

# NOTICE OF MEETING

---

Dear Councillors

You are requested to attend the following meeting of Council.

ORDINARY MEETING OF  
**ISAAC REGIONAL COUNCIL**

TO BE HELD ON  
**WEDNESDAY, 25 SEPTEMBER 2024**  
**COMMENCING AT 10.00AM**  
**ISAAC REGIONAL COUNCIL BOARD ROOM,**  
**ST LAWRENCE**

---

**CALE DENDLE**  
Chief Executive Officer

## LOCAL GOVERNMENT ACT 2009

### Local Government Regulation 2012

#### Chapter 8, Part 2 Local Government Meetings and Committees

#### Division 1A, Requirements for Local Government Meetings Generally

#### Section 254J Closed meetings

- (1) A local government may resolve that all or part of a meeting of the local government be closed to the public.
- (2) A committee of a local government may resolve that all or part of a meeting of the committee be closed to the public.
- (3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—
  - (a) the appointment, discipline or dismissal of the chief executive officer;
  - (b) industrial matters affecting employees;
  - (c) the local government's budget;
  - (d) rating concessions;
  - (e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;
  - (f) matters that may directly affect the health and safety of an individual or a group of individuals;
  - (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;
  - (h) negotiations relating to the taking of land by the local government under the [Acquisition of Land Act 1967](#);
  - (i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.
- (4) However, a local government or a committee of a local government must not resolve that a part of a local government meeting at which a decision mentioned in [section 150ER\(2\)](#), [150ES\(3\)](#) or [150EU\(2\)](#) of the [Act](#) will be considered, discussed, voted on or made be closed.
- (5) A resolution that a local government meeting be closed must—
  - (a) state the matter mentioned in subsection (3) that is to be discussed; and
  - (b) include an overview of what is to be discussed while the meeting is closed.
- (6) A local government or a committee of a local government must not make a resolution (other than a procedural resolution) in a local government meeting, or a part of a local government meeting, that is closed.

#### Conflict of Interest Obligations

Reference is made to Section 150EL of the Local Government Act 2009. Specifically, the obligation of Councillors when they first become aware they have a conflict of interest to make the Chief Executive Officer aware in writing or if in a meeting, ensure they declare immediately.

**ORDINARY MEETING**  
**OF ISAAC REGIONAL COUNCIL**  
**TO BE HELD ON**  
**WEDNESDAY 25 SEPTEMBER 2024**  
**COMMENCING AT 10.00AM**  
**ISAAC REGIONAL COUNCIL BOARD ROOM, ST LAWRENCE**

**AGENDA**

1. OPENING OF THE MEETING
  - 1.1 WELCOME
  - 1.2 ACKNOWLEDGMENT OF TRADITIONAL OWNERS
  - 1.3 VIDEO CONFERENCE PARTICIPATION
2. APOLOGIES AND LEAVE OF ABSENCES
3. CONDOLENCES
4. DECLARATION OF CONFLICTS OF INTEREST
5. DEPUTATIONS
6. CONSIDERATION OF NOTICE OF MOTIONS
7. CONFIRMATION OF MINUTES
8. BUSINESS ARISING FROM PREVIOUS MEETING
9. STANDING COMMITTEE REPORTS
10. OFFICER REPORTS
11. CONFIDENTIAL REPORTS
12. INFORMATION BULLETIN
13. COUNCILLOR QUESTION TIME
14. CONCLUSION

# TABLE OF CONTENTS

## 1. OPENING OF MEETING

## 2. APOLOGIES AND LEAVE OF ABSENCES

## 3. CONDOLENCES

- KANE, Robert Stephen late of Clermont (Isaac Regional Council Chief Information Officer)
- CLARK, Frederick "Frank" late of Moranbah
- HORNERY, Geoffrey Allan "Percy" formerly of Moranbah
- CRUST, Catherine "Cathy" formerly of Moranbah
- DUNCAN, Beverly late of Clermont

## 4. DECLARATION OF CONFLICTS OF INTEREST

## 5. DEPUTATIONS

## 5. CONSIDERATION OF NOTICE OF MOTION

## 7. CONFIRMATION OF MINUTES

- Ordinary Meeting of Isaac Regional Council held at Isaac Regional Council Chambers, Moranbah on Wednesday 28 August 2024 at 9.00am.

# TABLE OF CONTENTS

## 8. BUSINESS ARISING FROM PREVIOUS MEETING

## 9. STANDING COMMITTEE REPORTS

### 9.1 ISAAC REGIONAL COUNCIL MONTHLY FINANCIAL REPORT - AS AT 31 AUGUST 2024

#### EXECUTIVE SUMMARY

In accordance with the *Local Government Regulation 2012* (s204) a monthly financial report is required to be presented to Council stating the progress made in relation to the budget for the period of the financial year as near as practicable to the end of month before the meeting is held.

### 9.2 SAFETY AND RESILIENCE UPDATE

#### EXECUTIVE SUMMARY

This report is provided as an update to Council on the current status of the Health, Safety and Wellbeing Management System (HSWMS).

### 9.3 2023-2024 PROPOSED CAPITAL CARRY FORWARD AND 2024-2025 BUDGET AMENDMENTS

#### EXECUTIVE SUMMARY

A full review of Capital Carried Forward Projects from the 2023-2024 financial year has been undertaken with each of the respective Departmental Managers and then reviewed by their respective Directors and the Executive Leadership Team.

### 9.4 AUDIT AND RISK COMMITTEE MEETING MINUTES – TUESDAY 23 JULY 2024 AND WEDNESDAY 21 AUGUST 2024

#### EXECUTIVE SUMMARY

The purpose of this report is to present to Council the unconfirmed minutes of the Audit and Risk Committee meetings held on Tuesday 23 July 2024 and Wednesday 21 August 2024.



# TABLE OF CONTENTS

## 9.5 2024 NATIONAL LOCAL ROADS, TRANSPORT AND INFRASTRUCTURE CONGRESS

### EXECUTIVE SUMMARY

This report is for Councillors to consider attendance at the 2024 National Local Roads, Transport and Infrastructure Congress which is being held at the Margaret River HEART in Margaret River, Western Australia from 3 to 4 December 2024.

## 9.6 DIGITAL STRATEGY PROGRAM UPDATE

### EXECUTIVE SUMMARY

This report is provided as an update to Council on the current status of the Digital Strategy Program.

## 9.7 MINOR COMMUNITY GRANTS SUMMARY AUGUST 2024

### EXECUTIVE SUMMARY

This report summarises the minor community grants approved under delegation for the period 1 August to 31 August 2024.

## 9.8 ISAAC RESOURCES EXCELLENCE PRECINCT – PROJECT UPDATES AND REVISED DRAFT COLLABORATION DEED

### EXECUTIVE SUMMARY

This report provides an update to Council on the status of the Isaac Resources Excellence Precinct (IREP) project, as well as providing Council with a revised draft collaboration deed with Resources Centre of Excellence Limited for consideration.

## 9.9 PLANNING, ENVIRONMENT AND COMMUNITY SERVICES FY2024/2025 CAPITAL PROJECTS PROGRESS REPORT AS AT 1 SEPTEMBER 2024

### EXECUTIVE SUMMARY

This report is to provide an update to Council on the progress in the delivery of the Planning, Environment and Community Services 2024-2025 Capital Works Program.

# TABLE OF CONTENTS

## **9.10 ENGINEERING AND INFRASTRUCTURE 2024/2025 CAPITAL PROJECTS PROGRESS REPORT – AUGUST 2024**

### **EXECUTIVE SUMMARY**

This report is to provide an update to the Engineering and Infrastructure Standing Committee and Council of the progress in delivery of the Engineering and Infrastructure 2024/2025 Capital Works Program.

## **9.11 COMPENSATION AGREEMENT ML1804 – ORION MINING**

### **EXECUTIVE SUMMARY**

The purpose of this report is for Council to consider the Compensation Agreement with Orion Mining Pty Ltd.

## **9.12 BLUE TREE PROJECT – SELECTABILITY MORANBAH**

### **EXECUTIVE SUMMARY**

Council has received a proposal from Selectability (Moranbah) to undertake a “Blue Tree” project in Moranbah. The Blue Tree Project is aimed at raising awareness around mental wellbeing by helping spark difficult conversations. The report seeks to gain endorsement to undertake this project in Moranbah.

## **9.13 TRANSPORT INFRASTRUCTURE DEVELOPMENT SCHEME 2025 – 2029 WORKS PROGRAM**

### **EXECUTIVE SUMMARY**

This report seeks endorsement for submission of the Transport Infrastructure Development Scheme (TIDS) four year works program 2025/26 – 2028/29 to the Bowen Basin Regional Roads and Transport Group (BBRRTG) for consideration.

## **9.14 COOROORA CREEK BRIDGE REPLACEMENT TENDER**

### **EXECUTIVE SUMMARY**

Tender responses have been evaluated for the IRC-E&I-0424-T362 – Cooroora Creek Bridge Replacement and it has been identified that the preferred tender exceeds the existing approved budget. This report seeks support for an increase in budget and Delegation of Authority to the Chief Executive Officer to enter into a contract for the works.

# TABLE OF CONTENTS

## 9.15 WATER AND WASTE 2024/2025 CAPITAL PROJECTS PROGRESS REPORT

### EXECUTIVE SUMMARY

This report aims to update the Water and Waste Standing Committee and Council on the delivery of the Water and Waste 2024/2025 Capital Works Program.

## 9.16 WATER AND WASTEWATER PREVENTATIVE MAINTENANCE PROGRAM UPDATE

### EXECUTIVE SUMMARY

The purpose of this report is to update Council on the Water and Wastewater Preventative Maintenance Program. This report highlights the review of progress against the preventative maintenance schedule proposed for the last two years and outlines additional plans for the 2024/2025 Financial Year within the approved budget. Additionally, this report details the pathways through which the information collected via the Preventative Maintenance Program can be used to develop effective asset management.

## 9.17 UTILITY CHARGE REMISSION – EXTRAORDINARY CIRCUMSTANCES POLICY

### EXECUTIVE SUMMARY

The purpose of this report is to present the Utility Charge Remission – Extraordinary Circumstances Policy for review and adoption.

## 9.18 EXCEPTION BASED CONTRACTUAL ARRANGEMENTS – ADEPT CONTRACTORS

### EXECUTIVE SUMMARY

The purpose of this report is to seek Council's resolution under the exception provisions for entering into medium or large-sized contractual arrangements within s235 (b) of the *Local Government Regulations (2012)* to arrange the rectification of washed-out embankments at the Moranbah 400ML Water Reservoir using Adept Contractors Pty Ltd.



# TABLE OF CONTENTS

## 10. OFFICER REPORTS

### 10.1 APPOINTMENT OF ACTING CHIEF EXECUTIVE OFFICER

#### EXECUTIVE SUMMARY

Council has an existing delegation to the Mayor to appoint an Acting Chief Executive Officer as necessary. It is proposed to use this delegation for future appointments in preference to a separate resolution passed in November 2022 (Number 8132).

### 10.2 JOINT ANGLO AMERICAN AND ISAAC REGIONAL COUNCIL DIVESTMENT WORKING GROUP AND COUNCIL AGREED POSITION

#### EXECUTIVE SUMMARY

Council is requested to delegate to the Mayor and Chief Executive Officer to conclude negotiations with Anglo American in regard to the divestment of their Steelmaking Coal assets and to ensure the certainty of continued provision of community infrastructure, services and commitments currently provided by Anglo American in the region.

### 10.3 TENDER AWARD FOR IRC-E&I-0624-T374 – REGIONAL PAVEMENT RENEWAL WORKS - IRC ROADS 2024

#### EXECUTIVE SUMMARY

Tender responses have been evaluated for the IRC-E&I-0624-T374 – Regional Pavement Renewal Works - IRC Roads 2024 and it has been identified that the preferred tender exceeds the existing approved budget. This report seeks support for an increase in budget and Delegation of Authority to the Chief Executive Officer to enter a contract for the works.

### 10.4 QUEENSLAND REMEMBERS GRANT PROGRAM – MORANBAH RSL MEMORIALS

#### EXECUTIVE SUMMARY

This report seeks retrospective endorsement of the Isaac Regional Councils submission for Queensland Remembers Grants Program (Minor Capital Works) for financial contribution between March 2025 and February 2026 financial years.

# TABLE OF CONTENTS

**10.5**

## **EXCEPTION TO LOCAL GOVERNMENT REGULATIONS 2012 s235 (b) – SALLY PROSSER PTY LTD**

### **EXECUTIVE SUMMARY**

The purpose of this report is to obtain approval for the use of Sally Prosser Pty Ltd for training and professional development services under s235 (b) of the *Local Government Regulations 2012* for medium or large sized contractual arrangements.

## **11. CONFIDENTIAL**

No confidential reports this meeting.

## **12. INFORMATION BULLETIN**

**12.1**

## **OFFICE OF THE CHIEF EXECUTIVE OFFICER INFORMATION BULLETIN – SEPTEMBER 2024**

### **EXECUTIVE SUMMARY**

The Office of the Chief Executive Officer Information Bulletin for September 2024 is provided for Council review.

## **7. GENERAL BUSINESS**

## **8. CONCLUSION**

# UNCONFIRMED MINUTES

---

**ORDINARY MEETING OF  
ISAAC REGIONAL COUNCIL**

**HELD ON  
WEDNESDAY, 28 AUGUST 2024  
COMMENCING AT 9.00AM  
ISAAC REGIONAL COUNCIL  
COUNCIL CHAMBERS, MORANBAH**

---

# UNCONFIRMED MINUTES

## ISAAC REGIONAL COUNCIL

### UNCONFIRMED MINUTES OF THE ORDINARY MEETING

#### HELD AT ISAAC REGIONAL COUNCIL

#### COUNCIL CHAMBERS, MORANBAH

WEDNESDAY 28 AUGUST 2024

<b>Table of Contents</b>	<b>Page</b>
1. Opening	4
2. Leave of Absence and Apologies	4
3. Condolences	4
4. Declaration of Conflicts of Interest	5
5. Deputations	5
6. Consideration of Notice of Motion	5
7. Confirmation of Minutes: -	5
• Ordinary Meeting of Isaac Regional Council held at Isaac Regional Council, Council Chambers, Moranbah on Wednesday 24 July 2024	
8. Business Arising from Previous Meeting	6
9. Standing Committee Reports	6
10. Officer Reports	25
11. Confidential Reports	26
12. Information Bulletin	27
13. Councillor Question Time	27
14. Conclusion	31

# UNCONFIRMED MINUTES

---

## ISAAC REGIONAL COUNCIL

### UNCONFIRMED MINUTES OF THE ORDINARY MEETING

#### HELD AT ISAAC REGIONAL COUNCIL

#### COUNCIL CHAMBERS, MORANBAH

#### WEDNESDAY 28 AUGUST 2024 COMMENCING AT 9.00AM

#### **ATTENDANCE**

Mayor Kelly Vea Vea, Chair  
Deputy Mayor, Cr Jane Pickels, Division Six  
Cr Terry O'Neill, Division One  
Cr Vern Russell, Division Two  
Cr Melissa Westcott, Division Three  
Cr Simon West, Division Four  
Cr Alaina Earl, Division Five  
Cr Rachel Anderson, Division Seven  
Cr Viv Coleman, Division Eight

#### **OFFICERS PRESENT**

Mr Cale Dendle, Chief Executive Officer  
Mr Darren Fettell, Director Corporate Governance and Financial Services  
Ms Nishu Ellawala, Acting Director Planning, Environment and Community Services  
Mr Robert Perna, Director Engineering and Infrastructure  
Mr Scott Casey, Director Water and Waste  
Mr Beau Jackson, Executive Manager Advocacy and External Affairs  
Mrs Tricia Hughes, Coordinator Executive Support, Office of the Mayor and CEO



## 1. OPENING

The Mayor declared the meeting open at 9.00am and welcomed all in attendance for the August Ordinary Meeting.

The Mayor acknowledged the traditional custodians of the land, the Barada Barna People, on which we meet today and paid her respects to their Elders past, present and emerging.

## 2. LEAVE OF ABSENCE AND APOLOGIES

No apologies or leave of absences this meeting.

## 3. CONDOLENCES

- BAKER, Frank late of Moranbah
- McFAUL, Clinton Andrew later of Moranbah
- GRAINGER, William Stanley (Billy) formerly of Moranbah
- DITTON, Lorraine Eugene (Robyn) formerly of Moranbah
- SMITH, Darryl formerly of Moranbah
- TROTMAN, Frederick John Desmond (Des) formerly of Moranbah
- TAYLOR, Steven formerly of Moranbah
- LINWOOD, John late of Bundaberg
- SCHLOSS, Chris late of Somerset

Mayor Vea Vea acknowledged the recent fatalities of Byerwen Coal Mine Workers and on behalf of Council offered condolences to the families, friends and mining colleagues of Mr Linwood and Mr Schloss.



## 4. DECLARATION OF CONFLICTS OF INTEREST

### DECLARABLE CONFLICT OF INTEREST

Cr Alaina Earl declared a declarable conflict of interest for Report 9.6 Minor Community Grands Summary July 2024 for the Rock FM Association Incorporated (4RFM) Application as she is employed by 4RFM who have received a minor grant which is noted in the report.

### NOTE:

*Council acknowledges that Chapter 5B Councillors' Conflicts of Interest of the Local Government Act 2009 does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the local government to be a member of the board of the corporation or association.*

## 5. DEPUTATIONS

No deputations this meeting.

## 6. CONSIDERATION OF NOTICE OF MOTIONS

No notice of motions for this meeting.

## 7. CONFIRMATION OF MINUTES

**Ordinary Meeting of Isaac Regional Council held at Isaac Regional Council, Council Chambers, Moranbah on Wednesday 24 July 2024**

# UNCONFIRMED MINUTES

**Resolution No.: 8837**

**Moved: Cr Jane Pickels**

**Seconded: Cr Viv Coleman**

**The Minutes of the Ordinary Meeting of Isaac Regional Council held at Isaac Regional Council, Council Chambers, Moranbah on Wednesday 24 July 2024 are confirmed.**

**Carried**

## 8. BUSINESS ARISING FROM PREVIOUS MEETING

No business arising from previous meeting.

## 9. STANDING COMMITTEE REPORTS

### 9.1 Isaac Regional Council Monthly Financial Report as at 31 July 2024

#### EXECUTIVE SUMMARY

In accordance with the *Local Government Regulation 2012* (s204) a monthly financial report is required to be presented to Council stating the progress made in relation to the budget for the period of the financial year as near as practicable to the end of the month before the meeting is held.

#### COMMITTEE'S RECOMMENDATION

*Resolution No.: CGFS0893*

*Moved: Cr Vern Russell*

*Seconded: Cr Terry O'Neill*

*That the Committee recommends that Council:*

# UNCONFIRMED MINUTES

1. *Receive the financial statements for the period ended 31 July 2024 pursuant to, and in accordance with, the Local Government Regulation 2012 (s204).*

*Carried*

**Resolution No.: 8838**

**Moved: Cr Melissa Westcott**

**Seconded: Cr Jane Pickels**

**That Council:**

1. **Receive the financial statements for the period ended 31 July 2024 pursuant to, and in accordance with, the *Local Government Regulation 2012 (s204).***

**Carried**

## **9.2 Safety and Resilience Update**

### **EXECUTIVE SUMMARY**

This report is provided as an update to Council on the current status of the Health, Safety and Wellbeing Management System (HSWMS).

### **COMMITTEE'S RECOMMENDATION**

*Resolution No.: CGFS0894*

*Moved: Cr Vern Russell*

*Seconded: Cr Jane Pickels*

*That the Committee recommends that Council:*

1. *Notes the Safety and Resilience report provided on the current status of the Health, Safety and Wellbeing Management System.*

*Carried*

# UNCONFIRMED MINUTES

<b>Resolution No.:</b> 8839	
<b>Moved:</b> Cr Terry O'Neill	<b>Seconded:</b> Cr Viv Coleman
<b>That Council:</b>	
1. <b>Notes the Safety and Resilience Report provided on the current status of the Health, Safety and Wellbeing Management System.</b>	
<b>Carried</b>	

## 9.3 Fourth Quarter Performance Report – 2023-2024 Annual Operational Plan

### EXECUTIVE SUMMARY

The purpose of this report is to provide Council with the fourth and final Quarter Performance Report, for period ending 30 June 2024, on the progress towards implementing the 2023-2024 Annual Operational Plan.

### COMMITTEE'S RECOMMENDATION

*Resolution No.:* CGFS0895

*Moved:* Cr Jane Pickels

*Seconded:* Cr Terry O'Neill

*That the Committee recommends that Council:*

- 1. Receive and note the Fourth Quarter Performance Report on the 2023/2024 Annual Operational Plan, for the period ending 30 June 2024.*
- 2. To delegate authority to the Mayor and Chief Executive Officer to approve administrative changes and finalise the Fourth Quarter Performance Report on the 2023/2024 Annual Operational Plan, by no later than 31 August 2024.*

*Carried*

<b>Resolution No.:</b> 8840	
<b>Moved:</b> Cr Melissa Westcott	<b>Seconded:</b> Cr Rachel Anderson
<b>That Council:</b>	

# UNCONFIRMED MINUTES

1. Receive and note the Fourth Quarter Performance Report on the 2023/2024 Annual Operational Plan, for the period ending 30 June 2024.
2. To delegate authority to the Mayor and Chief Executive Officer to approve administrative changes and finalise the Fourth Quarter Performance Report on the 2023/2024 Annual Operational Plan, by no later than 31 August 2024.

Carried

## 9.4 Isaac Regional Council 2024 Annual Christmas and New Year Closure

### EXECUTIVE SUMMARY

Isaac Regional Council proposes to close for the annual shut down over the Christmas and New Year Period from close of business, Friday 20 December 2024 to Friday 3 January 2025, reopening for business on Monday 6 January 2025.

### COMMITTEE'S RECOMMENDATION

Resolution No.: CGFS0896

Moved: Mayor Kelly Vea Vea

Seconded: Cr Jane Pickels

That the Committee recommends that Council:

1. Approves the annual closure of Isaac Regional Council for the Christmas and New Year period from close of business, Friday 20 December 2024 to Friday 3 January 2025, reopening for business on Monday 6 January 2025.

Carried

Resolution No.: 8841

Moved: Cr Jane Pickels

Seconded: Cr Vern Russell

That Council:

1. Approves the annual closure of Isaac Regional Council for the Christmas and New Year period from close of business, Friday 20 December 2024 to Friday 3 January 2025, reopening for business on Monday 6 January 2025.

Carried

## 9.5 Local Government Association Queensland 2024 Conference Additional Motion

### EXECUTIVE SUMMARY

The Local Government Association Queensland (LGAQ) requests member councils to bring forward for discussion at the Annual Conference any subject connected with the objects of the Association or pertaining to matters of common concern to Members. Council has previously endorsed three motions for submission and a fourth motions has been drafted for Council's consideration.

### COMMITTEE'S RECOMMENDATION

Resolution No.: CGFS0897

Moved: Cr Jane Pickels

Seconded: Cr Terry O'Neill

*That the Committee recommends that Council:*

1. *Authorises the Mayor and Chief Effective Officer to finalise and submit a fourth motion to the 2024 Local Government Association Queensland (LGAQ) Annual Conference, requesting that Conference call on the LGAQ to:*

*Motion 4: Local Government representation on the Net Zero Economy Agency. The LGAQ calls on the Federal Government to appoint Local Government to the Net Zero Economy Agency board.*

*Carried*

**Resolution No.: 8842**

**Moved: Cr Alaina Earl**

**Seconded: Cr Viv Coleman**

**That Council:**

1. **Authorises the Mayor and Chief Effective Officer to finalise and submit a fourth motion to the 2024 Local Government Association Queensland (LGAQ) Annual Conference, requesting that Conference call on the LGAQ to:**

**Motion 4: Local Government representation on the Net Zero Economy Agency. The LGAQ calls on the Federal Government to appoint Local Government to the Net Zero Economy Agency board.**

**Carried**



## DECLARABLE CONFLICT OF INTEREST

Cr Alaina Earl declared a declarable conflict of interest for Report 9.6 Minor Community Grants Summary July 2024 for the Rock FM Association Incorporated (4RFM) Application as she is employed by 4RFM who have received a minor grant which is noted in the report.

**Resolution No.: 8843**

**Moved: Cr Jane Pickels**

**Seconded: Cr Simon West**

**That Council resolved that Cr Alaina Earl does not have a conflict of interest for Report 9.6 Minor Community Grants Summary July 2024 for the Rock FM Association Incorporated (4RFM) Application as the Report is for noting only and no decision of Council is required.**

**Carried**

## 9.6

## Minor Community Grants Summary July 2024

### EXECUTIVE SUMMARY

This report summarises the minor community grants approved under delegation for the period 1 July to 31 July 2024.

### COMMITTEE'S RECOMMENDATION

*Resolution No.: PECS1168*

*Moved: Mayor Kelly Vevea*

*Seconded: Cr Terry O'Neill*

*That the Committee recommends that Council:*

- 1. Notes the minor community grants approved under delegation for the period 1 July to 31 July 2024.*

*Carried*

<b>Resolution No.:</b>	<b>8844</b>		
<b>Moved:</b>	<b>Cr Vern Russell</b>	<b>Seconded:</b>	<b>Cr Terry O'Neill</b>
<b>That Council:</b>			
1. <b>Notes the minor community grants approved under delegation for the period 1 July to 31 July 2024.</b>			
<b>Carried</b>			

9.7

## 2023-2024 Isaac Regional Council Small Business Friendly Program Performance Report

### EXECUTIVE SUMMARY

This report seeks Council's endorsement to publish the 2023-2024 Isaac Regional Council Small Business Friendly Program Performance Report as part of the Small Business Friendly Program charter reporting obligations.

### COMMITTEE'S RECOMMENDATION

*Resolution No.:* PECS1169

*Moved:* Mayor Kelly Vea Vea      *Seconded:* Cr Melissa Westcott

*That the Committee recommends that Council:*

1. *Receives and notes the Queensland Small Business Commissioner's reply to 2022-2023 Isaac Regional Council Small Business Friendly Program Performance Report.*
2. *Receives and notes the findings of the 2023-2024 Isaac Regional Council Small Business Friendly Survey.*
3. *Receives and notes the 2023-2024 Isaac Regional Council Small Business Friendly Program Performance Report.*

# UNCONFIRMED MINUTES

4. *Receives and notes the 2023-2024 Isaac Regional Council Small Business Friendly Program Showcase.*
5. *Endorses the publication of the 2023-2024 Isaac Regional Council – Small Business Friendly Program Performance Report in accordance with Small Business Friendly program charter reporting obligations.*

Carried

**Resolution No.:** 8845

**Moved:** Cr Viv Coleman

**Seconded:** Cr Alaina Earl

**That Council:**

1. **Receives and notes the Queensland Small Business Commissioner’s reply to 2022-2023 Isaac Regional Council Small Business Friendly Program Performance Report.**
2. **Receives and notes the findings of the 2023-2024 Isaac Regional Council Small Business Friendly Survey.**
3. **Receives and notes the 2023-2024 Isaac Regional Council Small Business Friendly Program Performance Report.**
4. **Receives and notes the 2023-2024 Isaac Regional Council Small Business Friendly Program Showcase.**
5. **Endorses the publication of the 2023-2024 Isaac Regional Council – Small Business Friendly Program Performance Report in accordance with Small Business Friendly program charter reporting obligations.**

Carried

**9.8**

**2025 St Lawrence Wetlands Weekend Event Save The Date**

## EXECUTIVE SUMMARY

The purpose of this report is to seek endorsement of the proposed date for the 2025 St Lawrence Wetlands Weekend Event.

## COMMITTEE'S RECOMMENDATION

Resolution No.: PECS1170

Moved: Cr Melissa Westcott

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

1. Endorses the default date for the St Lawrence Wetlands Weekend event to be the first weekend of the Queensland winter (June/July) school holidays (i.e. 27 to 29 June 2025).
2. Authorises the Chief Executive Officer to alter the default date should circumstances warrant, but only after consulting with Councillors and other relevant stakeholders.

Carried

Resolution No.: 8846

Moved: Cr Viv Coleman

Seconded: Cr Rachel Anderson

That Council:

1. Endorses the default date for future St Lawrence Wetlands Weekend events to be the first weekend of the Queensland winter (June/July) school holidays.
2. Authorises the Chief Executive Officer to alter the default date should circumstances warrant, but only after consulting with Councillors and other relevant stakeholders.
3. Notes the St Lawrence Wetlands Weekend 2025 event will be held from 27 to 29 June 2025.

Carried

## 9.9 Social Sustainability Policy Review

### EXECUTIVE SUMMARY

Isaac's Social Sustainability Policy is due for review. This report requests Council consideration of re-endorsement of the Policy.

## UNCONFIRMED MINUTES

### COMMITTEE'S RECOMMENDATION

Resolution No.: PECS1171

Moved: Cr Melissa Westcott

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

1. Re-endorses PECS-POL-116 Social Sustainability Policy without amendment to support continuity of implementation.

Carried

Resolution No.: 8847

Moved: Cr Terry O'Neill

Seconded: Cr Melissa Westcott

That Council:

1. Re-endorses PECS-POL-116 Social Sustainability Policy without amendment to support continuity of implementation.

Carried

### 9.10 Customer Satisfaction Survey Redesign

#### EXECUTIVE SUMMARY

This report considers the merits of redesigning Council's biennial Customer Satisfaction Survey to better inform social infrastructure planning community facing implementation of the Social Sustainability Policy and Climate Change Response Policy Frameworks and advocacy efforts which align with community values and aspirations for the future.

### COMMITTEE'S RECOMMENDATION

Resolution No.: PECS1172

Moved: Cr Melissa Westcott

Seconded: Cr Terry O'Neill

*That the Committee recommends that Council:*

- Resolves to alternate between the Customer Satisfaction Survey in its current form and are designed survey based upon Quality of Life Indicators to better inform Council's strategic objectives.*

*Carried*

<b>Resolution No.:</b> 8848	
<b>Moved:</b> Cr Simon West	<b>Seconded:</b> Cr Rachel Anderson
<b>That Council:</b>	
1. <b>Resolves to alternate between the Customer Satisfaction Survey in its current form and are designed survey based upon Quality of Life Indicators to better inform Council's strategic objectives.</b>	
<b>Carried</b>	

**9.11**

## **Amendment of Terms of Reference of the Clermont Historical Centre Working Group to the Isaac Museum Working Group**

### **EXECUTIVE SUMMARY**

The purpose of this report is to seek Council's approval to expand the scope of the Clermont Historical Centre Working Group to include Historic Nebo Museum, St Lawrence Centenary Pavilion, Copperfield Store and Copperfield Chimney in addition to Clermont Historical Centre, and to change the working group's name to Isaac Museums Working Group (IMWG), in order to better serve the communities of Isaac's historic towns and maximise tourism potential. Council's approval is also requested for the revised Terms of Reference for the Isaac Museum Working Group.

### **COMMITTEE'S RECOMMENDATION**

*Resolution No.:* PECS1173

*Moved:* Cr Melissa Westcott

*Seconded:* Cr Terry O'Neill



*That the Committee recommends that Council:*

1. *Adopts the amended Terms of Reference for the Isaac Museums Working Group noting the following major amendments:*
  - a. *Change the scope of the working group to incorporate Clermont Historical Centre, Nebo Museum, Copperfield Store, Copperfield Chimney, and St Lawrence Centenary Pavilion.*
  - b. *Change the name of the working group from Clermont Historical Centre Working Group to Isaac Museums Working Group.*
  - c. *Change the group membership to include:*
    - i. *Frontline Service Officer – Nebo to represent Historic Nebo Museum*
    - ii. *Isaac Tourism Development Officer to represent Mackay Isaac Tourism*
    - iii. *Three (3) Community Representatives from anywhere in the Isaac Region.*
2. *Re-confirms the appointment of Councillor Pickels (Chair) and Councillor Coleman as its representatives on the Isaac Museum Working Group, and Councillor O'Neill as proxy.*

*Carried*

**Resolution No.: 8849**

**Moved: Cr Viv Coleman**

**Seconded: Cr Alaina Earl**

**That Council:**

1. **Adopts Version 2 of the Terms of Reference for the Isaac Museums Working Group noting the following major amendments:**
  - a) **Amend the name of the working group from Clermont Historical Centre Working Group to Isaac Museums Working Group.**
  - b) **An expanded scope of the working group to incorporate Clermont Historical Centre, Nebo Museum, Copperfield Store, Copperfield Chimney, and St Lawrence Centenary Pavilion.**
  - c) **Endorse the Isaac Museums Working Group membership as follows:**
    - i. **Two Councillors - one of whom will represent tourism interests and a proxy**
    - ii. **Manager Engaged Communities (or delegate) to provide updates on Council initiatives, strategies, policies and budgets.**
    - iii. **Manager Economy & Prosperity (or delegate) for contributions related to tourism and economic development.**
    - iv. **Coordinator Community Hubs (or delegate) to provide information on matters relating to Community Hubs and Museums.**

- v. Frontline Coordinator – Museums to provide technical knowledge on museums and historical assets.
  - vi. Clermont Historical Centre Caretaker for information related to the grounds of Clermont Historical Centre, Copperfield Store and Copperfield Chimney.
  - vii. Frontline Service Officer – Nebo to represent Historic Nebo Museum.
  - viii. Isaac Tourism Development Officer to represent Mackay Isaac Tourism.
  - ix. Community Representatives selected by an Expression of Interest process endorsed by Council.
2. Endorses appointment of Councillor Pickels (Chair) and Councillor Coleman as its representatives on the Isaac Museum Working Group and Councillor O'Neill as the proxy representative on the Isaac Museum Working Group.
  3. Authorises the advertising of an Expressions of Interest process for community representatives to participate in the Isaac Museums Working Group.
  4. Authorises the Chief Executive Officer to negotiate, vary and execute the legal instruments to action clause 3 above.

Carried

9.12

**Planning, Environment and Community Services FY2024/2025 Capital Projects Progress Report as at 31 July 2024**

## EXECUTIVE SUMMARY

This report is to provide an update to Council on the progress in the delivery of the Planning, Environment and Community Services 2024/2025 Capital Works Program.

## COMMITTEE'S RECOMMENDATION

Resolution No.: PECS1174

Moved: Cr Terry O'Neill

Seconded: Cr Melissa Westcott

That the Committee recommends that Council:

# UNCONFIRMED MINUTES

1. *Receives and notes the monthly Planning, Environment and Community Services 2024/2025 Capital Progress Summary Report as at 31 July 2024.*

*Carried*

<b>Resolution No.:</b> 8850	
<b>Moved:</b> Cr Simon West	<b>Seconded:</b> Cr Vern Russell
<b>That Council:</b>	
1. <b>Receives and notes the monthly Planning, Environment and Community Services 2024/2025 Capital Progress Summary Report as at 31 July 2024.</b>	
<b>Carried</b>	

## ATTENDANCE

Mrs Emily Kennedy, Acting Manager Engaged Communities entered the meeting room at 9.34am.

## 9.13 Engineering and Infrastructure 2024/2025 Capital Projects Progress Report – July 2024

### EXECUTIVE SUMMARY

This report is to provide an update to the Engineering and Infrastructure Standing Committee and Council of the progress in delivery of the Engineering and Infrastructure 2024/2025 Capital Works Program.

### COMMITTEE'S RECOMMENDATION

*Resolution No.:* E&I0761

*Moved:* Cr Alaina Earl *Seconded:* Cr Simon West

*That the Committee recommends that Council:*

1. *Receives and notes the monthly Engineering and Infrastructure 2024/2025 Capital Projects Progress Summary Report.*

*Carried*

# UNCONFIRMED MINUTES

<b>Resolution No.:</b>	<b>8851</b>		
<b>Moved:</b>	<b>Cr Jane Pickels</b>	<b>Seconded:</b>	<b>Cr Melissa Westcott</b>
<b>That Council:</b>			
1. <b>Receives and notes the monthly Engineering and Infrastructure 2024/2025 Capital Projects Progress Summary Report.</b>			
			<b>Carried</b>

## 9.14

## Water and Waste 2024-2025 Capital Projects Progress Report

### EXECUTIVE SUMMARY

This report aims to update the Water and Waste Standing Committee and Council on the delivery of the Water and Waste 2024/25 Capital Works Program.

### COMMITTEE'S RECOMMENDATION

*Resolution No.:* W&W0512

*Moved:* Cr Vern Russell

*Seconded:* Cr Rachel Anderson

*That the Committee recommends that Council:*

1. *Receives and notes the monthly Water and Waste 2024/2025 Capital Projects Progress Summary Report.*

*Carried*

<b>Resolution No.:</b>	<b>8852</b>		
<b>Moved:</b>	<b>Cr Simon West</b>	<b>Seconded:</b>	<b>Cr Viv Coleman</b>
<b>That Council:</b>			

1. **Receives and notes the monthly Water and Waste 2024/2025 Capital Projects Progress Summary Report.**

**Carried**

## 9.15

## Water Quality Investigation Action Plan Update

### EXECUTIVE SUMMARY

The purpose of this report is to update Council on the Water Quality Reliability Investigation Action Plan Deliverables following the 2021/22 Christmas Period water quality incidents.

### COMMITTEE'S RECOMMENDATION

Resolution No.: W&W0513

Moved: Cr Anderson

Seconded: Cr Russell

*That the Committee recommends that Council:*

1. *Receives and notes the Report for the Water Quality Investigation Action Plan Deliverables.*

*Carried*

**Resolution No.: 8853**

**Moved: Cr Simon West**

**Seconded: Cr Alaina Earl**

**That Council:**

1. **Receives and notes the Report for the Water Quality Investigation Action Plan Deliverables.**

**Carried**

9.16

## Materials Recycling Facility Processing Exceptions and Deviations

### EXECUTIVE SUMMARY

The purpose of this report is to obtain ongoing approval to procure services for Processing of Recyclables as an exception to the competitive bidding requirements under s235 (a) and (b) of the *Local Government Regulations 2012* for medium or large sized contractual arrangements.

### COMMITTEE'S RECOMMENDATION

Resolution No.: W&W0514

Moved: Cr Rachel Anderson

Seconded: Cr Vern Russell

*That the Committee recommends that Council:*

- Resolves it is satisfied that there is only one (1) supplier who is reasonably available that requires payment to supply services for processing and recycling of co-mingled recyclable waste due to the absence of other potential providers within reasonable travel distance of the Isaac Region.*
- Resolves that, because of the unique specialised nature of the work involved in operating a Materials Recycling Facility (MRF), it would be impractical or disadvantageous for the local government to invite quotes or tenders for an alternative replacement.*
- Endorses the following exception to enter into medium or large sized contractual arrangements as per s235 of the Local Government Regulations (2012) until 30 June 2024:*

<u>Company</u>	<u>Service provided/engaged for delivery of</u>
<i>Re.Cycle Operations (Mackay) Pty Ltd</i>	<i>Supplier of Services for processing of co-mingled recyclable waste in North Queensland</i>

Carried

# UNCONFIRMED MINUTES

Resolution No.: 8854

Moved: Cr Jane Pickels

Seconded: Cr Vern Russell

That Council:

1. Resolves it is satisfied that there is only one (1) supplier who is reasonably available that requires payment to supply services for processing and recycling of co-mingled recyclable waste due to the absence of other potential providers within reasonable travel distance of the Isaac Region.
2. Resolves that, because of the unique specialised nature of the work involved in operating a Materials Recycling Facility (MRF), it would be impractical or disadvantageous for the local government to invite quotes or tenders for an alternative replacement.
3. Endorses the following exception to enter into medium or large sized contractual arrangements as per s235 of the *Local Government Regulations (2012)* until 30 June 2024:

<u>Company</u>	<u>Service provided/engaged for delivery of</u>
Re.Cycle Operations (Mackay) Pty Ltd	Supplier of Services for processing of co-mingled recyclable waste in North Queensland

Carried

9.17

**Moranbah Recycled Water Irrigation Scheme**

## EXECUTIVE SUMMARY

Council's Environmental Authority (EA) requires that there be no discharge to the environment from Wastewater Treatment Plants (WWTPs) except in Moranbah, under specific circumstances. The failure to prevent unauthorised discharges of recycled water could result in Council facing substantial financial penalties.



## UNCONFIRMED MINUTES

In Moranbah, demand for recycled water is currently insufficient to prevent unauthorised discharges of recycled effluent to the environment. The Effluent Reuse Strategy prepared by Bligh Tanner in 2023 recommended the construction of additional irrigation and the use of mechanical evaporators as a hybrid solution to meet the dual objectives of providing community benefit and preventing unauthorised discharges to the environment.

This report recommends extension of the recycled water network in Moranbah, construction of additional irrigation and purchase of a mechanical evaporator to help control the effluent level in Council's Effluent Storage Dams and prevent release of recycled water to the environment.

### COMMITTEE'S RECOMMENDATION

Resolution No.: W&W0515

Moved: Cr Vern Russell

Seconded: Cr Rachel Anderson

*That the Committee recommends that Council:*

1. *Endorses the construction of an extension to the Moranbah Recycled Water Network including:*
  - a. *Separable Portion 1 (SP1) – Sarchedon Drive Recycled Water Main.*
  - b. *Separable Portion 1a (SP1a) – Stage 1a Irrigation Scheme.*
2. *Endorses the purchase of a mechanical evaporator.*

*Carried*

**Resolution No.: 8855**

**Moved: Cr Simon West**

**Seconded: Cr Vern Russell**

**That Council:**

1. **Endorses the construction of an extension to the Moranbah Recycled Water Network including:**
  - a. **Separable Portion 1 (SP1) – Sarchedon Drive Recycled Water Main.**
  - b. **Separable Portion 1a (SP1a) – Stage 1a Irrigation Scheme.**
2. **Requests that a Stakeholder Engagement Plan is developed for the extension to the Moranbah Recycled Water Network Project.**

3. Endorses the purchase of a mobile mechanical evaporator.
4. Endorses funding from CW243185 for the extension to the Moranbah Recycled Water Network and the purchase of a mobile mechanical evaporator, noting that a funding application has been submitted for LGGSP.

Carried

## 10. OFFICER REPORTS

### 10.1

### Australia Day Awards Proposed Changes

#### EXECUTIVE SUMMARY

This report seeks Council's endorsement of the consolidation of the Isaac Regional Council Australia Day award categories and the centralisation of a singular regional Australia Day Awards Ceremony. This report also seeks Council's support of a provisional grant pool of \$13,000.00 (excluding GST) to be established to support community groups or organisations to host events in conjunction with existing Australia Day activities across the region.

#### OFFICERS'S RECOMMENDATION

*That Council:*

1. *Endorses the consolidation of the Isaac Regional Council Australia Day award categories;*
2. *Endorses the centralisation of a singular regional Australia Day Awards Ceremony, with the ceremony to be located in the local community of the previous years' Citizen of the Year award winner; and*
3. *Supports a provisional sponsorship pool of \$13,000.00 (excluding GST) to be established to support community groups or organisations to host events in conjunction with existing Australia Day events across the region.*

# UNCONFIRMED MINUTES

**Resolution No.: 8856**

**Moved: Cr Jane Pickels**

**Seconded: Cr Alaina Earl**

**That Council:**

- 1. Recognises the significance of the Isaac Regional Council Australia Day Awards and in order to elevate the stature of the awards endorses the refinement of the Isaac Regional Council Australia Day Award categories;**
- 2. Endorses the centralisation of a singular regional Australia Day Awards Ceremony, with the ceremony to be located in the local community of the previous years' Citizen of the Year award winner; and**
- 3. Supports a provisional sponsorship pool of \$14,000.00 (excluding GST) to be established to support community groups or organisations to host events in conjunction with existing Australia Day events across the region.**

**Carried**

## ATTENDANCE

Mrs Emily Kennedy left the meeting room at 10.16am.

## 11. CONFIDENTIAL REPORTS

No Confidential Reports this meeting.

## 12. INFORMATION BULLETIN

### 12.1 Office of the Chief Executive Officer Information Bulletin – August 2024

#### EXECUTIVE SUMMARY

The Office of the Chief Executive Officer Information Bulletin for August 2024 is provided for Council review.

Resolution No.: 8857

Moved: Cr Terry O'Neill

Seconded: Cr Vern Russell

That Council:

1. Notes the Office of the Chief Executive Officer Information Bulletin for August 2024.

Carried

## 13. COUNCILLOR QUESTION TIME

### 13.1 Additional Councillor attendance at the 128<sup>th</sup> Annual Local Government Association of Queensland (LGAQ) Conference

Mayor Kelly Vea Vea proposed that Council authorise Cr Melissa Westcott's attendance at the 128<sup>th</sup> Annual Local Government Association of Queensland (LGAQ) Conference.

Resolution No.: 8858

Moved: Cr Viv Coleman

Seconded: Cr Simon West

That Council:

# UNCONFIRMED MINUTES

1. Authorise the attendance of Cr Melissa Westcott to attend the 128<sup>th</sup> Annual Local Government Association of Queensland (LGAQ) Conference to be held at the Brisbane Convention and Exhibition Centre from Monday 21 to Wednesday 23 October 2024.

Carried

**ACTION: OFFICE OF THE CHIEF EXECUTIVE OFFICER**

## 13.2 Adani Legal Matter Update

Cr Rachel Anderson requested an update on the Adani dispute.

**ACTION: CHIEF EXECUTIVE OFFICER**

## 13.3 Jellinbah Camp Update

Cr Rachel Anderson requested an update on the Jellinbah Camp Development Application. Request for this information to be circulated to all Councillors.

**ACTION: DIRECTOR PLANNING, ENVIRONMENT AND COMMUNITY SERVICES**

## 13.4 Spring Flying Foxes Program

Cr Jane Pickels asked when the spring flying fox program information will be released to Community.

**ACTION: DIRECTOR PLANNING, ENVIRONMENT AND COMMUNITY SERVICES**

## 13.5 Centenary Park

Cr Jane Pickels enquired about the following for Centenary Park:

- Is there any preparation to the site (tree trimming, made neat, tidy and safe) prior to the flying fox season.
- The area is currently looking very untidy at the moment and it would appear that the area has not been cleaned up following the end of last season.

**ACTION: ENGINEERING AND INFRASTRUCTURE**

## 13.6

### Queensland Health Services in Isaac Region

Cr Alaina Earl asked if Council does any advocating with Queensland Health Services relating to the mobile health vans being brought to the region – i.e. Skin Check

Cr Westcott advised that she will raise this with the Moranbah Hospital and Health Service Community Reference Group Meeting when it is next held.

Mayor Kelly Vevea asked if Isaac Regional Council should have a representative on this Board as Councillor Melissa Westcott is a community representative on the Moranbah Hospital and Health Service Community Reference Group.

**ACTION: DIRECTOR PLANNING, ENVIRONMENT AND COMMUNITY SERVICES**

## 13.5

### Shade Cover for Playground at St Lawrence

Cr Coleman enquired about the shade cover on the playground at St Lawrence.

**ACTION: ENGINEERING AND INFRASTRUCTURE**

## 13.6

### Mayoral Update

Mayor Kelly Vevea provided an update on the following matters:

- Official Opening of Isaac Affordable Housing Trust's 16 unit development which will be held on Monday 23 September.
- There are many community events happening around the region throughout the last quarter of the year and acknowledges that it will be a busy period for everyone.
- Thank you to everyone that attended the 2024 Mayor's Charity Ball – it was a great night raising money for the Country University Centres in Moranbah and Clermont.



## UNCONFIRMED MINUTES

### 13.7 2024 Mayor's Charity Ball

Cr Viv Coleman congratulated the Mayor and the event team/working group on the success of the 2024 Mayor's Charity Ball. It was a fantastic night.

### 13.8 CQ Rescue Presentation of Framed Photo Collage

Mayor Vea Vea officially received a framed CQ Rescue photo collage which was gifted from CQ Rescue for Council's funding to the service. It was noted that all images are from missions in the Isaac Region.

### 13.9 Dog Parks

Cr West requested the history on Dog Parks including any petitions that Council has received.

**ACTION: DIRECTOR PLANNING, ENVIRONMENT AND COMMUNITY SERVICES**

### 13.10 2024 Queensland Water Best of the Best Taste Test

The Director Water and Waste advised Council that Isaac Regional Council were announced as joint winners, along with Fraser Coast Regional Council for the Queensland Water Best of the Best Taste Test.

Our water has officially been crowned the tastiest in Queensland. A huge shoutout to our amazing team and community for making this possible.

# UNCONFIRMED MINUTES

---

<b>14. CONCLUSION</b>
-----------------------

There being no further business, the Mayor declared the meeting closed at 10.43am.

These minutes will be confirmed by Council at the Ordinary Meeting to be held in St Lawrence on Wednesday 25 September 2024.

.....  
MAYOR

..... / ..... / .....  
DATE

<b>MEETING DETAILS</b>	<b>Ordinary Meeting</b> Wednesday 25 September 2024
<b>AUTHOR</b>	Michael Krulic
<b>AUTHOR POSITION</b>	Manager Financial Services

**9.1 ISAAC REGIONAL COUNCIL MONTHLY FINANCIAL REPORT AS AT 31 AUGUST 2024**

## EXECUTIVE SUMMARY

In accordance with the *Local Government Regulation 2012 (s204)* a monthly financial report is required to be presented to Council stating the progress made in relation to the budget for the period of the financial year as near as practicable to the end of the month before the meeting is held.

## OFFICER’S RECOMMENDATION

*That the Committee recommends that Council:*

- 1. Receives the financial statements for the period ended 31 August 2024 pursuant to, and in accordance with, the Local Government Regulation 2021(s204).*

<b>Resolution No.:</b>	<b>CGFS0900</b>
<b>Moved:</b>	<b>Cr Terry O’Neill</b>
<b>Seconded:</b>	<b>Cr Vern Russell</b>
<b>That the Committee recommends that Council:</b>	
<ol style="list-style-type: none"> <li>Receive the financial statements for the period ended 31 August 2024 pursuant to, and in accordance with, the <i>Local Government Regulation 2012 (s204)</i>.</li> </ol>	
<b>Carried</b>	

## BACKGROUND

### Statutory Obligation Table – Isaac Regional Council

The table below outlines key statutory obligations relating to the requirement for monthly financial reporting.

Requirement	Date
Budget 2024/2025	Budget adopted 26 June 2024
Financial Statements 2023/2024	

---

## IMPLICATIONS

Being early in the current financial year any budget variances are anticipated to come in line with budget over the remainder of the financial year.

## CONSULTATION

Financial Services.

## BASIS FOR RECOMMENDATION

Requirement of legislation for a financial report to be presented to council at least monthly.

## ACTION ACCOUNTABILITY

Not Applicable.

## KEY MESSAGES

Council is committed to meeting its legislative requirements, ensuring its financial sustainability and transparent decision making.

<b>Report prepared by:</b> MICHAEL KRULIC <b>Manager Financial Services</b>  Date: 3 September 2024	<b>Report authorised by:</b> DARREN FETTELL <b>Director Corporate, Governance and Financial Services</b>  Date: 5 September 2024
---	--

## ATTACHMENTS

- Attachment 1 - Monthly Financial Statements as at 31 August 2024

## REFERENCE DOCUMENT

- Nil

# FINANCIAL STATEMENTS REPORT TO COUNCIL

Current as at 31 August 2024

Presented by Corporate, Governance and Financial Services



# TABLE OF CONTENTS

<b>EXECUTIVE SUMMARY</b>	<b>3</b>
<b>BACKGROUND</b>	<b>3</b>
<b>OPERATING POSITION</b>	<b>4</b>
<b>OPERATING REVENUE</b>	<b>4</b>
<b>OPERATING EXPENDITURE</b>	<b>5</b>
<b>CAPITAL REVENUE</b>	<b>6</b>
<b>CAPITAL EXPENDITURE</b>	<b>7</b>
<b>CAPITAL FUNDING AND PROJECT COMMITMENTS</b>	<b>8</b>
<b>FINANCIAL SUSTAINABILITY RATIOS</b>	<b>9</b>
<b>INVESTMENTS AND CASH BALANCES</b>	<b>12</b>
<b>LOANS</b>	<b>13</b>
<b>ACCOUNTS RECEIVABLE</b>	<b>14</b>
<b>ACCOUNTS PAYABLE</b>	<b>15</b>
<b>YEAR TO DATE RATES REPORT</b>	<b>16</b>
<b>APPENDIX 1 – FINANCIAL STATEMENTS</b>	<b>18</b>
<b>APPENDIX 2 – PRELIMINARY EXECUTIVE LEVEL REPORTS</b>	<b>23</b>



# FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 AUGUST 2024

## EXECUTIVE SUMMARY

At the end of August, the operating result is \$1,464,340 ahead of budgeted operating position, noting the actual result is a loss of \$8,899,708. Council's operating result will be budgeted as a loss until the rates invoices are issued during the September period.

Capital Revenue for August is \$8,262,296 which combined with the Operating Position leads to a net deficit of \$637,412.

