

NOTICE OF MEETING

Dear Committee Members

You are requested to attend the following meeting of Council.

ENGINEERING AND INFRASTRUCTURE STANDING COMMITTEE
MEETING OF
ISAAC REGIONAL COUNCIL

TO BE HELD ON
WEDNESDAY, 17 JULY 2024
COMMENCING AT 1.00PM
COUNCIL CHAMBERS - MORANBAH

DAN WAGNER

Acting Chief Executive Officer

ROBERT PERNA

Committee Officer

Director Engineering and Infrastructure

Committee Members:

Cr Jane Pickels (Chair)

Mayor Kelly Veava

Cr Viv Coleman

Cr Alaina Earl

Cr Rachel Anderson

Cr Terry O'Neill

Cr Simon West

LOCAL GOVERNMENT ACT 2009

Local Government Regulation 2012

Chapter 8, Part 2 Local Government Meetings and Committees

Division 1A, Requirements for Local Government Meetings Generally

Section 254J Closed meetings

- (1) A local government may resolve that all or part of a meeting of the local government be closed to the public.
- (2) A committee of a local government may resolve that all or part of a meeting of the committee be closed to the public.
- (3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—
 - (a) the appointment, discipline or dismissal of the chief executive officer;
 - (b) industrial matters affecting employees;
 - (c) the local government's budget;
 - (d) rating concessions;
 - (e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;
 - (f) matters that may directly affect the health and safety of an individual or a group of individuals;
 - (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;
 - (h) negotiations relating to the taking of land by the local government under the [Acquisition of Land Act 1967](#);
 - (i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.
- (4) However, a local government or a committee of a local government must not resolve that a part of a local government meeting at which a decision mentioned in [section 150ER\(2\)](#), [150ES\(3\)](#) or [150EU\(2\)](#) of the [Act](#) will be considered, discussed, voted on or made be closed.
- (5) A resolution that a local government meeting be closed must—
 - (a) state the matter mentioned in subsection (3) that is to be discussed; and
 - (b) include an overview of what is to be discussed while the meeting is closed.
- (6) A local government or a committee of a local government must not make a resolution (other than a procedural resolution) in a local government meeting, or a part of a local government meeting, that is closed.

Section 254K Participating in meetings by audio link or audio visual link

- (1) A local government may allow a person to take part in a meeting of the local government by audio link or audio visual link.
- (2) A committee of a local government may allow a person to take part in a meeting of the committee by audio link or audio visual link.
- (3) A councillor or committee member who takes part in a local government meeting under subsection (1) or (2) is taken to be present at the meeting if the councillor or member was simultaneously in audio contact with each other person at the meeting.
- (4) In this section—
audio link see the [Evidence Act 1977, section 39C](#).
audio visual link see the [Evidence Act 1977, schedule 3](#).

Conflict of Interest Obligations

Reference is made to Section 150EL of the Local Government Act 2009. Specifically, the obligation of Councillors when they first become aware they have a conflict of interest to make the Chief Executive Officer aware in writing or if in a meeting, ensure they declare immediately.

ENGINEERING AND INFRASTRUCTURE

STANDING COMMITTEE MEETING

OF ISAAC REGIONAL COUNCIL

TO BE HELD ON

WEDNESDAY 17 JULY 2024

COUNCIL CHAMBERS, MORANBAH

1. OPENING OF THE MEETING
 - 1.1 ACCEPTANCE OF PARTICIPATION BY VIDEO CONFERENCE
2. APOLOGIES
3. DECLARATION OF CONFLICTS OF INTEREST
4. CONFIRMATION OF MINUTES
5. OFFICER REPORTS
6. INFORMATION BULLETIN REPORT
7. GENERAL BUSINESS
8. CONCLUSION

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- Cr Jane Pickels

3. DECLARATION OF CONFLICTS OF INTEREST

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Engineering and Infrastructure Standing Committee Meeting of Isaac Regional Council held in Council Chambers, Moranbah, commencing 1.00pm on Wednesday 19 June 2024.

