

UNCONFIRMED MINUTES

CORPORATE, GOVERNANCE AND FINANCIAL SERVICES STANDING
COMMITTEE MEETING OF
ISAAC REGIONAL COUNCIL

HELD ON
TUESDAY, 8 APRIL 2025
COMMENCING AT 9.30AM

ISAAC REGIONAL COUNCIL
UNCONFIRMED MINUTES OF THE
CORPORATE, GOVERNANCE AND FINANCIAL SERVICES
STANDING COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, MORANBAH
ON TUESDAY 8 APRIL 2025

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ISAAC REGIONAL COUNCIL
UNCONFIRMED MINUTES OF THE
CORPORATE, GOVERNANCE AND FINANCIAL SERVICES
STANDING COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, MORANBAH
ON TUESDAY 8 APRIL 2025

ATTENDANCE

Cr Melissa Westcott, Division Three (*Chair*)
Cr Jane Pickels, Deputy Mayor, Division Six
Cr Terry O'Neill, Division One (*Via Teleconference*)
Cr Vern Russell, Division Two

**COMMITTEE
APOLOGIES**

Mayor Kelly Ve a Ve a

OBSERVERS

Nil

OFFICERS PRESENT

Mr Darren Fettell, Director Corporate Governance and Financial Services
Mr Jason Rivett, Manager Financial Services
Ms Peta Eyschen, Manager Governance and Corporate Services
Mr Graham Bebington, Strategic Asset Manager
Mrs Trudi Liekefett, Manager People and Capability
Mr John Squire, Manager Contracts and Procurement
Ms Maria Borg, Senior Disaster and Emergency Resilience Partner
Mrs Marcelle King, Senior Wellbeing and Resilience Partner
Mrs Tricia Hughes, Coordinator Executive Support, Office of the Mayor and
Chief Executive Officer
Ms Gemma Hayes, Executive Assistant, Corporate, Governance and Financial
Services

MEETING MINUTES

1. OPENING

The Chair welcomed all in attendance and declared the meeting open at 9:32am and acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

2. APOLOGIES AND LEAVE OF ABSENCES

A request for a leave of absence has been received from Mayor Kelly Ve a Ve a as she is attending to the Nebo Showgrounds Redevelopment Advocacy with Michelle Landry MP in Nebo today.

Resolution No.: CGFS0952

Moved: Cr Jane Pickels

Seconded: Cr Vern Russell

That the Corporate, Governance and Financial Services Standing Committee grants a leave of absence for Mayor Kelly Ve a Ve a.

Carried

3. DECLARATION OF CONFLICTS OF INTEREST

No conflicts of interests declared at this meeting.

NOTE:

Council acknowledges that Chapter 5B Councillors' Conflicts of Interest of the Local Government Act 2009 does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the local government to be a member of the board of the corporation or association.

4. CONFIRMATION OF MINUTES

Corporate, Governance and Financial Services Standing Committee Meeting of Isaac Regional Council held at Council Chambers, Moranbah, commencing at 9.30am on Tuesday 11 March 2025.

Resolution No.: CGFS0953

Moved: Cr Jane Pickels

Seconded: Cr Terry O'Neill

That the minutes from the Corporate, Governance and Financial Services Standing Committee meeting held at Council Chambers, Moranbah, commencing at 9.30am on Tuesday 11 March 2025 are confirmed.

Carried

ATTENDANCE

Mr Warren Clough, Senior Safety and Resilience Partner entered the meeting room at 9.33am.

Mr Cale Dendle, Chief Executive Officer entered the meeting room at 9.36am.

