

CONFIRMED MINUTES

CORPORATE, GOVERNANCE AND FINANCIAL SERVICES STANDING
COMMITTEE MEETING OF
ISAAC REGIONAL COUNCIL

HELD ON
TUESDAY, 11 FEBRUARY 2025
COMMENCING AT 9.30AM

ISAAC REGIONAL COUNCIL
CONFIRMED MINUTES OF THE
CORPORATE, GOVERNANCE AND FINANCIAL SERVICES
STANDING COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, MORANBAH
ON TUESDAY 11 FEBRUARY 2025

Table of Contents		Page
1.	Opening	4
2.	Apologies and Leave of Absences	4
3.	Declaration of Conflicts of Interest	4
4.	Confirmation of Minutes	5
5.	Officer Reports	5
6.	General Business	26
7.	Conclusion	26

ISAAC REGIONAL COUNCIL
CONFIRMED MINUTES OF THE
CORPORATE, GOVERNANCE AND FINANCIAL SERVICES
STANDING COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, MORANBAH
ON TUESDAY 11 FEBRUARY 2025

ATTENDANCE

Cr Melissa Westcott, Division Three (*Chair*)
Cr Jane Pickels, Deputy Mayor, Division Six
Cr Terry O'Neill, Division One
Cr Vern Russell, Division Two

**COMMITTEE
APOLOGIES**

Mayor Kelly Vea Vea

OBSERVERS

OFFICERS PRESENT

Mr Darren Fettell, Director Corporate Governance and Financial Services
Mr Beau Jackson, Executive Manager Advocacy and External Affairs
Mr Jason Rivett, Manager Financial Services
Ms Peta Eyschen, Manager Governance and Corporate Services
Mr John Squire, Manager Contracts and Procurement (*Via Video Conference*)
Mr Graham Bebington, Strategic Asset Manager
Mrs Trudi Liekefett, Manager People and Capability
Mr Warren Clough, Senior Safety and Resilience Partner
Mrs Marcelle King, Senior Wellbeing and Resilience Partner (*Via Video Conference*)
Mrs Tricia Hughes, Coordinator Executive Support, Office of the Mayor and CEO
Ms Teika Kirkman, Executive Assistant, Office of the Mayor and CEO
Ms Gemma Hayes, Executive Assistant, Corporate, Governance and Financial Services

1. OPENING

The Chair welcomed all in attendance and declared the meeting open at 9:30am and acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

2. APOLOGIES AND LEAVE OF ABSENCES

A request for a leave of absence has been received for Mayor Kelly Veve as she is in Canberra, attending Australian Mining Cities Alliance Meetings on behalf of Council.

Resolution No.: CGFS0931

Moved: Cr Terry O'Neill

Seconded: Cr Vern Russell

That the Corporate, Governance and Financial Services Standing Committee grants a leave of absence for Mayor Kelly Veve.

Carried

3. DECLARATION OF CONFLICTS OF INTEREST

No conflicts of interests declared at this meeting.

NOTE:

Council acknowledges that Chapter 5B Councillors' Conflicts of Interest of the Local Government Act 2009 does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the local government to be a member of the board of the corporation or association.

4. CONFIRMATION OF MINUTES

Corporate, Governance and Financial Services Standing Committee Meeting of Isaac Regional Council held at Council Chambers, Moranbah, commencing at 9.00am on Wednesday 20 November 2024.

Resolution No.: CGFS0932

Moved: Cr Terry O'Neill

Seconded: Cr Vern Russell

That the minutes from the Corporate, Governance and Financial Services Standing Committee meeting held at Council Chambers, Moranbah, commencing at 9.00am on Wednesday 20 November 2024 are confirmed.

Carried

5. OFFICERS REPORTS

5.1

Isaac Regional Council Monthly Financial Statements January 2025

EXECUTIVE SUMMARY

In accordance with the *Local Government Regulation 2012 (s204)* a monthly financial report is required to be presented to Council stating the progress made in relation to the budget for the period of the financial year as near as practicable to the end of the month before the meeting is held.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Receive the financial statements for the period ended 31 January 2025 pursuant to, and in accordance with, the *Local Government Regulation 2012 (s204)*.**

Resolution No.: CGFS0933

Moved: Cr Jane Pickels

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

- 1. Receive the financial statements for the period ended 31 January 2025 pursuant to, and in accordance with, the *Local Government Regulation 2012 (s204)*.**

Carried

5.2 Safety and Resilience Update

EXECUTIVE SUMMARY

This report is provided as an update to Council on the current status of Health, Safety and Wellbeing Management System (HSWMS).

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- Notes the Safety and Resilience report provided on the current status of Health, Safety and Wellbeing Management System.***

Resolution No.: CGFS0934

Moved: Cr Jane Pickels

Seconded: Cr Vern Russell

That the Committee recommends that Council:

- Notes the Safety and Resilience report provided on the current status of Health, Safety and Wellbeing Management System.**

Carried

5.3 Rates concession Not For Profit Report

EXECUTIVE SUMMARY

As per Resolution No. 7460, Council adopted a Rates Concession – Not for Profit Policy that came into effect on 25 August 2021. This report outlines subsequent organisations that have submitted the appropriate documentation and outlines the concession entitlements as per the adopted Policy, along with the updated register.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- Receives the Updated Rates Concession Register for Not-For-Profit organisations as per the Rates Concession – Not-for-Profit Policy, in-line with section 122 of the Local Government Regulation 2012.***

Resolution No.: CGFS0935

Moved: Cr Jane Pickels

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

1. **Receives the Updated Rates Concession Register for Not-For-Profit organisations as per the Rates Concession – Not-for-Profit Policy, in-line with section 122 of the *Local Government Regulation 2012.***

Carried

ATTENDANCE

Mr Beau Jackson and Mrs Tricia Hughes left the meeting room at 9.57am.

Mrs Tricia Hughes returned to the meeting room at 9.58am.

Ms Kielly Glanville, Senior Business Partner, Learning and Development entered the meeting room at 9.58am.

Mr Beau Jackson returned to the meeting room at 10.01am.

5.4

Contracts and Procurement Quarterly Report

EXECUTIVE SUMMARY

The purpose of this report is to provide an overview and status update of the Contracts and Procurement Department's operations.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. ***Receive and note the content of the report which provides an overview and status update of the Contract and Procurement department's operations.***

Resolution No.: CGFS0936

Moved: Cr Jane Pickels

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

1. **Receive and note the content of the report which provides an overview and status update of the Contract and Procurement department's operations.**

Carried

5.5 People and Capability Monthly Report

EXECUTIVE SUMMARY

The purpose of this report is to provide information and highlights on the monthly activities of the People and Capability Department.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. *Receives and notes the People and Capability monthly report.*

Resolution No.: CGFS0937

Moved: Cr Terry O'Neill

Seconded: Cr Vern Russell

That the Committee recommends that Council:

1. Receives and notes the People and Capability monthly report.

Carried

5.6 Elected Member Professional Development

EXECUTIVE SUMMARY

Seeking endorsement of professional development for Isaac Region Elected Members that aligns with individual preferences, that support our region and align with available budget.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. *Notes the forecast professional development commitments.*
2. *Notes that the Mayor and Chief Executive Officer are authorised to approve professional development activities in line with the Councillor Support (Expenses Reimbursement) Policy.*

MEETING MINUTES

Resolution No.: CGFS0938

Moved: Cr Vern Russell

Seconded: Cr Jane Pickels

That the Committee recommends that Council:

1. Notes the forecast professional development commitments.
2. Notes that the Mayor and Chief Executive Officer are authorised to approve professional development activities in line with the Councillor Support (Expenses Reimbursement) Policy.

Carried

6. GENERAL BUSINESS

6.1 Country University Centre (CUC) – Request for Support Received

Mr Beau Jackson provided the Committee with an update on correspondence received from the Board of the Isaac Country University Centres. A report will be presented to Council on this correspondence received.

ACTION: MR BEAU JACKSON, EXECUTIVE MANAGER ADVOCACY AND EXTERNAL AFFAIRS

7. CONCLUSION

There being no further business, the Chair declared the meeting closed at 10:32am.

These minutes will be confirmed by the Committee at the Corporate, Governance and Financial Services Standing Committee Meeting to be held on Tuesday 11 March 2025 in Moranbah.

.....
Chair

..... / /
DATE