

# NOTICE OF MEETING

---

Dear Committee Members

You are requested to attend the following meeting of Council.

## PLANNING, ENVIRONMENT AND COMMUNITY SERVICES STANDING COMMITTEE MEETING OF ISAAC REGIONAL COUNCIL

TO BE HELD ON  
**WEDNESDAY, 18 SEPTEMBER 2024**  
COMMENCING AT 9.00AM

ISAAC REGIONAL COUNCIL  
MORANBAH COUNCIL CHAMBERS

---

**CALE DENDLE**  
Chief Executive Officer

**DAN WAGNER**  
Committee Officer  
Director Planning, Environment and  
Community Services

**Committee Members:**  
Cr Viv Coleman (Chair)  
Mayor Kelly Ve a Ve a  
Cr Melissa Westcott  
Cr Alaina Earl  
Cr Terry O'Neill

## LOCAL GOVERNMENT ACT 2009

### Local Government Regulation 2012

#### Chapter 8, Part 2 Local Government Meetings and Committees

#### Division 1A, Requirements for Local Government Meetings Generally

##### Section 254J Closed meetings

- (1) A local government may resolve that all or part of a meeting of the local government be closed to the public.
- (2) A committee of a local government may resolve that all or part of a meeting of the committee be closed to the public.
- (3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—
  - (a) the appointment, discipline or dismissal of the chief executive officer;
  - (b) industrial matters affecting employees;
  - (c) the local government's budget;
  - (d) rating concessions;
  - (e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;
  - (f) matters that may directly affect the health and safety of an individual or a group of individuals;
  - (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;
  - (h) negotiations relating to the taking of land by the local government under the [Acquisition of Land Act 1967](#);
  - (i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.
- (4) However, a local government or a committee of a local government must not resolve that a part of a local government meeting at which a decision mentioned in [section 150ER\(2\)](#), [150ES\(3\)](#) or [150EU\(2\)](#) of the [Act](#) will be considered, discussed, voted on or made be closed.
- (5) A resolution that a local government meeting be closed must—
  - (a) state the matter mentioned in subsection (3) that is to be discussed; and
  - (b) include an overview of what is to be discussed while the meeting is closed.
- (6) A local government or a committee of a local government must not make a resolution (other than a procedural resolution) in a local government meeting, or a part of a local government meeting, that is closed.

##### Section 254K Participating in meetings by audio link or audio visual link

- (1) A local government may allow a person to take part in a meeting of the local government by audio link or audio visual link.
- (2) A committee of a local government may allow a person to take part in a meeting of the committee by audio link or audio visual link.
- (3) A councillor or committee member who takes part in a local government meeting under subsection (1) or (2) is taken to be present at the meeting if the councillor or member was simultaneously in audio contact with each other person at the meeting.
- (4) In this section—  
**audio link** see the [Evidence Act 1977, section 39C](#).  
**audio visual link** see the [Evidence Act 1977, schedule 3](#).

##### Conflict of Interest Obligations

Reference is made to Section 150EL of the Local Government Act 2009. Specifically, the obligation of Councillors when they first become aware they have a conflict of interest to make the Chief Executive Officer aware in writing or if in a meeting, ensure they declare immediately.

---

**PLANNING, ENVIRONMENT AND COMMUNITY SERVICES**

**STANDING COMMITTEE MEETING**

**OF ISAAC REGIONAL COUNCIL**

**TO BE HELD ON**

**WEDNESDAY 18 SEPTEMBER 2024**

**COUNCIL CHAMBERS, MORANBAH**

1. OPENING OF THE MEETING
2. APOLOGIES
3. DECLARATION OF CONFLICTS OF INTEREST
4. CONFIRMATION OF MINUTES
5. OFFICER REPORTS
6. INFORMATION BULLETIN REPORT
7. GENERAL BUSINESS
8. CONCLUSION



# UNCONFIRMED MINUTES

---

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES  
STANDING COMMITTEE MEETING OF  
**ISAAC REGIONAL COUNCIL**

HELD ON  
**WEDNESDAY, 21 AUGUST 2024**

**COMMENCING AT 9.00AM**

---

---

---

**ISAAC REGIONAL COUNCIL**  
**UNCONFIRMED MINUTES OF THE**  
**PLANNING, ENVIRONMENT AND COMMUNITY SERVICES**  
**STANDING COMMITTEE MEETING**  
**HELD IN COUNCIL CHAMBERS, MORANBAH**  
**ON WEDNESDAY 21 AUGUST 2024**

<b>Table of Contents</b>	<b>Page</b>
1. Opening	3
2. Apologies and Leave of Absences	4
3. Declaration of Conflicts of Interest	5
4. Confirmation of Minutes	5
5. Officer Reports	6
6. Information Bulletin Reports	11
7. General Business	12
8. Conclusion	13

**ISAAC REGIONAL COUNCIL**  
**UNCONFIRMED MINUTES OF THE**  
**PLANNING, ENVIRONMENT AND COMMUNITY SERVICES**  
**STANDING COMMITTEE MEETING**  
**HELD IN COUNCIL CHAMBERS, MORANBAH**  
**ON WEDNESDAY 21 AUGUST 2024 COMMENCING AT 9.00AM**

<b>ATTENDEES</b>	Cr Alaina Earl, Division Five ( <i>Chair</i> ) Mayor Kelly Vevea Cr Terry O'Neill, Division One Cr Melissa Westcott, Division Three
<b>COMMITTEE APOLOGIES</b>	Cr Viv Coleman, Division Eight
<b>OBSERVERS</b>	Cr Vern Russell, Division Two Cr Jane Pickels, Deputy Mayor, Division Six
<b>OFFICERS PRESENT</b>	Mr Cale Dendle, Chief Executive Officer Mr Dan Wagner, Director Planning, Environment and Community Services Mrs Emily Kennedy, Acting Manager of Community Engagement, Programs and Events ( <i>Video Conference</i> ) Ms Barbara Franklin, Acting Manager Community Hubs Ms Maggi Stanley, Manager Strategic Policy and Projects Mrs Tricia Hughes, Coordinator Executive Support, Office of the Mayor and Chief Executive Officer Mrs Katie Marsham, Executive Assistant

## 1. OPENING

In the absence of the Chair the Director Planning, Environment and Community Services, Mr Dan Wagner welcomed all in attendance and declared the meeting open at 10.08am.

# UNCONFIRMED MINUTES

The Director Planning, Environment and Community Services called for nominations for Chair in the absence of Cr Viv Coleman.

Mayor Kelly Vea Vea nominated Cr Alaina Earl for the position of Chair.

<b>Resolution No.:</b>	<b>PECS1165</b>		
<b>Moved:</b>	<b>Mayor Kelly Vea Vea</b>	<b>Seconded:</b>	<b>Cr Terry O'Neill</b>
<b>That the Planning, Environment and Community Services Standing Committee appoint Cr Alaina Earl as Chair for the August 2024 Committee Meeting.</b>			
<b>Carried</b>			

The Chair, Cr Alaina Earl acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

## 2. APOLOGIES AND LEAVE OF ABSENCES

A Leave of Absence has been requested from Cr Viv Coleman, Division Eight due personal leave commitments.

<b>Resolution No.:</b>	<b>PECS1166</b>		
<b>Moved:</b>	<b>Cr Terry O'Neill</b>	<b>Seconded:</b>	<b>Mayor Kelly Vea Vea</b>
<b>That the Planning, Environment and Community Services Standing Committee grants a leave of absence for Cr Viv Coleman.</b>			
<b>Carried</b>			

## 3. DECLARATION OF CONFLICTS OF INTEREST

### DECLARABLE CONFLICT OF INTEREST

Cr Alaina Earl declared a declarable conflict of interest for Report 5.1 Minor Community Grands Summary July 2024 for the Rock FM Association Incorporated (4RFM) Application as she is employed by 4RFM. As this report was a noting only report and no decision was to be made by the committee Cr Earl remained in the meeting room for the discussions.

### CONFLICT OF INTEREST

Mrs Emily Kennedy declared a conflict of interest for Report 5.1 Minor Community Grands Summary July 2024 for the Oasis Life Church (Youth) Application as her husband is a Youth Pastor and she is a member of Oasis Life Church.

### NOTE:

*Council acknowledges that Chapter 5B Councillors' Conflicts of Interest of the Local Government Act 2009 does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the local government to be a member of the board of the corporation or association.*

## 4. CONFIRMATION OF MINUTES

Confirmation of minutes from Planning, Environment and Community Services Standing Committee Meeting of Isaac Regional Council held in Council Chambers, Moranbah, at 9.00am on Wednesday 17 July 2024.

**Resolution No.: PECS1167**

**Moved: Cr Terry O'Neill**

**Seconded: Cr Melissa Westcott**

**That the Minutes of the Planning, Environment and Community Services Standing Committee Meeting held at Council Chambers, Moranbah commencing at 9.00am on Wednesday 17 July 2024 are confirmed.**

**Carried**



## 5. OFFICERS REPORTS

### 5.1 Minor Community Grands Summary July 2024

#### EXECUTIVE SUMMARY

This report summarises the minor community grants approved under delegation for the period 1 July to 31 July 2024.

#### OFFICER'S RECOMMENDATION

*That the Committee recommend that Council:*

1. **Notes the minor community grants approved under delegation for the period 1 July to 31 July 2024.**

Resolution No.: PECS1168

Moved: Mayor Kelly Vea Vea

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

1. **Notes the minor community grants approved under delegation for the period 1 July to 31 July 2024.**

Carried

### 5.2 2023 – 2024 Isaac Regional Council Small Business Chambers Friendly Program Performance Report

#### EXECUTIVE SUMMARY

This report seeks Council's endorsement to publish the 2023-2024 Isaac Regional Council Small Business Friendly Program Performance Report as part of the Small Business Friendly Program charter reporting obligations.

#### OFFICER'S RECOMMENDATION

*That the Committee recommend that Council:*

1. **Receives and notes the Queensland Small Business Commissioner's reply to 2022-2023 Isaac Regional Council Small Business Friendly Program Performance Report.**
2. **Receives and notes the findings of the 2023-2024 Isaac Regional Council Small Business Friendly Survey.**

# UNCONFIRMED MINUTES

3. **Receives and notes the 2023-2024 Isaac Regional Council Small Business Friendly Program Performance Report.**
4. **Receives and notes the 2023-2024 Isaac Regional Council Small Business Friendly Program Showcase.**
5. **Endorses the publication of the 2023-2024 Isaac Regional Council – Small Business Friendly Program Performance Report in accordance with Small Business Friendly program charter reporting obligations.**

<b>Resolution No.:</b>	<b>PECS1169</b>		
<b>Moved:</b>	<b>Mayor Kelly Vea Vea</b>	<b>Seconded:</b>	<b>Cr Melissa Westcott</b>
<b>That the Committee recommends that Council:</b>			
1. <b>Receives and notes the Queensland Small Business Commissioner’s reply to 2022-2023 Isaac Regional Council Small Business Friendly Program Performance Report.</b>			
2. <b>Receives and notes the findings of the 2023-2024 Isaac Regional Council Small Business Friendly Survey.</b>			
3. <b>Receives and notes the 2023-2024 Isaac Regional Council Small Business Friendly Program Performance Report.</b>			
4. <b>Receives and notes the 2023-2024 Isaac Regional Council Small Business Friendly Program Showcase.</b>			
5. <b>Endorses the publication of the 2023-2024 Isaac Regional Council – Small Business Friendly Program Performance Report in accordance with Small Business Friendly program charter reporting obligations.</b>			
			<b>Carried</b>

## 5.3

### 2025 St Lawrence Wetlands Weekend Event Save the Date

#### EXECUTIVE SUMMARY

The purpose of this report is to seek endorsement of the proposed date for the 2025 St Lawrence Wetlands Weekend Event.

#### OFFICER’S RECOMMENDATION

*That the Committee recommend that Council:*

1. **Endorses the default date for the St Lawrence Wetlands Weekend event to be the first weekend of the Queensland winter (June/July) school holidays (i.e. 27 to 29 June 2025).**

2. ***Authorises the Chief Executive Officer to alter the default date should circumstances warrant, but only after consulting with councillors and other relevant stakeholders.***

Resolution No.:	PECS1170		
Moved:	Cr Melissa Westcott	Seconded:	Cr Terry O'Neill
That the Committee recommends that Council:			
1.	Endorses the default date for the St Lawrence Wetlands Weekend event to be the first weekend of the Queensland winter (June/July) school holidays (i.e. 27 to 29 June 2025).		
2.	Authorises the Chief Executive Officer to alter the default date should circumstances warrant, but only after consulting with Councillors and other relevant stakeholders.		
			Carried

## ATTENDANCE

Ms Nishu Ellawala, Manager Community Education and Compliance entered the meeting room at 10.27am.

## 5.4 Social Sustainability Policy Review

### EXECUTIVE SUMMARY

Isaac's Social Sustainability Policy is due for review. This report requests Council consideration of reindorsement of the Policy.

### OFFICER'S RECOMMENDATION

*That the Committee recommend that Council:*

1. ***Re-endorses PECS-POL-116 Social Sustainability Policy without amendment to support continuity of implementation.***

Resolution No.:	PECS1171		
Moved:	Cr Melissa Westcott	Seconded:	Cr Terry O'Neill
That the Committee recommends that Council:			
1.	Re-endorses PECS-POL-116 Social Sustainability Policy without amendment to support continuity of implementation.		
			Carried

## 5.5 Customer Satisfaction Survey Redesign

### EXECUTIVE SUMMARY

This report considers the merits of redesigning Council's biennial Customer Satisfaction Survey to better inform social infrastructure planning community facing implementation of the Social Sustainability Policy and Climate Change Response Policy Frameworks and advocacy efforts which align with community values and aspirations for the future.

### OFFICER'S RECOMMENDATION

*That the Committee recommend that Council:*

- 1. Resolves to alternate between the Customer Satisfaction Survey in its current form and are designed survey based upon Quality of Life Indicators to better inform Council's strategic objectives.**

Resolution No.: PECS1172

Moved: Cr Melissa Westcott

Seconded: Cr Terry O'Neill

**That the Committee recommends that Council:**

- 1. Resolves to alternate between the Customer Satisfaction Survey in its current form and are designed survey based upon Quality of Life Indicators to better inform Council's strategic objectives.**

**Carried**

### ATTENDANCE

Ms Maggi Stanley left the meeting room at 10.52am.

Mrs Emily Kennedy ended her video conference with the meeting at 10.52am.

## 5.6 Amendment of Terms of Reference of the Clermont Historical Centre Working Group to the Isaac Museum Working Group

### EXECUTIVE SUMMARY

The purpose of this report is to seek Council's approval to expand the scope of the Clermont Historical Centre Working Group to include Historic Nebo Museum, St Lawrence Centenary Pavilion, Copperfield Store and Copperfield Chimney in addition to Clermont Historical Centre, and to change the working group's name to Isaac Museums Working Group (IMWG), in order to better serve the communities of Isaac's historic towns and maximise tourism potential. Council's approval is also requested for the revised Terms of Reference for the Isaac Museum Working Group.

## OFFICER'S RECOMMENDATION

*That the Committee recommend that Council:*

- 1. Adopts the amended Terms of Reference for the Isaac Museums Working Group noting the following major amendments:**
  - a. Change the scope of the working group to incorporate Clermont Historical Centre, Nebo Museum, Copperfield Store, Copperfield Chimney, and St Lawrence Centenary Pavilion.**
  - b. Change the name of the working group from Clermont Historical Centre Working Group to Isaac Museums Working Group.**
  - c. Change the group membership to include:**
    - i. Frontline Service Officer – Nebo to represent Historic Nebo Museum**
    - ii. Isaac Tourism Development Officer to represent Mackay Isaac Tourism**
    - iii. Three (3) Community Representatives from anywhere in the Isaac Region.**
- 2. Re-confirms the appointment of Councillor Pickels (Chair) and Councillor Coleman as its representatives on the Isaac Museum Working Group, and Councillor O'Neill as proxy.**

**Resolution No.: PECS1173**

**Moved: Cr Melissa Westcott**

**Seconded: Cr Terry O'Neill**

**That the Committee recommends that Council:**

- 1. Adopts the amended Terms of Reference for the Isaac Museums Working Group noting the following major amendments:**
  - a. Change the scope of the working group to incorporate Clermont Historical Centre, Nebo Museum, Copperfield Store, Copperfield Chimney, and St Lawrence Centenary Pavilion.**
  - b. Change the name of the working group from Clermont Historical Centre Working Group to Isaac Museums Working Group.**
  - c. Change the group membership to include:**
    - i. Frontline Service Officer – Nebo to represent Historic Nebo Museum**
    - ii. Isaac Tourism Development Officer to represent Mackay Isaac Tourism**
    - iii. Three (3) Community Representatives from anywhere in the Isaac Region.**
- 2. Re-confirms the appointment of Councillor Pickels (Chair) and Councillor Coleman as its representatives on the Isaac Museum Working Group, and Councillor O'Neill as proxy.**

**Carried**

---

## ATTENDANCE

---

Ms Barbara Franklin left the meeting room at 11.00am.

### **5.7 Planning, Environment and Community Services FY2023/24 Capital Projects Progress Report as at 31 July 2024**

#### **EXECUTIVE SUMMARY**

This report is to provide an update to Council on the progress in the delivery of the Planning, Environment and Community Services 2023-2024 Capital Works Program.

#### **OFFICER'S RECOMMENDATION**

*That the Committee recommend that Council:*

- 1. Receives and notes the monthly Planning, Environment and Community Services 2023-2024 Capital Progress Summary Report as at 31 July 2024.*

<b>Resolution No.:</b>	<b>PECS1174</b>		
<b>Moved:</b>	<b>Cr Terry O'Neill</b>	<b>Seconded:</b>	<b>Cr Melissa Westcott</b>
<b>That the Committee recommends that Council:</b>			
<b>1. Receives and notes the monthly Planning, Environment and Community Services 2023/2024 Capital Progress Summary Report as at 31 July 2024.</b>			
<b>Carried</b>			

## **6. INFORMATION BULLETIN REPORTS**

### **6.1 Planning, Environment and Community Services Information Bulletin – August 2024**

#### **EXECUTIVE SUMMARY**

The Planning, Environment and Community Services Directorate Information Bulletin for August 2024 is provided for Committee review.

## OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

1. *Notes the Planning, Environment and Community Services Directorate Information Bulletin for August 2024.*

Resolution No.:	PECS1175		
Moved:	Cr Melissa Westcott	Seconded:	Cr Terry O'Neill
That the Committee:			
1. Notes the Planning, Environment and Community Services Directorate Information Bulletin for August 2024.			
Carried			

## 7. GENERAL BUSINESS

### 7.1 Regulation of Campers

Cr Westcott enquired about the regulation of campers in the Moranbah Township area, in particular in the red bucket parking area.

**ACTION: DIRECTOR PLANNING, ENVIRONMENT AND COMMUNITY SERVICES AND DIRECTOR ENGINEERING AND INFRASTRUCTURE**

### 7.2 Annual Closure of Areas and Signage for Turtle Egg Laying Season

Mayor Ve a Ve a requested information on the annual closure of areas and signage for the turtle egg laying season on the Coast.

**ACTION: DIRECTOR PLANNING, ENVIRONMENT AND COMMUNITY SERVICES AND DIRECTOR ENGINEERING AND INFRASTRUCTURE**

---

<b>8. CONCLUSION</b>
----------------------

There being no further business, the Chair declared the meeting closed at 11.19am.

These minutes will be confirmed by the Committee at the Planning, Environment and Community Services Standing Committee Meeting to be held on Wednesday 21 August 2024 in Moranbah.

.....  
CHAIR

..... / ..... / .....  
DATE



# TABLE OF CONTENTS

---

## 1. OPENING OF MEETING

## 2. APOLOGIES

## 3. DECLARATION OF CONFLICTS OF INTEREST

## 4. CONFIRMATION OF MINUTES

Planning, Environment and Community Services Standing Committee Meeting of Isaac Regional Council held in Council Chambers, Moranbah, commencing 9.00am on Wednesday 18 September 2024.

## 5. OFFICER REPORTS

### 5.1 MINOR COMMUNITY GRANTS SUMMARY AUGUST 2024

#### EXECUTIVE SUMMARY

This report summarises the minor community grants approved under delegation for the period 1 August to 31 August 2024.

# TABLE OF CONTENTS

---

**5.2 ISAAC RESOURCES EXCELLENCE PRECINCT – PROJECT  
UPDATES AND REVISED DRAFT COLLABORATION DEED**

## **EXECUTIVE SUMMARY**

This report provides an update to Council on the status of the Isaac Resources Excellence Precinct (IREP) project, as well as providing Council with a revised draft collaboration deed with Resources Centre of Excellence Limited for consideration.

**5.3 PLANNING, ENVIRONMENT AND COMMUNITY SERVICES  
FY2024\_2025 CAPITAL PROJECTS PROGRESS REPORT AS AT 1  
SEPTEMBER 2024**

## **EXECUTIVE SUMMARY**

This report is to provide an update to Council on the progress in the delivery of the Planning, Environment and Community Services 2024-2025 Capital Works Program.

# TABLE OF CONTENTS

---

## 6. INFORMATION BULLETINS

### 6.1 PLANNING, ENVIRONMENT AND COMMUNITY SERVICES INFORMATION BULLETIN – SEPTEMBER 2024

#### EXECUTIVE SUMMARY

The Planning, Environment and Community Services Directorate Information Bulletin for September 2024 is provided for Committee review.

## 7. GENERAL BUSINESS

## 8. CONCLUSION

<b>MEETING DETAILS</b>	<b>Planning Environment and Community Services Standing Committee</b> Wednesday 18 September 2024
<b>AUTHOR</b>	Emily Kennedy
<b>AUTHOR POSITION</b>	Acting Manager Engaged Communities

## 5.1 MINOR COMMUNITY GRANTS SUMMARY AUGUST 2024

### EXECUTIVE SUMMARY

This report summarises the minor community grants approved under delegation for the period 1 August to 31 August 2024.

### OFFICER'S RECOMMENDATION

*That the committee recommends that council:*

- Notes the minor community grants approved under delegation for the period 1 August to 31 August 2024.*

### BACKGROUND

As per Council's Community Grants Policy, adopted on 25 August 2021, a monthly report is to be prepared for Council regarding the administrative approval of minor grants, up to the value of \$1,000 (excluding GST), under delegation to the Manager Engaged Communities. Four (4) minor grant applications (inclusive of individual and team development grants) were received and approved for the period 1 August to 31 August 2024, summarised in the following table.

### IMPLICATIONS

The table below outlines minor grants approved and funded from Community Grants operational budget/s for the applicable division/s for the period 1 August to 31 August 2024.

DIVISION	APPLICANT	VALUE	PURPOSE	BREAKDOWN
1	Twin Hills Rodeo and Show Society Incorporated	\$1,000.00	The group are holding their annual Twin Hills Campdraft event on Friday 20 September to Sunday 22 September in Clermont.	To cover costs associated with portable toilets fees.
6	Clermont State High School P&C Association	\$933.48	The group are holding their annual awards ceremony and formal celebration of secondary schooling competition. This event will be held at the Clermont Civic	To cover costs associated with hall hire fees. Total cost of the event is estimated to be \$11,558.18.

			Centre on 12 to 16 November 2024.	
7	Middlemount Community Sports Association Incorporated (MCSA)	\$1,000.00	The club are hosting their annual Middlemount Coal Netball Carnival on 25 August 2024 at the Middlemount Netball Courts. This event expects to receive participants from surrounding areas such as Emerald, Clermont, Blackwater, Mackay and Whitsundays.	To cover part of costs for medals, prizes and canteen supplies. Estimated total costs of \$4,250.  MCSA will use the funds raised to purchase new equipment for the club.
7	Middlemount Community School	\$1,250.00	Middlemount Community School (MCS) applied for school bursaries grants for the awards ceremony.  Noting that two applications per year can be submitted by each high school in the Isaac region and one application per year can be submitted by each primary school in the Isaac region.	MCS applied for school bursaries as follows: - Two secondary school of \$500: Isaac Regional Council Bursary Award and MCS Dux of the School Award - One Primary School of \$250: Outstanding achievement Award.

## CONSULTATION

Divisional Councillors

Director Planning, Environment and Community Services

Acting Manager Engaged Communities

Engaged Communities Grants Officer

Engaged Communities Departmental Administration Officer

## BASIS FOR RECOMMENDATION

To update Council on the approval of minor community grants as per the Community Grants Policy.

## ACTION ACCOUNTABILITY

Manager Engaged Communities is responsible for the administration of the Isaac Regional Council Community Grants Program.

## KEY MESSAGES

Isaac Regional Council's Community Grants budget funds local projects and activities which help develop resilient, adaptive and vibrant communities while contributing to the social wellbeing of its residents, workers and visitors.

---

<b>Report prepared by:</b> EMILY KENNEDY <b>Acting Manager Engaged Communities</b>  Date: 2 September 2024	<b>Report authorised by:</b> DAN WAGNER <b>Director Planning, Environment and Community Services</b>  Date: 2 September 2024
--	--

## ATTACHMENTS

- NIL

## REFERENCE DOCUMENT

- Isaac Regional Council Community Grant Guidelines

---

<b>MEETING DETAILS</b>	<b>Planning, Environment and Community Services</b> <b>Standing Committee</b> Wednesday 18 September 2024
<b>AUTHOR</b>	Dan Wagner
<b>AUTHOR POSITION</b>	Director Planning, Environment and Community Services

---

## **5.2 ISAAC RESOURCES EXCELLENCE PRECINCT – PROJECT UPDATES AND REVISED DRAFT COLLABORATION DEED**

### **EXECUTIVE SUMMARY**

This report provides an update to Council on the status of the Isaac Resources Excellence Precinct (IREP) project, as well as providing Council with a revised draft collaboration deed with Resources Centre of Excellence Limited for consideration.

### **OFFICER'S RECOMMENDATION**

*That the committee recommends that Council:*

- 1. Notes the status of the Isaac Resources Excellence Precinct project, including status of the collaboration deed, grant funding, Ministerial Infrastructure Designation request and forward actions.**
- 2. Accepts the responsibilities as funding recipient for the Isaac Resources Excellence Precinct (including project risks such as cost over-run)**
- 3. Endorses revised draft Partnership Deed, noting the inter-related governance arrangements proposed to mitigate identified risks for:**
  - a. shared project management for construction of the facility, noting the importance of having the ultimate operator actively engaged in the design/construction process**
  - b. future tenure of the site, with Resources Centre of Excellence Limited (or subsidiary) as a principal tenant, and**
  - c. tenant responsibilities for ongoing operation, management and maintenance of the facility.**
- 4. Delegates authority to the Chief Executive Officer to take any and all steps to negotiate to conclusion and generally give effect to the agreements.**

### **BACKGROUND**

Council, by resolution at its Ordinary Meeting of 28 February 2024 (resolution 8660) decided:

*That Council:*

- 1. Notes the status of the Isaac Resources Excellence Precinct project, including status of grant funding applications and forward actions.**

- 
- 2. Delegates authority to the Chief Executive Officer to finalise discussions with Resources Centre of Excellence Limited and execute the Project Collaboration Deed.*
  - 3. Seeks an adjustment to the proposed post contractual Governance Structure to include two Isaac Regional Council representatives (1 elected and 1 executive).*

Since Council's resolution, officers have sought to advance these actions, including finalisation of the collaboration deed.

## **Collaboration Deed**

Resources Centre of Excellence Limited (RCOE) participated in discussions through March to May 2024 on the draft collaboration deed, which led to RCOE advising they would not agree to the terms of the draft agreement previously endorsed by Council, largely due to the proposed terms outlining financial risk of the project sitting with RCOE.

On 12 August 2024, Council's Mayor, Chief Executive Officer (CEO) and Director Planning, Environment and Community Services met with the Board Chair of RCOE, along with the RCOE CEO and Company Secretary to discuss the status of the project and identify a pathway forward for the project.

It was agreed that a revised partnership deed could be formulated which recognises Council as the funding recipient and responsible entity for the financial risks of the project. Joint decision making through a project control group would enable shared decision making on appointment of a project manager to assist in development of detailed project scopes, plans, budgets and timelines to facilitate delivery of the various components of the project, including site enablement works, build of the RCOE-tenanted components of the facility and the build of Moranbah's Country University Centre Campus.

A draft has been prepared for this revised partnership deed, with preliminary consultation undertaken with representatives from RCOE, who have provided in-principle support of the draft document presented in this report.

Should Council endorse this revised draft of the collaboration deed, it is requested that Council's CEO be provided with delegation to negotiate to conclusion, execute and give effect to the agreement.

## **Grant funding status**

Council has received confirmation from the Queensland Government of up to a \$40 million investment into the Isaac Resources Excellence Precinct, by way of a media announcement on 25 January 2024. The financial contribution is to be provided by Round 3 of the Resource Communities Infrastructure Fund.

A further \$2 million commitment from the Federal Government has been incorporated into a joint funding agreement to be administered by the Queensland Government. This funding agreement for \$42 million was executed by Council's then Acting CEO on 20 June 2024.

This provides a total of \$42 million of funding for the project, with notional allocation as follows:



	2023-24	2024-25	2025-26	Total	Notes
<b>QLD Government Funding - Capital and Equipment</b>	\$15.5M	\$15.5M	\$4.48M	\$35.48M	IREP Design and Capital Works
<b>QLD Government Funding – Project costs</b>	\$1.42M	\$1.42M	\$1.41M	\$4.25M	Project Management
<b>Federal Government Funding – Early Works and Scoping</b>	\$2M	-	-	\$2M	Trunk Infrastructure and Business Case (Ministerial Delegation)

Milestone 1 payment of \$5 million was received by Council on 28 June 2024.

Milestone 2 (non-payment milestone) requires Council to execute a project partnership agreement (deed) by Friday 27 September 2024. Engagement has been undertaken with officers from the Queensland Government to advise of Council’s consideration of the partnership deed at the September 2024 Ordinary Meeting of Council and are satisfied that Council is making significant progress toward achievement of the milestone.

### Ministerial Infrastructure Designation

Consultation has been undertaken with adjoining landowners and key stakeholders on the proposed Ministerial Infrastructure Designation over the project site. One submission was received from BMA which provided support for the proposal with a request for ongoing engagement.

Revised drafts of the master plan are being prepared by Council’s consultants, due for completion during October 2024. Subject to approval, these will then be provided to the Minister for Housing, Local Government, Planning and Public Works for their consideration in approval of the Ministerial Infrastructure Designation, which will likely occur following the Queensland Government elections in late October 2024.

### IMPLICATIONS

With delegated authority, the Chief Executive Officer can progress detailed discussions in finalisation of the partnership deed with regard to allocation of costs and responsibilities for delivery of both the site and facility construction.

The project is not expected to have financial implications to Council at this time beyond that allocated through grant funds from the State and Federal governments. With funding now secured, officer time associated with capital works activities on the project can be funded from the project grant funds.

### CONSULTATION

#### External

McCullough Robertson Lawyers – in preparation of the project partnership deed

---

Resources Centre of Excellence – in consultation on the project collaboration deed and governance structure

## Internal

The Chief Executive Officer and Mayor have been party to discussions on the draft project collaboration deed direction and intent.

Manager Liveability and Sustainability

Manager Economy and Prosperity

Program Manager Capital Delivery

## **BASIS FOR RECOMMENDATION**

Council's endorsement of the recommendation provides delegation to the Chief Executive Officer to continue development of the project.

## **ACTION ACCOUNTABILITY**

Director Planning, Environment and Community Services (PECS) and the broader PECS management team to continue development of all aspects of the project, including stakeholder engagement, administration of grant funds, master planning, infrastructure designations, preparation of agreements and capital works planning for which Council will be responsible for in delivery of the project.

## **KEY MESSAGES**

Council has been successful in securing funding commitments to progress the Isaac Resources Excellence Precinct from a concept to a key driver for Isaac's future.

Detailed project and business planning activities are being undertaken to identify risks and opportunities for the project and provide a model delivery framework.

<b>Report prepared by:</b>	<b>Report authorised by:</b>
DAN WAGNER	CALE DENDLE
<b>Director Planning, Environment and Community Services</b>	<b>Chief Executive Officer</b>
Date: 5 September 2024	Date: 5 September 2024

## **ATTACHMENTS**

- Attachment 1 – Draft Project Collaboration Deed (pending legal review)

## **REFERENCE DOCUMENT**

- Nil

# ATTACHMENT 1 – DRAFT COLLABORATION DEED

(SUBJECT TO LEGAL REVIEW)

DRAFT



# ISAAC RESOURCES EXCELLENCE PRECINCT DEED OF COLLABORATION

between

Isaac Regional Council

ABN: 39 274 142 600

And

Resources Centre of Excellence Limited

ABN: 50 636 821 639



1. Parties Isaac Regional Council (ABN: 39 274 142 600) (abbreviated as IRC) and Resources Centre of Excellence Limited (ABN: 50 636 821 639) (abbreviated as RCOE)

(each a “Party” and collectively, the “Parties”)

2. Project description The Isaac Regional Excellence Precinct (IREP) project (the “Project”) has been in development since September 2020, including engaging with a range of stakeholders to formulate a broad strategy and objective for the Project. The Project is intended to enable economic and social diversification of Australia’s largest resource region and play a critical role in the transformation of the region as it looks to take advantage of the opportunities arising from the changes in the resources and renewables sector.

The IREP will be:

- the home for Isaac’s research, technology and innovation futures
- the seat of learning, discovery, training, workforce reskilling, innovation, retaining our youth, engaging our community, celebrating our diversity, refocussing our strengths and more
- where Isaac will reinvent and reinvest in what it needs to do to achieve its vision by its own hands
- where Isaac celebrates and leverages its place in the Greater Whitsunday Region and Northern Australia
- where Isaac asserts its position in the Bowen Basin and State and National economies
- where Isaac capitalises on its place in the Tropics, where 55 per cent of the world’s under 5-year-olds live
- where we help solve the four wicked problems facing Isaac from now through the next 15–25 years:
  - o distressed communities arising from mining closures and other structural adjustments
  - o the impacts of decarbonisation of the activity of mining
  - o thermal coal futures
  - o metallurgical coal futures

The precinct will entail construction and operation of multi-faceted learning, research, teaching and collaboration spaces, associated infrastructure and services encompassing:

- a mining heritage and First Peoples Interpretative Visitor Centre that will capture and communicate the legacy of the mining industry and cultural heritage of the region's First Nations People.
- research, development and commercialisation facilities for critical minerals and mining operations.
- space for delivery of research and development in renewable energy technologies, remediation and land care, waste processing and agriculture solutions. It will also bring Extended reality (XR) simulation and Space Technology options to the region.
- a dual-sector provider-agnostic learning centre that will provide the community access to a space with the look and feel of a university campus, for students of all ages and backgrounds.

RCOE is already operating Stage 1 (Underground Simulator and training facility) of the Resource Centre of Excellence and in the advanced development of Stage 2 (Critical Minerals Flexi-Lab). RCOE holds unique operating experience that is valuable to the construction and operation of this new facility.

At the Isaac Regional Council (IRC) meeting on 28 June 2023, the the Council re-confirmed their support of a third stage (Stage 3 – Isaac Resources Excellence Precinct) of the RCOE, based in Moranbah, and confirmed the appointment of RCOE as IRC's preferred proponent for the research, technology and innovation components of an expression of interest process for use of Council-owned land for the project, initiated in late 2022.

3. Purpose of the deed

The purpose of this deed is to provide the Parties with an initial outline of roles and responsibilities through the scoping, planning, budgeting and delivery activities of the project.

Once the Project is further developed, progressed and more detail comes to hand so that the parties are better positioned to understand what will be involved (beyond the concept stages and once final governance arrangements have been confirmed), the parties intend to enter into a more detailed and formal binding agreements which will further detail/particularise specific activities in relation to the development and delivery of the project.

4. Project development responsibilities of IRC

- a) Provide land for the Project, namely a portion of 20 Railway Station Road, Moranbah (Lot 26 on SP255600) - including preparations of land tenure arrangements for the site, preparation of lease documents and any undertaking any necessary plan sealing activities needing registration with the Queensland Government.
- b) Administer funds provided by the Queensland and Commonwealth governments for delivery of the Project.
- c) Lead preparations of a site master plan, which outlines future land use intentions for both initial development activities undertaken by the RCOE and future partners.
- d) Lead planning and approval processes for a Ministerial Infrastructure Designation under section 36 of the *Planning Act 2017* for the site, securing land use planning approval for community infrastructure (educational facilities, community and cultural facilities, accommodation of government functions, as defined per Schedule 5 of the *Planning Regulation 2017*).
- e) Preparation of costings and budgets for construction of infrastructure and services required to connect the site to water, sewer, transport, stormwater and telecommunications networks.
- f) Jointly act as project principal with RCOE in delivery of the project and provide representatives to a project control group to oversee project delivery.

5. Project development responsibilities of RCOE

- a) Preparation of advocacy materials and collateral to support advancement of the project with the government and commercial funding partners.
- b) Preparation of a governance framework to guide project delivery of the RCOE-components of the project.
- c) Preparation of detailed business case materials outlining proposed operating model and intended facilities development

on the site to be owned and operated, or project managed through construction by RCOE (or a subsidiary organisation – subject to finalisation of a project governance framework), including:

- a. Full scoping of intended construction activities for the RCOE-managed components of development on site as part of the initial development,
  - b. Indicative construction budget for RCOE-managed components of the project,
  - c. Development of a proposed operating model for the facility,
  - d. Development of proposed partnership/collaboration arrangements with commercial entities to support operations of the constructed facility,
  - e. Indicative construction timeline following security of tenure arrangements.
- d) Jointly act as project principal with IRC in delivery of the project and provide representatives to a project control group to oversee project delivery.

6. Project land tenure arrangements

The parties agree to use all reasonable endeavours to procure Council and IREP (or, subject to agreement by Council, another member of the RCOE Group) to enter into a lease for the project land. The parties intend this lease to:

- i. be for a term of 25 years (which may comprise an initial term of at least 10 years, with options to be agreed) at a nominal rent (subject to reasonable adjustment);
- ii. require IREP (or, subject to agreement by Council, another member of the RCOE Group) to be responsible for all outgoings and utility charges; and
- iii. be on terms reasonably acceptable to each party and effective from the anticipated date for completion of the Construction Works (Lease).

Council will prepare all documentation relating to the Lease and provide it to RCOE within a reasonable time prior to the anticipated dated for completion of the Construction Works.



The parties acknowledge and agree that if this deed is terminated prior to the completion of the Construction Works, the Lease will not proceed.

For clarity, the parties acknowledge that:

- i. nothing in this deed amounts to a transfer of ownership in the Project Land; and
- ii. ownership of the facility on the Project Land will vest in Council.

#### 7. Project Control Group (PCG)

A PCG will be established which will be made up of two representatives of Council and two representatives of RCOE which, at the date of this deed, are:

- Chief Executive Officer, Isaac Regional Council
- Chief Executive Officer, Resources Centre of Excellence Ltd
- Director Planning, Environment and Community Services, Isaac Regional Council
- Company Secretary, Resources Centre of Excellence Ltd.

Each party may replace their representatives with persons having equivalent skill and experience and which are approved in writing by the other party (such approval not to be unreasonably withheld or delayed).

The PCG will meet monthly, or at such frequency as otherwise resolved by the PCG on the following basis:

- i. a minimum of one representative of Council and one of RCOE are required to constitute a quorum for a meeting;
- ii. in order to constitute a decision of the PCG, the decision must receive a majority vote; and
- iii. minutes of each PCG meeting will be taken by the chair of the PCG or such person as the chair may nominate. Minutes must be issued to the PCG Members within 10 Business Days after the meeting. Within 5 Business Days of its receipt of the minutes, the PCG Members must notify the chair in writing of any item from the minutes which, in its opinion, has not been correctly recorded.

8. Project costs                      An overall project budget of \$42 million has been forecast for delivery of the project. A detailed project budget will be jointly developed and endorsed by the PCG upon completion and joint endorsement of the project business case and project delivery plan.
- Project costs are to be funded from grant monies provided through the Queensland Government and Commonwealth Government. These monies will be administered and dispersed by IRC as project costs arise, in accordance with agreed project delivery plans and project governance arrangements.
- Ultimate responsibility for the project budget lies with Council, however costs for the project which are not in an agreed project delivery plan and budget, or not endorsed by the PCG will be borne by the individual Parties.
9. Ownership of project assets and work product                      Mutually developed project materials shall be jointly owned by both Parties. Work developed individually as part of the collaboration shall remain in individual ownership of the relevant authoring party.
10. Term of deed and amendments                      The deed will be for three years from date of execution, unless mutually revoked by both Parties. Both Parties agree to jointly review this collaboration deed at least every 12 months during its validity.
- This deed may be amended by joint written agreement of the Parties.
11. Termination rights                      At any time and for any reason in a party's absolute discretion (including due to a withdrawal of the Project Funding, failure to obtain Approvals or withdrawal of Approvals), either party may terminate this deed, or any part of it, by giving 20 Business Days prior written notice to the other party.
12. Extent legally binding                      This deed intends to document (as a 'meeting of the minds') the spirit and intentions as to how the parties have agreed to work together

collaboratively and in good faith to successfully deliver the Project using their respective skills, experience and resources.

However, as the Project is still only in 'concept stage', this deed comprises preliminary high-level understandings only and is subject to future definitive and final contracts.

Executed by:

\_\_\_\_\_

Cale Dendle  
Chief Executive Officer  
Isaac Regional Council

Date: \_\_\_\_\_

Witnessed by:

\_\_\_\_\_

\_\_\_\_\_

Steven Boxall  
Chief Executive Officer  
Resources Centre of Excellence Limited

Date: \_\_\_\_\_

Witnessed by:

\_\_\_\_\_

---

<b>MEETING DETAILS</b>	<b>Planning, Environment and Community Services Standing Committee</b> Wednesday 18 September 2024
<b>AUTHOR</b>	Mark Davey
<b>AUTHOR POSITION</b>	Program Manager – Capital Delivery

---

---

**5.3 PLANNING, ENVIRONMENT AND COMMUNITY SERVICES  
FY2024\_2025 CAPITAL PROJECTS PROGRESS REPORT AS AT 1  
SEPTEMBER 2024**

## EXECUTIVE SUMMARY

This report is to provide an update to Council on the progress in the delivery of the Planning, Environment and Community Services 2024-2025 Capital Works Program.

## OFFICER'S RECOMMENDATION

*That the committee recommends that Council:*

- 1. Receives and notes the monthly Planning, Environment and Community Services 2024-2025 Capital Progress Summary Report as at 1 September 2024.***

## BACKGROUND

Progressive updates of the financial and physical position of projects in the 2024-2025 PECS Capital Works program have been identified as a requirement to ensure that Council is aware of the progress of and risk to the delivery of the program.

Officers have previously reported an estimated carry-forward and multi-year budget commitment of circa \$6 million from 2023-24 financial year capital works budget.

An additional budget of circa \$9.7 million has been allocated to new works for the 2024-2025 financial year.

Major works for the forthcoming year include:

- Completion of the Moranbah Community Centre Revitalisation Project
- Completion of the Clermont Civic Centre roof replacement
- Completion of the Flaggy Rock Community Centre septic tank replacement
- Commencement of preliminary works for the Nebo Showgrounds revitalisation project Stage 1
- Commencement of solar installations funded under the Reef Guardian Councils program
- Commencement of planning and design for the Moranbah and Clermont Country University Centres
- Commencement of aquatic facility enhancements and replacement of operating equipment

---

## IMPLICATIONS

The attached PECS 2024-2025 Capital Projects Progress Summary (Attachment 1) identifies the financial and physical position of all projects. Commentary is provided to briefly explain the position of projects. Where the risk is considered low or of insignificant impact to council or the community no additional commentary is provided. Where risks are significant separate commentary is provided in the Identified Issues section of this report.

## IDENTIFIED ISSUES

Moranbah Community Centre

There are delays being realised in this project due to two compounding factors:

- A large amount of latent (unknown) conditions have been discovered during the demolition and early construction phases. While the majority of these are yet to be formally costed, current predicted additional expenditure will not exceed approved contingency budget. As the consultants provide amended designs to alleviate the latent conditions, works will return to the new projected schedule, which identifies a delayed practical completion date of 14 February 2025.
- Project schedule and delivery impacts.

Extensive engagement with the project contractor has been undertaken by officers and the Chief Executive Officer during August 2024 to rectify significant concerns with project delivery, which has seen immediate positive results in project delivery.

Further information regarding identified issues is listed in the confidential attachment.

## CONSULTATION

Director Planning, Environment and Community Services

Planning, Environment and Community Services Leadership Team

Aurecon

## BASIS FOR RECOMMENDATION

To improve business within the Planning, Environment and Community Services Directorate by providing more appropriate and relevant reporting, transparency, and a clear monitoring tool for Council. This report will help identify and communicate any project delays or possible project failures.

## ACTION ACCOUNTABILITY

The Program Manager – Capital Delivery in conjunction with the PECS leadership team and under the guidance of Director PECS hold responsibility for the scoping, procurement and the completion of the projects identified within the 2024-2025 Capital Program.

## KEY MESSAGES

Council's continued investment, oversight, and engagement in the delivery of the Planning, Environment and Community Services Capital Works Program will ensure Isaac region communities continue to enjoy access to high quality facilities and services that improve community liveability, wellbeing, and visitor satisfaction.

---

<b>Report prepared by:</b> MARK DAVEY Program Manager – Capital Delivery  Date: 2 September 2024	<b>Report authorised by:</b> DAN WAGNER Director Planning, Environment and Community Services  Date: 2 September 2024
--	--

## ATTACHMENTS

- Attachment 1 – PECS 2024\_2025 Capital Projects Progress Summary as at 1 September 2024
- CONFIDENTIAL - Attachment 2 – Moranbah Community Centre Redevelopment Project Update as at 01 September 2024

## REFERENCE DOCUMENT

- NIL

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES

2024/2025 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 01 SEPTEMBER 2024



HELPING TO ENERGISE THE WORLD

ABN 39 274 142 600

**PECS 2023\_2024 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 1 SEPTEMBER 2024**

Project	Budget* includes CF awaiting approval	Actual	Commitments	Remaining Uncommitted Budget	Project Complete Percent	Project Stage	Revised completion date	Latest Project Comment
<b>Requested Carry Forward</b> IRC Pools - Equipotential bonding	83441.34	0	83,440.65	0.69	95%	Construction	2/09/2024	Final punch list inspection to be undertaken, contractor to complete hand over of all as built documents, photo's including maintenance testing schedules for earthing.
<b>Multi-year project</b> DYS Community Hub Design and Construct	207,450.00	3,600.00	13,500.00	190,350.00	20%	Construction	30/06/2025	Continuing consultation between staff and contractor to complete concept layout
<b>Multi-year project</b> STLAW Community Hub Design	219,489.50	0	25,100.00	194,389.50	20%	Construction	30/06/2025	Undertaken site visits and staff consultation, leading to the creation of concept papers. Officers will plan a path to initiate community consultation sessions if deemed a requirement by divisional Councillors.
<b>Multi-year Project</b> MBH Community Centre - Refurbishment	8,638,539.36	132,263.42	7,012,332.50	1,493,943.44	30%	Construction	14/02/2025	Project underway. Multiple latent conditions identified during demolition phase; design amendments underway
<b>Requested Carry Forward</b> CLM Aerodrome Refuelling Tank Upgrade	58,790.00	67,118.40	0	-8,328.40	95%	Construction	30/10/2024	Final works progressed with a variation by contractor submitted and under consideration
<b>Multi-year Project</b> CLM Caravan Park Emergent Electrical Work	219,378.20	43,236.20	0	176,142.00	5%	Planning	31/05/2025	FY23/24 work complete – New FY24/25 project at same location - scoping for procurement documentation progressing

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES

2024/2025 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 01 SEPTEMBER 2024



HELPING TO ENERGISE THE WORLD

ABN 39 274 142 600

<b>Requested Carry Forward</b> NBO Truck Wash Renewal	25,333.63	0	9,486.00	15,846.63	80%	Construction	31/10/2024	6 New Pumps have been installed. Waiting on a separate electrical issue to be fix before installing final pump.
<b>Requested Carry Forward</b> MBH Animal Management Centre Renewal	99,182.00	26,308.25	28,272.00	44,601.75	70%	Construction	30/11/2024	Works continuing. Delays realised with external fencing due to ongoing material shortages
<b>Requested Carry Forward</b> Clermont Museum Drainage Rectification	50,733.00	0	95,834.00	-45,101.00	15%	Construction	31/10/2024	Works have commenced after delayed start due to community event
<b>Requested Carry Forward</b> Flaggy Rock Septic - Partial replacement	268,864.61	1,808.50	256,639.07	10,417.04	95%	Construction	02/09/2024	Punch list has been completed on capital works delivered by contractor; minor additional works need to be undertaken to ensure reduction of future maintenance.
<b>Requested Carry Forward</b> MMT Swim Pool Dive block renewals	28,873.00	0	0	28,872.52	100%	Complete	02/08/2024	All works have been completed, project site inspected, and final invoices processed
<b>Requested Carry Forward</b> CORP Pools Emergent and/or Prog Renewals	21,962.34	13,939.00	5,498.00	2,525.34	95%	Construction	30/08/2024	Builders program has works scheduled for completion end of August
CLM Swim Pool design and emergent works	6,450.00	4,750.00	0	1,700.00	90%	Construction	30/09/2024	Awaiting final report complete engagement.
<b>Requested Carry Forward</b> CLM Civic Centre Roof replacement	611,381.85	0	119,400.02	491,981.83	10%	Procurement	31/12/2024	Delays realised due to competing priorities. Documentation formulated and ready to tender with some challenges (WAN infrastructure on roof will need to be removed, this will cut all IT services)



PLANNING, ENVIRONMENT AND COMMUNITY SERVICES

2024/2025 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 01 SEPTEMBER 2024



HELPING TO ENERGISE THE WORLD

ABN 39 274 142 600

<b>Requested Carry Forward</b> CORP Halls/Centres Emergent and/or Prog	67,230.76	25,532.00	50,739.05	-9,040.29	90%	Construction	30/09/2024	Finalising works at St Lawrence Hall, electrical works to be completed, a punch list will be undertaken once contractor has communicated works are completed. Carmila Hall contractor undertaking re works due to poor quality, final punch list will be undertaken.
<b>Requested Carry Forward</b> CLM Caravan Park Utilities Renewal	19,744.00	0	8,800.00	10,944.09	75%	Construction	30/11/2024	Waiting for low in caravan season to complete
<b>Multi-year Project</b> DYS Miners Memorial	150,000.00	0	12,200.00	137,800.00	15%	Construction	30/06/2025	Change in local divisional Council and officer resourcing has impacted delivery with working group to be reinitiated in Q2 2024/25
<b>Multi-year Project</b> NBO Showgrounds Masterplan Prelim Works	1,683,451.84	28,144.09	109,895.74	1,545,412.01	25%	Planning	30/06/2025	Design and tender documents for procurement progressing and nearing finalisation
<b>Requested Carry Forward</b> CLM Showgrounds Main Arena Renewal	13,230.90	0	45.90	13,185.00	85%	Construction	01/02/2025	Main surface renewal completed. Perimeter upgrades to occur Q2/Q3
<b>Multi-year Project</b> Isaac Solar	415,490.00	0	0	415,490.00	0%	Planning	30/06/2026	Multiyear project
<b>New project</b> Isaac Country University Centres	700,000.00	0	0	700,000.00	0%	Planning	30/06/2025	Planning commenced with concept layout for Moranbah being designed.
<b>New project</b> CORP Town Christmas Trees	125,000.00	5,636.40	0	119,363.60	15%	Procurement	1/12/2024	Evaluations and recommendation report complete. Waiting for award.
<b>New project</b> DYS Library External Works	100,000.00	0	0	100,000.00	0%	Planning	30/06/2025	Planning in progress
<b>New project</b> CLM Saleyards Pens Renewal	185,000.00	0	0	185,000.00	20%	Procurement	31/03/2025	Procurement currently in progress with tender issued

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES

2024/2025 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 01 SEPTEMBER 2024



HELPING TO ENERGISE THE WORLD

ABN 39 274 142 600

<b>New project</b> CLM Showgrounds Electrical Renewals	185,000.00	0	0	185,000.00	5%	Planning	31/05/2025	Scoping procurement documentation progressing
<b>New project</b> MBH - GCAC 25m Thermal Cover Renewal	125,000.00	0	0	125,000.00	5%	Procurement	30/06/2025	Procurement contract number and documents received
<b>New project</b> GLN - Pool Amenity and Grandstand area	170,000.00	0	0	170,000.00	5%	Procurement	30/05/2025	Procurement contract number and documents received
<b>New project</b> MBH - GCAC Plant Room Rectification	195,000.00	0	0	195,000.00	5%	Procurement	30/05/2025	Procurement contract number and documents received
<b>New project</b> CORP - Pools Emergent Renewals	120,000.00	4,319.27	0	115,680.73	5%	Procurement	30/06/2025	Emergent works at GCAG
<b>New project</b> MBH - 50m Pool Expansion Joint Renewal	195,000.00	0	0	195,000.00	5%	Procurement	31/01/2025	Procurement contract number and documents received
<b>New project</b> DYS - Pool Light Pole Replacement	30,000.00	0	0	30,000.00	5%	Procurement	29/11/2024	Procurement contract number and documents received
<b>New project</b> GLN Rec Centre - Toilets Stump Renewal	250,000.00	0	0	250,000.00	5%	Procurement	30/05/2025	Procurement contract number and documents received
<b>New project</b> DYS Kindergarten - Structural Repairs	175,000.00	0	0	175,000.00	5%	Procurement	31/01/2025	Procurement contract number and documents received
<b>New project</b> STL Hall - Kitchen Upgrade	65,000.00	0	0	65,000.00	5%	Procurement	31/01/2025	Procurement contract number and documents received
<b>New project</b>	120,000.00	0	0	120,000.00	0%	Planning	30/06/2025	Planning in progress

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES

2024/2025 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 01 SEPTEMBER 2024



CORP Halls Emergent and /or Prog Renewal								
	15,712,770.10	356,655.53	7,831,182.93	7,524,931.64				

**Identified Issues**

Moranbah Community Centre.

Please see confidential attachment

**2024/25 PECS Capital Budget as at 01 September 2024**

Requested Carry Forward Budget	\$ 6,015,200.00
Adopted Budget	\$ 9,771,873.00
<b>FY 2024/25 PECS Capital Budget</b>	<b>\$ 9,771,873.00</b>
Actual Expenditure	\$ 356,655.53
<b>Remaining Budget (Actual)</b>	<b>\$ 9,415,217.47</b>
Commitments	\$ 7,831,182.93
<b>Remaining Budget (uncommitted) Based on approved budget only, carry forward excluded pending Council endorsement.</b>	<b>\$ 1,584,034.54</b>

PAGES 44 TO 46 HAVE INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

---

<b>MEETING DETAILS</b>	<b>Planning, Environment and Community Services Standing Committee</b> Wednesday 18 September 2024
<b>AUTHOR</b>	Dan Wagner
<b>AUTHOR POSITION</b>	Director Planning, Environment and Community Services

---

## 6.1

## PLANNING, ENVIRONMENT AND COMMUNITY SERVICES INFORMATION BULLETIN – SEPTEMBER 2024

### EXECUTIVE SUMMARY

The Planning, Environment and Community Services Directorate Information Bulletin for September 2024 is provided for Committee review.

### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

- 1. Notes the Planning, Environment and Community Services Directorate Information Bulletin for September 2024.**

### BACKGROUND

The attached Information Bulletin for September 2024 provides an operational update for Committee review on the Planning, Environment and Community Services Directorate.

### IMPLICATIONS

Any specific implications or risks will be outlined in the Information Bulletin.

### CONSULTATION

Planning, Environment and Community Services Directorate, Managers and Staff.

### BASIS FOR RECOMMENDATION

This is an information only report.

### ACTION ACCOUNTABILITY

Information only report.

### KEY MESSAGES

Operational update to Elected Members.

---

<b>Report prepared by:</b> DAN WAGNER <b>Director Planning, Environment and Community Services</b> Date: 2 September 2024	<b>Report authorised by:</b> CALE DENDLE <b>Chief Executive Officer</b> Date: 2 September 2024
--	---

## CONFIDENTIAL ATTACHMENTS

- Attachment 1 – Planning, Environment and Community Services Information Bulletin – September 2024

## REFERENCE DOCUMENT

- NIL

PAGES 49 TO 102 HAVE INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS