

# CONFIRMED MINUTES

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ENGINEERING AND INFRASTRUCTURE STANDING COMMITTEE MEETING  
OF  
**ISAAC REGIONAL COUNCIL**

HELD ON  
**WEDNESDAY, 9 AUGUST 2023**  
**COMMENCING AT 9.00AM**

# CONFIRMED MEETING MINUTES

**ISAAC REGIONAL COUNCIL**  
**CONFIRMED MINUTES OF THE**  
**ENGINEERING AND INFRASTRUCTURE**  
**STANDING COMMITTEE MEETING**  
**HELD IN COUNCIL CHAMBERS, MORANBAH**  
**ON WEDNESDAY 9 AUGUST 2023**

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# CONFIRMED MEETING MINUTES

**ISAAC REGIONAL COUNCIL**  
**CONFIRMED MINUTES OF THE**  
**ENGINEERING AND INFRASTRUCTURE**  
**STANDING COMMITTEE MEETING**

**HELD IN COUNCIL CHAMBERS, MORANBAH**

**ON WEDNESDAY 9 AUGUST 2023 COMMENCING AT 9.00AM**

## **ATTENDANCE**

Cr Jane Pickels, Division Seven (Chair) *(by Video Conference)*  
Cr Greg Austen, Division One  
Cr Sandy Moffat, Division Two  
Cr Simon West, Division Four  
Cr Viv Coleman, Division Eight

## **OFFICERS PRESENT**

Mr Robert Perna, Director Engineering and Infrastructure  
Mr Sean Robinson, Manager Galilee and Bowen Basin Operations *(by Video Conference)*  
Mr Frank Nastasi, Manager Infrastructure Planning and Technical Services  
Mr Gordon Robertson, Manager Corporate Properties and Fleet  
Mr Darrin Anderson, Coordinator Corporate Properties  
Mr David Huxtable, Recoverable Works Coordinator  
Ms Trudi Liekefett, Senior Business Partner, People and Capability  
Mrs Tricia Hughes, Coordinator Executive Support  
Mrs Kylie Dowd, Executive Assistant, Engineering and Infrastructure

## **1. OPENING**

The Chair declared the meeting open at 9.00am and acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

## **ATTENDANCE**

Mr Frank Nastasi was not in the meeting room at the commencement of the meeting.

# CONFIRMED MEETING MINUTES

## 2. APOLOGIES

Apologies have been received from Mayor Anne Baker and Cr Gina Lacey

**Resolution No.:** E&I0697

**Moved:** Cr West

**Seconded:** Cr Moffat

**That the Engineering and Infrastructure Standing Committee accepts the apologies received from Mayor Anne Baker and Cr Gina Lacey**

**Carried**

**Resolution No.:** E&I0698

**Moved:** Cr West

**Seconded:** Cr Moffat

**That the Engineering and Infrastructure Standing Committee accepts Cr Viv Coleman as an alternate member for today's meeting.**

**Carried**

## 3. DECLARATION OF CONFLICTS OF INTEREST

No conflicts of interests declared.

### NOTE:

*Council acknowledges that Chapter 5B Councillors' Conflicts of Interest of the Local Government Act 2009 does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the local government to be a member of the board of the corporation or association.*

### ATTENDANCE

Mr Frank Nastasi entered the meeting room at 9.02am.

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## 4. CONFIRMATION OF MINUTES

Engineering and Infrastructure Standing Committee Meeting of Isaac Regional Council held in Council Chambers, Moranbah, commencing at 9.00am on Wednesday 11 July 2023.

**Resolution No.: E&I0699**

**Moved: Cr Moffat**

**Seconded: Cr West**

**That the minutes from the Engineering and Infrastructure Standing Committee meeting held in Council Chambers, Moranbah on Wednesday 11 July 2023 are confirmed.**

**Carried**

## 5. OFFICERS REPORTS

### 5.1 Engineering And Infrastructure 2023/2024 Capital Projects Progress Report

#### EXECUTIVE SUMMARY

This report is to provide an update to the Engineering and Infrastructure Standing Committee and Council of the progress in delivery of the Engineering and Infrastructure 2023/2024 Capital Works Program.

#### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

- 1. Receives and notes the monthly Engineering and Infrastructure 2023/2024 Capital Projects Progress Summary Report.***

# CONFIRMED MEETING MINUTES

Resolution No.: E&I0700

Moved: Cr Austen

Seconded: Cr West

That the Committee recommends that Council:

1. Receives and notes the monthly Engineering and Infrastructure 2023/2024 Capital Projects Progress Summary Report.

Carried

## 5.2 Updated Fleet, Plant and Equipment Policy

### EXECUTIVE SUMMARY

The purpose of this report is to present a consolidated Fleet Plant and Equipment Policy and to rescind the old Motor Vehicle Policy (CORP-POL-034).

### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

1. *Repeals the Motor Vehicle Policy (CORP-POL-034).*
2. *Approves the new Fleet, Plant and Equipment Policy (CORP-POL-135).*

Resolution No.: E&I0701

Moved: Cr Austen

Seconded: Cr Moffat

That the Committee recommends that Council:

1. Repeals the Motor Vehicle Policy (CORP-POL-034).
2. Approves the new Fleet, Plant and Equipment Policy (CORP-POL-135).

Carried

## 5.3 Compensation Agreement MI700049 and MI700050

### EXECUTIVE SUMMARY

The purpose of this report is for Council to consider the Compensation Agreement with Whitehaven WS Pty Ltd.

### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

- 1. Supports entering into a compensation agreement with Whitehaven WS Pty Ltd in accordance with section 279 of the Mineral Resources Act 1989 (Qld) [MRA].*
- 2. Delegates authority to the Chief Executive Officer to negotiate, vary and execute the proposed Compensation Agreement in relation to ML700049 and ML700050 in accordance with section 279 of the Mineral Resources Act 1989 (Qld) [MRA].*

Resolution No.: E&I0702

Moved: Cr Austen

Seconded: Cr Moffat

That the Committee recommends that Council:

- 1. Supports entering into a compensation agreement with Whitehaven WS Pty Ltd in accordance with section 279 of the *Mineral Resources Act 1989 (Qld) [MRA]*.**
- 2. Delegates authority to the Chief Executive Officer to negotiate, vary and execute the proposed Compensation Agreement in relation to ML700049 and ML700050 in accordance with section 279 of the *Mineral Resources Act 1989 (Qld) [MRA]*.**

**Carried**

## 5.4 Cumulative Traffic Monitoring Expression of Interest

### EXECUTIVE SUMMARY

The purpose of this report is for Council to consider utilising an expression of interest process prior to seeking tenders for the supply, installation and ongoing maintenance of the Cumulative Traffic Monitoring System and to seek delegation in compliance with the requirements of section 228 of the *Local Government Regulation 2012*.

### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

1. ***Resolves, by reference to section 228(3) of the Local Government Regulation 2012, that it is in the public interest to invite expressions of interest for the Cumulative Traffic Management System project before inviting written tenders for the following reasons:***
  - a. ***The Cumulative Traffic Management System Council seeks requires installation and ongoing operation of a system that has specific hardware capabilities to operate in various and sometimes remote locations in terms of connectivity, has software capabilities that can provide the specific reporting outputs Council is seeking and is capable of providing ongoing operational support of software and maintenance support of hardware in the Isaac region.***
  - b. ***An Expression of Interest process is appropriate for Council to properly assess the availability of such a system within the market, to ensure any tenderer has a comprehensive understanding of Council's requirements and expectations and to allow Council to consider and undertake any necessary modifications or updates to its tender documents if expression of interest responses reveal appropriate alternative and/or additional options not presently addressed in the prepared suite of documents.***
2. ***Delegates authority to the Chief Executive Officer to conduct an Expression of Interest process before considering whether to invite written tenders for the Cumulative Traffic Management System project in compliance with the requirements of section 228(5) of the Local Government Regulation 2012 and generally in the terms of the legal advice and prepared documents.***



# CONFIRMED MEETING MINUTES

Resolution No.: E&I0703

Moved: Cr West

Seconded: Cr Austen

That the Committee recommends that Council:

1. Resolves, by reference to section 228(3) of the *Local Government Regulation 2012*, that it is in the public interest to invite expressions of interest for the Cumulative Traffic Management System project before inviting written tenders for the following reasons:
  - a. The Cumulative Traffic Management System Council seeks requires installation and ongoing operation of a system that has specific hardware capabilities to operate in various and sometimes remote locations in terms of connectivity, has software capabilities that can provide the specific reporting outputs Council is seeking and is capable of providing ongoing operational support of software and maintenance support of hardware in the Isaac region.
  - b. An Expression of Interest process is appropriate for Council to properly assess the availability of such a system within the market, to ensure any tenderer has a comprehensive understanding of Council's requirements and expectations and to allow Council to consider and undertake any necessary modifications or updates to its tender documents if expression of interest responses reveal appropriate alternative and/or additional options not presently addressed in the prepared suite of documents.
2. Delegates authority to the Chief Executive Officer to conduct an Expression of Interest process before considering whether to invite written tenders for the Cumulative Traffic Management System project in compliance with the requirements of section 228(5) of the *Local Government Regulation 2012* and generally in the terms of the legal advice and prepared documents.

Carried

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## 6. INFORMATION BULLETIN REPORTS

### 6.1 Engineering and Infrastructure Information Bulletin – August 2023

#### EXECUTIVE SUMMARY

The Engineering and Infrastructure Directorate Information Bulletin for August 2023 is provided for Committee Review.

#### OFFICER'S RECOMMENDATION

*That the Committee:*

- Notes the Engineering and Infrastructure Directorate Information Bulletin for August 2023.*

Resolution No.: E&I0704

Moved: Cr Coleman

Seconded: Cr Moffat

That the Committee:

- Notes the Engineering and Infrastructure Directorate Information Bulletin for August 2023.

Carried

## 7. GENERAL BUSINESS

### 7.1 Works Camp Policy

Cr West enquired about the Works Camp Policy in particular what is the Policy on working on areas outside of Clermont.

**ACTION: MANAGER INFRASTRUCTURE, PARKS AND RECREATION**

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## 7.2 Moranbah Town Square Project

The Committee has requested that a report is presented to the September 2023 Engineering and Infrastructure Standing Committee Meeting on the Moranbah Town Square Development Project - Lighting for consideration.

Cr Sandy Moffat has requested that the report also includes full costs on the project to date and the proposal including cost estimate to complete the project.

**ACTION: MANAGER GALILEE AND BOWEN BASIN OPERATIONS**

## 7.3 Clairview Damage – Timeline to be Repaired

Cr Coleman has requested a timeline for repairs to the following damage located at Clairview:

1. Clairview Boat Ramp – post and bollards damaged
2. Community Centre Garden – damage to the koppers logs

Cr Coleman has also asked that inspections occur on the current condition (cleanliness and maintenance issues) of the public toilets in Clairview as she has received complaints from community about these issues.

**ACTION: MANAGER INFRASTRUCTURE, PARKS AND RECREATION**

## 7.4 CCTV Camera usage to deter Vandalism

Cr Simon West has enquired about the use of CCTV cameras to prevent vandalism in the Region considering the recent spate of vandalism occurring across the Region (in particular during the School Holiday period).

The Committee has requested a report to the August 2023 Engineering and Infrastructure Standing Committee Meeting.

**ACTION: MANAGER INFRASTRUCTURE PLANNING AND TECHNICAL SERVICES**

## 7.5 Treatment of Clover Weed at Parks and Gardens

Cr Moffat requested information on the treatment of clover on our parks and gardens across the region as it appears to be out of control in particular at Centenary Park located in Dysart.

**ACTION: MANAGER INFRASTRUCTURE, PARKS AND RECREATION**

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## 7.6 Public Notice - Water Bubbler Working at Blue Mountain Park, Middlemount

Cr Pickels asked if a public notice could be issued to Community advising that the Water Bubbler located at Blue Mountain Park, Middlemount are working. Cr Pickels asked to ensure that the system is working correctly prior to issuing the public notice.

**ACTION: MANAGER INFRASTRUCTURE, PARKS AND RECREATION**

## 7.7 May Downs Road Resheeting

Cr Pickels requested the timeline for when the May Downs Road will be resheeting will be commenced as there is bare section (missing gravel) on sections of this road.

The Recoverable Works Coordinator advised that Council is currently commencing the procurement process for this works to occur.

Cr Pickels also enquired about the use of the new quarry that is located on May Downs Road.

**ACTION: RECOVERABLE WORKS COORDINATOR**

## 7.8 St Lawrence Croydon Road Update Report

The Engineering and Infrastructure Standing Committee has requested a report is presented to the September 2023 Engineering and Infrastructure Standing Committee Meeting on the State Controlled St Lawrence Croydon Road infrastructure upgrades, usage and liability, including the process on communication to key stakeholders on any infrastructure upgrades for this State Controlled Road.

**ACTION: MANAGER INFRASTRUCTURE, PARKS AND RECREATION AND RECOVERABLE  
WORKS COORDINATOR**

## 7.9 Tourism Promotion on Council Vehicles

Cr Sandy Moffat asked if we could investigate the use of Council Vehicles for Tourism Promotion. Cr Moffat advised that when travelling recently she notices that another Council uses vehicle wrapping to promote their region.

**ACTION: MANAGER CORPORATE PROPERTIES AND FLEET**

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## 7.10 Acacia Street, Moranbah Fatigue Accommodation – Statistics Reporting

Cr Pickels has asked for report to be presented to the Engineering and Infrastructure Standing Committee Meeting on the benefit to Council for the Acacia Street, Moranbah Fatigue Accommodation. What are the statistics on the benefits to Council on this facility including usage, cost savings etc.

### **ACTION: MANAGER CORPORATE PROPERTIES AND FLEET**

## 8. CONCLUSION

There being no further business, the Chair declared the meeting closed at 10.41am.

These minutes were confirmed by the Committee at the Engineering and Infrastructure Standing Committee Meeting held in Moranbah on Wednesday 13 September 2023.

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CHAIR

..... / ..... / .....  
DATE