5. OFFICERS REPORTS

5.1 Isaac Regional Council Monthly Financial Report as at 31 March 2025

EXECUTIVE SUMMARY

In accordance with the *Local Government Regulation 2012 (s204)* a monthly financial report is required to be presented to Council stating the progress made in relation to the budget for the period of the financial year as near as practicable to the end of the month before the meeting is held.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Receives the financial statements for the period ended 31 March 2025 pursuant to, and in accordance with, the Local Government Regulation 2012 (s204).***

MEETING MINUTES

Resolution No.: CGFS0954

Moved: Cr Jane Pickels

Seconded: Cr Vern Russell

That the Committee recommends that Council:

- 1. Receives the financial statements for the period ended 31 March 2025 pursuant to, and in accordance with, the *Local Government Regulation 2012 (s204)*.**

Carried

5.2 Safety and Resilience Update

EXECUTIVE SUMMARY

This report is provided as an update to Council on the current status of Health, Safety and Wellbeing Management System (HSWMS).

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Notes the Safety and Resilience report provided on the current status of Health, Safety and Wellbeing Management System.**

Resolution No.: CGFS0955

Moved: Cr Jane Pickels

Seconded: Cr Vern Russell

That the Committee recommends that Council:

- 1. Notes the Safety and Resilience report provided on the current status of Health, Safety and Wellbeing Management System.**

Carried

5.3

Audit and Risk Committee Chair and Membership

EXECUTIVE SUMMARY

The purpose of this report is for Council to consider commencing an expression of interest process to replace an external member of the Audit and Risk Committee and resolve to appoint a chair.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Acknowledges that Mr Stephen Coates, Independent Chair and external member's term of office on the Audit and Risk Committee concludes in May 2025 having achieved six consecutive years;*
- 2. Notes that the Audit & Risk Committee endorses the commencement of an Expression of Interest process to fill the pending vacant external member position of the Audit and Risk Committee, to be effective July 2025;*
- 3. Resolves to appoint Ms Kerry Phillips as Chair of the Audit and Risk Committee commencing July 2025, following the undertaking of an internal expression of interest process.*

Resolution No.: CGFS0956

Moved: Cr Melissa Westcott

Seconded: Cr Jane Pickels

That the Committee recommends that Council:

- 1. Acknowledges that Mr Stephen Coates, Independent Chair and external member's term of office on the Audit and Risk Committee concludes in May 2025 having achieved six consecutive years;**
- 2. Notes that the Audit & Risk Committee endorses the commencement of an Expression of Interest process to fill the pending vacant external member position of the Audit and Risk Committee, to be effective July 2025;**
- 3. Resolves to appoint Ms Kerry Phillips as Chair of the Audit and Risk Committee commencing July 2025, following the undertaking of an internal expression of interest process.**

Carried

MEETING MINUTES

ATTENDANCE

Mr Cale Dendle left the meeting room at 10.28am and returned at 10.30am

5.4 Strategic Assets Quarterly Report

EXECUTIVE SUMMARY

The purpose of this report is to provide an overview and status update of the Strategic Assets Department's operations.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- Receives and notes the contents of the report which provides an overview and status update of the Strategic Assets Department's operations.*

Resolution No.: CGFS0957

Moved: Cr Jane Pickels

Seconded: Cr Vern Russell

That the Committee recommends that Council:

- Receives and notes the contents of the report which provides an overview and status update of the Strategic Assets Department's operations.**

Carried

PROCEDURAL MOTION:

Resolution No.: CGFS0958

Moved: Cr Vern Russell

That the Committee adjourn the meeting at 10.32am for morning tea.

Carried

MEETING MINUTES

PROCEDURAL MOTION:

Resolution No.: CGFS0959

Moved: Cr Jane Pickels

That the Committee resume the meeting at 10.51am.

Carried

5.5 People and Capability Monthly Report

EXECUTIVE SUMMARY

The purpose of this report is to provide information and highlights on the monthly activities of the People and Capability Department.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Receives and notes the People and Capability monthly report.*

Resolution No.: CGFS0960

Moved: Cr Vern Russell

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

- 1. Receives and notes the People and Capability monthly report.**

Carried

MEETING MINUTES

6. GENERAL BUSINESS

No general business this meeting.

7. CONCLUSION

There being no further business, the Chair declared the meeting closed at 11.12am.

These minutes will be confirmed by the Committee at the Corporate, Governance and Financial Services Standing Committee Meeting to be held on Tuesday 13 May 2025 in Moranbah.

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Chair

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DATE