PRELIMINARY AUGUST FINANCIAL STATEMENTS AT A GLANCE					
	YTD Actual	YTD Original Budget	Variance	Full Year Original Budget	Completion
	\$	\$	\$	\$	%
Total operating revenue	14,439,805	13,611,984	827,821	144,057,618	10.0%
Total operating expenses	23,339,513	23,976,032	636,519	142,753,275	16.3%
<b>Operating position</b>	<b>(8,899,708)</b>	<b>(10,364,048)</b>	<b>1,464,340</b>	<b>1,304,343</b>	<b>(682.3%)</b>
Capital revenue	8,262,296	8,260,398	1,898	21,944,756	37.7%
<b>Net result</b>	<b>(637,412)</b>	<b>(2,103,650)</b>	<b>1,466,238</b>	<b>23,249,099</b>	<b>(2.7%)</b>

## BACKGROUND

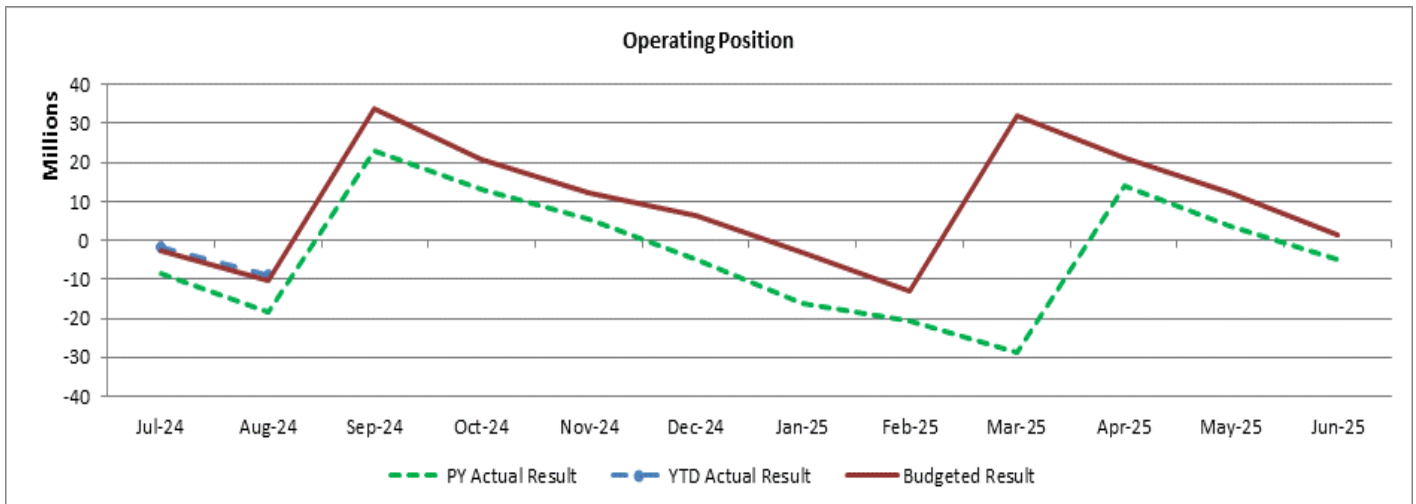
Each month, year to date financial statements are prepared in order to monitor actual performance against the latest adopted budget. Attached are the financial statements for the period ended 31 August 2024. Actual amounts are compared against year to date adopted Budget figures. (See appendix 1 for detailed financial statements).

Being early in the financial year, any budget variances will most likely be corrected through the course of the financial year or be assessed and adjusted in a budget review.

Council is cognisant of the current economic climate and will be paying particular attention to how the various revenue streams are tracking throughout the year. Expenditure items will also be monitored to ensure that Council remains within budget and delivers efficient and effective services to the community.

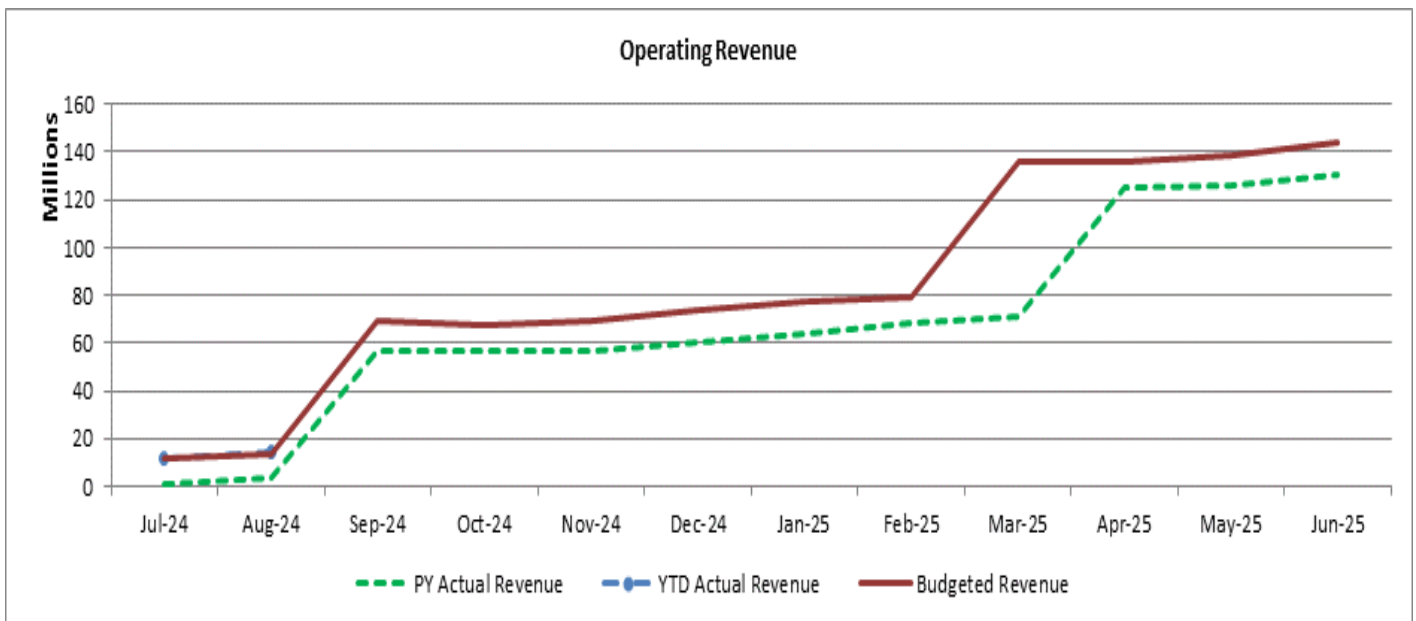
It should be noted that figures provided are accurate as at date of publication. Figures reported are cumulative year to date which may include adjustments for revenue or expenses accrued to prior accounting periods.

## OPERATING POSITION



The current operating position for August has resulted in a deficit of \$8,899,708. This is favourable when compared to the YTD budget by \$1,464,340. Operating Revenue is \$827,821 favourable compared to YTD budget complemented by Operating Expenses which are \$636,519 favourable when compared to YTD budget.

## OPERATING REVENUE

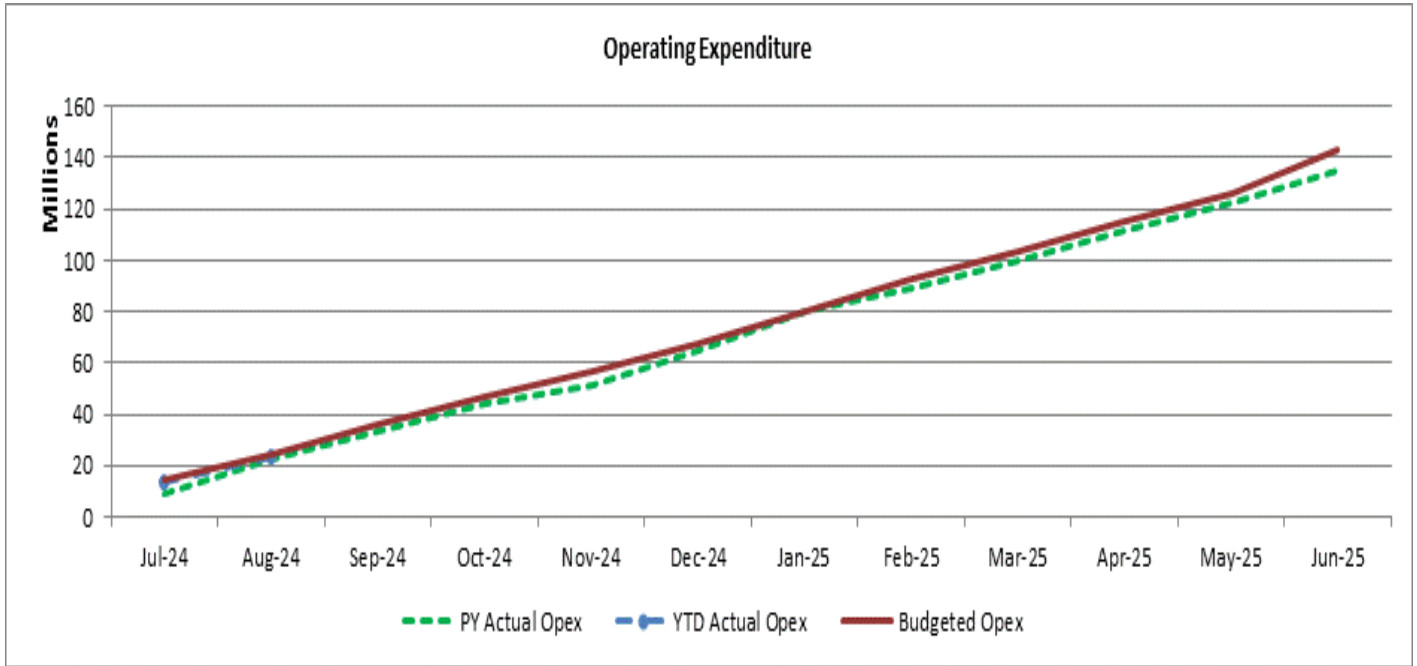


Operating Revenue comprises the following items – Rates and Utility Charges, Fees and Charges, Rental Income, Interest Received, Sale of Contract and Recoverable Works, Operating Grants, Subsidies and Contributions, Other Recurrent Revenue.

The operating revenue for August was \$14,439,805 which is favourable when compared to the budget by \$827,821. This favourable position is primarily due to higher than anticipated Federal Assistance Grant (general and road component) for 2024/2025, DRFA November 21 event, potable water sales, development and saleyard revenue.

It is noted that cashflow projections will be reviewed throughout the year. Any adjustments made will be a redistribution of existing budget amounts and have no bottom line impact on the budget.

# OPERATING EXPENDITURE

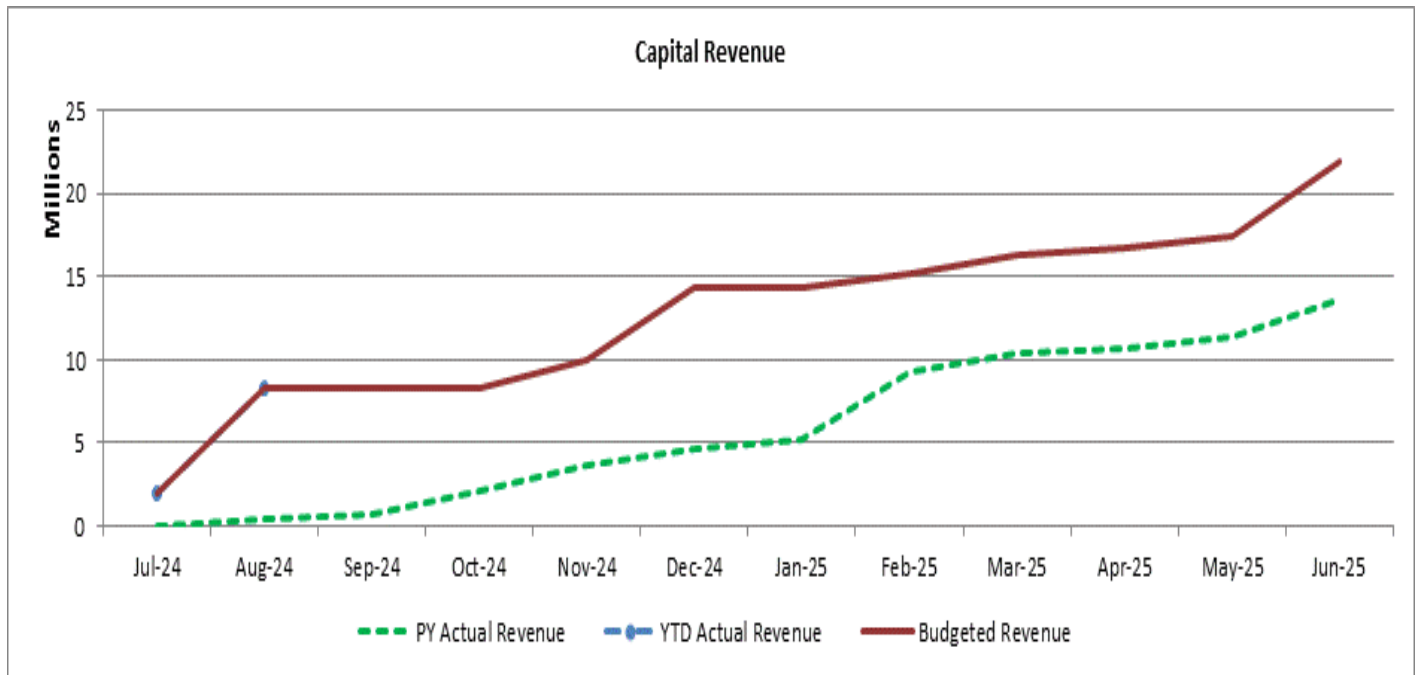


Operating expenditure consists of Employee Expenses, Materials and Services, Finance Costs and Depreciation.

Actual operating expenditure for August was \$23,339,513 which is favourable to budget by \$636,519. This favourable result is due to the allocation of budgeted cashflow.

It is noted that cash flowing of projects will be reviewed throughout the year. Any adjustments made will be a redistribution of existing budget amounts and have no bottom-line impact on the budget.

# CAPITAL REVENUE

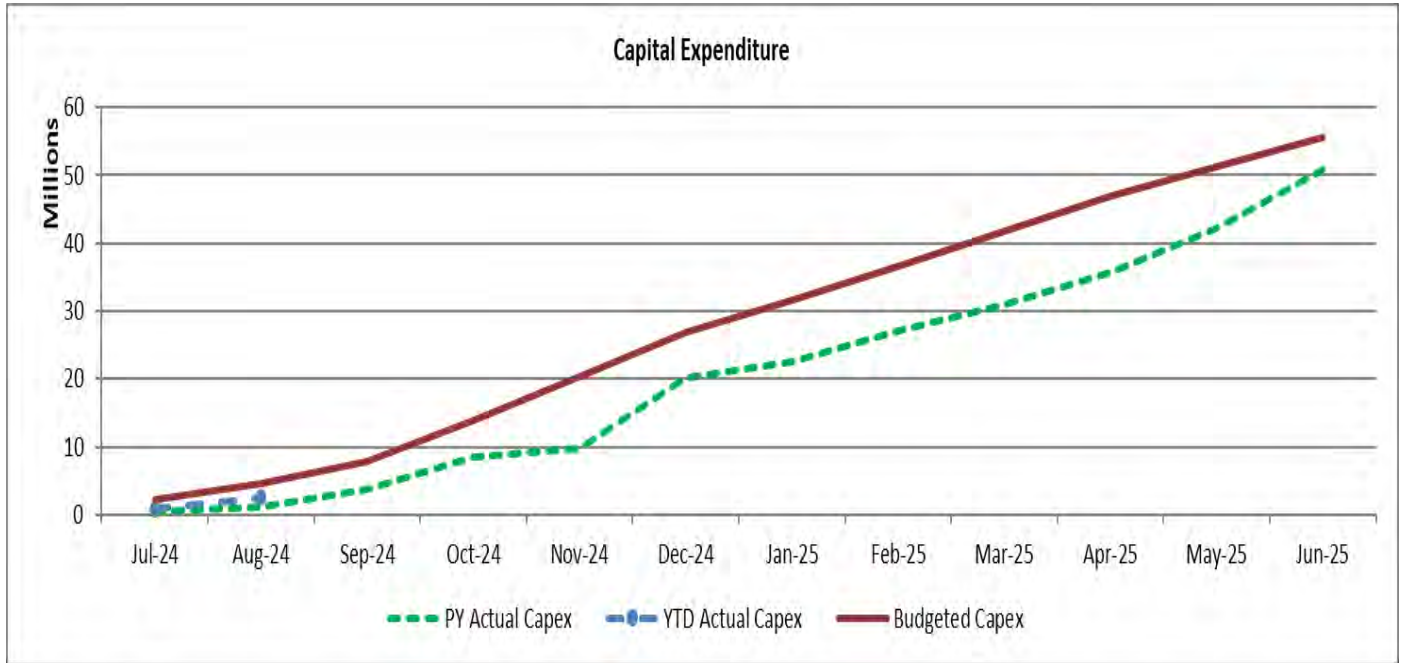


Capital Revenue for August YTD is \$8,262,296 which consists of grants, contributions and proceeds from the disposal of assets. This favourable variance is due to income from sale of plant.

Budgeted capital revenue for 2024/2025 is detailed below:

Grants	Original Budget	YTD Actuals
Philips Creek Bridge	5,500,000	5,400,000
Roads of Significant Infrastructure	2,472,000	-
Resource Community Infrastructure Fund	2,300,000	2,000,000
Bridges Renewal Program	2,032,289	40,398
Roads to Recovery Program	1,890,000	-
Nebo Showgrounds Masterplan Stage 1	1,700,000	-
Transport Infrastructure Development Scheme	1,440,000	-
Sale of Plant and Equipment	1,229,698	121,898
Local Roads & Community Infrastructure Grants	1,220,778	-
REFF	700,000	700,000
Building our Regions	421,485	-
Disaster Ready	366,500	-
Solar Grant	332,006	-
Local Government Grants and Subsidies Program	210,000	-
STIP	130,000	-
<b>Total</b>	<b>21,944,756</b>	<b>8,262,296</b>

# CAPITAL EXPENDITURE



Capital expenditure (\$2.5M) is under YTD budget (\$4.7M) excluding commitments, noting that it is early in the financial year. A portion of the actuals (\$1.4M) and commitments (\$3.3M) relate to 2024 financial year capital works, which are yet to have had their budget carried forward. It is anticipated that expenditure will come in line throughout the financial year.

Major budgeted projects for 2024/2025 financial year are:

Project	Original Budget	YTD Actuals	YTD Commitments
Phillips Creek Bridge Construction	5,500,000	131,157	1,262,162
MBH Community Centre - Refurbishment	4,111,383	132,263	7,009,679
MBH Rectification of Landfill Cell	3,700,000	11,177	436,208
REG Resheeting Program	3,500,000	6,769	1,450,015
REG Surface Renewal Program	3,500,000	20,330	97,100
Fleet / Plant replacement program	3,438,585	50,864	3,106,451
Cooroora Creek Bridge Replacement	2,540,362	12,002	71,047
NBO Showgrounds Masterplan Stage 1	1,700,000	28,144	109,896
Eaglefield Road- Pave and Seal (ROSI)	1,560,000	-	215,708
Dysart-Clermont Road Upgrade- ROSI	1,530,000	3,739	1,270,124
Peak Downs Mine Road Recon & Widen	1,460,000	13,511	250,248
REG Floodway Construction	1,340,000	9,532	202,496
CORP Residential Renewals 2025	1,250,000	66,997	5,255

# CAPITAL FUNDING AND PROJECT COMMITTALS

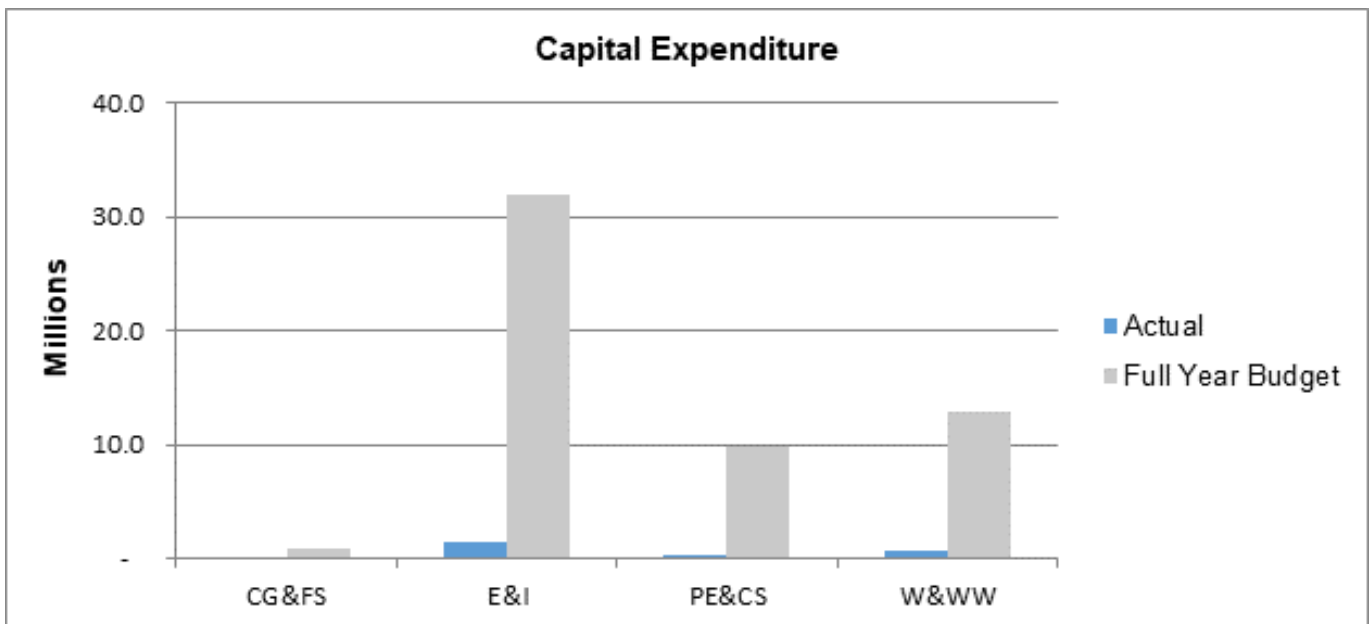
Capital expenditure is financed through loan borrowings, proceeds on disposal of assets, general reserves and the future capital sustainability reserve.

The future capital sustainability reserve represents accumulated funded depreciation monies which are held to maintain capital value under Council’s long-term asset management plan.

The following table illustrates the Council’s capital project expenditure as at August 2024.

Department	YTD Actual	YTD Commitment	YTD Total Expenditure	Full Year Budget	% Complete	% Complete
					(YTD Actual vs FY Budget)	(YTD Total vs FY Budget)
CG&FS	-	90,226	90,226	860,000	0.0%	10.5%
E&I	1,426,058	9,448,629	10,874,687	32,006,439	4.5%	34.0%
PE&CS	356,656	7,828,529	8,185,185	9,771,873	3.6%	83.8%
W&WW	736,290	2,802,057	3,538,347	12,880,000	5.7%	27.5%
<b>TOTAL</b>	<b>2,519,003</b>	<b>20,169,441</b>	<b>22,688,444</b>	<b>55,518,312</b>	<b>4.5%</b>	<b>40.9%</b>

The following graph illustrates the data above.





# FINANCIAL SUSTAINABILITY RATIOS

In accordance with s169(5) of the Local Government Regulation 2012, the following financial sustainability ratios have been provided.

The ratios are designed to provide an indication of the performance of Council against key financial sustainability criteria which must be met to ensure the prudent management of financial risks.

Ratio	Overview	Target (Tier 4)	YTD Actual Result	5 Year Average Actual Result	FY Budget
<b>Financial Capacity</b>					
<b>Council Controlled Revenue Ratio</b>	Council's financial flexibility, ability to influence its operating income and capacity to respond to unexpected financial shocks.	N/A	20.61%	83.96%	85.03%
<b>Population Growth Ratio</b>	Key driver of a Council's operating income, service needs and infrastructure requirements into the future.	N/A	0.06%	1.36%	0.06%
<b>Operating Performance</b>					
<b>Operating Surplus Ratio</b>	Indicates operating revenues generated cover operational expenses. Any operating surplus would be available for capital funding or other purposes.	> 0%	-61.63%	0.51%	0.92%
<b>Operating Cash Ratio</b>	Council's ability to cover its core operational expenses and generate a cash surplus excluding depreciation, amortisation and finance costs.	> 0%	-24.42%	24.29%	24.13%
<b>Liquidity</b>					
<b>Unrestricted Cash Expense Cover Ratio</b>	Indicator of the unconstrained liquidity available to a Council to meet ongoing and emergent financial demands, which is a key component to solvency.	> 4 months	3.37	4.77	4.31
<b>Asset Management</b>					
<b>Asset Sustainability Ratio</b>	Indicates the infrastructure assets managed by a Council are being replaced as they reach the end of their useful lives.	> 80%	20.88%	72.66%	91.78%
<b>Asset Consumption Ratio</b>	Council's infrastructure assets have been consumed compared to what it would cost to build a new asset with the same benefit to the community.	> 60%	66.07%	68.24%	66.48%
<b>Debt Servicing Capacity</b>					
<b>Leverage Ratio</b>	Council's ability to repay its existing debt. It measures the relative size of the Council's debt to its operating performance.	0 - 3 times	-1.18	0.82	0.74

- 1. Council Controlled Revenue Ratio** – Council controlled revenue is an indicator of a Council's ability to generate operating revenue without relying on external sources. A high ratio generally indicates a healthy rate base where Council is able to better respond to any unexpected financial obligations such as natural disaster recovery.

As Council controlled revenue is a contextual measure, there are no targets specified for this ratio. The ratio is currently positive 20.61%, which is lower than Council's budget (85.03%) and average five year actuals (83.96%). This ratio is expected to improve with the issuing of the first rates notice in September.

- 2. Population Growth Ratio** - Population growth is a key driver of a Council's operating income, service needs and infrastructure requirements into the future. A growing council population puts additional pressure on council to invest in new community infrastructure to support service needs.

As population growth is a contextual measure, there are no targets specified for this measure. The population estimates are sourced from Queensland Government Statistician's Office based on the official population estimate published by the Australian Bureau of Statistics.

- 3. Operating Surplus Ratio** - This ratio is an indicator of the extent to which revenues raised cover the operational expenses only or are available for capital funding purposes. The target result for this ratio is greater than 0% per annum for a tier 4 local government group. With the net operating profit year to date a deficit of \$8,899,708 the ratio is currently negative 61.63%, which is outside of Council's budget and benchmark range. This is not uncommon for the first few months of the financial year considering the main income source (Rates Revenue) will be generated in September 2024 and March 2025 for Council.

- 4. Operating Cash Ratio** - The operating cash ratio is a measure of a Council's ability to cover its core operational expenses and generate a cash surplus excluding depreciation, amortisation and finance costs. A positive operating cash ratio indicates that a council has the ability to self-fund its capital expenditure requirements.

The target result for this ratio is greater than 0% per annum for a tier 4 local government group. Currently, this ratio is negative 24.42%, which is lower than Council's budget (24.13%) and benchmark range (>0%). This ratio is expected to improve with the issuing of the first rates notice in September.

- 5. Unrestricted Cash Expense Cover Ratio** - The unrestricted cash expense cover ratio indicates whether Council has sufficient free cash available to contribute to the cost of future planned and unplanned expenditures such as infrastructure investment or disaster recovery. An excessively high ratio may be indicative of cash hoarding, poor cash management, or large upcoming capital investment requirements.

The target result for this ratio is greater than 4 months for a tier 4 local government group. The ratio is currently 3.37 months, which is lower than Council's budget and average five year actuals. This ratio is expected to improve with the issuing of the first rates notice in September.

- 6. Asset Sustainability Ratio** - This ratio is a guide as to whether infrastructure assets managed by Council are being replaced as they reach the end of their useful lives. Council's target is to have a result of greater than 80% per annum for a tier 4 local government group. With capital expenditure just commencing in August the ratio is low at 20.88%, which is below the 80% benchmark and the 91.78% budgeted. This ratio is expected to improve throughout the financial year.

**7. Asset Consumption Ratio** - The asset consumption ratio approximates the extent to which Council's infrastructure assets have been consumed compared to what it would cost to build a new asset with the same benefit to the community. This ratio indicates whether Council assets are being maintained at a standard that will meet the needs of their communities.

The target result for this ratio is greater than 60% per annum for a tier 4 local government group. The ratio is currently positive 66.07%, which is greater than Council's benchmark, but lower than Council's budget (66.48%) and average five year actuals (68.24%).

**8. Leverage Ratio** - The leverage ratio is an indicator of a Council's ability to repay its existing debt. It measures the relative size of the Council's debt to its operating performance.

The target result for this ratio is between 0-3 times for a tier 4 local government group. The ratio is currently at negative 1.18 times which is lower than Council's benchmark (0-3 times), Council's budget (0.74) and average five year actuals (0.82). This ratio is expected to improve with the issuing of the first rates notice in September.

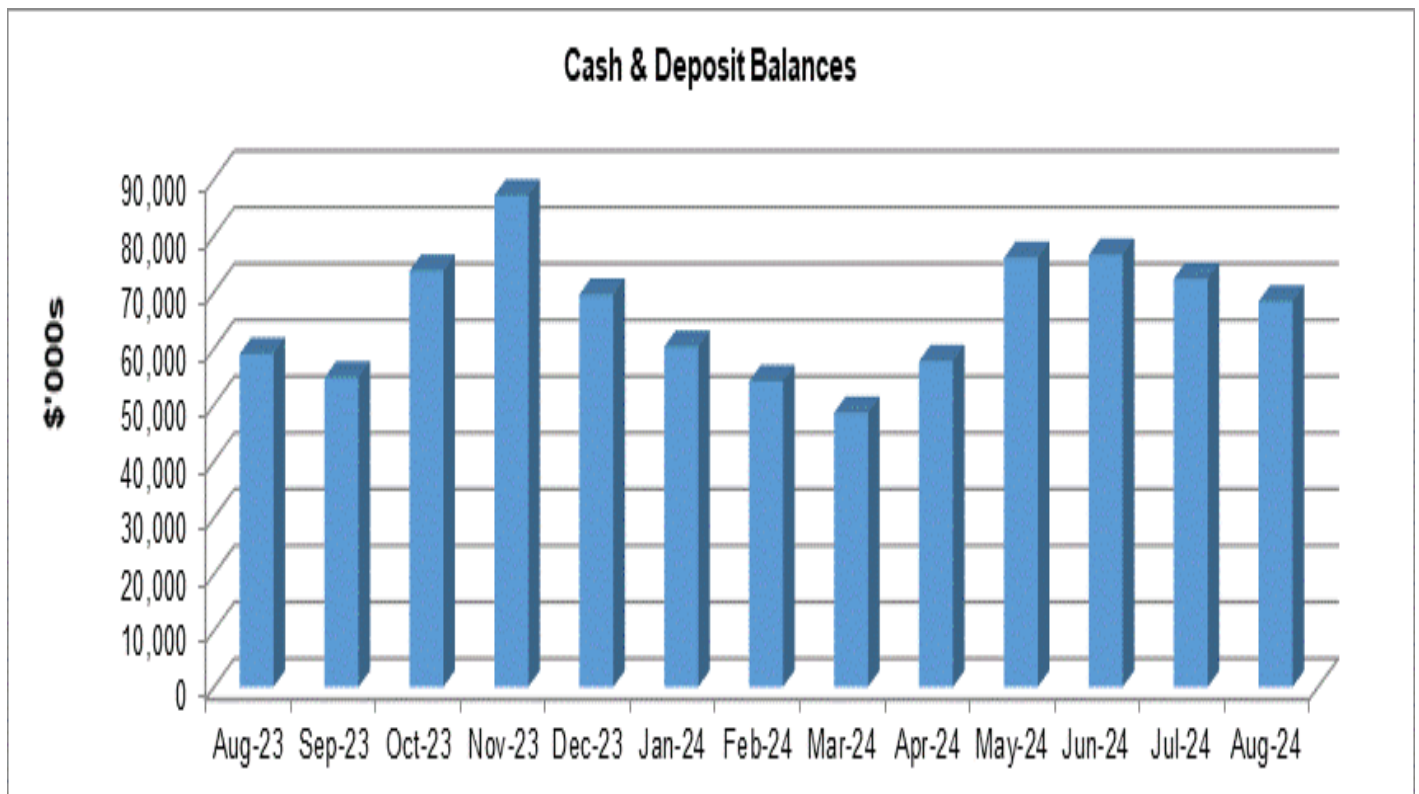
# INVESTMENTS AND CASH BALANCES

The following is a list of all investments held by Council as at the period ending 31 August 2024.

ISAAC REGIONAL COUNCIL					
Investments					
For the Period Ended 31 August 2024					
Account	Description	Institution	Amount	Maturity Date	Interest Rate
10-000-1113	Cash at Bank - ANZ		1,965,993		
10-000-1114	Cash at Bank NAB		497,938		
10-000-1116	QTC Operating Fund		58,278,353		5.28%
10-000-1117	ANZ Business Premium Saver		70,482		4.30%
10-000-1118	Cash at Bank - NAB		7,500,000		4.00%
10-000-1131	Petty Cash		2,550		
10-000-1132	Floats		4,280		
Total Investments			68,319,596		

Bank	Credit Rating	% of Funds	Policy Total Profile
ANZ Banking Group	AA-	2.99%	Maximum 60%
National Australia Bank	AA-	11.71%	Maximum 60%
Queensland Treasury Corporation	QTC	85.30%	No Limit

The following chart outlines the Council's cash and deposit balances for the previous twelve months up to the period ending 31 August 2024.



# LOANS

ISAAC REGIONAL COUNCIL							
Loans							
For the Period Ended 31 August 2024							
							Repayment Due 13 Sep 2024
Loan Name	Balance as at 31 August 2024	Rate as at 31 August 2024	Approved Term	Remaining Term	Principal	Interest	Total
Land Purchase - Moranbah	\$9,358,902	5.1	20	8.30	\$221,630	\$119,303	\$340,932
Land Development Moranbah	\$7,217,787	4.37	20	8.79	\$164,724	\$78,854	\$243,578
Moranbah Community Centre	\$6,000,000	5.33	20	19.80	\$42,475	\$77,270	\$119,745
Waste Loan	\$2,191,650	2.22	20	16.80	\$26,630	\$12,136	\$38,766
<b>Total</b>	<b>\$24,768,339</b>				<b>\$455,459</b>	<b>\$287,564</b>	<b>\$743,022</b>

Debt service repayments are made quarterly. The fourth quarter repayment for 2023/2024 financial year was made on 14 June 2024. The first repayment for the 2024/2025 financial year is due on 13 September 2024.

## ACCOUNTS RECEIVABLE

The following is a breakdown of the Council's accounts receivable by age for the period ending 31 August 2024.

<b>Accounts Receivable Ageing Analysis at 31 August 2024</b>			
<b>Ageing</b>	<b>Number of Documents</b>	<b>Amount Outstanding</b>	<b>% of Total Outstanding</b>
Current	242	7,789,027.32	67.83%
30 Day	43	2,458,525.96	21.41%
60 Day	11	10,838.57	0.09%
90 Day	116	1,224,784.01	10.67%
<b>Total</b>	<b>412</b>	<b>11,483,175.86</b>	<b>100.00%</b>

The Accounts Receivable balance at 31 August 2024 is \$11,483,175.86 which has increased from 31 July 2024 balance of \$5,344,897.67 (noting a \$5.4M invoice for a capital works grant was raised in August).

- 30 day balance has increased this month due to a grant invoice becoming overdue.
- 60 day balance has increased slightly due to waste invoices ageing to 60 Days.
- 90 days and over receivables have decreased slightly due to some compliance invoices and a Backflow Prevention Device invoice being paid, some housing invoices also aged to 90 Days. There are 116 invoices totalling \$1,224,784.01 in 90 Days which are made up of the following charges:
  - 2 Invoices totalling \$591,900.72 relate to infrastructure access agreement invoices that are subject to a dispute resolution process including additional legal advice.
  - 1 Invoice totalling \$519,363.54 relates to a Capital Works Project that is currently subject to legal proceedings.
  - 1 Invoice totalling \$55,324.50 relates to historic planning/infrastructure charges which is currently being assessed by Liveability & Sustainability.
  - 36 Invoices totalling \$29,743.72 relate to Compliance invoices in various stages of recovery.
  - 71 Invoices totalling \$19,108.77 relate to Housing invoices. The management & recovery of Housing invoices is the responsibility of Corporate Properties.
  - 1 Invoice totalling \$8,341.48 relates to Planning charges which is currently subject to a Payment arrangement.
  - The remaining 4 Invoices totalling \$1,001.28 relate to other charges in various stages of collection.

A review was undertaken at the end of the previous financial year to write off debts deemed as non-recoverable. Therefore, at this point in time the remaining outstanding balance is believed to be recoverable.

## ACCOUNTS PAYABLE

The following is a breakdown of the Council's accounts payable by age for the period ending 31 August 2024.

<b>Accounts Payable Ageing Analysis at 31 August 2024</b>			
<b>Ageing</b>	<b>Number of Documents</b>	<b>Amount Outstanding</b>	<b>% of Total Outstanding</b>
Current	216	1,170,380.82	88.65%
30 Day	11	101,511.47	7.69%
60 Day	23	30,871.84	2.34%
90 Day	5	17,393.71	1.32%
<b>TOTAL</b>	<b>255</b>	<b>1,320,157.84</b>	<b>100.00%</b>

The outstanding Accounts Payable balance as at 31 August 2024 was \$1,320,157.84 The 30, 60 & 90 day aging accounts total \$149,777.02.

At the date this report was prepared the following invoices remain unpaid:

- 30 day balances – \$101,511.47 (11 invoices) remain unpaid of which (2 invoices) \$454.21 are for suppliers who reside in the IRC region. The 30 day balances consists of 10 invoices (\$9,726.75) awaiting approval and 1 invoice (\$91,784.72) under discussion with the supplier.
- 60 day balances – \$30,871.84 (23 invoices) remain unpaid of which 2 of these invoices totalling \$3,791.70 relate to suppliers who reside in the IRC region. The 60 day balance consists of 22 invoice (\$30,673.84) awaiting approval after being received in July from the supplier and 1 invoice (\$198.00) under discussion with the supplier.
- 90 day balances – \$17,393.71 (5 invoices) remain unpaid, none of which relate to a supplier who reside in the IRC region. The 90 day balance consists of 1 invoice (\$7,425.11) in dispute with discussions being held with the suppliers and 4 invoices (\$9,968.60) received late from the supplier.



# YEAR TO DATE RATES REPORT

The following is a breakdown of the Council's rates transactions the year to date as at 31 August 2024.

<b>Rates Balancing Report As At 31 August 2024</b>		
	<b>31 Aug 2024</b>	<b>YTD 31 Aug 2023</b>
Opening Balance	3,277,319	2,486,266
<b>Rates Charges</b>		
Rates Levied	1,872,668	1,932,200
Interest	70,552	52,136
Refunds	3,162	6,500
<b>Total Rates</b>	<b>1,946,381</b>	<b>1,990,836</b>
<b>Discounts and Receipts</b>		
Discounts	(34)	244
Receipts	(1,688,732)	(1,305,314)
Government Subsidy	74	-
Council Subsidy	321	-
Remissions	(17,540)	-
Write Offs	-	-
<b>Total Discounts &amp; Receipts</b>	<b>(1,705,912)</b>	<b>(1,305,070)</b>
Legal	14,768	1,069
<b>Closing Balance</b>	<b>3,532,556</b>	<b>3,173,101</b>

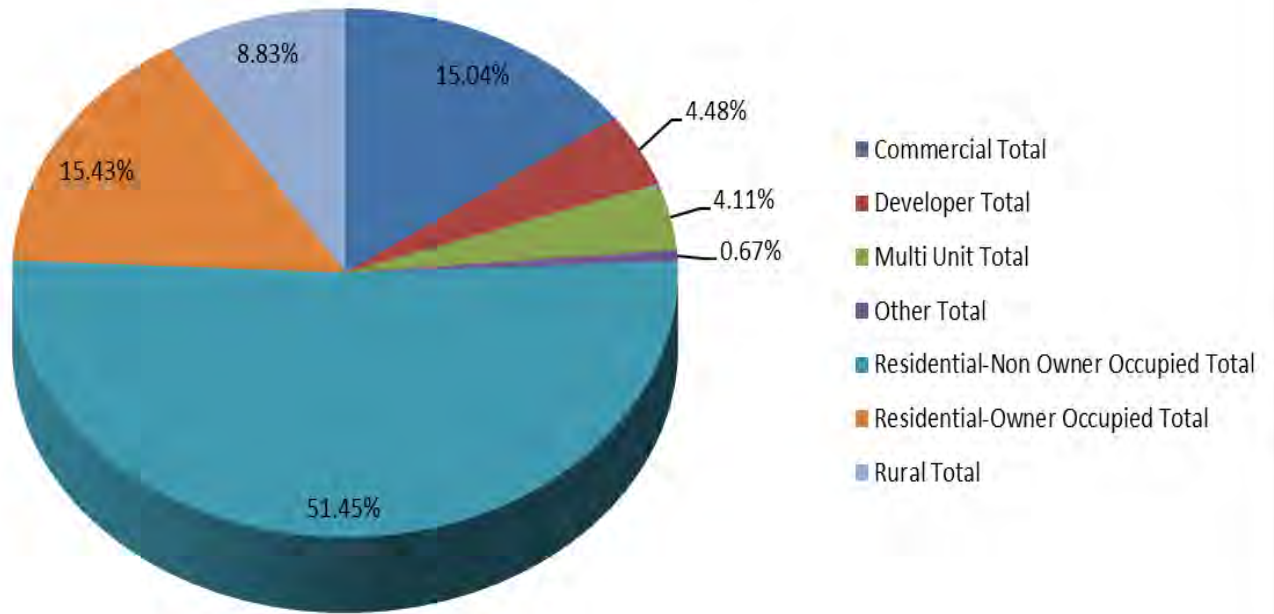
<b>Rates Breakdown</b>	<b>As At 31 Aug 2024</b>
Rates in Credit	(1,164,800)
Rates Not Due Yet	1,499,183
Rates In Arrears	3,198,173
<b>Total Rates Balance</b>	<b>3,532,556</b>

Variances in prior year comparisons can relate to the timing of rates processing and subsequent due dates.

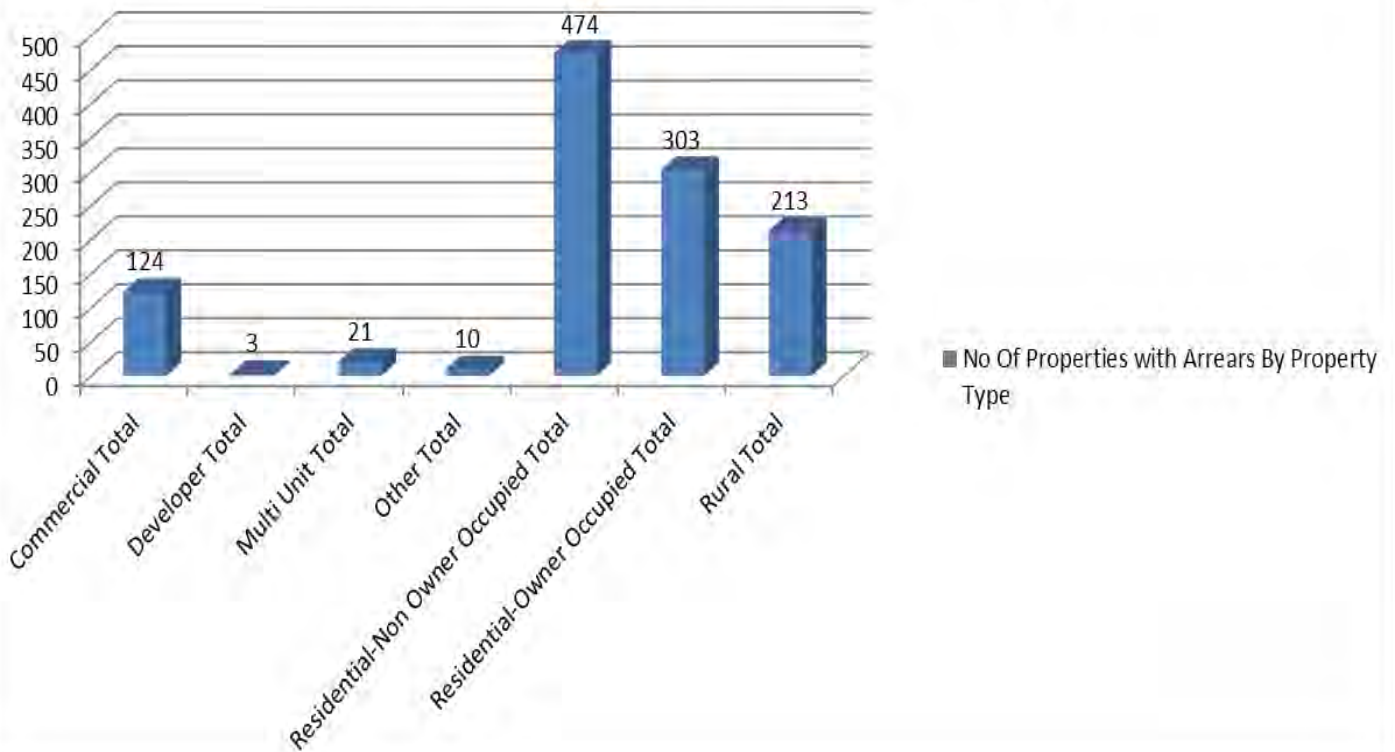
## Rate Arrears – Aged by Year

Prior 2020	2020/21	2021/22	2022/23	2023/24	TOTAL
1,462,005	258,043	291,185	381,653	805,287	3,198,173
45.71%	8.07%	9.10%	11.93%	25.18%	100.00%

## Percentage of Arrears By Property Type



## No Of Properties with Arrears By Property Type



## APPENDIX 1 – FINANCIAL STATEMENTS

Attached are the financial statements for the period ended 31 August 2024. Actual amounts are compared against the year to date Original Budget.

Financial statement included:

- **Statement of Comprehensive Income** – Displays Council’s year to date profit and loss up to the period end.
- **Statement of Financial Position** – Summarises Council’s assets, liabilities and community equity up to the period end.
- **Statement of Cash Flows** – Summarises the changes in the Council’s cash and cash equivalents by operating, investing, and financing activities.

**ISAAC REGIONAL COUNCIL**  
**Statement of Comprehensive Income**  
**For the Period Ended 31 August 2024**

	Notes	YTD Actual \$	Commitments \$	YTD Actual + Commitments \$	YTD Original Budget \$	Variance \$	Full Year Original Budget \$	Completion %
<b>Income</b>								
<b>Operating Revenue</b>								
Net Rates & Utility Charges		296,461	-	296,461	315,000	(18,539)	105,042,315	0.3%
Fees & Charges	1	941,745	-	941,745	755,300	186,445	3,794,550	24.8%
Rental Income		343,764	-	343,764	281,899	61,865	1,726,801	19.9%
Interest Received		717,541	-	717,541	704,911	12,630	2,759,466	26.0%
Sales of Contract & Recoverable Works		27,303	-	27,303	15,000	12,303	6,290,000	0.4%
Operating Grants, Subsidies & Contributions	2	10,719,218	-	10,719,218	10,227,700	491,518	12,075,236	88.8%
Other Recurrent Revenue		1,393,773	-	1,393,773	1,312,174	81,599	12,369,250	11.3%
		<b>14,439,805</b>	<b>-</b>	<b>14,439,805</b>	<b>13,611,984</b>	<b>827,821</b>	<b>144,057,618</b>	<b>10.0%</b>
<b>Expenses</b>								
<b>Operating Expenses</b>								
Employee Expenses	3	7,415,897	-	7,415,897	7,628,850	(212,953)	51,965,905	14.3%
Materials & Services	4	10,531,402	18,528,583	29,059,985	10,946,066	18,113,919	57,608,198	50.4%
Finance Costs		165,559	-	165,559	174,378	(8,819)	1,318,744	12.6%
Depreciation and Amortisation		5,226,655	-	5,226,655	5,226,738	(83)	31,860,428	16.4%
		<b>23,339,513</b>	<b>18,528,583</b>	<b>41,868,096</b>	<b>23,976,032</b>	<b>17,892,064</b>	<b>142,753,275</b>	<b>29.3%</b>
<b>Operating Position Before Capital Items</b>		<b>(8,899,708)</b>	<b>(18,528,583)</b>	<b>(27,428,291)</b>	<b>(10,364,048)</b>	<b>(17,064,243)</b>	<b>1,304,343</b>	<b>(2102.8%)</b>
<b>Capital Revenue</b>								
Capital Revenue		8,140,398	-	8,140,398	8,140,398	-	20,715,058	39.3%
Proceeds from Sale of Land & PPE		121,898	-	121,898	120,000	1,898	1,229,698	9.9%
		<b>8,262,296</b>	<b>-</b>	<b>8,262,296</b>	<b>8,260,398</b>	<b>1,898</b>	<b>21,944,756</b>	<b>37.7%</b>
<b>Net Result Attributable to Council in Period</b>		<b>(637,412)</b>	<b>(18,528,583)</b>	<b>(19,165,995)</b>	<b>(2,103,650)</b>	<b>(17,062,345)</b>	<b>23,249,099</b>	<b>(82.4%)</b>
<b>Total Comprehensive Income</b>		<b>(637,412)</b>	<b>(18,528,583)</b>	<b>(19,165,995)</b>	<b>(2,103,650)</b>	<b>(17,062,345)</b>	<b>23,249,099</b>	<b>(82.4%)</b>
Council's operating position at month end is a \$8.9M deficit								

1. **Fees & Charges** are \$186,445 favourable when comparing actuals to YTD budget. The predominant reason for this favourable variance is due to higher than anticipated potable water sales, development and saleyard revenue.
2. **Operating Grants, Subsidies & Contributions** are \$491,518 favourable compared to the YTD budget. This favourable variance is due to the Federal Assistance Grant (general and road component) for 2024/2025 and grant funds received for the DRFA November 21 event. It should be noted that the Federal Assistance Grant received to date is above the annual budgeted amount. The budgeted amounts for grant revenue will be reviewed during the Quarter 1 Budget Review.
3. **Employee Expenses** are favourable to the revised budget by \$212,953. This favourable variance is due to employee vacancies within Departments some of which are currently being backfilled through Agency Temp Staff (current actuals \$262K and commitments of \$1M).
4. **Materials & Services** actual expenses for the year to date are \$10,531,402 with \$18,528,583 being recorded in commitments, resulting in an unfavourable variance to YTD budget by \$18,113,919. This unfavourable variance is due to the inclusion of commitments which relate to future reporting periods. Excluding commitments YTD expenditure would be approximately \$415K below YTD budget. Large commitments of note are \$4.8M Galilee and Bowen Basin recoverable works, \$2.9M waste levy, \$2.2M RMPC works, \$810K pool management and \$787K Digital Strategy.

**ISAAC REGIONAL COUNCIL**  
**Statement of Financial Position**  
**For the Period Ended 31 August 2024**

Notes	Actual YTD \$	30 June 2024 \$	Variance %
<b>Current Assets</b>			
Cash & Cash Equivalents	68,319,596	76,337,945	(10.5%)
Receivables	15,415,279	9,434,248	63.4%
Inventories	1,072,782	1,065,249	0.7%
Contract assets	2,396,194	2,784,197	(13.9%)
Other assets	371,242	4,288,431	(91.3%)
<b>Total Current Assets</b>	<b>87,575,093</b>	<b>93,910,070</b>	<b>(6.7%)</b>
<b>Non-Current Assets</b>			
Receivables	4,026,968	4,000,171	0.7%
Inventories	18,406,298	18,406,298	0.0%
Property, Plant and Equipment	1,215,521,562	1,218,128,914	(0.2%)
Intangible assets	502	501	0.2%
<b>Total Non-Current Assets</b>	<b>1,237,955,330</b>	<b>1,240,535,884</b>	<b>(0.2%)</b>
<b>TOTAL ASSETS</b>	<b>1,325,530,423</b>	<b>1,334,445,954</b>	<b>(0.7%)</b>
<b>Current Liabilities</b>			
Trade and other payables	2,747,183	11,054,970	(75.1%)
Provisions	9,682,814	9,981,009	(3.0%)
Borrowings	2,045,827	1,854,118	10.3%
Leases	81,007	81,007	0.0%
Contract liabilities	9,608,818	9,308,818	3.2%
Other liabilities	851,525	1,006,529	(15.4%)
<b>Total Current Liabilities</b>	<b>25,017,174</b>	<b>33,286,451</b>	<b>(24.8%)</b>
<b>Non-Current Liabilities</b>			
Trade and other payables	43,371	43,371	0.0%
Provisions	24,423,119	24,431,968	(0.0%)
Borrowings	22,914,221	22,914,221	0.0%
Leases	2,058,868	2,058,867	0.0%
Contract liabilities	63,250	63,250	0.0%
Other liabilities	1,698,240	1,698,240	0.0%
<b>Total Non-Current Liabilities</b>	<b>51,201,069</b>	<b>51,209,917</b>	<b>(0.0%)</b>
<b>TOTAL LIABILITIES</b>	<b>76,218,243</b>	<b>84,496,368</b>	<b>(9.8%)</b>
<b>NET COMMUNITY ASSETS</b>	<b>1,249,312,180</b>	<b>1,249,949,586</b>	<b>(0.1%)</b>
<b>Community Equity</b>			
Retained surplus	882,333,622	891,233,322	(1.0%)
Asset revaluation reserve	307,876,605	307,876,606	(0.0%)
Other reserves	59,101,953	50,839,658	16.3%
<b>TOTAL COMMUNITY EQUITY</b>	<b>1,249,312,180</b>	<b>1,249,949,586</b>	<b>(0.1%)</b>

ISAAC REGIONAL COUNCIL

Statement of Cash Flows

For the Period Ended 31 August 2024

	Actual YTD	30 June 2024	Variance
	\$	\$	%
<b>Cash Flows from Operating Activities</b>			
Receipts from customers	11,156,697	143,372,416	7.8%
Payments to suppliers and employees	(26,866,582)	(103,906,097)	25.9%
Cash provided by / (used in) net result	(15,709,886)	39,466,319	(39.8%)
<b>Cash Flows from Investing Activities</b>			
Profit / (Loss) on sale of capital assets	121,898	(12,815,143)	(1.0%)
Grants, subsidies, contributions and donations	8,140,398	12,371,380	65.8%
Payments for property, plant and equipment	(762,469)	(40,537,112)	1.9%
Net movement in loans to Community Organisations			0.0%
Net cash provided by investing activities	7,499,827	(40,980,875)	(18.3%)
<b>Cash Flow from Financing Activities</b>			
Proceeds from borrowings	-	4,145,882	0.0%
Repayment of borrowings	191,709	292,497	65.5%
Net cash provided by financing activities	191,709	4,438,378	4.3%
<b>Net Increase / (Decrease) in Cash Held</b>	<b>(8,018,350)</b>	<b>2,923,822</b>	<b>(274.2%)</b>
Cash at the beginning of the period	76,337,945	73,414,123	104.0%
<b>Cash at the end of the Reporting Period</b>	<b>68,319,596</b>	<b>76,337,945</b>	<b>89.5%</b>



## Appendix 2 – Preliminary Executive Level Reports

Executive Level operating statements provide information on the performance of each Directorate for the period ended 31 August.

