

NOTICE OF MEETING

Dear Committee Members

You are requested to attend the following meeting of Council.

ENGINEERING AND INFRASTRUCTURE STANDING COMMITTEE
MEETING OF
ISAAC REGIONAL COUNCIL

TO BE HELD ON
WEDNESDAY, 21 AUGUST 2024
COMMENCING AT 1.00PM
COUNCIL CHAMBERS - MORANBAH

CALE DENDLE

Chief Executive Officer

ROBERT PERNA

Committee Officer

Director Engineering and Infrastructure

Committee Members:

Cr Jane Pickels (Chair)

Mayor Kelly Veava

Cr Viv Coleman

Cr Alaina Earl

Cr Rachel Anderson

Cr Terry O'Neill

Cr Simon West

LOCAL GOVERNMENT ACT 2009

Local Government Regulation 2012

Chapter 8, Part 2 Local Government Meetings and Committees

Division 1A, Requirements for Local Government Meetings Generally

Section 254J Closed meetings

- (1) A local government may resolve that all or part of a meeting of the local government be closed to the public.
- (2) A committee of a local government may resolve that all or part of a meeting of the committee be closed to the public.
- (3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—
 - (a) the appointment, discipline or dismissal of the chief executive officer;
 - (b) industrial matters affecting employees;
 - (c) the local government's budget;
 - (d) rating concessions;
 - (e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;
 - (f) matters that may directly affect the health and safety of an individual or a group of individuals;
 - (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;
 - (h) negotiations relating to the taking of land by the local government under the [Acquisition of Land Act 1967](#);
 - (i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.
- (4) However, a local government or a committee of a local government must not resolve that a part of a local government meeting at which a decision mentioned in [section 150ER\(2\)](#), [150ES\(3\)](#) or [150EU\(2\)](#) of the [Act](#) will be considered, discussed, voted on or made be closed.
- (5) A resolution that a local government meeting be closed must—
 - (a) state the matter mentioned in subsection (3) that is to be discussed; and
 - (b) include an overview of what is to be discussed while the meeting is closed.
- (6) A local government or a committee of a local government must not make a resolution (other than a procedural resolution) in a local government meeting, or a part of a local government meeting, that is closed.

Section 254K Participating in meetings by audio link or audio visual link

- (1) A local government may allow a person to take part in a meeting of the local government by audio link or audio visual link.
- (2) A committee of a local government may allow a person to take part in a meeting of the committee by audio link or audio visual link.
- (3) A councillor or committee member who takes part in a local government meeting under subsection (1) or (2) is taken to be present at the meeting if the councillor or member was simultaneously in audio contact with each other person at the meeting.
- (4) In this section—
audio link see the [Evidence Act 1977, section 39C](#).
audio visual link see the [Evidence Act 1977, schedule 3](#).

Conflict of Interest Obligations

Reference is made to Section 150EL of the Local Government Act 2009. Specifically, the obligation of Councillors when they first become aware they have a conflict of interest to make the Chief Executive Officer aware in writing or if in a meeting, ensure they declare immediately.

ENGINEERING AND INFRASTRUCTURE

STANDING COMMITTEE MEETING

OF ISAAC REGIONAL COUNCIL

TO BE HELD ON

WEDNESDAY 21 AUGUST 2024

COUNCIL CHAMBERS, MORANBAH

1. OPENING OF THE MEETING
 - 1.1 ACCEPTANCE OF PARTICIPATION BY VIDEO CONFERENCE
2. APOLOGIES
3. DECLARATION OF CONFLICTS OF INTEREST
4. CONFIRMATION OF MINUTES
5. OFFICER REPORTS
6. INFORMATION BULLETIN REPORT
7. GENERAL BUSINESS
8. CONCLUSION

UNCONFIRMED MINUTES

ENGINEERING AND INFRASTRUCTURE STANDING COMMITTEE MEETING
OF
ISAAC REGIONAL COUNCIL

HELD ON
WEDNESDAY, 17 JULY 2024
COMMENCING AT 1.00PM

ISAAC REGIONAL COUNCIL
UNCONFIRMED MINUTES OF THE
ENGINEERING AND INFRASTRUCTURE
STANDING COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, MORANBAH
ON WEDNESDAY 17 JULY 2024

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ISAAC REGIONAL COUNCIL
UNCONFIRMED MINUTES OF THE
ENGINEERING AND INFRASTRUCTURE
STANDING COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, MORANBAH
ON WEDNESDAY 17 JULY 2024 COMMENCING AT 1.00PM

ATTENDANCE	Cr Jane Pickels, Division Six (<i>Chair</i>) (<i>By Video Conference</i>) Cr Terry O'Neill, Division One Cr Simon West, Division Four Cr Alaina Earl, Division Five Cr Rachel Anderson, Division Seven (<i>By Video Conference</i>)
COMMITTEE APOLOGIES	Mayor Kelly Vea Vea Cr Viv Coleman, Division Eight
OBSERVERS	Cr Vern Russell, Division Two
OFFICERS PRESENT	Mr Robert Perna, Director Engineering and Infrastructure Mr Scott Casey, Director Water and Waste Mrs Kylie Dowd, Executive Assistant Mrs Tricia Hughes, Coordinator Executive Support

1. OPENING

The Chair welcomed all in attendance and declared the meeting open at 1.00pm and acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

Cr Rachel Anderson was not in attendance at the commencement of the meeting.

