

# CONFIRMED MINUTES

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PLANNING, ENVIRONMENT AND COMMUNITY SERVICES  
STANDING COMMITTEE MEETING OF  
**ISAAC REGIONAL COUNCIL**

HELD ON  
**TUESDAY, 10 OCTOBER 2023**  
COMMENCING AT 12.00PM

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# CONFIRMED MINUTES

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**ISAAC REGIONAL COUNCIL**  
**CONFIRMED MINUTES OF THE**  
**PLANNING, ENVIRONMENT AND COMMUNITY SERVICES**  
**STANDING COMMITTEE MEETING**  
**HELD IN COUNCIL CHAMBERS, MORANBAH**  
**ON TUESDAY 10 OCTOBER 2023**

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**ISAAC REGIONAL COUNCIL**  
**CONFIRMED MINUTES OF THE**  
**PLANNING, ENVIRONMENT AND COMMUNITY SERVICES**  
**STANDING COMMITTEE MEETING**  
**HELD IN COUNCIL CHAMBERS, MORANBAH**  
**ON TUESDAY 10 OCTOBER 2023 COMMENCING AT 12.00PM**

## ATTENDEES

Cr Kelly Veve, Division Five (Chair)  
Cr Jane Pickels, Division Seven (*By Video Conference*)  
Cr Viv Coleman, Division Eight  
Cr Sandy Moffat, Division Two (*By Video Conference*)

## OFFICERS PRESENT

Mr Dan Wagner, Director Planning, Environment and Community Services  
Mr Shane Brandenburg, Manager Economy and Prosperity  
Mr Mick St Clair, Manager Liveability and Sustainability  
Mr Ken Tucker, Manager Community Facilities  
Ms Nicole Duyst, Acting Manager Engaged Communities  
Mr Mark Davey, Capital and Program Project Manager  
Mrs Tricia Hughes, Coordinator Executive Support, Office of the Mayor and Chief Executive Officer  
Ms Barbara Franklin, Executive Coordinator, Planning, Environment and Community Services  
Mrs Mallory Cabassi, Acting Manager Community Education and Compliance  
Ms Cheye Kliese, Administration Trainee, Planning, Environment and Community Services  
Ms Jarrah Butler, Senior People and Capability Business Partner (*By Video Conference*)  
Mrs Donna Wilson, Engaged Communities Administration Officer

## 1. OPENING

The Chair declared the meeting open at 12.03pm and acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

## 2. APOLOGIES

A leave of absence be granted for Cr Gina Lacey for this meeting as she is on leave from Thursday 5 October to Monday 30 October 2023.

**Resolution No.: PECS1084**

**Moved: Cr Coleman**

**Seconded: Cr Pickels**

**That the Planning, Environment and Community Services Standing Committee grants a leave of absence for Cr Gina Lacey as she is on leave.**

**Carried**

A leave of absence be granted for Mayor Anne Baker for this meeting as she is attending the Greater Whitsunday Alliance Delegation meeting with Queensland Parliament in Brisbane on behalf of Council.

**Resolution No.: PECS1085**

**Moved: Cr Coleman**

**Seconded: Cr Pickles**

**That the Planning, Environment and Community Services Standing Committee grants a leave of absence for Mayor Anne Baker as she is attending the Greater Whitsunday Alliance Delegation meeting with Queensland Parliament in Brisbane on behalf of Council.**

**Carried**

**Resolution No.: PECS1086**

**Moved: Cr Pickels**

**Seconded: Cr Coleman**

**That the Planning, Environment and Community Services Standing Committee accepts Cr Sandy Moffat as an alternate member for the October 2023 Planning Environment and Community Services Standing Committee Meeting.**

**Carried**

## 3. DECLARATION OF CONFLICTS OF INTEREST

### DECLARABLE CONFLICT OF INTEREST

Cr Jane Pickels declared a Declarable Conflict of Interest for Report 5.2 Major Grant Applications Summary Round One FY2023-2024 Application 12 as Cr Pickels is an active member of the Middlemount Christmas Carnival Organising Committee.

NOTE: Cr Kelly Vea Vea advised the Committee prior to Report 5.2 Major Grant Applications Summary Round One FY2023-2024 Application 2 Moranbah Miners Memorial Incorporated – 3 Year Agreement being moved that she is a Council appointed member of the Moranbah Miner’s Memorial Committee. Cr Vea Vea noted that she is an active member of this Committee but does not hold an Executive Committee role.

### NOTE:

*Council acknowledges that Chapter 5B Councillors’ Conflicts of Interest of the Local Government Act 2009 does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the local government to be a member of the board of the corporation or association.*

## 4. CONFIRMATION OF MINUTES

Confirmation of minutes from Planning, Environment and Community Services Standing Committee Meeting of Isaac Regional Council held in Council Chambers, Moranbah, commencing 12.00pm on Tuesday 12 September 2023.

**Resolution No.: PECS1087**

**Moved: Cr Moffat**

**Seconded: Cr Coleman**

**That the Minutes of the Planning, Environment and Community Services Standing Committee Meeting held at Council Chambers, Moranbah on Tuesday 12 September 2023 are confirmed.**

**Carried**

## 5. OFFICERS REPORTS

### 5.1 Minor Community Grants Summary September 2023

#### EXECUTIVE SUMMARY

This report summarises the minor community grants approved under delegation for the period 1 September to 30 September 2023.

#### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

- Notes the minor community grants approved under delegation for the period 1 September to 30 September 2023.**

Resolution No.: PECS1088

Moved: Cr Coleman

Seconded: Cr Moffat

**That the Committee recommends that Council:**

- Notes the minor community grants approved under delegation for the period 1 September to 30 September 2023.**

**Carried**

### 5.2 Major Grant Applications Summary Round One FY2023-2024

#### EXECUTIVE SUMMARY

The purpose of this report is to consider the Community Grants Evaluation Panel's recommendations on the applications received during round one (1) of the Community Grants Program for FY2023-2024. A total of thirteen applications were received for Round One.

#### OFFICER'S RECOMMENDATION

*That the Committee recommend that Council:*

- Approves the following applications for the Community Grants Round One FY2023-2024 as follows:**

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<b>Application 1</b>	
<b>Dysart Golf Club Incorporated</b>	
<b>Project</b>	The club is planning an event to reward and recognize sponsors and volunteers for their work. Members and their families are also invited to participate in this event which will be held on 25 November.
<b><u>Officer Recommendation</u></b>	
<b>Details</b>	Approve \$2,020 (excluding GST)
<b>Proposed Budget Source</b>	Division 2

<b>Application 2</b>	
<b>Moranbah Miners Memorial Incorporated – 3 Year Agreement</b>	
<b>Project</b>	Moranbah Miners Memorial is hosting its annual Memorial Ceremony on Friday 10 November 2023 at the Town Square.
<b><u>Officer Recommendation</u></b>	
<b>Details</b>	Approve \$10,000 (excluding GST) per year
<b>Proposed Budget Source</b>	Funded equally from Divisions 3, 4, 5 and 7

<b>Application 3</b>	
<b>Hinterland Community Care Incorporated</b>	
<b>Project</b>	Hinterland Community Care are holding their Annual Client Christmas Party on 8 December 2023 for its Moranbah and Nebo clients.
<b><u>Officer Recommendation</u></b>	
<b>Details</b>	Approve \$4,200 (excluding GST)
<b>Proposed Budget Source</b>	Funded equally from Divisions 3, 4, 5

<b>Application 4</b>	
<b>Rock FM Association Incorporated (4RFM)</b>	
<b>Project</b>	4RFM are aiming to purchase a second Network Attached Storage (NAS) device as the current server has reached 98% capacity. The NAS server allows 4RFM to back up files and access them from a central storage device.
<b><u>Officer Recommendation</u></b>	
<b>Details</b>	Approve \$3,337.41 (excluding GST)
<b>Proposed Budget Source</b>	Funded equally from Divisions 3, 4 and 5

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<b>Application 5 Moranbah Arts Council</b>	
<b>Project</b>	Moranbah Arts are planning on upgrading their sound and lighting equipment due to its use and age which will enhance local artist experience. The microphones will be used for performances, workshops and diverse activities in the region.
<b><u>Officer Recommendation</u></b>	
<b>Details</b>	Approve \$5,000 (excluding GST)
<b>Proposed Budget Source</b>	Funded equally from Divisions 3, 4 and 5

<b>Application 6 Moranbah State High School P&amp;C Association (MSHS) – 3 Year agreement</b>	
<b>Project</b>	MSHS are having their Education and Career Pathways Expo which allows students and community members of the Isaac Region to discuss career pathways with employers, universities and other education providers.
<b><u>Officer Recommendation</u></b>	
<b>Details</b>	Approve \$8,000 (excluding GST) per year
<b>Proposed Budget Source</b>	Funded equally from Divisions 1, 2, 3, 4, 5, 6 and 7

<b>Application 7 Moranbah Bowls Club Incorporated</b>	
<b>Project</b>	Moranbah Bowls Club is hosting its Annual Lawn Bowls Carnival Fundraiser on the 3 – 5 November and it is expected to have over 28 teams from across the region.
<b><u>Officer Recommendation</u></b>	
<b>Details</b>	Approve \$5,000 (excluding GST)
<b>Proposed Budget Source</b>	Funded equally from Divisions 3, 4 and 5

<b>Application 8 Moranbah Community Scholarship (MCS) LTD – 3-Year Agreement</b>	
<b>Project</b>	For over 25 years the MCS program has assisted local students and families with the costs of relocating and studying at university. Their goal is to encourage year 12 students to undertake tertiary education with the expectation that they will return in the future to the Isaac Region with acquired skills.
<b><u>Officer Recommendation</u></b>	
<b>Details</b>	Approve \$8,500 (excluding GST) per year
<b>Proposed Budget Source</b>	Funded equally from Divisions 3, 4, 5 and 7



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<b>Application 9 Moranbah Highlanders Swimming Club Incorporated</b>	
<b>Project</b>	The club is aiming to offer swimming activities and events to the Isaac community to a minimum cost seeking greater participation. The planned events include weekly club nights, swim camps and swimming Carnival.
<b><u>Officer Recommendation</u></b>	
<b>Details</b>	Approve \$5,000 (excluding GST)
<b>Proposed Budget Source</b>	Funded equally from Divisions 3, 4 and 5

<b>Application 10 Clermont Junior Cricket Club</b>	
<b>Project</b>	The club is hosting Queensland Bulls Masters Sportsman's Weekend on the 2-3 November 2023. The weekend plan includes the Queensland Bulls to visit Clermont and Surrounds to provide cricket clinics at the local schools as well as a fundraising dinner and a game of cricket which is the local Seniors against the Bulls Masters.
<b><u>Officer Recommendation</u></b>	
<b>Details</b>	Approve \$5,000 (excluding GST)
<b>Proposed Budget Source</b>	Division 6

<b>Application 11 Middlemount Rodeo Association Incorporated</b>	
<b>Project</b>	Middlemount Rodeo Association (MRA) is aiming to hold two major events in 2024 as follows: <ul style="list-style-type: none"><li>- A Campdraft which is a 3-day event and hosts around 200 competitors at the Rodeo Grounds from 3 to 6 May 2024 and,</li><li>- A Rodeo night event which gathers a large number of spectators from across the region, it is expected to have around 800 to 1,000 attendees.</li></ul>
<b><u>Officer Recommendation</u></b>	
<b>Details</b>	Approve \$5,000 (excluding GST)
<b>Proposed Budget Source</b>	Division 7

<b>Application 12 Capella Tieri Middlemount Community Support Network Incorporated (CTM Links) (auspicing for Christmas Carnival Committee)</b>	
<b>Project</b>	The Middlemount Community Christmas Carnival is an annual event which brings the community of Middlemount together. They have applied for Councils support of \$6,500, however only \$5,000 supported by quotes provided.

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<b>Officer Recommendation</b>	
<b>Details</b>	Approve \$5,000 (excluding GST)
<b>Proposed Budget Source</b>	Division 7

<b>Application 13</b>	<b>Middlemount Boxing and Fitness</b>
<b>Project</b>	Middlemount Boxing and Fitness are hosting their annual Fight Night at Middlemount Community Hall on 4 November 2023.
<b>Officer Recommendation</b>	
<b>Details</b>	Approve \$10,000 (excluding GST)
<b>Proposed Budget Source</b>	Division 7

2. *Advise the applicants the grant constitutes sponsorship of the event and Isaac Regional Council is to be recognised in the same manner as equivalent corporate sponsors in addition to any acknowledgement requirements within the Community Grants Guidelines.*

Resolution No.: PECS1089

Moved: Cr Moffat

Seconded: Cr Pickels

That the Committee recommends that Council:

1. Approves Application 1 for the Community Grants Round One FY2023-2024 as follows:

<b>Application 1</b>	<b>Dysart Golf Club Incorporated</b>
<b>Project</b>	The club is planning an event to reward and recognize sponsors and volunteers for their work. Members and their families are also invited to participate in this event which will be held on 25 November.
<b>Committee Recommendation</b>	
<b>Details</b>	Approve \$2,020 (excluding GST)
<b>Proposed Budget Source</b>	Division 2
<b>Carried</b>	

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Resolution No.: PECS1090

Moved: Cr Coleman

Seconded: Cr Moffat

That the Committee recommends that Council:

- Approves Application 2 for the Community Grants Round One FY2023-2024 as follows:

<b>Application 2</b>		<b>Moranbah Miners Memorial Incorporated – 3 Year Agreement</b>	
<b>Project</b>	Moranbah Miners Memorial is hosting its annual Memorial Ceremony on Friday 10 November 2023 at the Town Square.		
<b><u>Committee Recommendation</u></b>			
<b>Details</b>	Approve \$10,000 (excluding GST) per year		
<b>Proposed Budget Source</b>	Funded equally from Divisions 3, 4, 5 and 7		
<b>Carried</b>			

Resolution No.: PECS1091

Moved: Cr Moffat

Seconded: Cr Coleman

That the Committee recommends that Council:

- Approves Application 3 for the Community Grants Round One FY2023-2024 as follows:

<b>Application 3</b>		<b>Hinterland Community Care Incorporated</b>	
<b>Project</b>	Hinterland Community Care are holding their Annual Client Christmas Party on 8 December 2023 for its Moranbah and Nebo clients.		
<b><u>Officer Recommendation</u></b>			
<b>Details</b>	Approve \$4,200 (excluding GST)		
<b>Proposed Budget Source</b>	Funded equally from Divisions 3, 4, 5		
<b>Carried</b>			

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Resolution No.: PECS1092

Moved: Cr Coleman

Seconded: Cr Moffat

That the Committee recommends that Council:

- Approves Application 4 for the Community Grants Round One FY2023-2024 as follows:

Application 4	Rock FM Association Incorporated (4RFM)
Project	4RFM are aiming to purchase a second Network Attached Storage (NAS) device as the current server has reached 98% capacity. The NAS server allows 4RFM to back up files and access them from a central storage device.
<b>Committee Recommendation</b>	
Details	Approve \$3,337.41 (excluding GST)
Proposed Budget Source	Funded equally from Divisions 3, 4 and 5
<b>Carried</b>	

Resolution No.: PECS1093

Moved: Cr Coleman

Seconded: Cr Moffat

That the Committee recommends that Council:

- Approves Application 5 for the Community Grants Round One FY2023-2024 as follows:

Application 5	Moranbah Arts Council
Project	Moranbah Arts are planning on upgrading their sound and lighting equipment due to its use and age which will enhance local artist experience. The microphones will be used for performances, workshops and diverse activities in the region.
<b>Committee Recommendation</b>	
Details	Approve \$5,000 (excluding GST)
Proposed Budget Source	Funded equally from Divisions 3, 4 and 5
<b>Carried</b>	

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Resolution No.: PECS1094

Moved: Cr Pickels

Seconded: Cr Coleman

That the Committee recommends that Council:

- Approves Application 6 for the Community Grants Round One FY2023-2024 as follows:

<b>Application 6</b>	<b>Moranbah State High School P&amp;C Association (MSHS) – 3 Year Agreement</b>
<b>Project</b>	MSHS are having their Education and Career Pathways Expo which allows students and community members of the Isaac Region to discuss career pathways with employers, universities and other education providers.
<b><u>Committee Recommendation</u></b>	
<b>Details</b>	<b>Approve \$8,000 (excluding GST) per year</b>
<b>Proposed Budget Source</b>	<b>Funded equally from Divisions 1, 2, 3, 4, 5, 6, 7 and 8</b>
<b>Carried</b>	

Resolution No.: PECS1095

Moved: Cr Pickels

Seconded: Cr Moffat

That the Committee recommends that Council:

- Approves Application 7 for the Community Grants Round One FY2023-2024 as follows:

<b>Application 7</b>	<b>Moranbah Bowls Club Incorporated</b>
<b>Project</b>	Moranbah Bowls Club is hosting its Annual Lawn Bowls Carnival Fundraiser on the 3 – 5 November and it is expected to have over 28 teams from across the region.
<b><u>Committee Recommendation</u></b>	
<b>Details</b>	<b>Approve \$5,000 (excluding GST)</b>
<b>Proposed Budget Source</b>	<b>Funded equally from Divisions 3, 4 and 5</b>
<b>Carried</b>	

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**Resolution No.:** PECS1096

**Moved:** Cr Coleman

**Seconded:** Cr Moffat

**That the Committee recommends that Council:**

- Approves Application 8 for the Community Grants Round One FY2023-2024 as follows:

<b>Application 8</b>	<b>Moranbah Community Scholarship (MCS) LTD – 3-Year Agreement</b>
<b>Project</b>	For over 25 years the MCS program has assisted local students and families with the costs of relocating and studying at university. Their goal is to encourage year 12 students to undertake tertiary education with the expectation that they will return in the future to the Isaac Region with acquired skills.
<b><u>Committee Recommendation</u></b>	
<b>Details</b>	<b>Approve \$8,500 (excluding GST) per year</b>
<b>Proposed Budget Source</b>	<b>Funded equally from Divisions 3, 4, 5 and 7</b>
<b>Carried</b>	

**Resolution No.:** PECS1097

**Moved:** Cr Coleman

**Seconded:** Cr Moffat

**That the Committee recommends that Council:**

- Approves Application 9 for the Community Grants Round One FY2023-2024 as follows:

<b>Application 9</b>	<b>Moranbah Highlanders Swimming Club Incorporated</b>
<b>Project</b>	The club is aiming to offer swimming activities and events to the Isaac community to a minimum cost seeking greater participation. The planned events include weekly club nights, swim camps and swimming Carnival.
<b><u>Committee Recommendation</u></b>	
<b>Details</b>	<b>Approve \$5,000 (excluding GST)</b>
<b>Proposed Budget Source</b>	<b>Funded equally from Divisions 3, 4 and 5</b>
<b>Carried</b>	

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**Resolution No.:** PECS1098

**Moved:** Cr Moffat

**Seconded:** Cr Coleman

**That the Committee recommends that Council:**

- Approves Application 10 for the Community Grants Round One FY2023-2024 as follows:**

<b>Application 10</b>	<b>Clermont Junior Cricket Club</b>
<b>Project</b>	The club is hosting Queensland Bulls Masters Sportsman's Weekend on the 2 - 4 November 2023. The weekend plan includes the Queensland Bulls to visit Clermont and Surrounds to provide cricket clinics at the local schools as well as a fundraising dinner and a game of cricket which is the local Seniors against the Bulls Masters.
<b>Committee Recommendation</b>	
<b>Details</b>	<b>Approve \$5,000 (excluding GST)</b>
<b>Proposed Budget Source</b>	<b>Division 6</b>
<b>Carried</b>	
<b>NOTE: The Committee requested an update on the Clermont Junior Cricket Club leasing status.</b>	

**Resolution No.:** PECS1099

**Moved:** Cr Pickels

**Seconded:** Cr Coleman

**That the Committee recommends that Council:**

- Approves Application 11 for the Community Grants Round One FY2023-2024 as follows:**

<b>Application 11</b>	<b>Middlemount Rodeo Association Incorporated</b>
<b>Project</b>	Middlemount Rodeo Association (MRA) is aiming to hold two major events in 2024 as follows: - A Campdraft which is a 3-day event and hosts around 200 competitors at the Rodeo Grounds from 3 to 6 May 2024 and,





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**Resolution No.: PECS1101**

**Moved: Cr Pickels**

**Seconded: Cr Moffat**

**That the Committee recommends that Council:**

- Approves Application 13 for the Community Grants Round One FY2023-2024 as follows:**

<b>Application 13</b>	<b>Middlemount Boxing and Fitness</b>
<b>Project</b>	Middlemount Boxing and Fitness are hosting their annual Fight Night at Middlemount Community Hall on 4 November 2023.
<b><u>Committee Recommendation</u></b>	
<b>Details</b>	<b>Approve \$10,000 (excluding GST)</b>
<b>Proposed Budget Source</b>	Division 7 - \$5,000 Divisions 2, 3, 4, 5 & 8 \$1,000 each
<b>Carried</b>	

**Resolution No.: PECS1102**

**Moved: Cr Pickels**

**Seconded: Cr Coleman**

**That the Committee recommends that Council:**

- Advises the Community Grants Round One FY2023-2024 successful applicants that the grant constitutes sponsorship of the event and Isaac Regional Council is to be recognised in the same manner as equivalent corporate sponsors in addition to any acknowledgement requirements within the Community Grants Guidelines.**

**Carried**

## ATTENDANCE

Mrs Donna Wilson left the meeting room at 12.41pm.

## EXECUTIVE SUMMARY

The Isaac Arts and Cultural Advisory Committee (IACAC) provides guidance to Council about the implementation of arts related policies and plans, plus advice on the development and delivery of the Regional Arts Development Fund (RADF). This report requests that Council receives and notes the Minutes from the IACAC meeting held on 28 September 2023 and presents committee recommendations for consideration.

## OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

1. *Receives and notes the Minutes of the Isaac Arts and Cultural Advisory Committee from its meeting held on Thursday, 28 September 2023.*
2. *Accepts the recommendations of the Isaac Arts and Cultural Advisory Committee meeting held on Thursday, 28 September 2023*
  - I. *Endorses the 2023-2024 Regional Arts Development Fund (RADF) grant funding priorities as:*
    - *Community resilience: Using arts and cultural initiatives as a tool for positive social impact.*
    - *Local content/local product: Valuing our local artists, performers, creators and arts administrators.*
    - *Place-making: Facilitating creative activation of places and spaces.*
    - *Lifelong learning: Supporting opportunities for growth.*
  - II. *Endorses the 2023-2024 Regional Arts Development Fund program being delivered through:*
    - *RADF grants program with two funding rounds; and*
    - *Council-led initiatives being:*
      - *Implementation of Isaac's Arts and Cultural Action Plan*
      - *Arts and cultural activities that recognise, celebrate and promote First Nations' culture.*
      - *2024 St Lawrence Wetlands Weekend arts and cultural activities*
  - III. *Approves in principle the funding of the Regional Arts Development Fund 2022-2023 application from Moranbah Arts Council Incorporated for the "Upgrade Audio and Lighting Equipment" project to the amount of \$2,000.00 (excluding GST), pending the*

*below further information is provided for consideration at Planning, Environment and Community Services Standing Committee on 10 October 2023.*

- *Details of funding of the project,*
  - *Specifics about the audio and visual equipment being purchase and*
  - *Any information relevant to how this project would benefit the wider Isaac Community and other users or groups.*
3. *Notes the Isaac Arts and Cultural Advisory Committee received a report relating to the online platform, SmartyGrants, which is an option for administering Council's Regional Arts Development Funds grants program, with further internal consultation to gauge appetite to incorporate all Isaac grants.*

**Resolution No.: PECS1103**

**Moved: Cr Moffat**

**Seconded: Cr Pickels**

**That the Committee recommends that Council:**

1. **Receives and notes the Minutes of the Isaac Arts and Cultural Advisory Committee from its meeting held on Thursday, 28 September 2023.**
2. **Accepts the recommendations of the Isaac Arts and Cultural Advisory Committee meeting held on Thursday, 28 September 2023**
  - I. **Endorses the 2023-2024 Regional Arts Development Fund (RADF) grant funding priorities as:**
    - **Community resilience: Using arts and cultural initiatives as a tool for positive social impact.**
    - **Local content/local product: Valuing our local artists, performers, creators and arts administrators.**
    - **Place-making: Facilitating creative activation of places and spaces.**
    - **Lifelong learning: Supporting opportunities for growth.**
  - II. **Endorses the 2023-2024 Regional Arts Development Fund program being delivered through:**
    - **RADF grants program with two funding rounds; and**
    - **Council-led initiatives being:**
      - **Implementation of Isaac's Arts and Cultural Action Plan**
      - **Arts and cultural activities that recognise, celebrate and promote First Nations' culture**
      - **2024 St Lawrence Wetlands Weekend arts and cultural activities**

III. Approves in principle the funding of the Regional Arts Development Fund 2022-2023 application from Moranbah Arts Council Incorporated for the “Upgrade Audio and Lighting Equipment” project to the amount of \$2,000.00 (excluding GST), pending the below further information is provided for consideration at Planning, Environment and Community Services Standing Committee on 10 October 2023.

- Details of funding of the project,
- Specifics about the audio and visual equipment being purchase and
- Any information relevant to how this project would benefit the wider Isaac Community and other users or groups.

3. Notes the Isaac Arts and Cultural Advisory Committee received a report relating to the online platform, SmartyGrants, which is an option for administering Council’s Regional Arts Development Funds grants program, with further internal consultation to gauge appetite to incorporate all Isaac grants.

Carried

## 5.4

### Isaac Region Museums Closure Arrangements December 2023 - March 2024

#### EXECUTIVE SUMMARY

The purpose of this report is to seek endorsement from Council regarding the operating arrangements for the region’s two staffed museums for the period December 2023 to March 2024.

#### OFFICER’S RECOMMENDATION

*That the Committee recommends that Council:*

1. Approves the seasonal closure of the Clermont Historical Centre from close of business Saturday, 16 December 2023, reopening Wednesday 27 March 2024.
2. Notes the closure of the Historic Nebo Museum will be in accordance with Council’s adopted Christmas closure arrangements with the facility opening on-demand if resourcing precludes a staffed presence during normal opening hours.

Resolution No.: PECS1104

Moved: Cr Moffat

Seconded: Cr Coleman

That the Committee recommends that Council:

1. Approves the seasonal closure of the Clermont Historical Centre from close of business Saturday, 16 December 2023, reopening Wednesday 27 March 2024.

2. Notes the closure of the Historic Nebo Museum will be in accordance with Council's adopted Christmas closure arrangements with the facility opening on-demand if resourcing precludes a staffed presence during normal opening hours.

Carried

## 5.5

### Greater Whitsunday Communities – Strengthening Communities across the Isaac Region Report

#### EXECUTIVE SUMMARY

This report presents the reporting of activities undertaken by Greater Whitsunday Communities during the 2022/2023 Financial Year.

#### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

1. *Receives and notes the 'Greater Whitsunday Communities – Strengthening Communities Across the Isaac Region July 2022 - June 2023' report, prepared by Greater Whitsunday Communities as a summary of the organisation's activities in the Isaac region during the 2022/2023 financial year.*

Resolution No.: PECS1105

Moved: Cr Coleman

Seconded: Cr Moffat

That the Committee recommends that Council:

1. Receives and notes the 'Greater Whitsunday Communities – Strengthening Communities Across the Isaac Region July 2022 - June 2023' report, prepared by Greater Whitsunday Communities as a summary of the organisation's activities in the Isaac region during the 2022/2023 financial year.

Carried

**5.6**

## **Planning, Environment and Community Services FY2023/2024 Capital Projects Progress Report – September 2023**

### **EXECUTIVE SUMMARY**

This report is to provide an update to the PECS Standing Committee and Council, of the progress in the delivery of the Planning, Environment and Community Services 2023/2024 Capital Works Program.

### **OFFICER'S RECOMMENDATION**

*That the Committee recommends that Council:*

- 1. Receives and notes the monthly Planning, Environment and Community Services 2023/2024 Capital Progress Summary Report.**

**Resolution No.:** PECS1106

**Moved:** Cr Coleman

**Seconded:** Cr Moffat

**That the Committee recommends that Council:**

- 1. Receives and notes the monthly Planning, Environment and Community Services 2023/2024 Capital Progress Summary Report.**

**Carried**

### **ATTENDANCE**

Ms Mallory Cabassi left the meeting room at 1.02pm and returned at 1.03pm.

**5.7**

## **St Lawrence Wetlands Weekend 2023 Event Evaluation and 2024 Save the Date**

### **EXECUTIVE SUMMARY**

The purpose of this report is to provide an overview of the 2023 St Lawrence Wetlands Weekend event evaluation, seek endorsement of the proposed date for the 2024 St Lawrence Wetlands Weekend event and early adoption of some event fees and charges.

## OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

1. *Receives and notes the 2023 St Lawrence Wetlands Weekend event evaluation.*
2. *Endorses the date for the 2024 St Lawrence Wetlands Weekend event be held 21 - 23 June 2024.*
3. *Receives and notes the draft 2024 St Lawrence Wetlands Weekend event partnership prospectus.*
4. *Adopts the following early fees and charges listed below for the 2024 St Lawrence Wetlands Weekend ticket sales, inclusive of GST:*

Classification	Description	Cost Recovery or Non-Cost Recovery	Head of Power (Relevant Act)	Section Number:	GST Inclusive	2023/ 2024 Fee
<b>Purchase of tickets via ticket agencies will incur transaction and merchant fee, which are charged at the discretion of the ticketing platform provider.</b>						
<b>General Admission</b>	<b>General Weekend Admission – Adult</b>	<b>NCR</b>			<b>Yes</b>	<b>\$25.00</b>
	<b>General Weekend Admission – Child (5-16 years)</b>	<b>NCR</b>			<b>Yes</b>	<b>\$5.00</b>
	<b>General Weekend Admission – Child (under 5 years)</b>	<b>NCR</b>			<b>N/A</b>	<b>\$0</b>
	<b>General Weekend Admission – Volunteer</b>	<b>NCR</b>			<b>N/A</b>	<b>\$0</b>
	<b>General Weekend Admission – Local residing postcode 4707</b>	<b>NCR</b>			<b>Yes</b>	<b>\$12.50</b>
<b>Stalls</b>	<b>Stallholder Fee</b>	<b>NCR</b>			<b>Yes</b>	<b>\$30.00</b>
	<b>Food Vendor Site (weekend rate)</b>	<b>NCR</b>			<b>Yes</b>	<b>\$100.00</b>

# CONFIRMED MINUTES

Camping	Camping/Caravanning one night	NCR			Yes	\$25.00
	Camping/Caravanning two nights	NCR			Yes	\$40.00
	Camping/Caravanning three nights	NCR			Yes	\$55.00
	Camping/Caravanning four nights Note: includes a fifth night Free of Charge	NCR			Yes	\$65.00

Resolution No.: PECS1107

Moved: Cr Coleman

Seconded: Cr Moffat

That the Committee recommends that Council:

1. Receives and notes the 2023 St Lawrence Wetlands Weekend event evaluation.
2. Endorses the date for the 2024 St Lawrence Wetlands Weekend event be held 21 - 23 June 2024.
3. Receives and notes the draft 2024 St Lawrence Wetlands Weekend event partnership prospectus.
4. Adopts the following early fees and charges listed below for the 2024 St Lawrence Wetlands Weekend ticket sales, inclusive of GST:

Classification	Description	Cost Recovery or Non-Cost Recovery	Head of Power (Relevant Act)	Section Number:	GST Inclusive	2023/2024 Fee
Purchase of tickets via ticket agencies will incur transaction and merchant fee, which are charged at the discretion of the ticketing platform provider.						
General Admission	General Weekend Admission – Adult	NCR			Yes	\$25.00



# CONFIRMED MINUTES

	<b>General Weekend Admission – Child (5-16 years)</b>	<b>NCR</b>			<b>Yes</b>	<b>\$5.00</b>
	<b>General Weekend Admission – Child (under 5 years)</b>	<b>NCR</b>			<b>N/A</b>	<b>\$0</b>
	<b>General Weekend Admission – Volunteer</b>	<b>NCR</b>			<b>N/A</b>	<b>\$0</b>
	<b>General Weekend Admission – Local residing postcode 4707</b>	<b>NCR</b>			<b>Yes</b>	<b>\$12.50</b>
<b>Stalls</b>	<b>Stallholder Fee</b>	<b>NCR</b>			<b>Yes</b>	<b>\$30.00</b>
	<b>Food Vendor Site (weekend rate)</b>	<b>NCR</b>			<b>Yes</b>	<b>\$100.00</b>
<b>Camping</b>	<b>Camping/Caravanning one night</b>	<b>NCR</b>			<b>Yes</b>	<b>\$25.00</b>
	<b>Camping/Caravanning two nights</b>	<b>NCR</b>			<b>Yes</b>	<b>\$40.00</b>
	<b>Camping/Caravanning three nights</b>	<b>NCR</b>			<b>Yes</b>	<b>\$55.00</b>
	<b>Camping/Caravanning four nights</b> <b>Note: includes a fifth night Free of Charge</b>	<b>NCR</b>			<b>Yes</b>	<b>\$65.00</b>
<b>Carried</b>						

## 5.8 2024 and 2025 St Lawrence Wetlands Weekend Event Procurement Policy Exception – Tender Consideration Plan

### EXECUTIVE SUMMARY

The purpose of this report is to seek a Council Resolution to prepare a Tender Consideration Plan for the procurement activities associated with the St Lawrence Wetlands Weekend, as an exception to the Default Contracting Procedures of the *Local Government Regulation 2012* Section 230(1)(a).

### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

- Approves by resolution to prepare a quote or tender consideration plan as an exception under the Local Government Regulation 2012 Section 230(1)(a) for the purpose of allowing Council to establish contractual arrangements for artistic elements, goods and services required for the 2024 and 2025 St Lawrence Wetlands Weekend events.***

**Resolution No.: PECS1108**

**Moved: Cr Pickels**

**Seconded: Cr Moffat**

**That the Committee recommends that Council:**

- Approves by resolution to prepare a quote or tender consideration plan as an exception under the *Local Government Regulation 2012 Section 230(1)(a)* for the purpose of allowing Council to establish contractual arrangements for artistic elements, goods and services required for the 2024 and 2025 St Lawrence Wetlands Weekend events.**

**Carried**



## OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

- 1. Approves the retiring of volunteers who currently undertake operational duties such as cash handling and customer service.**
- 2. Endorses the continued engagement of volunteers for assistance with events and public programs in accordance with Council's Volunteer Policy (CORP-POL-105).**
- 3. Approves the new proposed representation of the Clermont Historical Centre Advisory Working Group membership as follows:**
  - i. Councilor Carolyn Moriarty**
  - ii. Councilor Jane Pickels (MIT Council Representative)**
  - iii. Manager Engaged Communities (or delegate)**
  - iv. Manager Economy and Prosperity (or delegate)**
  - v. Frontline Coordinator - Museums**
  - vi. Clermont Historical Centre Caretaker**
- 4. Notes the reconvening of the Clermont Historical Centre Advisory Working Group to hold four meetings a year, being the next one in November 2023.**

**Resolution No.: PECS1111**

**Moved: Cr Coleman**

**Seconded: Cr Pickels**

**That the Committee recommends that Council:**

- 1. Approves the retiring of volunteers who currently undertake operational duties such as cash handling and customer service.**
- 2. Endorses the continued engagement of volunteers for assistance with events and public programs in accordance with Council's Volunteer Policy (CORP-POL-105).**
- 3. Approves the new proposed representation of the Clermont Historical Centre Advisory Working Group membership as follows:**
  - i. Councilor Carolyn Moriarty**
  - ii. Councilor Jane Pickels (MIT Council Representative)**
  - iii. Manager Engaged Communities (or delegate)**
  - iv. Manager Economy and Prosperity (or delegate)**
  - v. Frontline Coordinator - Museums**
  - vi. Clermont Historical Centre Caretaker**
- 4. Notes the reconvening of the Clermont Historical Centre Advisory Working Group to hold four meetings a year, being the next one in November 2023.**

**Carried**

## ATTENDANCE

Cr Moffat ended her video conference with the meeting at 1.44pm and video conferenced back into the meeting at 1.46pm.

## 6. INFORMATION BULLETIN REPORTS

### 6.1 Planning, Environment and Community Services Information Bulletin – October 2023

#### EXECUTIVE SUMMARY

The Planning, Environment and Community Services Directorate Information Bulletin for October 2023 is provided for Committee review.

#### OFFICER'S RECOMMENDATION

That the Committee:

- Notes the Planning, Environment and Community Services Directorate Information Bulletin for October 2023.***

Resolution No.: PECS1112

Moved: Cr Pickels

Seconded: Cr Moffat

That the Committee:

- Notes the Planning, Environment and Community Services Directorate Information Bulletin for October 2023.**

**Carried**

## 7. GENERAL BUSINESS

No General business this meeting.

# CONFIRMED MINUTES



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## 8. CONCLUSION

There being no further business, the Chair declared the meeting closed at 2.13pm.

These minutes were confirmed by the Committee at the Planning, Environment and Community Services Standing Committee Meeting held Tuesday 7 November 2023 in Moranbah.

.....  
CHAIR

..... / ..... / .....  
DATE