Actual amounts and commitments are compared against the year to date Original Budget.

Commitment balances are reported at a point of time and will continue to be reviewed as the year progresses. It should be noted that commitments are not currently able to be cash flowed across the financial year.

ISAAC REGIONAL COUNCIL

Statement of Comprehensive Income

For the Period Ended 31 August 2024

Office of the CEO


	Notes	YTD Actual	Commitments	YTD Actual + Commitments	YTD Original Budget	Variance	Full Year Original Budget	Completion
		\$	\$	\$	\$	\$	\$	%
<b>Income</b>								
<b>Operating Revenue</b>								
Operating Grants, Subsidies & Contributions		14,425	-	14,425	13,333	1,092	185,000	7.8%
		<b>14,425</b>	<b>-</b>	<b>14,425</b>	<b>13,333</b>	<b>1,092</b>	<b>185,000</b>	<b>7.8%</b>
<b>Expenses</b>								
<b>Operating Expenses</b>								
Employee Expenses		799,997	-	799,997	807,685	(7,688)	5,010,838	16.0%
Materials & Services	1	380,373	374,191	754,564	505,030	249,535	2,110,822	35.7%
Corporate Overheads & Competitive Neutrality Costs		(906,184)	-	(906,184)	(906,184)	-	(5,437,102)	16.7%
		<b>274,187</b>	<b>374,191</b>	<b>648,378</b>	<b>406,531</b>	<b>241,847</b>	<b>1,684,558</b>	<b>38.5%</b>
<b>Operating Position Before Capital Items</b>		<b>(259,762)</b>	<b>(374,191)</b>	<b>(633,953)</b>	<b>(393,198)</b>	<b>(240,755)</b>	<b>(1,499,558)</b>	<b>42.3%</b>
<b>Capital Revenue</b>								
		-	-	-	-	-	-	0.0%
<b>Net Result Attributable to Council in Period</b>		<b>(259,762)</b>	<b>(374,191)</b>	<b>(633,953)</b>	<b>(393,198)</b>	<b>(240,755)</b>	<b>(1,499,558)</b>	<b>42.3%</b>
<b>Total Comprehensive Income</b>		<b>(259,762)</b>	<b>(374,191)</b>	<b>(633,953)</b>	<b>(393,198)</b>	<b>(240,755)</b>	<b>(1,499,558)</b>	<b>42.3%</b>

1. **Materials & Services** for the financial year to date are \$249,535 unfavourable with \$380,373 of actual expenditure and \$374,191 in commitments against YTD budget of \$505,030. This unfavourable variance is due the inclusion of commitments which relate to future reporting periods.

**ISAAC REGIONAL COUNCIL**  
**Statement of Comprehensive Income**  
**For the Period Ended 31 August 2024**

**Corporate, Governance & Financial Service**

	Notes	YTD Actual	Commitments	YTD Actual + Commitments	YTD Original Budget	Variance	Full Year Original Budget	Completion
		\$	\$	\$	\$	\$	\$	%
<b>Income</b>								
<b>Operating Revenue</b>								
Net Rates & Utility Charges		(18,298)	-	(18,298)	-	(18,298)	71,587,176	(0.0%)
Fees & Charges		21,041	-	21,041	15,333	5,708	92,000	22.9%
Rental Income		-	-	-	225	(225)	1,350	0.0%
Interest Received		680,008	-	680,008	671,878	8,130	2,561,266	26.5%
Sales of Contract & Recoverable Works		25,216	-	25,216	15,000	10,216	90,000	28.0%
Operating Grants, Subsidies & Contributions	1	6,520,859	-	6,520,859	6,218,473	302,386	6,310,840	103.3%
Other Recurrent Revenue		38,453	-	38,453	15,000	23,453	90,000	42.7%
		<b>7,267,279</b>	<b>-</b>	<b>7,267,279</b>	<b>6,935,909</b>	<b>331,369</b>	<b>80,732,632</b>	<b>9.0%</b>
<b>Expenses</b>								
<b>Operating Expenses</b>								
Employee Expenses		647,319	-	647,319	683,650	(36,330)	9,628,537	6.7%
Materials & Services	2	6,375,016	1,605,189	7,980,204	6,275,207	1,704,997	13,912,668	57.4%
Finance Costs		58,268	-	58,268	69,640	(11,371)	514,541	11.3%
Depreciation and Amortisation		160,255	-	160,255	160,339	(83)	1,462,032	11.0%
Corporate Overheads & Competitive Neutrality Costs		(2,804,642)	-	(2,804,642)	(2,804,642)	-	(16,827,852)	16.7%
		<b>4,436,217</b>	<b>1,605,189</b>	<b>6,041,405</b>	<b>4,384,193</b>	<b>1,657,212</b>	<b>8,689,926</b>	<b>69.5%</b>
<b>Operating Position Before Capital Items</b>		<b>2,831,062</b>	<b>(1,605,189)</b>	<b>1,225,873</b>	<b>2,551,716</b>	<b>(1,325,843)</b>	<b>72,042,706</b>	<b>1.7%</b>
<b>Capital Revenue</b>								
Proceeds from Sale of Land & PPE		55	-	55	-	55	-	0.0%
		<b>55</b>	<b>-</b>	<b>55</b>	<b>-</b>	<b>55</b>	<b>-</b>	<b>0.0%</b>
<b>Net Result Attributable to Council in Period</b>		<b>2,831,116</b>	<b>(1,605,189)</b>	<b>1,225,928</b>	<b>2,551,716</b>	<b>(1,325,788)</b>	<b>72,042,706</b>	<b>1.7%</b>
<b>Total Comprehensive Income</b>		<b>2,831,116</b>	<b>(1,605,189)</b>	<b>1,225,928</b>	<b>2,551,716</b>	<b>(1,325,788)</b>	<b>72,042,706</b>	<b>1.7%</b>

- 
- 1. Operating Grants, Subsidies & Contributions** are \$302,386 favourable when compared to YTD budget of \$6,218,473. This favourable variance is due to the Federal Assistance Grant (general component) for 2024/2025. It should be noted that the Federal Assistance Grant received to date is above the annual budgeted amount. The budgeted amounts for grant revenue will be reviewed during the Quarter 1 Budget Review.
  - 2. Materials & Services** for the financial year to date are \$1,704,997 unfavourable with \$6,375,016 in actual expenditure and \$1,605,189 in commitments against the YTD budget of \$6,275,207. This unfavourable variance is due to the consolidation of Sundry Creditors for the whole of Council within this Directorate and the inclusion of commitments which relate to future reporting periods.

**ISAAC REGIONAL COUNCIL**  
**Statement of Comprehensive Income**  
**For the Period Ended 31 August 2024**

**Engineering & Infrastructure Services**

	Notes	YTD Actual	Commitments	YTD Actual + Commitments	YTD Original Budget	Variance	Full Year Original Budget	Completion
		\$	\$	\$	\$	\$	\$	%
<b>Income</b>								
<b>Operating Revenue</b>								
Fees & Charges		101,137	-	101,137	89,500	11,637	263,000	38.5%
Rental Income		275,778	-	275,778	243,508	32,270	1,461,045	18.9%
Sales of Contract & Recoverable Works		2,087	-	2,087	-	2,087	6,200,000	0.0%
Operating Grants, Subsidies & Contributions	1	4,043,391	-	4,043,391	3,836,667	206,725	4,170,000	97.0%
Other Recurrent Revenue		3,256	-	3,256	-	3,256	-	0.0%
		<b>4,425,649</b>	<b>-</b>	<b>4,425,649</b>	<b>4,169,674</b>	<b>255,975</b>	<b>12,094,045</b>	<b>36.6%</b>
<b>Expenses</b>								
<b>Operating Expenses</b>								
Employee Expenses		2,708,292	-	2,708,292	2,721,795	(13,503)	16,553,465	16.4%
Materials & Services	2	1,403,281	8,524,984	9,928,266	1,457,231	8,471,035	13,335,268	74.5%
Depreciation and Amortisation		2,902,331	-	2,902,331	2,846,065	56,267	17,076,387	17.0%
Corporate Overheads & Competitive Neutrality Costs		2,133,956	-	2,133,956	2,133,956	-	12,803,739	16.7%
		<b>9,147,861</b>	<b>8,524,984</b>	<b>17,672,845</b>	<b>9,159,046</b>	<b>8,513,799</b>	<b>59,768,859</b>	<b>29.6%</b>
<b>Operating Position Before Capital Items</b>		<b>(4,722,212)</b>	<b>(8,524,984)</b>	<b>(13,247,196)</b>	<b>(4,989,372)</b>	<b>(8,257,824)</b>	<b>(47,674,814)</b>	<b>27.8%</b>
<b>Capital Revenue</b>								
Capital Revenue		5,440,398	-	5,440,398	5,440,398	-	14,737,067	36.9%
Proceeds from Sale of Land & PPE		121,634	-	121,634	120,000	1,634	1,229,698	9.9%
		<b>5,562,032</b>	<b>-</b>	<b>5,562,032</b>	<b>5,560,398</b>	<b>1,634</b>	<b>15,966,765</b>	<b>34.8%</b>
<b>Net Result Attributable to Council in Period</b>		<b>839,820</b>	<b>(8,524,984)</b>	<b>(7,685,164)</b>	<b>571,026</b>	<b>(8,256,190)</b>	<b>(31,708,049)</b>	<b>24.2%</b>
<b>Total Comprehensive Income</b>		<b>839,820</b>	<b>(8,524,984)</b>	<b>(7,685,164)</b>	<b>571,026</b>	<b>(8,256,190)</b>	<b>(31,708,049)</b>	<b>24.2%</b>

**1. Operating Grants, Subsidies & Contributions** are \$206,725 favourable compared to the YTD budget. This favourable variance is due to the Federal Assistance Grant (roads component) for 2024/2025 and grant funds received for the DRFA November 21 event. It should be noted that the Federal Assistance Grant received to date is above the annual budgeted amount. The budgeted amounts for grant revenue will be reviewed during the Quarter 1 Budget Review.

**2. Materials & Services** for the financial year to date are \$8,471,035 unfavourable with \$1,403,281 of actual expenditure and \$8,524,984 in commitments against YTD budget of \$1,457,231. This unfavourable variance is due to the inclusion of commitments which relate to future reporting periods. Large commitments of note are \$4.8M Galilee and Bowen Basin recoverable works and \$2.2M for RMPC works.

ISAAC REGIONAL COUNCIL

Statement of Comprehensive Income

For the Period Ended 31 August 2024

Planning, Environment & Community Service

	Notes	YTD Actual	Commitments	YTD Actual + Commitments	YTD Original Budget	Variance	Full Year Original Budget	Completion
		\$	\$	\$	\$	\$	\$	%
<b>Income</b>								
<b>Operating Revenue</b>								
Fees & Charges	1	647,980	-	647,980	545,258	102,721	2,353,550	27.5%
Rental Income		57,841	-	57,841	35,667	22,174	214,000	27.0%
Operating Grants, Subsidies & Contributions		140,543	-	140,543	159,227	(18,684)	851,966	16.5%
Other Recurrent Revenue		1,204	-	1,204	833	371	45,000	2.7%
		<b>847,568</b>	<b>-</b>	<b>847,568</b>	<b>740,985</b>	<b>106,583</b>	<b>3,464,516</b>	<b>24.5%</b>
<b>Expenses</b>								
<b>Operating Expenses</b>								
Employee Expenses	2	1,891,174	-	1,891,174	2,095,323	(204,149)	12,724,635	14.9%
Materials & Services	3	1,166,475	2,756,001	3,922,475	1,240,246	2,682,230	8,242,767	47.6%
Finance Costs		101,179	-	101,179	98,699	2,479	756,546	13.4%
Depreciation and Amortisation		364,061	-	364,061	364,061	-	2,184,365	16.7%
Corporate Overheads & Competitive Neutrality Costs		556,311	-	556,311	556,311	-	3,337,865	16.7%
		<b>4,079,199</b>	<b>2,756,001</b>	<b>6,835,200</b>	<b>4,354,640</b>	<b>2,480,560</b>	<b>27,246,178</b>	<b>25.1%</b>
<b>Operating Position Before Capital Items</b>		<b>(3,231,631)</b>	<b>(2,756,001)</b>	<b>(5,987,632)</b>	<b>(3,613,655)</b>	<b>(2,373,977)</b>	<b>(23,781,662)</b>	<b>25.2%</b>
<b>Capital Revenue</b>								
Capital Revenue		2,700,000	-	2,700,000	2,700,000	-	5,346,506	50.5%
Proceeds from Sale of Land & PPE		210	-	210	-	210	-	0.0%
		<b>2,700,210</b>	<b>-</b>	<b>2,700,210</b>	<b>2,700,000</b>	<b>210</b>	<b>5,346,506</b>	<b>50.5%</b>
<b>Net Result Attributable to Council in Period</b>		<b>(531,421)</b>	<b>(2,756,001)</b>	<b>(3,287,422)</b>	<b>(913,655)</b>	<b>(2,373,767)</b>	<b>(18,435,156)</b>	<b>17.8%</b>
<b>Total Comprehensive Income</b>		<b>(531,421)</b>	<b>(2,756,001)</b>	<b>(3,287,422)</b>	<b>(913,655)</b>	<b>(2,373,767)</b>	<b>(18,435,156)</b>	<b>17.8%</b>

1. **Fees & Charges** are \$647,980 compared to the YTD budget of \$545,258 resulting in a favourable variance of \$102,721. The predominant reason for this favourable variance is due to higher than anticipated development and saleyard revenue.
2. **Employee Expenses** are favourable compared to the YTD budget by \$204,149. This favourable variance is predominately due to employee vacancies, some of which are currently being backfilled through Agency Temp Staff.
3. **Materials & Services** for the financial year to date are \$2,682,230 unfavourable with \$1,166,475 of actual expenditure and \$2,756,001 in commitments against YTD budget of \$1,240,246. This unfavourable variance is due to the inclusion of commitments which relate to future reporting periods. Large commitments of note are \$810K pool management and \$628K legal fees.



ISAAC REGIONAL COUNCIL								
Statement of Comprehensive Income								
For the Period Ended 31 August 2024								
Water & Waste								
	Notes	YTD Actual	Commitments	YTD Actual + Commitments	YTD Original Budget	Variance	Full Year Original Budget	Completion
		\$	\$	\$	\$	\$	\$	%
<b>Income</b>								
<b>Operating Revenue</b>								
Net Rates & Utility Charges		314,759	-	314,759	315,000	(241)	33,455,139	0.9%
Fees & Charges		171,587	-	171,587	105,208	66,379	1,086,000	15.8%
Rental Income		10,146	-	10,146	2,500	7,646	50,406	20.1%
Interest Received		37,533	-	37,533	33,033	4,499	198,200	18.9%
Operating Grants, Subsidies & Contributions		-	-	-	-	-	557,430	0.0%
Other Recurrent Revenue		1,350,860	-	1,350,860	1,296,340	54,519	12,234,250	11.0%
		<b>1,884,884</b>	<b>-</b>	<b>1,884,884</b>	<b>1,752,082</b>	<b>132,802</b>	<b>47,581,425</b>	<b>4.0%</b>
<b>Expenses</b>								
<b>Operating Expenses</b>								
Employee Expenses		1,369,115	-	1,369,115	1,320,398	48,718	8,048,429	17.0%
Materials & Services	1	1,206,256	5,268,219	6,474,475	1,468,353	5,006,122	20,006,673	32.4%
Finance Costs		6,112	-	6,112	6,038	74	47,657	12.8%
Depreciation and Amortisation		1,800,007	-	1,800,007	1,856,274	(56,267)	11,137,644	16.2%
Corporate Overheads & Competitive Neutrality Costs		1,020,558	-	1,020,558	1,020,558	-	6,123,351	16.7%
		<b>5,402,050</b>	<b>5,268,219</b>	<b>10,670,268</b>	<b>5,671,621</b>	<b>4,998,647</b>	<b>45,363,754</b>	<b>23.5%</b>
<b>Operating Position Before Capital Items</b>		<b>(3,517,165)</b>	<b>(5,268,219)</b>	<b>(8,785,384)</b>	<b>(3,919,539)</b>	<b>(4,865,845)</b>	<b>2,217,671</b>	<b>(396.2%)</b>
<b>Capital Revenue</b>								
Capital Revenue		-	-	-	-	-	631,485	0.0%
		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>631,485</b>	<b>0.0%</b>
<b>Net Result Attributable to Council in Period</b>		<b>(3,517,165)</b>	<b>(5,268,219)</b>	<b>(8,785,384)</b>	<b>(3,919,539)</b>	<b>(4,865,845)</b>	<b>2,849,156</b>	<b>(308.4%)</b>
<b>Total Comprehensive Income</b>		<b>(3,517,165)</b>	<b>(5,268,219)</b>	<b>(8,785,384)</b>	<b>(3,919,539)</b>	<b>(4,865,845)</b>	<b>2,849,156</b>	<b>(308.4%)</b>

1. **Materials & Services** for the financial year to date are \$5,006,122 unfavourable, with \$1,206,256 in actual expenditure and \$5,268,219 in commitments. The unfavourable variance is due to the inclusion of commitments which relate to future reporting periods. Large commitments of note are \$2.9M waste levy, \$574K contractors at IRC's landfills and \$552K agency temp staff.

---

<b>MEETING DETAILS</b>	<b>Ordinary Meeting</b> Wednesday 25 September 2024
<b>AUTHOR</b>	Rodney Stewart
<b>AUTHOR POSITION</b>	Interim Manager Safety and Resilience

---

## 9.2

## SAFETY AND RESILIENCE UPDATE

### EXECUTIVE SUMMARY

This report is provided as an update to Council on the current status of the Health, Safety and Wellbeing Management System (HSWMS).

### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

- Notes the Safety and Resilience report provided on the current status of the Health, Safety and Wellbeing Management System.***

**Resolution No.: CGFS0901**

**Moved: Mayor Kelly Vevea**

**Seconded: Cr Terry O'Neill**

**That the Committee recommends that Council:**

- Notes the Safety and Resilience report provided on the current status of the Health, Safety and Wellbeing Management System.**

**Carried**

### BACKGROUND

Review of safety statistics to monitor the effectiveness of Health, Safety and Wellbeing (HSW) Management System and identify incident trends, discuss relevant Health, Safety and Wellbeing issues, referring to statistics in the attached report.

### IMPLICATIONS

That the system is monitored to ensure compliance and continuous improvement of the Health, Safety and Wellbeing Management System. To ensure that recommendations from the Local Government Workcare (LGW) audit are implemented to support continuous improvement of the HSWMS.

---

## CONSULTATION

The following consultation as relevant to the attachment reports:

- Executive Leadership Team
- HSW Operational and Strategic Safety Committee (bi-monthly)
- Joint consultative Committee (as required)
- Safety and Resilience Team

## BASIS FOR RECOMMENDATION

The updated attachments include the normal monthly update.

## ACTION ACCOUNTABILITY

Manager Safety and Resilience

## KEY MESSAGES

Positive progression of the Safety Improvement, strategic objectives and updated KPI's amendments.

<b>Report prepared by:</b> RODNEY STEWART Interim Manager Safety and Resilience  Date: 6 September 2024	<b>Report authorised by:</b> DARREN FETTELL Director Corporate, Governance and Financial Services  Date: 5 September 2024
---	---

## ATTACHMENTS

- Attachment 1 – Safety and Resilience Monthly Report – August 2024

## REFERENCE DOCUMENT

- Nil

# SAFETY AND RESILIENCE MONTHLY REPORT

---

DATE	August 2024
TO	September 2024, Ordinary Council meeting
FROM	Manager Safety and Resilience

---

## • SUMMARY

Risk Register are continuing to be reviewed and completed for asset leveraging off reviewing and updating Evacuation Plans/diagrams.

Drug and Alcohol testing was conducted within Moranbah Grosvenor Complex, first floor, library, Councillors, and ELT with 46 blanket tests completed with nil non-negative as part of an ongoing program of testing across the region.

Safety and Resilience team continuing to review Safety and Resilience Wellness and Disaster documents.

Bushfire Management Plan developed and being reviewed prior to submission.

### Explanatory Note:

The green section lists the objective and the target measure. OBJECTIVE – what we plan to achieve.

*The blue aligns with the due diligence index elements (DDI-S) standard.*

TARGET – how we are going to measure and track the achievement of the objective, this will not always be strict numbers for data trending and may only captured as an annual achievement

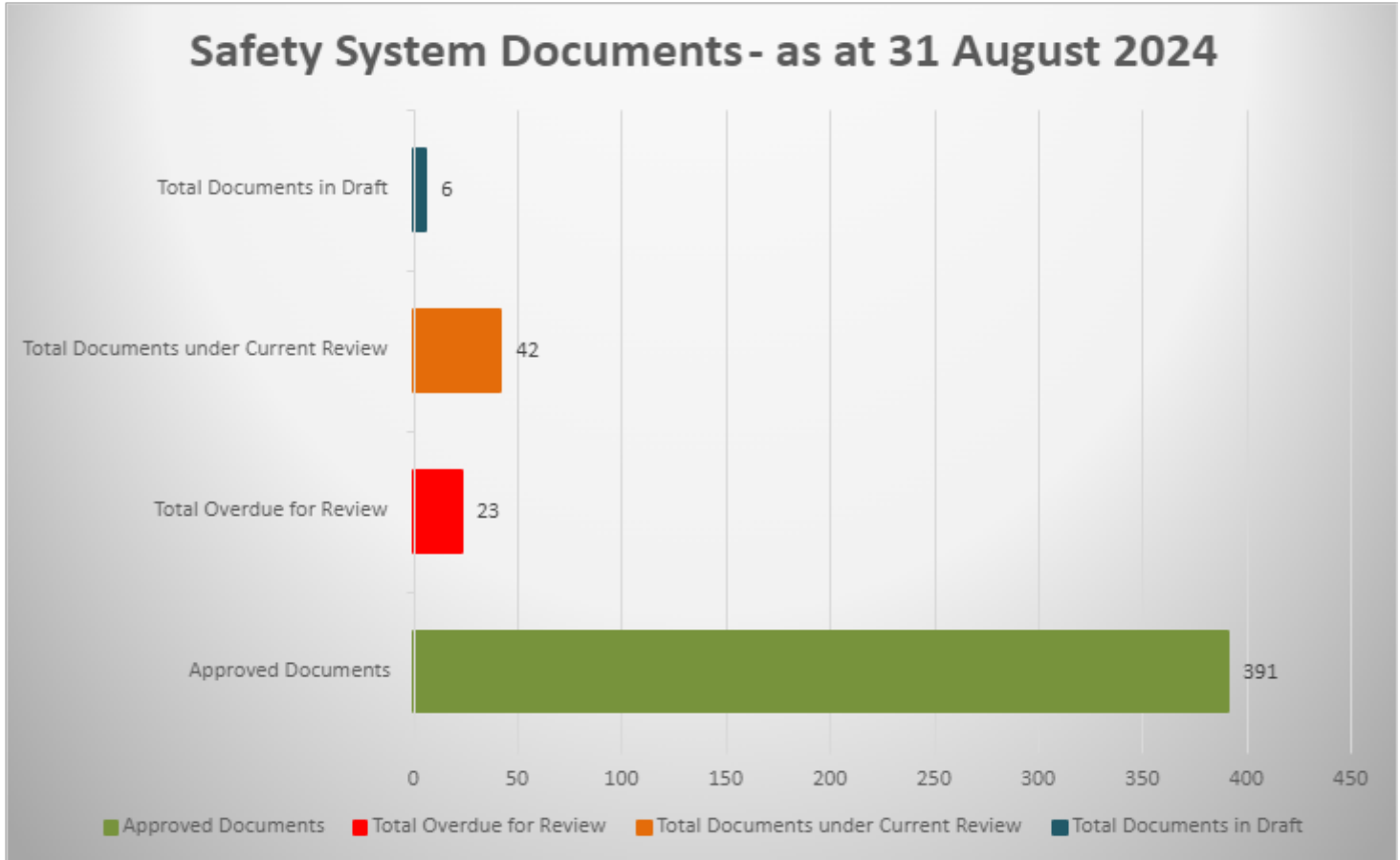
## • BEST PRACTICE SYSTEM

*Know about safety matters, monitoring and continuously improving our systems, aiming for best practice documentation.*

**OBJECTIVE** To review all Policies, Procedures, and work instructions biannually or on a risk basis.

**TARGET** 100% of documents reviewed within required time limits.

**STATUS:** Ongoing document review continuing, with focus on staff engagement and consultation.



A continuous process of reviewing documents as they become due or there are changes to legislation or recommendations are made through employee consultation S & R are reviewing and updating. It is noted that documents overdue for review have initial indications that minimal administrative and legislative reference updates required.

## 1.2 LEGISLATIVE OR OTHER CHANGES

- Nil updates.

## 2. OBJECTIVES AND TARGETS

*This is how we ensure due diligence to compliance with obligations.*

**OBJECTIVE** To establish annual LPIs to support the policy and maintain the HSW improvement plan.

**TARGET** Complete quarterly review of the HSW improvement plan. Set LPIs and monitor.

**STATUS:** LPIs are being actively monitored refer to section 8 of this report for current compliance with LPIs.

# SAFETY AND RESILIENCE MONTHLY REPORT

## 3. EFFECTIVE RISK MANAGEMENT

*Monitor hazards, risks, and incidents and ensure they are managed promptly.*

### 3.1 HAZARD HUNTER

**OBJECTIVE** to ensure risk management activities completed by identifying hazards.

TARGET: Number of hazards reported and rectified.

**STATUS** 26 hazards were identified for August, and 5 have been fully managed and closed.

Consistent reporting of hazards for August, whilst this reflects a good result for the reporting of hazards:

15 – DRAFT

5 – Approved

5 – Closed

1 - Completed

15 remain still at draft stage with no action taken within Lucidity. The Safety and Resilience Partners are continuing to promote the importance of managing hazards at the source and ensuring reports are followed through Lucidity until closure. Hazard Hunter for this month is awarded to Murray Tyler. Murray reported a non-compliant gas installation at St Lawrence recreation grounds. Investigation revealed that the Gas heating system had been previously replaced by an electrical system. The gas bottle been removed.

### 3.3 EVENT REVIEW

**OBJECTIVE** Risk management activities to support our systems and investigate accidents promptly.

TARGET ZERO events in DRAFT after 7 Days (as EOM).

**STATUS** 148 events still sitting at draft stage requiring attention. Safety Team continuously review of "Draft" items have not revealed high risk items.

**NOTE:** *Three of these items are Mandatory reporting for WW*

### 3.4 EVENTS RECORDED DURING AUGUST.

There have been 92 events recorded during the month of August, of these.

- 40 events still within draft waiting for action from the responsible manager
- 15 at approved stage with actions assigned.
- 31 closed out with actions assigned, then completed and event finalised.
- 6 events at complete stage with actions closed out waiting for final review and closeout.

### 3.5 EMERGENCY MANAGEMENT COMMITTEE

- During recent safety audits, it was identified that several of our building emergency evacuation diagrams are not compliant with the current requirements, or the diagram floorplan doesn't reflect the layout of the building after alterations or upgrades have been completed.

Action: A project needs to be established to identify all Councils buildings that require an evacuation plan, facilitate the design and printing of updated versions and have installed.

# SAFETY AND RESILIENCE MONTHLY REPORT

## 3.6 CONTRACTOR MANAGEMENT

**OBJECTIVE** Evaluation of contractor and project management documentation and processes.

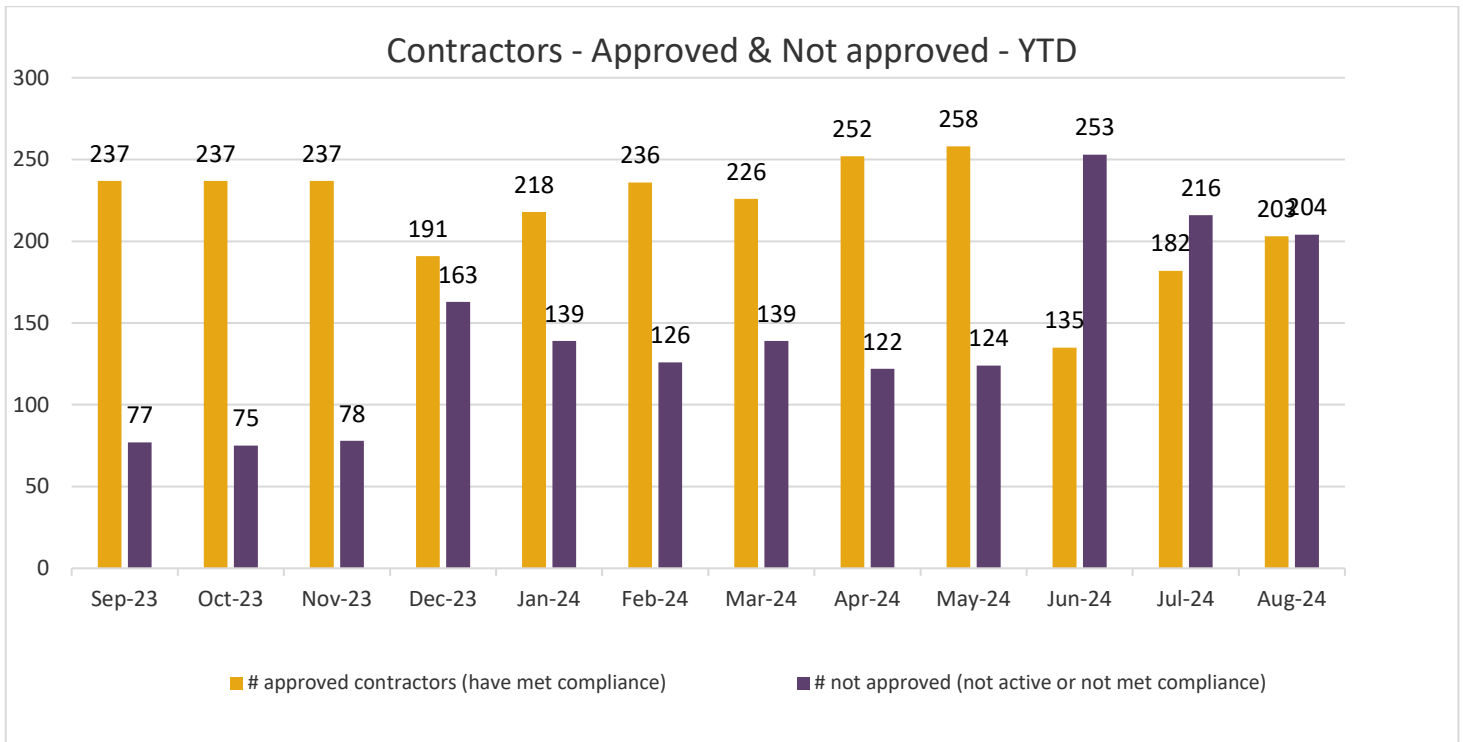
TARGET report on # approved contractors, # of not approved contractors.

**STATUS: # APPROVED contractor companies – 203 # NOT APPROVED – 204**

The S&R team is continuously working with our contractors to assist them in maintaining compliance.

- It is noted that approved contractor numbers increase as the Safety Team works with contractors. Safety believes at this point of time that there are no contractors engaged by Council who are not approved.
- Risk around contractor compliance would be considered low, if the below action is undertaken by departments before engaging contractors, ensuring all documentation is up to date within the contractor module of Lucidity.

Action: Our team will be working with contractors to have this rectified and require departments to ensure they check the contractor module within Lucidity to ensure contractors they are wanting to engage are approved by having all their documentation updated and their employees have a current IRC contractors' induction.





# SAFETY AND RESILIENCE MONTHLY REPORT

## 4. IMPROVING WORKER CONSULTATION

*This is how we seek to understand the nature of operations by engaging with the workforce.*

### 4.1 HEALTH, SAFETY, AND WELLBEING COMMITTEES

There was a WHS committee meeting held in Clermont during July.

Concerns raised:

- Excess noise coming from ICT data cabinets located within lunchrooms at the Dysart and Middlemount offices.
- The current size and layout of the Nebo office kitchen doesn't allow for staff to eat with this area in air-condition, hence they are utilizing the boardroom as a lunchroom.
- TMP's for our depots, Emergency Management Plans, Test & Tag Management and "Ownership" of facility (Point of Contact). Business improvement group meeting to address and will provide a report.

**OBJECTIVE** Completed schedules of meetings.

TARGET 100% of meetings completed against a target at end of the year.

**STATUS** The meeting schedule specifically attendance at the HSW strategic committee is being monitored for Tier 1 compliance for ELT.

## 5. WELLBEING & CAPACITY TO WORK

*Ensuring we understand, resource, and monitor employee's health and wellbeing at work.*

### 5.1 VACCINATIONS

We continue to monitor the vaccination register to ensure all workers who are required to have vaccination as part of their employment are reminded and scheduled to receive vaccination.

- **2** employee attended medical centres to update their vaccinations.

### 5.2 DRUG & ALCOHOL TESTING

The Safety and Resilience team conducted blanket drug and alcohol testing of the Grosvenor Complex – Councillors, ELT and First Floor, during August.

**46** tests were completed with **Nil** non-negative test recorded.

### 5.2 WORKERS' COMPENSATION AND REHABILITATION

The Wellbeing and Resilience Partners actively monitor all work and non-work-related injuries and illnesses. Ongoing support is provided to staff rehabilitation cases.

- **10** active (accepted) workers compensation cases.
- **24** non-work-related cases.
- **2** pending workers compensation cases awaiting a response from LGW.

# SAFETY AND RESILIENCE MONTHLY REPORT

## 6. AUDIT/ INSPECTIONS

*Conducting audits and inspections ensures we comply with our compliance requirements and verify the council's activities.*

**OBJECTIVE** Develop an audit schedule considering the risks of individual sites.

TARGET 100% of audits completed against the plan.

**STATUS:** 4 WHS &/OR Environmental Audits completed for August against the plan.

- Clermont Depot, Office, Library and Sale Yards scheduled during August. No high-risk issue raised through these audits.

## 7. CONTINUOUS IMPROVEMENT

*This is the ongoing verification of due diligence activities.*

Expired actions from Event Management and Forms modules, as well as the number of actions overdue >30 days. A focus on training and email reminders will continue.

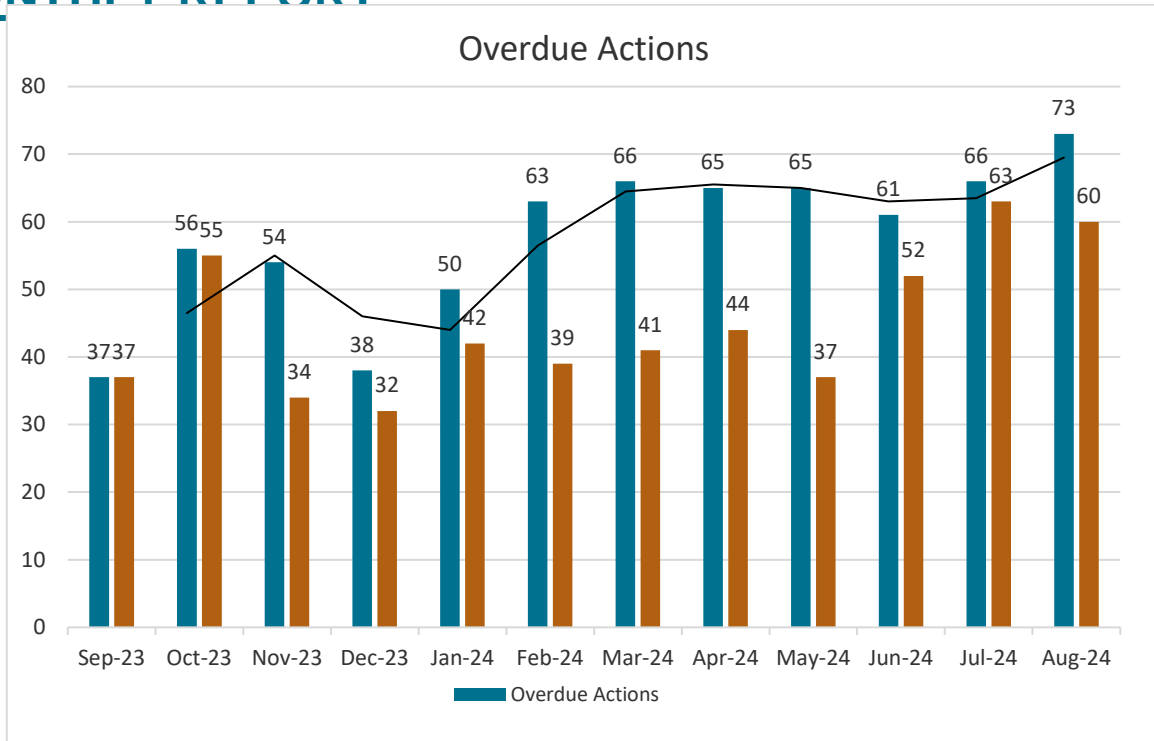
**OBJECTIVE** Ensure identified corrective actions followed to completion.

TARGET 0 actions greater than >30 days overdue

**STATUS** Total 73 overdue actions as of August, with 60 of these being overdue >30 days.

- There are currently 73 overdue actions as of the end of August looking back over a twelve-month period.
- Of these 73 overdue actions, 60 are overdue by greater than 30 days.
- These actions are aligned to incident, hazard, audit/inspections and improvement opportunity reports only.
- Safety Team continuous review of events have not revealed high risk items.

# SAFETY AND RESILIENCE MONTHLY REPORT



# SAFETY AND RESILIENCE MONTHLY REPORT

## 8. EMPOWERING AND SUPPORTING LEADERSHIP

*This is further verification to ensure that resourcing, monitoring, and compliance activities completed and recorded.*

**OBJECTIVE** Establish LPIs for individual managers.

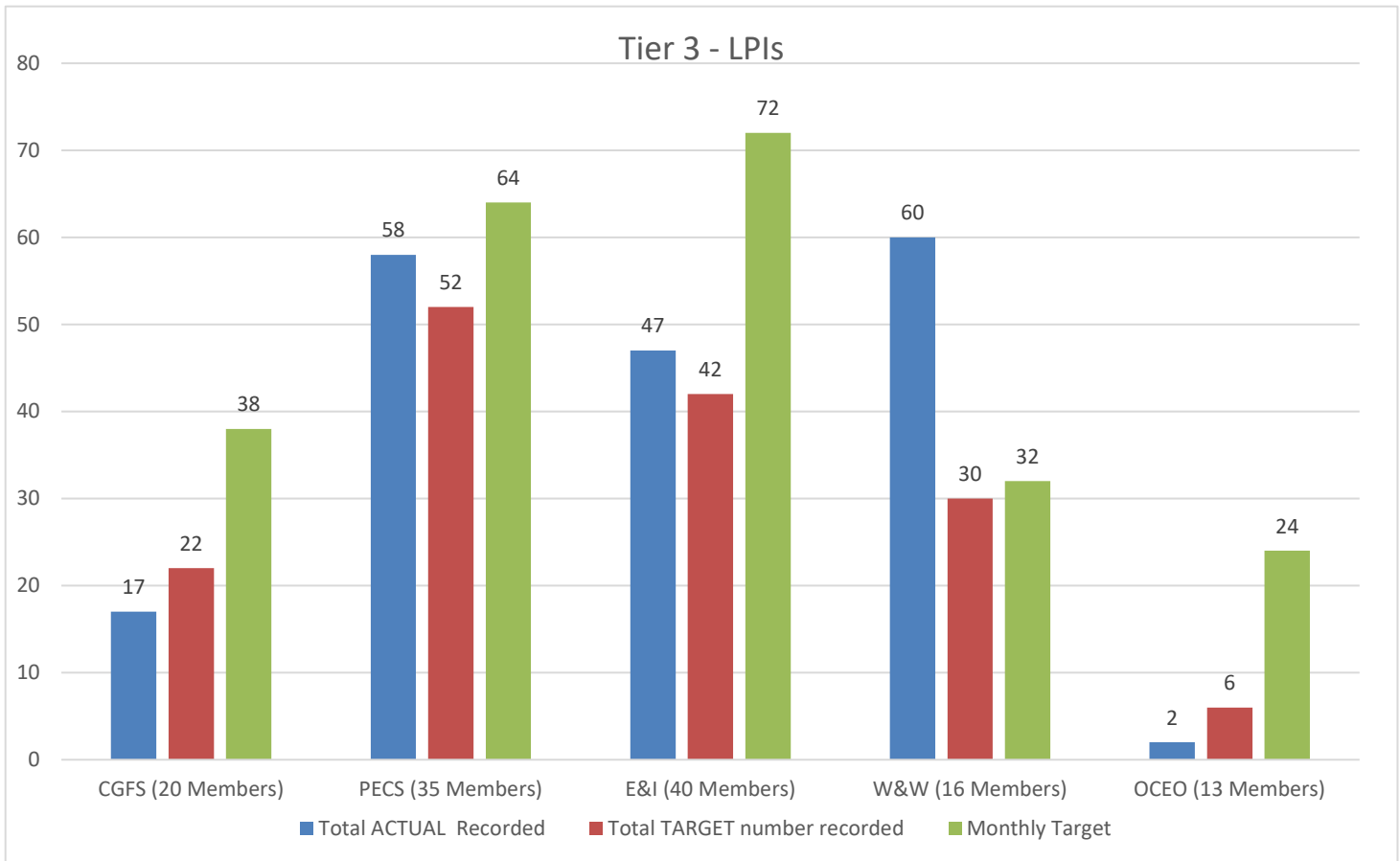
The monthly report will capture tier 3 LPIs, with the annual report capturing the Tier 1 and Tier 2 achievements against objective. Monitored monthly by ELT.

### TIER 3 LPIs – ELT, SLT & OLT Members

Each month, every ELT, SLT, and OLT member must complete two of the below LPIs.

**TIER 3 LEAD PERFORMANCE INDICATORS**  
 ELT, SLT and OLT members - 2 per month - 24 per year

Lead a Team Talk with your team	Lead a Prestart Talk with your team	Conduct and record a Safety Chat	Provide feedback on HSW procedure or policy	Conduct and record a Post Project Supplier Evaluation form	Conduct and record a Project Monitoring Inspection form	Conduct and record a Site Hazard Inspection	Conduct and record a Wellness Chat	Conduct a coaching session	Conduct a Leadership Activities Report
---------------------------------	-------------------------------------	----------------------------------	---	--	---	---	------------------------------------	----------------------------	--



- The Safety and Resilience team will be collaborating with Directors to review the current way in which we report LPIs and who are required to complete these.

## MEETING DETAILS

Ordinary Meeting  
Wednesday 25 September 2024

## AUTHOR

Michael Krulic

## AUTHOR POSITION

Manager Financial Services

## 9.3 2023-2024 PROPOSED CAPITAL CARRY FORWARD AND 2024-2025 BUDGET AMENDMENTS

### EXECUTIVE SUMMARY

A full review of Capital Carried Forward Projects from the 2023-2024 financial year has been undertaken with each of the respective Departmental Managers and then reviewed by their respective Directors and the Executive Leadership Team.

### OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. *Amends the 2024-2025 Budget to add the uncompleted capital projects (\$13.9M) to be carried forward from the 2023-2024 financial year and associated funding sources.*
2. *Amends the 2024-2025 Budget to recognise successful grant applications and various budget movements (\$2M).*

Resolution No.: CGFS0902

Moved: Cr Terry O'Neill

Seconded: Cr Vern Russell

That the Committee recommends that Council:

1. **Amends the 2024-2025 Budget to add the uncompleted capital projects (\$13.9M) to be carried forward from the 2023-2024 financial year and associated funding sources.**
2. **Amends the 2024-2025 Budget to recognise successful grant applications and various budget movements (\$2M).**

**Carried**

## BACKGROUND

A full review of Capital Carried Forward Projects from the 2023-2024 financial year has been undertaken with each of the respective Departmental Managers and then reviewed by their respective Directors and Executive Leadership Team (ELT).

Overall, the proposed Carried Forward request is \$13.9M against the 2023-2024 Revised Capital Budget of \$63.6M (Original 2023 – 2024 Capital Budget \$57.6M). It should be noted that an additional \$7.3M was previously deferred through 2024 FY budget reviews to the 2025 FY program.

Further, it is also proposed to increase the 2024-2025 Budget in the amount of \$2M to recognise additional funds approved for capital works (grant funds / unallocated depreciation), partially offset by reinstatement of grant funds to the 2023-2024 financial year.

A summary of the proposed carry forwards and Capital Projects (PMRF) listings by Directorate / Department are attached.

## IMPLICATIONS

If the proposed capital carry forward is approved by Council, then the original capital budget of \$55.5M for the 2024-2025 will increase by \$15.9M (\$13.9M Carry Forward + adjustments \$2M) to a revised total of \$71.4M.

As the proposed variations to the 2024-2025 budget are funded from existing sources, the forward estimates for the next 9 financial years contained within the Long-Term Financial Forecast have not changed materially from the original budget adoption and are therefore retained. The overall position of the Long-Term Financial Forecast will be reviewed as part of the 2025-2026 budget process.

## CONSULTATION

- Executive Leadership Team
- Respective Departmental Managers and Officers
- Financial Services

## BASIS FOR RECOMMENDATION

To acknowledge carry forward projects from 2023-2024 to the 2024-2025 financial year and ensure adequate and previously budgeted funding is maintained for the completion of the respective projects.

## ACTION ACCOUNTABILITY

Financial Services to amend the adopted 2024 - 2025 budget.

Project Manager, Managers and Directors to monitor their projects and report on any exceptions might they arise.

## KEY MESSAGES

Council is transparent in its decision making and is committed to delivering its capital projects, managing its assets and ensuring a sustainable financial environment.

---

<b>Report Prepared By:</b> MICHAEL KRULIC Manager Financial Services  Date: 3 September 2024	<b>Report Authorised By:</b> DARREN FETTELL Acting Director Corporate, Governance and Financial Services  Date: 6 September 2024
--	--

## ATTACHMENTS

- Attachment 1 – Whole of Council Carry Forward Review 2024/2025

## REFERENCE DOCUMENT

- Nil

# **Attachment 1 - Capital Projects Carried Forward 2023-2024**

## **Summary**

A full review of Capital Carried Forward Projects from the 2023-2024 financial year has been undertaken with each of the respective Departmental Managers and then reviewed by their respective Directors and ELT.

Overall, the proposed Carried Forward request is \$13.9M against the 2023-2024 Revised Budget of \$63.6M.

For reference, the proposed amount for 2023-2024 of \$13.9M compares to the prior years of:

2014/2015	\$31.8M
2015/2016	\$26.8M
2016/2017	\$18.3M
2017/2018	\$29.5M*
2018/2019	\$17.2M
2019/2020	\$10.3M
2020/2021	\$10.5M
2021/2022	\$13.8M
2022/2023	\$10.8M

- \* Note – approximately \$10M of the 2017/2018 carry forward related to the NDRRA program.

Some adjustments to the 2024/2025 Original Capital Budget have been undertaken as part of this review and will be detailed below.

A summary of the proposed carry forwards and adjustments by Department is attached.

## **Corporate, Governance and Financial Services**

Overall, \$402K is requested to be carried forward from a revised budget of \$1.1M.

### **Director Corporate, Governance & Financial Services**

\$154K requested to be carried forward from revised budget of \$155K.

Project being requested:

- CW223057 Purchase of lots on McDonald Flat Road.

### **Chief Information Officer**

\$163K requested to be carried forward from revised budget of \$749K.

Projects being requested:

- CW243187 Asset Refresh Program

Transfer to / from 2025 Program

- CW253261 Moranbah Village Upgrades - receive \$56K of unused funds from 2024 FY Projects (CF Budget)

### **Manager Safety & Resilience**

\$85K requested to be carried forward from revised budget of \$216K.

Project being requested:

- CW243189 Moranbah SES Fencing Upgrade and Roof Cover



## Engineering & Infrastructure

Overall, \$2.8M is requested to be carried forward from revised budget of \$27.8M. The 2024-2025 adjustments identified below are done within the 2024-2025 program.

### Bowen Basin and Galilee Operations

\$1.4M requested to be carried forward from revised budget of \$14.5M.

Projects being requested:

- CW223048 Peak Downs Mine Road – Saraji Rd Intersection
- CW233068 Dysart-Clermont Road Upgrade- ROSI
- CW233121 Golden Mile Road Rehab Pavement, Drainage
- CW243190 Rubyvale Road Floodway Replacement
- CW243192 Corporate Sports and Rec Area Lighting
- CW243194 Moranbah Goonyella Road Intersection Upgrade
- CW243202 Middlemount Nolan Drive Drainage Works
- CW243242 Phillips Creek Bridge Construction

*\* Note – increased funding for CW243194 Moranbah Goonyella Road Intersection Upgrade / CW243242 Phillips Creek bridge Construction from previous constrained funds for cancelled Water Points Project (Reserve 1078 Carry Forward Reserve). Increased funding for CW243243 Cooroora Creek Bridge Replacement - from Bridges Renewal Funding. Overall reduction of TIDS funding on program as per expenditure.*

Transfers to / from 2025 Program

- CW243201 Peak Downs Mine Road Reconstruction & Widening – Increase \$75K (TIDS additional funding / unallocated depreciation)
- CW243243 Cooroora Creek Bridge Replacement – decrease \$23K / transfer of funds back to the 2024 FY (multiyear project)
- CW243243 Cooroora Creek Bridge Replacement – decrease \$6K and transfer of funds to CW253304 Saraji Road Rehabilitation Design

### Parks and Recreation

\$94K requested to be carried forward from revised budget of \$685K.

Projects being requested:

- CW233083 Regional - Base Building and Electrical Compliance
- CW243191 Corporate Playground surfacing upgrades

### Infrastructure East / Infrastructure West

\$219K requested to be carried forward from revised budget of \$4.2M.

Projects being requested:

- CW243196 Regional - Footpath Treatments
- CW243228 Road & Transport Hazard Reduction Work (note – project transferring to Bowen Basin & Galilee Operations)

*\* Note –An increase of budget for CW243233 DRFA 2021 November Rain Event funded from grant revenue / DRFA reserve.*

### Corporate Properties

\$674K requested to be carried forward from revised budget of \$2.2M.

Projects being requested:

- CW223055 Nebo QFRS & SES Sheds
- CW233102 Clermont- Admin-Hall Precinct Fire Compliance
- CW233103 Moranbah - Westwing Grosvenor Complex Air-con
- CW243211 Middlemount Admin Building Concrete Slab Subsidence
- CW243212 Corporate - Fatigue Accommodation Upgrades
- CW243214 Nebo Depot Amenities Renewal
- CW243234 Nebo- New 5 x 2 Bed Units
- CW243235 Clermont - New Build 5 x 2 Bedroom Units
- CW243236 Moranbah - New 4 x 2 Bedroom Units
- CW243249 Clermont - Admin Remediation Works

*\* Note – increased funding for CW233103 Moranbah - Westwing Grosvenor Complex Air-con from previous constrained funds for cancelled Water Points Project (Reserve 1078 Carry Forward Reserve).*

#### Plant Fleet & Workshop

\$247K requested to be carried forward from a revised budget of \$5.9M

Transfer to / from 2025 Program

- CW253257 Replace Vehicles – receive \$247K unused funds from various 2024 FY projects (CF Budget)

#### Infrastructure and Technical Services

\$120K requested to be carried forward from revised budget of \$193K.

Projects being requested:

- CW223010 Clermont Design and Construct – Principal Cycle Networks
- CW243188 Flood Resilience

### **Planning, Environment & Community Services**

Overall, \$6M requested to be carried forward from revised budget of \$12.9M.

#### Director PECS

Transfer to / from 2025 Program

NEW PROJECT – Isaac Resources Centre of Excellence increase \$2M (funded from RCIF grant funding)

#### Economy & Prosperity

\$303K requested to be carried forward from revised budget of \$755K.

Projects being requested:

- CW233122 Clermont Aerodrome Refuelling Tank Upgrade
- CW233123 Clermont Caravan Park Emergent Electrical Work
- CW233125 Nebo Truck Wash Renewal
- CW243176 Clermont Caravan Park Utilities Renewal
- CW243227 Dysart Miners Memorial
- CW243241 Nebo Showgrounds Masterplan Stage 1
- CW243250 Clermont Showgrounds Main Arena Renewal

*\* Note – increased funding for CW233126 CORP Tourism Signage Stage 2 funded from LRCI Phase 3. Increase funding for CW243241 Nebo Showgrounds Masterplan Stage 1 funded from grant funding.*

Transfers to / from 2025 Program

- CW243241 Nebo Showgrounds Masterplan Stage 1 - Reduction \$74K grant funds (transferred back to 2024 FY)

#### Community Education and Compliance

\$99K requested to be carried forward from revised budget of \$200K.

Project being requested:

- CW243164 Moranbah Animal Management Centre Renewal

#### Engaged Communities

\$96K requested to be carried forward from revised budget of \$187K

Project being requested:

- CW243165 Clermont Museum Drainage Rectification

*\* Note – increased funding for CW243165 Clermont Museum Drainage Rectification from PECS unallocated depreciation.*

#### Community Hubs

\$77K requested to be carried forward from revised budget of \$147K.