2. APOLOGIES AND LEAVE OF ABSENCES

A Leave of Absence has been requested from Mayor Kelly Vea Vea due to attendance at the Australian Clean Energy Summit.

A Leave of Absence has been requested from Cr Viv Coleman due to attendance at the Australian Clean Energy Summit.

Resolution No.: E&I0755

Moved: Cr Simon West

Seconded: Cr Alaina Earl

That the Corporate, Governance and Financial Services Standing Committee grants a leave of absence for Mayor Kelly Vea Vea and Cr Viv Coleman.

Carried

3. DECLARATION OF CONFLICTS OF INTEREST

No conflicts of interests declared this meeting.

NOTE:

Council acknowledges that Chapter 5B Councillors' Conflicts of Interest of the Local Government Act 2009 does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the local government to be a member of the board of the corporation or association.

ATTENDANCE

Ms Rachel Anderson video conferenced into the meeting at 1.02pm.

4. CONFIRMATION OF MINUTES

Engineering and Infrastructure Standing Committee Meeting of Isaac Regional Council held in Council Chambers, Moranbah, commencing at 1.00pm on Wednesday 19 June 2024.

Resolution No.: E&I0756

Moved: Cr Simon West

Seconded: Cr Terry O'Neill

That the minutes from the Engineering and Infrastructure Standing Committee meeting held in Council Chambers, Moranbah on Wednesday 19 June 2024 are confirmed subject to the following amendment:

A Leave of Absence has been requested from Cr Viv Coleman due to attendance at the LGAQ NRM Forum held in St Lawrence.

That the Corporate, Governance and Financial Services Standing Committee grants a leave of absence for Mayor Kelly Vea Vea, Cr Simon West and Cr Viv Coleman.

Carried

5. OFFICERS REPORTS

5.1 Engineering and Infrastructure 2024/2025 Capital Projects Progress Report – July 2024

EXECUTIVE SUMMARY

This report is to provide an update to the Engineering and Infrastructure Standing Committee and Council of the progress in delivery of the Engineering and Infrastructure 2024/2025 Capital Works Program.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Receives and notes the monthly Engineering and Infrastructure 2024/2025 Capital Projects Progress Summary Report.*

Resolution No.: E&I0757

Moved: Cr Alaina Earl

Seconded: Cr Rachel Anderson

That the Committee recommends that Council:

1. Receives and notes the monthly Engineering and Infrastructure 2024/2025 Capital Projects Progress Summary Report.

Carried

6. INFORMATION BULLETIN REPORTS

6.1 Engineering and Infrastructure Information Bulletin – July 2024

EXECUTIVE SUMMARY

The Engineering and Infrastructure Directorate Information Bulletin for July 2024 is provided for Committee Review.

OFFICER'S RECOMMENDATION

That the Committee:

1. *Notes the Engineering and Infrastructure Directorate Information Bulletin for July 2024.*

Resolution No.: E&I0758

Moved: Cr Simon West

Seconded: Cr Alaina Earl

That the Committee:

1. Notes the Engineering and Infrastructure Directorate Information Bulletin for July 2024.

Carried

7. GENERAL BUSINESS

7.1 Vandalism and Motor Bike Issues in our Communities

Cr Jane Pickels has asked if there an opportunity to hold a workshop with Council, Police and other relevant stakeholders (emergency services etc) to work together to look at opportunities and messaging that can be collectively used for vandalism and use of motor bikes in and around our communities.

ACTION: DIRECTOR ENGINEERING AND INFRASTRUCTURE

7.2 Thank You to Engineering and Infrastructure Team

The Engineering and Infrastructure Standing Committee thanked the Engineering and Infrastructure Team for their commitment and diligence to business-as-usual work and ensuring that our Communities are looking great. The work and effort from the E&I Team have not gone unnoticed by Councillors and Community.

It was noted by the Committee that the Directorate has performed well over the last 12 months with substantial completion of our capital works and expenditure of our operational budgets.

8. CONCLUSION

There being no further business, the Chair declared the meeting closed at 1.35pm.

These minutes will be confirmed by the Committee at the Engineering and Infrastructure Standing Committee Meeting to be held on Wednesday 21 August 2024 in Moranbah.

.....
CHAIR

..... / /
DATE

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2. APOLOGIES

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Engineering and Infrastructure Standing Committee Meeting of Isaac Regional Council held in the Council Chambers, Moranbah, commencing at 1.00pm on Wednesday 17 July 2024.

5. OFFICER REPORTS

5.1 ENGINEERING AND INFRASTRUCTURE 2023/2024 CAPITAL PROJECTS PROGRESS REPORT – JULY 2024

EXECUTIVE SUMMARY

This report is to provide an update to the Engineering and Infrastructure Standing Committee and Council of the progress in delivery of the Engineering and Infrastructure 2024/2025 Capital Works Program.

