

NOTICE OF MEETING

Dear Committee Members

You are requested to attend the following meeting of Council.

**CORPORATE, GOVERNANCE AND FINANCIAL SERVICES
STANDING COMMITTEE MEETING OF
ISAAC REGIONAL COUNCIL**

**TO BE HELD ON
WEDNESDAY 22 MAY 2024
COMMENCING AT 9.00AM
COUNCIL CHAMBERS, MORANBAH**

KEN GOULDTHORP
Chief Executive Officer

DARREN FETTELL
Committee Officer
Director Corporate Governance
and Financial Services

Committee Members:
Cr Melissa Westcott (Chair)
Mayor Kelly Vea Vea
Cr Jane Pickels
Cr Vern Russell
Cr Terry O'Neill

LOCAL GOVERNMENT ACT 2009

Local Government Regulation 2012

Chapter 8, Part 2 Local Government Meetings and Committees

Division 1A, Requirements for Local Government Meetings Generally

Section 254J Closed meetings

- (1) A local government may resolve that all or part of a meeting of the local government be closed to the public.
- (2) A committee of a local government may resolve that all or part of a meeting of the committee be closed to the public.
- (3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—
 - (a) the appointment, discipline or dismissal of the chief executive officer;
 - (b) industrial matters affecting employees;
 - (c) the local government's budget;
 - (d) rating concessions;
 - (e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;
 - (f) matters that may directly affect the health and safety of an individual or a group of individuals;
 - (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;
 - (h) negotiations relating to the taking of land by the local government under the [Acquisition of Land Act 1967](#);
 - (i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.
- (4) However, a local government or a committee of a local government must not resolve that a part of a local government meeting at which a decision mentioned in [section 150ER\(2\)](#), [150ES\(3\)](#) or [150EU\(2\)](#) of the [Act](#) will be considered, discussed, voted on or made be closed.
- (5) A resolution that a local government meeting be closed must—
 - (a) state the matter mentioned in subsection (3) that is to be discussed; and
 - (b) include an overview of what is to be discussed while the meeting is closed.
- (6) A local government or a committee of a local government must not make a resolution (other than a procedural resolution) in a local government meeting, or a part of a local government meeting, that is closed.

Conflict of Interest Obligations

Reference is made to Section 150EL of the Local Government Act 2009. Specifically, the obligation of Councillors when they first become aware they have a conflict of interest to make the Chief Executive Officer aware in writing or if in a meeting, ensure they declare immediately.

CORPORATE, GOVERNANCE AND FINANCIAL SERVICES

STANDING COMMITTEE MEETING

OF ISAAC REGIONAL COUNCIL

TO BE HELD ON

WEDNESDAY 22 MAY 2024

COUNCIL CHAMBERS, MORANBAH

1. OPENING OF THE MEETING
2. APOLOGIES
3. DECLARATION OF CONFLICTS OF INTEREST
4. CONFIRMATION OF MINUTES
5. OFFICER REPORTS
6. INFORMATION BULLETIN REPORT
7. GENERAL BUSINESS
8. CONCLUSION

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1. OPENING OF MEETING

2. APOLOGIES

3. DECLARATION OF CONFLICTS OF INTEREST

4. CONFIRMATION OF MINUTES

Corporate, Governance and Financial Services Standing Committee Meeting of Isaac Regional Council held in Council Chambers, Moranbah, commencing 9:00am on Wednesday 21 February 2024.

5. OFFICER REPORTS

5.1 ISAAC REGIONAL COUNCIL MONTHLY FINANCIAL REPORT - AS AT 30 APRIL 2024

EXECUTIVE SUMMARY

In accordance with the *Local Government Regulation 2012* (s204) a monthly financial report is required to be presented to Council stating the progress made in relation to the budget for the period of the financial year as near as practicable to the end of month before the meeting is held.

5.2 REVENUE POLICY 2024- 2025

EXECUTIVE SUMMARY

Pursuant to Section 193 of *Local Government Regulation 2012*, a Local Government must review its revenue policy annually and in sufficient time to allow an annual budget that is consistent with the revenue policy to be adopted for the next financial year.

5.3 FEES AND CHARGES 2024 - 2025

EXECUTIVE SUMMARY

This report is provided as an update to Council on the current status of the Health, Safety and Wellbeing Management System (HSWMS).

5.4 SAFETY AND RESILIENCE UPDATE

EXECUTIVE SUMMARY

This report is provided as an update to Council on the current status of the Health, Safety and Wellbeing Management System (HSWMS).

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5.5 COUNCILLOR REMUNERATION 2024-2025: LOCAL GOVERNMENT REMUNERATION COMMISSION ANNUAL REPORT 2023

EXECUTIVE SUMMARY

In accordance with the requirements of the *Local Government Regulation 2012* (s247), Council is to consider the Local Government Remuneration Commission Annual Report 2023, released on 1 December 2023, and seek Council's adoption of the remuneration for the Mayor and Councillors for Isaac Regional Council to apply from 1 July 2024.

5.6 UPDATED PROCUREMENT POLICY

EXECUTIVE SUMMARY

This report seeks Council's consideration to review and adopt the updated Procurement Policy CORP-POL-122.

5.7 UPDATED LOCAL PREFERENCE POLICY

EXECUTIVE SUMMARY

This report seeks Council's consideration to review and adopt the updated Local Preference Policy CORP-POL-086.

5.8 CYBERSECURITY RECOVERY UPDATE AND CLOSE-OUT EXECUTIVE SUMMARY

One year on from the cyber-attack of March 2023, a status review has been conducted of:

- recommendations made by both Dell and Palo Alto as a result of their investigations into the incident.
- long-tail recovery items identified through internal organisation engagement in September 2023.

The results of the review are presented here as an update for Council and as a way of closing off reporting on the incident. It should be noted that cybersecurity continues to be monitored and progressed through ongoing operations and the Digital Strategy project.

6. INFORMATION BULLETIN

6.1 CORPORATE, GOVERNANCE AND FINANCIAL SERVICES INFORMATION BULLETIN – APRIL 2024

EXECUTIVE SUMMARY

The Corporate, Governance and Financial Services Directorate Information Bulletin for April 2024 is provided for Council review.

7. GENERAL BUSINESS

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8. CONCLUSION

UNCONFIRMED MINUTES

CORPORATE, GOVERNANCE AND FINANCIAL SERVICES STANDING
COMMITTEE MEETING OF
ISAAC REGIONAL COUNCIL

HELD ON
WEDNESDAY, 21 FEBRUARY 2024
COMMENCING AT 9.00AM

ISAAC REGIONAL COUNCIL
UNCONFIRMED MINUTES OF THE
CORPORATE, GOVERNANCE AND FINANCIAL SERVICES
STANDING COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, MORANBAH
ON WEDNESDAY 21 FEBRUARY 2024

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ISAAC REGIONAL COUNCIL
UNCONFIRMED MINUTES OF THE
CORPORATE, GOVERNANCE AND FINANCIAL SERVICES
STANDING COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, MORANBAH
ON WEDNESDAY 21 FEBRUARY 2024

ATTENDANCE

Cr Jane Pickels, Division Seven (*Chair*)
Cr Sandy Moffat, Division Two
Cr Carolyn Franzmann (*by Video Conference*)
Cr Viv Coleman, Division Eight
Cr Kelly Ve a Ve a, Division Five (*Observer*)

OFFICERS PRESENT

Mr Darren Fettell, Director Corporate Governance and Financial Services
Mr Michael St Clair, Acting Director Planning, Environment and Community Services
Mr Paul Simonds, Head of People and Capability (*by Video Conference*)
Mr Michael Krulic, Manager Financial Services (*by Video Conference*)
Mrs Tricia Hughes, Coordinator Executive Support, Office of the Mayor and CEO
Ms Barbara Franklin, Executive Coordinator, Planning Environment and Community Services
Ms Melissa Gunson, Executive Assistant, Corporate, Governance and Financial Services

1. OPENING

The Chair declared the meeting open at 9.01am and acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

2. APOLOGIES

An apology was received from Mayor Anne Baker.

Resolution No.: CGFS0859

Moved: Cr Sandy Moffat

Seconded: Cr Viv Coleman

That the Corporate, Governance and Financial Services Standing Committee accepts the apology received from Mayor Anne Baker.

Carried

3. DECLARATION OF CONFLICTS OF INTEREST

No conflict of interests declared this meeting.

NOTE:

Council acknowledges that Chapter 5B Councillors' Conflicts of Interest of the Local Government Act 2009 does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the local government to be a member of the board of the corporation or association.

4. CONFIRMATION OF MINUTES

Corporate, Governance and Financial Services Standing Committee Meeting of Isaac Regional Council held at Council Chambers, Moranbah, commencing at 9.00am on Tuesday 7 November 2023.

Resolution No.: CGFS0860

Moved: Cr Sandy Moffat

Seconded: Cr Carolyn Franzmann

That the minutes from the Corporate, Governance and Financial Services Standing Committee meeting held at Council Chambers, Moranbah, commencing at 9.00am on Tuesday 7 November 2023 are confirmed.

Carried

5. OFFICERS REPORTS

5.1 Isaac Regional Council Monthly Financial Report as at 31 January 2024

EXECUTIVE SUMMARY

In accordance with the Local Government Regulation 2012 (s204) a monthly financial report is required to be presented to Council stating the progress made in relation to the budget for the period of the financial year as near as practicable to the end of the month before the meeting is held.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. *Receive the financial statements for the period ended 31 January 2024 pursuant to, and in accordance with, the Local Government Regulation 2012 (s204).*

Resolution No.: CGFS0861

Moved: Cr Carolyn Franzmann

Seconded: Cr Sandy Moffat

That the Committee recommends that Council:

1. **Receive the financial statements for the period ended 31 January 2024 pursuant to, and in accordance with, the *Local Government Regulation 2012 (s204).***

Carried

5.2 Safety and Resilience Update

EXECUTIVE SUMMARY

This report is provided as an update to Council on the current status of the Health, Safety and Wellbeing Management System (HSWMS).

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- Notes the Safety and Resilience Report provided on the current status of the Health, Safety and Wellbeing Management System.**

Resolution No.: CGFS0862

Moved: Cr Sandy Moffat

Seconded: Cr Carolyn Franzmann

That the Committee recommends that Council:

- Notes the Safety and Resilience Report provided on the current status of the Health, Safety and Wellbeing Management System.**

Carried

NOTE:

The Committee noted that administrative changes (amendment from December to January) are required on Page 53 as follows:

5.2 DRUG & ALCOHOL TESTING

All Safety and Resilience team members are qualified to facilitate Drug and Alcohol testing. The team has been discussing a plan that will allow for more regular testing of individual departments within our towns, rather than whole of town testing.

No tests were completed for ~~December~~ January. 0 non-negative test results.

5.5 MEDICALS/SKIN CHECKS/FOLLOW UPS & FLU SHOTS

The Wellness and Resilience Partners continue to advocate this initiative, nil conducted in ~~December~~ January.

5.3 Controlled Entities Financial Statements

EXECUTIVE SUMMARY

Council has received the audited financial statements for the Moranbah Early Learning Centre Pty Ltd (MELC), Isaac Affordable Housing Trust (IAHT) and the Isaac Affordable Housing Fund Pty Ltd (IAHF) for the year ended 30 June 2023. As per Section 213 (B) (3) of the *Local Government Regulation 2012* the Mayor must present the copy of the audited financial statements at the next ordinary meeting of the local government.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Receives the financial statements from Moranbah Early Learning Centre Pty Ltd, Isaac Affordable Housing Trust and Isaac Affordable Housing Fund Pty Ltd for the period ended 30 June 2023 pursuant to and in accordance with the Local Government Regulation 2012 (s213B).**

Resolution No.: CGFS0863

Moved: Cr Sandy Moffat

Seconded: Cr Carolyn Franzmann

That the Committee recommends that Council:

- 1. Receives the financial statements from Moranbah Early Learning Centre Pty Ltd, Isaac Affordable Housing Trust and Isaac Affordable Housing Fund Pty Ltd for the period ended 30 June 2023 pursuant to and in accordance with the Local Government Regulation 2012 (s213B).**

Carried

6. INFORMATION BULLETIN REPORTS

6.1 Corporate, Governance and Financial Services Information Bulletin – February 2024

EXECUTIVE SUMMARY

The Corporate, Governance and Financial Services Information Bulletin for February 2024 is provided for Council review.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. *Notes the Corporate, Governance and Financial Services Information Bulletin for February 2024.*

Resolution No.: CGFS0864

Moved: Cr Viv Coleman

Seconded: Cr Sandy Moffat

That the Committee recommends that Council:

1. Notes the Corporate, Governance and Financial Services Information Bulletin for February 2024.

Carried

7. GENERAL BUSINESS

No General business this meeting.

MEETING MINUTES



8. CONCLUSION

There being no further business, the Chair declared the meeting closed at 9.45am.

These minutes will be confirmed by the Committee at the Corporate, Governance and Financial Services Standing Committee Meeting to be held in May 2024 in Moranbah.

.....
Chair

..... / /
DATE

MEETING DETAILS	Corporate, Governance and Financial Services Standing Committee Meeting Wednesday, 22 May 2024
AUTHOR	Michael Krulic
AUTHOR POSITION	Manager Financial Services

5.1 ISAAC REGIONAL COUNCIL MONTHLY FINANCIAL REPORT AS AT 30 APRIL 2024

EXECUTIVE SUMMARY

In accordance with the *Local Government Regulation 2012 (s204)* a monthly financial report is required to be presented to Council stating the progress made in relation to the budget for the period of the financial year as near as practicable to the end of the month before the meeting is held.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Receives the financial statements for the period ended 30 April 2024 pursuant to, and in accordance with, the Local Government Regulation 2021(s204).*

BACKGROUND

Statutory Obligation Table – Isaac Regional Council

The table below outlines key statutory obligations relating to the requirement for monthly financial reporting.

Requirement	Date
Budget 2023/2024	Budget adopted 28 June 2023
Financial Statements 2022/2023	Financial statements adopted 22 November 2023

IMPLICATIONS

Council continues to operate within budget over and any budget variances are anticipated to come in line with budget over the remainder of the financial year.

The third quarter budget review is currently being undertaken with a report tabled to go to the May Council meeting.

CONSULTATION

Financial Services.

BASIS FOR RECOMMENDATION

Requirement of legislation for a financial report to be presented to council at least monthly.

ACTION ACCOUNTABILITY

Not Applicable.

KEY MESSAGES

Council is committed to meeting its legislative requirements, ensuring its financial sustainability and transparent decision making.

Report prepared by:	Report authorised by:
MICHAEL KRULIC	DARREN FETTELL
Manager Financial Services	Director Corporate, Governance and Financial Services
Date: 7 May 2024	Date: 16 May 2024

ATTACHMENTS

- Attachment 1 Monthly Financial Statements 30 April 2024

REFERENCE DOCUMENT

- Nil

FINANCIAL STATEMENTS REPORT TO COUNCIL

Current as at 30 April 2024

Presented by Corporate, Governance and Financial Services



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FINANCIAL STATEMENTS FOR THE PERIOD ENDED 30 APRIL 2024

EXECUTIVE SUMMARY

At the end of April, the operating result is \$5,108,253 ahead of budgeted operating position. The positive result is due to the timing of operational expenditure.

Capital Revenue for April year to date is \$10,655,520 which combined with the Operating Position leads to a net surplus of \$24,592,601.

PRELIMINARY APRIL FINANCIAL STATEMENTS AT A GLANCE					
	YTD Actual	YTD Revised Budget	Variance	Full Year Revised Budget	Completion
	\$	\$	\$	\$	%
Total operating revenue	125,355,456	125,370,314	(14,858)	140,728,334	89.1%
Total operating expenses	111,418,375	116,541,486	5,123,110	140,720,021	79.2%
Operating position	13,937,081	8,828,828	5,108,253	8,313	167649.6%
Capital revenue	10,655,520	9,637,612	1,017,908	15,971,798	66.7%
Net result	24,592,601	18,466,440	6,126,161	15,980,111	153.9%

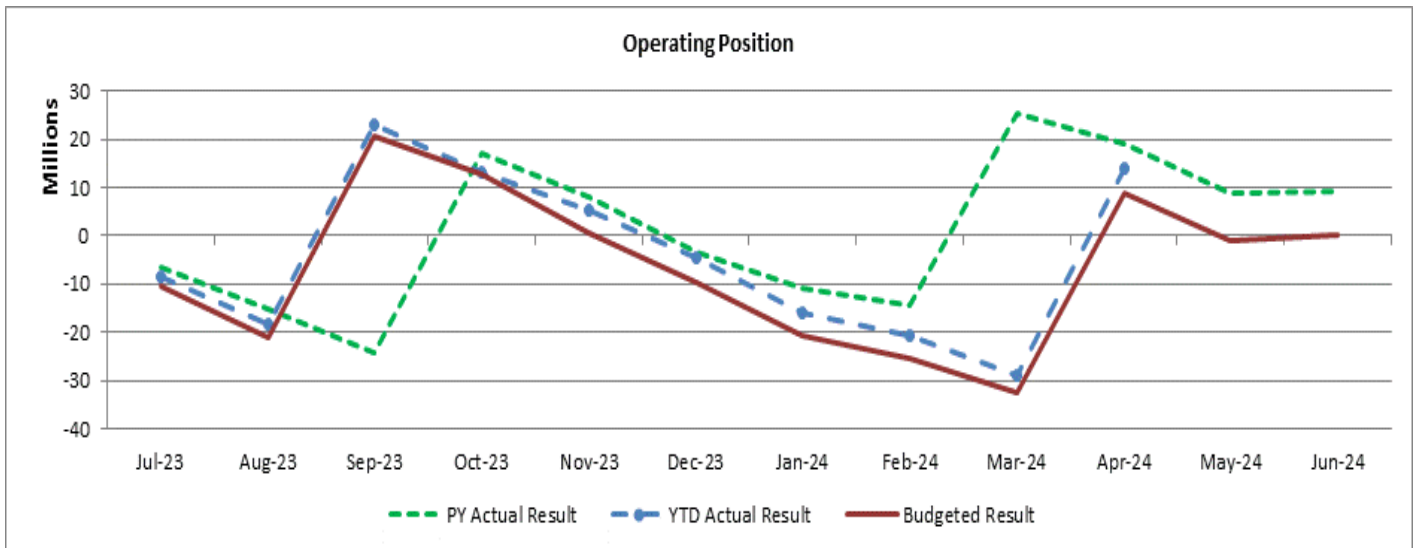
BACKGROUND

Each month, year to date financial statements are prepared in order to monitor actual performance against the latest adopted budget. Attached are the financial statements for the period ended 30 April 2024. Actual amounts are compared against year to date adopted Revised Budget figures. See appendix 1 for detailed financial statements.

Council is cognisant of the current economic climate and will be paying particular attention to how the various revenue streams are tracking throughout the year. Expenditure items will also be monitored to ensure that Council remains within budget and delivers efficient and effective services to the community. It is also noted that revenue and expenditure items will be reassessed through the Quarter 3 Budget Review and monitored to ensure that Council remains within budget and delivers efficient and effective services to the community.

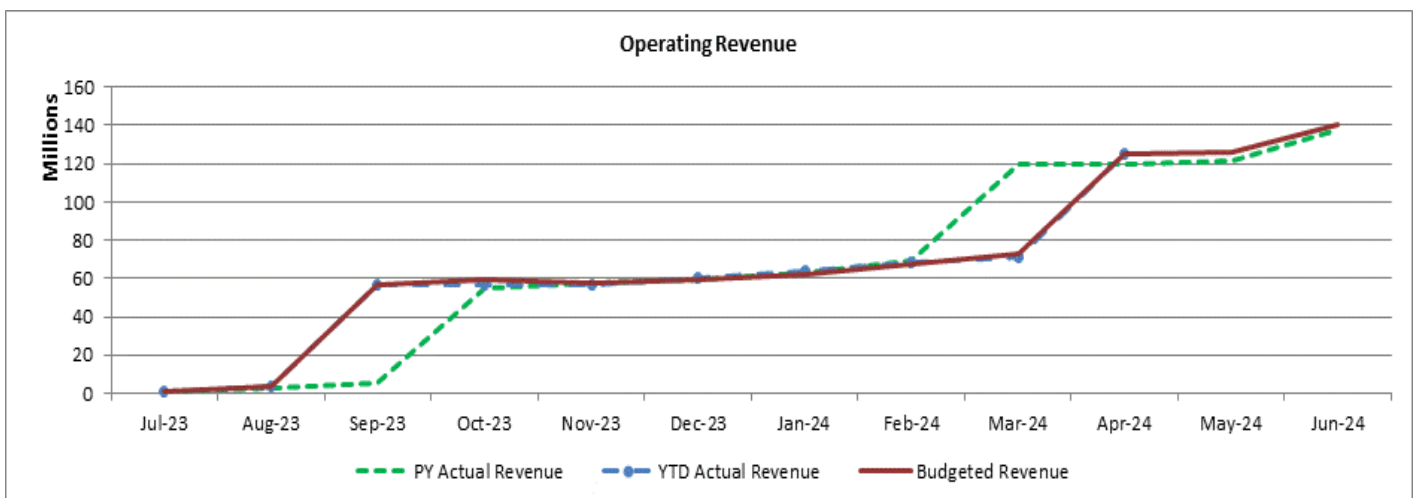
It should be noted that figures provided are accurate as at date of publication. Figures reported are cumulative year to date which may include adjustments for revenue or expenses accrued to prior accounting periods.

OPERATING POSITION



The current operating position for April year to date has resulted in a surplus of \$13,937,081. This is favourable when compared to the YTD budget by \$5,108,253. Operating Revenue is \$14,858 unfavourable compared to YTD budget offset by Operating Expenses which are \$5,123,110 favourable when compared to YTD budget.

OPERATING REVENUE

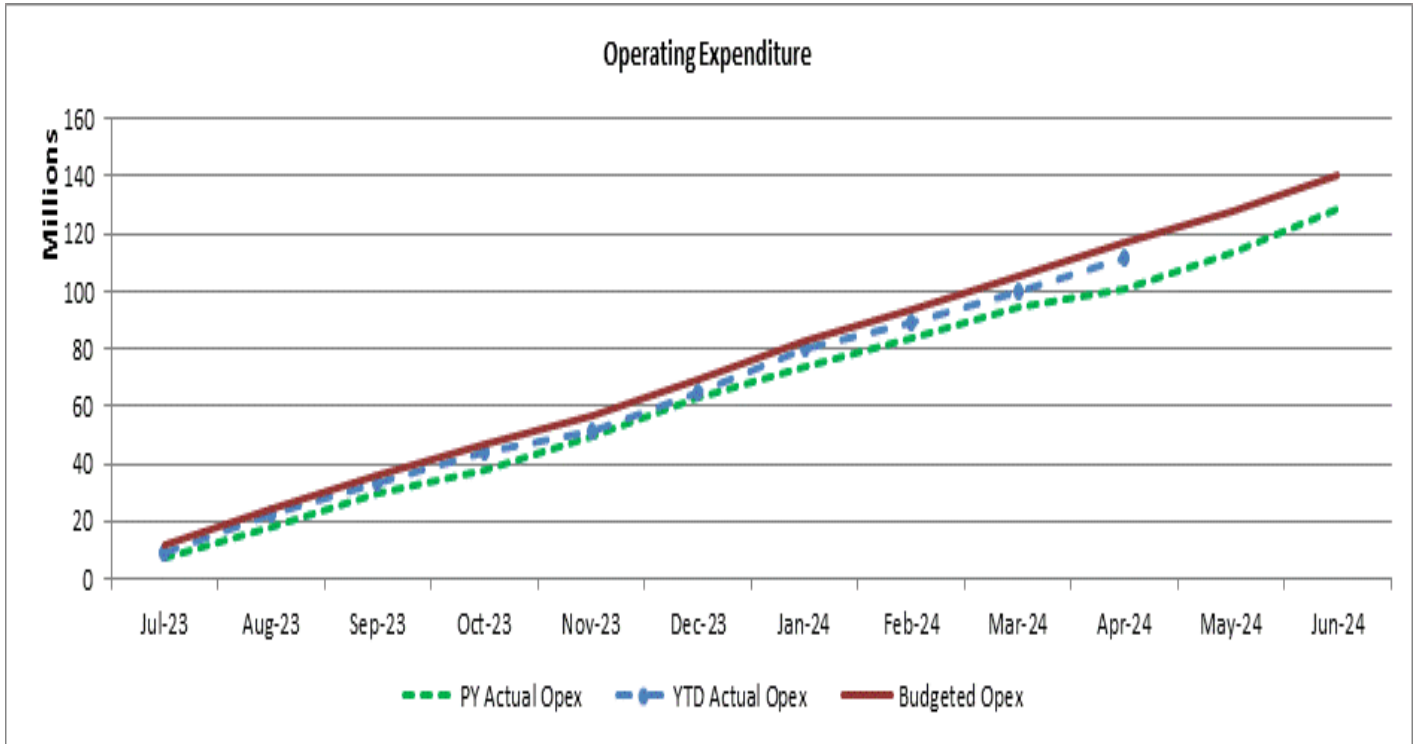


Operating Revenue comprises the following items – Rates & Utility Charges, Fees & Charges, Rental Income, Interest Received, Sale of Contract & Recoverable Works, Operating Grants, Subsidies & Contributions and Other Recurrent Revenue.

The operating revenue for April year to date is \$125,355,456 which is unfavourable when compared to the budget by \$14,858. This unfavourable position is predominately due to the cash flowing of the funding for the DRFA November 21 event and lower than anticipated general rates revenue partially offset by potable water sales, septic revenue, interest received and sewer access charges.

It is noted that cashflow projections will be reviewed throughout the year. Any adjustments made will be a redistribution of existing budget amounts and have no bottom-line impact on the budget.

OPERATING EXPENDITURE

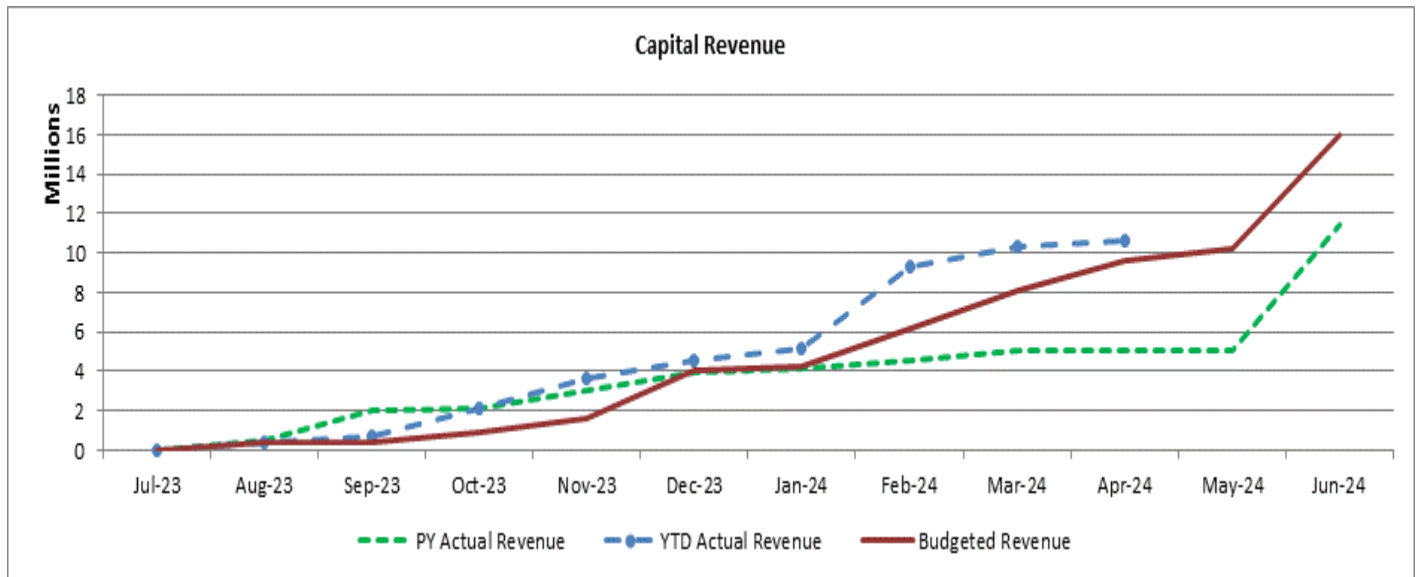


Operating expenditure consists of Employee Expenses, Materials and Services, Finance Costs and Depreciation.

Actual operating expenditure for April year to date was \$111,418,375 which is favourable to budget by \$5,123,110. This favourable result is mainly due to the allocation of budgeted cashflow.

It is noted that cash flowing of projects will be reviewed throughout the year. Any adjustments made will be a redistribution of existing budget amounts and have no bottom-line impact on the budget.

CAPITAL REVENUE

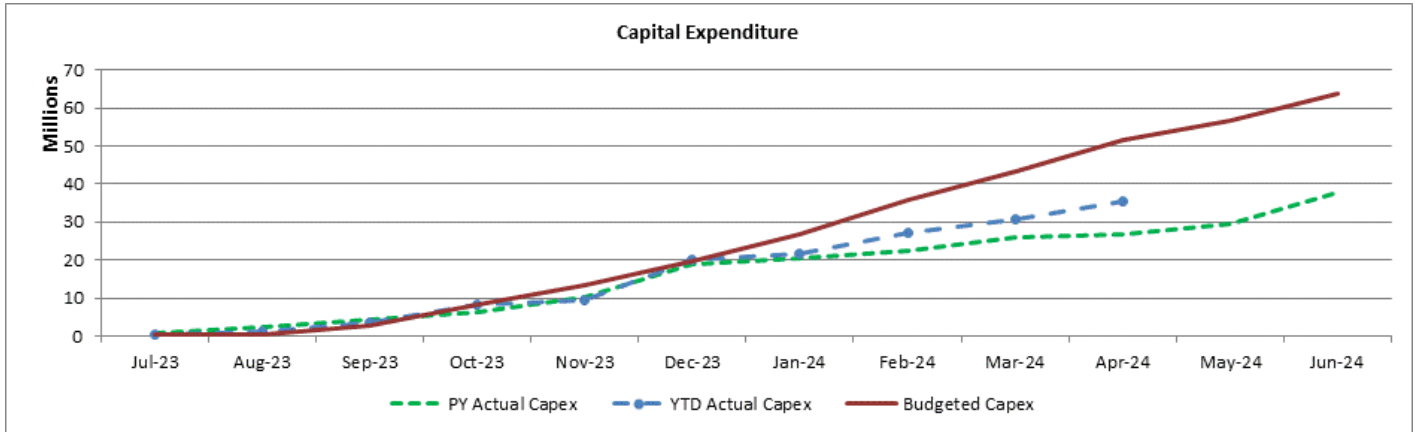


Capital Revenue for April year to date is \$10,655,520 which consists of grants, contributions and proceeds from the disposal of assets. The current favourable variance of \$1,017,908 is due to the cash flowing of receipts from grants and proceeds of sale of PPE.

Budgeted capital revenue for 2023/2024 is detailed below:

Grants	Revised Budget	YTD Actuals
Resource Community Infrastructure Fund	5,700,000	4,500,000
Local Roads & Community Infrastructure Grants	1,677,916	1,197,045
Transport Infrastructure Development Scheme	1,477,035	833,928
Local Government Grants and Subsidies Program	1,196,446	273,150
Heavy Vehicle Safety & Productivity Program	1,217,398	730,398
Roads to Recovery Program	1,157,910	1,092,778
Sale of Plant and Equipment	1,145,410	1,091,087
Building our Regions	907,232	255,142
Levy Ready Grant Program	605,000	181,500
Developer Contributions	323,259	323,257
Queensland Resilience and Risk Reduction Fund	121,193	-
Other various Minor Grants	442,999	177,235
Total	15,971,798	10,655,520

CAPITAL EXPENDITURE



Capital expenditure (\$35.6M) is under YTD budget excluding commitments, noting that when the \$26.6M of commitments are included, the capital expenditure is at 97.3% of annual budget. It should be noted that approximately \$9.9M of commitments relating to the Moranbah Community Centre Refurbishment, \$2.6M for Golden Mile Road Rehabilitation, \$1.9M for Rural Network Resheeting and \$3.9M for project management costs, noting that some commitments may relate to future years for multi-year projects.

Major budgeted projects for 2023/2024 financial year are:

Project	Revised Budget	YTD Actuals	YTD Commitments
MBH Community Centre - Refurbishment	10,002,850	2,342,012	9,913,386
Moranbah Landfill Phase 2 Stage 2	8,857,097	7,717,884	61,152
Fleet / Plant replacement program	5,840,645	4,841,294	1,029,472
Golden Mile Road Rehab Pavement, Drainage	4,157,747	2,672,003	2,635,957
Rural Network Resheeting	3,560,000	922,447	1,926,059
Regional Reseals	2,909,877	2,593,815	-
Moranbah 400ML raw water dam - remediation	2,333,990	2,085,585	62,093
St Lawrence Water Storage & Raw Water Main	1,765,250	712,213	35,899
CORP Sewer Relining	1,621,194	265,600	1,153,065
Clermont WMF Weighbridge Installation	1,391,635	656,441	532,111
Moranbah Asphalt Renewals	1,338,000	1,234,960	694
Regional Floodways Construction Program	1,200,000	973,129	174,893
MBH WTP - roof replacement	972,667	140,703	730,818
NBO Water Network Augmentation	965,598	446,301	501,935

CAPITAL FUNDING AND PROJECT COMMITTALS

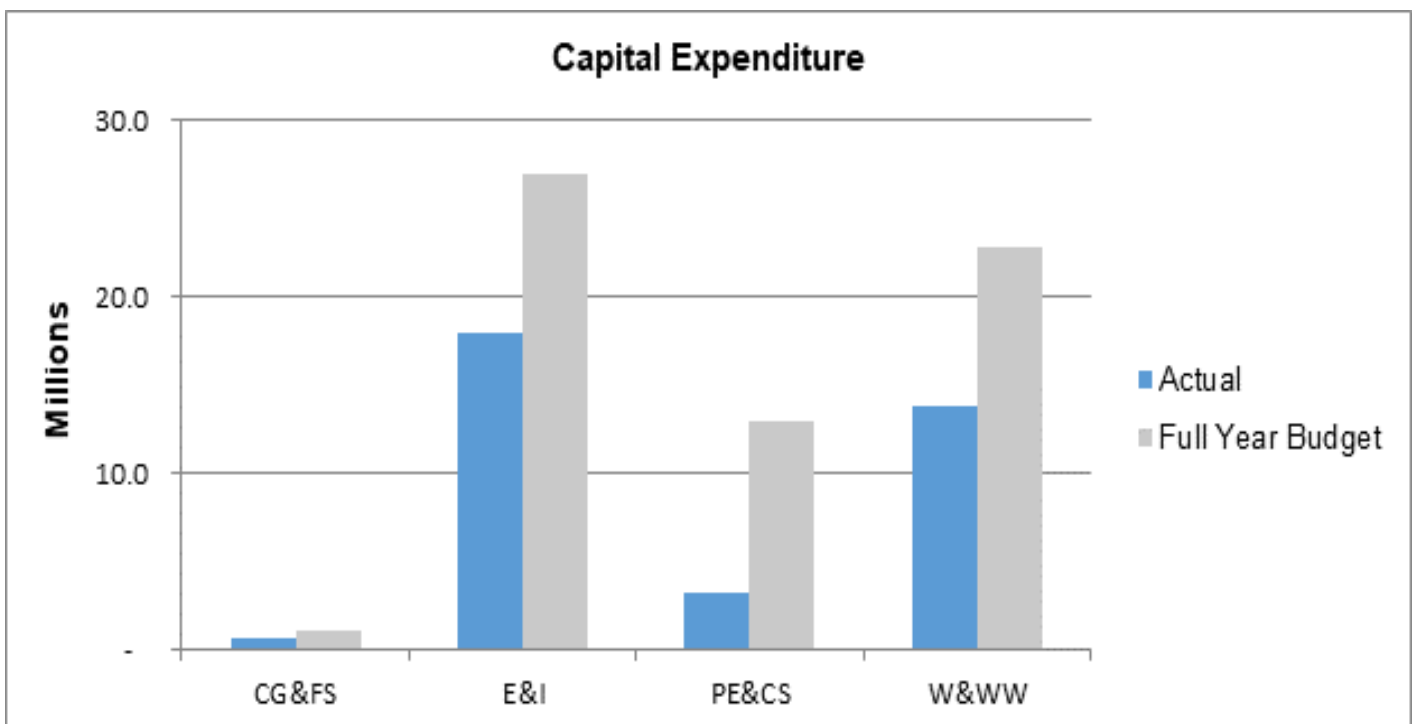
Capital expenditure is financed through loan borrowings, proceeds on disposal of assets, general reserves and the future capital sustainability reserve.

The future capital sustainability reserve represents accumulated funded depreciation monies which are held to maintain capital value under Council's long-term asset management plan.

The following table illustrates the Council's capital project expenditure as at April 2024.

Department	YTD Actual	YTD Commitment	YTD Total Expenditure	Full Year Budget	% Complete	% Complete
					(YTD Actual vs FY Budget)	(YTD Total vs FY Budget)
CG&FS	681,776	19,360	701,136	1,137,838	59.9%	61.6%
E&I	17,947,319	10,092,984	28,040,303	26,980,295	66.5%	103.9%
PE&CS	3,170,764	11,290,563	14,461,327	12,906,995	24.6%	112.0%
W&WW	13,764,707	5,163,180	18,927,887	22,818,187	60.3%	83.0%
TOTAL	35,564,566	26,566,088	62,130,653	63,843,315	55.7%	97.3%

The following graph illustrates the data above.



STATE DEVELOPMENT, INFRASTRUCTURE, LOCAL GOVERNMENT AND PLANNING (DLGP) FINANCIAL SUSTAINABILITY RATIOS

In accordance with s169(5) of the Local Government Regulation 2012, the following financial sustainability ratios have been provided.

The ratios are designed to provide an indication of the performance of Council against key financial sustainability criteria which must be met to ensure the prudent management of financial risks.

Ratio	Description	Formula	YTD Actual Result	Bench mark	Within Limits	FY Budget
Operating Surplus Ratio	This is an indicator of the extent to which revenues raised cover operational expenses only or are available for capital funding purposes.	Net operating surplus	11.29%	0 - 10%	No	0.94%
		Total operating revenue				
Net Financial Liabilities Ratio	This is an indicator of the extent to which the net financial liabilities of Council can be serviced by its operating revenues.	Total liabilities less current assets	-47.12%	<=60%	Yes	-5.54%
		Total operating revenue				
Asset Sustainability Ratio	This ratio provides a guide as to whether the infrastructure assets managed by Council are being replaced as they reach the end of their useful lives.	Capital expenditure on renewals	62.41%	>90%	No	70.54%
		Depreciation expense				
Total Debt Service Cover	This ratio provides a guide as to the Council's ability to meet its loan repayments.	Operating cash flow plus interest	31.1	2	Yes	10.33
		Interest plus current borrowings				
Cash Expense Ratio	This ratio provides a guide as to the ability of the Council to pay its costs within the short term.	Current cash balance	6.85 Months	3 Months	Yes	7.19 Months
		Operating expenses less depreciation and finance costs				

1. **Operating Surplus Ratio** - This ratio is an indicator of the extent to which revenues raised cover the operational expenses only or are available for capital funding purposes. The target result for this ratio is between 0-10% per annum (on average over the long term). With the net operating profit year to date a surplus of \$13,937,081 the ratio is currently positive 11.29%, which is above Council's budget and benchmark range. This ratio is above benchmark targets due to the half yearly rates being issued in April and is expected to return to benchmark range over the remainder of the financial year.
2. **Net Financial Liabilities Ratio** - This ratio is an indicator of the extent to which the net financial liabilities of Council can be serviced by its operating revenues. As Council's current assets are greater than total liabilities, the resulting ratio is currently showing as favourable with a negative 47.12%.
3. **Asset Sustainability Ratio** - This ratio is a guide as to whether infrastructure assets managed by Council are being replaced as they reach the end of their useful lives. Council's target is to have a result of greater than 90%, however the budget for the financial year is 70.54% (due to significant buildings renewals being carried out during the year, however not included within budget percentage calculation). The ratio is at 62.41% for April YTD which is below target benchmark. This ratio is expected to improve throughout the remainder of the financial year, taking into account significant grant funded projects.
4. **Total Debt Service** - This ratio represents Council's ability to meet its loan repayments through operating cash. A ratio greater than two (2) times, is the ideal result for Council. Council's year to date ratio is 31.1 and indicates that Council has sufficient operating cash flow to cover its loan repayments.
5. **Cash Expense Ratio** - This ratio helps Council calculate how many months the current year's cash balance can cover operating expenses (excluding depreciation and finance costs), without additional cash flows. Council has enough current cash to cover 6.85 months as at 30 April 2024. This is above the targeted benchmark of three (3) months.

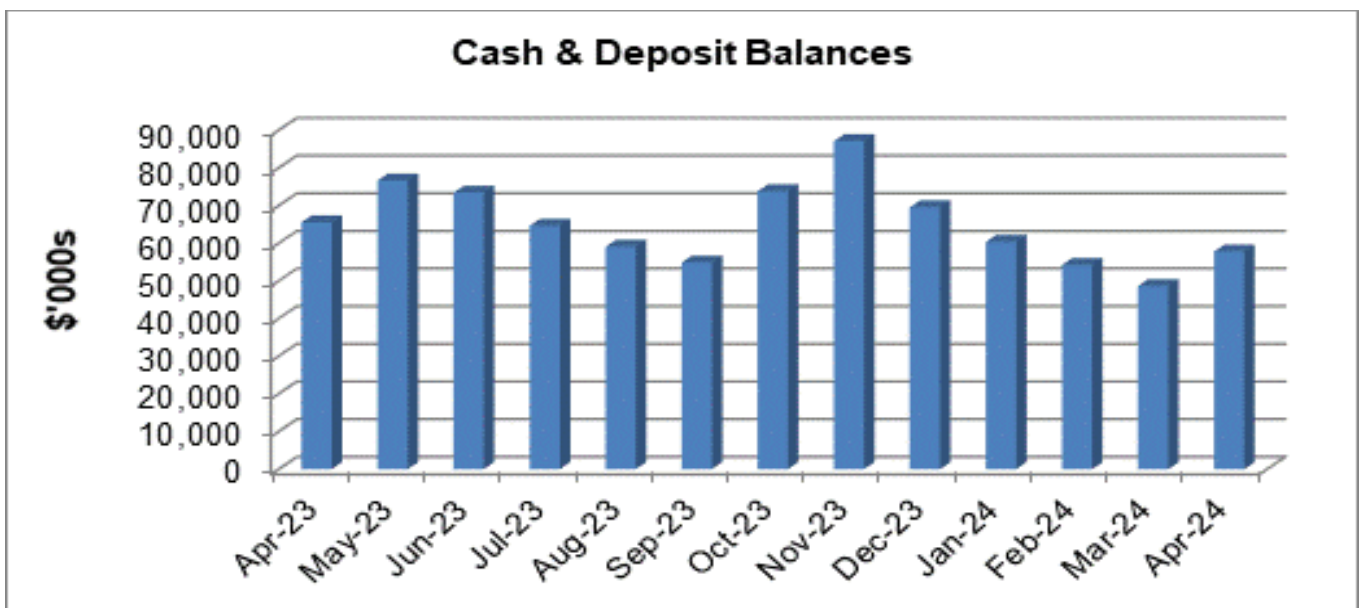
INVESTMENTS AND CASH BALANCES

The following is a list of all investments held by Council as at the period ending 30 April 2024.

ISAAC REGIONAL COUNCIL Investments For the Period Ended 30 April 2024					
Account	Description	Institution	Amount	Maturity Date	Interest Rate
5016-001-1124	Police & Nurses Ltd Term Deposit	PNU	10,000,000	15/05/2024	5.25%
10-000-1113	Cash at Bank - ANZ	ANZ	491,418		
10-000-1114	Cash at Bank NAB	NAB	28,864		
10-000-1116	QTC Operating Fund	QTC	43,747,116		4.95%
10-000-1117	ANZ Business Premium Saver	ANZ	3,501,307		4.30%
10-000-1131	Petty Cash		2,800		
10-000-1132	Floats		4,280		
Total Investments			57,775,786		

Bank	Credit Rating	% of Funds	Policy Total Profile
Queensland Treasury Corporation	QTC	75.72%	No Limit
National Australia Bank	AA-	0.05%	Maximum 60%
ANZ Banking Group	AA-	6.92%	Maximum 60%
Police & Nurses Ltd (P&N Bank	A2	17.31%	Maximum 30%

The following chart outlines the Council's cash and deposit balances for the previous twelve months up to the period ending 30 April 2024.



LOANS

ISAAC REGIONAL COUNCIL							
Loans							
For the Period Ended 30 April 2024							
							Repayment Due 14 Jun 2024
Loan Name	Balance as at 30 April 2024	Rate as at 30 April 2024	Approved Term	Remaining Term	Principal	Interest	Total
Land Purchase - Moranbah	\$9,577,742	5.1	20	8.64	\$218,840	\$122,092	\$340,932
Land Development Moranbah	\$7,380,731	4.37	20	9.13	\$162,944	\$80,634	\$243,578
Waste Loan	\$2,218,134	2.22	20	18.14	\$26,483	\$12,283	\$38,766
Total	\$19,176,606				\$408,267	\$215,010	\$623,277

Debt service repayments are made quarterly. The third repayment for 2023/2024 financial year was made on 15 March 2024. The next repayment for the 2023/2024 financial year is due on 14 June 2024.

ACCOUNTS RECEIVABLE

The following is a breakdown of the Council's accounts receivable by age for the period ending 30 April 2024.

Accounts Receivable Ageing Analysis at 30 April 2024			
Ageing	Number of Documents	Amount Outstanding	% of Total Outstanding
Current	286	5,232,088.53	76.82%
30 Day	185	315,533.65	4.63%
60 Day	9	2,984.41	0.04%
90 Day	131	1,260,382.39	18.51%
Total	611	6,810,988.98	100.00%

The Accounts Receivable balance at 30 April 2024 is \$6,810,988.98 which has decreased slightly from 31 March 2024 balance of \$6,923,713.60.

- 30 day balances have decreased this month due to a large grant invoice being paid. Trade Waste & Backflow Prevention Device annual invoices which are not yet due have also aged to 30 Days.
- 60 day balances have decreased due a large Potable Water invoice being paid.
- 90 days and over receivables have increased slightly due to Housing invoices and a Compliance invoice ageing to 90 days. There are 131 invoices totalling \$1,260,382.39 in 90 Days which are made up of the following charges:
 - 1 Invoice totalling \$519,363.54 relates to a Capital Works Project that is currently subject to legal proceedings.
 - 2 Invoices totalling \$591,900.72 relate to infrastructure access agreement invoices that are subject to dispute resolution process including legal advice.
 - 1 Invoice totalling \$55,324.50 relates to historic planning/infrastructure charges which is currently being assessed by Liveability & Sustainability.
 - 41 Invoices totalling \$35,254.97 relate to Compliance invoices in various stages of recovery.
 - 2 Invoices totalling \$33,356.76 relate to historical water charges. Company is in liquidation and its unlikely Council will recover these funds.
 - 67 Invoices totalling \$14,229.60 relate to Housing invoices. The management and recovery of housing invoices is the responsibility of Corporate Properties. Majority relates to affordable housing, community housing and aged care. There are process in place to recover these arrears including engaging debt recovery services. This will continue to be reviewed and monitored by the responsible department.
 - 1 Invoice totalling \$8,341.48 relates to Planning charges which is currently subject to a Payment arrangement.
 - The remaining 16 Invoices totalling \$2,610.82 relate to other charges in various stages of collection.

A review is currently being carried out by the Account Receivable team with relevant departmental managers to determine if outstanding balances are deemed recoverable as part of the end of financial year process.

ACCOUNTS PAYABLE

The following is a breakdown of the Council's accounts payable by age for the period ending 30 April 2024.

Accounts Payable Ageing Analysis at 30 April 2024			
Ageing	Number of Documents	Amount Outstanding	% of Total Outstanding
Current	132	1,080,244.37	85.17%
30 Day	19	80,352.77	6.33%
60 Day	38	93,966.25	7.41%
90 Day	10	13,767.62	1.09%
TOTAL	199	1,268,331.01	100.00%

The outstanding Accounts Payable balance as at 30 April 2024 was \$1,268,331.01 The 30, 60 & 90 day aging accounts total \$188,086.64.

At the date this report was prepared the following invoices remain unpaid:

- 30-day balances – \$80,352.77 (19 invoices) remain unpaid of which \$7,700.05 (4 invoices) relate to suppliers who reside within the IRC region. The 30-day balances comprise of 14 invoices (\$63,577.65) awaiting approval, 1 Invoice (\$13,776.28) in dispute with discussions being held with the supplier and 4 invoices (\$2,998.84) received late from the supplier.
- 60-day balances – \$ 93,966.25 (38 invoices) remain unpaid of which \$1,503.90 (2 invoices) relate to suppliers who reside within the IRC region. The 60-day balances comprise of 32 invoice (\$87,669.27) awaiting approval, 5 invoices (\$5,147.98) received late from the supplier and 1 Invoice (\$1,149.00) awaiting delivery of goods.
- 90-day balances – \$13,767.62 (10 invoices) remain unpaid of which \$13,145.18 (8 invoices) relate to suppliers who reside within the IRC region. The 90-day balances comprise of 3 invoices (\$2,122.80) awaiting approval, 1 Invoice (\$1,998.00) awaiting delivery of goods, 4 Invoices (\$9,031.97) in dispute with discussions being held with the supplier and 2 invoices (\$614.85) received late from the supplier.

It is noted that leading into the end of financial year additional reporting and follow up with relevant officers is planned to review all outstanding commitments and any aged invoices.

YEAR TO DATE RATES REPORT

The following is a breakdown of the Council's rates transactions the year to date as at 30 April 2024.

Rates Balancing Report As At 30 April 2024		
	30 Apr 2024	YTD 30 Apr 2023
Opening Balance	2,486,266	4,175,810
Rates Charges		
Rates Levied	108,797,803	101,818,486
Interest	286,262	306,783
Refunds	1,161,789	225,031
Total Rates	110,245,854	102,350,300
Discounts and Receipts		
Discounts	(5,126,225)	(4,995,733)
Receipts	(70,535,706)	(72,380,478)
Government Subsidy	(74,901)	(75,244)
Council Subsidy	(228,685)	(223,785)
Remissions	(46,993)	(12,320)
Write Offs	(180)	(147)
Total Discounts & Receipts	(76,012,690)	(77,687,708)
Legal	49,911	90,994
Closing Balance	36,769,340	28,929,395

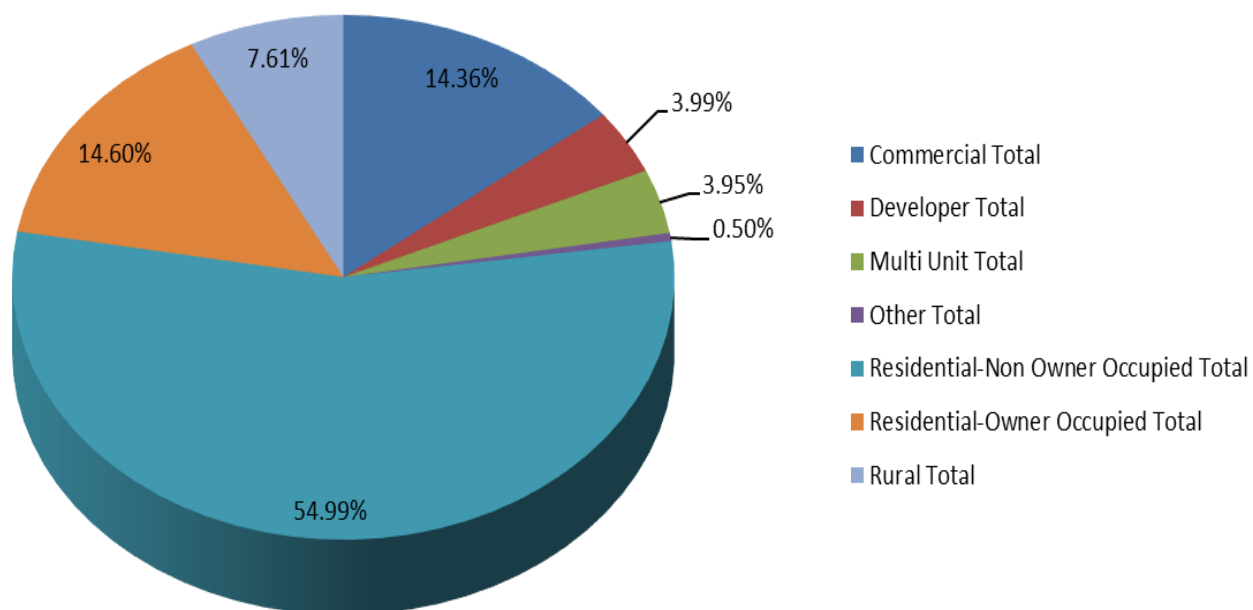
	As At 30 Apr 2024
Rates Breakdown	
Rates in Credit	(519,100)
Rates Not Due Yet	33,949,387
Rates In Arrears	3,339,052
Total Rates Balance	36,769,340

Variances in prior year comparisons can relate to the timing of rates processing and subsequent due dates.

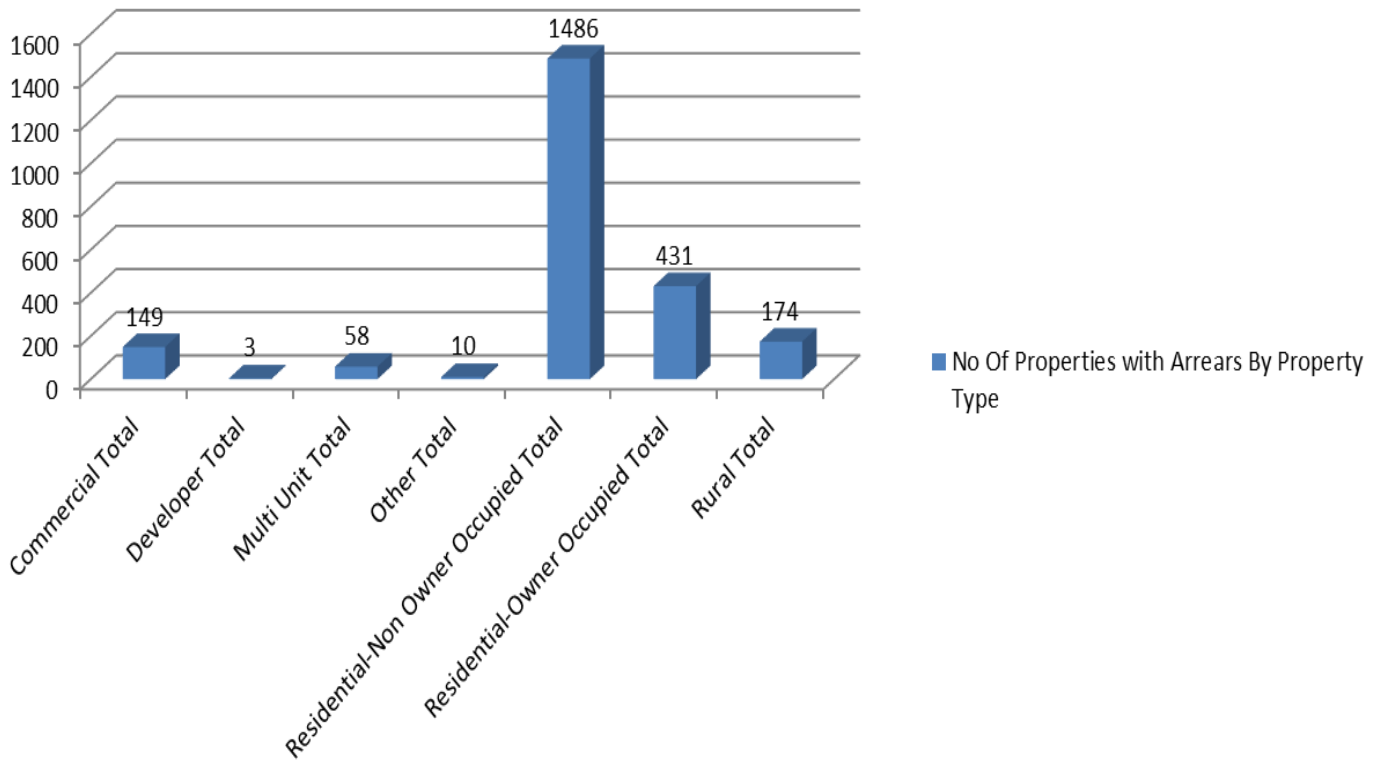
Rate Arrears – Aged by Year

Prior 2020	2020/21	2021/22	2022/23	2023/24	TOTAL
1,443,721	263,087	306,505	409,780	915,959	3,339,052
43.24%	7.88%	9.18%	12.27%	27.43%	100.00%

Percentage of Arrears By Property Type



No Of Properties with Arrears By Property Type



APPENDIX 1 – FINANCIAL STATEMENTS

Attached are the financial statements for the period ended 30 April 2024. Actual amounts are compared against the year to date Revised Budget.

Financial statement included:

- **Statement of Comprehensive Income** – Displays Council’s year to date profit and loss up to the period end.
- **Statement of Financial Position** – Summarises Council’s assets, liabilities and community equity up to the period end.
- **Statement of Cash Flows** – Summarises the changes in the Council’s cash and cash equivalents by operating, investing, and financing activities.

ISAAC REGIONAL COUNCIL
Statement of Comprehensive Income
For the Period Ended 30 April 2024

	Notes	YTD Actual \$	Commitments \$	YTD Actual + Commitments \$	YTD Revised Budget \$	Variance \$	Full Year Revised Budget \$	Completion %
Income								
Operating Revenue								
Net Rates & Utility Charges		99,457,836	-	99,457,836	99,550,218	(92,382)	98,761,423	100.7%
Fees & Charges	1	3,914,931	-	3,914,931	3,587,349	327,582	4,181,608	93.6%
Rental Income		1,587,324	-	1,587,324	1,596,162	(8,838)	1,899,050	83.6%
Interest Received		2,948,822	-	2,948,822	2,849,194	99,629	3,476,610	84.8%
Sales of Contract & Recoverable Works		4,314,700	-	4,314,700	4,357,296	(42,596)	6,876,368	62.7%
Operating Grants, Subsidies & Contributions	2	3,795,495	-	3,795,495	4,049,276	(253,781)	14,073,065	27.0%
Other Recurrent Revenue		9,336,348	-	9,336,348	9,380,819	(44,471)	11,460,210	81.5%
		125,355,456	-	125,355,456	125,370,314	(14,858)	140,728,334	89.1%
Expenses								
Operating Expenses								
Employee Expenses	3	38,573,728	-	38,573,728	39,778,590	(1,204,861)	48,992,689	78.7%
Materials & Services	4	45,744,971	18,703,260	64,448,231	49,758,141	14,690,090	59,268,475	108.7%
Finance Costs		838,216	-	838,216	870,532	(32,317)	1,097,789	76.4%
Depreciation and Amortisation	5	26,261,460	-	26,261,460	26,134,223	127,237	31,361,068	83.7%
		111,418,375	18,703,260	130,121,635	116,541,486	13,580,149	140,720,021	92.5%
Operating Position Before Capital Items		13,937,081	(18,703,260)	(4,766,179)	8,828,828	(13,595,007)	8,313	(57332.5%)
Capital Revenue								
Capital Revenue	6	9,564,433	-	9,564,433	8,757,612	806,821	14,826,388	64.5%
Proceeds from Sale of Land & PPE	7	1,091,087	-	1,091,087	880,000	211,087	1,145,410	95.3%
		10,655,520	-	10,655,520	9,637,612	1,017,908	15,971,798	66.7%
Net Result Attributable to Council in Period		24,592,601	(18,703,260)	5,889,341	18,466,440	(12,577,099)	15,980,111	36.9%
Total Comprehensive Income		24,592,601	(18,703,260)	5,889,341	18,466,440	(12,577,099)	15,980,111	36.9%
Council's operating position at month end is a \$13.9M surplus								

1. **Fees & Charges** are \$327,582 favourable when comparing actuals to revised budget. The predominant reason for this favourable variance is higher than anticipated revenue from Potable Water Sales, application fees for Works within a Road Corridor and development fees. The budgeted amount for these revenue streams will be reviewed during the Quarter 3 Budget Review.
2. **Operating Grants, Subsidies & Contributions** are \$253,781 unfavourable compared to the annual budget. This unfavourable variance is predominately due to the cash flowing of revenue for the DRFA November 21 event. The anticipated income for this program will be assessed as part of the Quarter 3 Budget Review.
3. **Employee Expenses** are favourable to the revised budget by \$1,204,861. This favourable variance is due to employee vacancies within Departments some of which are currently being backfilled through Agency Temp Staff (current actuals \$1.5M and commitments of \$843K).
4. **Materials & Services** actual expenses for the year to date are \$45,744,971 with \$18,703,260 being recorded in commitments, resulting in an unfavourable variance to adopted budget by \$14,690,090. This unfavourable variance is due to the inclusion of commitments which relate to future reporting periods. Excluding commitments YTD expenditure would be approximately \$4M below YTD budget. Large commitments to note are \$5.8M Galilee & Bowen Basin Operations (multi-year commitments), \$2.2M RMPC, \$1M Waste Levy, \$1.1 Water purchases and \$497K Contractors at IRC's landfills.
5. **Depreciation and Amortisation** is unfavourable to the budget by \$127,237. This is primarily due to depreciation for the Plant and Equipment asset class. The 2023/2024 projected depreciation will be reviewed as part of the Quarter 3 Budget.
6. **Capital Revenue** for the year to date is \$9,564,433 which is favourable to revised budget by \$806,821. This favourable variance is due to the invoicing of the advance payment for RCIF Milestone 3.
7. **Proceeds from Sale of Land & PPE** is currently favourable compared to the revised budget by \$211,087. This revenue will be reviewed as part of the Quarter 3 Budget Review.

ISAAC REGIONAL COUNCIL				
Statement of Financial Position				
For the Period Ended 30 April 2024				
	Notes	Actual YTD	30 June 2023	Variance
		\$	\$	%
Current Assets				
Cash & Cash Equivalents		57,775,786	73,414,123	(21.3%)
Trade & Other Receivables		42,122,188	15,249,240	176.2%
Inventories		1,374,514	1,315,591	4.5%
Contract assets		456,196	3,403,805	(86.6%)
Other assets		1,411,571	4,174,416	(66.2%)
Total Current Assets		103,140,254	97,557,175	5.7%
Non-Current Assets				
Receivables		5,286,713	5,286,713	0.0%
Inventories		18,437,891	18,437,891	0.0%
Property, Plant and Equipment		1,219,154,948	1,212,097,666	0.6%
Intangible assets		692	1,641	(57.8%)
Total Non-Current Assets		1,242,880,244	1,235,823,911	0.6%
TOTAL ASSETS		1,346,020,498	1,333,381,086	0.9%
Current Liabilities				
Trade and other payables		4,194,353	11,831,347	(64.5%)
Provisions		9,447,582	9,374,593	0.8%
Borrowings		479,937	1,689,710	(71.6%)
Contract liabilities		2,647,302	2,774,645	(4.6%)
Other liabilities		207,517	922,126	(77.5%)
Total Current Liabilities		16,976,692	26,592,421	(36.2%)
Non-Current Liabilities				
Trade and other payables		90,727	44,730	102.8%
Provisions		22,312,543	22,365,985	(0.2%)
Borrowings		20,560,604	20,476,214	0.4%
Contract liabilities		180,041	180,041	0.0%
Other liabilities		2,391,182	2,424,892	(1.4%)
Total Non-Current Liabilities		45,535,097	45,491,862	0.1%
TOTAL LIABILITIES		62,511,789	72,084,283	(13.3%)
NET COMMUNITY ASSETS		1,283,508,709	1,261,296,803	1.8%
Community Equity				
Capital		903,842,408	892,229,267	1.3%
Asset revaluation reserve		306,831,599	306,888,354	(0.0%)
Other reserves		72,834,702	62,179,182	17.1%
TOTAL COMMUNITY EQUITY		1,283,508,709	1,261,296,803	1.8%

ISAAC REGIONAL COUNCIL			
Statement of Cash Flows			
For the Period Ended 30 April 2024			
	Actual YTD	30 June 2023	Variance
	\$	\$	%
Cash Flows from Operating Activities			
Receipts from customers	104,531,832	135,071,774	77.4%
Payments to suppliers and employees	(93,966,014)	(95,723,091)	98.2%
Cash provided by / (used in) net result	10,565,818	39,348,684	26.9%
Cash Flows from Investing Activities			
Profit / (Loss) on sale of capital assets	(1,232,859)	(7,756,733)	15.9%
Grants, subsidies, contributions and donations	9,565,937	10,112,259	94.6%
Payments for property, plant and equipment	(33,374,542)	(35,021,604)	95.3%
Net cash provided by investing activities	(25,041,464)	(32,666,079)	76.7%
Cash Flow from Financing Activities			
Proceeds from borrowings	-	(1,605,319)	0.0%
Repayment of borrowings	(1,162,691)	69,125	(1682.0%)
Net cash provided by financing activities	(1,162,691)	(1,536,194)	75.7%
Net Increase / (Decrease) in Cash Held	(15,638,338)	5,146,411	(303.9%)
Cash at the beginning of the period	73,414,123	68,267,713	107.5%
Cash at the end of the Reporting Period	57,775,786	73,414,123	78.7%

Appendix 2 – Preliminary Executive Level Reports

Executive Level operating statements provide information on the performance of each Directorate for the period ended 30 April.

Actual amounts and commitments are compared against the year to date Revised Budget.

Commitment balances are reported at a point of time and will continue to be reviewed as the year progresses. It should be noted that commitments are not currently able to be cash flowed across the financial year.

ISAAC REGIONAL COUNCIL
Statement of Comprehensive Income
For the Period Ended 30 April 2024

Office of the CEO

	Notes	YTD Actual \$	Commitments \$	YTD Actual + Commitments \$	YTD Revised Budget \$	Variance \$	Full Year Revised Budget \$	Completion %
Income								
Operating Revenue								
Operating Grants, Subsidies & Contributions		374,273	-	374,273	275,000	99,273	275,000	136.1%
		374,273	-	374,273	275,000	99,273	275,000	136.1%
Expenses								
Operating Expenses								
Employee Expenses		3,958,258	-	3,958,258	4,015,840	(57,582)	4,826,784	82.0%
Materials & Services	1	1,251,293	228,611	1,479,904	1,732,294	(252,390)	1,979,896	74.7%
Corporate Overheads & Competitive Neutrality Costs		(3,520,032)	-	(3,520,032)	(3,520,032)	-	(4,224,039)	83.3%
		1,689,520	228,611	1,918,130	2,228,102	(309,972)	2,582,641	74.3%
Operating Position Before Capital Items		(1,315,247)	(228,611)	(1,543,858)	(1,953,102)	409,245	(2,307,641)	66.9%
Capital Revenue		-	-	-	-	-	-	0.0%
Net Result Attributable to Council in Period		(1,315,247)	(228,611)	(1,543,858)	(1,953,102)	409,245	(2,307,641)	66.9%
Total Comprehensive Income		(1,315,247)	(228,611)	(1,543,858)	(1,953,102)	409,245	(2,307,641)	66.9%

1. **Materials & Services** for the financial year to date are \$252,390 favourable with \$1,251,293 of actual expenditure and \$228,661 in commitments against YTD budget of \$1,732,294.

ISAAC REGIONAL COUNCIL
Statement of Comprehensive Income
For the Period Ended 30 April 2024

Corporate, Governance & Financial Service

	Notes	YTD Actual \$	Commitments \$	YTD Actual + Commitments \$	YTD Revised Budget \$	Variance \$	Full Year Revised Budget \$	Completion %
Income								
Operating Revenue								
Net Rates & Utility Charges	1	68,685,457	-	68,685,457	69,057,388	(371,931)	67,135,744	102.3%
Fees & Charges		91,780	-	91,780	104,737	(12,958)	125,238	73.3%
Rental Income		1,350	-	1,350	1,350	-	1,350	100.0%
Interest Received	2	2,788,374	-	2,788,374	2,677,425	110,949	3,271,100	85.2%
Sales of Contract & Recoverable Works		80,737	-	80,737	66,667	14,070	80,000	100.9%
Operating Grants, Subsidies & Contributions		282,740	-	282,740	209,876	72,865	5,501,840	5.1%
Other Recurrent Revenue	3	87,864	-	87,864	261,667	(173,803)	290,000	30.3%
		72,018,301	-	72,018,301	72,379,110	(360,808)	76,405,272	94.3%
Expenses								
Operating Expenses								
Employee Expenses	4	7,261,326	-	7,261,326	6,942,677	318,648	9,310,229	78.0%
Materials & Services	5	12,108,733	1,989,048	14,097,781	11,670,857	2,426,924	13,410,089	105.1%
Finance Costs		438,799	-	438,799	430,314	8,485	543,028	80.8%
Depreciation and Amortisation		834,450	-	834,450	802,227	32,224	962,672	86.7%
Corporate Overheads & Competitive Neutrality Costs		(12,029,750)	-	(12,029,750)	(12,029,750)	-	(14,435,700)	83.3%
		8,613,557	1,989,048	10,602,605	7,816,325	2,786,280	9,790,317	108.3%
Operating Position Before Capital Items		63,404,744	(1,989,048)	61,415,696	64,562,785	(3,147,089)	66,614,954	92.2%
Capital Revenue								
Capital Revenue		-	-	-	73,800	(73,800)	105,413	0.0%
		-	-	-	73,800	(73,800)	105,413	0.0%
Net Result Attributable to Council in Period		63,404,744	(1,989,048)	61,415,696	64,636,585	(3,220,889)	66,720,367	92.0%
Total Comprehensive Income		63,404,744	(1,989,048)	61,415,696	64,636,585	(3,220,889)	66,720,367	92.0%

1. **Net Rates & Utility Charges** are \$371,931 unfavourable when comparing actuals to revised budget. The unfavourable variance is predominantly due to an objection to a specific mining category has been granted and the cash flowing of the discount for general rates. This unfavourable variance will be assessed at Quarter 3 Budget Review.
2. **Interest Received** is \$110,949 favourable when compared to revised budget. This favourable variance is predominately due to increased interest income from investments.
3. **Other Recurrent Revenue** is \$87,864 compared to YTD Budget of \$261,667 resulting in an unfavourable variance \$173,803. This unfavourable variance is due to the budgeted cashflow for an expected insurance recovery. This insurance recovery will be reviewed as part of the Quarter 3 Budget Review.
4. **Employee Expenses** for the financial year are unfavourable compared to budget by \$318,648. Excluding the Corporate Employee expenses (which is consolidated for the whole of Council in this Directorate), the position would be \$123,664 favourable. This unfavourable variance is due to under-recovery on budgeted oncosts (noting this should be offset by a decrease in individual Directorates wages) and the consolidation of Workcare expenses within this Directorate for the whole of Council of \$166K.
5. **Materials & Services** for the financial year to date are \$2,426,924 unfavourable with \$12,108,733 in actual expenditure and \$1,989,048 in commitments against the YTD budget of \$11,670,857. This unfavourable variance is due to the consolidation of Sundry Creditors for the whole of Council within this Directorate of \$855K and the inclusion of commitments which relate to future reporting periods.

ISAAC REGIONAL COUNCIL
Statement of Comprehensive Income
For the Period Ended 30 April 2024

Engineering & Infrastructure Services

	Notes	YTD Actual \$	Commitments \$	YTD Actual + Commitments \$	YTD Revised Budget \$	Variance \$	Full Year Revised Budget \$	Completion %
Income								
Operating Revenue								
Fees & Charges		352,773	-	352,773	292,558	60,215	363,070	97.2%
Rental Income		1,362,641	-	1,362,641	1,340,183	22,458	1,608,220	84.7%
Interest Received		3,060	-	3,060	3,060	-	3,060	100.0%
Sales of Contract & Recoverable Works		4,233,963	-	4,233,963	4,290,629	(56,666)	6,796,368	62.3%
Operating Grants, Subsidies & Contributions	1	1,715,743	-	1,715,743	2,169,791	(454,047)	6,688,387	25.7%
Other Recurrent Revenue		47,168	-	47,168	33,405	13,763	33,405	141.2%
		7,715,349	-	7,715,349	8,129,626	(414,278)	15,492,510	49.8%
Expenses								
Operating Expenses								
Employee Expenses	2	12,410,405	-	12,410,405	12,643,096	(232,691)	15,291,108	81.2%
Materials & Services	3	13,324,184	10,216,023	23,540,207	13,814,443	9,725,765	16,667,686	141.2%
Depreciation and Amortisation		14,318,378	-	14,318,378	14,230,323	88,056	17,076,387	83.8%
Corporate Overheads & Competitive Neutrality Costs		8,338,632	-	8,338,632	8,338,632	-	10,006,358	83.3%
		48,391,599	10,216,023	58,607,622	49,026,493	9,581,130	59,041,540	99.3%
Operating Position Before Capital Items		(40,676,251)	(10,216,023)	(50,892,274)	(40,896,866)	(9,995,407)	(43,549,029)	116.9%
Capital Revenue								
Capital Revenue	4	3,993,930	-	3,993,930	4,585,795	(591,865)	5,894,664	67.8%
Proceeds from Sale of Land & PPE	5	1,091,087	-	1,091,087	880,000	211,087	1,145,410	95.3%
		5,085,017	-	5,085,017	5,465,795	(380,778)	7,040,074	72.2%
Net Result Attributable to Council in Period		(35,591,234)	(10,216,023)	(45,807,257)	(35,431,071)	(10,376,186)	(36,508,955)	125.5%
Total Comprehensive Income		(35,591,234)	(10,216,023)	(45,807,257)	(35,431,071)	(10,376,186)	(36,508,955)	125.5%

- 1. Operating Grants, Subsidies & Contributions** are \$454,047 unfavourable compared to the YTD budget. This unfavourable variance is due to the cash flowing of revenue for the DRFA November 21 event. The anticipated income for this program will be assessed as part of the Quarter 3 Budget Review.
- 2. Employee Expenses** are favourable compared to the revised budget by \$232,691. This favourable variance is predominantly due to employee vacancies, some of which are currently being backfilled through Agency Temp Staff (current actuals \$173K and commitments of \$222K).
- 3. Materials & Services** for the financial year to date are \$9,725,765 unfavourable with \$13,324,184 of actual expenditure and \$10,216,023 in commitments against YTD budget of \$13,814,443. This unfavourable variance is due to the inclusion of commitments which relate to future reporting periods. Large commitments to note are \$2.2M for RMPC works and \$5.8M Galilee and Bowen Basin recoverable works.
- 4. Capital Revenue** for the financial year is \$591,865 unfavourable when compared to revised budget. This unfavourable variance is due to the timing of budgeted cashflow of grant fund receipts which are budgeted to be aligned with the delivery of capital projects.
- 5. Proceeds from Sale of Land & PPE** is currently favourable compared to the revised budget by \$211,087. This revenue will be reviewed as part of the Quarter 3 Budget Review.

ISAAC REGIONAL COUNCIL
Statement of Comprehensive Income
For the Period Ended 30 April 2024

Planning, Environment & Community Service

	Notes	YTD Actual	Commitments	YTD Actual + Commitments	YTD Revised Budget	Variance	Full Year Revised Budget	Completion
		\$	\$	\$	\$	\$	\$	%
Income								
Operating Revenue								
Fees & Charges	1	2,378,269	-	2,378,269	2,238,095	140,174	2,491,300	95.5%
Rental Income		169,763	-	169,763	203,564	(33,801)	244,277	69.5%
Operating Grants, Subsidies & Contributions		867,590	-	867,590	839,912	27,678	1,053,140	82.4%
Other Recurrent Revenue		17,918	-	17,918	23,192	(5,274)	62,526	28.7%
		3,433,540	-	3,433,540	3,304,763	128,777	3,851,242	89.2%
Expenses								
Operating Expenses								
Employee Expenses	2	8,909,530	-	8,909,530	9,790,560	(881,030)	11,840,684	75.2%
Materials & Services	3	5,811,903	1,446,501	7,258,403	7,017,315	241,088	8,511,259	85.3%
Finance Costs		359,675	-	359,675	400,632	(40,957)	504,758	71.3%
Depreciation and Amortisation		1,824,250	-	1,824,250	1,820,304	3,946	2,184,365	83.5%
Corporate Overheads & Competitive Neutrality Costs		2,561,662	-	2,561,662	2,561,662	-	3,073,995	83.3%
		19,467,020	1,446,501	20,913,521	21,590,473	(676,952)	26,115,061	80.1%
Operating Position Before Capital Items		(16,033,481)	(1,446,501)	(17,479,981)	(18,285,710)	805,729	(22,263,818)	78.5%
Capital Revenue								
Capital Revenue	4	4,685,823	-	4,685,823	3,045,627	1,640,196	5,942,743	78.8%
		4,685,823	-	4,685,823	3,045,627	1,640,196	5,942,743	78.8%
Net Result Attributable to Council in Period		(11,347,658)	(1,446,501)	(12,794,158)	(15,240,083)	2,445,925	(16,321,075)	78.4%
Total Comprehensive Income		(11,347,658)	(1,446,501)	(12,794,158)	(15,240,083)	2,445,925	(16,321,075)	78.4%

- Fees & Charges** are \$2,378,269 compared to the revised budget of \$2,238,095 resulting in a favourable variance of \$140,174. The predominant reason for this favourable variance is higher than anticipated revenue from building and development fees and increased revenue at community facilities. The budgeted amounts for revenue streams will be reviewed during the Quarter 3 Budget Review.
- Employee Expenses** are favourable compared to the revised budget by \$881,030. This favourable variance is predominately due to employee vacancies, some of which are currently being backfilled through Agency Temp Staff (current actuals \$415K and commitments of \$157K).
- Materials & Services** for the financial year to date are \$241,088 unfavourable with \$5,811,903 of actual expenditure and \$1,446,501 in commitments against YTD budget of \$7,017,315. This unfavourable variance is due to the inclusion of commitments which relate to future reporting periods.
- Capital Revenue** for the year to date is \$4,685,823 which is favourable to budget by \$1,640,196. This favourable variance is due to the invoicing of the advance payment for RCIF Milestone 3.

ISAAC REGIONAL COUNCIL
Statement of Comprehensive Income
For the Period Ended 30 April 2024

Water & Waste

	Notes	YTD Actual \$	Commitments \$	YTD Actual + Commitments \$	YTD Revised Budget \$	Variance \$	Full Year Revised Budget \$	Completion %
Income								
Operating Revenue								
Net Rates & Utility Charges	1	30,772,379	-	30,772,379	30,492,830	279,549	31,625,679	97.3%
Fees & Charges	2	1,092,109	-	1,092,109	951,958	140,151	1,202,000	90.9%
Rental Income		53,570	-	53,570	51,065	2,505	45,203	118.5%
Interest Received		157,388	-	157,388	168,709	(11,321)	202,450	77.7%
Operating Grants, Subsidies & Contributions		555,149	-	555,149	554,698	451	554,698	100.1%
Other Recurrent Revenue	3	9,183,398	-	9,183,398	9,062,555	120,843	11,074,280	82.9%
		41,813,993	-	41,813,993	41,281,815	532,178	44,704,310	93.5%
Expenses								
Operating Expenses								
Employee Expenses	4	6,034,209	-	6,034,209	6,386,417	(352,207)	7,723,884	78.1%
Materials & Services	5	13,248,858	4,823,077	18,071,936	15,523,232	2,548,704	18,699,545	96.6%
Finance Costs		39,741	-	39,741	39,586	155	50,004	79.5%
Depreciation and Amortisation		9,284,382	-	9,284,382	9,281,370	3,012	11,137,644	83.4%
Corporate Overheads & Competitive Neutrality Costs		4,649,488	-	4,649,488	4,649,488	-	5,579,386	83.3%
		33,256,679	4,823,077	38,079,756	35,880,093	2,199,664	43,190,462	88.2%
Operating Position Before Capital Items		8,557,315	(4,823,077)	3,734,237	5,401,722	(1,667,485)	1,513,848	246.7%
Capital Revenue								
Capital Revenue	6	884,681	-	884,681	1,052,390	(167,709)	2,883,568	30.7%
		884,681	-	884,681	1,052,390	(167,709)	2,883,568	30.7%
Net Result Attributable to Council in Period		9,441,995	(4,823,077)	4,618,918	6,454,112	(1,835,195)	4,397,416	105.0%
Total Comprehensive Income		9,441,995	(4,823,077)	4,618,918	6,454,112	(1,835,195)	4,397,416	105.0%

1. **Net Rates & Utility Charges** is \$279,549 favourable, with actuals of \$30,772,379 compared to a revised budget of \$30,492,830. The favourable variance is predominately due to higher than anticipated sewerage access charges. This favourable variance will be assessed as part of the Quarter 3 Budget Review.
2. **Fees & Charges** are \$1,092,109 compared to YTD budget of \$951,958, resulting in a favourable variance of \$140,151. This favourable variance is due to higher than expected revenue for Potable Water Sales at Middlemount and Moranbah. The budgeted amount for this revenue will be reviewed during the Quarter 3 Budget Review.
3. **Other Recurrent Revenue** for the year to date is \$9,183,398 being \$120,843 favourable to budget. This favourable variance is due to septic revenue partially offset by waste revenue which is yet to issue invoices for April.
4. **Employee Expenses** are favourable compared to the revised budget by \$352,207. This favourable variance is predominantly due to employee vacancies some of which are currently being backfilled through Agency Temp Staff (current actuals \$750K and commitments of \$375K).
5. **Materials & Services** for the financial year to date are \$2,548,704 unfavourable, with \$13,248,858 in actual expenditure and \$4,823,077 in commitments against YTD budget of \$15,523,232. The unfavourable variance is due to the inclusion of commitments which relate to future reporting periods (large commitments are noted for waste levy \$1M, water purchases \$1.1M and contractors at IRC's landfills \$497K).
6. **Capital Revenue** for the year to date is \$884,681 which is unfavourable to budget by \$167,709. This unfavourable variance is due to the timing of budgeted cashflow of grant fund receipts which are budgeted to be aligned with the delivery of capital projects.

MEETING DETAILS

Corporate, Governance and Financial Services

Standing Committee Meeting

Wednesday, 22 May 2024

AUTHOR

Michael Krulic

AUTHOR POSITION

Manager Financial Services

5.2

REVENUE POLICY 2024/2025

EXECUTIVE SUMMARY

Pursuant to Section 193 of *Local Government Regulation 2012*, a Local Government must review its revenue policy annually and in sufficient time to allow an annual budget that is consistent with the revenue policy to be adopted for the next financial year.

OFFICER'S RECOMMENDATION

That the Committee recommends Council:

1. ***Adopts the 2024/2025 Revenue Policy in accordance with s193 of the Local Government Regulation 2012.***

BACKGROUND

Local Government Act 2009

104 Financial management systems

(5) The system of financial management established by a local government must include—

(c) the following financial policies of the local government—

- (i) Investment policy;
- (ii) Debt policy;
- (iii) Revenue policy.

(6) A local government must ensure the financial policies of the local government are regularly reviewed and updated as necessary.

Local Government Regulation 2012

193 Revenue policy

(1) A local government's revenue policy for a financial year must state —

(a) the principles that the local government intends to apply in the financial year for —

- i. levying rates and charges; and
- ii. granting concessions for rates and charges; and
- iii. recovering overdue rates and charges; and
- iv. cost recover methods; and

- (b) if the local government intends to grant concessions for rates and charges — the purpose for the concession; and
 - (c) the extent to which physical and social infrastructure costs for a new development are to be funded by charges for the development.
- (2) The revenue policy may state guidelines that may be used for preparing the local government's revenue statement.
- (3) A local government must review its revenue policy annually and in sufficient time to allow an annual budget that is consistent with the revenue policy to be adopted for the next financial year.

BUDGET IMPLICATIONS

A review has been completed in conjunction with the 2024/2025 budgetary process.

CONSULTATION

- Director Corporate, Governance and Financial Services
- Financial Services
- External – King & Company Solicitors

BASIS FOR RECOMMENDATION

The Isaac Regional Council Revenue Policy has been reviewed through the 2024/2025 budget process.

ACTION ACCOUNTABILITY

Manager Financial Services to ensure Policy is updated in relevant records.

KEY MESSAGES

Council's revenue raising options and financial position have been reviewed through the 2024/2025 budget process.

Council remains in a sound financial position.

Report Prepared By:	Report Authorised By:
MICHAEL KRULIC Manager Financial Services	DARREN FETTELL Director Corporate, Governance and Financial Services
Date: 9 May 2024	Date: 16 May 2024

ATTACHMENTS

- Attachment 1 - Isaac Regional Council Revenue Policy 2024/2025

REFERENCE DOCUMENT

- Nil

REVENUE POLICY

APPROVALS

POLICY NUMBER	[INSERT]	DOC.ID	[INSERT]
CATEGORY	Statutory		
POLICY OWNER	Financial Services		
APPROVAL DATE	[INSERT] 2024	RESOLUTION NUMBER	[INSERT]

DRAFT

OBJECTIVE

In accordance with the requirements of section 193 of the *Local Government Regulation 2012*, the objective of this Revenue Policy is to state:

- the principles intended to be applied by Council for the 2024/2025 financial year for the following revenue activities:
 - levying of rates and charges;
 - granting concessions for rates and charges;
 - recovering overdue rates and charges; and
 - cost-recovery methods;
- the purposes for concessions that Council intends to grant; and
- the extent to which physical and social infrastructure costs for a new development are to be funded by charges for the development.

SCOPE

Pursuant to section 104(5)(c)(iii) of the *Local Government Act 2009* the system of financial management established by Council must include a revenue policy.

Section 169(2)(c) of the *Local Government Regulation 2012* requires Council to include in its financial budget a revenue policy.

Section 170 of the *Local Government Regulation 2012* requires Council to adopt a budget each financial year.

Pursuant to section 193 of the *Local Government Regulation 2012*, the principles stated in this Revenue Policy are intended to be applied by Council for the relevant revenue activities in the 2024/2025 financial year.

DEFINITIONS

N/A

POLICY STATEMENT

This Revenue Policy states the principles Council intends to apply in the 2024/2025 financial year for the relevant revenue activities.

Principles

Levying Rates and Charges

For levying rates and charges for the 2024/2025 financial year, Council will have regard to the principles of:

- **user pays** - Council will be guided by the principle of user pays to minimise the impact of rating on the efficiency of the local economy;
- **transparency/simplicity** – Council will be transparent in the making and levying of rates and charges and will endeavour to use practices and systems that are able to be understood by all the community;

- **effectiveness/efficiency** – Council will endeavour to have practices and systems that are simple and inexpensive to administer;
- **fairness** – Council will endeavour to have practices and systems that achieve fair and consistent application of lawful rating and charging principles, without bias, taking account of all relevant considerations, and disregarding irrelevancies such as the perceived personal wealth of individual ratepayers or ratepayer classes;
- **flexibility** - Council will endeavour to take account of changes in the local economy; and
- **sustainability** – Council will endeavour to ensure that it manages revenue diligently and that the application of funds is founded on sustainable financial management.

General Rates

Section 92(2) of the *Local Government Act 2009* provides that general rates are for services, facilities and activities that are supplied or undertaken for the benefit of the community in general (rather than a particular person).

Section 94(1)(a) of the *Local Government Act 2009* provides that Council must levy general rates on all rateable land within its local government area.

Council believes that the distribution of the general rate burden through the levy of differential general rates in previous financial year has been generally equitable.

Council intends to levy differential general rates in the 2024/2025 financial year whereby land is categorised according to different rate categories, having regard to such factors, but not limited to: usage made of the land, and the nature, location, area and value of the land.

Pursuant to section 74 of the *Local Government Regulation 2012* Council must calculate the rates for land by using the value of the land under the *Land Valuation Act 2010* as assessed by the Valuer-General.

To ensure that owners of land across all differential categories contribute equitably to the cost of common services, facilities and activities, Council intends to apply a minimum rate to each differential rate category.

Special Rates and Charges

Section 92(3) of the *Local Government Act 2009* provides that special rates and charges are for services, facilities and activities that have a special association with particular land because-

- the land or its occupier:
 - specially benefits from the service, facility or activity; or
 - has or will have special access to the service, facility or activity; or
- the land is or will be used in a way that specially contributes to the need for the service, facility or activity; or
- the occupier of the land specially contributes to the need for the service, facility or activity.

Examples of services that may necessitate a special rate or charge are, but not limited to:

- maintenance and improvements to specific infrastructure in the regions towns which are necessitated by mining operations; and

- rural fire prevention and firefighting services.

Utility Charges

Section 92(4) of the *Local Government Act 2009* provides that utility charges are for a service, facility or activity for any of the following utilities: waste management, gas; sewerage and water.

In the 2024/2025 financial year, Council intends to levy utility charges for waste management, sewerage and water services.

Council may make and levy such utility charges on all rateable land, whether vacant or occupied, if the relevant utility service is available to the land.

Council may make and levy utility charges on non-rateable land where the owner or occupier has requested that the relevant service be provided.

Generally, utility charges will be calculated on a full cost recovery basis.

Separate Rates and Charges

Section 92(5) of the *Local Government Act 2009* provides that separate rates and charges are for any other service, facility or activity.

Where it is appropriate, Council may levy separate rates and charges to recover the cost of particular services, activities and facilities that benefit the community generally.

Pursuant to section 103 of the *Local Government Regulation 2012*, Council may fix a minimum amount of the rates and may levy separate rates or charges for a service, facility or activity, whether or not the service, facility or activity is supplied by Council.

As an example, a levy will be applied to all rateable properties in the region to ensure that Council has the capability to meet its obligations in times of natural disaster. The disaster management charge will be used to assist in funding the recurrent annual disaster management activities of Council, including those costs relating to the operation and maintenance of equipment used by Council in fulfilment of its disaster management obligations, and those costs relating to disaster prevention and disaster planning.

Granting concessions for rates and charges

Principles behind Concessions for Rates and Charges

Pursuant to section 120(1) of the *Local Government Regulation 2012* Council may grant a concession for rates or charges only if it is satisfied of one or more of the criteria set out therein.

In considering whether to grant a concession to a stated ratepayer or to a ratepayer who is a member of a stated class of ratepayers, Council will be guided by the principles of:

- **fairness** - the same treatment for ratepayers with similar circumstances;
- **transparency/simplicity** - by making clear the requirements necessary to receive concessions; and
- **flexibility** - to allow Council to respond to local economic issues.

Purpose of Concessions

For the 2024/2025 financial year, subject to the conditions determined from time to time in any applicable Council Policy and/or resolution, Council may grant concessions for rates and charges for:-

- **eligible pensioners**, for the purpose of alleviating the rating burden on eligible persons who are reliant on a pension;
- **certain entities whose objects do not include making a profit**, such as religious organisations, sporting clubs and show societies, on the basis that these entities provide benefits to the community, in accordance with the Rates Concession – Not For Profit Policy; and
- in its discretion, to other persons, where, for example, Council is satisfied that the payment of the rates or charges will cause hardship to the land owner.

Consideration may be given by Council to granting a class concession (a concession to a stated class of ratepayers) in the event all or part of the local government area is declared a natural disaster area by the State Government.

Recovering overdue rates and charges

Section 132 of the *Local Government Regulation 2012* outlines what are overdue rates or charges and when they become overdue.

In general, Council will exercise its powers to recover overdue rates and charges to reduce the overall rate burden on all ratepayers.

In particular in recovering overdue rates and charges Council will be guided by the principles of:

- **transparency/simplicity** - by making clear the obligations of ratepayers and the processes used by Council in assisting them meet their financial obligations;
- **effectiveness/efficiency** – by making the processes used to recover outstanding rates and charges clear, simple to administer and cost effective;
- **fairness** –by having regard to providing the same treatment for ratepayers with similar circumstances; and
- **flexibility** - by responding where necessary to changes in the local economy.

Council may use all of its powers under the Act and Regulation to recover overdue rates and charges. In particular, Council may exercise its powers:

- under section 95 of *Local Government Act 2009*, to register a charge over land where rates and charges become overdue;
- under section 134 of the *Local Government Regulation 2012*, to bring court proceedings for a debt against a person who is liable to pay the overdue rates and charges; and
- under Chapter 4, Division 3 of the *Local Government Regulation 2012*, to sell or acquire land for overdue rates or charges.

Council may refer overdue rates to a mercantile agent or a solicitor for recovery, but will generally only do so, if there is \$500 or greater in overdue rate or charges.

Council intends to charge interest on overdue rates and charges pursuant to section 133 of the *Local Government Regulation 2012*.

Cost-recovery methods

Section 97 of the *Local Government Act 2009* allows Council to set cost-recovery fees.

For cost-recovery methods in the 2024/2025 financial year, Council intends to apply the following principles:

- **user pays** - Council recognises the validity of fully imposing the user pays principle for its cost-recovery fees, unless the imposition of the fee is contrary to its express social, economic, environmental and other corporate goals. This is considered to be the most equitable and effective revenue approach and is founded on the basis that the regions rating base cannot subsidise the specific users or clients of Councils regulatory products and services.
- **cost of providing services / action** – However, in setting its cost-recovery fees, Council will be mindful of the requirement that such fees must not be more than the cost to Council of providing the service or taking the action for which the fee applies.

Section 262(3)(c) of the *Local Government Act 2009* empowers Council to charge for a service or facility it supplies other than a service or facility for which a cost recovery fee may be fixed. Council will impose a commercial fee where it provides a commercial service to a party that can choose to avail themselves of the service or facility. The nature, level, and standard of the service is considered by Council in setting the commercial fee. Council may set the charge with the aim of generating revenue. A user-pays principle is considered where Council provides the service in competition with the private sector.

Physical and Social Infrastructure Costs for New Development

Council intends to fund the provision of local government trunk infrastructure networks for new development by the adoption and levying of infrastructure charges on new development.

The infrastructure charges for providing local government trunk infrastructure networks are detailed in Infrastructure Charges Resolutions adopted by council having regard to council's planning scheme.

Council also intends for new development to meet council's additional costs of bringing forward development infrastructure and other physical and social infrastructure costs for a new development which is of sufficient magnitude to accelerate the growth rate of a specific area so that the availability of facilities is not adversely affected and existing ratepayers are not burdened with the cost of providing the additional infrastructure.

REVIEW OF POLICY

Pursuant to section 193(3) of the *Local Government Regulation 2012*, Council is required to review its revenue policy annually in sufficient time to allow an annual budget that is consistent with the revenue policy to be adopted for the next financial year.

HUMAN RIGHTS

Council has an obligation under the *Human Rights Act 2019* to give proper consideration to human rights when making a decision, and to act and make decisions in a way that is compatible with human rights. To the extent that an act or decision made under this policy may engage human rights, Council will have regard to the *Human Rights Act 2019* in undertaking the act or making the decision. Otherwise, Council does not consider that any human rights are limited or affected by this policy.

LEGISLATIONS AND RELATED GUIDELINES

- *Human Right Act 2019*
- *Local Government Act 2009*
- *Local Government Regulation 2012*
- *Land Valuation Act 2010*
- *Planning Act 2016*
- *Sustainable Planning Act 2009*
- *State Planning Regulatory Provision 2012*

REFERENCES

ID	NAME
CORP-POL-025	Rates Concession – Not For Profit Policy

MEETING DETAILS

Corporate, Governance and Financial Services

Standing Committee Meeting

Wednesday, 22 May 2024

AUTHOR

Michael Krulic

AUTHOR POSITION

Manager Financial Services

5.3

FEES & CHARGES 2024/2025

EXECUTIVE SUMMARY

Pursuant to section 97 of the *Local Government Act 2009*, Council may impose a charge for a service, facility or activity that is supplied or undertaken by Council or someone on behalf of Council or, under a local law or a resolution, fix a cost-recovery fee.

OFFICER'S RECOMMENDATION

That the Committee recommends Council:

1. ***Adopts the Fees and Charges for 2024/2025.***

BACKGROUND

Council is required to adopt its Fees and Charges for the financial year and keep a register of its cost recovery and commercial fees and charges.

There are two (2) types of Fees and Charges:-

- a) Commercial Charges
- b) Cost-recovery Fees

A Commercial Charge is a charge for commercial transactions where the Local Government is prepared to provide a service and the other party to the transaction can choose whether or not to avail itself of the service.

A Cost-recovery fee is a fee for:

- a) An application for the issue or renewal of a licence, permit, registration or other approval under a Local Government Act (an application fee); or
- b) Recording a change of ownership of land; or
- c) Giving information kept under a Local Government Act; or
- d) Seizing property or animals under a Local Government Act; or
- e) The performance of another responsibility imposed on the local government under the Building Act or the Plumbing and Drainage Act.

The attached Fees and Charges schedule reflect Isaac Regional Council's Commercial and Cost-recovery Fees and Charges for the year 2024/2025.

Upon resolution the Fees and Charges will come into effect 1 July 2024; with the acceptance that standard contractual notice periods may apply in some instances.

IMPLICATIONS

A review has been completed in conjunction with the 2024/2025 budgetary process to revise the fees and charges schedule. Consideration was given to input costs including current and predicted CPI increases for materials and services and labour costs.

Consideration was also given to recovering costs of providing related services as much as possible so as to limit the impact on reliance on rating revenue.

Impacts of cost of living / operations pressure on individuals and organisations, particularly 'not for profit' was also considered for fee increases and not for profit concessions.

CONSULTATION

- 2024/2025 Council budget workshops
- Executive Leadership Team
- Management Team
- Relevant Council Officers
- Finance Officers

BASIS FOR RECOMMENDATION

The Isaac Regional Council Fees and Charges schedule has been reviewed through the 2024/2025 budget process.

Council is required to adopt its Fees and Charges for the financial year and keep a register of its cost recovery and commercial fees and charges.

ACTION ACCOUNTABILITY

Manager Financial Services to ensure schedule is updated in relevant records.

KEY MESSAGES

The Fees and Charges Schedule resolved by council form part of Council's revenue raising requirements. This source of funding is important as it has a direct impact on Council's financial operations through reducing reliance on rates revenue.

Report Prepared By: MICHAEL KRULIC Manager Financial Services Date: 9 May 2024	Report Authorised By: DARREN FETTELL Director Corporate, Governance and Financial Services Date: 16 May 2024
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ATTACHMENTS

- Attachment 1 – Fees & Charges Schedule Proposed 2024 - 2025

REFERENCE DOCUMENT

- Nil

Proposed Fees & Charges Schedule 2024/2025

Fees and Charges may be varied in accordance with the Exceptional Circumstances Policy

** denotes GST inclusive prices.

Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer
BUILDING APPLICATIONS									
BUILDING APPLICATIONS	Note: Where Council is requested under Section 51 and Section 145 of the Building Act 1975 to act as a replacement certifier to perform certifying functions for building work, then the full fees as stated below apply for the assessment or certification of such Building works. Any further inspections requested/required (including footing inspections and reinspections) at Standard Building Inspection rate.								
Class 1 (a)	All Class 1 (a)	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)	Yes	POA	POA		Manager Community Education & Compliance
Class 1 (b)	All Class 1(b)	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)	Yes	POA	POA		Manager Community Education & Compliance
Class 1	Alterations/Additions to Class 1 Dwellings <50m ² floor area	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)	Yes	POA	POA		Manager Community Education & Compliance
	Alterations/Additions to Class 1 Dwellings >50m ² floor area	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)	Yes	POA	POA		Manager Community Education & Compliance
Class 2	<500m2	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)	Yes	POA	POA		Manager Community Education & Compliance
	>500m2 but <2000m2	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)	Yes	POA	POA		Manager Community Education & Compliance
Class 3	<500m2	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)	Yes	POA	POA		Manager Community Education & Compliance
	>500m2 but <2000m2	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)	Yes	POA	POA		Manager Community Education & Compliance
Class 4	All Class 4	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)	Yes	POA	POA		Manager Community Education & Compliance
Class 5	<200m2	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)	Yes	POA	POA		Manager Community Education & Compliance
	>200m2 but <500m2	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)	Yes	POA	POA		Manager Community Education & Compliance
	>500m2 but <2000m2	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)	Yes	POA	POA		Manager Community Education & Compliance
Class 6	<200m2	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)	Yes	POA	POA		Manager Community Education & Compliance
	>200m2 but <500m2	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)	Yes	POA	POA		Manager Community Education & Compliance
	>500m2 but <2000m2	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)	Yes	POA	POA		Manager Community Education & Compliance
Class 7 (a)	<500m2	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)	Yes	POA	POA		Manager Community Education & Compliance
	>500m2 but <2000m2	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)	Yes	POA	POA		Manager Community Education & Compliance
Class 7 (b)	<500m2	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)	Yes	POA	POA		Manager Community Education & Compliance
	>500m2 but <2000m2	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)	Yes	POA	POA		Manager Community Education & Compliance
Class 8	<500m2	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)	Yes	POA	POA		Manager Community Education & Compliance
	>500m2 but <2000m2	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)	Yes	POA	POA		Manager Community Education & Compliance
Class 9 (a)	<500m2	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)	Yes	POA	POA		Manager Community Education & Compliance
	>500m2 but <2000m2	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)	Yes	POA	POA		Manager Community Education & Compliance
Class 9 (b)	<500m2	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)	Yes	POA	POA		Manager Community Education & Compliance
	>500m2 but <2000m2	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)	Yes	POA	POA		Manager Community Education & Compliance
Class 9 (c)	<500m2	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)	Yes	POA	POA		Manager Community Education & Compliance
	>500m2 but <2000m2	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)	Yes	POA	POA		Manager Community Education & Compliance

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	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer		
5	Class 10 (a)	<40m2	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)	Yes	POA	POA		Manager Community Education & Compliance		
35		>40m2 but <65m2	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)	Yes	POA	POA		Manager Community Education & Compliance		
36		>65m2 but <110m2	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)	Yes	POA	POA		Manager Community Education & Compliance		
37		>110m2	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)	Yes	POA	POA		Manager Community Education & Compliance		
38	Class 10 (b)	In ground swimming pool (pool only -pool fence is additional, see below)	CR	PA 2016 LGA 2009	S246AH S97 (2) (a)	Yes	POA	POA		Manager Community Education & Compliance		
39		Swimming Pool/ Spa Safety Barrier Inspection	CR	PA 2016 LGA 2009	S246AH S97 (2) (a)	Yes	POA	POA		Manager Community Education & Compliance		
40		Swimming Pool/ Spa Safety Barrier Re-Inspection	CR	PA 2016 LGA 2009	S246AH S97 (2) (a) & (e)	Yes	POA	POA		Manager Community Education & Compliance		
41		All Class 10 (b) (excludes swimming pools & pool fencing)	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)	Yes	POA	POA		Manager Community Education & Compliance		
42	Class 10(c)	Class 10 (c)	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)	Yes	POA	POA		Manager Community Education & Compliance		
43	Building Application - Amendment Fees	Amended Plan Class 1a or 10 a/b - Minor - Assessment Fee (change not affecting decision notice)	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (e)	Yes	POA	POA		Manager Community Education & Compliance		
44		Amended Plan Class 1a or 10 a/b - Major - Assessment Fee (where amended decision notice required)	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (e)	Yes	POA	POA		Manager Community Education & Compliance		
45		Amended Plan Class 2 to 9 - Assessment Fee (change not affecting decision notice)	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (e)	Yes	POA	POA		Manager Community Education & Compliance		
46		Amended Plan Class 2 to 9 - Assessment Fee (where amended decision notice required)	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (e)	Yes	POA	POA		Manager Community Education & Compliance		
47		Request to change an existing approval (Building Works)	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (e)	Yes	POA	POA		Manager Community Education & Compliance		
48	Tenancy Fit-Out	< 51m2 - includes one inspection only	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)	Yes	POA	POA		Manager Community Education & Compliance		
49		> 50m2 but < 110m2 - includes one inspection only	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)	Yes	POA	POA		Manager Community Education & Compliance		
50		>110m2 - includes one inspection only	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)	Yes	POA	POA		Manager Community Education & Compliance		
51	Siting Concessions assessable against the Queensland Development Code	Boundary/Site Coverage Relaxation Application – Assessment against QDC- Concurrence Agency assessment against QDC Part 1 - Siting and amenity - Detached housing and duplexes	CR	LGA 2009	S97 (2) (a)		\$441.00	\$700.00	Fee does not currently allow cost recovery to be achieve. Proposed to increase to allow to be closer to actual cost of delivering works. Fee appears to be on the lower side of industry standard. Other councils include: CHRC - \$568.50 MRC - \$1,040 Charters - \$262 Livingstone - \$751 WRC - \$1,201	Manager Liveability & Sustainability		
52	Removal/ Demolition	Removal/Demolition of Building/Resite Building from within region	NCR	BA 1975 LGA 2009	S71 S97 (2) (a)	Yes	POA	POA		Manager Community Education & Compliance		
53		Infrastructure or Performance Bond	NCR				\$33,180.00	\$34,675.00		Manager Community Education & Compliance		
54	Change of Class	All Classes	CR	BA 1975 LGA 2009	S109 S97 (2) (a)	Yes	POA	POA		Manager Community Education & Compliance		
55	Certificate of Classification	Certificate of Classification for existing building, includes inspection	CR	BA 1975 LGA 2009	S123 S97 (2) (a) & (e)	Yes	POA	POA		Manager Community Education & Compliance		
56	Building Compliance Notice - Residential Services (Accreditation) Act 2002	Buildings - up to 1,000m2 gross floor area - Class 1b Class 2-9	CR	Residential Services (Accreditation) Act 2002, section 29(5)	RSA 2002 29	Yes	\$688.00	POA	The fee was changed to POA so that Council can engage an external Building Certifier to undertake the inspection	Manager Community Education & Compliance		
57		Fee for more than 10 residential rooms	CR	Residential Services (Accreditation) Act 2002, section 29(6)	RSA 2002 29	Yes	\$68.00	POA	The fee was changed to POA so that Council can engage an external Building Certifier to undertake the inspection	Manager Community Education & Compliance		
58		Reinspection Application for reinspection to determine compliance with prescribed building requirements	CR	Residential Services (Accreditation) Act 2002, section 29(7)	RSA 2002 29	Yes	\$229.00	POA	The fee was changed to POA so that Council can engage an external Building Certifier to undertake the inspection	Manager Community Education & Compliance		
59	Travel - Building Inspections	Travel charge are to be added for relevant building inspections and for resource sector building inspections.	CR	LGA 2009	S97 (2) (a)	Yes	\$0.80/per km	\$1.00/per km		Manager Community Education & Compliance		
60												

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5	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer		
61	BUILDING / OTHER SUNDRIES											
62	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer		
63	Inspections	Building Inspection/Re-inspection - per inspection	CR	BA 1975 LGA 2009	S10 S97 (2) (a) & (e)		POA	POA		Manager Community Education & Compliance		
64	Information Requests Form 19	Administration/Search Fee	CR	LGA 2009	S97 (2) (c)		POA Minimum Charge \$150.00	POA Minimum Charge \$160.00		Manager Community Education & Compliance		
65	Additional Copies of certificates etc	Duplicate copies of certificates previously issued within the previous 2 years (per certificate)	CR	LGA 2009	S97 (2) (c)		\$19.00	\$20.00		Manager Community Education & Compliance		
66	Building Searches	Building Records search Class 1 & 10	CR	PA 2016 LGA 2009	S264 S97 (2) (c)		\$212.00	\$220.00		Manager Community Education & Compliance		
67		Urgent Building Records search Class 1 & 10	CR	PA 2016 LGA 2009	S264 S97 (2) (c)		\$342.00	\$358.00		Manager Community Education & Compliance		
68		As Constructed Drainage Plans Class 1 & 10	CR	PA 2016 LGA 2009	S264 S97 (2) (c)		\$126.00	\$132.00		Manager Community Education & Compliance		
69		Building plans Class 1 & 10	CR	PA 2016 LGA 2009	S264 S97 (2) (c)		\$126.00	\$132.00		Manager Community Education & Compliance		
70		Certificate of Classification (copy of certificate previously issued) Class 2-9	CR	PA 2016 LGA 2009	S264 S97 (2) (c)		\$126.00	\$132.00		Manager Community Education & Compliance		
71		Building Records Search Class 2-9	CR	PA 2016 LGA 2009	S264 S97 (2) (c)		\$578.00	\$604.00		Manager Community Education & Compliance		
72		As Constructed Drainage Plans Class 2-9	CR	PA 2016 LGA 2009	S264 S97 (2) (c)		\$286.00	\$300.00		Manager Community Education & Compliance		
73		Building Plans Class 2-9	CR	PA 2016 LGA 2009	S264 S97 (2) (c)		\$578.00	\$604.00		Manager Community Education & Compliance		
74		Full Copy of Building File Class 1 & 10 - per file (only available in certain circumstances)	CR	PA 2016 LGA 2009	S264 S97 (2) (c)		\$578.00	\$604.00		Manager Community Education & Compliance		
75	Transfer of Functions to Local Government	Transfer of functions to local government (replacement certifier) includes first inspection	CR	BA 1975 LGA 2009	S145 S97 (2) (a) & (e)	Yes	POA	POA		Manager Community Education & Compliance		
76	Archival fee for private certifiers	Processing fee for amending property records, etc.	CR	BA 1975 LGA 2009	S86 (1) (c) S97 (2) (b) & (e)		\$128.00	\$135.00		Manager Community Education & Compliance		
77	PLUMBING											
78	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer		
79	Domestic Plumbing Applications	Application for Compliance Assessment - (add inspection fee) class 1 & 10A	CR	PDR 2019 LGA 2009	S42 S97 (2) (a) & (e)		\$135.00 for 1st fixture and \$31.00 for each additional fixture	\$140.00 for 1st fixture and \$35.00 for each additional fixture		Manager Community Education & Compliance		
80	Commercial Plumbing-Applications	Application for Compliance Assessment - (add inspection fee) Class 2-9	CR	PDR 2019 LGA 2009	S42 S97 (2) (a) & (e)		\$160.00 for 1st fixture and \$44.00 for each additional fixture	\$170.00 for 1st fixture and \$50.00 for each additional fixture		Manager Community Education & Compliance		
81	Resource Sector Plumbing Applications	Application for Compliance Assessment - (add inspection fee+ Travel) Class 2-9	CR	PDR 2019 LGA 2009	S43 S97 (2) (a) & (e)		\$371 for 1st fixture and \$80 for each additional fixture	\$387 for 1st fixture and \$84 for each additional fixture		Manager Community Education & Compliance		
82	Domestic Plumbing Amendments	Amendment of plans - minor - (change not affecting compliance permit)	CR	PDR 2019 LGA 2009	S43 S97 (2) (a) & (e)		\$92.00	\$96.00		Manager Community Education & Compliance		
83		Amendment of plans - major (where amended compliance permit required)	CR	PDR 2019 LGA 2009	S43 S97 (2) (a) & (e)		\$148.00	\$155.00		Manager Community Education & Compliance		
84	Commercial Plumbing Amendments	Amendment of plans - minor - (change not affecting compliance permit)	CR	PDR 2019 LGA 2009	S43 S97 (2) (a) & (e)		\$112.00 for 1st fixture and \$44.00 for each additional fixture	\$117.00 for 1st fixture and \$46.00 for each additional fixture		Manager Community Education & Compliance		
85		Amendment of plans - major (where amended compliance permit required)	CR	PDR 2019 LGA 2009	S43 S97 (2) (a) & (e)		\$139.00 for 1st fixture and \$44.00 for each additional fixture	\$143.50 for 1st fixture and \$46.00 for each additional fixture		Manager Community Education & Compliance		

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	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer		
5												
86	Resource Sector Plumbing Amendments	Amendment of plans - minor - (change not affecting compliance permit)	CR	PDR 2019 LGA 2009	S43 S97 (2) (a) & (e)		\$206 for 1st fixture \$80 for each additional fixture	\$215 for 1st fixture \$83.00 for each additional fixture		Manager Community Education & Compliance		
87		Amendment of plans - major (where amended compliance permit required)	CR	PDR 2019 LGA 2009	S43 S97 (2) (a) & (e)		\$345 for 1st fixture and \$80 for each additional fixture	\$360 for 1st fixture and \$83.00 for each additional fixture		Manager Community Education & Compliance		
88	Inspection Fees	Domestic and Commercial Mandatory Stage Plumbing Inspections (per inspection)	CR	PDR 2019 LGA 2009	S64 S97 (2) (a) & (e)		\$199.00	\$208.00		Manager Community Education & Compliance		
89		Domestic and Commercial Mandatory Stage Plumbing Re-Inspections (per inspection)	CR	PDR 2019 LGA 2009	S64 S97 (2) (a) & (e)		\$223.00	\$233.00		Manager Community Education & Compliance		
90		Domestic Plumbing Condition Inspection and report	CR	LGA 2009	S97 (2) (a) & (e)		POA	POA		Manager Community Education & Compliance		
91		Commercial Plumbing Condition Inspection and report	CR	LGA 2009	S97 (2) (a) & (e)		POA	POA		Manager Community Education & Compliance		
92		Resource Sector Plumbing Inspection Fees	CR	LGA 2009	S97 (2) (a) & (e)		\$1124.00 + Travel	\$1275.00 + Travel		Manager Community Education & Compliance		
93		Resource Sector Plumbing Inspection Fees (After hours inspection by prior arrangement)	CR	LGA 2009	S97 (2) (a) & (e)		\$2136.00 + Travel	\$2500.00 + Travel		Manager Community Education & Compliance		
94		Stormwater Inspection Fee	CR	LGA 2009	S97 (2) (a) & (e)		\$199.00	\$208.00		Manager Community Education & Compliance		
95	Consultancy Fee	For Plumbing & Drainage Design Advice Minimum 1 hour Includes Pre-Start Meeting	CR	LGA 2009	S97 (2) (e)		\$202.00 per hour + travel	\$250.00 per hour + travel		Manager Community Education & Compliance		
96	Backflow Prevention Device	Tests/Re-tests —Performed by Council - (per device)	NCR	LGA 2009	S97 (2) (e)		\$87.00	\$91.00		Manager Community Education & Compliance		
97		Initial/Annual Registration of test results - (per device)	CR	PDR 2019 LGA 2009	S102 S97 (2) (a)		\$85.00	\$89.00		Manager Community Education & Compliance		
98		Repairs & Parts - Where backflow testing has been completed by Council and repairs are required.	NCR	LGA 2009	S97 (2) (e)		POA	POA		Manager Community Education & Compliance		
99	Approval for works already started/completed prior to approval/as constructed	Lodgement/Approval Fee (initial registration) 'Inspection Fees (consult with plumbing staff regarding required number of inspections)	CR	PDR 2018 LGA 2009	S42 S148 S97 (2) (a)		Double standard Fee \$254.00 per inspection	Double standard Fee \$259.00 per inspection		Manager Community Education & Compliance		
100	Thermostatic Mixing Valve	Commissioning/Testing - each device (testable)	NCR	LGA 2009	S97 (2) (e)	Yes	\$96.50	\$111.00		Manager Community Education & Compliance		
101		Annual Registration - each device (testable)	CR	AS4032.3 2004 LGA 2009	S2 S97 (2) (a)	Yes	\$85.00	\$98.00		Manager Community Education & Compliance		
102	On-site Sewerage Design	On-site Sewerage Design	NCR	PDA 2018		Yes	POA	POA		Manager Community Education & Compliance		
103	On-site Sewerage Inspection	On-site Sewerage Inspection	CR	PDA 2018	S 44 (1)(iv)		\$230.00	\$240.00		Manager Community Education & Compliance		
104		Re-inspection	CR	PDA 2018	S 44 (1)(iv)		\$286.00	\$299.00		Manager Community Education & Compliance		
105	Annual On-site Sewerage Facility Registration Fee	Annual registration fee On-site Sewerage facilities per AES System	CR	PDA 2018	S128H		\$85.00	\$89.00		Manager Community Education & Compliance		
106	Trade Waste - New Applications	Application Fee - Category A - Hobby	CR	WS (SAR) A 2008 LGA 2009	S97 (2) (a) & (e)		\$128.00	\$134.00		Manager Community Education & Compliance		
107		Application Fee - Category A	CR	WS (SAR) A 2008 LGA 2009	S97 (2) (a) & (e)		\$685.00	\$717.00		Manager Community Education & Compliance		
108		Application Fee - Category B	CR	WS (SAR) A 2008 LGA 2009	S97 (2) (a) & (e)		\$875.00	\$914.00		Manager Community Education & Compliance		
109		Application Fee - Category C	CR	WS (SAR) A 2008 LGA 2009	S97 (2) (a)		As per individual agreement	As per individual agreement		Manager Community Education & Compliance		
110	Trade Waste - Annual Approval/ Existing Generator	Annual Fee - Category A & Category A Hobby	CR	WS (SAR) A 2008			\$124.00	\$130.00		Manager Community Education & Compliance		
111		Annual Fee - Category B	CR	WS (SAR) A 2008			\$315.00	\$330.00		Manager Community Education & Compliance		
112		Annual Fee - Category C	CR	WS (SAR) A 2008 LGA 2009	S97 (2) (a)		As per individual agreement	As per individual agreement		Manager Community Education & Compliance		
113		Alterations to existing Trade Waste Approval	CR	WS (SAR) A 2008			\$191.00	\$199.00		Manager Community Education & Compliance		

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Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer			
5	Arrestor Charges - Untreated trade waste discharged to sewer											
114	Undersized - with less capacity than required 550 litre size	CR	LGA 2009	Section 97, LGA 2009		\$250 + Trade Waste Annual Approval Charge	\$262 + Trade Waste Annual Approval Charge		Manager Community Education & Compliance			
115	Undersized - with less capacity than required 1000 litre size	CR	LGA 2009	Section 97, LGA 2009		\$500 + Trade Waste Annual Approval Charge	\$522 + Trade Waste Annual Approval Charge		Manager Community Education & Compliance			
116	No Arrestor - charge where 500 litre arrestor required	CR	LGA 2009	Section 97, LGA 2009		\$1000 + Trade Waste Annual Approval Charge	\$1045 + Trade Waste Annual Approval Charge		Manager Community Education & Compliance			
117	No Arrestor - charge where 1000 litre arrestor required	CR	LGA 2009	Section 97, LGA 2009		\$1500 + Trade Waste Annual Approval Charge	\$1568 + Trade Waste Annual Approval Charge		Manager Community Education & Compliance			
118	Miscellaneous Trade Waste Fees											
	Trade Waste Officer – Charge out Rate per hour	CR	WS (SAR) A 2008	S97 (2) (a)		\$199.00		No longer provide this service	Manager Community Education & Compliance			
119	Testing Fees	CR	WS (SAR) A 2008	S97 (2) (a)		POA	POA		Manager Community Education & Compliance			
120	Hydrant Testing											
	Hydrant testing of flow rate and pressure	CR	WS (SAR) A 2008		Yes	\$292.00 + Travel	\$335.00 + Travel		Manager Community Education & Compliance			
121	Fire Hose Reel Testing											
	Fire hose reel testing of flow rate and pressure	CR	WS (SAR) A 2008		Yes	\$292.00 + Travel	\$335.00 + Travel		Manager Community Education & Compliance			
122	Travel - Plumbing Inspections											
	Travel charge are to be added for relevant plumbing inspections and for resource sector plumbing inspections.	CR	LGA 2009	S97 (2) (a)		\$0.80/per km	\$0.90/per km		Manager Community Education & Compliance			
123	OTHER TECHNICAL/ ENGINEERING											
124	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer		
125	Driveway Crossovers	Work on Council property Driveway/Crossover Approval – Application and Inspection fee	CR	LGA 2009	S97 (2) (a)		\$235.00	\$247.00		Manager Infrastructure, Planning & Technical Services		
126	Gates & Grids	Application to install/replace gate/grid on Council road	CR	LGA 2009	S97 (2) (a)		\$320.00	\$336.00		Manager Infrastructure, Planning & Technical Services		
127	Approval – Extension of Time	For an extension of approval period	CR	LGA 2009	S97 (2) (c)		\$250.00	\$263.00		Manager Infrastructure, Planning & Technical Services		
128	Works within a Road Corridor Permit	Application to work within an IRC Road Corridor Permit - Assessment and inspection fee - Base Fee for Value under \$30,000	CR	LGA 2009	S97 (2) (a)		\$500.00	\$525.00		Manager Infrastructure, Planning & Technical Services		
129		Application to work within an IRC Road Corridor Permit - Assessment and inspection fee - Value above \$30,000	CR	LGA 2009	S97 (2) (a)		\$500 +1.5% of project value over \$30,000	\$525 +1.5% of project value over \$30,000		Manager Infrastructure, Planning & Technical Services		
130		Additional Inspection Fee (per inspection)	CR	LGA 2009	S97 (2) (a)		\$200.00	\$210.00		Manager Infrastructure, Planning & Technical Services		
131	Engineering Searches	Full Engineering Search (Water, Sewerage, Road, Stormwater)	CR	LGA 2009	S97 (2) (c)		\$355.00	\$373.00		Manager Infrastructure, Planning & Technical Services		
132	RECONFIGURING A LOT											
133	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer		
134	Reconfiguring a Lot	Base fee - 1 additional allotment	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$2,756.00	\$2,880.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability		
135		Each additional allotment if more than 1	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		Base fee + \$385 per lot	Base fee + \$402 per lot	Aligns with CA employee cost increases.	Manager Liveability & Sustainability		
136		Boundary re-alignment	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$2,756.00	\$2,880.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability		
137		Reconfiguration of Lot by Lease Agreement - exceeding 10 years	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$4,410.00	\$2,880.00	Fee reduced to align with Base Fee - 1 additional lot. Better reflects the cost of achieving cost recovery.	Manager Liveability & Sustainability		
138		Creation of an Access Easement	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$2,756.00	\$2,880.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability		
139		*Note that if development is a combination of a lot reconfiguration and boundary realignment/access easement creation, the relevant fee is the higher of the two, rather than both applicable fees. *A 25% discount is applied to the Reconfiguring a Lot application fee when an application is lodged in conjunction with a Material Change of Use.										
140	Survey Plan Endorsement	Endorsement of Survey Plan	CR	PR 2017 LGA 2009	Sch 20 1 (3) S97 (2)(a)		\$551.00	\$576.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability		
141		Re-endorsing Survey Plan that are out of time	CR	PR 2017 LGA 2009	Sch 20 1 (3) S97 (2)(a)		\$551.00	\$576.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability		

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5	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer		
142	MATERIAL CHANGE OF USE											
143	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer		
144	Material Change of Use - Residential activities	Code assessable										
145		Dwelling house Dwelling unit	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$551.00	\$576.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability		
146		Dual occupancy	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$4,410.00	\$4,608.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability		
147		Caretakers' accommodation Home based business Nature-based tourism	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$4,410.00	\$4,608.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability		
148		Multiple dwelling - up to four (4) dwelling units Residential care facility - up to twenty (20) beds Retirement facility - up to four (4) dwelling units Community residence - up to twenty (20) beds Rooming accommodation - up to twenty (20) beds	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$8,819.00	\$9,216.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability		
149		Multiple dwelling - five (5) dwelling units or greater Residential care facility - twenty-one (21) beds or greater Retirement facility - five (5) dwelling units or greater Rooming accommodation - twenty-one (21) beds or greater	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$13,229.00	\$13,824.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability		
150		Rural workers' accommodation - Relocatable home park Tourist park Short-term accommodation	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$17,638.00		Separation of Fee	Manager Liveability & Sustainability		
151		Rural workers' accommodation	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$17,638.00	\$4,608.00	State legislation recently introduced which makes Rural workers accommodation exempt under a large number of circumstances. This fee is reduced to reflect the cost of delivering assessment for applications which aren't exempt. Most likely the relevant assessment impacts will be the peer review of a Bushfire Report which the proposed fee is considered appropriate to achieve. This reduced fee also creates a more level playing field for applications who satisfy State exemptions versus those who do not.	Manager Liveability & Sustainability		
152		Relocatable home park Tourist park Short-term accommodation	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$17,638.00	\$18,431.71	Aligns with CA employee cost increases.	Manager Liveability & Sustainability		
153		Non-resident workforce accommodation - up to 200 beds	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$27,560.00	\$28,800.00		Manager Liveability & Sustainability		
154		Non-resident workforce accommodation - 201 beds or greater	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$44,096.00	\$46,080.00		Manager Liveability & Sustainability		
155	Resort complex	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$22,048.00	\$23,040.00		Manager Liveability & Sustainability			

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5	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer		
156	Material Change of Use - Residential activities	Impact assessable										
157		Dwelling house Dwelling unit	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$1,654.00	\$1,728.00		Manager Liveability & Sustainability		
158		Dual occupancy	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$7,717.00	\$8,064.00		Manager Liveability & Sustainability		
159		Caretakers' accommodation Home based business Nature-based tourism	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$7,717.00	\$8,064.00		Manager Liveability & Sustainability		
160		Multiple dwelling - up to four (4) dwelling units Residential care facility - up to twenty (20) beds Retirement facility - up to four (4) dwelling units Community residence - up to twenty (20) beds Rooming accommodation - up to twenty (20) beds	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$11,024.00	\$11,520.00		Manager Liveability & Sustainability		
161		Multiple dwelling - five (5) dwelling units or greater Residential care facility - twenty-one (21) beds or greater Retirement facility - five (5) dwelling units or greater Rooming accommodation - twenty-one (21) beds or greater	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$16,536.00	\$17,280.00		Manager Liveability & Sustainability		
162		Rural workers' accommodation- Relocatable home park Tourist park Short-term accommodation	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$22,048.00		Separation of Fee	Manager Liveability & Sustainability		
163		Rural workers' accommodation	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$22,048.00	\$5,760.00	State legislation recently introduced which makes Rural workers accommodation exempt under a large number of circumstances. This fee is reduced to reflect the cost of delivering assessment for applications which aren't exempt. Most likely the relevant assessment impacts will be the peer review of a Bushfire Report which the proposed fee is considered appropriate to achieve. This reduced fee also creates a more level playing field for applications who satisfy State exemptions versus those who do not.	Manager Liveability & Sustainability		
164		Relocatable home park Tourist park Short-term accommodation	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$22,048.00	\$23,040.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability		
165		Non-resident workforce accommodation - up to 200 beds	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$44,096.00	\$46,080.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability		
166		Non-resident workforce accommodation - 201 beds or greater	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$88,192.00	\$92,160.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability		
167		Resort complex	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$27,560.00	\$28,800.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability		
168		Material change of use - Business activities	Code assessable									
169	Use area up to 499m2 gross floor area Food and drink outlet Adult store Bar Office Sales office Shop Showroom Veterinary services		CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$6,614.40	\$6,912.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability		
170	Use area 500m2 gross floor area or greater Food and drink outlet Adult store Bar Office Sales office Shop Showroom Veterinary services		CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$11,024.00	\$11,520.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability		
171	Agricultural supplies store Outdoor sales Garden centre Car wash Service station Market Hardware and trade supplies		CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$11,024.00	\$11,520.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability		
172	Shopping centre		CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$22,048.00	\$23,040.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability		

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	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer		
5												
173	Material change of use - Business activities	Impact assessable										
		Food and drink outlet Adult store Bar Office Sales office Shop Showroom Veterinary services	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$13,228.80	\$13,824.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability		
174		Agricultural supplies store Outdoor sales Garden centre Carwash Service station Market Hardware and trade supplies	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$16,536.00	\$17,280.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability		
175		Shopping centre	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$33,072.00	\$34,560.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability		
176												
177	Material change of use Entertainment activities	Code assessable										
		Club Hotel Nightclub entertainment facility Theatre Function facility Tourist attraction	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$11,024.00	\$11,520.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability		
178												
179		Impact assessable										
		Club Hotel Nightclub entertainment facility Theatre Function facility Tourist attraction	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$16,536.00	\$17,280.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability		
180												
181	Material change of use - Industrial activities	Code assessable										
		Bulk landscape supplies Transport depot Warehouse Low impact industry	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$9,370.40	\$9,792.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability		
182		Medium impact industry Marine industry Research and technology industry Service industry	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$13,228.80	\$13,824.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability		
183		Extractive industry - up to 10,000 tonnes p.a	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$15,000.00	\$15,675.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability		
184		Extractive industry - 10,001 to 999,999 tonnes p.a	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$27,560.00	\$28,800.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability		
185		Extractive industry - 1,000,000 tonnes p.a or greater	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$44,096.00	\$46,080.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability		
186		High impact industry Special industry	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$16,536.00	\$17,280.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability		
187												
188		Impact assessable										
		Bulk landscape supplies Transport depot Warehouse Low impact industry	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$16,536.00	\$17,280.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability		
189		Medium impact industry Marine industry Research and technology industry Service industry	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$16,536.00	\$17,280.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability		
190		Extractive industry - up to 10,000 tonnes p.a	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$17,000.00	\$17,765.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability		
191		Extractive industry - 10,001 to 999,999 tonnes p.a	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$44,096.00	\$46,080.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability		
192		Extractive industry - 1,000,000 tonnes p.a or greater	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$88,192.00	\$92,160.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability		
193		High impact industry Special industry	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$27,560.00	\$28,800.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability		
194												

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	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer			
5													
195	Material change of use - Community and recreation activities	Code assessable											
196		Place of worship Emergency services Crematorium Cemetery Funeral parlour Community care centre Community use Environment facility Indoor sport and recreation Outdoor sport and recreation Park Health care services	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$8,268.00	\$8,640.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability			
197		Educational establishment Hospital Child care centre	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$11,024.00	\$11,520.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability			
198		Detention facility Major sport, recreation and entertainment facility Motor sport facility	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$22,048.00	\$23,040.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability			
199		Impact assessable											
200		Place of worship Emergency services Crematorium Cemetery Funeral parlour Community care centre Community use Environment facility Indoor sport and recreation Outdoor sport and recreation Park Health care services	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$16,536.00	\$17,280.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability			
201		Educational establishment Hospital Child care centre	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$16,536.00	\$17,280.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability			
202		Detention facility Major sport, recreation and entertainment facility Motor sport facility	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$33,072.00	\$34,560.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability			
203		Material change of use - rural activities	Code assessable										
204		Cropping Permanent plantation Roadside stall Animal keeping Animal husbandry	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$8,268.00	\$8,640.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability			
205		Rural industry Intensive horticulture Agricultural supplies store Wholesale nursery Winery	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$11,024.00	\$11,520.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability			
206		Intensive animal industry	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$33,072.00	\$34,560.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability			
207	Impact assessable												
208	Cropping Permanent plantation Roadside stall Animal keeping Animal husbandry	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$11,024.00	\$11,520.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability				
209	Rural industry Intensive horticulture Agricultural supplies store Wholesale nursery Winery	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$16,536.00	\$17,280.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability				
210	Intensive animal industry	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$44,096.00	\$46,080.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability				

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Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer			
5												
211	Material change of use - other activities/services and infrastructure uses	Code assessable										
212	Outstation Parking station Telecommunications facility Utility installation Landing	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$8,268.00	\$8,640.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability			
213	Air services Major electricity infrastructure Port services Substation	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$16,536.00	\$17,280.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability			
214	Renewable energy facility Brothel	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$19,875.00	\$20,769.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability			
215		Impact assessable										
216	Outstation Parking station Telecommunications facility Utility installation Landing	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$11,024.00	\$11,520.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability			
217	Air services Major electricity infrastructure Port services Substation	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$22,048.00	\$23,040.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability			
218	Renewable energy facility Brothel	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$27,560.00	\$28,800.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability			
219	Undefined use Assessment fee not specified	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		POA	POA		Manager Liveability & Sustainability			
220	SUNDRIES											
221												
222	Change Application	Change Application: Minor change (each request) (in accordance with Section 81 of the Planning Act 2016)	CR	PA 2016 LGA 2009	S79 (1) (b) (i) S97 (2) (a)	\$1,378.00	25% of current application fee for development application (minimum fee of \$1,440 and maximum fee of \$7,500)	Current fee does not generally support cost recovery and is below industry standard. A number of other Council's charge per condition changed and/or a percentage of application fee. The approach proposed is considered easier to calculate at the time of lodgement.	Manager Liveability & Sustainability			
223		Other change (each request) (in accordance with Section 82 of the Planning Act 2016)	CR	PA 2016 LGA 2009	S79 (1) (b) (i) S97 (2) (a)	POA	POA		Manager Liveability & Sustainability			
224	Superseded planning scheme	Request for development to be assessed under a superseded planning scheme	CR	PA 2016 LGA 2009	S79 (1) (b) (i) S97 (2) (a)	\$1,378.00	\$1,440.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability			
225	Planning Documents	Town planning scheme - per document	CR	LGA 2009	S264 (5) (a) (ii) S97 (2) (c)	\$331.00	\$346.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability			
226		Town planning maps - per sheet	CR	LGA 2009	S264 (5) (a) (ii) S97 (2) (c)	\$18.00	\$19.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability			
227	Extension Application	Extend a currency period of a development approval	CR	PA 2016 LGA 2009	S86 (2) (b) (i) S97 (2) (a)	\$2,756.00	\$2,880.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability			
228	Planning and Development Certificates	Certificate Limited	CR	PA 2016 LGA 2009	S265 (2) S97 (2) (a) & (e)	\$992.00	\$1,037.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability			
229		Certificate - Standard	CR	PA 2016 LGA 2009	S265 (2) S97 (2) (a) & (e)	\$1,234.00	\$1,290.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability			
230		Certificate Full - Non Urgent	CR	PA 2016 LGA 2009	S265 (2) S97 (2) (a) & (e)	\$2,718.00	\$2,840.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability			
231		Certificate Full - Urgent	CR	PA 2016 LGA 2009	S265 (2) S97 (2) (a) & (e)	\$3,043.00	\$3,180.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability			
232		Exemption Certificate - Dwelling House	CR	PA 2016 LGA 2009	S 46 S97 (2)(a)	POA	\$576.00	Support officers to achieve consistency for exemption certificate requests for Dwelling houses	Manager Liveability & Sustainability			
233		Exemption Certificate - Other	CR	PA 2016 LGA 2009	S 46 S97 (2)(a)	POA	POA		Manager Liveability & Sustainability			
234	Variation Request Application	Variation Request (former S242)	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)	POA	POA		Manager Liveability & Sustainability			
235	Preliminary Approval Application	Preliminary Approval s49(2) (former S241)	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)	POA	POA		Manager Liveability & Sustainability			
236	Isaac Trunk Infrastructure Charges	Water Sewerage Stormwater Parks Transport	CR	PA 2016 LGA 2009	S114, S116 & S139 S97 (2) (a)	Refer to Adopted Infrastructure Charges Resolution (No.3) 2021	In accordance with Adopted Infrastructure Charges Resolution in effect at time of approval of development permit.		Manager Liveability & Sustainability			

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237	Concurrence Referral Council as Referral Agency (excludes referral for Queensland Development Code - Part 1.0)	Code Assessable Referral (Council as referral agency)	CR	PA 2016 LGA 2009	S54 (1) S97 (2) (a)		\$496.00	\$519.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability		
238		Impact Assessable Referral (Council as referral agency)	CR	PA 2016 LGA 2009	S54 (1) S97 (2) (a)		\$1,102.00	\$1,152.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability		
239	Building Work Assessable against the Planning Scheme	Building work where not associated with a "Material Change of Use"	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$551.00	\$576.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability		
240	Generally in Accordance	Request to Consider a Change- Generally in accordance with existing approval	CR	PA 2016 LGA 2009	S79 (a) (b) (i) S97 (2) (a)		\$800.00	\$836.00	Aligns with CA employee cost increases.	Manager Liveability & Sustainability		
241	OPERATIONAL WORKS											
242	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer		
243	Operational Works	Base fee - works up to \$100,000 in value	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$2,205.00	\$2,304.00		Manager Liveability & Sustainability		
244		Works value from \$100,001 up to \$2,350,000	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$1,653 + 1% of the total value of proposed works	\$1,727 + 1% of the total value of proposed works		Manager Liveability & Sustainability		
245		Maximum fee	CR	PA 2016 LGA 2009	S51 (1) (b) (ii) S97 (2) (a)		\$27,560.00	\$28,800.00		Manager Liveability & Sustainability		
246	Prescribed Tidal Work	Prescribed Tidal Works	CR	PA 2016 LGA 2009	S48 (9) S97 (2) (a)			\$2,205.00	New fee to cater for development applications for Prescribed Tidal Works. Not currently included in fees and charges which is considered an oversight.	Manager Liveability & Sustainability		
247	PRIORITY DEVELOPMENT AREA											
248	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer		
249	Development Application	Development Application in the Priority Development Area	CR	EDA 2012	S82, S101, & S129		POA	POA		Manager Liveability & Sustainability		
250				LGA 2009	S97 (2) (a)							
251	LAND PROTECTION											
252	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer		
253	STOCK ROUTES											
254	Travel Permit	Stock route travel permit (Large Stock)	CR	LP (PSRM) A 2002 SRMA 2002 LGA 2009	S134(3) S97 (2) (a)		Minimum fee prescribed by Stock Route Management Regulation 2003	POA		Manager Liveability & Sustainability		
255		Stock route travel permit (Small Stock)	CR	LP (PSRM) A 2002 SRMA 2002 LGA 2009	S134(3) S97 (2) (a)		Minimum fee prescribed by Stock Route Management Regulation 2003	POA		Manager Liveability & Sustainability		
256	Agistment Permit	Stock route agistment permit (Large Stock)	CR	LP (PSRM) A 2002 SRMA 2002 LGA 2009	S116(5) S97 (2) (a)	Yes	Minimum fee prescribed by Stock Route Management Regulation 2003	POA		Manager Liveability & Sustainability		
257		Stock route agistment permit (Small Stock)	CR	LP (PSRM) A 2002 SRMA 2002 LGA 2009	S116(5) S97 (2) (a)	Yes	Minimum fee prescribed by Stock Route Management Regulation 2003	POA		Manager Liveability & Sustainability		
258												
259												
260												
261												

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Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer			
5	ENVIRONMENTAL HEALTH & LOCAL LAWS											
262	ENVIRONMENTAL HEALTH & LOCAL LAWS											
263	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer		
264	FOOD PREMISES											
265	Notes											
266	Food manufacturer, cafe / restaurant, takeaway food bar, delicatessen, caterer, baker / patisserie, childcare centre, hospital / care facility, mobile food vehicle, fruit and vegetables processing, accommodation meals, beverage manufacturer, food shop, food vending machine and annual temporary food stall.											
267												
268	Low Risk or Minor Prep Food Business											
269	Low risk food business involve handling of non-potentially hazardous foods i.e., the final product does not require refrigeration or hot-holding. Examples including making cakes without dairy fillings or frosting, making confectionary, cutting fruits and vegetables, etc.											
270												
271	Medium Risk Food Business											
272	A medium risk food business involves the preparation of potentially hazardous ready-to-eat foods. Examples includes cafes and restaurants, bakeries, and manufacturers.											
273	High Risk Food Business											
274	A high risk food business includes the sale and provisions of food to vulnerable persons. Businesses that require a high risk food business licence include child care centres, aged care facilities, etc. Food business conducting on-site or off-site catering as per the definition in the Food Act 2006 also require a high risk food business licence. These businesses require a Food Safety Program in order to be issued their licence.											
275												
276	Plan Assessment Fee	A non-refundable fee that includes an assessment of plans for preliminary approvals of plans for fit-outs of new premises or alterations of existing kitchens.	CR	FA 2006 LGA 2009	S31 S97 (2) (a)		\$401.00	\$419.00		Manager Community Education & Compliance		
277	Food Safety Program Accreditation Assessment Fee	A non-refundable fee for the assessment for accreditation of a Food Safety Program.	CR	FA 2006 LGA 2009	S31 S97 (2) (a)		\$514.00	\$537.00		Manager Community Education & Compliance		
278	Resource Sector / Non-Resident Workforce Camp Accommodation Food Licence Application Fees	New Low Risk or Minor Prep Food Business Application Fee: A once off non-refundable fee for the assessment of a new Low Risk or Minor Prep food business licence application. Minor preparation includes hot or cold holding of premade foods for service (e.g. serving unpackaged pre-made pies, cakes with frosting, etc.) Includes: administrative charge, desktop assessment, suitability of premises (inspection), licence fee, and routine inspections.	CR	FA 2006 LGA 2009	S31 S97 (2) (a)		\$1000+Travel	\$1145+Travel		Manager Community Education & Compliance		
279		New Medium Risk Food Business Application Fee: A once off non-refundable fee for the assessment of a new Medium Risk food business licence application. Includes: administrative charge, desktop assessment, suitability of premises (inspection), and licence fee.	CR	FA 2006 LGA 2009	S31 S97 (2) (a)		\$1500+ Travel	\$1600+ Travel		Manager Community Education & Compliance		
280	Resource Sector / Non-Resident Workforce Camp Accommodation Food Licence Application Fees	New High Risk Food Business Application Fee: A once off non-refundable fee for the assessment of a new High Risk food business licence application. High risk food business conduct on-site or off-site catering (as defined in the Food Act), or serve food to vulnerable persons (e.g. child-care centres, care facilities, etc.) Includes: administrative charge, desktop assessment, suitability of premises (inspection), and licence fee.	CR	FA 2006 LGA 2009	S31 S97 (2) (a)		\$ 1800+ Travel	\$ 1900+ Travel		Manager Community Education & Compliance		
281		Half Year New Licence Application Fee: New Food Business Licences Registered between May 1st and November 30th have a fee of: 50% of Application fee.	CR	FA 2006 LGA 2009	S31 S97 (2) (a)		50% of the Application Fee	50% of the Application Fee		Manager Community Education & Compliance		
282	Resource Sector / Non-Resident Workforce Camp Accommodation Food Licence Renewal Fees	Low Risk Food Business Licence Renewal Fee: A once off non-refundable fee for the annual renewal of a Low Risk food business licence. Includes: administrative charges, desktop assessment of renewal application, and routine inspection.	CR	FA 2006 LGA 2009	S31 S97 (2) (a)		\$800+Travel	\$900+Travel		Manager Community Education & Compliance		
283		Medium Risk Food Business Licence Renewal Fee: A once off non-refundable fee for the annual assessment of a Medium Risk food business licence. Medium risk businesses handle potentially-hazardous foods. Includes: administrative charges, desktop assessment of renewal application, and routine inspection.	CR	FA 2006 LGA 2009	S31 S97 (2) (a)		\$1200+ Travel	\$1300+ Travel		Manager Community Education & Compliance		
284		High Risk Food Business Licence Renewal Fee: A once off non-refundable fee for the annual assessment of a High Risk food business licence. High risk food business conduct on-site or off-site catering (as defined in the Food Act), or serve food to vulnerable persons (e.g. child-care centres, care facilities, etc.) Includes: administrative charges, desktop assessment of renewal application, and routine inspection.	CR	FA 2006 LGA 2009	S31 S97 (2) (a)		\$1500+Travel	\$1600+ Travel		Manager Community Education & Compliance		
285	Travel - Food Inspections	Travel charge are to be added for relevant food inspections and for resource sector food inspections.	CR	LGA 2009	S97 (2) (a)		\$0.80/per km	\$0.90/per km		Manager Community Education & Compliance		
286	Food Licence Application Fees	New Low Risk or Minor Prep Food Business Application Fee: A once off non-refundable fee for the assessment of a new Low Risk or Minor Prep food business licence application. Minor preparation includes hot or cold holding of premade foods for service (e.g. serving unpackaged pre-made pies, cakes with frosting, etc.) Includes: administrative charge, desktop assessment, suitability of premises (inspection), licence fee, and routine inspections.	CR	FA 2006 LGA 2009	S31 S97 (2) (a)		\$401.00	\$420.00		Manager Community Education & Compliance		
287		New Medium Risk Food Business Application Fee: A once off non-refundable fee for the assessment of a new Medium Risk food business licence application. Includes: administrative charge, desktop assessment, suitability of premises (inspection), and licence fee.	CR	FA 2006 LGA 2009	S31 S97 (2) (a)		\$458.00	\$479.00		Manager Community Education & Compliance		

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5	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer		
288		New High Risk Food Business Application Fee: A once off non-refundable fee for the assessment of a new High Risk food business licence application. High risk food business conduct on-site or off-site catering (as defined in the Food Act), or serve food to vulnerable persons (e.g. child-care centres, care facilities, etc.) Includes: administrative charge, desktop assessment, suitability of premises (inspection), and licence fee.	CR	FA 2006 LGA 2009	S31 S97 (2) (a)		\$497.00	\$520.00		Manager Community Education & Compliance		
289		Half Year New Licence Application Fee: New Food Business Licences Registered between May 1st and November 30th have a fee of: 50% of Application fee.	CR	FA 2006 LGA 2009	S31 S97 (2) (a)		50% of the Application Fee	50% of the Application Fee		Manager Community Education & Compliance		
290	Food Licence Renewal Fees	Low Risk Food Business Licence Renewal Fee: A once off non-refundable fee for the annual renewal of a Low Risk food business licence. Includes: administrative charges, desktop assessment of renewal application, and routine inspection.	CR	FA 2006 LGA 2009	S31 S97 (2) (a)		\$343.00	\$358.00		Manager Community Education & Compliance		
291		Medium Risk Food Business Licence Renewal Fee: A once off non-refundable fee for the annual assessment of a Medium Risk food business licence. Medium risk businesses handle potentially-hazardous foods. Includes: administrative charges, desktop assessment of renewal application, and routine inspection.	CR	FA 2006 LGA 2009	S31 S97 (2) (a)		\$400.00	\$418.00		Manager Community Education & Compliance		
292		High Risk Food Business Licence Renewal Fee: A once off non-refundable fee for the annual assessment of a High Risk food business licence. High risk food business conduct on-site or off-site catering (as defined in the Food Act), or serve food to vulnerable persons (e.g. child-care centres, care facilities, etc.) Includes: administrative charges, desktop assessment of renewal application, and routine inspection.	CR	FA 2006 LGA 2009	S31 S97 (2) (a)		\$431.00	\$450.00		Manager Community Education & Compliance		
293	Licence Restoration Fee	This fee is charged in addition to the annual licence renewal fee for renewals submitted within 30 days after the licence ends. Passed 30 days after the licence ends a new licence application is required.	CR	FA 2006 LGA 2009	S31 S97 (2) (a)		\$45.50	\$48.00		Manager Community Education & Compliance		
294	Amendment to Licence or Premise Fee	Major amendments licence fee includes moving to a new premises or changing from low to medium risk activities. Amendment to premises fee includes cost of assessing plans for minor structural changes. Most minor/administrative amendments are fee exempt.	CR	FA 2006 LGA 2009	S31 S97 (2) (a)		\$229.00	\$239.00		Manager Community Education & Compliance		
295	Food Safety Program Amendment Fee:	Includes the cost of re-assessment and approval of the amendment of the Food Safety Program.	CR	FA 2006 LGA 2009	S31 S97 (2) (a)		\$229.00	\$239.00		Manager Community Education & Compliance		
296	Temporary Food Stall	Temporary Low Risk Food Stall (6 month licence term) Fee: Temporary premises approved for 6 months in same location/s. Restricted to minor preparation and/or non-potentially-hazardous foods. Includes food prepared at a licensed premises for sale at temporary premises.	CR	FA 2006 LGA 2009	S31 S97 (2) (a)		\$57.00	\$60.00		Manager Community Education & Compliance		
297		Temporary Low Risk Food Stall (12 month licence term) Fee: Temporary premises approved for 12 months in the same location/s. Restricted to minor preparation and/or non-potentially-hazardous foods. Includes food prepared at a licensed premises for sale at temporary premises.	CR	FA 2006 LGA 2009	S31 S97 (2) (a)		\$114.00	\$119.00		Manager Community Education & Compliance		
298		Temporary Medium Risk Food Stall (6 month licence term) Fee: Temporary premises approved for 6 months for the same location/s. Medium risk, preparation, and processing. Includes food prepared at a licensed premises for sale at temporary premises.	CR	FA 2006 LGA 2009	S31 S97 (2) (a)		\$114.00	\$119.00		Manager Community Education & Compliance		
299	Temporary Food Stall	Temporary Medium Risk Food Stall (12 month licence term) Fee: Temporary premises approved for 12 months for the same location/s. Medium risk, preparation, and processing. Includes food prepared at a licensed premises for sale at temporary premises.	CR	FA 2006 LGA 2009	S31 S97 (2) (a)		\$229.00	\$239.00		Manager Community Education & Compliance		
300		Single Event Licence Fee: For use of a fixed facility for an event, or a once-off set up of stall or tent. Low and medium risk activities only. Includes food prepared at a licensed premises for sale at temporary premises.	CR	FA 2006 LGA 2009	S31 S97 (2) (a)		\$57.00	\$60.00		Manager Community Education & Compliance		
301		Non-Profit Organisation notification of event: A licence is required for a non-profit organisation that involves the sale, on at least 12 days each financial year, of meals prepared by the organisation at a particular place. Notification is required for the sale on less than 12 days per financial year of food or meals prepared by the organisation at a particular place.	CR	FA 2006 LGA 2009	S31 S97 (2) (a)		\$0.00	\$0.00		Manager Community Education & Compliance		
302	New Honey Food Business Licence Fee	A once off, non-refundable fee. Includes assessment of plans, inspection, and annual licence.	CR	FA 2006 LGA 2009	S31 S97 (2) (a)		\$94.00	\$98.00		Manager Community Education & Compliance		
303	Annual Licence Renewal Fee for Honey Food Businesses	The annual renewal fee for Honey food businesses.	CR	FA 2006 LGA 2009	S31 S97 (2) (a)		\$82.00	\$86.00		Manager Community Education & Compliance		
304	Potable Water Carrier	New Potable Water Carrier Licence Application Fee: A once off, non-refundable fee for applying for licence/s for potable water carrier vehicles. Does not include Plan Assessment of vehicle/s. Includes: administrative charges, desktop assessment, suitability of premises (inspection) and licence fee.	CR	FA 2006 LGA 2009	S31 S97 (2) (a)		\$115 admin fee AND \$50 per vehicle	\$200 application fee AND \$75 per vehicle		Manager Community Education & Compliance		

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5	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer		
305		Half Year New Potable Water Carrier Licence Application Fee: A once off, non-refundable fee for applying for licence/s for potable water carrier vehicles. Applies to new registration between May 1st and November 30th . Does not include Plan Assessment of vehicle/s. Includes: administrative charges, desktop assessment, suitability of premises (inspection) and license fee.	CR	FA 2006 LGA 2009	S31 S97 (2) (a)		\$110 admin fee AND \$22 per vehicle	\$200 application fee AND \$37 per vehicle		Manager Community Education & Compliance		
306		Potable Water Carrier Annual Licence Renewal Fee (per vehicle): Charged per potable water carrier vehicle. Includes: administrative charges, desktop assessment, suitability of premises (inspection) and license fee.	CR	FA 2006 LGA 2009	S31 S97 (2) (a)		\$45.00	\$200 application fee AND \$55 per vehicle		Manager Community Education & Compliance		
307		Non-Conformance Audit (Food Safety Program) Fee Non-conformance audits triggered by 3 non-conformance reports from auditors. Applies to High Risk food businesses with Food Safety Programs.	CR	FA 2006 LGA 2009	S31 S97 (2) (a)		\$343.00	\$358.00		Manager Community Education & Compliance		
308		Inspection Cost Recovery Fee 1st inspection - cost included in licencing 2nd inspection - cost included in licencing 3rd inspection - cost included in licencing fee and all further inspections - this fee applies per inspection. 4th inspection and all further inspections - this fee applies per inspection.	CR	FA 2006 LGA 2009	S31 S97 (2) (a)		\$264.00	\$276.00		Manager Community Education & Compliance		
309		Food-Business Business Licence - Sale Search Sale Search Inspection and Report A once off non-refundable fee for the assessment of application and authorisation forms, administration charge, and inspection.	CR	FA 2006	S31		\$379.00	\$396.00		Manager Community Education & Compliance		
310	PERSONAL APPEARANCE											
311	Higher Risk – Personal Appearance Services	Plan Assessment Fee (per premises): A non-refundable fee that includes an assessment of plans for preliminary approvals of plans for fit-outs or alterations.	CR	PH (ICFPAS) A 2003 LGA 2009	S9 S97 (2) (a)		\$458.00	\$478.00		Manager Community Education & Compliance		
312		New Application Assessment Fee (per premises): A once off non-refundable fee for the assessment of a new High Risk Personal appearance service licence application. Does not include plan assessment.	CR	PH (ICFPAS) A 2003 LGA 2009	S9 S97 (2) (a)		\$343.00	\$358.00		Manager Community Education & Compliance		
313		Half Year New Application Assessment Fee: A once off non-refundable fee for the assessment of a new High Risk Personal appearance service licence application. Does not include plan assessment. New HRPAS Business Licences Registered between May 1st and November 30th have a discounted fee of: 50% of Application fee	CR	PH (ICFPAS) A 2003 LGA 2009	S9 S97 (2) (a)		50% of the Application Fee	50% of the Application Fee		Manager Community Education & Compliance		
314		Renewal Fee for High Risk PAS (per premises): The annual licence fee.	CR	PH (ICFPAS) A 2003 LGA 2009	S9 S97 (2) (a)		\$286.00	\$299.00		Manager Community Education & Compliance		
315		Inspection Cost Recovery Fee (per premises): 1st inspection - cost included in licencing 2nd inspection - cost included in licencing 3rd inspection and all further inspections - this fee applies per inspection.	CR	PH (ICFPAS) A 2003 LGA 2009	S9 S97 (2) (a)		\$172.00	\$180.00		Manager Community Education & Compliance		
316	Higher Risk – Personal Appearance Services	Amendment to Licence or Premises Fee (per premises): Includes cost of assessing plans for structural changes or alterations to the premises. Most minor/administrative amendments are fee exempt. A licensee may apply to local government for amendment of the licence. Licence may be amended by changing the location of the premises, adding additional premises, or if satisfied any structural changes or alterations comply with the requirements under this act.	CR	PH (ICFPAS) A 2003 LGA 2009	S9 S97 (2) (a)		\$229.00	\$239.00		Manager Community Education & Compliance		
317		Transfer of Licence Fee (per premises): Includes costs of assessment of transfer application and inspection of the premises. Alterations or structural changes to premises are not included and the new licensee must apply for an amendment of licence. A licensee may apply to local government to transfer the licence. The application may be granted if the local government is satisfied the proposed transferee is a suitable person to hold the licence, and the premises where the service is provided is suitable for providing the services.	CR	PH (ICFPAS) A 2003 LGA 2009	S9 S97 (2) (a)		\$297.00	\$310.00		Manager Community Education & Compliance		

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Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer			
5	ENVIRONMENTALLY RELEVANT ACTIVITY FEES (ERA's)											
318	ENVIRONMENTALLY RELEVANT ACTIVITY FEES (ERA's)											
319	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer		
320	Environmentally Relevant Activity Annual Licence Fees	Annual Fee: ERA 6 Asphalt Manufacturing - (manufacturing in a year more than 1,000t of asphalt) AES=32	CR	EPR 2019 LGA 2009	S133 sch 2 S97 (2) (a)		\$10,308.00	\$10,770.00		Manager Community Education & Compliance		
321		Annual Fee: ERA 12(1) Plastic Product Manufacturing - (manufacturing in a year, a total of 50t or more of plastic product, other than a plastic product mentioned in item 2) AES=28	CR	EPR 2019 LGA 2009	133 sch 2 S97 (2) (a)		\$9,019.00	\$9,425.00		Manager Community Education & Compliance		
322		Annual Fee: ERA 19 Metal Forming AES=0	CR	EPR 2019 LGA 2009	S133 sch 2 S97 (2) (a)		\$800.00	\$836.00		Manager Community Education & Compliance		
323		Annual Fee: ERA 38(1a) Surface Coating - (anodising, electroplating, enamelling, galvanising or using, in a year, the following quantity of surface coating materials – 1t to 100t) AES=10	CR	EPR 2019 LGA 2009	S133 sch 2 S97 (2) (a)		\$3,222.00	\$3,367.00		Manager Community Education & Compliance		
324		Annual Fee: ERA 49 Boat Maintenance or Repair AES=17	CR	EPR 2019 LGA 2009	S133 sch 2 S97 (2) (a)		\$5,475.00	\$5,722.00		Manager Community Education & Compliance		
325		Application to amend Environmental Authority. Formula for Calculation $S=(A-P)Xin/365$ S is the amount of the fee , A is the amount of the annual fee payable, P is the amount of the annual fee paid before the amendment , N is the number of days from the day the authority was amended to the next anniversary day	CR	EPR 2019 LGA 2009	S174 S97 (2) (a)		On Application	On Application		Manager Community Education & Compliance		
326	LOCAL LAWS (DOGS)											
327	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer		
328	Puppy fee - (Dog up to 12 months old for the first year)	Puppy - Not Microchipped	CR	AM (CAD) A 2008 LGA 2009	S 44 & S 46 S 97 (2) (a)		\$20.00	\$21.00		Manager Community Education & Compliance		
329		Puppy - Microchipped	CR	AM (CAD) A 2008 LGA 2009	S 44 & S 46 S 97 (2) (a)		\$0.00	\$0.00		Manager Community Education & Compliance		
330	Registration Fees - (Dogs older than 12 months)	Annual Fee: Animal - Whole	CR	AM (CAD) A 2008 LGA 2009	S 44 & S 46 S 97 (2) (a)		\$108.00	\$108.00		Manager Community Education & Compliance		
331		Annual Fee: Animal - Desexed	CR	AM (CAD) A 2008 LGA 2009	S 44 & S 46 S 97 (2) (a)		\$35.50	\$35.50		Manager Community Education & Compliance		
332		Annual Fee: Desexed and Microchipped	CR	AM (CAD) A 2008 LGA 2009	S 44 & S 46 S 97 (2) (a)		\$20.00	\$20.00		Manager Community Education & Compliance		
333	Pensioner Registration Fees -(Dogs older than 12 months)	Annual Fee: Animal - Whole	CR	AM (CAD) A 2008 LGA 2009	S 44 & S 46 S 97 (2) (a)		\$54.00	\$54.00		Manager Community Education & Compliance		
334		Annual Fee: Animal - Desexed	CR	AM (CAD) A 2008 LGA 2009	S 44 & S 46 S 97 (2) (a)		\$26.50	\$26.50		Manager Community Education & Compliance		
335	Desexed and Microchipped Pension Concession Card holders only	Annual Fee: Animal - Desexed and Microchipped	CR	AM (CAD) A 2008 LGA 2009	S 44 & S 46 S 97 (2) (a)		\$0.00	\$0.00		Manager Community Education & Compliance		
336	Desexed and Microchipped for over 65 (senior)	Desexed and Microchipped 50% fee concession for over 65 (senior) only (Note: To be entitled to the over 65 (senior) 50% fee concession, the senior must produce evidence of being over 65)	CR	AM (CAD) A 2008 LGA 2009	S 44 & S 46 S 97 (2) (a)		\$13.00	\$13.00		Manager Community Education & Compliance		
337	Reciprocal Registration - Transfer of Current Registration from another Local Government (For the current registration period only, Evidence of current registration to be provided)	Dog registered at another local government with documented proof of current registration. Not applicable for regulated or restricted dogs.	CR	AM (CAD) A 2008 LGA 2009	S 44 & S 46 S 97 (2) (a)		\$0.00	\$0.00		Manager Community Education & Compliance		
338	Entire owned by a member of Canine Control Council Documentation of membership to be provided	Entire owned by a member of Canine Control Council Documentation of membership to be provided	CR	AM (CAD) A 2008 LGA 2009	S 44 & S 46 S 97 (2) (a)		50% of the applicable fee	50% of the applicable fee		Manager Community Education & Compliance		
339	Assistance dogs	Dogs used to assist impaired persons	NCR				\$0.00	\$0.00		Manager Community Education & Compliance		
340	Regulated Dogs (Declared dangerous)	Initial Registration Includes Regulated Dog Management Kit (One approved tag and Two approved signs)	CR	AM (CAD) A 2008 LGA 2009	S 44, S 46, S 52 & S 97 S 97 (2) (a)		\$510.00	\$510.00		Manager Community Education & Compliance		
341		Annual Registration Renewal Declared dangerous and in non compliance with the conditions of keeping and the performance of the dog	CR	AM (CAD) A 2008 LGA 2009	S 44, S 46, S 52 & S 97 S 97 (2) (a)		\$510.00	\$510.00		Manager Community Education & Compliance		
342		Annual Registration Renewal Declared dangerous dog subsequent years upon successful performance review and the continuing compliance with all the conditions of the declaration	CR	AM (CAD) A 2008 LGA 2009	S 44, S 46, S 52 & S 97 S 97 (2) (a)		\$255.00	\$255.00		Manager Community Education & Compliance		

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5												
343	Regulated Dogs (Declared menacing)	Initial Registration Includes Regulated Dog Management Kit (One approved tag and Two approved signs)	CR	AM (CAD) A 2008 LGA 2009	S 44, S 46, S 52 & S 98 S 97 (2) (a)		\$510.00	\$510.00		Manager Community Education & Compliance		
344		Annual Renewal Registration Declared menacing dog and in non compliance with the conditions of keeping and the performance of the dog	CR	AM (CAD) A 2008 LGA 2009	S 44, S 46, S 52 & S 98 S 97 (2) (a)		\$510.00	\$510.00		Manager Community Education & Compliance		
345		Annual Renewal Registration Declared menacing dog (non desexed dog) subsequent years upon successful performance review and the continuing compliance with all the conditions of the declaration	CR	AM (CAD) A 2008 LGA 2009	S 44, S 46, S 52 & S 98 S 97 (2) (a)		\$255.00	\$255.00		Manager Community Education & Compliance		
346		Annual Registration Renewal Declared menacing dog (desexed dog) subsequent years upon successful performance review and the continuing compliance with all the conditions of the declaration	CR	AM (CAD) A 2008 LGA 2009	S 44, S 46, S 52 & S 98 S 97 (2) (a)		\$204.00	\$204.00		Manager Community Education & Compliance		
347	Restricted	Restricted Breed Dog Permit - Initial Registration Includes Regulated Dog Management Kit (One approved tag and Two approved signs)	CR	AM (CAD) A 2008 LGA 2009	S 71, S 72 & S 82 S97 (2) (a)		\$510.00	\$510.00		Manager Community Education & Compliance		
348		Restricted Breed Dog Permit Annual Registration Renewal Restricted and in non compliance with the conditions of keeping the performance of the dog .	CR	AM (CAD) A 2008 LGA 2009	S 71, S 72 & S 82 S97 (2) (a)		\$510.00	\$510.00		Manager Community Education & Compliance		
349		Restricted Breed Dog Permit Annual Registration Renewal Restricted dog subsequent years upon successful performance review and the continuing compliance with the conditions of the declaration	CR	AM (CAD) A 2008 LGA 2009	S 71, S 72 & S 82 S97 (2) (a)		\$255.00	\$255.00		Manager Community Education & Compliance		
350	Regulated Dog Signs	Additional and replacement of set (one sign and one tag)	CR	AM (CAD) A 2008 LGA 2009	S 44, S46 & Schedule 1 S97 (2) (a)		\$52.00	\$52.00		Manager Community Education & Compliance		
351	Replacement Regulated Dog Collar	Replacement of lost or damaged regulated dog collar	CR	AM (CAD) A 2008 LGA 2009	S 44, S46 & Schedule 1			At Cost	New fee - cost incurred for replacement/ damaged of regulated dog collars	Manager Community Education & Compliance		
352	Replacement Identification Tag	Replacement of lost or damaged identification tag and regulated dog tags	CR	AM (CAD) A 2008 LGA 2009	S 44 & S46 S97 (2) (a)		\$7.50	\$7.50		Manager Community Education & Compliance		
353	NOTES:	<ul style="list-style-type: none"> - A discount of 50% applies to the full year fee if the animal registration is renewed before the due date of the invoice. - Pro rata is applied quarterly on a tiered basis. - Pro rata will not be applied to impounded animals when registration is enforced for the release of the animal. 										
356	Impounding Fees	Impounding release of a unregistered animal and applicable registration fee.	CR	IRC LL 1 & IRC LL 2 LGA 2009	S97 (2) (d)		\$161.00 + applicable registration fee	\$161.00 + applicable registration fee		Manager Community Education & Compliance		
357		Impounding release of a registered animal. First impoundment.	CR	IRC LL 1 & IRC LL 2 LGA 2009	S97 (2) (d)		\$0.00	\$0.00		Manager Community Education & Compliance		
358		Impounding release of a registered animal. Second and subsequent impoundment.	CR	IRC LL 1 & IRC LL 2 LGA 2009	S97 (2) (d)		\$156.00	\$165.00		Manager Community Education & Compliance		
359		Sustenance fee where dog is not collected within 48 hours of issue of Impound Notice	CR	IRC LL 1 & IRC LL 2 LGA 2009	S97 (2) (d)		\$10 per day	\$12 per day		Manager Community Education & Compliance		
360		Dog adoption fee	NCR				\$102.00	\$102.00		Manager Community Education & Compliance		
361		Sustenance and care cost for dogs that are retained pending Compliance, Internal and QCAT reviews	CR	IRC LL 1 & IRC LL 2 LGA 2009	S97 (2) (d)		\$12.00 per day max \$310.00 for 30 Day Stay	\$13.00 per day max \$330.00 for 30 Day Stay		Manager Community Education & Compliance		
362		Surrender of unwanted dog by owner. Dog must be currently registered	CR	IRC LL 1 & IRC LL 2 LGA 2009	S97 (2) (d)		\$0.00	\$0.00		Manager Community Education & Compliance		
363	Impounded Goods Release											
364	Impounded Goods Release Fees	Vehicle Release - for vehicle seized (owner liable to pay fee within 30 days) less than 4.5 TGVM	CR	IRCLL1 & IRC LL1.14, LL4	S97 (2) (d)		Actual Cost of Contract Removal	Actual Cost of Contract Removal		Manager Community Education & Compliance		
365		Vehicle Release - for vehicle seized (owner liable to pay within 30 days) - vehicles 4.5 TGVM or greater	CR	IRCLL1 & IRC LL1.14, LL5	S97 (2) (d)		Actual Cost of Contract Removal	Actual Cost of Contract Removal		Manager Community Education & Compliance		
366		Advertisement - Small less than 2.4m2 - for sign seized (owner liable to pay fee within 30 days)	CR	IRCLL1 & IRC LL1.14, LL6	S97 (2) (d)		\$52.00	\$54.50		Manager Community Education & Compliance		
367		Advertisement - Large - for sign seized (owner liable to pay fee within 30 days)	CR	IRCLL1 & IRC LL1.14, LL7	S97 (2) (d)		\$104.00	\$109.00		Manager Community Education & Compliance		
368	Motor Vehicle Ownership Searches	Conducted to determine ownership of a vehicle e.g. CITEC	CR	SPEA Act 1999 s14(2)(a) & LGA	Part 6 S262 (3) (C)		Actual Costs	Actual Costs		Manager Community Education & Compliance		
369	Commercial use of Roads											
370	Commercial use of Roads	Annual Licence Fee for conducting a commercial activity on a Council owned and controlled road	CR	IRC LL 1 & IRC LL sub 1.2 LGA 2009	S97 (2) (d)		\$220.00	\$230.00		Manager Community Education & Compliance		
371	Shared Accommodation Facilities											
372	Shared Accommodation Facilities	Annual Licence Fee for conducting a commercial activity	CR	IRC LL 1 & IRC LL sub 1.11 LGA 2009	S97 (2) (a)		\$220.00	\$230.00		Manager Community Education & Compliance		

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5	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer			
373	PEST CONTROL												
374	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer			
375	NOTE: DOGGONE factory baits will be charged at the current market value.												
376	DOGGONE factory baits	DK9 –1080 Dog Baits –20 bait pack	NCR				At Cost		Council does not provide this service anymore as manufactured baits are now able to be purchased from commercial providers and Council does not wish to duplicate a commercial service.	Manager Liveability & Sustainability			
377		DK9 –1080 Dog Baits –80 bait pack	NCR				At Cost			Manager Liveability & Sustainability			
378		DK9 –1080 Dog Baits –200 bait pack	NCR				At Cost			Manager Liveability & Sustainability			
379		DOGGONE –100 Bait Pail	NCR				At Cost			Manager Liveability & Sustainability			
380		DOGGONE –250 Bait Pail	NCR				At Cost			Manager Liveability & Sustainability			
381		PIGOUT – Feral Pig Bait – 32 Bait Pail	NCR				At Cost			Manager Liveability & Sustainability			
382		PIGOUT – Feral Pig Bait – 64 Bait Pail	NCR				At Cost			Manager Liveability & Sustainability			
383		Handling fee (Ordering, receipt and delivery by council)	NCR				\$239.00				Manager Liveability & Sustainability		
384	CEMETERIES												
385	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer			
386	Council provides a basic funeral service on request in Clermont and Moranbah.												
387	Grave preparation costs outside of Moranbah and Clermont may attract additional fees based on equipment availability, transportation and handling fees.												
388	NOTE: Council expect arrangements to be within normal working hours 7am to 3pm 2pm (additional costs will apply outside of these hours)												
389	Grave Services	Grave Preparation and filling - Clermont & Meranbah	NCR			Yes	\$1,100.00	\$1,177.00	Staff wage increase + increase in Electricity and fuel - rounded	Manager Community Facilities			
390		Grave Preparation and filling - Moranbah	NCR			Yes	\$1,100.00	\$1,265.00	Staff wage increase + increase in Electricity and fuel - rounded + shoring equipment takes considerable amount of extra time to install				
391		Grave Preparation and filling - St Lawrence	NCR			Yes	POA	POA		Manager Community Facilities			
392		Grave Preparation and filling - All Other Locations	NCR			Yes	POA	POA		Manager Community Facilities			
393		Administrative Fee: Equipment Hire (lowering device, shade structures, chairs, carpets) Moranbah & Clermont	NCR			Yes	\$295.00	POA		Manager Community Facilities			
394		Equipment Hire (lowering device, shade structures, chairs, carpets) All other locations	NCR			Yes	At Cost	At Cost		Manager Community Facilities			
395		Interment of ashes to grave of relative	NCR			Yes	\$72.00	\$77.00		Manager Community Facilities			
396		Interment of ashes to Columbarium Wall	NCR			Yes	\$74.00	\$79.00		Manager Community Facilities			
397		Exhumation of human remains	NCR			Yes	POA	POA		Manager Community Facilities			
398		Services Outside Normal Working Hours	Funerals and cemetery services	NCR			Yes	POA	POA		Manager Community Facilities		
399			Ashes Interments	NCR			Yes	POA	POA		Manager Community Facilities		
400		Plots (All cemeteries throughout region)	Purchase of Plot	NCR			Yes	\$938.00	\$1,004.00		Manager Community Facilities		
401	Purchase of niche		NCR			Yes	\$480.00	\$514.00		Manager Community Facilities			
402	Plaques	Bronze memorial	NCR			Yes	At Cost	At Cost		Manager Community Facilities			
403		Installation	NCR			Yes	\$110.00	\$118.00		Manager Community Facilities			

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5	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer		
404	PLUMBING & DRAINAGE (COMMERCIAL SERVICE)											
405	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer		
406	Connections	20mm connection near side (Single dwelling)	NCR				\$1,386.00	\$1,441.00		Manager Business Services W & W		
407		20mm connection far side	NCR				POA	POA		Manager Business Services W & W		
408		25mm connection near side	NCR				\$1,766.00	\$1,836.00		Manager Business Services W & W		
409		25mm connection far side	NCR				POA	POA		Manager Business Services W & W		
410		32mm connection near side	NCR				\$2,649.00	\$2,754.00		Manager Business Services W & W		
411		32mm connection far side	NCR				POA	POA		Manager Business Services W & W		
412		40mm connection near side	NCR				\$3,500.00	\$3,640.00		Manager Business Services W & W		
413		40mm connection far side	NCR				POA	POA		Manager Business Services W & W		
414		50mm connection near side	NCR				\$4,383.00	\$4,558.00		Manager Business Services W & W		
415		50mm connection far side	NCR				POA	POA		Manager Business Services W & W		
416		100mm connection near side	NCR				POA	POA		Manager Business Services W & W		
417		100mm connection far side	NCR				POA	POA		Manager Business Services W & W		
418		Convert below ground to above ground 20mm	NCR				\$426.00	\$443.00		Manager Business Services W & W		
419		Convert above ground to below ground 20mm	NCR				\$538.00	\$559.00		Manager Business Services W & W		
420		Clermont Rural Water connections - restricted flow 20mm meter (at the discretion of Council - applicant to meet all costs)	NCR				POA	POA		Manager Business Services W & W		
421		Temporary construction water meter - installation, disconnection and meter read.	NCR				\$1,576.00	POA	Current 2023/24 fee does not cover the full cost of installation, disconnection & meter read (20mm \$1,990). Also cost varies depending on meter side, whether connecting to a portable standpipe or a main etc.	Manager Business Services W & W		
422		20mm sub meters (for purchase only multi unit development)	NCR				\$415.00	\$431.00		Manager Business Services W & W		
423		Replace damaged water meter riser	NCR				\$265.00	\$275.00		Manager Business Services W & W		
424		Replace damaged water meter taggle (AMR) device	NCR				\$182.00	\$189.00		Manager Business Services W & W		
425		Replace damaged water meter tap	NCR				\$142.00	\$147.00		Manager Business Services W & W		
426		Replace damaged water meter setter	NCR				\$403.00	\$419.00		Manager Business Services W & W		
427		Replace damaged water meter	NCR				\$190.00	\$197.00		Manager Business Services W & W		
428		Replace entire water meter and taggle assembly - above ground	NCR				\$734.00	\$763.00		Manager Business Services W & W		
429		Replacement of damaged water meter below ground	NCR				\$842.00	\$875.00		Manager Business Services W & W		
430		Plumbers After Hours Call Out Fee, including Public Holidays	NCR				\$375.00	\$355.00	GST Adjustment	Manager Business Services W & W		
431		Plumbing works hourly rate (for services where another fee is not applicable) - per hour	NCR				\$125.00	\$120.00	GST Adjustment	Manager Business Services W & W		
432		Disconnection of water service	NCR				\$465.00	\$483.00		Manager Business Services W & W		
433	Special water meter reading (Onsite inspection)	NCR				\$139.00	\$144.50		Manager Business Services W & W			
434	Meter test fee (Refundable if under / over 5%)	NCR				\$278.00	\$289.00		Manager Business Services W & W			
435	Relocation of water meter	NCR				POA	POA		Manager Business Services W & W			
436	Water Infrastructure Telecommunication Leases	Lease agreements to lease space atop Council's water towers/infrastructure for telecommunications purposes	NCR				POA	POA		Manager Business Services W & W		
437	Water Sales	Replacement fob key for access truck fill point (standpipes)	NCR			Yes-	\$111.00	\$105.00	GST Adjustment	Manager Business Services W & W		
438		Fob key to have access to truck fill point (standpipes) - a different FOB key is required for Potable Water, Raw Water and Recycled Water	NCR			Yes-	\$69.30	\$66.00	GST Adjustment	Manager Business Services W & W		
439		Potable Water collected at Council truck fill point (standpipe) - per Kilolitre (Minimum Fee \$140.00 per collection)	NCR				\$14.00	\$14.50	Per kL charge, rounding to the nearest dollar, high % increase.	Manager Business Services W & W		
440		Projects of new or special economic benefit - collected at Council truck fill point (standpipe) - per Kilolitre	NCR				POA	POA		Manager Business Services W & W		
441		After Hours Call Out Fee, including Public Holidays	NCR				\$375.00	\$355.00		Manager Business Services W & W		
442		Recycled Water (effluent) collected at Council truck fill point/standpipe - AVDATA - per Kilolitre	NCR				\$0.55	\$0.00	Due to the effluent storage dams overflowing and the subsequent noncompliance it is recommended these fees be removed to encourage as much usage of this water as possible.	Manager Business Services W & W		
443		Recycled Water (effluent) collected at Council truck fill point/ standpipe - manual (excluding Nebe) - per Kilolitre	NCR				\$0.75	\$0.00	Due to the effluent storage dams overflowing and the subsequent noncompliance it is recommended these fees be removed to encourage as much usage of this water as possible.	Manager Business Services W & W		
444		Raw/untreated water collected at Council truck fill point/standpipe - per Kilolitre	NCR				\$2.75	\$2.90	Per kL charge, rounding to the nearest dollar, high % increase.	Manager Business Services W & W		

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5	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer		
445	Filling Up a Pool	Hire of Temporary Water Meter/Standpipe and Plumbers Time (hourly rate)	NCR			Yes-	\$135.00	\$128.00	GST Adjustment	Manager Business Services W & W		
446		Cost of Potable Water per kilolitre	NCR				\$2.20	\$2.30	Per kL charge, rounding to the nearest dollar, high % increase.	Manager Business Services W & W		
447	SEWERAGE											
448	Connections	Connection of sewerage services	NCR				\$1,609.00	\$1,673.00		Manager Business Services W & W		
449		Disconnection of sewerage service	NCR				\$642.00	\$667.00		Manager Business Services W & W		
450		Unblocking of sewer network - deemed to be on the property side	NCR			Yes	\$145.00	\$250.00	Currently cheaper to engage IRC than a local Plumber however this is not a service Council should be responsible for. Fee was created for use only when IRC have no choice but to rectify given the shortage of Plumbers in some locations.	Manager Business Services W & W		
451	Building Over Sewer	Building over sewer application fee	NCR				\$471.00	\$489.00		Manager Business Services W & W		
452	Sewer Location	Sewer location fee - First Hour	NCR			Yes	\$225.00	\$257.00	GST Adjustment	Manager Business Services W & W		
453		Sewer location fee - Each Hour Thereafter				Yes	\$169.00	\$194.00	GST Adjustment	Manager Business Services W & W		
454	Disposal of Septic Waste	Minimum Fee per disposal	NCR				\$215.00	\$215.00	Aligned with below fee.	Manager Business Services W & W		
455		Disposal of Septic Waste per litre < = 220,000 L per billing month	NCR				\$0.15	\$0.15	Recommend no increase due to market trends and Isaac remaining competitive.	Manager Business Services W & W		
456		Disposal of Septic Waste per litre > 220,000L per billing month	NCR				\$0.10	\$0.10	Recommend no increase due to market trends and Isaac remaining competitive.	Manager Business Services W & W		
457		After Hours Call Out Fee, including Public Holidays	NCR			Yes-	\$375.00	\$355.00		Manager Business Services W & W		
458		Purchase of Activated Septic per litre	NCR			Yes-	\$0.10	\$0.10	Recommend no increase - benefits local mining camps and IRC sewer treatment plant.	Manager Business Services W & W		
459	Disposal of Non-Regulated Liquid Waste at Sewerage Treatment Plant (i.e. Slurry)	Minimum Fee per disposal	NCR				\$125.00	\$125.00	Aligned with below fee.	Manager Business Services W & W		
460		Disposal of Non-Regulated Liquid Waste per litre	NCR				\$0.05	\$0.05	Recommend no increase - already considered high in the market.	Manager Business Services W & W		
461		After Hours Call Out Fee, including Public Holidays	NCR			Yes-	\$375.00	\$355.00	GST Adjustment	Manager Business Services W & W		
462	EXCAVATING & FILLING (OPERATIONAL WORK / PRIVATE WORKS)											
463	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer		
464	Excavating / Filling	Application fee for engineering assessment and Council's approval for the substantial alteration of the natural surface of the land - Base Fee for Value under \$30,000	CR	SPA 2009 LGA 2009	260 S 97 (2) (a)		\$500.00	\$525.00		Manager Infrastructure, Planning & Technical Services		
465		Application fee for engineering assessment and Council's approval for the substantial alteration of the natural surface of the land - Value above \$30,000	CR	LGA 2009	S97 (2) (a)		\$500 +1.5% of project value over \$30,000	\$525 +1.5% of project value over \$30,000		Manager Infrastructure, Planning & Technical Services		
466		Additional Inspection Fee (per inspection)	CR	LGA 2009	S97 (2) (a)		\$200.00	\$210.00		Manager Infrastructure, Planning & Technical Services		
467		Bond if required	CR	SPA 2009 LGA 2009	260 S 97 (2) (a)		POA	POA		Manager Infrastructure, Planning & Technical Services		

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Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer			
5	WASTE MANAGEMENT											
468	WASTE MANAGEMENT											
469	WASTE MANAGEMENT											
470	NOTE: All Fees & Charges include amounts to cover the State Government Waste Levy applicable to the waste material.											
471	State Government Waste Levy	Municipal Solid Waste/ Commercial and Industrial Waste / Construction and Demolition Waste - \$91 per tonne Regulated Waste Category 1 - \$179 per tonne Regulated Waste Category 2 - \$124 per tonne	NCR	Waste Reduction and Recycling Act 2011.	S36	No	\$91.00 \$179.00 \$124.00		Recommend removing whole section - there is no legislative requirement to include this in the F&C schedule as it is a State Govt fee charged to Council. F&C are usually adopted prior to the levy amount being set each year which results in a F&C amendment being required in July/Aug.	Manager Waste Services		
472	Commercial and Industrial Waste	Commercial and industrial Mixed Waste - unsorted / compacted Waste - Charge per tonne.	NCR			Yes	\$339.00	\$367.00	Fee increase 8.3% based on LTFF 4% plus 4.3% waste levy (CPI expected to be approx. 4%, prior year levy increase 4.3%)	Manager Waste Services		
473		Heavy Commercial Mixed Waste - unsorted (Bulky items, less than 1m in length) - Charge per tonne.	NCR			Yes	\$372.00	\$402.00		Manager Waste Services		
474		Hard to Handle Commercial Waste - Loads containing such wastes as Blast Cable, Rubber hoses, conveyor belt or dam liner, IBCs / pods, steel, timber, ventilation shafts etc., anything greater than 1m lengths. (A general waste load containing any or part of these waste types will be charged at this rate) - Charge per tonne.	NCR			Yes	\$582.00	\$630.00		Manager Waste Services		
475		Special Burial / Immediate Destruction - Any disposal which requires an application and/or immediate burial. Council reserves the right to determine wastes in this category - Charge per tonne, minimum charge one tonne.	NCR			Yes	\$467.00	\$505.00		Manager Waste Services		
476		Weighed Non Landfilled Waste - Minimum Charge	NCR			Yes	\$36.00	\$38.00		Manager Waste Services		
477		Other weighed waste - minimum fee, includes an amount of \$13.15 to cover State Govt. Waste Levy	NCR			Yes	\$51.00	\$55.00		Manager Waste Services		
478		Single 240 Litre Wheelie Bin (Only at Transfer Stations and Moranbah). Includes and amount of \$2.19 to cover the State Govt Waste Levy - Charge per bin	NCR			Yes	\$17.00	\$18.00		Manager Waste Services		
479	Construction and Demolition Waste	Construction and Demolition Waste - Mixed / Unsorted - Charge per tonne	NCR			Yes	\$372.00	\$402.00		Manager Waste Services		
480	Regulated Waste	Regulated Waste - Category 1 - Charge per tonne, minimum charge one tonne	NCR	Environmental Protection (Regulated Waste) Amendment Regulation 2018	S64	Yes	\$649.00	\$702.00		Manager Waste Services		
481		Regulated Waste - Category 2 - Charge per tonne, minimum charge one tonne	NCR	Environmental Protection (Regulated Waste) Amendment Regulation 2018	S64	Yes	\$580.00	\$628.00		Manager Waste Services		
482	Asbestos	Asbestos / Asbestos contaminated soil - Asbestos must be disposed of as per Council requirements. An "Application for Special Burial / Disposal of Regulated Waste" must be submitted 48 hours prior to disposal - Council reserves the right to reject or cease accepting asbestos at its sole discretion. (Council reserves the right to refuse due to licence restrictions) - Charge per tonne, minimum charge one tonne	NCR			Yes	\$338.00	\$366.00		Manager Waste Services		
483	Waste Generated From Outside Isaac Regional Council	Waste generated from outside the region - Approval must be sought from Council on each load 48hrs prior to acceptance. Approval is given on a case by case basis and is dependant on Council's own operational and asset maintenance requirements.	NCR			Yes	As per current fees and charges plus 20%	As per current fees and charges plus 20%		Manager Waste Services		
484	Recyclables (Sorted)											
485	Batteries	Lead Acid/Large Flooded Lead Acid/Steel Case Lead Acid/Valve Regulated Lead Acid (VRLA)/Un-interruptible Power Supply (UPS)/Gel/AGM Batteries, Lithium Ion, Alkaline, NiCad, Button cell, NIMH	NCR			Yes	\$0.00	\$0.00		Manager Waste Services		
486	Vehicle Bodies	With liquids, batteries and tyres removed. Includes Caravans. Subject to Application - includes an amount of \$46.84 to cover State Govt. Waste Levy for residual non waste in car, and GST - Charge per car - Vehicle body	NCR			Yes	\$115.00	\$124.00		Manager Waste Services		
487	Cardboard	Clean Cardboard (no styrofoam / polystyrene or strapping is to be included with the cardboard) Includes an amount of \$4.81 to cover State Govt. Waste Levy for residual waste being landfilled and GST - Charge per tonne	NCR			Yes	\$73.00	\$79.00		Manager Waste Services		
488	Chemicals	Not Accepted								Manager Waste Services		
489	Clean Fill	Clean fill (must be virgin excavated natural material and must not be from a contaminated site. Council reserves the right to reject or cease accepting clean fill material at its sole discretion.	NCR			Yes	\$0.00	\$0.00		Manager Waste Services		
490	Co-mingled	Recyclable aluminium, glass, paper & cardboard, steel and plastics (recycle numbers 1 to 7) - Charge per tonne	NCR			Yes	\$116.00	\$125.00		Manager Waste Services		
491	Concrete / Asphalt / Bricks	Concrete, hard asphalt and bricks separated for recycling - Includes an amount of \$4.81 to cover State Govt. Waste Levy for residual waste being landfilled, and GST - charge per tonne	NCR			Yes	\$73.00	\$79.00		Manager Waste Services		
492	Deceased Animals & Scalps	All Deceased Animals & Scalps - Includes an amount of \$3.36 to cover State Govt. Waste Levy - Charge is per unit	NCR			Yes	\$45.00	\$48.00		Manager Waste Services		

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5												
493	E-waste	TV's, computers, laptops, notebooks, PDA's, tablets, computer monitors, printers and projectors (not broken or smashed) -includes an amount of \$4.81 Waste Levy for residual waste being landfilled, and GST- Charge per tonne	NCR			Yes	\$73.00	\$79.00		Manager Waste Services		
494	Gas Bottles / Fire Extinguishers	up to 9 kilograms (empty) - Charge per unit	NCR			Yes	\$26.00	\$28.00		Manager Waste Services		
495	Green waste	Green Waste Uncontaminated (Clean and separated garden waste with no litter or contamination. Council reserves the right to determine if green waste is contaminated.) - includes an amount of \$4.81 to cover State Govt. Waste Levy for residual waste being landfilled, and GST- Charge per tonne	NCR			Yes	\$73.00	\$79.00		Manager Waste Services		
496	Incorrect Disposal fee	Contamination fees / Operational charge per hour	NCR			Yes	As per the equipment and personnel hourly rates	As per the equipment and personnel hourly rates		Manager Waste Services		
497	Inner Spring Mattress	All Sizes -Includes amount of \$3.07 to cover State Govt. Waste Levy, and GST- Charge per mattress	NCR			Yes	\$33.00	\$35.00		Manager Waste Services		
498	HDPE	Recyclable High Density Polyethylene Pipes and containers that are clean with no contaminants. -Includes an amount of \$4.81 to cover State Govt. Waste Levy for residual waste being landfilled, and GST- Charge per tonne	NCR			Yes	\$73.00	\$79.00		Manager Waste Services		
499	Scrap Metal	Ferrous and Non Ferrous Metal -includes an amount of \$4.81 to cover State Govt. Waste Levy for residual waste being landfilled, and GST- Charge per tonne	NCR			Yes	\$73.00	\$79.00		Manager Waste Services		
500	Solar Panels	Solar Panels whether separate or recovered from mixed commercial waste loads - Charge per panel	NCR			Yes	\$13.00	\$14.00		Manager Waste Services		
501	Timber Pallets (uncontaminated)	Entire pallet that is whole and reusable as a pallet. Pallets in this category must be stacked at the time of disposal. -Includes an amount of \$4.81 to cover State Govt. Waste Levy for residual waste being landfilled, and GST- Charge per tonne	NCR			Yes	\$73.00	\$79.00		Manager Waste Services		
502	Timber Power Poles	Re-usable Timber Power Poles - Charge per unit	NCR			Yes	\$45.00	\$48.00		Manager Waste Services		
503	Tyres	Motorcycle per tyre	NCR			Yes	\$6.00	\$6.50		Manager Waste Services		
504		Car Tyres/ Trailer Tyres/ Quad Bike Tyres per tyre	NCR			Yes	\$8.00	\$8.50		Manager Waste Services		
505		Car Tyres/ Trailer Tyres/ Quad Bike Tyres with rim per tyre	NCR			Yes	\$18.00	\$19.00		Manager Waste Services		
506		4wd / Light Truck per tyre	NCR			Yes	\$18.00	\$19.00		Manager Waste Services		
507		4wd / Light Truck with Rim per tyre	NCR			Yes	\$24.00	\$25.00		Manager Waste Services		
508		Truck 17.5+ per tyre	NCR			Yes	\$30.00	\$32.00		Manager Waste Services		
509		Truck 17.5+ per tyre with Rim	NCR			Yes	\$58.00	\$62.00		Manager Waste Services		
510		Super single truck tyre	NCR			Yes	\$90.00	\$97.00		Manager Waste Services		
511	Waste Oil	Engine & Cooking - Charge per litre	NCR			Yes	\$0.70	\$0.80		Manager Waste Services		
512	White goods & Air-conditioners	White goods and Air-conditioners (to be degassed) - Charge per unit	NCR			Yes	\$33.00	\$35.00		Manager Waste Services		
513		Degassed Whitegoods & Air-Conditioners (commercial operators must provide a decommissioning report before disposal as per IRC template - otherwise an additional charge per unit will occur. Charge to cover State Government Waste Levy, and GST - Charge per Unit	NCR			Yes	\$15.00	\$16.00		Manager Waste Services		
514	Domestic Waste	Residents of the Isaac Region will not be charged for domestic household waste, delivered in private / domestic vehicles (cars or utes, with or without trailers). This consists of everyday items we use and then throw away, such as product packaging, grass / yard clippings, furniture, clothing, bottles, food scraps, newspapers, appliances other than appliances to be de-gassed, oils, batteries, E-Waste.								Manager Waste Services		

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515	PLANT HIRE / PRIVATE HIRE											
516	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer		
517	NOTE: <ul style="list-style-type: none"> Not all equipment will be available at all locations within the region All rates provided are wet hire rates including plant and a Council employed operator Dry hire of plant and equipment is not permitted Rates are per hour 											
518	Bobcat	Per hour	NCR			Yes	\$178.00	\$186.00	Wet hire rate increased to cover staff time as per the current CA	Manager Plant, Fleet & Workshops		
519	Unloader (Dingo) with Truck	Per hour	NCR			Yes	\$152.00		Please remove, IRC does not own a Dingo/unloader	Manager Plant, Fleet & Workshops		
520	Graders	Per hour	NCR			Yes	\$208.00	\$218.00	Wet hire rate increased to cover staff time as per the current CA	Manager Plant, Fleet & Workshops		
521	Backhoes	Per hour	NCR			Yes	\$144.00	\$151.00	Wet hire rate increased to cover staff time as per the current CA	Manager Plant, Fleet & Workshops		
522	Loader	Per hour	NCR			Yes	\$226.00	\$238.00	Wet hire rate increased to cover staff time as per the current CA	Manager Plant, Fleet & Workshops		
523	Roller	Per hour	NCR			Yes	\$181.00	\$190.00	Wet hire rate increased to cover staff time as per the current CA	Manager Plant, Fleet & Workshops		
524	Trucks	Isuzu tipper- Tipper Truck Per hour	NCR			Yes	\$151.00	\$160.00	Wet hire rate increased to cover staff time as per the current CA	Manager Plant, Fleet & Workshops		
525		Nissan UD with Hyab Per hour	NCR			Yes	\$151.00		Removed - Council does not own type of vehicle any more	Manager Plant, Fleet & Workshops		
526		Prime Mover	NCR			Yes		\$240.00	New fee	Manager Plant, Fleet & Workshops		
527		Patching & Job truck Per hour	NCR			Yes	\$226.00	\$160.00	Reduction - hire rate was too high for this vehicle	Manager Plant, Fleet & Workshops		
528	Street Sweeper	Per hour	NCR			Yes	\$252.00		Please remove, IRC does not own a Street Sweeper	Manager Plant, Fleet & Workshops		
529	Broom attachment skid steer	Per hour	NCR			Yes	\$126.00	\$132.00	Wet hire rate increased to cover staff time as per the current CA	Manager Plant, Fleet & Workshops		
530	Traffic light set	Per hour	NCR			Yes	\$242.00		Please remove, IRC does not own any Traffic Lights	Manager Plant, Fleet & Workshops		
531	Concrete mixer	Per hour	NCR			Yes	\$50.00	\$52.00	Wet hire rate increased to cover staff time as per the current CA	Manager Plant, Fleet & Workshops		
532	Jack hammer	Per hour	NCR			Yes	\$71.00	\$74.00	Wet hire rate increased to cover staff time as per the current CA	Manager Plant, Fleet & Workshops		
533	High Pressure Cleaner	Per hour	NCR			Yes	\$152.00	\$159.00	Wet hire rate increased to cover staff time as per the current CA	Manager Plant, Fleet & Workshops		
534	Tractor & slasher	Per hour	NCR			Yes	\$186.00	\$195.00	Wet hire rate increased to cover staff time as per the current CA	Manager Plant, Fleet & Workshops		
535	Staff	Supervisor (including vehicle) Per hour	NCR			Yes	\$134.00	\$140.00	Wet hire rate increased to cover staff time as per the current CA	Manager Plant, Fleet & Workshops		
536		Labourers (excluding vehicle) Per hour	NCR			Yes	\$86.00	\$90.00	Wet hire rate increased to cover staff time as per the current CA	Manager Plant, Fleet & Workshops		
537		Operators (including miscellaneous plant item) Per hour	NCR			Yes	\$124.00	\$130.00	Wet hire rate increased to cover staff time as per the current CA	Manager Plant, Fleet & Workshops		

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5	HALLS & COMMUNITY CENTRES											
538	HALLS & COMMUNITY CENTRES											
539	TERMS & CONDITIONS FOR HALLS & COMMUNITY CENTRES:											
540	• Bookings for Halls and Centres can be made by contacting Council on 1300 ISAACS (1300 472 227).											
541	• Further information relating to the terms and conditions of the booking can be found on Council's website.											
542	• Bookings and quotations will be provided in writing via email. Customers are required to formally accept bookings and quotations in writing.											
543	• Not for Profit and Community Groups will be required to provide evidence of not for profit status and/or evidence that the booking is dedicated to community activities.											
544	• A 50% discount will be applied to the total cost of Not for Profit, Community Groups and School bookings - Hall / Room hire only.											
545	• As applicable and at facilities that are not staffed by Council, a bond of \$500 will be applied (\$250 damages / \$250 services) to bookings. Bond may be increased - subject to risk assessment.											
546	• Cleaning outside the normal scope (e.g. Carpet cleaning due to difficult to remove marks) may be charged to the hirer at cost											
547	• A higher bond amount may be required (Subject to Risk Assessment).											
548	• Bookings that occur outside of normal business hours and/or on public holidays may incur additional charges including labour, set up and cleaning at the prevailing Award rates.											
549	• A 50% hall hire cost will be applied for cancellations received less than seven (7) days prior to the date of the booking.											
550	• All cancellations within 48hrs of a catering delivery date may incur a 50% of total charge.											
551	• Half day hire is a maximum of five (5) hours. Any booking over 5 hours will be classed as a whole day.											
552	• Day into night means any event starting in the day and lasting into the night											
553	• The hirer will be responsible for the retention of security services as applicable and in accordance with the terms and conditions on Council's website.											
554	• POA costs – Council will not financially disadvantage events through direct competition.											
555	St Lawrence Centenary Hall											
556	Hall Only											
557	Hall Hire - per day - 8 hours	NCR			Yes	\$215.00	\$230.00	Staff wage increase + increase in Electricity and fuel - rounded	Manager Community Facilities			
558	Half Day Hire	NCR			Yes	\$124.00	\$133.00	Staff wage increase + increase in Electricity and fuel - rounded	Manager Community Facilities			
559	Hall Hire - Day into night	NCR			Yes	\$310.00	\$330.00	Staff wage increase + increase in Electricity and fuel - rounded	Manager Community Facilities			
560	Kitchen Hire	NCR			Yes	\$51.50	\$55.00	Staff wage increase + increase in Electricity and fuel - rounded	Manager Community Facilities			
561	Cleaning/Set-up/Extra staff	Staff requirements	NCR		Yes	POA	POA		Manager Community Facilities			
562	Clarke Creek Community Hall											
563	Casual Hire											
564	Full day hire	NCR			Yes	\$110.00	\$118.00	Staff wage increase + increase in Electricity and fuel - rounded	Manager Community Facilities			
565	Half day hire	NCR			Yes	\$65.00	\$69.50	Staff wage increase + increase in Electricity and fuel - rounded	Manager Community Facilities			
566	Cleaning/Set-up/Extra staff	Staff requirements	NCR		Yes	POA	POA		Manager Community Facilities			
567	Carmila Memorial Hall											
568	Hire Fees											
569	Full Hall - full day	NCR			Yes	\$100.00	\$115.00	Previously under committee management, bring into line with Clarke Creek	Manager Community Facilities			
570	Full Hall - half day	NCR			Yes	\$60.00	\$68.00	Previously under committee management, bring into line with Clarke Creek	Manager Community Facilities			
571	Clermont Civic Centre											
572	Hire Fees											
573	Supper Room Hire (No Kitchen) - full day	NCR			Yes	\$210.00	\$225.00	Staff wage increase + increase in Electricity and fuel - rounded	Manager Community Facilities			
574	Supper Room (No Kitchen) - half day	NCR			Yes	\$115.00	\$123.00		Manager Community Facilities			
575	Main Hall (no kitchen) - day	NCR			Yes	\$268.00	\$287.00		Manager Community Facilities			
576	Main Hall (No Kitchen) - half day	NCR			Yes	\$139.00	\$148.50		Manager Community Facilities			
577	Kitchen Fee (in addition to hall / supper room hire) - Full Day	NCR			Yes	\$82.50	\$88.00		Manager Community Facilities			
578	Kitchen Fee (in addition to hall / supper room hire) - Half Day	NCR			Yes	\$46.50	\$50.00		Manager Community Facilities			
579	Courtyard	NCR			Yes	POA	POA		Manager Community Facilities			
580	Rehearsals	Rehearsal fee - 50% of non-rehearsal fee	NCR		Yes	POA	POA		Manager Community Facilities			
581	Major Events Hire Fees	Entire facility may be over 2+ days (first day)	NCR		Yes	\$545.00	\$583.00		Manager Community Facilities			
582		Subsequent Days	NCR		Yes	\$285.00	\$305.00		Manager Community Facilities			
583	Cleaning/Set-up/Extra staff	Staff requirements	NCR		Yes	POA	POA		Manager Community Facilities			
584	Events Stall / Door Fee	Events Stall / Door Fee	NCR		Yes	POA	POA		Manager Community Facilities			

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582	Dysart Civic Centre											
583	Hours of Operation 8.30am - 5.00pm (Hire times outside of these hours may incur additional charges POA)											
584	Supper Room & Foyers	Full Day	NCR			Yes	\$370.00	\$396.00		Manager Community Facilities		
		Subsequent Days	NCR			Yes	\$270.00	\$289.00		Manager Community Facilities		
585		Half Day	NCR			Yes	\$210.00	\$225.00		Manager Community Facilities		
586	Main Hall	Large events daytime into evening (incl audio/light, equip hire) - full		NCR		Yes	\$696.00	\$745.00		Manager Community Facilities		
587		Full Day	NCR		Yes	\$400.00	\$428.00		Manager Community Facilities			
588		Subsequent Days	NCR		Yes	\$300.00	\$321.00		Manager Community Facilities			
589		Half Day	NCR		Yes	\$220.00	\$235.00		Manager Community Facilities			
590	Cleaning/Set-up/Extra staff	Staff requirements	NCR			Yes	POA	POA		Manager Community Facilities		
591	Kitchen	Hire of Kitchen for Corporate Function (External Caterer) - 8 hour	NCR			Yes	\$300.00	\$321.00		Manager Community Facilities		
592	Understage meeting room	Full Day	NCR			Yes		POA	New charge - Room has possibility of being used for a day or month. It would be beneficial to have flexibility with fees for different uses.	Manager Community Facilities		
593	Rehearsals	50% of Non-Rehearsal Hire Fee	NCR			Yes	POA	POA		Manager Community Facilities		
594	Courtyard	General Hire	NCR			Yes	POA	POA		Manager Community Facilities		
595	Events Stall / Door Fee	Events Stall / Door Fee	NCR			Yes	POA	POA		Manager Community Facilities		
596	Toilet Hire	For events held external to the Civic Centre - markets/garden based events - per day	NCR			Yes	\$36.50	\$39.00		Manager Community Facilities		
597	Dysart Recreation Centre											
598	Multipurpose Courts											
599		Casual Booking per court - per hour	NCR			Yes	\$27.00	\$29.00		Manager Community Facilities		
600		Permanent Booking per court - per hour	NCR			Yes	\$21.50	\$23.00		Manager Community Facilities		
601	Sports	Social Sport Night - Junior Participant (under 18/Concession/pensioner) - per person		NCR		Yes	\$2.60	\$2.80		Manager Community Facilities		
602		Social Sport Night - Senior Participant - per person		NCR		Yes	\$5.50	\$6.00		Manager Community Facilities		
603		Social Sport Night - Family of 3 or more		NCR		Yes	\$10.50	\$11.50		Manager Community Facilities		
604		Junior Team - full		NCR		Yes	\$22.80	\$24.50		Manager Community Facilities		
605		Senior Team - full		NCR		Yes	\$27.80	\$30.00		Manager Community Facilities		
606		Team Registration Fee (Team Fee x Number of Weeks) plus cost to be determined (i.e. referee, first aid staff, score keepers, etc.) - full		NCR		Yes	POA	POA		Manager Community Facilities		
607	Events Stall / Door Fee	Events Stall / Door Fee	NCR			Yes	POA	POA		Manager Community Facilities		
608	Commercial Events	Major Events	NCR			Yes	POA	POA		Manager Community Facilities		
609	Fitness Programs	Per session - per person	NCR			Yes	POA	POA		Manager Community Facilities		
610	Children's Programs	Per child per session	NCR			Yes	POA	POA		Manager Community Facilities		
611	Youth and Meeting Room	Full day - 8 hour	NCR			Yes	\$225.00	\$241.00		Manager Community Facilities		
612		Half day - 5 hours	NCR			Yes	\$123.00	\$131.50		Manager Community Facilities		
613		Hourly Rate - minimum two hours - per hour	NCR			Yes	\$35.00	\$37.50		Manager Community Facilities		
614	Storage cage	Per storage cage per week	NCR			Yes		\$12.00	New fee - Dance group would like to hire a cage instead of carting the equipment from Moranbah all the time.			
615	Foyer	Casual hire	NCR			Yes	POA	POA		Manager Community Facilities		
616	Creche/Childminding Room	Hourly rate	NCR			Yes	\$13.50	\$14.50		Manager Community Facilities		
617	Cleaning/Set-up/Extra staff	Staff requirements	NCR			Yes	POA	POA		Manager Community Facilities		
618	Flaggy Rock Community and Recreation Centre											
619	Room Hire	Upstairs - (No wheelchair access)	NCR			Yes		\$35.00	New - Management of Flaggy Rock with Council for twelve months.	Manager Community Facilities		
620		Downstairs (Including Kitchen)	NCR			Yes		\$35.00		Manager Community Facilities		
621	Events Stall / Door Fee	Events Stall / Door Fee	NCR			Yes		POA		Manager Community Facilities		
622	Campground	Site (per night - includes pool entry)	NCR			Yes		\$20.00		Manager Community Facilities		
623	Campground	Whole of Site - capped at 40 people maximum (per night - includes pool entry)	NCR			Yes		POA		Manager Community Facilities		
624	Glenden Arts & Craft Building											
625	Facility Hire	Full Day	NCR			Yes	\$105.00	\$112.00		Manager Community Facilities		
626		Half Day	NCR			Yes	\$56.50	\$60.50		Manager Community Facilities		
627		Hourly rate	NCR			Yes		\$22.00	New item to make more appealing to hirers	Manager Community Facilities		

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5												
628	Glenden Recreation Centre											
629	Room Hire	Main Hall (per day)	NCR			Yes	\$206.00	\$220.00		Manager Community Facilities		
630		Main Hall (per hour - minimum 2 hours - no discounts) - per hour	NCR			Yes	\$21.00	\$22.50		Manager Community Facilities		
631		Main Hall (weekend)	NCR			Yes	\$308.00	\$329.50		Manager Community Facilities		
632		Foyer Meeting Space (per hour)	NCR			Yes	\$15.00	\$16.00		Manager Community Facilities		
633		Foyer Meeting Space (per day)	NCR			Yes	\$105.00	\$112.50		Manager Community Facilities		
634		Stadium (per hour)	NCR			Yes	\$10.00	\$12.00		Manager Community Facilities		
635		Kitchen hire	NCR			Yes	\$51.50	\$55.00		Manager Community Facilities		
636		Cold Room hire	NCR			Yes	\$51.50		Delete - cold room not available	Manager Community Facilities		
637		Stadium (per day)	NCR			Yes	\$56.50	\$60.50		Manager Community Facilities		
638		Kids Party Hire	NCR			Yes	\$56.50	\$60.50		Manager Community Facilities		
639		Kids Party Hire with kitchen	NCR			Yes	\$66.95	\$72.00		Manager Community Facilities		
640	Commercial Events	Major Events	NCR			Yes	POA	POA		Manager Community Facilities		
641	Fitness Programs	Per person per session	NCR			Yes	POA	POA		Manager Community Facilities		
642	Children's Programs	Per child per session	NCR			Yes	POA	POA		Manager Community Facilities		
643	Social Sports & Games	Single Squash Games	NCR			Yes	\$6.00	\$6.50		Manager Community Facilities		
644		Sports Games Netball, Basketball, Soccer	NCR			Yes	\$5.00	\$5.50		Manager Community Facilities		
645		Squash Ball Purchase	NCR			Yes	\$6.50	\$7.00		Manager Community Facilities		
646		Squash Racquet Purchase	NCR			Yes	\$75.00	\$85.00		Manager Community Facilities		
647	Gym Memberships	1 Month - Gym Membership	NCR			Yes	\$44.00	\$47.00		Manager Community Facilities		
648		3 Month - Gym Membership	NCR			Yes	\$76.00	\$81.50		Manager Community Facilities		
649		6 Month - Gym Membership	NCR			Yes	\$109.00	\$116.50		Manager Community Facilities		
650		12 Month - Gym Membership	NCR			Yes	\$196.00	\$210.00		Manager Community Facilities		
651		Couples 6 Month - Gym Membership	NCR			Yes	\$150.00	\$160.50		Manager Community Facilities		
652		Couples Annual - Gym Membership	NCR			Yes	\$272.00	\$291.00		Manager Community Facilities		
653		6 Month 7/7 Roster - Gym Membership	NCR			Yes		\$90.00	New fee - as requested by a few mine workers			
654		12 Month 7/7 Roster - Gym Membership	NCR			Yes		\$157.50	New fee - as requested by a few mine workers			
655		Personal Trainer use of Gym (hourly)	NCR			Yes	\$16.00	\$17.00		Manager Community Facilities		
656	Squash Memberships	1 Month - Squash Membership	NCR			Yes	\$11.00	\$12.00		Manager Community Facilities		
657		6 Month - Squash Membership	NCR			Yes	\$40.00	\$42.80		Manager Community Facilities		
658		12 Month - Squash Membership	NCR			Yes	\$70.00	\$75.00		Manager Community Facilities		
659		Couples Annual - Squash Membership	NCR			Yes	\$90.00	\$96.50		Manager Community Facilities		
660	Gym & Squash Membership	6 Month - Gym & Squash Membership	NCR			Yes		\$130.00	New - Introducing new options for variety			
661		12 Month - Gym & Squash Membership	NCR			Yes		\$250.00	New - Introducing new options for variety			
662	Events Stall / Door Fee	Events Stall / Door Fee	NCR			Yes	POA	POA		Manager Community Facilities		
663	Cleaning/Set-up/Extra staff	Staff requirements	NCR			Yes	POA	POA		Manager Community Facilities		
664	Middlemount Community Hall											
665	Hall Hire	Hall Only per day	NCR			Yes	\$135.00	\$144.50		Manager Community Facilities		
666		Hall - Half day	NCR			Yes	\$70.00	\$75.00		Manager Community Facilities		
667		Entire Hall (Courtyard, bar, main hall) - day (including kitchen)	NCR			Yes	\$270.00	\$289.00		Manager Community Facilities		
668		Subsequent Days -Entire Hall	NCR			Yes	\$175.00	\$187.00		Manager Community Facilities		
669	Courtyard	Includes all outside tables and chairs - per day	NCR			Yes	\$90.00	\$96.50		Manager Community Facilities		
670	Kitchen (External catering only)	Per hour	NCR			Yes	\$80.00	\$85.50		Manager Community Facilities		
671	Bar Area	Hirer must obtain may require a liquor licence - maximum 8 hour day use	NCR			Yes	\$65.00	\$70.00		Manager Community Facilities		
672	Sound & Lighting	Day or Night time functions - full	NCR			Yes	\$56.50	\$60.00		Manager Community Facilities		
673	Cleaning/Set-up/Extra staff	Staff requirements	NCR			Yes	POA	POA		Manager Community Facilities		
674	Events Stall / Door Fee	Events Stall / Door Fee	NCR			Yes	POA	POA		Manager Community Facilities		

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5												
675	Moranbah Community Centre											
676	Hours of Operation 8.30am - 5.00pm (Hire times outside of these hours may incur additional charges POA)											
677	Hall 1	Large Events Daytime into the Evening	NCR			Yes	\$815.00	TBA	Staff wage increase + increase in Electricity and fuel - rounded	Manager Community Facilities		
678		Day Time Functions	NCR			Yes	\$435.00	TBA		Manager Community Facilities		
679		Half Day	NCR			Yes	\$290.00	TBA		Manager Community Facilities		
680	Hall 2, and Chapel & Foyer	Full Day	NCR			Yes	\$330.00	TBA		Manager Community Facilities		
681		Half Day	NCR			Yes	\$182.50	TBA		Manager Community Facilities		
682	Supper Room & Small Meeting Room 1 (6-8 attendees)	Full Day	NCR			Yes	\$115.00	TBA	Refurbished centre + Staff wage increase + increase in Electricity and fuel - rounded	Manager Community Facilities		
683		Half Day	NCR			Yes	\$62.50	TBA	Refurbished centre + Staff wage increase + increase in Electricity and fuel - rounded	Manager Community Facilities		
684	Meeting Room 2 - (8-10 attendees)	Full Day	NCR			Yes		TBA	New room - Refurbished centre	Manager Community Facilities		
685		Half Day	NCR			Yes		TBA	New room - Refurbished centre	Manager Community Facilities		
686	Meeting Room 3 - (16-20 attendees)	Full Day	NCR			Yes		TBA	New room - Refurbished centre	Manager Community Facilities		
687		Half Day	NCR			Yes		TBA	New room - Refurbished centre	Manager Community Facilities		
688	Interview rooms 1 & 2	Full Day	NCR			Yes		TBA	New room - Refurbished centre	Manager Community Facilities		
689		Half Day	NCR			Yes		TBA	New room - Refurbished centre	Manager Community Facilities		
690	Breakout Lounges	Hourly rate	NCR			Yes		TBA	New room - Refurbished centre	Manager Community Facilities		
691		Flat rate	NCR			Yes		TBA	New room - Refurbished centre	Manager Community Facilities		
692	Terrace	If Dividers required	NCR			Yes		TBA	New room - Refurbished centre	Manager Community Facilities		
693		Full Day	NCR			Yes		TBA	New room - Refurbished centre	Manager Community Facilities		
694	Half Day	NCR			Yes		TBA	New room - Refurbished centre	Manager Community Facilities			
695	Kitchen Hire	Corporate Function (External Caterer) - maximum 8 hours	NCR			Yes	\$300.00	TBA	Brand new Commercial kitchen + Staff wage increase + increase in electricity and fuel	Manager Community Facilities		
696	Events Stall / Door Fee	Events Stall / Door Fee	NCR			Yes	POA	POA		Manager Community Facilities		
697	Cleaning/Set-up/Extra staff	Staff requirements	NCR			Yes	POA	POA		Manager Community Facilities		
698	Nebo Memorial Hall											
699	Hire Charges (External catering only)	Full Hall (including Supper Room) - Day	NCR			Yes	\$145.00	\$155.00		Manager Community Facilities		
700		Full Hall (including Supper Room) - Subsequent Days	NCR			Yes	\$115.00	\$123.00		Manager Community Facilities		
701		Full Hall (including Supper Room) - Half Day	NCR			Yes	\$80.00	\$85.50		Manager Community Facilities		
702		Full Hall (School) for children's functions	NCR			Yes	\$0.00	\$0.00		Manager Community Facilities		
703		Half Hall - Full day (events)	NCR			Yes	\$93.00	\$99.50		Manager Community Facilities		
704		Half Hall - subsequent days	NCR			Yes	\$72.00	\$77.00		Manager Community Facilities		
705		Half Hall (including Supper Room) - Half Day	NCR			Yes	\$56.50	\$60.50		Manager Community Facilities		
706		Supper Room - Day	NCR			Yes	\$100.00	\$107.00		Manager Community Facilities		
707		Supper Room - Half Day	NCR			Yes	\$56.50	\$60.50		Manager Community Facilities		
708		Events Stall / Door Fee - Special Events	NCR			Yes	POA	POA		Manager Community Facilities		
709		Cleaning/Set-up/Extra staff	Staff requirements	NCR			Yes	POA	POA		Manager Community Facilities	
710	Catering & Equipment Hire											
711	Please enquire with Facility regarding Catering and equipment availability.											
712	Catering Subject to availability Package Details are Available Upon Request	Morning and/or Afternoon Tea (per person, per break) Silver	NCR			Yes	\$6.80	\$7.50		Manager Community Facilities		
713		Morning and/or Afternoon Tea (per person, per break) Gold	NCR			Yes	\$10.00	\$11.00		Manager Community Facilities		
714		Morning and/or Afternoon Tea (per person, per break) Platinum	NCR			Yes	\$11.50	\$12.50		Manager Community Facilities		
715		Afternoon Tea (per person) Silver	NCR			Yes	\$6.80		Added to Morning tea - same prices	Manager Community Facilities		
716		Afternoon Tea (per person) Gold	NCR			Yes	\$10.00			Manager Community Facilities		
717		Afternoon Tea (per person) Platinum	NCR			Yes	\$11.50			Manager Community Facilities		
718		Lunch (per person) Bronze	NCR			Yes	\$15.80	\$17.50		Manager Community Facilities		
719		Lunch (per person) Silver	NCR			Yes	\$18.90	\$21.00		Manager Community Facilities		
720		Lunch (per person) Gold	NCR			Yes	\$23.00	\$25.50		Manager Community Facilities		
721		Lunch (per person) Platinum	NCR			Yes	\$26.50	\$29.00		Manager Community Facilities		
722		Function/Event Catering Packages	NCR			Yes	POA	POA		Manager Community Facilities		
723		Tea/Coffee & Biscuits (dry hire halls only)	NCR			Yes	\$5.25	\$5.50		Manager Community Facilities		
724		Beverages (Alcoholic & Non-Alcoholic)	NCR			Yes	POA	POA		Manager Community Facilities		
725		Equipment Hire - please ask staff for availability (Not available at all Centres Pricing of equipment may be negotiable with hall/room hire)	Data Projector (per day) Equipment	NCR			Yes	\$82.50	POA	Some equipment included and price given for other on request	Manager Community Facilities	
726	Large Data Projector Screen (per day)		NCR			Yes	\$41.20			Manager Community Facilities		
727	Flip Chart (per day)		NCR			Yes	\$21.50			Manager Community Facilities		
728	Room Divider (Accordion)		NCR			Yes	\$22.50			Manager Community Facilities		
729	TV (per day)		NCR			Yes	\$56.50			Manager Community Facilities		
730	Audio/PA Systems (per day)		NCR			Yes	\$113.50			Manager Community Facilities		
731	Audio/Lighting (per day) Hall 1 Evening Functions		NCR			Yes	\$220.00			Manager Community Facilities		
732	Tables (per table) - 1 only - per day		NCR			Yes	\$10.00			Manager Community Facilities		
733	Chairs (per chair) - 1 only - per day		NCR			Yes	\$2.00			Manager Community Facilities		
734	Barbecue (per day)		NCR			Yes	\$70.00			Manager Community Facilities		
735	Unsecured Catering Equipment Replacement (e.g.: bain marie, insert pans, soup kettles, etc).	NCR			Yes	Cost + 10%			Manager Community Facilities			
736	Function items	Hire of Tableware (Crocker, Cutlery, Glassware, etc)-	NCR			Yes	POA			Manager Community Facilities		
737		Tablecloths, table skirting, chair covers	NCR			Yes	POA			Manager Community Facilities		
738		Piano	NCR			Yes	POA			Manager Community Facilities		
739	Set-up/Cleaning/Extra Staff (Not available at all centres)	Staff Requirements	NCR			Yes	POA	POA		Manager Community Facilities		

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Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer			
5	Community Tenure Fee Calculations											
740	COMMUNITY TENURE FEE CALCULATIONS											
741	<ul style="list-style-type: none"> A base fee will apply to all tenures. The base fee is equal to that gazetted by the Queensland Government Land Regulation 2020. 											
742	<ul style="list-style-type: none"> An organisation will be assessed against a point scaling system that includes: <ul style="list-style-type: none"> Land Size On Costs Membership Council Capital Expenditure Risk to Council 											
743	<ul style="list-style-type: none"> The total number of points that an organisation is allocated during the assessment will determine the charges. 											
744	The total tenure fee is the sum of the base fee plus the assessed charge.											
745	<ul style="list-style-type: none"> Total points < 5 = Nil 											
746	<ul style="list-style-type: none"> Total points 5 - 10 = \$300 											
747	<ul style="list-style-type: none"> Total points 11 - 15 = \$450 											
748	<ul style="list-style-type: none"> Total points 16 - 20 = \$600 											
749	<ul style="list-style-type: none"> Total points > 20 = \$750 											
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773	Survey Fees	Cost of survey/s for tenures (lease)	CR			Yes		At cost	As per lease, lessees are responsible for cost	Manager Community Facilities		
774	Registration (Titles) Fees	Cost of Registration of Titles Fees	CR			Yes		At cost	As per lease, lessees are responsible for cost	Manager Community Facilities		
775												
776	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer		
777	Base Fee - Applies to all tenures. State Rent as per	Base Fee - Applies to all tenures. State Rent as per	NCR	Land Regulation 2020	Part 4, Section 27 (Category 14.1).	Yes	\$130.00	\$143.00	Previously stated excluding GST	Manager Community Facilities		
778	Points Score 5-10	Points Score 5-10	NCR			Yes	\$300.00	\$330.00		Manager Community Facilities		
779	Points Score 11-15	Points Score 11-15	NCR			Yes	\$450.00	\$495.00		Manager Community Facilities		
780	Points Score 16-20	Points Score 16-20	NCR			Yes	\$600.00	\$660.00		Manager Community Facilities		
781	Points Score >20	Points Score >20	NCR			Yes	\$750.00	\$825.00		Manager Community Facilities		
782	LICENCE TO OCCUPY FEES											
783	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer		
784	Base Fee - Applies to all tenures. State Rent as per	Base Fee - Applies to all tenures. State Rent as per	NCR	Land Regulation 2020	Part 4, Section 27 (Category 14.1).			\$130.00	No change - to be done via Council report when required - LTOs do not incur GST	Manager Community Facilities		
785	Points Score 5-10	Points Score 5-10	NCR					\$300.00		Manager Community Facilities		
786	Points Score 11-15	Points Score 11-15	NCR					\$450.00		Manager Community Facilities		
787	Points Score 16-20	Points Score 16-20	NCR					\$600.00		Manager Community Facilities		
788	Points Score >20	Points Score >20	NCR					\$750.00		Manager Community Facilities		

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5	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer		
789	OVALS / SPORTING FACILITIES / RESERVES / RECREATION GROUNDS / PARKS											
790	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer		
791	TERMS & CONDITIONS FOR OVALS/SPORTING FACILITIES/RESERVES/RECREATION GROUNDS / PARKS:											
792	• All bonds \$500 (\$250 damages; \$250 services). Statutory declaration required from Not-For-Profit Community groups in lieu of bond payment.											
793	• Subject to Risk Assessment a higher bond amount may be required as determined by the CEO											
794	• Any function invoking the need for security shall bear the cost of same.											
795	• Cleaning is the responsibility of hirer, if not returned in same condition of cleanliness cleaning charges will be applied and deducted from Bond.											
796	• Cleaning to be finalised by end of hire period.											
797	TED ROLFE OVAL											
798	a. That exclusive bookings (with or without camping) for Ted Rolfe Oval will only be approved for travelling entertainment facilities (such as Circuses and Showman's Guild vans and amusements); fairs, carnivals and shows (such as the Home Show) and accepted community functions and events.											
799	b. That the duration of such bookings is for a maximum of one week, unless there are exceptional circumstances demonstrated to the Chief Executive Officer who is then authorised to make the duration up to a maximum of two weeks.											
800	All Sites (when available) - if not covered within another fee Note - some of Council Facilities are under tenure arrangements - enquiries to use these facilities should be made to the relevant club / organisation											
801	Electricity	per outlet per day or part thereof	NCR			Yes		\$10.00	To ensure the Department has the ability to charge if power is requested	Manager Infrastructure, Parks & Recreation		
802	Lighting	Full lights per pole per hour	NCR			Yes		\$5.50	Increasing power prices. Line item moved to be applicable all sites	Manager Infrastructure, Parks & Recreation		
803	Canteen	Per club per annum	NCR			Yes		\$205.00	CPI increase. Line item moved to be applicable all sites	Manager Infrastructure, Parks & Recreation		
804	Sports and Recreational Grounds	Commercial Charge (hourly rate)	NCR			Yes		\$35.00	CPI increase. Line item moved to be applicable all sites	Manager Infrastructure, Parks & Recreation		
805		Not-for-profit community groups (hourly rate)	NCR			Yes		\$17.00	CPI increase. Line item moved to be applicable all sites	Manager Infrastructure, Parks & Recreation		
806	Basketball & Netball	Court Hire	NCR			Yes		\$0.00	Line item moved to be applicable all sites			
807	Tennis Courts	Court Hire	NCR			Yes		\$0.00	Line item moved to be applicable all sites			
808	Park Hire	Hire for private event (non commercial) with amusements or marquees	NCR			Yes		\$40.00	Line item moved to be applicable all sites	Manager Infrastructure, Parks & Recreation		
809	Dysart & Middlemount											
810	Lighting	Full lights per pole per hour	NCR			Yes	\$5.00	\$5.50		Manager Infrastructure, Parks & Recreation		
811	Canteen	Per club per annum	NCR			Yes	\$198.00	\$205.00		Manager Infrastructure, Parks & Recreation		
812	Glenden & Nebo											
813	Maddern Sports Oval	Sporting Functions	NCR			Yes	\$0.00	\$0.00		Manager Infrastructure, Parks & Recreation		
814		Sporting Functions – Non-Local Community Sporting Organisations and not Commercial	NCR			Yes	\$198.00	\$205.00		Manager Infrastructure, Parks & Recreation		
815		Oval Lights (per hour)	NCR			Yes	\$11.00	\$13.00		Manager Infrastructure, Parks & Recreation		
816	Basketball & Netball	Courts	NCR			Yes	\$0.00	\$0.00		Manager Infrastructure, Parks & Recreation		
817		Lights	NCR			Yes	\$0.00	\$0.00		Manager Infrastructure, Parks & Recreation		
818	Tennis Courts	Courts	NCR			Yes	\$0.00	\$0.00		Manager Infrastructure, Parks & Recreation		
819		Lights (per hour)	NCR			Yes	\$2.50	\$3.00		Manager Infrastructure, Parks & Recreation		
820	Moranbah & Clermont											
821	Moranbah Sports and Recreational Grounds	Commercial Charge (hourly rate)	NCR			Yes	\$33.50	\$35.00		Manager Infrastructure, Parks & Recreation		
822		Not-for-profit community groups (hourly rate)	NCR			Yes	\$46.50	\$47.00		Manager Infrastructure, Parks & Recreation		
823	Sportsgrounds Fees	Oval Lights (per hour)	NCR			Yes	\$5.00	\$5.50		Manager Infrastructure, Parks & Recreation		
824	Theresa Creek Dam											
825	Theresa Creek Dam	Overnight camping (maximum 2 adults per family, under 18 at no charge), charged per night	NCR			Yes	\$20.00	\$20.00	No changes proposed with work to occur around cost analysis on management operations.	Manager Economy & Prosperity		
826	St Lawrence											
827	Recreation Reserve Casual Hire	Unlicensed Functions/hour	NCR			Yes	\$9.50	\$10.00	CPI increase	Manager Infrastructure, Parks & Recreation		
828		Licensed Functions/hour	NCR			Yes	\$16.00	\$17.00	CPI increase	Manager Infrastructure, Parks & Recreation		
829		Non Local Residents/Groups (hire per day/night or part thereof)	NCR			Yes	\$96.00	\$100.00	CPI increase	Manager Infrastructure, Parks & Recreation		
830		Local Residents/Groups - Birthdays, engagements, fund raising etc.	NCR			Yes	\$45.00	\$47.00	CPI increase	Manager Infrastructure, Parks & Recreation		
831		Club Meetings/hour	NCR			Yes	\$8.00	\$8.50	CPI increase	Manager Infrastructure, Parks & Recreation		
832		Overnight camping (Maximum 2 adults per family. Under 18 at no charge), charged per night	NCR			Yes	\$14.00	\$14.00		Manager Infrastructure, Parks & Recreation		
833	<i>Exemption: St Lawrence Recreation Group is exempt from the above charges (recreation grounds only).</i>											

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Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer			
5												
834	Carmila Beach Reserve											
835	Casual Hire	Overnight camping (Maximum 2 adults per family. Under 18 at no charge), charged per night	NCR			Yes	\$14.00	\$14.00		Manager Infrastructure, Parks & Recreation		
836	Commercial Hire of Council Controlled Open Spaces (Parks, Reserves, Recreation Grounds, Ovals and Sporting Facilities)											
836	TERMS & CONDITIONS The following commercial hire fees for use of Council-controlled open spaces shall apply to locations where: • There is no specific fee structure stated in Council's adopted Fees and Charges • Management of the outdoor area is not subject to a tenure arrangement • Refer to hire agreement for further details											
837	Sport and fitness classes (boot camps), personal training, health and wellbeing activities (yoga, tai chi, pilates)	Up to 10 inclusive of instructors. One booking per week to a maximum of 52 bookings per year. Fee for increased frequency as per 10+ participants. Use capped at three hours per booking, with multiple individual classes permitted during period.	NCR			Yes	\$0.00	\$0.00	Suggestion from consultant that although fee is currently free - to have gst status ready in case in future Council charges,	Manager Engaged Communities		
838	Sport and fitness classes, personal training, health and well-being activities	10+ participants Maximum three bookings per week. Use capped at three hours for any single booking, multiple classes permitted during period.	NCR			Yes	\$20.50 per hour (inclusive of set-up and pack down time)	\$22.00 per hour (inclusive of set-up and pack down time)	Note no increase over previous 2 years (CPI at least 4% per year)	Manager Engaged Communities		
839	Passive commercial activity reliant on passing trade such as a pop-up stall (excludes mobile food vending)	Activity reliant on passing trade such as a pop-up stall (excludes mobile food vending)	NCR			Yes	\$20.50 per hour (inclusive of set-up and pack down time)	\$22.00 per hour (inclusive of set-up and pack down time)	Note no increase over previous 2 years (CPI at least 4% per year)	Manager Engaged Communities		
840	General commercial activities and events	Up to 100 participants	NCR			Yes	\$205.00 per day (24 hours or part thereof, inclusive of set-up and pack down)	\$215.00 per day (24 hours or part thereof, inclusive of set-up and pack down)	Note no increase over previous 2 years (CPI at least 4% per year)	Manager Engaged Communities		
841	General commercial activities and events	100+ participants	NCR			Yes	\$205.00 per day (plus \$500.00 refundable upon vacating grounds in a condition suitable to Council)	\$215.00 per day (plus \$500.00 refundable upon vacating grounds in a condition suitable to Council)	Note no increase over previous 2 years (CPI at least 4% per year)	Manager Engaged Communities		
842	NEBO SPORT & RECREATION SHOWGROUNDS											
843	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer		
844	TERMS & CONDITIONS FOR OVALS/SPORTING FACILITIES/RESERVES/RECREATION GROUNDS: • All bonds \$500 (\$250 damages; \$250 services). Statutory declaration required from Not-For-Profit Community groups in lieu of bond payment. • Subject to Risk Assessment a higher bond amount may be required as determined by the CEO • Any function invoking the need for security shall bear the cost of same. • Cleaning is the responsibility of hirer, if not returned in same condition of cleanliness cleaning charges will be applied and deducted from Bond. • Cleaning to be finalised by the end of the hire period.											
845	Nebo Sport & Recreation Grounds											
846	Hire of Facilities	Undercover Arena area - per day (Mon - Thur)	NCR			Yes		\$198.00		Manager Economy & Prosperity		
847		Undercover Arena area - 1/2 day rate (Mon - Thur)	NCR			Yes		\$120.00		Manager Economy & Prosperity		
848		Undercover Arena - includes lights per day (Fri - Sun)	NCR			Yes	\$337.00	\$337.00	No increase at this point with further consultation proposed with the Nebo MP Advisory committee during 2024	Manager Economy & Prosperity		
849		Undercover Arena - includes lights-subsequent days per day (Fri - Sun)	NCR			Yes	\$198.00	\$198.00		Manager Economy & Prosperity		
850		Undercover Arena - includes lights per hour	NCR			Yes	\$40.00		Removed fee for functionality of site and bookings	Manager Economy & Prosperity		
851		Undercover Arena - Schools & Seniors per day	NCR			Yes	\$42.80	\$50.00		Manager Economy & Prosperity		
852		Undercover Arena - Seniors (sports & recreation) per day	NCR			Yes	\$42.80		Removed and combined with schools	Manager Economy & Prosperity		
853		Undercover Arena Canteen / Kitchen per day	NCR			Yes	\$147.50		Removed - hire or area is covered under the hire of the undercover arena	Manager Economy & Prosperity		
854		Sports Oval per day	NCR			Yes	\$94.50	\$100.00		Manager Economy & Prosperity		
855		Outdoor Arena - unprepared and Inc-Lights per day	NCR			Yes	\$94.50	\$100.00	Note; further consultation proposed with the Nebo MP Advisory committee during 2024	Manager Economy & Prosperity		
856		Outdoor arena Canteen only	NCR			Yes		\$100.00	Note; further consultation proposed with the Nebo MP Advisory committee during 2024	Manager Economy & Prosperity		
857		Outdoor Arena / & Outdoor Arena Canteen including lights per day	NCR			Yes	\$94.50	\$185.00	This wording amendment is proposed to clarify & combine a rate for the arena plus canteen associated charges	Manager Economy & Prosperity		
858		Preparation of Indoor/Outdoor arena surfaces for events	NCR			Yes	POA	POA		Manager Economy & Prosperity		
859	Please Note: - Hire of Sports Oval for the Primary School Sports - No Cost											

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Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer			
5												
860	Camping Facilities	Camping – no associated event (powered site) per night	NCR		Yes	\$32.50	\$40.00	Increase to align with local caravan parks	Manager Economy & Prosperity			
861	Camping only available for use with overflow from local van parks or with an on site event	Camping – no associated event (non-powered site) per night	NCR		Yes	\$21.40		Removed fee for functionality of site and bookings	Manager Economy & Prosperity			
862		Camping – free overnight camping when associated with an event including night preceding first day of an event, and night on last day of event	NCR		Yes	\$0.00	\$0.00		Manager Economy & Prosperity			
863	Main Oval Lights	Main Oval Lights per hour	NCR		Yes	\$9.90		Removed due to lights being coin operated no fee is taken	Manager Economy & Prosperity			
864	SHOWGROUNDS (CLERMONT)											
865	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer		
866	TERMS & CONDITIONS FOR OVALS/SPORTING FACILITIES/RESERVES/RECREATION GROUNDS:											
867	<ul style="list-style-type: none"> All bonds \$500 (\$250 damages; \$250 services). Statutory declaration required from Not-For-Profit Community groups in lieu of bond payment. Subject to Risk Assessment a higher bond amount may be required as determined by the CEO Any function invoking the need for security shall bear the cost of same. Cleaning is the responsibility of hirer, if not returned in same condition of cleanliness cleaning charges will be applied and deducted from Bond. Cleaning to be finalised by the end of the hire period. 											
867	Clermont Showgrounds											
868	Hire Fees	Unprepared Rodeo Ring (no shutes) per day	NCR		Yes	\$95.00	\$150.00		Manager Economy & Prosperity			
869		Ploughed Rodeo Ring (per day)	NCR		Yes	POA	POA		Manager Economy & Prosperity			
870		Rodeo PA System (per day)	NCR		Yes	\$152.50		Removed for functionality of site and bookings	Manager Economy & Prosperity			
871		Unprepared Main Arena (per day)	NCR		Yes	\$142.00	\$150.00		Manager Economy & Prosperity			
872		½ Main Arena Ploughed (per day)	NCR		Yes	POA	POA		Manager Economy & Prosperity			
873		Main Arena PA System (per day)	NCR		Yes	\$152.50			Manager Economy & Prosperity			
874		Main Bar & Ladies Annex (per day)	NCR		Yes	\$142.50	\$150.00		Manager Economy & Prosperity			
875		Announcers Box	NCR		Yes		\$150.00	Additional for functionality of site and bookings				
876		Agents Kiosk / Toilets (per day)	NCR		Yes	\$142.50	\$150.00		Manager Economy & Prosperity			
877	Agents office not available for hire											
878	Hire Fees	Southern Pavilion / Kitchen (per day)	NCR		Yes	\$250.00	\$262.50		Manager Economy & Prosperity			
879		Southern Pavilion / Kitchen subsequent day's	NCR		Yes	\$185.00	\$195.00		Manager Economy & Prosperity			
880		Northern Pavilion (per day)	NCR		Yes	\$182.50	\$190.00		Manager Economy & Prosperity			
881		Northern Pavilion subsequent day's	NCR		Yes	\$122.50	\$127.50		Manager Economy & Prosperity			
882		Both Pavilions (max 3 days)	NCR		Yes	\$725.00	\$760.00		Manager Economy & Prosperity			
883		Sections of the Ground (per day)	NCR		Yes	POA	\$150.00		Manager Economy & Prosperity			
884		Horse stable fee per day	NCR		Yes	\$5.70	\$8.00		Manager Economy & Prosperity			
885		Full Run of Horse stables fee per day	NCR		Yes		\$70.00					
886		Clermont Show (Friday to Friday)	NCR		Yes	POA	POA		Manager Economy & Prosperity			
887		Full Showgrounds site hire - Major Events	NCR		Yes		POA					
888		Major Events - Electricity Charges	NCR		Yes	Actual Cost	Actual Cost		Manager Economy & Prosperity			
889	School's Hire Fees	Distance Education School & Others entire showground (per day)	NCR		Yes	\$62.50	\$70.00		Manager Economy & Prosperity			
890	Camping	Caravan or Tent Site per day	NCR		Yes	\$32.50	\$40.00	Increase to align with local caravan parks	Manager Economy & Prosperity			
891	Camping only available for use with overflow from local van parks or with an on site event	Caravan or Tent Site (4 weeks maximum) per week	NCR		Yes	\$185.00	\$205.00		Manager Economy & Prosperity			
892	ST LAWRENCE WETLANDS WEEKEND 2023-2024											
893	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer		
894	Purchase of tickets via ticket agencies will incur transaction and merchant fees, which are charged at the discretion of the ticketing platform provider.											
894	** Denote – Discount of 10% applies to Group bookings of 10 or more											
895	General Admission	General Weekend Admission – Adult	NCR		Yes	\$25.00	TBC		Manager Economy & Prosperity			
896		General Weekend Admission – Child (5-16 years)	NCR		Yes	\$5.00	TBC		Manager Economy & Prosperity			
897		General Weekend Admission – Child (under 5 years)	NCR		Yes	\$0.00	TBC	Suggestion from consultant that although fee is currently free - to have gst status ready in case in future Council charges.	Manager Economy & Prosperity			
898		General Weekend Admission – Volunteer	NCR		Yes	\$0.00	TBC	Suggestion from consultant that although fee is currently free - to have gst status ready in case in future Council charges.	Manager Economy & Prosperity			
899		General Weekend Admission – Local residing postcode 4707	NCR		Yes	\$12.50	TBC		Manager Economy & Prosperity			
900	Food experiences	Signature Luncheon experience **	NCR		Yes	\$150.00	TBC		Manager Economy & Prosperity			
901		Wetlands High Tea Garden Party **	NCR		Yes	\$40.00	TBC		Manager Economy & Prosperity			
902	Stalls	Stallholder Fee	NCR		Yes	\$30.00	TBC		Manager Economy & Prosperity			
903		Food Vendor Site (weekend rate)	NCR		Yes	\$100.00	TBC		Manager Economy & Prosperity			
904	Camping	Camping/Caravanning one night	NCR		Yes	\$25.00	TBC		Manager Economy & Prosperity			
905		Camping/Caravanning two nights	NCR		Yes	\$40.00	TBC		Manager Economy & Prosperity			
906		Camping/Caravanning three nights	NCR		Yes	\$55.00	TBC		Manager Economy & Prosperity			
907		Camping/Caravanning four nights	NCR		Yes	\$65.00	TBC		Manager Economy & Prosperity			
908		Note: includes a fifth night Free of Charge							Manager Economy & Prosperity			

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	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer		
5												
909	Creative Spaces and Workshops	Vintage Journaling Workshop - Youth	NCR			Yes	\$30.00	TBC		Manager Economy & Prosperity		
910		Vintage Journaling Workshop - Adult	NCR			Yes	\$45.00	TBC		Manager Economy & Prosperity		
911		Painting Workshop - Youth	NCR			Yes	\$30.00	TBC		Manager Economy & Prosperity		
912		Painting Workshop - Adult	NCR			Yes	\$45.00	TBC		Manager Economy & Prosperity		
913		Wood Whittling Workshops	NCR			Yes	\$45.00	TBC		Manager Economy & Prosperity		
914		Painting with Watercolours Workshop - Youth	NCR			Yes	\$30.00	TBC		Manager Economy & Prosperity		
915		Painting with Watercolours Workshop - Adult	NCR			Yes	\$45.00	TBC		Manager Economy & Prosperity		
916	Food experiences	Signature Luncheon experience **	NCR			Yes	\$150.00	TBC		Manager Economy & Prosperity		
917		Wetlands High Tea Garden Party **	NCR			Yes	\$40.00	TBC		Manager Economy & Prosperity		
918		Golden Roast Meal - Adults	NCR			Yes	\$35.00	TBC		Manager Economy & Prosperity		
919		Golden Roast Meal -Children (4 - 10 years)	NCR			Yes	\$17.50	TBC		Manager Economy & Prosperity		
920	Stalls	Stallholder Fee **	NCR			Yes	\$30.00	TBC		Manager Economy & Prosperity		
921		Food Vendor Site (weekend rate) **	NCR			Yes	\$100.00	TBC		Manager Economy & Prosperity		
922	Festival Merchandise	Festival T-Shirts	NCR			Yes	\$35.00	TBC		Manager Economy & Prosperity		
923	SWIMMING POOLS (EXCLUDING GCAC) MIDDLEMOUNT, DYSART, CLERMONT, NEBO, GLENDEEN											
	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer		
924												
925	General Admission	Flat Rate (Other Towns) (children under 2 years free)	NCR			Yes	\$3.00	\$3.20	Already in practice at all except GCAC	Manager Community Facilities		
926		Spectator	NCR			Yes	\$1.00	\$1.20	Lessees happy with current pricing	Manager Community Facilities		
927	10 Visit Pass	Adult or Child	NCR			Yes	\$26.00	\$27.00	Lessees happy with current pricing	Manager Community Facilities		
928	Season Tickets	Adult	NCR			Yes	\$100.00	\$104.00	Lessees happy with current pricing	Manager Community Facilities		
929		Child	NCR			Yes	\$75.00	\$78.00	Lessees happy with current pricing	Manager Community Facilities		
930		Family (2 Adults, 2 Children)	NCR			Yes	\$210.00	\$218.00	Lessees happy with current pricing	Manager Community Facilities		
931		Additional Child	NCR			Yes	\$40.00	\$41.50	Lessees happy with current pricing	Manager Community Facilities		
932	Middlemount Pool ONLY Lane Hire	For Training purposes up to ten (10) swimmers only. Lane Hire is not available for Learn to Swim programs. Per hour, per person - Max Hire \$16/hr (up to 10 persons)-	NCR			Yes	\$8.00		Remove, no longer required	Manager Community Facilities		
933	Carnivals	Per hour	NCR			Yes	\$55.00	\$60.00	Amended description aligns + with what sites are charging	Manager Community Facilities		
934	Club Nights/ Community Groups	First 2 Hours	NCR			Yes	\$30.00	\$35.00	Amended description aligns + with what sites are charging	Manager Community Facilities		
935	After Hours	After hours hire refers to any time other than normal pool opening times or the first two hours contemplated in the schedule of fees. After hours hire is available only if the pool lessee agrees to open or remain open.	NCR			Yes	POA	POA		Manager Community Facilities		
936	Youth Group Community	Pool hire for Youth Group Community Activities - per hour	NCR			Yes	\$38.00	\$45.00	Classification and description change	Manager Community Facilities		
937	Corporate Entities	Pool hire for Corporate Entities (Price negotiated by Pool Lessee if catered)	NCR			Yes	POA	POA		Manager Community Facilities		
938	FLAGGY ROCK SWIMMING POOL											
939	Flaggy Rock Pool	Day pass	NCR			Yes	\$3.00	\$3.20		Manager Community Facilities		
940		Annual Pass	NCR			Yes	\$41.00	\$45.00	Align with benchmarks	Manager Community Facilities		
941		Annual Family Pass	NCR			Yes	\$76.00	\$80.00	Align with benchmarks	Manager Community Facilities		
942		Pool hire - maximum 4 hour day use (No alcohol permitted)	NCR			Yes	\$31.00	\$35.00	Align with benchmarks	Manager Community Facilities		
943	ST LAWRENCE SWIMMING POOL											
944	Daily Pass	Day pass - Child	NCR			Yes	\$1.00	\$1.50	Align with Flaggy Rock	Manager Community Facilities		
945		Day pass - Adult	NCR			Yes	\$2.00	\$3.20	Align with Flaggy Rock	Manager Community Facilities		
946	Annual Pass - Single	Annual Pass - Single	NCR			Yes	\$25.00	\$45.00	Align with Flaggy Rock	Manager Community Facilities		
947	Annual Pass - Family	Annual Pass - Family	NCR			Yes	\$50.00	\$80.00	Align with Flaggy Rock	Manager Community Facilities		
948	Hire of Facility	Hire of facility (no alcohol permitted)	NCR			Yes	POA	POA		Manager Community Facilities		
949	GREG CRUICKSHANK AQUATIC CENTRE (GCAC) MORANBAH											
	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer		
950												
951	General Admission	Adult	NCR			Yes	\$3.50	\$3.80	Staff wage increase + increase in Electricity and fuel - rounded	Manager Community Facilities		
952		Child	NCR			Yes	\$3.50	\$3.80	Staff wage increase + increase in Electricity and fuel - rounded	Manager Community Facilities		
953		Spectator	NCR			Yes	\$1.00	\$1.20	Staff wage increase + increase in Electricity and fuel - rounded	Manager Community Facilities		
954		Pensioner (with a card)	NCR			Yes	\$2.70	\$2.80	Staff wage increase + increase in Electricity and fuel - rounded	Manager Community Facilities		
955		Carer (with a patient)	NCR			Yes	\$0.00	\$0.00		Manager Community Facilities		
956		Entry Fee - QE2 (floating playground) Event	NCR			Yes	\$8.00	\$8.80		Manager Community Facilities		
957	Multi Entry and Annual Passes	Adult Annual*	NCR			Yes	\$300.00	\$315.00	Staff wage increase + increase in Electricity and fuel - rounded	Manager Community Facilities		
958		Child Annual*	NCR			Yes	\$300.00	\$315.00	Staff wage increase + increase in Electricity and fuel - rounded	Manager Community Facilities		
959		Pensioner Annual *	NCR			Yes	\$235.00	\$245.00	Staff wage increase + increase in Electricity and fuel - rounded	Manager Community Facilities		
960		Family Annual * (2 adults, 2 children or 1 adult, 3 children) Swim Club members to receive 25% discount on annual fee	NCR			Yes	\$650.00	\$675.00	Staff wage increase + increase in Electricity and fuel - rounded	Manager Community Facilities		
961		Additional Child	NCR			Yes	\$140.00	\$145.00	Staff wage increase + increase in Electricity and fuel - rounded	Manager Community Facilities		
962		10 Visit Cards Adult	NCR			Yes	\$30.00	\$35.00	Staff wage increase + increase in Electricity and fuel - rounded	Manager Community Facilities		
963		10 Visit Cards Child	NCR			Yes	\$30.00	\$35.00	Staff wage increase + increase in Electricity and fuel - rounded	Manager Community Facilities		
964		10 Visit Cards Pensioner	NCR			Yes	\$25.00	\$30.00	Staff wage increase + increase in Electricity and fuel - rounded	Manager Community Facilities		
965	Lane Hire	For Training purposes up to ten (10) swimmers only.	NCR			Yes	POA	POA		Manager Community Facilities		

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5	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer		
966	Carnivals	Exclusive use/whole facility - per hour	NCR			Yes	\$58.00	\$60.50	Staff wage increase + increase in Electricity and fuel - rounded	Manager Community Facilities		
967	Club Nights	Exclusive use if requested by the local swimming club per hour	NCR			Yes	\$55.00	\$58.00	Staff wage increase + increase in Electricity and fuel - rounded	Manager Community Facilities		
968	Private Hire	Per hour - minimum of 3 hours	NCR			Yes	\$115.00	\$150.00	Staff wage increase + increase in Electricity and fuel - rounded - Private hire fits Commercial category	Manager Community Facilities		
969	Pool Hire	50m pool only unless otherwise approved per hour	NCR			Yes	\$58.00	\$60.90	Staff wage increase + increase in Electricity and fuel - rounded	Manager Community Facilities		
970	QE2 Inflatable	Private hire - minimum 3 hours	NCR			Yes	POA	POA		Manager Community Facilities		
971	Lifeguard Hire	Per hour	NCR			Yes	\$65.00	\$68.00	Staff wage increase + increase in Electricity and fuel - rounded	Manager Community Facilities		
972	Meeting Room Hire	Per hour	NCR			Yes	\$30.00	\$31.50	Staff wage increase + increase in Electricity and fuel - rounded	Manager Community Facilities		
973	After Hours	After hours hire refers to any time other than normal pool opening times or the first two hours contemplated in the schedule of fees. After hours hire is available only if the pool lessee agrees to open or remain open.	NCR			Yes	POA	POA		Manager Community Facilities		
974	All Programmes	Programmes	NCR			Yes		POA	New for potential increase of usage/revenue			
975	Water Nappies / Goggles and Swimming Attire	Equipment and accessories (when in stock)	NCR			Yes	POA	POA		Manager Community Facilities		
976	Kiosk Items	Drinks, confectionary and snacks	NCR			Yes	POA	POA		Manager Community Facilities		
977	<p>NOTE: Please note that Season Passes run for 12 months from the date of purchase A single discount will apply to Season Passes - multiple discounts will not be accepted Weekend rates may apply for events / hire / lifeguard hire 10 Visit Passes are valid for three (3) months only All children using the Water Park will be charged at published entry rates</p>											
978	SALEYARDS (CLERMONT)											
979	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer		
980	Agents Fees	Joining Fee	NCR			Yes	\$1,800.00	\$1,850.00		Manager Economy & Prosperity		
981		Annual Fees to 30 th June	NCR			Yes	\$390.00	\$410.00		Manager Economy & Prosperity		
982	Yard Dues & Spelling Fees	Per Head for first two days	NCR			Yes	\$1.80	\$1.80	Not recommended to change	Manager Economy & Prosperity		
983	Hospital Fees	Hospital Paddock Fee per day	NCR			Yes	\$5.70	\$6.00	Rounded up	Manager Economy & Prosperity		
984	Cattle Tick Clearing	Cattle Tick Clearing per hour, minimum 1/2 hour, cancellation fee of 1 hour	NCR			Yes	\$89.00	\$89.00		Manager Economy & Prosperity		
985	Sale Fees	Auction Sales	NCR			Yes	\$8.00	\$8.30	recommendation to increase following further regional review	Manager Economy & Prosperity		
986		Stud Sales	NCR			Yes	\$16.00	\$16.00		Manager Economy & Prosperity		
987		Ad-hoc Agent Approval Auction Sales (per head)	NCR			Yes	\$16.00	\$16.00		Manager Economy & Prosperity		
988		Ad-hoc Agent Approval Stud Sale (per head)	NCR			Yes	\$32.00	\$32.00		Manager Economy & Prosperity		
989		Fee for remedy for default by Ad hoc Approval holder to comply with approval conditions	NCR			Yes	Actual Cost + 15%	Actual Cost + 15%		Manager Economy & Prosperity		
990	Loading Fee	Delivery Load out of Sale Cattle (per head)	NCR			Yes	\$1.20	\$1.20	Not recommended to change	Manager Economy & Prosperity		
991	Scale Fees	All weighing	NCR			Yes	\$3.05	\$3.05	Not recommended to change	Manager Economy & Prosperity		
992	Dipping Fees	All Cattle	NCR			Yes	\$2.50	\$2.50		Manager Economy & Prosperity		
993	Crush Facilities	Vet Crush	NCR			Yes	\$1.30	\$1.50	Rounded up	Manager Economy & Prosperity		
994	Branding	Minimum Fee	NCR			Yes	\$10.25	\$10.50	Rounded up	Manager Economy & Prosperity		
995		Per head for more than 10 head	NCR			Yes	\$1.20	\$1.50	Rounded up	Manager Economy & Prosperity		
996	Transferring Cattle Tags	Per head	NCR			Yes	\$2.85	\$2.85	Not recommended to change	Manager Economy & Prosperity		
997	Supply & Fit Saleyard Tag	Supply & Fit Saleyard Tag: Under 600kgs/Over 600kgs	NCR			Yes	\$35.70 / \$52.50	\$35.70 / \$52.50		Manager Economy & Prosperity		
998	Prescanning NILS Tags	Prescanning NILS Tags	NCR			Yes	\$1.35	\$1.35		Manager Economy & Prosperity		
999	Disposal of Dead Beast	Disposal of Dead Beast – Disposal of Dead Beasts per head from Saleyards	NCR			Yes	\$240.00	\$240.00		Manager Economy & Prosperity		
1000	Feeding	Feeding upon request or after 24 hrs (per bale). Round bale and Square bale	NCR			Yes	Cost + \$24.00	Cost + \$24.00		Manager Economy & Prosperity		
1001		Operator supplied with SkidSteer for dispersal of feed - per hour	NCR			Yes	\$90.00	\$90.00		Manager Economy & Prosperity		
1002	Labour	Labour assistance charge upon request - per hour	NCR			Yes	\$70.00	\$75.00		Manager Economy & Prosperity		
1003		After Hours Call Out Fee	NCR			Yes	\$260.00	\$260.00		Manager Economy & Prosperity		
1004	Invoicing	Minimum Invoice Charge	NCR			Yes	\$25.00	\$25.00		Manager Economy & Prosperity		
1005	Emergency NVD	Emergency NVD	NCR			Yes	\$2.50	\$2.50		Manager Economy & Prosperity		

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5	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer		
1006	WASHDOWN FACILITIES (NEBO)											
1007	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer		
1008	Washdown for weed control	Washdown facility usage fee - per minute (minimum charge - \$3.00)	NCR			Yes	\$0.36	\$0.40	Rounded up	Manager Economy & Prosperity		
1009		Prepaid key	NCR			Yes	\$36.50	\$36.50	No change proposed following 7% increase in 23/24	Manager Economy & Prosperity		
1010		Top up credit for prepaid key	NCR			Yes	\$36.50	\$36.50	No change proposed following 7% increase in 23/24	Manager Economy & Prosperity		
1011		Account key	NCR			Yes	\$36.50	\$36.50	No change proposed following 7% increase in 23/24	Manager Economy & Prosperity		
1012	WASHDOWN FACILITIES (CLERMONT)											
1013	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer		
1014	Washdown for weed control	Washdown facility usage fee - per minute (minimum charge - \$3.00)	NCR			Yes	\$0.36	\$0.40	Rounded up	Manager Economy & Prosperity		
1015		Prepaid key	NCR			Yes	\$36.50	\$36.50	No change proposed following 7% increase in 23/24	Manager Economy & Prosperity		
1016		Top up credit for prepaid key	NCR			Yes	\$36.50	\$36.50	No change proposed following 7% increase in 23/24	Manager Economy & Prosperity		
1017		Account key	NCR			Yes	\$36.50	\$36.50	No change proposed following 7% increase in 23/24	Manager Economy & Prosperity		
1018	Clermont Visitor Information Centre											
1019	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer		
1020	Souvenirs	Souvenirs	NCR			Yes	POA	POA		Manager Engaged Communities		
1021	<i>Souvenirs and Publication Stock Sale lists are available at the Offices, Centres and Online</i>											
1022	HISTORIC NEBO MUSEUM											
1023	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer		
1024	Entry Fees	Adult	NCR			Yes	\$4.00	\$4.50	Note no increase over previous 2 years (CPI at least 4% per year)	Manager Engaged Communities		
1025		Concession	NCR			Yes	\$3.00	\$3.50	Note no increase over previous 2 years (CPI at least 4% per year)	Manager Engaged Communities		
1026		Isaac Region Residents (proof of address)	NCR			Yes	\$0.00	\$0.00		Manager Engaged Communities		
1027		Children 12 and under	NCR			Yes	\$2.00	\$2.50	Note no increase over previous 2 years (CPI at least 4% per year)	Manager Engaged Communities		
1028		Family (2 adults and two or more children)	NCR			Yes	\$10.00	\$10.50		Manager Engaged Communities		
1029	CLERMONT HISTORICAL CENTRE											
1030	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer		
1031	Entry Fees	Adult	NCR			Yes	\$6.00	\$6.50	Note no increase over previous 2 years (CPI at least 4% per year)	Manager Engaged Communities		
1032		Concession	NCR			Yes	\$4.00	\$4.50	Note no increase over previous 2 years (CPI at least 4% per year)	Manager Engaged Communities		
1033		Isaac Region Residents (proof of address)	NCR			Yes	\$0.00	\$0.00		Manager Engaged Communities		
1034		Children 12 and under	NCR			Yes	\$3.00	\$3.50	Note no increase over previous 2 years (CPI at least 4% per year)	Manager Engaged Communities		
1035		Family (2 adults and two or more children)	NCR			Yes	\$15.00	\$16.00		Manager Engaged Communities		
1036	LIBRARIES											
1037	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer		
1038	Libraries	Library Bags	NCR			Yes	\$3.00	\$3.50	Note no increase over previous 2 years (CPI at least 4% per year)	Manager Engaged Communities		
1039		Lost Books Fee	NCR			Yes	Replacement Cost	Replacement Cost		Manager Engaged Communities		
1040		Replacement of library card	NCR			Yes	\$5.00	\$5.50	Note no increase over previous 2 years (CPI at least 4% per year)	Manager Engaged Communities		
1041		Internet Charge - Per 1/2 hour	NCR			Yes	\$0.00	\$0.00		Manager Engaged Communities		
1042		Internet Charge - Per hour	NCR			Yes	\$0.00	\$0.00		Manager Engaged Communities		
1043		Internet Charge - 10 hours	NCR			Yes	\$0.00	\$0.00		Manager Engaged Communities		
1044		Wireless Internet - Per 1/2 hour	NCR			Yes	\$0.00	\$0.00		Manager Engaged Communities		
1045		Wireless Internet - Per hour	NCR			Yes	\$0.00	\$0.00		Manager Engaged Communities		
1046		Account Charges (for an account to be issued)	NCR			Yes	\$20.00	\$21.00	Note no increase over previous 2 years (CPI at least 4% per year)	Manager Engaged Communities		
1047		Local History Items	NCR			Yes	POA	POA		Manager Engaged Communities		
1048		Scanning (per page)	NCR			Yes	\$0.20	\$0.20	retained to support education and accessibility for community	Manager Engaged Communities		
1049		Printing - A4 (Black & White)	NCR			Yes	\$0.30	\$0.30	retained to support education and accessibility for community	Manager Engaged Communities		
1050		Printing - A4 (Colour)	NCR			Yes	\$2.00	\$2.00	retained to support education and accessibility for community	Manager Engaged Communities		

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5	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer		
1051		Printing - A3 (Black & White)	NCR			Yes	\$0.50	\$0.50	retained to support education and accessibility for community	Manager Engaged Communities		
1052		Printing - A3 (Colour)	NCR			Yes	\$3.00	\$3.00	retained to support education and accessibility for community	Manager Engaged Communities		
1053		Laminating - Business Cards	NCR			Yes	\$1.20	\$1.50	Note no increase over previous 2 years (CPI at least 4% per year)	Manager Engaged Communities		
1054		Laminating - A4	NCR			Yes	\$3.50	\$3.50	retained to support education and accessibility for community	Manager Engaged Communities		
1055		Laminating - A3	NCR			Yes	\$5.00	\$5.00	retained to support education and accessibility for community	Manager Engaged Communities		
1056		Hire of library meeting room – Moranbah Library only – not for profit organisations	NCR			Yes	\$0.00	\$0.00		Manager Engaged Communities		
1057		Hire of library meeting room – Moranbah Library only - Business Organisations - Per hour	NCR			Yes	\$15.00	\$16.00	Note no increase over previous 2 years (CPI at least 4% per year)	Manager Engaged Communities		
1058		Hire of library meeting room – Moranbah Library only - Business Organisations - Per day	NCR			Yes	\$110.00	\$120.00	Note no increase over previous 2 years (CPI at least 4% per year)	Manager Engaged Communities		
1059		Interlibrary Loans reciprocal borrowing	NCR			Yes	At cost	At cost		Manager Engaged Communities		
1060		Interlibrary Loans non-reciprocal borrowing	NCR			Yes	\$30.50	\$32.00		Manager Engaged Communities		
1061		Extended Library Program	NCR			Yes	POA	POA		Manager Engaged Communities		
1062		Headphones	NCR			Yes	\$14.00	\$15.00	Note no increase over previous 2 years (CPI at least 4% per year)	Manager Engaged Communities		
1063		USB Drive 16GB	NCR			Yes	\$8.00	\$9.00	Note no increase over previous 2 years (CPI at least 4% per year)	Manager Engaged Communities		
1064	SEARCH CHARGES											
1065	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer		
1066	<i>All fees stated below are applicable to each rate assessment, i.e.: Where a rate search request deals with two parcels on separate rate assessments the applicant shall be charged two rate search fees.</i>											
1067	Rate Searches	Ownership Search (free for adjoining owners)	CR	LGA 2009	S97 (2) (c)		\$25.00	\$26.00		Manager Financial Services		
1068		Standard Rates Search	CR	LGA 2009	S97 (2) (c)		\$165.00	\$171.00		Manager Financial Services		
1069		Urgent Standard Rates Search	CR	LGA 2009	S97 (2) (c)		\$210.00	\$217.50		Manager Financial Services		
1070		Copy of Historical rates notices (current financial year notices are available at no charge) - per financial year or part thereof	CR	LGA 2009	S97 (2) (c)			\$10.00	New charge	Manager Financial Services		
1071		Statement of Rate Charges & Payments (current financial year available at no charge) - per financial year or part thereof	CR	LGA 2009	S97 (2) (c)			\$10.00	New charge	Manager Financial Services		
1072	Records Search Health and Environment	(Records within 18 months)	CR	LGA 2009	S97 (2) (c)		\$72.00	\$75.00		Manager Community Education & Compliance		
1073		(Records greater than 18 months)	CR	LGA 2009	S97 (2) (c)		\$127.00	\$133.00		Manager Community Education & Compliance		
1074	PUBLICATIONS											
1075	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer		
1076	Publications	Publications	NCR			Yes	POA	POA		Manager Engaged Communities		

A	B	C	D	E	F	G	H	J	L	M	P	Q
Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer			
5	PRINTING SERVICES											
1077	PRINTING SERVICES											
1078	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer		
1079	Photocopying/ Printing	A4 - (Black) per page	NCR			Yes	\$0.30	\$0.30	retained to support education and accessibility for community	Manager Engaged Communities		
1080		A4 - (Black) > 20 per page	NCR			Yes	\$0.30	\$0.30	retained to support education and accessibility for community	Manager Engaged Communities		
1081		A3 - (Black) per page	NCR			Yes	\$0.50	\$0.50	retained to support education and accessibility for community	Manager Engaged Communities		
1082		A4 - (Colour) per page	NCR			Yes	\$2.00	\$2.00	retained to support education and accessibility for community	Manager Engaged Communities		
1083		A4 - (Colour) > 20 per page	NCR			Yes	\$1.00	\$1.00	retained to support education and accessibility for community	Manager Engaged Communities		
1084		A3 - (Colour) per page	NCR			Yes	\$3.00	\$3.00	retained to support education and accessibility for community	Manager Engaged Communities		
1085		Binding	< 10 pages	NCR			Yes	\$4.00	\$4.00	retained to support education and accessibility for community	Manager Engaged Communities	
1086	<50 pages		NCR			Yes	\$8.00	\$8.00	retained to support education and accessibility for community	Manager Engaged Communities		
1087	< 100 pages		NCR			Yes	\$15.00	\$15.00	retained to support education and accessibility for community	Manager Engaged Communities		
1088	>100 pages		NCR			Yes	\$25.00	\$25.00	retained to support education and accessibility for community	Manager Engaged Communities		
1089	Laminating	Business Cards	NCR			Yes	\$1.20	\$1.50		Manager Engaged Communities		
1090		A4 Sheet	NCR			Yes	\$3.50	\$3.50	retained to support education and accessibility for community	Manager Engaged Communities		
1091		A3 Sheet	NCR			Yes	\$5.00	\$5.00	retained to support education and accessibility for community	Manager Engaged Communities		
1092	Scanning - Per Page		NCR			Yes	\$0.20	\$0.20	retained to support education and accessibility for community	Manager Engaged Communities		
1093	COUNCIL DOCUMENTS											
1094	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer		
1095	Tender	Per Copy (where applicable)	NCR			Yes	\$27.00	\$28.50	Nominal increase in line with CPI (4%) and rounding	Manager Governance & Corporate Support		
1096	Minutes	General Meeting - Single Copy	CR	LGR 2012 LGA 2009	254 (F) (8) S97		\$17.00	\$18.00	Nominal increase in line with CPI (4%) and rounding	Manager Governance & Corporate Support		
1097		General Meeting - Annual	CR	LGA 2009	S97		\$136.00	\$142.00	Nominal increase in line with CPI (4%) and rounding	Manager Governance & Corporate Support		
1098	Local Laws	Copy per page	CR	LGA 2009	S97 & S29 (6)		\$0.65	\$0.70	Nominal increase in line with CPI (4%) and rounding	Manager Governance & Corporate Support		
1099		Full Set	CR	LGA 2009	S97 & S29 (6)		\$28.00	\$29.50	Nominal increase in line with CPI (4%) and rounding	Manager Governance & Corporate Support		
1100	Right to Information	Information Privacy Application	CR	RTI Act 2009 LGA 2009	8 S97		\$0.00	\$0.00		Manager Governance & Corporate Support		
1101		Application Fee for right to information application	CR	RTI Reg 2009 LGA 2009	4 & 24 (2) S97		As per RTI Reg 2009 P3 S4	As per RTI Reg 2009 P3 S4	TBC by Department of Justice and Attorney General	Manager Governance & Corporate Support		
1102		Photocopying per page (for non-personal and personal documents)	CR	RTI Reg 2009 LGA 2009	6 S97		As per RTI Reg 2009 P3 S6	As per RTI Reg 2009 P3 S6	TBC by Department of Justice and Attorney General	Manager Governance & Corporate Support		
1103		Processing charge/Search Fees for non-personal applications- Per 15 minutes after 5 hours	CR	RTI Reg 2009 LGA 2009	5 S97		As per RTI Reg 2009 P3 S5	As per RTI Reg 2009 P3 S5	TBC by Department of Justice and Attorney General	Manager Governance & Corporate Support		
1104	Corporate Plan	Per Copy (Available on the internet free of charge)	CR	LGR 2012	199		\$22.00	\$23.00		Manager Governance & Corporate Support		
1105			CR	LGA 2009	S97		(Available on the internet free of charge)			Manager Governance & Corporate Support		
1106	Operational Plan	Per Copy (Available on the internet free of charge)	CR	LGR 2012	199		\$22.00	\$23.00		Manager Governance & Corporate Support		
1107			CR	LGA 2009	S97		(Available on the internet free of charge)			Manager Governance & Corporate Support		
1108	Annual Report Financial Statements Annual Budget	Per A4 Page	CR	LGR 2012 LGA 2009	199 S97		\$0.65	\$0.70		Manager Governance & Corporate Support		
1109		Full Copy (Available on the internet free of charge)	CR	LGR 2012	199		\$22.00	\$23.00		Manager Governance & Corporate Support		
1110			CR	LGA 2009	S97		(Available on the internet free of charge)			Manager Governance & Corporate Support		
1111	Community Plan	Full Copy (Available on the internet free of charge)	NCR			Yes	\$22.00	\$23.00		Manager Governance & Corporate Support		
1112			CR				(Available on the internet free of charge)			Manager Governance & Corporate Support		

A	B	C	D	E	F	G	H	J	L	M	P	Q
5	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer		
1113	AERODROMES											
1114	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer		
1115	Clermont Aerodrome	Hangar Rental (Half Space – Charge per Quarter)	NCR			Yes	\$580.70	\$605.00		Manager Economy & Prosperity		
1116		After Hours Call Out Fee	NCR			Yes	\$275.00	\$275.00		Manager Economy & Prosperity		
1117		Landing Fees per Tonne of MTOW (excluding Commercial-In-Confidence Agreements)	NCR			Yes	\$25.50	\$25.50	No increase following regional audit	Manager Economy & Prosperity		
1118		Passenger embarking and disembarking (per head) (excluding Commercial-In-Confidence Agreements)	NCR			Yes	POA	POA		Manager Economy & Prosperity		
1119		Aircraft Fuel (AV Gas / Jet A1)	NCR			Yes	Cost + 32.5%	Cost + 32.5%		Manager Economy & Prosperity		
1120	ACCOMMODATION											
1121	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer		
1122	Council Regional Fatigue Accommodation	Per Night – Council Employees	NCR			Yes	\$69.00	\$110.00	increase in running costs, maintenance & utility items. Previous years increases have not been applied to facilitate required running costs	Manager Corporate Properties		
1123		Per Night - Others	NCR			Yes	\$88.00	\$120.00	increase in running costs, maintenance & utility items. Previous years increases have not been applied to facilitate required running costs	Manager Corporate Properties		
1124	Council Regional Fatigue Accommodation	Per Week	NCR			Yes	\$400.00	\$550.00	increase in running costs, maintenance & utility items. Previous years increases have not been applied to facilitate required running costs	Manager Corporate Properties		
1125	Clermont Wattle Hill Road Fatigue Caravan Site	Per Night – Others	NCR			Yes		\$40.00	This cost has been overlooked in fees and charges and we are adding in as new	Manager Corporate Properties		
1126		Per Week – Others	NCR			Yes		\$210.00	This cost has been overlooked in fees and charges and we are adding in as new	Manager Corporate Properties		
1127	Clermont Wattle Hill Road Fatigue Caravan Site	Per Week – Council Employees	NCR			Yes		\$50.00	This cost has been overlooked in fees and charges and we are adding in as new	Manager Corporate Properties		
1128	Council Regional Fatigue Housing - 1 Bed Furnished	Per Night – Council Employees	NCR			Yes	\$69.00	\$110.00	increase in running costs, maintenance & utility items. Previous years increases have not been applied to facilitate required running costs	Manager Corporate Properties		
1129		Per Night - Others	NCR			Yes	\$88.00	\$120.00	increase in running costs, maintenance & utility items. Previous years increases have not been applied to facilitate required running costs	Manager Corporate Properties		
1130	Council Regional Fatigue Housing - 1 Bed Furnished	Per Week - Others	NCR			Yes	\$400.00	\$550.00	increase in running costs, maintenance & utility items. Previous years increases have not been applied to facilitate required running costs	Manager Corporate Properties		
1131	Council Regional Fatigue Housing - 2 Bed Furnished	Per Night – Others	NCR			Yes	\$137.00	\$220.00	increase in running costs, maintenance & utility items. Previous years increases have not been applied to facilitate required running costs	Manager Corporate Properties		
1132	Council Regional Fatigue Housing - 2 Bed Furnished	Per Week – Others	NCR			Yes	\$525.00	\$683.00	increase in running costs, maintenance & utility items. Previous years increases have not been applied to facilitate required running costs	Manager Corporate Properties		
1133	Council Regional Fatigue Housing - 3 Bed Furnished	Per Night – Others	NCR			Yes	\$206.00	\$330.00	increase in running costs, maintenance & utility items. Previous years increases have not been applied to facilitate required running costs	Manager Corporate Properties		
1134	Council Regional Fatigue Housing - 3 Bed Furnished	Per Week – Others	NCR			Yes	\$628.00	\$816.00	increase in running costs, maintenance & utility items. Previous years increases have not been applied to facilitate required running costs	Manager Corporate Properties		
1135	Council Regional Fatigue Housing - 4 Bed Furnished	Per Night – Others	NCR			Yes		\$440.00	This charge was previously booked out at 3 bedroom house. New costs reflect the actual size of property	Manager Corporate Properties		
1136	Council Regional Fatigue Housing - 4 Bed Furnished	Per Week – Others	NCR			Yes		\$950.00	This charge was previously booked out at 3 bedroom house. New costs reflect the actual size of property	Manager Corporate Properties		
1137	Council Regional Fatigue Housing - 6 Bed Furnished	Per Night – Others	NCR			Yes		\$660.00	This charge was previously booked out at 3 bedroom house. New costs reflect the actual size of property	Manager Corporate Properties		
1138	Council Regional Fatigue Housing - 6 Bed Furnished	Per Week – Others	NCR			Yes		\$1,250.00	This charge was previously booked out at 3 bedroom house. New costs reflect the actual size of property	Manager Corporate Properties		
1139	Housing - External Private Rental - 1 Bedroom	Periodic General Tenancy Agreement - Unfurnished per week (subject to IRIS eligibility)	NCR				POA	POA		Manager Corporate Properties		
1140	Housing - External Private Rental - 2 Bedroom	Periodic General Tenancy Agreement - Unfurnished per week (subject to IRIS eligibility)	NCR				POA	POA		Manager Corporate Properties		
1141	Housing - External Private Rental - 3 Bedroom	Periodic General Tenancy Agreement - Unfurnished per week (subject to IRIS eligibility)	NCR				POA	POA		Manager Corporate Properties		
1142	Furnished Accommodation	Additional Charge per week if available	NCR			Yes	\$46.00	\$60.00	increased running costs of lights & Ac units at facilities	Manager Corporate Properties		
1143	Weekly Room Service - Short Term Stay Accommodation	Weekly room service/clean each	NCR			Yes	\$91.00	\$175.00	current contractor rates	Manager Corporate Properties		
1144	Extra Clean	Extra Clean each	NCR			Yes	\$69.00	\$175.00	current contractor rates	Manager Corporate Properties		
1145	Lost/Replacement Keys	Reissuing or Copying of Keys each	NCR			Yes	\$46.00	\$75.00	increased postage, material/key, and administration costs	Manager Corporate Properties		

A	B	C	D	E	F	G	H	J	L	M	P	Q
5	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer		
1146	LEGAL INSTRUMENTS AND DOCUMENTS RELATED TO MAJOR OR EXTRAORDINARY PROJECTS											
1147	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer		
1148	Compensation Agreements	Cost associated with loss of Surface Rights as a result of a Mining Lease Application	NCR	MRA			Valuation of affected land plus 10%	Valuation of affected land plus 10%		Manager Galilee & Bowen Basin Operations		
1149	Impact and Mitigation Instruments and Documents	Recovery of costs associated with implementation, project management and / or administration relating to major or extraordinary projects. This fee is intended to recognise and recover a material impost on the normal operations of Council and will be agreed with the relevant applicant prior to commencement of the relevant operational or capital project	NCR			Yes	At Cost	At Cost		Manager Galilee & Bowen Basin Operations		
1150	Notifiable Road Use Agreements	Compensation and mitigation of direct impacts to Road and Transport Infrastructure as a result of Notifiable Road Use	NCR	MERCP		Yes	POA	POA		Manager Galilee & Bowen Basin Operations		
1151	SHOP ISAAC											
1152	Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section No:	GST Inclusive	2023/2024 Fee	2024/2025 Fee	2024/2025 Comments	Responsible Officer		
1153	<i>Shop Isaac Branded Gift Cards have a minimum 36 month expiry Employee Reward Cards have a 12 Month expiry Customer Loyalty Cards can have specific expiry determined by the business however recommend 12 months for administration</i>											
1154	Shop Isaac Gift Cards – Major Industry & Business Supporters	12 Month Loyalty / Reward Cards Minimum 500 + in a single transaction card purchased from the card supplier (Cards4all) \$2.75 inc GST per card (monetary values loaded onto the card following the purchase are at the cost of the purchaser). A 500 card purchaser is entitled to have their logo displayed on the cards (Additional fees for artwork, packaging & postage will be applied by the card company at the time of purchase).	CR	ACL	1, items 4 and 6 ss 2(1) S99A of the ACL	Yes	\$2.75 each	\$2.75 each	No change due to nil cost increase to Council and to promote the utilisation	Manager Economy & Prosperity		
1155	Shop Isaac Customer Loyalty / Reward Cards – Major Industry & Business Supporters	12 Month Loyalty / Reward Cards Minimum 500 + in a single transaction card purchased from the card supplier (Cards4all) \$2.75 inc GST per card (monetary values loaded onto the card following the purchase are at the cost of the purchaser). A 500 card purchaser is entitled to have their logo displayed on the cards (Additional fees for artwork, packaging & postage will be applied by the card company at the time of purchase).	CR	ACL	1, items 4 and 6 ss 2(1) S99A of the ACL	Yes	\$2.75 each	\$2.75 each	No change due to nil cost increase to Council and to promote the utilisation	Manager Economy & Prosperity		
1156	Shop Isaac Card - Community, Club, NFP, Business, Supporters 0 - 100 cards purchased	36 Month Gift Cards only (12 month cards not available through IRC) Up to 100 cards purchased from Isaac Regional Council office locations will not incur a charge for the cards. (monetary values loaded onto the card are at the cost of the purchaser). 36 Month Gift Cards Any quantity in excess of 100 cards purchased from Isaac Regional Council office locations will incur a charge of \$2.75 inc GST per card. (monetary values loaded onto the card are at the cost of the purchaser). This purchase is for standard cards and does not include a logo or additional artwork.	NCR	ACL	1, items 4 and 6 ss 2(1) S99A of the ACL	Yes	\$0.00	\$0.00	No change due to nil cost increase to Council and to promote the utilisation	Manager Economy & Prosperity		
1157	Shop Isaac Card - Community, Club, NFP, Business, Supporters 101 - 499 card purchase	36 Month Gift Cards only (12 month cards not available through IRC) Up to 100 cards purchased from Isaac Regional Council office locations will not incur a charge for the cards. (monetary values loaded onto the card are at the cost of the purchaser). 36 Month Gift Cards Any quantity in excess of 100 cards purchased from Isaac Regional Council office locations will incur a charge of \$2.75 inc GST per card. (monetary values loaded onto the card are at the cost of the purchaser). This purchase is for standard cards and does not include a logo or additional artwork.	NCR	ACL	1, items 4 and 6 ss 2(1) S99A of the ACL	Yes	\$2.75	\$2.75	No change due to nil cost increase to Council and to promote the utilisation	Manager Economy & Prosperity		

ACRONYMS LEGEND

Short Description	Full Description
AM (CAD) A 2008	Animal Management (Cats and Dogs) Act 2008
BA 1975	Building Act 1975
EDA 2012	Economic Development Act 2012
EPR 2019	Environmental Protection Regulation 2019
FA 2006	Food Act 2006
LP (PSRM) A 2002	Land Protection (Pest and Stock Route Management) Act 2002
LGA 2009	Local Government Act 2009
LGR 2012	Local Government Regulation 2012
IRC LL 1	Isaac Regional Council Local Law 1 Administration
IRC LL Sub 1.2	Isaac Regional Council Local Law subsection 1.2
IRC LL 2	Isaac Regional Council Local Law 2 Animal Management
MERCP	Mineral and Energy Resources (Common Provision) Act 2014
MRA	Mineral Resources Act 1989
PA 2016	Planning Act 2016
PR 2017	Planning Regulation 2017
PDA 2018	Plumbing and Drainage Act 2018
PDR 2019	Plumbing and Drainage Regulations 2019
PH (ICFPAS) A 2003	Public Health (Infection Control For Personal Appearance Services) A 2003
SPA 2009	Sustainable Planning Act 2009
WS (SAR) A 2008	Water Supply (Safety and Reliability) Act 2008
ACL	Australian Consumer Law; Schedule 2 to the Competition and Consumer Act 2010

WASTE MANAGEMENT MEASUREMENT CRITERIA FOR NON WEIGHBRIDGE SITES DEEMING TABLE 2023/2024-2024/2025

GROSS VEHICLE MASS (GVM) AND GROSS CONTAINER VOLUME (GCV)

Vehicle Code	Vehicle Type	Waste Type	< 4.5	>4.5 ≤ 10.0	>10.0 ≤ 16.0	>16.0 ≤ 23.5	>23.5 ≤ 28.0	>28.0 ≤ 40.0	>40.0 ≤ 43.5	>43.5 ≤ 51.0	>51.0
L	Articulate Motor Vehicle	any type of mixture of waste	-	1t	3t	8t	12t	21t	24.75t	30.5t	41t
A	Car	any type of mixture of waste	0.05t	-	-	-	-	-	-	-	-
B	Car Towing a Trailer with waste in both vehicles	any type of mixture of waste	0.25t	-	-	-	-	-	-	-	-
K	Compactor Truck	any type of mixture of waste	-	1t	2.25t	5.25t	9.5t	13.25t	-	-	-
J	Light Commercial Vehicle	MSW or C & I or any mixture of only MSW and C & I	0.75t	-	-	-	-	-	-	-	-
J	Light Commercial Vehicle	C & D or any mixture that includes C & D	1.25t	-	-	-	-	-	-	-	-
H	Rigid Truck	MSW or C & I or any mixture of only MSW and C & I	-	1.75t	3.25t	5t	8.75t	12.5t	-	-	-
H	Rigid Truck	C & D or any mixture that includes C & D	-	3.75t	7t	11t	13.75t	19.75t	-	-	-
G	Rigid Truck towing a trailer with waste in both vehicles	any type of mixture of waste	-	1t	3t	8t	12t	21t	24.75t	30.5t	41t
E	Van or Ute or Trailer 4x4	any type of mixture of waste	0.2t	-	-	-	-	-	-	-	-
F	Van or Ute towing trailer 4x4	any type of mixture of waste	0.4t								

WASTE MANAGEMENT MEASUREMENT CRITERIA FOR NON WEIGHBRIDGE SITES DEEMING TABLE 2023/2024-2024/2025

GROSS VEHICLE MASS (GVM) AND GROSS CONTAINER VOLUME (GCV)

	Skip Bin by capacity	in cubic metres	0.5	1	2	3	4	5	6	10	15	20	30	34	60	66
M	Skip bin in tonnes	MSW or C & I or any mixture of only MSW and C&I	0.075	0.15	0.3	0.45	0.6	0.75	0.9	1.5	2.25	3	4.5	5.1	9	9.9
M	Skip bin in tonnes	C&D or any mixture that includes C&D	0.125	0.25	0.5	0.75	1	1.25	1.5	2.5	3.75	5	7.5	8.5	15	16.5
N	Vehicle carrying Skip bin - bin is 0-50% full	MSW or C & I or any mixture of only MSW and C&I	0.04	0.08	0.16	0.24	0.32	0.4	0.48	0.8	1.2	1.6	2.4	2.72	4.8	5.28
N	Vehicle carrying Skip bin - bin is 0-50% full	C&D or any mixture that includes C&D	0.065	0.13	0.26	0.39	0.52	0.65	0.78	1.3	1.95	2.6	3.9	4.42	7.8	8.58
	Trailer by capacity	in cubic metres				2.65	4									
	Medium Trailer 6x4 (e.g. uncaged)	MSW or C & I or any mixture of only MSW and C & I				0.4t										
	Medium Trailer 6x4 (e.g. uncaged)	C & D or any mixture that includes C & D				0.66t										
	Large Trailer - e.g. Caged	MSW or C & I or any mixture of only MSW and C & I					0.6t									
	Large Trailer - e.g. Caged	C & D or any mixture that includes C & D					1t									

MEETING DETAILS	Corporate, Governance and Financial Services Standing Committee Meeting Wednesday 22 May 2024
AUTHOR	Warren Clough
AUTHOR POSITION	Senior Safety Resilience Partner

5.4

SAFETY AND RESILIENCE UPDATE

EXECUTIVE SUMMARY

This report is provided as an update to Council on the current status of the Health, Safety and Wellbeing Management System (HSWMS).

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Notes the Safety and Resilience report provided on the current status of the Health, Safety and Wellbeing Management System.**

BACKGROUND

Review of safety statistics to monitor the effectiveness of Health, Safety and Wellbeing (HSW) Management System and identify incident trends, discuss relevant Health, Safety and Wellbeing issues, referring to statistics in the attached report.

IMPLICATIONS

That the system is monitored to ensure compliance and continuous improvement of the Health, Safety and Wellbeing Management System. To ensure that recommendations from the Local Government Workcare (LGW) audit are implemented to support continuous improvement of the HSWMS.

CONSULTATION

The following consultation as relevant to the attachment reports:

- Executive Leadership Team
- HSW Operational and Strategic Safety Committee (bi-monthly)
- Joint consultative Committee (as required)
- Safety and Resilience Team

BASIS FOR RECOMMENDATION

The updated attachments include the normal monthly update.

ACTION ACCOUNTABILITY

Manager Safety and Resilience

KEY MESSAGES

Positive progression of the Safety Improvement, strategic objectives and updated KPI's amendments.

Report prepared by: WARREN CLOUGH Senior Safety and Resilience Partner Date: 8 May 2024	Report authorised by: DARREN FETTEL Director Corporate, Governance and Financial Services Date: 9 May 2024
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ATTACHMENTS

- Attachment 1 – Safety and Resilience Monthly Report April 2024

REFERENCE DOCUMENT

- Nil

SAFETY AND RESILIENCE MONTHLY REPORT

DATE	April 2024
TO	May 2024, Ordinary Council meeting
FROM	Senior Safety and Resilience Partner

1. SUMMARY

April has been a busy month for the Safety and Resilience team, supporting staff through check in chats and assisting the Wellbeing team with Town Talks.

Blanket drug and alcohol testing was conducted in Middlemount with all employees tested who were working on the day of testing.

The S&R team attended a meeting with Learning and Development team to review the current induction process and the new platform they are introducing. A HSW operational committee meeting was held in Nebo with, in person and Microsoft Teams participation.

Explanatory Note:

The green section lists the objective and the target measure. OBJECTIVE – what we plan to achieve.

The blue aligns with the due diligence index elements (DDI-S) standard.

TARGET – how we are going to measure and track the achievement of the objective, this will not always be strict numbers for data trending and may only be captured as an annual achievement

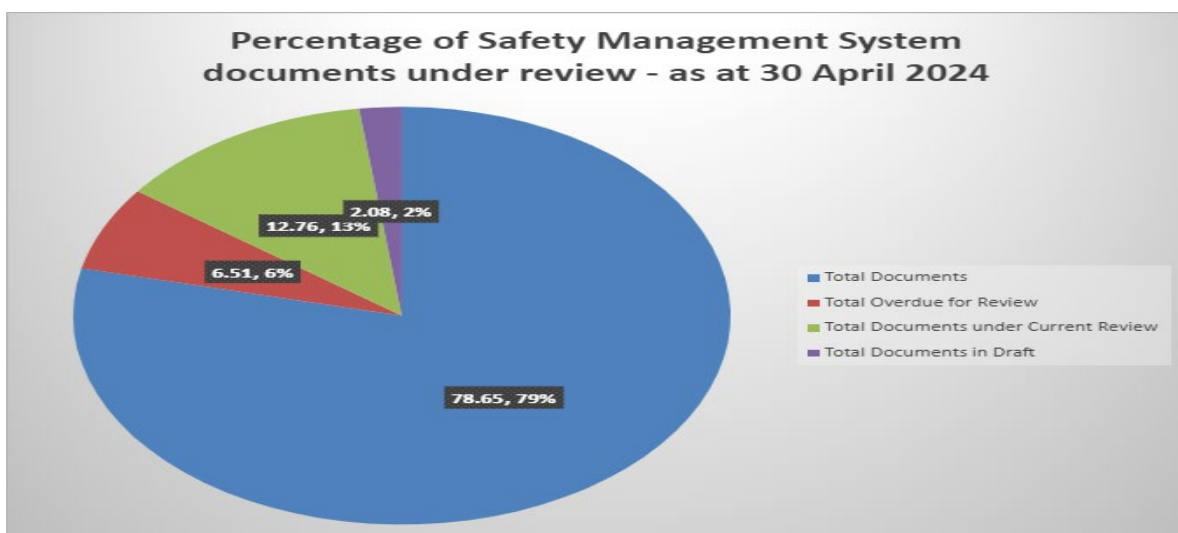
2. BEST PRACTICE SYSTEM

Know about safety matters, monitoring and continuously improving our systems, aiming for best practice documentation.

OBJECTIVE To review all Policies, Procedures, and work instructions biannually or on a risk basis.

TARGET 100% of documents reviewed within required time limits.

STATUS: Ongoing document review continuing, with focus on staff engagement and consultation.



1.2 LEGISLATIVE OR OTHER CHANGES

A review into the Work Health and Safety Act of 2011, has been presented to Parliament, with the Parliament passing the Work Health and Safety and Other Legislation Amendment Bill 2023 on the 21st of March this year. The Bill gives effect to 33 sub-recommendations from the review report. The S&R team are currently reviewing these to ensure we meet our obligations.

2. OBJECTIVES AND TARGETS

This is how we ensure due diligence to compliance with obligations.

OBJECTIVE To establish annual LPIs to support the policy and maintain the HSW improvement plan.

TARGET Complete quarterly review of the HSW improvement plan. Set LPIs and monitor.

STATUS: LPIs are being actively monitored refer to section 8 of this report for current compliance with LPIs.

3. EFFECTIVE RISK MANAGEMENT

Monitor hazards, risks, and incidents and ensure they are managed promptly.

3.1 RISK ASSESSMENTS

The Safety and Resilience Partners have been supporting our staff with reviewing our processes for undertaking cemetery services.

3.2 HAZARD HUNTER

OBJECTIVE to ensure risk management activities completed by identifying hazards.

TARGET: Number of hazards reported and rectified.

STATUS 8 hazards were identified for April, and 4 have been fully managed.

Consistent reporting of hazards for April, whilst this reflects a good result, the Safety and Resilience Partners are continuing to promote the importance of managing hazards at the source and ensuring reports are followed through Lucidity until closure.

3.3 EVENT REVIEW

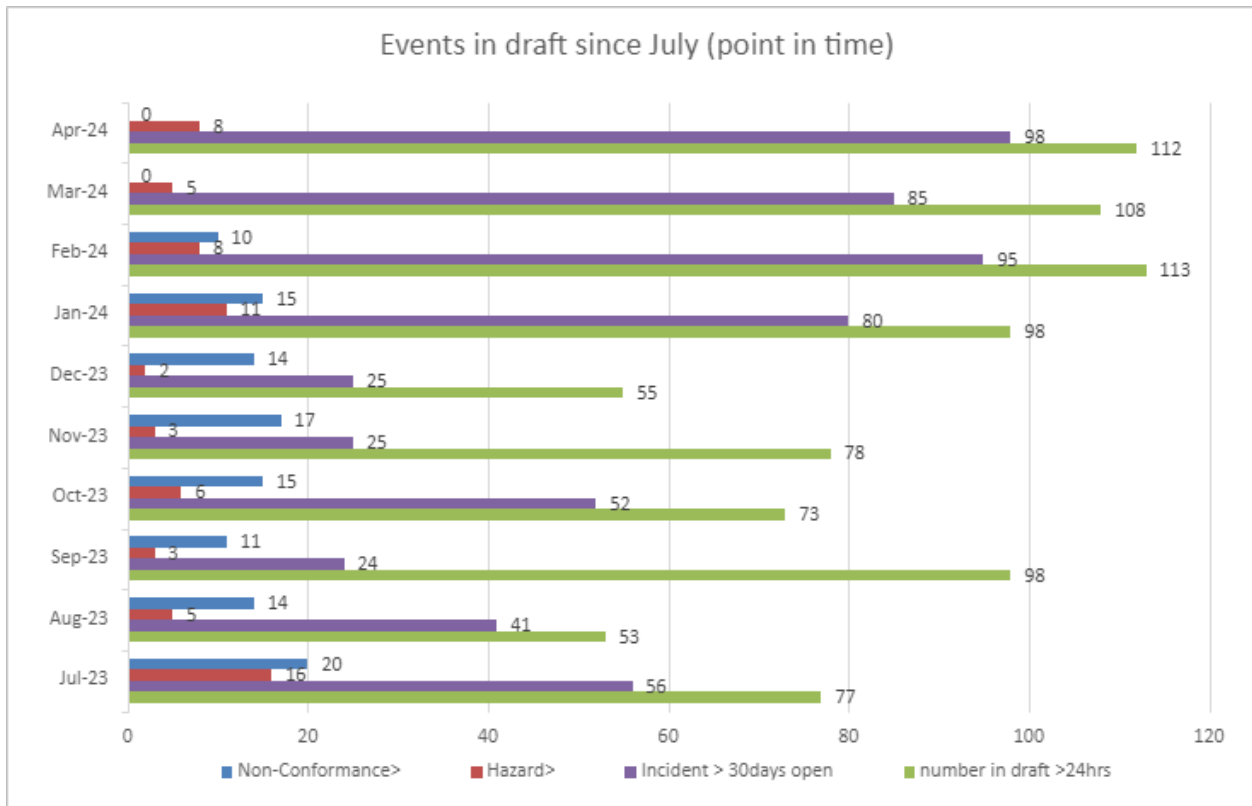
OBJECTIVE Risk management activities to support our systems and investigate accidents promptly.

TARGET # number of events in DRAFT after 24 hours (as EOM).

STATUS 112 events in draft for all date range.

This graph shows the trending of events still in draft >24-hours, showing a slight increase, with an increase in incidents open >30 days from the March report. Review of the reporting objectives and measures continue to be reviewed with ELT and reports of non-conformance relating to water operations through their Integrated Management System also continue to be reviewed.

SAFETY AND RESILIENCE MONTHLY REPORT



3.4 EVENT FORMAL INVESTIGATIONS

Formal investigations completed and forwarded for approval to the manager and executive leadership team to endorse proposed corrective actions. **41** events were entered during the month of April.

One highlighted example was whilst using an electrical jackhammer, it has slipped from the operator's hands falling to the ground and severing the cord. No injury.

3.5 EMERGENCY MANAGEMENT COMMITTEE

No meeting has been held.

3.6 CONTRACTOR MANAGEMENT

OBJECTIVE Evaluation of contractor and project management documentation and processes.

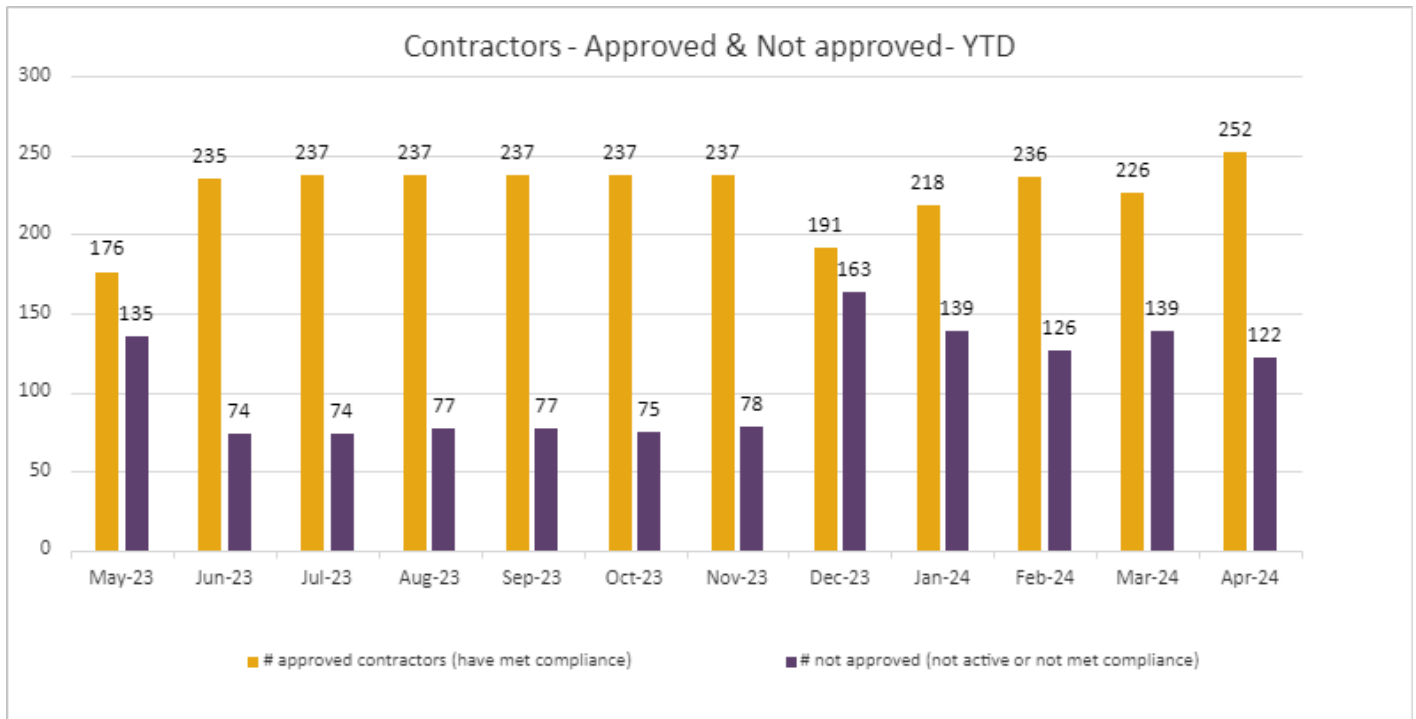
TARGET report on # approved contractors, # of not approved contractors.

STATUS: # APPROVED contractor companies – 252 # NOT APPROVED – 122

The S&R team is continuously working with our contractors to assist them in maintaining compliance. There has been an increase in contractors being approved and a correlating reduction in not approved contractors during April.

Note that only contractors with compliance requirements which have been met, are currently engaged.

SAFETY AND RESILIENCE MONTHLY REPORT



4. IMPROVING WORKER CONSULTATION

This is how we seek to understand the nature of operations by engaging with the workforce.

4.1 HEALTH, SAFETY, AND WELLBEING COMMITTEES

A HSW operational committee meeting was held in Nebo during April. The dates for the HSW strategic meetings are yet to be set for the year.

OBJECTIVE Completed schedules of meetings.

TARGET 100% of meetings completed against a target at end of the year.

STATUS The meeting schedule specifically attendance at the HSW strategic committee is being monitored for Tier 1 compliance for ELT.

5. WELLBEING & CAPACITY TO WORK

Ensuring we understand, resource, and monitor employee's health and wellbeing at work.

5.1 VACCINATIONS

We continue to monitor the vaccination register to ensure all workers who are required to have vaccination as part of their employment are reminded and scheduled to receive vaccination.

5.2 DRUG & ALCOHOL TESTING

All the Safety and Resilience team members are now fully qualified to facilitate Drug and Alcohol testing, with the Middlemount partner, completing her training during April. The team completed blanket testing in Middlemount during April.

SAFETY AND RESILIENCE MONTHLY REPORT

16 tests were completed for April. 0 non-negative test results.

5.3 FIT TESTING - RESPIRATORY FACE MASK

Nil completed for April; however, plans are being put in place for ongoing fit testing across the region over the next several months.

5.4 WORKERS' COMPENSATION AND REHABILITATION

The Wellbeing and Resilience Partners actively monitor all work and non-work-related injuries and illnesses. Ongoing support is provided to staff rehabilitation cases.

5.5 MEDICALS/SKIN CHECKS/FOLLOW UPS AND FLU SHOTS

The Wellness and Resilience Partners continue to advocate this initiative, with 2 skin checks completed during April. Since QLD Government have a free flu vaccination roll out, we are unable to see statics around this.

6. AUDIT/ INSPECTIONS

Conducting audits and inspections ensures we comply with our compliance requirements and verify the council's activities.

Audit schedule for 2024 is currently being developed and will be published on IRIS.

OBJECTIVE Develop an audit schedule considering the risks of individual sites.

TARGET 100% of audits completed against the plan.

STATUS: 0 WHS &/OR Environmental Audits completed for April against the plan.

7. CONTINUOUS IMPROVEMENT

This is the ongoing verification of due diligence activities.

Expired actions from Event Management and Forms modules, as well as the number of actions overdue >30 days. A focus on training and email reminders will continue.

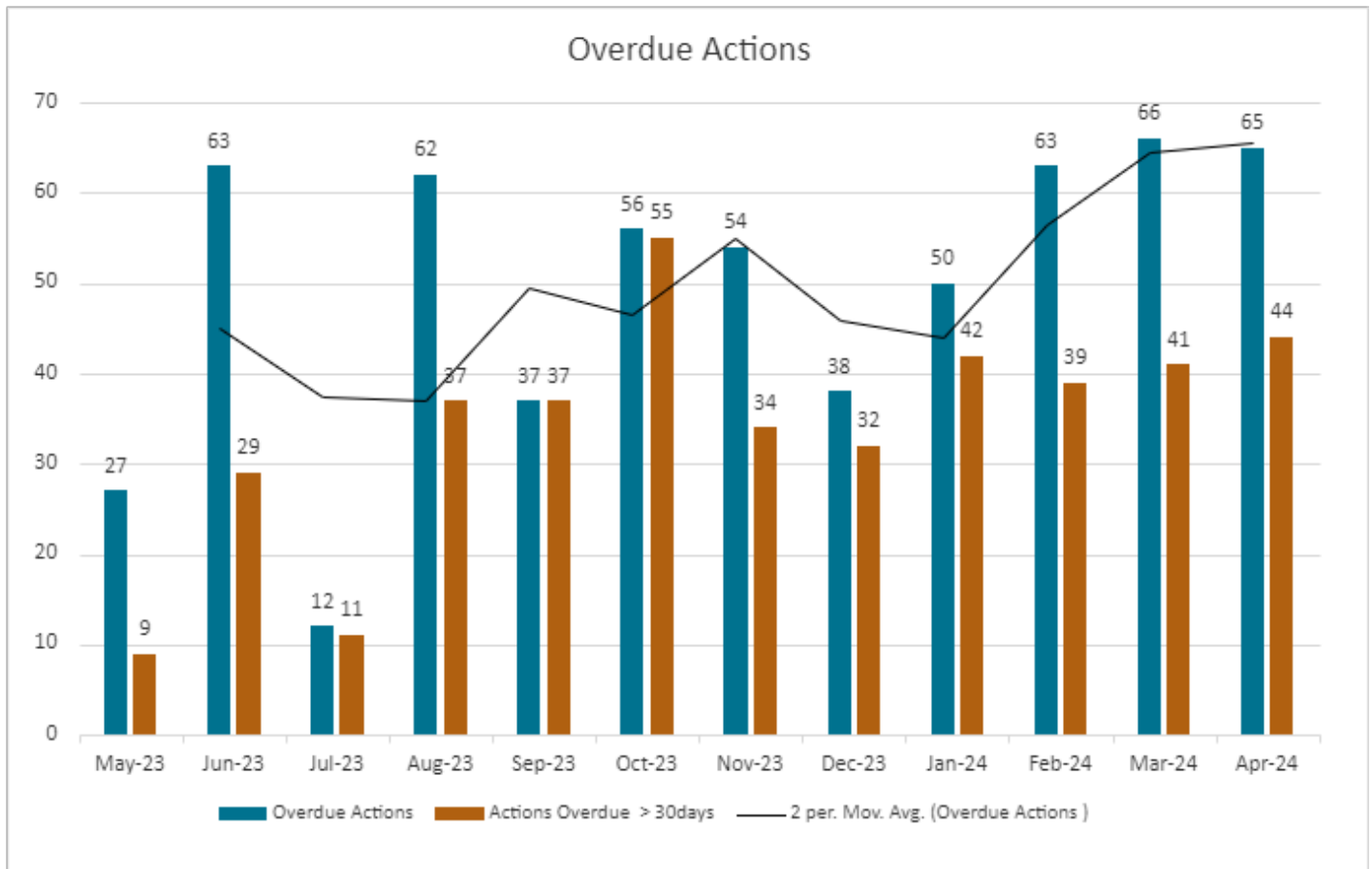
OBJECTIVE Ensure identified corrective actions followed to completion.

TARGET 0 actions greater than >30 days overdue

STATUS Total 65 overdue actions, 44 overdue >30 days. This is static result for overdue actions from last month, whilst noting the number above >30 days has increased.

Review of the reporting objectives and measures continue to be reviewed with ELT and reports of non-conformance relating to water operations through their Integrated Management System also continue to be reviewed.

SAFETY AND RESILIENCE MONTHLY REPORT



8. EMPOWERING AND SUPPORTING LEADERSHIP

This is further verification to ensure that resourcing, monitoring, and compliance activities completed and recorded.

OBJECTIVE Establish LPIs for individual managers.

The monthly report will capture tier 3 LPIs, with the annual report capturing the Tier 1 and Tier 2 achievements against objective. Monitored monthly by ELT.

TIER 3 LPIs – ELT, SLT & OLT Members

Each month, every ELT, SLT, and OLT member must complete two of the below LPIs.

TIER 3 LEAD PERFORMANCE INDICATORS ELT, SLT and OLT members - 2 per month - 24 per year									
Lead a Team Talk with your team	Lead a Prestart Talk with your team	Conduct and record a Safety Chat	Provide feedback on HSW procedure or policy	Conduct and record a Post Project Supplier Evaluation form	Conduct and record a Project Monitoring Inspection form	Conduct and record a Site Hazard Inspection	Conduct and record a Wellness Chat	Conduct a coaching session	Conduct a Leadership Activities Report

All tier 3 measures and requires are under review, with future reporting is to be shared with Council once reviewed and updated. It is noted that safety awareness and recording of actions continues whilst a review of the measures and associated reporting requirements are reviewed by ELT with the Safety team. For

SAFETY AND RESILIENCE MONTHLY REPORT

information purposes only it is noted that this month's reporting was in line with previous months. It is noted that vacancies, public holidays and leave impacted the monthly results, and it is also noted that allowances for leave are made when looking at annual targets.

MEETING DETAILS Corporate, Governance and Financial Services
Standing Committee Meeting
Wednesday, 22 May 2024

AUTHOR John Nyawo

AUTHOR POSITION Manager Governance and Corporate Services

5.5 COUNCILLOR REMUNERATION 2024-2025: LOCAL GOVERNMENT REMUNERATION COMMISSION ANNUAL REPORT 2023

EXECUTIVE SUMMARY

In accordance with the requirements of the *Local Government Regulation 2012* (s247), Council is to consider the Local Government Remuneration Commission Annual Report 2023, released on 1 December 2023, and seek Council's adoption of the remuneration for the Mayor and Councillors for Isaac Regional Council to apply from 1 July 2024.

OFFICER'S RECOMMENDATION

That the Committee recommends Council:

- 1. In accordance with the requirements of the Local Government Regulation 2012 (s247) and the remuneration determinations of the Queensland Government's Local Government Remuneration Commission Annual Report 2023, resolves to accept the Commission's position and that the following remuneration amount apply with effect from 1 July 2024:***

	2024/ 2025
Mayor	\$146,593
Deputy Mayor	\$91,620
Councillor	\$77,876

- 2. Commit to continue its advocacy for a review of the current methodology and remuneration categories for Mayor, Deputy Mayor and Councillor remuneration and respond to invitations and provide submissions as they arise.***

BACKGROUND

The Local Government Remuneration Commission (Commission) must before 1 December of each year, and for each category of local government, decide the maximum amount of remuneration payable from 1 July of the following year to a Councillor, Mayor or Deputy Mayor of a Local Government in each category.

Section 177 of the Act provides the functions of the Commission are:

- to establish the categories of local governments, and
- to decide the category to which each local government belongs, and

- to decide the maximum amount of remuneration payable to the Councillors in each of the categories, and
- another function related to the remuneration of Councillors, if directed in writing by the Minister.

Chapter 8, Part 1, Division 1 of the *Local Government Regulation 2012* (Regulation) sets out the processes of the Commission in deciding the remuneration that is payable to Councillors.

On 13 December 2023, the Commission finalised its determination of remuneration arrangements to apply from 1 July 2024. A copy of the Local Government Remuneration Commission Annual Report 2023 is available at:

https://www.statedevelopment.qld.gov.au/_data/assets/pdf_file/0026/86219/local-government-remuneration-commission-report-2023.pdf

REMUNERATION FOR 2024/25 PERIOD

The following is noted for Council's information (page 16 of the Report):

- The Commission has decided to increase the maximum remuneration levels for Mayors, Deputy Mayors and Councillors from 1 July 2024 as follows:

Category B3	Increased by 3.75% from 1 July 2024
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The Commission reviewed the Remuneration schedule categories using operational revenue as the primary criterion to guide decision-making about Council. Council is identified as a Category B3 (page 19 of the Commission's Report).

The recommended remuneration for 2024-25 and amounts for the last 5 years are noted below:

	2019/2020	2020/2021	2021/2022	2023/2024	2024-2025
Mayor	\$130,584	\$133,196	\$133,196	\$141,294	\$146,593
Deputy Mayor	\$81,615	\$83,247	\$83,247	\$88,308	\$91,620
Councillor	\$69,372	\$70,759	\$70,759	\$75,061	\$77,876

Under section 247 of the Regulation, every Queensland Council must make an annual resolution to authorise payment of remuneration to their Mayor and Councillors. Council is required to decide under one resolution, before 1 July 2024 (for remuneration payable from 1 July of that year), to determine:

1. To adopt the remuneration as per the Commission's Report; or
2. That the maximum amount of remuneration is not payable to its Councillors; and decide a lesser amount of Councillor Remuneration than that set by the Commission and adopt that amount of Councillor Remuneration.

Council is reminded that the Commission's recommendations acknowledge the value Councillors contribute to their region and the recommendation is recognition of that significant contribution. It is noted that this matter is considered business as usual, noting it is a legislative requirement.

IMPLICATIONS

Budget

The Local Government Remuneration Commission has advised the maximum remuneration payable to Mayors, Deputy Mayors and Councillors of Isaac Regional Council from 1 July 2024. This will have an impact on the annual Budget, including flow on impacts on other payments such as Superannuation.

If the recommended remuneration from the Commission's report is adopted it will be a 3.75% increase in the remuneration levels for the Mayor, Deputy Mayor and Councillors from 1 July 2024, which is (at the time of writing this report) in line with the Long-Term Financial Forecast.

Community

Manage community expectations on remuneration to Councillors, noting it is in line with best practice and the Local Government Remuneration Commission's recommendation.

CONSULTATION

- Chief Executive Officer
- Director Corporate, Governance and Financial Services

BASIS FOR RECOMMENDATION

- To maintain Council's Councillor remuneration in line with other Councils based on the Commission's Recommendation
- Ensure effective financial management
- Acknowledge the Commission's Report

ACTION ACCOUNTABILITY

- CEO to ensure 2024-25 Budget and Long Term Financial Forecast is updated effective 1 July 2024

KEY MESSAGES

- Council is committed to transparent decision making.

Report Prepared By:

JOHN NYAWO
Manager Governance and Corporate Services

Date: 13 May 2024

Report Authorised By:

KEN GOULDTHORP
Chief Executive Officer

Date: 16 May 2024

ATTACHMENTS

- Nil

REFERENCE DOCUMENT

- Local Government Remuneration Commission Annual Report 2023

MEETING DETAILS

Corporate, Governance and Financial Services

Standing Committee Meeting

Wednesday, 22 May 2024

AUTHOR

John Squire

AUTHOR POSITION

Manager Contracts and Procurement

5.6

UPDATED PROCUREMENT POLICY

EXECUTIVE SUMMARY

This report seeks Council's consideration to review and adopt the updated Procurement Policy CORP-POL-122.

OFFICER'S RECOMMENDATION

That the Committee recommends Council:

- Adopts the revised Procurement Policy (CORP-POL-122).***

BACKGROUND

In accordance with the *Local Government Regulations 2012*, specifically section 198 (3); *A local government must review its procurement policy annually.*

The current Procurement Policy is due for renewal.

IMPLICATIONS

This review aims to provide clarification of definitions, remove irrelevant terms, and address operational inefficiencies in the application of the policy through amended competitive bidding thresholds and the introduction of a sole supplier listing.

A key amendment is the revision of the competitive bidding requirements for where one quote is sufficient, up to \$5,000, whereas previously two quotes were required above \$1,500. The \$1,500 threshold had been in place at least since 2018. This step change is required to align with inflationary changes, whilst remains within regulatory requirements.

A second key amendment is to streamline the Exceptions to the Competitive Bidding Requirements under the Local Government Regulation 2012, that require a Council Resolution, by producing a listing of Sole Suppliers for the approval of Council as an annexure to the Policy. This shall remove the need to pass a separate Council Resolution for each individual supplier identified and shall therefore be a more efficient process.

CONSULTATION

The proposed amendments to the Procurement Policy have been discussed and endorsed by the Executive Leadership Team as representatives of their respective directorates.

BASIS FOR RECOMMENDATION

It is a legislative requirement to have a Procurement Policy, and to review the policy annually. It is believed that the proposed amendments to the current Procurement Policy will improve understanding of the definitions of terms and provide for efficient procurement practices.

ACTION ACCOUNTABILITY

Directors are responsible for their directorate and shall ensure staff are utilising the revised Procurement Policy and Disposal Policy.

The Contracts and Procurement team shall oversee the compliance of the Procurement Policy and shall provide reporting via the Audit and Risk Committee when and as required.

KEY MESSAGES

The Procurement Policy provides the frameworks for Council's procurement decisions and is aligned with legislative requirements for competitive bidding and transparent processes.

Report prepared by:

JOHN SQUIRE
Manager Contracts and Procurement

Date: 7 May 2024

Report authorised by:

DARREN FETTELL
Director Corporate Governance and Financial Services

Date: 7 May 2024

ATTACHMENTS

- Attachment 1 – Procurement Policy (CORP-POL-122) (Rev March 2024 draft as mark-up version).
- Attachment 2 – Annexure A – Sole Supplier listing (Rev March 2024)

REFERENCE DOCUMENT

- Local Government Regulation 2012

PROCUREMENT POLICY

APPROVALS

POLICY NUMBER	CORP-POL-122	DOC.ID	4753932
CATEGORY	Statutory		
POLICY OWNER	Contracts and Procurement		
APPROVAL DATE	15 December 2021	RESOLUTION NUMBER	7633

OBJECTIVE

This policy establishes the principles that shall govern Isaac Regional Council's contracting and procurement practices, in line with the *Local Government Act 2009* and the *Local Government Regulation 2012*. These principles shall ensure goods and services are sourced in a fair and ethical manner, with minimal risk and still demonstrate the best value, in terms of cost, and quality whilst considering social, economic, and environmentally sustainable aspects.

SCOPE

This policy applies to all procurement and contracting activities undertaken by Isaac Regional Council in the acquisition of goods and services, and is binding upon the Council and its officers, temporary employees, contractors and consultants whilst engaged by the Council.

DEFINITIONS

TERM / ACRONYM

MEANING

ACL	Approved Contractor List. A list of Contractors who the local government considers to be appropriately qualified to provide the <i>services</i> , as established through an Expression of Interest. Successful appointment to this list is no guarantee of receiving an order for supply of goods or services.
Contractual Arrangement	An approved contract that pertains to contract reference documentation for; a defined parcel of works, supply of goods or provision of services; or The supply of goods and services of a similar type, that have been provided over the course of a financial year as per Purchase Order/s.
Council/IRC	Isaac Regional Council
Default Contracting Procedure	Requirements that a local government must comply with before entering into a contract.
Large-Sized Contractual Arrangement	A contractual arrangement with a supplier that is expected to be worth \$200,000 or more (excl GST) over the proposed term of the contract. As defined within the <i>Local Government Regulation 2012</i> , Default Contracting Procedure (s224(3)).
LGAQ	Local Government Association of Queensland
MC&P	Manager Contracts and Procurement. Council's policy advisor on procurement and contracts, and custodian of Council's approved standard conditions of contract.

Medium-Sized Contractual Arrangement	A contractual arrangement with a supplier that is expected to be worth between \$15,000 but less than \$200,000 (excl GST) over the proposed term of the contract. As defined within the <i>Local Government Regulation 2012</i> , Default Contracting Procedure (s224(2)).
Procurement	The acquisition of goods or services from an external third party, usually procured at the best possible cost to meet the needs of Council in terms of quality, quantity, time, and location.
PSA	Preferred Supplier Arrangement. (Refer to <i>Local Government Regulation 2012</i> , (s233).) An agreement with a vendor as the defined point of supply to provide the requested goods or service at the contractually agreed rates for the duration of the agreed term. This includes sole supply or ranked panel arrangements.
Quote or Tender Consideration Plan	A plan that requires the fulfilment of certain criteria in order to remove the necessity to comply with the Default Contracting Procedure (refer to the <i>Local Government Regulation 2012</i> , Default Contracting Procedure (s230)). A council resolution is required prior to the preparation of the plan.
RPQS	Register of Pre-Qualified Suppliers. (Refer to <i>Local Government Regulation 2012</i> , (s232).) A panel of suppliers who are considered by Council as having the technical, financial and managerial capability necessary to perform contracts on time and in accordance with agreed requirements. Successful appointment to the panel is no guarantee of receiving an order for supply of goods or services. Suppliers that are shortlisted to the RPQS panel will usually be required to submit competitive quotes for discrete parcels of works
Sound Contracting Principles	The five sound contracting principles as detailed within Chapter 4, s104 of the Local Government Act 2009

POLICY STATEMENT

Council's/Management's position on matter

Isaac Regional Council is committed to ensuring a fair, transparent and accountable process in its procurement of the goods and services required to deliver quality outcomes to the community.

All procurement activity and transactions shall comply with the *Local Government Act 2009*, the *Local Government Regulation 2012*, and this Procurement Policy.

Guiding principles

Council's fundamental objective when procuring goods and services is to always obtain the most advantageous outcome. This may not necessarily mean accepting the lowest priced offer, as the purchasing decision shall also consider non-price attributes.

Chapter 4, s104 of the *Local Government Act 2009* requires that a local government adheres to the following five *sound contracting principles*.

- Value for Money

In determining the value for money aspect of a purchase, Council will take into consideration whole of life costs, fitness for purpose, risks and quality assurance in addition to the up-front cost.

- Open and Effective Competition

Council shall give fair and unbiased consideration to all prospective suppliers when evaluating offers. This is so vendors, contractors and the general public have confidence in the procurement process.

- Development of Competitive Local Business and Industry

To promote economic sustainability for the region, Council shall evaluate offers of supply from vendors by the parameters set within the IRC Local Preference Policy.

- Environmental Protection

For the benefit of future generations, procurement decisions shall consider societal aspects, cultural, heritage and environmental protection.

- Ethical Behaviour and Fair Dealing

Council will conduct its procurement activities in a fair, honest and open manner, demonstrating the highest level of integrity, consistent with the public interest. This requirement is reiterated through the IRC Code of Conduct, the *Public Sector Ethics Act 1994*, and the *Integrity Act 2009*.

Competitive Bidding Requirements

Isaac Regional Council have determined the following competitive requirements are to apply when sourcing goods and services. The limit is based on the value of the expected expenditure or contractual arrangement over the life of the engagement.

This applies to use of financial delegations and purchase cards

Limit (Excl. GST)	Requirement
-------------------	-------------

Less than \$1500	Verbal Quotation may be accepted, however documented evidence of advertised price is preferred.
\$1,500 <-> \$5,000	Minimum of one written quotation
\$5,000 <-> \$15,000	Minimum of two written quotations
\$15,000 <-> \$200,000	Minimum of three written quotations via a formal RFQ process. Note prior to quotes being sought, where the estimated value of the project is greater than \$150,000, consideration should be given to the potential for proposals to exceed the tender threshold, through market rates or future variations.
Greater than \$200,000	Invitation for written tenders are required.

- Purchasing Card

The use of purchasing cards for facilitating payment of low value requirements is acceptable when used in accordance with the IRC Procurement Policy and the IRC Purchasing Card Policy.

- Exceptions to Competitive Bidding Requirements

Exceptions for Medium and Large-sized contractual arrangements are outlined within Division 3, s229 – s235 of the *Local Government Regulations 2012*.

Notwithstanding the provisions within Division 3 of the *Local Government Regulations 2012*, Council shall attempt, where feasible, to adhere to the stated competitive bidding requirements. This includes when sourcing through an Approved Contractor List (ACL), Register of Pre-Qualified Suppliers (RPQS), or LGAQ arrangements.

Confirmation of the application of a Division 3 exception and exceptions to the IRC Procurement Policy will require approval by the Manager Contracts and Procurement in the first instance.

This approval for the exception to engage a sole supplier is not required when;

- Utilising a Preferred Supplier Arrangement (PSA) that has followed an appropriate sourcing exercise;
- Appointing a supplier identified with reference to a Quote or Tender Consideration Plan;
- The engagement of the supplier has been approved by Council Resolution as the sole supplier of the goods/services refer to Annexure A – Sole Supplier Listing.

Delegations Of Authority

- Financial Authority

Financial delegations for the authorisation of expenditure, including purchase cards are maintained within the IRC Financial Delegations Register.

Splitting a cost over multiple Purchase Orders to avoid the correct approval level is not permitted.

IRC employees are not to request the supply of goods or services from suppliers without an IRC Purchase Order. Genuine emergent work will require a Purchase Order to be raised at the first available opportunity.

- Contractual Authority

The authorisation to sign Contracts (or variations to a contract) is separate to financial delegations. The personnel who have delegated authority to sign contracts (based on the aggregate value) on behalf of Council is maintained in the IRC Administrative Delegations Register.

- Technical Authority

Decisions that are of a technical nature and require specialised knowledge inextricably linked with the procurement of the product, require consultation and approval from the subject matter expert before either Financial Authority or Contractual Authority. The following table indicates when these people are to be consulted for the Procurement of particular products.

Department	Products
ICT	Hardware equipment, and Software requirements
Organisational Safety	Health and safety requirements (not currently in range)
Brand Media and Communications	Branding and Marketing requirements
Governance	Legal advice including easements and land acquisitions
Engineering	RPEQ qualified technical advice for civil, electrical or mechanical

Segregation of Duties

In order to reduce the risk exposure of fraudulent behaviour, the following procurement tasks are separated.

- The person who raised the initial request cannot exercise financial approval of the expense.
- The person who exercised financial approval of the expense shall not issue the purchase order, for values greater than \$5,000.
- The person who issued the purchase order shall not conduct the receipt of the goods/service.
- A person who performs accounts-payable functions may not perform procurement functions and vice versa. Specifically, a person must not have the ability to raise purchase orders and pay invoices against purchase orders.

- A person who creates or amends vendor records shall not perform any other procurement role.

Vendor Management

Vendors are not to be engaged in the supply of goods or service without first being approved and set up as a vendor within Councils computerised financial system.

New vendor creations, and changes made to a vendor's bank account details in the Councils computerised financial system, require verification by a second authoriser.

Compliance

The Contracts and Procurement Team shall assist and provide reports to the Audit and Risk Committee when and as required to demonstrate the levels of compliance with IRC Procurement Policy and the *Local Government Regulations 2012*.

LEGISLATIONS AND RELATED GUIDELINES

- *Local Government Act 2009*
- *Competition and Consumer Act 2010*
- *Public Sector Ethics Act 1994*
- *Integrity Act 2009*
- *Local Government Regulations 2012*
- Queensland Charter for Local Content
- Australian Standards

REFERENCES

ID	NAME
STAT-POL-086	Local Preference Policy
CORP-POL-067	Purchasing Card Policy
CORP-WI-053	Contracting Procedure
CORP-MISC-150	Procurement Decision Matrix
	Evaluation Guidelines
	Annexure A – Sole Supplier Listing
N/A	IRC Financial Delegations Register (Available on IRIS)
N/A	IRC Administrative Delegations Register (Available on IRIS)
CORP-POL-079	Code of Conduct

COUNCIL RESOLUTION

ANNEXURE A – SOLE SUPPLIER LISTING

APPROVALS

POLICY NUMBER	CORP-POL-122	DOC.ID	4753932
CATEGORY	Statutory		
POLICY OWNER	Contracts and Procurement		
APPROVAL DATE	15 December 2021	RESOLUTION NUMBER	7633

SUPPLIER NAME	TYPE OF GOODS / SERVICE	JUSTIFICATION AND LIMITATIONS
4RFM	Publication / Advertising	Only reasonably available provider.
Australian Institute of Health and Safety	Memberships, Conferences and Training	Specialised provider. Impractical to invite quotes.
Australian Institute of Company Directors	Memberships, Conferences and Training	Specialised provider. Impractical to invite quotes.
Australian Mining Cities Alliance	Memberships, Conferences and Training	Specialised provider. Impractical to invite quotes.
Barada Barna	Cultural Advisory	Specialised provider. Impractical to invite quotes.
Central Highlands Development Corporation	Funding Contribution Social Infrastructure	Under arrangement with Government Agency.
Community Information Support Services Ltd	Publication / Advertising	Specialised provider. Impractical to invite quotes.
Council Direct	Recruitment	Specialised provider. Impractical to invite quotes.
Executive Media	Publication / Advertising	Only reasonably available provider.

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COUNCIL RESOLUTION

SUPPLIER NAME	TYPE OF GOODS / SERVICE	JUSTIFICATION AND LIMITATIONS
Fairfax Media	Publication / Advertising	Only reasonably available provider.
Flood Management Australia	Memberships, Conferences and Training	Specialised provider. Impractical to invite quotes.
Grant Broadcasters	Publication / Advertising	Only reasonably available provider.
Great Inland Way	Publication / Advertising	Only reasonably available provider.
Greater Whitsunday Alliance (GW3)	Memberships, Conferences and Training	Under arrangement with Government Agency.
Greater Whitsunday Communities	Funding Contribution Social Infrastructure	Under arrangement with Government Agency.
Greater Whitsunday Council of Mayor's (ROC)	Memberships, Conferences and Training	Under arrangement with Government Agency.
Health Industry Training	Memberships, Conferences and Training	Specialised provider. Impractical to invite quotes.
Human Culture Realisation Pty Ltd	Software licenses	Only reasonably available provider.
Infocouncil Pty Ltd	Software licenses	Only reasonably available provider.
Isaac Regional Charity Fund	Sponsorship	Under arrangement with Government Agency.
Institute of Public Works Engineers Australia	Memberships, Conferences and Training	Specialised provider. Impractical to invite quotes.
JobAdder Operations Pty Ltd	Software licenses	Only reasonably available provider.
Koinmerburra Aboriginal Corporation	Cultural Advisory	Only reasonably available provider.
Kulgoodah Dancer	Cultural Advisory	Only reasonably available provider.
LGAQ	Memberships, Conferences and Training	Under arrangement with Government Agency.
LGMA (Queensland)	Memberships, Conferences and Training	Specialised provider. Impractical to invite quotes.
Lumbarra Bimbi Pty Ltd	Cultural Advisory	Only reasonably available provider.

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COUNCIL RESOLUTION

SUPPLIER NAME	TYPE OF GOODS / SERVICE	JUSTIFICATION AND LIMITATIONS
Mackay and Whitsunday Locksmiths	Security	Only reasonably available provider. Bi-lock patent only.
Mackay Hospital Foundation	Funding Contribution Social Infrastructure	Under arrangement with Government Agency.
Mackay Regional Council	Laboratory testing	Only reasonably available provider.
National Australia Day Council	Commemorative medallions	Only reasonably available provider.
News Corp	Publication / Advertising	Only reasonably available provider.
OneMusic Australia	Licensing	Only reasonably available provider.
Parks and Leisure Australia	Memberships, Conferences and Training	Specialised provider. Impractical to invite quotes.
Peak Services	Memberships, Conferences and Training	Specialised provider. Impractical to invite quotes.
Planning Institute of Australia	Memberships, Conferences and Training	Specialised provider. Impractical to invite quotes.
Plant Assessor	Software licenses	Only reasonably available provider.
QIT Plus Pty Ltd	Memberships, Conferences and Training	Specialised provider. Impractical to invite quotes.
Queensland Audit Office	Consultancy	Under arrangement with Government Agency.
Reef Catchments	Funding Contribution Social Infrastructure	Under arrangement with Government Agency.
Resource Industry Network	Memberships, Conferences and Training	Specialised provider. Impractical to invite quotes.
Resources Centre of Excellence Ltd	Memberships, Conferences and Training	Specialised provider. Impractical to invite quotes.
Royal Life Saving Society Queensland	Memberships, Conferences and Training	Specialised provider. Impractical to invite quotes.
SAI Global Australia Pty Ltd	Licensing	Only reasonably available provider.
Southern Cross Broadcasting	Publication / Advertising	Only reasonably available provider.

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COUNCIL RESOLUTION

SUPPLIER NAME	TYPE OF GOODS / SERVICE	JUSTIFICATION AND LIMITATIONS
Sunwater	Water Supply	Under arrangement with Government Agency.
Technology One	Software licenses	Only reasonably available provider. Council ERP system.
Telstra	Telecommunications	Only reasonably available provider.
The Great Inland Way Promotions Group	Publication / Advertising	Under arrangement with Government Agency.
Water Services Association of Australia Limited	Memberships, Conferences and Training	Specialised provider. Impractical to invite quotes.
Whitsunday Regional Council	Funding Contribution Social Infrastructure	Under arrangement with Government Agency.
Women and Leadership Australia	Memberships, Conferences and Training	Specialised provider. Impractical to invite quotes.

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MEETING DETAILS

Corporate, Governance and Financial Services

Standing Committee Meeting

Wednesday, 22 May 2024

AUTHOR

John Squire

AUTHOR POSITION

Manager Contracts and Procurement

5.7

UPDATED LOCAL PREFERENCE POLICY

EXECUTIVE SUMMARY

This report seeks Council's consideration to review and adopt the updated Local Preference Policy CORP-POL-086.

OFFICER'S RECOMMENDATION

That the Committee recommends Council:

1. *Adopts the revised Local Preference Policy (CORP-POL-086).*

BACKGROUND

The "development of competitive local business and industry" is one of the five (5) sound contracting principles included in the *Local Government Act 2009* Part 3 section 104(3).

Council's Local Preference Policy seeks to address this principle to encourage the development of competition in the region. Local providers are afforded an advantage during assessment of comparative offers over non-local providers, thereby encouraging supplier investment into the region.

IMPLICATIONS

The proposed amendments to the Local Preference Policy include;

- A revised definition of a "Local Supplier" to encourage investment in the region, by extending local supplier status to suppliers that are beneficially owned by persons who are residents or ratepayers in the Isaac Region.
- A reduction in the weighting attached to local preference assessment criterion from 20% to 10%, which is aligned with most other councils and therefore allows a greater weighting to be distributed to other important criteria.
- The assessment of large-sized contractual arrangements which require the use of subcontractors, will be split between the Principal Contactor and the aggregate of subcontractor locations. This will provide a more balanced understanding of the economic benefit to the community.
- An undertaking that Council shall always attempt to procure quotes from local suppliers.
- Consideration may be afforded in the decision towards other social benefit impacts to the local community.

CONSULTATION

The proposed amendments to the Local Preference Policy have been discussed and endorsed by the Executive Leadership Team as representatives of their respective directorates.

BASIS FOR RECOMMENDATION

It is believed that the proposed amendments to the current Local Preference Policy will provide a more balanced and responsible approach to Council's procurement, that will benefit local suppliers and encourage investment in the region, in alignment with the intent of the legislation.

ACTION ACCOUNTABILITY

Directors are responsible for their directorate and shall ensure staff are utilising the revised Local Preference Policy.

The Contracts and Procurement team shall oversee the compliance of the Local Preference Policy and shall provide reporting via the Audit and Risk Committee when and as required.

KEY MESSAGES

The Local Preference Policy provides a benefit to local providers in the assessment of their offers and is aligned with legislative intent for the development of competitive local business and industry.

Report prepared by:

JOHN SQUIRE
Manager Contracts and Procurement

Date: 7 May 2024

Report authorised by:

DARREN FETTELL
Director Corporate Governance and Financial Services

Date: 7 May 2024

ATTACHMENTS

- Attachment 1 – Local Preference Policy (CORP-POL-086) (Rev March 2024 draft as mark-up version).

REFERENCE DOCUMENT

- *Local Government Act 2009*

LOCAL PREFERENCE

APPROVALS

POLICY NUMBER	STAT-POL-086	DOC.ID	4593026
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CATEGORY	Statutory
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POLICY OWNER	Contracts and Procurement
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APPROVAL DATE	29 September 2022	RESOLUTION NUMBER	8041
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OBJECTIVE

There are five (5) sound contracting principles included in the *Local Government Act 2009 Part 3 section 104(3)*:

- a. value for money; and
- b. open and effective competition; and
- c. the development of competitive local business and industry; and
- d. environmental protection; and
- e. ethical behaviour and fair dealing.

In accordance with section 104(3)(c) of the *Local Government Act 2009*, Council wishes to encourage the development of competitive local business and industry when procuring the supply of goods and/or services (including works).

SCOPE

This policy applies to all procurement and contracting activities undertaken by Isaac Regional Council officers, temporary employees, contractors and consultants whilst engaged by Council.

DEFINITIONS

TERM / ACRONYM	MEANING
CEO	Chief Executive Officer - a person who holds an appointment under section 194 of the <i>Local Government Act 2009</i> . This includes a person acting in this position.
Council/IRC	Isaac Regional Council
Employee	A Local Government Employee, including: <ol style="list-style-type: none">a. the Chief Executive Officer; orb. a person holding an appointment under section 196 of the <i>Local Government Act 2009</i>
Large-sized Contractual Arrangement	A contractual arrangement with a supplier that is expected to be worth \$200,000 or more (excl GST) over the proposed term of the contract. As defined within the Local Government Regulation 2012, Default Contracting Procedure (s224(3)).
Local Supplier	A supplier which (as determined by Council): <ol style="list-style-type: none">a. has its principal place of business within the Isaac Region; orb. otherwise operates an office or branch within the Isaac Region which substantially employs persons who are residents of the Isaac Region; orc. is beneficially owned by persons who are residents or ratepayers in the Isaac Region.
Neighbouring Council	A council that shares an adjoining boundary with IRC

Non-Local Supplier	A supplier which is not a local supplier
Procurement Request	A request via tender or quote to procure goods and/or services
The Act	<i>Local Government Act 2009</i> (as amended)
The Regulation	<i>Local Government Regulation 2012</i> (as amended)

POLICY STATEMENT

Council's/Management's position on matter

Council acknowledges that economic benefits flow to all local businesses where Council maximises opportunities for local suppliers to compete for Council's business on the basis of value-for-money. The Council's Local Preference Policy aims to use Council's procurement actions to encourage and support local suppliers and support local economic activity, where it is efficient and cost effective to do so, while achieving the Council's 'overall value-for-money' objectives. This approach seeks to maximise overall community benefit for the Council area where possible within given regulatory and budgetary constraints.

Guiding principles

Council's obligation to have regard to the five (5) sound contracting principles will naturally involve questions of degree. Council may accept a tender or quote from a Local Supplier in preference to a comparable tender or quote from a Non-Local Supplier in consideration of other local community benefits involving regional employment opportunities, traineeships, corporate social responsibility programs, and environmental, cultural and heritage aspects.

This includes when the tender or quote from the Non-Local Supplier has been assessed as more favourable, as long as the overall differences are not substantial, and it is clear that the selected Local Supplier is capable of performing the requirements at an acceptably high standard.

However, a contract should not be awarded on the basis of local preference where a Local Supplier's tender or quote exhibits questionable, or only marginal, ability to perform Council's requirements at the required standard as compared to other tenders or quotes from Non-local suppliers.

Notwithstanding this Local Preference Policy, an assessment of responses to a Procurement Request must consider and evaluate several criteria in conjunction with price and locality considerations. The following non-price factors (where relevant) may be included in the evaluation criteria:

- availability and access to after-sales service and maintenance;
- quality, type and availability of goods or services;
- advantages in dealing with a local supplier, including administrative and operational efficiency;
- the proportion of Local Content to be supplied;
- whole-of-life costs of the purchase or contract;
- compliance with specifications, guidelines and requirements;
- the supplier's knowledge, experience and ability to fulfil the requirements of the contract or purchase;

- the supplier's commitment to supporting local businesses and the local economy through sub-contracting and other supplier arrangements;
- net benefits to the Region, including economic benefits; and
- all other factors relevant to consideration of the particular Procurement Request.

Evaluation process

Where possible, Council shall attempt to obtain quotes from at least one local supplier.

For the purpose of conducting a comparison and evaluation of submitted offers, the local preference criteria will attract a weighting of **10%** of the overall assessment criteria. Large-sized contractual arrangements, which require the use of sub-contractors, will be assessed on the percentage attributable to local content. The weighting shall be split so that the weighting for the location of the Principal Contractor is 5% and the aggregate location of subcontractors is 5%.

Scoring will be applied in accordance with the following scale:

- 10/10 – Local Vendors (as defined in this policy)
- 7/10 – Vendors in Neighbouring Council regions
- 5/10 – Vendors within the broader regions of Queensland
- 3/10 – Vendors based Interstate

Actions required to ensure compliance

Details of contractual arrangements as required under Section 237 of the *Local Government Regulations 2012*, shall be published accordingly.

Evaluations for tenders and Request for Quotations are to be retained by the Contracts and Procurement Department and will be made available to Council or the Audit and Risk Committee, if and when required..

Roles, responsibilities, accountabilities and consequences related to delivery of the policy

The Manager - Contracts and Procurement is responsible for ownership, maintenance and review of this policy in accordance with changes in relevant legislation, regulations, standards, Council policies or directives.

Operational oversight is the responsibility of department Directors, to ensure employees are aware of the requirements and operation of this policy.

LEGISLATIONS AND RELATED GUIDELINES

- *Local Government Act 2009*
- *Local Government Regulations 2012*

-
- *Competition and Consumer Act 2010*

REFERENCES

ID	NAME
CORP-POL-122	Procurement Policy

MEETING DETAILS	Corporate, Governance and Financial Services Standing Committee Meeting Wednesday, 22 May 2024
AUTHOR	Robert Kane
AUTHOR POSITION	Chief Information Officer

5.8

CYBERSECURITY RECOVERY UPDATE AND CLOSE-OUT

EXECUTIVE SUMMARY

One year on from the cyber-attack of March 2023, a status review has been conducted of:

- recommendations made by both Dell and Palo Alto as a result of their investigations into the incident.
- long-tail recovery items identified through internal organisation engagement in September 2023.

The results of the review are presented here as an update for Council and as a way of closing off reporting on the incident. It should be noted that cybersecurity continues to be monitored and progressed through ongoing business-as-usual operations and the Digital Strategy project.

OFFICER'S RECOMMENDATION

That the Committee recommends Council:

1. ***Receives and notes the report as an update and close-out of the cyber security incident March 2023, whilst noting ongoing actions as business-as-usual operations.***

BACKGROUND

At 12:09 on March 31, 2023 Malware was detonated within the Isaac Regional Council (IRC) computer network by an unidentified attacker. This resulted in encryption of Council's servers which host all critical IT services. Under the guidance of IRC's Emergency Management Committee (EMC), and with the help of both the Dell Incident Response Team and Palo Alto firewall experts, a recovery process began the following day. Details of the recovery and its impact on IRC service delivery were presented to the Audit and Risk Committee in September 2023 by which time all critical IT services had been restored and the ICT team was working on the recommendations made by Dell and Palo Alto and a list of long-tail recovery items generated through internal engagement.

STATUS UPDATE

The attached documents give a full update on the actions taken from recommendations provided by the external providers along with restoration of the long-tail service items raised internally.

External provider recommendations:

- Of the seven high-importance recommendations, five actions have been listed as being completed in full, with only minor exceptions being noted. The remaining two actions have been completed to a large degree, such that the risk level would be reduced from a high, with additional measures either underway or scheduled in the next financial year.
- Of the 15 medium-importance recommendations, five have been reported as completed in full with the remaining 12 largely completed, investigated or substantially underway.
- The three low-importance recommendations have also been investigated or are underway.
- It is believed that the outstanding recommendation work does not pose a high security risk to IRC.

Long-tail items:

- Of the 23 items on the list in September 2023, 18 have been completed, three are due for completion in April 2024, one is 50% complete with full completion scheduled by the end of FY23/24, and one has been delayed until FY24/25 for technical reasons.
- The two delayed items (connecting the CCTV cameras installed at IRC data centres and the LAPS implementation) have no significant impact on end-users or IT service delivery.

CONSULTATION

Various external suppliers, including but not limited to: Microsoft; Dell; Palo Alto; Cisco; Meraki; Citrix; InSync; Brennan IT.

ISO27001 cyber security framework

Director CGFS

BASIS FOR RECOMMENDATION

The vast majority of issues which came out of the cyber-attack have been addressed and resolved and those that remain are medium/low risk items which can be reported on individually rather than as part of the cyber-attack.

Whilst noting that cybersecurity continues to be monitored and re-assessed, It is believed that the outstanding recommendation work does not pose a high security risk to IRC.

ACTION ACCOUNTABILITY

Information Services - cybersecurity continues to be monitored and progressed through ongoing operations and the Digital Strategy project.

KEY MESSAGES

Council is committed to continuous management and improvement of cybersecurity and the responsible storage and protection of electronic records and data.

Report prepared by: ROBERT KANE Chief Information Officer Date: 7 May 2024	Report authorised by: DARREN FETTELL Director Corporate, Governance and Financial Services Date: 8 May 2024
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ATTACHMENTS

- CONFIDENTIAL Attachment 1 - Recommendations List
- CONFIDENTIAL Attachment 2 - Long-tail Recovery Items List

REFERENCE DOCUMENT

- Nil

PAGES 136 - 141 HAVE INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

MEETING DETAILS	Corporate, Governance and Financial Services Standing Committee Meeting Wednesday, 22 May 2024
AUTHOR	Darren Fettell
AUTHOR POSITION	Director Corporate, Governance and Financial Services

6.1

CORPORATE, GOVERNANCE AND FINANCIAL SERVICES INFORMATION BULLETIN – MAY 2024

EXECUTIVE SUMMARY

The Corporate, Governance and Financial Services Information Bulletin for May 2024 is provided for Council review.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. *Notes the Corporate, Governance and Financial Services Information Bulletin for May 2024.*

BACKGROUND

The attached Information Bulletin for May 2024 provides an operational update for Council review on the Corporate, Governance and Financial Services Directorate.

IMPLICATIONS

Any specific implications or risks will be outlined in the Information Bulletin.

CONSULTATION

Corporate, Governance and Financial Services Staff.

BASIS FOR RECOMMENDATION

This is an information only report.

ACTION ACCOUNTABILITY

Information only report.

KEY MESSAGES

Operational update to Elected Members.

Report prepared by: DARREN FETTELL Director Corporate, Governance and Financial Services Date: 9 May 2024	Report authorised by: KEN GOULDTHORP Chief Executive Officer Date: 16 April 2024
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ATTACHMENTS

- Attachment 1 – Corporate, Governance and Financial Services Information Bulletin – May 2024

REFERENCE DOCUMENT

- Nil

DATE: May 2024

CORPORATE GOVERNANCE AND FINANCIAL SERVICES

DIRECTORATE HIGHLIGHTS

- Interim Audit visit – Auditors onsite week beginning 22 April 2024.
- Continuation of review of Draft Asset Class - Asset Management Plans (ACAMP) to present to various standing committees.
- Finalised Local government Quadrennial Elections and Councillor Induction and Onboarding material and associated Council Reports to support the post-election legislative and operational requirements.
- Safety Resilience Partners conducted blanket drug and alcohol testing in Middlemount.

CONTRACTS AND PROCUREMENT

PREVIOUS MONTH'S ACHIEVEMENTS:

28/03/2024 – 30/04/2024	OCEO	CGFS	E & I	W & W	PECS
Awarded Tenders	0	0	0	1	1
Active Tenders	1	0	5	2	1
In progress Tenders	0	7	11	3	3
Awarded RFQ's	0	1	3	4	5
Active RFQ's	0	0	7	2	9
In progress RFQ's	0	1	10	5	7
Active - out to market or under evaluation In Progress - specification under development					

Purchase Requisitions Released		
Month of: (28/03/24 – 30/04/24)	April 2024	
Value of Purchase Requisitions processed	\$ 7,092,827.84	
No. Purchase Requisitions Released	640	
Requisitions Suspended	25	
Exceptions Raised	35	\$ 1,738,023.76
Project Management Services (LB279)		\$660k
Water Supply (State Government Body)		\$563.76k

INFORMATION BULLETIN

Specialised Labour Hire (LB312)		\$181.5k
Variations Raised	3	\$ 119,922.84
TMR rest area servicing		\$34.6k
TMR rest area servicing		\$63.4k
Nebo Water Network Augmentation		\$22k

- Councils internal Programs exhibited thorough planning and preparation for quotes / tenders while Council entered caretaker period.
- Our fully staffed and cohesive team exhibited collective support and collaboration in facilitating operational tenders and quotes for Council's Programs.

PREVIOUS MONTH'S ISSUES:

- Tech1 CiA implementation continues. Supply Chain Management – Key User Training (KUT) sessions to be repeated.

FINANCIAL REPORT:

The budgets for FY23/24 are on track.

DEVIATION FROM BUDGET AND POLICY:

Not applicable.

OPERATIONAL PLAN / BUSINESS PLAN – EXCEPTION REPORTING

Not Applicable.

NEXT MONTH'S PROGRAM:

- Continue working on Tech1 CiA SCM implementation.
- Plan for the Program of Works for 2024/25 Procurement Activities.

Organisation Development Plan or Capital Projects

Scheduled to Commence During Next Month

Project Name/ Description	Start Date	Scheduled End Date	Comments/Exceptions
Implement the ArcBlue Spend Analysis tool (NexGen ecosystem)			Under revision in line with digital strategy and T1 CiA implementation.
Implement the Contract Management tool available through VendorPanel (NexGen ecosystem)			Under revision in line with digital strategy and T1 CiA implementation.

DEVELOPING INITIATIVES / ISSUES:

- Unfair Contract Terms legislation changes that have come into effect 9/11/2023.
- Continue to lobby for threshold increases to the levels contained within the Default Contracting Procedures of the LG Regulations 2012.

INFORMATION BULLETIN

FINANCIAL SERVICES

PREVIOUS MONTH'S ACHIEVEMENTS:

- Interim Audit visit – Auditors onsite week beginning 22 April 2024.
- Quarter 3 Budget review including scheduled meetings with SLT.
- Issuance of 2nd Rates Notice for 2023/24.
- Commencement of comprehensive asset valuation.
- Progression of Budget along with timetable for workshopping with Council.
- Finalisation of implementing Eftsure for accounts payable.
- Ongoing works associated with the TechOne CiA project – noting significant impact to team. Current schedule for May has a number of staff to be taken offline for upwards of 2 weeks. Resourcing and BAU implications being addressed.
- Further works continuing in changing banks from ANZ to NAB.

PREVIOUS MONTH'S ISSUES:

Nil

FINANCIAL REPORT:

Nil

DEVIATION FROM BUDGET AND POLICY:

Nil

OPERATIONAL PLAN / BUSINESS PLAN – EXCEPTION REPORTING

Strategy (i.e. C5)	Service Area	Description	Highlight/Exception, including explanation
G3	Financial Asset Management	Pursue financial sustainability through effective use of Council's resources and assets and prudent management of risk	Depreciation methodology and estimates reviewed through valuation and audit applied.
G5	Annual Budget and Long Term Financial Forecast	Provide transparent and accountable planning, decision making, performance monitoring and reporting to the community in order to continuously improve.	Budget adoption. Monthly Financial statements required under regulation. Quarterly budget reviews undertaken.

NEXT MONTH'S PROGRAM:

- Finalisation of Quarter 3 Budget review including scheduled meetings with SLT.
- Reminder notices for 2nd Rates Notice for 2023/24.
- Review of comprehensive asset valuation.
- Progression of Budget with Council and preparing of various documents / policies / statements to be tabled in the June Council meeting.

INFORMATION BULLETIN

-
- Ongoing works associated with the TechOne CiA project – noting significant impact to team. Current schedule for May has a number of staff to be taken offline for upwards of 2 weeks. Resourcing and BAU implications being addressed.
 - Further works continuing in changing banks from ANZ to NAB.
 - Compilation of various Audit and Risk reports along with attendance of meeting in late May.

Organisation Development Plan or Capital Projects

Scheduled to Commence During Next Month

Not Applicable

DEVELOPING INITIATIVES / ISSUES:

Nil

GOVERNANCE AND CORPORATE SERVICES

PREVIOUS MONTH'S ACHIEVEMENTS:

Finalised Local government Quadrennial Elections and Councillor Induction and Onboarding material and associated Council Reports to support the post-election legislative and operational requirements.

PREVIOUS MONTH'S ISSUES:

Nil

FINANCIAL REPORT:

Not Applicable

DEVIATION FROM BUDGET AND POLICY:

Not Applicable

OPERATIONAL PLAN / BUSINESS PLAN – EXCEPTION REPORTING

Not Applicable

NEXT MONTH'S PROGRAM:

- Internal Audit fieldwork for the balance of FY23/24.
- Finalise Legal & Compliance-Regulatory Services Audit following Audit & Risk Committee feedback.
- Progression of the ELT endorsed draft Risk Appetite Statement to Council.
- Submission of progress report on Consolidated Audit Findings to the ELT and Audit & risk Committee.
- Audit & Risk Committee.

Organisation Development Plan or Capital Projects

Scheduled to Commence During Next Month

Not applicable.

INFORMATION BULLETIN

DEVELOPING INITIATIVES / ISSUES:

Not applicable.

INFORMATION SOLUTIONS

PREVIOUS MONTH'S ACHIEVEMENTS:

Two vendors have been shortlisted to provide the new phone system; they have been asked to submit final pricing before recommendations are compiled for the internal stakeholder team to review.

The new helpdesk system is being used in pilot mode by the ICT and Systems teams and so far the results are positive. Subject to further testing, the plan is to roll it out to a test-group of users in June and to the rest of the organisation in Q1 of FY24/25.

Investigation into the rephrasing of the TechOne implementation continues.

PREVIOUS MONTH'S ISSUES:

Nil

FINANCIAL REPORT:

No issues

DEVIATION FROM BUDGET AND POLICY:

Not applicable

OPERATIONAL PLAN / BUSINESS PLAN – EXCEPTION REPORTING

Not applicable

NEXT MONTH'S PROGRAM:

Organisation Development Plan or Capital Projects Scheduled to Commence During Next Month

Project Name/ Description	Start Date	Scheduled End Date	Comments/Exceptions
Rollout of the new IT Service Management tool.			
Resource the digital strategy			
FY2025 budgets			

DEVELOPING INITIATIVES / ISSUES:

- Mobile computing
- Strategic review of business requirements for next five years
- Business continuity planning

INFORMATION BULLETIN

STRATEGIC ASSEST MANAGEMENT

PREVIOUS MONTH'S ACHIEVEMENTS:

- Continuation of review of Draft Asset Class - Asset Management Plans (ACAMP) to present to various standing committees.
- Ongoing work will continue to align the Financial Asset Register and the Operational Asset Register.
- Work to review projects identified via the Project Accountability Gateway (PAG) process to identify / assess projects and subsequent progression into Gateway 2.

PREVIOUS MONTH'S ISSUES:

Nil

FINANCIAL REPORT:

Financial expenditure is as per the budget.

DEVIATION FROM BUDGET AND POLICY:

Not Applicable

OPERATIONAL PLAN / BUSINESS PLAN – EXCEPTION REPORTING

Strategy (i.e. C5)	Service Area	Description	Highlight/Exception, including explanation
15	Project Accountability	Develop a Project Accountability Gateways Framework	A review of Project Accountability Gateway (PAG) process is in progress to identify areas of improvement.

NEXT MONTH'S PROGRAM:

- Continuation of review of Draft Asset Class - Asset Management Plans (ACAMP) to update with various managers.
- Ongoing work will continue to align the Financial Asset Register and the Operational Asset Register.
- Commence discussions with Council to review projects identified via the Project Accountability Gateway (PAG) process to identify / assess projects and subsequent progression into Gateway 3.

Organisation Development Plan or Capital Projects

Scheduled to Commence During Next Month

Not applicable

DEVELOPING INITIATIVES / ISSUES:

Work will continue across the Council to develop Asset Management Plans (AMP) for each asset class.

SAFTEY AND RESILIENCE

PREVIOUS MONTH'S ACHIEVEMENTS:

Safety and Resilience Team

- Safety Resilience Partners conducted blanket drug and alcohol testing in Middlemount.
- HSW operational committee meeting held in Nebo.

INFORMATION BULLETIN

-
- S&R Partners attended a meeting with Learning and Development team to review the current induction process and the new platform they are introducing.
 - Reviewing first aid kit register and ordering requirements, and sourcing new supplier in interim until a new contract is established in late 2024.
 - Team meeting with director.

Wellbeing and Resilience Team

- Wellbeing and Resilience Team completed Town Talks throughout the Region.
- Wellbeing and Resilience Team continued case management for work and non-work-related injuries.
- Wellbeing and Resilience Support completed Rehabilitation and Return to Work Cert IV.

Disaster Resilience Team

- Area Fire Management Group meeting hosted by Rural Fire Service held in March to develop the 2024 Bushfire Management Plan for the Isaac region.
- Preparations for first Local Disaster Management Group meeting.

SES Groups

- Fit out of the new SES and Rural Fire facility in Nebo is progressing well.
- New fleet vehicles and trailers delivered, awaiting SES badging and lighting installations.
- Volunteer recruitment is ongoing with current membership for the Isaac unit nearing 60 active members.

PREVIOUS MONTH'S ISSUES:

Nil

FINANCIAL REPORT:

Not applicable.

DEVIATION FROM BUDGET AND POLICY:

Not applicable.

OPERATIONAL PLAN / BUSINESS PLAN – EXCEPTION REPORTING

Not applicable.

NEXT MONTH'S PROGRAM:

- Preparations for community events in May, Isaac Region Show.
- Wellness and Resilience delivery town talks, next month topic.
- Further follow up on the photogenic audit.

Organisation Development Plan or Capital Projects Scheduled to Commence During Next Month

DEVELOPING INITIATIVES / ISSUES:

Not applicable.

INFORMATION BULLETIN

Report authorised by:

DARREN FETTELL

Director Corporate, Governance and Financial Services

Date: 9 May 2024

ATTACHMENTS

TERM / ACRONYM	MEANING
AOP	Annual Operational Plan
CPA	Corporate Procurement Arrangements
EOI	Expression of Interest
NTT	Notice to Tenderers
PCRG	Procurement Compliance Review Group
RFI	Request for Information
RFT	Request for Tender
RFQ	Request for Quote
RPQS	Register of Pre-Qualified Suppliers
PR	Purchase Requisition
PO	Purchase Order
PSA	Preferred Supplier Arrangement
VFM	Value for Money
FAR	Financial Asset Register
OAR	Operational Asset Register
PAG	Project Accountability Gateway
BCP	Business Continuity Planning