5. OFFICER REPORTS

5.1 ENGINEERING AND INFRASTRUCTURE 2023/2024 CAPITAL PROJECTS PROGRESS REPORT – JULY 2024

EXECUTIVE SUMMARY

This report is to provide an update to the Engineering and Infrastructure Standing Committee and Council of the progress in delivery of the Engineering and Infrastructure 2023/2024 Capital Works Program.

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UNCONFIRMED MINUTES

ENGINEERING AND INFRASTRUCTURE STANDING COMMITTEE MEETING
OF
ISAAC REGIONAL COUNCIL

HELD ON
WEDNESDAY, 19 JUNE 2024
COMMENCING AT 1.00PM

ISAAC REGIONAL COUNCIL
UNCONFIRMED MINUTES OF THE
ENGINEERING AND INFRASTRUCTURE
STANDING COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, MORANBAH
ON WEDNESDAY 19 JUNE 2024

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ISAAC REGIONAL COUNCIL

UNCONFIRMED MINUTES OF THE

ENGINEERING AND INFRASTRUCTURE

STANDING COMMITTEE MEETING

HELD IN COUNCIL CHAMBERS, MORANBAH

ON WEDNESDAY 19 JUNE 2024 COMMENCING AT 1.00PM

ATTENDANCE

Cr Jane Pickels, Division Six (*Chair*) (*Via Teleconference*)
Cr Terry O'Neill, Division One
Cr Alaina Earl, Division Five
Cr Rachael Anderson, Division Seven

**COMMITTEE
APOLOGIES**

Mayor Kelly Vea Vea
Cr Simon West, Division Four

OBSERVERS

Cr Vern Russell, Division Two
Cr Melissa Westcott, Division Three

OFFICERS PRESENT

Mr Robert Perna, Director Engineering and Infrastructure
Mr Stephen Wagner, Acting Director Water and Waste
Mr Sean Robinson, Manager Galilee and Bowen Basin Operations
Mr Jason Frost, Manager Infrastructure, Parks and Recreation
Mr Frank Nastasi, Manager Infrastructure Planning and Technical Services
Mrs Kylie Dowd, Executive Assistant
Mrs Tricia Hughes, Coordinator Executive Support

1. OPENING

The Chair welcomed all in attendance and declared the meeting open at 1.00pm and acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

2. APOLOGIES AND LEAVE OF ABSENCES

A Leave of Absence has been requested from Mayor Kelly Veve due to travel to attend the LGAQ Policy Executive Meetings.

A Leave of Absence has been requested from Cr Simon West due to travel to attend the LAWMAC Meeting and Forum.

Resolution No.: E&I0746

Moved: Cr Terry O'Neill

Seconded: Cr Rachel Anderson

That the Corporate, Governance and Financial Services Standing Committee grants a leave of absence for Mayor Kelly Veve and Cr Simon West.

Carried

3. DECLARATION OF CONFLICTS OF INTEREST

No conflicts of interests declared this meeting.

NOTE:

Council acknowledges that Chapter 5B Councillors' Conflicts of Interest of the Local Government Act 2009 does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the local government to be a member of the board of the corporation or association.

4. CONFIRMATION OF MINUTES

Engineering and Infrastructure Standing Committee Meeting of Isaac Regional Council held in Council Chambers, Moranbah, commencing at 1.00pm on Wednesday 22 May 2024.

Resolution No.: E&I0747

Moved: Cr Alaina Earl

Seconded: Cr Terry O'Neill

That the minutes from the Engineering and Infrastructure Standing Committee meeting held in Council Chambers, Moranbah on Wednesday 22 May 2024 are confirmed.

