

NOTICE OF MEETING

Dear Committee Members

You are requested to attend the following meeting of Council.

**PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
STANDING COMMITTEE MEETING OF
ISAAC REGIONAL COUNCIL**

TO BE HELD ON
TUESDAY 10 OCTOBER 2023
COMMENCING AT 12.00PM

**ISAAC REGIONAL COUNCIL
MORANBAH COUNCIL CHAMBERS**

DARREN FETTELL
Acting Chief Executive Officer

DAN WAGNER
Committee Officer
Director Planning, Environment and
Community Services

Committee Members:
Cr Kelly Vea Vea (Chair)
Mayor Anne Baker
Cr Gina Lacey
Cr Jane Pickels
Cr Viv Coleman

LOCAL GOVERNMENT ACT 2009

Local Government Regulation 2012

Chapter 8, Part 2 Local Government Meetings and Committees

Division 1A, Requirements for Local Government Meetings Generally

Section 254J Closed meetings

- (1) A local government may resolve that all or part of a meeting of the local government be closed to the public.
- (2) A committee of a local government may resolve that all or part of a meeting of the committee be closed to the public.
- (3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—
 - (a) the appointment, discipline or dismissal of the chief executive officer;
 - (b) industrial matters affecting employees;
 - (c) the local government's budget;
 - (d) rating concessions;
 - (e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;
 - (f) matters that may directly affect the health and safety of an individual or a group of individuals;
 - (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;
 - (h) negotiations relating to the taking of land by the local government under the [Acquisition of Land Act 1967](#);
 - (i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.
- (4) However, a local government or a committee of a local government must not resolve that a part of a local government meeting at which a decision mentioned in [section 150ER\(2\)](#), [150ES\(3\)](#) or [150EU\(2\)](#) of the [Act](#) will be considered, discussed, voted on or made be closed.
- (5) A resolution that a local government meeting be closed must—
 - (a) state the matter mentioned in subsection (3) that is to be discussed; and
 - (b) include an overview of what is to be discussed while the meeting is closed.
- (6) A local government or a committee of a local government must not make a resolution (other than a procedural resolution) in a local government meeting, or a part of a local government meeting, that is closed.

Section 254K Participating in meetings by audio link or audio visual link

- (1) A local government may allow a person to take part in a meeting of the local government by audio link or audio visual link.
- (2) A committee of a local government may allow a person to take part in a meeting of the committee by audio link or audio visual link.
- (3) A councillor or committee member who takes part in a local government meeting under subsection (1) or (2) is taken to be present at the meeting if the councillor or member was simultaneously in audio contact with each other person at the meeting.
- (4) In this section—
audio link see the [Evidence Act 1977, section 39C](#).
audio visual link see the [Evidence Act 1977, schedule 3](#).

Conflict of Interest Obligations

Reference is made to Section 150EL of the Local Government Act 2009. Specifically, the obligation of Councillors when they first become aware they have a conflict of interest to make the Chief Executive Officer aware in writing or if in a meeting, ensure they declare immediately.

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES

STANDING COMMITTEE MEETING

OF ISAAC REGIONAL COUNCIL

TO BE HELD ON

TUESDAY 10 OCTOBER 2023

COUNCIL CHAMBERS, MORANBAH

1. OPENING OF THE MEETING
2. APOLOGIES
3. DECLARATION OF CONFLICTS OF INTEREST
4. CONFIRMATION OF MINUTES
5. OFFICER REPORTS
6. INFORMATION BULLETIN REPORT
7. GENERAL BUSINESS
8. CONCLUSION

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1. OPENING OF MEETING

2. APOLOGIES

- Mayor Anne Baker
- Cr Gina Lacey

3. DECLARATION OF CONFLICTS OF INTEREST

4. CONFIRMATION OF MINUTES

Planning, Environment and Community Services Standing Committee Meeting of Isaac Regional Council held in Council Chambers, Moranbah, commencing 12.00pm on Tuesday 12 September 2023.

5. OFFICER REPORTS

5.1 MINOR COMMUNITY GRANTS SUMMARY - SEPTEMBER 2023

EXECUTIVE SUMMARY

This report summarises the minor community grants approved under delegation for the period 1 September to 30 September 2023.

5.2 MAJOR GRANT APPLICATIONS SUMMARY ROUND ONE FY2023-2024

EXECUTIVE SUMMARY

The purpose of this report is to consider the Community Grants Evaluation Panel's recommendations on the applications received during round one (1) of the Community Grants Program for FY2023-2024. A total of thirteen applications were received for Round One.

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5.3 ISAAC ARTS AND CULTURAL ADVISORY COMMITTEE MINUTES – 28 SEPTEMBER 2023

EXECUTIVE SUMMARY

The Isaac Arts and Cultural Advisory Committee (IACAC) provides guidance to Council about the implementation of arts related policies and plans, plus advice on the development and delivery of the Regional Arts Development Fund (RADF). This report requests that Council receives and notes the Minutes from the IACAC meeting held on 28 September 2023 and presents committee recommendations for consideration.

5.4 ISAAC REGION MUSEUMS CLOSURE ARRANGEMENTS DECEMBER 2023- MARCH 2024

EXECUTIVE SUMMARY

The purpose of this report is to seek endorsement from Council regarding the operating arrangements for the region's two staffed museums for the period December 2023 to March 2024.

5.5 GREATER WHITSUNDAY COMMUNITIES – STRENGTHENING COMMUNITIES ACROSS THE ISAAC REGION REPORT

EXECUTIVE SUMMARY

This report presents the reporting of activities undertaken by Greater Whitsunday Communities during the 2022/2023 Financial Year.

5.6 PLANNING, ENVIRONMENT AND COMMUNITY SERVICES FY2023/2024 CAPITAL PROJECTS PROGRESS REPORT – SEPTEMBER 2023

EXECUTIVE SUMMARY

This report is to provide an update to the PECS Standing Committee and Council, of the progress in the delivery of the Planning, Environment and Community Services 2023/2024 Capital Works Program.

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5.7 ST LAWRENCE WETLANDS WEEKEND 2023 EVENT EVALUATION AND 2024 SAVE THE DATE

EXECUTIVE SUMMARY

The purpose of this report is to provide an overview of the 2023 St Lawrence Wetlands Weekend event evaluation, seek endorsement of the proposed date for the 2024 St Lawrence Wetlands Weekend event and early adoption of some event fees and charges.

5.8 2024 AND 2025 ST LAWRENCE WETLANDS WEEKEND EVENT PROCUREMENT POLICY EXCEPTION – TENDER CONSIDERATION PLAN

EXECUTIVE SUMMARY

The purpose of this report is to seek a Council Resolution to prepare a Tender Consideration Plan for the procurement activities associated with the St Lawrence Wetlands Weekend, as an exception to the Default Contracting Procedures of the *Local Government Regulation 2012* Section 230(1)(a).

CONFIDENTIAL REPORT

Closed under 254J(3) (b) industrial matters affecting employees.

5.9 ISAAC REGION MUSEUMS UPDATE ON VOLUNTEERS WORKFORCE AND CLERMONT HISTORICAL CENTRE WORKING GROUP

EXECUTIVE SUMMARY

The purpose of this report is to seek endorsement from Council regarding the retirement of operational volunteers at Isaac Region Museums (Clermont Historical Centre and Historic Nebo Museum). Additionally, the report seeks to update Council about the Clermont Historical Centre advisory group members and seek advice on the charter of the group.

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6. INFORMATION BULLETINS

6.1 PLANNING, ENVIRONMENT AND COMMUNITY SERVICES INFORMATION BULLETIN – OCTOBER 2023

EXECUTIVE SUMMARY

The Planning, Environment and Community Services Directorate Information Bulletin for October 2023 is provided for Committee review.

7. GENERAL BUSINESS

8. CONCLUSION

UNCONFIRMED MINUTES

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
STANDING COMMITTEE MEETING OF
ISAAC REGIONAL COUNCIL

HELD ON
TUESDAY, 12 SEPTEMBER 2023

COMMENCING AT 12.00PM

ISAAC REGIONAL COUNCIL
UNCONFIRMED MINUTES OF THE
PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
STANDING COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, MORANBAH
ON TUESDAY 12 SEPTEMBER 2023

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ISAAC REGIONAL COUNCIL
UNCONFIRMED MINUTES OF THE
PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
STANDING COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, MORANBAH
ON TUESDAY 12 SEPTEMBER 2023 COMMENCING AT 12.00PM

ATTENDEES

Mayor Anne Baker
Cr Gina Lacey, Division Three
Cr Jane Pickels, Division Seven
Cr Viv Coleman, Division Eight
Cr Sandy Moffat, Division Two (Observer)

OFFICERS PRESENT

Mr Ken Gouldthorp, Chief Executive Officer
Mr Dan Wagner, Director Planning, Environment and Community Services
Mr Shane Brandenburg, Manager Economy and Prosperity
Mr Michael St Clair, Manager Liveability and Sustainability
Ms Karen Montgomery, Acting Manager Community Facilities
Ms Nicole Duyst, Acting Manager Engaged Communities
Mr Mark Davey, Capital and Program Project Manager
Mrs Tricia Hughes, Coordinator Executive Support, Office of the Mayor and Chief Executive Officer
Ms Cheye Kliese, Administration Officer

1. OPENING

The Director Planning, Environment and Community Services in the absence of the Chair declared the meeting open at 12.00pm.

In the absence of the Chair the Director Planning, Environment and Community Services called for nominations of Chair for the meeting.

Cr Viv Coleman was nominated for the position of Chair.

ATTENDANCE

Cr Sandy Moffat and Mr Ken Gouldthorp were not in attendance at the commencement of the meeting.

Resolution No.: PECS1074

Moved: Cr Pickels

Seconded: Cr Lacey

That the Planning, Environment and Community Services Standing Committee accepts Cr Viv Coleman as Acting Chair for the meeting.

Carried

The Acting Chair, Cr Viv Coleman welcomed all in attendance and acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

2. APOLOGIES

An apology has been received from Cr Kelly Ve a Ve a.

Resolution No.: PECS1075

Moved: Cr Lacey

Seconded: Cr Pickels

That the Planning, Environment and Community Services Standing Committee accepts the apology received from Cr Kelly Ve a Ve a.

Carried

3. DECLARATION OF CONFLICTS OF INTEREST

No conflict of interests declared this meeting.

NOTE:

Council acknowledges that Chapter 5B Councillors' Conflicts of Interest of the Local Government Act 2009 does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the local government to be a member of the board of the corporation or association.

4. CONFIRMATION OF MINUTES

Confirmation of minutes from Planning, Environment and Community Services Standing Committee Meeting of Isaac Regional Council held in Council Chambers, Moranbah, commencing 12.00pm on Tuesday 8 August 2023.

Resolution No.: PECS1076

Moved: Cr Pickels

Seconded: Cr Lacey

That the Minutes of the Planning, Environment and Community Services Standing Committee Meeting held at Council Chambers, Moranbah on Tuesday 8 August 2023 are confirmed.

Carried

ATTENDANCE

Mr Joel Redden, Economic and Tourism Development Advisor entered the meeting room at 12.04pm.

5. OFFICERS REPORTS

5.1 Minor Community Grants Summary August 2023

EXECUTIVE SUMMARY

This report summarises the minor community grants approved under delegation for the period 1 August to 31 August 2023.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Notes the minor community grants approved under delegation for the period 1 August to 31 August 2023.**

Resolution No.: PECS1077

Moved: Cr Pickels

Seconded: Mayor Baker

That the Committee recommends that Council:

- 1. Notes the minor community grants approved under delegation for the period 1 August to 31 August 2023.**

Carried

ATTENDANCE

Mr Ken Gouldthorp entered the meeting room at 12.12pm.

Mr Ken Gouldthorp left the meeting room at 12.14pm and returned at 12.15pm.

5.2 Small Business Friendly Performance Report 2022 - 2023

EXECUTIVE SUMMARY

This report seeks Council's endorsement to publish the Isaac Regional Council – Small Business Friendly Councils (IRC-SBFC) Performance Report 2022/2023 as part of the Small Business Friendly reporting guidelines.

OFFICER'S RECOMMENDATION

That the Committee recommend that Council:

- 1. Receives and notes the Queensland Small Business Commissioner (QSBC) Letter IRC-SBFC Annual Report-2021-22.**
- 2. Receives and notes the findings of the Small Business Friendly Survey.**
- 3. Receives and notes the Isaac Regional Council's Small Business Friendly Councils Performance Report 2022/2023.**
- 4. Endorses the publication of the Isaac Regional Council's Small Business Friendly Councils Performance Report 2022/2023 in accordance with the charter reporting guidelines.**

Resolution No.: PECS1078

Moved: Cr Lacey

Seconded: Cr Pickels

That the Committee recommends that Council:

- 1. Receives and notes the Queensland Small Business Commissioner (QSBC) Letter IRC–SBFC Annual Report-2021-22.**
- 2. Receives and notes the findings of the Small Business Friendly Survey.**
- 3. Receives and notes the Isaac Regional Council’s Small Business Friendly Councils Performance Report 2022/2023.**
- 4. Endorses the publication of the Isaac Regional Council’s Small Business Friendly Councils Performance Report 2022/2023 in accordance with the charter reporting guidelines.**

Carried

ATTENDANCE

Mr Kent Worsley, Program Leader - Environment and Sustainability video conferenced into the meeting at 12.16pm.

Mr Joel Redden left the meeting room at 12.16pm.

5.3 Request for Reduction/Refund of Development Application (RAL23/0002) Fees – Reconfiguration of a Lot – Lease with a Term exceeding 10 Years – 81 Mills Avenue, Moranbah – Lot 10 on M97378

EXECUTIVE SUMMARY

Urban Sync on behalf of Sentinel Northern Australia Investment Pty has requested a reduction/refund of Council's development application fee for their development application RAL23/0002 for a Development Permit Reconfiguration of a Lot – Lease with a term exceeding 10 Years – 81 Mills Avenue, Moranbah – Lot 10 on M97378.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Refuse the request by Urban Sync on behalf of C/- Sentinel Northern Australia Investment Pty for a reduction/refund to Council's development application fee for their development application (RAL23/0002) for a Development Permit - Reconfiguration of a Lot – Lease with a term exceeding 10 Years – 81 Mills Avenue, Moranbah – Lot 10 on M97378.**

Resolution No.: PECS1079

Moved: Cr Pickels

Seconded: Mayor Baker

That the Committee recommends that Council:

- 1. Refuse the request by Urban Sync on behalf of C/- Sentinel Northern Australia Investment Pty for a reduction/refund to Council's development application fee for their development application (RAL23/0002) for a Development Permit - Reconfiguration of a Lot – Lease with a term exceeding 10 Years – 81 Mills Avenue, Moranbah – Lot 10 on M97378.**

Carried

ATTENDANCE

Cr Sandy Moffat video conferenced into the meeting at 12.24pm.

5.4 Adoption of the Hoods Lagoon Flying Fox Management Plan

EXECUTIVE SUMMARY

This report seeks the committee's adoption of the draft Hoods Lagoon Flying Fox Management Plan prepared by Ecosure on behalf of Council.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Adopt the draft Hoods Lagoon Flying Fox Management Plan, prepared by Ecosure and dated July 2023, noting implementation is subject to operational budget and attraction of grant/external funding.**

2. **Approve the Chief Executive Officer (or delegate) to submit the required acquittal documentation to the Department of State Development, Infrastructure, Local Government and Planning in accordance with the Funding Agreement for the 2021-24 Flying-Fox Roost Management in Queensland Program (FFRMQP) Round Two - Stream 2 between Council and the Department of State Development, Infrastructure, Local Government and Planning.**

Resolution No.: PECS1080

Moved: Cr Pickels

Seconded: Cr Lacey

That the Committee recommends that Council:

1. **Adopt the draft Hoods Lagoon Flying Fox Management Plan, prepared by Ecosure and dated July 2023, noting implementation is subject to operational budget and attraction of grant/external funding.**
2. **Approve the Chief Executive Officer (or delegate) to submit the required acquittal documentation to the Department of State Development, Infrastructure, Local Government and Planning in accordance with the Funding Agreement for the 2021-24 Flying-Fox Roost Management in Queensland Program (FFRMQP) Round Two - Stream 2 between Council and the Department of State Development, Infrastructure, Local Government and Planning.**

Carried

ATTENDANCE

Mr Kent Worsley ended his video conference with the meeting at 12.32pm.

PROCEDURAL MOTION:

Resolution No.: PECS1081

Moved: Cr Lacey

Seconded: Cr Pickels

That Committee closes the meeting to the public at 12.32pm under *Local Government Regulations 2012* Section 254J (3)(g) to deliberate on Confidential Report 5.5 Delegation to Chief Executive Officer to Award IRCT-MBH5-1122-306 Moranbah Community Centre Redevelopment.

Carried

PROCEDURAL MOTION:

Resolution No.: PECS1082

Moved: Cr Pickels

Seconded: Mayor Baker

That Council open the meeting at 12.40pm.

Carried

CONFIDENTIAL REPORT

Closed under 254J(3) (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government

5.5 Delegation to Chief Executive Officer to Award IRCT-MBH5-1122-306 Moranbah Community Centre Redevelopment

EXECUTIVE SUMMARY

This report seeks Council endorsement for authorisation to the Chief Executive Officer to award a large sized contract in relation to IRCT-MBH5-1122-306 Moranbah Community Centre Redevelopment, co-funded through the State Governments Resource Community Infrastructure Fund.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Authorise the Chief Executive Officer to award IRCT-MBH5-1122-306 Moranbah Community Centre Redevelopment to Woollam Constructions for the value of \$11,339,525.00.***
- 2. Authorise the Chief Executive Officer negotiate, execute, and vary the contract for the Moranbah Community Centre Redevelopment within approved capital budget allocations.***
- 3. Notes the current estimated total project budget of \$13,992,701.00, including contingencies, staffing, superintendency, project management, consultancy and furniture and fixture costs beyond those provided for in the award of the construction contract in item 1 above.***

Resolution No.: PECS1083

Moved: Cr Lacey

Seconded: Cr Pickels

That the Committee recommends that Council:

1. Authorise the Chief Executive Officer to award IRCT-MBH5-1122-306 Moranbah Community Centre Redevelopment to Woollam Constructions for the value of \$11,339,525.00.
2. Authorise the Chief Executive Officer negotiate, execute, and vary the contract for the Moranbah Community Centre Redevelopment within approved capital budget allocations.
3. Notes the current estimated total project budget of \$13,992,701.00, including contingencies, staffing, superintendency, project management, consultancy and furniture and fixture costs beyond those provided for in the award of the construction contract in item 1 above.

Carried

ATTENDANCE

Mr Ken Gouldthorp left the meeting room at 1.01pm.

6. INFORMATION BULLETIN REPORTS

6.1 Planning, Environment and Community Services Information Bulletin – September 2023

EXECUTIVE SUMMARY

The Planning, Environment and Community Services Directorate Information Bulletin for September 2023 is provided for Committee review.

OFFICER'S RECOMMENDATION

That the Committee:

1. *Notes the Planning, Environment and Community Services Directorate Information Bulletin for September 2023.*

Resolution No.: PECS1084

Moved: Mayor Baker

Seconded: Cr Pickels

That the Committee:

- 1. Notes the Planning, Environment and Community Services Directorate Information Bulletin for September 2023.**

Carried

7. GENERAL BUSINESS

7.1 Save Glenden Campaign

The Mayor thanked all those involved with the Save Glenden Campaign and acknowledged the work and commitment from the organisation.

7.2 Local Government Association of Queensland – Natural Resources Management Forum 2024

Cr Coleman advised that LGAQ have approached her about Isaac Regional Council hosting the 2024 Natural Resources Management Forum in St Lawrence.

ACTION: DIRECTOR PLANNING ENVIRONMENT AND COMMUNITY SERVICES

7.3 Reserve Land adjoining the Nebo Cemetery

Cr Coleman asked how Council is handling the adjoining land that backs onto the Nebo Cemetery as she has been receiving complaints from multiple people about cattle being moved through this area and also about clearing trees in this area.

ACTION: DIRECTOR PLANNING ENVIRONMENT AND COMMUNITY SERVICES

7.4

Permanent Signage for Turtle Nesting Season – Notch Point

Cr Coleman asked when the permanent signs would be installed in the Notch Point Area to notify community that turtles are nesting in the area and advising the public not to drive vehicles in the area.

ACTION: DIRECTOR PLANNING ENVIRONMENT AND COMMUNITY SERVICES

8. CONCLUSION

There being no further business, the Chair declared the meeting closed at 2.06pm.

These minutes were confirmed by the Committee at the Planning, Environment and Community Services Standing Committee Meeting held Tuesday 10 October 2023 in Moranbah.

.....
CHAIR

..... / /
DATE

MEETING DETAILS

Planning, Environment and Community Services Standing Committee

Tuesday 10 October 2023

AUTHOR

Nicole Duyst

AUTHOR POSITION

Acting Manager Engaged Communities

5.1 MINOR COMMUNITY GRANTS SUMMARY - SEPTEMBER 2023

EXECUTIVE SUMMARY

This report summarises the minor community grants approved under delegation for the period 1 September to 30 September 2023.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- Notes the minor community grants approved under delegation for the period 1 September to 30 September 2023.**

BACKGROUND

As per Council's Community Grants Policy, as adopted on 25 August 2021, a monthly report is to be prepared for Council regarding the administrative approval of minor grants, up to the value of \$1,000 (excluding GST), under delegation to the Manager Engaged Communities and in consultation with the relevant divisional councillor/s. Eight minor grant applications (inclusive of individual and team development grants) were received and approved for the period 1 September to 30 September 2023, summarised in the following table.

IMPLICATIONS

The table below outlines minor grants approved and funded from Community Grants operational budget/s for the applicable division/s for the period 1 September to 30 September 2023.

DIVISION	APPLICANT	VALUE	PURPOSE	BREAKDOWN
3,4 and 5	Emergency and Long-Term Accommodation Moranbah Incorporated (ELAM)	\$1,000.00	To assist with the costs of holding their Spy School Training Activity on 27 September 2023.	Contributing to costs of facilitating the activity via remote management of scoring by Total Team Building, program and design, including insurance.
3,4 and 5	Hinterland Community Care Incorporated	\$1,000.00	They are hosting two Breast Cancer Awareness Events having Donna Falconer from the Groovy Booby Bus as a speaker at both events.	Contributing to costs of catering for the two events.

3,4 and 5	Rock Association Incorporated (4RFM) FM	\$1,000.00	The project is to repair their main access footpath ensuring safety and accessibility for everyone due to build up nature of the path, it causes risks especially for those with mobility limitations.	Contributing to costs of backfilling and leveling full length of front pathway to front entrance.
3,4 and 5	Moranbah State High School (MSHS)	\$1,000.00	MSHS are holding the School Academic Awards and requested a school bursary as follows: - The Mayor's award Year 11 - The Junior Dux Award Year 9 - Excellence in VET Award - All Rounder Award	Mayor's award Year 11 \$300 Junior Dux Award Year 9 \$200 Excellence in VET Award \$200 All Rounder Award \$300
3,4 and 5	Moranbah Rodeo Association	\$1,000.00	They are hosting "Sure Lift Crane Hire Moranbah Rodeo" on 7 October. This event will provide the opportunity for Central Queensland and Isaac Region to showcase their best Rodeo talent.	To cover costs of ambulance services and security.
6 and 1	Belyando Performance Horse Incorporated	\$1,000.00	The club will hold their annual event on 29 September to 1 October. It is expected to attract over 600 competitors and spectators. The kids Gymkhana and Campdraft are included in the event program.	To cover costs of Ambulance services.
6	Clermont Bulls Senior Cricket Club Incorporated	\$1,000.00	The club are hosting their "CHCI T20 Competition" on 7-8 October which will hold round games on Saturday and finals on Sunday.	To cover costs associated with purchasing the food/supplies to be sold at the event.
8	Central Rodeo Cowboys Association Incorporated (CRCA)	\$1,000.00	CRCA are hosting its annual Rodeo at the Nebo undercover arena which will also include the Nebo Finals Rodeo.	To cover costs associated with venue hire, permits, tickets and signage.

CONSULTATION

Divisional Councillors as applicable – via email and/or phone calls

Manager Budgets and Statutory Reporting

Acting Manager Engaged Communities

Engaged Communities Grants Officer

Engaged Communities Departmental Administration Officer

Community Relations Officers

BASIS FOR RECOMMENDATION

To update Council on the approval of minor community grants as per the Community Grants Policy.

ACTION ACCOUNTABILITY

Manager Engaged Communities is responsible for the administration of the Isaac Regional Council Community Grants Program.

KEY MESSAGES

Isaac Regional Council's Community Grants budget funds local projects and activities which help develop resilient, adaptive and vibrant communities while contributing to the social wellbeing of its residents, workers and visitors.

<p>Report prepared by: NICOLE DUYST Acting Manager Engaged Communities</p> <p>Date: 29 September 2023</p>	<p>Report authorised by: DAN WAGNER Director Planning, Environment and Community Services</p> <p>Date: 29 September 2023</p>
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ATTACHMENTS

- Nil

REFERENCE DOCUMENT

- Isaac Regional Council Community Grant Guidelines

MEETING DETAILS

Planning, Environment and Community Services Standing Committee

Tuesday 10 October 2023

AUTHOR

Nicole Duyst

AUTHOR POSITION

Acting Manager Engaged Communities

5.2 MAJOR GRANT APPLICATIONS SUMMARY ROUND ONE FY2023-2024

EXECUTIVE SUMMARY

The purpose of this report is to consider the Community Grants Evaluation Panel's recommendations on the applications received during round one (1) of the Community Grants Program for FY2023-2024. A total of thirteen applications were received for Round One.

COMMITTEE'S RECOMMENDATION

That the Committee recommends that Council:

1. *Approves the following applications for the Community Grants Round One FY2023-2024 as follows:*

Application 1		Dysart Golf Club Incorporated
Project	The club is planning an event to reward and recognize sponsors and volunteers for their work. Members and their families are also invited to participate in this event which will be held on 25 November.	
<u>Officer Recommendation</u>		
Details	Approve \$2,020 (excluding GST)	
Proposed Budget Source	Division 2	

Application 2		Moranbah Miners Memorial Incorporated – 3 Year agreement
Project	Moranbah Miners Memorial is hosting its annual Memorial Ceremony on Friday 10 November 2023 at the Town Square.	
<u>Officer Recommendation</u>		
Details	Approve \$10,000 (excluding GST) per year	
Proposed Budget Source	Funded equally from Divisions 3, 4, 5 and 7	

Application 3 Hinterland Community Care Incorporated	
Project	Hinterland Community Care are holding their Annual Client Christmas Party on 8 December 2023 for its Moranbah and Nebo clients.
<u>Officer Recommendation</u>	
Details	Approve \$4,200 (excluding GST)
Proposed Budget Source	Funded equally from Divisions 3, 4, 5

Application 4 Rock FM Association Incorporated (4RFM)	
Project	4RFM are aiming to purchase a second Network Attached Storage (NAS) device as the current server has reached 98% capacity. The NAS server allows 4RFM to back up files and access them from a central storage device.
<u>Officer Recommendation</u>	
Details	Approve \$3,337.41 (excluding GST)
Proposed Budget Source	Funded equally from Divisions 3, 4 and 5

Application 5 Moranbah Arts Council	
Project	Moranbah Arts are planning on upgrading their sound and lighting equipment due to its use and age which will enhance local artist experience. The microphones will be used for performances, workshops and diverse activities in the region.
<u>Officer Recommendation</u>	
Details	Approve \$5,000 (excluding GST)
Proposed Budget Source	Funded equally from Divisions 3, 4 and 5

Application 6 Moranbah State High School P&C Association (MSHS) – 3 Year agreement	
Project	MSHS are having their Education and Career Pathways Expo which allows students and community members of the Isaac Region to discuss career pathways with employers, universities and other education providers.
<u>Officer Recommendation</u>	
Details	Approve \$8,000 (excluding GST) per year
Proposed Budget Source	Funded equally from Divisions 1, 2, 3, 4, 5, 6 and 7

Application 7 Moranbah Bowls Club Incorporated	
Project	Moranbah Bowls Club is hosting its Annual Lawn Bowls Carnival Fundraiser on the 3 – 5 November and it is expected to have over 28 teams from across the region.
<u>Officer Recommendation</u>	
Details	Approve \$5,000 (excluding GST)
Proposed Budget Source	Funded equally from Divisions 3, 4 and 5

Application 8 Moranbah Community Scholarship (MCS) LTD – 3-year Agreement	
Project	For over 25 years the MCS program has assisted local students and families with the costs of relocating and studying at university. Their goal is to encourage year 12 students to undertake tertiary education with the expectation that they will return in the future to the Isaac Region with acquired skills.
<u>Officer Recommendation</u>	
Details	Approve \$8,500 (excluding GST) per year
Proposed Budget Source	Funded equally from Divisions 3, 4, 5 and 7

Application 9 Moranbah Highlanders Swimming Club Incorporated	
Project	The club is aiming to offer swimming activities and events to the Isaac community to a minimum cost seeking greater participation. The planned events include weekly club nights, swim camps and swimming Carnival.
<u>Officer Recommendation</u>	
Details	Approve \$5,000 (excluding GST)
Proposed Budget Source	Funded equally from Divisions 3, 4 and 5

Application 10 Clermont Junior Cricket Club	
Project	The club is hosting Queensland Bulls Masters Sportsman's Weekend on the 2-3 November 2023. The weekend plan includes the Queensland Bulls to visit Clermont and Surrounds to provide cricket clinics at the local schools as well as a fundraising dinner and a game of cricket which is the local Seniors against the Bulls Masters.
<u>Officer Recommendation</u>	
Details	Approve \$5,000 (excluding GST)
Proposed Budget Source	Division 6

Application 11 Middlemount Rodeo Association Incorporated	
Project	Middlemount Rodeo Association (MRA) is aiming to hold two major events in 2024 as follows: <ul style="list-style-type: none"> - A Campdraft which is a 3-day event and hosts around 200 competitors at the Rodeo Grounds from 3 to 6 May 2024 and, - A Rodeo night event which gathers a large number of spectators from across the region, it is expected to have around 800 to 1,000 attendees.
<u>Officer Recommendation</u>	
Details	Approve \$5,000 (excluding GST)
Proposed Budget Source	Division 7

Application 12 Capella Tieri Middlemount Community Support Network Incorporated (CTM Links) (auspicing for Christmas Carnival Committee)	
Project	The Middlemount Community Christmas Carnival is an annual event which brings the community of Middlemount together. They have applied for Councils support of \$6,500, however only \$5,000 supported by quotes provided.
<u>Officer Recommendation</u>	
Details	Approve \$5,000 (excluding GST)
Proposed Budget Source	Division 7

Application 13 Middlemount Boxing and Fitness	
Project	Middlemount Boxing and Fitness are hosting their annual Fight Night at Middlemount Community Hall on 4 November 2023.
<u>Officer Recommendation</u>	
Details	Approve \$10,000 (excluding GST)
Proposed Budget Source	Division 7

- 2. Advises the applicants the grant constitutes sponsorship of the event and Isaac Regional Council is to be recognised in the same manner as equivalent corporate sponsors in addition to any acknowledgement requirements within the Community Grants Guidelines.***

BACKGROUND

Isaac Regional Council's Community Grants budget funds local projects and activities which help develop resilient, adaptive, and vibrant communities while contributing to the social wellbeing of its residents, workers and visitors.

As of 21 September 2023, Council has received thirteen applications with requests to the value of \$59,056 for Round One of the Major Community Grants Program, which have been reviewed by the Community Grants Evaluation Panel as per the attached table (Attachment 1). The panel assessed each application on its merit, with particular focus on what the funds will be used for, the target group and reach, and how the project helps to develop resilient, adaptive and vibrant communities.

Applications have been assessed by a Panel chaired by the Manager Engaged Communities, against the Community Grants Guidelines and the assessment criteria of;

- Organisational Capacity and alignment with Council's priorities;
- Alignment with Council's 2035 Community Strategic Plan;
- Demonstrated need, benefit to the broader Isaac community and demonstrated community support;
- Alignment with relevant approvals and permits to conduct event/project; and
- Financial management/accountability.

The following table summarises the applications received in Round One FY2023-24, and further details are provided in Attachment 1.

Community Group/Organisation	Amount Applied (excluding GST)	Amount Recommended (excluding GST)	Purpose	Breakdown
Dysart Golf Club Incorporated	\$5,000	\$2,020	The funds will be used to contribute to costs of live music, catering, and entertainment activities.	Quotes are as follows: Live Music- \$800 Jumping Castle-\$250 Face painting and balloons- \$720 Big Screen- \$250 Note: several of the items were ineligible.
Moranbah Miners Memorial Incorporated	\$10,000	\$10,000	The funds will be used to contribute to costs associated with audio and visuals, including live streaming. *Moranbah Miners Memorial applied for a 3-year agreement.	Quotes Provided: Kennedys- \$8,800 Tropical Exposure-\$5,335 Total cost of event is \$30,480
Hinterland Community Care Incorporated (HCC)	\$5,000	\$4,200	They are Seeking funds to purchase Coles vouchers for seniors as presents, however it has been suggested to purchase Shop Isaac gift cards instead.	Anne Ahern from HCC has advised they have approximately 60 seniors to receive a voucher of \$70. Overall cost of the event is \$11,750
Rock FM Association Incorporated (4RFM)	\$4,767.73	\$3,337.41	To contribute to the cost of a Network Attached	Quote provided for \$4,767.73

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES

Moranbah Arts Council			Storage (NAS) server computer at the station	
Moranbah Arts Council	\$5,000	\$5,000	Moranbah Arts are seeking \$5,000 to go towards the payment of the sound and lighting equipment upgrade.	Overall quote is \$19,751.53
Moranbah State High School P&C Association (MSHS)	\$8,000	\$8,000	The funds will contribute to costs associated with bus coaches. Overall cost of event is \$13,935.40 MSHS have applied for a 3-year agreement	Quotes are as follows: Kinetic Bus- \$6,053.30 Catering- \$1,600 Material expenses- \$3,865.40
Moranbah Bowls Club Incorporated	\$5,000	\$5,000	The club is seeking funds to pay for the event catering.	Quote provided for \$5,280 and the overall cost of the event is \$18,780.
Moranbah Community Scholarship (MCS) LTD	\$8,500	\$8,500	The scholarship program are seeking a 3-year agreement of \$8,500 per year. The funds are split between the qualifying families.	The overall costs are around \$60,000.
Moranbah Highlanders Swimming Club Incorporated	\$5,000	\$5,000	The funds will go towards the payment for pool hire.	Quotes as follows: 26 and 27 August- \$1,028.18 6 September- \$2,100 4 November- \$527.27 17 Club Nights- \$1,870 Overall cost of event- \$22,358
Clermont Junior Cricket Club	\$5,000	\$5,000	The club is seeking funds to assist with the travel and accommodations costs and speakers.	Quotes are as follows: Accommodation- \$3,120 Flights- \$7,974 The overall cost of the event is \$28,000.
Middlemount Rodeo Association Incorporated	\$5,000	\$5,000	They are seeking funds (\$2,500 for each event) to contribute to events costs associated with security personnel, ambulance and medical services.	The quote provided and cost for security for each event is \$2,549.85
Capella Tieri Middlemount Community Support	\$6,500	\$5,000	They have applied for Councils support of \$6,500, however only	Costs provided as follows: Face Painter- \$679

Network Incorporated (CTM Links) (auspicing for Christmas Carnival Committee)			\$5,000 worth of quotes could be provided.	Photography- \$3,700 Venue hire- \$520 Total cost of event- \$42,950
Middlemount Boxing and Fitness	\$10,000	\$10,000	They are seeking Councils support of \$10,000 that will cover costs associated with holding the event and naming rights to the event.	Quotes are as follows: Trophies- \$2,573.50 Referee and Supervisor- \$2,300 Car hire- \$913.42 Glove hire- \$100 Permit fee-\$200 Naming rights to event- \$4,000 which includes naming rights to the Debut event, and this will showcase 3-minute rounds x 5 rounds and the main event 3- minute rounds x 8 rounds. 8 entry tickets to the event, beverage tickets and finger food style food. Logo will be displayed on the 2024 apparel, stubby coolers, banners. Overall costs of the event is \$16,080.84

IMPLICATIONS

The table below outlines the total expenditure per division year to date for all grants including those recommended for Round One FY2023-24. Further details are provided in Attachment 1.