6. INFORMATION BULLETINS

6.1 ENGINEERING AND INFRASTRUCTURE INFORMATION BULLETIN – AUGUST 2024

EXECUTIVE SUMMARY

The Engineering and Infrastructure Directorate Information Bulletin for August 2024 is provided for Committee review.

7. GENERAL BUSINESS

8. CONCLUSION

MEETING DETAILS	Engineering and Infrastructure Standing Committee Wednesday 21 August 2024
AUTHOR	Robert Perna
AUTHOR POSITION	Director Engineering and Infrastructure

5.1 ENGINEERING AND INFRASTRUCTURE 2024/2025 CAPITAL PROJECTS PROGRESS REPORT – JULY 2024

EXECUTIVE SUMMARY

This report is to provide an update to the Engineering and Infrastructure Standing Committee and Council of the progress in delivery of the Engineering and Infrastructure 2024/2025 Capital Works Program.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Receives and notes the monthly Engineering and Infrastructure 2024/2025 Capital Projects Progress Summary Report for July 2024.**

BACKGROUND

Progressive updates of the financial and physical position of projects in the 2024/2025 Engineering and Infrastructure Capital Works program are required to ensure that Council is aware of the progress of and risk to the delivery of the program.

IMPLICATIONS

The attached Engineering and Infrastructure 2024/2025 Capital Projects Progress Summary spreadsheet identifies the financial and physical position of all projects. A red flag indicates either a time or budget issues, yellow indicates the project is of concern and green indicates no issues.

Compliance

To ensure that the Engineering and Infrastructure 2024/2025 Capital Works Program is achieved within the identified timeframes of the 2024/2025 financial year.

Benefits

Council can see a monthly progress report detailing progress of projects in the Engineering and Infrastructure 2024/2025 Capital Program. This report communicates risks/failures/delays that have been identified within the Engineering and Infrastructure 2024/2025 Capital Works program.

Project Highlights

The new financial year has seen the commencement of 24/25 capital works projects along with continuation of our multi-year projects. The teams are busy finalising quotations and tenders for the capital works program.

The month saw the commencement of the much-anticipated Peak Downs Mine Road / Saraji Roads intersection and the Dysart Clermont Road widening.

CONSULTATION

- Director Engineering and Infrastructure
- Manager Infrastructure Planning and Technical Services
- Acting Manager Fleet
- Acting Manager Corporate Properties
- Manager Galilee and Bowen Basin Operations
- Manager Infrastructure
- Manager Parks and Recreation
- Department Coordinators

BASIS FOR RECOMMENDATION

To improve business within Engineering and Infrastructure Directorate by providing more appropriate and relevant reporting, transparency and a clear monitoring tool for Council. This report will help identify and communicate any project delays or possible project failures.

ACTION ACCOUNTABILITY

That the Managers and the Director of Engineering and Infrastructure oversee the scoping, procurement and the completion of the projects identified within the 2024/2025 Capital Projects Progress Summary spreadsheet. Furthermore, that the appropriate Managers and the Director Engineering and Infrastructure are held accountable for the delivery of the project stages are completed within the identified timeframes.

KEY MESSAGES

That Council has open communication, oversight and transparency of the Engineering and Infrastructure 2024/2025 Capital Works Program, to ensure Isaac will have effective and sustainable infrastructure that supports the needs of the region's communities and economic sectors.

Report prepared by:	Report authorised by:
ROBERT PERNA	CALE DENDLE
Director Engineering and Infrastructure	Chief Executive Officer
Date: 9 August 2024	Date: 9 August 2024

ATTACHMENTS

- CONFIDENTIAL Attachment 1 - EI Capital Project Progress Summary Spreadsheet Jul-24

REFERENCE DOCUMENT

- Nil

PAGES 14 - 15 HAVE INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

MEETING DETAILS	Engineering and Infrastructure Standing Committee Wednesday 21 August 2024
AUTHOR	Robert Perna
AUTHOR POSITION	Director Engineering and Infrastructure

6.1 ENGINEERING AND INFRASTRUCTURE INFORMATION BULLETIN

EXECUTIVE SUMMARY

The Engineering and Infrastructure Directorate Information Bulletin for August 2024 is provided for Committee Review.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Notes the Engineering and Infrastructure Directorate Information Bulletin for August 2024.**

BACKGROUND

The Information Bulletin for August 2024 provides an operational update on the Engineering and Infrastructure Directorate for Council review.

IMPLICATIONS

Any specific implications or risks will be outlined in the Information Bulletin.

CONSULTATION

- Engineering and Infrastructure Directorate Staff

BASIS FOR RECOMMENDATION

This is an information only report.

ACTION ACCOUNTABILITY

Information only report.

KEY MESSAGES

Operational update to Elected Members.

Report prepared by:

ROBERT PERNA
Director Engineering and Infrastructure

Date: 9 August 2024

Report authorised by:

CALE DENDLE
Chief Executive Officer

Date: 9 August 2024

ATTACHMENTS

- CONFIDENTIAL Attachment 1 – Engineering and Infrastructure Information Bulletin August 2024

REFERENCE DOCUMENT

- Nil

PAGES 18 - 37 HAVE INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS