



# CONFIRMED MINUTES

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PLANNING, ENVIRONMENT AND COMMUNITY SERVICES  
STANDING COMMITTEE MEETING OF  
**ISAAC REGIONAL COUNCIL**

HELD ON  
**WEDNESDAY, 19 JUNE 2024**

**COMMENCING AT 9.00AM**

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# UNCONFIRMED MINUTES

**ISAAC REGIONAL COUNCIL**  
**CONFIRMED MINUTES OF THE**  
**PLANNING, ENVIRONMENT AND COMMUNITY SERVICES**  
**STANDING COMMITTEE MEETING**  
**HELD IN COUNCIL CHAMBERS, MORANBAH**  
**ON WEDNESDAY 19 JUNE 2024**

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**ISAAC REGIONAL COUNCIL**  
**CONFIRMED MINUTES OF THE**  
**PLANNING, ENVIRONMENT AND COMMUNITY SERVICES**  
**STANDING COMMITTEE MEETING**  
**HELD IN COUNCIL CHAMBERS, MORANBAH**  
**ON WEDNESDAY 19 JUNE 2024 COMMENCING AT 9.00AM**

<b>ATTENDEES</b>	Cr Terry O'Neill, Division One Cr Melissa Westcott, Division Three Cr Alaina Earl, Division Five
<b>COMMITTEE APOLOGIES</b>	Cr Viv Coleman, Division Eight ( <i>Chair</i> ) Mayor Kelly Veava
<b>OBSERVERS</b>	Nil
<b>OFFICERS PRESENT</b>	Mr Dan Wagner, Director Planning, Environment and Community Services Mrs Tricia Hughes, Coordinator Executive Support, Office of the Mayor and Chief Executive Officer Mrs Vicki Hoey, Acting Executive Coordinator, Planning, Environment and Community Services

## 1. OPENING

The Mr Dan Wagner, Director Planning, Environment and Community Services Chair welcomed all in attendance and declared the meeting open at 10.05am in the absence of the Chair, Cr Viv Coleman.

Mr Wagner called for nominations for the position of Chair for the June Standing Committee Meeting.

Cr Melissa Westcott nominated for Chair.

**Resolution No.: PECS1137**

**Moved: Cr Alaina Earl**

**Seconded: Cr Terry O'Neill**

**That the Planning, Environment and Community Services Standing Committee endorses Cr Melissa Westcott as Chair for the June Standing Committee Meeting.**

**Carried**

The Chair, Cr Melissa Westcott acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

## 2. APOLOGIES AND LEAVE OF ABSENCES

A Leave of Absence has been requested from Mayor Kelly Vea Vea due to travel to attend LGAQ Policy Executive Meetings.

A Leave of Absence has been requested from Cr Vivienne Coleman due to her attending the LGAQ Natural Resources Management Forum being held at St Lawrence.

**Resolution No.: PECS1138**

**Moved: Cr Terry O'Neill**

**Seconded: Cr Alaina Earl**

**That the Planning, Environment and Community Services Standing Committee grants a leave of absence for Mayor Kelly Vea Vea and Cr Vivienne Coleman.**

**Carried**

## 3. DECLARATION OF CONFLICTS OF INTEREST

### DECLARABLE CONFLICT OF INTEREST

Cr Melissa Westcott declared a declarable conflict of interest for Report 5.1 Regional Arts Development Fund Applications Summary Round Two 2023/2024 Application 3 Moranbah Arts Council Incorporated as her business is a user of the Moranbah Arts Council facility.

### PRESCRIBED CONFLICT OF INTEREST

Cr Alaina Earl declared a prescribed conflict of interest for Report 5.1 Regional Arts Development Fund Applications Summary Round Two 2023/2024 Application 3 Moranbah Arts Council Incorporated as she is the Secretary of Moranbah Arts Council Incorporated.

### NOTE:

*Council acknowledges that Chapter 5B Councillors' Conflicts of Interest of the Local Government Act 2009 does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the local government to be a member of the board of the corporation or association.*

## 4. CONFIRMATION OF MINUTES

Confirmation of minutes from Planning, Environment and Community Services Standing Committee Meeting of Isaac Regional Council held in Council Chambers, Moranbah, at 9.00am on Wednesday 22 May 2024.

**Resolution No.:** PECS1139

**Moved:** Cr Alaina Earl **Seconded:** Cr Terry O'Neill.

**That the Minutes of the Planning, Environment and Community Services Standing Committee Meeting held at Council Chambers, Moranbah commencing at 9.00am on Wednesday 22 May 2024 are confirmed subject to the following amendment:**

**Observers – removal of Cr Viv Coleman from the Observer section.**

**Carried**

## 5. OFFICERS REPORTS

### 5.1 Regional Arts Development Fund Applications Summary Round Two 2023/2024

#### EXECUTIVE SUMMARY

The purpose of this report is to endorse the Isaac Arts and Cultural Advisory Committee members' recommendations on the applications received during Round Two (2) of the Regional Arts Development Fund (RADF) Community Funding Program for 2023-2024.

#### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

- Approves the following six applications for the Regional Arts Development Fund Community Grants Program Round Two 2023-2024 as follows:**

Application 1	Artists Connect Incorporated
<b>Project</b>	Artists Connect submitted a "Grow" funding category application requesting \$8,000.00 (excluding GST) to support costs of delivering the St Lawrence / Retreat from 5 to 8 September 2024. This cross regional event is for artists from Isaac, Mackay and Whitsundays and offers attendees a diverse program covering professional development and skills sharing workshops and opportunities for collaboration and networking. This event is supported by Regional Arts Services Network Central Queensland University with Manager Trudie Leigo to deliver the professional development program. A handmade market open to the public will be held on the Sunday morning.
<b>Officer Recommendation</b>	
<b>Details</b>	Approve \$8,000.00 (excluding GST)

Application 2	Kathryn Michelle Cullen
<b>Project</b>	Emerging artist Kathryn Michelle Cullen has submitted a "Develop" funding category application requesting \$2,000.00 (exclusive of GST) to assist with her costs of undertaking a four-day (three nights') mentorship program with established artist Margaret Burgess. During the mentorship program to be held at the mezzanine Bloomsbury studio over 4 days (with dates available in August and September 2024) the applicant will receive one-on-one tuition with the program including advice on business skills (tips for merchandising her art), skills development in painting (learn

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	new techniques) and general advice on progressing her development as an artist (tips for running workshops).
<b>Officer Recommendation</b>	
<b>Details</b>	Approve \$2,000.00 (excluding GST)

<b>Application 3</b>	<b>Moranbah Arts Council Incorporated</b>
<b>Project</b>	Moranbah Arts has submitted a "Grow" funding category application requesting \$5,000.00 to support the cost of acquiring a portable truss system to support lights and sound equipment for use in Moranbah Arts' centre and the Moranbah centre (which Moranbah Arts also manages). The equipment will be available for use by other Isaac based community groups for use in the region.
<b>Officer Recommendation</b>	
<b>Details</b>	Approve \$5,000.00 (excluding GST)

<b>Application 4</b>	<b>Clermont Artslink Incorporated</b>
<b>Project</b>	Clermont Artslink Inc has submitted a "Grow" funding category application seeking \$3,100.00 to support the purchase of timber to be made into tables by members of the Clermont Work Camp to be used in the various arts and cultural activities (including two festivals - Wombat Festival and Gold and Coal Festival) organised by Clermont Artslink. The applicant has advised that they will endeavour to buy timber from local businesses.
<b>Officer Recommendation</b>	
<b>Details</b>	Approve \$3,114.00 (excluding GST). This amount is \$14.00 more than the amount requested by the Applicant. The reason for this increase is to ensure that all available RADF funds are allocated. Refer to Basis for recommendation for details.

<b>Application 5</b>	<b>Middlemount Community School Parents and Citizens Association</b>
<b>Project</b>	The Middlemount Community School Parents and Citizens Association has submitted an application to the Isaac Regional Council Community Grants Program seeking \$1,000.00 to support the purchase of sewing materials to be used to teach sewing skills to Middlemount residents. As that community Grants budget had been exhausted, the Engaged Grants Communities Grants Officer and the Arts and Cultural Programs Officer identified that this application is an arts and cultural activity that is eligible for funding from RADF.
<b>Officer Recommendation</b>	
<b>Details</b>	Approve \$1,000.00 (excluding GST)

<b>Application 6</b>		<b>Clermont Artslink Incorporated</b>	
<b>Project</b>	Clermont Artslink applied to the Isaac Regional Council Community Grants Program seeking \$1,000.00 to support the cost of acquiring a hanging system to display art in the Blair Athol Recreation Hall. As the Community Grants program had been exhausted, the Engaged Communities Grants Officer and the Arts and Cultural Programs Officer identified that this application is an arts and cultural activity that is eligible for funding from RADF.		
<b>Officer Recommendation</b>			
<b>Details</b>	Approve \$1,000.00 (excluding GST)		

- 2. Advises the applicants that the grant constitutes sponsorship of the event and Isaac Regional Council is to be recognised in the same manner as equivalent corporate sponsors in addition to any acknowledgement requirements within the RADF 2023-2024 Community Funding Program Guidelines.**

<b>Resolution No.:</b>	<b>PECS1139</b>		
<b>Moved:</b>	<b>Cr Terry O'Neill</b>	<b>Seconded:</b>	<b>Cr Vern Russell</b>
<b>That the Committee recommends that Council:</b>			
<b>1. Approves Application 1 Artists Connect Incorporated for the Regional Arts Development Fund Community Grants Program Round Two 2023-2024 as follows:</b>			
<b>Application 1</b>		<b>Artists Connect Incorporated</b>	
<b>Project</b>	Artists Connect submitted a “Grow” funding category application requesting \$8,000.00 (excluding GST) to support costs of delivering the St Lawrence Artists Retreat from 5 to 8 September 2024. This cross regional event is for artists from Isaac, Mackay and Whitsundays and offers attendees a diverse program covering professional development and skills sharing workshops and opportunities for collaboration and networking. This event is supported by Regional Arts Services Network Central Queensland University with Manager Trudie Leigo to deliver some of the professional development program. A handmade market open to the public will be held on the Sunday morning.		
<b>Details</b>	Approves \$8,000.00 (excluding GST)		
<b>Carried</b>			



**Resolution No.:** PECS1140

**Moved:** Cr Alaina Earl

**Seconded:** Cr Terry O'Neill

**That the Committee recommends that Council:**

- Approves Application 2 Kathryn Michelle Cullen for the Regional Arts Development Fund Community Grants Program Round Two 2023-2024 as follows:**

<b>Application 2</b>	<b>Kathryn Michelle Cullen</b>
<b>Project</b>	Emerging artist Kathryn Michelle Cullen has submitted a “Develop” funding category application requesting \$2,000.00 (exclusive of GST) to assist with her costs for undertaking a four-day (three nights') mentorship program with established artist Margaret Burgess. During the mentorship program to be held at the mentor’s Bloomsbury studio over 4 days (with dates available in August and September 2024), the applicant will receive one-on-one tuition with the program including advice on business skills (tips for merchandising her art), skills development in painting (learning new techniques) and general advice on progressing her development as an artist (tips for running workshops).
<b>Details</b>	Approve \$2,000.00 (excluding GST)
<b>Carried</b>	

## DECLARABLE CONFLICT OF INTEREST

Cr Melissa Westcott declared a declarable conflict of interest for Report 5.1 Regional Arts Development Fund Applications Summary Round Two 2023/2024 Application 3 Moranbah Arts Council Incorporated as her business is a user of the Moranbah Arts Council facility. Cr Melissa Westcott did not participate in any discussions for Application 3 and there was no vote as the meeting was inquorate due to the declared Declarable Conflict of Interest and declared Prescribed Conflict of Interest.

## PRESCRIBED CONFLICT OF INTEREST

Cr Alaina Earl declared a prescribed conflict of interest for Report 5.1 Regional Arts Development Fund Applications Summary Round Two 2023/2024 Application 3 Moranbah Arts Council Incorporated as she is the Secretary of Moranbah Arts Council Incorporated. Cr Alaina Earl did not participate in any discussions for Application 3 and there was no vote as the meeting was inquorate due to the declared Declarable Conflict of Interest and declared Prescribed Conflict of Interest.

Due to the Committee being inquorate Application 3 will be deferred to Council for consideration at the June Ordinary Meeting.

Application 3	Moranbah Arts Council Incorporated
Project	Moranbah Arts has submitted a "Grow" funding category application requesting \$5,000.00 to support the cost of acquiring a portable truss system to support stage lights and sound equipment for use in Moranbah Arts' centre and the Moranbah Darts centre (which Moranbah Arts also manages). The equipment will be available for hire by other Isaac based community groups for use in the region.

Resolution No.: PECS1141

Moved: Cr Vern Russell

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

- Approves Application 4 Clermont Artslink Incorporated for the Regional Arts Development Fund Community Grants Program Round Two 2023-2024 as follows:

Application 4	Clermont Artslink Incorporated
Project	Clermont Artslink Inc has submitted a "Grow" funding category application seeking \$3,100.00 to support the purchase of timber to be made into tables by members of the Clermont Work Camp to be used in the various arts and cultural activities (including two festivals - Wombat Festival and Gold and Coal Festival) organised by Clermont Artslink. The applicant has advised that they will endeavour to buy timber from local businesses.
Details	Approves \$3,114.00 (excluding GST). This amount is \$14.00 more than the amount requested by the Applicant. The reason for this increase is to ensure that all of the available RADF funds are allocated. Refer to Basis for recommendation for further details.
<b>Carried</b>	

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Resolution No.: PECS1142

Moved: Cr Melissa Westcott

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

1. Approves Application 5 Middlemount Community School Parents and Citizens Association for the Regional Arts Development Fund Community Grants Program Round Two 2023-2024 as follows:

Application 5	Middlemount Community School Parents and Citizens Association
Project	The Middlemount Community School Parents and Citizens Association submitted an application to the Isaac Regional Council Community Grants Program seeking \$1,000.00 to support the purchase of sewing materials to be used to teach sewing skills to Middlemount residents. As that Community Grants budget had been exhausted, the Engaged Grants Communities Grants Officer and the Arts and Cultural Programs Officer identified that this application is an arts and cultural activity that is eligible for funding from RADF.
Details	Approves \$1,000.00 (excluding GST)
Carried	
<i>NOTE: Further advice to be sorted regarding the Middlemount Community Schools Parents and Citizens Associations eligibility of them providing this service under their funding guidelines.</i>	

Resolution No.: PECS1143

Moved: Cr Melissa Westcott

Seconded: Cr Alaina Earl

That the Committee recommends that Council:

1. Approves Application 6 Clermont Artslink Incorporated for the Regional Arts Development Fund Community Grants Program Round Two 2023-2024 as follows:

Application 6	Clermont Artslink Incorporated
Project	Clermont Artslink applied to the Isaac Regional Council Community Grants Program seeking \$1,000.00 to support the cost of acquiring a hanging system to display art in the Blair Athol Recreation Hall. As the

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	Community Grants program had been exhausted, the Engaged Communities Grants Officer and the Arts and Cultural Programs Officer identified that this application is an arts and cultural activity that is eligible for funding from RADF.
<b>Details</b>	Approves \$1,000.00 (excluding GST)
	<b>Carried</b>
<p><b>Resolution No.:</b> PECS1144</p> <p><b>Moved:</b> Cr Terry O'Neill      <b>Seconded:</b> Cr Alaina Earl</p> <p><b>That the Committee recommends that Council:</b></p> <p>1. <b>Advises the applicants that the grant constitutes sponsorship of the event and Isaac Regional Council is to be recognised in the same manner as equivalent corporate sponsors in addition to any acknowledgement requirements within the RADF 2023-2024 Community Funding Program Guidelines.</b></p> <p style="text-align: right;"><b>Carried</b></p>	

## CONFIDENTIAL REPORT

Closed under 254J(3) (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government

### 5.2 Planning, Environment and Community Services FY2023-2024 Capital Projects Report as at 30 May 2024

#### EXECUTIVE SUMMARY

This report is to provide an update to Council on the progress in the delivery of the Planning, Environment and Community Services 2023-2024 Capital Works Program.

## OFFICER'S RECOMMENDATION

*That the Committee recommend that Council:*

- 1. Receives and notes the monthly Planning, Environment and Community Services 2023-2024 Capital Progress Summary Report as at 30 May 2024.**

**Resolution No.: PECS1145**

**Moved: Cr Terry O'Neill**

**Seconded: Cr Vern Russell**

**That the Committee recommends that Council:**

- 1. Receives and notes the monthly Planning, Environment and Community Services 2023-2024 Capital Progress Summary Report as at 30 May 2024.**
- 2. Requested the Director Planning, Environment and Community Services investigate the sound and lighting scoping for the Moranbah Community Centre Redevelopment Project.**

**Carried**

## 6. INFORMATION BULLETIN REPORTS

### 6.1 Planning, Environment and Community Services Information Bulletin – June 2024

#### EXECUTIVE SUMMARY

The Planning, Environment and Community Services Directorate Information Bulletin for June 2024 is provided for Committee review.

#### OFFICER'S RECOMMENDATION

**That the Committee recommends that Council:**

- 1. Notes the Planning, Environment and Community Services Directorate Information Bulletin for June 2024.**

**Resolution No.:** PECS1146

**Moved:** Cr Terry O'Neill

**Seconded:** Cr Vern Russell

**That the Committee:**

- Notes the Planning, Environment and Community Services Directorate Information Bulletin for June 2024.**

**Carried**

## 7. GENERAL BUSINESS

### 7.1 Grosvenor Creek Condition

Cr Alaina Earl enquired about the condition of the Grosvenor Creek as it is currently looking green (maybe algae). Could this be investigated.

**ACTION: DIRECTOR PLANNING, ENVIRONMENT AND COMMUNITY SERVICES**

### 7.2 Potential Development Moranbah

Cr Melissa Westcott enquired about the capacity of Council/Planning Department to handle an increase in development activity that may come from the current land assets for sale in Moranbah.

**ACTION: DIRECTOR PLANNING, ENVIRONMENT AND COMMUNITY SERVICES**

### 7.3 Nebo Truck Wash

Cr Viv Coleman had sent through a Councillor Question prior to the meeting which seeks an update on the Nebo Truck Wash Maintenance Project.

**ACTION: DIRECTOR PLANNING, ENVIRONMENT AND COMMUNITY SERVICES**

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<b>8. CONCLUSION</b>
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There being no further business, the Chair declared the meeting closed at 10.54am.

These minutes were confirmed by the Committee at the Planning, Environment and Community Services Standing Committee Meeting held on Wednesday 17 July 2024 in Moranbah.

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CHAIR

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DATE