Projects being requested:

- CW222965 Dysart Community Hub Design and Construct
- CW222966 St Lawrence Community Hub Design

#### Community Facilities

\$5.4M requested to be carried forward from revised budget of \$11.6M.

Projects being requested:

- CW212906 IRC Pools - Equipotential Bonding
- CW223013 Moranbah Community Centre – Refurbishment
- CW243166 Flaggy Rock Septic - Partial Replacement
- CW243169 Middlemount Swim Pool Dive Block Renewals
- CW243170 Corporate Pools Emergent and/or Prog Renewals
- CW243171 Clermont Swim Pool Design and Emergent works
- CW243172 Clermont Civic Centre Roof Replacement
- CW243175 Corp Halls/Centres Emergent and/or Programmed Works
- CW243246 Isaac Solar

*\* Note – increased funding for CW212906 IRC Pools Equipotential Bonding and CW243175 Corp Halls Centres Emergent and or Programmed Works from PECS unallocated depreciation.*

Transfers to / from 2025 Program

- CW253327 Glenden Recreation Centre Toilets Stump Renewal – receive \$12K unused funds from various 2024 FY projects (CF Budget)

## Water & Waste

Overall, \$4.7M requested to be carried forward from revised budget of \$21.7M.

### Water and Wastewater

\$4M requested to be carried forward from revised budget of \$11.2M.

Projects being requested:

- CW182564 Corporate WTP Clearwater Tank Upgrades
- CW212870 Corporate Telemetry Upgrades to WTPs
- CW222964 Corporate SPS Rehabilitation works MMT, NBO,
- CW222974 Corporate Sewer Relining
- CW222983 Moranbah WTP - Roof Replacement
- CW222991 Nebo WWTP SCADA project
- CW222992 Glenden WWTP SCADA project
- CW223019 Moranbah 400ML Raw Water Dam - Remediation
- CW233141 Nebo Water Network Augmentation
- CW233143 Corporate SCADA Upgrades
- CW233145 Corporate Manhole Rehabilitation
- CW233150 Moranbah WTP Filter Valve Replacement
- CW233151 St Lawrence Water Storage & Raw Water Main
- CW233155 Clermont WTP Filter Media & Plant Modernisation
- CW243177 Corporate Water Valve & Hydrant Replacement
- CW243178 Corporate Bulk Water Meter Replacements
- CW243179 Corporate WTP Emergent and / or Prog Renewals
- CW243180 Corporate WWTP Emergent and / or Prog Renewal
- CW243181 Moranbah SPS Upgrades (Compliance ERA 63)
- CW243182 Corporate Meters for Recycled Water Meters
- CW243183 Corporate Lab Equipment for Treatment Plants
- CW243185 Moranbah - Recycled Water Network
- CW243245 Middlemount WTP Disinfection upgrade

*\* Note – increased funding for CW233141 Nebo Water Network augmentation funded from Reserve 1078 CF (Noting works partially grant funded with completion date in April however works carrying past this date – revenue recognition erred on side of caution).*

Transfer to / from 2025 Program

- CW253273 Carmilla Water Treatment Plant Upgrade – receive \$125K unused funds from various 2024 FY projects (CF Budget)
- CW253275 Corporate sewer relining 2025 – receive \$206K unused funds from various 2024 FY projects (CF Budget)

### Waste Management

\$737K requested to be carried forward from revised budget of \$10.5M

Projects being requested:

- CW223000 Moranbah Landfill Phase 2 Stage 2
- CW233156 Clermont WMF Weighbridge Installation
- CW243204 Glenden Landfill to Transfer Station
- CW243205 Moranbah Rectification of Landfill Cell

- CW243239 Carmila Landfill Capping – Design
- CW243240 Greenhill Landfill Capping Design

### Capital Revenue Adjustments

Carry forward of Capital Grants (increases 2025 FY capital revenue budget)

- CW243242 Phillips Creek Bridge Construction - \$50K Phillips Creek Bridge Funding
- CW233121 Gold Mile Road Rehab Pavement and Drainage – \$323K HVSPF funding
- CW223013 Moranbah Community Centre Refurbishment - \$2.6M RCIF funding
- CW233068 Dysart-Clermont Road Upgrade- \$66K ROSI funding
- CW233141 Nebo Water Network Augmentation - \$245K BOR funding
- CW233143 Corporate Scada Upgrades - \$50K BOR funding
- CW233151 St Lawrence Water Storage & Raw Water Main - \$512K LGGSP funding
- CW233155 Clermont WTP Filter Media & Plant Modernisation - \$101K LGGSP funding
- CW243188 Flood Resilience - \$10K DRF funding
- CW243246 Isaac Solar - \$12K Isaac Solar Funding
- CW222965 Dysart Community Hub Design and Construct - \$29K LRCI Phase 4 funding
- CW222966 St Lawrence Community Hub Design and Construct - \$40K LRCI Phase 4 funding
- CW243191 Corporate Playground Surfacing Upgrades- \$12K LRCI Phase 4 funding
- CW243192 Corporate Sports and Rec Area Lighting - \$66K LRCI Phase 4 funding
- CW243228 Road & Transport Hazard Reduction Work - \$87K LRCI Phase 4 funding

### 2024 Grant Adjustments

- CW243201 Peak Downs Mine Road Reconstruction & Widen – increase \$38K TIDS funding
- CW243243 Cooroora Creek Bridge Replacement– decrease \$23K BRP funding (reinstated to the 2024 FY)
- NEW PROJECT – Isaac Recourse Centre of Excellence – increase \$2M RCIF funding
- CW243241 Nebo Showgrounds Masterplan Stage 1 - decrease \$74K funding (reinstated to the 2024 FY)

Whole of Council Carry Forward Review 2024.2025

Code	Project	2024 YTD Actuals	Annual Approved Budget	Remaining Budget as at 30/06/2024	% Physical Completion	Revised Completion Date	Project Progress Comment / Short Reason for Delay	Finance Comment	Carry Forward Y/N	Additional Grant / Contribution / Funding	Transfer in from other projects	Transfer out to other projects	Transfer to Reserve	Final 23/24 Project Budget	Balance of Carry Forward	2025 Budget	Additional Grant / Contribution / Funding	Transfer in from other projects	Transfer out to other projects	Revised 2025 Budget (including CF)	2025 YTD Actuals	2025 Commitments	Total 2025 Expenditure including commitments
40000 - Corporate, Governance & Financial Service																							
Department 40000 - Director Corporate, Governance & Financial Service																							
CW142161	Contributed & Found Asset-Capitalised	151,793,600	0	(151,793,600)			Contributed Assets - re-occurring annual project - no budget required		NA					0	0	0				0	0	0	0
CW223057	McDonald Flat Rd	1,208	155,017	153,809	85%	30/06/2025	2 x private owners remaining to finalise project. 1 has stalled due to contract negotiations falling through with no further correspondence received since July 2023. Other private owner has not made contact with Council. Further work required with CEO to progress		Y					155,017	153,809	0				153,809	0	799	799
Department 40000 - Director Corporate, Governance & Financial Service Total		151,794,808	155,017	(151,639,791)						0	0	0	0	155,017	153,809	0	0	0	0	153,809	0	799	799
Department 44000 - Chief Information Officer																							
CW222962	MBH CLM WAN Link	18,585	18,585	0	100%	31/07/2023	Completed		N					18,585	0	0				0	0	0	0
CW222963	CORP IT Infrastructure Refresh	(3,723)	0	3,723	100%	NA	Prior FY actuals journalled - no budget available		N					0	0	0				0	0	0	0
CW233061	Asset Renewal Program	(6,149)	55,972	62,121	100%	30/06/2024	Completed (note outstanding work transferred to CW253261). Remaining funds to transfer to new year project for village upgrades.	Trf \$55,972 to CW253261 Res 1078 CF	N		55,972			0	0	0				0	0	0	0
CW243187	Asset Refresh Program	566,504	674,000	107,496	80%	31/01/2025	Generator for Moranbah Data Centre ordered in July. To be installed over the December / January period.		Y					674,000	107,496	0				107,496	0	19	19
CW253251	CLM IT Office Refresh	0	0	0			New FY Project		NA					0	0	190,000				190,000	0	0	0
CW253261	MBH Village Upgrades	0	0	0			New FY Project	Rec \$55,972 frm CW233061 Res 1078 CF	NA		55,972			55,972	55,972	120,000				175,972	0	12,688	12,688
CW253262	CCTV Additional Data Storage	0	0	0			New FY Project		NA					0	0	400,000				400,000	0	0	0
CW253263	Mobility Solution Starlink Rollout	0	0	0			New FY Project		NA					0	0	50,000				50,000	0	0	0
CW253264	Coastal TV Equipment Renewal	0	0	0			New FY Project		NA					0	0	80,000				80,000	0	0	0
CW253265	Video Conferencing Renewal	0	0	0			New FY Project		NA					0	0	20,000				20,000	0	0	0
Department 44000 - Chief Information Officer Total		575,217	748,557	173,340						0	55,972	55,972	0	748,557	163,468	860,000	0	0	0	1,023,468	0	12,707	12,707
Department 47000 - Manager Safety & Resilience																							
CW222961	CORP Intelligent road signage solutions	127,016	127,016	0	100%	30/11/2023	Completed		N					127,016	0	0				0	0	0	0
CW222968	CORP VHF satellite radio additional unit	3,898	0	(3,898)	100%	30/06/2023	Completed - prior financial year journaling	Rec \$3,898 frm CW243189 Res 1078 CF	N		3,898			3,898	0	0				0	0	0	0
CW243189	MBH SES Fencing upgrade and cover roof	0	88,629	88,629	0%	30/06/2025	RFQ for fencing expected to be advertised by October. Works are a smaller job, however previous RFQ advertisements produced limited responses with quoted prices well above what was expected. Fencing is the priority so will proceed with fencing works only and review remaining budget when RFQ is complete.	Trf \$3,898 to CW222968 Res 1078 CF	Y		3,898			84,731	84,731	0				84,731	0	0	0
Department 47000 - Manager Safety & Resilience Total		130,914	215,645	84,731						0	3,898	3,898	0	215,645	84,731	0	0	0	0	84,731	0	0	0
Corporate, Governance & Financial Service Total		152,500,938	1,119,219	(151,381,719)						0	59,870	59,870	0	1,119,219	402,008	860,000	0	0	0	1,262,008	0	13,506	13,506



Whole of Council Carry Forward Review 2024.2025

Code	Project	2024 YTD Actuals	Annual Approved Budget	Remaining Budget as at 30/06/2024	% Physical Completion	Revised Completion Date	Project Progress Comment / Short Reason for Delay	Finance Comment	Carry Forward Y/N	Additional Grant / Contribution / Funding	Transfer in from other projects	Transfer out to other projects	Transfer to Reserve	Final 23/24 Project Budget	Balance of Carry Forward	2025 Budget	Additional Grant / Contribution / Funding	Transfer in from other projects	Transfer out to other projects	Revised 2025 Budget (including CF)	2025 YTD Actuals	2025 Commitments	Total 2025 Expenditure including commitments
<b>50000 - Engineering &amp; Infrastructure Services</b>																							
<b>Department 51000 - Bowen Basin and Gallilee Operations</b>																							
CW212954	DYS Footpath Extension	(125)	0	125	100%	NA	Prior FY actuals journalled - no budget available		N					0	0	0				0	0	0	0
CW223048	Peak Downs Mine Rd - Saraji Rd Inter	153,447	491,404	337,957	20%	30/11/2024	Works underway by Vitrinite (works funded by BHP / Vitrinite & Council). Progressing well with expected completion in November 2024. Budget for Council remaining portion of expenditure only (to be paid to Vitrinite).		Y					491,404	337,957	0				337,957	39	327,411	327,450
CW233064	Construction of Floodways	106,666	106,666	0	100%	30/08/2023	Completed		N					106,666	0	0				0	0	0	0
CW233065	Mt Stuart Bedford Weir Road Rehabilitati	11,305	11,305	0	100%	30/06/2023	Project Complete. Actuals in this FY due to delayed invoicing from a supplier.		N					11,305	0	0				0	0	0	0
CW233067	CLM State High School Disability Access	1,661	1,661	0	100%	30/06/2023	Project Complete. Actuals in this FY due to delayed invoicing from a supplier.		N					1,661	0	0				0	0	0	0
CW233068	Dysart-Clermont Road Upgrade-ROSI	28,183	100,000	71,817	15%	30/11/2024	Contract awarded June 2024, expected completion November 2024	Note - expenditure before grant signed (\$11,024). Need to increase Council funding to cover. Rec \$3,494 from CW243199 Depreciation 23.24 FY Rec \$1,570 from CW243201 Depreciation 23.24 FY Rec \$5,960 from CW243231 Depreciation 23.24 FY	Y		11,024			111,024	82,841	1,530,000				1,612,841	0	1,273,863	1,273,863
CW233069	NBO - Accessibility Footpaths and Parkin	348,139	255,290	(92,849)	100%	30/03/2024	Completed		N		92,849			348,139	0	0				0	0	0	0
CW233071	MMT Sporting field lighting upgrade	742,937	742,937	0	100%	30/10/2023	Completed		N					742,937	0	0				0	0	0	0
CW233076	MBH - Town Square Development Project	105,177	91,055	(14,122)	100%	16/06/2024	Completed	Rec \$14,122 from CW243231 Depreciation 23.24 FY	N		14,122			105,177	0	0				0	0	0	0
CW233120	NBO - School Footpaths and Parking	282,136	341,723	59,587	100%	30/03/2024	Completed	Trf \$59,587 to CW243194 Res 1078 CF	N			59,587		282,136	0	0				0	0	0	0
CW233121	Golden Mile Road Rehab Pavement, Drainag	4,434,872	5,015,747	580,875	95%	30/09/2024	Works completed in early July. Defects noted with works underway to correct by contractor. CF funds to pay contractor final payment when correction works completed.	Addition \$5,500 Res 1188 TIDS Grant Funding	Y	5,500				5,021,247	586,375	0				586,375	98	810,736	810,835
CW243190	Rubynvale Road Floodway Replacement	1,294	152,856	151,562	5%	30/11/2024	Design RFQ expected award July 2024		Y					152,856	151,562	0				151,562	0	0	0
CW243192	CORP Sports and Rec area lighting	384,717	500,000	115,283	75%	30/08/2024	Works expected completion July 2024		Y					500,000	115,283	200,000				315,283	283,265	54,307	337,572
CW243193	MBH Asphalt renewals	1,236,840	1,288,000	51,160	100%	30/04/2024	Works Complete	Trf \$51,160 to CW233069 Depreciation 23.24 FY	N		51,160			1,236,840	0	0				0	0	0	0
CW243194	MBH Goonyella Road Intersection Upgrade	180,544	180,000	(544)	60%	30/11/2024	Design works progressing, final design expected November 2024	Increase \$19,987 from Res 1078 CF (Previously constrained for Water Point Project) Rec \$59,587 from CW233120 Res 1078 CF Rec \$14,442 from CW243197 Depreciation 23.24 FY Rec \$2,223 from CW243195 Depreciation 23.24 FY Rec \$1,790 from CW243231 Depreciation 23.24 FY	Y	19,987	78,042			278,029	97,485	0			97,485	0	97,485	97,485	
CW243195	REG Floodways Construction Program	1,138,106	1,200,000	61,894	100%	30/05/2024	Project complete	Reduction \$17,982 Res 1188 TIDS Grant Funding Trf \$41,689 to CW233069 Depreciation 23.24 FY Trf \$2,223 to CW243194 Depreciation 23.24 FY	N	(17,982)	43,912			1,138,106	0	0				0	0	0	0
CW243197	REG Regional Reseals	2,576,710	2,599,877	23,167	100%	28/02/2024	Completed	Trf \$14,442 to CW243194 Depreciation 23.24 FY Trf \$8,725 to CW243230 Depreciation 23.24 FY	N		23,167			2,576,710	0	0				0	0	0	0
CW243199	Sealed Road Pavement Rehab	831,280	834,774	3,494	100%	15/12/2023	Completed	Trf \$3,494 to CW233068 Depreciation 23.24 FY	N		3,494			831,280	0	0				0	0	0	0
CW243201	Peak Downs Mine Road Recon & Widen	136,860	140,000	3,140	75%	30/06/2025	Design continuing, construction funding in 2024/25	Reduction \$1,570 Res 1188 TIDS Grant Funding Trf \$1,570 to CW233068 Depreciation 23.24 FY <b>2025 FY Adjustments</b> Increase \$37,707 Res 1188 TIDS Increase \$37,707 E & I Unallocated Depreciation	Y	(1,570)	1,570			136,860	0	1,460,000	75,414			1,535,414	0	263,759	263,759
CW243202	MMT Nolan Drive Drainage Works	37,053	37,950	897	5%	30/06/2025	Design continuing, construction funding in 2024/25		Y					37,950	897	190,000				190,897	118	56,504	56,622
CW243230	MMT Skate Park Upgrade	302,423	280,000	(22,423)	100%	15/06/2024	Completed	Rec \$8,725 from CW243197 Depreciation 23.24 FY Rec \$13,698 from CW243231 Depreciation 23.24 FY	N		22,423			302,423	0	0				0	0	0	0
CW243231	Coastal Dump Point Provision	23,626	65,000	41,374	100%	15/03/2024	Completed	Trf \$5,960 to CW233068 Depreciation 23.24 FY Trf \$14,122 to CW233076 Depreciation 23.24 FY Trf \$13,698 to CW243230 Depreciation 23.24 FY Trf \$5,804 to CW243243 Depreciation 23.24 FY Trf \$1,790 to CW243194 Depreciation 23.24 FY	N		41,374			23,626	0	0				0	0	0	0
CW243242	Phillips Creek Bridge Construction	105,199	50,000	(55,199)	5%	30/05/2026	Tender to be advertised July/August 2024	Note - funding agreement not signed at time of CF compilation. Need to fund 2024 FY spend from Council funds. Increase \$21,119 Res 1078 CF (Previously constrained for Water Points Project - no longer going ahead) Rec \$74,347 from CW243198 Depreciation 23.24 FY Rec \$193 from CW233089 Depreciation 23.24 FY Rec \$9,540 from CW243203 Depreciation 23.24 FY	Y	21,119	84,080			155,199	50,000	5,500,000				5,550,000	103,500	1,289,819	1,393,319
CW243243	Cooroora Creek Bridge Replacement	79,020	50,000	(29,020)	5%	30/11/2025	Tender currently advertised	Increase \$23,216 Res 1243 Bridges Renewal Program Trf \$5,804 from CW243231 Depreciation 23.24 FY 2025 FY ADJUSTMENT Reduce \$23,216 Res 1243 Bridges Renewal Program Trf \$5,804 to CW253304 Depreciation 23.24 FY	Y	23,216	5,804			79,020	0	2,540,362	(23,216)		5,804	2,511,342	11,456	71,047	82,503
CW253299	CORP Sports and Rec Area Lighting	0	0	0			New FY Project		NA					0	0	300,000				300,000	1,725	43,606	45,331
CW253300	MBH Wi-Fi & Town Square stage speakers	0	0	0			New FY Project		NA					0	0	20,000				20,000	0	0	0
CW253301	REG Surface Renewal Program	0	0	0			New FY Project		NA					0	0	3,500,000				3,500,000	0	0	0
CW253302	REG Floodway Construction	0	0	0			New FY Project		NA					0	0	1,340,000				1,340,000	29,555	299,596	329,151
CW253303	REG Floodway Renewal Program	0	0	0			New FY Project		NA					0	0	300,000				300,000	0	0	0
CW253304	Saraji Road Rehabilitation Design	0	0	0			New FY Project	2025 FY Rec \$5,804 from CW243243 Depreciation 23.24 FY	NA					0	0	100,000		5,804		105,804	0	60,281	60,281
CW253305	PDM Saraji DYS Bypass Road Rehabilitation	0	0	0			New FY Project		NA					0	0	850,000				850,000	13,139	0	13,139

Whole of Council Carry Forward Review 2024.2025

Code	Project	2024 YTD Actuals	Annual Approved Budget	Remaining Budget as at 30/06/2024	% Physical Completion	Revised Completion Date	Project Progress Comment / Short Reason for Delay	Finance Comment	Carry Forward Y/N	Additional Grant / Contribution / Funding	Transfer in from other projects	Transfer out to other projects	Transfer to Reserve	Final 23/24 Project Budget	Balance of Carry Forward	2025 Budget	Additional Grant / Contribution / Funding	Transfer in from other projects	Transfer out to other projects	Revised 2025 Budget (including CF)	2025 YTD Actuals	2025 Commitments	Total 2025 Expenditure including commitments
CW253306	Sealed Road Rehabilitation	0	0	0			New FY Project		NA					0	0	550,000				550,000	0	0	0
<b>Department 51000 - Bowen Basin and Gallilee Operations To</b>		<b>13,248,071</b>	<b>14,536,245</b>	<b>1,288,174</b>						<b>50,270</b>	<b>308,344</b>	<b>224,264</b>	<b>0</b>	<b>14,670,595</b>	<b>1,422,400</b>	<b>18,380,362</b>	<b>52,198</b>	<b>5,804</b>	<b>5,804</b>	<b>19,854,960</b>	<b>442,897</b>	<b>4,648,414</b>	<b>5,091,310</b>
<b>Department - Manager Parks and Recreation</b>																							
CW202795	MBH_Town Square Water Feature - Replacem	(12,262)	0	12,262	100%	NA	Prior FY actuals journalled - no budget available		N					0	0	0				0	0	0	0
CW212904	GLN_Lions Park_Renewal_Play Equip & Soft	167,665	170,398	2,733	100%	30/06/2024	Shade sail installed and project complete. Budget specific to Glenden and can not be transferred	Relinquish & return to reserve 1060 Glenden Asset Reserve \$2,733	N				2,733	167,665	0	0				0	0	0	0
CW212935	MBH Clements St Median Irrigation Upgrad	6,457	6,457	0	100%	31/07/2023	Completed		N					6,457	0	0				0	0	0	0
CW233077	REG - BBQ Replacement	13,251	13,251	0	100%	15/11/2023	Completed		N					13,251	0	0				0	0	0	0
CW233082	REG - ANZAC seats near Cenotaphs (with c	1,421	1,421	0	100%	30/09/2023	Completed		N					1,421	0	0				0	0	0	0
CW233083	REG - Base Building and Electrical Compl	15,086	89,745	74,659	50%	31/10/2024	Contractors engaged. Draft building reports provided, but waiting for final reports. Electrical works delayed due to supply of poles and Ergon.		Y					89,745	74,659	0				74,659	14,329	13,300	27,629
CW233084	CAR - Park Furniture	7,564	6,644	(920)	100%	30/06/2024	Completed	Rec \$920 frm CW243198 Res 1078 CF	N		920			7,564	0	0				0	0	0	0
CW243191	CORP Playground surfacing upgrades	363,660	383,153	19,493	100%	30/06/2024	Physically complete - awaiting drop test in July and final invoicing		Y					383,153	19,493	0				19,493	342	16,000	16,342
CW243229	NBO Netball Hoops at basketball area	13,536	13,536	0	100%	31/03/2024	Completed		N					13,536	0	0				0	0	0	0
CW253292	MBH Town Square area CCTV Installation	0	0	0			New FY Project		NA					0	0	60,000				60,000	0	0	0
<b>Department - Manager Parks and Recreation Total</b>		<b>576,377</b>	<b>684,605</b>	<b>108,228</b>						<b>0</b>	<b>920</b>	<b>0</b>	<b>2,733</b>	<b>682,792</b>	<b>94,152</b>	<b>60,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>154,152</b>	<b>14,671</b>	<b>29,300</b>	<b>43,971</b>
<b>Department 55000 - Manager Infrastructure East</b>																							
CW223029	ISAAC_Surfacing Renewal Program	(2,303)	0	2,303	100%	NA	Prior FY actuals journalled - no budget available		N					0	0	0				0	0	0	0
CW223031	ISAAC_Rural Pavement Rehabilitation Prog	2,432	2,432	0	100%	30/06/2023	Completed prior FY. Oleave adjustment costed in the 2024 FY		N					2,432	0	0				0	0	0	0
CW223034	ISAAC_Valkyrie Road Pavement Works	9,759	9,759	0	100%	31/08/2023	Completed		N					9,759	0	0				0	0	0	0
CW233088	Eaglefield Road- Pave and Seal (ROS)	27,016	27,016	0	5%	31/03/2025	Multi year project additional funding and works to be completed in 25FY		Y					27,016	0	1,560,000				1,560,000	0	175,978	175,978
CW233089	Pioneer Road- Pave and Seal (TIDS)	51,250	51,443	193	100%	30/06/2024	Project complete final signage in place. Final commitment to be closed.	Trf \$193 to CW243242 Depreciation 23.24 FY	N			193		51,250	0	0				0	0	0	0
CW243196	REG - Footpath Treatments	148	114,609	114,461	0%	30/06/2025	Project advertised twice with no responses. FY 25 will look to deliver with internal crews.	Rec \$16,748 frm CW243237 Res 1078 CF	Y		16,748			131,357	131,209	0				131,209	0	0	0
<b>Department 55000 - Manager Infrastructure East Total</b>		<b>88,302</b>	<b>205,259</b>	<b>116,957</b>						<b>0</b>	<b>16,748</b>	<b>193</b>	<b>0</b>	<b>221,814</b>	<b>131,209</b>	<b>1,560,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,691,209</b>	<b>0</b>	<b>175,978</b>	<b>175,978</b>
<b>Department 56000 - Manager Infrastructure West</b>																							
CW222997	ISAAC_Rural Unsealed Roads Resheeting Re	(3,821)	0	3,821	100%	NA	Prior FY actuals journalled - no budget available		N					0	0	0				0	0	0	0
CW223051	Intersection McDonald Flat Rd & CLM Apar	(2,447)	0	2,447	100%	NA	Prior FY actuals journalled - no budget available		N					0	0	0				0	0	0	0
CW233091	REG - Rural Network Resheeting	169,695	169,695	0	100%	31/01/2024	Completed		N					169,695	0	0				0	0	0	0
CW243198	REG - Rural Network Resheeting 2024	3,484,733	3,560,000	75,267	100%	30/06/2024	Completed. Commitment being finalised likely closed off.	Trf \$920 to CW233084 Res 1078 CF Trf \$74,347 to CW243242 Depreciation 23.24 FY	N			75,267		3,484,733	0	0				0	(0)	976	976
CW243228	Road & Transport Hazard Reduction Work	12,521	100,000	87,479	5%	24/12/2024	Multiyear Project	Project to Transfer to 51000	Y					100,000	87,479	791,992				879,471	15,449	5,760	21,209
CW243233	DRFA 2021 November Rain Event	1,071,120	0	(1,071,120)	90%	NA	Capital portion of DRFA works	Increase \$981,574 Res 1081 DRFA Grant Funding Increase \$89,546 Res 1081 DRFA Trigger Point Funding	N	1,071,120				1,071,120	0	0				0	0	0	0
CW243237	CLM State School Stop Drop & Go	198,135	214,883	16,748	100%	30/06/2024	Completed. Transfer remaining funds to CW243196	Trf \$16,748 to CW243196 Res 1078 CF	N			16,748		198,135	0	0				0	(0)	0	(0)
CW253293	REG Resheeting Program	0	0	0			New FY Project		NA					0	0	3,500,000				3,500,000	4,804	1,450,015	1,454,819
CW253294	MMT Shop Centre Carpark Light Upgrade	0	0	0			New FY Project		NA					0	0	40,000				40,000	0	0	0
<b>Department 56000 - Manager Infrastructure West Total</b>		<b>4,929,937</b>	<b>4,044,578</b>	<b>(885,358)</b>						<b>1,071,120</b>	<b>0</b>	<b>92,015</b>	<b>0</b>	<b>5,023,683</b>	<b>87,479</b>	<b>4,331,992</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,419,471</b>	<b>20,252</b>	<b>1,456,751</b>	<b>1,477,004</b>
<b>Department 57000 - Corporate Properties &amp; Fleet</b>																							
CW212895	GLN_Lions Park Amenities Block - New	73,146	73,146	0	100%	31/01/2024	Completed		N					73,146	0	0				0	0	0	0
CW223023	REG Electrical Audit	8,117	8,750	633	100%	30/09/2023	Completed	Trf \$633 to CW243207 Res 1078 CF	N			633		8,117	0	0				0	0	0	0
CW223055	NBO QFRS & SES Sheds	160,182	162,579	2,397	95%	30/06/2025	Land negotiations ongoing (note native title). Note - \$95K constrained for purchase of land in 2024 FY.		Y					162,579	2,397	0				2,397	0	4,371	4,371
CW233093	DYS - Residential - Proactive Upgrades R	76,415	76,415	0	100%	30/11/2023	Completed		N					76,415	0	0				0	0	0	0
CW233095	5 year Depot Renewal Upgrades - Year 1	16,842	17,042	200	100%	31/01/2024	Completed		N			200		16,842	0	0				0	0	0	0
CW233096	MBH - Residential - Proactive Upgrades R	66,599	108,894	42,295	100%	3/06/2024	Completed		N			42,295		66,599	0	0				0	0	0	0
CW233099	CLM - New Workcamp Workshop	1,796	1,796	0	100%	31/07/2023	Completed		N					1,796	0	0				0	0	0	0
CW233100	MMT - Residential - Proactive Upgrades R	2,995	3,960	965	100%	31/07/2023	Completed		N			965		2,995	0	0				0	0	0	0
CW233102	CLM - Admin-Hall Precinct Fire Complianc	17,901	18,997	1,096	98%	31/07/2024	Awaiting final certification. Financially complete.		Y			1,007		17,990	89	0				89	89	0	89
CW233103	MBH - Westwing Grosvenor Complex Air-con	50,396	153,493	103,097	65%	30/06/2025	Airconditioning unit for Advocacy & External Affairs to be completed in July. Contractor has advised in July that they will not be completing Units 3 & 4 and Department will now need to advertise an RFQ for these units.	Increase \$74,587 frm Res 1078 CF (previously constrained for Water Points project)	Y	74,587				228,080	177,684	40,000				217,684	0	45,836	45,836



Whole of Council Carry Forward Review 2024.2025

Code	Project	2024 YTD Actuals	Annual Approved Budget	Remaining Budget as at 30/06/2024	% Physical Completion	Revised Completion Date	Project Progress Comment / Short Reason for Delay	Finance Comment	Carry Forward Y/N	Additional Grant / Contribution / Funding	Transfer in from other projects	Transfer out to other projects	Transfer to Reserve	Final 23/24 Project Budget	Balance of Carry Forward	2025 Budget	Additional Grant / Contribution / Funding	Transfer in from other projects	Transfer out to other projects	Revised 2025 Budget (including CF)	2025 YTD Actuals	2025 Commitments	Total 2025 Expenditure including commitments
CW233105	CLM - Residential - Proactive Upgrades R	(1,154)	0	1,154	100%	NA	Prior FY actuals journaled - no budget available		N					0	0	0				0	0	0	0
CW233106	MBH - 4-6 Acacia Street Additional works	1,342	1,342	0	100%	31/03/2024	Completed		N					1,342	0	0				0	0	0	0
CW233107	STL - Residential - Proactive Upgrades R	4,398	4,670	272	100%	30/09/2023	Completed	Trf \$272 to CW243207 Res 1078 CF	N			272		4,398	0	0				0	0	0	0
CW243207	CORP - Depot Upgrades 2024	214,228	210,000	(4,228)	95%	27/09/2024	Certifier to advise what further works are required (classification of building changed) for certification. Either access ramp or step will be required. Noting additional / deferred funds in the 2025 FY. Will complete access works under this projects with remaining funds to be transferred to new FY project at Q1.	Rec \$633 frm CW223023 Res 1078 CF Rec \$200 frm CW233095 Res 1078 CF Rec \$1,090 frm CW233096 Res 1078 CF Rec \$965 frm CW233100 Res 1078 CF Rec \$1,007 frm CW233102 Res 1078 CF Rec \$272 frm CW233107 Res 1078 CF Rec \$61 frm CW243203 Depreciation 23.24 FY	Y		4,228			214,228	0	112,500				112,500	3,046	4,552	7,598
CW243208	CORP Residential Renewals 2024	515,465	500,000	(15,465)	80%	31/10/2024	Multi-year project with funds deferred to 2025 FY. Will finalise outstanding commitments and transfer remaining funds to new FY project at a quarterly review.	Rec \$15,465 frm CW233096 Res 1078 CF	Y		15,465			515,465	0	100,000				100,000	5,335	7,723	13,058
CW243211	MMT Admin Bld Concrete Slab Subsidence	9,456	20,000	10,544	10%	30/06/2025	Waiting for soil test results for engineering design to move forward. Note 2025 budget additional funds.		Y					20,000	10,544	65,000				75,544	709	1,236	1,945
CW243212	CORP - Fatigue Accommodation Upgrades	14,345	150,000	135,655	50%	29/11/2024	RFQ evaluation process took longer than expected to determine best product for Council requirements and value for money. Awarded in July.		Y					150,000	135,655	0				135,655	36,287	9,850	46,137
CW243213	MBH Convert Gas to Electric HW 17 UtahDr	48,041	48,041	0	100%	27/10/2023	Completed		N					48,041	0	0				0	0	0	0
CW243214	NBO Depot Amenities Renewal	3,600	10,000	6,400	10%	28/02/2025	Ramps ordered, with expected manufacture in August. Installation by Council tradesperson. Note 2025 budget additional funds.		Y					10,000	6,400	90,000				96,400	532	32,561	33,092
CW243215	MBH Council Chambers Options analysis	170,740	145,000	(25,740)	10%	30/06/2026	Design concepts presented to Council previously, however expecting to do another presentation in the new financial year. Note multi year project - currently planning stage, but additional funds in 24/25 FY as seed money to commence construction which will conclude in 25/26 FY.	Rec \$25,740 frm CW233096 Res 1078 CF	Y		25,740			170,740	0	200,000				200,000	1,198	154,294	155,492
CW243234	NBO - New 5 x 2 Bed Units	13,163	120,000	106,837	5%	30/06/2025	External consultants are project managing project. Currently liaising with consultants on the required scope / design. Note - currently planning only project.		Y					120,000	106,837	0				106,837	15,350	70,996	86,346
CW243235	CLM - New Build 5 x 2 Bedroom Units	9,652	120,000	110,348	5%	30/06/2025	External consultants are project managing project. Currently liaising with consultants on the required scope / design. Note - currently planning only project.		Y					120,000	110,348	0				110,348	1,872	87,648	89,520
CW243236	MBH - New 4 x 2 Bedroom Units	16,673	120,000	103,327	5%	30/06/2025	External consultants are project managing project. Currently liaising with consultants on the required scope / design. Note - currently planning only project.		Y					120,000	103,327	0				103,327	1,815	80,441	82,256
CW243249	CLM - Admin Remediation Works	149,544	170,000	20,456	90%	23/09/2024	Remaining works for carpeting and bathroom facilities expected to be completed by September.		Y					170,000	20,456	0				20,456	0	14,730	14,730
CW253307	REG Base Building Programmed Renewals 25	0	0	0			New FY Project		NA					0	0	100,000				100,000	0	0	0
CW253308	STL Rec Area septic system replacement	0	0	0			New FY Project		NA					0	0	25,000				25,000	0	0	0
CW253309	STL Sporting field toilet upgrade	0	0	0			New FY Project		NA					0	0	25,000				25,000	0	0	0
CW253310	MBH Admin building elevator Lift renewal	0	0	0			New FY Project		NA					0	0	25,000				25,000	0	0	0
CW253311	CORP Residential Renewals 2025	0	0	0			New FY Project		NA					0	0	1,250,000				1,250,000	21,636	8,890	30,526
CW253312	17 Utah Complex - Gas to Electric Hot water	0	0	0			New FY Project		NA					0	0	50,000				50,000	0	35,231	35,231
CW253313	MBH 17 Utah Complex New Patio Construction	0	0	0			New FY Project		NA					0	0	225,000				225,000	1,063	0	1,063
CW253314	CORP Emergent and or Prog Renewal 2025	0	0	0			New FY Project		NA					0	0	75,000				75,000	0	0	0
CW253315	MMT Depot Upgrade	0	0	0			New FY Project		NA					0	0	150,000				150,000	1,417	0	1,417
<b>Department 57000 - Corporate Properties &amp; Fleet Total</b>		<b>1,643,881</b>	<b>2,244,125</b>	<b>600,244</b>						<b>74,587</b>	<b>45,433</b>	<b>45,372</b>	<b>0</b>	<b>2,318,773</b>	<b>673,737</b>	<b>2,532,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,206,237</b>	<b>90,349</b>	<b>558,360</b>	<b>648,709</b>
<b>Department 58000 - Manager Plant, Fleet &amp; Workshops</b>																							
CW223006	Replace - 14 Trucks	1,493	1,493	0	100%	30/09/2023	Completed.		N					1,493	0	0				0	0	0	0
CW233109	Replace - 2 Small Plants	(460)	0	460	100%	NA	Prior FY actuals journaled - no budget available		N					0	0	0				0	0	0	0
CW233112	Replace - 8 Grasscutter	35,900	35,900	0	100%	30/09/2023	Completed.		N					35,900	0	0				0	0	0	0
CW233114	Replace - 1 Trailers	49,350	49,350	0	100%	30/09/2023	Completed.		N					49,350	0	0				0	0	0	0
CW233115	Replace - 40 Vehicles	1,584,788	1,736,057	151,269	92%	31/10/2023	3 vehicles remaining - last vehicle due October. Decision to transfer remaining purchase order to CW253257 to close off old project.	Trf \$151,269 to CW253257 Res 1064 Plant Reserve	N			151,269		1,584,788	0	0				0	0	0	0
CW233116	Replace - 2 Trucks	241,019	239,869	(1,150)	100%	30/06/2024	Completed	Rec \$1,150 frm CW243248 Depreciation 23.24 FY	N		1,150			241,019	0	0				0	0	0	0
CW233162	Mower & Slasher Glenden	2,223	0	(2,223)	100%	NA	Completed (note movement of prior year transaction)	Rec \$2,223 frm CW243248 Depreciation 23.24 FY	N		2,223			2,223	0	0				0	0	0	0
CW243218	Replace - 2 Attachments	11,805	11,805	0	100%	31/12/2023	Completed		N					11,805	0	0				0	0	0	0
CW243219	Replace - Grasscutter	533,779	533,779	0	100%	28/02/2024	Completed.		N					533,779	0	0				0	0	0	0

Whole of Council Carry Forward Review 2024.2025

Code	Project	2024 YTD Actuals	Annual Approved Budget	Remaining Budget as at 30/06/2024	% Physical Completion	Revised Completion Date	Project Progress Comment / Short Reason for Delay	Finance Comment	Carry Forward Y/N	Additional Grant / Contribution / Funding	Transfer in from other projects	Transfer out to other projects	Transfer to Reserve	Final 23/24 Project Budget	Balance of Carry Forward	2025 Budget	Additional Grant / Contribution / Funding	Transfer in from other projects	Transfer out to other projects	Revised 2025 Budget (including CF)	2025 YTD Actuals	2025 Commitments	Total 2025 Expenditure including commitments
CW243220	Replace - Trailers	21,652	22,220	568	100%	15/05/2024	Completed.	Trf \$568 to CW253257 Depreciation 23.24 FY	N			568		21,652	0	0				0	0	0	0
CW243221	Replace - 25 Passenger Vehicles	1,255,793	1,348,900	93,107	96%	30/11/2024	1 vehicle remaining. Due in October / November. Decision to transfer remaining purchase order to CW253257 to close off old project.	Trf \$93,107 to CW253257 Res 1064 Plant Reserve	N			93,107		1,255,793	0	0				0	0	0	0
CW243222	Replace - 3 Trucks	655,274	652,715	(2,559)	100%	30/06/2024	Completed.	Rec \$2,559 frn CW243248 Depreciation 23.24 FY	N		2,559			655,274	0	0				0	0	0	0
CW243223	Replace - Small Plant	59,947	59,947	0	100%	30/09/2023	Completed.		N					59,947	0	0				0	0	0	0
CW243224	Replace - 3 x Earthmovers	715,561	715,561	0	100%	16/10/2023	Completed.		N					715,561	0	0				0	0	0	0
CW243225	Replace - 6 x Forklifts	280,370	280,370	0	100%	30/09/2023	Completed.		N					280,370	0	0				0	0	0	0
CW243226	Replace - 3 x Sprayer	19,614	19,614	0	100%	31/03/2024	Completed.		N					19,614	0	0				0	0	0	0
CW243247	Generators x 3	73,946	75,000	1,054	100%	17/06/2024	Completed.	Trf \$1,054 to CW253257 Depreciation 23.24 FY	N			1,054		73,946	0	0				0	0	0	0
CW243248	RMPC Asset Purchases	110,313	117,350	7,037	100%	19/04/2024	Completed	Tr \$1,150 to CW233116 Depreciation 23.24 FY Trf \$2,223 to CW233162 Depreciation 23.24 FY Trf \$2,559 to CW243222 Depreciation 23.24 FY Trf \$1,105 to CW253257 Depreciation 23.24 FY	N			7,037		110,313	0	0				0	0	0	0
CW253255	Replace - Attachments	0	0	0			New FY Project		NA					0	0	35,490				35,490	32,545	0	32,545
CW253256	Replace - Grasscutter	0	0	0			New FY Project		NA					0	0	382,970				382,970	18,318	0	18,318
CW253257	Replace - Vehicles	0	0	0			New FY Project	Rec \$151,269 frn CW233115 Res 1064 Plant Reserve Rec \$93,107 frn CW243221 Res 1064 Plant Reserve Rec \$1,105 frn CW243248 Depreciation 23.24 FY Rec \$1,054 frn CW243247 Depreciation 23.24 FY Rec \$568 frn CW243220 Depreciation 23.24 FY	NA		247,103			247,103	247,103	1,761,360				2,008,463	0	1,980,548	1,980,548
CW253258	Replace - Earthmovers	0	0	0			New FY Project		NA					0	0	1,003,265				1,003,265	0	992,428	992,428
CW253259	Replace - Trailer	0	0	0			New FY Project		NA					0	0	115,500				115,500	0	115,000	115,000
CW253260	Dysart Depot upgrade	0	0	0			New FY Project		NA					0	0	40,000				40,000	0	0	0
CW253267	CORP - Depot Upgrades	0	0	0			New FY Project		NA					0	0	100,000				100,000	0	0	0
<b>Department 58000 - Manager Plant, Fleet &amp; Workshops Total</b>		<b>5,652,368</b>	<b>5,899,930</b>	<b>247,562</b>						<b>0</b>	<b>253,035</b>	<b>253,035</b>	<b>0</b>	<b>5,899,930</b>	<b>247,103</b>	<b>3,438,585</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,685,688</b>	<b>50,864</b>	<b>3,087,976</b>	<b>3,138,839</b>
<b>Department 59000 - Manager Infrast and Technical Services</b>																							
CW212928	ISAAC_Design for replacement of Bully Cr	25,788	23,464	(2,324)	100%	31/03/2024	Completed	Rec \$2,324 frn CW243203 Depreciation 23.24 FY	N		2,324			25,788	0	0				0	0	0	0
CW223010	CLM Design and Construct - Principal Cyc	0	100,000	100,000	0%	15/12/2024	Delay in finalising design.		Y					100,000	100,000	0				100,000	0	0	0
CW243188	Flood Resilience	0	20,000	20,000	0%	26/06/2025	Multiyear project with additional funds in the 2025 FY		Y					20,000	20,000	733,000				753,000	0	0	0
CW243203	Federation Walk extension to Airport	38,075	50,000	11,925	100%	30/06/2024	Completed	Trf \$2,324 to CW212928 Depreciation 23.24 FY Trf \$61 to CW243207 Depreciation 23.24 FY Trf \$9,540 to CW243242 Depreciation 23.24 FY	N			11,925		38,075	0	0				0	0	0	0
CW253268	REG Safety Audit Works	0	0	0			New FY Project		NA					0	0	100,000				100,000	0	0	0
CW253269	MBH Bacon Street Concrete Footpath	0	0	0			New FY Project		NA					0	0	360,000				360,000	0	0	0
CW253270	GRH Road crest widening	0	0	0			New FY Project		NA					0	0	60,000				60,000	0	0	0
CW253271	DYS Open Drain Upgrade	0	0	0			New FY Project		NA					0	0	70,000				70,000	0	62,109	62,109
CW253272	MBH Access Road Investment Strategy Design	0	0	0			New FY Project		NA					0	0	150,000				150,000	0	0	0
CW253295	Peakvale Rd Floodway Design Review	0	0	0			New FY Project		NA					0	0	40,000				40,000	0	0	0
CW253296	MBH Federation Walk Extension Design	0	0	0			New FY Project		NA					0	0	70,000				70,000	0	0	0
CW253297	CLV Colonial Drive Footpath Design	0	0	0			New FY Project		NA					0	0	70,000				70,000	0	0	0
CW253298	MBH Mills Ave Upgrade Design	0	0	0			New FY Project		NA					0	0	50,000				50,000	0	34,659	34,659
<b>Department 59000 - Manager Infrast and Technical Services</b>		<b>63,863</b>	<b>193,464</b>	<b>129,601</b>						<b>0</b>	<b>2,324</b>	<b>11,925</b>	<b>0</b>	<b>183,863</b>	<b>120,000</b>	<b>1,703,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,823,000</b>	<b>0</b>	<b>96,768</b>	<b>96,768</b>
<b>Engineering &amp; Infrastructure Services Total</b>		<b>26,202,800</b>	<b>27,808,206</b>	<b>1,605,408</b>						<b>1,195,977</b>	<b>626,804</b>	<b>626,804</b>	<b>2,733</b>	<b>29,001,450</b>	<b>2,776,080</b>	<b>32,006,439</b>	<b>52,198</b>	<b>5,804</b>	<b>5,804</b>	<b>34,834,717</b>	<b>619,033</b>	<b>10,053,545</b>	<b>10,672,578</b>

Whole of Council Carry Forward Review 2024.2025

Code	Project	2024 YTD Actuals	Annual Approved Budget	Remaining Budget as at 30/06/2024	% Physical Completion	Revised Completion Date	Project Progress Comment / Short Reason for Delay	Finance Comment	Carry Forward Y/N	Additional Grant / Contribution / Funding	Transfer in from other projects	Transfer out to other projects	Transfer to Reserve	Final 23/24 Project Budget	Balance of Carry Forward	2025 Budget	Additional Grant / Contribution / Funding	Transfer in from other projects	Transfer out to other projects	Revised 2025 Budget (including CF)	2025 YTD Actuals	2025 Commitments	Total 2025 Expenditure including commitments
<b>60000 - Planning, Environment &amp; Community Service</b>																							
<b>Department 60000 - Director Planning, Environment and Community Service</b>																							
CW253316	Isaac Country University Centres	0	0	0			New FY Project		NA					0	0	700,000				700,000	0	0	0
<b>NEW PROJECT</b>	<b>Isaac Resources Centre of Excellence</b>						2025 FY New Project - budget required for trunk infrastructure - grant funded	2025 FY Increase \$2M - RCOE grant funds	NA							0	2,000,000			2,000,000	0	0	0
<b>Department - Chief Information Officer Total</b>		<b>0</b>	<b>0</b>	<b>0</b>					<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,000,000</b>	<b>0</b>	<b>0</b>	<b>2,000,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Department 62000 - Economy &amp; Prosperity</b>																							
CW212871	CORP Tourism Signs new and replacement	(3,763)	0	3,763					N					0	0	0				0	0	0	0
CW212945	CLM Sale & Show Revitalisation Stage 2	13,262	13,262	0	100%	30/09/2023	Completed		N					13,262	0	0				0	0	0	0
CW233122	CLM Aerodrome Refuelling Tank Upgrade	0	58,790	58,790	90%	31/07/2024	Delays due to contractor availability, works completed in 2025 FY with final invoice received.	Rec \$8,328 from CW243216 Depreciation 23.24 FY	Y		8,328			67,118	67,118	0				67,118	67,118	0	67,118
CW233123	CLM Caravan Park Emergent Electrical Wor	110,544	179,922	69,378	95%	1/08/2024	Delays due to contractor availability. Invoice for majority of remainder pending with any remaining funds to be used in conjunction with broader FY24/25 project at same location		Y					179,922	69,378	150,000				219,378	43,236	0	43,236
CW233125	NBO Truck Wash Renewal	74,154	99,487	25,333	85%	31/08/2024	Delays realised due to competing priorities, all parts procured with installation pending by staff		Y					99,487	25,333	0				25,333	0	9,486	9,486
CW233126	CORP Tourism Signage Stage 2	90,989	98,149	7,160	100%	30/06/2024	Completed	Increase \$300 Res 1344 LRCI Phase 3 Trf \$7,460 to CW243165 Res 1078 CF	N	300		7,460		90,989	0	0				0	0	0	0
CW243176	CLM Caravan Park Utilities Renewal	20,256	40,000	19,744	90%	31/08/2024	Delays realised due to competing priorities, all parts procured with installation underway		Y					40,000	19,744	0				19,744	0	8,800	8,800
CW243216	NBO Showgrounds Disability Access	15,188	25,187	10,000	100%	31/12/2023	Completed	Trf \$8,328 to CW233122 Depreciation 23.24 FY Trf \$1,671 to CW243165 Depreciation 23.24 FY	N			9,999		15,188	0	0				0	0	0	0
CW243217	NBO Showgrounds Arena Irrigation	50,902	60,000	9,098	100%	30/06/2024	Completed	Trf \$9,098 to CW243165 Depreciation 23.24 FY	N			9,098		50,902	0	0				0	0	0	0
CW243227	DYS Miners Memorial	0	50,000	50,000	10%	30/06/2025	Multiyear project with additional funds in the 2025 FY		Y					50,000	50,000	100,000				150,000	0	12,200	12,200
CW243241	NBO Showgrounds Masterplan Stage 1	91,548	75,000	(16,548)	15%	30/09/2026	Multiyear project with additional funds in the 2025 FY	Increase \$74,255 Res 1264 Nebo Showgrounds Grant Funds 2025 FY Reduction \$74,255 Res 1264 Nebo Showgrounds Grant Funds	Y	74,255				149,255	57,707	1,700,000	(74,255)			1,683,452	4,520	133,520	138,040
CW243250	CLM Showgrounds Main Arena Renewal	41,769	55,000	13,231	85%	30/09/2024	Project was identified for early June start post Clermont show with Q1 completion date forecasted		Y					55,000	13,231	0				13,231	0	46	46
CW253319	CLM Saleyards pens renewal	0	0	0			New FY Project		NA					0	0	185,000				185,000	0	0	0
CW253320	CLM Showgrounds Electrical renewals	0	0	0			New FY Project		NA					0	0	185,000				185,000	0	0	0
<b>Department 62000 - Economy &amp; Prosperity Total</b>		<b>504,848</b>	<b>754,797</b>	<b>249,949</b>						<b>74,555</b>	<b>8,328</b>	<b>26,557</b>	<b>0</b>	<b>811,123</b>	<b>302,511</b>	<b>2,320,000</b>	<b>(74,255)</b>	<b>0</b>	<b>0</b>	<b>2,548,256</b>	<b>114,874</b>	<b>164,052</b>	<b>278,926</b>
<b>Department 64000 - Community Education &amp; Compliance</b>																							
CW222976	CORP Abandoned Vehicle Facility	(12,826)	0	12,826					N					0	0	0				0	0	0	0
CW243164	MBH Animal Management Centre Renewal	100,818	200,000	99,182	70%	30/09/2024	Majority of internal works complete. Delays realised with supply of external fencing.		Y					200,000	99,182	0				99,182	26,308	28,272	54,580
<b>Department 64000 - Community Education &amp; Compliance To</b>		<b>87,992</b>	<b>200,000</b>	<b>112,008</b>						<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>200,000</b>	<b>99,182</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>99,182</b>	<b>26,308</b>	<b>28,272</b>	<b>54,580</b>
<b>Department 65000 - Engaged Communities</b>																							
CW233130	NBO Hall, Admin, Lib, Museum External Re	43,015	43,016	1	100%	30/11/2023	Completed	Decrease \$1 Res 1344 LRCI Phase 3 (Note - to balance only - between the FY the \$43,016.00 is the Council revenue)	N	(1)				43,015	0	0				0	0	0	0
CW233131	Pioneer Slab Hut Restoration	68,329	68,329	0	100%	30/08/2023	Completed		N					68,329	0	0				0	0	0	0
CW243165	CLM Museum Drainage Rectification	12,000	62,733	50,733	15%	30/09/2024	Works commenced in early June. Unfortunately, additional works have been identified, project will require additional budget.	Increase \$26,872 from PECS Unallocated Depreciation 23.24 FY Rec \$1,671 from CW243216 Depreciation 23.24 FY Rec \$9,098 from CW243217 Depreciation 23.24 FY Rec \$7,460 from CW233126 Res 1078 CF	Y	26,872	18,229			107,834	95,834	0				95,834	0	95,834	95,834
CW243238	Marquee - New	12,490	12,490	0	100%	30/09/2023	Completed		N					12,490	0	0				0	0	0	0
CW253317	CORP Town Christmas Trees	0	0	0			New FY Project		NA					0	0	125,000				125,000	0	0	0
<b>Department 65000 - Engaged Communities Total</b>		<b>135,834</b>	<b>186,568</b>	<b>50,734</b>						<b>26,871</b>	<b>18,229</b>	<b>0</b>	<b>0</b>	<b>231,668</b>	<b>95,834</b>	<b>125,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>220,834</b>	<b>0</b>	<b>95,834</b>	<b>95,834</b>
<b>Department 66000 - Community Hubs</b>																							
CW222965	DYS Community Hub Design and Construct	12,550	45,000	32,450	20%	30/06/2025	Multiyear project - Final design underway		Y					45,000	32,450	175,000				207,450	0	13,500	13,500
CW222966	STLAW Community Hub Design and Construct	5,511	50,000	44,489	20%	30/06/2025	Multiyear project - Undertaken site visits and staff consultation, leading to the creation of concept papers. Officers will plan a path to initiate community consultation sessions if deemed a requirement by divisional Councillors.		Y					50,000	44,489	175,000				219,489	0	25,100	25,100
CW243244	Clermont Emergent Hubs	51,606	51,606	0	100%	29/02/2024	Completed		N					51,606	0	0				0	0	0	0
CW253318	DYS Library External Works	0	0	0			New FY Project		NA					0	0	100,000				100,000	0	0	0
<b>Department 66000 - Community Hubs Total</b>		<b>69,666</b>	<b>146,606</b>	<b>76,940</b>						<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>146,606</b>	<b>76,939</b>	<b>450,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>526,939</b>	<b>0</b>	<b>38,600</b>	<b>38,600</b>

Whole of Council Carry Forward Review 2024.2025

Code	Project	2024 YTD Actuals	Annual Approved Budget	Remaining Budget as at 30/06/2024	% Physical Completion	Revised Completion Date	Project Progress Comment / Short Reason for Delay	Finance Comment	Carry Forward Y/N	Additional Grant / Contribution / Funding	Transfer in from other projects	Transfer out to other projects	Transfer to Reserve	Final 23/24 Project Budget	Balance of Carry Forward	2025 Budget	Additional Grant / Contribution / Funding	Transfer in from other projects	Transfer out to other projects	Revised 2025 Budget (including CF)	2025 YTD Actuals	2025 Commitments	Total 2025 Expenditure including commitments
Department 67000 - Community Facilities																							
CW212906	IRC Pools - Equipotential bonding	83,441	166,882	83,441	90%	29/07/2024	Middlemount & Clermont pools have had earthing works completed. Awaiting final testing and then finalisation of concreting (when testing is compliant).	Increase \$8,406 from PECS Unallocated Depreciation 23.24 FY	Y	8,406				175,288	91,847	0				91,847	0	83,441	83,441
CW212943	Moranbah Community Centre Technology Upg	(5,869)	0	5,869	100%	NA	Prior FY transaction incorrectly costed to a different project. Project completed in 2023 FY.		N					0	0	0				0	0	0	0
CW223011	CORP Facilities Proactive Capital Progr	14,502	15,278	776	100%	31/01/2024	Completed	Trf \$460 to CW223038 Res 1078 CF Trf \$316 to CW243175 Res 1078 CF	N		776			14,502	0	0				0	0	0	0
CW223012	Corp Pools Proactive Capital Program	14,780	14,939	159	100%	30/11/2023	Completed	Trf \$159 to CW243175 Res 1078 CF	N		159			14,780	0	0				0	0	0	0
CW223013	MBH Community Centre - Refurbishment	5,475,694	10,002,850	4,527,156	40%	31/12/2024	Multi-year project. Ongoing issues with construction and design. Briefing provided to Council		Y					10,002,850	4,527,156	4,111,383				8,638,539	126,039	7,009,679	7,135,718
CW223038	DYS Civic Centre - Carpark Resurfacing &	460	0	(460)	100%	30/06/2023	Prior FY transaction incorrectly costed to a different project. Project completed in 2023 FY.	Rec \$460 frm CW223038 Res 1078 CF	N		460			460	0	0				0	0	0	0
CW223041	CLM Civic Centre - External Works	(4,768)	0	4,768	100%	30/06/2023	Prior FY transaction incorrectly costed to a different project. Project completed in 2023 FY.		N					0	0	0				0	0	0	0
CW233136	MMT Pool Amenities Refurbishment	23,386	23,386	0	100%	31/10/2023	Completed		N					23,386	0	0				0	0	0	0
CW233138	MMT Wading Pool Shade Replacement	(1,726)	497	2,223	100%	NA	Prior FY actuals journalled - only \$497 budget available for transfer	Trf \$460 to CW243175 Res 1078 CF Trf \$37 to CW243175 Depreciation 23.24 FY	N		497			0	0	0				0	0	0	0
CW233140	NBO, MBH & GLN Pool Access Barricade	(7,800)	0	7,800	100%	NA	Prior FY actuals journalled - no budget available		N					0	0	0				0	0	0	0
CW243166	Flaggy Rock Septic - Partial replacement	25,135	220,000	194,865	60%	16/09/2024	Works started. 1st stage of absorption trenches and piping completed. 2nd stage of installation of septic tank to occur before end of Q1. Impacted by wet weather.		Y					220,000	194,865	74,000				268,865	1,809	245,365	247,173
CW243167	DYS Civic & Rec Centre Furniture Replace	23,562	23,562	0	100%	15/04/2024	Completed		N					23,562	0	0				0	0	0	0
CW243168	MBH GCAC 25m pool Dosing Regime	83,333	83,333	0	100%	15/06/2024	Completed		N					83,333	0	0				0	0	0	0
CW243169	MMT Swim Pool Dive block renewals	41,127	70,000	28,873	80%	31/08/2024	Contractor has been appointed however wet weather has delayed their start date. Awaiting start date from contractor.		Y					70,000	28,873	0				28,873	0	0	0
CW243170	CORP Pools Emergent and/or Prog Renewals	73,230	95,192	21,962	80%	31/08/2024	Delays were encountered with weather events disrupting outdoor works, works unable to be done during the swim season culminating in delays with contractor project commitments elsewhere. Works are still expected to be delivered with contractors onsite by end of August.		Y					95,192	21,962	0				21,962	13,939	5,498	19,437
CW243171	CLM Swim Pool design and emergent works	76,655	83,105	6,450	80%	31/08/2024	Initial design phase has been completed, a draft electrical report from GHD was presented, this has been reviewed and we're now awaiting the final report and invoice to be expected within the next week to close out this project number.		Y					83,105	6,450	0				6,450	0	4,750	4,750
CW243172	CLM Civic Centre Roof replacement	34,618	500,000	465,382	10%	31/12/2024	Delays realised due to competing priorities. Documentation formulated and ready to tender with some challenges (WAN infrastructure on roof will need to be removed, this will cut all IT services)		Y					500,000	465,382	146,000				611,382	0	119,400	119,400
CW243173	GLN Rec Centre - Roof Repair	78,032	90,000	11,968	100%	31/05/2024	Completed	Trf \$11,968 to CW253327 Depreciation 23.24 FY	N		11,968			78,032	0	0				0	0	0	0
CW243174	GLN Swimming Pool Storage Upgrade	77,197	85,000	7,803	100%	31/05/2024	Completed	Return \$7,803 to Reserve 1060 Glenden Asset Reserve	N				7,803	77,197	0	0				0	0	0	0
CW243175	CORP Halls/Centres Emergent and/or Prog	62,769	130,000	67,231	60%	19/08/2024	Works awarded, however completion of ramps, stairs, roofing and fencing has been impacted by contractor availability.	Increase \$9,028 frm PECS Unallocated Depreciation 23.24 FY Rec \$316 frm CW223011 Res 1078 CF Rec \$159 frm CW223012 Res 1078 CF Rec \$460 frm CW233138 Res 1078 CF Rec \$37 frm CW233138 Depreciation 23.24 FY	Y	9,028	972			140,000	77,231	0				77,231	25,532	50,739	76,271
CW243246	Isaac Solar	0	15,000	15,000	10%	30/06/2026	Multi-year project with additional funds in the 2025 FY		Y					15,000	15,000	400,490				415,490	0	0	0
CW253321	MBH - GCAC 25m Thermal cover renewal	0	0	0			New FY Project		NA					0	0	125,000				125,000	0	0	0
CW253322	GLN - Pool amenity and grandstand area work	0	0	0			New FY Project		NA					0	0	170,000				170,000	0	0	0
CW253323	MBH - GCAC Plant room rectification	0	0	0			New FY Project		NA					0	0	195,000				195,000	0	0	0
CW253324	CORP - Pools Emergent Renewals	0	0	0			New FY Project		NA					0	0	120,000				120,000	0	0	0
CW253325	MBH - 50m pool expansion joint renewal	0	0	0			New FY Project		NA					0	0	195,000				195,000	0	0	0
CW253326	DYS - Pool Light Pole replacement	0	0	0			New FY Project		NA					0	0	30,000				30,000	0	0	0
CW253327	GLN Rec Centre - Toilets Stump renewal	0	0	0			New FY Project	Rec \$11,968 frm CW243173 Depreciation 23.24 FY	NA		11,968			11,968	11,968	250,000				261,968	0	0	0
CW253328	DYS Kindergarten - Structural repairs	0	0	0			New FY Project		NA					0	0	175,000				175,000	0	0	0
CW253329	STL Hall - Kitchen upgrade	0	0	0			New FY Project		NA					0	0	65,000				65,000	0	0	0
CW253330	CORP Halls Emergent and /or Prog renewal	0	0	0			New FY Project		NA					0	0	120,000				120,000	0	0	0
Department 67000 - Community Facilities Total		6,167,758	11,619,024	5,451,266						17,434	13,400	13,400	7,803	11,628,655	5,440,734	6,176,873	0	0	0	11,617,607	167,319	7,518,871	7,686,190
Planning, Environment & Community Service Total		6,966,098	12,906,995	5,940,897						118,860	39,957	39,957	7,803	13,018,052	6,015,200	9,771,873	1,925,745	0	0	17,712,818	308,501	7,845,629	8,154,130

Whole of Council Carry Forward Review 2024.2025

Code	Project	2024 YTD Actuals	Annual Approved Budget	Remaining Budget as at 30/06/2024	% Physical Completion	Revised Completion Date	Project Progress Comment / Short Reason for Delay	Finance Comment	Carry Forward Y/N	Additional Grant / Contribution / Funding	Transfer in from other projects	Transfer out to other projects	Transfer to Reserve	Final 23/24 Project Budget	Balance of Carry Forward	2025 Budget	Additional Grant / Contribution / Funding	Transfer in from other projects	Transfer out to other projects	Revised 2025 Budget (including CF)	2025 YTD Actuals	2025 Commitments	Total 2025 Expenditure including commitments
<b>80000 - Water &amp; Waste</b>																							
<b>Department 81000 - Water &amp; Wastewater</b>																							
CW172425	Project Management Costs	0	0	0			Holding account for PMs fees/costs.								0	0	0			0	11,597	388,274	399,871
CW182564	CORP WTP clearwater tank upgrades	(186)	9,526	9,712	99%	30/09/2024	Outstanding works include setting high-level alarms and testing chlorine levels before the Capricorn Street Reservoir becomes operational. Coordination with Operations Plumbers is required. GMG is engaged for SCADA and Communications. CF		Y					9,526	9,526	0				9,526	588	1,480	2,068
CW192733	CLM STP Upgrade works	0	9,533	9,533	100%	28/06/2024	Completed. Project completed in prior FY. Funds carried over for additional works. Department requested project to finalise.	Return \$9,533 to Reserve 1075 Infra Res	N				9,533	0	0	0				0	0	0	0
CW202846	NBO WTP Electrical Conductivity Improvem	8,631	8,631	0	100%	30/09/2023	Completed		N					8,631	0	0				0	0	0	0
CW212870	CORP Telemetry upgrades to WTPs	23,608	25,334	1,726	95%	30/09/2024	Minor works remaining. Materials have been delivered and are awaiting contractor completion. CF		Y					25,334	1,726	0				1,726	0	0	0
CW212936	CORP SN Manhole Rehabilitation	(2,891)	0	2,891					N					0	0					0	0	0	0
CW222964	CORP SPS rehabilitation works MMT, NBO,	386	51,364	50,978	100%	30/05/2024	Completed. Note - journal processed after balancing of program to transfer items to operational. Funds will CF and be transferred at Q1 budget review.	Trf \$2,341 to CW243182 Res 1078 CF. Note project received a late journal transferring expenditure to operational - CF was balanced and finalised at this time. Funds to CF to 2025 FY and adjustment at Q1 review to transfer within program.	Y		2,341			49,023	48,637	0				48,637	0	0	0
CW222970	MBH WTP Bobby Plant filter Media replacem	77,337	77,337	0	100%	31/10/2023	Completed		N					77,337	0	0				0	0	0	0
CW222971	CLM Water Network Augmentation	165,105	166,246	1,141	100%	31/03/2024	Completed	Trf \$1,141 to CW243182 Res 1078 CF	N		1,141			165,105	0	0				0	573	0	573
CW222974	CORP Sewer relining	1,078,253	1,621,194	542,941	100%	31/05/2024	Completed. Carry forward to finalise expenditure.	Trf \$300,000 to CW222983 Res 1078 CF Trf \$57,965 to CW233141 Res 1078 CF Trf \$100,000 to CW243180 Res 1078 CF Trf \$14,090 to CW233156 Res 1078 CF Trf \$68,223 to CW253275 Res 1078 CF	Y		540,278			1,080,916	2,663	0				2,663	2,663	0	2,663
CW222983	MBH WTP - roof replacement	281,490	972,667	691,177	45%	30/09/2024	Revised program targets completion by the end of September 2024. Additional costs are anticipated due to the increase in steel prices. Awaiting a quote for epoxy coating the external wall. CF	Rec \$300,000 frm CW222974 Res 1078 CF	Y		300,000			1,272,667	991,177	0				991,177	2,699	599,280	601,979
CW222986	Dysart WWTP Trickling filters x 2	943	943	0	100%	31/07/2023	Completed		N					943	0	0				0	0	0	0
CW222989	TCD Riparian valve redundancy	777	777	0	100%	31/07/2023	Completed		N					777	0	0				0	0	0	0
CW222991	NBO WWTP SCADA project	21,633	62,763	41,130	0%	30/06/2025	A technical advisor is engaged; however, progress is not satisfactory. There is a risk of insufficient SCADA upgrades to meet external grant requirements. Alternative delivery options are under consideration. Anticipated delivery by the end of the 2024/25 financial year. CF		Y					62,763	41,130	250,000				291,130	0	0	0
CW222992	GLN WWTP SCADA project	21,633	107,683	86,050	0%	30/06/2025	A technical advisor is engaged; however, progress is not satisfactory. There is a risk of insufficient SCADA upgrades to meet external grant requirements. Alternative delivery options are under consideration. Anticipated delivery by the end of the 2024/25 financial year. CF		Y					107,683	86,050	300,000				386,050	0	366	366
CW222993	CLM TCD floating offtake structure	407,473	409,833	2,360	100%	27/06/2024	Completed	Trf \$2,360 to CW253275 Res 1078 CF	N		2,360			407,473	0	0				0	0	0	0
CW223019	Moramah 400ML raw water dam - remediat	2,167,795	2,233,990	66,195	99%	5/07/2024	Physical works are complete. Awaiting GHD finalisation. Adept watering contract to be finalised. CF	Trf \$45,000 to CW253275 Res 1078 CF	Y		45,000			2,188,990	21,195	0				21,195	4,177	12,164	16,341
CW233141	NBO Water Network Augmentation	927,638	965,598	37,960	93%	30/09/2024	Delays experienced due to missing isolation valves and rain. Pipe testing continues. Additional funds are required. CF.	Additional Funds Required - BOR funded but agreement completion date in April. No changes to E Grant Portal - so revenue recognition erred on side of caution. Increase \$218,764 frm Res 1078 CF (previously relinquished from CW233150) <b>NOTE FUNDING IN 2025 FY WILL BE DECREASED WHEN / IF BOR PAYS ADDITIONAL FUNDS</b> Rec \$57,965 frm CW222974 Res 1078 CF	Y	218,764	57,965			1,242,327	314,689	0				314,689	64,130	3,471	67,601
CW233143	CORP SCADA Upgrades	43,266	98,725	55,459	0%	30/06/2025	A technical advisor is engaged; however, progress is not satisfactory. There is a risk of insufficient SCADA upgrades to meet external grant requirements. Alternative delivery options are under consideration. Anticipated delivery by the end of the 2024/25 financial year. CF		Y					98,725	55,459	850,000				905,459	5,920	151,185	157,105
CW233145	CORP Manhole Rehabilitation	(4,893)	15,107	20,000	34%	30/09/2024	Urgent manhole rehabilitation works are planned for completion. Manhole lids have been purchased and are scheduled for installation in Q1 2025. CF.		Y					15,107	15,107	0				15,107	0	3,069	3,069
CW233150	MBH WTP Filter Valve Replacement	0	150,000	150,000	10%	30/09/2024	Additional equipment is required to complete the scope of work (SOW). Delay in completion is expected. Coordination with Operations is needed. CF.		Y					150,000	150,000	0				150,000	0	79,443	79,443
CW233151	ST LAW Water Storage & Raw Water Main	847,079	1,765,250	918,171	65%	31/01/2025	The raw water main construction is complete. Water storage design is in progress and was reviewed in June. Site work is planned to initiate in July. CF.		Y					1,765,250	918,171	0				918,171	22,619	811,949	834,568

Whole of Council Carry Forward Review 2024.2025

Code	Project	2024 YTD Actuals	Annual Approved Budget	Remaining Budget as at 30/06/2024	% Physical Completion	Revised Completion Date	Project Progress Comment / Short Reason for Delay	Finance Comment	Carry Forward Y/N	Additional Grant / Contribution / Funding	Transfer in from other projects	Transfer out to other projects	Transfer to Reserve	Final 23/24 Project Budget	Balance of Carry Forward	2025 Budget	Additional Grant / Contribution / Funding	Transfer in from other projects	Transfer out to other projects	Revised 2025 Budget (including CF)	2025 YTD Actuals	2025 Commitments	Total 2025 Expenditure including commitments
CW233155	CLM WTP Filter Media & Plant Modernisati	206,260	448,827	242,567	25%	30/06/2025	Includes three sub-projects. The tender for Turbidity Analysers was awarded in late March. The Design and Construct contract for Switchgear Upgrade was awarded in May. Rescoping of Chemical Dosing Upgrade design is underway. Remaining funds will be carried forward into 2024/25. Expected completion by the end of the 2024/25 financial year. CF		Y					448,827	242,567	350,000				592,567	14,864	196,730	211,594
CW243177	CORP Water Valve & Hydrant Replacement	54,044	100,000	45,956	50%	30/09/2024	Materials have been delivered to the site. Resources from Operations will be utilised for installation. CF		Y					100,000	45,956	0				45,956	33,053	12,586	45,639
CW243178	CORP Bulk Water Meter Replacements	26,540	100,000	73,460	90%	30/08/2024	Meters have been purchased, however installation needs to occur. Invoices will be paid under current commitments. CF.		Y					100,000	73,460	0				73,460	0	62,381	62,381
CW243179	CORP WTP Emergent and / or Prog Renewals	178,109	279,544	101,435	54%	30/09/2024	Works are ongoing. The scope of works will carry over to the new financial year. CF	Trf \$40,000 to CW253275 Res 1078 CF	Y			40,000		239,544	61,435	0				61,435	39,568	1,090	40,658
CW243180	CORP WWTP Emergent and / or Prog Renewal	401,429	345,481	(55,948)	97%	30/09/2024	Ongoing. Over expenditure is expected. The scope of work will carry over to the new financial year. CF	Rec \$100,000 frm CW222974 Res 1078 CF	Y		100,000			445,481	44,052	0				44,052	13,369	19,812	33,180
CW243181	MBH SPS Upgrades (Compliance ERA 63)	10,932	271,127	260,195	10%	30/09/2024	A contract has been offered. The commencement of works is anticipated in early July, with completion in September. CF		Y					271,127	260,195	0				260,195	4,827	131,887	136,714
CW243182	CORP Meters for Recycled Water Meters	74,661	75,670	1,009	90%	30/09/2024	Some of the meters and fittings have been installed. Other meters that have been purchased will be installed in the 2025 FY.	Rec \$2,341 frm CW222964 Res 1078 CF Rec \$1,141 frm CW253275 Res 1078 CF	Y		3,482			79,152	4,491	0				4,491	1,745	2,253	3,999
CW243183	CORP Lab equipment for treatment plants	68,575	94,111	25,537	95%	30/09/2024	Lab equipment has been purchased and is pending delivery. Commitments exist, and invoices are pending to be settled. CF		Y					94,111	25,536	0				25,536	12,372	2,540	14,912
CW243184	CLM - WWTP Pipework Renewal	27,045	27,045	0	100%	30/09/2023	Completed		N					27,045	0	0				0	0	0	0
CW243185	MBH - Recycled Water Network	7,457	50,000	42,543	0%	30/06/2025	Following directions from the working group, Planning & Projects team progressing to deliver project in the 2024/25 financial year.		Y					50,000	42,543	350,000				392,543	3,840	0	3,840
CW243186	CAR - WTP Drinking Water Compliance	0	125,000	125,000	0%	31/01/2025	The scope has been finalised. Funds will be transferred to CW253273 to complete the implementation.	Trf \$125,000 to CW253273 Depreciation 23.24 FY	N			125,000		0	0	0				0	0	0	0
CW243232	MMT Recycled Water Network	268,674	270,000	1,326	100%	21/03/2024	Completed. Note - commitment to cancel	Trf \$1,326 to CW253275 Depreciation 23.24 FY	N			1,326		268,674	0	0				0	0	0	0
CW243245	MMT WTP Disinfection upgrade	65,796	250,000	184,204	18%	30/09/2024	This project is being delivered internally by the Operations team. The project is to be carried forward and is planned to be delivered in the first quarter of the 2024/25 financial year.		Y					250,000	184,204	0				184,204	0	7,602	7,602
CW253253	CORP Meters for Recycled Water Meters	0	0	0			New FY Project		NA					0	0	75,000				75,000	0	0	0
CW253273	CAR - WTP Upgrade	0	0	0			New FY Project	Rec \$125,000 frm CW243186 Depreciation 23.24 FY	NA		125,000			125,000	125,000	600,000				725,000	0	0	0
CW253274	STL - WTP Upgrade	0	0	0			New FY Project		NA					0	0	900,000				900,000	0	0	0
CW253275	CORP sewer relining 2025	0	0	0			New FY Project	Rec \$68,223 frm CW222974 Res 1078 CF Rec \$2,360 frm CW222993 Res 1078 CF Rec \$45,000 frm CW223019 Res 1078 CF Rec \$40,000 frm CW243179 Res 1078 CF Rec \$1,326 frm CW243232 Depreciation 23.24 FY Rec \$49,090 frm CW223000 Depreciation 23.24 FY	NA		205,999			205,999	205,999	800,000				1,005,999	5,050	2,290	7,339
CW253276	MBH RN Flow measuring at Grosvenor Creek	0	0	0			New FY Project		NA					0	0	220,000				220,000	0	0	0
CW253277	MBH WTP West & East High Lift Pumps	0	0	0			New FY Project		NA					0	0	450,000				450,000	0	0	0
CW253278	MBH - WTP Drinking Water Compliance	0	0	0			New FY Project		NA					0	0	390,000				390,000	0	0	0
CW253279	MMT and DYS - Drying Beds WTPs	0	0	0			New FY Project		NA					0	0	220,000				220,000	0	0	0
CW253280	CORP WWTP Emergent and / or Prog Renewals 2024-25	0	0	0			New FY Project		NA					0	0	300,000				300,000	28,097	0	28,097
CW253281	CORP WTP Emergent and / or Prog Renewals 2024-25	0	0	0			New FY Project		NA					0	0	150,000				150,000	0	0	0
CW253282	CORP WN Water Meters	0	0	0			New FY Project		NA					0	0	275,000				275,000	208	0	208
CW253283	CORP Switchboards	0	0	0			New FY Project		NA					0	0	80,000				80,000	0	0	0
CW253284	CORP Water Valve & Hydrant Replacement 25	0	0	0			New FY Project		NA					0	0	50,000				50,000	19,435	0	19,435
CW253285	CORP WN Bulk Water Meter Replacements	0	0	0			New FY Project		NA					0	0	100,000				100,000	0	0	0
CW253286	CLM- WTP chemical dosing upgrade	0	0	0			New FY Project		NA					0	0	400,000				400,000	0	0	0
CW253287	GLN - WTP Turbidity Analyser on Filters	0	0	0			New FY Project		NA					0	0	150,000				150,000	1,198	0	1,198
CW253288	MMT- WTP Clearwater Pump replacement	0	0	0			New FY Project		NA					0	0	310,000				310,000	0	0	0
CW253289	MBH WN Relocate truck filling	0	0	0			New FY Project		NA					0	0	230,000				230,000	0	0	0
CW253290	MMT WN Augmentation to water reservoir - second pipe	0	0	0			New FY Project		NA					0	0	800,000				800,000	0	0	0
CW253291	NBO WN Avdata	0	0	0			New FY Project		NA					0	0	100,000				100,000	0	0	0
<b>Department 81000 - Water &amp; Wastewater Total</b>		<b>7,454,597</b>	<b>11,189,306</b>	<b>3,734,710</b>						<b>218,764</b>	<b>792,446</b>	<b>757,446</b>	<b>9,533</b>	<b>11,433,537</b>	<b>3,970,968</b>	<b>8,700,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12,670,968</b>	<b>292,593</b>	<b>2,489,853</b>	<b>2,782,446</b>

Whole of Council Carry Forward Review 2024.2025

Code	Project	2024 YTD Actuals	Annual Approved Budget	Remaining Budget as at 30/06/2024	% Physical Completion	Revised Completion Date	Project Progress Comment / Short Reason for Delay	Finance Comment	Carry Forward Y/N	Additional Grant / Contribution / Funding	Transfer in from other projects	Transfer out to other projects	Transfer to Reserve	Final 23/24 Project Budget	Balance of Carry Forward	2025 Budget	Additional Grant / Contribution / Funding	Transfer in from other projects	Transfer out to other projects	Revised 2025 Budget (including CF)	2025 YTD Actuals	2025 Commitments	Total 2025 Expenditure including commitments
Department 83000 - Manager Waste Management																							
CW202809	MBH Landfill - Stormwater, Leachate Mana	0	0	0	98%	30/06/2025	This project remains open due to legal and contractual reasons, despite no further physical works or payments being required.		NA					0	0	0				0	0	182,641	182,641
CW223000	Moranbah Landfill Phase 2 Stage 2	7,744,930	7,857,097	112,167	100%	30/08/2024	Completed - however expecting invoices for remaining commitments to be received in the 2025 FY	Trf \$20,910 to CW233156 Res 1078 CF Trf \$49,090 to CW253275 Depreciation 23.24 FY	Y			70,000		7,787,097	42,167	0				42,167	4,195	23,042	27,236
CW233156	CLM WMF Weighbridge Installation	1,231,924	1,211,635	(20,289)	90%	30/08/2024	Works nearly complete; however, minor works including boom gate operation modifications still need to be completed. There will be no further invoices from the contractor, but there will be additional costs from the consultant.	Rec \$14,090 frm CW222974 Res 1078 CF Rec \$20,910 frm CW223000 Res 1078 CF	Y		35,000			1,246,635	14,711	0				14,711	2,744	0	2,744
CW233161	CAR Transfer Station Toilet	3,162	3,162	0	100%	30/09/2023	Completed		N					3,162	0	0				0	0	0	0
CW243204	GLN Landfill to Transfer Station	508,418	675,987	167,569	99%	30/08/2024	Nearly complete. Guardrails need to be installed. CF.	Note - funds CF well above actuals / commitments will return to Glenden Asset Reserve additional funds when works finalised	Y					675,987	167,569	0				167,569	4,025	12,856	16,881
CW243205	MBH Rectification of Landfill Cell	38,703	500,000	461,297	0%	30/06/2025	The geotechnical expert is progressing with the option analysis. Funds CF		Y					500,000	461,297	3,700,000				4,161,297	9,736	437,649	447,385
CW243239	CAR Landfill Capping - Design	121,959	145,000	23,041	70%	30/09/2024	Landfill After Care Plans for Carmila are progressing with a revised surface water design. The scope of work for tendering to civil contractors is in progress. CF.		Y					145,000	23,041	0				23,041	16,075	3,061	19,135
CW243240	GNH Landfill Capping Design	121,853	150,000	28,147	75%	30/09/2024	Landfill After Care Plans for Carmila progressing with revised surface water design. Scope of work for tendering to civil contractors in progress. CF		Y					150,000	28,147	0				28,147	13,644	5,488	19,131
CW253252	CORP Stormwater Dams Renewals	0	0	0			New FY Project		NA					0	0	10,000				10,000	0	0	0
CW253254	CORP Upgrade Mandalay Terminals	0	0	0			New FY Project		NA					0	0	70,000				70,000	0	0	0
CW253266	DYS WMF Repurpose to Transfer Station	0	0	0			New FY Project		NA					0	0	400,000				400,000	1,198	0	1,198
Department 83000 - Manager Waste Management Total		9,770,949	10,542,881	771,932						0	35,000	70,000	0	10,507,881	736,932	4,180,000	0	0	0	4,916,932	51,617	664,736	716,352
Water & Waste Total		17,225,546	21,732,187	4,506,641						218,764	827,446	827,446	9,533	21,941,418	4,707,900	12,880,000	0	0	0	17,587,900	344,209	3,154,589	3,498,798
Whole of Council Total		202,895,382	63,566,607	(139,328,773)						1,533,601	1,554,077	1,554,077	20,069	65,080,139	13,901,188	55,518,312	1,977,943	5,804	5,804	71,397,443	1,271,744	21,067,269	22,339,012



---

<b>MEETING DETAILS</b>	<b>Ordinary Meeting</b> Wednesday 25 September 2024
<b>AUTHOR</b>	Tamara Bateman
<b>AUTHOR POSITION</b>	Acting Manager Governance and Corporate Services

---

## **9.4 AUDIT AND RISK COMMITTEE MEETING MINUTES – TUESDAY 23 JULY 2024 AND WEDNESDAY 21 AUGUST 2024**

### **EXECUTIVE SUMMARY**

The purpose of this report is to present to Council the unconfirmed minutes of the Audit and Risk Committee meetings held on Tuesday 23 July 2024 and Wednesday 21 August 2024.

### **OFFICER'S RECOMMENDATION**

*The Committee recommends that Council:*

- 1. *Receives and notes the Minutes of the Audit and Risk Committee Meeting held on Tuesday 23 July 2024.***
- 2. *Receives and notes the Minutes of the Audit and Risk Committee Out of Session Meeting held on Wednesday, 21 August 2024.***
- 3. *Adopts the recommendations of the Audit and Risk Committee Meeting held on Tuesday 23 July 2024, including specifically relating to:***
  - a. *Adopts a strategic approach to any risks that vacancies bring to the organisation, to be included in relevant People and Capability reporting.***
  - b. *Receives and Notes the Audit Progress and Plan Update report and that the Information Management internal audit be added to the 2024/2025 Internal Audit Plan.***
- 4. *Adopts the recommendations of the Audit and Risk Committee Meeting held on Wednesday 21 August 2024, including specifically relating to:***
  - a. *Receives the 2023/2024 Unaudited Financial Statements for the year ended 30 June 2024.***
  - b. *Whilst noting the issues raised in Committee, the draft financial statements be supported for provision to the Auditor-General.***

<b>Resolution No.:</b>	<b>CGFS0903</b>		
<b>Moved:</b>	<b>Cr Jane Pickels</b>	<b>Seconded:</b>	<b>Cr Terry O'Neill</b>
<b>That the Committee recommends that Council:</b>			



1. **Receives and notes the Minutes of the Audit and Risk Committee Meeting held on Tuesday 23 July 2024.**
2. **Receives and notes the Minutes of the Audit and Risk Committee Out of Session Meeting held on Wednesday, 21 August 2024.**
3. **Adopts the recommendations of the Audit and Risk Committee Meeting held on Tuesday 23 July 2024, including specifically relating to:**
  - a) **Adopts a strategic approach to any risks that vacancies bring to the organisation, to be included in relevant People and Capability reporting.**
  - b) **Receives and Notes the Audit Progress and Plan Update report and that the Information Management internal audit be added to the 2024/2025 Internal Audit Plan.**
4. **Adopts the recommendations of the Audit and Risk Committee Meeting held on Wednesday 21 August 2024, including specifically relating to:**
  - a) **Receives the 2023/2024 Unaudited Financial Statements for the year ended 30 June 2024.**
  - b) **Whilst noting the issues raised in Committee, the draft financial statements be supported for provision to the Auditor-General.**

**Carried**

## **BACKGROUND**

Pursuant to section 211 of the *Local Government Regulation 2012* an Audit Committee must as soon as practicable after a meeting of the committee, give the local government a written report about the matters reviewed at the meeting and the committee's recommendations about the matters.

The Audit and Risk Committee met on Tuesday, 23 July 2024 for their third scheduled meeting for the 2024 calendar year in accordance with Council's audit workplan. The minutes for the meeting are attached for Council's information and consideration. The Audit and Risk Committee also met on Wednesday, 21 August 2024 for an out of session meeting to specifically discuss the draft financial statements and the Final Annual Asset Valuation Report.

## **IMPLICATIONS**

The proposed actions ensure compliance with the *Local Government Act 2009* and relevant regulations related to audit committees and internal audit.

## **CONSULTATION**

Audit and Risk Committee Chairperson

Audit and Risk Committee

Chief Executive Officer

Director Corporate, Governance and Financial Services

Governance and Corporate Services Officers

---

## BASIS FOR RECOMMENDATION

Consideration and adoption of Audit and Risk Committee Minutes is required by the *Local Government Regulation 2012*.

## ACTION ACCOUNTABILITY

The Manager Governance and Corporate Services will ensure the approved Minutes are stored in corporate memory and the actions recorded and registered for follow-up.

## KEY MESSAGES

Council is committed to transparent decision making, identifying and managing its risks and continuous improvement.

<b>Report prepared by:</b> TAMARA BATEMAN <b>Acting Manager Governance and Corporate Services</b> Date: 2 September 2024	<b>Report authorised by:</b> DARREN FETTELL <b>Director Corporate, Governance and Financial Services</b> Date: 10 September 2024
---	---

## ATTACHMENTS

- CONFIDENTIAL – Unconfirmed Minutes – Audit and Risk Committee Meeting held Tuesday 23 July 2024
- CONFIDENTIAL – Unconfirmed Minutes – Audit and Risk Committee Out of Session Meeting held Wednesday 21 August 2024

## REFERENCE DOCUMENT

- Nil

---

**UNCONFIRMED MINUTES FOR THE  
AUDIT AND RISK COMMITTEE MEETING  
OF ISAAC REGIONAL COUNCIL  
HELD TUESDAY, 23 JULY 2024  
COUNCIL CHAMBERS, MORANBAH**

# MEETING MINUTES

23 July 2024

**AUDIT AND RISK COMMITTEE MEETING OF  
ISAAC REGIONAL COUNCIL  
HELD ON TUESDAY, 23 JULY 2024  
COUNCIL CHAMBERS, MORANBAH**

## 1. OPENING MEETING

The Chairperson declared the meeting open, the time being 9.15am and welcomed all in attendance.

## 2. ATTENDANCE

### COMMITTEE

Mr Stephen Coates	Independent Chairperson (Sustainable Strategy Deployment)
Mr Peter Sheville	External Member (PSSP Company Limited)
Ms Kerry Phillips	External Member (Kerry Ann Phillips)
Cr Kelly Veve	Mayor
Cr Jane Pickels	Deputy Mayor (Division 6)
Cr Melissa Westcott	Councillor (Division 3) <i>(by Video Conference)</i>

### OBSERVERS

Mr Darren Fettell	Acting Chief Executive Officer
Mr Michael Krulic	Acting Director Corporate, Governance and Financial Services
Ms Tamara Bateman	Acting Manager Governance and Corporate Services
Mrs Tricia Hughes	Minute Taker – Coordinator Executive Support

## 3. APOLOGIES

<b>Resolution No.:</b>	<b>AR25/001</b>	<b>Action:</b>	<b>Chairperson</b>
<b>Mover:</b>	<b>Cr Jane Pickels</b>	<b>Seconded:</b>	<b>Cr Melissa Westcott</b>

**That the Audit and Risk Committee recommends:**

- To accept the apology received from Cr Viv Coleman (Alternate Member).***

**Carried**



## 6.2 Action List for noting

The Audit and Risk Committee noted the status update on Actions and the completed items as per the items on the agenda.

<b>Resolution No.:</b>	<b>AR25/004</b>	<b>Action:</b>	<b>Manager Governance and Corporate Services</b>
<b>Mover:</b>	<b>Cr Jane Pickels</b>	<b>Seconded:</b>	<b>Ms Kerry Phillips</b>
<b>That the Audit &amp; Risk Committee recommends:</b>			
<b>1. <i>That the attachment "Audit and Risk Action Item List" be received and noted.</i></b>			
			<b>Carried</b>

## 6.3 Audit and Risk Committee Annual Work Plan

Noted that this agenda item is used as a tracking tool, capturing all the matters the Committee wish to cover and are related to the relevant IRC Policy and Charter and guidance from the QAO to set out a work plan.

<b>Resolution No.:</b>	<b>AR25/005</b>	<b>Action:</b>	<b>Manager Governance and Corporate Services</b>
<b>Mover:</b>	<b>Cr Jane Pickels</b>	<b>Seconded:</b>	<b>Ms Kerry Phillips</b>
<b>That the Audit &amp; Risk Committee recommends:</b>			
<b>1. <i>That the attached Audit and Risk Committee Annual Work Plan be received and noted.</i></b>			
<b>2. <i>Request that the work plan be updated to include the People and Capability Report coming to each meeting.</i></b>			
			<b>Carried</b>

## 10. LEGAL AND LEGISLATIVE MATTERS

### 10.1 Legal and Legislative Matters Update (Verbal)

The Chief Executive Officer provided a verbal report on the following:

- Bravus Mining and Resources v IRC – Multiple ongoing disputes.
  - There is a disagreement concerning the current design and construction of the road in the Infrastructure Access Agreement, and a court date is currently pending.

- A dispute has arisen regarding invoicing and cost justification. A meeting with the CEO was held, during which further information on the costings was requested, along with an independent review of legal fees.
- Civeo v IRC – Mediation has occurred, with each party clarifying their position in the dispute. A subsequent independent review is scheduled to take place.

<b>Resolution No.:</b>	<b>AR25/006</b>	<b>Action:</b>	<b>Chief Executive Officer</b>
<b>Mover:</b>	<b>Mr Peter Sheville</b>	<b>Seconded:</b>	<b>Cr Jane Pickels</b>
<b>That the Audit and Risk Committee recommend:</b>			
<b>1. <i>That the Chief Executive Officer's verbal update on Legal and Legislative matters be received and noted.</i></b>			
			<b>Carried</b>

## 10.2 CEO Report (Verbal)

- Key Management – Ken Gouldthorp's last day at Isaac Regional Council was June 6, 2024. Cale Dendle has been appointed as the new CEO of IRC, with his start date set for July 29, 2024. Also note recent departures of Executive Manager People and Capability, Manager Governance and Corporate Services and resignation of Manager Financial Services.
- Anglo American Grosvenor Mine Fire Update – Council worked with Anglo American, and later the Department of Environment, Science and Innovation to manage disaster response related to air quality and communication. The mine has been sealed, allowing less than 2% oxygen, and so far, air and soil sampling have shown no issues.
- Country Universities Centre – A funding agreement has been signed for a \$2 million grant to advance the establishment of CUC Isaac in Moranbah and Clermont.
- 2024/25 Budget – The Budget and Annual Operational Plan were adopted in June for the upcoming financial year.
- Digital Strategy – A review of phasing has been completed, and a two-stage approach has been approved moving forward. Currently planning, resourcing, and governance are being reset as part of a Lessons Learned exercise. IRC aims to stay within the budget and overall timeline, with contingency and mitigation measures in place.
- Moranbah Community Centre Project – Overview of developing concerns around contract management.
- Road Use Agreements - Road haulage rates being reviewed with new road use agreements.

# MEETING MINUTES

23 July 2024

**Resolution No.:** AR25/007

**Action:**

**Mover:** Cr Jane Pickels

**Seconded:** Mr Peter Sheville

**That the Audit and Risk Committee recommends:**

- 1. That the Chief Executive Officer's verbal report update be received and noted.**
- 2. The Committee recommends that council adopt a strategic approach to any risks that vacancies bring to the organisation, to be included in People and Capability reporting.**

**Carried**

## ATTENDANCE

Ms Lisa Fraser, Queensland Audit Office (External Auditors) entered the meeting.

Mr Sam Spellacy, Pitcher Partners (External Auditors) entered the meeting.

Mr Wayne Gorrie, OCM (Internal Auditor) entered the meeting.

Mr James Turner, OCM (Internal Auditor) entered the meeting.

## 7. INTERNAL AUDIT

### 7.1 Internal Audit Progress and Plan Update

To update the Audit and Risk Committee on the progress of ongoing audits and outline the proposed 2024/2025 Internal Audit Plan.

**Resolution No.:** AR25/008

**Mover:** Mr Peter Sheville

**Seconded:** Ms Kerry Phillips

**That the Audit & Risk Committee recommends:**

- 1. That the Internal Audit Progress and Plan Update Report be received and noted. And the information management internal audit be added to the 2024/2025 Internal Audit Plan.**
- 2. That OCM advise when Isaac Regional Council will be in a better position to undertake assurance mapping at next meeting.**

**Carried**

**Note:**

- Future Internal Audit planning process requested to be completed earlier (April/May 2025) to allow review/input from Audit and Risk Committee.**



## 7.2 Internal Audit Register Update

To update the Audit and Risk committee on the status of the Internal Audit Register.

<b>Resolution No.:</b>	<b>AR25/009</b>	<b>Action:</b>	
<b>Mover:</b>	<b>Cr Jane Pickels</b>	<b>Seconded:</b>	<b>Cr Melissa Westcott</b>
<b>That the Audit &amp; Risk Committee recommends:</b>			
<b>1. That the Internal Audit Register Update Report be received and noted with OCM conducting a thorough review of actions and risk level being recorded for each item along with agreed implementation timeline.</b>			
<b>2. Request that OCM do an independent review of Council's Reporting against the QAO Reports.</b>			
			<b>Carried</b>
<b>Note:</b>			
<b>Committee have requested the below moving forward:</b>			
<ul style="list-style-type: none"><li><b>Risk Rating to be added to this Register (low or high rating.)</b></li><li><b>Target Dates to be added to the registers (criticality) – if delayed for a period time – what does this do to the risk register – has the risk rating changed due to the delay?</b></li></ul>			

## 7.3 Final Report – Fraud Control and Management Internal Audit

To present to the Audit and Risk Committee the final Report for the Fraud Control and Management internal audit.

<b>Resolution No.:</b>	<b>AR25/010</b>	<b>Action:</b>	
<b>Mover:</b>	<b>Ms Kerry Phillips</b>	<b>Seconded:</b>	<b>Mr Peter Sheville</b>
<b>That the Audit &amp; Risk Committee recommends:</b>			
<b>1. That the final report for the Fraud Control and Management internal audit be received and noted.</b>			
			<b>Carried</b>
<b>Note:</b>			
<b>Committee discussed options to progress findings from report with key points being:</b>			
<ul style="list-style-type: none"><li><b>3.1 Consider using the resources from another Council rather than establishing from scratch.</b></li><li><b>3.3 What is management doing to ensure that once a risk assessment is being completed that the risk measures are being actioned accordingly.</b></li></ul>			

# MEETING MINUTES

23 July 2024

- **3.4 Suggestion to use the resources that come from CCC and Ombudsman office in line with the Fraud Prevention Week which occurs in November.**

## 7.4 Final Report – Grant Management (Received) Internal Audit

To present to the Audit and Risk Committee the final report for the Grant Management (Received).

**Resolution No.:** AR25/011

**Action:**

**Mover:** Cr Melissa Westcott

**Seconded:** Ms Kerry Phillips

**That the Audit & Risk Committee recommends:**

1. *That the Final report for the Grant Management (Received) internal audit be received and noted.*

**Carried**

## ATTENDANCE

Mr Wayne Gorrie, OCM (Internal Auditor) left the meeting at 10.32am.

Mr James Turner, OCM (Internal Auditor) left the meeting at 10.32.am.

The meeting was adjourned in the Council Chambers for morning tea at 10.32am.

The meeting re-commenced in Council Chambers at 10.40am.

Ms Susan Martin, Acting Manager Financial Services entered the meeting at 10.41am.

# MEETING MINUTES

23 July 2024

## 8. EXTERNAL AUDIT

### 8.1 2024 External Audit Briefing Paper

To provide the Audit and Risk Committee with an overview of the information relevant to your entity, including audit progress, key financial audit milestones, updates on reports and resources, reports to parliament in progress that may be of interest and recent blog articles of interest.

**Resolution No.:** AR25/012

**Action:**

**Mover:** Mr Peter Sheville

**Seconded:** Ms Kerry Phillips

**That the Audit & Risk Committee recommends:**

- That the Isaac Regional Council Audit Briefing Paper as at 26 June 2024 be received and noted. The Committee resolves to have an out of session meeting to discuss the draft financial statements on Wednesday 21 August 2024.*

**Carried**

**Note:**

- Monday 19 August 2024 draft financial statements to be provided to Audit and Risk Committee prior to a meeting for Audit and Risk on Wednesday 21 August 12pm.**

## 9. FINANCIAL COMPLIANCE AND INTERNAL CONTROLS

### 9.1 Financial Statements as at 30 June 2024

To provide, for the information of the Committee, the latest monthly financial report received by Council.

**Resolution No.:** AR25/013

**Action:** Manager Financial Services

**Mover:** Mr Peter Sheville

**Seconded:** Cr Melissa Westcott

**That the Audit & Risk Committee recommends:**

- Receive the statutory financial and treasury reports for the period ending 30 June 2024.*

**Carried**

# MEETING MINUTES

23 July 2024

## 9.2 Financial Performance Monitoring - Analytics

To provide the Audit and Risk Committee with financial analytics for period 1 May 2024 to 30 June 2024.

**Resolution No.:** AR25/014 **Action:** Manager Financial Services

**Mover:** Cr Jane Pickels **Seconded:** Mr Peter Sheville

**That the Audit & Risk Committee recommends:**

- To receive and notes the status report.***

**Carried**

## 9.3 2023/2024 Audit Timetable

To provide, for the information of the committee, the working document for the preparation of the 2023/2024 financial statements.

**Resolution No.:** AR25/015 **Action:** Manager Financial Services

**Mover:** Cr Melissa Westcott **Seconded:** Ms Kerry Phillips

**That the Audit & Risk Committee recommends:**

- To receive and note the status report.***

**Carried**

**Note:**

- Suggestion that report to include position name rather than employee name.**

## ATTENDANCE

Ms Lisa Fraser, Queensland Audit Office (External Auditors) left the meeting at 11.07am.

Mr Sam Spellacy, Pitcher Partners (External Auditors) left the meeting at 11.07am.

Mayor Kelly Vea Vea left the meeting at 11.07am

Mr Rod Stewart, Acting Manager Safety and Resilience joined the meeting via video conference at 11.07am.

Mayor Kelly Vea Vea returned to the meeting at 11.10am.

## 9.4 2024/2025 Isaac Regional Council Budget

To provide a brief overview for the information of the committee around the adopted budget for the 2024/2025 financial year and Long-Term Financial Forecast.

<b>Resolution No.:</b>	<b>AR25/016</b>	<b>Action:</b>	<b>Manager Financial Services</b>
<b>Mover:</b>	<b>Ms Kerry Phillips</b>	<b>Seconded:</b>	<b>Mr Peter Sheville</b>
<b>That the Audit &amp; Risk Committee recommends:</b>			
<b>1. To receive and note the 2024/2025 Isaac Regional Council Budget.</b>			
			<b>Carried</b>

## 9.5 Final Annual Asset Valuation Report (Land Improvements, Aerodrome and Inventory Land)

To provide, for information of the committee, the final annual asset valuation reports for land and improvements, aerodrome and inventory land revaluation being undertaken for the 2023/2024 financial year.

<b>Resolution No.:</b>	<b>AR25/017</b>	<b>Action:</b>	<b>Manager Financial Services</b>
<b>Mover:</b>	<b>Cr Jane Pickels</b>	<b>Seconded:</b>	<b>Mr Peter Sheville</b>
<b>That the Audit &amp; Risk Committee recommends:</b>			
<b>1. To receive and note the Final Annual Asset Valuation Report (Land Improvements, Aerodrome and Inventory Land) report.</b>			
<b>2. That the Final Annual Asset Valuation Report is presented to the out of session Audit and Risk Committee Meeting scheduled for 21 August 2024.</b>			
			<b>Carried</b>

## ATTENDANCE

Ms Susan Martin, Acting Manager Financial Services left the meeting at 11.20am.

## 11. GOVERNANCE & RISK MANAGEMENT

### 11.1 Governance Update

To provide an overview and update of Governance activities and other corporate matters since May 2024 and future priorities.

<b>Resolution No.:</b>	<b>AR25/018</b>	<b>Action:</b>	<b>Manager Governance and Corporate Services</b>
<b>Mover:</b>	<b>Cr Jane Pickels</b>	<b>Seconded:</b>	<b>Cr Melissa Westcott</b>
<b>That the Audit and Risk Committee recommend:</b>			
<b>1. <i>That the Governance Update Report be received and noted.</i></b>			
<b>2. <i>Internal Audit Plan be provided to A&amp;R Committee in May of each year</i></b>			
			<b>Carried</b>
<b>Note:</b>			
<ul style="list-style-type: none"><li><b>Committee discussed report and that for best practice policy review update must include details of the total number of policies, total number under review and what policies are outstanding for clarity.</b></li></ul>			

### 11.2 Risk Management Update

To provide an overview and update of Risk Management as per the work plan.

<b>Resolution No.:</b>	<b>AR25/019</b>	<b>Action:</b>	<b>Manager Governance and Corporate Services</b>
<b>Mover:</b>	<b>Cr Jane Pickels</b>	<b>Seconded:</b>	<b>Cr Melissa Westcott</b>
<b>That the Audit and Risk Committee recommend:</b>			
<b>1. <i>To receive and note the risk management update.</i></b>			
<b>2. <i>Committee recommending to Council ensuring that the controls and treatment address the outcome of the high risk.</i></b>			
			<b>Carried</b>
<b>Note:</b>			
<ul style="list-style-type: none"><li><b>Committee discussed preference not to have the Audit and Risk Committee as a control for CORP0017. Management agreed to amend.</b></li></ul>			

# MEETING MINUTES

23 July 2024

## 11.3 Insurance Update as at 30 June 2024

To provide the Audit and Risk Committee with claims status report for the period 1 July 2023 to 30 June 2024.

<b>Resolution No.:</b> AR25/020	<b>Action:</b>	<b>Manager Governance and Corporate Services</b>
<b>Mover:</b> Mr Peter Sheville	<b>Seconded:</b>	<b>Cr Jane Pickels</b>
<b>That the Audit &amp; Risk Committee recommends:</b>		
1. <i>To receive and note the insurance update.</i>		
<b>Carried</b>		

## ATTENDANCE

Mr Scott Casey, Director Water and Waste entered the meeting at 11.33am.

Mr Robert Perna, Director Engineering and Infrastructure entered the meeting at 11.33am.

Mr Daniel Wagner, Director Planning, Environment and Community Services entered the meeting at 11.34am

Mayor Kelly Veve left the meeting at 11.35am.

## 11.4 Emerging Risk / Ongoing Issues (General Verbal Discussion – Committee Members)

- Threat of Artificial Intelligence – Discussion about the use of AI in social engineering attacks, fraudulent activities, and threats to data privacy
- CrowdStrike – The CrowdStrike outage had a significant impact on Council activities, causing the external-facing website to go down, as well as internal challenges. To prevent similar disruptions in the future, it may be necessary to implement manual systems to ensure operations can continue as normal.
- Digital Strategy – Note other Council’s experiences and progress to date.
- Council Vacancies – Several key Council positions remain vacant, leading to challenges within IRC.
- Utilisation of Grant Money – Several Councils have had their grant money reclaimed by the State Government due to delays and the rescoping of projects

# MEETING MINUTES

23 July 2024

<b>Resolution No.:</b> AR25/021	<b>Action:</b>	<b>Audit and Risk Committee Chairperson</b>
<b>That the Audit &amp; Risk Committee recommends:</b>		
<b>1. To receive and note the verbal update provided on the emerging risks and/or ongoing issues arising since the last Audit and Risk Committee Meeting.</b>		
		<b>Carried</b>

## ATTENDANCE

Cr Melissa Westcott left the meeting at 11.38am.

Mr Rod Stewart, Acting Manger Safety & Resilience left the meeting at 11.39am.

Mr James Turner, OCM (Internal Auditors) left the meeting at 11.39am.

## 12. PROJECT DELIVERY & MAJOR PRJECT RISKS

### 12.1 Capital Project Delivery – Completion v Budget

To provide the Audit and Risk committee an overview of all the Directorates capital projects as at 30 June 2024.

<b>Resolution No.:</b> AR25/022	<b>Action:</b>	<b>Manager Financial Services</b>
<b>Mover:</b> Cr Jane Pickels	<b>Seconded:</b>	<b>Mr Peter Sheville</b>
<b>That the Audit &amp; Risk Committee:</b>		
<b>1. To receive and note the status report.</b>		
		<b>Carried</b>



# MEETING MINUTES

23 July 2024

## 12.1.1 Capital Project Delivery as at 30 June 2024 – Corporate, Governance and Financial Services

To provide an update on the Capital Expenditure for Corporate, Governance and Financial Services Directorate as at 30 June 2024, on an exceptional basis.

<b>Resolution No.:</b>	<b>AR25/023</b>	<b>Action:</b>	<b>Director Corporate, Governance and Financial Services</b>
<b>Mover:</b>	<b>Ms Kerry Phillips</b>	<b>Seconded:</b>	<b>Cr Jane Pickels</b>
<b>That the Audit &amp; Risk Committee recommends:</b>			
<b>1. <i>That the Capital Expenditure status report for the Corporate, Governance and Financial Services Directorate as at 30 June 2024, be received and noted.</i></b>			
			<b>Carried</b>

## ATTENDANCE

Mr Rod Stewart, Acting Manager Safety and Resilience entered the meeting at 11.41am.

## 12.1.2 Capital Project Delivery as at 30 June 2024 – Planning, Environment and Community Services

To provide an update on the Capital Expenditure for Planning, Environment and Community Services Directorate as at 30 June 2024, on an exception basis.