Carried

5. OFFICERS REPORTS

5.1 Engineering and Infrastructure 2023/2024 Capital Projects Progress Report – May 2024

EXECUTIVE SUMMARY

This report is to provide an update to the Engineering and Infrastructure Standing Committee and Council of the progress in delivery of the Engineering and Infrastructure 2023/2024 Capital Works Program.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. *Receives and notes the monthly Engineering and Infrastructure 2023/2024 Capital Projects Progress Summary Report.*

Resolution No.: E&I0748

Moved: Cr Rachel Anderson

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

1. Receives and notes the monthly Engineering and Infrastructure 2023/2024 Capital Projects Progress Summary Report.

Carried

5.2 Infrastructure Planning and Technical Services Policy Updates

EXECUTIVE SUMMARY

The purpose of this report is to consider updates to Infrastructure Planning and Technical Services Policies.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. *Adopts the amended Driveways and Property Accesses Crossing Road Reserves Policy (EI-POL-102)*
2. *Adopts the amended Stock Grid and Gate Policy (EI-POL-101)*
3. *Adopts the amended Unmade or Unformed Roads Policy (EI-POL-094)*
4. *Adopt the amended Amenity of Residential Properties in Close Proximity to Unsealed Roads Policy (EI-POL-117)*
5. *Adopts the amended Conditionally Registered Vehicles Policy (EI-POL-129)*
6. *Adopts the amended Roadside Memorials Policy (EI-POL-124).*

Resolution No.: E&I0749

Moved: Cr Alaina Earl

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

1. **Adopts the amended Driveways and Property Accesses Crossing Road Reserves Policy (EI-POL-102).**
2. **Adopts the amended Stock Grid and Gate Policy (EI-POL-101).**
3. **Adopts the amended Unmade or Unformed Roads Policy (EI-POL-094).**
4. **Adopt the amended Amenity of Residential Properties in Close Proximity to Unsealed Roads Policy (EI-POL-117).**
5. **Adopts the amended Conditionally Registered Vehicles Policy (EI-POL-129).**
6. **Adopts the amended Roadside Memorials Policy (EI-POL-124) subject to the following amendment:**

"APPLICATION & INSTALLATION

~~No formal application form exists; however~~ Applicants shall ~~should~~ submit documentation in writing to Council for approval."

Carried

5.3 Bridge Renewal Grant Application – Bully Creek Bridge

EXECUTIVE SUMMARY

This report seeks delegation for the Chief Executive Officer to submit a grant application under the Bridges Renewal Program for the replacement of Bully Creek Bridge on Hyde Park Road.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Notes the revised plans for the replacement of Bully Creek Bridge prepared by Consulting Engineers including a total estimated project cost of \$1,410,000.*
- 2. Delegates Authority to the Chief Executive Officer to submit the application under the Bridges Renewal Program for a maximum grant funding amount of 80% of the total estimated project cost (\$1,128,000).*
- 3. Notes an allocation of \$282,000 of depreciation funds would be required in the 2025-26 Financial Year should the grant application be successful.*

Resolution No.: E&I0750

Moved: Cr Alaina Earl

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

- 1. Notes the revised plans for the replacement of Bully Creek Bridge prepared by Consulting Engineers including a total estimated project cost of \$1,410,000.**
- 2. Delegates Authority to the Chief Executive Officer to submit the application under the Bridges Renewal Program for a maximum grant funding amount of 80% of the total estimated project cost (\$1,128,000).**
- 3. Notes an allocation of \$282,000 of depreciation funds would be required in the 2025-2026 Financial Year should the grant application be successful.**

Carried

5.4 Asset Maintenance Licence – Power Poles Goonyella to Saraji South

EXECUTIVE SUMMARY

This report seeks to delegate the authority to the Chief Executive Officer to execute a Licence for the existing power poles at identified locations within Council controlled road reserves between the Goonyella to Saraji South Mine areas.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Delegates Authority to the Chief Executive Officer to negotiate, execute and vary the Asset Maintenance Licence for existing power poles between the Goonyella to Saraji South mine areas in accordance with the terms of the licence.***

Resolution No.: E&I0751

Moved: Cr Alaina Earl

Seconded: Cr Rachel Anderson

That the Committee recommends that Council:

- 1. Delegates Authority to the Chief Executive Officer to negotiate, execute and vary the Asset Maintenance Licence for existing power poles between the Goonyella to Saraji South mine areas in accordance with the terms of the licence.**

Carried

5.5 Deed of Amendment to Mining Compensation Agreement – Peak Downs Mine Road

EXECUTIVE SUMMARY

This report seeks Council's consideration to consent to an amendment to an existing compensation agreement between BM Alliance Coal Operations and Council relating to an area of Peak Downs Mine Road reserve.

Resolution No.: E&I0753

Moved: Cr Terry O'Neill

Seconded: Cr Alaina Earl

That the Committee recommends that Council:

1. Delegates authority to the Chief Executive Officer to negotiate, execute and vary the Asset Installation and Maintenance Licence – Pipeline on Saraji Road in accordance with the terms of the agreement.

Carried

6. INFORMATION BULLETIN REPORTS

6.1 Engineering and Infrastructure Information Bulletin – June 2024

EXECUTIVE SUMMARY

The Engineering and Infrastructure Directorate Information Bulletin for June 2024 is provided for Committee Review.

OFFICER'S RECOMMENDATION

That the Committee:

1. *Notes the Engineering and Infrastructure Directorate Information Bulletin for June 2024.*

Resolution No.: E&I0754

Moved: Cr Alaina Earl

Seconded: Cr Rachel Anderson

That the Committee:

1. Notes the Engineering and Infrastructure Directorate Information Bulletin for June 2024.

Carried

7. GENERAL BUSINESS

7.1 Condition of Parks in Moranbah

Cr Westcott enquired about the watering of the Parks in Moranbah as some appear to be brown. The Manager advised that there are some maintenance issues with the irrigation systems and maintenance is programmed.

The Committee has requested that Public Notice is distributed to Community if there is a delayed period (i.e. more than two weeks) regarding maintenance issues affecting watering of the parks.

ACTION: DIRECTOR ENGINEERING AND INFRASTRUCTURE

7.2 Footpaths/New Softfall – Moranbah Town Square Park

Cr Alaina Earl advised that there has been Community concern regarding the footpaths and soft fall area at the Moranbah Town Square Park which was recently upgraded with new soft fall. Community have been complaining about the difficulty of pushing prams in this area.

ACTION: MANAGER INFRASTRUCTURE, PARKS AND RECREATION

7.3 Thank you to Staff

Cr Terry O'Neill thanked staff involved in getting the grading maintenance schedule added to the Isaac Regional Council website.

7.4 Large Pothole Near Nebo Bridge – Peak Downs Highway

Cr Alaina Earl enquired about the large pothole close to the Nebo Bridge.

The Manager Infrastructure, Parks and Recreation advised that Council completed maintenance on the section of damaged road (pothole) on Monday 17 June following the inspection program for this section of road.

8. CONCLUSION

There being no further business, the Chair declared the meeting closed at 2.03pm.

These minutes will be confirmed by the Committee at the Engineering and Infrastructure Standing Committee Meeting to be held on Wednesday 17 July 2024 in Moranbah.

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CHAIR

..... / /
DATE

MEETING DETAILS	Engineering and Infrastructure Standing Committee Wednesday 17 July 2024
AUTHOR	Robert Perna
AUTHOR POSITION	Director Engineering and Infrastructure

5.1 ENGINEERING AND INFRASTRUCTURE 2024/2025 CAPITAL PROJECTS PROGRESS REPORT – JULY 2024

EXECUTIVE SUMMARY

This report is to provide an update to the Engineering and Infrastructure Standing Committee and Council of the progress in delivery of the Engineering and Infrastructure 2024/2025 Capital Works Program.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Receives and notes the monthly Engineering and Infrastructure 2024/2025 Capital Projects Progress Summary Report.**

BACKGROUND

Progressive updates of the financial and physical position of projects in the 2024/2025 Engineering and Infrastructure Capital Works program are required to ensure that Council is aware of the progress of and risk to the delivery of the program.

IMPLICATIONS

The attached Engineering and Infrastructure 2024/2025 Capital Projects Progress Summary spreadsheet identifies the financial and physical position of all projects.

Compliance

To ensure that the Engineering and Infrastructure 2024/2025 Capital Works Program is achieved within the identified timeframes of the 2024/2025 financial year.

Benefits

Council can see a monthly progress report detailing progress of projects in the Engineering and Infrastructure 2024/2025 Capital Program. This report communicates risks/failures/delays that have been identified within the Engineering and Infrastructure 2024/2025 Capital Works program.

Project Highlights

- The month saw the finalisation of several projects including the installation of new Softfall in playgrounds. The team has been concentrating on this finalisation and the preparation and issuing of tender documents for next year's program.

CONSULTATION

- Director Engineering and Infrastructure
- Manager Infrastructure Planning and Technical Services
- Manager Galilee and Bowen Basin Operations
- Manager Infrastructure, Parks and Recreation
- Acting Manager Fleet
- Acting Manager Corporate Properties

BASIS FOR RECOMMENDATION

To improve business within Engineering and Infrastructure Directorate by providing more appropriate and relevant reporting, transparency and a clear monitoring tool for Council. This report will help identify and communicate any project delays or possible project failures.

ACTION ACCOUNTABILITY

That the Managers and the Director Engineering and Infrastructure oversee the scoping, procurement and the completion of the projects identified within the 2024/2025 Capital Projects Progress Summary spreadsheet. Furthermore, that the appropriate Managers and the Director Engineering and Infrastructure are held accountable for completed delivery of the project stages within the identified timeframes.

KEY MESSAGES

That Council has open communication, oversight and transparency of the Engineering and Infrastructure 2023/2024 Capital Works Program, to ensure Isaac will have effective and sustainable infrastructure that supports the needs of the region's communities and economic sectors.

<p>Report prepared by: ROBERT PERNA Director Engineering and Infrastructure Date: 4 July 2024</p>	<p>Report authorised by: DARREN FETTELL Acting Chief Executive Officer Date: 5 July 2024</p>
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ATTACHMENTS

- CONFIDENTIAL Attachment 1 – E&I Capital Project Progress Summary Spreadsheet July-24

REFERENCE DOCUMENT

- Nil

PAGES 20 - 22 HAVE INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

MEETING DETAILS	Engineering and Infrastructure Standing Committee Wednesday 17 July 2024
AUTHOR	Robert Perna
AUTHOR POSITION	Director Engineering and Infrastructure

6.1 ENGINEERING AND INFRASTRUCTURE INFORMATION BULLETIN – JULY 2024

EXECUTIVE SUMMARY

The Engineering and Infrastructure Directorate Information Bulletin for July 2024 is provided for Committee Review.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Notes the Engineering and Infrastructure Directorate Information Bulletin for July 2024.*

BACKGROUND

The Information Bulletin for July 2024 provides an operational update on the Engineering and Infrastructure Directorate for Council review.

IMPLICATIONS

Any specific implications or risks will be outlined in the Information Bulletin.

CONSULTATION

- Engineering and Infrastructure Directorate Staff

BASIS FOR RECOMMENDATION

This is an information only report.

ACTION ACCOUNTABILITY

Information only report.

KEY MESSAGES

Operational update to Elected Members.

Report prepared by:

ROBERT PERNA
Director Engineering and Infrastructure

Date: 4 July 2024

Report authorised by:

DARREN FETTELL
Acting Chief Executive Officer

Date: 5 July 2024

ATTACHMENTS

- CONFIDENTIAL Attachment 1 – Engineering and Infrastructure Information Bulletin July 2024

REFERENCE DOCUMENT

- Nil

PAGES 25 - 46 HAVE INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS