements at the next ordinary meeting of the local government.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Receives the financial statements from Moranbah Early Learning Centre Pty Ltd, Isaac Affordable Housing Trust and Isaac Affordable Housing Fund Pty Ltd for the period ended 30 June 2023 pursuant to and in accordance with the Local Government Regulation 2012 (s213B).**

Resolution No.: CGFS0863

Moved: Cr Sandy Moffat

Seconded: Cr Carolyn Franzmann

That the Committee recommends that Council:

- 1. Receives the financial statements from Moranbah Early Learning Centre Pty Ltd, Isaac Affordable Housing Trust and Isaac Affordable Housing Fund Pty Ltd for the period ended 30 June 2023 pursuant to and in accordance with the Local Government Regulation 2012 (s213B).**

Carried

6. INFORMATION BULLETIN REPORTS

6.1 Corporate, Governance and Financial Services Information Bulletin – February 2024

EXECUTIVE SUMMARY

The Corporate, Governance and Financial Services Information Bulletin for February 2024 is provided for Council review.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. *Notes the Corporate, Governance and Financial Services Information Bulletin for February 2024.*

Resolution No.: CGFS0864

Moved: Cr Viv Coleman

Seconded: Cr Sandy Moffat

That the Committee recommends that Council:

1. Notes the Corporate, Governance and Financial Services Information Bulletin for February 2024.

Carried

7. GENERAL BUSINESS

No General business this meeting.

MEETING MINUTES

8. CONCLUSION

There being no further business, the Chair declared the meeting closed at 9.45am.

These minutes will be confirmed by the Committee at the Corporate, Governance and Financial Services Standing Committee Meeting to be held in May 2024 in Moranbah.

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Chair

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DATE