	Grant Commitments (Approved and Paid)	Proposed Round Spend (Recommended)	Remaining Funds
Division 1	\$36,398.85	\$1,142.86	\$4,458.29
Division 2	\$7,142.85	\$6,142.86	\$28,714.29
Division 3	\$16,142.80	\$14,023.77	\$11,500.10

Division 4	\$ 16,142.80	\$14,023.77	\$11,500.10
Division 5	\$16,142.95	\$14,023.77	\$11,499.94
Division 6	\$29,542.85	\$ 7,809.52	\$4,647.63
Division 7	\$20,392.90	\$27,434.52	\$ 5,827.42
Division 8	\$8,400.00	\$0	\$33,600.00
TOTAL	\$150,306.00	\$84,601.06	\$101,092.94

This table outlines the remaining funds if all grants are approved as recommended.

CONSULTATION

Internal

Divisional Councillors relevant to each application

Acting Manager Engaged Communities

Acting Manager Community Engagement, Programs and Events

Engaged Communities Grants Officer

Engaged Communities Departmental Administration Officer

Community Relations Officers

Manager Budgets and Statutory Reporting

BASIS FOR RECOMMENDATION

Applications aligns with the goals of Isaac Regional Council's Community Grants Program.

ACTION ACCOUNTABILITY

Manager Engaged Communities is responsible for the administration of the Isaac Regional Council Community Grants Program.

KEY MESSAGES

Isaac Regional Council's Community Grants budget funds local projects and activities which help develop resilient, adaptive and vibrant communities while contributing to the social wellbeing of its residents, workers and visitors.

Report prepared by: NICOLE DUYST Acting Manager Engaged Communities Date: 29 September 2023	Report authorised by: DAN WAGNER Director Planning, Environment and Community Services Date: 29 September 2023
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ATTACHMENTS

- Attachment 1 - Major Grants Summary Assessment

REFERENCE DOCUMENT

- Isaac Regional Council Community Grant Guidelines

IRC Major Grants Evaluation Summary

Application #	Community Group/Auspice	Project Description	Division/Town	Past funding	Acquittal-Previous	Eligible project	Score	Amount requested (ex GST)	Amount Recommended (Ex GST)	Officers Recommendation	Comments	Further action
1	Dysart Golf Club	Dysart Golf Club are wanting to host a Sponsors and Volunteers Day on 25/11/2023. The event will be Held at Dysart Golf Club and they have applied for \$5,000. Quotes as follows: Live Music- \$800 Prizes- \$1,700 Catering- \$1,581 Staff wages- \$840 Alcohol and drinks- \$4,500 Bar snacks- \$500 Big Screen hire- \$250 Total cost of event is \$11,141	Division 2	2018- Major Grant- \$5,000- 40th Pro Am 2019- Major Grant-\$5,000- Pro Am 2023- Minor Grant- \$1,000- Materials for Maintenance Jobs 2023- Major Grant- \$5,000- Dysart Open	Yes	Yes	50/100	\$5,000	\$2020 to cover the costs of Live Music- \$800 Jumping Castle- \$250 Face painting and balloons- \$720 Big Screen- \$250 several of the items were ineligible	To approve	Complete application	
2	Moranbah Miners Memorial	Moranbah Miners Memorial are hosting their annual Miners Memorial in Town Square on the 10 November 2023. They are seeking Councils support for the payment of the audio/visuals including live streaming for this event. Moranbah Miners Memorial also have an approved in-kind application for traffic management to the value of \$1,000. Quotes are: Kennedys- \$8,800 Tropical Exposure- \$5,335 Total cost of event is \$30,480 Moranbah Miners Memorial have applied for a 3 year agreement.	Division 3, 4, 5, 7	2020- Major Grant-\$10,000-Moranbah Miners Memorial 2021- Major Grant- \$10,000- Moranbah Miners Memorial 2022- Major Grant- \$10,000- Moranbah Miners Memorial	Yes	Yes	100/100	\$10,000	\$10,000	To approve a 3 year agreement	Complete application	
3	Hinterland Community Care Moranbah	Hinterland Community Care are hosting their annual Client Christmas Party on 8 December 2023. HCC are seeking Councils support of \$5,000 to purchase Coles Vouchers for seniors presents. It has been suggested that Shop Isaac Cards instead. Anne Ahern from HCC has advised they have approximately 60 seniors to receive the vouchers. Overall cost of the event is \$11,750	Division 3, 4, 5	2018- Minor Grant- \$1,000-Wellness Expo 2018- Minor Grant- \$1,000- Client Christmas Party 2019- Minor Grant- \$1,000- Work Place Culture Class 2019- Minor Grant- \$1,000- Disability Week 2019- Minor Grant- \$1,000- Wellness Expo 2019- Minor Grant- \$1,000- Client Christmas Party 2020- Minor Grant- \$1,000- Wellness Expo 2021- Minor Grant- \$1,000- Wellness Expo 2022- Minor Grant- \$1,000- Wellness Expo 2022- Minor Grant- \$1,000- Wellness Expo	Yes	Yes	100/100	\$5,000	\$4,200 60 seniors \$70 shop Isaac	To approve with shop Isaac cards instead of Coles vouchers	Complete application	
4	Rock FM (4RFM Moranbah)	4RFM Moranbah need to replace their NAS server computer at the station. The Network-attached storage device allows 4RFM to back up files and access them from a central storage device. Quote is- \$4,767.73	Division 3, 4, 5	2018- Minor Grant- \$900- May Day Entertainment 2018- Minor Grant- \$1,000- Youth Week 2018- Minor Grant- \$1,000- Purchase of supplies 2019- Minor Grant- \$1,000- First Aide Training 2019- Minor Grant- \$1,000- Membership Drive 2019- Minor Grant- \$1,000- May Day Entertainment 2019- Minor Grant- \$1,000- Road Safety Week 2019- Major Grant- \$7,000- Purchase audio equipment 2020- Major Grant- \$5,000- Special Emergency Grant 2020- Minor Grant- \$1,000- Purchase of Supplies 2021- Minor Grant- \$1,000- Moranbah 50th 2021- Minor Grant- \$1,000- Teddy Bears Picnic 2021- Minor Grant- \$1,000- Road Safety Week 2021- Minor Grant- \$1,000- CBAA Conference 2022- Minor Grant- \$1,000- You Choose Program 2022- Minor Grant- \$1,000- Purchase of Supplies 2023- Minor Grant- \$1,000- Purchase of Supplies 2023- Minor Grant- \$1,000- May Day Entertainment 2023- Minor Grant- \$1,000- Path Repair	Yes	Yes	100/100	\$4,767.73	\$3,337.41 \$4,767.73 minus the 30% co funding amount	To approve	Complete application	
5	Moranbah Arts	Moranbah Arts are hoping to upgrade their sound and lighting equipment due to its age and high use over the past 5 years. This equipment will enhance artists experience and support other arts and cultural organisations when they use the arts centre. The new mics will be used for all arts performances, workshops including any not for profits. Moranbah Arts are seeking \$5,000 to go towards the payment. Overall quote is \$19,751.53	Division 3, 4, 5	2018-Minor Grant- \$1,000- Circus Workshop 2018- RADF- \$969- Quilt Workshop 2018- Major Grant- \$2,275- Upgrades to Premises 2019- RADF- \$683- Creatives Day 2019- Minor Grant- \$1,000- Children's Show 2019- Major Grant- \$5,000 Upgrades to Premises 2020- Major Grant- \$5,000- Special Emergency Grant 2020- Major Grant- \$5,000- Upgrades to Premises 2021- Major Grant- \$5,000- 50th Birthday Celebrations 2021- Major Grant- \$3,019- New flooring 2021- Minor Grant- \$1,000- Owl and Pussy Cat 2021- Major Grant- \$5,000- Moranbah Haunted House 2022- Minor Grant- \$1,000- Purchase New Laptop 2022- Major Grant- \$5,000- Youth Activities 2022- Minor Grant- \$1,000- Roald Dahl 2022- Minor Grant- \$1,000- Teddy Bears Picnic 2023- Major Grant- \$10,000- Restoration Project 2023- Minor Grant- \$1,000- Travelling Production 2023- Minor Grant- \$1,000- Kids are Stinky 2023- Major Grant- \$5,000- Grease the Musical	Yes	Yes	100/100	\$5,000	\$5,000	To approve	Complete application	
6	Moranbah State High School P&C	Moranbah State High School are hosting their annual Education and Career Pathways Expo in May 2024. Moranbah State High School P&C are seeking Councils support of \$8,000 to pay for the buses and the overall coordination of this yearly event to bring regional students to the school for the day. Quotes are as follows: Kinetic Bus- \$6,053.30 Catering- \$1,600 Material expenses- \$3,865.40 Overall cost of event is \$13,935.40	Division 1, 2, 3, 4, 5, 6, 7	2018- Major Grant- \$8,000- Careers Expo 2018- Minor Grant- \$877.20- Year 12 Grad 2019- Major Grant- \$8,000- Careers Expo 2021- Major Grant- \$5,000- High School Musical 2021- Major Grant- \$8,000- Careers Expo 2022- Major Grant- \$8,000- Careers Expo 2022- Minor Grant- \$1,000- Year 12 Grad 2023- Major Grant- \$8,000- Careers Expo	Yes	Yes	100/100	\$8,000	\$8,000	To approve a 3 year agreement	Complete application	
7	Moranbah Bowls Club	Moranbah Bowls Club are hosting their annual Bowls fundraiser on 3-5 November 2023. This event attracts up to 28 teams and the invitation is extended to the further community. Moranbah Bowls club are seeking \$5,000 to pay for catering. Quote is \$5,280 and the overall cost of the event is \$18,780. Moranbah Bowls have also been approved for in-kind camping for the	Division 3, 4, 5	2018- Major Grant- \$2,500- Annual Fundraiser 2019- Major Grant- \$2,500- Annual Fundraiser 2020- Minor Grant- \$1,000- Bowls Carnival 2021- Major Grant- \$2,500- Moranbah 50th 2021- Minor Grant- \$1,000- Bowls Carnival	Yes	Yes	100/100	\$5,000.00	\$5,000.00	To approve	Complete application	

Application #	Community Group/Auspice	Project Description	Division/Town	Past funding	Acquittal-Previous	Eligible project	Score	Amount requested (ex GST)	Amount Recommended (Ex GST)	Officers Recommendation	Comments	Further action
9	Moranbah Highlanders Swimming Club	Moranbah Highlanders Swimming Club are seeking Councils support of \$5,000 for the payment of their pool hire for the season. Quotes are: 26 and 27 August- \$1,028.18 6 September- \$2,100 4 November- \$527.27 17 Club Nights- \$1,870 Overall cost of event- \$22,358	Division 3, 4, 5	2018- Major Grant- \$5,000- Swimming Comp 2021- Major Grant- \$5,000- Swimming Comp 2022- Minor Grant- \$1,000- Movie Night	Yes	Yes	100/100	\$5,000.00	\$5,000.00	To approve	Complete application	
10	Clermont Junior Cricket Club	Clermont Junior Cricket Club are hosting a QLD Bulls Masters Sportsman's Weekend on 2-3 November 2023. There are several parts to the weekend which includes the QLD Bulls to visit Clermont and Surrounds to provide cricket clinics at the local schools. There will also be a fundraising dinner and a game of cricket which is the local Seniors against the Bulls Masters. They are seeking \$5,000 from Council to pay for the accommodation, travel and speakers. Quotes are as follows: Accommodation- \$3,120 Flights- \$7,974 The overall cost of the event is \$28,000.	Division 6	No previous funding	Yes	Yes	100/100	\$5,000	\$5,000	To approve	Complete application	
11	Middlemount Rodeo and Campdraft Committee	Middlemount Rodeo and Campdraft will again hold two of their major events for the year in May 2024. The committee are seeking Councils support of \$2,500 for each of the events to pay for Security. The quote and cost for security for each event is \$2,549.85 x 2.	Division 7	2018- Major Grant- \$5,000- Rodeo and Campdraft 2019- Major Grant- \$5,000- Rodeo and Campdraft 2020- Special Emergency Grant- \$5,000 2022- Major Grant- \$5,000- Rodeo and Campdraft 2023- Major Grant- \$5,000- Rodeo and Campdraft	Yes	Yes	100/100	\$5,000	\$5,000	To approve	Complete application	
12	CTM Links (auspicing for Middlemount Christmas Carnival Committee)	The Middlemount Community Christmas Carnival is an annual event which brings the community of Middlemount together. They have applied for Councils support of \$6,500, however only \$5,000 worth of quotes could be provided. Quotes are as follows: Face Painter- \$679 Photography- \$3,700 Venue hire- \$520 Total cost of event- \$42,950	Division 7	2020- Major Grant- \$4,775.85- NAIDOC 2021- Minor Grant- \$1,000- NAIDOC 2022- Major Grant- \$5,000- Men's Health Week 2023- Major Grant- \$5,000- Men's Health Week 2023- Minor Grant- \$1,000- NAIDOC	Yes	Yes	80/100	\$6,500.00	\$5,000 Only \$5,000 worth of quotes could be provided	To approve	Complete application	
13	Middlemount Boxing and Fitness	Middlemount Boxing and Fitness are hosting their annual Fight Night at Middlemount Community Hall on 4 November 2023. They are seeking Councils support of \$10,000 that will cover aspects of the night and naming rights to the event. Quotes are as follows: Trophies- \$2,573.50 Referee and Supervisor- \$2,300 Car hire- \$913.42 Glove hire- \$100 Permit fee- \$200 Naming rights to event- \$4,000 which includes naming rights to the Debut event, and this will showcase 3-minute rounds x 5 rounds and the main event 3-minute rounds x 8 rounds. 8 entry tickets to our event, beverage tickets and finger food style food. Logo will be displayed on the 2024 apparel, stubby coolers, banners, and any signage you have we can display at event, happy to keep signage on display at the premises all year round. Overall costs of the event is \$16,080.84	Division 7	2018- Major Grant- \$5,000- Fight Night 2019- Major Grant- \$5,000- Fight Night 2020- Special Emergency Grant- \$3,159 2021- Major Grant- \$5,000- Fight Night 2022- Major Grant- \$3,114.54- Fight Night	Yes	Yes	100/100	\$10,000 for naming rights on bout	\$10,000	To approve	Complete application	

MEETING DETAILS	Planning, Environment and Community Services Standing Committee Meeting Tuesday 10 October 2023
AUTHOR	Nicole Duyst
AUTHOR POSITION	Acting Manager Engaged Communities

5.3 ISAAC ARTS AND CULTURAL ADVISORY COMMITTEE MINUTES – 28 SEPTEMBER 2023

EXECUTIVE SUMMARY

The Isaac Arts and Cultural Advisory Committee (IACAC) provides guidance to Council about the implementation of arts related policies and plans, plus advice on the development and delivery of the Regional Arts Development Fund (RADF). This report requests that Council receives and notes the Minutes from the IACAC meeting held on 28 September 2023 and presents committee recommendations for consideration.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Receives and notes the Minutes of the Isaac Arts and Cultural Advisory Committee from its meeting held on Thursday, 28 September 2023.**
- 2. Accepts the recommendations of the Isaac Arts and Cultural Advisory Committee meeting held on Thursday, 28 September 2023**
 - I. Endorses the 2023-2024 Regional Arts Development Fund (RADF) grant funding priorities as:**
 - Community resilience: Using arts and cultural initiatives as a tool for positive social impact.**
 - Local content/local product: Valuing our local artists, performers, creators and arts administrators.**
 - Place-making: Facilitating creative activation of places and spaces.**
 - Lifelong learning: Supporting opportunities for growth.**
 - II. Endorses the 2023-2024 Regional Arts Development Fund program being delivered through:**
 - RADF grants program with two funding rounds; and**
 - Council-led initiatives being:**
 - Implementation of Isaac's Arts and Cultural Action Plan**
 - Arts and cultural activities that recognise, celebrate and promote First Nations' culture**
 - 2024 St Lawrence Wetlands Weekend arts and cultural activities**

- III. ***Approves in principle the funding of the Regional Arts Development Fund 2022-2023 application from Moranbah Arts Council Incorporated for the “Upgrade Audio and Lighting Equipment” project to the amount of \$2,000.00 (excluding GST), pending the below further information is provided for consideration at Planning, Environment and Community Services Standing Committee on 10 October 2023.***
- ***Details of funding of the project,***
 - ***Specifics about the audio and visual equipment being purchase and***
 - ***Any information relevant to how this project would benefit the wider Isaac Community and other users or groups.***
- IV. ***Notes the Isaac Arts and Cultural Advisory Committee received a report relating to the online platform, SmartyGrants, which is an option for administering Council’s Regional Arts Development Funds grants program, with further internal consultation to gauge appetite to incorporate all Isaac grants.***

BACKGROUND

The Isaac Arts and Cultural Advisory Committee (IACAC) provides a formal mechanism for Council to consult with key stakeholders, seek specialist advice and ensure community involvement in relation to the Arts and Cultural Policy and Action Plan, and the Public Art Policy and Action Plan. The IACAC also provides strategic direction and advice to Council on the development and delivery of the Regional Arts Development Fund (RADF).

The IACAC is an advisory body only and has no line of authority. However, the Committee has full right of access to all levels of management through the Chief Executive Officer. Committee Members will act as a customer liaison point for residents in Isaac.

As per the Committee’s current Terms of Reference, meeting minutes must go to Council for endorsement and where appropriate approve recommendations of the Committee. Minutes presented with this report are the IACAC Unconfirmed Minutes for 28 September 2023 for Council’s consideration and endorsement.

The Regional Arts Development Fund (RADF) is a partnership between the Queensland Government and Isaac Regional Council to support local arts and culture in regional Queensland. In the 2022-2023 RADF funding year (15 September 2022 – 14 September 2023), Council is delivering RADF via a mixture of Council-led strategic initiatives and a community grants program presented via three application rounds which have already been completed.

Arts Queensland has advised that after consultation with Councils and part of a larger review of the RADF program, Arts Queensland will be moving to a multi-year partnership agreement with Councils aligned with financial year from July 2024. Ahead of that happening, Arts Queensland has approved the rollover of all 2021-2022 RADF Funding Agreements through to 13 September 2024. Arts Queensland has offered Council funding of \$47,250.00 for its 2023-2024 program, removing the need to apply for funding in 2023.

The funding offered by Arts Queensland for the 2023-2024 RADF funding year is \$2,750.00 more than the amount of \$45,000.00 (excluding GST) granted for the 2022-2023 funding year. Council’s financial contribution from the FY2023-2024 Budget is \$27,600.00 (excluding GST).

There may be the potential to carry forward into the RADF budget, for the 2023-2024 funding year, any funds unallocated from the 2022-2023 RADF program following a review to be carried out during the first quarter of FY2023-2024. Pending that review, the proposed RADF budget for the 2023-2024 funding year (running from 14 September 2023-13 September 2024) is \$74,850.00 (excluding GST).

It is proposed that the funds are expended as follows:

- \$45,000.00 – RADF grants program
- \$7,850.00 – Implementation of Isaac's Arts and Cultural Action Plan
- \$10,000.00 – Grants for arts and cultural activities that recognise, celebrate and promote First Nations' Culture
- \$10,000.00 – 2024 St Lawrence Wetlands Weekend arts and cultural activities
- \$2,000.00 – RADF promotion and administrative costs

RADF grants program with two funding rounds

It is proposed that the 2023-2024 Regional Arts Development Fund be delivered through a RADF grants program with two funding rounds and Council-led strategic initiatives.

Round Three of the RADF grants program closed on Friday 10 March 2023. The community grants program is now closed. The 2023-2024 RADF grants program has not yet opened as the contracting process for the 2023-2024 funding year is in the process of being finalised with Arts Queensland.

The funding period of the 2022-2023 RADF program ends on 14 September 2023. A review of the 2022-2023 RADF program is currently being conducted. It is expected to identify that there are funds unallocated from the 2022-2023 RADF program that will need to be carried forward into the RADF budget for the 2023-2024 funding year, some of which could support funding this application in full.

Moranbah Arts Council Incorporated has submitted an application requesting \$2,000.00 (excluding GST) to assist with purchasing equipment to upgrade the audio and lighting equipment for use in the Moranbah Arts Centre. Their current sound and lighting equipment is not fit for purpose due to its age and the amount of usage that it has undergone. Moranbah Arts Council Inc wishes to purchase new audio and lighting equipment from Brisbane Sound Group.

The further information requested at the IACAC meeting is being added below:

The costs of the sound and lighting will be covered entirely by Moranbah Arts if other grants or sponsorship are not successful - due to the condition of sound gear and lighting at Moranbah School High Stat (MSHS), the musical must have this gear to perform appropriately. Moranbah Arts are aiming to recoup some funds with hiring the equipment but usually the hire is to non-for-profit organisations who do not get charged, an option is to hire it to Clermont Performing Arts at a very reduced fee of \$1,500 for 10 head microphones. The regular hire fee is around \$3,000.

The quote obtained is to replace head and lapel microphones and the lights are used at the stages to help provide additional lighting. Due to Moranbah Arts not owing a building, none of the sound and lighting are permanently fixed. Currently everything is being utilised at the Moranbah High School as their sound and lighting have been damaged or disappeared.

Josh Sondergeld who is the Arts treasurer and has a Diploma in Sound and Lighting. To hire him, for any event including sound checks would be upward of \$3,000 however, he volunteers all this time, sourcing equipment and maintaining it. Everything that Moranbah Arts owns is used constantly by groups, organisations and small business. for instance, Nebo Polo use their speakers and microphones yearly, Clermont Performing Arts required head microphones. Moranbah Arts used the equipment at the school for various performances, especially East School that needed 8 head mics earlier this year and had to use their sound board as well. Any group who hires the hall uses all the equipment including Gymnastics, Netball, BMA, Dyno etc.

The internal consultation undertaken by members of the Isaac Arts and Cultural Advisory Committee between 19 July 2023 and 24 July 2023 prioritised a series of initiatives for simplifying the process for applicants seeking to make applications to the Regional Arts Development Fund (RADF).

One initiative was to investigate about using the online platform SmartyGrants for the administration of Council's RADF grants program. SmartyGrants is a hosted grants management software application that allows Grantmakers to receive and manage applications.

With SmartyGrants, Council would be purchasing a subscription to use the SmartyGrants system for 12 months. The annual access fee payable by Council would depend on where Council's total annual grants budget fits within the various pricing bands that SmartyGrants offers. Council's current RADF grants budget would fit within SmartyGrants pricing band for grants disbursement between \$30,001.00 up to \$1,000,000. On that basis, the annual access fee would be \$8,000.00 inclusive of GST which is payable annually in advance within 30 days of the issue of the tax invoice.

IMPLICATIONS

The Isaac Arts and Cultural Advisory Committee is compliant with Division 2 – Committees and Requirements for committee meetings as per *Local Government Regulation 2012*.

Requires ongoing liaison and consultation with all stakeholders.

Financial

The funding offered by Arts Queensland for the 2023-2024 RADF funding year is \$2,750.00 more than the amount of \$45,000.00 (excluding GST) granted for the 2022-2023 funding year. Council's financial contribution from the FY2023-2024 Budget is \$27,600.00 (excluding GST). There may be the potential to carry forward into the RADF budget for the 2023-2024 funding year, any funds unallocated from the 2022-2023 RADF program following a review to be carried out during the first quarter of FY2023-2024. It is expected to identify that there are funds that will need to be carried forward into the RADF budget for the 2023-2024 funding year, some of which could support funding the application from Moranbah Arts Council in full. Pending that review, the financial implications of accepting the offered funding of \$47,250.00 from Arts Queensland for the 2023-2024 Regional Arts Development Fund (RADF) are as follows:

	Income	Expenditure
Council FY22-23 financial contribution	\$27,600.00	
Arts Queensland RADF funding offered	\$47,250.00	

RADF grants program		\$45,000.00 (\$30,000.00 in Round One; \$15,000.00 in Round Two)
Implementation of the Arts and Cultural Action Plan		\$7,850.00
Grants for arts and cultural activities that recognise, celebrate and promote First Nations' culture		\$10,000.00
Arts and Cultural activities to support the 2023 St Lawrence Wetlands Weekend		\$10,000.00
RADF promotion and administrative costs		\$2,000.00
TOTAL	\$74,850.00	(\$74,850.00)
Balance	\$0	

CONSULTATION

Isaac Arts and Cultural Advisory Committee Members

BASIS FOR RECOMMENDATION

Consideration and adoption of Isaac Arts and Cultural Advisory Committee Minutes as per Terms of Reference and legislative requirements.

Isaac Regional Council is committed to arts and cultural development in the Isaac region.

ACTION ACCOUNTABILITY

Office of Director Planning, Environment and Community Services to ensure approved Minutes and/or Committee information are stored in corporate memory and actions recorded and registered for follow-up.

KEY MESSAGES

Council is committed to transparent decision making, identifying and managing its risks and continuous improvement. Creativity through arts and culture connects and energises our people, powers our communities by improving our health and sense of wellbeing and provides opportunities for cultural tourism that feed creative industry development.

Report prepared by:

NICOLE DUYST
Acting Manager Engaged Communities

Date: 3 October 2023

Report authorised by:

DAN WAGNER
Director Planning, Environment and
Community Services

Date: 3 October 2023

ATTACHMENTS

- Attachment 1 – Isaac Arts and Cultural Advisory Committee Unconfirmed Minutes – 28 September 2023

REFERENCE DOCUMENT

- Isaac Arts and Cultural Advisory Committee Terms of Reference 2018
- Isaac Arts and Cultural Advisory Committee Agenda – 29 June 2023



UNCONFIRMED MINUTES

ISAAC ARTS AND CULTURAL ADVISORY COMMITTEE MEETING
OF
ISAAC REGIONAL COUNCIL

HELD ON
THURSDAY, 28 SEPTEMBER 2023

COMMENCING AT 9.00AM

ISAAC REGIONAL COUNCIL

UNCONFIRMED MINUTES OF THE

ISAAC ARTS AND CULTURAL ADVISORY COMMITTEE MEETING

**HELD IN MORANBAH COUNCIL CHAMBERS, MORANBAH AND VIA VIDEO AND TELEPHONE
CONFERENCE CALL**

ON THURSDAY, 28 SEPTEMBER 2023 COMMENCING AT 09.00AM

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ISAAC REGIONAL COUNCIL

UNCONFIRMED MINUTES OF THE

ISAAC ARTS AND CULTURAL ADVISORY COMMITTEE MEETING

**HELD IN MORANBAH COUNCIL CHAMBERS, MORANBAH, AND VIA VIDEO AND TELEPHONE
CONFERENCE CALL**

ON THURSDAY, 28 SEPTEMBER 2023 COMMENCING AT 09.00AM

1. OPENING

The Chair declared the meeting open at 9.28 am and welcomed all in attendance and acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

2. ATTENDANCE

ATTENDEES

Councillor Sandy Moffat (Chair)
Councillor Jane Pickels
Councillor Viv Coleman
Tania Gillies
Jasmine Pearce
Amanda Raymond
Emily Kennedy
Anne-Marie Loeskow

MINUTE TAKER

Andrea Prieto

OBSERVER

Nicole Duyst

3. APOLOGIES

No apologies received.

4. DECLARATION OF CONFLICTS OF INTEREST

DECLARABLE CONFLICT OF INTEREST

Amanda Raymond declared a declarable conflict of interest for Report 7. 2022-2023 Regional Arts Development Fund Out of Rounds Grant Application – Moranbah Arts Council – Upgrade Audio and Lighting Equipment– As she the applicant.

NOTE:

Council acknowledges that Chapter 5B Councillors' Conflicts of Interest of the Local Government Act 2009 does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the local government to be a member of the board of the corporation or association.

5. CONFIRMATION OF MINUTES

That the Committee notes the Minutes of the Isaac Arts and Cultural Advisory Committee Meeting held on 29 June 2023 have been resolved by Council at its Ordinary Meeting on 23 August 2023.

Resolution No.: IACAC0075

Moved: Amanda Raymond

Seconded: Viv Coleman

- i. **That the Committee notes the Minutes of the Isaac Arts and Cultural Advisory Committee Meeting held on 29 June 2023 have been resolved by Council at its Ordinary Meeting on 23 August 2023 (Resolution # 8462).**

Carried

6. BUSINESS ARISING

Nil

7. OFFICERS REPORTS

7.1 REGIONAL ARTS DEVELOPMENT FUND – 2023-2024 FUNDING PROGRAM

EXECUTIVE SUMMARY

This report seeks endorsement of the Regional Arts Development Fund funding priorities and program for the 2023-2024 funding year.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. **Endorses the 2023-2024 Regional Arts Development Fund (RADF) grant funding priorities as:**
 - I. **Community resilience: Using arts and cultural initiatives as a tool for positive social impact.**
 - II. **Local content/local product: Valuing our local artists, performers, creators and arts administrators.**
 - III. **Place-making: Facilitating creative activation of places and spaces.**
 - IV. **Lifelong learning: Supporting opportunities for growth.**
2. **Endorses the 2023-2024 Regional Arts Development Fund program being delivered through:**
 - I. **RADF grants program with two funding rounds; and**
 - II. **Council-led initiatives being:**
 - **Implementation of Isaac's Arts and Cultural Action Plan**
 - **Arts and cultural activities that recognise, celebrate and promote First Nations' culture**
 - **2024 St Lawrence Wetlands Weekend arts and cultural activities**

Resolution No.: IACAC0076

Moved: Amanda Raymond

Seconded: Viv Coleman

That the Committee recommends that Council:

1. **Endorses the 2023-2024 Regional Arts Development Fund (RADF) grant funding priorities as:**
 - I. **Community resilience: Using arts and cultural initiatives as a tool for positive social impact.**
 - II. **Local content/local product: Valuing our local artists, performers, creators and arts administrators.**

III. Place-making: Facilitating creative activation of places and spaces.

IV. Lifelong learning: Supporting opportunities for growth.

2. Endorses the 2023-2024 Regional Arts Development Fund program being delivered through:

I. RADF grants program with two funding rounds; and

II. Council-led initiatives being:

- **Implementation of Isaac's Arts and Cultural Action Plan**
- **Arts and cultural activities that recognise, celebrate and promote First Nations' culture**
- **2024 St Lawrence Wetlands Weekend arts and cultural activities**

Carried

DECLARABLE CONFLICT OF INTEREST

Amanda declared a declarable conflict of interest 2022-2023 Regional Arts Development Fund Out of Rounds Grant Application – Moranbah Arts Council – Upgrade Audio and Lighting Equipment– As she the applicant.

Amanda Raymond left the meeting room at 9.33am and did not participate in the discussion or vote for Report 7.2.

7.2 2022-2023 REGIONAL ARTS DEVELOPMENT FUND OUT OF ROUNDS GRANT APPLICATION – MORANBAH ARTS COUNCIL – UPGRADE AUDIO AND LIGHTING EQUIPMENT

EXECUTIVE SUMMARY

This report seeks approval to fund the “out of rounds” 2022-2023 Regional Arts Development Fund grant application from Moranbah Arts Council Incorporated to the amount of \$2,000.00 (excluding GST) for “Upgrade Audio and Lighting Equipment” project.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- Approves the funding of the Regional Arts Development Fund 2022-2023 application from Moranbah Arts Council Incorporated for the “Upgrade Audio and Lighting Equipment” project to the amount of \$2,000.00 (excluding GST).***

Resolution No.: IACAC0077

Moved: Viv Coleman

Seconded: Tanya Gillies

That the Committee recommends that Council:

1. *Approves in principle the funding of the Regional Arts Development Fund 2022-2023 application from Moranbah Arts Council Incorporated for the “Upgrade Audio and Lighting Equipment” project to the amount of \$2,000.00 (excluding GST), pending the below further information is provided for consideration at Planning, Environment and Community Services Standing Committee on 10 October 2023.*

- Details of funding of the project;***
- Specifics about the audio and visual equipment being purchase and;***
- Any information relevant to how this project would benefit the wider Isaac Community and other users or groups.***

Carried

ATTENDANCE

Nicole Duyst entered the room at 9.42am

Amanda Raymond entered the room at am 9.51am

7.3 SMARTYGRANTS CONSIDERATIONS FOR ADMINISTERING REGIONAL ARTS DEVELOPMENT FUNDS PROGRAM

EXECUTIVE SUMMARY

This report seeks to inform Council about the online platform, SmartyGrants, as an option for administering Council's Regional Arts Development Funds grants program.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. *Receives the report about the online platform, SmartyGrants, which is an option for administering Council's Regional Arts Development Funds grants program.*

Resolution No.: IACAC0078

Moved: Viv Coleman

Seconded: Jane Pickels

That the Committee recommends that Council:

- 1. Receives the report about the online platform, SmartyGrants, which is an option for administering Council's Regional Arts Development Funds grants program.***

Carried

8. GENERAL BUSINESS

8.1

NEW MEMBER EXPRESSION OF INTEREST

There was discussion about how to fill the vacancy on the committee created by the resignation of Rev. Luke Colling including whether to target specific individuals (such as artists) with an invitation to join or to roll out an expression of interest calling for new members.

There was consensus around using the roll out of an expression of interest as part of a wider campaign to raise the profile of arts and culture in the Isaac region. Factoring in capacity issues, the proposed timeframe for this to happen is in February 2024.

Action: Arts and Cultural Programs Officer to include preparation of the Expression Of Interest campaign in her planning for next year's program of work.

8.1

NEXT RADF ROUND DATES

Discussion was held regarding the proposed closing dates for the two rounds of the 2023-24 RADF local grants program. The dates have not yet been set due to the delay with Arts Queensland submitting the contractual documents. An early January 2024 closing date is proposed for Round One (with funding of \$30,000.00 available) which would support activities, projects and events happening after 1 March 2023; Round Two would have funding of \$15,000.00 available for allocation to support activities, projects and events happening after 1 July 2024.

9. CONCLUSION

There being no further business, the Chair declared the meeting closed at 10.17 am.

.....
CHAIR

..... / /
DATE

MEETING DETAILS	Planning Environment and Community Services Standing Committee Tuesday 10 October 2023
AUTHOR	Nicole Duyst
AUTHOR POSITION	Acting Manager Engaged Communities

5.4 ISAAC REGION MUSEUMS CLOSURE ARRANGEMENTS DECEMBER 2023 - MARCH 2024

EXECUTIVE SUMMARY

The purpose of this report is to seek endorsement from Council regarding the operating arrangements for the region's two staffed museums for the period December 2023 to March 2024.

OFFICER'S RECOMMENDATIONS

That the Committee recommends that Council:

- Approves the seasonal closure of the Clermont Historical Centre from close of business Saturday, 16 December 2023, reopening Wednesday 27 March 2024.***
- Notes the closure of the Historic Nebo Museum will be in accordance with Council's adopted Christmas closure arrangements with the facility opening on-demand if resourcing precludes a staffed presence during normal opening hours.***

BACKGROUND

Clermont Historical Centre undertakes an annual seasonal closure, primarily to allow for the resetting of exhibition materials and cataloguing activities in the main building. The seasonal closure for FY2023-2024 is proposed to be from close of business Saturday, 16 December 2023, reopening Wednesday 27 March 2024.

During this closure period, building maintenance concerns will be addressed; the exhibitions *Faces of the Peak Downs* and *Back on Track* will be demounted; and new exhibitions will be installed in their place.

Historic Nebo Museum does not undertake a seasonal closure and its closure period aligns with the wider Christmas closedown arrangements adopted by Council. In the event the museum is unable to be staffed during normal opening hours due to staff leave, continuing practice is for the museum to be opened on-demand for visitors by frontline service staff working in the Nebo office with notification signage erected advising of same.

IMPLICATIONS

Financial

There are no financial implications, closures are programmed as per existing practice.

CONSULTATION

Acting Manager Engaged Communities
Manager Community Hubs
Frontline Coordinator Museums

BASIS FOR RECOMMENDATION

To provide certainty regarding the seasonal operating arrangements for the region's two staffed museums in Clermont and Nebo.

ACTION ACCOUNTABILITY

Acting Manager Engaged Communities will be responsible for implementation. Public Notices, signage and social media will be updated in consultation with the Brand, Media and Communications Department.

KEY MESSAGES

A region that builds communities of our living history through our museum network.

Report prepared by:	Report authorised by:
NICOLE DUYST	DAN WAGNER
Acting Manager Engaged Communities	Director Planning, Environment and Community Services
Date: 29 September 2023	Date: 29 September 2023

ATTACHMENTS

- Nil

REFERENCE DOCUMENT

- Nil

MEETING DETAILS	Planning, Environment and Community Services Standing Committee Tuesday 10 October 2023
AUTHOR	Dan Wagner
AUTHOR POSITION	Director Planning, Environment and Community Services

5.5 GREATER WHITSUNDAY COMMUNITIES – STRENGTHENING COMMUNITIES ACROSS THE ISAAC REGION REPORT

EXECUTIVE SUMMARY

This report presents the reporting of activities undertaken by Greater Whitsunday Communities during the 2022/2023 Financial Year.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Receives and notes the 'Greater Whitsunday Communities – Strengthening Communities Across the Isaac Region July 2022-June 2023' report, prepared by Greater Whitsunday Communities as a summary of the organisation's activities in the Isaac region during the 2022/2023 financial year.***

BACKGROUND

Council provides annual funding to Greater Whitsunday Communities (GWC) for delivery of a range of community development and engagement services in the Isaac region.

As part of this funding agreement, GWC have provided council with a report entitled 'Greater Whitsunday Communities – Strengthening Communities Across the Isaac Region July 2022-June 2023' to outline their achievements and performance in delivery of projects in the Isaac region.

The report provides a summary of their activities in relation to the following initiatives:

- Collaborative partnerships with Clermont Connect and Glenden Alliance Group
- Greater Whitsunday Council of Mayors' Suicide Prevention Taskforce
- Community leadership skills development
- Support for non-profits in governance and management capability
- Community engagement and connectedness activities on matters including youth engagement, social housing and homelessness, and inclusive growth.
- Peak body representation and socio-economic practice activities

IMPLICATIONS

GWC provides an efficient and effective model of service delivery to Isaac communities which would not be able to be achieved through a sole model of Council-led activities. The continued combination of efforts from the Planning, Environment and Community Services directorate, in tandem with the work of GWC and other partners provides a network of community development that plays to local and regional strengths and maximises resource efficiencies.

Council will contribute \$123,627 (plus GST) to GWC through its ongoing agreement in the 2023/2024 Financial Year. The funding agreement is due to be renewed prior to June 2024.

CONSULTATION

Acting Chief Executive Officer
Manager Engaged Communities

BASIS FOR RECOMMENDATION

To update Council on the activities undertaken by GWC in response to Council's financial contribution to the organisation.

ACTION ACCOUNTABILITY

Manager Engaged Communities to continue engagement with GWC as lead operational contact in management of performance and delivery under the ongoing agreement.

Councillor Lacey to continue engagement as Council's appointed board representative to GWC.

KEY MESSAGES

Isaac Regional Council's support of GWC is essential in maintaining an independent voice for social and community development issues affecting our communities.

Report prepared by:

DAN WAGNER
Director Planning, Environment and Community
Services

Date: 5 October 2023

Report authorised by:

DARREN FETTELL
Acting Chief Executive Officer

Date: 5 October 2023

ATTACHMENTS

- Attachment 1 – 'Greater Whitsunday Communities – Strengthening Communities Across the Isaac Region July 2022-June 2023' Report

REFERENCE DOCUMENT

- Funding Agreement between Isaac Regional Council and Greater Whitsunday Communities – February 2022 (ECM: 4880491)



Greater Whitsunday Communities

Strengthening Communities across the Isaac Region

July 2022-June 2023

Stronger Together

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Alignment to the Isaac Regional Council's Community Program Strategy 2023-2028

Greater Whitsunday Communities' Community Development Work 2022-2023 supports the following elements of the Isaac Regional Council's 2023 – 2028 Community Corporate Plan

[Isaac Regional Council Corporate Community Plan 2023 - 2028](#)

Leading and Enabling a Changing World		
Priority Number	Priority	
4	We will actively monitor, plan and advocate for the progressive futures of our communities.	✓
5	We will focus on presenting compelling propositions to all tiers of government and the services sector, to prioritise investment in our region that fulfills the needs of our communities.	✓
Catalyst Project – A Stable Future for Glenden		
	Support for Glenden through the GAG	✓
Engaged Communities		
1	We will advocate for providing essential services including housing, childcare, mental health, allied health, disability, aged care, and healthcare within the region.	✓
2	We will support our communities to improve their resilience and social adaptive capacity, so that our people and places are responsive, connected, cared for and safe in times of adversity	✓
4	We will encourage a diversity of community events and arts programs to innovatively use our places and spaces.	✓
6	We will embed effective and genuine community consultation processes across the organisation to enable participation, engagement, and collaboration.	✓
7	We will encourage young people to have a say about the issues that affect them and they are empowered to make a meaningful contribution to decision-making and future planning in their community.	✓
Inclusive Growth for a Progressive Economy		
3	We will continue to advocate, promote, and harness opportunities for existing, new, and emerging industries to drive jobs, innovation and participation in the circular economy	✓
4	We will actively plan for inclusive growth which collectively prioritises and benefits the needs of the community, business, and industry	✓
5	We will provide local and regional policy and program settings to facilitate inclusive growth and long-term community resilience.	✓
6	We will work with business leaders and industry experts to build the capability, reach and performance of our small to medium-sized enterprises (SMEs) and to retain and grow local talent	✓

Our Operational Pillars

	<p>Collaborative Partnerships</p>	<p>Intentional relationships between entities with shared goals. Focussed on cooperation, joint decision-making, and coordinated efforts to address challenges, achieve goals, and create sustainable solutions, collaborative partnerships success is driven by open communication and trust-building.</p>
	<p>Community Leadership Skills</p>	<p>Empowering individuals to lead and inspire others through active roles and skill development. Encouraging collaboration and a sense of ownership fosters effective teamwork, driving positive change and enhancing community well-being.</p>
	<p>Governance and Management Capability</p>	<p>Enhancing the strategic leadership, planning, and financial skills of Community organisations for effective organisations and sustainable development. Transparent practices empower community development organisations and the communities they serve for the greater good.</p>
	<p>Regional Voice and Connectedness</p>	<p>Actively engage and connect individuals and communities within the Greater Whitsunday region through platforms and networks that promote open communication, collaboration, and resource exchange. Facilitate community influence decision-making and advocate for their interests. This connectedness fosters a sense of belonging and shared identity, leading to enhanced regional cooperation, resilience, and collective action for sustainable development</p>
	<p>Peak Body Representation</p>	<p>Advocating for the community on social issues, influence policymakers, and voice member concerns. Create a culture of collaboration, capacity-building, and sustainable development, ensuring the needs of the Greater Whitsunday regions 'communities are considered.</p>
	<p>Regional Socio-Economic Practice</p>	<p>Addressing social and economic well-being in the Greater Whitsunday region through education and awareness program and tailored programs aimed at enhancing communities' quality of life and opportunities, fostering inclusive and sustainable development.</p>



Collaborative Partnerships

Annual KPI

1. Support Clermont CONNECT
2. Support Glenden Community Reference Group (now Glenden Alliance Group GAG)
3. Support Middlemount Community group (This has not been an active project in the reporting period. CTM Links have secured a funded worker in Middlemount)
4. Identifying and supporting new collaborations


Project Summary



KPI 1: Clermont Connect

Clermont CONNECT, a not-for-profit collaborative, community-owned, and driven organization, stands as a beacon for the resilience and sustainability of the Clermont district. Their purpose is clear: securing the future of community services, opportunities, and initiatives by uniting voices across generations. This commitment finds its strength in fostering relationships with a spectrum of stakeholders – from Clermont's community, sports, and business groups to government bodies, industry partners, and individual residents.

Impact

1. Resilient Community: Unites stakeholders, fostering resilience. Collaboration addresses challenges, adapts to change, and collectively finds solutions.
2. Empowered Community Groups: Supports groups with governance, compliance, planning, and management tools. Empower meaningful contribution to community development.
3. Unified Voice: Amplifies community concerns to government, and industry. Advocacy gains attention, addressing issues with a cohesive voice.
4. Effective Resource Allocation: Collaborative planning optimizes resources. Minimizes duplication, maximizes impact, and directs resources strategically for greater efficiency.
5. Informed and Engaged Community: Engages residents through transparency, and information sharing. Fosters ownership, unity, and active participation in local matters.
6. Sustainable Initiatives: Secures future services, and opportunities. Thriving projects benefit current and future generations, ensuring district sustainability.
7. Positive Economic Impact: The collaborative model fuels economic growth. Partnerships and support for local businesses create opportunities within the district.
8. Enhanced Governance: Supports governance and compliance in community groups. Elevates decision-making, and transparent management of initiatives.
9. Model for Collaboration: Inspires other communities. A successful model for collaboration in facing challenges, sparking broader positive impacts.
10. Long-Term Vision: Ensures lasting impact. A resilient and sustainable future driven by ongoing efforts, community involvement in Clermont CONNECT's vision.

Activity Description	No. of Participants	Key outcomes/ Impacts of the activity	Targeted Operational Pillars
<p>1. Facilitate Strategic and Business plan review and update August – October 2022</p> <p>2. Secured seed funding from July to December 2022</p> <ul style="list-style-type: none"> Greater Whitsunday Communities (GWC) aided partnership and program development, budgeting, and submission writing Assisted the Board in compiling a report for Glencore, outlining current funding outcomes and preparing a new funding proposal 	<p>9 Board Members and Project Workers</p> <ul style="list-style-type: none"> 9 Board members & project worker Clermont for Doctors BENI Clermont High School Hinterland Community Care 	<ul style="list-style-type: none"> Updated business targets in the Business Plan Reviewed and established new goals and actions in the Strategic Plans for 2022-2024 Created a direction and plan to operationalize the organisation <p>Old Govt Stay Connected Fund:</p> <ul style="list-style-type: none"> Created a well-being program for generational community impact. Identified program partnerships for collaboration. Submitted application, unfortunately not successful. <p>Aged Care Community Visitor Scheme:</p> <ul style="list-style-type: none"> Partnered with Hinterland Community Care Funded program to support 10 volunteer visitors in Clermont. Joint application submitted with HCC, but not successful 	 <p>Community Governance & Management Capability</p>  <p>Community Governance & Management Capability</p>

Activity Description	No. of Participants	Key outcomes/ Impacts of the activity	Targeted Operational Pillars
3. Advised and supported new organizational structure July to December 2022 <ul style="list-style-type: none"> • Attended monthly Board meetings. • Provided governance assistance. • Facilitated discussions with Cooper Grace Ward for constitution review to enhance charity status 	9 Board members & project worker	<ul style="list-style-type: none"> • Enhanced organizational insight through monthly Board meeting attendance. • Strengthened governance practices for effective management. • Facilitated legal discussions, refining the constitution for Charity status. • Achieved a robust, sustainable foundation to enable continuous services and activities for Clermont 	 Community Governance & Management Capability
4. Extended project support provided during September - October 2022	9 Board members & project worker	<ul style="list-style-type: none"> • Streamlined operational and administrative tasks • Successful achievement of Business plan targets 	 Community Governance & Management Capability

Project Summary

KPI 2 Glenden Alliance Group

Amid Glenden Community's uncertainties, Greater Whitsunday Communities proactively built trust through initiatives like surveys, DIG meetings, and forums over 2.5 years. Recent engagements highlighted deep community involvement in shaping Glenden's trajectory. Emerging perspectives and readiness signal active community participation. The Community Reference Group, distinct from the Glenden Community Association, aims to amplify voices for empowered conversations. Focusing on industry, mining, and local/state governance, the group empowers community direction, fostering comprehensive engagement for Glenden's future.

Impact

1. Took proactive actions to address the uncertain future of Glenden.
2. Built relationships and trust within Glenden.
3. A community survey, DIG meetings, and community gatherings have reinforced recent decisions made during DIG forums.
4. Recent forums and surveys highlighted community engagement in shaping Glenden's future.
5. The community demonstrated notable preparedness, which facilitated active participation in discussions.
6. The proposed group aims to represent various perspectives and amplify voices in future dialogues.
7. The goal is to enhance Glenden's impact on the future by emphasising industry, mining, and government.
8. This is a platform where the community can provide input to shape the future of Glenden.
 - *Please note that the reporting period ends before June 2023 and excludes recent events related to Glenden.*



Project Summary

KPI 4 GWCOM Mayor's Taskforce Suicide Prevention Project

This community-led project addresses mental health distress, suicide risk, and service accessibility challenges. The project's vision is to establish an innovative community co-designed support model, enabling individuals facing mental distress to access in-community peer support, navigate services, bridge gaps, and promote collaboration across the Greater Whitsunday region.

Impact

1. Improved Mental Health Support: **A community-co-designed support model will provide safe and understanding in-community peer support.**
2. Reduced Suicide Risk: **The project will address mental health distress and provide accessible support to reduce suicide risk.**
3. Enhanced Service Accessibility: **The project will make mental health services more accessible and easier to navigate.**
4. Strengthened Collaboration: **The project will enhance collaboration among stakeholders.**
5. Positive Community Impact: **The project will create a sense of ownership and empowerment among community members**

Activity Description	No. of Participants	Key outcomes/ Impact of the activity	Targeted Operational Pillars
1. Provided continuous facilitation and assistance for Suicide Prevention Co-design Working Group meetings from July to December 2022.	10	1. Unified Decision-Making: The working group attained agreement on data presentation, co-design model, and findings, fostering a shared foundation for action.	 Collaborative Partnerships
2. Analysed co-design process data and incorporated community principles to formulate the Pathways Connect model.	8	2. Active Engagement: GWCOM actively contributed to decision-making, underscoring a collaborative and participatory approach.	 Regional Voice & Connectedness
3. Drafted and publicly unveiled a comprehensive report outlining the co-design process and introducing the community-designed Pathways Connect model.		3. Informed Strategies: Findings from the effort will shape future strategies in suicide prevention, early intervention, and support, leading to enhanced community well-being. 4. Community-Driven Model: The report's insights drove the development of a community participatory response and support model, aligning with the community's needs. 5. Sustained Collaboration: Key service providers demonstrated commitment to ongoing collaboration, fostering an enduring network for impactful initiatives. 6. Guiding Reference: A comprehensive research report was published, serving as a guiding reference for service providers, communities, and government entities in mental health care strategic planning and decision-making.	

Project Summary

KPI 5: Identified new collaborations.

Project Summaries

Housing Older Women's Services

Housing Older Women's Support Services (HOWSS) is a specialised housing and support hub for older women, offering a statewide online navigation and support service.

Impact:

HOWSS provides essential support, information, and linkages to housing and other support agencies for older women facing housing distress or homelessness. The service values lived experiences, ensuring a safe and respectful environment for everyone involved.

Inclusive Growth Community of Practice

The project's two main objectives are to strengthen regional relationships for inclusive growth and social enterprises, and establish an inclusive Community of Practice involving stakeholders from government, GW 3, GW RDA, universities, and CSIA. The approach includes workshops, project identification, consensus-building, and a culminating socio-economic forum to showcase progress and potential pilot projects. This initiative seeks to drive a harmonious transition to a low-carbon circular economy while enhancing social cohesion.

Impact:

Strengthening Regional Relationships: Collaborative focus enhances growth, innovation, and shared resources. Inclusive engagement aids comprehensive development, addressing the social needs of marginalised communities.



Establishing Inclusive Community of Practice: Cross-sector engagement accelerates innovation, and holistic solutions. United stakeholders influence policies, funding, enhancing project effectiveness, and aligning with sustainability, resilience, and cohesion.




QUT The Bridging Study Partnership

Greater Whitsunday Communities is a partner in the NHMRC Partnership Grant application led by Queensland University of Technology. The project aims to enhance mental health support accessibility in regional areas through the implementation, evaluation, and nationwide scaling of a layered care navigation model. Initially designed for Central Queensland communities, the model will be extended nationally during the project.

Impact

A mental health navigation support model will be implemented in Central Queensland to improve accessibility and effectiveness of services in the Greater Whitsunday region.

Partnership Description	No. of Participants	Key outcomes/ Impact of the activity	Targeted Operational Pillars
<p>HOWSS</p> <p>1. Housing Older Women’s Support Services (HOWSS) is a Department of Housing-funded initiative. It operates as a specialised hub and online service, aiding older women facing housing distress or homelessness. HOWSS offers housing assistance, engagement sessions, peer support, and more, emphasising lived experiences. Footprints Community's three-decade track record in community service ensures empowering and independent support for individuals facing challenges.</p>	<p>2 Footprints and HOWSS</p>	<p>Dedicated efforts helped HOWSS establish a foothold in the region through agency introductions, community events, and interagency meetings, fostering collaboration and enhancing its operation and impact.</p>	
<p>2. Establishment of the Inclusive Growth Community of Practice – April – June 2023. This collaboration hub united diverse stakeholders, exchanging insights and strategies for inclusive growth.</p>	<p>15 Business and Community Members from across the Greater Whitsunday region 5 from Isaac</p>	<p>Successfully established a Community of Practice (CoP) in the Greater Whitsunday region. The CoP is dedicated to creating an assessment tool tailored to businesses and community organizations. The goal of this initiative is to promote collaborative efforts and facilitate the growth and development of the region while simultaneously improving organizational assessment processes.</p>	

Partnership Description	No. of Participants	Key outcomes/ Impact of the activity	Targeted Operational Pillars
<p>3. QUT's Bridging Study Partnership evaluates Navicare Mental Health support, uniting QUT and partners to assess program impact, methods, and well-being outcomes.</p>	<p>6 Key partners</p>	<p>1. The project, spanning three years and centered in Isaac, is focused on investigating the advantages of introducing another NaviCare HUB and potential spoke models to support the mental health of the community in the Isaac region.</p>	 Regional Voice & Connectedness  Collaborative Partnerships  Peak Body Representation



Community Leadership Skills

Annual KPI KPI 1 Identify & support three community champions per year:

Impact

- **Enhanced Leadership Skills:** Developing leaders cultivates essential skills and qualities.
- **Empowered Community:** Equipped leaders empower local participation.
- **Stronger Networks:** Leaders foster collaboration and connections.
- **Sustainable Initiatives:** Supported leaders drive long-lasting impact.
- **Problem Solving:** Trained leaders tackle challenges with innovative solutions.

Activity Description	How many participated	Key outcomes of the activity	Community Champion Identified	Operational Pillars*	Follow up actions
Supporting Community Champions	5	Empowering emerging leaders to address local community needs in health, mental health, Glenden Futures, and Clermont Community connection.	<ol style="list-style-type: none"> 1. Renee Wall: Clermont CONNECT Chairperson 2. Nell Otto: C4Drs Project Worker 3. Catherine Wilke: Clermont CONNECT Project Worker 4. Leanne Fraser: GAG Spokesperson 5. Joy Cooper: Convenor Nebo TRACC group. 	 	Ongoing mentoring and support provided to empower emerging leaders addressing local community needs
Currently seeking funding opportunities for Community Leadership from October 2022 to June 2023	25	<ol style="list-style-type: none"> 1. Collaborated with QSEC to identify viable funding prospects, fostering the establishment of a GWSE Network and facilitating an ongoing educational initiative. 2. Partnered with BCCM to enhance community Cooperative model awareness, contributing to the cultivation of sustainable community leadership practices. 	Clermont Champions Group	 	<ul style="list-style-type: none"> • Sustain QSEC & BCCM contact for grants, aid application process. • Investigate Clermont funding via BCCM Care Together program.



Governance and Management Capability


Annual KPI

1. Provide tailored support to Not For Profit Groups (NFP) on request,
2. Conduct 4 workshops per 12-month period



Impact

1. **Improved capacity of NFP groups:** NFP groups benefit from tailored support, such as improved capacity to deliver services, increased efficiency, and enhanced knowledge and skills.
2. **Increased collaboration and coordination:** NFP groups can also benefit from the opportunity to collaborate and coordinate with each other through workshops and other events. This can lead to more effective service delivery and a stronger voice for the NFP sector.
3. **Greater community engagement:** NFP groups can play a vital role in engaging with communities and promoting social change. Tailored support and workshops can help NFP groups to develop the skills and knowledge they need to be more effective in this role.
4. **Enhanced sustainability:** NFP groups can benefit from tailored support and workshops in several ways that can help them to become more sustainable, such as improved financial management, increased fundraising capacity, and enhanced volunteer management.



KPI 1 and 2 NFP support and workshops

Activity Description:	Locality	Group supported	Key outcomes & Impact of the activity	Operational Pillars*
<p>Assist with planning sessions and aid in developing strategic and business plans.</p> <p>October – November 2022</p>	Clermont	Clermont CONNECT Ltd	<p>2022-2024 Strategic Plan Established:</p> <p>A comprehensive strategic plan for the period 2022-2024 has been developed, providing a clear roadmap for the organization's direction and initiatives.</p> <p>Board Cohesion and Alignment:</p> <p>The board members collaborated in open discussions, addressing their respective goals and challenges. Through consensus-building, they formulated a unified action plan that reflects their shared vision and commitment to the organization's success.</p>	 <p>Community Governance & Management Capability</p>
<p>In November 2022, an induction for the board was conducted, which served as an introduction to their respective roles and responsibilities.</p>	Clermont	Clermont CONNECT Ltd	<p>Enhanced Governance Understanding:</p> <p>Through collaborative efforts and focused discussions, the organisation has achieved a heightened understanding of governance principles, leading to more effective decision-making and streamlined operations.</p>	 <p>Community Governance & Management Capability</p>

* Our efforts often span multiple Operational Pillars to reflect the interconnected nature of our work and its wide-ranging impacts.

Activity Description:	Locality	Group supported	Key outcomes & impact of the activity Impact	Operational Pillars*
<p>Policy Development for Clermont Connect November 2022 - June 2023</p>	Clermont	Clermont CONNECT LTD	<p>Outcome: Key policies collaboratively developed with the Board Committee.</p> <p>Impact: The adoption of these policies guides and enhances the day-to-day operations of</p>	
<p>Policy review and development October 2022 – May 2023</p>	Moranbah	Moranbah District Support Services	<p>Outcome: Enhanced policy framework achieved through collaborative efforts to update existing policies, identify gaps, and develop new policies with the Committee and staff.</p> <p>Impact: Improved governance, compliance, and operational effectiveness resulting from updated comprehensive policies, promoting a more streamlined and accountable organizational structure.</p>	

* Our efforts often span multiple Operational Pillars to reflect the interconnected nature of our work and its wide-ranging impacts.

Activity Description:	Locality	Group supported	Key outcomes & impact of the activity Impact	Operational Pillars*
<p>Grant Auspice & Community Steering Committee support</p> <p>June 2022 – June 2023</p>	<p>Nebo/Glenden</p>	<p>TRACC Community Mental Health Education Activities program</p>	<p>Outcome: Establishment of a Community Steering Group for effective program planning, coordination, and delivery.</p> <p>Impact: Strengthened community capabilities in project management and the successful execution of initiatives such as the Nebo Community Cricket Carnival, Family Fun Day, Resilience Program for Schools, and Safe Talk Mental Health Education Program in Glenden, Clarke Creek, and Nebo.</p>	 



Regional Voice and Connectedness

Annual KPI

1. 6 community network meetings
2. 12 visits to outlying IRC localities.
3. 1 Regional Community Forum
4. 1 Greater Whitsunday Regional Forum every 2 years

Impact

Representation and Participation: Empowering communities for effective decision-making and ownership of development initiatives.

Cultural Identity and Diversity: Preserving cultural identity, promoting cohesion, and celebrating diversity.

Social Capital: Building strong social connections, trust, and cooperation for better community development.




Socio-Economic Growth and Entrepreneurship: Fostering economic development, local businesses, and job creation through effective communication and collaboration.

Resilience and Disaster Preparedness: Connected communities mobilizing resources during crises for inclusive disaster response.

Social Infrastructure: Influencing services and infrastructure development for improved quality of life.



Environmental Sustainability: Sharing knowledge and resources for collective environmental challenges

KPI 1: Network meetings


Meeting name	Location	Issues, needs or collaborations Identified	Operational Pillars*	Follow up actions
Moranbah Interagency August and November 2022, May 2023	1. MDSS Moranbah 2. Face-to-Face	Identifying service gaps, establishing clear referral pathways, disseminating information about new programs, and facilitating community planning initiatives were necessary steps.		<ul style="list-style-type: none"> Identify critical regional challenges to guide prospective projects and align with available funding opportunities. Attend Biannual Meetings As above
Isaac Coalition for Youth Action IC-YA July, December 2022	1. TEAMS, 2. Face to Face 3. Moranbah	Conduct research on the role of IC-YA, explore potential plans for a youth summit, and provide an update on unmet youth needs.		As above
Social Housing and Homelessness Technical Group:	1. TEAMS, 2. Face to Face	To elevate the service needs of people experiencing homelessness, the shortage of affordable housing must be addressed and partnerships developed for place-based solutions.		Investigate short-term and sustainable solutions, including research on SEQ safe sleeping options, homeless storage solutions, and resource repurposing.

Meeting name	Location	Issues, needs or collaborations identified	Operational Pillars*	Follow up actions
<p>Regional Communities Forum dates: 11th July 2022 26th September 2022 14th November 2022 20th March 2023</p> <p>Accommodation & Infrastructure working groups July 2022 – June 2023</p>	<p>Proserpine x 1 Mackay x 2, Collinsville x 1</p>	<ul style="list-style-type: none"> • Assessment of Regional Infrastructure Requirements and Projects • Strategies for Attracting, Retaining, and Addressing Workforce Shortages • Addressing Accommodation and Housing Challenges • Initiatives and Responses by the Queensland Government • Collaborative Efforts Involving Community, Businesses, Government, and Industry 		<p>Ensure that the outcomes of the Regional Communities Forum are disseminated to all communities within the Greater Whitsunday area. Ensure that the</p>

KPI 2: Locality Visits: 24 visits conducted.

Locality	Activity desc Participation In Clermont CONNECT Board	Number of connections: New /Old	Issues, needs or collaborations Identified	Operational Pillars*	Follow up actions
<p>Clermont x 6</p> <p>2022:</p> <p>1 August 2022, 30 August 2022 6 August 2022, 28 November 2022</p> <p>2023:</p> <p>23 February 2023, 7 March 2023, 15 June 2023</p>	<p>1. Participation in Clermont CONNECT Board Meetings and provide project support.</p> <p>2. Conducting General Support Visits for Clermont 4 Doctors, Clermont Community Housing and Other Services.</p> <p>3. Involvement in JCU Integrated Health Project Sessions.</p>	<p>27 Face to Face Meetings</p>	<p>Issues discussed include the lack of healthcare, housing, Stay Connected program, elderly care, and youth needs.</p>		<p>1. Attend JCU Health project sessions in 2023.</p> <p>2. Encourage participation in the Greater Whitsunday Housing Summit 2023,</p> <p>3. Identify funding opportunities aligned with recommendations arising from YUN</p>
<p>Glenden x 2</p> <p>2022:</p> <p>25 August 2022, 7 November 2022</p>	<p>Conducting Community Workshops on behalf of Isaac Regional Council and organise meetings for RIG and the Glenden Alliance Group.</p>	<p>2 group meetings, 20 individual Community members</p>	<p>1. Facilitated initiatives for the Glenden's Futures Community Reference Group</p> <p>2. Agreement reached during the RIG AGM to merge GAG and RIG into a single group.</p>		<p>1. Continue visits to Glenden for RIG/GAG meetings</p> <p>2. Collaborate with the Glenden IRC CRO (Community Relations Officer) and local officers.</p>

* Our efforts often span multiple Operational Pillars to reflect the interconnected nature of our work and its wide-ranging impacts.

Locality	Activity desc Participation in Clermont CONNECT Board	Number of connections: New /Old	Issues, needs or collaborations identified	Operational Pillars*	Follow up actions
<p>Nebo x 3 8 September 2022, 4 February 2023, 24 May 2023</p>	<p>Meet with & provide support to Community committees</p>	<p>2 Face to Face with meetings 10 community members 2 Community Check-ins with 25 community members attending</p>	<ol style="list-style-type: none"> Plan and manage events to build community connections in the Nebo/Glenden district, including a Community Cricket Carnival. Conduct regular check-ins with the community to validate YUN research themes and local priorities. 		<ol style="list-style-type: none"> Provide ongoing assistance to the Committee until all program activities are finalised. Keep in constant contact with youth to ensure their involvement in the Youth Summit.
<p>Moranbah x 9 2022: 26 October 2022, 29 November 2022, 5 December 2022 2023: 22 & 23 February 2023, 13 February 2023 17 May 2023, 19 May 2023, 23 May 2023</p>	<ul style="list-style-type: none"> Arrange a meeting with MDSS to discuss policy review, IC-YA initiatives, and community concerns. Conduct a face-to-face meeting for IC-YA discussions. Coordinate a meeting with IRC and Terry Farrelly to address the IRC YUN report. 	<p>,</p>			

KPI 3 & 4: 1 Community and 1 Greater Whitsunday Regional Forum

Activity description	Number of participants	Outcomes	Impacts	Operational pillars*	Follow up actions
<p>Inclusive Growth Stage 1 Forum held on 3 and 4 November 2022</p> <ul style="list-style-type: none"> Aimed to raise awareness and explore inclusive growth in Greater Whitsunday Conducted workshops for equitable opportunities, especially for marginalised communities during economic growth. 	<p>50</p>	<ul style="list-style-type: none"> The Inclusive Growth Stage 1 Forums resulted in the 2023 whole-of-region Forum, advocating for inclusive growth and equitable opportunities, particularly for marginalised groups. Conduct a comprehensive review of planning efforts by key organizations, LGAs, RCF, RDA, GW Communities, and GW3 to identify common themes. Initiate consultation and develop a regional plan supported by a backbone governance structure. 	<ul style="list-style-type: none"> The region will experience a more inclusive economy and community, fostering broader participation. Key decision-makers have acquired a deeper understanding of Inclusive Growth principles. 		<ul style="list-style-type: none"> Coordinate Stage 2 Final Forum for 2023

* Our efforts often span multiple Operational Pillars to reflect the interconnected nature of our work and its wide-ranging impacts.

Activity description	Number of participants	Outcomes	Impacts	Operational pillars*	Follow up actions
<p>Inclusive Growth Stage 2 Final Forum: 20th April 2023</p> <p>Purpose: Develop a Regional Inclusive Growth framework.</p>	<p>29</p>	 <p>Inclusive Growth Framework - Draft 4.c</p> <ul style="list-style-type: none"> • Framework & Forum report • Community of Practice established 	<ul style="list-style-type: none"> • Commitment to the framework • Community of practice to drive the work across the region. • Progress of Inclusive Growth actions Strong commitment to the Inclusive Growth framework, empowered. • Community of Practice, and tangible progress in inclusive actions. 		<ul style="list-style-type: none"> • Finalise the framework. • Facilitate Community of practice

Activity description	Number of participants	Outcomes	Impacts	Operational pillars*	Follow up actions
<p>Housing Round Table 6 December 2022</p>	<p>60</p>	 GREATER WHITSUNDAY HOUSING Round Table Agenda <ul style="list-style-type: none"> • Agreement to conduct regional research for gathering current data. • Commitment to hold a Regional Housing Summit in 2023. • Establishment of a Social Housing & Homelessness working group. 	<ul style="list-style-type: none"> • Diverse groups coming together gained fresh perspectives on housing issues, identifying common areas of concern and a process to identify solutions. • The collective effort of the Social Housing & Homelessness working group has commenced generating innovative ideas to tackle the increasing homelessness issue in the region. 	 	<ul style="list-style-type: none"> • Plan & coordinate Summit • Engage consultants to undertake research & develop a playbook/ report to inform the summit • Facilitate working group meetings

* Our efforts often span multiple Operational Pillars to reflect the interconnected nature of our work and its wide-ranging impacts.











Peak Body Representation

Impact

The impact of peak body representation in community development can be substantial and multifaceted.

1. **Advocacy and Policy Influence:** Peak bodies advocate for community needs, influencing policies and decision-making at all government levels.
2. **Coordination and Collaboration:** They facilitate cooperation among diverse stakeholders, fostering effective community development efforts.
3. **Resource Mobilisation:** Representing the community, peak bodies attract external funding and resources for projects.
4. **Knowledge Sharing and Capacity Building:** They empower communities through training and information dissemination.
5. **Information Dissemination:** Peak bodies inform communities about relevant developments and opportunities.
6. **Empowerment and Participation:** They enable community engagement in decision-making, valuing local expertise.
7. **Networking and Best Practices:** Peak bodies facilitate knowledge exchange for innovative development strategies.
8. **Credibility and Representation:** They boost credibility in engaging external stakeholders.
9. **Social Cohesion and Identity:** Peak bodies promote unity and shared purpose in the community.
10. **Long-Term Vision and Sustainability:** They work for sustainable solutions addressing community well-being in the future.

Peak Body	Activity Description	No. of participants	Outcomes	Operational Pillars
QCOSS	Participate in the Annual Town Hall engagement on 18th August 2022.	30	<ul style="list-style-type: none"> Discussed regional issues and unmet needs with QCOSS CEO. Negotiated three webinars by GW Communities on NFP Governance & Management Capability. <p>Based on the presented data, opted to collaborate with stakeholders to tackle the housing crisis and advance the Greater Whitsunday Housing Project.</p>	 
CSIA	Engaged in a collaborative effort to develop the Resilience Maturity Scorecard of Not For Profit organisations	10	<ul style="list-style-type: none"> Developed a regional resilience scorecard in partnership with CSIA. <p>Collaborating with CSIA to implement the regional resilience scorecard in the Greater Whitsunday region.</p>	 
CSIA	Bi-monthly meetings of the statewide task force.	30 organisations	<ul style="list-style-type: none"> Sharing information, Addressing regional issues, and <p>Enabling holistic and place based collective solutions.</p>	 

Peak Body	Activity Description	No. of participants	Outcomes	Operational Pillars
QShelter	TEAMS consultation for Pre-Statewide Premier's Housing Summit on 29th November 2022	50	<ul style="list-style-type: none"> A collaborative paper created by Qshelter representative member organizations for presentation at the Premier's Housing Summit on 20th October 2022. <p>The Q ShelterHousing Summit report was tabled in Parliament in December 2022, and new government initiatives were announced.</p>	 



Regional Socio-Economic Practice





Mackay Regional Council, Isaac Regional Council, Whitsunday Regional Council





Annual KPI's:





OSEC Engagement,
1 Regional Group formed,
Seek funding for ongoing projects

Impact

1. **Economic Growth:** Effective practices lead to increased growth, utilizing resources, fostering entrepreneurship, and attracting investments.
2. **Employment Opportunities:** Creation of new jobs in underdeveloped sectors, reducing unemployment and improving livelihoods.
3. **Inclusive Development:** Prioritising inclusivity to reduce inequalities and share economic benefits equitably.
4. **Strengthened Communities:** Involving locals in decision-making builds social capital and pride, strengthening communities.

Date	Activity Description	<i>No of Participants</i>	Key outcomes of the activity	Impact	Operational Pillars	Follow up actions
6 July 2022	Belinda Drew (CEO CSIA) and Prof Allan Dale (JCU) presented to the Inclusive Growth Steering group.	17	<ul style="list-style-type: none"> Increased understanding of the concepts, their relevance to the Greater Whitsunday region Discussion on how this links to regional Liveability Steering group agreement on priority topics for forums 	The steering group identified areas where Inclusive Growth was relevant, both in the present and future and explored ways to advance collaborative projects. The group committed to organizing a series of regional forums.	 Community Leadership Skills  Collaborative Partnerships  Regional Socio-Economic Practice  Regional Voice & Connectedness	<ul style="list-style-type: none"> Support Steering Group in planning and contributing to Regional Forums. Facilitate two regional forums in November 2022. Organise a whole-of-region forum in Mackay in 2023

Date	Activity Description	No of Participants	Key outcomes of the activity	Impact	Operational Pillars	Follow up actions
8 September 2022	Old Social Enterprise Council workshop in Mackay	30	Introducing establishing a Social Enterprise Network connecting social enterprises across the Greater Whitsunday region.	QSEC support strengthens Social Enterprises (SEs), enhancing participation in Inclusive Growth projects. Result: More robust, diversified regional economies, and improved livability.	 Community Leadership Skills  Collaborative Partnerships  Regional Socio-Economic Practice  Regional Voice & Connectedness	<ul style="list-style-type: none"> Schedule Central Queensland Social Enterprise Network gatherings. Offer QSEC information and serve as a point of contact.

Date	Activity Description	<i>No of Participants</i>	Key outcomes of the activity	Impact	Operational Pillars	Follow up actions
3 November 2022 4 November 2022	Two Greater Whitsunday Regional Forums titled "Building a Social Legacy for Greater Whitsunday through Inclusive Growth" were held in Moranbah on 3rd November and Proserpine on 4th November 2022.	32 Moranbah 20 Proserpine	<ul style="list-style-type: none"> A forum was held in 2023, bringing together organisations focused on positive socio-economic outcomes in the region.. Review planning efforts of LGAs, RCF, RDA, GW Communities, and GW3 to identify common threads. Commence development of a regional plan with backbone governance support. 	<ol style="list-style-type: none"> A more inclusive regional economy and community. Key decision-makers demonstrate a greater understanding of Inclusive Growth. 	 <p>Community Leadership Skills</p>  <p>Collaborative Partnerships</p>  <p>Regional Socio-Economic Practice</p>  <p>Regional Voice & Connectedness</p>	<ul style="list-style-type: none"> Compile report and agreed priorities from the 2 forum groups. Schedule a whole-of-region Forum by April 2023.

Date	Activity Description	<i>No of Participants</i>	Key outcomes of the activity	Impact	Operational Pillars	Follow up actions
20 April 2023	Inclusive Growth Stage 2 Final Forum: Purpose: Develop a Regional Inclusive Growth framework.	29	<ol style="list-style-type: none"> 1. Commitment to the framework. 2. Community of practice to drive the work across the region. 3. Progress of Inclusive Growth actions. 	<ul style="list-style-type: none"> • Industry, Business & community will have a tool to measure their level of Inclusive Growth. • It will aid in measuring and meeting social obligations effectively. 		<ul style="list-style-type: none"> • Finalise the framework and benchmark tool. • Facilitate the establishment of a Community of Practice.

MEETING DETAILS	Planning, Environment and Community Services Standing Committee Tuesday 10 October 2023
AUTHOR	Mark Davey
AUTHOR POSITION	Capital and Project Program Manager

**5.6 PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
FY2023/2024 CAPITAL PROJECTS PROGRESS REPORT –
SEPTEMBER 2023**

EXECUTIVE SUMMARY

This report is to provide an update to the PECS Standing Committee and Council, of the progress in the delivery of the Planning, Environment and Community Services 2023/2024 Capital Works Program.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Receives and notes the monthly Planning, Environment and Community Services 2023/2024 Capital Progress Summary Report.**

BACKGROUND

Progressive updates of the financial and physical position of projects in the 2023/2024 Planning, Environment and Community Services (PECS) Capital Works program have been identified as a requirement to ensure that Council is aware of the progress of and risk to the delivery of the program.

IMPLICATIONS

The attached PECS 2023/2024 Capital Projects Progress Summary (Attachment 1) identifies the financial and physical position of all projects. Commentary is provided to briefly explain the position of projects. Where the risk is considered low or of insignificant impact to council or the community no additional commentary is provided. Where risks are significant separate commentary is provided in the Identified Issues section of this report.

IDENTIFIED ISSUES

The previous year (FY2022/23) PECS capital program achieved 89.3% completion, based on the revised budget of \$7.8M, as at 30 June 2023. This resulted in a requirement to carry forward 10.7% of the revised budget, adding a total of \$842,000 to the FY2023/24 budget. Program performance and overall management is expected to improve for FY2023/24 due to project management resourcing being shared between the Capital and Project Program Manager, PECS departmental managers and external consultants, supported by the recent appointment of a Contracts and Projects Support Officer.

CONSULTATION

Director Planning, Environment and Community Services

Planning, Environment and Community Services Leadership Team

Monthly engagement with the Capital Peer Review members on program delivery progress

BASIS FOR RECOMMENDATION

To improve business within the Planning, Environment and Community Services Directorate by providing more appropriate and relevant reporting, transparency, and a clear monitoring tool for Council. This report will help identify and communicate any project delays or possible project failures.

ACTION ACCOUNTABILITY

The Capital and Project Program Manager in conjunction with the PECS leadership team and under the guidance of Director PECS hold responsibility for the scoping, procurement and the completion of the projects identified within the 2023/2024 Capital Program.

KEY MESSAGES

Council's continued investment, oversight and engagement in the delivery of the Planning, Environment and Community Services Capital Works Program will ensure Isaac region communities continue to enjoy access to high quality facilities and services that improve community liveability, wellbeing and visitor satisfaction.

Report prepared by:	Report authorised by:
MARK DAVEY Capital and Project Program Manager	DAN WAGNER Director Planning, Environment and Community Services
Date: 29 September 2023	Date: 29 September 2023

ATTACHMENTS

- Attachment 1 - PECS FY2023_2024 Capital Projects Progress Summary

REFERENCE DOCUMENT

- Nil

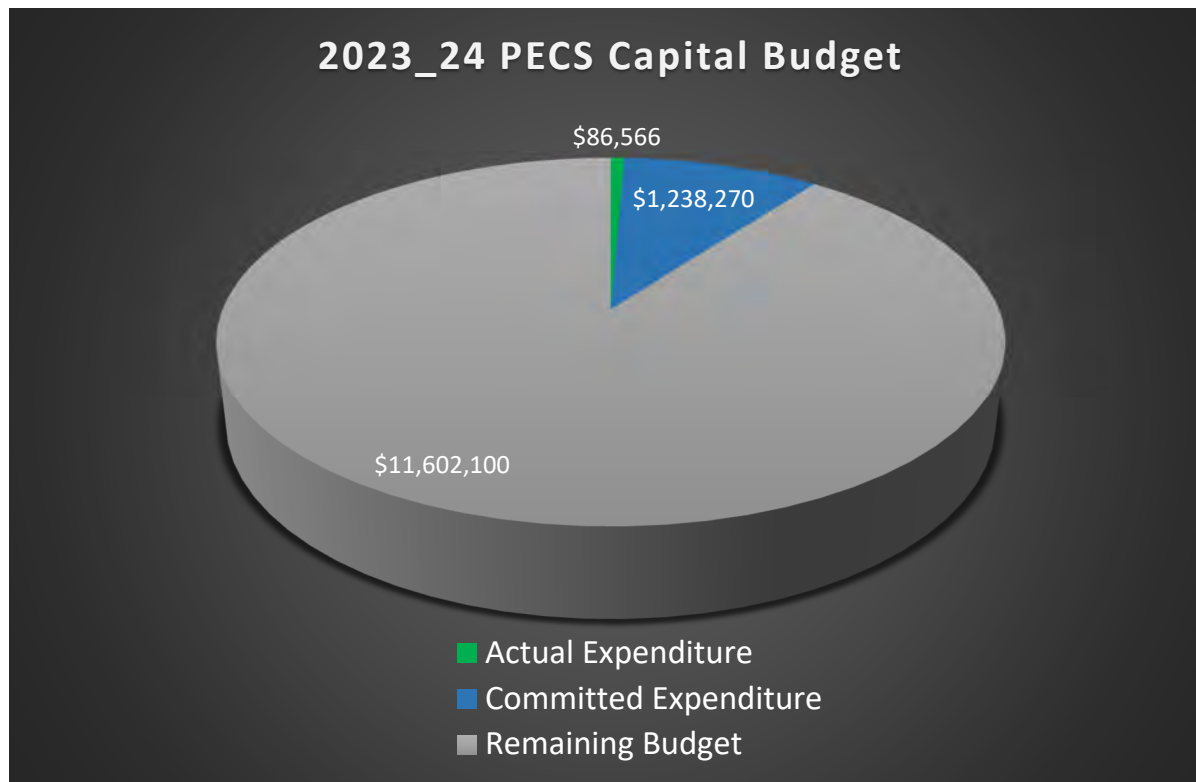
PECS 2023_2024 Capital Projects Progress Summary as at 27 September 2023

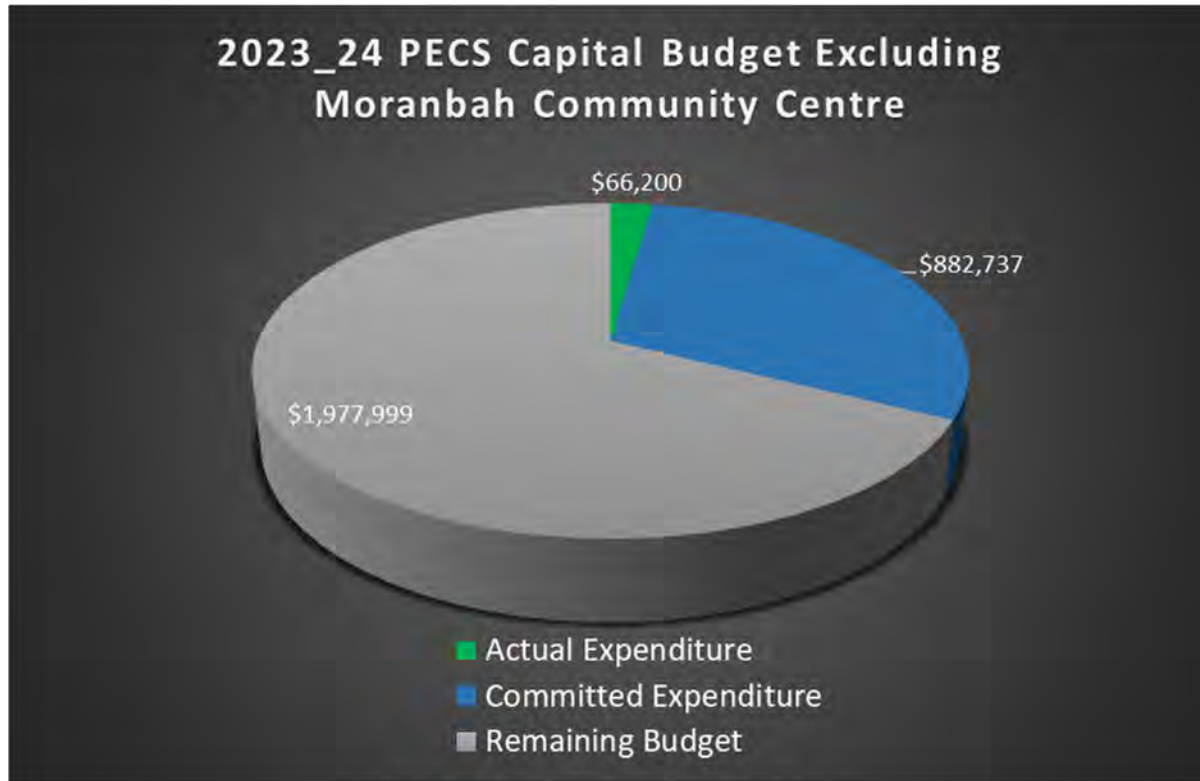
Project	Budget	Actual	Commit	Remaining budget	Project Complete Percent	Project Stage	Predict End Date	Latest Project Comment
MBH Community Centre - Design	2850	0	2850	0	75%	Procurement	30/10/2024	Seeking continued engagement throughout construction phase of project
IRC Pools - Equipotential bonding	166882	0	166881	1	35%	Construction	5/12/2023	Alternate measures under investigation to ensure minimal disruption to pool operations
CLM Sale & Show Revitalisation Stage 2	9804	287	1813	7704	60%	Construction	30/09/2023	Final stages of project underway
DYS Community Hub Design and Construct	120000	0	43962	76038	3%	Construction	30/06/2024	Alternate emergent project - Clermont Hub
STLAW Community Hub Design	125000	0	0	125000	10%	Procurement	30/06/2024	Pending award for options analysis paper and design solution
CORP Abandoned Vehicle Facility	19526	0	8670	10856	50%	Construction	31/12/2023	To be delivered by Corporate Properties
CORP Facilities Proactive Capital Program	15278	0	13962	1316	75%	Construction	30/11/2023	Shoring equipment ordered
Corp Pools Proactive Capital Program	12511	159	14780	-2428	100%	Construction	31/10/2023	Compliance signage project underway
MBH Community Centre - Refurbishment	10000000	20366	355532	9624102	20%	Procurement	30/10/2024	Tender pending award
CLM Aerodrome Refueling Tank Upgrade	58790	0	58790	0	21%	Construction	31/12/2023	Delivery pending contractor availability
CLM Caravan Park Emergent Electrical Works	238380	0	0	238380	51%	Procurement	31/12/2023	First stage complete, second stage pending award
NBO Truck Wash Renewal	99488	0	82252	17237	18%	Construction	31/03/2024	Parts in transit from Europe, expected delivery 1/12/2023
CORP Tourism Signage Stage 2	98149	0	85951	12198	15%	Construction	31/03/2024	Project underway
NBO Hall, Admin, Lib, Museum External Re	59734	127	32883	26724	73%	Construction	30/10/2023	Final stage of construction pending procurement of asbestos safe viewing cabinet for projectors
Pioneer Slab Hut Restoration	74043	61956	6373	5714	80%	Complete	31/07/2023	Complete

MMT Pool Amenities Refurbishment	21043	3174	20212	-2343	34%	Construction	31/10/2023	Construction nearing completion
MMT Wading Pool Shade Replacement	460	497	0	-37	100%	Complete	31/07/2023	Complete
MBH Animal Management Centre Renewal	200000	0	0	200000	15%	Procurement	31/03/2024	Scope of works under review to ensure suitability
NBO Museum	25000	0	0	25000	15%	Procurement	31/12/2023	Pending quotes for asbestos safe viewing cabinet for projectors
Flaggy Rock Septic - Partial replacement	220000	0	73100	146900	0%	Procurement	30/06/2024	Procurement documents received and being completed. Scope complete
DYS Civic & Rec Centre Furniture Replace	25000	0	15134	9867	25%	Construction	18/10/2023	Initial order complete, quotes for remainder in progress
MBH GCAC 25m pool Dosing Regime	65000	0	0	65000	35%	Procurement	20/02/2024	Awaiting procurement review and forward to Director for approval to release
MMT & DYS Swim Pool Dive block renewals	70000	0	32627	37373	35%	Construction	31/12/2023	Purchase of blocks awarded, lead times now outside project delivery schedule, works item delayed due to timeline overrun. Project to be returned to market.
CORP Pools Emergent and/or Prog Renewals	100000	0	62372	37628	25%	Construction	30/06/2024	Partial award for initial works
CLM Swim Pool design and emergent works	100000	0	2240	97760	15%	Procurement	31/12/2023	Rec report with procurement and Director for final approval.
CLM Civic Centre Roof replacement	500000	0	145684	354316	10%	Planning	30/06/2024	Tender in drafting stage
GLN Rec Centre - Cold Room replacement	20000	0	0	20000	10%	Procurement	31/12/2023	Scope under review
GLN Swimming Pool Storage Upgrade	85000	0	0	85000	10%	Planning	31/12/2023	procurement documents received, final planning to be completed
CORP Halls/Centers Emergent and/or Prog	200000	0	0	200000	10%	Procurement	30/06/2024	First stage - finalizing scope - Multiple projects
CLM Caravan Park Utilities Renewal	40000	0	0	40000	20%	Planning	31/12/2023	Planning complete, procurement in initial stages

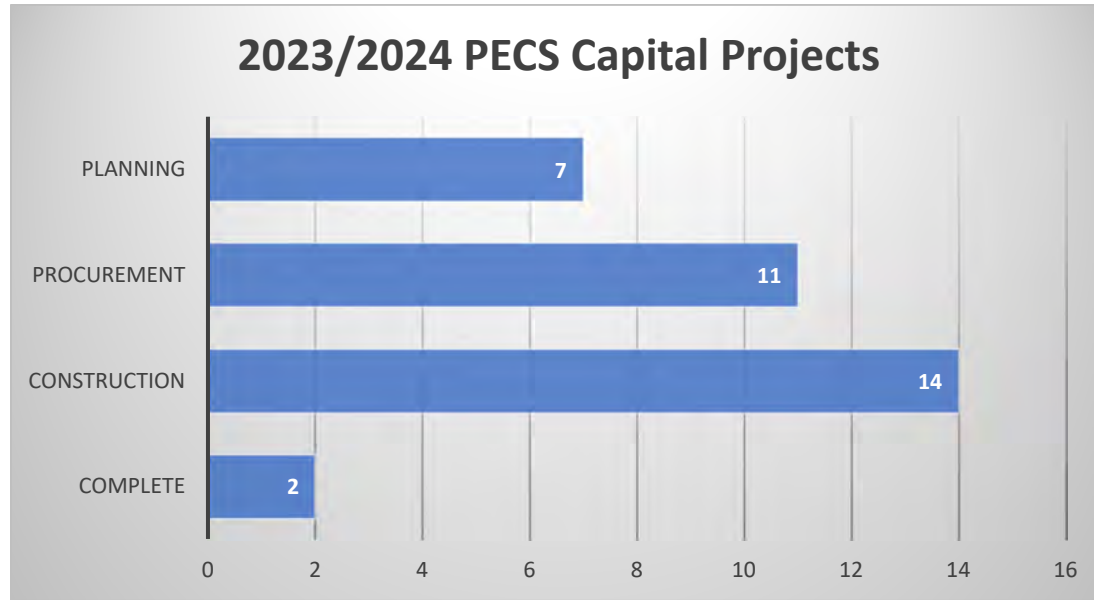
NBO Showgrounds Disability Access	45000	0	0	45000	10%	Planning	31/12/2023	Planning complete, procurement in initial stages
NBO Showgrounds Arena Irrigation	60000	0	0	60000	0%	Planning	31/12/2023	Planning complete, procurement in initial stages
DYS Miners Memorial	50000	0	12200	37800	0%	Planning	30/06/2025	Design stage only - Contractor awarded 18/09/2023
	\$ 12,926,938.00	\$ 86,566.72	\$ 1,238,270.37	\$ 11,602,100.91				

2023/24 PECS Capital Budget as at 27 September 2023

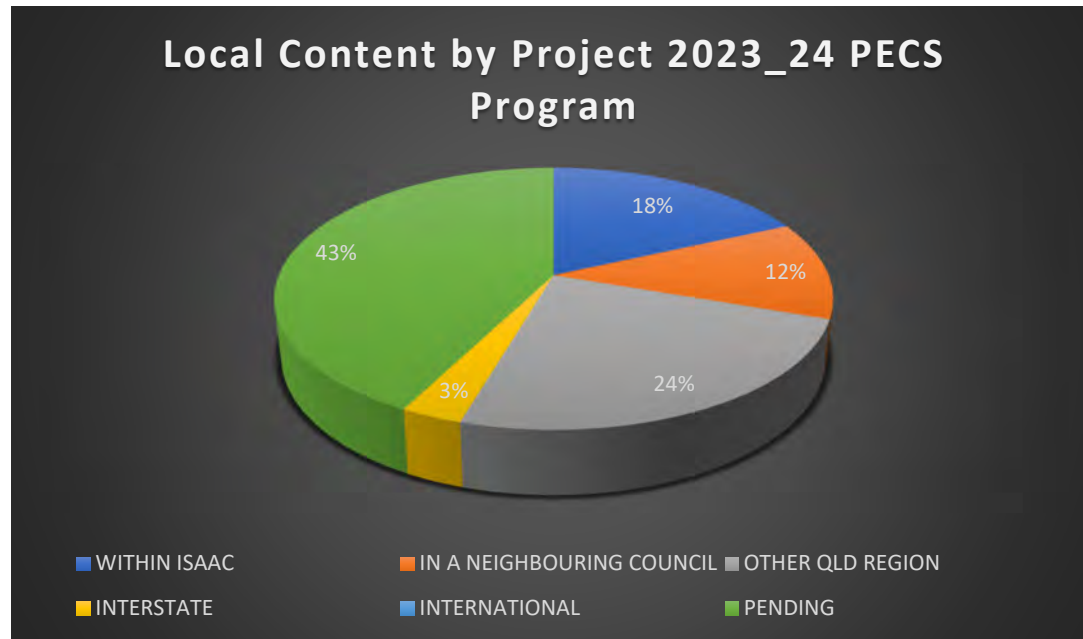




Project Progress as at 27 September 2023



Local Content by Project



MEETING DETAILS	Planning, Environment and Community Services Standing Committee Meeting Tuesday 10 October 2023
AUTHOR	Shane Brandenburg
AUTHOR POSITION	Manager Economy and Prosperity

5.7 ST LAWRENCE WETLANDS WEEKEND 2023 EVENT EVALUATION AND 2024 SAVE THE DATE

EXECUTIVE SUMMARY

The purpose of this report is to provide an overview of the 2023 St Lawrence Wetlands Weekend event evaluation, seek endorsement of the proposed date for the 2024 St Lawrence Wetlands Weekend event and early adoption of some event fees and charges.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Receives and notes the 2023 St Lawrence Wetlands Weekend event evaluation.**
- 2. Endorses the date for the 2024 St Lawrence Wetlands Weekend event be held 21 - 23 June 2024.**
- 3. Receives and notes the draft 2024 St Lawrence Wetlands Weekend event partnership prospectus**
- 4. Adopts the following early fees and charges listed below for the 2024 St Lawrence Wetlands Weekend ticket sales, inclusive of GST:**

Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section Number:	GST Inclusive	2023/2024 Fee
Purchase of tickets via ticket agencies will incur transaction and merchant fee, which are charged at the discretion of the ticketing platform provider.						
General Admission	General Weekend Admission – Adult	NCR			Yes	\$25.00
	General Weekend Admission – Child (5-16 years)	NCR			Yes	\$5.00
	General Weekend Admission – Child (under 5 years)	NCR			N/A	\$0

	General Weekend Admission – Volunteer	NCR			N/A	\$0
	General Weekend Admission – Local residing postcode 4707	NCR			Yes	\$12.50
Stalls	Stallholder Fee	NCR			Yes	\$30.00
	Food Vendor Site (weekend rate)	NCR			Yes	\$100.00
Camping	Camping/Caravanning one night	NCR			Yes	\$25.00
	Camping/Caravanning two nights	NCR			Yes	\$40.00
	Camping/Caravanning three nights	NCR			Yes	\$55.00
	Camping/Caravanning four nights Note; includes a fifth night FOC	NCR			Yes	\$65.00

BACKGROUND

St Lawrence Wetlands Weekend (SLWW) is a multi-award-winning tourism event delivering an immersive three-day nature, culinary, and cultural experience set against the backdrop of St Lawrence's world-class wetlands. Held by Council since 2008 to raise awareness and showcase the importance and natural beauty of the wetland environment, the event provides one of Queensland's most unique experiences with visitors from around Australia travelling to the Isaac Coast.

A strategic planning process commenced in 2018 to guide future efforts to grow the event to its full potential over the short term (5 year) and ensure ongoing benefits to the St Lawrence and Coastal area of the Isaac region. The event has continued to achieve its goals of developing a profile as a renowned tourism event that attracts visitation from Isaac and the broader regions and celebrates the key event themes of tourism, cultural heritage, environment, arts and cuisine with a local produce focus.

The SLWW is delivered by Isaac Regional Council in collaboration with key theme stakeholders and the local St Lawrence community thanks to support from our event partners.

2023 Event Evaluation

A full overview of the 2023 SLWW Event evaluation is provided in *Attachment 1 – 2023 SLWW Event Evaluation*, which details the 2023 outcomes and challenges and enables comparative data on previous years events.

It should be considered that Council's financial and resourcing investment delivers a number of beneficial outcomes including enhancement of the region's profile as a tourism destination, a direct economic impact of approximately \$500,000 annually, investment in and showcase of Isaac's arts, culture, environment, local produce and community development potential for the St Lawrence and broader coastal communities,

Whilst the event has achieved growth since its commencement, maintaining the event's resourcing, funding and operational sustainability, community and partnership investment, and tourism destination profile remains one of the biggest risk factors to manage. Particularly in noting that the event costs approximately \$170,000 - \$200,000 annually, and funding for it needs to be achieved each year through tickets sales, grants and partnership revenue streams and other event cost recovery opportunities such as bar and food primarily managed by community. This community involvement is an essential component of the events community benefits and outcomes.

It is noted the visitor numbers were lower than those of the 2022 event when Jayco Mackay attended that event on mass, with approximately 250 guests. In comparison to previous years, the event's visitation growth trajectory is still being achieved, even without accounting for securing the Jayco attendance.

It is to be noted, the cost of the event was significantly greater than previous years, with a number of factors influencing this element. This includes a rise in logistics expenditure by approximately \$25,000 - \$30,000 due to the event outgrowing the original location in 2021, funding opportunities reduced for entertainment, increasing infrastructure needs, unsuccessful grant applications, various expenditure impacts including inflationary growth, and impacts on attendee cost of living, competing travel and experience opportunities locally, nationally, and abroad. Additionally, the cyber incident had an impact on marketing when ticket sales went live.

Strategies to address many of the ongoing event's issues are being implemented. These strategies include the early adoption of the Save the date, base fees and charges and associated early marketing targeting long haul caravan/camping markets as well as saving on infrastructure and entertainment where possible. Further continued growth in financial and in-kind partnerships as well as growth in grant funding are key components of these strategies. Currently there are approximately \$60,000 worth of grant applications in progress at this point.

It is important to ensure the balance between the bottom-line targets and visitor experience and the events profile are not compromised as this could impact the event's successful outcomes to date.

It should be noted that the 2019-2024 Tourism Strategy Item 2.4.0 – Create a regional tourism events strategy is listed in the 2024/25 Economy and Prosperity Business plan for consideration as a project for funding through the operational Project Accountability Gateway. This initiative will provide further strategic direction to the St. Lawrence Wetlands Weekend and other Signature events across the region.

The investment in delivery and attraction of events are a significantly challenging space at all Council's and SLWW is this Council's main foray into delivery of its own and the learnings from the recent years will inform future Council's direction in the Events space.

Save the Date

SLWW was held on the second weekend in June, but in 2022, it was moved to the first weekend of the June school holidays due to conflicts with multiple regional events. Despite some overlap with other events, it is proposed to continue with the same timing in 2024, which will be from 21 June to 23 June.

The proposed 2024 date has been selected to facilitate higher visitation from families with children, aligning with the Queensland School holiday period from 22 June to 7 July. This choice also aims to minimize the impact of other events and shows in the Central QLD region. It's worth noting that the Mackay Show still occurs in the week leading up to the event, but in 2024, we plan to address this through consistent marketing to key audiences.

Furthermore, existing promotional and marketing material will not have to be altered, while event partners Tourism and Events Queensland (TEQ) can continue to promote the event. This will allow for early advertisement and engagement opportunities.

Partnership Prospectus

To further support the events delivery financial and in-kind partnerships are a key outcome for sustainability and the 2024 draft prospectus is provided in *Attachment 2 2024 SLWW Draft Prospectus*. The draft may receive minor grammatical amendments prior to release. There has been positive growth in this avenue over the preceding years from \$8,000 in 2019 to approximately \$26,000 in 2022 and \$35,000 in 2023 between either financial and or in-kind goods and services. With 2023 seeing Fitzroy Basin Association, Reef Catchments, Koinmerburra Aboriginal Corporation, Flexihire, Lotus Ck windfarm, Jayco Mackay, Squadron Energy, Kinetic Resources, King River Beef and Australian Prawn Farm all partnering with the event.

Fees and Charges

To further support early marketing adopting the basic fees and charges are proposed as below, noting that general entry pricing has increased from \$10 in 2019 to \$25 in 2023 and is not proposed for additional increase for next year's event.

Classification	Description	2022/23 Fee	2023/2024 Fee
Purchase of tickets via ticket agencies will incur transaction and merchant fee, which are charged at the discretion of the ticketing platform provider.			
General Admission	General Weekend Admission – Adult	\$25.00	\$25.00
	General Weekend Admission – Child (5-16 years)	\$5.00	\$5.00
	General Admission – Child (under 5 years)	\$0	\$0
	General Weekend Admission - Volunteer	\$0	\$0
	General Weekend Admission – Local residing postcode 4707	\$12.50	\$12.50

Stalls	Stallholder Fee *Note no fee in 2023 event. 2022 event fee \$30.00	\$0	\$30.00
	Food Vendor site (weekend rate)	\$100.00	\$100.00
Camping	Camping/Caravanning one night	\$20.00	\$25.00
	Camping/Caravanning two nights	\$35.00	\$40.00
	Camping/Caravanning three nights	\$45.00	\$55.00
	Camping/Caravanning four nights	\$60.00	\$65.00
	Camping/Caravanning five nights. Note; 2024 proposed to include a fifth night FOC	\$62.50	\$65.00

IMPLICATIONS

Reputational

The event has shown to deliver reputational benefit to the organisation and region through the events unique offerings, growth and its Regional, State and National recognition and profile and as part of Isaac's signature events calendar, being its singular premier Arts, Cultural, Environment and Culinary festival. It is also acknowledged similarly the risk and challenges presented through the delivery of the event annually and need to continue to build on the regional benefits that it can deliver for Isaac residents.

Financial and Resourcing

Whilst no direct financial risk or other implications are associated with this report, the event itself comes with a significant reputational, financial, and resourcing risk and impact to Council, key external stakeholders and the St Lawrence community.

The event resourcing and budget impact to Council is a key focus that continued business planning and improvement to the governance and delivery structure will aid to reduce the impact as per the actions detailed in the report.

CONSULTATION

Director Planning Environment and Community Services

St Lawrence Wetlands Weekend Strategic Planning working group

Economy and Prosperity Department

Manager Brand, Media and Communications

BASIS FOR RECOMMENDATION

The basis for recommendation is to ensure Council visibility regarding the SLWW event delivery, planning, development and governance and release of the Save the date will allow for increased target audience and reduced impact to Council.

ACTION ACCOUNTABILITY

The Economy and Prosperity team to work with the Brand Media and Communications team deliver “Save the Date” communications to broader stakeholders, community and event target audience and continue to provide updates to Council on the 2024 SLWW event as required.

KEY MESSAGES

Continuous improvement with ongoing strategic planning and review will improve delivery outcomes in maximizing benefit and minimizing impacts.

<p>Report prepared by: SHANE BRANDENBURG Manager Economy and Prosperity Date: 29 September 2023</p>	<p>Report authorised by: DAN WAGNER Director Planning, Environment and Community Services Date: 29 September 2023</p>
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ATTACHMENTS

- Attachment 1- 2023 SLWW Event Evaluation
- Attachment 2- 2024 SLWW Draft Partnership Prospectus

REFERENCE DOCUMENT

- 2024 St Lawrence Wetlands Event Management Framework



Below is a snapshot of key areas in review of the SLWW event from 2023 and across recent years.

Event Background

Key activities timeline;

- **2008 – Started with approx. 50 persons** at a Wetlands bird watching event & information session
- **2018 - Council undertook a strategic planning** process to grow the event from a small community one day event (approx. 150 persons) to a regional tourism destination product over 3 days
- **2021 – Achieved national award-winning success** (Gold at Qld & Bronze at Aust tourism awards), and the event was at maximum capacity at the Recreation grounds to accommodate visitation and associated event infrastructure
- **2022 – Amended event delivery locations & date** - To maintain & accommodate the event growth and profile - accommodate numbers and activate the town, further requiring associated growth in the entertainment and infrastructure at multiple locations (note; Council also delivered signature luncheon due to GWFN disbanding & Jayco Mackay commit to attending enmass)
- **2022 – A business planning process conducted** started late in 2022 delivery and finalized through the debrief of that year's event
- **2022 – Event outcomes – Growth at a cost, Community & key stakeholder relationships fractured** with Council and the event, **event resourcing capacity maximized** and **continued bottom-line budget growth**
- **2023 – Targets were to utilise the business plan** as a decision-making filter, **improve relationships, consolidate and retain the event's profile and repeat the 2022 event with the changed elements** and improve the visitor experience, achieve consistent visitor numbers (knowing no Jayco attendance). Also, to **increase Isaac region artisan/enviro and other key stakeholder attendance** and **make the event a development pathway for Isaac and broader region artisans.**

Tourism Event Profile

The event has increased Isaac regions profile as a tourism destination in achieving State & National recognition at tourism awards in recent years and this elevates Isaac's branding.

Awards	Festivals and Events	Year
Queensland Tourism Awards	Bronze	2022
Mackay Isaac Tourism Awards	Gold	2022
Australian Tourism Awards	Bronze	2021
Queensland Tourism Awards	Gold	2021
Mackay Isaac Tourism Awards	Gold	2021
Mackay Isaac Tourism Awards	Gold	2019

The event is one of the regions signature events and is the only prominent Arts, Cultural & Environmental festival besides the Wombat festival in Clermont with most events aligned to sporting events particularly horse sports.

The event has a unique mix of pillar themes being Arts, Cultural, Environment & cuisine (local produce) and mixed with the unique location of St Lawrence has potential to continue to grow but this comes with considered risk.

Isaac Signature Events Calendar	Approx. single day numbers	Multi day event numbers
Nebo Rodeo (including street party)	5000 -6000	8000-9000
Clermont Agricultural Show	4000 -5000	6000-9000
Twin Hills Rodeo, Campdraft and Races	1000 -1200	3500 - 4500
St Lawrence Wetlands Weekend	800 -1100	2500-3500
Nebo Bushman's Carnival Campcraft	800 -1000	1500 - 2000
4U2 Concert – (currently discontinued)	2500	-
Clermont, CRCA, MMT, MBH & other Rodeos	1200 - 2000	-
Middlemount, Mbh Miners memorial & Clermont Race days	800-1200	-
Clermont Battle of the Mines Rugby League Carnival	1000-1200	-
Clermont Gold and Coal Festival & Wombat festival	700 - 900	-
Regional Campdrafts – (varying locations)	500 - 800	-

Council's investment outcomes:

- Tourism destination profile:** for the event, the township, the Isaac coast and the greater region – ng; national and state award recognition & and prominence.
- Direct economic outcomes:** approx. \$500k regionally, St Lawrence community & businesses directly approx. \$80-100k.
- St Lawrence community development:** Signature event for the township, capacity building for community and a uniting activity.

4. **Investment in our region's Cultural heritage:** Koinjmal people & broader groups relationship and capacity building, as well as a signature Isaac regional cultural celebration.
5. **Investment in our region's Arts community development:** Development pathway for our regional artisans, reflective of many actions from Council's Public Arts & Cultural action plan.
6. **Investment & showcase of our Environment & sustainability practices:** Showcase of the unique ecosystem that is in St Lawrence and Broadsound, partnership & project development with our NRM's and other stakeholders, waste education and other circular initiatives.
7. **Investment in Livability through events for Isaac residents:** the event is part of Isaac's regional Signature Events calendar: Social outcomes are achieved through events in region, SLWW in the 5 largest in region (ranging from 25-40% visitation from Isaac residents), it also provides capacity building and learnings for Council participation in delivery itself in the events space.

Event risks – Sustainability.

Whilst the event has achieved successful growth, maintaining the event's sustainable growth, community and partnership investment, profile and annual delivery (in terms of both resourcing and funding) remains one of the biggest risk factors to manage.

Funding;

The event currently requires an estimated delivery expenditure of approximately \$150,000 to \$170,000, which needs to be funded through event ticket revenue, grants, partnerships (sponsors), and any remaining balance required from the Council's investment. The risk is that every year the event begins with limited or no ability to forecast income from all revenue streams (grants, partnerships), and any impact or shortfall in any or all of these revenue streams leaves a corresponding shortfall impact on the Council.

Further noting that in sourcing grants and partnerships at the same time as planning and delivering the event does not allow time to plan delivery of activities to revenue (i.e., entertainment and infrastructure needs to be booked before known outcomes of grants and revenue are achieved). Another key point is Council revenue from the event is somewhat limited with local community and other providers receiving areas of the potential cost recovery in a normal event delivery scenario (i.e. food, bar) and Council changing the format to alternatively take this type of revenue from community groups to fund the event is not an ideal scenario at this point, with other opportunities preferred in the short term.

Similarly, event expenditure has grown with the event in recent years and this risk factor was elevated in 2022 when the growth determined the need for the event to be delivered in multiple locations and the cost of managing additional sites and resourcing has increased significantly that impact bottom line (approx. \$25-35k). Having delivered the event for two years in the same location format has allowed the project team to assess a base expenditure and opportunities to minimise.

The risk can be seen below is the indicative potential variance of revenue/expenditure to be achieved each year;

Budget Annual Variance risks	
Revenue	
Council ticket revenue	\$15-35,000
Grants	\$20-50,000
Partnerships (financial and in kind)	\$15-40,000
Council budget bottom line	\$40-90,000

Total	\$90-200,000
Expenditure	
Logistics	\$55-75,000
Entertainment	\$45-70,000
Luncheon	\$10-20,000
Accommodation	\$5-10500
Event delivery staff wages	\$8-15,000
Marketing	\$5-12,000
Total	\$135-200,000

Note; the above does not fully incorporate other third parties delivery activities at the event.

Resourcing

Resourcing to deliver on the event is a further constraint for Council with Economy & Prosperity (E&P) leading the delivery with support in applicable areas from associated departments, Engaged Communities, Liveability & Sustainability, Waste, Brand Media & Communication and Parks & Recreation.

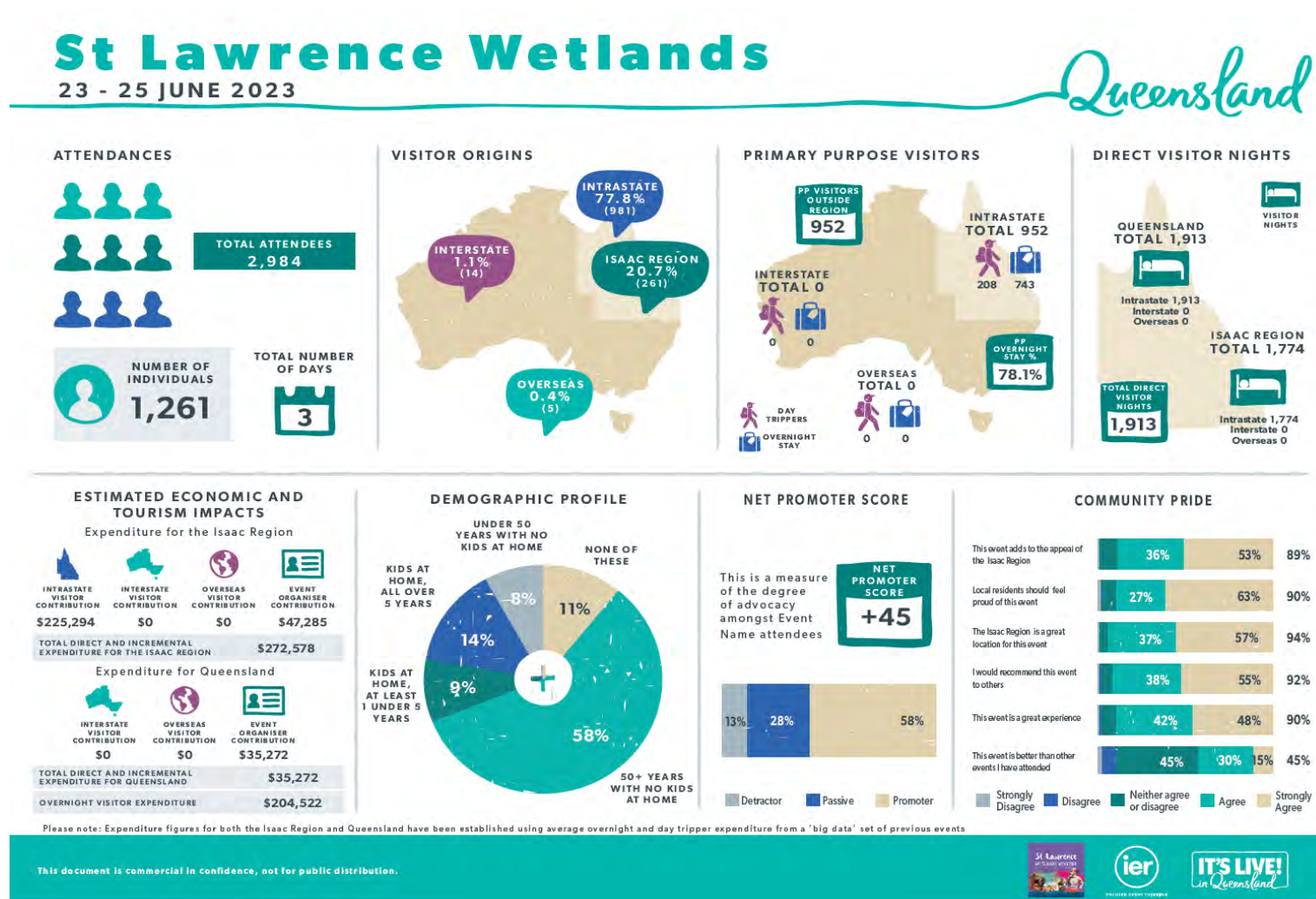
Staff resourcing costs (which for most departments is BAU core business engagement for each department) would be estimated at approx. \$80-120k in addition to the above table. Avenues to share the resourcing workload from E&P and external of Council itself continue to be sought. Collaboration and partnership with the St Lawrence community and other external stakeholders in the environmental & arts fields growing input and ownership for parts of the event was an area of improvement in 2023.

2023 Event key challenges:

- **Resourcing** – two extended vacancies occurred in the E&P team (>5months each) and increased requirement to grow stakeholder's relationships & funding streams
- **Consolidating event locations and activities**– (2022 ticketed events groups resistance to repeat and associated infrastructure/ resourcing to manage multiple locations/activities) (note; Changes to Ticketed event format from 2022 impact bottom line)
- **Budget** – Base budget due to funding being unknown each year and delivery to meet the growth and profile i.e., Grants, partnerships & tickets sales unknown each year and associated related expenditure for entertainment to maintain profile, the infrastructure costs from the location growth & change, resourcing required to appropriately deliver event & inflation
- **Cyber incident** – Ticket release was achieved earlier (Mar 1st) but associated marketing was impacted at the time and impacted ticketing outcomes
- **Cost of living and inflationary pressures**– Australia Council for the Arts - Audience Outlook monitor report - April 2023 financial reasons are the top barrier to attending events, and many are looking for free/cheap things to do (54%), staying close to home (45%).
- **Competing events calendar** – across the regions (SLWW 23-25 June, Mackay Show 21-23 June, Be Social festival - 24 June)
- **Return of international travel and cruise ships**
- **Location of St Lawrence** – limited supporting infrastructure & location impacts attracting visitors and vendors

2023 Event outcomes and comparison

Note; TEQ modelling numbers accounts for visitors who partake in differing activities at the event in addition to direct individual ticket numbers;



Note; 2023 allowed the first real comparative data opportunity across the previous years with TEQ modelling and Local ticket booking platform;

Data 2019 – 2023 Comparison	2023	2022	2021	2019
Total Attendees (3-day modelling)	2,505	3,138	2,259	1,500
Ticket data;				
General entry (incl children)	835	1046	753	500 (approx.)
Camping sites	167	243	116	95
Glamping	27	27	20	10
Stallholders (incl food vendors)	43	48	49	
Luncheon	110	156	128	100
TEQ Visitation Economic impact (Isaac region) Plus, actual event regional expenditure (\$150-170k)	\$272,578	\$369,436	\$308,523	
Visitor profile – Isaac region	20.7%	26.6%	38.3%	
Visitor profile – Inter/intrastate	77.8%	73.4%	61.7%	
Visitor profile – 50+ years	58%	42%	62%	
Visitor profile – families	23%	34%	24%	
Visitor profile - others	19%	23%	14%	

Budget Outcomes;

At a high level an overview of 2023 budget outcomes in comparison to 2022 and targeted impact/opportunities to improve in 2024;

- **Comparison on total ticketing revenue year on year is challenging** due to differing ticketing format i.e., 2023 some providers delivered event externally and or received funds directly and differing format of ticketed events which have a large element of income received but paid directly to third parties for their activities.
- **Visitor numbers and therein ticket sales were down** in 2022 primarily due to Jayco not attending as a group (approx. 250 persons, 60 camp sites – approx.\$10k) – noting conversations for 2024 and other caravan groups are occurring. In comparison to 2021 numbers showed a continued increase particularly in camping.
- **General entry ticket prices** have gone from \$10 in 2019 to \$25 in 2023 and are recommended not to increase for 2024.
- **Grant income was down** approx \$20k on 2022 with two unsuccessful grant applications for \$21k, noting in utilisation of additional RADF funds in 2022 . To note for 2024 two identified grants are being submitted for \$65k in total at this point. Importantly grants are primarily available towards entertainment provision and limited can be limited for infrastructure
- **Partnerships (sponsors financial and in kind) was up** approx \$9k and with Lotus Ck and Clarke ck windfarm projects in the localised area potential to sustain or increase is good for 2024.
- **Entertainment costs were on parr to 2022** with some potential to reduce in 2024 but visitor experience needs to be considered in balancing this if growth in visitor numbers is achieved, noting grants received are more often for entertainment

- **Logistics costs were on par to 2022** but notably approx. \$25-30k is greater than 2021 due to changed locations. Further noting some savings were made in 2023 but additional infrastructure was provided in for the revised delivery model of the Sunset cultural festival and Nick Flack fine dining experience. Council purchase of an event marquee will be a key advantage for 2024
- **Signature luncheon costs were up \$5-7k** due to the engagement model of Dan & Steph and targeted area for reduction in 2024 in infrastructure (as above) and celebrity engagement.
- **Accommodation increase \$5k** – noting \$10k grant funding was received for Rent a tent delivery but the ensuing ROI was not achieved with the tents primarily used by performers/staff instead of delivering sales.
- **Additional staff resourcing \$3-5k** to deliver improved management of event & internal transport.
- **Inflation – approx. \$5-10k** – it was noted inflation on goods and services increased for most areas in line with CPI.
- **Marketing** – slight increase but comparative to previous years in total.
- **Noting elements of cost recovery activities are provided to community not Council** – i.e., Bar, Food etc. that are important parts of cost recovery are afforded to community.

Recommended targets for 2024

Overall, a significant reduction to Council's overall bottom line with \$60k or less being the identified target. This is proposed through earlier engagement in many of the planning activities being increase earlier ticket release and marketing from both BMC & E&P to target the southern long-haul travellers and associated camping groups. Increase in grant income with early identification of grants and \$60k is being applied for in two grants currently and further sought if unsuccessful. Retention of existing and increase in financial and in-kind partners, and some reduction in entertainment and logistics costs already identified and being pursued.

It is important to ensure the balance between the bottom-line targets and visitor experience and the events profile are not compromised and recommendation to build visitor numbers, increase partnerships and reduce entertainment & infrastructure costs the short-term goals to reduce the bottom line.

Budget Outcomes;

The 2023 event was the first time that a reasonable comparison of the event to other years can be provided, and this will significantly aid and improve event decision making. Below is comparative budget from 2019 to 2023 but it is to be understand due to multiple factors ability to accurately provide comparative and accurate data for each year is extremely difficult and the below table is provided as accurately as possible to the individual years event. This is due to changing format of the event, , third parties differing delivery of activities at the event, fand the fact the event is at end of financial year. Therein the below table is as accurate to the individual year's event as possilbe.

	2023	2022	2021	2019
Revenue				
Grants total	39,154.80	57,651.65	54,132.85	8,713.00
Flying Arts (2023 unsuccessful for \$21k)	5,000.00	10,000.00	-	-
Flying arts – (Koinjmal grant)	-	7,318.18	-	-
TEQ (Note added TEQ 2020 - \$10k to 2021)	20,000.00	10,000.00	20,000.00	-
YOIT	-	-	15,000.00	-
RADF	14,154.80	30,333.47	19,132.85	8,713.00
Partnerships total	35,322.73	26,250.00	8,000.00	3,000.00

Financial	21,322.73	16,500.00	-	-
In kind	14,000.00	9,750.00	8,000.00	3,000.00
Sub total	74,477.53	83,901.65	62,132.85	11,713.00
Ticket Sales Note; not reflective of IRC's direct income due to ticketing events format & third party payments	35,868.19	57,162.40	32,151.36	23,018.43
Revenue Total	110,345.72	141,064.05	94,284.21	34,731.43

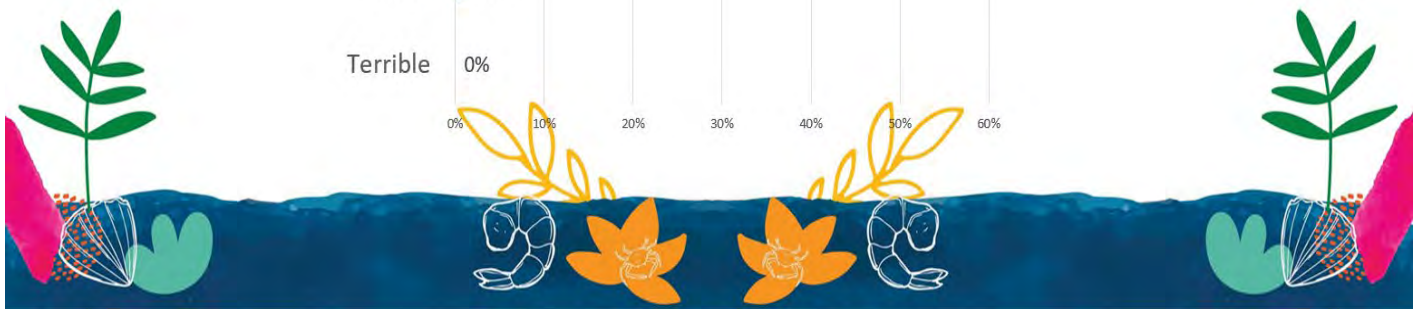
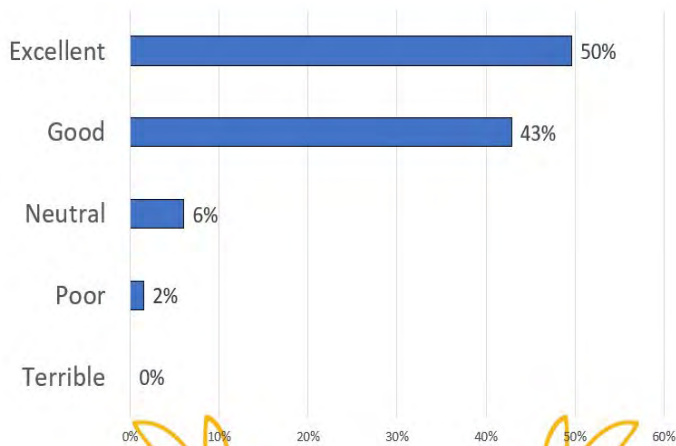
Expenditure				
Logistics total	75,379.65	72,850.40	56,814.15	33,889.24
Logistics (incl plann etc)	61,379.65	63,100.40	48,814.15	30,889.24
In kind Logistics	14,000.00	9,750.00	8,000.00	3,000.00
Entertainment total	82,925.77	85,852.26	57,680.50	46,884.01
Entertainment	49,924.71	41,819.11	32,320.23	28,703.01
Radf funded activities	14,155.00	30,333.47	19,133.00	8,713.00
Luncheon (not incl. infrastruct.)	18,846.06	13,699.68	6,227.27	9,468.00
Workshops & other third party payments	10,695.82	23,656.36	21,370.91	-
Accommodation	9,495.45	5,031.06	2,310.00	2,361.76
Staff wages	15,856.21	7,328.72	232.91	3,251.76
Marketing	6,816.36	7,018.00	10,707.18	8,675.46
Other	3,923.41	6,346.48	3,906.35	823.02
ExpenditureTotal	205,092.67	208,083.28	153,022.00	95,885.25
Council bottom line budget impact	- 94,746.95	- 67,019.23	- 58,737.79	- 61,153.82



Customer feedback

Question SQ6: How would you rate your experience overall?

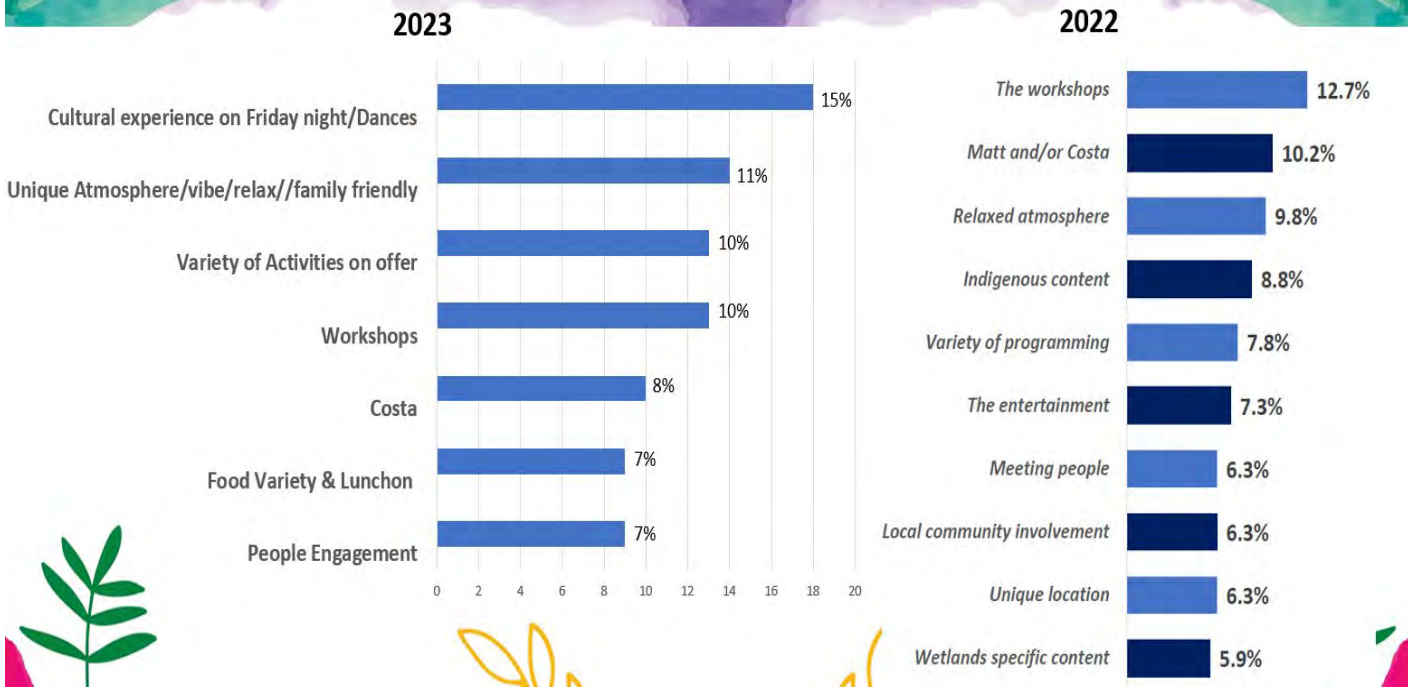
Rate response (Percentage)



**Question Q5a:
Word Cloud:**
What was the best thing about the event?

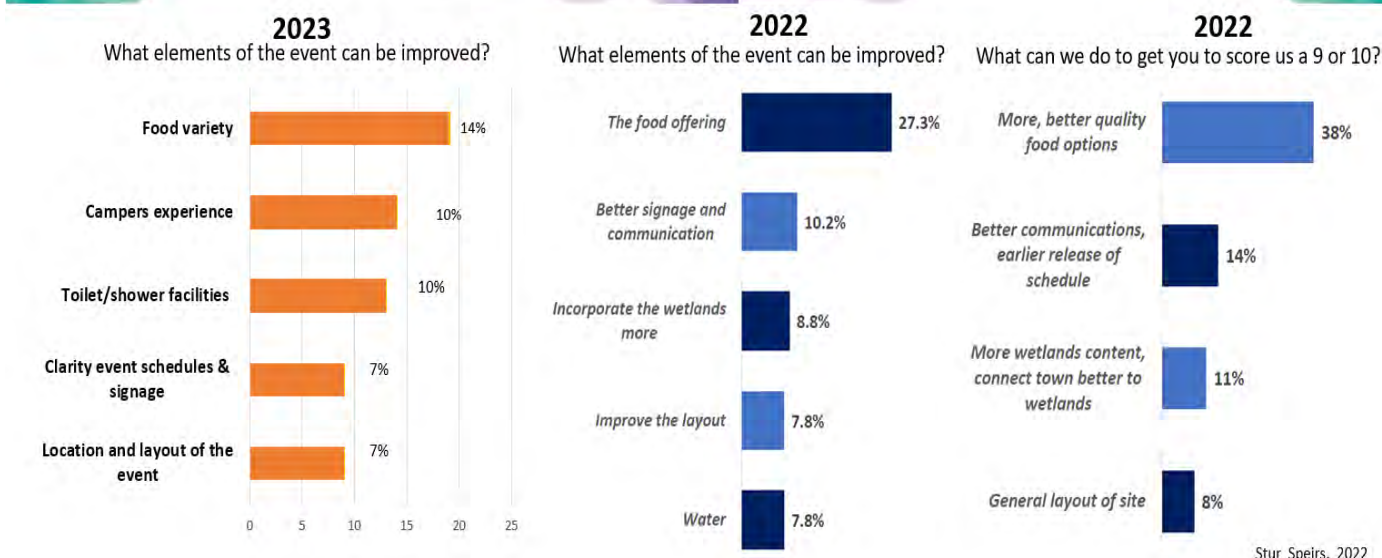


Question Q5a: What was the best thing about the event?



Stur Speirs, 2022

Question Q5c: What elements of the event could be improved? Comparison



Stur Speirs, 2022

1. Food offering remains the first area for improvement in both years but reduced in 2023
2. High correlation between Camper's experience and 'connect town better and wetlands, location and layout of the event, clarity event schedules & signage.

Visitor & key stakeholder experience summary

In review the consumer primarily enjoyed the event with survey feedback from 150 attendees and key stakeholders/partners in the event (over 20%). In summary, some of the issues from 2022 related to community and key stakeholder relationships showed significant improvement, laying a strong foundation for ongoing community and stakeholder engagement rather than passive attendance.

Event experience issues from 2022, such as food options and other noted concerns, saw significant improvement. References to food issues decreased from 27-38% in 2022 to 14% in 2023. The Sunset cultural experience, in its amended format, was particularly praised as the best experience. However, most of the remaining visitor issues were primarily related to understanding the event's multiple locations and timing of experiences, including information, camping, and movement. This is an identified area for improvement.

Event evaluation Summary

SLWW is Council's major foray into being the deliverer of signature tourism or liveability events and the event has diverse and unique offerings (Arts, Culture, Environment & Cuisine) as well as the pristine locality that Isaac or the broader region does not offer up in other events.

The event has successfully established itself as a prominent tourism attraction, elevating the profile of the Isaac region as a tourism destination. However, the challenges of managing the event as its delivery owner, along with addressing budgetary considerations, resource allocation, and handling the growth in visitation to a remote location, result in a bottom-line cost impact. It's worth noting that several elements of the typical cost

recovery activities at an event are extended to a small remote community with limited opportunities throughout the year to generate such income.

The events growth has come at a cost but continued learnings and improvement in the delivery model and bottom line can be attained. Therein recommendation to continue to deliver on the event in its current format and not forego the achieved outcomes for bottom line in the near 1-2 years would be recommended with review thereafter.

2024 & 2025 Event overall recommended targets.

- **Reduce bottom line Council budget impact** - Target \$60,000 or less – through increased visitation numbers (early marketing for long haul, target groups, 3-4 hr. drive market & grow Isaac visitation as a base platform), increase ticket sales, grants & partnerships, increase affordable Isaac regional entertainment representation and reduce nice to haves' entertainment unless funded, core infrastructure review and savings considered, luncheon & ticketed events review.
- **Consolidate the Events core experiences & maintain the visitor experience**, noting it is important to ensure the balance between the bottom-line targets and visitor experience and the events profile are not compromised.
- **Build on the broader Isaac regional benefits:** through Isaac residents' participation as an artisan/vendor at the event, targeting the event as a development pathway for participation by our region's artisans etc. in their relatable field of interest at the event. Further build on Isaac residents visitation numbers at the event being a low hanging fruit in ability to market to and improve Livability outcomes for the investment (20-40% Isaac resident visitation currently)
- **Grow visitation numbers** - Target of 1,200-1,500 persons per day within 1-2 years through aforementioned targeted and early marketing and group targeting.
- **Increased targeted and early marketing** – E&P to target groups across Qld, NSW & Victoria, engage with BMC on early marketing strategy on long haul, and review target areas from 2023.
- **Continue stakeholder relationship building & input** – continue capacity building through stakeholder partnerships (community/key stakeholders) and increased input (financial & resourcing) into event planning and delivery.
- **Grow strategic & operational input from relevant internal departments into their relevant core pillar activities** i.e., Arts, Culture & regional heritage storytelling, Environment, Waste education, community development, as well as the focus on tourism outcomes.
- **Consider the narrative, SLWW is not just a tourism event but overlaps many areas of Council's core business** (i.e., social livability, Community development, Arts, Culture, Environment as well as the Economic and Tourism outcomes)
- **Consolidate and build on the unique offerings the event has and strong platform gained** through its profile and visitation.
- **Deliver Councils 2019-2024 Tourism Strategy Item 2.4.0 - Create a regional tourism events strategy** – which will provide oversight into Council's improved model for support and or delivery of signature regional events, including St Lawrence Wetlands weekend.





Stalls providing shopping and information



Thank you!!
Isaac Regional Council
Economy and Prosperity

St Lawrence
WETLANDS WEEKEND
 FOOD • ART • CULTURE • ENVIRONMENT

-2024- Partnership Prospectus ST LAWRENCE WETLANDS WEEKEND



WHAT IS ST LAWRENCE WETLANDS WEEKEND ABOUT?

St Lawrence Wetlands Weekend is a multi-award winning premier tourism event delivering an immersive three-day nature, culinary and cultural experience set against the breath-taking backdrop of St Lawrence's world-class wetlands.

The 3-day event provides one of Queensland's most unique experiences with visitors from around Australia travelling to the Isaac Coast to enjoy our unique intimate setting and partake in the arts and cultural heritage experiences, delight in our localised culinary sessions, while exploring the wetlands and learning about the regions broader environmental eco-system.

St Lawrence Wetlands Weekend is delivered by Isaac Regional Council in collaboration with our key theme stakeholders and the local St Lawrence community thanks to support from our event partners Tourism and Events Queensland and The Koinmeburra people of Koinjimal Country.



Demographics



58%
50+ years
no kids at
home



14%
families with
kids over 5
years at home



11%
another
family
dynamic



9%
families with
kids at home
with one under
5 years



8%
under 50
years with no
kids at home

Visitor Origins



1.1%
interstate
visitors



77.8%
intrastate
visitors



20.7%
Isaac region
visitors



PDF



Event Marketing



250,000+

marketing
reach



105%

year on year
growth



+45%

excellent net
promoter score
(NPS)

Event Attractions



5

dedicated
workshops



12

cultural
experiences



4

unique local
culinary
events



43

market stalls
of local
artisans



\$275,000

injected in
to the Isaac
economy



WHY PARTNER WITH US?

The multi-award winning St Lawrence Wetlands Weekend is set to delight and surprise our visitors over three days as they taste, explore, create and discover the historic township of St Lawrence and surrounding coastal communities. But why should you partner with us?

Does your organisation align to our events pillar key themes and would you like to showcase your produce, product or organisation and support sustainable outcomes in the region?

Opportunity to showcase your product or organisation at the event

- Positive publicity across:
 - Social media – Facebook, Instagram and YouTube
 - Spotify, Podcast and radio
 - Out of Home (billboard)
 - Electronic direct mail (eDM)
 - Print – Caravanning and lifestyle magazines
 - Newspapers, community newsletters, council publications and flyers
 - Television
- Exposure to over 100,000+ people
- Align your brand with a truly unique culinary, environmental and First Nations event
- Deliver positive social outcomes for Isaac communities
- Support tourism, First Nations culture and arts in Queensland
- Your brand will be featured alongside Tourism and Events Queensland, Australia’s most loved gardener Costa Georgiadis and My Kitchen Rules stars Dan & Steph

PLATINUM PARTNERSHIP BENEFITS

- Personalised opportunity to showcase your business, produce or product at the event
- Exclusive company logo positioning with key partners on event program and event signage
- Acknowledged in media releases
- Business called out in radio advertising
- Logo on digital billboard advertisements
- Acknowledgement on social media as event sponsor
- **SIX** Complimentary tickets to the event plus choice of any one of the above culinary food experiences
- Premium exposure on print and promotional material
- Company profile in event program
- Logo and profile link on website – St Lawrence Wetlands Weekend
- Acknowledgment as an event partner in line with partnership package



GOLD PARTNERSHIP BENEFITS

- Personalised opportunity to showcase your business, produce or product at the event
- Logo on digital billboard advertisements
- Acknowledgement on social media as event sponsor
- **FOUR** Complimentary tickets to the event plus choice of any one of the above culinary food experiences
- Premium exposure on print and promotional material
- Company profile in event program
- Logo and profile link on website – St Lawrence Wetlands Weekend
- Acknowledgment as an event partner in line with partnership package



SILVER PARTNERSHIP BENEFITS

- Personalised opportunity to showcase your business, produce or product at the event
- **TWO** Complimentary tickets to the event plus choice of any one of the above culinary food experiences
- Premium exposure on print and promotional material
- Company profile in event program
- Logo and profile link on website – St Lawrence Wetlands Weekend
- Acknowledgment as an event partner in line with partnership package

DRAFT



BRONZE PARTNERSHIP BENEFITS

- Opportunity to showcase business in a stall at the event
- Exposure on print and promotional material
- Logo and profile link on website – St Lawrence Wetlands Weekend
- Acknowledgment as an event partner in line with partnership package
- 5 weekend entry passes

IN-KIND PARTNERSHIP

The following is an outline of some of the in-kind sponsorship opportunities that will assist the event:

- Printing of signage, brochures, collateral
- Hire equipment including marquees, tables, chairs, etc
- AV and audio equipment
- Marketing and promotion
- Kitchen and cooking equipment
- Flights and accommodation for celebrities
- Labour to assist with the set up and pack down of the festival

CUSTOM PARTNERSHIP

Tailored partnerships are available. Please contact our team via email records@isaac.qld.gov.au or phone **1300 ISAACS** (1300 472 227) to discuss ways you can be involved in our award winning event.





ISAAC
REGION



	Planning, Environment and Community Services
MEETING DETAILS	Standing Committee Meeting Tuesday 10 October 2023
AUTHOR	Shane Brandenburg
AUTHOR POSITION	Manager Economy and Prosperity

5.8 2024 AND 2025 ST LAWRENCE WETLANDS WEEKEND EVENT PROCUREMENT POLICY EXCEPTION – TENDER CONSIDERATION PLAN

EXECUTIVE SUMMARY

The purpose of this report is to seek a Council Resolution to prepare a Tender Consideration Plan for the procurement activities associated with the St Lawrence Wetlands Weekend, as an exception to the Default Contracting Procedures of the *Local Government Regulation 2012* Section 230(1)(a).

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- Approves by resolution to prepare a quote or tender consideration plan as an exception under the Local Government Regulation 2012 Section 230(1)(a) for the purpose of allowing Council to establish contractual arrangements for artistic elements, goods and services required for the 2024 and 2025 St Lawrence Wetlands Weekend events.***

BACKGROUND

The Economy and Prosperity department is responsible for operating and facilitating the St Lawrence Wetland Weekend (SLWW) event, which requires the direct purchasing of goods and services. Council currently uses the existing adopted Purchasing Policy, which requires two (2) written quotes for purchases between \$1,500 and \$15,000, and three (3) written quotes over \$15,000 to \$200,000.

The *Local Government Regulation 2012* (Regulation) acknowledges that there are instances when it is not always possible to meet these procurement guidelines in the market and therefore it provides a number of exceptions, including an exception if a Tender Consideration Plan is prepared pursuant to Section 230(1);

230 Exception if quote or tender consideration plan prepared.

- A local government may enter into a medium-sized contractual arrangement or large-sized contractual arrangement without first inviting written quotes or tenders if the local government—*
 - decides, by resolution, to prepare a quote or tender consideration plan; and*
 - prepares and adopts the plan.*

Under Council's current Procurement Policy CORP-POL-122, written quotes are required for supplier engagement, and this presents multiple challenges in relation to the delivery of the annual SLWW event.

The event attracts nearly 60 suppliers offering various goods and services. Ensuring the delivery of entertainment for the event and aligning engaged artists and performers with the SLWW Business Plan's values and the event's pillar themes (Arts, Environment, Cultural Heritage, and Cuisine) can be challenging due to geographical constraints. It can be an identified requirement to engage specific artisan suppliers due to the uniqueness of their businesses and their relevance to the event and quotations for like for like services cannot be achieved.

Similarly, achieving compliance with the existing Council Procurement policy presents its challenges. In this context, logistics supplies are constrained given the limited number of suppliers for relevant equipment in a feasible locality i.e. broader central QLD region and the actual availability of the equipment that meets the event's requirements (i.e. size, type, number, etc.). When considering the geographical location, there's a notable advantage in engaging multiple services from a single supplier, which can lead to cost efficiencies in transport and logistics.

Obtaining like-for-like comparative quotations can be challenging for the same reasons. Requesting quotes from suppliers year after year who were unsuccessful from previous years can put them at a disadvantage or become unachievable, as they may become unwilling to provide quotes. Additionally, event sponsorship may come in various forms, including discounts on services, additional support, in-kind contributions, or partnership arrangements with the Council. These options can enhance overall efficiency and ensure the sustainability of the event.

At the Ordinary Meeting of Council held Wednesday 14 December 2022 (Resolution No.: 8155), Council approved by resolution to prepare a quote or tender consideration plan for the 2023 SLWW event to much success in terms of event planning functions. It is intended that in adopting this exception for two years, the Tender Consideration Plan (the Plan) for the 2024 and 2025 SLWW events, will provide greater procedural detail, guidance and detailing what activities and objectives would occur, along with terms and conditions of the goods and services. The development of the Plan would achieve effective and efficient outcomes from a process, resourcing, time and deliverables point of view.

It should be noted that this does not exclude seeking quotations where possible and investigation into alternative supply of goods and services, but the exception will provide a number of benefits to Council and suppliers.

To give Council an initial understanding, an early draft of the Plan is provided in *Attachment 1 – 2024 and 2025 SLWW Event Draft Tender Consideration Plan*. The Plan will be further developed to inform and align any engagement.

The Plan would include suppliers for:

- Artists and performers
- Advertising and marketing agencies
- Traffic control
- Specialist equipment hire
- Entertainment
- Community groups
- Commercial entities

- Catering
- Media outlets
- Workshop facilitators

The Plan would align with section 230(2) of the Regulation, which allows a local government to enter into medium and large contractual agreements, through the preparation and adoption of a Plan.

230 Exception if quote or tender consideration plan prepared

*(2) A **quote or tender consideration plan** is a document stating—*

- (a) the objectives of the plan; and*
- (b) how the objectives are to be achieved; and*
- (c) how the achievement of the objectives will be measured; and*
- (d) any alternative ways of achieving the objectives, and why the alternative ways were not adopted; and*
- (e) the proposed terms of the contract for the goods or services; and*
- (f) a risk analysis of the market*

IMPLICATIONS

Council's fundamental objective when procuring goods and services is to always obtain the most advantageous outcome. This may not necessarily mean accepting the lowest-priced offer, as the purchasing decision shall also consider non-price attributes.

Council officers will still seek to engage with suppliers in alignment with the existing Procurement Policy CORP-POL-122 being:

- Value for money.
- Open and effective competition.
- Development of competitive local business and industry.
- Environmental protection.
- Ethical behaviour and fair dealing.

The reputational benefit of the event deliverables and outcomes as well as greater efficiency in Council resourcing would be a significant benefit to Council.

CONSULTATION

Director Planning, Environment and Community Services

Manager Contracts and Procurement

Manager Governance and Corporate Services

St Lawrence Wetlands Weekend Strategic Planning working group

Economy and Prosperity Department

BASIS FOR RECOMMENDATION

It is proposed, in accordance with the Regulation, Section 230(1), that Council adopts the Plan with contractual arrangements for the 2024 and 2025 SLWW events without additional written quotes.

Under these arrangements the Director Planning, Environment and Community Services will approve all contractual arrangements for amounts over \$15,000 up to \$200,000. All contractual arrangements exceeding these amounts will require adherence to the IRC Procurement Policy.

ACTION ACCOUNTABILITY

The Economy and Prosperity Department will work with the Procurement team to ensure the Plan aligns with Council's Procurement Policy and the Regulation.

In accordance with s230(1)(b) of the Regulation, the plan does not require an approval by resolution from Council, however the intention is to present an update of the plan's development for the benefit of Council once performers and service providers are confirmed.

KEY MESSAGES

The adoption of the Tender Consideration Plan will permit the direct engagement of sole invitees for the provision of Goods and Services in relation to the St Lawrence Wetlands Weekend, ensuring the success of this event.

<p>Report prepared by:</p>	<p>Report authorised by:</p>
<p>SHANE BRANDENBURG Manager Economy and Prosperity</p>	<p>DAN WAGNER Director Planning, Environment and Community Services</p>
<p>Date: 29 September 2023</p>	<p>Date: 29 September 2023</p>

ATTACHMENT

- Attachment 1 – 2024 and 2025 SLWW Event Draft Tender Consideration Plan

REFERENCE DOCUMENT

- Procurement Policy CORP-POL-122
- *Local Government Regulation 2012*
- SLWW Business plan

2024 AND 2025 ST LAWRENCE WETLANDS WEEKEND

TENDER CONSIDERATION PLAN

Current as at 11.09.2023

Presented by **Economy and Prosperity**



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2 Definitions and interpretation

2.1 DEFINITIONS

In this Tender Consideration Plan, unless inconsistent with the context or subject matter:

Term	Definition
ACL	means Approved Contractor List. A list of Contractors who the local government considers to be appropriately qualified to provide the services, as established through an Expression of Interest. Successful appointment to this list is no guarantee of receiving an order for supply of goods or services.
Contractual Arrangement	means a Contract for a defined parcel of works as per the Contract reference documentation; or The supply of goods and services of a similar type over a financial year as per Purchase Order/s.
Council	means Isaac Regional Council
Goods and/or Services	Means, without limitation, the: Artists and performers; Advertising and marketing agencies ; Traffic control; Specialist equipment hire; Entertainment; Community groups; Commercial entities; Catering; Dry hire; Media outlets; Security; Workshop facilitators; etc that are required to facilitate the success of the St Lawrence Wetlands Weekend.
GST	has the meaning given to that term in the GST Act.
GST Act	means <i>A New Tax System (Goods and Services Tax) Act 1999</i> (Cth).
Isaac Regional Council Local Government Area	means the area identified as such in the Regulation as at the date this Tender Consideration Plan is adopted by Council
Large-Sized Contractual Arrangement	means a contractual arrangement with a supplier that is expected to be worth \$200,000 or more (excl GST) over the proposed term of the contract.
Loss	means any damages, costs, losses, expenses, however arising, including those that are prospective or

Term	Definition
	contingent and those the amount of which is not ascertained or ascertainable, and includes diminution in value.
MC&P	means Manager Contracts and Procurement. Council's policy advisor on procurement and contracts, and custodian of Council's approved standard conditions of contract.
Medium-Sized Contractual Arrangement	means a contractual arrangement with a supplier that is expected to be worth between \$15,000 but less than \$200,000 (excl GST) over the proposed term of the contract.
Objective	means the objective set out in Clause 2 of this Tender Consideration Plan
Procurement	means the acquisition of goods or services from an external third party, usually procured at the best possible cost to meet the needs of Council in terms of quality, quantity, time, and location.
Quote or Tender Consideration Plan	means this Plan, which Council has prepared and will adopt pursuant to section 230 of the Regulation;
Recipient	has the meaning given to that term in the GST Act.
Regulation	means the <i>Local Government Regulation 2012</i>
Service Providers	means provider of goods, services and equipment
Sound Contracting Principles	means the five sound contracting principles as detailed within Chapter 4, s104 of the <i>Local Government Act 2009</i>
Supplier	means the entity making the Supply.
Supply	has the meaning given to that term in the GST Act.
Tax Invoice	has the meaning given to that term in the GST Act.
Taxable Supply	has the meaning given to that term in the GST Act.

2.2 INTERPRETATION

In this Tender Consideration Plan, unless inconsistent with the context or subject matter:

- a) a reference to a person includes any other legal entity;
- b) a reference to a legal entity includes a person;
- c) words importing the singular number include the plural number;
- d) words importing the plural number include the singular number;
- e) headings are for reference purposes only and must not be used in interpretation;
- f) where any word or phrase is given a defined meaning any other part of speech or other grammatical form concerning the word or phrase has a corresponding meaning;
- g) a reference to a statute includes all regulations and subordinate legislation and amendments; and
- h) references to writing include any mode of representing or reproducing words in tangible and permanently visible form and includes e-mail and fax.

3 Introduction / Background

The St Lawrence Wetlands Weekend (SLWW) event is Isaac Regional Council's (IRC) sole dedicated tourism event.

The St Lawrence wetlands, as part of the larger Broadsound wetlands, is noted as wetlands of national significance particularly in relation to migratory birds and presence of the endangered Capricorn Yellow Chat species. Isaac Regional Council held the inaugural St Lawrence Wetlands Day in 2008 to raise awareness of the importance of the wetlands to the broader eco-system.

Now the St Lawrence Wetlands Weekend (SLWW) event is a multi-award winning premier tourism event delivering an immersive three-day nature, culinary and cultural experience set against the backdrop of St Lawrence's world-class wetlands. The event provides one of Queensland's most unique experiences with visitors from around Australia travelling to the Isaac Coast.

A strategic planning process commenced in 2018 to guide future efforts to grow the event to its full potential over the short term (5 year) and ensure ongoing benefits to the St Lawrence and Coastal area of the Isaac Local Government Area (LGA). The event has continued to achieve its goals of developing a profile as a renowned tourism event that attracts visitation from Isaac and the broader regions and celebrates the key event themes of Tourism, Cultural Heritage, Environment, Arts and Cuisine with a local produce focus.

The SLWW is delivered by Isaac Regional Council in collaboration with key theme stakeholders and the local St Lawrence community thanks to support from our event partners.

The event comes with a significant reputational risk to Council, key external stakeholders, and the community. Therefore, Council is committed to a transparent risk management approach to ensure statutory obligations are met while protecting all parties. The plan provided a process for ensuring that a strategic risk management plan and guidelines were included for the operations of the event.

4 Procurement Approach

For the SLWW, there are numerous contractual arrangements involving individuals, businesses, community groups and other commercial entities that need to be coordinated in order to execute an event of this size. While every attempt is made to comply with the competitive bidding requirements of the Default Contracting Procedures, as stated within Chapter 6, Part 3 of the *Local Government Regulation 2012*, there will be many situations where this will not be feasible or appropriate, and exceptions will therefore be required.

It is in recognition of the specific requirements of the SLWW that the recommended procurement approach is for Council to adopt and implement a Tender Consideration Plan (the Plan) for a period of no more than two years (refer to s230) to assist in facilitating the procurement of the various and unique items.

s230 - Exception if quote or tender consideration plan prepared

(1) A local government may enter into a medium-sized contractual arrangement or large-sized contractual arrangement without first inviting written quotes or tenders if the local government—

- (a) decides, by resolution, to prepare a quote or tender consideration plan; and
- (b) prepares and adopts the plan.

(2) A quote or tender consideration plan is a document stating—

- (a) the objectives of the plan; and
- (b) how the objectives are to be achieved; and
- (c) how the achievement of the objectives will be measured; and

- (d) any alternative ways of achieving the objectives, and why the alternative ways were not adopted; and
- (e) the proposed terms of the contract for the goods or services; and
- (f) a risk analysis of the market from which the goods or services are to be obtained

5 Tender Consideration Plan

This plan is in relation to the SLWW event, planned to occur in June 2024 and 2025 which aims to build the tourism profile of the Isaac Region, and is of particular benefit to the Isaac Coastal Communities around St Lawrence..

5.1 OBJECTIVES OF THE PLAN

The objectives of this Plan are to facilitate the procurement of, and establish the contractual arrangements for, goods and services required for the success of the SLWW event. Goals have been generated to ensure the SLWW event aligns with IRC's Community-Corporate Plan 2023-2028 strategic themes.

GOAL 1: Improve the effectiveness of event procedures and performance.

GOAL 2: Support local suppliers and sponsors with on-going contractual arrangements.

GOAL 3: Encourage community confidence in Council's delivery of events.

5.2 HOW THE OBJECTIVES ARE TO BE ACHIEVED

There are many goods and services required for the success of this event. Some of the supplier categories to be included are:

- a) Artists and performers;
- b) Advertising and marketing agencies;
- c) Traffic control;
- d) Specialist equipment hire;
- e) Entertainment;
- f) Community groups;
- g) Commercial entities;
- h) Catering;
- i) Media outlets, and
- j) Workshop facilitators.

For transparency, it is proposed that the plan will include a high-level overview of all items required for the event - not just those services in which only one provider is feasible or appropriate.

The objectives will be achieved by stating the preferred supplier to provide the service and outlining the reasoning behind the decision to approach as the sole invitee. Otherwise, if it is apparent that there are numerous options available to Council, then these items will be flagged for obtaining quotes where available.

5.3 HOW THE ACHIEVEMENT OF THE OBJECTIVES WILL BE MEASURED

The values that are central to the SLWW event are:

- a) Community focused;
- b) Low-key;

- c) Immersive, different and unique;
- d) Grounded in our natural environment, and
- e) Intimate, personal, and welcoming.

Service providers will need to be aligned with these themes and ethos.
Other factors to be considered are:

- a) Alignment of Council policies and procedures;
- b) Securing event partnerships and grant funding from organisations that share our ethical responsibilities (Partnership Prospectus);
- c) Supply arrangements that present sustainability and longevity of the event for future years;
- d) Delivery of the event within agreed budget constraints and grant funding timelines;
- e) Ethical delivery of services, and
- f) Local artists and suppliers will be engaged to support and facilitate the events were possible.

In addition, supplier responses will be assessed according to;

- a) Value for money, cost effectiveness or comparable pricing;
- b) Quality of service, and
- c) Timeliness of delivery.

5.4 ALTERNATIVE WAYS OF ACHIEVING THE OBJECTIVE

Previous experience with suppliers of goods and services demonstrated that they do not always have the capacity/capability to deliver similar services as proposed by specific suppliers which align with the events values.

The unique experiences that have been proposed by specific suppliers, celebrities and indigenous groups complement the values of the event. These specific suppliers have also demonstrated a willingness to work and collaborate with local artists and entertainers, showcasing their enduring cultural connection to country and community. It is believed by the council officers within the Economy and Prosperity team that there is little to gain from an attempt to extract further suitable responses through an EOI process or similar, due to the thorough understanding these officers possess of the local market. Further to this point, such an exercise would only serve to delay securing the services of the identified suppliers, which adds a risk to the success of the SLWW.

To successfully deliver the SLWW event, the preparation and planning requires continued support for responsive, agile, and flexible work practices that meet our productivity requirements. An earlier engagement and commencement process of the main event will allow the program proposal to be developed for its final design specifically unique to the Isaac region in time for the SLWW.

Alternative ways of achieving the objective	Why the alternative way was not adopted
Public Tender	The value of the individual engagements will not be above the tender threshold. The only reason to use a tender process would be to explore the supply market and allow any interested parties in the marketplace to put forward a proposal for supply of services. However, this was not deemed to be a suitable option due to Council already understanding the existing suppliers in the local marketplace and their

	<p>capacity. In some cases, there are limitations applied through funding arrangements as to which suppliers may be used, and in other cases the uniqueness of the service offering cannot be readily compared resulting in sole source activities.</p> <p>Further, the timeframes to plan and deliver the event are limited in all aspects and a public tender would not enable further success to the delivery of the project.</p> <p>It is therefore considered to be at a limited value of time, costs, and resources to procure through a public tender process.</p>
Establishing an Approved Contractor List	<p>In theory, there is some merit in the idea of establishing an Approved Contractor List (ACL), for services performers, however to do so will require an Expression of Interest (EOI) process. The risk associated with this process is that the types of entertainers and performing artists are usually managed through agencies and their customers seek them out, rather than the other way around which is what would be required under an EOI process.</p> <p>This alternative was not considered further due to the timing, resourcing and likely outcomes and the potential for a very low yield of responses.</p>

5.5 PROPOSED TERMS OF THE CONTRACT

1. The default terms and conditions to be applied to the Contractual arrangements will be those issued through an Isaac Regional Council purchase order for goods and services. There will however be a requirement to consider bespoke arrangements where appropriate and these will be considered and negotiated on a case-by-case basis.

5.6 RISK ANALYSIS OF THE MARKET

The risks associated for each individual item to be procured will vary, and therefore will be evaluated on a case-by-case basis (refer to table below).

Overall, the risks associated with the SLWW have been identified as follows:

Risk	Consequence	Strategy
Payment of funds in advance to secure service providers.	Event being cancelled by Council due to unavoidable circumstances.	To include a condition as part of the engagement agreement enabling Council to recoup a percentage of the deposit.
Service provider cancelling.	Limited time to source alternative service provider.	To include a condition as part of the engagement agreement enabling Council to recoup the deposit.
2. Not achieving value for money, cost effectiveness or comparable pricing.	Additional cost to Council.	<ol style="list-style-type: none"> 1. Investigation and invitation for secondary or greater quotes and alternatives for the supply of goods and services will still be conducted where possible 2. Investigation & engagement process is to be thorough and unbiased. 3. Avenues wherein supply is partly or fully in-kind for goods and services will be a cost saving benefit to Council and considered in this process 4. Avenues wherein multiple goods and services can be provided by

		suppliers reducing transport costs will be a saving 5. Artisan or entertainment supply will be conducted through the lens of the business plan values with strategic oversight from the events Strategic planning group
--	--	--

Identified Risk	Likelihood	Consequence	Rating	Mitigation Strategy
Insufficient drawcards resulting in low attendance	Possible	Moderate	Medium	Seek a broad range of alternative drawcards in the appropriate fields. (Cultural, arts, cuisine, environment)
Cost / budget overrun	Possible	Moderate	Medium	Opportunities to securer sponsorship and/or funding. Monitoring of the budget and relevant action/strategy.
Reputational Damage to Council	Possible	Moderate	Medium	Review of issues encountered in previous event delivery years for action to be taken prior to 2024 and 2025 events. Implementation of Strategy Planning Committee for event overview.
Limited supplier availability	Possible	Moderate	Medium	Early planning strategy. Tender consideration plan.

Likelihood

Rare	probably will never occur
Unlikely	May occur in exceptional circumstances
Possible	Might occur at some time
Likely	Probably occur in near future
Almost Certain	Will occur in most circumstances

Consequence

	No significant impact on work/ project
Marginal	The consequences are dealt with by routine processes and internal operations Minor and/ or short-term impact on the work/ project
Minor	May threaten some aspects of work/ project activity but can be dealt with mitigation strategies Measurable impact on one or more (project) objectives
Moderate	Wouldn't affect overall work/ project but would have some impact on processes or objectives

Major	Significant impact on one or more (project) objectives Consequences will threaten effectiveness of the overall project or achievement of objectives
Severe	Extensive impact on the entire project. Consequences will decimate the effectiveness of the overall project or achievement of objectives

		Consequence				
		Marginal	Minor	Moderate	Major	Severe
Likelihood	Almost Certain	Medium	High	High	Critical	Critical
	Likely	Medium	Medium	High	High	Critical
	Possible	Low	Medium	Medium	High	Critical
	Unlikely	Low	Medium	Medium	Medium	High
	Rare	Low	Low	Medium	Medium	High

Critical	Intolerable level of risk. Unacceptable risk of failure, fatality or financial ruin.
High	Mitigation action and ongoing oversight required. Risk owner should be identified, risk should be pro-actively managed.
Medium	Controls are well documented and implemented providing reasonable assurance of risk mitigation. Risk owner is specified.
Low	Manage by existing controls and procedures, no active management required

Appendix 1 2024 and 2025 SLWW Provisional Supplier engagements below

2024 SLWW Event Provisional Supplier engagements

Unconfirmed items indicative of service providers, entertainer costs from 2022/2023 events

Recurring engagements, costs estimated based on expected cost increases and anticipated availability

Expenses		Pricing based on estimates to deliver the event at two locations
Community Group		
Management Fees		
Community Group - Gate Management	\$3,000.00	Funds paid in support of community for assisting with operational tasks
P&C Groups - Assistance with prep and delivery of signature dining experience	\$3,000.00	Funds paid in support of community for assisting with operational tasks
tpt students - reimbursement of bus hire costs	\$500.00	Unconfirmed - based on 2022 event
SLWW School bus - availability & fuel costs	\$300	
Community Groups Total Costs		
Artists and Performers		
Roving theatre	\$8,000.00	Indicative of entertainment troupe costs for professionals, airfares, hire cars.
Circus acts	\$4,000.00	Indicative of entertainment cost for professionals

Indigenous contemporary dance stage performances	\$4,069.00	Indicative of cost pending availability
Traditional indigenous dance group	\$4,200.00	Indicative of availability & suitable costs
Maori dancers	\$1,000.00	Indicative of availability & suitable costs
Artists and Performers Total Costs		
Entertainment		
Mcee	\$1,500.00	Quotes to be sourced pending availability
Sunset cultural experience & Event opening	\$4,900.00	A provider suitable for the opening night, relevant menu for the ethos of the event with capacity to cater for up to for up to 200.
Celebrity - Costa appearance fee	\$8,500.00	Costa has become synonymous with the SLWW and has a huge following of visitors. Costa is available.
Outdoor stage, lighting and sound equipment plus sound for luncheon	\$5,000.00	Sourced via quotes and availability
Saturday Night Band	\$4,500.00	To be sourced pending suitable genre, availability
Support Musician	\$1,500.00	Well received last year and happy to travel to St Lawrence
Petting Zoo	\$2,000.00	Indicative of entertainment cost for professionals
Ecology - Adult workshops and guided tours/children's activities	\$2,860.00	Indicative of entertainment cost for professionals
Coach Rides	\$4,500.00	Wetlands regular. Extremely popular with the visitors - adults and children alike
Traditional skills workshops, demonstrations, lessons, programs and resources	\$3,500.00	Wetlands regular. Extremely popular with the visitors - children in particular
Children Entertainment Face Painting - x 2	\$3,000.00	Moranbah and Mackay engaged - similar pricing and both set up in our system. One local and one inter regional
Jazz Band	\$1,500.00	Indicative of availability & suitable costs
Entertainment Total Costs		
Workshop Facilitators		
Workshops/Demonstrations		Would be booked and paid for through the booking platform - funds reimbursed
Bush Medicine stall and creative space	\$1,607.52	Indicative of availability & suitable costs
Creative space demonstrating screenprinting (colourful coast overarching theme)	\$1,935.40	Indicative of availability & suitable costs
Creative Space Reef Sculptures in the Isaacs, Ilbible Flaggy Rock Life Sizescultures pod of dolphins and dugongs.		Bookings for workshop to be managed and refunded by IRC
First Peoples workshops		Bookings for workshop to be managed and refunded by IRC
Wetlands Charcoal Workshop		Bookings for workshop to be managed and refunded by IRC
Bush medicine		Bookings for workshop to be managed and refunded by IRC

Basic leathercraft workshops		Bookings for workshop to be managed and refunded by IRC
Weaving		Bookings for workshop to be managed and refunded by IRC
Traditional skills workshops, demonstrations, lessons, programs, and resources	\$3,500.00	Wetlands regular. Extremely popular with the visitors - children in particular
Outdoor landscapes painting 3 x 1-hour workshops (Plain art sketching)		Bookings for workshop to be managed and refunded by IRC
Commercial entities		
Stall Operators		Sourced via quotes for cost and availability
Commercial Entities Costs Total		
		\$-
Catering		
Assistant chef for signature dining plus Australian Native Food (20-30)	\$1,500.00	Appearance cost only - tickets booked via booking platform
High tea Garden Party		Would be booked and paid for through the booking platform - funds reimbursed
Celebrity Cook-off (mud crabs)	\$500.00	Isaac Coast Local supplier
Chef/s to deliver signature food event/s	\$5,000	SLWW is recognised as a foodie event. There is limited availability and willingness to deliver a signature food event where facilities are limited. The right fit for the signature dining event will require celebrity status, availability and capacity to deliver for up to 200 diners.
Signature food event for 200 and other food events (marquee luncheon, bar and kitchen)	\$12,000.00	Sourced via quotes for cost and availability
Catering Cost Total		
Specialist Equipment Hire		
40 GLAMPING TENTS		Bookings via online booking system - managed directly by service provider
Tent city		Bookings via online booking system - managed directly by service provider
Bus - tpt Mky to SL and across the weekend	\$5,000.00	Sourced via quotes for cost and availability
Additional perimeter fencing (rope/bunting and star pickets or other)	\$1,500.00	Quotes to be sourced
4 x Lighting towers	\$2,000	Sourced via quotes for cost and availability
Event waste removal (check forklift capacity)	\$3,000.00	By current contracted service provider
Marquee Hire 4 x 6M x 6M plus Marquee 1 x 10M x 9M (creative space) 2 x 6M x 3M (roving theatre)	\$5,000.00	Sourced via quotes for cost and availability
Shade marquee for food vendor area, bar, round tables/chairs	\$5,000.00	Sourced via quotes for cost and availability
Tables, chairs for Workshops. Crockery, cutlery	\$600.00	Sourced via quotes for cost and availability
Mobile toilets - toilet / shower combo block	\$4,000.00	Sourced via quotes for cost and availability
Mobile toilets - toilet block	\$4,000.00	Sourced via quotes for cost and availability
Toilets singular x 5 (glamping tent area) - Kennards	\$2,000.00	Sourced via quotes for cost and availability

Gas bottles and refills - St Lawrence Post Office	\$500.00	SLWW business
Pump out of toilet block cleanaway	\$4,000.00	
ATM2Go	\$1,200.00	Annual engagement - prices checked
Generators - 2 x 30kva & 1 x 20kva	\$3,000.00	Sourced via quotes for cost and availability
Freight, Scanner Guns x 8, and battery charges)	\$1,500.00	Estimated freight costs - quotes to be sourced at time
Ticketing fees, ticket banner, home page feature event	\$1,500.00	Isaac Tickets service provider for online booking platform
1 x Bus - P&C (fuel to refill bus)	\$300	Unconfirmed - based on 2022 event

IBC's for potable water x 2 (May require additional as preventative measure for drinking water?)		Quotes to be sourced
Site preparation miscell - plumbing fixtures etc	\$1,000.00	Allowance for costs not confirmed
Freight	\$1,500.00	Estimated costs only
Specialist Equipment Costs Total		

Traffic Control		
Traffic Management Plan	\$500.00	Quotes to be sourced pending capacity
Traffic Guidance Scheme	\$500.00	Quotes to be sourced pending capacity
Traffic Control	\$2,000	Quotes to be sourced pending capacity
Traffic Control Costs Total		

Advertising and Marketing Agencies		Based on previous years marketing with the addition of Caravanning Australia
Event Programs (electronic) plus a couple of printed corflutes	\$893.00	Quotes to be sourced pending capacity
Marketing Video - Video and Drone	\$1,000.00	Quotes to be sourced pending capacity
Posters, flyers, printed programs	\$3,500	Sourced via quotes for cost and capacity
Corflutes of Program (displayed at event)	\$400.00	Sourced via quotes and capacity
Photographer for 3 day event - Photography, Video and Drone	\$4,000.00	Quotes to be sourced pending capacity
Advertising and Marketing Agencies Cost Total		Based on previous years marketing with the addition of Caravanning Australia

Media Outlets		
Southern Cross Austereo Pty Ltd - Radio advertising in and out of region	\$2,112.00	
Caravanning Australia Magazine Ex GST	\$1,800.00	
Newspaper advertising		
The Highlands Leader - Emerald, Blackwater and Gemfields	\$300.00	
Mackay Local News	\$401.00	
Social Media		
Facebook advertising (2022)	\$500.00	
Community Newsletters		
Broadsound Bulletin (1 page advertisement May, June)	\$50.00	
Clermont Rag	\$409.00	
Emerald (no charge)	\$0.00	
Proserpine (no charge)	\$0.00	

Moranbah Community News	\$260.00	
Dysart Diary	\$75.00	
Media Outlets Costs Total		\$-

DRAFT

PAGES 149 - 152 HAVE INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

MEETING DETAILS

Planning, Environment and Community Services

Standing Committee

Tuesday 10 October 2023

AUTHOR

Dan Wagner

AUTHOR POSITION

Director Planning, Environment and Community Services

6.1

**PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
INFORMATION BULLETIN – OCTOBER 2023**

EXECUTIVE SUMMARY

The Planning, Environment and Community Services Directorate Information Bulletin for October 2023 is provided for Committee review.

OFFICER'S RECOMMENDATION

That the Committee:

- 1. Notes the Planning, Environment and Community Services Directorate Information Bulletin for October 2023.***

BACKGROUND

The attached Information Bulletin for October 2023 provides an operational update for Committee review on the Planning, Environment and Community Services Directorate.

IMPLICATIONS

Any specific implications or risks will be outlined in the Information Bulletin.

CONSULTATION

Planning, Environment and Community Services Directorate, Managers and Staff.

BASIS FOR RECOMMENDATION

This is an information only report.

ACTION ACCOUNTABILITY

Information only report.

KEY MESSAGES

Operational update to Elected Members.

Report prepared by: DAN WAGNER Director Planning, Environment and Community Services Date: 5 October 2023	Report authorised by: DARREN FETTELL Acting Chief Executive Officer Date: 5 October 2023
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ATTACHMENTS

- Attachment 1 – Planning, Environment and Community Services Information Bulletin – October 2023

REFERENCE DOCUMENT

- Nil

DATE: October 2023

PLANNING ENVIRONMENT AND COMMUNITY SERVICES

DIRECTORATE HIGHLIGHTS

September was a busy month right across the Planning, Environment and Community Services (PECS) directorate, with advancement of a range of initiatives and projects, and achievement of key milestones.

Extensive discussions regarding the Isaac Resources Excellence Precinct have been undertaken with the Resources Centre of Excellence, in order to assist in the finalisation of their business case and proposed governance model for the project. Reporting to Council last month presented on the status of current grant applications to the state and federal governments, and forthcoming actions in progressing the project to 'shovel-ready' status.

A big congratulations to all involved in the achievement of a key milestone for the Moranbah Community Centre Revitalisation Project, with the award of the construction tender by Council last month to Woollam Constructions – a Mackay-based construction firm with extensive large scale project experience. Manager Capital and Project Program will continue to progress finalisation of the contract for execution by the Chief Executive Officer in due course.

Looking forward to October's schedule and activities:

- Resources Centre of Excellence Decarbonisation Acceleration launch – Friday 6 October 2023
- Mackay Isaac Tourism Awards 13 October 2023 – St Lawrence Wetlands Weekend nominated in the Festivals and Events category
- LGAQ Conference 16-18 October 2023 – IRC motions regarding social infrastructure agreements and major project assessment reform
- Reef Guardian Councils Executive Committee meeting 19 October 2023

PECSLT are also considering some changes to our reporting to Council, particularly given a number of Council's advisory committees have been discontinued and to align PECS with other directorates. The first of these changes is the inclusion of the PECS capital program as a stand-alone report in the agenda, noting that the scale of our program has grown significantly and the high level of interest in these community-facing projects.

Director PECS will be on annual leave from 12-23 October 2023, with Shane Brandenburg acting as Director during this time.

PECS CAPITAL WORKS

PREVIOUS MONTH'S ACHIEVEMENTS:

- Progressed the award for the Moranbah Community Centre Revitalisation Project.
- Successfully undertook planning procurement and award for an emergent needs project to relocate customer service into the Clermont Library due to identified issues with the Clermont Administration Building.
- Completed procurement for the need's identification and options analysis paper for the Dysart and St Lawrence Community Hubs.
- Completed engagement of Designtek to undertake consultation and design options for the Dysart Miners Memorial.
- Progressed procurement for the Clermont Caravan Electrical Stage 2

CAPITAL PROJECTS UPDATE:

0.82 Percent of Budget Spent - September
 (Excluding Commitments)



\$12,821,272 of YTD Budget Remaining -
 September (Excluding Commitments)

10.38 Percent of Budget Spent - September
 (Including Commitments)



\$11,585,242 of YTD Budget Remaining -
 September (Including Commitments)

Total Number of Projects	34
Projects in Planning Stage	7
Projects in Procurement Stage	11
Projects in Construction Stage	14
Completed Projects	2

Carry Forward Budget	\$ 841,937.00
Adopted Budget	\$ 12,085,000.00
Commitments	\$ 1,236,030.37
Actual Expenditure	\$ 105,664.90
Remaining Budget	\$ 11,585,241.73

Project Responsibilities

Project	FY23_24 Budget	Stage	Responsibility
MBH Community Centre - Design	\$ 2,850.00	Procurement	Community Facilities Team
IRC Pools - Equipotential bonding	\$ 166,882.00	Construction	Community Facilities Team
CLM Sale & Show Revitalisation Stage 2	\$ 9,804.00	Construction	Capital and Project Program Team
DYS Community Hub Design and Construct	\$ 120,000.00	Construction	Capital and Project Program Team
STLAW Community Hub Design	\$ 125,000.00	Procurement	Capital and Project Program Team
CORP Abandoned Vehicle Facility	\$ 19,526.00	Construction	Capital and Project Program Team
CORP Facilities Proactive Capital Program	\$ 15,278.00	Construction	Community Facilities Team
Corp Pools Proactive Capital Program	\$ 12,511.00	Construction	Community Facilities Team
Moranbah Community Centre	\$ 10,000,000.00	Procurement	Capital and Project Program Team
CLM Aerodrome Refueling Tank Upgrade	\$ 58,790.00	Construction	Capital and Project Program Team
CLM Caravan Park Emergent Electrical Work	\$ 238,380.00	Procurement	Capital and Project Program Team
NBO Truck Wash Renewal	\$ 99,488.00	Construction	Capital and Project Program Team
CORP Tourism Signage Stage 2	\$ 98,149.00	Construction	Economy and Prosperity Team
NBO Hall, Admin, Lib, Museum External Re	\$ 59,734.00	Construction	Community Facilities Team
Pioneer Slab Hut Restoration	\$ 74,043.00	Complete	Capital and Project Program Team
MMT Pool Amenities Refurbishment	\$ 21,043.00	Construction	Community Facilities Team
MMT Wading Pool Shade Replacement	\$ 460.00	Complete	Community Facilities Team
MBH Animal Management Centre Renewal	\$ 200,000.00	Procurement	Capital and Project Program Team
NBO Museum	\$ 25,000.00	Procurement	Capital and Project Program Team
Flaggy Rock Septic - Partial replacement	\$ 220,000.00	Procurement	Community Facilities Team

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DYS Civic and Rec Centre Furniture Replace	\$ 25,000.00	Construction	Community Facilities Team
MBH GCAC 25m pool Dosing Regime	\$ 65,000.00	Procurement	Community Facilities Team
MMT and DYS Swim Pool Dive block renewals	\$ 70,000.00	Construction	Community Facilities Team
CORP Pools Emergent	\$ 100,000.00	Construction	Community Facilities Team
CLM Swim Pool design and emergent works	\$ 100,000.00	Procurement	Community Facilities Team
CLM Civic Centre Roof replacement	\$ 500,000.00	Planning	Capital and Project Program Team
GLN Rec Centre - Cold Room replacement	\$ 20,000.00	Procurement	Community Facilities Team
GLN Swimming Pool Storage Upgrade	\$ 85,000.00	Planning	Community Facilities Team
CORP Halls/Centers Emergent	\$ 200,000.00	Procurement	Community Facilities Team
CLM Caravan Park Utilities Renewal	\$ 40,000.00	Planning	Economy and Prosperity Team
NBO Showgrounds Disability Access	\$ 45,000.00	Planning	Economy and Prosperity Team
NBO Showgrounds Arena Irrigation	\$ 60,000.00	Planning	Economy and Prosperity Team
DYS Miners Memorial	\$ 50,000.00	Planning	Capital and Project Program Team and Economy and Prosperity Team

Projects Completed this Month:

Capital Works Number	Project Description	Comments
Nil		

DEVIATION FROM BUDGET AND POLICY:

Officers identified the need for an emergent needs project to incorporate Clermont Customer Service and the Library. This aligns with the proposed hubs model but has been facilitated due to identified issues with the Clermont Administration Building. These works are being undertaken through the existing Dysart Community Hub budget but will be fully funded through expected saving in other capital projects, balancing in either Q1 or Q2.

LIVEABILITY AND SUSTAINABILITY

A. Land Use Planning – Operations (as at 22/09/2023)

Volume of Operations	Sep 23	Aug 23	Jul 23	Jun 23	May 23	Apr 23	Mar 23	Feb 23	Jan 23	YTD 23/24	FY 22/23	FY 21/22
Applications Received												
Development applications (MCU / ROL / OPW)	1	2	2	1	3	3	3	0	4	5	19	18
Building works siting concessions	1	1	0	1	1	2	1	1	0	2	13	16
Survey plans for endorsement	3	0	0	0	1	0	1	2	1	3	8	6
Change Requests, Extensions, Exemption Certificates	3	3	1	1	2	1	0	0	0	7	8	6
Applications Approved												
Developments permits (MCU / ROL / OPW)	0	2	2	3	0	2	0	3	0	4	14	18
Building works siting concessions	1	0	2	4	0	0	1	0	0	3	14	16
Survey plan	0	0	0	0	1	0	0	2	0	0	7	6
Change Requests, Extensions and Exemption Certificates	2	3	0	0	0	1	1	1	0	5	3	9
Planning Certificates	0	3	1	7	8	1	5	1	2	4	33	N/A
Land Application Approvals												
State Land Applications (i.e. conversions, lease renewals etc)	3	1	0	2	2	0	1	0	2	4	10	N/A

Development Enquiries												
Customer Request Module (CRM)	29	30	16	31	29	6	37	29	22	75	258	N/A

B. Prelodgement Meetings

Project Description	Date
Nil	

C. Regional Land Use Planning

Isaac Region Planning Scheme	<ul style="list-style-type: none"> Preparation of work schedule identifying priorities for Amendment 1 of the Planning Scheme. Preparation of a Temporary Local Planning Instrument for non-resident workforce accommodation being progressed. Currently undergoing internal review. Administrative Amendment to the Planning Scheme being prepared. Consultant scope for Flood Hazard Planning Scheme Amendment to incorporate revised flood hazard codes and mapping drafted and request to procurement to commence RFQ process. Consultant scope for Interim Local Government and Infrastructure Plan Flood Hazard Planning Scheme Amendment to update Population Assumption and Standard of Operational Works, incorporating revision of the Charges Resolution and request to procurement to commence RFQ process.
Economic & Population Review Isaac Region	Foresight Partners Pty Ltd have begun research phase including workshop with Council staff on 21 September 2023.
Priority Development Area (PDA) Revocation	<p>Project is currently progressing in accordance with below:</p> <ul style="list-style-type: none"> Data transfer from EDQ to Council of historic records to inform Issues Audit Awaiting EDQ feedback on approval pathway following issuing of report on different planning requirements under Development Scheme versus Planning Scheme.
Isaac Resources Excellence Hub	Masterplan being reviewed with intent to finalise to support progression of Ministerial Infrastructure Designation application.
Greater Whitsunday Housing Project	Draft Action Plan to be reviewed.
Development Assessment Improvement Project – Standard conditions	Awaiting receipt of revised standard condition package from PSA Consulting. Draft development assessment reports are currently nearing completion.
Professional Development and Advocacy	Manager Liveability and Sustainability and Program Leader – Development Assessment attended Planning Institute of Australia Conference where they presented a concurrence session regarding non-resident workforce accommodation – ‘Changing the Mineset’

D. Infrastructure Planning

Project / Initiative	Update
Infrastructure Charging Framework and Local Government Infrastructure Plan (LGIP).	Project scope being developed for an improved system to manage the audit and notification of historic headworks payments. Infrastructure Charge Register is currently being finalised and will be available on website. Following finalisation of Infrastructure Charge Register, a pathway for recovery of any outstanding charges will be defined. This process will include the noting of outstanding charges on rates notices.
Flood Studies	<ul style="list-style-type: none"> Styx River – Communication package being finalised and update to Disaster Management web site . Clermont, Nebo and Moranbah Update Flood Study and Hazard Mapping nearing completion with some final changes being made to plans.

E. Environment, Biodiversity and Land Management

Project / Initiative	Update
Biosecurity	
Biosecurity Plan	<ul style="list-style-type: none"> Draft Biosecurity Plan finalised. Currently undergoing internal consultation. Draft Biosecurity Strategy review underway.
Pest Management – Dingo Scalps	<ul style="list-style-type: none"> 67 dingo scalps were claimed in September.
Pest Management – Aerial Control Program in conjunction with NQ Dry Tropics	<ul style="list-style-type: none"> September shoot was undertaken, awaiting report. Project is being undertaken by NQ Dry Tropics with support from IRC.
Pest Management – Aerial Control Program in conjunction with WRC	<ul style="list-style-type: none"> Aerial shoot conducted on Eaglefield cluster on 29/05/2023 232 pigs were shot. Awaiting report from WRC
Pest Management – Salvinia	<ul style="list-style-type: none"> Salvinia downstream from Hoods Lagoon sprayed and biocontrol introduced Weevil breeding is steady Booms established across lagoon to trap salvinia currently effective in limiting significant salvinia spread
Pest Management – Yellow Crazy Ants	<ul style="list-style-type: none"> Yellow Crazy Ants are in the top 100 invasive species in the World and significantly impacts biodiversity and livability. Have been located in Townsville and Whitsunday Councils which poses a risk to Council given traffic received in region from these areas. National Eradication was deemed unfeasible, and local governments are now filling primary response One officer assisted WRC for 3 days on yellow crazy ant taskforce learning to identify and survey yellow crazy ants for when they establish in IRC. Further information available from - Yellow crazy ants in Australia (invasives.org.au)

Regional Management	Pest	<ul style="list-style-type: none"> Awaiting minutes from NQ Dry Tropics Pest Management Group
Natural Resource Management		
Reef Guardian Council Action Plan		<ul style="list-style-type: none"> Awaiting outcomes of Reef Guardian Councils Program – Activating Local Councils’ Reef Action Plans Funding applications. Projects submitted: <ul style="list-style-type: none"> Feral Pig Control Program (Aerial Shooting) Notch Point Reserve Management and St Lawrence Wetland Restoration Solar installation on community facilities
Great Barrier Reef Cleaner Road Run-off Program		<ul style="list-style-type: none"> This is a joint project between Local Government Association of Queensland (LGAQ), Engineering and Infrastructure (E&I) and Liveability and Sustainability (L&S) at Wuthung Road. Changes to sampling are to be implemented to improve efficacy LGAQ Project team visit IRC on 10/10/2023
Water monitoring		<ul style="list-style-type: none"> Water testing of Hoods Lagoon undertaken as part of 6 monthly baseline data. Sourcing of water testing equipment progressing to enable officer’s to undertake in-house water testing at the Clermont Enviro Lab.
Flying Fox Management		<ul style="list-style-type: none"> Little red flying foxes returned to Clermont as of 28/08/2023 Flying foxes returned to Moranbah as of ~ 09/09/2023 <p>Hoods Lagoon Roost Management Plan (co-funded with DNRM)</p> <ul style="list-style-type: none"> Plan adopted at Council meeting on 27 September 2023. <p>Community-based Social Marketing (CBSM) (co-funded with DNRM)</p> <ul style="list-style-type: none"> Pilot project ideas to overcome barriers to be considered for roll out in Moranbah <p>Clermont Community Business Group</p> <ul style="list-style-type: none"> Possible flying fox habitat planting project has been incorporated into the Draft Hoods Lagoon Management Plan. <p>ROUND 6 FLYING-FOX ROOST MANAGEMENT—LOCAL GOVERNMENT GRANTS PROGRAM APPLICATION SUBMITTED TO UNDERTAKE LOW LEVEL ACTIONS UNDER THE HOODS LAGOON MANAGEMENT PLAN.</p>
NRM collaboration		<ul style="list-style-type: none"> Officer attended Walking the Landscape workshop for Styx river catchment in collaboration with Department of Environment and Science and Reef Catchments.
Stock Routes		
Stock Route Permits		<ul style="list-style-type: none"> Stock on route 24/09/2023 to Clermont for Belyando Campdraft

Stock Management Plan	Route	<ul style="list-style-type: none"> • New Stock Route legislations came into force from 1 July 2023 • Template produced by LGAQ to create Stock Route Management Plan. Implications of legislation changes currently being reviewed however Council will be required to update their Stock Route Management Plan.
Sustainability		
Waste Education		Officer supported waste services to deliver recycling education to students in Moranbah and Nebo.

EMERGING ISSUES

Nil

NEXT MONTH'S PROGRAMS

- Economic and Population Review Isaac Region Study research phase and possible Council Briefing
- Styx River and Plane Creek (South) Flood Study Defined Flood Event Modelling commence.
- Close out Clermont, Moranbah and Nebo Flood Hazard Mapping and Tu Flow update.
- Progress Flood Hazard Planning Scheme amendment package through procurement and prepare Council report for resolution of Planning Scheme Flood Hazard Amendment and Adoption of Flood Studies. Expand to include Major Amendment items included in Amendment Register.
- Local Government Infrastructure Plan- update Parks Network Schedule of Works (SOW), Water SoW and commence Sewerage SoW.
- Progress Interim Local Government Infrastructure Plan Amendment and update Adopted Infrastructure Charges Resolution through procurement.
- Internal feedback on Biosecurity Plan collated and Plan finalized for adoption.
- Receive standard conditions and finalize template and correspondence reports.

DEVIATION FROM BUDGET AND POLICY

Nil

Development Application Status

Application Number	Applicant	Proposal Description	Level of Assessment	Date Lodged	Property Address	Lot and Plan	Development Application Stage	Planning Officer
MCL080001102 Refer to MCL0800011 (PA17020)	Iberdrola Australia Development Pty Ltd - Cf-RPS AAP Consulting Pty Ltd	Minor Change Application MCU Changing a development approval for a solar PV farm to modify the site access arrangements and the hours of construction	Code	9/6/2023	353 Manly Access Road, Clarke Creek	Lot 2 on RP803046 & Lot 1 on RP803046	Application Stage	Sarah Lawley
MCL080001101	Iberdrola Australia Pty Ltd Cf-RPS AAP Consulting Pty Ltd	Other Change - Material Change of Use Renewable Energy Facility * Temp Non-Res Workers Accommodation for Construction Camp Transition Line alignment * additional piece of land (RP803046)	Impact	9/4/2023	353 Manly Access Road, Clarke Creek 18543 Malborough Salina Road, Clarke Creek	Lot 1 on RP803046 Lot 2 on RP803046 Lot 8 on RCP162	Part 1: Application	Sarah Lawley
MCL0230008	Moranbah Workers Club Cf-Vall Planning Group	Minor change - Changes to design Original application - Material Change of Use - Commercial Activities (Expansion of Hotel and Ancillary Uses)	N/A	16/06/2023	49-55 Mills Avenue, Moranbah	Lot 22 on CP855645 Lot 43 on CP304478 Lot 44 on CP304478	Appeal	Sarah Lawley
MCL0230008 Moranbah P224 Application	Siron Corporation Pty Ltd Cf-Adams + Sparkes Town Planning	Material Change of Use - Extension to Existing Non-Res Works Accommodation	Impact	6/9/2023	26A Acacia Street & 32/34 Acacia Street, Moranbah		Application	Sarah Lawley
RAL2300002	Sentinel Northern Australia Investment Pty Ltd Cf-Urban Sync Pty Ltd	Reconfiguring a Lot (Lease with a term exceeding 10 yrs)	Code	5/4/2023	61 Mills Avenue, Moranbah	Lot 10 on M97376	Part 3: Information request	Sarah Lawley
MCL0230002	John & Jessica Frazer	Extension to Currency period - MCU - Truck stop and Motel	N/A	8/6/2023	82083 Bruce Highway, Clonville	Lot 9 on RP676789	Decision	Sarah Lawley
MCL0220015 in conjunction with RAL2300001	Sizer & Cogill Bulk & General Carriers Pty Ltd Cf- Millford Planning	Material Change of Use - Rural Industry (Bulk Grain Storage)	Code	10/21/2022	1461 Mount McLaren Road, Kilcummin	Lot 4 on RP942862	Part 5: Decision	Sarah Lawley
MCL0230003_01	J Richards and Sons Pty Ltd Cf-P group Engineering	Request for Generally in Accordance - Extensions to Utility Installation (Waste Management Facility)	N/A	8/9/2023	15 & 22 Kager Lane, Clement	Lot 6 & 8 on RP686662	Decision	Sarah Lawley
MCL0200011 Moranbah P224 Application	BHP Coal Pty Ltd Cf-RPS	MCU - 546 Room Non-Resident Worker Accommodation Extension to Currency Period	Impact	23/06/2020	Cnr Goonyella Rd, Curtain St & Belvardo Ave, Moranbah	Lot 1 on SP74464	Decision Stage	Mich St Clair
MCL02300011 Cove Coppabella Cf- Tract PA13076	The Mac Services Group Pty Ltd Cf- Tract Consultants Pty Ltd	Material Change of Use - Preliminary Approval to use the original Application for Preliminary Approval (Planning Act 2008) Material Change of Use - Non-Resident Workers Accommodation to allow 2,700 Accommodation Units and a Development Permit for 342 Accommodation Units in Stage A	Impact	8/7/2023	12798 Peak Downs Highway, Coppabella	Lot 318, 10 on SP244495	Decision Stage	Sarah Lawley
RAL2300004	Channel Seven Queensland Pty Ltd Cf- Tract	Reconfiguration of a Lot - Access Easement	Code	8/21/2023	1887 Peak Downs Highway & 12143D Peak Downs Highway, Coppabella	Lot 1 on SP257330 & Lot 30 on GV1337	Application	Sarah Lawley

INFORMATION BULLETIN

Development Application Status as at 29 September 2023

Application Number	Applicant	Proposal Description	Level of Assessment	Date Lodged	Property Address	Lot and Plan	Development Application Stage	Planning Officer
MCU18/001102 Refer to MCU18/0011 (PA17020)	Iberdrola Australia Development Pty Ltd - CI- RPS AAP Consulting Pty Ltd	Minor Change Application MCU Changing a development approval for a solar PV farm to modify the sites access arrangements and the hours of construction	Code	9/6/2023	353 Manly Access Road, Clarke Creek	Lot 2 on RP801346 & Lot 1 on RP801346	Application Stage	Sarah Lawley
MCU23/0009	Moranbah Workers Club CI- Wall Planning Group	Minor change - Changes to design Original application - Material Change of Use - Commercial Activities (Expansion of Hotel and Ancillary Uses)	N/A	16/06/2023	49-55 Mills Avenue, Moranbah	Lot 22 on CP855645 Lot 43 on CP904478 Lot 44 on CP904478	Appeal	Sarah Lawley
MCU23/0008 Moranbah Z24 Application	Siron Corporation Pty Ltd CI- Adams + Sparkes Town Planning	Material Change of Use - Extension to Existing Non-Res Works Accommodation	Impact	6/9/2023	28A Acacia Street & 32/34 Acacia Street, Moranbah		Application	Sarah Lawley
RAL23/0002	Sentinel Northern Australia Investment Pty Ltd CI- Urban Sync Pty Ltd	Reconfiguring a Lot (Lease with a term exceeding 10 yrs)	Code	5/4/2023	81 Mills Avenue, Moranbah	Lot 10 on M87378	Part 3: Information request	Sarah Lawley
MCU23/0012	John & Jessica Frazer	Extension to Currency period - MCU - Truck stop and Motel	N/A	6/8/2023	82085 Bruce Highway, Clavieview	Lot 3 on RP617819	Decision	Sarah Lawley
MCU22/0015 in conjunction with RAL23/0001	Sizer & Cogill Bulk & General Carriers Pty Ltd CI- Millford Planning	Material Change of Use - Rural Industry (Bulk Grain Storage)	Code	10/21/2022	1461 Mount Mularen Road, Kilcummin	Lot 4 on RP842862	Part 5: Decision	Sarah Lawley
MCU23/0003.01	JJ Richards and Sons Pty Ltd CI- Psgroup Engineering	Request for Generally in Accordance - Extensions to Utility Installation (Waste Management Facility)	N/A	8/9/2023	15 & 22 Karger Lane, Clermont	Lot 6 & 8 on RP618662	Decision	Sarah Lawley
MCU20/0011 Moranbah Z24 Application	BHP Coal Pty Ltd CI- RPS	Extension to Currency Period MCU - 546 Room Non-Resident Worker Accommodation	Impact	23/06/2020	Cnr Coonwella Rd, Curtain St & Belyando Ave, Moranbah	Lot 1 on SP174464	Decision Stage	Mick St Clair
MCU23/0011 Civeo Coppabella CI- Tract PA13076	The Mac Services Group Pty Ltd CI- Tract Consultants Pty Ltd	Material Change of Use - Preliminary Approval to vary the original Application for Preliminary Approval (Planning Act 2009) Material Change of Use - Non Resident Workers Accommodation to allow 2,700 Accommodation Units and a Development Permit for 342 Accommodation Units in Stage A	Impact	8/7/2023	12798 Peak Downs Highway, Coppabella	Lot 3 & 10 on SP244495	Decision Stage	Sarah Lawley
RAL23/0004	Channel Seven Queensland Pty Ltd CI- Tract	Reconfiguration of a Lot - Access Easement	Code	8/21/2023	11881 Peak Downs Highway & 12143D Peak Downs Highway, Coppabella	Lot 1 on SP251730 & Lot 30 on GV337	Application	Sarah Lawley
MCU23/0001 & CPV23/0001	BHP Mitsubishi Alliance CI- RPS AAP Consulting Pty Ltd	Material Change of Use - Utility Installation (above-ground mine-affected water pipeline) Op Works - Excavation and filling for above-ground mine-affected water pipeline	Impact	12/20/2022	Golden Mile Road, Dysart	Multiple	Part 5: Decision	Sarah Lawley

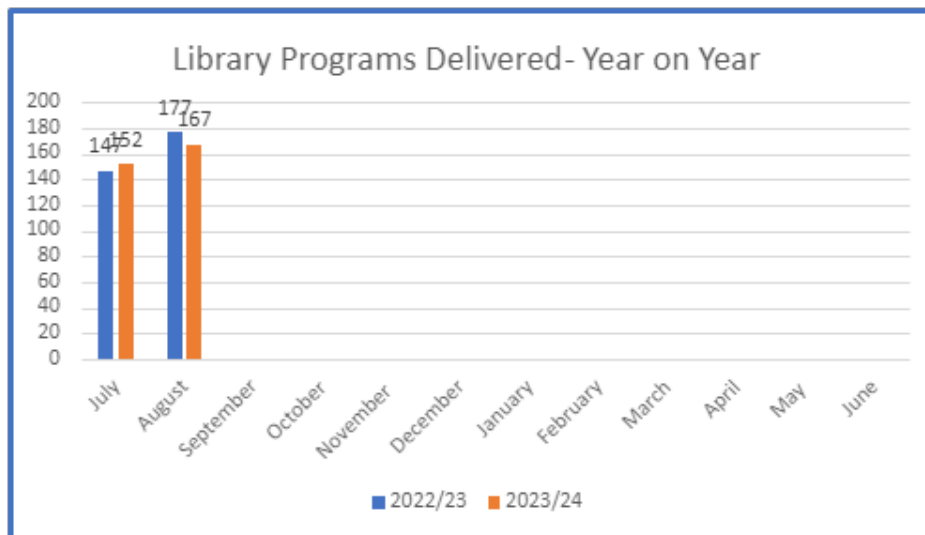
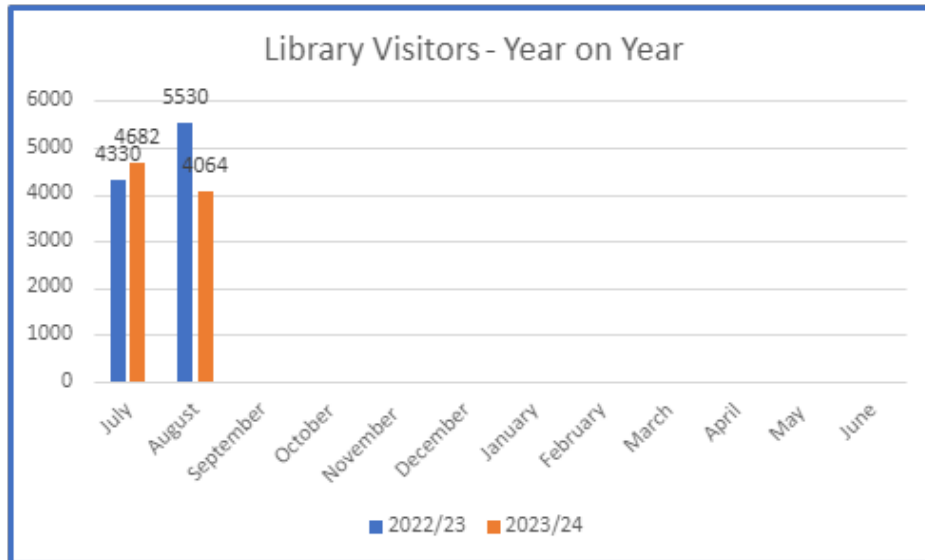
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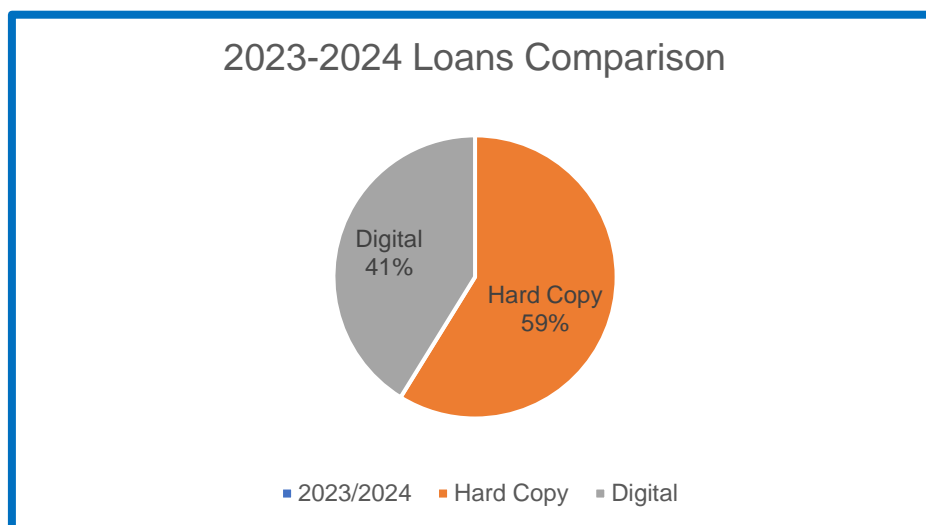
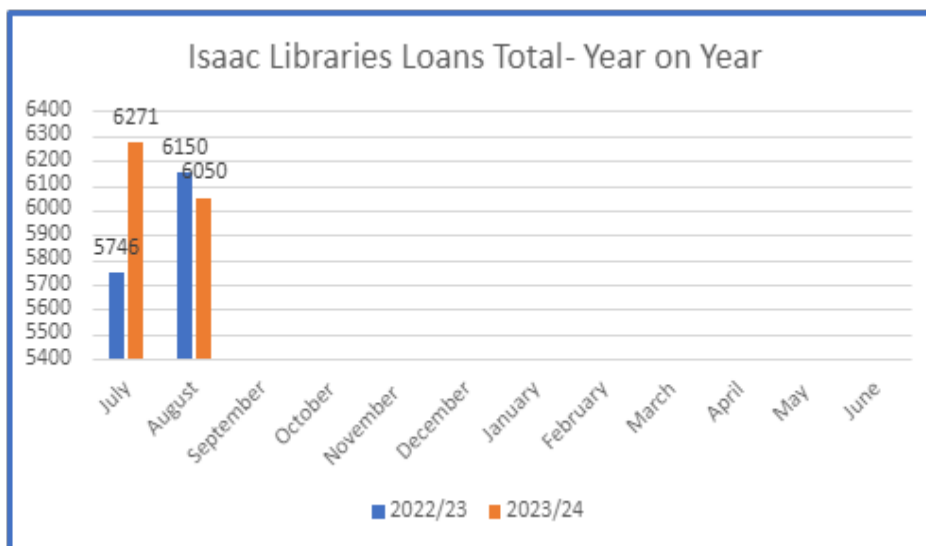
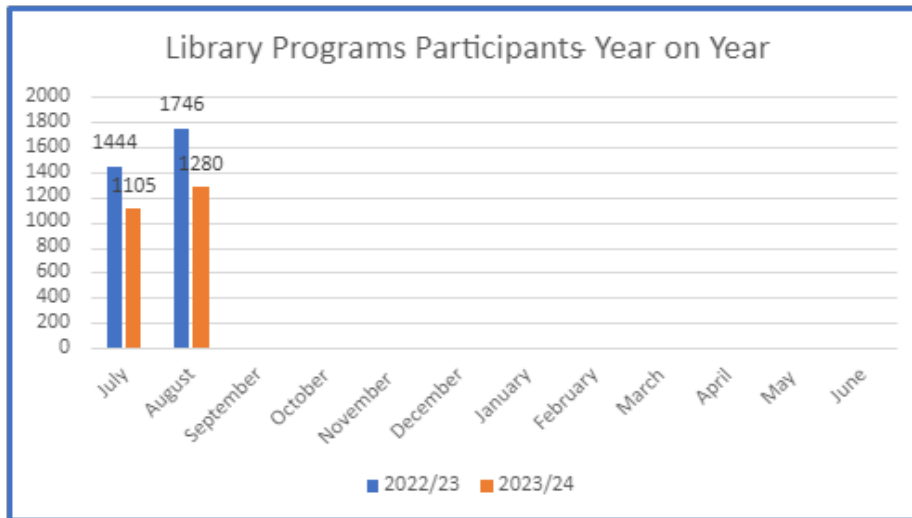


Application Number	Applicant	Proposal Description	Level of Assessment	Date Lodged	Property Address	Lot and Plan	Development Application Stage	Planning Officer
MCL2300010	Cueo Pty Ltd C/- Town Planning Alliance	Minor Change to Site Layout Original application - Works Camp (Increase of 508 rooms) and Caravan Park (20 sites)	N/A	21/07/2023	23 Saleyrd Drive, Nebo	Lot 39 on SP186539	Appeal	Sarah Lawley
RAL2300003	Longwall Group C/- RPS	Reconfiguration of a Lot - 3 Lots into 2 Lots and an access easement	Code	7/9/2023	30 Bacon Street, Moranbah	Lot 4 on SP255033 Lot 5 on SP255033 Lot 6 on SP255033	Part 3: Information request	Sarah Lawley
MCL2300006 Moranbah ZDA Applicant: F&S ACZ/1782043/01	Village National Coal Country Properties C/- Murray & Associate	Material Change of Use - Non-resident workforce accommodation (84 additional units) Notes: 5/19/2022 - 437 units existing 78CP300715 - 84 additional units Lot 5 and Lot 78 to be amalgamated	Impact	3/5/2023	Goonyella Road, Moranbah	Lot 78 on CP300715 Lot 5 on M97372	Part 1: Application	Sarah Lawley
MCL2200016	Jellinbah Group Pty Ltd C/- SIECC	Material Change of Use - Extension to Non-res workers accomm. (144 units) and ancillary uses	Impact	10/25/2022	58 Queen Elizabeth Drive DY SART QLD 4745	Lot 21 on SP320183	Part 5: Decision	Sarah Lawley
RAL2300001 in conjunction with MCL2200015	Steer & Cogill Bulk & General Carriers Pty Ltd C/- Milford Planning	Reconfiguration of a Lot - 1 Lot into 2 Lots	Impact	4/5/2023	1461 Mount McLaren Road, Kilcummin	Lot 4 on RP842862	Part 4: Public Notification	Sarah Lawley
RAL2300004	Peter Misud C/- Wall Planning	Reconfigure a Lot - Boundary/Realignment	Impact	6/27/2022	1947 Kerlogan Road, Kilcummin	Lot 1 on DC170 Lot 8 on DC59	Part 3: Information request	Sarah Lawley
DP-W2300004	JJ Richards and Sons Pty Ltd C/- Pagnon Engineering	Operational Works - Landscaping, Stormwater, Earthworks	Code	8/11/2023	15 & 22 Karger Lane, Clermont	Lot 6 & 8 on RP618662	Part 3: Information request	Sarah Lawley
MCL2300007	Paluma Road Pty Ltd C/- Justin Peel	Material Change of Use - Service Station	Impact	5/3/2023	19 Cemetery Road, Nebo	Lot 42 on VHS349	Part 3: Information request	Sarah Lawley

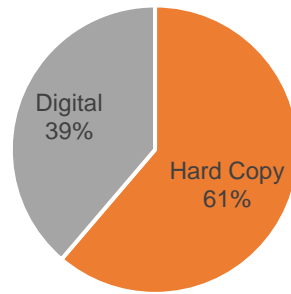
ENGAGED COMMUNITIES

Libraries



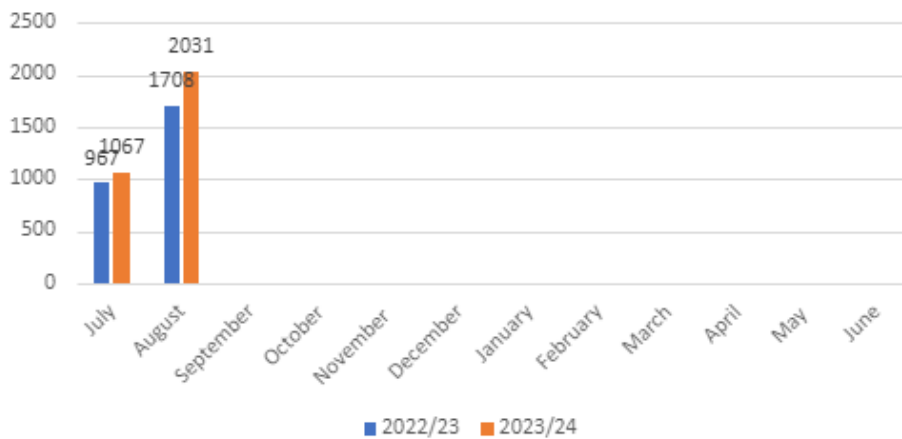


2022-2023 Loans Comparison



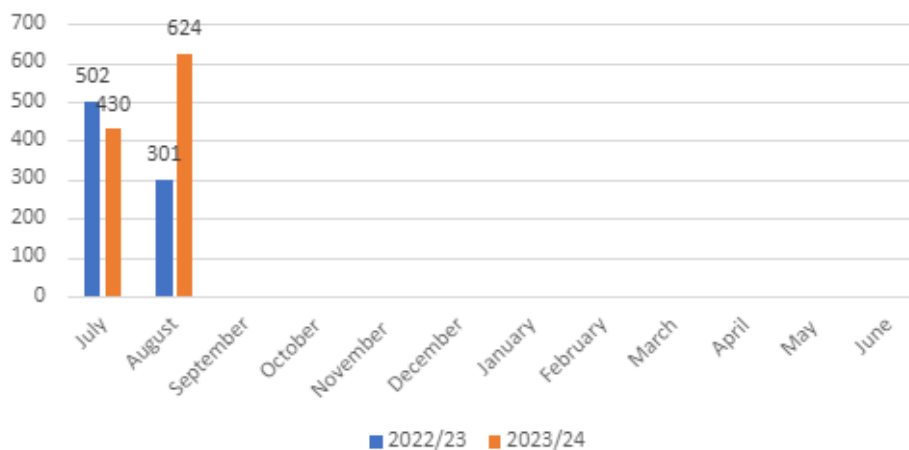
■ 2022/2023 ■ Hard Copy ■ Digital

Customer Service Total Visitors- Year on Year



■ 2022/23 ■ 2023/24

Annual Museums and Tourist Info Visitors - Year on Year



■ 2022/23 ■ 2023/24

Community Engagement, Programs and Events

Nebo Bush Poet's Day and Competition

The Nebo Bush Poet's Smoko School Poetry Competition received 15 entries in the Junior Competition and 5 entries in the Senior Competition. The entries were judged by the Deputy Mayor Cr Veve, Nebo Bush Poet's Smoko MC Dan Lockyer, and Alaina Earle from Moranbah Arts. This was a good number of entries for the first year of the competition. The Nebo Bush Poet's Smoko was held on Sunday, 3 September with an estimated 75 attending. Four of the Bush Poet's School Competition entrants read their submissions. Nine budding poets recited original and classic poems and was enjoyed by the crowd. The Nebo/Glenden Community Relations Officer contributed approximately 50 hours of work towards the competition and event.

Glenden R U OK Day

The Nebo/Glenden Community Relations Officer coordinated an R U OK? Chit-Chat Day at the Glenden School on Thursday 14 September providing R U OK? Messaged Kit-Kats and wristbands for the school. The event was also held at the Glenden Library for the community, with support provided by the Community Hubs team.

Arts and Culture

Glenden Recreation Centre will host one show of the Spring Tour of the Festival of Small Halls on the evening of Wednesday, 11 October 2023. Doors open at 6.30pm with the performance starting at 7.00pm and finishing at 9.00pm. This event is a Council led initiative supported with funding from RADF. The "We Rise" exhibition will finish its run in the Coalface Art Gallery on Friday 13 October. The "Miners' Memorial Community Exhibition" will be installed in the Coalface Art Gallery on Friday 20 October 2023 and will open to the public on Monday, 23 October 2023. The gallery will open from 8.30am to 11.30am on Sunday, 29 October 2023 to enable visitors to the Moranbah Markets to see the exhibition.

Work in progress:

International Legends of League

The Acting Manager of Community Engagement, Programs and Events as been working alongside the International Legends of League providers to support the event and school visits being delivered throughout the Isaac Region. The event will be held in Moranbah on Saturday, 14 October 2023.

Nebo 100 Year Celebrations

It is 100 years since Nebo was gazetted as a town on 3 November 1923. Isaac Regional Council will celebrate this 100year commemoration with an open community day and street party in Reynolds Street. The event will be held in Reynolds Street with the street closed off to traffic, and Water Street between Kemmis and Mary Streets closed off to traffic.

The community day event will include:

-
- An official unveiling of a commemorative plaque by the Mayor at Centenary Park and cutting of a cake.
 - Nebo Museum open for viewing and with displays
 - Street party with food vans, market stalls, live music, horse and carriage rides, face painting and blacksmithing display and stall.
 - Nebo Hall open with stalls/displays from the community
 - The Historic Nebo Hotel will celebrate 160 years and will hold a long table dinner under the stars. This will be a ticketed / fee paid event.
 - The Nebo Community Sport and Recreation Club will hold their annual Christmas Fair for the community at the same time (including amusement rides and a visit from Santa) and will be located in Water Street.

The Nebo Museum was successful in obtaining an Isaac RADF to produce a street display including large corflutes of old photos of Nebo town, with a history description and located outside the original building (i.e. The Nebo General Store, Nebo Hotel, Council office) with 10 photos. The corflutes will also have lighting for nighttime viewing. After the commemoration, the corflutes will be displayed at the Nebo Museum.

Dysart 50 Year Celebrations

Dysart State Primary School P&C are hosting a Christmas School Fete to celebrate 50 years of Dysart. The Dysart P&C and the Dysart Community Support Group have collated artwork and memorabilia that have been collected over the years to be displayed in the school's main hall. This will showcase in detail, a story of how Dysart came to be. This fun packed afternoon will kick off at 2pm, with a range of activities for all the family to enjoy. Amusement rides, markets, food vendors, petting zoo, live entertainment from Mango Junction, face painters, Santa photos and fireworks are all available to be enjoyed by all.

Saraji Mine have donated a bus service to collect and drop off family members to and from the event. Pick up and drop off locations and times are yet to be confirmed.

Isaac Coast Aerobics Program

The Coastal Community Relations Officer, through the Coastal Neighbourhood Centre, is in the process of securing free Aqua Aerobics classes for seniors at the St Lawrence Pool.

Notable Upcoming Events/Programs

- Men's Day – St Lawrence Sportsground – 30 September 2023
- Seniors Month – October
- Groovy Booby Bus (Dysart and Moranbah) – October
- Spring Tour of the Festival of Small Halls, Glenden – 11 October 2023
- International Legends of League – 14 October 2023
- St Lawrence Men's Shed Community BBQ – 15 October 2023
- Groovy Booby Bus (Dysart) – 15 October 2023
- QLD Community Development Conference – 15-20 October 2023
- Groovy Booby Bus (Moranbah) – 17 October 2023
- Dysart 50th – 4 November 2023
- Nebo 100th – 11 November 2023

ECONOMY AND PROSPERITY

PREVIOUS MONTH'S ACHIEVEMENTS:

Economic Development

- Engagement with Community and Regions College Partners of CRC TiME. Participants deemed the IRC hosted pilot knowledge-exchange project a success and a blueprint for future regional hub visitations. The exchange brought together local representatives and guests from the Bowen Basin, Pilbara, Latrobe Valley and other regions to connect, collaborate and share economic and social development strategies. Next knowledge-exchange will coincide with Annual Forum hosted in Latrobe Valley November 2023.
- Progression of Anne St development Land Sale Strategy. Letter of comfort to be received from the Commonwealth confirming any obligations under the MOU and options to continue to facilitate affordable housing in region.
- Continued engagement with GW3 and regional economic development members on the GW3 Digital Connectivity roadmap.
- Investment attraction facilitation continued with ongoing information sharing with public and private regionally interested parties, (to note Samsung CT – renewable energy enquiries).

Business Support

- The business support portfolio has been impacted by the maternity leave of the incumbent officer, and a recruitment process is underway to backfill the position. Expected onboarding late October 2023.
- Intermittent issues have arisen with local businesses needing to reactivate EFTPOS machines to accept Shop Isaac cards due to the renewal of EFTPOS machines and other factors. Communications and business visits have been undertaken to address this matter. Three new business registrations undertaken this reporting period. Old and new business registration data rolled over for and improved for new website integration.
- Shop Isaac promotional material partially developed. Implementation to coincide with marketing campaign and Christmas competition.
- Isaac Business Chamber project continues to progress. New chamber to implement their governance framework setting clear rules and procedures, appointing board and committee members, and implementing appropriate accounting and financial reporting standards. Aiming for registration November. In region visit from Business Chamber QLD is planned for late October/early November for program review. Expected launch March/April 2024. Early planning to be underway for May 2024 small business month.
- New IRC website framework updated with new data and information.
- October Indigenous Business Month preparations progressing with neighbouring LGAs, state departments and NGOs. Isaac Black Coffee Catch-up event scheduled for late October in Moranbah.
- Participation in the Small Business-Friendly Council engagement with other regions remains ongoing. Isaac's Small Business-Friendly Council annual report endorsed and shared with Queensland Small Business Commissioner.
- Attendance, assistance and contributions to regional and State government programs (LGMA village exchange, WRC Recycled Plastics project, MRC RV strategy, CHDC Shop Local program, DESBT Future of Work/Advanced Apprenticeships, DESE Local Jobs Program, DES agricultural field days etc), and early preparations for regional 2024 events (Small Business Month, QME, etc.)
- Bi-monthly e-bulletin distribution. Isaac Insights is a bi-monthly e-newsletter designed to keep you up to date with the latest in-region news and business support opportunities.

Tourism

- Recruitment for the Mackay Isaac Tourism Development Officer for the Isaac region (funded through LBF) is currently in progress. This recruitment is anticipated to bring essential additional resources to support projects and activities in this domain, including the Isaac tourism trails strategies.
- Mackay Isaac Tourism launched the annual fishing event called Mackay Isaac's Lucky Catch and Snap at Theresa Creek Dam on Sunday 10 September. 40 kids participated in the 2-hour fishing clinic at Theresa Creek Dam. The 'app-based' event (please see link to website <https://www.luckycatchandsnap.com.au/>) will be held over a month (9 September – 8 October) and includes 20 locations – 10 in Mackay and 10 in the Isaac where people can fish for up to 30 species to potentially win prizes. The Daily prize is \$1,000 daily, and there are 3 Super jackpot days for an additional \$25,000. The winner is determined based on location, species, and size that is drawn on the day. This event is organised with the support of the E&P team at Isaac Regional Council not only to provide tourism opportunities but also some livability options for locals and the opportunity for them to learn more about activities available in Isaac! As of the 26 September there has been a total of 713 registrations which is 130% of the total that the competition had at the end of the event in 2023. 9.4% of registrations are from outside of the area. Breakdown of Registration are:
 - Mackay: 552
 - Isaac: 92
 - Queensland Other: 50
 - Interstate: 17



Figure 1 Mackay Isaac's Lucky Catch and Snap



Figure 2 Comparison Data Mackay Isaac’s Lucky Catch and Snap

- The 2023 St. Lawrence Wetlands evaluation and debrief presentation to the St. Lawrence Wetlands Strategic Planning Steering Committee has been completed. The team is currently in the process of submitting grant applications to Tourism and Events Queensland and Festivals Australia and is working on the development of the event management plans for the 2024 event.
- The Tourism Signage Stage 2 project has been impacted by the unforeseen leave of some BMC team members to complete the final designs. Most installations are programmed to be completed prior to Christmas, leaving a couple of signs for content research and design (Clairview Dugongs, Blue Mountain Park MMT viewing).
- Isaac Tourism Trails Strategic Plan is awaiting windows for briefing to Council prior to public consultation.
- Participation at the AGM of the Great Inland Way Committee.
- *Adventure Gold Diggers* has been filmed in Clermont, Includes filming with Leigh McGrath from Golden Prospecting Tours. *Air on Channel 7 Mate*, first episode Tuesday 3 October 8:30pm, plus on 7 Plus App. The launch function, to watch the first 2 episodes is planned for the Commercial Hotel in Clermont, starting from 5:30pm on 3 October 2023 and it is a community event opportunity.

Asset Management

- The E&P department is developing a new leadership group with a focus on reviewing processes, responsibilities, and improvements to the management of E&P’s portfolio. The emphasis is placed on addressing some of the recurring asset issues, including resourcing across the assets and into Nebo (e.g., Showgrounds bookings and maintenance, their related fees and charges, airstrip maintenance, truck wash, etc.).
- Progress in the unmanned fuel tank investigation to assess the project's feasibility is occurring, including the consideration of the benefits of enabling the Aerodrome officer not to be stationed fully at the Clermont aerodrome for refueling requirements.
- Theresa Ck Dam Concept development plan is ready for Council review prior to adoption.
- Theresa Ck Dam Septic upgrade project continued development through GHD progressing the EA application to the State for development parameters that can be delivered through a design and

construct process. Development of cost estimates for treatment options will be forthcoming for Council to consider through its PAG process.

- Engagement with Dept of Resources on Black Ridge GPA and the reports of encroachment on the GPA by a neighbouring mine lease and camping occurring with outcomes of improved signage to be conducted between IRC & DOR.

EMERGING ISSUES

- The E&P department exerts has a heavy impact on the BMC department, necessitating a careful balance with the latter's own ongoing operational requirements, which may pose challenges to E&P project delivery. Examples of such projects include Shop Isaac collateral, the SLWW communication plan, the Tourism Signage Stage 2 project, and the master plan public consultation, among others.

NEXT MONTH'S PROGRAM

- Anne St Land Sale Strategy, TCD Concept development plan, ITT briefing development, IREH tenure process, E&P's PAG projects delivery – Nebo showgrounds disability and irrigation, Nebo SMP stage 1 project works development, Tourism Signage Stage 2, SLWW 2024 delivery, all major projects featuring works proposed in October.

DEVIATION FROM BUDGET AND POLICY

2023 St Lawrence Wetlands weekend event

COMMUNITY FACILITIES

PREVIOUS MONTH'S ACHIEVEMENTS:

Halls & Centres

The **Moranbah Community Centre (MCC)** has completed the collection of Chattels by the successful bidders from the tender IRCT-MBH5-0623-333 Disposal of MCC Chattels. We are now tasked with the appropriate disposal of the remaining chattels.

There has been a total of 10 catering bookings with IRC Catering at the Greg Cruikshank Aquatic Centre (GCAC) between 24 August 2023 – 27 September 2023.

The **Dysart Recreation Centre (DRC)** is excited to be running their September Holiday Program and has been busy running their regular programs as follows:

- Tumble Tots = 169 participants
- Nifty Fun = 27 participants
- Social Evening sports = 43 participants
- Pulse Dance Hire = Meeting room 4x hires and Court 1 = 4x Hires
- Dysart State High School = Court 1 x 6 hires and Court 2 x 6 Hires
- Gym Leased x 2 Rooms = 1710 participants
- Gym Hire Creche Room daily = 43 children



(Photo inset of Nifty Fun at the Dysart Recreation Centre)

The **Dysart Civic Centre (DCC)** had 4 bookings for September. These being the Hinterland Wellness Expo, the Flying Skin Doctor, IRC catering and BMA chair hire.

The **Clermont Civic Centre (CCC)** had 8 bookings for September. All were IRC events except for 1 being a dance rehearsal. The centre has been busier than normal due to the meeting room at the Clermont IRC Boardroom not being available.

The **Middlemount Community Hall (MCH)** saw the Middlemount Gardner's Community event this month, along with Gymnastics who use the hall every Monday, as well as Mrael who is utilising a room once a month also.

The **Glenden Recreation Centre (GRC)** has had bookings this month for Safety & Resilience, 2 x leather Craft Workshops, Glenden Rural Interest Group, School Gym bookings, Glencore Football, AEC, Aimbic & Reef Catchment.

Upon inspection, the Stadium roof was found to be flaking and thought to be possibly containing asbestos – a sample of the material was collected and tested and has come back as no asbestos found.

The Gym has received 8 new memberships this month, which is a positive boost to numbers however, it has been reported that some pieces of gym equipment has gone missing.

The Bowls Club had been broken into with some damages to the building – report made to Police and repairs to be carried out.

The **St Lawrence Hall** has had general maintenance carried out and looking into upgrades to tables and chairs for the facility.

The **Ibilbie Community Hall** roof is requiring repairs and will be included in a Community Facilities RFQ for the works to be completed due to the extensive nature of the work involved.

The **Carmila Hall** has had general maintenance carried out and looking into upgrades to tables and chairs for the facility.

The **Clarke Creek Hall** Soffits were found broken upon inspection and thought to be possibly containing asbestos - a sample of the material was collected and tested. Results came back as no asbestos found. Two (2) quotes have been received to replace the soffit and work will commence within coming weeks.

Clark Creek has hosted a campdraft event this month.

Cemeteries

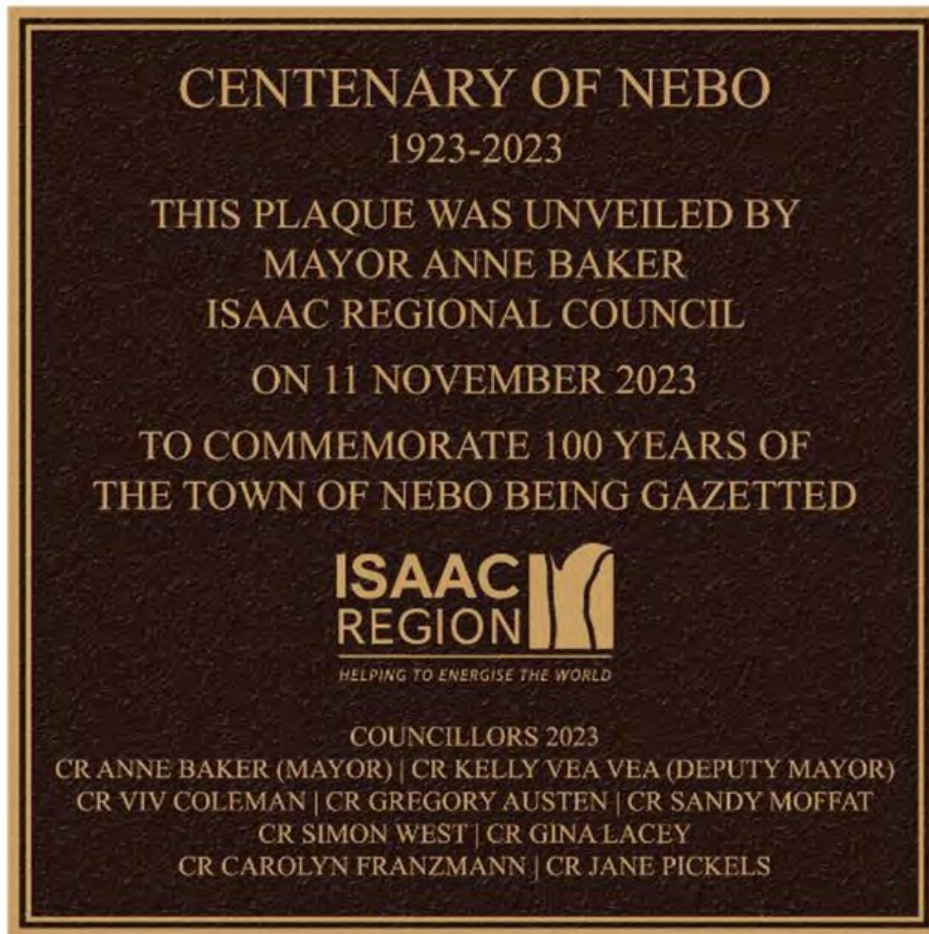
Development of an asset list for each Cemetery including buildings and equipment is underway to ensure that we meet all required service levels.

Funerals and Interments

- Nebo – 25/08/2023 – Ashes interment of mother into father's grave
- Enquiry to place mothers' ashes onto relatives' grave in Clermont monument section – BRH contacted and written authorisation received for ashes interment. Application form completed by applicant. Small plaque designed, paid for, and ordered; Ashes interment will occur when plaque is delivered.
- Clermont – 03/10/2023 – Anglican Church Service – 10.00am – Lawn Section

Plaques and memorials

- 1 plaque delivered for installation Clermont cemetery.
- 1 plaque ordered for Dysart cemetery.
- Liaising with 4 families for memorial plaques for loved one's graves in Clermont.
- Enduring Memorials stonemasons installed 2 memorials for a family in the Dysart lawn cemetery.
- Family member erected metal cross and small plaque onto grave in monument section of Clermont cemetery
- Liaised with Patrice Willoughby, Community Liaison Officer Glenden to create Nebo 100-year town gazetted plaque. Plaque approved, ordered, and scheduled for delivery by 26/10/2023. Proof attached.



(Photo inset of Proof of Nebo 100 Years of the town being gazetted)

Plot/Niche purchases

- Clermont – Funeral Director (FD) advised that they have not received payment for a funeral and the reserved plot that was invoiced. – FD requested that reserved plot fee be removed from their invoice. Customer has been advised via email that if they want to secure Plot they are required to make payment – Customer is investigating with bank as they believed that they have paid for the funeral and reserved plot fee. Reminder emailed to customer 14/08/2023 and again on 19/09/2023. If no communication from this family is forthcoming, the plot will be made available for other families to purchase.

Enquiries

- Clermont – Several enquiries for grave locations of ancestors.
- Customer requested information on purchases of plaque to Honor late parents for installation at their family property. Information requested provided.
- Clermont – Two enquiries on accessibility of historical reserved graves located in the monument section. The Parks and Recreation Team Leader has assessed both sites and advised that excavation will be possible with a small excavator and depth will only be as far as the excavator can dig – approx. 4ft.8in.
- Clermont – Enquiry seeking confirmation that when customer passes, she can be buried with her late husband in the Lawn Section of the cemetery. Burial records checked and found customer who is Burial Rights Holder of husband's grave. Note made in burial spreadsheet of customers end of life request.

Swimming Pools

- Assistance has been provided to the IRC Asset Team to confirm and check on all current pool assets.
- Winter service inspections across all IRC pools have been completed and reports have been received from NQWS.
- Chemical orders have been placed for various pools.
- Signage installation around IRC pools commenced and were completed mid-September with final inspection of installations to be completed by end of September.
- FBI are scheduled in for the completion of safety equipment checks, along with oxy-viva and defibrillator compliance.

The **Greg Cruikshank Aquatic Centre (GCAC)** has had some maintenance carried out on the Water park due to wear and tear of water running over the concrete which was touched up around the water features with paint. A complete repaint will be required future when the specific paint is available and scheduled yearly to complete a full repaint of the wading pool annually each winter.

New signage has gone up around the pool to inform pool users of safe pool use in and around the water as well as advising of water depths.

There have been multiple contaminations throughout the last few weeks where full disinfectant protocols have been followed. Regular reminders with pool users about the importance of children regularly going to the toilet and wearing swim nappies have been made a priority.

Moranbah East State School has finished their Learn To Swim (LTS) program and carried out their swimming carnival on the 24th of September which was great to see large numbers participating.

Five staff of the GCAC participated in the Lifeguard course which covered updates in lifeguarding.

There was a good response to the swim teacher course that was held over the 4th, 5th, 6th of September with 8 participants taking part. Hopefully this will translate to these individuals intending to teach in the LTS programs.

Highlanders had their swimming camp over the 2/3 September and are holding “come and try” nights for the highlander were held on the 6th and 13th September to increase member numbers to the club.

Ongoing inspection and liaising with IM Industries for water heater faults at GCAC.

Capital Works for GCAC 25m Disinfection upgrade – RFQ documents have been completed and sent to procurement for review and issue.

The **Middlemount Pool** has been undergoing changeroom upgrades which has been completed and is a welcomed and fresh look for the pool users.

The completed evaluation and recommendation report for the Middlemount Dive Blocks (Goods) has been sent to procurement. The finalised LOA and Purchase Order for Aquatic Elements to purchase dive platforms. Dive block (Works) RFQ has closed, receiving a single response. Further discussion with all stakeholders, concerns raised with budget risk, delivery timelines and expediency of work by the supplier.

Supplier procurement to deliver grandstand and concrete slab for the Middlemount pool.

There was a potable water leak on the pool grounds to which works was attended to, and the leak was repaired. The area has been backfilled and barricaded until the ground settles.

Discussions with electrical contractors to seek independent advice regarding an electrical claim at the Middlemount pool – further follow up is required.

The Pool User Group Meeting was held in Middlemount on the 17th of August.

The **Clermont Swimming Centre** has engaged CQ Soil Testing to undertake testing and reporting for the pool.

The Clermont Overall Site plan has closed. Ten respondents provided a good range of high level and professional responses. The evaluation and recommendation report has been completed, with signed documentation returned to procurement (07/09) – now awaiting final review and approved LOA to be issued.

The Pool user group meeting was held in Clermont on 18 September.

Completion of the Clermont lessee works on council building application, painting external brickwork, corresponding paperwork for work camp engagement completed and submitted to Council Liaison Officer.

The **Glenden Swimming Pool** preseason inspection has been completed for Glenden and is now ready for the handover and walkaround inspection with new lessee and pool operators.

Further review and discussion with suppliers over potential project solutions for Glenden pool disinfection storage.

Update to safety gear for Glenden pool is to be carried out.

Contact is to be made with Dowden's for the engagement to review irrigation system, with requisition to be prepared.

The **Nebo Swimming Pool** has had preseason inspections completed.

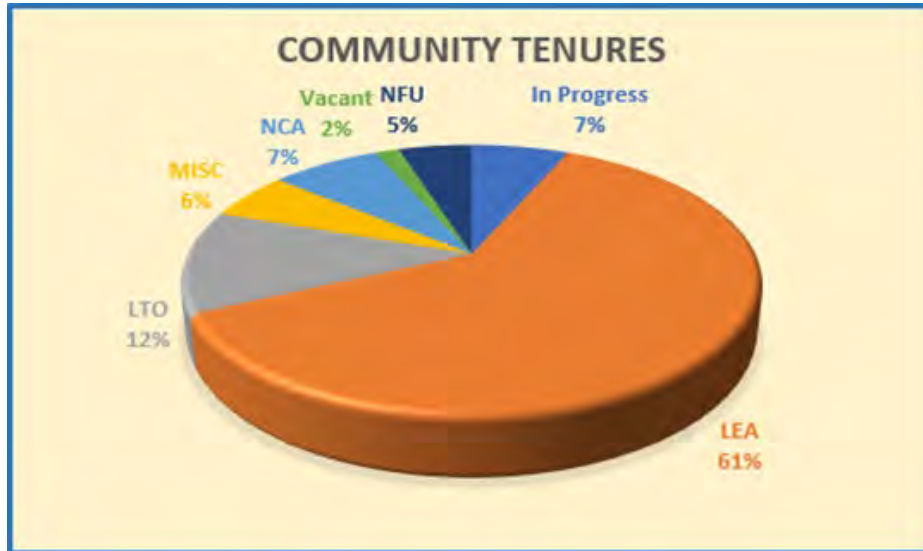
The **Dysart Swimming Pool** has had the completed evaluation and recommendation report for the Dive Blocks (Goods) sent to procurement. The finalised LOA and Purchase Order for Aquatic Elements to purchase dive platforms. Dive block (Works) RFQ has closed, receiving a single response. Further discussion with all stakeholders, concerns raised with budget risk, delivery timelines and expediency of work by the supplier.

Continued investigations with the Dysart pool lessee over a possible water leak in the pool infrastructure are being carried out.

The **Saint Lawrence Swimming Pool** reopened Saturday 16 September after receiving confirmation of insurance coverage.

The **Flaggy Rock Swimming Pool** remains closed until the Flaggy Rock Community and Recreation Committee can find a solution to their Public Liability Insurance concerns for the entire facility.

Leasing



Legend:

Lea – Lease

LTO – License to Occupy

MISC – Miscellaneous agreement

NCA – No current agreement

Vacant

NFU – Not Fit for Use

In progress	8
LEA	75
LTO	15
MISC	7
NCA	9
Vacant	2
NFU	6

EMERGING ISSUES:

Apart from staff availability, there were minimal issues affecting deliverables.

NEXT MONTH'S PROGRAM:

Halls & Centres

The **Moranbah Community Centre (MCC)** have received 6 Catering bookings scheduled with IRC Catering between 28 September 2023 to end October 2023.

The **Dysart Recreation Centre (DRC)** has a 4x day Drone Workshop being conducted by BMA scheduled.

Requested a quote for painting of the meeting room at the DRC.

The **Dysart Civic Centre (DCC)** will have 5 bookings in place for October. There is a BMA Meet and Greet the community which will see approximately 120 attendees and will be utilising our bar service. There will be continued catering bookings for IRC meetings, ongoing dance rehearsals, a BMA function with Catering for 3 days and a Seniors luncheon. DCC are awaiting the delivery of replacement tables as an upgrade within the Centre.

Requested a quote for Vertical blinds, replacement folding doors, external light on the building and Air Conditioning in the kitchen of the DCC.

One (1) quote has been received and now waiting on a second quote before the job can be awarded for the replacement of the compressor and fan unit of the DCC bar cool room.

The **Clermont Civic Centre (CCC)** has 3 bookings planned for October. The Electoral Commission will be using the Hall for 10 days, a dance group is booked for 6 days and ABS is booking in for 2 days.

The **Middlemount Community Hall (MCH)** will welcome Anglo who will be hosting an awards night, Hinterland will be holding another wellness Expo, Gymnastic will continue their weekly booking and Mrael will also be continuing their monthly booking.

Requested a quote for Vertical Blinds at the MCH.

Cemeteries

For the month ahead work will be to:

- Complete review of draft Cemetery Policy
- Work on Cemetery gap analysis spreadsheet
- Work on procedures for cemeteries
- Update burial spreadsheet

Swimming Pools

- Continued capital works planning and completion.
- Review winter inspection reports and identify key maintenance items to be completed.
- Ongoing site inspections
- Finalise 22/23 capital works.
- Prepare briefs and scopes for upcoming project works.
- Follow up details for GCAC water heater and contact RHEEM direct to review specifications.

Leasing

- Review of Framework and associated procedural documents
- Clermont Sporting Precinct meeting and planning for tenure
- Review informal tenure arrangements and initiate contact with key stakeholders
- Investigate charges and payments associated with Community tenure arrangements
- Annual update reporting from tenure holders process to be investigated
- Introduce Monthly Tenure Status update report
- Plan to identify usable vacant Lots and further informal tenure arrangement

DEVIATION FROM BUDGET AND POLICY

Income

- Revenue at MCC drop due to closure and reduced catering
- Revenue at GCAC low due to the Summer season only just commencing. Suggest spreading be adjusted.

Expenditure

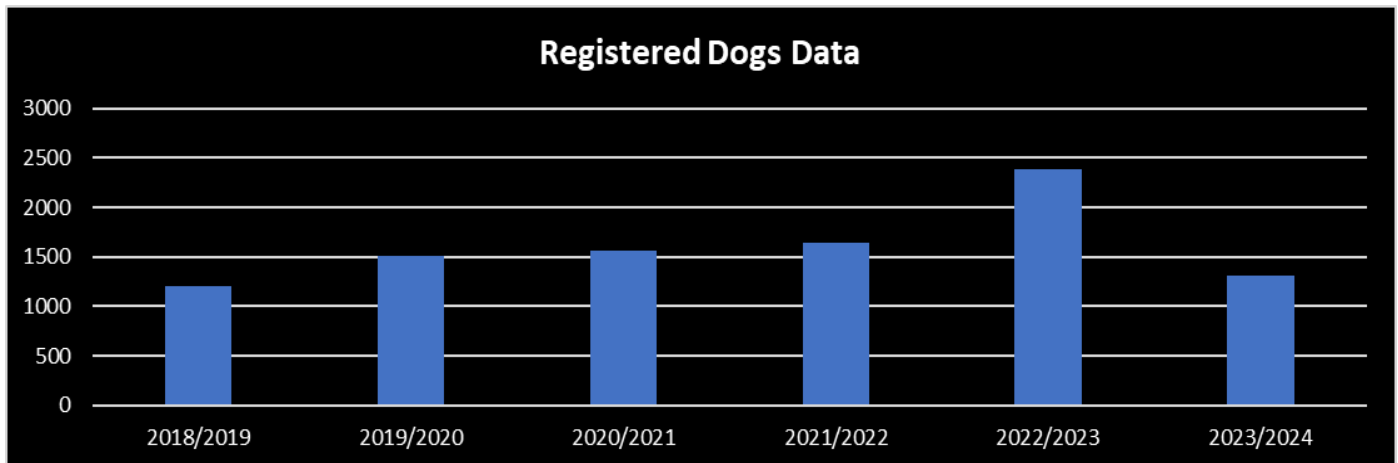
- YTD Actuals + Expenditure elevated – due to annual POs for pool leases completed

COMMUNITY EDUCATION AND COMPLIANCE

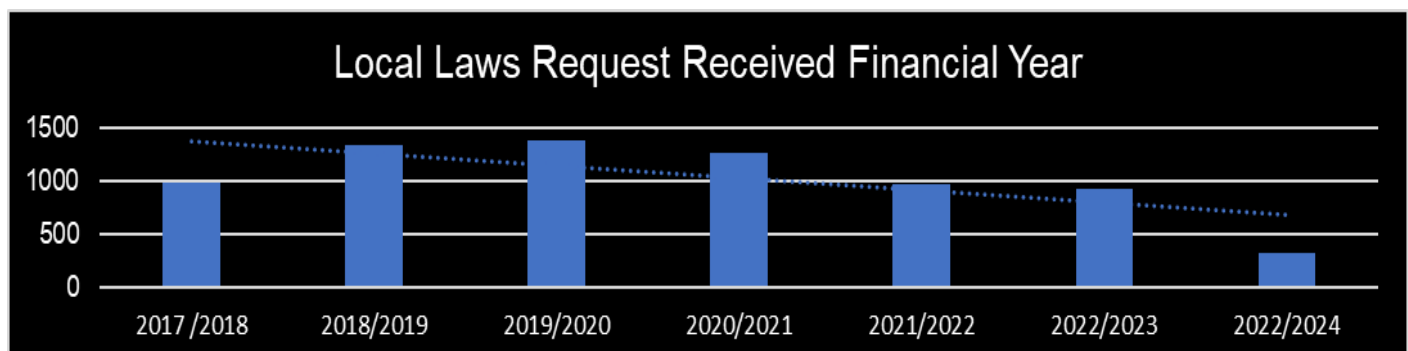
COMMUNITY EDUCATION AND COMPLIANCE PREVIOUS MONTH'S ACHIEVEMENTS

Animal Management - Registered Dogs

Description	July 2023	August 2023	September 2023	YTD
New Dogs Registered	66	57	45	102
Puppy Registrations (inc. in registration numbers)	8	13	21	34
Dog Registration Renewals	15	861	350	1211
Total Registered				1313
Dog Registration – non renewals				1582



Local Laws Compliance Customer Request Activity



The Local Laws unit received 56 requests in September 2023 resolving 118 requests during the period. The remaining service request is under ongoing investigation.

Building Services

Description	July 2023	August 2023	September 2023	Financial YTD
Building Inspections	0	0	0	0
Pool Safety Inspections	0	0	0	0
Building Compliance Inspections - internal leasing	0	0	0	0
Building Property Searches	10	19	14	43
Archiving of private other certifier approvals	6	13	8	27

Plumbing Services

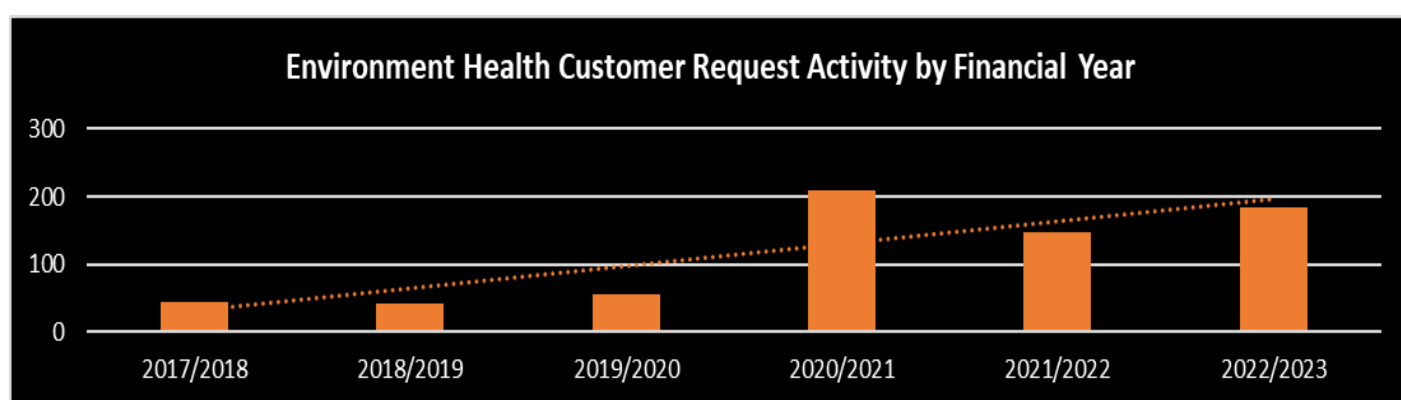
Description	July 2023	August 2023	September 2023	Financial YTD
New Applications	1	9	6	16
Total Decided	1	4	4	9
Description	July 2023	August 2023	September 2023	Financial YTD
Plumbing Inspections	20	10	9	39
Trade Waste Audits	1	0	47	48
Backflow Testing	17	29	1	47

Development Standards Compliance Activity

Description	July 2023	August 2023	September 2023	Financial YTD
Reactive Investigations/CRMs received	0	4	2	6
Proactive Investigations	0	0	0	0
Statutory Notices Issued	0	0	5	5
Voluntary Compliance	0	0	0	0

Non-Voluntary Compliance	0	0	0	0
Pool Safety Compliance Inspections	0	0	0	0
Development Audit	0	2	0	2

Environmental Health Services



Environmental Health Services received 13 requests in September 2023 and resolving 16 requests. The remaining service request is under ongoing investigation.

Licensable Activities

Type of Licence	Number
Full Food Licence	154
Non for-profit food licence (notes)	10
Temporary food licence (notes)	8
Sub-Total	171
Personal Appearances Services	6
Total	177

Notes:

- Temporary licenses and Non for -profit licenses are investigated at the time of issue and are not included in the annual inspection schedule.
- Inspection are conducted when a complaint of service request is received and or when a single large event takes place for example the Clermont Show when officers conduct an inspection program for that that event.
- These license types are commonly issued for once of events.

INFORMATION BULLETIN

Service Level	Target	September 2023	Calendar YTD	Current Performance %	Service Level Type
Annual inspection of licensed food businesses undertaken	154 premises	0	0	0%	Operational
Annual inspection of licensed businesses that provide higher risk personal appearance services undertaken	6 premises	0	0	0%	Operational

Applications Received	September 2023
Number of Food Business Licence Applications (Amendment of licence)	1
Number of Food Business Licence Applications (New Business)	1
Number of Short-Term Food Business Licence Applications	5
Number of Mobile Food Business Licence Applications	1
Number of Food Business Licences Issued (fixed, mobile, long term temp, short term temp, non-profit, amendment)	6
Personal Appearance Service Licence Applications (New Business)	0
Personal Appearance Service Licence Issued (New Business)	0
Annual Food Licence Renewals Received	24
Annual Food Renewal Licences Issued	0
Annual Personal Appearance Service Renewals Received	1
Annual Personal Appearance Service Renewals Issued	0

HIGHLIGHTS

WASTE PARTNERSHIPS GRANT – ILLEGAL DUMPING UPDATE

In an effort to combat the persistent issue of illegal dumping within our community, the department has developed “*Illegal dumping if you see it, report it flyers*” aimed at informing and empowering residents to be vigilant against illegal dumping and to take action by reporting such incidents promptly to Council. The distribution of these flyers has been widespread, with copies made available at every Council office and library for the community to utilise and/or distribute.

In addition, our dedicated Illegal Dumping Compliance Officer has been diligently collaborating with Council's Road crews to identify and rectify illegal dumping at multiple rest stops within the region. The key strategy here involves not just cleaning up the dumped waste but also conducting regular monitoring of these sites as a preventative measure, ultimately discouraging illegal dumping in the region.

WELCOMING NEW OFFICERS

This month, we are delighted to announce the addition of new members to our team:

- **Lead Environmental Health Officer:** The commencement of our Lead Environmental Health Officer is a significant milestone for our department. This role is instrumental in upholding environmental health standards and ensuring compliance across the Isaac region.
- **Administration Officer:** Also welcomed an Administration Officer to the department. This appointment is crucial as it serves to backfill an officer currently on secondment, ensuring the seamless continuation of our operations.

Onboarding and training of these two new officers have been carried out during this period. This process has been especially demanding as it coincided with our efforts to cover several vacancies and officers who are currently on planned leave.

NEXT MONTH'S PROGRAM

Looking ahead, next month will be dedicated to the professional and skill development of officers, with a number of training and industry workshops attended by several officers.

DEVIATION FROM BUDGET AND POLICY

Nil

Report Authorised By:

DAN WAGNER
Director Planning, Environment and Community Services

Date: 5 October 2023

ATTACHMENTS

- NIL