<b>Resolution No.:</b>	<b>AR25/024</b>	<b>Action:</b>	<b>Director Planning, Environment and Community Services</b>
<b>Mover:</b>	<b>Cr Jane Pickels</b>	<b>Seconded:</b>	<b>Ms Kerry Phillips</b>
<b>That the Audit &amp; Risk Committee recommends:</b>			
<b>1. <i>To receive and note the status report for the Capital Expenditure for Planning, Environment and Community Services Directorate as at 30 June 2024.</i></b>			
			<b>Carried</b>

## ATTENDANCE

Mr Daniel Wagner, Director Planning, Environment and Community Services left the meeting room at 11.43am.



# MEETING MINUTES

23 July 2024

## 13 ICT AND SAFETY

### 13.1 Safety and Resilience Update

To provide an update and overview on Health, Safety and Wellbeing as well as Disaster Management activities.

<b>Resolution No.:</b>	<b>AR25/027</b>	<b>Action:</b>	<b>Director Corporate, Governance and Financial Services</b>
<b>Mover:</b>	<b>Cr Jane Pickels</b>	<b>Seconded:</b>	<b>Ms Kerry Phillips</b>
<b>That the Audit &amp; Risk Committee recommends:</b>			
<b>1. <i>That the Safety and Resilience status report be received and noted.</i></b>			
			<b>Carried</b>

## ATTENDANCE

Mr Rod Stewart, Acting Manager Safety and Resilience left the meeting room at 11.56am.

### 13.2 ICT Status Update

To provide the Audit and Risk Committee an ICT Status Update.

<b>Resolution No.:</b>	<b>AR25/028</b>	<b>Action:</b>	<b>Chief Information Officer</b>
<b>Mover:</b>	<b>Cr Jane Pickels</b>	<b>Seconded:</b>	<b>Ms Kerry Phillips</b>
<b>That the Audit &amp; Risk Committee recommends:</b>			
<b>1. <i>That the report be received and noted and the committee indicated that these type of issues be captured in the outstanding items register.</i></b>			
			<b>Carried</b>

## ATTENDANCE

Mr Robert Kane, Chief Information Officer left the meeting room at 11.59am.

# MEETING MINUTES

23 July 2024

## 14 GENERAL BUSINESS

### 14.1 Controlled Entities/Community Boards - Isaac Affordability Housing Trust – Financial Statements

To present to the Audit & Risk Committee the Isaac Affordable Housing Trust Financial Report as at 31 May 2024.

<b>Resolution No.:</b>	<b>AR25/029</b>	<b>Action:</b>	<b>Director Corporate Governance and Financial Services</b>
<b>Mover:</b>	<b>Mr Peter Sheville</b>	<b>Seconded:</b>	<b>Cr Jane Pickels</b>
<b>That the Audit &amp; Risk Committee recommends:</b>			
1. <i>That the Isaac Affordable Housing Trust Financial Report as at 31 May 2024 be received and noted.</i>			
			<b>Carried</b>

### 14.2 Controlled Entities/Community Boards - Moranbah Early Learning Centre – Financial Statements

To present to the Audit & Risk Committee the Moranbah Early Learning Centre Financial Report as at 31 May 2024.

<b>Resolution No.:</b>	<b>AR25/030</b>	<b>Action:</b>	<b>Director Corporate Governance and Financial Services</b>
<b>Mover:</b>	<b>Mr Peter Sheville</b>	<b>Seconded:</b>	<b>Cr Jane Pickels</b>
<b>That the Audit &amp; Risk Committee recommends:</b>			
1. <i>That the Moranbah Early Learning Centre Financial Report as at 31 May 2024 be received and noted.</i>			
			<b>Carried</b>

# MEETING MINUTES

23 July 2024

## 14.3 Committee Member Feedback Session (verbal)

The Committee discusses what aspects of the meeting bring value to the committee members. (How can we focus on making them more valuable?)

**Resolution No.:** AR25/031                      **Action:** Chief Executive Officer

**That the Audit & Risk Committee recommends:**

1. *That the discussion on what adds value to the committee be received and noted.*

**Carried**

## 15 NEXT MEETING & CLOSURE

15.1 **Next Meeting** – Monday, 23 September 2024 to commence at 8.30am.

**Resolution No.:** AR25/032                      **Action:** Chief Executive Officer

**That the Audit & Risk Committee recommends:**

1. *That the next Audit and Risk Committee Meeting be scheduled for Monday, 23 September 2024.*

**Carried**

Ms Kerry Phillips will dial in for September meeting.

There being no further business the Chair closed the meeting at 12.01pm.

---

**UNCONFIRMED MINUTES FOR THE**

**AUDIT AND RISK COMMITTEE**

**OF ISAAC REGIONAL COUNCIL**

**(OUT OF SESSION MEETING)**

**HELD WEDNESDAY, 21 AUGUST 2024**

**COUNCIL CHAMBERS, MORANBAH**

**OR MICROSOFT TEAMS**

**AUDIT AND RISK COMMITTEE MEETING OF  
ISAAC REGIONAL COUNCIL  
(OUT OF SESSION MEETING)  
HELD ON WEDNESDAY, 21 AUGUST 2024  
COUNCIL CHAMBERS, MORANBAH  
OR MICROSOFT TEAMS**

## 1. OPENING MEETING

The Chairperson declared the meeting open, the time being 12:00pm and welcomed all in attendance.

## 2. ATTENDANCE

### COMMITTEE

Mr Stephen Coates	Independent Chairperson (Sustainable Strategy Deployment) <i>(by Video Conference)</i>
Mr Peter Sheville	External Member (PSSP Company Limited) <i>(by Video Conference)</i>
Ms Kerry Phillips	External Member (Kerry Ann Phillips) <i>(by Video Conference)</i>
Cr Jane Pickels	Deputy Mayor (Division 6)
Cr Melissa Westcott	Councillor (Division 3)

### OBSERVERS

Cr Terry O'Neill	Councillor Division 1
Cr Vern Russell	Councillor Division 2
Cr Alaina Earl	Councillor Division 5
Mr Cale Dendle	Chief Executive Officer
Mr Darren Fettell	Director Corporate, Governance and Financial Service
Mr Michael Krulic	Manager Financial Services
Mrs Susan Martin	Manager Budgets and Statutory Reporting
Mrs Louise Walsh	Manager Accounting Services
Mr Jabin Kukatlapalli	Senior Accountant (Budgets and Statutory Reporting)
Mrs Tricia Hughes	Minute Taker – Coordinator Executive Support

# MEETING MINUTES

21 August 2024

## 3. APOLOGIES

An apology was received from Mayor Kelly Vea Vea.

<b>Resolution No.:</b>	<b>AR25/033</b>	<b>Action:</b>	<b>Chairperson</b>
<b>Mover:</b>	<b>Cr Jane Pickels</b>	<b>Seconded:</b>	<b>Cr Melissa Westcott</b>
<b>That the Audit and Risk Committee:</b>			
1. <b>Accepts the apology received from Mayor Kelly Vea Vea.</b>			
			<b>Carried</b>

## 4. DECLARATION OF CONFLICT OF INTEREST

No conflicts of interest declared for this meeting.

### NOTE:

*The Committee acknowledges that Chapter 5B Councillors' Conflicts of Interest of the Local Government Act 2009 does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the Local Government to be a member of the board of the corporation or association.*

## 5. FINANCIAL COMPLIANCE AND INTERNAL CONTROLS

### 5.1 2023/2024 UNAUDITED FINANCIAL STATEMENTS

Isaac Regional Council is required to prepare and present Financial Statements in accordance with the relevant section of the *Local Government Regulation 2012* which includes:

#### **s211 Audit committee meetings**

- (1) The audit committee of a local government must –
- (b) review each of the following matters –
- (iii) a draft of the local government's financial statements for the preceding financial year before the statements are certified and given to the auditor-general under section 212.

<b>Resolution No.:</b>	<b>AR25/034</b>	<b>Action:</b>	<b>Manager Financial Services</b>
<b>Mover:</b>	<b>Kerry Phillips</b>	<b>Seconded:</b>	<b>Peter Sheville</b>
<b>That the Audit and Risk Committee:</b>			
1. <b>Receives the 2023/2024 Unaudited Financial Statements for the year ended 30 June 2024.</b>			



# MEETING MINUTES

21 August 2024

2. Whilst noting the issues raised in Committee, the draft financial statements be supported for provision to the Auditor-General.

Carried

## ATTENDANCE

Cr Melissa Westcott left the meeting room at 12.46pm.

### 5.2 Final Annual Asset Valuation Report (Land Improvements, Aerodrome and Inventory Land)

To provide, for information of the committee, the final annual asset valuation reports for land and improvements, aerodrome and inventory land revaluation being undertaken for the 2023/2024 financial year.

<b>Resolution No.:</b>	<b>AR25/035</b>	<b>Action:</b>	<b>Manager Financial Services</b>
<b>Mover:</b>	<b>Kerry Phillips</b>	<b>Seconded:</b>	<b>Peter Sheville</b>

**That the Audit and Risk Committee:**

1. Receives and notes the Final Annual Asset Valuation Report (Land Improvements, Aerodrome and Inventory Land).

Carried

## 6. NEXT MEETING AND CLOSURE

6.1 **Next Meeting** – Monday 23 September 2024 to commence at 8:30am.

There being no further business the Chair closed the meeting at 12.49pm.

---

<b>MEETING DETAILS</b>	<b>Ordinary Meeting</b> Wednesday 25 September 2024
<b>AUTHOR</b>	Tricia Hughes
<b>AUTHOR POSITION</b>	Coordinator Executive Support

---

**9.5 2024 NATIONAL LOCAL ROADS, TRANSPORT AND INFRASTRUCTURE CONGRESS**

**EXECUTIVE SUMMARY**

This report is for Councillors to consider attendance at the 2024 National Local Roads, Transport and Infrastructure Congress which is being held at the Margaret River HEART in Margaret River, Western Australia from 3 to 4 December 2024.

**OFFICER'S RECOMMENDATION**

*That the Committee recommends that Council:*

- 1. Authorises the attendance of Councillor/s \_\_\_\_\_ to the 2024 National Local Roads, Transport and Infrastructure Congress to be held at Margaret River HEART in Margaret River, Western Australia from 3 to 4 December 2024.**

<b>Resolution No.:</b>	<b>CGFS0904</b>		
<b>Moved:</b>	<b>Mayor Kelly Ve a Ve a</b>	<b>Seconded:</b>	<b>Cr Vern Russell</b>
<b>That the Committee recommends that Council:</b>			
<b>1. Due to cost of travel and time required to attend the 2024 National Local Roads, Transport and Infrastructure Congress to be held at Margaret River HEART in Margaret River, Western Australia from 3 to 4 December 2024 that Councillors do not attend this year's Congress.</b>			
<b>Carried</b>			

---

## BACKGROUND

In previous years Council has considered Councillor attendance at the National Local Roads, Transport and Infrastructure Congress by Council Resolution. In 2023, Cr Jane Pickels and Director Engineering and Infrastructure, Robert Perna attended the Congress which was held in Canberra. Feedback from Cr Pickels and Mr Perna was that they found the Congress valuable.

Cr Jane Pickels requested in July 2024 that an agenda item for the next round of meetings was provided for the proposed attendance at the 2024 National Local Roads, Transport and Infrastructure Congress, however a report was not able to be presented until September as the program for the Congress has only recently been released by the Australian Local Government Association.

Local governments are responsible for some of the most critical transport assets in this country. Local roads and bridges connect individuals, communities and businesses and often provide connectivity between major freight routes. It is critical that this role be recognised and funded appropriately to ensure that our nation's roads and transport networks are fit-for-purpose now and into the future.

Australian Local Government Association (ALGA) is the national voice of local government, representing 537 councils across the country. The Congress is an annual event attracting approximately 250 local government representatives including Mayors, Councillors and Senior Council Staff. The Congress is an opportunity for councils to come together as a united force to develop and refine a coherent national case for improved investment in local government roads as well as in other infrastructure for which local government is responsible that impacts on our communities.

## IMPLICATIONS

### Financial

The financial implications in attending this congress will be the registration, accommodation, transport (flights and hire car) and incidental costs for the delegated person/s. The cost of attendance will be funded through the Councillor budget allocation. The breakdown of cost is as follows, noting this is an approximate cost per person;

- Registration - Early Registration Fee \$925 (Payment received on or before 15 November 2024).
- Accommodation - \$384 - \$570 per night per person (Two nights' accommodation required in Perth and two nights' accommodation required in Margaret River).
- Flights – Return flights to Perth approximate cost \$1,500 (would be required to fly into Perth on Sunday 1 December and Depart from Perth on Thursday 5 December – this is due to flight arrival and departure times and having to drive approximately three hours from Perth to Margaret River).
- Rental Car – travel from Perth to Margaret River and return approximate cost \$650.
- Incidentals (Meals, etc.) – As per Council's Travel and Accommodation Policy.
- Total Cost for a Councillor to attend is approximately **\$3,961** (includes Congress Registration, Flights, Accommodation however excludes Rental Car and incidentals).

If an Officer is to attend this Congress, their costs will be covered within the relevant department's operational budget.

## CONSULTATION

- Cr Jane Pickels
- Chief Executive Officer
- Director Engineering and Infrastructure

## BASIS FOR RECOMMENDATION

It is important for Isaac Regional Council to stay in tuned with the future movements and visions of the roads and bridges infrastructure of our nation. It is also an opportunity for Isaac Regional Council to voice our concerns and plans for the future within roads and bridges infrastructure.

## ACTION ACCOUNTABILITY

The Office of the Chief Executive Officer has accountability for completing the registration and ensuring the supporting arrangements are in place or delegated to another authorised personnel.

## KEY MESSAGES

Attendance at the congress forms an important part of Council's advocacy and will assist with ensuring the infrastructure sustainability within our region.

"We will maximise the inter and intra-connectivity of our region through a well-planned, efficient, safe and sustainable transport network.". 2023-2028 Community- Corporate Plan.

<b>Report prepared by:</b>	<b>Report authorised by:</b>
TRICIA HUGHES	CALE DENDLE
<b>Coordinator Executive Support</b>	<b>Chief Executive Officer</b>
Date: 6 September 2024	Date: 6 September 2024

## ATTACHMENTS

- Attachment 1 - Provisional Program - National Local Roads, Transport and Infrastructure Congress 2024

## REFERENCE DOCUMENT

- Nil

# PROVISIONAL PROGRAM

Event Time - (UTC+10:00) Canberra, Melbourne, S... ▼

## Monday, December 2, 2024

	Track 2
4:00 PM - 5:30 PM	<b>Registration   Arrival and check-in</b>
5:30 PM - 7:30 PM	Welcome Reception

	Track 3
4:00 PM - 5:30 PM	<b>Registration   Arrival and check-in</b>
5:30 PM - 7:30 PM	Welcome Reception

## Tuesday, December 3, 2024

8:00 AM - 9:00 AM	<b>Registration   Arrival Tea and Coffee</b>	
9:00 AM - 9:10 AM	<b>Welcome to Country</b>	
9:10 AM - 9:20 AM	<b>President's Opening Address</b>	
9:20 AM - 9:30 AM	<b>Minister &amp; Shadow Minister Address</b>	
9:30 AM - 10:15 AM	<b>2050: Australia's transport roadmap</b>	
10:15 AM - 10:45 AM	Tuesday Morning Tea	
10:45 AM - 12:15 PM	<b>Local government and housing: Bridging the trunk infrastructure gap</b>	
12:15 PM - 1:15 PM	Tuesday Lunch	
	Session 3 - Concurrent session	
1:15 PM - 2:15 PM	<b>Session 1: Active transport and EV trends</b>	<b>Session 2: Regional airports of the future</b>
	Session 4 - Concurrent session	

2:15 PM - 3:15 PM	<b>Session 3: Safe and secure water management</b>	<b>Session 4: The changing freight landscape</b>
3:15 PM - 3:45 PM	Tuesday Afternoon Tea	
3:45 PM - 4:45 PM	Asset management: A national approach	
4:45 PM - 5:00 PM	Day 1 - Closing Remarks	
6:30 PM - 10:30 PM	Congress Dinner	

## Wednesday, December 4, 2024

8:00 AM - 9:00 AM	Registration   Arrival Tea & Coffee	
9:00 AM - 10:00 AM	Circular economy solutions	
10:00 AM - 11:00 AM	Innovations in road construction	
11:00 AM - 11:30 AM	Wednesday Morning Tea	
11:30 AM - 12:30 PM	Resilience in the built environment	
12:30 PM - 1:30 PM	Wednesday Lunch	
1:30 PM - 2:30 PM	Road safety: Pathways to Vision Zero	
	Session 10 - Concurrent session	
2:30 PM - 3:30 PM	<b>Session 5: Road safety - a regional approach</b>	<b>Session 6: Road safety - urban solutions</b>
3:30 PM - 4:00 PM	Wednesday Afternoon Tea	
4:00 PM - 4:45 PM	Renewable energy: Communities in transition	
4:45 PM - 5:00 PM	Day 2 - Closing Remarks	

*The program committee can change the program without notice.*

### Conference Co-ordinators

Phone: 02 6292 9000  
Email: [conference@confco.com.au](mailto:conference@confco.com.au)

### ALGA

Phone: 02 6122 9400  
Email: [alga@alga.asn.au](mailto:alga@alga.asn.au)

### FOLLOW US





---

<b>MEETING DETAILS</b>	<b>Ordinary Meeting</b> Wednesday 25 September 2024
<b>AUTHOR</b>	Darren Fettell
<b>AUTHOR POSITION</b>	Director Corporate Governance Financial Services

---

## 9.6

## DIGITAL STRATEGY PROGRAM UPDATE

### EXECUTIVE SUMMARY

This report is provided as an update to Council on the current status of the Digital Strategy Program.

### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

- 1. Receives and notes the Digital Strategy Program update.*

<b>Resolution No.:</b>	<b>CGFS0905</b>		
<b>Moved:</b>	<b>Cr Jane Pickels</b>	<b>Seconded:</b>	<b>Mayor Kelly Vea Vea</b>
<b>That the Committee recommends that Council:</b>			
<b>Receives and notes the Digital Strategy Program update.</b>			
<b>Carried</b>			

### BACKGROUND

Council, by resolution at its Ordinary Meeting of 28 June 2023 (resolution 8397) decided:

*That Council:*

- 1. Approves the Isaac Regional Council Digital Strategy 2023-2026,*
- 2. Endorses the initiative roadmap included within the Digital Strategy, with timing and full scope to be determined through relevant business cases, project management and availability of appropriate resourcing.*

and;

Council, by resolution at its Ordinary Meeting of 25 October 2023 (resolution 8553) decided:

*That Council:*

- 1. Receives and endorses the Business Case – Digital Strategy Implementation Program.*



## 2. *Receives and Endorses the Program Management Plan – TechnologyOne Implementation Program.*

Since Council's resolutions, officers have sought to implement and advance these programs.

### **Digital Strategy Implementation Program**

The T30B Program from workstream 1 has been the main priority of FY2024 given Technology One support requirements, while workstreams 5 and 6 have received less attention. As a result, the T30B remediation activities have taken up more leadership time than anticipated, and other initiatives in the DSP have been put on hold or adjusted to fit around the T30B schedule.

\*Note – the “lift and shift” of the pre-existing on-premise solution to the cloud environment was successfully achieved largely as planned.

### **TechnologyOne Implementation Program**

The Program Control Group (PCG) disqualified the targeted go-live date of 1 July 2024 for Phase 1 (covering Finance and Supply Chain Management core modules) on 28 March 2024, due to risks of its feasibility, in terms of a safe and successful deployment. The PCG considered discovery of material technical complexity in the Phase 1 scope, delayed progress in the build stage, resource constraints (from Council and partners), and overall project outcome / user change impact implications.

\*Note - To date it is intended / expected for the project to remain within existing time frames and budget.

#### Technical Difficulty:

TechnologyOne conducted a technical assessment of how Council uses the existing version of TechnologyOne solution in March 2024. This technical review, as an extension of the original technical review in September 2023, identified complexities in how the Assets module is being used that will have implications on the current plan to deploy Finance and Supply Chain modules. In response to this new understanding, PCG has decided to conduct a thorough re-evaluation of the Phasing and Sequencing options for T30B. Delivery partners have done an initial assessment and Council are currently providing feedback and input to increase its comprehensiveness. PCG plans to recommend an option for the Steering Committee's approval in late May/ early June 2024. At the same time, a lessons learned activity is underway to find ways to improve overall delivery, regarding issues experienced to date. After approval of an option, a “restart” activity is needed to ensure success, including reviewing governance, creating a detailed timeline, securing resources, and reinforcing (and modifying based on lessons learned) the program work methods.

### **Key Issues and Risks to Date**

*Issue: Resourcing* is a common issue across the program, more specifically T30B, and has been raised in the context of:

- Level of capability and domain knowledge in field of expertise of various resources (Council and partners)
- Limited or constrained capacity (Council and partners)
- Timely availability of resources (Council and partners)
- Role clarity and different expectations for program roles (including but not limited to: Subject Matter Experts (SME's), Business Analysts, TechnologyOne Consultants, Project Management)

- Potentially not enough people (i.e. critical mass) who have relevant project delivery expertise to support others through 'project life' (which is different to BAU ways of working), generate a sense of cohesion and unit Council & partner teams.

*Issue: Program Delivery* issues have been experienced in the context of the T30B program:

- **Phased approach:** T30B has required planning and solving problems in phases. People have struggled to design and plan solutions without knowing the full target state solution in enough detail. It has also caused difficulty securing resources (Council and Partners) with enough notice (considering TechnologyOne resources are sought-after and Council location resourcing issues).
- **Poor understanding and technical knowledge** of the pre-existing TechnologyOne on-premise environment and system operation has also contributed significantly to the issues being experienced around the original proposed phased approach.
- **Steering Committee:** Program Control Group (PCG) is operating reasonably well and stakeholders are generally fully engaged. However, there are improvement opportunities with how Steering Committee members are engaged to ensure they are preparing and advocating for what will be transformation changes. This includes clear terms of reference, reporting and role clarity.
- **Team & Culture:** The team is located in different places and have few chances to establish rapport and empathy through direct contact and comprehension. This has led to some distrust and "us & them" attitudes that have affected delivery.
- **Stage/Gate Containment:** A stage gate is a method of project delivery, suitable for large projects and teams with many stakeholders. It allows projects (in our case T30B Phases) to be divided into stages with gates between them, with decision points along the way, thus managing time/quality/budget and resolving issues in the stage (before starting the next stage to avoid affecting the next stage). T30B has the stage gates but they are not always followed, primarily because of the pressure experienced to keep moving forward to meet go live dates.

*Risk: DSP Business Case Traceability.* There is a risk that if continued focus remains on the T30B program that a disparity between the original DSP scope (as defined in the business case) and actual delivery will grow and will not align with previous senior stakeholder expectations.

## DISCUSSION

Following the decision to halt delivery of the TechOne CiA program in line with the information above, the following action has been taken.

### Technical Review

A detailed technical review was undertaken by TechnologyOne of IRC's current use of the existing Ci version of TechOne in March 2024. This technical review, as an extension of the original technical review in September 2023, has identified complexities in how the Assets module is being used that will have implications on the current plan to deploy Finance and Supply Chain modules in a new CiA environment.

A report was provided by TechOne, authored by the Solution Implementation Lead (SIL) on 14 March, which was updated with further detail on 21 March, for IRCs consideration. The report proposed 2 options for how IRC could proceed with the T30B Program, from a technical perspective.

Following the initial draft from TechOne, it was recommended and agreed at the PCG 22/3/2024, that the PMO would undertake a holistic assessment of the options and broader implications for T30B, to inform any decisions made in response to the discovery of technical complexity in the existing Ci environment. This would include exploring options beyond those identified by TechOne.

The review resulted in four options being considered and was undertaken with technical input from TechnologyOne, GWI and IRC. To ensure a robust assessment of key factors the following dimensions were considered (Technical, Risk, Costs, Dependencies, Change Impact & Adoption, Schedule, Resourcing).

On 28 June 2024 the Program Control Group (PCG) recommended a two phased approach to the Steering Committee with the following key rationale:

- **Assessment Process:** The process to reach this decision has been thorough and explored the options in depth. It demonstrated that both Option A & B are technically viable. All members have been engaged and informed on the key risks / factors.
- **Interdependencies:** Several system demonstration sessions have occurred, helping to better appreciate the CiA module interdependencies (i.e. SCM > FIN > HRP > EAM).
- **Business Process:** Implementing the CiA solution will require large business process design decisions. Option A helps to facilitate this.
- **User Adoption:** Releasing the system to business users as one release helps to reduce requirement for workarounds (or temporary ways of working) and using multiple systems which would put additional strain on BAU resources.
- **Delivery Approach:** From a technical delivery perspective, the system will be built across several streams (i.e. by modules), and everything will need to come together to be released simultaneously to users. Defining what is core / non-core model components early will provide flexibility / contingency in delivery.
- **Resourcing:** Planning to determine approach and timelines will be critical to align resourcing needs (across Council and Partners). This option must attract a greater focus and therefore a priority to allocate resources.
- **Partners Commitment:** External Partners confirmed their commitment and focus to deliver Option A.

The Steering Committee, consisting of ELT members, endorsed the PCG recommendation on 22 July 2024 following presentation and questioning of the technical review and options considered.

## Lessons Learned

Given the halt to delivery decision, a lessons learned exercise was commissioned with a report to be prepared. The report details the findings from the Lessons Learned process initiated in April 2024, following the commencement of the T30B Phasing and Sequencing Options Assessment and DSP PMO Director commencing full time. Independent of the specifics surrounding the T30B program, this was an appropriate opportunity for the DSP, at 10 months into delivery, to take a moment for reflection.

The purpose of the report was to summarize the lessons learned with more of a T30B Program focus given the management emphasis on this program but does feature some DSP perspectives. This report centred on what has worked well, what has not worked well and recommendations for future improvements.

These findings should be applied when resuming activities on the T30B, ensuring these experiences are utilised and integrated into the Restart Plan. Furthermore, these insights should be shared as a resource with others who might find them useful, such as different projects and programs within the DSP and throughout the Council.

The report provided 11 proposed recommended improvements to be considered when recommencing the project. Key themes and actions among them being:

Theme	Action
1. Commitment and scope of the DSP and T30B	<p>Revalidate Council’s leadership commitment to the program and in what form (i.e. time, costs, resourcing, approach etc...). Important with a new CEO commencing July 2024.</p> <p>To allow reasonable targets and expectations:</p> <ol style="list-style-type: none"> <li>1. Identify core vs non-core modules in TechOne solution and obtain agreement on scope to be delivered and in which T30B Phase.</li> <li>3. Identify the DSP Projects, Programs and Work Packages and identify priorities to be delivered (if different to current Council approved scope).</li> </ol>
2. Governance	<ol style="list-style-type: none"> <li>1. Review and update governance structures (across DMT, PCG and Steering Committee) and charters to improve timeliness of decision making and ensure appropriate representation (and attendance).</li> </ol> <ul style="list-style-type: none"> <li>• Steering Committee meetings to be consistently scheduled and agenda to include progress reporting and engagement on key business decisions.</li> </ul>
4. Strengthen and empower Program Management in T30B	<ol style="list-style-type: none"> <li>1. Implement a more disciplined approach to document approval to ensure timely decisions and dissemination of communications.</li> <li>2. Adhere to stage gate criteria and ensure formal gate decisions to progress via the PCG.</li> <li>3. Define up front the independent assurance activities to be completed (i.e. which stage gates will be independently reviewed).</li> <li>4. Empower all governance and team members to undertake their role.</li> </ol>

## Assurance

For assurance purposes engagement with Peter Sheville, independent member of IRC Audit & Risk Committee has been undertaken. Engagement was through provision of extensive program documentation and direct access to the GWI Partner (member of PCG) and Project Director, along with Council’s Chief Information Officer (member of PCG). Conversations have also taken place with Council’s Director Corporate Governance & Financial Services (report writer) as Program Owner.

This assistance has been much appreciated and in short would suggest that the outcomes of this engagement would be strong support for particular attention being paid to:

---

## Governance Structures

It would be fair to say that the Steering Committee role and responsibility has not been utilised as it should leading to an opportunity for improvement going forward. It is proposed that monthly reporting and meetings be held at a minimum and consideration be made membership of the Committee other than ELT.

The Independent member of the IRC Audit & Risk Committee advised it is critical that additional governance/assurance be given with the appointment of an independent auditor to provide independent oversight of the project. It is noted that this was considered in the original project management plan and some external review/assurance has been undertaken through the use of an external provider.

## Gateway Criteria and Approval

It is recommended to include strong and clear gateway criteria to be measured and assessed prior to progression to the next stage of a project. The Independent member of the IRC Audit & Risk Committee advised it is critical that there are appropriate gateway criteria subject to examination and clearance by the independent auditor.

The Independent member of the IRC Audit & Risk Committee advised that the governance structures should provide the independent auditor direct reporting to the Chair of the Steering Committee, the CEO and the Chair of the Audit and Risk Committee.

## **Restart Plan**

Following outcomes from the technical review and lessons learned a Restart Plan is being developed. It should be noted that input from the assurance review with the independent member of IRC Audit & Risk Committee is also being considered in the plan which generally aligns with actions from the lessons learned exercise.

The purpose of the T30B Restart Plan is to define the essential criteria and steps that are needed for the program to resume after the decision to disqualify the 1 July 2024 Go Live date and the decision on which option in relation to the Phasing & Sequencing Options Assessment by the Program Control Board (PCG).

This Restart Plan is designed to address existing Program Issues and Lessons Learned as part of Step 1 which must be met, before proceeding to Steps 2 and 3. The Critical Criteria includes:

- **Options Paper Decision:** The high-level modules, phasing of the program.
- **Lessons Learned:** Identify Start, Stop, Continue activities in the program.
- **Governance:** Protocols, roles & responsibilities for successful program management.
- **Program Resourcing:** Roles, skills and responsibilities to agreed approach.
- **Program Team:** Re-set the T30B Program team protocols working relationships.
- **Vendor Delivery:** Improvements in quality, delivery, response times and resourcing.
- **Current Modules:** Close out current module activities at an agreed appropriate stage.

## IMPLICATIONS

### Budget

A financial summary is attached which outlines expenditure to 30 June 2024 against the original business case budget. Note that through the restart plan and consideration of narrowing focus on core TechOne modules and other digital strategy work streams that this budget will be reviewed.

It should be noted that expenditure and progress to date remains valid and will not need to be repeated, including:

- Stage 1 lift and shift from on-premise to cloud – successfully implemented
- Original Phase 1 key modules – Finance, Supply Chain Management – initial design and construct complete, available for key user testing and user acceptance testing. This will also enable more informed integration with Enterprise Asset Management which was a key consideration for the technical review.

## CONSULTATION

- Chief Information Officer
- Audit & Risk Committee Independent Member
- Chief Executive Officer
- GWI Digital
- TechnologyOne

## BASIS FOR RECOMMENDATION

Update provided to Council and Audit and Risk Committee.

## ACTION ACCOUNTABILITY

Not applicable.

## KEY MESSAGES

Not applicable.

<b>Report prepared by:</b> DARREN FETTELL <b>Director Corporate Governance and Financial Services</b> Date: 16 September 2024	<b>Report authorised by:</b> CALE DENDLE <b>Chief Executive Officer</b> Date: 16 September 2024
--	--

## ATTACHMENTS

- CONFIDENTIAL Attachment 1 – Digital Strategy Program - Financial Summary 30 June 2024

## REFERENCE DOCUMENT

- Nil

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS



---

<b>MEETING DETAILS</b>	<b>Ordinary Meeting</b> Wednesday 25 September 2024
<b>AUTHOR</b>	Emily Kennedy
<b>AUTHOR POSITION</b>	Acting Manager Engaged Communities

---

## 9.7

## MINOR COMMUNITY GRANTS SUMMARY AUGUST 2024

### EXECUTIVE SUMMARY

This report summarises the minor community grants approved under delegation for the period 1 August to 31 August 2024.

### OFFICER'S RECOMMENDATION

*That the committee recommends that council:*

- Notes the minor community grants approved under delegation for the period 1 August to 31 August 2024.*

**Resolution No.:** PECS1178

**Moved:** Cr Alaina Earl

**Seconded:** Cr Terry O'Neill

**That the Committee recommends that Council:**

- Notes the minor community grants approved under delegation for the period 1 August to 31 August 2024.**

**Carried**

### BACKGROUND

As per Council's Community Grants Policy, adopted on 25 August 2021, a monthly report is to be prepared for Council regarding the administrative approval of minor grants, up to the value of \$1,000 (excluding GST), under delegation to the Manager Engaged Communities. Four (4) minor grant applications (inclusive of individual and team development grants) were received and approved for the period 1 August to 31 August 2024, summarised in the following table.

### IMPLICATIONS

The table below outlines minor grants approved and funded from Community Grants operational budget/s for the applicable division/s for the period 1 August to 31 August 2024.



DIVISION	APPLICANT	VALUE	PURPOSE	BREAKDOWN
1	Twin Hills Rodeo and Show Society Incorporated	\$1,000.00	The group are holding their annual Twin Hills Campdraft event on Friday 20 September to Sunday 22 September in Clermont.	To cover costs associated with portable toilets fees.
6	Clermont State High School P&C Association	\$933.48	The group are holding their annual awards ceremony and formal celebration of secondary schooling competition. This event will be held at the Clermont Civic Centre on 12 to 16 November 2024.	To cover costs associated with hall hire fees. Total cost of the event is estimated to be \$11,558.18.
7	Middlemount Community Sports Association Incorporated (MCSA)	\$1,000.00	The club are hosting their annual Middlemount Coal Netball Carnival on 25 August 2024 at the Middlemount Netball Courts. This event expects to receive participants from surrounding areas such as Emeral, Clermont, Blackwater, Mackay and Whitsundays.	To cover part of costs for medals, prizes and canteen supplies. Estimated total costs of \$4,250.  MCSA will use the funds raised to purchase new equipment for the club.
7	Middlemount Community School	\$1,250.00	Middlemount Community School (MCS) applied for school bursaries grants for the awards ceremony.  Noting that two applications per year can be submitted by each high school in the Isaac region and one application per year can be submitted by each primary school in the Isaac region.	MCS applied for school bursaries as follows: - Two secondary school of \$500: Isaac Regional Council Bursary Award and MCS Dux of the School Award - One Primary School of \$250: Outstanding achievement Award.

## CONSULTATION

Divisional Councillors

Director Planning, Environment and Community Services

Acting Manager Engaged Communities

Engaged Communities Grants Officer

Engaged Communities Departmental Administration Officer

## BASIS FOR RECOMMENDATION

To update Council on the approval of minor community grants as per the Community Grants Policy.

---

## ACTION ACCOUNTABILITY

Manager Engaged Communities is responsible for the administration of the Isaac Regional Council Community Grants Program.

## KEY MESSAGES

Isaac Regional Council's Community Grants budget funds local projects and activities which help develop resilient, adaptive and vibrant communities while contributing to the social wellbeing of its residents, workers and visitors.

<b>Report prepared by:</b>	<b>Report authorised by:</b>
EMILY KENNEDY	DAN WAGNER
<b>Acting Manager Engaged Communities</b>	<b>Director Planning, Environment and Community Services</b>
Date: 2 September 2024	Date: 2 September 2024

## ATTACHMENTS

- NIL

## REFERENCE DOCUMENT

- Isaac Regional Council Community Grant Guidelines

---

<b>MEETING DETAILS</b>	<b>Ordinary Meeting</b> Wednesday 25 September 2024
<b>AUTHOR</b>	Dan Wagner
<b>AUTHOR POSITION</b>	Director Planning, Environment and Community Services

---

---

**9.8 ISAAC RESOURCES EXCELLENCE PRECINCT – PROJECT  
UPDATES AND REVISED DRAFT COLLABORATION DEED**

## EXECUTIVE SUMMARY

This report provides an update to Council on the status of the Isaac Resources Excellence Precinct (IREP) project, as well as providing Council with a revised draft collaboration deed with Resources Centre of Excellence Limited for consideration.

## OFFICER'S RECOMMENDATION

*That the committee recommends that Council:*

- 1. Notes the status of the Isaac Resources Excellence Precinct project, including status of the collaboration deed, grant funding, Ministerial Infrastructure Designation request and forward actions.**
- 2. Accepts the responsibilities as funding recipient for the Isaac Resources Excellence Precinct (including project risks such as cost over-run)**
- 3. Endorses revised draft Partnership Deed, noting the inter-related governance arrangements proposed to mitigate identified risks for:**
  - a. shared project management for construction of the facility, noting the importance of having the ultimate operator actively engaged in the design/construction process**
  - b. future tenure of the site, with Resources Centre of Excellence Limited (or subsidiary) as a principal tenant, and**
  - c. tenant responsibilities for ongoing operation, management and maintenance of the facility.**
- 4. Delegates authority to the Chief Executive Officer to take any and all steps to negotiate to conclusion and generally give effect to the agreements.**

Resolution No.: PECS1178

Moved: Cr Alaina Earl

Seconded: Cr Melissa Westcott

That the Committee recommends that Council:

1. Notes the status of the Isaac Resources Excellence Precinct project, including status of the Collaboration Deed, Grant Funding, Ministerial Infrastructure Designation request and forward actions.
2. Accepts the responsibilities as funding recipient for the Isaac Resources Excellence Precinct (including project risks such as cost over-run).
3. Endorses revised draft Collaboration Deed, noting the inter-related governance arrangements proposed to mitigate identified risks for:
  - a) shared project management for construction of the facility, noting the importance of having the ultimate operator actively engaged in the design/construction process
  - b) future tenure of the site, with Resources Centre of Excellence Limited (or subsidiary) as a principal tenant, and
  - c) tenant responsibilities for ongoing operation, management and maintenance of the facility.
4. Delegates authority to the Chief Executive Officer to take any and all steps to negotiate to conclusion and generally give effect to the agreements.

Carried

#### NOTES:

An amendment to the report to be provided to take into consideration Councillor feedback and legal advice received post the report being provided to Council.

#### BACKGROUND

Council, by resolution at its Ordinary Meeting of 28 February 2024 (resolution 8660) decided:

*That Council:*

1. *Notes the status of the Isaac Resources Excellence Precinct project, including status of grant funding applications and forward actions.*
2. *Delegates authority to the Chief Executive Officer to finalise discussions with Resources Centre of Excellence Limited and execute the Project Collaboration Deed.*
3. *Seeks an adjustment to the proposed post contractual Governance Structure to include two Isaac Regional Council representatives (1 elected and 1 executive).*

Since Council's resolution, officers have sought to advance these actions, including finalisation of the collaboration deed.

---

## **Collaboration Deed**

Resources Centre of Excellence Limited (RCOE) participated in discussions through March to May 2024 on the draft collaboration deed, which led to RCOE advising they would not agree to the terms of the draft agreement previously endorsed by Council, largely due to the proposed terms outlining financial risk of the project sitting with RCOE.

On 12 August 2024, Council's Mayor, Chief Executive Officer (CEO) and Director Planning, Environment and Community Services met with the Board Chair of RCOE, along with the RCOE CEO and Company Secretary to discuss the status of the project and identify a pathway forward for the project.

It was agreed that a revised partnership deed could be formulated which recognises Council as the funding recipient and responsible entity for the financial risks of the project. Joint decision making through a project control group would enable shared decision making on appointment of a project manager to assist in development of detailed project scopes, plans, budgets and timelines to facilitate delivery of the various components of the project, including site enablement works, build of the RCOE-tenanted components of the facility and the build of Moranbah's Country University Centre Campus.

A draft has been prepared for this revised partnership deed, with preliminary consultation undertaken with representatives from RCOE, who have provided in-principle support of the draft document presented in this report.

Should Council endorse this revised draft of the collaboration deed, it is requested that Council's CEO be provided with delegation to negotiate to conclusion, execute and give effect to the agreement.

## **Grant funding status**

Council has received confirmation from the Queensland Government of up to a \$40 million investment into the Isaac Resources Excellence Precinct, by way of a media announcement on 25 January 2024. The financial contribution is to be provided by Round 3 of the Resource Communities Infrastructure Fund.

A further \$2 million commitment from the Federal Government has been incorporated into a joint funding agreement to be administered by the Queensland Government. This funding agreement for \$42 million was executed by Council's then Acting CEO on 20 June 2024.

This provides a total of \$42 million of funding for the project, with notional allocation as follows:

	2023-24	2024-25	2025-26	Total	Notes
<b>QLD Government Funding - Capital and Equipment</b>	\$15.5M	\$15.5M	\$4.48M	\$35.48M	IREP Design and Capital Works
<b>QLD Government Funding – Project costs</b>	\$1.42M	\$1.42M	\$1.41M	\$4.25M	Project Management
<b>Federal Government Funding – Early Works and Scoping</b>	\$2M	-	-	\$2M	Trunk Infrastructure and Business Case (Ministerial Delegation)

Milestone 1 payment of \$5 million was received by Council on 28 June 2024.

Milestone 2 (non-payment milestone) requires Council to execute a project partnership agreement (deed) by Friday 27 September 2024. Engagement has been undertaken with officers from the Queensland Government to advise of Council's consideration of the partnership deed at the September 2024 Ordinary Meeting of Council and are satisfied that Council is making significant progress toward achievement of the milestone.

## Ministerial Infrastructure Designation

Consultation has been undertaken with adjoining landowners and key stakeholders on the proposed Ministerial Infrastructure Designation over the project site. One submission was received from BMA which provided support for the proposal with a request for ongoing engagement.

Revised drafts of the master plan are being prepared by Council's consultants, due for completion during October 2024. Subject to approval, these will then be provided to the Minister for Housing, Local Government, Planning and Public Works for their consideration in approval of the Ministerial Infrastructure Designation, which will likely occur following the Queensland Government elections in late October 2024.

## IMPLICATIONS

With delegated authority, the Chief Executive Officer can progress detailed discussions in finalisation of the partnership deed with regard to allocation of costs and responsibilities for delivery of both the site and facility construction.

The project is not expected to have financial implications to Council at this time beyond that allocated through grant funds from the State and Federal governments. With funding now secured, officer time associated with capital works activities on the project can be funded from the project grant funds.

---

## CONSULTATION

### External

McCullough Robertson Lawyers – in preparation of the project partnership deed

Resources Centre of Excellence – in consultation on the project collaboration deed and governance structure

### Internal

The Chief Executive Officer and Mayor have been party to discussions on the draft project collaboration deed direction and intent.

Manager Liveability and Sustainability

Manager Economy and Prosperity

Program Manager Capital Delivery

## BASIS FOR RECOMMENDATION

Council's endorsement of the recommendation provides delegation to the Chief Executive Officer to continue development of the project.

## ACTION ACCOUNTABILITY

Director Planning, Environment and Community Services (PECS) and the broader PECS management team to continue development of all aspects of the project, including stakeholder engagement, administration of grant funds, master planning, infrastructure designations, preparation of agreements and capital works planning for which Council will be responsible for in delivery of the project.

## KEY MESSAGES

Council has been successful in securing funding commitments to progress the Isaac Resources Excellence Precinct from a concept to a key driver for Isaac's future.

Detailed project and business planning activities are being undertaken to identify risks and opportunities for the project and provide a model delivery framework.

<b>Report prepared by:</b>	<b>Report authorised by:</b>
DAN WAGNER	CALE DENDLE
<b>Director Planning, Environment and Community Services</b>	<b>Chief Executive Officer</b>
Date: 5 September 2024	Date: 5 September 2024

## ATTACHMENTS

- Attachment 1 – Draft Project Collaboration Deed (pending legal review)

- CONFIDENTIAL Attachment 2 – Updated Draft Project Collaboration Deed (takes into consideration Councillor feedback and legal advice received post the report being provided to Standing Committee Meeting.)

#### **REFERENCE DOCUMENT**

- Nil



# ATTACHMENT 1 – DRAFT COLLABORATION DEED

(SUBJECT TO LEGAL REVIEW)

DRAFT



# ISAAC RESOURCES EXCELLENCE PRECINCT DEED OF COLLABORATION

between

Isaac Regional Council  
ABN: 39 274 142 600

And

Resources Centre of Excellence Limited  
ABN: 50 636 821 639



1. Parties Isaac Regional Council (ABN: 39 274 142 600) (abbreviated as IRC) and Resources Centre of Excellence Limited (ABN: 50 636 821 639) (abbreviated as RCOE)

(each a “Party” and collectively, the “Parties”)

2. Project description The Isaac Regional Excellence Precinct (IREP) project (the “Project”) has been in development since September 2020, including engaging with a range of stakeholders to formulate a broad strategy and objective for the Project. The Project is intended to enable economic and social diversification of Australia’s largest resource region and play a critical role in the transformation of the region as it looks to take advantage of the opportunities arising from the changes in the resources and renewables sector.

The IREP will be:

- the home for Isaac’s research, technology and innovation futures
- the seat of learning, discovery, training, workforce reskilling, innovation, retaining our youth, engaging our community, celebrating our diversity, refocussing our strengths and more
- where Isaac will reinvent and reinvest in what it needs to do to achieve its vision by its own hands
- where Isaac celebrates and leverages its place in the Greater Whitsunday Region and Northern Australia
- where Isaac asserts its position in the Bowen Basin and State and National economies
- where Isaac capitalises on its place in the Tropics, where 55 per cent of the world’s under 5-year-olds live
- where we help solve the four wicked problems facing Isaac from now through the next 15–25 years:
  - o distressed communities arising from mining closures and other structural adjustments
  - o the impacts of decarbonisation of the activity of mining
  - o thermal coal futures
  - o metallurgical coal futures

The precinct will entail construction and operation of multi-faceted learning, research, teaching and collaboration spaces, associated infrastructure and services encompassing:

- a mining heritage and First Peoples Interpretative Visitor Centre that will capture and communicate the legacy of the mining industry and cultural heritage of the region's First Nations People.
- research, development and commercialisation facilities for critical minerals and mining operations.
- space for delivery of research and development in renewable energy technologies, remediation and land care, waste processing and agriculture solutions. It will also bring Extended reality (XR) simulation and Space Technology options to the region.
- a dual-sector provider-agnostic learning centre that will provide the community access to a space with the look and feel of a university campus, for students of all ages and backgrounds.

RCOE is already operating Stage 1 (Underground Simulator and training facility) of the Resource Centre of Excellence and in the advanced development of Stage 2 (Critical Minerals Flexi-Lab). RCOE holds unique operating experience that is valuable to the construction and operation of this new facility.

At the Isaac Regional Council (IRC) meeting on 28 June 2023, the the Council re-confirmed their support of a third stage (Stage 3 – Isaac Resources Excellence Precinct) of the RCOE, based in Moranbah, and confirmed the appointment of RCOE as IRC's preferred proponent for the research, technology and innovation components of an expression of interest process for use of Council-owned land for the project, initiated in late 2022.

### 3. Purpose of the deed

The purpose of this deed is to provide the Parties with an initial outline of roles and responsibilities through the scoping, planning, budgeting and delivery activities of the project.

Once the Project is further developed, progressed and more detail comes to hand so that the parties are better positioned to understand what will be involved (beyond the concept stages and once final governance arrangements have been confirmed), the parties intend to enter into a more detailed and formal binding agreements which will further detail/particularise specific activities in relation to the development and delivery of the project.

4. Project development responsibilities of IRC

- a) Provide land for the Project, namely a portion of 20 Railway Station Road, Moranbah (Lot 26 on SP255600) - including preparations of land tenure arrangements for the site, preparation of lease documents and any undertaking any necessary plan sealing activities needing registration with the Queensland Government.
- b) Administer funds provided by the Queensland and Commonwealth governments for delivery of the Project.
- c) Lead preparations of a site master plan, which outlines future land use intentions for both initial development activities undertaken by the RCOE and future partners.
- d) Lead planning and approval processes for a Ministerial Infrastructure Designation under section 36 of the *Planning Act 2017* for the site, securing land use planning approval for community infrastructure (educational facilities, community and cultural facilities, accommodation of government functions, as defined per Schedule 5 of the *Planning Regulation 2017*).
- e) Preparation of costings and budgets for construction of infrastructure and services required to connect the site to water, sewer, transport, stormwater and telecommunications networks.
- f) Jointly act as project principal with RCOE in delivery of the project and provide representatives to a project control group to oversee project delivery.

5. Project development responsibilities of RCOE

- a) Preparation of advocacy materials and collateral to support advancement of the project with the government and commercial funding partners.
- b) Preparation of a governance framework to guide project delivery of the RCOE-components of the project.
- c) Preparation of detailed business case materials outlining proposed operating model and intended facilities development

on the site to be owned and operated, or project managed through construction by RCOE (or a subsidiary organisation – subject to finalisation of a project governance framework), including:

- a. Full scoping of intended construction activities for the RCOE-managed components of development on site as part of the initial development,
  - b. Indicative construction budget for RCOE-managed components of the project,
  - c. Development of a proposed operating model for the facility,
  - d. Development of proposed partnership/collaboration arrangements with commercial entities to support operations of the constructed facility,
  - e. Indicative construction timeline following security of tenure arrangements.
- d) Jointly act as project principal with IRC in delivery of the project and provide representatives to a project control group to oversee project delivery.

6. Project land tenure arrangements

The parties agree to use all reasonable endeavours to procure Council and IREP (or, subject to agreement by Council, another member of the RCOE Group) to enter into a lease for the project land. The parties intend this lease to:

- i. be for a term of 25 years (which may comprise an initial term of at least 10 years, with options to be agreed) at a nominal rent (subject to reasonable adjustment);
- ii. require IREP (or, subject to agreement by Council, another member of the RCOE Group) to be responsible for all outgoings and utility charges; and
- iii. be on terms reasonably acceptable to each party and effective from the anticipated date for completion of the Construction Works (Lease).

Council will prepare all documentation relating to the Lease and provide it to RCOE within a reasonable time prior to the anticipated dated for completion of the Construction Works.

The parties acknowledge and agree that if this deed is terminated prior to the completion of the Construction Works, the Lease will not proceed.

For clarity, the parties acknowledge that:

- i. nothing in this deed amounts to a transfer of ownership in the Project Land; and
- ii. ownership of the facility on the Project Land will vest in Council.

#### 7. Project Control Group (PCG)

A PCG will be established which will be made up of two representatives of Council and two representatives of RCOE which, at the date of this deed, are:

- Chief Executive Officer, Isaac Regional Council
- Chief Executive Officer, Resources Centre of Excellence Ltd
- Director Planning, Environment and Community Services, Isaac Regional Council
- Company Secretary, Resources Centre of Excellence Ltd.

Each party may replace their representatives with persons having equivalent skill and experience and which are approved in writing by the other party (such approval not to be unreasonably withheld or delayed).

The PCG will meet monthly, or at such frequency as otherwise resolved by the PCG on the following basis:

- i. a minimum of one representative of Council and one of RCOE are required to constitute a quorum for a meeting;
- ii. in order to constitute a decision of the PCG, the decision must receive a majority vote; and
- iii. minutes of each PCG meeting will be taken by the chair of the PCG or such person as the chair may nominate. Minutes must be issued to the PCG Members within 10 Business Days after the meeting. Within 5 Business Days of its receipt of the minutes, the PCG Members must notify the chair in writing of any item from the minutes which, in its opinion, has not been correctly recorded.

8. Project costs                      An overall project budget of \$42 million has been forecast for delivery of the project. A detailed project budget will be jointly developed and endorsed by the PCG upon completion and joint endorsement of the project business case and project delivery plan.
- Project costs are to be funded from grant monies provided through the Queensland Government and Commonwealth Government. These monies will be administered and dispersed by IRC as project costs arise, in accordance with agreed project delivery plans and project governance arrangements.
- Ultimate responsibility for the project budget lies with Council, however costs for the project which are not in an agreed project delivery plan and budget, or not endorsed by the PCG will be borne by the individual Parties.
9. Ownership of project assets and work product                      Mutually developed project materials shall be jointly owned by both Parties. Work developed individually as part of the collaboration shall remain in individual ownership of the relevant authoring party.
10. Term of deed and amendments                      The deed will be for three years from date of execution, unless mutually revoked by both Parties. Both Parties agree to jointly review this collaboration deed at least every 12 months during its validity.
- This deed may be amended by joint written agreement of the Parties.
11. Termination rights                      At any time and for any reason in a party's absolute discretion (including due to a withdrawal of the Project Funding, failure to obtain Approvals or withdrawal of Approvals), either party may terminate this deed, or any part of it, by giving 20 Business Days prior written notice to the other party.
12. Extent legally binding                      This deed intends to document (as a 'meeting of the minds') the spirit and intentions as to how the parties have agreed to work together



collaboratively and in good faith to successfully deliver the Project using their respective skills, experience and resources.

However, as the Project is still only in 'concept stage', this deed comprises preliminary high-level understandings only and is subject to future definitive and final contracts.

Executed by:

\_\_\_\_\_

Cale Dendle  
Chief Executive Officer  
Isaac Regional Council

Date: \_\_\_\_\_

\_\_\_\_\_

Steven Boxall  
Chief Executive Officer  
Resources Centre of Excellence Limited

Date: \_\_\_\_\_

Witnessed by:

\_\_\_\_\_

Witnessed by:

\_\_\_\_\_

**CONFIDENTIAL**

ATTACHMENT 1 – DRAFT COLLABORATION  
DEED

(SUBJECT TO LEGAL REVIEW)

DRAFT

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS



THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

---

**MEETING DETAILS****Ordinary Meeting**

Wednesday 25 September 2024

---

**AUTHOR**

Mark Davey

---

**AUTHOR POSITION**

Program Manager – Capital Delivery

---

**9.9 PLANNING, ENVIRONMENT AND COMMUNITY SERVICES  
FY2024/2025 CAPITAL PROJECTS PROGRESS REPORT AS AT 1  
SEPTEMBER 2024****EXECUTIVE SUMMARY**

This report is to provide an update to Council on the progress in the delivery of the Planning, Environment and Community Services 2024/2025 Capital Works Program.

**OFFICER'S RECOMMENDATION**

*That the committee recommends that Council:*

- 1. Receives and notes the monthly Planning, Environment and Community Services 2024/2025 Capital Progress Summary Report as at 1 September 2024.***

**Resolution No.: PECS1179****Moved: Cr Terry O'Neill****Seconded: Cr Melissa Westcott****That the Committee recommends that Council:**

- 1. Receives and notes the monthly Planning, Environment and Community Services 2024/2025 Capital Progress Summary Report as at 31 September 2024.**

**Carried****BACKGROUND**

Progressive updates of the financial and physical position of projects in the 2024/2025 PECS Capital Works program have been identified as a requirement to ensure that Council is aware of the progress of and risk to the delivery of the program.

Officers have previously reported an estimated carry-forward and multi-year budget commitment of circa \$6 million from 2023/24 financial year capital works budget.

An additional budget of circa \$9.7 million has been allocated to new works for the 2024/2025 financial year.

Major works for the forthcoming year include:

- Completion of the Moranbah Community Centre Revitalisation Project
- Completion of the Clermont Civic Centre roof replacement
- Completion of the Flaggy Rock Community Centre septic tank replacement
- Commencement of preliminary works for the Nebo Showgrounds revitalisation project Stage 1
- Commencement of solar installations funded under the Reef Guardian Councils program
- Commencement of planning and design for the Moranbah and Clermont Country University Centres
- Commencement of aquatic facility enhancements and replacement of operating equipment

## IMPLICATIONS

The attached PECS 2024/2025 Capital Projects Progress Summary (Attachment 1) identifies the financial and physical position of all projects. Commentary is provided to briefly explain the position of projects. Where the risk is considered low or of insignificant impact to council or the community no additional commentary is provided. Where risks are significant separate commentary is provided in the Identified Issues section of this report.

## IDENTIFIED ISSUES

### Moranbah Community Centre

There are delays being realised in this project due to two compounding factors:

- A large amount of latent (unknown) conditions have been discovered during the demolition and early construction phases. While the majority of these are yet to be formally costed, current predicted additional expenditure will not exceed approved contingency budget. As the consultants provide amended designs to alleviate the latent conditions, works will return to the new projected schedule, which identifies a delayed practical completion date of 14 February 2025.
- Project schedule and delivery impacts.

Extensive engagement with the project contractor has been undertaken by officers and the Chief Executive Officer during August 2024 to rectify significant concerns with project delivery, which has seen immediate positive results in project delivery.

Further information regarding identified issues is listed in the confidential attachment.

## CONSULTATION

Director Planning, Environment and Community Services

Planning, Environment and Community Services Leadership Team

Aurecon

## BASIS FOR RECOMMENDATION

To improve business within the Planning, Environment and Community Services Directorate by providing more appropriate and relevant reporting, transparency, and a clear monitoring tool for Council. This report will help identify and communicate any project delays or possible project failures.

---

## ACTION ACCOUNTABILITY

The Program Manager – Capital Delivery in conjunction with the PECS leadership team and under the guidance of Director PECS hold responsibility for the scoping, procurement and the completion of the projects identified within the 2024/2025 Capital Program.

## KEY MESSAGES

Council's continued investment, oversight, and engagement in the delivery of the Planning, Environment and Community Services Capital Works Program will ensure Isaac region communities continue to enjoy access to high quality facilities and services that improve community liveability, wellbeing, and visitor satisfaction.

<b>Report prepared by:</b>	<b>Report authorised by:</b>
MARK DAVEY Program Manager – Capital Delivery	DAN WAGNER Director Planning, Environment and Community Services
Date: 2 September 2024	Date: 2 September 2024

## ATTACHMENTS

- Attachment 1 – PECS 2024\_2025 Capital Projects Progress Summary as at 1 September 2024
- CONFIDENTIAL Attachment 2 – Moranbah Community Centre Redevelopment Project Update as at 1 September 2024

## REFERENCE DOCUMENT

- Nil

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES

2024/2025 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 01 SEPTEMBER 2024



HELPING TO ENERGISE THE WORLD

ABN 39 274 142 600

**PECS 2023\_2024 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 1 SEPTEMBER 2024**

Project	Budget* includes CF awaiting approval	Actual	Commitments	Remaining Uncommitted Budget	Project Complete Percent	Project Stage	Revised completion date	Latest Project Comment
<b>Requested Carry Forward</b> IRC Pools - Equipotential bonding	83441.34	0	83,440.65	0.69	95%	Construction	2/09/2024	Final punch list inspection to be undertaken, contractor to complete hand over of all as built documents, photo's including maintenance testing schedules for earthing.
<b>Multi-year project</b> DYS Community Hub Design and Construct	207,450.00	3,600.00	13,500.00	190,350.00	20%	Construction	30/06/2025	Continuing consultation between staff and contractor to complete concept layout
<b>Multi-year project</b> STLAW Community Hub Design	219,489.50	0	25,100.00	194,389.50	20%	Construction	30/06/2025	Undertaken site visits and staff consultation, leading to the creation of concept papers. Officers will plan a path to initiate community consultation sessions if deemed a requirement by divisional Councillors.
<b>Multi-year Project</b> MBH Community Centre - Refurbishment	8,638,539.36	132,263.42	7,012,332.50	1,493,943.44	30%	Construction	14/02/2025	Project underway. Multiple latent conditions identified during demolition phase; design amendments underway
<b>Requested Carry Forward</b> CLM Aerodrome Refuelling Tank Upgrade	58,790.00	67,118.40	0	-8,328.40	95%	Construction	30/10/2024	Final works progressed with a variation by contractor submitted and under consideration
<b>Multi-year Project</b> CLM Caravan Park Emergent Electrical Work	219,378.20	43,236.20	0	176,142.00	5%	Planning	31/05/2025	FY23/24 work complete – New FY24/25 project at same location - scoping for procurement documentation progressing



PLANNING, ENVIRONMENT AND COMMUNITY SERVICES

2024/2025 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 01 SEPTEMBER 2024



HELPING TO ENERGISE THE WORLD

ABN 39 274 142 600

<b>Requested Carry Forward</b> NBO Truck Wash Renewal	25,333.63	0	9,486.00	15,846.63	80%	Construction	31/10/2024	6 New Pumps have been installed. Waiting on a separate electrical issue to be fix before installing final pump.
<b>Requested Carry Forward</b> MBH Animal Management Centre Renewal	99,182.00	26,308.25	28,272.00	44,601.75	70%	Construction	30/11/2024	Works continuing. Delays realised with external fencing due to ongoing material shortages
<b>Requested Carry Forward</b> Clermont Museum Drainage Rectification	50,733.00	0	95,834.00	-45,101.00	15%	Construction	31/10/2024	Works have commenced after delayed start due to community event
<b>Requested Carry Forward</b> Flaggy Rock Septic - Partial replacement	268,864.61	1,808.50	256,639.07	10,417.04	95%	Construction	02/09/2024	Punch list has been completed on capital works delivered by contractor; minor additional works need to be undertaken to ensure reduction of future maintenance.
<b>Requested Carry Forward</b> MMT Swim Pool Dive block renewals	28,873.00	0	0	28,872.52	100%	Complete	02/08/2024	All works have been completed, project site inspected, and final invoices processed
<b>Requested Carry Forward</b> CORP Pools Emergent and/or Prog Renewals	21,962.34	13,939.00	5,498.00	2,525.34	95%	Construction	30/08/2024	Builders program has works scheduled for completion end of August
CLM Swim Pool design and emergent works	6,450.00	4,750.00	0	1,700.00	90%	Construction	30/09/2024	Awaiting final report complete engagement.
<b>Requested Carry Forward</b> CLM Civic Centre Roof replacement	611,381.85	0	119,400.02	491,981.83	10%	Procurement	31/12/2024	Delays realised due to competing priorities. Documentation formulated and ready to tender with some challenges (WAN infrastructure on roof will need to be removed, this will cut all IT services)

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES

2024/2025 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 01 SEPTEMBER 2024



HELPING TO ENERGISE THE WORLD

ABN 39 274 142 600

<b>Requested Carry Forward</b> CORP Halls/Centres Emergent and/or Prog	67,230.76	25,532.00	50,739.05	-9,040.29	90%	Construction	30/09/2024	Finalising works at St Lawrence Hall, electrical works to be completed, a punch list will be undertaken once contractor has communicated works are completed. Carmila Hall contractor undertaking re works due to poor quality, final punch list will be undertaken.
<b>Requested Carry Forward</b> CLM Caravan Park Utilities Renewal	19,744.00	0	8,800.00	10,944.09	75%	Construction	30/11/2024	Waiting for low in caravan season to complete
<b>Multi-year Project</b> DYS Miners Memorial	150,000.00	0	12,200.00	137,800.00	15%	Construction	30/06/2025	Change in local divisional Council and officer resourcing has impacted delivery with working group to be reinitiated in Q2 2024/25
<b>Multi-year Project</b> NBO Showgrounds Masterplan Prelim Works	1,683,451.84	28,144.09	109,895.74	1,545,412.01	25%	Planning	30/06/2025	Design and tender documents for procurement progressing and nearing finalisation
<b>Requested Carry Forward</b> CLM Showgrounds Main Arena Renewal	13,230.90	0	45.90	13,185.00	85%	Construction	01/02/2025	Main surface renewal completed. Perimeter upgrades to occur Q2/Q3
<b>Multi-year Project</b> Isaac Solar	415,490.00	0	0	415,490.00	0%	Planning	30/06/2026	Multiyear project
<b>New project</b> Isaac Country University Centres	700,000.00	0	0	700,000.00	0%	Planning	30/06/2025	Planning commenced with concept layout for Moranbah being designed.
<b>New project</b> CORP Town Christmas Trees	125,000.00	5,636.40	0	119,363.60	15%	Procurement	1/12/2024	Evaluations and recommendation report complete. Waiting for award.
<b>New project</b> DYS Library External Works	100,000.00	0	0	100,000.00	0%	Planning	30/06/2025	Planning in progress
<b>New project</b> CLM Saleyards Pens Renewal	185,000.00	0	0	185,000.00	20%	Procurement	31/03/2025	Procurement currently in progress with tender issued

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES

2024/2025 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 01 SEPTEMBER 2024



HELPING TO ENERGISE THE WORLD

ABN 39 274 142 600

<b>New project</b> CLM Showgrounds Electrical Renewals	185,000.00	0	0	185,000.00	5%	Planning	31/05/2025	Scoping procurement documentation progressing
<b>New project</b> MBH - GCAC 25m Thermal Cover Renewal	125,000.00	0	0	125,000.00	5%	Procurement	30/06/2025	Procurement contract number and documents received
<b>New project</b> GLN - Pool Amenity and Grandstand area	170,000.00	0	0	170,000.00	5%	Procurement	30/05/2025	Procurement contract number and documents received
<b>New project</b> MBH - GCAC Plant Room Rectification	195,000.00	0	0	195,000.00	5%	Procurement	30/05/2025	Procurement contract number and documents received
<b>New project</b> CORP - Pools Emergent Renewals	120,000.00	4,319.27	0	115,680.73	5%	Procurement	30/06/2025	Emergent works at GCAG
<b>New project</b> MBH - 50m Pool Expansion Joint Renewal	195,000.00	0	0	195,000.00	5%	Procurement	31/01/2025	Procurement contract number and documents received
<b>New project</b> DYS - Pool Light Pole Replacement	30,000.00	0	0	30,000.00	5%	Procurement	29/11/2024	Procurement contract number and documents received
<b>New project</b> GLN Rec Centre - Toilets Stump Renewal	250,000.00	0	0	250,000.00	5%	Procurement	30/05/2025	Procurement contract number and documents received
<b>New project</b> DYS Kindergarten - Structural Repairs	175,000.00	0	0	175,000.00	5%	Procurement	31/01/2025	Procurement contract number and documents received
<b>New project</b> STL Hall - Kitchen Upgrade	65,000.00	0	0	65,000.00	5%	Procurement	31/01/2025	Procurement contract number and documents received
<b>New project</b>	120,000.00	0	0	120,000.00	0%	Planning	30/06/2025	Planning in progress

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES

2024/2025 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 01 SEPTEMBER 2024



CORP Halls Emergent and /or Prog Renewal								
	15,712,770.10	356,655.53	7,831,182.93	7,524,931.64				

**Identified Issues**

Moranbah Community Centre.

Please see confidential attachment

**2024/25 PECS Capital Budget as at 01 September 2024**

Requested Carry Forward Budget	\$ 6,015,200.00
Adopted Budget	\$ 9,771,873.00
<b>FY 2024/25 PECS Capital Budget</b>	<b>\$ 9,771,873.00</b>
Actual Expenditure	\$ 356,655.53
<b>Remaining Budget (Actual)</b>	<b>\$ 9,415,217.47</b>
Commitments	\$ 7,831,182.93
<b>Remaining Budget (uncommitted) Based on approved budget only, carry forward excluded pending Council endorsement.</b>	<b>\$ 1,584,034.54</b>

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

---

**MEETING DETAILS****Ordinary Meeting**

Wednesday 25 September 2024

---

**AUTHOR**

Robert Perna

---

**AUTHOR POSITION**

Director Engineering and Infrastructure

---

**9.10****ENGINEERING AND INFRASTRUCTURE 2024/2025 CAPITAL PROJECTS PROGRESS REPORT – AUGUST 2024**

## EXECUTIVE SUMMARY

This report is to provide an update to the Engineering and Infrastructure Standing Committee and Council of the progress in delivery of the Engineering and Infrastructure 2024/2025 Capital Works Program.

## OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

- 1. Receives and notes the monthly Engineering and Infrastructure 2024/2025 Capital Projects Progress Summary Report for August 2024.*

**Resolution No.: E&I0766**

**Moved: Cr Alaina Earl**

**Seconded: Cr Terry O'Neill**

**That the Committee recommends that Council:**

- 1. Receives and notes the monthly Engineering and Infrastructure 2024/2025 Capital Projects Progress Summary Report.**

**Carried**

## BACKGROUND

Progressive updates of the financial and physical position of projects in the 2024/2025 Engineering and Infrastructure Capital Works program are required to ensure that Council is aware of the progress of and risk to the delivery of the program.

## IMPLICATIONS

The attached Engineering and Infrastructure 2024/2025 Capital Projects Progress Summary spreadsheet identifies the financial and physical position of all projects.

## Compliance

To ensure that the Engineering and Infrastructure 2024/2025 Capital Works Program is achieved within the identified timeframes of the 2024/2025 financial year.



---

## Benefits

Council can see a monthly progress report detailing progress of projects in the Engineering and Infrastructure 2024/2025 Capital Program. This report communicates risks/failures/delays that have been identified within the Engineering and Infrastructure 2024/2025 Capital Works program.

## Project Highlights

Phillips Creek bridge replacement tender is now out and this is a major milestone welcomed by all.

Crushing of gravel for the annual resheeting program is well underway. This material will be used by our internal crews and contractors to undertake resheeting.

The team have the majority of projects either under evaluation or in the tender phase and this early completion of the procurement phase of our project should set the team up for delivery.

## CONSULTATION

- Director Engineering and Infrastructure
- Manager Infrastructure Planning and Technical Services
- Acting Manager Fleet
- Acting Manager Corporate Properties
- Manager Galilee and Bowen Basin Operations
- Manager Infrastructure
- Manager Parks and Recreation
- Department Coordinators

## BASIS FOR RECOMMENDATION

To improve business within Engineering and Infrastructure Directorate by providing more appropriate and relevant reporting, transparency and a clear monitoring tool for Council. This report will help identify and communicate any project delays or possible project failures.

## ACTION ACCOUNTABILITY

That the Managers and the Director of Engineering and Infrastructure oversee the scoping, procurement and the completion of the projects identified within the 2024/2025 Capital Projects Progress Summary spreadsheet. Furthermore, that the appropriate Managers and the Director Engineering and Infrastructure are held accountable for the delivery of the project stages are completed within the identified timeframes.

## KEY MESSAGES

That Council has open communication, oversight and transparency of the Engineering and Infrastructure 2024/2025 Capital Works Program, to ensure Isaac will have effective and sustainable infrastructure that supports the needs of the region's communities and economic sectors.

---

<b>Report prepared by:</b> ROBERT PERNA <b>Director Engineering and Infrastructure</b> Date: 4 September 2024	<b>Report authorised by:</b> CALE DENDLE <b>Chief Executive Officer</b> Date: 6 September 2024
--	---

## ATTACHMENTS

- CONFIDENTIAL Attachment 1 – E&I Capital Project Progress Summary Spreadsheet August 2024

## REFERENCE DOCUMENT

- Nil

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

---

**MEETING DETAILS**

Ordinary Meeting

Wednesday 25 September 2024

---

**AUTHOR**

Sean Robinson

---

**AUTHOR POSITION**

Manager Galilee and Bowen Basin Operations

---

---

**9.11****COMPENSATION AGREEMENT ML1804 – ORION MINING****EXECUTIVE SUMMARY**

The purpose of this report is for Council to consider the Compensation Agreement with Orion Mining Pty Ltd.

**OFFICER'S RECOMMENDATION**

*That the Committee recommends that Council:*

- 1. Supports the negotiation to enter into a Compensation Agreement with Orion Mining Pty Ltd in accordance with section 279 of the Mineral Resources Act 1989 (Qld) [MRA].**
- 2. Delegates authority to the Chief Executive Officer to negotiate, vary and execute the proposed Compensation Agreement in relation to ML1804 in accordance with section 279 of the Mineral Resources Act 1989 (Qld) [MRA].**

**Resolution No.:** E&I0767

**Moved:** Cr Melissa Westcott

**Seconded:** Cr Viv Coleman

**That the Committee recommends that Council:**

- 1. Supports the negotiation to enter into a Compensation Agreement with Orion Mining Pty Ltd in accordance with section 279 of the Mineral Resources Act 1989 (Qld) [MRA].**
- 2. Delegates authority to the Chief Executive Officer to negotiate, vary and execute the proposed Compensation Agreement in relation to ML1804 in accordance with section 279 of the Mineral Resources Act 1989 (Qld) [MRA].**

**Carried**

**BACKGROUND**

Orion Mining Pty Ltd ("Orion"), as holders of the Mining Lease ML1804 for Blair Athol have approached Council officers to enter into a Compensation Agreement relating to the renewal of the mining lease ("the Mining Lease").

There is an area of the Mining Lease which overlaps an unformed road reserve and in accordance with section 279 of the *Mineral Resources Act 1989* (Qld) [MRA] to facilitate continuation of the mining lease, Orion, are required to enter into a compensation agreement with Council as an impacted landowner. Council is 'owner' of the land.

Orion have provided Council with a draft Compensation Agreement. Council have proposed amendments to that document to align with Council's standard template compensation agreement including that an independent Certified Practising Valuer be engaged (at Orion's cost) to provide a valuation of the relevant area for the purposes of determining compensation under the MRA.

A valuer has been retained and when the valuation report is available the valuation determined would be inserted in clause 4.1(c) as the proposed compensation amount.

In addition to the payment of the compensation when ultimately determined, clause 14(a) of the draft Compensation Agreement requires Orion to pay Council's reasonable costs of preparation, negotiation and execution of the and the agreement including the valuation report.

## **IMPLICATIONS**

- Orion Mining Pty Ltd are required to pay Council the compensation amount.
- Galilee and Bowen Basin Operations department to provide suitable resources in undertaking the execution and management of the agreement.

## **CONSULTATION**

- Director Engineering and Infrastructure
- Acting Manager Governance and Corporate Services
- Galilee and Bowen Basin Operations Officer
- Orion Mining Pty Ltd

## **BASIS FOR RECOMMENDATION**

In accordance with the *Mineral Resources Act 1989*, Council is required to enter into a Compensation Agreement.

## **ACTION ACCOUNTABILITY**

Manager Galilee and Bowen Basin Operations to ensure executed copies are returned to Orion and the compensation under the agreement and Council's costs are paid.

## **KEY MESSAGES**

Plan, provide and maintain effective and sustainable road infrastructure to meet the needs of key economic and community activities.

---

**Report prepared by:**

SEAN ROBINSON  
**Manager Galilee and Bowen Basin Operations**

Date: 4 September 2024

**Report authorised by:**

ROBERT PERNA  
**Director Engineering and Infrastructure**

Date: 4 September 2024

## ATTACHMENTS

- CONFIDENTIAL Attachment 1 – Compensation Agreement – ML1804 renewal\_030924

## REFERENCE DOCUMENT

- Nil



THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS



THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS



THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS



---

<b>MEETING DETAILS</b>	<b>Ordinary Meeting</b> Wednesday 25 September 2024
<b>AUTHOR</b>	Michael Buckley
<b>AUTHOR POSITION</b>	Manager Parks and Recreation

---

**9.12**

## **BLUE TREE PROJECT – SELECTABILITY MORANBAH**

### **EXECUTIVE SUMMARY**

Council has received a proposal from Selectability (Moranbah) to undertake a “Blue Tree” project in Moranbah. The Blue Tree Project is aimed at raising awareness around mental wellbeing by helping spark difficult conversations. The report seeks to gain endorsement to undertake this project in Moranbah.

### **OFFICER’S RECOMMENDATION**

*That the Committee recommends that Council:*

- 1. Endorses a “Blue Tree” project in Moranbah located within the Federation Walk area, adjacent to Grosvenor Creek.**

**Resolution No.:** E&I0768

**Moved:** Cr Alaina Earl

**Seconded:** Cr Terry O’Neill

**That the Committee recommends that Council:**

- 1. Endorses a “Blue Tree” project in Moranbah located within the Federation Walk area, adjacent to Grosvenor Creek.**

**Carried**

### **BACKGROUND**

The mission of the blue tree project is to help spark difficult conversations and encourage people to speak up when battling mental health concerns. The project involves identifying prominent locations in which a dead tree is painted blue.

By spreading the paint and spreading the message that "it's OK to not be OK", we can help break down the stigma that is still largely attached to mental health.

The proposed location is adjacent to Grosvenor Creek within the Federation Walk reserve. This location provides a prominent location adjacent to rest area parking, facilities and has been identified by community members.



---

## IMPLICATIONS

Council will be required to implement the short-term traffic control devices.

## CONSULTATION

- Director Engineering and Infrastructure – fully supportive
- Manager Infrastructure – in support of the project and can supply resources to assist (traffic management)
- Department Officers - supportive

## BASIS FOR RECOMMENDATION

Blue Tree Project is helping raise awareness around mental wellbeing by helping spark difficult conversations.

## ACTION ACCOUNTABILITY

Manager Parks and Recreation to ensure suitable traffic guidance scheme implemented while volunteers undertake the works.

## KEY MESSAGES

Facilitate a focused range of social, cultural, sporting, recreational, health and education services and programs that build thriving, connected and resilient communities.

<b>Report prepared by:</b>	<b>Report authorised by:</b>
MICHAEL BUCKLEY	ROBERT PERNA
<b>Manager Parks and Recreation</b>	<b>Director Engineering and Infrastructure</b>
Date: 4 September 2024	Date: 4 September 2024

## ATTACHMENTS

- Nil

## REFERENCE DOCUMENT

- Request received from Selectability Moranbah



## MEETING DETAILS

**Ordinary Meeting**

Wednesday 25 September 2024

## AUTHOR

Sean Robinson

## AUTHOR POSITION

Manager Galilee and Bowen Basin Operations

**9.13**

## TRANSPORT INFRASTRUCTURE DEVELOPMENT SCHEME 2025– 2029 WORKS PROGRAM

### EXECUTIVE SUMMARY

This report seeks endorsement for submission of the Transport Infrastructure Development Scheme (TIDS) four year works program 2025/26 – 2028/29 to the Bowen Basin Regional Roads and Transport Group (BBRRTG) for consideration.

### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

- 1. Endorses the new 4-year Transport Infrastructure Development Scheme program (2025/26 to 2028/29) for submission to the Bowen Basin Regional Roads and Transport Group:**

Project	Description	Allocation Year (TIDS Contribution)			
		2025/26	2026/27	2027/28	2028/29
Various Unsealed Roads – Floodway Program	Construction of new concrete floodways on unsealed rural roads	\$ 500,000.00	\$ 500,000.00	\$ 350,000.00	\$ 350,000.00
Peak Downs Mine Road Upgrade and Renewal	Ongoing widening and pavement rehabilitation of Peak Downs Mine Road	\$ 481,707.00			\$ 662,867.00
Saraji Road Upgrade and Renewal	Ongoing widening and pavement rehabilitation of Saraji Road	\$ 494,500.00		\$ 437,239.00	
Moranbah Access Road Upgrade	Intersection upgrades and Pavement Renewal/Widening activities		\$ 983,707.00		\$ 500,000.00
Golden Mile Road	Ongoing widening and pavement rehabilitation of Golden Mile Road		\$ 50,000.00	\$ 737,707.00	
<b>Total</b>		<b>\$1,476,207.00</b>	<b>\$1,533,707.00</b>	<b>\$1,524,946.00</b>	<b>\$1,512,867.00</b>

Resolution No.: E&I0769

Moved: Cr Alaina Earl

Seconded: Cr Melissa Westcott

That the Committee recommends that Council:

- Endorses the new 4-year Transport Infrastructure Development Scheme program (2025/26 to 2028/29) for submission to the Bowen Basin Regional Roads and Transport Group:

Project	Description	Allocation Year (TIDS Contribution)			
		2025/26	2026/27	2027/28	2028/29
Various Unsealed Roads – Floodway Program	Construction of new concrete floodways on unsealed rural roads	\$ 500,000.00	\$ 500,000.00	\$ 350,000.00	\$ 350,000.00
Peak Downs Mine Road Upgrade and Renewal	Ongoing widening and pavement rehabilitation of Peak Downs Mine Road	\$ 481,707.00			\$ 662,867.00
Saraji Road Upgrade and Renewal	Ongoing widening and pavement rehabilitation of Saraji Road	\$ 494,500.00		\$ 437,239.00	
Moranbah Access Road Upgrade	Intersection upgrades and Pavement Renewal/Widening activities		\$ 983,707.00		\$ 500,000.00
Golden Mile Road	Ongoing widening and pavement rehabilitation of Golden Mile Road		\$ 50,000.00	\$ 737,707.00	
<b>Total</b>		<b>\$1,476,207.00</b>	<b>\$1,533,707.00</b>	<b>\$1,524,946.00</b>	<b>\$1,512,867.00</b>

Carried

## BACKGROUND

Isaac Regional Council forms part of the Bowen Basin Regional Roads and Transport Group (BBRRTG). The Regional Roads Groups (RRG) are responsible under the Roads Alliance Guidelines for the Management of the TIDS program and its investment on the regional transport network. As part of the responsibilities outlined within the Roads Alliance Operational Guidelines, preparation of a four year works program is required by the RRG.

Nomination of new projects for the 2028/29 Financial year are now required. The following is recommended;

Project	Description	Allocation Year (TIDS Contribution)			
		2025/26	2026/27	2027/28	2028/29
Various Unsealed Roads – Floodway Program	Construction of new concrete floodways on unsealed rural roads	\$ 500,000.00	\$ 500,000.00	\$ 350,000.00	\$ 350,000.00
Peak Downs Mine Road Upgrade and Renewal	Ongoing widening and pavement rehabilitation of Peak Downs Mine Road	\$ 481,707.00			\$ 662,867.00
Saraji Road Upgrade and Renewal	Ongoing widening and pavement rehabilitation of Saraji Road	\$ 494,500.00		\$ 437,239.00	
Moranbah Access Road Upgrade	Intersection upgrades and Pavement Renewal/Widening activities		\$ 983,707.00		\$ 500,000.00
Golden Mile Road	Ongoing widening and pavement rehabilitation of Golden Mile Road		\$ 50,000.00	\$ 737,707.00	
<b>Total</b>		<b>\$1,476,207.00</b>	<b>\$1,533,707.00</b>	<b>\$1,524,946.00</b>	<b>\$1,512,867.00</b>

Each of the nominated projects align with Council's current Strategic priorities as shown below:

Project	2023-28 Community Corporate Plan	Bowen Basin Regional Roads Investment Strategy (BBRRIS)	Other Strategic Alignment
Various Unsealed Roads – Floodway Program	Liveability through Design and Infrastructure Engaged Communities	This project is not listed within the BBRRIS	This project is the number 1 priority within the adopted Resilience – A

Project	2023-28 Community Corporate Plan	Bowen Basin Regional Roads Investment Strategy (BBRRIS)	Other Strategic Alignment
	Inclusive Growth for a progressive economy Governance for Accountability		Transport network Consideration
Peak Downs Mine Road Upgrade and Renewal	Liveability through Design and Infrastructure Inclusive Growth for a progressive economy Governance for Accountability	Peak Downs Mine Road is listed 20 <sup>th</sup> within the Combined Priority listing within the BBRRIS. It is noted that Peak Downs Mine Road is ranked 5 <sup>th</sup> when considering IRC Only Projects	Noting the deteriorating condition of the road, in accordance with Asset Class Asset Management Plan, early intervention required
Saraji Road Upgrade and Renewal	Liveability through Design and Infrastructure Inclusive Growth for a progressive economy Governance for Accountability	Saraji Road is listed 24 <sup>th</sup> within the Combined Priority listing within the BBRRIS. It is noted that Saraji Road is ranked 6 <sup>th</sup> when only considering IRC Only Projects	Noting the deteriorating condition of the road, in accordance with Asset Class Asset Management Plan, early intervention required
Moranbah Access Road Upgrade	Liveability through Design and Infrastructure Inclusive Growth for a progressive economy Governance for Accountability	Moranbah Access Road is listed second within the Combined Priority listing within the BBRRIS	
Golden Mile Road	Liveability through Design and Infrastructure Inclusive Growth for a progressive economy Governance for Accountability	Golden Mile Road is listed 27 <sup>th</sup> within the Combined Priority listing within the BBRRIS. It is noted that Golden Mile Road is ranked 7 <sup>th</sup> when only considering IRC Only Projects	Noting the deteriorating condition of the road, in accordance with Asset Class Asset Management Plan, early intervention required

## IMPLICATIONS

The TIDS program has a funding condition that Council must provide equal contribution for its nominated projects. These funds are included within the long-term budget forecast. Individual yearly programs will also be subjected to the PAG budget bid process.

The allocation of the TIDS program is subject to State Government Approval and may vary throughout the nominated delivery years, future reports shall be presented to endorse any changes.

## CONSULTATION

- Director Engineering and Infrastructure

## BASIS FOR RECOMMENDATION

- Governance for Accountability - Our planned capital and operational projects are delivered with agility and in line with business and community needs.
- Liveability through design and infrastructure - We will maximise the inter and intra-connectivity of our region through a well-planned, efficient, safe and sustainable transport network.
- Inclusive Growth for a progressive economy - We will actively plan for inclusive growth which collectively prioritises and benefits the needs of the community, business, and industry.

## ACTION ACCOUNTABILITY

Manager Galilee and Bowen Basin Operations to present the endorsed works program to the BBRRTG Technical Committee for approval.

## KEY MESSAGES

Continued investment on or road network provides improved safety for road users.

<b>Report prepared by:</b>	<b>Report authorised by:</b>
SEAN ROBINSON	ROBERT PERNA
<b>Manager Galilee and Bowen Basin Operations</b>	<b>Director Engineering and Infrastructure</b>
Date: 9 September 2024	Date: 9 September 2024

## ATTACHMENTS

- Nil

## REFERENCE DOCUMENT

- Roads Alliance Operational Guidelines
- Bowen Basin Regional Roads Investment Strategy
- Roads & Transport Asset Class Asset Management Plan
- Resilience – A Transport Network Consideration



---

<b>MEETING DETAILS</b>	<b>Ordinary Meeting</b> Wednesday 25 September 2024
<b>AUTHOR</b>	Sean Robinson
<b>AUTHOR POSITION</b>	Manager Galilee and Bowen Basin Operations

---

9.14

## COOROORA CREEK BRIDGE REPLACEMENT TENDER

### EXECUTIVE SUMMARY

Tender responses have been evaluated for the IRC-E&I-0424-T362 – Cooroora Creek Bridge Replacement and it has been identified that the preferred tender exceeds the existing approved budget. This report seeks support for an increase in budget and Delegation of Authority to the Chief Executive Officer to enter into a contract for the works.

### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

- 1. Notes there is currently an application to vary the existing funding agreement for an increase to the total project by the following;**
  - a. Council Funds - \$84,000**
  - b. Federal Government Funds - \$336,000**
- 2. Acknowledges that should the grant variation be unsuccessful, Council will be required to fund any costs over the existing approved Grant funding.**
- 3. Supports the inclusion within the 2025-26 Budget preparation funding of \$420,000 for the replacement of the Cooroora Creek Bridge Replacement**
- 4. Awards the Contract IRC-E&I-0424-T362 – Cooroora Creek Bridge Replacement to Durack Civil Pty. Ltd. for \$2,614,796 (excl. GST) / \$2,876,275.60 (incl. GST).**
- 5. Delegates Authority to the Chief Executive Officer to Negotiate, Execute and Vary the Contract**

Resolution No.: E&I0770

Moved: Cr Alaina Earl

Seconded: Cr Viv Coleman

That the Committee recommends that Council:

- 1. Notes there is currently an application to vary the existing funding agreement for an increase to the total project by the following;**
  - a. Council Funds - \$84,000**

**b. Federal Government Funds - \$336,000**

2. Acknowledges the verbal advice received that the grant variation has been successful.
3. Supports the inclusion within the 2025-26 Budget preparation funding of \$420,000 for the
6. replacement of the Cooroora Creek Bridge Replacement.
4. Awards the Contract IRC-E&I-0424-T362 – Cooroora Creek Bridge Replacement to Durack Civil Pty. Ltd. for \$2,614,796 (excl. GST) / \$2,876,275.60 (incl. GST).
5. Delegates Authority to the Chief Executive Officer to negotiate, execute and vary the Contract.

**Carried**

## BACKGROUND

Cooroora Creek Bridge is a single lane bridge on Mt Stuart Bedford Weir Road between Middlemount and Blackwater that is reaching the end of its useful life. The structure has had weight restrictions on it for the past 4 years and in 2022, it was decided to make an application under the Bridges Renewal funding Program. Council was successful in its application for a total project cost of \$2,590,362 funded 80% by the Federal Government and 20% by Isaac Regional Council.

Following notification of the successful grant application in January 2024, Officers progressed preliminary investigations including Cultural Heritage investigations. Once these were concluded, tenders were advertised in accordance with Council's Procurement Policy. Upon evaluation of the tenders submitted it was identified that five conforming tenders were received with the overall evaluation of the tenders included below:

Vendor	Overall Score	Overall Ranking	Justification
Casa Engineering (Brisbane) Pty. Ltd.	72.58	2	Not local or regional, good price, good product, innovation from concept design, good experience and understanding.
Durack Civil Pty Ltd	83.08	1	Local, best price, standard product as per concept design, good experience and understanding.
N.Q. Civil Contractors Pty Ltd	59.47	5	Not local or regional, fair price, standard product as per concept design, fair experience and understanding.
Pentacon Pty Ltd	67.27	3	Regional, Fair price, standard product as per concept design, Good- Excellent experience and understanding.
Vassallo Constructions Pty. Ltd.	63.17	4	Regional, Fair price, standard product as per concept design, Good experience and understanding.

Based on the costs incurred to date and the forecast the current financial position of the project is included below:

Project Cost	\$
Expenditure to date – <i>Cultural Heritage Clearance, Preliminary Geotechnical Investigations, Tender preparation and evaluation costs</i>	<b>90,748.50</b>
Contract Value	<b>2,614,796</b>
Project Management	<b>130,739.80</b>
Contingency	<b>130,739.80</b>
<b>Total Cost to Deliver</b>	<b>2,967,024.10</b>
<b>Budget</b>	<b>2,590,362</b>
<b>Balance Available</b>	<b>-376,662.10</b>

It is noted that the requested variation to the funding agreement differs from the tender recommendation report. This is due to following discussions with the Department of Infrastructure, Transport, Regional Development, Communication and the Arts, additional contingency was included in the formal funding agreement variation request to allow for unexpected outcomes.

## IMPLICATIONS

Should the project not go ahead, Council will be required to cancel the funding agreement for the original project and return any funds received.

Should the project not proceed, there will be continued weight restrictions imposed on the existing bridge structure and detours in place for heavy vehicles.

It is noted that Roads have an unallocated depreciation amount of approximately \$1,079,000 available for use in 2024-25 Financial Year.

Should the project proceed, and the Grant variation request is unsuccessful, Council will be required to fund any costs over and above the original funding agreement amount. This cost is expected to be incurred in the 2025-26 Financial Year.

Should the project proceed, and the Grant variation request is successful, Council will be required to fund an additional \$84,000. This cost is expected to be incurred in the 2025-26 Financial Year.

## CONSULTATION

- Manager Contracts and Procurement
- Acting Manager Financial Services
- Director Engineering and Infrastructure
- Chief Executive Officer
- Department of Infrastructure, Transport, Regional Development, Communication and the Arts

## BASIS FOR RECOMMENDATION

Leading and Enabling in a Changing World - We will continue to nurture our First Peoples connections to ensure our planning and decision-making is culturally informed.

Leading and Enabling in a Changing World - We will continue to fight for an equitable share of infrastructure, services, and resources investment in our region.

Inclusive Growth for a progressive economy - We will actively plan for inclusive growth which collectively prioritises and benefits the needs of the community, business, and industry.

Liveability through design and infrastructure - We will undertake strategic land use, infrastructure planning and urban design activities in a financially sustainable manner that responds to inclusive growth and enhances liveability.

Liveability through design and infrastructure - We will maximise the inter and intra-connectivity of our region through a well-planned, efficient, safe and sustainable transport network.

Governance for accountability - Our planned capital and operational projects are delivered with agility and in line with business and community needs.

## ACTION ACCOUNTABILITY

Manager Galilee and Bowen Basin Operations to progress the Grant variation with the Federal Government.

Manager Galilee and Bowen Basin Operations to work with Financial Services department to ensure the budget implications are included within the 2025-26 Budget Planning.

Chief Executive Officer to execute a contract between Isaac Regional Council and Durack Civil Pty. Ltd. for IRC-E&I-0424-T362 – Cooroora Creek Bridge Replacement.

Manager Galilee and Bowen Basin Operations to administer the project in accordance with the terms of the contract.

## KEY MESSAGES

Council continues to invest in replacement of aged infrastructure to provide access for community and industry.

### Report prepared by:

SEAN ROBINSON

**Manager Galilee and Bowen Basin Operations**

Date: 9 September 2024

### Report authorised by:

ROBERT PERNA

**Director Engineering and Infrastructure**

Date: 10 September 2024

## ATTACHMENTS

- CONFIDENTIAL Attachment 1 - IRC-E&I-0424-T362 Part signed tender recommendation report
- CONFIDENTIAL Attachment 2 – Bridges Renewal Variation request submission – Cooroora Creek

## REFERENCE DOCUMENT

- Nil

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS



THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS



THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS



THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

---

**MEETING DETAILS****Ordinary Meeting**

Wednesday 25 September 2024

---

**AUTHOR**

Amal Meegahawattage

---

**AUTHOR POSITION**

Manager Planning and Projects

---

**9.15****WATER AND WASTE 2024-25 CAPITAL PROJECTS PROGRESS REPORT****EXECUTIVE SUMMARY**

This report aims to update the Water and Waste Standing Committee and Council on the delivery of the Water and Waste 2024/2025 Capital Works Program.

**OFFICER'S RECOMMENDATION**

*That the Committee recommends that Council:*

- Receives and notes the monthly Water and Waste 2024/2025 Capital Projects Progress Summary Report.***

**Resolution No.:** W&W0521**Moved:** Cr Melissa Westcott**Seconded:** Mayor Kelly Vea Vea**That the Committee recommends that Council:**

- Receives and notes the monthly Water and Waste 2024/2025 Capital Projects Progress Summary Report.**

**Carried****BACKGROUND**

Regular updates on the financial and physical status of projects within the 2024/25 Water and Waste Capital Works program are crucial to keep Council informed about the program's progress and associated risks.

**IMPLICATIONS**

The attached Water and Waste 2024/25 Capital Projects Progress Summary provides an overview of the financial and physical status of all projects, with red indicating a projected cost overrun of over 10% or completion after August 2024, yellow indicating a cost overrun of 0-10%, and green indicating no issues. Brief

commentary is provided to explain the status of each project. Larger and more complex projects are sometimes delivered over multiple financial years and the exact expenditure in each year may deviate from the annual budget due to variations in the delivery schedule. This can affect expenditure in each year without exceeding the total budgeted amount for the project.

## COMPLIANCE

Compliance with the Water and Waste 2024/25 Capital Works Program is essential to meet the identified timeframes of the 2024/25 financial year.

## KEY CAPITAL PROJECTS

### 1. CW222983 – Moranbah Water Treatment Plant Roof Replacement

This project involves constructing a new roof for the 5.7ML water reservoir at the Moranbah Water Treatment Plant to protect and extend its lifespan. Construction commenced in March 2023, and key structural components, such as cleats, columns, and abrasive blasting, have been completed. The epoxy coating of cleats is ongoing, with steel delivery expected in the first week of September. The project is on track for completion by the end of September 2024.

### 2. CW233141 – Nebo Water Network Augmentation

A new water main in Nebo has been successfully installed to enhance the town's water supply infrastructure, improving both reliability and capacity. The water main upgrade at the truck-fill point was completed and commissioned, with Practical Completion achieved on 6 August. Minor defects are currently being addressed, and the water main is now operational.

### 3. CW233150 – Clermont Water Treatment Plant Filter Media Replacement and Plant Modernisation

Modernisation efforts at the Clermont Water Treatment Plant include installing turbidity analysers, upgrading switchgear, and enhancing the chemical dosing system. These upgrades are critical for meeting Isaac Regional Council (IRC) Drinking Water Quality Management Plan (DWQMP) standards. The turbidity analyser installation work is nearing completion, though issues have led to the replacement of installed red LED analysers with white halogen light sources. Switchgear upgrade work commenced in July and is progressing well. The chemical dosing upgrade component will be re-evaluated and re-tendered due to dependencies in the original scope of work

### 4. CW233151 – St Lawrence Raw Water Storage and Raw Water Main

To improve raw water storage capacity and distribution efficiency in St Lawrence, a new water main was completed and commissioned in November 2023. The contract for the water storage facility was awarded in April 2023. Ongoing construction includes pipe and electrical conduit installation, and concrete works as of late August.

### 5. CW243181 – Moranbah SPS Upgrades

Upgrades to the sewer pumping station in Moranbah are set to enhance efficiency and capacity, improving wastewater management infrastructure. The contract was awarded in July, with potholing completed and materials ordered by the contractor. Completion is expected by the end of September.

## **6. CW243205 – Moranbah Rectification of Landfill Cell**

Efforts to rectify and stabilise the landfill cell in Moranbah are underway, addressing environmental concerns and ensuring regulatory compliance. A budget of \$4.2 million was allocated for the 2023/24 financial year, with \$3.7 million carried forward to the 2024/25 financial year. The geotechnical specialist contract was awarded in April, with progress being made on rectification options. The construction tender is expected to be awarded in February 2025, according to the revised project management consultant's program.

## **7. CW243239/CW243240 – Carmila and Greenhill Landfill Capping**

These design-only projects focus on landfill capping in Carmila and Greenhill for regulatory compliance. Design and scope work is ongoing, with minimal progress since June 2024 due to delays in geotechnical test results from Aurecon's sub-contractor.

## **8. CW253266 – Dysart Waste Management Facility Repurpose to Transfer Station**

The project involves converting the Dysart landfill site into a transfer station, enhancing waste management in the area. The Design and Construct (D&C) tender has been finalised and is pending approval for advertisement.

## **9. CW253273 – Carmila Water Treatment Plant Upgrade**

Various upgrades are planned for the Carmila Water Treatment Plant to enhance operational efficiency and reliability, ensuring better water quality for the community. Project planning began in July 2024, with initial site investigations and scope development currently underway. SCADA mimics and chemical dosing system requirements are pending confirmation by Operations prior to procurement.

## **10. CW253274 – St Lawrence Water Treatment Plant Upgrade**

Upgrade works at the St Lawrence Water Treatment Plant are in the planning phase, with a focus on modernising the infrastructure to improve the quality of drinking water provided to the community. Initial site investigations and scope development are in progress, with SCADA mimics and chemical dosing system requirements being finalised.

## **11. CW253275 – CORP Sewer Relining 2025**

This sewer network upgrade includes capturing CCTV footage and subsequent sewer relining for prioritised sections. The scope of work is being prepared, covering the remaining CCTV in Moranbah and Dysart, with a focus on completing Moranbah sewer relining based on budget availability. The Design and Construction tender is finalised and under review by Procurement.

## **12. CW253282 – CORP Water Network Water Meters**

Replacing water meters as part of this project is essential for improving water usage measurement and billing accuracy, contributing to better water resource management. The Request for Quote (RFQ) has been finalised and will be issued to the market in the first week of September.

## **13. CW253287 – Glenden Water Treatment Plant Turbidity Analyser on Filters**

Installation of turbidity analysers on filters at the Glenden Water Treatment Plant will enhance operational efficiency and water quality monitoring. The RFQ is being prepared and will be finalised after incorporating learnings from the Clermont Water Treatment Plant installation.

## **14. CW253290 – Middlemount Water Network Augmentation**

////////////////////////////////////

A new water main is planned within the Middlemount water pipe network to improve water distribution efficiency and capacity. Operations are currently consulting on the scope of works, with tender documentation preparation in progress.

## **15. CW253289 - Moranbah Water Network Relocate Truck Filling**

This project involves relocating the truck filling station from Goonyella Road to a new site across the road, adjacent to the Moranbah depot. The scope includes upgrading the intersection at the depot entrance, with Water and Waste funding the truck fill station component. The Engineering & Infrastructure directorate will oversee the work as part of a larger intersection upgrade. Design completion is expected by November 2024, with construction starting in March 2025.

## **16. CW253291 - Nebo Water Network AvData**

An AvData system will be installed at the Nebo truck fill point to accurately record water volumes taken by commercial customers. The draft scope of works has been prepared and will be reviewed by Operations in the first week of September.

## **17. CW253283 - CORP Switchboards**

Switchboards will be replaced to reduce the risk of service failures and ensure ongoing compliance with regulatory requirements. The scope of works is under preparation in consultation with Operations, pending the finalisation of switchboard design information.

## **BENEFITS**

Council can see a monthly progress report detailing the progress of projects in the Water and Waste 2024/25 Capital Program. This report communicates risks, failures and delays that have been identified within the Water and Waste 2024/25 Capital Works program.

## **CONSULTATION**

- Director Water and Waste
- Manager Operations and Maintenance
- Manager Waste Services
- Planning & Project Department Project Managers

## **BASIS FOR RECOMMENDATION**

To improve business within the Water and Waste Directorate by providing more appropriate and relevant reporting, transparency, and a clear monitoring tool for Council. This report will help identify and communicate any project delays or possible project failures.

## **ACTION ACCOUNTABILITY**

The Managers and the Director of Water and Waste oversee the scoping, procurement, and completion of the projects identified within the 2024/25 Capital Projects Progress Summary spreadsheet. Furthermore, the appropriate Managers and the Director Water and Waste are held accountable for the delivery of the project stages which are completed within the identified timeframes.

---

## KEY MESSAGES

That Council has open communication, oversight, and transparency of the Water and Waste 2024/25 Capital Works Program, to ensure Isaac will have effective and sustainable water and waste infrastructure that supports the needs of the region's communities and economic sectors.

<p><b>Report prepared by:</b></p>	<p><b>Report authorised by:</b></p>
<p>AMAL MEEGAHAWATTAGE</p>	<p>SCOTT CASEY</p>
<p><b>Manager Planning and Projects</b></p>	<p><b>Director Water and Waste</b></p>
<p>Date: 2 September 2024</p>	<p>Date: 5 September 2024</p>



## **ATTACHMENTS**

- CONFIDENTIAL Attachment 1 – Water and Waste Capital Projects Progress Summary Spreadsheet August 2024

## **REFERENCE DOCUMENT**

- Nil.

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

---

<b>MEETING DETAILS</b>	<b>Ordinary Meeting</b> Wednesday 25 September 2024
<b>AUTHOR</b>	Seungchan Bang
<b>AUTHOR POSITION</b>	Maintenance Planner Water and Waste

---

9.16

## **WATER AND WASTEWATER PREVENTATIVE MAINTENANCE PROGRAM UPDATE**

### **EXECUTIVE SUMMARY**

The purpose of this report is to update Council on the Water and Wastewater Preventative Maintenance Program. This report highlights the review of progress against the preventative maintenance schedule proposed for the last two years and outlines additional plans for the 2024/2025 Financial Year within the approved budget. Additionally, this report details the pathways through which the information collected via the Preventative Maintenance Program can be used to develop effective asset management.

### **OFFICER'S RECOMMENDATION**

*That the Committee recommends that Council:*

- 1. Notes the contents of the Water and Wastewater Preventative Maintenance Program Update.***

**Resolution No.:** W&W0522

**Moved:** Cr Melissa Westcott

**Seconded:** Cr Vern Russell

**That the Committee recommends that Council:**

- 1. Notes the contents of the Water and Wastewater Preventative Maintenance Program Update.**

**Carried**

### **BACKGROUND**

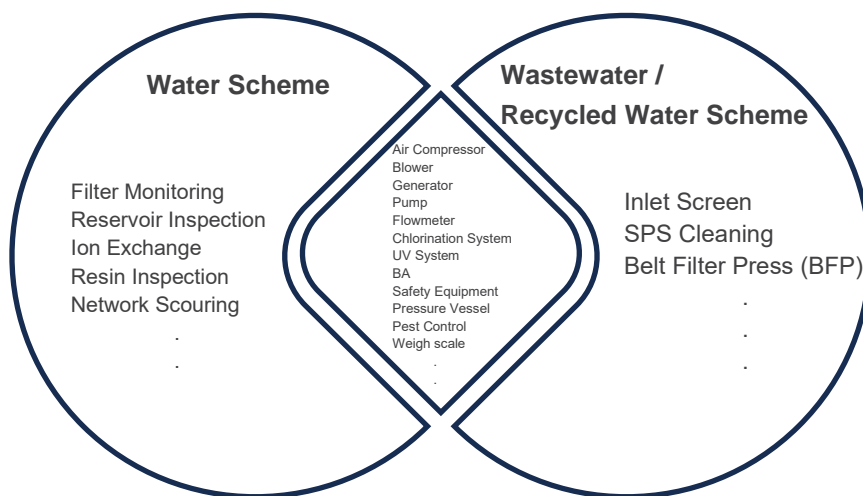
The Water and Wastewater Preventative Maintenance Program (PMP) was initially prepared in August 2022 as a multiyear program to address a wide range of high priority maintenance needs across the Water and Wastewater asset base. Whilst reactive maintenance is still required to address unexpected equipment failure on a day-to-day basis, the necessity of a planned PMP was identified to ensure the continual improvement of asset condition and ensure the long-term sustainability of Water and Wastewater infrastructure.

This report highlights the outcomes of PMP since its commencement and the additional plans for FY24/25 with a commitment to support the successful execution of the entire program.

**Key completed milestones in the preventative maintenance program include:**

a) Identification of planned Preventative Maintenance Program activities

Equipment used for water treatment and wastewater treatment process were listed and categorised based on definitions and functions. A total of 31 Preventative Maintenance (PM) programs were initially identified and designated as discrete maintenance programs.



b) Priority Setting and Job Planning

The identified programs were prioritised by key criteria: Criticality and Value.

- i. Criticality refers to the potential impacts on the treatment process in the event of a breakdown, including effects on the community and end-users.
- ii. Value denotes the significance of the equipment in operating the treatment plant, monitoring the treatment process and whether the plant has redundancy equipment to ensure continuous service.

c) Budget Estimation

19 preventative maintenance programs were successfully carried out by June 2024 with a supporting budget of \$650,000. The approved budget for the PMP in FY24/25 is \$1,204,000, which will be used to support the original 19 maintenance programs, plus complete an additional 10 programs. This additional budget will accelerate the delivery of identified programs and enhances the reliability of water and wastewater services.

**Key ongoing milestones in the preventative maintenance program include:**

a) Service Report Review and Equipment Improvement.

Service reports produced as part of the maintenance activities are thoroughly examined to identify and address risks. The Operations and Maintenance staff evaluate these risks to determine their potential impact on the delivery of water and wastewater services, then decide on the best course of action. Interventions arising from the condition assessments and inspections fall into three categories:

- i. Repair (Funded from the Repairs and Maintenance budget)
- ii. Replacement (Funded from the Emergent Works and Programmed Renewals capital budget)
- iii. Deferral (The intervention is postponed for consideration of investment at a future date dependant of severity of condition)

In addition, collected information, including mechanical/electrical specifications, calibration results, test results and condition assessment results, are used to update Operational Asset Registry (OAR) and Financial Asset Registry (FAR), aiding in the development of long-term capital planning for up to 30 years, supporting the ongoing development of an advanced asset management process and asset criticality analysis.

## **Progress of the Preventative Maintenance Program**

Scheduled PMP completed and planned to continue (23/24, 24/25):

- i. 15 Air Compressor and 15 Blower Bi-Annual Service
- ii. 34 Generator Bi-annual Service (Whole of Council Contract)
- iii. 30 Overhead Crane and Lifting Beam Annual Service
- iv. 100 Sewage Pump Station and Raw Water Pump Station Pump Annual Service
- v. 50 Sewage Pump Station and Treatment Plant Well Cleaning Annual Service
- vi. Nebo Water Treatment Plant (WTP) Ion Exchange Resin Inspection and Testing
- vii. 6 Wastewater Treatment Plant (WWTP) Inlet Screen Annual Service
- viii. 229 WTP and WWTP Lift, Dosing and Pressure Pump Annual Service
- ix. 1 Moranbah WWTP Belt Filter Press Annual Service
- x. 173 Safety Equipment Bi-Annual Service
- xi. 9 Chlorination System Bi-Annual Service
- xii. 25 Weigh Scale and Benchtop Lab Scale Annual Service
- xiii. 6 UV Disinfection System Bi-annual Service
- xiv. 98 Water and Wastewater Treatment Plant Online Analyser Annual Service
- xv. 23 Pressure Vessel Annual Service and Certification
- xvi. 61 Lab Benchtop Analyser Annual Service
- xvii. 110 WTP and WWTP Flow Meter Annual Verification Testing
- xviii. 19 WTP and WWTP Electric Gate and Roller Door Annual Service
- xix. 14 WTP and WWTP Pest Control Bi-Annual Service

Additional scheduled PM programs planned (24/25):

- i. 79 WTP and WWTP Process Equipment Maintenance (Aerator, Mixer, Drive Unit, Gear Box's)
- ii. Water Network Scouring (Nebo)
- iii. 32 Sewage Pump Station RCD Testing

- iv. WTP and WWTP Test and Tag
- v. Granular Activated Carbon Inspection and Condition Assessment (Dysart)
- vi. WTP and WWTP Actuator Calibration
- vii. Sewage Pump Station Electrical Switchboard Thermal Testing
- viii. Polishing Plant Inspection and Condition Assessment (Dysart/Middlemount)
- ix. WTP and WWTP Air Conditioning Inspection and Maintenance
- x. Water Reservoir and Tower Inspection and Condition Assessment (Nebo/Glenden/Moranbah)

PM programs unscheduled due to limited budget:

- i. Differential Pressure and Level Sensor Calibration
- ii. Water Town Water Sluice Valve Exercise Program and Hydrant Cleaning

## **Consultation with other Directorates to incorporate Equipment Maintenance.**

Generator PMP was a program contract that commenced in 2020 and matured in 2023. Through consultation with other directorates an extended package of work was formulated to include all generators, above 5Kva, throughout the council. The other directorates that are included in this PMP are responsible for their separate costs to fulfill this program, and the scheduling and project management is managed by Water and Waste.

There are other programs that are presently being discussed with other directorates to incorporate and utilise resources in an attempt to allow more cost-effective pricing structures and to streamline the delivery of preventative maintenance for common asset classes.

## **Maintenance Budget Expenditure**

There has been a reactive maintenance budget for many years and more recently a preventative maintenance program has been incorporated into the overall Water and Wastewater Budget. Prior to FY22-23 most of the maintenance budget was consumed by reactive maintenance requirements with a very small proportion actually utilised for planned preventative maintenance activities. Over the last two years there has been a conscious drive to redress the balance of preventative and reactive work to delivery maintenance activity in a more planned and programmed way. Over time this will mean the majority of maintenance work is preventative in nature and will be undertaken before an asset fails rather than after failure. This approach will reduce the risk of service interruptions.

Whilst planned preventative maintenance activities have been implemented over the past two years, there has also been an increase in expenditure on reactive maintenance expenditure. These increases in the reactive maintenance costs are a result of low value repairs/replacements that are identified in the PMP programs. This work is planned reactive maintenance, rather than in response to asset failure and supports the PMP.

It is expected that as the preventative maintenance program matures the amount of planned reactive maintenance tasks that are required will diminish as the backlog of outstanding maintenance is reduced as will the amount of reactive maintenance tasks due to asset failure.

## Supporting Capital Budget

Where maintenance (preventative or reactive) is insufficient to bring an asset up to the expected standard or where asset replacement is identified as necessary, capital investment is utilised.

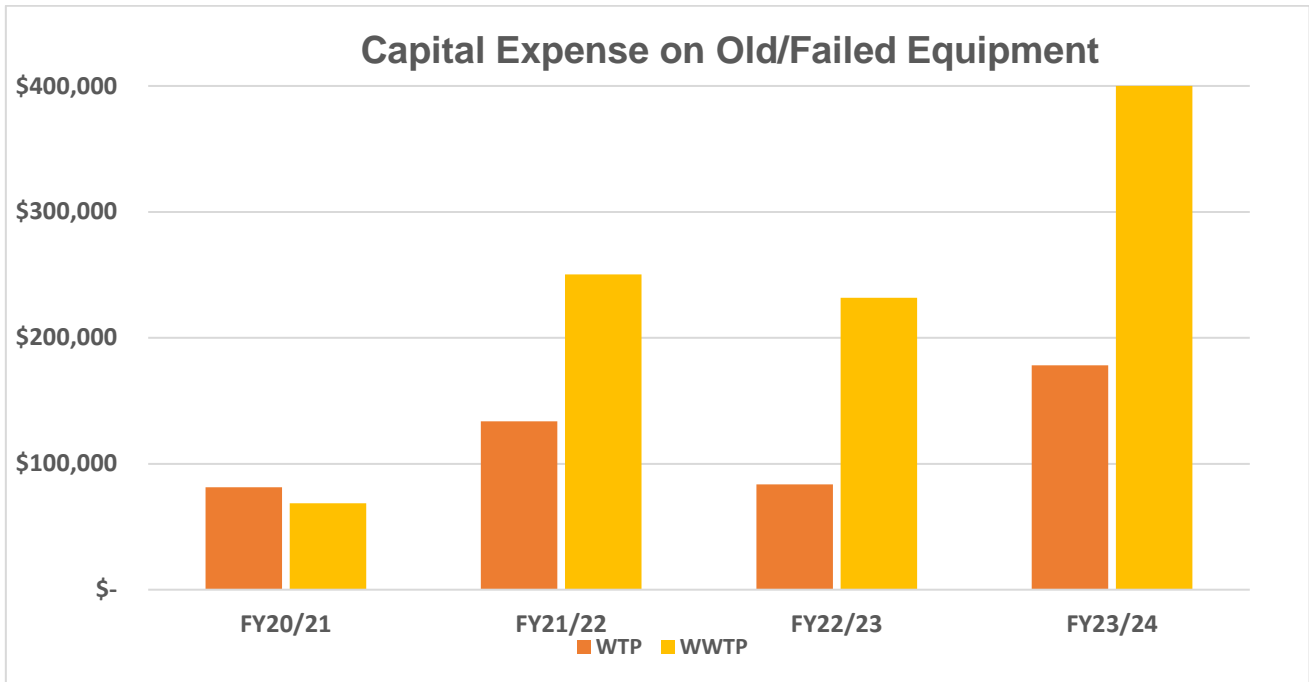


Figure 1: Capital expense on old / failed equipment

The capital interventions support returning assets back to a serviceable standard. Once they are fit for purpose again, the ongoing PMP will monitor and maintain these assets to ensure their condition does not deteriorate unreasonably in the future.

## Repair Work Order Request

The repair work order request is the authorised process for managing operational issues between frontline operators and maintenance teams. Due to the ongoing promotion of using a request form rather than email, phone call or in-person conversations to capture the accurate information and track the maintenance actions, the volume of receiving repair work order request has increased. The introduction of in-house treatment plant maintenance staff (Plumber, Electrician & Maintenance Fitter) has added to the ability to repair/replace equipment in a timely and cost-effective way.

The culture change within the Water and Wastewater Team to accept that monitored and evaluated programs allows the management of budgets in a professional manner which increases the value, safety and consistency of their workplace. The increase in Repair Work Requests indicated in the graph below supports this conscious uplift in maintenance culture (figure 3).



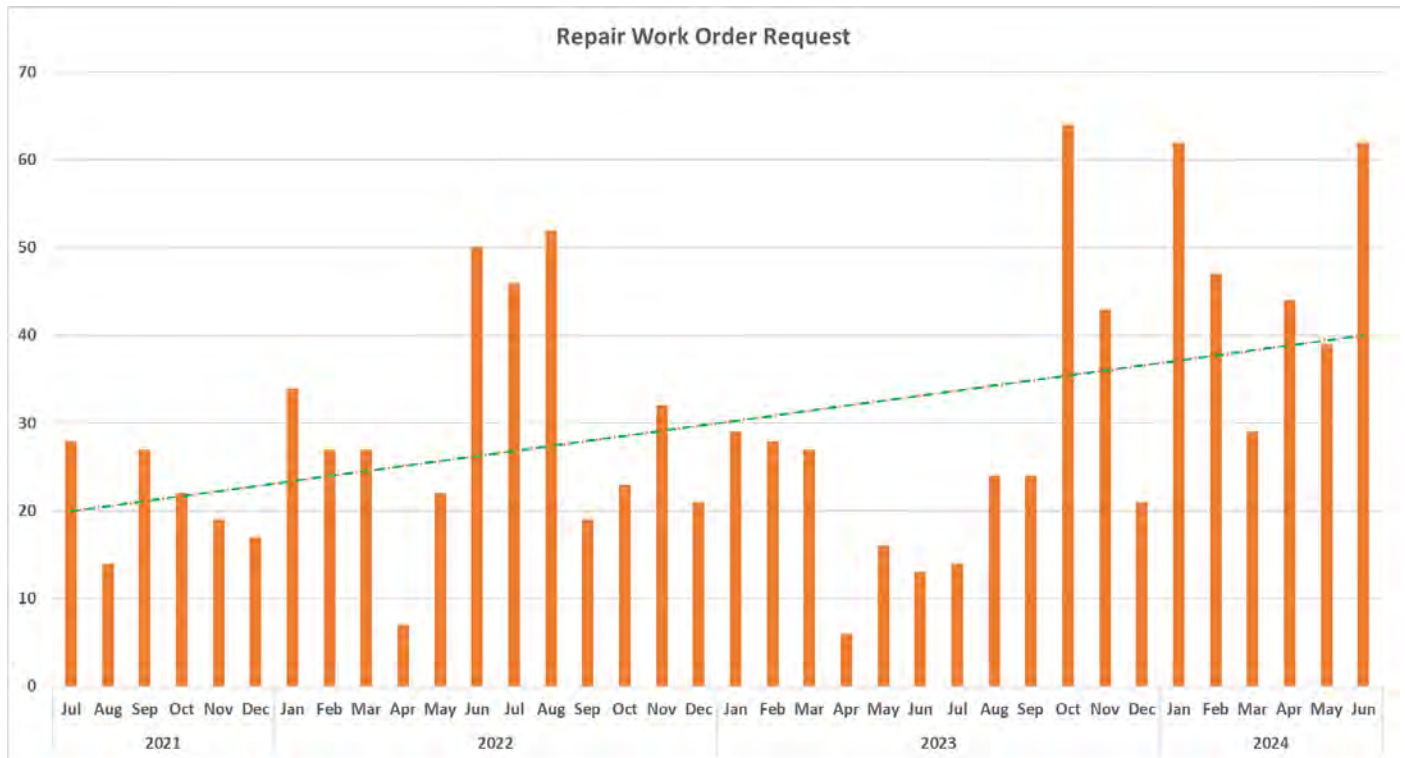


Figure : Repair work order requests

## Projection

The PMP represents a shift from the historical, reactive approach to equipment failure and breakdowns toward proactive condition assessments and preventative maintenance of capital interventions. The Water and Wastewater team anticipates positive outcomes from Council’s investment in this program. Proactive maintenance, encompassing thorough inspections and timely repairs, is expected to support uninterrupted operations for the provision of drinking water, wastewater treatment, recycled water production, conveyancing of all water and wastewater products, and the mitigation of regulatory compliance breaches, and enhancing staff safety. These specific areas have seen a lowering of risk due to the planned and preventative maintenance of assets.

## IMPLICATIONS

Asset condition assessments gathered through the PMP will inform future investment decision-making and serve as a key information source for both the asset management and the development of future investment programs. The PMP is expected, over time, to minimise instances of asset failure and unplanned outages as well as reduce reactive maintenance costs.

## CONSULTATION

- Water and Wastewater Team
- Maintenance Planner – Water and Waste
- Treatment Plant Supervisor – North
- Treatment Plant Supervisor – South

- 
- Project Managers Planning and Projects
  - Coordinator Water and Wastewater
  - Manager Planning and Projects
  - Manager Operations and Maintenance
  - Director Water and Waste
  - Manager of Fleet
  - Programs Leader Maintenance, Corporate Properties and Fleet
  - Team Leader East, Workshops
  - Senior Disaster and Emergency Resilience Partner, Safety and Resilience

## **BASIS FOR RECOMMENDATION**

The recommendation is to note the progress of the Water and Wastewater preventative maintenance program.

## **ACTION ACCOUNTABILITY**

The Manager Operations and Maintenance will be responsible to ensure that the works are included in yearly operational budgets and support the preventative maintenance programs to ensure successful delivery.

## **KEY MESSAGES**

Implementation of the Water and Wastewater preventative maintenance program will enhance the reliability of the water and wastewater processes and support delivery of essential community services.

<b>Report prepared by:</b> SEUNGCHAN BANG <b>Water and Waste Maintenance Planner</b> Date: 2 September 2024	<b>Report authorised by:</b> SCOTT CASEY <b>Director Water and Waste</b> Date: 5 September 2024
--	--

## **ATTACHMENTS**

- Attachment 1 – Preventative Maintenance Program Schedule September 2024

## **REFERENCE DOCUMENT**

- Nil

# Water and Waste Preventative Maintenance Program

Task No.	Program Title	Start Date	End Date	2024												2025											
				Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1	Water and Wastewater Air Compressor and Blower Maintenance	08-Dec-20	08-Dec-24																								
2	Integrated Generator Maintenance	14-Aug-20	14-Aug-26																								
3	Overhead Cranes and Lifting Beams	14-Mar-23	14-Nov-26																								
4	Sewage Pump Station and Raw Water Pump Station Maintenance Program	25-Jan-23	25-Jan-27																								
5	Sewage Pump Station and Treatment Plant Well Cleaning	15-Feb-23	15-Feb-27																								
6	WTP and WWTP Process Equipment Maintenance	08-Oct-24	08-Oct-28																								
7	Nebo WTP Ion Exchange Resin Inspection and Testing	25-Sep-23	25-Sep-25																								
8	Sewage Treatment Plant Inlet Screen Maintenance	04-May-23	04-May-26																								
9	WTP and WWTP Pump Maintenance	25-Mar-24	25-Oct-27																								
10	Water Network Scouring	04-Apr-23	11-Apr-23																								
11	Belt Filter Press Inspection and Maintenance	25-Oct-23	26-Oct-24																								
12	WTP and WWTP BA and Safety Equipment Inspection and Maintenance	01-Apr-24	01-Apr-28																								
13	WTP and WWTP DP and Level Sensor Calibration																										
14	WTP and WWTP Chlorination System Maintenance	11-Oct-23	11-Oct-26																								
15	Weigh Scale Inspection and Maintenance	02-Sep-22	07-Nov-24																								
16	Sewage Pump Station RCD Testing	16-Oct-24	16-Oct-25																								
17	WTP and WWTP Test and Tag	16-Oct-24	16-Oct-25																								
18	UV Disinfection System Maintenance	21-Jun-23	21-Jun-26																								
19	Water and Wastewater Treatment Plants Online Analysers Maintenance	11-Aug-23	11-Aug-27																								
20	Pressure Vessel Inspections and certification	12-Oct-22	12-Oct-24																								
21	Granular Activated Carbon Inspection and Condition Assessment	16-Oct-24	16-Oct-25																								
22	WTP and WWTP Actuator Calibration	25-Jan-25	25-Jan-27																								
23	Sewage Pump Station Electrical Switchboard Thermal Testing	21-Oct-24	21-Oct-25																								
24	Polishing Plant Inspection and Condition Assessment	11-Nov-24	11-Nov-25																								
25	Town Water Sluice Valve Exercise Program and Hydrant Cleaning																										
26	Bench Top Analyser Calibration	10-Mar-23	17-Apr-25																								
27	WTP and WWTP Air Conditioning Inspection and Maintenance	25-Feb-25	25-Feb-27																								
28	Flowmeter Maintenance	06-Oct-22	14-Oct-24																								
29	Water Reservoir and Tower Inspection and Condition Assessment	21-Oct-24	21-Oct-25																								
30	WTP and WWTP Electric Gate and Door Maintenance	10-Sep-23	17-Sep-24																								
31	Treatment Plant Pest Control	03-Oct-23	10-Oct-25																								

---

**MEETING DETAILS****Ordinary Meeting**

Wednesday 25 September 2024

---

**AUTHOR**

Lisa Tonkin

---

**AUTHOR POSITION**

Manager Business Services

---

**9.17****UTILITY CHARGE REMISSION – EXTRAORDINARY  
CIRCUMSTANCES POLICY**

## EXECUTIVE SUMMARY

The purpose of this report is to present the Utility Charge Remission – Extraordinary Circumstances Policy for review and adoption.

## OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

- Adopts the updated Utility Charge Remission – Extraordinary Circumstances Policy (WW-POL-053).***

**Resolution No.: W&W0523**

**Moved: Cr Vern Russell**

**Seconded: Mayor Kelly Vea Vea**

**That the Committee recommends that Council:**

- Adopts the updated Utility Charge Remission – Extraordinary Circumstances Policy (WW-POL-053).**

**Carried**

## BACKGROUND

The Utility Charge Remission – Extraordinary Circumstances Policy was adopted by Council in October 2021 (Resolution Number 7563) to outline how the Water and Waste Directorate (W&W) will approve and apply a remission to a customer's account, in circumstances where there has been a failure to deliver a product or service to the established quality, due to an extraordinary event.

////////////////////////////////////

This Policy was last enacted in January 2022 when an annualised twenty-two (22) day proportional rates remission was provided to Clermont properties who received water usage and infrastructure charges for the period 1 July 2021 to 31 December 2021.

As per the Document Control Procedure (CORP-PRO-001), it is recommended that all policies be reviewed against legislation and best practice principles and presented to Council at least every two (2) years. This review has been completed and no changes are proposed to be made to the current Utility Charge Remission – Extraordinary Circumstances Policy.

## **IMPLICATIONS**

As per the Document Control Procedure (CORP-PRO-001), this Policy was identified as needing to be reviewed to ensure it remained applicable to current legislation and best practice. This review has identified no changes to the current Policy.

## **CONSULTATION**

This document has been provided to the following teams, groups and officers for review:

- Governance and Corporate Services
- Manager Governance and Corporate Services
- Director Water and Waste
- Program Leader – Compliance and IMS

## **BASIS FOR RECOMMENDATION**

The Utility Charge Remission – Extraordinary Circumstances Policy has been updated to ensure it conforms to Council’s current practices, legislation and related documents.

## **ACTION ACCOUNTABILITY**

Following endorsement, the Manager Business Services is to ensure the approved document is registered through Governance and made available on Council’s public website.

## **KEY MESSAGES**

The Utility Charge Remission – Extraordinary Circumstances Policy has been reviewed to ensure it is up to date, relevant and follows best practice.

<b>Report prepared by:</b>	<b>Report authorised by:</b>
LISA TONKIN	SCOTT CASEY
<b>Manager Business Services</b>	<b>Director Water and Waste</b>
Date: 28 August 2024	Date: 5 September 2024

## **ATTACHMENTS**

- Attachment 1 – Utility Charge Remission – Extraordinary Circumstances Policy (WW-POL-053)

## REFERENCES

- Nil

---

## UTILITY CHARGE REMISSION – EXTRAORDINARY CIRCUMSTANCES

### APPROVALS

<b>POLICY NUMBER</b>	WW-POL-053	<b>DOC.ID</b>	3663765
<b>CATEGORY</b>	Community		
<b>POLICY OWNER</b>	Water and Waste		
<b>APPROVAL DATE</b>		<b>RESOLUTION NUMBER</b>	

---

DRAFT

## OBJECTIVE

To outline the criteria associated with how Council will approve and apply a remission to a customer's account, in circumstances where there has been a failure to deliver a product or service to the established quality, due to an extraordinary event.

## SCOPE

Council's remission due to failed products and services applies to:

- All water, sewerage utility charge and/or waste service customers of Isaac Regional Council.

## DEFINITIONS

### TERM / ACRONYM

### MEANING

Billing period	Shall mean the date range between the start date and end date when a product or service is charged and does not refer to the issue date or the payment due date.
Consumption charge	Shall mean the component of Council's water charges that is applied for each kilolitre of water used.
Rates Notice	Issued under the <i>Local Government Act 2009</i> for waste services, land rates, water and sewerage infrastructure charges and general council services.
Council	Shall mean Isaac Regional Council.
Customers	Shall mean consumers or users of a council product or service.
Residential/Non-residential	Shall mean a property considered to be residential or non-residential as determined by the rating category applied by Council.
Waste Service	Shall mean an agreed Council service related to the collection of customers' waste or recycling bin from the customers' places of residence or business.
Water Notice	Shall mean the notice issued by Council to customers containing water consumption charges.



## POLICY STATEMENT

### COUNCIL'S POSITION ON MATTER

Council is responsible for the quality and supply of products and services it delivers to its customers within the Isaac region. In situations where Council fails to deliver these products and services to the established standard due to an extraordinary event, Council will grant a remission to those customers under the following conditions.

### ELIGIBILITY

To be eligible for a remission, the event must meet the following criteria:

#### Threshold parameter 1 – nature and gravity of event

A remission would only apply when Council deems by resolution that it has formed the view that the event is of severe gravity and is extraordinary in nature.

#### Threshold parameter 2 – extent of affected customers

A remission would only apply when the proportion of affected customers in a supply district is equal to or greater than 30% of the total number of customers within that district.

#### Threshold parameter 3 – duration of event

A remission would only apply when service standards are not satisfied for equal to or longer than seven (7) days.

### CALCULATION OF ANNUALISED REMISSION

Council will use the following information to calculate the annualised remission:

(Number of days = to or greater than seven (7) divided by number of days in the year) multiplied by (the normal charge for the product or service affected).

For example:

If the period were sixteen (16) days out of the year and the charge for the service in question were \$520, then the remission would be:

- $16/365$  which is .0438, times \$520, which is \$22.79.

*Note: Associated rates can be obtained from Council's Rates, Fees and Charges.*

Council may elect to apply the remission to a single billing period instead of the full year in some cases.

### PAYMENT OF REMISSION

Council will apply the remission as a financial adjustment to the property owner's account. If the account has been paid in full a credit will be applied to a subsequent notice.

## LEGISLATIONS AND RELATED GUIDELINES

- Australian Drinking Water Guidelines
- Water and Waste Customer Service Standards
- Isaac Regional Council Customer Charter
- *Local Government Act 2009*
- *Water Supply (Safety and Reliability) Act 2008*
- *Local Government Regulation 2012*

## REFERENCES

ID	NAME
CORP-POL-085	Water and Sewerage Connections and Disconnections Policy
WW-POL-084	Water Meter Reading and Billing Policy
WW-POL-108	Water Supply and Wastewater Service Complaints Policy

---

**MEETING DETAILS**

**Ordinary Meeting**  
Wednesday 25 September 2024

---

**AUTHOR**

Amal Meegahawattage

---

**AUTHOR POSITION**

Manager Planning and Projects

---

---

**9.18 EXCEPTION BASED CONTRACTUAL ARRANGEMENTS – ADEPT CONTRACTORS**

## EXECUTIVE SUMMARY

The purpose of this report is to seek Council's resolution under the exception provisions for entering into medium or large-sized contractual arrangements within s235 (b) of the *Local Government Regulations (2012)* to arrange the rectification of washed-out embankments at the Moranbah 400ML Water Reservoir using Adept Contractors Pty Ltd.

## OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

- Notes that due to the importance and urgency of rectifying the washed-out sections of the banks at the Moranbah 400ML Water Reservoir, and considering Adept Contractors Pty Ltd's recent successful works at the site, local knowledge of the issue, and immediate availability in the area, it would be impractical or disadvantageous for Council to invite quotes or tenders from other potential suppliers;*
- Resolve to approve the enclosed exception to enter a medium- or large-sized contractual arrangement as per s235 of the Local Government Regulations 2012 for the rectification of the washed-out sections of the Moranbah 400ML Water Reservoir banks, as per Quotation 7599 dated 08 September 2024 (attached), provided by Adept Contractors Pty Ltd.*

**Resolution No.:** W&W0524

**Moved:** Mayor Kelly Vevea                      **Seconded:** Cr Melissa Westcott

**That the Committee recommends that Council:**

- Notes that due to the importance and urgency of rectifying the washed-out sections of the banks at the Moranbah 400ML Water Reservoir, and considering Adept Contractors Pty Ltd's recent successful works at the site, local knowledge of the issue, and immediate availability in the area, it would be impractical or disadvantageous for Council to invite quotes or tenders from other potential suppliers;**

2. **Resolve to approve the enclosed exception to enter a medium- or large-sized contractual arrangement as per s235 of the *Local Government Regulations 2012* for the rectification of the washed-out sections of the Moranbah 400ML Water Reservoir banks, as per Quotation 7599 dated 8 September 2024 (attached), provided by Adept Contractors Pty Ltd.**

**Carried**

## BACKGROUND

Contract IRCT-MBH3-1021-259 for the Moranbah 400ML Raw Water Dam Remediation Works was originally awarded to Lohman Contracting Pty Ltd. However, due to non-compliance issues, the contract was terminated. Subsequently, a new contract under the same contract number was awarded to Vassallo Constructions Pty Ltd, who successfully completed the required construction works.

Following the construction, Vassallo's subcontractor, Adept Contractors Pty Ltd (Adept), was directly engaged by Isaac Regional Council (IRC) to continue watering the hydro-mulched dam embankments for an extended period to ensure the improved establishment of vegetation. Adept completed this task and delivered the scope of works to IRC's satisfaction.

## Discussion

Recently, it was observed that some sections of the remediated bank tops of the Moranbah 400ML Raw Water Reservoir Dam have suffered erosion. This erosion requires urgent attention as it has the potential to worsen rapidly, further damaging the reservoir banks and leading to sedimentation downstream. The rectification works are therefore critical and must be carried out as soon as possible to mitigate these risks and prevent further deterioration.

Council officers have determined that Adept Contractors Pty Ltd as capable of performing the necessary specialised works required. Their immediate availability, due to their presence in the area, and their previous involvement with the past projects at this site, including the most recent one mentioned in the background section of this report, make them a suitable choice to undertake this work.

Given the urgency of the situation, it is deemed impractical or disadvantageous for IRC to invite quotes or tenders from other suppliers at this time. Officers are seeking a resolution from Council to exercise an exemption provision in the award of this contract.

Alternative quotes have not been sought in this case as the works required are urgent and the recommended contractor was involved in the delivery of the recent project on this asset. This request is supported by section 235 of Local Government Regulations 2012, which states the "a local government may enter into a medium-sized contractual arrangement or large-sized contractual arrangement without first inviting written quotes or tenders if;

- (b) *the local government resolves it is satisfied that, because of the nature of the specialised or confidential services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders.*

# WATER AND WASTE

Approval is sought for the scope of work, outlined in Quotation 7599 dated 8 September 2024, with a total cost of \$19,190.00 (ex GST), \$21,109.00 (inc GST). Currently there is only \$11,294 of available funds remaining in the capital budget for project number CW223019 and it is proposed to source the shortfall of funds from savings of a completed project, as outlined below.

## CW223019 Moranbah 400ML Raw Water Dam Remediation

Proposed Revised Budget*	\$21,195.00
YTD Actuals	\$ 9,901.00
Available Funds	\$11,294.00
Proposed Commitments	\$19,190.00
Budget Shortfall	\$ 7,896.00

\* (note proposed Capital Carry Forward Review to be adopted at the September Council Meeting)

With the finalisation of works for CW223000 Moranbah Landfill Phase 2 Stage 2 there is currently \$21,869 remaining budget. The budget shortfall on CW223019 is proposed to be sourced from the remaining funds on CW223000 and will be reflected as part of the Quarter 1 Capital Budget Review.

## IMPLICATIONS

The main contract with Vassallo Constructions Pty Ltd for the Moranbah 400ML Raw Water Dam Remediation Works yielded significant cost savings.

Engaging Adept contractors will deliver local site and project specific knowledge and immediate availability to effect repairs to the reservoir embankment. Without prompt repair the embankment is likely to experience a deterioration of asset condition.

Approval to award the rectification works using an exemption allows the works to be completed and will also ensure compliance with legislative requirements relating to procurement of services.

## CONSULTATION

- Director Water and Waste
- Water and Waste Project Managers
- Principal's Representative
- Acting Manager Financial Services
- Manager Contracts and Procurement

## BASIS FOR RECOMMENDATION

The recommendation will enable compliance procurement requirements under s235 of the *Local Government Regulations (2012)*.

---

## **ACTION ACCOUNTABILITY**

Manager – Contracts and Procurement; is accountable for compliance with s235 of the *Local Government Regulations (2012)*, and the Procurement Policy.

Manager Planning and Projects is accountable for delivery of the rectification works.

## **KEY MESSAGES**

The exceptions to the *Local Government Regulations 2012* under s235 (b) require Council resolution to ensure compliance.

<b>Report prepared by:</b>	<b>Report authorised by:</b>
AMAL MEEGAHAWATTAGE	SCOTT CASEY
<b>Manager Planning and Projects</b>	<b>Director Water and Waste</b>
Date: 11 Sep 2024	Date: 11 Sep 2024

## **ATTACHMENTS**

- CONFIDENTIAL Attachment 1 – Procurement exception form
- CONFIDENTIAL Attachment 2 – Adept Contractors Pty Ltd Quotation 7599 dated 8 Sep 2024

## **REFERENCE DOCUMENT**

- *Local Government Regulations 2012*
- *IRC Procurement Policy*
- *IRC Local Preference Policy*

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS



---

## MEETING DETAILS

**Ordinary Meeting**

Wednesday 25 September 2024

---

## AUTHOR

Cale Dendle

---

## AUTHOR POSITION

Chief Executive Officer

---

### 10.1

### APPOINTMENT OF ACTING CHIEF EXECUTIVE OFFICER

## EXECUTIVE SUMMARY

Council has an existing delegation to the Mayor to appoint an Acting Chief Executive Officer as necessary. It is proposed to use this delegation for future appointments in preference to a separate resolution passed in November 2022 (Number 8132).

## OFFICER'S RECOMMENDATION

**That Council rescinds Resolution 8132 (November 2022) and, instead, relies on existing delegation to the Mayor to appoint an Acting Chief Executive Officer under s195 of the *Local Government Act 2009*.**

## BACKGROUND

In November 2022 Council passed Resolution 8132 to appoint a panel of officers to act as Chief Executive Officer in accordance with Section 195 of the *Local Government Act 2009* in the absence of the Chief Executive Officer on a rotational basis;

- Darren Fettell,
- Mary-Anne Uren,
- Robert Perna
- Daniel Wagner

Rather than continue to update this list as senior staff change over, it is proposed instead to utilise existing delegation to the Mayor to appoint an Acting Chief Executive Officer as and when necessary.

The intention remains to afford the opportunity to a number of senior officers as part of professional development during period of extended leave of the incumbent.

## IMPLICATIONS

Section 195 of the *Local Government Act 2009* states;

*"A local government may appoint a qualified person to act as the chief executive officer during—*

*(a) any vacancy, or all vacancies, in the position; or*

*(b) any period, or all periods, when the chief executive officer is absent from duty or cannot, for another reason, perform the chief executive officer's responsibilities."*

---

## CONSULTATION

Mayor  
Executive Leadership Team

## BASIS FOR RECOMMENDATION

The recommendation is a practical and efficient arrangement for appointment of an Acting Chief Executive Officer, making use of an existing delegation to the Mayor.

In practice, the Mayor will consult with the Chief Executive Officer to ensure adequate coverage is provided at all times for this statutory role.

## ACTION ACCOUNTABILITY

The Mayor with the assistance of the Chief Executive Officer will administer the appointment of an Acting Chief Executive Officer as and when required.

## KEY MESSAGES

Council has an existing delegation to the Mayor to appoint an Acting Chief Executive Officer as necessary. It is proposed to use this delegation for future appointments in preference to a separate resolution passed in November 2022 (Number 8132).

<p><b>Report prepared by:</b> CALE DENDLE <b>Chief Executive Officer</b> Date: 20 September 2024</p>	<p><b>Report prepared by:</b> CALE DENDLE <b>Chief Executive Officer</b> Date: 20 September 2024</p>
--	--

## ATTACHMENTS

- Nil

## REFERENCE DOCUMENT

- Nil

---

<b>MEETING DETAILS</b>	<b>Ordinary Meeting</b> Wednesday 25 September 2024
<b>AUTHOR</b>	Cale Dendle
<b>AUTHOR POSITION</b>	Chief Executive Officer

---

10.2

## JOINT ANGLO AMERICAN AND ISAAC REGIONAL COUNCIL DIVESTMENT WORKING GROUP AND COUNCIL AGREED POSITION

### EXECUTIVE SUMMARY

Council is requested to delegate to the Mayor and Chief Executive Officer to conclude negotiations with Anglo American in regard to the divestment of their Steelmaking Coal assets and to ensure the certainty of continued provision of community infrastructure, services and commitments currently provided by Anglo American in the region.

### OFFICER'S RECOMMENDATION

That Council:

- 1. Accepts the invitation from Anglo American to negotiate terms for the continued provision of community infrastructure and services in the event of divestment of coal assets across the region.***
- 2. Notes Anglo American's proposed structure for the proposed negotiations.***
- 3. Authorises the Mayor and Chief Executive Officer to negotiate terms to conclusion on Council's behalf.***

### BACKGROUND

In May 2024, Anglo American announced its rejection of BHP's third takeover bid and the divestment of Steelmaking Coal (SMC). This led to Isaac Regional Council requesting the formation of a Joint Divestment Working Group (Working Group) to ensure, where possible, the certainty of continued provision of community infrastructure, services and commitments currently provided by Anglo American in the region.

The purpose of the Working Group is to keep the Isaac Regional Council reasonably informed about the divestment process and its potential implications for community infrastructure, services and commitments currently provided by Anglo American in the Isaac Regional Council Local Government Area.

The Working Group's structure and governance processes will facilitate consideration of the future of Anglo American provided community infrastructure, services and commitments following the divestment.

---

## **Methodology**

The Working Group will have three stages.

### **Stage 1 – Scoping**

This stage will:

- Establish the parameters of the Working Group, by outlining:
  - a. The divestment process; and
  - b. The timing of the divestment.
- Finalise the Working Group membership.
- Finalise the Terms of Reference for the Working Group including a Register of Conflicts of Interest.
- Discuss and confirm the Anglo American provided community infrastructure, services and commitments that are in scope for the Working Group discussions.

### **Stage 2 – Development of Future Status Options**

This stage will involve the Working Group members discussing the progress of the divestment and developing the options for the future status of Anglo American provided community infrastructure, services and commitments in the IRC Local Government Area, within the context of the divestment process.

### **Stage 3 – Approval of Working Group Options**

The options developed in Stage 2 will be considered by the Stage 3 Working Group members as potential actions able to be progressed prior to divestment or as the positions that SMC will endeavour to raise in negotiations with potential buyers of SMC's business or assets.

## **Deliverables**

The deliverables of the Working Group are:

- An agreed Terms of Reference including a Register of Conflicts of Interest.
- Working Group meetings supported by an agenda and minutes.
- A list of in scope Anglo American provided community infrastructure, services and commitments for consideration by the Working Group.
- A set of future status options for in scope Anglo American provided community infrastructure, services and commitments.
- Confirmation of options by the Stage 3 Working Group members.

## Membership

### **Stages 1 and 2 – Scoping and Development of Future Status Options**

A suggested Working Group membership for Stages 1 and 2 is set out below.

Anglo American	IRC
Kirsten Livermore – Government Relations Manager	Director of Engineering and Infrastructure (Robert Perna) or delegate
Toni Oliva – Facilities Management and People Logistics Manager	Director of Planning, Environment and Community Services (Dan Wagner) or delegate
Ben Saunders – Tenure and Compliance Manager	Director of Water and Waste (Scott Casey) or delegate
Rachel Maas – Social Performance Manager (Acting)	Executive Manager Advocacy and External Affairs (Beau Jackson) or delegate

Meetings of the Working Group maybe held in Moranbah or Brisbane and may incur travel costs to be covered by the member’s organisation.

### **Stage 3 – Approval of Working Group Options**

A suggested Working Group membership for Stage 3 is set out below.

Anglo American	IRC
Dan van der Westhuizen – CEO, Anglo American Australia	Cr Kelly Vea Vea (Mayor)
Kate Du Preez – Head of Sustainability and Corporate Affairs	Cr Jane Pickels (Deputy Mayor)
	Cr Rachel Anderson (Division 7)
	Cale Dendle, Chief Executive Officer

Meetings of the Working Group may be held in Moranbah or Brisbane and may incur travel costs to be covered by the member’s organisation.

## **Proposed Timing**

Stage	Estimated timing
Stage 1 - Scoping	September
Stage 2 – Development of Future Status Options	October 2024
Stage 3 - Approval of Working Group Options	November 2024

## **IMPLICATIONS**

If Isaac Regional Council does not come to an agreed position with Anglo American there will be significant impacts on community infrastructure, services and current commitments to some of our Communities that will have a financial and social burden.

---

## CONSULTATION

Councillor Workshop held on Wednesday 11 September 2024 with Mayor, Councillors and Executive Leadership Team will form the basis of Council's negotiating position.

## ACTION ACCOUNTABILITY

The agreed, two-stage process will manage the negotiations, but ultimate authority will need to be vested with someone to finalise things. It is proposed that this authority is delegated to the Mayor and Chief Executive Officer.

## KEY MESSAGES

We will continue to create and build-upon strong and respectful relationships with our communities, all levels of government and industry.

We will continue to fight for an equitable share of infrastructure, services, and resources investment in our region.

<p><b>Report prepared by:</b> CALE DENDLE <b>Chief Executive Officer</b> Date: 20 September 2024</p>	<p><b>Report prepared by:</b> CALE DENDLE <b>Chief Executive Officer</b> Date: 20 September 2024</p>
--	--

## ATTACHMENTS

- Nil

## REFERENCE DOCUMENT

- Nil

<b>MEETING DETAILS</b>	<b>Ordinary Meeting</b> Wednesday 25 September 2024
<b>AUTHOR</b>	Sean Robinson
<b>AUTHOR POSITION</b>	Manager Galilee and Bowen Basin Operations

## 10.3 TENDER AWARD FOR IRC-E&I-0624-T374 – REGIONAL PAVEMENT RENEWAL WORKS - IRC ROADS 2024

### EXECUTIVE SUMMARY

Tender responses have been evaluated for the IRC-E&I-0624-T374 – Regional Pavement Renewal Works - IRC Roads 2024 and it has been identified that the preferred tender exceeds the existing approved budget. This report seeks support for an increase in budget and Delegation of Authority to the Chief Executive Officer to enter a contract for the works.

### OFFICER'S RECOMMENDATION

***That Council:***

- Supports the Quarter One Budget Review amendment of the 2024-25 Capital Budget, to include an increase in budget of \$430,000 to CW253305 and CW253306 to be drawn from unallocated Roads Depreciation.***
- Awards the Contract IRC-E&I-0624-T374 – Regional Pavement Renewal Works - IRC Roads 2024 to Cooper McCullough Pty Ltd for \$2,339,803.59 (excl. GST) / \$2,573,783.94 (incl. GST).***
- Delegates Authority to the Chief Executive Officer to Negotiate, Execute and Vary the Contract.***

### BACKGROUND

Following the adoption of the 2024-25 Capital budget, regional pavement renewal works were identified and scoped for tender. The identified locations and funding sources included within the 2024-25 budget preparations has been identified below:

Capital Project ID	Funding Source	Allocated Funding Amount	Location of works
CW253305	Roads to Recovery	\$850,000	Peak Downs Mine Road, Kenlogan Road, Russell Park Road, Mt McClaren Road, Mabbin Road and Barmount Road
CW243228	Local Roads & Community Infrastructure (LRCI)	\$800,000	
CW253306	IRC funded	\$550,000	
	<b>Total</b>	<b>\$2,200,000</b>	

Note: The total funding for LRCI Schedule B (Roads portion) is \$891,992, however the remaining funds have either been expended in previous financial years or will fund operational footpath and road corridor hazard reduction works.

Once the locations were finalised, tenders were advertised in accordance with Council's Procurement Policy. Upon evaluation of the tenders submitted it was identified that five conforming tenders were received with the overall evaluation of the tenders included below:

Vendor	Overall Score	Overall Ranking	Justification
Cooper McCullough	80.35	1	Lowest price. Local Contractor with experience working with Council on other projects. Demonstrated experience on similar project and nominated team members all have relevant experience.
FKG Civil	56.63	4	Well-rounded and thorough submission. Detailed and well produced program and methodologies. Fourth lowest price. Sufficient experience and technical ability amongst project team.
Stabilcorp	66.55	3	Adequate submission. Limited detail around methodology and program. Third lowest price making offer more competitive. Project team capable and experienced.
Durack Civil	69.23	2	Comprehensive submission. Second lowest price with good local knowledge and similar project experience. Good timeframe and project program.
Stabilised Pavements Australia	55.38	5	Best submission showing a detailed understanding of the project requirements. Strong project team nominated. Highest price of all submissions by a significant margin.

Based on the costs incurred to date and the expected cost for managing the works, the current financial performance of the project is included below as extracted from the partially signed tender recommendation.

Funding Amount	Year to date Expenditure	Contract Amount	Project Management & contingency	Remaining Budget
<b>\$2,200,000.00</b>	<b>\$51,317</b>	<b>\$2,339,803</b>	<b>\$233,980</b>	<b>-\$425,101</b>

## IMPLICATIONS

It is noted that Roads have an unallocated depreciation amount of approximately \$1,079,000 available for use in 2024-25 Financial Year.

Should the works not proceed as per the advertised scope, the scope will need to be re-evaluated and post tender negotiations to occur with all submitted tenders.

Should the works not proceed as per the advertised scope, Council acknowledges the risk of not responding to identified defects.



## CONSULTATION

- Manager Contracts and Procurement
- Acting Manager Financial Services
- Director Engineering and Infrastructure
- Aurecon Consultancy

## BASIS FOR RECOMMENDATION

Leading and Enabling in a Changing World - We will continue to fight for an equitable share of infrastructure, services, and resources investment in our region.

Inclusive Growth for a progressive economy - We will actively plan for inclusive growth which collectively prioritises and benefits the needs of the community, business, and industry

Liveability through design and infrastructure - We will maximise the inter and intra-connectivity of our region through a well-planned, efficient, safe and sustainable transport network.

Governance for accountability - Our planned capital and operational projects are delivered with agility and in line with business and community needs

## ACTION ACCOUNTABILITY

Manager Galilee and Bowen Basin Operations to work with Financial Services department to ensure the budget implications are included within the Quarter 1 Review Budget Planning.

Chief Executive Officer to execute a contract between Isaac Regional Council and Cooper McCullough Pty. Ltd. for IRC-E&I-0624-T374 – Regional Pavement Renewal Works - IRC Roads 2024.

Manager Galilee and Bowen Basin Operations to administer the project in accordance with the terms of the contract.

## KEY MESSAGES

Council continues to actively manage maintenance of the road network utilising sound engineering principles and good governance to improve safety for all road users.

### Report prepared by:

SEAN ROBINSON  
Manager Galilee and Bowen Basin Operations

Date: 19 September 2024

### Report authorised by:

ROBERT PERNA  
Director Engineering and Infrastructure

Date: 19 September 2024

## ATTACHMENTS

- CONFIDENTIAL Attachment 1 - IRC-E&I-0624-T374 Recommendation Report

## REFERENCE DOCUMENT

- Nil

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS



THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

---

<b>MEETING DETAILS</b>	<b>Ordinary Meeting</b> Wednesday 25 September 2024
<b>AUTHOR</b>	Michael Buckley
<b>AUTHOR POSITION</b>	Manager Parks and Recreation

---

## 10.4

## QUEENSLAND REMEMBERS GRANT PROGRAM – MORANBAH RSL MEMORIALS

### EXECUTIVE SUMMARY

This report seeks retrospective endorsement of the Isaac Regional Councils submission for Queensland Remembers Grants Program (Minor Capital Works) for financial contribution between March 2025 and February 2026 financial years.

### OFFICER'S RECOMMENDATION

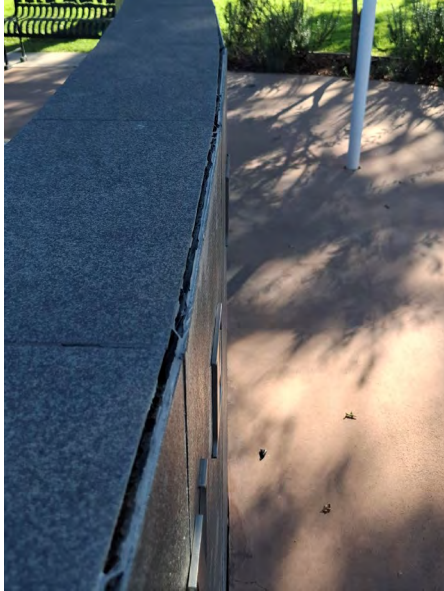
#### *That Council:*

- 1. Retrospectively endorses the Isaac Regional Council application for Queensland Remembers Grants Program (Minor Capital Works) for renewal of War Memorials within Moranbah township with a co-contribution of an estimated \$8,000. The submitted application, if approved, would be funded through operational budget and commence in the 2024-2025 financial year and to be completed by February 2026 as per grant guidelines and will include;**
  - a. Renewal of tiles for two Memorials in Moranbah**
    - i. Town Square War Memorial**
    - ii. Griffin Street and Saint Francis Drive War Memorial dedicated to the 50<sup>th</sup> Anniversary of the end of World War II**

### BACKGROUND

The Queensland Government has committed close to \$5.9 million over four annual rounds for the Queensland Remembers Grants Program for eligible organisations who provide service and support for Queensland veterans and their families. The minor capital works grants program are for projects up to the value of \$50,000 excluding GST per grant, to deliver minor capital works such as repairs to, or maintenance of, buildings or facilities and the purchase of equipment.

The primary objective of the Minor Capital Works grants program is to provide support for the veterans' community by improving existing building infrastructure and funding the purchase of equipment. On this basis, Council has submitted a grant application for two War Memorials in Moranbah (see below photos) which are in varying degrees of damage requiring renewal of tiles and if applicable plaques (like for like).



Town Square War Memorial



Griffin Street & Saint Francis Drive Median Strip, War Memorial dedicated to the 50th Anniversary of the end of the Second World War.

Nominations were required to be submitted by Monday 23 September 2024 which was prior to the September council meeting. The application utilises existing operational budget as co contribution therefore a budget amendment was not required so the application has been submitted with a request for retrospective request for endorsement by council.

A Letter of Support was sought and received from Moranbah RSL Sub-branch (see attached) who strongly support this application.

## **Proposal**

Restoration and renewal of tiles on War Memorials located in Town Square and the corner of Griffin Street and Saint Frances Drive. Scope of works includes temporary fencing, removal of existing damaged tiles, supply and install of new tiles and reinstating existing plaques and signage as required.

## **IMPLICATIONS**

### **Financial**

The Queensland Remembers Grant Program does require a co-contribution by Council for at least 10 percent of the project costs. This contribution can be comprised entirely of cash or combination of cash and in-kind support. Noting that in-kind support cannot exceed half of the applicants contribution.

## Project costs

	Council Cash Contribution	Council In-kind Contribution	Queensland Remembers Grant Program (submission)
Estimated Cost (ex GST) (including contingency of \$2000)	\$6,000	\$2,000	\$50,000
Total Project Cost (ex GST)	\$58,000		

## Benefits

Should the grant be successful it will provide budget for repair of the memorials to a standard the community and veterans can be proud of.

## CONSULTATION

- Director Engineering and Infrastructure
- RSL Co-ordinator

## BASIS FOR RECOMMENDATION

To ensure renewal of significant community assets.

## ACTION ACCOUNTABILITY

Manager Parks and Recreation to oversee submission and if successful, deliver the works.

## KEY MESSAGES

Isaac Regional Council is committed to continued reverence for those that have served our communities in the armed forces.

### Report prepared by:

MICHAEL BUCKLEY  
Manager Parks and Recreation

Date: 19 September 2024

### Report authorised by:

ROBERT PERNA  
Director Engineering and Infrastructure

Date: 19 September 2024

## ATTACHMENTS

- CONFIDENTIAL Attachment 1 – Letter of support from Moranbah Sub-branch RSL Queensland

## REFERENCE DOCUMENT

- Nil

THIS PAGE HAS INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

---

<b>MEETING DETAILS</b>	<b>Ordinary Meeting</b> Wednesday 25 September 2024
<b>AUTHOR</b>	Beau Jackson
<b>AUTHOR POSITION</b>	Executive Manager Advocacy and External Affairs

---

10.5

**EXCEPTION TO LOCAL GOVERNMENT REGULATIONS 2012 s235 (b) – SALLY PROSSER PTY LTD**

## EXECUTIVE SUMMARY

The purpose of this report is to obtain approval for the use of Sally Prosser Pty Ltd for training and professional development services under s235 (b) of the *Local Government Regulations 2012* for medium or large sized contractual arrangements.

## OFFICER'S RECOMMENDATION

### *That Council:*

- 1. Resolves that because of the specialised nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders, due to the specifically designed training program provided by Sally Prosser Pty Ltd relating to media training, voice and public speaking coaching.***
- 2. Endorses an exception to enter into medium or large sized contractual arrangements as per s235 (b) of the Local Government Regulations 2012 with Sally Prosser Pty Ltd for the supply of services for training and professional development.***

## BACKGROUND

Sally Prosser specialises in Voice Coaching and Presentation Training services and workshops, tailored to the Client's needs and requirements.

Following the Mayor and Deputy Mayor completing a two-day workshop with Sally Prosser Pty Ltd earlier this year it was recommended that an in-person workshop focussing on professional development for Elected Members for media, voice and public speaking training which also incorporates TV, Zoom and Radio techniques be scheduled.

Due to the specialised nature and uniqueness of the services provided by Sally Prosser Pty Ltd which is a specifically designed media, voice and public speaking training it would be disadvantageous to seek quotes from other providers that generally only specialise in media training.

While there are other media training providers, none of the ones we could find provide voice and speaking coaching or use a similar method to Sally Prosser Pty Ltd.



---

## IMPLICATIONS

Sufficient budget is available in Advocacy and External Affairs Department to meet the costs of this training package.

*Local Government Regulations 2012*

*Chapter 6 Contracting*

*Part 3 Default contracting procedures*

*235 Other exceptions*

*A local government may enter into a medium-sized contractual arrangement or large-sized contractual arrangement without first inviting written quotes or tenders if—*

- (a) the local government resolves it is satisfied that there is only 1 supplier who is reasonably available; or*
- (b) the local government resolves that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders; or*
- (c) a genuine emergency exists; or*
- (d) the contract is for the purchase of goods and is made by auction; or*
- (e) the contract is for the purchase of second-hand goods; or (f) the contract is made with, or under an arrangement with, a government agency.*

## CONSULTATION

- Mayor
- Deputy Mayor
- Chief Executive Officer
- Manager Contracts and Procurement

## BASIS FOR RECOMMENDATION

Following the Mayor and Deputy Mayor completing a two-day workshop with Sally Prosser Pty Ltd earlier this year it was recommended that an in-person workshop focussing on professional development for Elected Members for media, voice and public speaking training which also incorporates TV, Zoom and Radio techniques which will cover most of our media outlets.

## ACTION ACCOUNTABILITY

Manager Contracts and Procurement is accountable for compliance with s235 of the *Local Government Regulations (2012)*.

Executive Manager Advocacy and External Affairs and Office of the Chief Executive Officer is responsible for the engagement of Sally Prosser Pty Ltd and the necessary arrangements required for the two-day in-person workshop.

---

## KEY MESSAGES

The exceptions to the Local Government Regulations 2012 under s235 (b) require Council resolution to ensure compliance.

<b>Report prepared by:</b> Tricia Hughes <b>Coordinator Executive Support</b>  Date: 20 September 2024	<b>Report authorised by:</b> Beau Jackson <b>Executive Manager Advocacy and External Affairs</b>  Date: 20 September 2024
--	---

## ATTACHMENTS

- Nil

## REFERENCE DOCUMENT

- *Local Government Regulations 2012*
- [Procurement Policy CORP-POL-122](#)
- Register of Delegations – Exercise of Statutory Powers Council to Chief Executive Officer

---

<b>MEETING DETAILS</b>	<b>Ordinary Meeting</b> Wednesday 25 September 2024
<b>AUTHOR</b>	Cale Dendle
<b>AUTHOR POSITION</b>	Chief Executive Officer

---

12.1

## OFFICE OF THE CHIEF EXECUTIVE OFFICER INFORMATION BULLETIN – SEPTEMBER 2024

### EXECUTIVE SUMMARY

The Office of the Chief Executive Officer Information Bulletin for September 2024 is provided for Council review.

### OFFICER'S RECOMMENDATION

*That Council:*

1. *Notes the Office of the Chief Executive Officer Information Bulletin for September 2024.*

### BACKGROUND

The attached Information Bulletin for September 2024 provides an operational update for Council review on the Office of the Chief Executive Officer including Executive Manager Advocacy and External Affairs and Manager People and Capability.

### IMPLICATIONS

Any specific implications or risks will be outlined in the Information Bulletin.

### CONSULTATION

Office of the Chief Executive Officer  
Advocacy and External Affairs  
Brand Media and Communications  
People and Capability

### BASIS FOR RECOMMENDATION

This is an information only report.

### ACTION ACCOUNTABILITY

Information only report.

---

## KEY MESSAGES

Operational update to Elected Members.

<b>Report prepared by:</b> CALE DENDLE <b>Chief Executive Officer</b> Date: 20 September 2024	<b>Report authorised by:</b> CALE DENDLE <b>Chief Executive Officer</b> Date: 20 September 2024
--	--

## ATTACHMENTS

- CONFIDENTIAL Attachment 1 – Office of the CEO Information Bulletin – September 2024

## REFERENCE DOCUMENT

- Nil

PAGES 300 TO 336 HAVE INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS