



NOTICE OF MEETING

Dear Committee Members

You are requested to attend the following meeting of Council.

**PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
STANDING COMMITTEE MEETING OF
ISAAC REGIONAL COUNCIL**

TO BE HELD ON
TUESDAY, 11 MARCH 2025
COMMENCING AT 1.00PM

**ISAAC REGIONAL COUNCIL
MORANBAH COUNCIL CHAMBERS**

CALE DENDLE

Chief Executive Officer

DAN WAGNER

Committee Officer

Director Planning, Environment and
Community Services

Committee Members:

Cr Viv Coleman (Chair)

Mayor Kelly Veale

Cr Melissa Westcott

Cr Alaina Earl

Cr Terry O'Neill

LOCAL GOVERNMENT ACT 2009

Local Government Regulation 2012

Chapter 8, Part 2 Local Government Meetings and Committees

Division 1A, Requirements for Local Government Meetings Generally

Section 254J Closed meetings

- (1) A local government may resolve that all or part of a meeting of the local government be closed to the public.
- (2) A committee of a local government may resolve that all or part of a meeting of the committee be closed to the public.
- (3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—
 - (a) the appointment, discipline or dismissal of the chief executive officer;
 - (b) industrial matters affecting employees;
 - (c) the local government's budget;
 - (d) rating concessions;
 - (e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;
 - (f) matters that may directly affect the health and safety of an individual or a group of individuals;
 - (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;
 - (h) negotiations relating to the taking of land by the local government under the [Acquisition of Land Act 1967](#);
 - (i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.
- (4) However, a local government or a committee of a local government must not resolve that a part of a local government meeting at which a decision mentioned in [section 150ER](#)(2), [150ES](#)(3) or [150EU](#)(2) of the [Act](#) will be considered, discussed, voted on or made be closed.
- (5) A resolution that a local government meeting be closed must—
 - (a) state the matter mentioned in subsection (3) that is to be discussed; and
 - (b) include an overview of what is to be discussed while the meeting is closed.
- (6) A local government or a committee of a local government must not make a resolution (other than a procedural resolution) in a local government meeting, or a part of a local government meeting, that is closed.

Section 254K Participating in meetings by audio link or audio visual link

- (1) A local government may allow a person to take part in a meeting of the local government by audio link or audio visual link.
- (2) A committee of a local government may allow a person to take part in a meeting of the committee by audio link or audio visual link.
- (3) A councillor or committee member who takes part in a local government meeting under subsection (1) or (2) is taken to be present at the meeting if the councillor or member was simultaneously in audio contact with each other person at the meeting.
- (4) In this section—
audio link see the [Evidence Act 1977](#), [section 39C](#).
audio visual link see the [Evidence Act 1977](#), [schedule 3](#).

Conflict of Interest Obligations

Reference is made to Section 150EL of the Local Government Act 2009. Specifically, the obligation of Councillors when they first become aware they have a conflict of interest to make the Chief Executive Officer aware in writing or if in a meeting, ensure they declare immediately.

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES

STANDING COMMITTEE MEETING

OF ISAAC REGIONAL COUNCIL

TO BE HELD ON

TUESDAY 11 MARCH 2025

COUNCIL CHAMBERS, MORANBAH

1. OPENING OF THE MEETING
2. APOLOGIES
3. DECLARATION OF CONFLICTS OF INTEREST
4. CONFIRMATION OF MINUTES
5. OFFICER REPORTS
6. GENERAL BUSINESS
7. CONCLUSION

TABLE OF CONTENTS

1. OPENING OF MEETING

2. APOLOGIES

3. DECLARATION OF CONFLICTS OF INTEREST

4. CONFIRMATION OF MINUTES

Planning, Environment and Community Services Standing Committee Meeting of Isaac Regional Council held in Council Chambers, Moranbah, commencing 9.00am on Tuesday 11 February 2025.

5. OFFICER REPORTS

5.1 MINOR COMMUNITY GRANTS SUMMARY FEBRUARY 2025

EXECUTIVE SUMMARY

This report summarises the minor community grants approved under delegation for the period 1 February to 28 February 2025.

5.2 MAJOR COMMUNITY GRANTS OUT OF ROUND APPLICATION – MORANBAH PONY CLUB

EXECUTIVE SUMMARY

The purpose of this report is to consider an out of round application to the Major Grants Program from the Moranbah Pony Club (Governing body for Mackay Zone 10 Pony Club inc.)

TABLE OF CONTENTS

5.3 ST LAWRENCE RECREATION GROUP INCORPORATED – TENURE ARRANGEMENTS

EXECUTIVE SUMMARY

The purpose of this report is to seek Council endorsement of an exception under the provisions of Section 236 (2) and 236 (1)(b)(ii) of the Local Government Regulations 2012 to dispose of part of Lot 105 on MC532, located at 593 St Lawrence Connection Road, St Lawrence, by way of a three (3) year Licence to Occupy plus two (2) x three (3) year options to St Lawrence Recreation Group Incorporated.

5.4 DYSART LIFESTYLE CENTRE INC. – TENURE ARRANGEMENTS

EXECUTIVE SUMMARY

The purpose of this report is to seek Council endorsement of an exception under the provisions of Section 236 (2) and 236 (1)(b)(ii) of the Local Government Regulations 2012 to dispose of part of Lot 1 on SP239822, located at 29 Queen Elizabeth Drive, Dysart, being the Dysart Recreation Centre by way of a five (5) year Licence to Occupy plus a five (5) year option to Dysart Lifestyle Centre Inc.

5.5 EXPRESSION OF INTEREST – LEASE A BEING PART OF LOT 10 ON SP237952, OLD SOUTHERN CROSS GROUNDS, 27 PONY CLUB ROAD, DYSART

EXECUTIVE SUMMARY

The purpose of this report is to seek Council endorsement of the Expression of Interest lodged by Dysart Men's Shed Qld Inc. for the use of Lease A being part of Lot 10 on SP237952, Old Southern Cross Grounds, located at 27 Pony Club Road, Dysart.

5.6 ST LAWRENCE WETLANDS WEEKEND 2025 FEES AND CHARGES

EXECUTIVE SUMMARY

The purpose of this report is to seek endorsement of the 2025 St Lawrence Wetlands Weekend event fees and charges.

5.7 BUILDING ENCROACHMENT AND REQUEST FOR BOUNDARY REALIGNMENT – ISAAC EVENTS CENTRE

EXECUTIVE SUMMARY

The purpose of this report is for Council to consider actions required to address a building encroachment associated with the Isaac Events Centre, located at 89 Mills Avenue, Moranbah.

TABLE OF CONTENTS

5.8	PLANNING, ENVIRONMENT AND COMMUNITY SERVICES FY2024_2025 CAPITAL PROJECTS PROGRESS REPORT AS AT 05 MARCH 2025
------------	--

EXECUTIVE SUMMARY

This report is to provide an update to Council on the progress in the delivery of the Planning, Environment and Community Services 2024-2025 Capital Works Program.

5.9	PLANNING ENVIRONMENT AND COMMUNITY SERVICES QUARTERLY DEPARTMENTAL REPORT – LIVEABILITY AND SUSTAINABILITY
------------	---

The purpose of this report is to provide an overview and status update of the Liveability and Sustainability Department's projects and operational commitments.

6. GENERAL BUSINESS

7. CONCLUSION



UNCONFIRMED MINUTES

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
STANDING COMMITTEE MEETING OF
ISAAC REGIONAL COUNCIL

HELD ON
TUESDAY, 11 FEBRUARY 2025

COMMENCING AT 1.00PM

UNCONFIRMED MINUTES

ISAAC REGIONAL COUNCIL
UNCONFIRMED MINUTES OF THE
PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
STANDING COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, MORANBAH
ON TUESDAY 11 FEBRUARY 2025

Table of Contents	Page
1. Opening	4
2. Apologies and Leave of Absences	4
3. Declaration of Conflicts of Interest	4
4. Confirmation of Minutes	5
5. Officer Reports	5
6. General Business	16
7. Conclusion	16

ISAAC REGIONAL COUNCIL
UNCONFIRMED MINUTES OF THE
PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
STANDING COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, MORANBAH
ON TUESDAY 11 FEBRUARY 2025 COMMENCING AT 1.00PM

ATTENDEES

Cr Viv Coleman, Division Eight (*Chair*) (*Via Video Conference*)
Cr Terry O'Neill, Division One
Cr Melissa Westcott, Division Three
Cr Alaina Earl, Division Five

**COMMITTEE
APOLOGIES**

Mayor Kelly Veal

OBSERVERS

Cr Jane Pickels, Deputy Mayor, Division Six

OFFICERS PRESENT

Mr Dan Wagner, Director Planning, Environment and Community Services
Mr Mick St Clair, Manager Liveability and Sustainability
Mr Shane Brandenburg, Manager Economy and Prosperity
Mr Mark Davey, Program Manager – Capital Delivery
Ms Maggi Stanley, Manager Community Engagement, Programs and Events
Ms Nishu Ellawala, Manager Community Education and Compliance
Mr Ken Tucker, Manager Community Facilities
Mrs Tricia Hughes, Coordinator Executive Support, Office of the Mayor and Chief Executive Officer
Ms Teika Kirkman, Executive Assistant to the Office of the Mayor and Chief Executive Officer
Ms Rebekah McDonald, Program Leader Development Assessment
Ms Megan Scott, Departmental Administration Officer, Engaged Communities
Ms Donna Wilson, Grants Officer, Engaged Communities

UNCONFIRMED MINUTES

1. OPENING

The Chair welcomed all in attendance and declared the meeting open at 1.00pm and acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

2. APOLOGIES AND LEAVE OF ABSENCES

A request for a leave of absence has been received for Mayor Kelly Ve a Ve a as she is in Canberra, attending Australian Mining Cities Alliance Meetings behalf of Council.

Resolution No.: PECS1229

Moved: Cr Alaina Earl

Seconded: Cr Terry O'Neil

That the Planning, Environment and Community Services Standing Committee grants a leave of absence for Mayor Kelly Ve a Ve a.

Carried

3. DECLARATION OF CONFLICTS OF INTEREST

No conflicts of interest declared this meeting.

NOTE:

Council acknowledges that Chapter 5B Councillors' Conflicts of Interest of the Local Government Act 2009 does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the local government to be a member of the board of the corporation or association.

4. CONFIRMATION OF MINUTES

Confirmation of minutes from Planning, Environment and Community Services Standing Committee Meeting of Isaac Regional Council held in Council Chambers, Moranbah, at 9.00am on Wednesday 20 November 2024.

Resolution No.: PECS1230

Moved: Cr Alain Earl

Seconded: Cr Terry O'Neill

That the Minutes of the Planning, Environment and Community Services Standing Committee Meeting held at Council Chambers, Moranbah commencing at 9.00am on Wednesday 20 November 2024 are confirmed.

Carried

5. OFFICERS REPORTS

5.1 Minor Community Grands Summary January 2025

EXECUTIVE SUMMARY

This report summarises the minor community grants approved under delegation for the period 1 January to 31 January 2025.

OFFICER'S RECOMMENDATION

That the Committee recommend that Council:

- Notes the minor community grants approved under delegation for the period 1 January to 31 January 2025.*

UNCONFIRMED MINUTES

Resolution No.: PECS1231

Moved: Cr Alaina Earl

Seconded: Cr Melissa Westcott

That the Committee recommends that Council:

1. Notes the minor community grants approved under delegation for the period 1 January to 31 January 2025.

Carried

ATTENDANCE

Cr Melissa Westcott left the meeting room at 1:05pm.

5.2 Out-Of-Round Major Grant Application Fy2024-2025 – Clermont Community Business Group

EXECUTIVE SUMMARY

The purpose of this report is to consider the Community Grants Evaluation Panel's recommendation on an out-of-round application for the Major Community Grants Program for FY2024-2025 from the Clermont Community Business Group.

OFFICER'S RECOMMENDATION

That the Committee recommend that Council:

1. Approves the following application for an out-of-round FY2024-2025 Major Grant as follows:

Application 1 CLERMONT COMMUNITY BUSINESS GROUP	
Project	Clermont Community Business Group is seeking funding to support the build of a new website. The overall cost for the project is \$8,800.00 This meets the co contribution requirements.
<u>Officer Recommendation</u>	
Details	Approve \$5,000.00 (excluding GST)
Proposed Budget Source	Divisional split between 1 and 6

2. Advises the applicant the grant constitutes sponsorship of the project and Isaac Regional Council is to be recognised in the same manner as equivalent corporate sponsors in addition to any acknowledgement requirements within the Community Grants Guidelines.

UNCONFIRMED MINUTES

Resolution No.: PECS1232

Moved: Cr Alaina Earl

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

1. Approves the following application for an out-of-round FY2024-2025 Major Grant as follows:

Application 1 CLERMONT COMMUNITY BUSINESS GROUP	
Project	Clermont Community Business Group is seeking funding to support the build of a new website. The overall cost for the project is \$8,800.00 This meets the co contribution requirements.
Details	Approves \$5,000.00 (excluding GST)
Budget Source	Divisional split between 1 and 6

2. Advises the applicant the grant constitutes sponsorship of the project and Isaac Regional Council is to be recognised in the same manner as equivalent corporate sponsors in addition to any acknowledgement requirements within the Community Grants Guidelines.

Carried

ATTENANCE

Ms Megan Scott and Ms Donna Wilson left the meeting room at 1:06pm.

Cr Melissa Westcott returned to the meeting room at 1.06pm.

5.3	Request for Waiver of Development Application Fees and Infrastructure Charges for Development Application MCU24/0020 - Material Change of Use – Outdoor Sport and Recreation and Function Facility at Dysart Golf Club – 180 Fisher Street, Dysart Qld 4745 – Lot 16 on CP847447
------------	---

EXECUTIVE SUMMARY

Council has received a request from Planning Approval Group on behalf of Dysart Golf Club to waive development application fees and infrastructure charges for their development application (MCU24/0020) for a Development Permit for a Material Change of Use for Outdoor Sport and Recreation and Function Facility at Dysart Golf Club, 180 Fisher Street, Dysart QLD 4745, legally described as Lot 16 on CP847447.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Approves a 100% discount of the infrastructure charges (\$16,876.00) associated with development application MCU24/0020 for a Material Change of Use for Outdoor Sport and Recreation and Function Facility at Dysart Golf Club, 180 Fisher Street, Dysart QLD 4745, legally described as Lot 16 on CP847447.*
- 2. Approves a partial refund of the development application fee to an amount of \$9,660.00 for the above referenced development application to align with the anticipated internal and external costs realised by Council to assess the development application.*

Resolution No.: PECS1233

Moved: Cr Alaina Earl

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

- 1. Approves a 100% discount of the infrastructure charges (\$16,876.00) associated with development application MCU24/0020 for a Material Change of Use for Outdoor Sport and Recreation and Function Facility at Dysart Golf Club, 180 Fisher Street, Dysart QLD 4745, legally described as Lot 16 on CP847447.**
- 2. Approves a partial refund of the development application fee to an amount of \$9,660.00 for the above referenced development application to align with the anticipated internal and external costs realised by Council to assess the development application.**

Carried

5.4 Expression of Interest – GSP214728 being part of Lot 3 on M973107, Old Rotary Building, 38 Bacon Street, Moranbah

EXECUTIVE SUMMARY

The purpose of this report is to seek Council endorsement of the Expression of Interest lodged by Moranbah Martial Arts Inc. for the use of GSP214728 being part of Lot 3 on M973107, Old Rotary Building, 38 Bacon Street, Moranbah.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. **Approve to enter into a ten (10) year trustee lease agreement with the Moranbah Martial Arts Inc. for the use of Lease G on SP214728 being part of Lot 3 on M973107, Old Rotary Building, 38 Bacon Street, Moranbah.**
 - a. **Tenure fees to be charged in accordance with 2024-2025 Fees & Charges – annual rent/usage fee \$580.00 ex GST, matrix attached.**
 - b. **All outgoings will be at the expense of the Trustee Lessee as detailed in the Standard Terms Documents.**
 - c. **Acknowledging that the Moranbah Martial Arts Inc, plans to demolish the existing facility and construct a new fit-for-purpose facility the asset will be owned by Moranbah Martial Arts Inc therefore all repairs and maintenance responsibilities will be the remit of the club.**
2. **Authorises the Chief Executive Officer to negotiate, vary and execute the legal instruments to action clause 2 above.**

Resolution No.: PECS1234

Moved: Cr Alaina Earl

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

1. **Approves to enter into a ten (10) year trustee lease agreement with the Moranbah Martial Arts Inc. for the use of Lease G on SP214728 being part of Lot 3 on M973107, Old Rotary Building, 38 Bacon Street, Moranbah.**
 - a. **Tenure fees to be charged in accordance with 2024-2025 Fees & Charges – annual rent/usage fee \$580.00 ex GST, matrix attached.**
 - b. **All outgoings will be at the expense of the Trustee Lessee as detailed in the Standard Terms Documents.**
 - c. **Acknowledging that the Moranbah Martial Arts Inc, plans to demolish the existing facility and construct a new fit-for-purpose facility the asset will be owned by Moranbah Martial Arts Inc therefore all repairs and maintenance responsibilities will be the remit of the club.**
2. **Authorises the Chief Executive Officer to negotiate, vary and execute the legal instruments to action clause 2 above.**

Carried

5.5 Tenure Arrangements – Carmila Sports Reserve Association Inc.

EXECUTIVE SUMMARY

The purpose of this report is to seek Council endorsement of an exception under the provisions of Section 236 (2) and 236 (1)(b)(ii) of the Local Government Regulations 2012 to dispose of the whole of Lot 1 on RP609332, located at 2 Carmila Beach Road, Carmila by way of a Management Agreement to Carmila Sports Reserve Association Inc.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Under the provisions of Section 236 (2) of the Local Government Regulations 2012 resolves that an exception from inviting written quotes or tenders is granted for tenure over Lot 1 on RP609332, 2 Carmila Beach Road, Carmila.**
- 2. Under the provisions of Section 236 (1)(b)(ii) of the Local Government Regulations resolves to approve to enter into a three-year Management Agreement with two x thee-year options with the Carmila Sports Reserve Association Inc.**
 - a. Council will be responsible for a Management Fee of \$500.00 per month for the first term, reviewable on exercising of the option;**
 - b. Acknowledging that the Carmila Sports Reserve and structures are Council assets, all repairs and maintenance responsibilities will be in accordance with the Base Building Guidelines.**
- 3. Authorises the Chief Executive Officer to negotiate, vary and execute the legal instruments to action clause 2 above.**

Resolution No.: PECS1235

Moved: Cr Alaina Earl

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

- 1. Under the provisions of Section 236 (2) of the Local Government Regulations 2012 resolves that an exception from inviting written quotes or tenders is granted for tenure over Lot 1 on RP609332, 2 Carmila Beach Road, Carmila.**
- 2. Under the provisions of Section 236 (1)(b)(ii) of the Local Government Regulations resolves to approve to enter into a three-year Management Agreement with two x thee-year options with the Carmila Sports Reserve Association Inc.**

- a. Council will be responsible for a Management Fee of \$500.00 per month for the first term, reviewable on exercising of the option;
- b. Acknowledging that the Carmila Sports Reserve and structures are Council assets, all repairs and maintenance responsibilities will be in accordance with the Base Building Guidelines.
3. Authorises the Chief Executive Officer to negotiate, vary and execute the legal instruments to action clause 2 above.

Carried

5.6 Reallocation of Budget for Dysart Kindergarten

EXECUTIVE SUMMARY

The purpose of this report is to seek Council endorsement to surrender budget item CW253328 from the 2024/2025 budget for the amount of \$175,000 to ISAAC capital fund for Council assets.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. *Authorises the Chief Executive Officer (or delegate) to write to the Executive Committee of the Dysart Kindergarten Inc. to advise that Council holds no ownership interests in the building assets of the facility and considers that the Dysart Kindergarten Inc. is the lawful owner of the building assets.*
2. *Endorses the return of \$175,000 of FY2024/25 capital budget funds from project number CW253328 back to ISAAC capital fund for redistribution to other Council capital projects.*
3. *Endorses the amendment of the registered leasing documents to reflect that the buildings and structures are owned by the Dysart Kindergarten Inc.*
4. *Authorises the Chief Executive Officer to negotiate, vary and execute the legal instruments to action clause 2 above.*

Resolution No.: PECS1236

Moved: Cr Melissa Westcott

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

1. Authorises the Chief Executive Officer (or delegate) to write to the Executive Committee of the Dysart Kindergarten Inc. to advise that Council holds no ownership interests in the building assets of the facility and considers that the Dysart Kindergarten Inc. is the lawful owner of the building assets.
2. Endorses the return of \$175,000 of FY2024/25 capital budget funds from project number CW253328 back to ISAAC capital fund for redistribution to other Council capital projects.
3. Endorses the amendment of the registered leasing documents to reflect that the buildings and structures are owned by the Dysart Kindergarten Inc.
4. Advocate to the Childcare Leadership Alliance, outlining the current situation with the Dysart Kindergarten and their need of support for maintaining its current building assets.
5. Authorises the Chief Executive Officer to negotiate, vary and execute the legal instruments to action clause 2 above.

Carried

5.7 Request For Allocation of Budget for Sewerage Works On Council Assets – Simply Sunshine And C&K Moranbah Community Kindergarten

EXECUTIVE SUMMARY

The purpose of this report is to seek Council endorsement to utilise a portion of the surrendered budget from CW253328 – 2024 /2025 budget to undertake sewerage line replacement to Isaac Regional Council leased facilities, Simply Sunshine Daycare and C&K Moranbah Community Kindergarten.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. *Endorses the utilisation of \$140,000 of the returned funds from CW253328 Dysart Kindergarten 2024/2025 to undertake sewerage works at Simply Sunshine Childcare and C&K Moranbah Community Kindergarten.*

Resolution No.: PECS1237

Moved: Cr Alaina Earl

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

1. **Endorses the utilisation of \$140,000 of the returned funds from CW253328 Dysart Kindergarten 2024/2025 to undertake sewerage works at Simply Sunshine Childcare and C&K Moranbah Community Kindergarten.**

Carried

ATTENDANCE

Cr Melissa Westcott left the meeting room at 1.45pm and returned at 1.46pm.

5.8 Isaac Events Centre – Naming Conventions, Remobilisation Status and Fees and Charges

EXECUTIVE SUMMARY

The purpose of this report is to confirm naming conventions for the Isaac Events Centre, update Council on the current status of efforts for recommencement of operations at the centre, and adopt a schedule of fees and charges, including discount arrangements for discount arrangements for small businesses undertaking community focussed activities and recurrent bookings.

OFFICER'S RECOMMENDATION

1. ***Endorses the new name of the former Moranbah Community Centre as the 'Isaac Events Centre';***
2. ***Notes the current status of remobilisation efforts for operations at the Isaac Events Centre;***
3. ***Adopts the proposed fees and charges for the Isaac Events Centre, to replace the schedule of fees and charges for the Moranbah Community Centre in Council's adopted Fees and Charges Schedule 2024-2025;***
4. ***Approves a reduction of 35% in room/venue hire fees for Isaac region-based small businesses undertaking community focussed activities, to be included in the terms and conditions section of the adopted Fees and Charges Schedule 2024-2025 for all Isaac Regional Council Halls and Centres;***
5. ***Approves a 'Price on Application' approach for recurring bookings of a venue/room by small businesses undertaking community focussed activities that exceeds five (5)***

recurrences booked in advance, with pricing for such recurring bookings to be approved by the Manager Community Facilities, and not to be less than 50% of the regular hire rate.

Resolution No.: PECS1238

Moved: Cr Alaina Earl

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

- 1. Endorses the new name of the former Moranbah Community Centre as the 'Isaac Events Centre';**
- 2. Notes the current status of remobilisation efforts for operations at the Isaac Events Centre;**
- 3. Adopts the proposed fees and charges for the Isaac Events Centre, to replace the schedule of fees and charges for the Moranbah Community Centre in Council's adopted Fees and Charges Schedule 2024-2025;**
- 4. Approves a reduction of 35% in room/venue hire fees for Isaac region-based small businesses undertaking community focussed activities, to be included in the terms and conditions section of the adopted Fees and Charges Schedule 2024-2025 for all Isaac Regional Council Halls and Centres;**
- 5. Approves a 'Price on Application' approach for recurring bookings of a venue/room by small businesses undertaking community focussed activities that exceeds five (5) recurrences booked in advance, with pricing for such recurring bookings to be approved by the Manager Community Facilities, and not to be less than 50% of the regular hire rate.**

Carried

5.9 Planning, Environment and Community Services FY2024/2025 Capital Projects Progress Report as at 4 February 2025

EXECUTIVE SUMMARY

This report is to provide an update to Council on the progress in the delivery of the Planning, Environment and Community Services FY2024/2025 Capital Works Program.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Receives and notes the monthly Planning, Environment and Community Services FY2024/2025 Capital Progress Summary Report as at 4 February 2025.**

Resolution No.:		PECS1239	
Moved:	Cr Melissa Westcott	Seconded:	Cr Alaina Earl
That the Committee recommends that Council:			
1. Receives and notes the monthly Planning, Environment and Community Services FY2024/2025 Capital Progress Summary Report as at 4 February 2025.			
			Carried

ATTENDANCE

Ms Hayley McIntyre, Contracts and Project Support Officer entered the meeting room at 2.11pm.

5.10

Quarterly Departmental Report – Community Education and Compliance

EXECUTIVE SUMMARY

The Purpose of this report is to provide an overview and status update of the Community Education and Compliance Department's operational commitments.

OFFICER'S RECOMMENDATION

That the Committee recommend that Council:

- 1. Receives and notes the contents of this report that provides an overview and status update of the Community Education and Compliance Department's operational commitments.**

Resolution No.: PECS1240

Moved: Cr Alaina Earl

Seconded: Cr Melissa Westcott

That the Committee recommends that Council:

1. **Receives and notes the contents of this report that provides an overview and status update of the Community Education and Compliance Department's operational commitments.**

Carried

6. GENERAL BUSINESS

6.1 Planning, Environment and Community Services Direct to Council Reports

The Director of Planning, Environment and Community Services informed the Committee that there are three additional reports to be presented to Council at the February Ordinary Meeting:

1. MCU23/0008 - Material Change of Use - Extension to Existing Non-Residential Works Accommodation - Acacia Street, Moranbah
2. Moranbah Greg Cruickshank Aquatic Centre Capital Works Report
3. Isaac Arts and Cultural Advisory Committee Minutes – December 2024

ACTION: DIRECTOR PLANNING, ENVIRONMENT AND COMMUNITY SERVICES

6.2 Update Requested for St Lawrence Rehabilitation Works

Councillor Viv Coleman enquired about what steps are being taken with the rehabilitation works in St Lawrence and how are the 2 years' worth of funding from Reef Guardian are being utilised.

ACTION: DIRECTOR PLANNING, ENVIRONMENT AND COMMUNITY SERVICES

6.3 RRA24/0021 Issues

Councillor Viv Coleman requested a high-level response in relation to RRA24/0021.

ACTION: MANAGER COMMUNITY EDUCATION AND COMPLIANCE

7. CONCLUSION

There being no further business, the Chair declared the meeting closed at 2.28pm.

These minutes will be confirmed by the Committee at the Planning, Environment and Community Services Standing Committee Meeting to be held on Tuesday 11 March 2025 in Moranbah.

.....
CHAIR

..... / /
DATE

MEETING DETAILS	Planning Environment and Community Services
	Standing Committee Meeting
	Tuesday 11 March 2025
AUTHOR	Megan Scott
AUTHOR POSITION	Acting Departmental Administration Officer, Engaged Communities

5.1 MINOR COMMUNITY GRANTS SUMMARY FEBRUARY 2025

EXECUTIVE SUMMARY

This report summarises the minor community grants approved under delegation for the period 1 February to 28 February 2025.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- Notes the minor community grants approved under delegation for the period 1 February to 28 February 2025.***

BACKGROUND

As per Council's Community Grants Policy, as adopted on 25 August 2021, a monthly report is to be prepared for Council regarding the administrative approval of minor grants, up to the value of \$1,000 (excluding GST), under delegation to the Manager Engaged Communities. Seventeen (17) minor grant applications (inclusive of individual, school bursaries and team development grants, Australia Day grants and Glenden activation grants) were received and approved for the period *1 February to 28 February 2025*, summarised in the following table.

The table below outlines minor grants approved and funded from Community Grants operational budget/s for the applicable division/s for the period 1 February to 28 February 2025.

2024/25 MINOR GRANTS

DIVISION	APPLICANT	VALUE	PURPOSE	BREAKDOWN
6	Greater Whitsunday Alliance 5325581	\$1,000.00	Greater Whitsunday Alliance are seeking Council's support for the Clermont Connections Expo on the 10/06/2025	Funds will contribute to the cost of Morning Tea catering for the high school students on the day of the event, The total cost of the event of the day is \$7557.00

DIVISION	APPLICANT	VALUE	PURPOSE	BREAKDOWN
3,4,5	Hinterland Community Care 5332040	\$1,000.00	Hinterland Community Care are seeking Council's support for the Seniors Connections Lunch for St Patricks Day on the 17 March 2025	Funds will contribute to the cost of catering for the event. The event will also include Triva and bingo on the day. The cost of the event of the day is \$5000.00
7	CTM Links 5329637	\$1,000.00	CTM Links are seeking Council's support for the Middlemount NAIDOC celebrations. (<i>Date To be confirmed.</i>)	Funds will contribute to the purchase of NADIOC Logo merchandise for the children to take home on the day of the event. The cost for the event \$1033.50

IMPLICATIONS

2024/25 Divisional Budgets

The divisional budgets were consolidated on 29 January 2025 resolution number #8997.

The figures below were reconciled with Financial Services as of 28 February 2025, which does not include the major grant recommendations yet to be resolved by Council or resolutions not yet published.

DIVISION	ALLOCATION	TOTAL ACTUAL SPEND	REMAINING ALLOCATION
1	\$42,000.00	\$23,310.00	\$18,690.00
2	\$42,000.00	\$10,857.00	\$31,143.00
3	\$42,000.00	\$33,813.00	\$6,520.00
4	\$42,000.00	\$33,813.00	\$6,520.00
5	\$42,000.00	\$33,813.00	\$6,520.00
6	\$42,000.00	\$33,967.00	\$8,033.00
7	\$42,000.00	\$46,453.00	-\$4,453.00
8	\$42,000.00	\$41,750.00	\$ 250.00
Total	\$336,000.00	\$257,776.00	\$73,244.00

CONSULTATION

- Divisional Councillors
- Director Planning, Environment and Community Services
- Manager Engaged Communities
- Engaged Communities Grants Officer
- Engaged Communities Departmental Administration Officer

BASIS FOR RECOMMENDATION

To update Council on the approval of minor community grants as per the Community Grants Policy.

ACTION ACCOUNTABILITY

Manager Engaged Communities is responsible for the administration of the Isaac Regional Council Community Grants Program.

KEY MESSAGES

Isaac Regional Council's Community Grants budget funds local projects and activities which help develop resilient, adaptive and vibrant communities while contributing to the social wellbeing of its residents, workers and visitors.

Report prepared by:	Report authorised by:
MEGAN SCOTT	DANIEL WAGNER
Acting Departmental Administration Assistant	Director Planning, Environment and
Engaged Communities	Community Services
Date: 24 February 2025	Date: 24 February 2025

ATTACHMENTS

- NIL

REFERENCE DOCUMENT

- Isaac Regional Council Community Grant Guidelines

MEETING DETAILS	Planning, Environment and Community Services
	Standing Committee
	Tuesday 11 March 2025
AUTHOR	Megan Scott
AUTHOR POSITION	Acting Departmental Administration Officer, Engaged Communities

5.2 MAJOR COMMUNITY GRANTS OUT OF ROUND APPLICATION – MORANBAH PONY CLUB

EXECUTIVE SUMMARY

The purpose of this report is to consider an out of round application to the Major Grants Program from the Moranbah Pony Club (Governing body for Mackay Zone 10 Pony Club inc.)

OFFICER RECOMMENDATION

That the Committee recommends that Council:

1. Approves the following out of round application for Council’s Major Community Grants Program as follows:

Application 1	MORANBAH PONY CLUB GOVERNING BODY MACKAY ZONE 10 PONY CLUB
Project	Mackay Zone 10 Pony Club (governing body for Moranbah Pony Club) is seeking Council’s support for costs associated with the local Pony Club Children’s Camp. The overall cost for the project is \$29,500.00 This meets the co-contribution requirements.
Officer Recommendation	
Details	Approve \$5,000.00 (excluding GST)
Proposed Budget Source	Divisional split between 3, 4 and 5

2. Advises the applicant the grant constitutes sponsorship of the project and Isaac Regional Council is to be recognised in the same manner as equivalent corporate sponsors in addition to any acknowledgement requirements within the Community Grants Guidelines.

BACKGROUND

Isaac Regional Council’s Community Grants budget funds local projects and activities which help develop resilient, adaptive and vibrant communities while contributing to the social wellbeing of its residents, workers and visitors.

Round two of the Major Community Grants Program closed on 12 December 2024 with this application from Moranbah Pony (Governing Body Mackay Zone 10 Pony Club) being received outside the administrative timeframes for inclusion in the Major Grant report presented to the 29 January 2025 Ordinary Meeting of Council.

Moranbah Pony Club (Governing body Mackay Zone 10 Pony Club Inc) are seeking Council's support to hold the annual Children's Development Camp.

Mackay Zone 10 Pony Club is the governing body for six Pony Clubs in the region: Moranbah Pony Club, Nebo Pony Club, Mackay Hack & Pony Club, Mackay North Pony Club, Pioneer River Valley Hack & Pony Club and Sarina Pony Club. The Annual Children's Camp offers a unique opportunity to support young riders as they develop their riding and horsemanship skills while building lasting friendships. Riders gain invaluable knowledge from experienced coaches over the three days. This event is open to Pony Club members, equestrian riders and the general community.

The application has been assessed by the Panel against the Community Grants Guidelines and the assessment criteria of:

- Organisational Capacity and alignment with Council's priorities
- Alignment with Council's 2035 Community Strategic Plan
- Demonstrated need, benefit to the broader Isaac community and demonstrated community support
- Alignment with relevant approvals and permits to conduct event/project
- Financial management/accountability

LEVEL OF FINANCIAL ASSISTANCE AVAILABLE

Officer recommendations for Major Grants will align with the Isaac Community Grants Guidelines and not exceed \$5,000.00 (excluding GST). Applications requesting funding over \$5,000.00 must be approved by Council resolution.

GRANT TYPE	AMOUNT
MINOR GRANT	Up to \$1,000 (excluding GST)
MAJOR GRANT	Up to \$5,000 (excluding GST) Unless otherwise approved by Council resolution

CO-FUNDING

Council cannot be the sole funder for every project, event or activity. Depending on the amount requested, funds from other sources may be required. Co-funding is required for requests over \$1,000.00. The table below outlines co-funding requirements.

AMOUNT REQUESTED FROM COUNCIL	MINIMUM CO-FUNDING REQUIREMENT
UP TO \$1,000	N/A
BETWEEN \$1,001 TO \$2,500	20% of total project costs
BETWEEN \$2,501 TO \$5,000	30% of total project costs
\$5,001+	40% of total project costs

The following table summarises the application details - further details are provided in Attachment 1

Community Group/Organisation	Amount Applied (excluding GST)	Amount Recommended (excluding GST)	Breakdown
Moranbah Pony Club (Governing Body Mackay Zone 10 Pony Club Inc) 5335666	\$5,000.00	\$5,000.00	Quotes are for the entire Children's Development Camp for coaching, venue hire, catering and equipment total \$29,500.00

IMPLICATIONS

The figures below were reconciled with Financial Services as of 28 February 2025, which does not include the major grant recommendations yet to be resolved by Council or resolutions not yet published.

DIVISION	ALLOCATION	TOTAL ACTUAL SPEND	REMAINING ALLOCATION
1	\$42,000.00	\$23,310.00	\$18,690.00
2	\$42,000.00	\$10,857.00	\$31,143.00
3	\$42,000.00	\$33,813.00	\$6,520.00
4	\$42,000.00	\$33,813.00	\$6,520.00
5	\$42,000.00	\$33,813.00	\$6,520.00
6	\$42,000.00	\$33,967.00	\$8,033.00
7	\$42,000.00	\$46,453.00	-\$4,453.00
8	\$42,000.00	\$41,750.00	\$ 250.00
Total	\$336,000.00	\$257,776.00	\$73,244.00

CONSULTATION

Internal

- Divisional Councillors relevant to each application
- Director Planning, Environment and Community Services
- Manager Engaged Communities
- Engaged Communities Grants Officer
- Engaged Communities Departmental Administration Officer
- Manager Budgets and Statutory Reporting

BASIS FOR RECOMMENDATION

Application aligns with the goals of Isaac Regional Council's Community Grants Program.

ACTION ACCOUNTABILITY

Manager Engaged Communities is responsible for the administration of the Isaac Regional Council Community Grants Program.

KEY MESSAGES

Isaac Regional Council's Community Grants budget funds local projects and activities which help develop resilient, adaptive and vibrant communities while contributing to the social wellbeing of its residents, workers and visitors.

Report prepared by:	Report authorised by:
MEGAN SCOTT	DANIEL WAGNER
Acting Departmental Administration Officer, Engaged Communities	Director Planning, Environment and Community Services
Date: 11 March 2025	Date: 11 March 2025

ATTACHMENTS

- Attachment 1 - Major Grants Summary Assessment

REFERENCE DOCUMENT

- Isaac Regional Council Community Grant Guidelines

IRC Major Grants Evaluation Summary												
Application #	Community Group/Auspice	Project Description	Division/Town	Past funding	Acquittal-Previous	Eligible project	Score	Amount requested (ex GST)	Amount Recommended (Ex GST)	Officers Recommendation	Comments	Further action
1	Moranbah Pony Club (Governed by Mackay Zone 10)	<p>Moranbah Pony Club (Governed by Mackay Zone 10) are hosting a Kids Development Camp on 11-13 April 2025.</p> <p>They are seeking Councils support of \$5,000 to go towards the cost of equipment and coaching.</p> <p>Quotes are as follows:</p> <p>Gemma Creighton- \$2,970</p> <p>Granlea- \$2,310</p> <p>Mrs Jody Burrows- \$2,200</p> <p>Toni Harper Purcell</p> <p>Total= \$10,450.00</p> <p>Total cost of event- \$29,500</p>	Division 3, 4, 5	No previous funding	Yes	Yes	80/100	\$5,000	\$5,000.00	To approve	Complete application	

Assessment Criteria –

App. No.	Properly Made / compliant application (Completed application with attachments/ no outstanding Acquittals or debt with IRC)	Project Justification – 80%				Financial Management – 20%	Assessment Score / 100%
		10%	10%	40%	20%	<ul style="list-style-type: none">Budget, Balanced / RealisticDemonstrated Sustainability (financial statements)Value Add / Co-funding – Where applicable <ul style="list-style-type: none">Written Quotes - Where Applicable	
1	Completed application	10	10	40	20	20	100
2	Awaiting supporting documentation	10	10	40	20	20	100
3	Application currently being processed	10	10	40	20	20	100
4	Completed application	10	10	40	20	20	100

MEETING DETAILS	Planning, Environment and Community Services
	Standing Committee
	Tuesday 11 March 2025
AUTHOR	Kelly Shepherd
AUTHOR POSITION	Senior Community Leasing Officer

5.3 ST LAWRENCE RECREATION GROUP INCORPORATED – TENURE ARRANGEMENTS

EXECUTIVE SUMMARY

The purpose of this report is to seek Council endorsement of an exception under the provisions of Section 236 (2) and 236 (1)(b)(ii) of the Local Government Regulations 2012 to dispose of part of Lot 105 on MC532, located at 593 St Lawrence Connection Road, St Lawrence, by way of a three (3) year Licence to Occupy plus two (2) x three (3) year options to St Lawrence Recreation Group Incorporated.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. *Under the provisions of Section 236 (2) of the Local Government Regulations 2012 resolve that an exception from inviting written quotes or tenders is granted for tenure over part of Lot 105 on MC532, located at 593 St Lawrence Connection Road, St Lawrence, by way of a three (3) year Licence to Occupy plus two (2) x three (3) year options to St Lawrence Recreation Group Incorporated.*
2. *Under the provisions of Section 236 (1)(b)(ii) of the Local Government Regulations 2012 resolve to enter into tenure by way of a three (3) year Licence to Occupy plus two (2) x three (3) year options to St Lawrence Recreation Group Incorporated.*
 - a. *Tenure fees to be charged in accordance with 2024-2025 Fees & Charges – annual rent/usage fee \$880.00 ex GST, matrix attached.*
 - b. *Acknowledging that all built assets onsite have been provided by both the St Lawrence Recreation Group Incorporated and Isaac Regional Council therefore repairs and maintenance will be the responsibility of the asset owner.*
3. *Authorises the Chief Executive Officer to negotiate, vary and execute the legal instruments to action clause 2 and 3 above.*

BACKGROUND

In February of 2008 the Broadsound Shire Council entered into a Memorandum of Agreement with the St Lawrence Recreation Group Incorporated providing access to and use of part of Lot 105 on MC532, located at 593 St Lawrence Connection Road, St Lawrence for the purpose of horse sports. The agreement was created for a period of ten years and expired in 2018.

During the term of the Memorandum of Agreement and since, the St Lawrence Recreation Group Incorporated has been utilising the land for Campdrafting and other horse related activities annually.

The land is utilised by the public for camping and recreation purposes and is a highlight of the St Lawrence Wetlands Weekend during which the group is a major contributor. The appropriate tenure for this group is a Licence to Occupy due to the shared nature of the land.

Leasing process followed:

- Meeting of Internal Stakeholders including the Division Councillor
- Meeting of all Stakeholders
- In-Principle Agreement prepared, presented and signed
- Report written for Standing Committee

BUILDING INSPECTION

A Building Compliance Inspection was not required as there are limited built assets.

IMPLICATIONS

Preparation of tenure to be completed internally by the Senior Community Leasing Officer.

Lease fees and conditions attached to the proposed tenure will be applied in accordance with the 2024-2025 Fees & Charges.

CONSULTATION

Internal

- Director PECS – In principle support
- Division 8 Councillor – In principle support
- Manager Community Facilities – In principle support
- Community Relations Officer – In principle support
- Senior Community Leasing Officer - In principle support

External

- St Lawrence Recreation Group Incorporated - Committee

BASIS FOR RECOMMENDATION

To enter into tenure with a long-term tenant that provides valuable access to activities to St Lawrence and the surrounding community; and at the same time provides Council with strong management capacity.

ACTION ACCOUNTABILITY

Manager Community Facilities to progress tenure documentation.

KEY MESSAGES

Council is committed to transparent decision making.

Council is committed to ensuring access to community facilities for clubs and groups to provide beneficial services to the region.

Council is taking a considered and logical approach to the long-term life cycle of the Region's Community Facilities.

Report prepared by:

KEN TUCKER
Manager Community Facilities

Date: 18 February 2025

Report authorised by:

DANIEL WAGNER
**Director Planning Environment and Community
Services**

Date: 18 February 2025

ATTACHMENTS

- Attachment 1 – In Principle Agreement – St Lawrence Recreation Group Incorporated – Redacted
- Attachment 2 – Tenure Fee Matrix – STL Rec group
- Attachment 3 – Map with Club Assets Identified

REFERENCE DOCUMENT

- PECS-POL-128 Community Tenures Policy for Council Owned and/or Controlled Facilities

IN PRINCIPLE AGREEMENT

SUBJECT TO COUNCIL AND MINISTERIAL APPROVAL AND EXECUTION OF TENURE

Type of Tenure: 3-year Licence to Occupy with a 3-year Option

Address of Premises: 593 St Lawrence Connection Road, St Lawrence, Qld 4707

Lot on Plan Description: Part of Lot 105 on MC532

Areas (Subject to Survey): Approximately 86.5 Ha

Lessor: Isaac Regional Council

Contact: Senior Community Leasing Officer

Telephone: 1300 ISAACS (472 227)

Facsimile: 07 4941 8666

Email: records@isaac.qld.gov.au

Lessee: St Lawrence Recreation Group Incorporated

Incorporation #: IA17447

ABN: 41 892 804 792

Contact for Lessee: Attention: Secretary – Jill Cash

Telephone: 0447 560 055

Email: recgroup@outlook.com

jillc1973@hotmail.com

TENURE

Commencement Date: On Execution of Tenure

Term: 3-year Licence to Occupy with a 3-year Option

Expiry Date: TBA

RENTAL

Gross Rental: \$880.00 ex GST per annum

Rent Review: Annual adjustment proportionate with CPI movement each anniversary of the Commencement Date

Terms and Conditions: In accordance with the Standard Terms Document supplied to the Lessee.

Maintenance: The community group will remain responsible for all repairs and maintenance to their own assets.

Council has committed to undertaking the electrical wiring upgrade required at the shed.

Council remains responsible for all repairs and maintenance to their own assets. Council has committed to investigating future upgrades to the septic system.

Council remains responsible for all mowing/slashing/whipper snipping as required and removal of rubbish from the grounds.

Outgoings: If premises are not currently metered separately Council will provide a minimum of three (3) months' notice prior to charging user groups for electricity and water consumption.

SPECIAL CONDITIONS

Department of Resources Stated Use: Recreation

Intended Use: Campdraft and other recreational pursuits

Tenure Documentation: Licence to Occupy

Legal Fees: Each party to pay their own

INSURANCE

Public Liability Insurance: \$20,000,000 minimum

Certificate of Currency: To be supplied by applicant with a copy of the receipt showing payment.

Damage Policy:

Insure under a Damage Policy all insurable items located upon the Premises, including plate glass, irrespective of who owns the items.

The Licensee indemnifies the Licensor against any losses – including financial losses, liabilities or legal costs incurred by the Licensor brought by the Licensee or anyone else, arising directly or indirectly out of or in connection with the Licensee's breach or non-performance of its obligations under the Licence or the Licensee's use of the facility.

Workers Compensation:

Insure under the Workers Compensation Act, all persons it employs to work upon the Premises.

Make Good Clause:

The lessee agrees to submit to the Lessor for approval a complete scope of works prior to installation for any additions or alterations to the site.

Return the premises to the Lessor in the same or better condition as was at the lease commencement date. Make good works, as specified by the Lessor, may include but not be limited to:

- removal of any structures erected by the Lessee;
- removal of any fittings and fixtures installed by the Lessee;
- repair of any surface damaged or altered by the Lessee; and
- any other rectification works as directed by the Lessor.

Ensure the land and buildings are clear of all waste, etc and is clean, tidy and in a reputable state.

Information Update:

The Lessee must complete a Community Group Annual Update each year and provide a copy of Annual General Meeting Minutes and Certificate of Currency for all policies held.

Additionally, if the Committee changes at a time other than at the Annual General Meeting this information must be provided to Council.

For & on behalf of:

St Lawrence Recreation Group Incorporated

Name:

Pat Houghton

Committee Position:

President

Signature:

[Redacted Signature]

Date:

18/2/25

ATTACHMENT 2 – TENURE FEE MATRIX

COMMUNITY GROUP: ST LAWRENCE RECREATION GROUP INCORPORATED

LAND SIZE	POINTS	COMMENT	SCORE	OLD FEE
Land < 500m2	1			\$450.00
Land 501m2 – 5,000m2	2			\$600.00
Land 5,0001m2 – 15,000m2	3			\$700.00
Land 15,001m2 – 50,000m2	4			\$800.00
Land > 50,001m2	5	~86,000M2	5	\$900.00
Facility/building provided by Council	5		5	
ON COSTS				
Council pays electricity	5		5	
Council pays water	5		5	
Council maintains field/courts	5		0	
MEMBERSHIP				
20 or less	1		1	
21 – 50	2			
51 – 100	3			
101 – 200	4			
201 or more	5			
COUNCIL CAPEX EXPENDITURE – NON BASE BUILDING				
In past 3 years \$0 - \$5,000	1			
In past 3 years \$5,001 - \$10,000	2			
In past 3 years \$10,001 - \$15,000	3			
In past 3 years \$15,001 - \$20,000	4			
In past 3 years > \$20,000	5			
RISK TO COUNCIL				
Low – Fully compliant tenure holder	1		1	
Medium – Compliant with outstanding works under management	2			
High – Non-compliant, unmanaged outstanding works, operating issues, new Incorporated Association, new lessee	3			
TOTAL POINTS			22	
Category Fee Points Score 5 – 10	\$300.00			
Category Fee Points Score 11 - 15	\$450.00			
Category Fee Points Score 16 - 20	\$600.00			
Category Fee Points Score > 20	\$750.00		\$750.00	
Base Fee (State Rent as per Part1, Section 37A, 2(a))	\$130.00		\$130.00	
Total Tenure Fee per annum excluding GST			\$880.00	

ATTACHMENT 3

COMMUNITY GROUP: ST LAWRENCE RECREATION GROUP ASSETS



All the assets identified above are owned by St Lawrence Recreation Group Incorporated. Any unidentified assets are owned by Isaac Regional Council.

MEETING DETAILS	Planning, Environment and Community Services
	Standing Committee
	Tuesday 11 March 2025
AUTHOR	Kelly Shepherd
AUTHOR POSITION	Senior Community Leasing Officer

5.4 DYSART LIFESTYLE CENTRE INC. – TENURE ARRANGEMENTS

EXECUTIVE SUMMARY

The purpose of this report is to seek Council endorsement of an exception under the provisions of Section 236 (2) and 236 (1)(b)(ii) of the Local Government Regulations 2012 to dispose of part of Lot 1 on SP239822, located at 29 Queen Elizabeth Drive, Dysart, being the Dysart Recreation Centre by way of a five (5) year Licence to Occupy plus a five (5) year option to Dysart Lifestyle Centre Inc.

OFFICER'S RECOMMENDATION

That committee recommends that council:

- Under the provisions of Section 236 (2) of the Local Government Regulations 2012 resolve that an exception from inviting written quotes or tenders is granted for tenure over part of Lot 1 on SP239822, located at 29 Queen Elizabeth Drive, Dysart, being the Dysart Recreation Centre by way of a five (5) year Licence to Occupy plus a five (5) year option to Dysart Lifestyle Centre Inc.*
- Under the provisions of Section 236 (1)(b)(ii) of the Local Government Regulations 2012 resolve to enter into tenure by way of a five (5) year Licence to Occupy plus a five (5) year option to Dysart Lifestyle Centre Inc.*
 - Tenure fees to be charged – weekly usage fee \$575.00 ex GST based on partial cost recovery for electricity usage.*
 - Acknowledging that all built assets are owned by Isaac Regional Council therefore repairs and maintenance responsibilities will be in accordance with the Base Building Inclusions and Exclusions over the area subject to the Licence to Occupy.*
- Authorises the Chief Executive Officer to negotiate, vary and execute the legal instruments to action clause 2 above.*

BACKGROUND

On 1 September 2013 the Dysart Lifestyle Centre Inc entered into their first tenure agreement with Isaac Regional Council. Dysart Lifestyle Centre Inc's current Licence to Occupy expires 30 July 2025.

The group has effectively managed the facility in the intervening years providing a valuable health and fitness opportunity for the Dysart community.

Dysart Lifestyle Centre Inc has remained compliant with previous tenure agreements, effectively providing all required information to Council as and when requested. They have additionally lodged Building Maintenance Requests with Council to notify of maintenance issues within the facility to bring to Council's attention issues that may otherwise have gone unnoticed.

The group has invested their own funds into the centre over the years with the provision and installation of a water cooler to provide their visitors the ability to hydrate while exercising, installation of closed-circuit television for security purposes, and recently repainting inside the gym.

Leasing Process Followed:

- Meeting of Internal Stakeholders including the Division Councillor
- Meeting of all Stakeholders
- In-Principle Agreement prepared, presented and signed
- Report written for Standing Committee

BUILDING INSPECTION

A Building Compliance Inspection was not required as the tenure is over only part of the Dysart Recreation Centre which is a Council asset and is regularly maintained.

IMPLICATIONS

Preparation of tenure to be completed internally by the Senior Community Leasing Officer.

Tenure fees have remained at a fixed rate of \$550.00 per week for the past six (6) years. An increase of \$25 per week (approximately 4.5%) has been applied on this occasion. The tenure fee was originally worked out based on partial cost recovery for the electricity usage at the facility. The cost of electricity has increased significantly in the prevailing years since the inaugural tenure justifying this increase.

CONSULTATION

Internal

- Director PECS – In principle support
- Division 2 Councillor – In principle support
- Manager Community Facilities – In principle support
- Manager Council Operated Community Facilities - In principle support
- Community Relations Officer – In principle support
- Senior Community Leasing Officer - In principle support

External

- Dysart Lifestyle Centre Inc Manager

BASIS FOR RECOMMENDATION

To enter into tenure with a long-term tenant that provides valuable access to activities to Dysart and the surrounding community; and at the same time provides Council with strong management capacity.

ACTION ACCOUNTABILITY

Manager Community Facilities to progress tenure documentation.

KEY MESSAGES

Council is committed to transparent decision making.

Council is committed to ensuring access to community facilities for clubs and groups to provide beneficial services to the region.

Council is taking a considered and logical approach to the long-term life cycle of the Region's Community Facilities.

Report prepared by:

KEN TUCKER
Manager Community Facilities

Date: 19 February 2025

Report authorised by:

DANIEL WAGNER
Director Planning Environment and Community
Services

Date: 19 February 2025

ATTACHMENTS

- Attachment 1 – In Principle Agreement - Dysart Lifestyle Centre - Signed Redacted
- Attachment 2 – Location Plan - Dysart Lifestyle Centre Inc

REFERENCE DOCUMENT

- PECS-POL-128 Community Tenures Policy for Council Owned and/or Controlled Facilities

IN PRINCIPLE AGREEMENT

SUBJECT TO COUNCIL AND MINISTERIAL APPROVAL AND EXECUTION OF TENURE

Type of Tenure: Licence to Occupy
 Address of Premises: 29 Queen Elizabeth Drive, Dysart, Qld 4745
 Lot on Plan Description: Part of Lot 1 on SP239822

Lessor: Isaac Regional Council
 Contact: Senior Community Leasing Officer
 Telephone: 1300 ISAACS (472 227)
 Facsimile: 07 4941 8666
 Email: records@isaac.qld.gov.au

Lessee: Dysart Lifestyle Centre Inc.
 Incorporation #: IA17118
 ABN: 62 437 892 670
 Contact for Lessee: Attention: Ashleigh Stokes
 Telephone: 0409 564 798
 Email: dysartgym@bigpond.com

TENURE

Commencement Date: 1 August 2025
 Term: 5 years + 5-year option
 Expiry Date: 31 July 2030

RENTAL

Gross Rental: \$575.00 ex GST per week
 Rent Review: Annual adjustment proportionate with CPI movement each anniversary of the Commencement Date

Terms and Conditions: In accordance with the Terms and Conditions contained in the Licence to Occupy.

Maintenance: The community group will remain responsible for all repairs and maintenance to their own assets.
The community group will remain responsible for all repairs to rectify damage caused by the group and/or their guests.
Council will maintain the structural integrity of the facility.

SPECIAL CONDITIONS

Department of Resources Stated Use: Park, Sport & Recreation

Intended Use: Gymnasium

Tenure Documentation: Licence to Occupy

Legal Fees: Each party to pay their own

INSURANCE

Public Liability Insurance: \$20,000,000

Certificate of Currency: To be supplied by applicant with a copy of the receipt showing payment

Damage Policy: Insure under a Damage Policy all insurable items located upon the Premises, including plate glass, irrespective of who owns the items

Workers Compensation: Insure under the Workers Compensation Act, all persons it employs to work upon the Premises

Make Good Clause: The lessee agrees to submit to the Lessor for approval a complete scope of works prior to installation for any fit-out works.

Return the premises to the Lessor in the same or better condition as was at the lease commencement date. Make good works, as specified by the Lessor, may include but not be limited to:

- removal of any structures erected by the Lessee;
- commercial cleaning of the premises;
- removal of any fittings and fixtures installed by the Lessee;
- repair of any surface damaged or altered by the Lessee;
- and

- any other rectification works as directed by the Lessor.
- Ensure the land and buildings are clear of all waste, etc and is clean, tidy and in a reputable state.

Information Update:

The Lessee must complete a Community Group Annual Update each year and provide a copy of Annual General Meeting Minutes and Certificate of Currency for all policies held.

Additionally, if the Committee changes at a time other than at the Annual General Meeting this information must be provided to Council.

For & on behalf of:

Dysart Lifestyle Centre Inc.

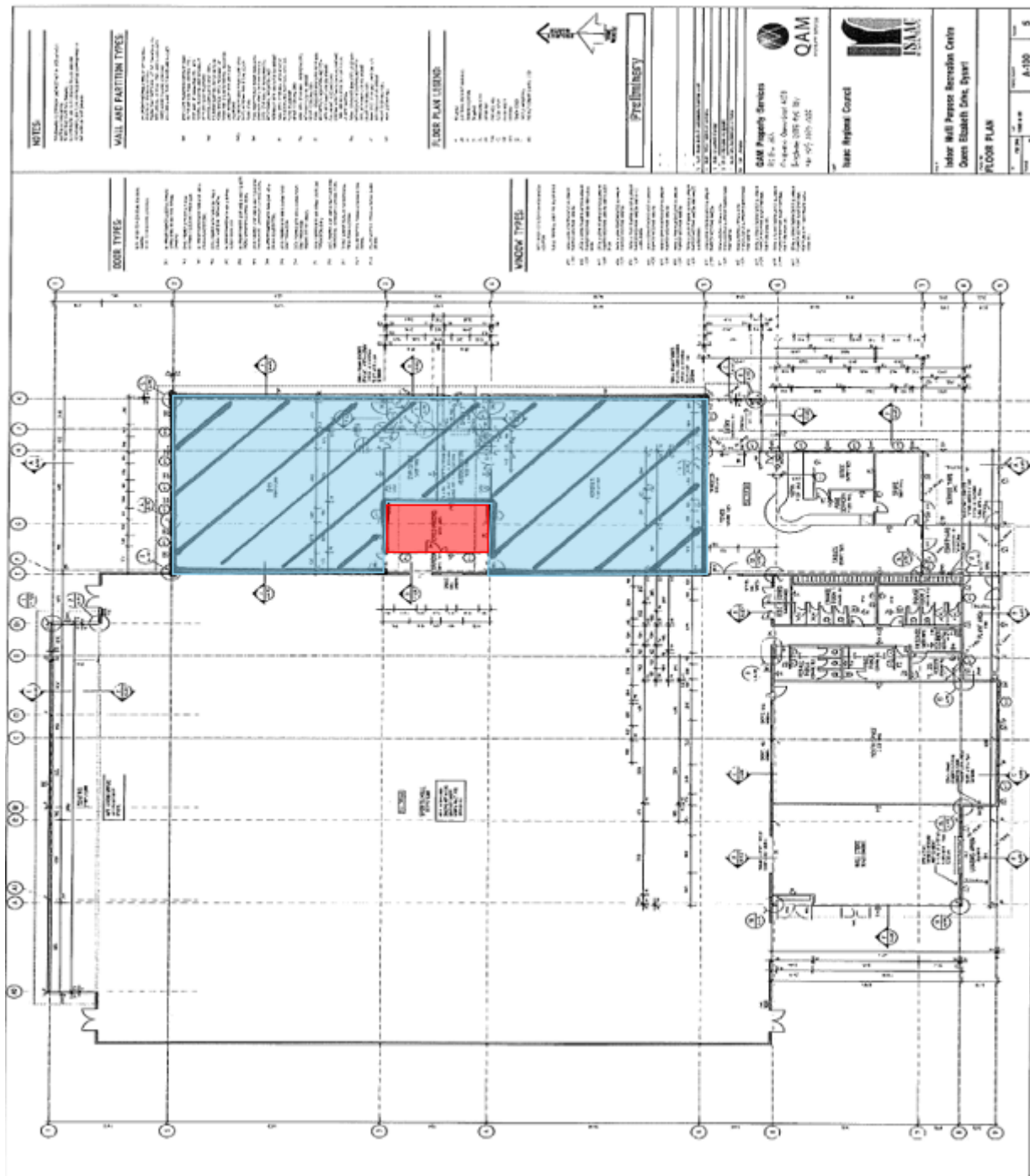
Name:**Committee Position:****Signature:****Date:**

Bridget Kidcaff
President
[Redacted Signature]
18-2-25

COMMUNITY GROUP: DYSART LIFESTYLE CENTRE INC.

Plan of Dysart Recreation Centre. The area shaded blue is the part of the facility under tenure to the Dysart Lifestyle Centre Inc.

The area shaded in red is the creche which is available for hire separately from the gym.



MEETING DETAILS

Planning Environment and Community Services

Standing Committee

Tuesday 11 March 2025

AUTHOR

Kelly Shepherd

AUTHOR POSITION

Senior Community Leasing Officer

5.5 EXPRESSION OF INTEREST – LEASE A BEING PART OF LOT 10 ON SP237952, OLD SOUTHERN CROSS GROUNDS, 27 PONY CLUB ROAD, DYSART

EXECUTIVE SUMMARY

The purpose of this report is to seek Council endorsement of the Expression of Interest lodged by Dysart Men's Shed Qld Inc. for the use of Lease A being part of Lot 10 on SP237952, Old Southern Cross Grounds, located at 27 Pony Club Road, Dysart.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Approve to enter into a ten (10) year trustee lease agreement with the Dysart Men's Shed Qld Inc. for the use of Lease A being part of Lot 10 on SP237952, Old Southern Cross Grounds, 27 Pony Club Road, Dysart.**
 - a. Tenure fees to be charged in accordance with 2024-2025 Fees and Charges – annual rent/usage fee \$430.00 ex GST, matrix attached.**
 - b. All outgoings will be at the expense of the Trustee Lessee as detailed in the Standard Terms Documents.**
 - c. Acknowledging that the Dysart Men's Shed Qld Inc., plans to repair and upgrade the existing facilities and as such all assets will be owned by Dysart Men's Shed Qld Inc. therefore all repairs and maintenance responsibilities will be the remit of the club.**
- 2. Authorises the Chief Executive Officer to negotiate, vary and execute the legal instruments to action clause 1 above.**

BACKGROUND

Lease A being part of Lot 10 on SP237952, Old Southern Cross Grounds, located at 27 Pony Club Road, Dysart, was issued for Expressions of Interest for Community Tenure through the Speak Up Isaac platform. Council received one (1) submission from respondents, being the new Dysart Men's Shed Qld Inc.

- Well-respected local community group
- Intended usage – Men's Shed focusing on men's mental health
- Local community organisation – registered entity
- Sufficient governance

- Public Liability Insurance \$20M

BUILDING INSPECTION

A Building Compliance Inspection was conducted by an external contractor. The facility was advertised for Expression of Interest on an as and where is basis with the successful respondent being responsible for:

- a) Refurbishment of the facility; or
- b) Demolition of the structure, and construction of a new facility at their own cost.

IMPLICATIONS

Preparation of tenure to be completed internally by the Senior Community Leasing Officer.

Lease fees and conditions attached to the proposed tenure will be applied in accordance with the 2024-2025 Fees and Charges.

CONSULTATION

Internal

- Director PECS – In principle support
- Manager Community Facilities – In principle support
- Manager Parks and Recreation - In principle support
- Technical Officer Parks and Recreation - In principle support
- Senior Community Leasing Officer – In principle support

BASIS FOR RECOMMENDATION

To enter into a new tenure with a well-respected local community group that provides valuable access to activities to Dysart and the surrounding community with a focus on men's mental health; and at the same time provides Council with strong management capacity.

ACTION ACCOUNTABILITY

Manager Community Facilities to progress tenure documentation.

KEY MESSAGES

Council is committed to transparent decision making.

Council is committed to ensuring access to community facilities for clubs and groups to provide beneficial services to the region.

Council is taking a considered and logical approach to the long-term life cycle of the Region's Community Facilities.

Report prepared by:

KEN TUCKER
Manager Community Facilities

Date: 19 February 2025

Report authorised by:

DANIEL WAGNER
Director Planning Environment and Community
Services

Date: 19 February 2025

ATTACHMENTS

- Attachment 1 – Tenure Fees Matrix
- Attachment 2 – Site Location - Site Location - Southern Cross Grounds
- Attachment 3 – Evaluation Scorecard

REFERENCE DOCUMENT

- PECS-POL-128 Community Tenures Policy for Council Owned and/or Controlled Facilities

ATTACHMENT 1 - TENURE FEE MATRIX

COMMUNITY GROUP: DYSART MENS SHED QLD INC.

LAND SIZE	POINTS	COMMENT	SCORE
Land < 500m2	1		-
Land 501m2 – 5,000m2	2		-
Land 5,0001m2 – 15,000m2	3	~8,720m2	3
Land 15,001m2 – 50,000m2	4		-
Land > 50,001m2	5		-
Facility/building provided by Council	5		-
ON COSTS			
Council pays electricity	5		-
Council pays water	5		-
Council maintains field/courts	5		-
MEMBERSHIP			
20 or less	1		1
21 – 50	2		
51 – 100	3		
101 – 200	4		
201 or more	5		
COUNCIL CAPEX EXPENDITURE – NON BASE BUILDING			
In past 3 years \$0 - \$5,000	1		-
In past 3 years \$5,001 - \$10,000	2		-
In past 3 years \$10,001 - \$15,000	3		-
In past 3 years \$15,001 - \$20,000	4		-
In past 3 years > \$20,000	5		-
RISK TO COUNCIL			
Low – Fully compliant tenure holder	1		
Medium – Compliant with outstanding works under management	2		2
High – Non-compliant, unmanaged outstanding works, operating issues, new Incorporated Association, new lessee	3		
TOTAL POINTS			6
Category Fee Points Score 5 – 10	\$300.00		\$300.00
Category Fee Points Score 11 - 15	\$450.00		
Category Fee Points Score 16 - 20	\$600.00		
Category Fee Points Score > 20	\$750.00		
Base Fee (State Rent as per Part1, Section 37A, 2(a))	\$130.00		\$130.00
Total Tenure Fee per annum excluding GST			\$430.00

ATTACHMENT 2 – SITE LOCATION, SOUTHERN CROSS GROUNDS

LOT ON PLAN: PART OF LOT 10 ON SP237952

STREET, ADDRESS: 27 PONY ROAD, DYSART



PAGES 54 TO 56 HAVE INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

MEETING DETAILS

Planning, Environment and Community Services

Standing Committee Meeting

Tuesday 11 March 2025

AUTHOR

Shane Brandenburg

AUTHOR POSITION

Manager Economy and Prosperity

5.6

ST LAWRENCE WETLANDS WEEKEND 2025 FEES AND CHARGES

EXECUTIVE SUMMARY

The purpose of this report is to seek endorsement of the 2025 St Lawrence Wetlands Weekend event fees and charges.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- Adopts the following fees and charges listed below for the 2025 St Lawrence Wetlands Weekend ticket sales, inclusive of GST:***

Name	Cost Recovery or Non Cost Recovery	Head of Power	GST	2024/25 FY Fee
Purchase of tickets vis ticket agencies will incur transaction and merchant fees, which are charged at the discretion of the ticketing platform provider				
GENERAL ADMISSION				
General Weekend Admission – Adult	NCR		Y	30.00
General 1 day Admission – Adult (1 day ticket)	NCR		Y	17.50
General Weekend Admission – Child (5-16 years)	NCR		Y	10.00
General 1 day Admission – Child (5-16 years) (1 day ticket)	NCR		Y	5.00
General Weekend Admission – Child (under 5 years)	NCR		Y	0.00
General Weekend Admission – Volunteer	NCR		Y	0.00
General Weekend Admission – Local residing postcode 4707	NCR		Y	17.50
CAMPING				
Camping / Caravanning one night	NCR		Y	25.00
Camping / Caravanning two nights	NCR		Y	40.00
Camping / Caravanning three nights	NCR		Y	55.00
Camping / Caravanning four nights	NCR		Y	65.00
Note: includes a fifth night Free of Charge.				

CREATIVE SPACES AND WORKSHOPS

Whittling with Mal Byrne	NCR		Y	40.00
Clay with Liz Raven	NCR		Y	40.00
Driftwood Jewellery with Agnes Durbet	NCR		Y	40.00
Botanical Illustration with Pamela Finger	NCR		Y	40.00
Lantern Making with Tracey Robb	NCR		Y	40.00
Wire Wrapping Jewelry Making with Nelida Avila	NCR		Y	40.00
Traditional and Contemporary Batik Techniques with Perry and Glenda Hobdell	NCR		Y	40.00
Printmaking Without Press with Brigitte Zimmerman	NCR		Y	40.00

TOURS

Wetlands Bird Tours	NCR		Y	0.00
Freshwater meets Saltwater Wetlands Sunset Tour	NCR		Y	0.00
Historical Town Tours	NCR		Y	0.00

FOOD EXPERIENCES

Matt Golinski Signature Local Produce Luncheon	NCR		Y	140.00
--	-----	--	---	--------

STALLS

Stallholder Fee	NCR		Y	40.00
Food Vendor Site (weekend rate)	NCR		Y	100.00

FESTIVAL MERCHANDISE

Festival T-Shirts	NCR		Y	35.00
-------------------	-----	--	---	-------

Return bus from Mackay

Pick up and return from Mackay designated pick up points or from any of the designated Isaac coastal communities' points	NCR		Y	0.00
--	-----	--	---	------

2. Removes all regulated fees listed under the section 'St Lawrence Wetlands Weekend 2024' from Council's fees and charges schedule 2024/2025, adopted under Council resolution no. 8732.
3. Provide delegation to the Chief Executive Officer to set fees and charges for future St Lawrence Wetlands Weekend events beyond 2025, subject to prior consultation with councillors and notification of decisions via a public notice.

BACKGROUND

St Lawrence Wetlands Weekend (SLWW) is a multi-award-winning tourism event delivering an immersive three-day nature, culinary, and cultural experience set against the backdrop of St Lawrence's world-class wetlands. Held by Council since 2008 to raise awareness and showcase the importance and natural beauty of the wetland environment, the event provides one of Queensland's most unique experiences with visitors from around Australia travelling to the Isaac Coast.

A strategic planning process commenced in 2018 to guide future efforts to grow the events profile as a premier tourism destination event and ensure ongoing benefits to the St Lawrence and the broader Isaac region. The event has continued to achieve its goals of developing a profile as a renowned tourism event that attracts visitation from Isaac and the broader regions and celebrates the key event themes of tourism, cultural heritage, environment, arts and cuisine with a local produce focus.

The SLWW is delivered by Isaac Regional Council in collaboration with key theme stakeholders and the local St Lawrence community thanks to support from our event partners.

Fees and Charges

Whilst it is to be noted the event has a number of external providers who deliver experiences and set their own fees and receipt income for such at the event, below is Council's primary fees and charges that are proposed wherein Council will receive the revenue and are listed as below.

The changes for this years' event include:

- a \$5.00 increase on the gate fee for weekend entry to the event,
- a new one-day entry fee of \$17.50 / \$5.00 for children,
- a \$10.00 reduction in the ticket price for the signature produce lunch, and
- a \$10.00 increase to the stallholder fees.

Delegation request

Delegation to the Chief Executive Officer is requested to set fees and charges for future St Lawrence Wetlands Weekend events is being requested as the event program is not normally finalised until four months prior to the event – meaning that a separate resolution is required every year at this time prior to tickets going on sale.

These fees and charges are set with consideration of the budget for the event, which is adopted by Council.

The Chief Executive (or delegate) is to consult with Councillors prior to a decision being made on fees and charges, with a public notice to be issued following a decision.

IMPLICATIONS

Reputational

The event has shown to deliver reputational benefit to the organisation and region through the events unique offerings, growth and its Regional, State and National recognition and profile (2024 Qld Tourism Bronze award winner) and as part of Isaac's signature events calendar, being its singular premier Arts, Cultural, Environment and Culinary festival. It is also acknowledged similarly the risk and challenges presented through the delivery of the event annually and need to continue to build on the regional benefits that it can deliver for Isaac residents.

Financial and Resourcing

Whilst no direct financial risk or other implications are associated with this report, the event itself comes with a significant reputational, financial, and resourcing risk and impact to Council, key external stakeholders and the St Lawrence community.

The event resourcing and budget impact to Council is a key focus that continued business planning and improvement to the fees and charge structure will aid to reduce the financial impact.

Statutory Obligation

Council fees are obligated to be endorsed and published and the report will meet statutory requirements.

CONSULTATION

Internal

- Director Planning Environment and Community Services
- St Lawrence Wetlands Weekend Strategic Planning Working Group
- Economy and Prosperity Department
- Manager Advocacy and External Affairs
- Arts and Cultural Programs Officer
- Manager Budgets and Statutory Reporting

BASIS FOR RECOMMENDATION

The basis for recommendation is to ensure Councils compliance with legislation in setting and charging of fees at the St Lawrence Wetlands Weekend event.

ACTION ACCOUNTABILITY

The Economy and Prosperity team to prepare the ticketing website for release of the tickets and work with the Brand Media and Communications team to deliver aligned marketing and communications for the event. The Finance department to add to the 2025 St Lawrence Wetlands Weekend event's Fees and Charges.

KEY MESSAGES

Continuous improvement towards achieving return on investment for the St Lawrence Wetlands Weekend event coupled with ongoing strategic planning and review will improve delivery outcomes in maximising benefit and minimising impacts.

Report prepared by:

SHANE BRANDENBURG
Manager Economy and Prosperity

Date: 21 February 2025

Report authorised by:

DANIEL WAGNER
Director Planning, Environment and
Community Services

Date: 03 March 2025

ATTACHMENTS

- Nil

REFERENCE DOCUMENT

- 2025 St Lawrence Wetlands Event Management Framework

MEETING DETAILS	Planning, Environment and Community Services
	Standing Committee
	Tuesday 11 March 2025
AUTHOR	Michael Wallace
AUTHOR POSITION	Coordinator Property Development

5.7 BUILDING ENCROACHMENT AND REQUEST FOR BOUNDARY REALIGNMENT – ISAAC EVENTS CENTRE

EXECUTIVE SUMMARY

The purpose of this report is for Council to consider actions required to address a building encroachment associated with the Isaac Events Centre, located at 89 Mills Avenue, Moranbah.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Make application to the Department of Natural Resources and Mines, Manufacturing, and Regional and Rural Development to realign the boundary between Lot 20 Crown Plan M97351 and Lot 21 Survey Plan 346090, in order to resolve building encroachment issues and ensure assets for the Isaac Events Centre are on the one title.***
- 2. Delegates authority to the Chief Executive Officer to undertake the necessary application processes to the Department of Natural Resources and Mines, Manufacturing, and Regional and Rural Development on Council's behalf, and execute any legal instruments, to resolve the building encroachment and finalise the boundary realignment.***

BACKGROUND

The Moranbah Community Centre was originally constructed in 1973 on land now described as Lot 21 SP346090; being a *Reserve for Local Government*. The refurbishment project has reached practical completion, with the facility relaunched as the Isaac Events Centre (IEC) during March 2025.

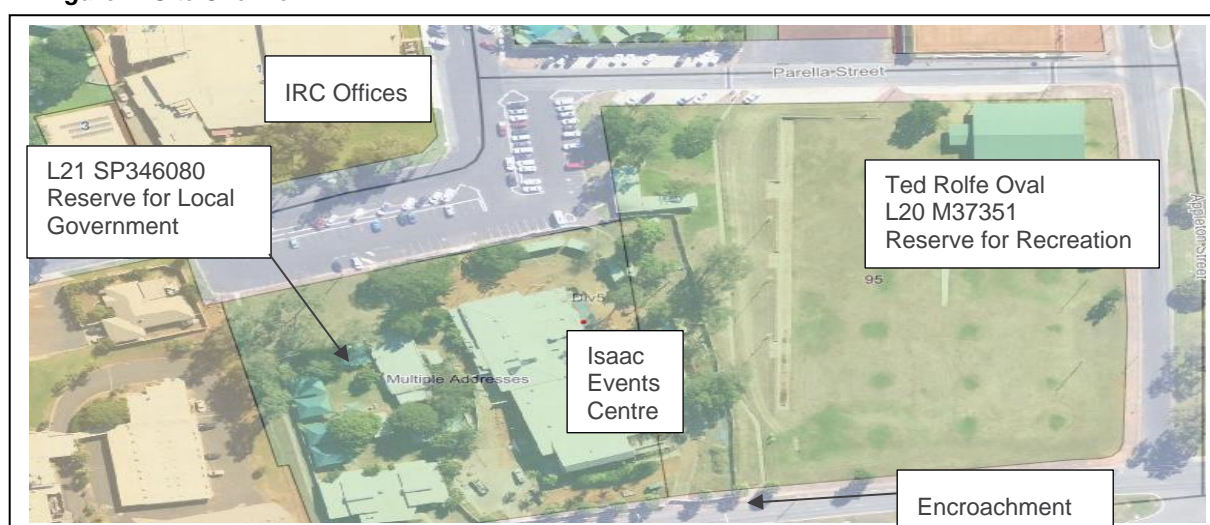
In 1978, the Community Centre was expanded with the building extension being built over the boundary, creating an encroachment into Lot 20 M97351 (Ted Rolfe Oval). Both lots are State owned Reserves, with Council holding trusteeship over both Reserves since 1976. The Reserves though are different types in that Lot 21 is an *Operational Purpose - Reserve for Local Government* with a subpurpose of *Community Centre*, and Lot 20 is *Community Purpose Reserve* with a purpose of *Recreation*. In 1976, the current Kindergarten was also constructed on the currently described Lot 21 SP346090.

The encroachment (see *Figure 1*) was identified as a project risk during initial project planning, though is considered minor due to the fact that both lots are under Council's control. Substantial further action was not possible whilst awaiting resolution of another encroachment into Lot 21 - from the Black Nugget Hotel. This matter was not finalised until 2024.

Prelodgement discussions have occurred with the *Department of Natural Resources and Mines, Manufacturing, and Regional and Rural Development* (the “State”), who provided support for the boundary realignment without a need for Council to purchase the affected land.

No dedication of road reserve is required. Native title has formally been extinguished over both lots. An *Interim Certificate of Occupancy* has been applied for, which provides a mechanism to allow use, whilst rectification of the boundary encroachment issue is undertaken. A Purchase Order has been issued for required survey work, with Council awaiting survey field work to be undertaken and for provision of a survey plan suitable for registration.

Figure 1: Site Overview



WAY FORWARD / PROPOSED OUTCOMES

In order that the newly refurbished IEC is compliant for use with the issued Building Approval, an area of approximately 18 metres wide (2,015 m²) on the western edge of Ted Rolfe Oval is required to be excised from Lot 20 and added to Lot 21 (as per *Figure 2* below), requiring the following steps:

- 1) Council to consider delegating the Chief Executive Officer to take any necessary actions to achieve required compliance with the *Building Act 1975 (Qld)*.
- 2) Council to make application to the State, for amendment of the boundary between Lot 20 and Lot 21.
- 3) Council to lodge a new survey plan with the State.
- 4) State to process the following actions:
 - (i) Lot 21 SP346090 *Reserve for Local Government* to be formally amended (enlarged) by approximately 15% to 1.329 hectares and changed to a *Community Purpose Reserve* with a purpose of *Community Facility*.
 - (ii) Lot 20 area to be reduced by approximately 10%, to a new area of approximately 1.8 hectares, with tenure unchanged as a *Community Purpose Reserve* with a purpose of *Recreation*.
- 5) Council to obtain a *Certificate of Occupancy* for completion of the building stage.
- 6) The land will remain as two separate lots, and Council will remain as Trustee of both lots.

Figure 2: Boundary Realignment Plan



IMPLICATIONS

Financial

After receiving initial advice from the State that the required land would need to be purchased for a consideration amount of 50% of market value, Council Officers have successfully negotiated that no expenditure will be required for land purchase. Survey costs and survey lodgement costs of approximately \$10,000 will be met from within existing project funding allocations.

Service Levels and Compliance

The requested Resolutions will ensure continuation of community access to the facility and compliance with the Building Approval, ensuring that the project can be finalised.

Risks

Non-compliance with the Building Approval and associated reputational risk.

Conflict of Interests

None identified.

CONSULTATION

Internal

- Director Planning, Environment and Community Services
- Manager Community Facilities
- Manager Economy and Prosperity
- Manager Liveability and Sustainability
- Program Manager - Capital Delivery

BASIS FOR RECOMMENDATION

In order that the IEC can be utilised, Council must comply with regulatory approvals given pursuant to the *Building Act 1975 (Qld)*.

ACTION ACCOUNTABILITY

The Coordinator Property Development is responsible to provide professional subject matter expertise and advice to a range of Council functions and teams, including reserve management.

KEY MESSAGES

Council shall operate, maintain and utilise Council assets in order that services to the community are met and continuously improved.

Report prepared by:

MICHAEL WALLACE
Coordinator Property Development

Date: 24 February 2025

Report authorised by:

DANIEL WAGNER
Director Planning, Environment & Community Services

Date: 24 February 2025

ATTACHMENTS

Nil

REFERENCE DOCUMENT

Nil

MEETING DETAILS	Planning, Environment and Community Services Standing Committee Tuesday 11 March 2025
AUTHOR	Mark Davey
AUTHOR POSITION	Program Manager – Capital Delivery

5.8 PLANNING, ENVIRONMENT AND COMMUNITY SERVICES FY2024_2025 CAPITAL PROJECTS PROGRESS REPORT AS AT 05 MARCH 2025

EXECUTIVE SUMMARY

This report is to provide an update to Council on the progress in the delivery of the Planning, Environment and Community Services 2024-2025 Capital Works Program.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Receives and notes the monthly Planning, Environment and Community Services 2024-2025 Capital Progress Summary Report as at 05 March 2025.***

BACKGROUND

Progressive updates of the financial and physical position of projects in the 2024-2025 PECS Capital Works program have been identified as a requirement to ensure that Council is aware of the progress of and risk to the delivery of the program.

Officers have previously reported an estimated carry-forward and multi-year budget commitment of circa \$6 million from 2023-24 financial year capital works budget.

An additional budget of circa \$9.7 million has been allocated to new works for the 2024-2025 financial year.

Major works for the forthcoming year include:

- Completion of the Moranbah Community Centre Revitalisation Project
Revised completion date – 14 March 2025
- Completion of the Clermont Civic Centre roof replacement
Revised completion date 30 June 2025
- Completion of the Flaggy Rock Community Centre septic tank replacement
Project Complete
- Commencement of preliminary works for the Nebo Showgrounds revitalisation project Stage 1
Tender Pending evaluation, negotiation and award
- Commencement of solar installations funded under the Reef Guardian Councils program

Tender for Clermont awarded delivery dependent on completion of roof replacement.

- Commencement of planning and design for the Moranbah and Clermont Country University Centres
Moranbah Centre pending award

IMPLICATIONS

The attached PECS 2024-2025 Capital Projects Progress Summary (Attachment 1) identifies the financial and physical position of all projects. Commentary is provided to briefly explain the position of projects. Where the risk is considered low or of insignificant impact to council or the community, no additional commentary is provided. Where risks are significant separate commentary is provided in the Identified Issues section of this report.

IDENTIFIED ISSUES

Moranbah Community Centre

Works progressing with some unfortunate delays. All works are nearing completion and will be functional before the Community Open Day on 22 March 2025

Isaac Country Universities Centre

Moranbah centre currently out for tender with responses anticipated. Project will require a variation to the funding agreement milestones as it is currently behind schedule.

CONSULTATION

Internal

- Director Planning, Environment and Community Services
- Planning, Environment and Community Services Leadership Team
- Aurecon

BASIS FOR RECOMMENDATION

To improve business within the Planning, Environment and Community Services Directorate by providing more appropriate and relevant reporting, transparency, and a clear monitoring tool for Council. This report will help identify and communicate any project delays or possible project failures.

ACTION ACCOUNTABILITY

The Program Manager – Capital Delivery in conjunction with the PECS leadership team and under the guidance of Director PECS hold responsibility for the scoping, procurement and the completion of the projects identified within the 2024-2025 Capital Program.

KEY MESSAGES

Council's continued investment, oversight, and engagement in the delivery of the Planning, Environment and Community Services Capital Works Program will ensure Isaac region communities continue to enjoy access to high quality facilities and services that improve community liveability, wellbeing, and visitor satisfaction.

Report prepared by: MARK DAVEY Program Manager – Capital Delivery Date: 05 March 2025	Report authorised by: DAN WAGNER Director Planning, Environment and Community Services Date: 05 March 2025
--	---

ATTACHMENTS

- Attachment 1 – PECS 2024_2025 Capital Projects Progress Summary as at 05 March 2025.

REFERENCE DOCUMENT

- NIL

PECS 2024_2025 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 5 MARCH 2025

2024/25 PECS Capital Budget Status and Completion Rate as at 5 March 2025

Carry Forward Budget	\$ 6,003,232.00
Adopted Budget	\$ 14,639,586.00
FY 2024/25 PECS Capital Budget	\$ 20,642,818.00
Actual Expenditure	\$ 9,783,975.71
Remaining Budget (Actual)	\$ 10,858,842.29
Commitments	\$ 3,258,483.80
Remaining Budget (uncommitted)	\$ 7,600,358.49

47.4 Percent of Budget Spent - March (Excluding Commitments)



\$10,858,842 of YTD Budget Remaining - March
(Excluding Commitments)

63.18 Percent of Budget Spent - March (Including Commitments)



\$7,600,358 of YTD Budget Remaining - March
(Including Commitments)

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
2024/2025 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 5 MARCH 2025

Code	Project Name	Approved Budget	YTD Actual expenditure	YTD Commitments	Remaining Uncommitted Budget	Current stage	Scheduled completion date	Status Commentary	Risk	Completion
CW212906	Equipotential bonding	83,441	83,440.65	0	0.35	Complete	2/09/2024	Project Complete	N/A	100%
CW222965	DYS Community Hub	383,766	20,452.22	4,400.00	358,913.78	Construction	30/06/2025	Externally funded project. Please note that these works are being combined with CW253318 DYS Library External Works. The tender has been awarded, with all works to be completed by 30 May allowing the month of June as contingency.	Low	20%
CW222966	STLAW Community Hub	143,173.00	0	25,100.00	118,073.00	Planning/ Design	30/06/2025	Undertaken site visits and staff consultation, leading to the creation of concept papers. Officers will plan a path to initiate community consultation sessions if deemed a requirement by divisional Councillors. Project is a risk of non-completion this financial year.	High	10%
CW223013	MBH Community Centre - Refurbishment	10,998,539	7,950,411.13	1,484,794.28	1,563,333.59	Construction	31/03/2025	Construction nearing completion. Staged approached being used for PC with first stage to be handed over on 28 February	Low	90%

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
2024/2025 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 5 MARCH 2025

Code	Project Name	Approved Budget	YTD Actual expenditure	YTD Commitments	Remaining Uncommitted Budget	Current stage	Scheduled completion date	Status Commentary	Risk	Completion
								Furniture was delivered on 18 February Opening day planned for 22 March 2025		
CW233122	CLM Aerodrome Refuelling Tank	67,118	75,109.90	0	-7,991.90	Complete	30/10/2024	Project Complete.	N/A	100%
CW233123	CLM Caravan Park Emergent Electrical Work	219,378	83,298.55	20,345.58	115,733.87	Planning/ Design	28/02/2026	This project is stage 2 in replacing main site board. Two sub boards planned for stage 3 were replaced in January due to sub mains fault and board condition risk and full submains base load testing occurring by end of March to review scope of project and any other emergent works. Stage 2 proposed replacement of the main board will need to occur low season ie. Nov-Feb 25/26. Full scope and budget estimate and any carry overs will be defined by end of April.	High	50%
CW233125	NBO Truck Wash Renewal	25,333	6,253.40	15,362.20	3,717.40	Construction	31/03/2025	Primary scope of works complete, remaining budget is for fabrication repairs with works awaiting	Low	90%
CW243164	MBH Animal Management Centre Renewal	99,182	54,578.96	0	44,603.04	Construction	30/04/2025	Further fencing required which has been ordered at no cost to council but this mistake by the contractor has extended the scheduled completion date.	Low	80%

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
2024/2025 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 5 MARCH 2025

Code	Project Name	Approved Budget	YTD Actual expenditure	YTD Commitments	Remaining Uncommitted Budget	Current stage	Scheduled completion date	Status Commentary	Risk	Completion
								CCTV component of project may require additional funds at Q3 depending on final quotes and mobilisation costs		
CW243165	CLM Museum Drainage Rectification	97,914	97,274.00	657.80	-17.80	Construction	7/01/2025	Project Complete.	N/A	100%
CW243166	Flaggy Rock Septic - Partial replacement	214,315	214,315.09	0	-0.09	Complete	2/09/2024	Project Complete	N/A	100%
CW243170	CORP Pools Emergent and/or Prog Renewals	19,980	19,980.00	0	0	Complete	30/08/2024	Project Complete	N/A	100%
CW243171	CLM Swim Pool design and emergent works	4,750	4,750.00	0	0	Complete	30/09/2024	Project Complete	N/A	100%
CW243172	CLM Civic Centre Roof replacement	611,382	0	119,400.02	491,981.98	Procurement	30/06/2025	This project is a high priority. Tender documents have been released and due to close ... Works will commence in April with a Mid-June completion expected – weather dependant	Medium	10%
CW243175	CORP Halls/Centres	79,376	71,601.40	0	7,774.60	Complete	30/09/2024	Project Complete	N/A	100%

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES

2024/2025 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 5 MARCH 2025



HELPING TO ENERGISE THE WORLD

ABN 39 274 142 600

Code	Project Name	Approved Budget	YTD Actual expenditure	YTD Commitments	Remaining Uncommitted Budget	Current stage	Scheduled completion date	Status Commentary	Risk	Completion
	Emergent and/or Prog									
CW243176	CLM Caravan Park Utilities Renewal	19,744	9,703.73	1,850.00	8,190.27	Construction	31/03/2025	Final works progressing	Low	90%
CW243227	DYS Miners Memorial	150,000	5,000.00	12,200.00	132,800.00	Planning/ Design	30/06/2025	Project working group has been meeting to enable the design of the Dysart Memorial, this is progressing with the key feature (laser-cut steel globe) completed and overall design in final stages. This project is at risk of non-delivery by June 30 as completion will be dependent on external parties providing additional capital investment for its completion. The required financial co-contributions will be calculated at the completion and adoption of the design.	Medium	20%
CW243241	NBO Showgrounds Stage 1	1,683,452	162,181.46	7,229.47	1,514,041.07	Procurement	30/06/2025	Externally funded project Full tender package issued to market with high level of interest by local contractors. Some of the project budget is at risk of non-expenditure as works will need to be undertaken around signature events and may run into Q1/Q2 of FY25/26, this will still align with the external funding agreement but not Councils reporting periods. Tender	Medium	30%

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES

2024/2025 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 5 MARCH 2025



HELPING TO ENERGISE THE WORLD

ABN 39 274 142 600

Code	Project Name	Approved Budget	YTD Actual expenditure	YTD Commitments	Remaining Uncommitted Budget	Current stage	Scheduled completion date	Status Commentary	Risk	Completion
								closed on 18 February with 9 responses. Evaluation process underway.		
CW243246	Isaac Solar	415,490	60,310.00	48,403.74	276,776.26	Procurement	30/06/2026	Externally funded project Clermont Solar has been awarded and working with contractor for commencement date. Moranbah Solar is being delivered by Corporate Properties. Expect tender to be released mid-March 2025.	Medium	10%
CW243250	CLM Showgrounds Main Arena Renewal	13,231	6,747.75	157.94	6,325.31	Construction	2/06/2025	Main surface renewal completed, remaining perimeter upgrades to occur Q3	Low	80%
CW253316	Isaac Country University Centres	700,000	0	48,100.00	651,900.00	Procurement	2/12/2025	Full budget expenditure by 30 June will be unachievable. Moranbah Centre design completed, and construction tender closed on 19 February with 4 responses. Evaluation is currently underway. Moranbah Centre will be completed on or before 30 May 2025. Initial design considerations for the Clermont Centre are underway. Revised completion date aligns with the executed funding agreement.	High	20%

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES

2024/2025 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 5 MARCH 2025



HELPING TO ENERGISE THE WORLD

ABN 39 274 142 600

Code	Project Name	Approved Budget	YTD Actual expenditure	YTD Commitments	Remaining Uncommitted Budget	Current stage	Scheduled completion date	Status Commentary	Risk	Completion
CW253317	CORP Town Christmas Trees	88,776	88,829.88	0	-73.88	Complete	21/11/2024	Project Complete	N/A	100%
CW253319	CLM Saleyards pens renewal	185,000	174,775.69	3,126.00	7,098.31	Construction	31/03/2025	Main construction complete small remaining budget will be expended in fabrication repairs by end March	Low	80%
CW253320	CLM Showgrounds Electrical renewals	185,000	6,940.00	0	178,060.00	Planning/ Design	30/06/2025	Submains testing report completed and tender preparation during February 2025 for March release to market. Completion date to be determined following receipt of quotes.	Medium	20%
CW253321	MBH - GCAC 25m Thermal cover renewal	125,000	0	0	125,000	Planning/ Design	30/06/2025	Draft scope completed, final review to be undertaken before submitting to Procurement.	High	20%
CW253322	GLN - Pool amenity and grandstand area	180,417	0	0	180,417	Planning/ Design	30/06/2025	Site inspection completed, measured up and documented, scope to be developed.	High	20%
CW253323	MBH - GCAC Plant room rectification	348,380	0	0	348,380.00	Procurement	30/06/2025	Mandatory site was undertake on 20/01/2025. A contractor has requested that an alternate date for mandatory site visit for the 24/01/2025. Tender closes on 07/02/2025 with assessment expected by the end of February.	High	30%

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES

2024/2025 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 5 MARCH 2025



HELPING TO ENERGISE THE WORLD

ABN 39 274 142 600

Code	Project Name	Approved Budget	YTD Actual expenditure	YTD Commitments	Remaining Uncommitted Budget	Current stage	Scheduled completion date	Status Commentary	Risk	Completion
CW253324	CORP - Pools Emergent Renewals	118,733	68,754.26	27,426.87	22,551.87	Construction	30/06/2025	Purchasing of equipment has progressed as required.	Low	60%
CW253325	MBH - 50m pool expansion joint renewal	195,000	0	93,363.42	101,636.58	Construction	30/06/2025	Contract has been awarded and will commence in early May 2025 and be completed in late May 2025 allowing the month of June as contingency.	Medium	20%
CW253326	DYS - Pool Light Pole replacement	30,000	22,077.70	0	7,922.30	Construction	28/02/2025	Project Complete	N/A	100%
CW253327	GLN Rec Centre - Toilets Stump renewal	31,968	0	0	31,968.00	Planning/ Design	30/06/2025	Have deferred \$230k. Further scoping activities to be undertaken to determine risks and proposed methods of repair/replacement of existing stumps under squash courts/sports hall.	High	0%
CW253329	STL Hall - Kitchen upgrade	65,000	0	4,999.00	60,001.00	Planning/ Design	30/06/2025	Engaged consultant again for a site visit which will occur in early February.	High	30%
CW253330	CORP Halls Emergent and /or Prog renewal	120,000	86,891.44	21,260.94	11,847.62	Construction	30/06/2025	Camila Hall works have been completed, Flaggy Rock works are 30% completed.	Low	80%
CW253331	Isaac Resources Excellence Precinct	2,000,000	410,298.50	1,290,306.54	299,394.96	Construction	25/06/2027	Externally funded project. Multi-stage project. Project Management has been awarded. Design tender waiting to be awarded.	Medium	10%

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES

2024/2025 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 5 MARCH 2025



HELPING TO ENERGISE THE WORLD

ABN 39 274 142 600

Code	Project Name	Approved Budget	YTD Actual expenditure	YTD Commitments	Remaining Uncommitted Budget	Current stage	Scheduled completion date	Status Commentary	Risk	Completion
								<p>Road works tender closed on 18 February after a request for extension with 3 responses. Water and sewer investigation ongoing.</p> <p>Advice received from the consulting engineer's states that the road infrastructure will expend a high portion of the nominated budget and these works will be completed by 30 June 2025 – weather dependant.</p>		
CW253334	MELC Expansion & Renovation Works	800,000	0	0	800,000.00	Planning	30/06/2025	<p>Works are being managed by MELC with payments made on actual expenditure. Estimate of budget entered for the 2025 FY.</p> <p>Total project budget of \$2.166M</p> <p>\$1.6M funded from LRCI</p> <p>\$300k Federal Gov grant</p> <p>\$266k MELC cash reserves</p> <p>Initial invoice of circa \$600k received by Council.</p> <p>Stage 1 works completed to date include demolition of bathroom basins and toilets, with reinstallation of new items by 28 February 2025. Tiling and flooring</p>		

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES

2024/2025 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 5 MARCH 2025



HELPING TO ENERGISE THE WORLD

ABN 39 274 142 600

Code	Project Name	Approved Budget	YTD Actual expenditure	YTD Commitments	Remaining Uncommitted Budget	Current stage	Scheduled completion date	Status Commentary	Risk	Completion
								activities in bathrooms have commenced. While initial demolition works were delayed, expected project completion date remains 30 June 2026.		
CW253337	MBH Childcare Sewer Mains Replacement	140,000	0	0	140,000	Planning	30/06/25	New Project		
OVERALL		20,642,818	9,783,975.71	3,258,483.80	7,600,358.49					

MEETING DETAILS	Planning, Environment and Community Services
	Standing Committee
	Tuesday 11 March 2025
AUTHOR	Michael St Clair
AUTHOR POSITION	Manager Liveability and Sustainability

5.9 PLANNING ENVIRONMENT AND COMMUNITY SERVICES QUARTERLY DEPARTMENTAL REPORT – LIVEABILITY AND SUSTAINABILITY

EXECUTIVE SUMMARY

The purpose of this report is to provide an overview and status update of the Liveability and Sustainability Department's projects and operational commitments.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Receives and note the content of the report which provides an overview and status update of the Liveability and Sustainability Department's projects and operational commitments.***

BACKGROUND

The Liveability and Sustainability department is responsible for delivering a range of Council statutory and non-statutory services under the following programs:

- Land Use Planning
 - Development Assessment and Major Projects
 - Land Use and Infrastructure Planning
- Environment and Biodiversity
 - Biosecurity
 - Natural Resource Management
 - Sustainability and Partnerships
 - Stock routes

Attachment 1 – Liveability and Sustainability Department Quarterly Update March 2025 is attached to provide Council with an overview and status update of the Liveability and Sustainability Department's key projects and operational commitments.

IMPLICATIONS

The provision of departmental reports will provide Council visibility of the operational aspects of the Liveability and Sustainability department.

CONSULTATION

Internal

- Director Planning Environment and Community Services
- Liveability and Sustainability Department

BASIS FOR RECOMMENDATION

The recommendation is to receive and note the content of this report which provides an accurate overview and status update of the Liveability and Sustainability Department's projects and operational commitments.

ACTION ACCOUNTABILITY

The Manager Liveability and Sustainability is responsible for the strategic direction and operational deliverables of the Liveability and Sustainability Department, including reporting on delivery of its Business Plan and approved operational projects.

KEY MESSAGES

The Manager Liveability and Sustainability will provide information on a regular basis to keep Council well informed of the performance and developing initiatives within the departments area of operations.

Report prepared by:

MICHAEL ST CLAIR
Manager Liveability and Sustainability

Date: 24 February 2025

Report authorised by:

DANIEL WAGNER
**Director Planning, Environment and
Community Services**

Date: 24 February 2025

ATTACHMENTS

- Attachment 1 – Liveability and Sustainability Department Quarterly Update January 2025
- Attachment 2 – Liveability and Sustainability Departmental Business Plan 2024/25

REFERENCE DOCUMENT

Nil

LIVEABILITY AND SUSTAINABILITY DEPARTMENT

QUARTERLY UPDATE MARCH 2025

Current as at 24.02.2025

Presented by **Manager Liveability and Sustainability**



EXECUTIVE SUMMARY

This report is a quarterly update for the Liveability and Sustainability Department presented in March 2025.

HIGHLIGHTS

LAND USE PLANNING

- Revocation of the Moranbah Priority Development Area has been completed with the revocation taking effect from 14 February 2025.
- The Ministerial Infrastructure Designation application for the Isaac Resources Excellence Precinct was submitted on 18 February 2025.

ENVIRONMENT AND SUSTAINABILITY

- The E&B Team continue to manage an elevated workload and external and internal requests with a reduced workforce given two current vacant positions.

3-MONTH OUTLOOK

LAND USE PLANNING

- Commencement of statutory consultation for the Ministerial Infrastructure Designation for the Isaac Resources Excellence Precinct
- Commencement of statutory consultation on the Flood Study Amendment to the Isaac Regional Planning Scheme.

ENVIRONMENT AND SUSTAINABILITY

- Presentation of the Emission Reduction Strategy for adoption by Council at future Ordinary Meeting.
- Council's Stock route Strategy and Biosecurity Plan Annual Implementation Plan are currently being drafted with Councillor Workshops to be scheduled in coming months for sharing and input.

EMERGING ISSUES

- Round 1 of Council's 1080 baiting typically held in March / April has been cancelled due to recent resignations and lack of internal staff who hold the necessary qualification and experience to deliver the service. The Department has explored third-party providers who could deliver on Council's behalf however this has been unsuccessful. Training has been arranged from a certified training provider for April in which multiple council officers will be trained to hold the necessary qualifications to deliver the service in the future.
- The two vacant positions in the Environment and Sustainability Team, being the Land Protection Officer and Environment and Sustainability Officer, both remain vacant after one unsuccessful round of recruitment for each position. A second round of recruitment for each position is currently underway. If this second round is unsuccessful the Department will consider labour-hire options and/or contractor services.
- Resourcing challenges, notably the delays associated with recruitment of the Program Leader – Development Assessment and the resignation of the contract Principal Planner, have resulted in delays to the commencement of several Strategic Planning projects. A review of strategic planning project needs and priorities will be undertaken and resources and delivery timeframes allocated accordingly as part of the 25/26 Budget.

LAND USE PLANNING

1. APPLICATION HIGHLIGHTS

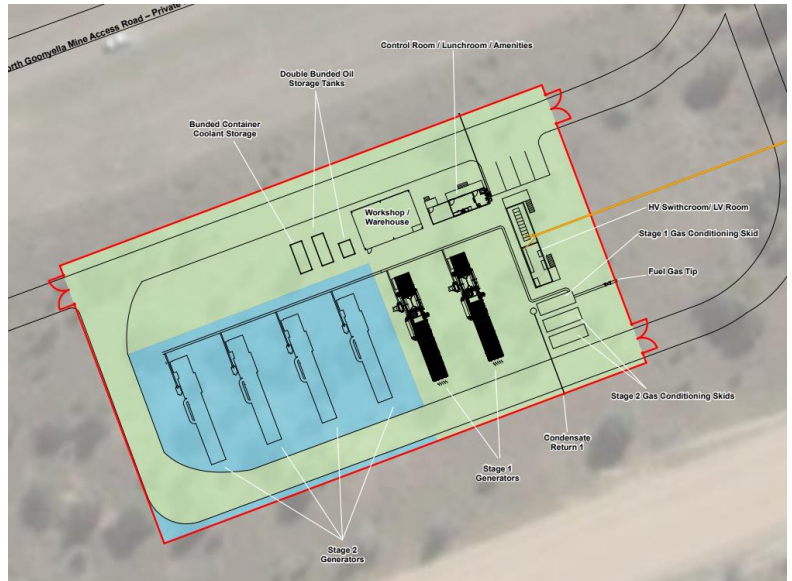
NOTABLE APPLICATIONS RECEIVED

Material Change of Use – Special Industry (25 MW (stage) gas-fired power station) and Reconfiguring a Lot (Lease Area)

Applicant –

Location – Centurion Coal Mine, 200 Mabbins Road, Moranbah

Lodgement Date – 31/01/2025



NOTABLE APPLICATIONS APPROVED

Material Change of Use – Medium Impact Industry, Warehouse and Ancillary Office

Applicant – ZMB Developments Pty Ltd

Location – 140 Goonyella Road, Moranbah

Approval Date – 24/02/2025



Material Change of Use – Special Industry (Grain and fertiliser processing facility) and Reconfiguring a Lot (Boundary Realignment)

Applicant – Capricorn Bulk Haulage

Location – 1722 Old Blair Athol Mine Road, Clermont

Approval Date – 04/02/2025



Material Change of Use – Short term accommodation

Applicant – Future Hotels Pty Ltd

Location – 8 Reynolds Street, Nebo

Approval Date – 24/01/2025



2. VOLUME OF DEVELOPMENT ACTIVITY

Volume of Operations	Jan 25	Dec 24	Nov 24	Oct 24	Sep 24	Aug 24	July 24	Jun 24	May 24	Apr 24	Mar 24	YTD 24/25	FY 23/24	FY 22/23
Applications Received														
Development applications (MCU / ROL / OPW)	3	1	2	4	0	7	2	1	4	6	2	19	39	19
Building works siting concessions	1	1	1	2	5	2	1	2	0	0	1	13	13	13
Survey plans for endorsement	1	0	0	0	1	0	0	0	0	2	1	4	5	8
Change Requests, Extensions, Exemption Certificates	1	1	1	1	2	6	3	2	1	3	1	17	14	8
Applications Decided														
Developments Permits (MCU / ROL / OPW)	2	5	6	3	1	3	2	2	1	1	0	22	13	14
Building works siting concessions	1	0	3	4	1	3	2	0	0	2	2	14	6	14
Survey plan	1	0	0	1	0	0	0	0	1	1	0	2	7	7
Change Requests, Extensions and Exemption Certificates	1	0	4	4	4	2	1	0	2	1	3	17	11	3

Planning Certificates	0	2	5	1	1	1	2	0	0	1	0	11	8	33
Request for Views														
State Land Applications (i.e. conversions, lease renewals etc)	1	2	0	0	1	1	0	1	0	1	2	5	13	10
Development Enquiries														
Customer Request Module (CRM)	35	10	38	39	35	26	28	20	21	32	21	176	267	258

3. PRE-LODGE MEETING DETAILS*

Date	Proposal	Locality
04/11/2024	Extension to Extractive industry	May Downs
06/11/2024	Extension to Non-resident workforce accommodation	Burton
11/11/2024	Major electricity infrastructure (transmission lines)	Coppabella
13/11/2024	Major electricity infrastructure (gas-fired power station)	Moranbah
06/12/2024	Operational works for earthworks	Laglan
21/1/2025	Tyre reprocessing operation	Moranbah
25/2/2025	Battery energy storage system	Nebo
25/2/2025	Chemical storage	Moranbah
25/2/2025	Residential development – multiple sites	Moranbah
27/2/2025	Battery Energy Storage System	Coppabella

*from 1 November 2024 – 28 February 2025

4. STRATEGIC PLANNING UPDATE

P&E Court Appeal – Civeo

- Matter was last reviewed in P&E Court on 10 December 2024.
- Court orders related to the updating of timeframes for the development of a joint expert report and a 'meeting of experts' between Council's and Civeo's nominated economic need experts, visual amenity experts, and social planning experts.
- L&S Team will continue to prepare information as requested by solicitors for the purpose of responding to the court orders.
- L&S Team and others met with Social Planning expert in February.

Next Steps:

The appeal is listed for review in the P&E Court next on 17 April 2025.

Priority Development Area (PDA) Revocation

- Revocation of the Moranbah Priority Development Area has been completed with the revocation taking effect from 14 February 2025.
- All new development applications lodged in the former PDA area are now assessable against the Isaac Regional Planning Scheme.
- L&S Team supported Brand Media and Communications Team with media release, public notice and website updates.
- L&S Team wrote to all applicants and approval holders in the former PDA to advise them of the change. No feedback has been received from these stakeholders.

Next Steps:

L&S to continue to respond to any further requests for information.

Isaac Resource Excellence Precinct – Ministerial Infrastructure Designation

- The Ministerial Infrastructure Designation application for the Isaac Resources Excellence Precinct was submitted the State Government on 18 February 2025.
- The Minister will commence consultation by writing to the local government and the landowner/s, inviting submissions on the MID. The local government and landowner/s are typically provided 25 business days to make a submission. It is expected that this will occur in March – April 2025.
- Once this occurs council will undertake statutory 20 business day consultation currently which will involve targeted consultation with adjoining landowners and placement of a public notification sign on the site.

Next Steps:

Council to undertake statutory 20 b.d public notification on the MID.

L&S Team to engage with BMC Team regarding website updates to ensure the most contemporary information is available to the public online.

Flood Study Program

Clermont Flood Study Update

- GHD have been engaged to update the Clermont Flood Study to extend the boundaries of the flood study area to include the rural residential zoned land on the south-western extents of the Clermont township. This land was incorrectly excluded from the original flood study and is being added to ensure flood risk is better understood in these areas.
- Project is expected to be finalised by the end of February 2025.

Next Steps:

L&S to continue to work with consultants to progress amendments to flood study.

Upper Nogoa and Mackenzie River Flood Study

- \$230,000 grant funding received from Queensland Reconstruction Authority to deliver a Flood Study for the Upper Nogoa and Mackenzie River catchment.
- Procurement of consultant to deliver project to commence in coming months.

L&S to commence procurement of consultant to deliver Upper Nogoa and Mackenzie River Flood Study by July 2025.

Public Access to Information

- L&S Department is continuing to work with GIS Program on establishing online access to flood information and flood reports to support development activity and flood awareness.

Flood Report template and processes to be established to align with timing of adoption of Planning Scheme Flood Amendment.

Isaac Region Planning Scheme - Flood Amendment

- Council adopted resolution to commence amendment to the Isaac Regional Planning Scheme (the Planning Scheme) to amend the Flood hazard overlay code to reflect updated Flood Studies in October 2024.
- Progression of the statutory consultation required to facilitate this amendment is currently on hold until such time that the Clermont Flood Study is updated to include an additional rural residential area which was incorrectly excluded from the original study. The update to the flood study is currently being delivered by GHD and is expected to be completed by the end of Feb 2024.
- Statutory consultation will follow in April with adoption of the amendment to the Planning Scheme expected to be execute by the end of the Financial Year.

Next Steps:

L&S to commence statutory consultation for the amendment to the Planning Scheme following the finalisation of the expansion to the area covered by the Clermont Flood Study to correct an administrative error which saw this land previously excluded from the study.

Grant Application – Scheme Supply Fund

- Funding application submitted to the State Government's Scheme Supply Fund Project which is non-competitive grant funding intended to be used to support increased residential development and removal of regulatory barriers. Council is eligible to receive \$100,000 in funding which requires no co-contribution.
- Council's application seeks to utilize the funding to undertake a review of the assessment benchmarks and zoning in the Isaac Regional Planning Scheme to seek opportunities to increase the housing capacity within the urban footprint.

Next Steps:

Await outcomes of funding application.

5. INFRASTRUCTURE PLANNING UPDATE

Interim Amendment to Local Government Infrastructure Plan (LGIP) and Infrastructure Charging Resolution

- Schedule of Works (SOW) is being finalised with support from internal network owners (roads, park, water, sewerage). The preparation of the SOW is an integral component of the LGIP as it must demonstrate financial sustainability and alignment with Council's capital works planning, asset planning and long-term financial forecasts.
- Integran (consultant) have been engaged to support delivery of the Interim Amendment to the LGIP. It is expected that the Interim Amendment will be adopted by Council by the end of the financial year.

Next Steps:

Schedule of Works and Extrinsic Material to be completed in coming months.

Infrastructure Charges Audit and Register

- Infrastructure Charges Audit is currently being finalised. Once finalised a revised Infrastructure Charges Register will be made available on website for public view.
- Following finalisation of Infrastructure Charge Register, a pathway for recovery of any outstanding charges will be presented to Council for consideration. Officers are currently investigating outstanding invoices through historic records audit.

Next Steps:

Present findings of Infrastructure Audit to Council via departmental briefing.

ENVIRONMENT AND BIODIVERSITY

6. BIOSECURITY AND STOCKROUTE UPDATE

Biosecurity Plan 2024-2027

- Biosecurity Plan 2024-2027 (Biosecurity Plan) was adopted by Council in 2024 and is currently being implemented through business-as-usual Council deliverables.
- Biosecurity Delivery Plan (Delivery Plan) is currently being drafted and due to be presented to ELT for consideration in March/April 2025. Delivery Plan is internal document used to guide Council's obligations and commitments to achieve successful delivery of Biosecurity Plan. Delivery Plan is based on the regional prioritisation identified in the Biosecurity Plan and will be reviewed and updated annually.
- Officers have identified an opportunity to generate focus on re-invigorating core tenancies of Council's obligations around biosecurity management, starting with first-principle review. Expected that this action (if supported by ELT) will be included in Delivery Plan and will be delivered across next Financial Year.

Next Steps:

Biosecurity Delivery Plan to be presented to ELT in March/April 2025.

Pest Management

Feral Cats

- Feral cat removal in Moranbah Town Square is currently being investigated. A removal program is currently being developed for Councilor consideration of associated costs, risks and opportunities. Officers have engaged with the asset owners to consider options.

Next Steps:

Feral cats

Removal program to be finalised in March/April and provided to Council for consideration.

1080 Baiting

- Round 1 of Council's 1080 baiting typically held in March / April has been cancelled due to recent resignations and lack of internal staff who hold the necessary qualification and experience to deliver the service. The Department has explored third-party providers who could deliver on Council's behalf however this has been unsuccessful. Training has been arranged from a certified training provider for April in which multiple council officers will be trained to hold the necessary qualifications to deliver the service in the future.

1080 Baiting

Training to be held to enable to ongoing delivery of this council service. Continue to engage with property owners regarding this and alternative sources where they can obtain similar baits from commercial providers in the interim.

Aerial Shooting

- This project is funded by the Federal Government under the Reef Guardian Councils Program - Activating Local Councils' Reef Action Plans
- Round 2 of the Aerial Shooting Program was undertaken from 1 – 3 November 2024 across properties in the vicinity of Lotus and Clarke Creek.
- The round was very successful with 1,666 pigs, 12 wild dogs and 13 deer eradicated. Efforts were concentrated on locations of larger numbers from the first round and intel from landholders to maximize efficiency.
- Project costs exceeded those budgeted due to the volume of animals removed. Remaining budget is currently being considered

Aerial Shooting

Grant report to project funding partner to be prepared and remaining funding to be reviewed and allocated to future rounds. Future possible funding sources to be presented to Council for consideration at future Biosecurity Workshop.

with a project proposal to be presented to Council for consideration of future funding sources at future Biosecurity Workshop.

Salvinia

- Salvinia growth has not been identified in Hoods Lagoon so far this growing season (warmer months)
- Monthly meetings with Parks and Recreation Team B have been reformed to coordinate the ongoing management of Hood's Lagoon

Salvinia

Ongoing proactive inspection of Hoods Lagoon and proactive engagement with Parks and Recreation Team.

Bellyache Bush

- Technical support provided to Parks Department and site visit held regarding treatment of Bellyache Bush on Sarachedon Drive, Moranbah.

Bellyache Bush

Ongoing technical advice to be provided to asset owners regarding management.

Wild Dog Scalps

Council continues to offer a Wild Dog Bounty where landholders are eligible to receive \$30.00 per scalp presented to Council. Scalp numbers are presented below.

	YTD 24/25	FY 23/24	FY 22/23	FY 21/22	FY 20/21	FY 19/20	FY 18/19	FY 17/18
TOTAL SCALPS	794	1055	499	475	762	572	509	361

Stock Routes

Next Steps:

Permits

- No travelling stock permits have been issued in the past quarter.

Stock Route Management Plan

Management Plan

- In accordance with *Stock Route Management Act 2002*, Council is required to have a stock route network management plan. Council's current Stock Route Management Plan 2011-2015 (Management Plan) is out of date.
- The delivery of an updated Management Plan has been on hold in recent years due to amendments to stock route legislation by the State and more recently due to resourcing constraints and competing priorities.
- Officers are now commencing the drafting of a revised Stock Route Management Plan which will have a currency period of 5 years.

Progress drafting of a Stock Route Management Plan, with consideration to consultation activities to support development. Council to be engaged through future Council Workshop following drafting of early-stage Plan.

Network Management

Network Management

- Currently progressing a request for quote for the upgrade of water point facilities at Wolf Peak Water Point (approx. 30km from

Clermont on Peak Downs Highway) and Mines Water Point (approx. 25 km from Clermont on Gregory Development Road).

- The works are undertaken by Council and refunded by the State Government who are the asset owner.
 - Upgrades include:
 - Wolf Peak - replacing water tanks, new taps and delivery lines.
 - Mines Water Point - new trough and foundations, float and taps.
-

Officers to complete RFQ and undertake works for water point facility upgrades.

7. ENVIRONMENT AND SUSTAINABILITY UPDATE

Notch Point Reserve Management Project

- This project is funded by the Federal Government under the Reef Guardian Councils Program - Activating Local Councils' Reef Action Plans
- In October 2024 the contractor, Sarina Landcare, replaced old damaged bollards and fencing with new composite bollards and wire fencing to reduce foreshore damage and beach driving access. The eastern campsite was closed to public access over the month of October to complete these works. In coming months, plaques will be attached to bollards with information regarding turtles to encourage behaviour change of attitudes towards beach driving and to reduce structural damage to the bollards.
- Educational signage was also placed at the entrance gate, the boat ramp and eastern beach frontage providing information about turtle nesting, the endangered coastal thicket, campsite rules and other relevant information.

Next Steps:

Sarina Landcare will commence vegetation planting in February and aim to be completed by end of March, with ongoing water and site maintenance to follow post-revegetation.

St Lawrence Wetland Restoration Project

- This project is funded by the Federal Government under the Reef Guardian Councils Program - Activating Local Councils' Reef Action Plans.
- Contractor Mark Robertson Earthmoving completed milestone 1 of the mechanical removal of aquatic weed *Hymenachne* over 2 weeks in October-November 2024.
- After follow-up consultation with traditional owners, Koinmerburra Aboriginal Corporation (KAC), a decision was made to undertake further remediation to the bare land now exposed from the *Hymenachne* removal. A new remediation plan was established to guide the actions of this task within the project in collaboration with Council, and KAC stakeholders and representatives.
- Project budget has been revised within the funding scope to engage KAC to incorporate further remediation actions in December 2024.
- A decision on future rounds of mechanical *Hymenachne* removal will be considered in collaboration with the project team and funding partner, following a review of the success of current remediation efforts.

Next Steps:

Officers to meet KAC on-site in last week of February to meet with stakeholders and discuss future stages of the works. Review of works scheduling and timing required following recent wet weather and stakeholder engagement.

Update on future works to be provided to Council following this meeting.

Solar Installation

- This project is funded by the Federal Government under the Reef Guardian Councils Program - Activating Local Councils' Reef Action Plans
- PECS Capital Works Manager has progressed quote for solar installation at Clermont Administration Building has been finalized. Preferred supplier to be notified and works to be scheduled for delivery in late 2025 (following roof replacement).
- L&S Team is working in collaboration with E&I Property Team regarding the installation of solar at the Moranbah Administration Building. Investigations are currently ongoing by external consultants regarding this install.

Next Steps:

Continue to engage with and support capital work delivery partners.

Emission Reduction Strategy

- Draft Emissions Reduction Strategy has been finalised by consultants Ironbark Sustainability. Draft Strategy was presented to Council for in late-2024. Officers are preparing an Implementation Plan to guide ongoing delivery of the project for council endorsement.
- Officers have also been engaging with the Department of State Development who are considering support options to assist local government with delivery of project.

Next Steps:

Draft Strategy to be presented to Council, with an Implementation Plan provided for endorsement.

Officers to continue to engage with Department of State Development to utilise any funding/resourcing support for implementation.

Flying Fox Management

- The Hood's Lagoon Flying Fox Management Project which was funded by the State Government has been completed and grant acquittal finalized.
- Officers commenced Flying Fox monitoring in late August of flying fox camps identified in Moranbah, Clermont and Middlemount. Fortnightly briefings continue to be distributed to all relevant internal stakeholders.
- Officers have drafted a 12-month social media schedule for 2025 to be distributed starting January regarding flying fox education and empowering residents to undergo early management on properties.

Next Steps:

Officers are to continue monitoring Flying-foxes until the end of the migratory season

Officers to distribute letters to residents that may be potentially affected in future Flying-fox seasons following departure of flying foxes this season.

Customer Service

Environment and Biodiversity enquiries received through CRM:

YTD 24/25	FY 23/24	FY 22/23	FY 21/22
79	83	114	121



CORPORATE REPORTING

8. ANNUAL OPERATIONAL PLAN 2024/25

Item	Service area	Description	Measure of success	Measure of success (date)	Status	Comments
AOP14	Environmental Land Management	Finalise the Biosecurity Strategy 2024 – 2027	Biosecurity Strategy and Implementation Plan is adopted.	Q4	On Target	Biosecurity Plan adopted in February 2024. Biosecurity Implementation Plan currently being finalised and due to be presented to ELT for endorsement in February/March 2025.

9. DEPARTMENTAL BUSINESS PLAN 2024/25

Corporate Plan Link	Project of BAU PRIORITY	Op or Cap Budget	Measure of Success	Status
LAND USE PLANNING				
Development Assessment and Major Project				
Liveability through Design and Infrastructure	Delivery of Council's statutory development assessment responsibilities under the Planning Act and Economic Development Act (including development assessment, plan sealing, town planning certificates, exemption certificates etc)	Operational	100% of decisions issued within statutory timeframes (or extended timeframe with applicant agreement)	On Target
Liveability through Design and Infrastructure Vibrant Natural Assets	Coordination of Council's responses to State Land Applications (i.e. tenure renewals and conversions)	Operational	100% of responses provided within the requested timeframe.	On Target
Liveability through Design and Infrastructure	Administration and response to land use planning enquiries in CRM.	Operational	100% of customers contacted within 5 business days.	On Target
Liveability through Design and Infrastructure	Provision of input into Council's responses to Major Project Assessment (i.e. Mining Lease Applications, Terms of Reference, EIS Assessment, Social Impact Assessments)	Operational	Technical response provided to 100% of projects.	On Target
Liveability through Design and Infrastructure	Provide planning advice to internal Council stakeholders, including other Departments, ELT and Councillors	Operational	100% of enquiries responded to within 5 business days.	On Target

Governance for Accountability	Review of planning delegations.	Operational	Review completed and recommendations implemented	Below Target
Governance for Accountability	Delivery of Online Planning Module (RAMS)	Operational	Online Planning Module finalised and live.	Below Target
Governance for Accountability	Procedure Guide completed for development assessment functions and workflows.	Operational	Procedure guide completed.	Completed
Liveability through Design and Infrastructure Leading and Enabling a Changing World	Obtain Ministerial Infrastructure Designation approval for the Isaac Resources Excellence Precinct	Operational	Ministerial Infrastructure Designation approved	On Target
Strategic Planning				
Liveability through Design and Infrastructure	Delivery of continual improvements to the Isaac Regional Planning Scheme through the progression of Planning Scheme Amendments that respond to council, community, economic and environmental needs. Amendments to include: <ul style="list-style-type: none"> • Adoption of Minor Amendment (Flood overlay) • Adoption of Interim Amendment to Local Government Infrastructure Plan • Commencement of Major Amendment • Commencement of Qualified State Interest Amendment (non-resident workforce accommodation) 	Operational	Planning Scheme amendment process ongoing.	Monitor
Liveability through Design and Infrastructure	Finalisation of the Revocation of the Moranbah Priority Development Area.	Operational	Moranbah PDA revoked.	Completed
Liveability through Design and Infrastructure	Adoption of Flood Studies (Isaac River, Plane Creek South to Styx River, Moranbah, Clermont and Nebo)	Operational	Flood Studies adopted	Completed
Liveability through Design and Infrastructure	Partner with Barada Barna Group to support the development of a Master Plan for Curtin Street sites (BHP site and former Curtin House site)	Operational	Master Plan completed.	Completed

Liveability through Design and Infrastructure	Development of Structure Plan for Grosvenor Estate, Belyando Estate and Railway Station Road Precinct and	Operational	Structure Plan commenced.	Below Target
Liveability through Design and Infrastructure	Delivery of an Industrial Land Audit.	Operational	Industrial Land Audit completed.	Below Target
Inclusive Growth for a Progressive Economy	Delivery of a development incentivisation policy to facilitate the delivery of targeted development (i.e. multiple dwellings, subdivisions, aged care)	Operational	Development of Incentive Policy commenced.	Below Target
Liveability through Design and Infrastructure	Implementation of the Coastal Hazard Adaptation Strategy in accordance with Implementation Plan and available funding opportunities.	Operational	Funding successfully received for Implementation Plan delivery.	Below Target

ENVIRONMENT AND BIODIVERSITY

Biosecurity

Vibrant Natural Assets	Delivery of the 1080 Baiting Program	Operational	2 rounds per year; and 50 properties baited per round	Below Target
Vibrant Natural Assets	Delivery of the Dingo Bounty Program	Operational	12 bounty claim days per year	On Target
Vibrant Natural Assets	Undertake review of the Dingo Bounty Program with regards to future ongoing delivery and/or amendments to Program.	Operational	Review completed	On Target
Vibrant Natural Assets	Deliver aerial shooting in accordance with the funding agreement with the State Government through the Reef Guardian Council funding program.	Operational	3 shoots delivered.	On Target
Vibrant Natural Assets	Implementation of the Isaac Region Biosecurity Plan 2024-2027 and Biosecurity Implementation Strategy	Operational	Plan delivered in accordance with Biosecurity Implementation Strategy actions and timeframes.	On Target
Vibrant Natural Assets	Provide biosecurity advice to external and internal customers, including members of the community and Council stakeholders such as other Departments, ELT and Councillors	Operational	100% of enquiries responded to within 5 business days.	On Target

Natural Resource Management

Vibrant Natural Assets	Deliver the first-year actions for coastal restoration works at Notch Point and St Lawrence Wetlands in accordance with the funding agreement with the State Government through the Reef Guardian Council funding program.	Operational	100% of restoration works delivered in accordance with Funding Agreement.	On Target
Vibrant Natural Assets	Finalise review of the Flying Fox Statement of Management Intent	Operational	Review completed and adopted by Council	Completed
Vibrant Natural Assets	Flying fox management – provide advice, education and actions in-line with the Statement of Management Intent	Operational	100% of enquiries responded to within 2 business days.	On Target
Vibrant Natural Assets	Deliver actions of the Hoods Lagoon Flying Fox Management Plan funded by the State Government through the Flying-Fox Roost Management in Queensland Program.	Operational	Actions delivered in accordance with Funding Agreement.	On Target
Vibrant Natural Assets	Undertake fortnightly flying monitoring during flying fox season for internal reporting.	Operational	Fortnightly flying fox reports.	On Target
Vibrant Natural Assets	Undertake water sampling of Hoods Lagoon	Operational	Two water samples tested per year.	On Target
Vibrant Natural Assets	Provide natural resource management related advice to external and internal customers, including members of the community and Council stakeholders such as other Departments, ELT and Councillors	Operational	100% of enquiries responded to within 5 business days.	On Target
Environment and Sustainability				
Vibrant Natural Assets Governance for Accountability	Adoption of Council's Emission Reduction Strategy	Operational	Emission Reduction Strategy adopted.	On Target
Vibrant Natural Assets	Support delivery of the solar installation at Moranbah Administration Office and Clermont Administration Building in accordance with the funding agreement with the State Government through the Reef Guardian Council funding program.	Capital	Clermont Administration Building installation complete.	On Target
Vibrant Natural Assets	Deliver education programs to internal stakeholders.	Operational	Minimum 2 town talks and/or similar engagement methods per year	On Target

Vibrant Natural Assets	Facilitate and support Council's sustainability focused programs such as Mobile Muster Program and Battery Recycling.	Operational	Maintain existing program and explore opportunities for the delivery of one new program per year.	On Target
Vibrant Natural Assets	Support the delivery of environment / sustainability focused messaging at community events.	Operational	Attend and support the St Lawrence Wetland Weekend.	On Target
Vibrant Natural Assets	Engage with external stakeholders to progress initiatives and programs.	Operational	6 partnership meetings attended per year	On Target
Stock Routes				
Vibrant Natural Assets	Deliver the day-to-day administration and management (travel/agistment permits, including pasture assessment/compliance) of the region's Stock Route Network in accordance with the <i>Stock Route Management Act 2002</i> .	Operational	Permits issued within 14 days after receipt	On Target
Vibrant Natural Assets	Delivery of the Isaac Region Stock Route Management Plan	Operational	Management Plan commenced.	Monitor
Vibrant Natural Assets	Maintain stock route network facilities and identify capital projects in the Stock Route Management System	Operational	Stock route network assets inspected every 3 months; and Stock route network assets bids submitted into SRMS.	On Target
Vibrant Natural Assets	Ongoing provision of water agreement on stock routes water facilities	Operational	Permits forwarded to Department of Resources within 14 days after receipt	On Target

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES

LIVEABILITY AND SUSTAINABILITY

BUSINESS PLAN FINANCIAL YEAR – 2024/2025

Prepared by: Michael St Clair
Current as at: 31 May 2024



TABLE OF CONTENTS

PURPOSE	3
SCOPE	3
KEY FOCUS AREAS	3
LIVEABILITY AND SUSTAINABILITY PLAN ON A PAGE	5
DEPARTMENT OVERVIEW	8
OUR Objectives	8
OUR Functions and services	8
Department Outputs	9
PEOPLE Resources (as at February 2023):	9
Key Customers/Stakeholders	9
STRATEGIES INFLUENCING DEPARTMENT	12
Strategies influencing department	12
Legislative influences on department	13
DEPARTMENTAL INFLUENCES AND RISKS	15
Department Influences/impacts	15
Department Identified Risks	15
DEPARTMENT PRIORITIES AND PROJECTS	17
Key Priorities and Department Outputs	17

PURPOSE

The purpose of this Business Plan is to ensure the implementation of Isaac Regional Council's Community-Corporate Plan 2023-2028 (the Corporate Plan) through the programs, functions and services provided of the Liveability and Sustainability department.

Business plans will inform the development of the annual operations plan of council, as well as operational and capital budgets, to identify projects that require concept briefs for approval, for new or unique capital and operational projects.

The Business Plan influences the development of the Annual Operational Plan and Budgeting, identifying the performance measures that will determine how the Corporate Plan's outcomes are being achieved.

Business plans will inform the development of the annual operations plan of council, as well as operational and capital budgets, to identify projects that require concept briefs for approval, for new or unique capital and operational projects.

SCOPE

The Business Plan applies to all operational functions of the department, supporting the strategic direction of the Directorate and Council.

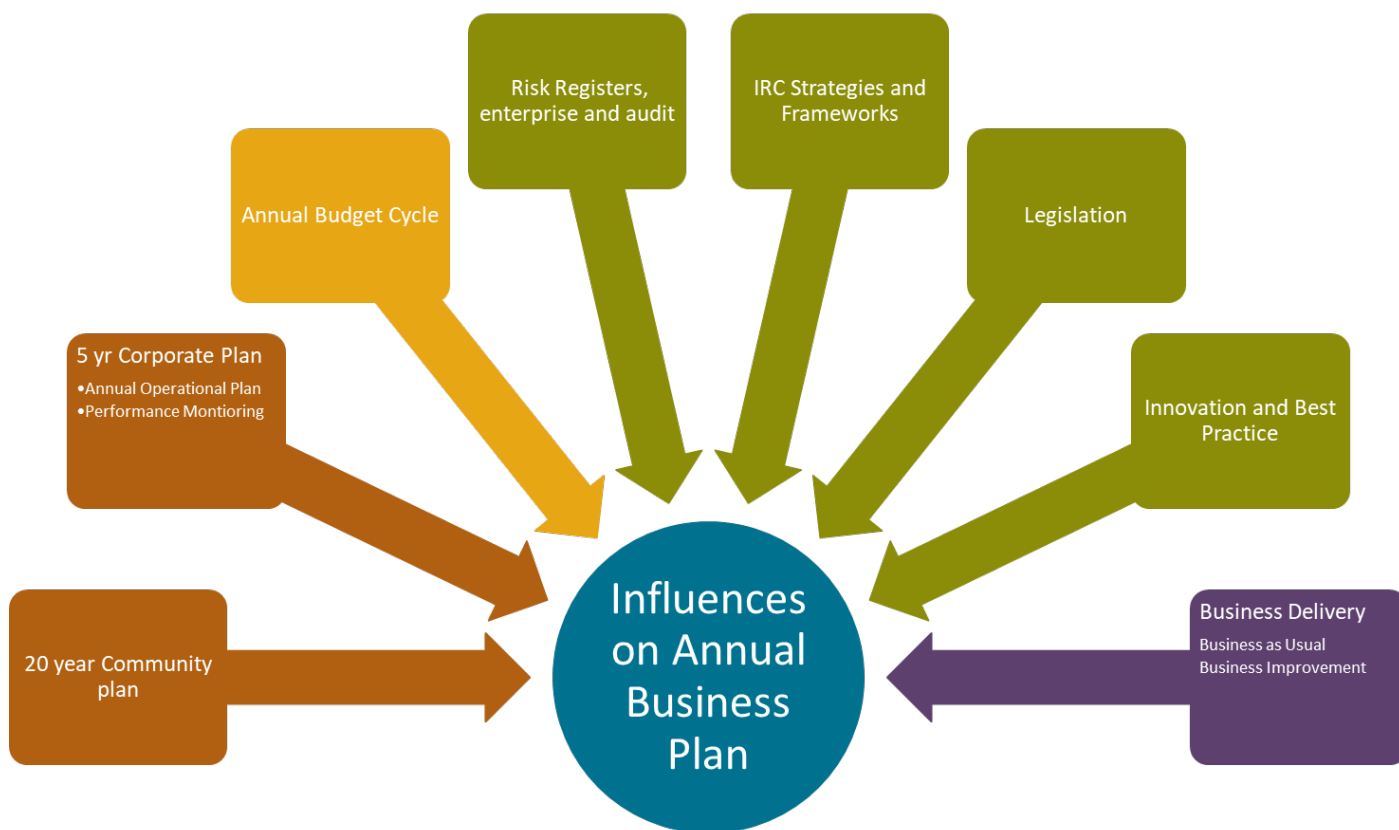
KEY FOCUS AREAS

We're delivering and in changing world. At Isaac, the how matters

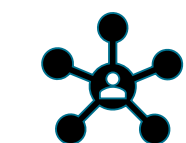


BUSINESS PLAN INFLUENCES

How the Business plan is the key link to all business activities.



LIVEABILITY AND SUSTAINABILITY - PLAN ON A PAGE



OVERVIEW

DEPARTMENT NAME

Liveability and Sustainability

DEPARTMENT OBJECTIVES

To support the delivery of a sustainable future for the Isaac Region, its communities and environment by providing consistent and reliable technical advice, decision-making and stewardship.

KEY FUNCTIONS

Development Assessment
Major Projects
State Land Applications
Land Use and Infrastructure Planning
Biosecurity
Natural Resource Management
Sustainability and Partnerships
Stock Routes

KEY STAKEHOLDERS

Elected members
ELT
PECS Directorate
IRC Directorates
IRC Communities
Developers and multinational corporations
Queensland and Federal Government
Peak bodies and advocacy networks

RESOURCES

Unit	Staff	Tenure
Manager	1	Contract
Land Use Planning	2 2	Full time Contract - Part time
Student Planner	1	Contract
Environment and Biodiversity	4 1	Full-time Contract
Department Administration	2	Fulltime

KEY STRATEGIES

Isaac Regional Planning Scheme
Isaac Region Biosecurity Plan 2024-2027



KEY LEGISLATION

Coastal Hazard Adaptation Strategy
Flying Fox Statement of Management Intent
Isaac Regional Council Stock Route Management Plan

Planning Act 2016
Economic Development Act 2012
Nature Conservation Act 1992
Biosecurity Act 2014
Stock Route Management Act 2002
Land Act 1994



KEY INFLUENCES

Development assessment trends
Social and economic drivers and demographic change
Environmental and climate impacts and changes
Legislative changes at a regional, state and federal level

KEY RISKS

Aging and resource-intensive systems
Skills shortage and staffing (recruitment) challenges
Legislative changes at a state and federal level leading to impacts on resources and budgets



KEY BUSINESS AS USUAL (TOP 5)

1. Development assessment and administration of land use customer service enquiries;
2. Strategic land use planning, infrastructure planning and policy development, including development and implementation of the Isaac Region Planning Scheme and supporting technical studies;
3. Invasive species control programs including feral animal eradication, weeds management, and implementation of the Isaac Region Biosecurity Plan 2020-2023.
4. Increasing environmental resilience and education within Council and its communities, including implementation and maintenance of the Flying Fox Statement of Management Intent (SoMI), conservation and revegetation projects.
5. Strategic environmental, sustainability and natural resource projects, partnerships, programs, and planning.

KEY OPERATIONAL PROJECTS

- Revocation of the Moranbah Priority Development Area
- Planning Scheme Amendments:
 - Adoption of Minor Amendment (flood overlay)
 - Adoption of Interim Amendment to the Local Government Infrastructure Plan
 - Commencement of Major Amendment
 - Commencement of Qualified State Interest Amendment (non-resident workforce accommodation)
- Finalisation of Emission Reduction Strategy

-
- Delivery of Year 1 projects of the Reef Guardian Council funded projects including Notch Point and St Lawrence Wetlands land management projects and aerial shooting program)
 - Approval of Ministerial Infrastructure Designation for the Isaac Resources Excellence Precinct
 - Delivery of Industrial Land Audit
-

**KEY CAPITAL
PROJECTS**

Nil

DEPARTMENT OVERVIEW

OUR OBJECTIVES

To support the delivery of a sustainable future for the Isaac Region, its communities and environment by providing consistent and reliable technical advice, decision-making and stewardship.

OUR FUNCTIONS AND SERVICES

The Liveability and Sustainability Department delivers a range of services under the following programs:

Land Use Planning

- Development Assessment and Major Projects
 - Development assessment and administration of land use customer service inquiries.
 - Leading Isaac Regional Council's operational review and response to environmental and social impact assessment processes for major projects.
- Land Use and Infrastructure Planning
 - Strategic land use planning and policy, including development and implementation of the Isaac Region Planning Scheme and supporting technical studies (i.e. flood studies), Urban Design Frameworks, precinct, neighbourhood, and cultural heritage planning activities.
 - Strategic infrastructure planning and administration of the Isaac Regional Planning Scheme's Local Government Infrastructure Plan and infrastructure charging framework for development contributions.
 - Reflection of Indigenous heritage and Native Title considerations in our land-use planning processes.
 - Regional community sustainability initiatives and planning, including the Isaac Coastal Hazard Adaptation Strategy.
 - Land and resource management activities, including coordination of Council's responses to State Government land development applications.

Environment and Biodiversity

- Biosecurity
 - Invasive species control programs including feral animal eradication, weeds management, and implementation of the Isaac Region Biosecurity Plan 2020-2023.
- Natural Resource Management
 - Increasing environmental resilience within council and its communities, including implementation and maintenance of the Flying Fox Statement of Management Intent (SoMI), conservation and revegetation projects.
- Sustainability and Partnerships
 - Strategic environmental and natural resources sustainability partnerships, programs, and planning.
 - Administration of the Isaac Regional Council Emission Reduction Strategy
- Stock Routes
 - Administration of the Isaac Stock Route network and development of a Stock Route Management Plan.

DEPARTMENT OUTPUTS

OUTPUT	FREQUENCY	INTERNAL/EXTERNAL
Development Assessment	Ongoing	Both
Duty Planner Helpdesk	Ongoing	Both
Development Advisory to Internal Clients	Ad-hoc	Internal
Strategic Planning	Ongoing	Both
Development Compliance Support	Ongoing	Both
Assistance to Legal Advisors	Ongoing	External
Native Title Administration	Ongoing	Both
Social Impact Advice	Ongoing	Both
Coordination and Input into Major Project Assessment	Ongoing	Both
Strategic Environmental and Biodiversity Management	Ongoing	Both
Land and Pest Management Activities	Ongoing	Both
Integrated Planning Projects and Strategies	Ongoing	Both
Social Development Advocacy	Ongoing	Both

PEOPLE RESOURCES (AS AT FEBRUARY 2023):

UNIT	NUMBER OF STAFF	TENURE TYPE
Manager	1	Contract
Land Use Planning	2	Full time
	2	Contract - Part time
Student Planner	1	Contract
Environment and Biodiversity	4	Full-time
	1	Part-time
Department Administration	2	Fulltime

KEY CUSTOMERS/STAKEHOLDERS

INTERNAL	EXTERNAL
<p>Elected Members:</p> <ul style="list-style-type: none"> - Mayor - Chair Planning, Environment, and Community Services Standing Committee 	<p>Community:</p> <ul style="list-style-type: none"> - Isaac Regional Council Communities - Community groups - Landowners - Small business owners

<ul style="list-style-type: none"> - Planning, Environment, and Community Services Standing Committee Members - Councillors 	
Chief Executive Officer and Office of the CEO	<p>Developers and Multinational Corporations:</p> <ul style="list-style-type: none"> - Resource sector companies - Social impact consultants - Non-resident workforce accommodation providers - Civil construction companies and land developers - Isaac Affordable Housing Trust - Development and planning consultancies - Major regional employers - Emerging industry proponents <ul style="list-style-type: none"> o Renewable energy o Value-adding industries o Agribusiness industries
Director PECS and Office of Director PECS	<p>Queensland Government:</p> <ul style="list-style-type: none"> - Department of State Development, Infrastructure, Local Government and Planning - Economic Development Queensland - Office of the Coordinator-General - Department of Resources - Department of Environment and Science - Department of Agriculture and Fisheries - Department of Transport and Main Roads - Department of Seniors, Disability Services and Aboriginal and Torres Strait Islander Partnerships - Department of Communities, Housing, and Digital Economy - Queensland Health - Department of Education - Queensland Fire and Emergency Services
PECS Directorate	<p>Local Government:</p> <ul style="list-style-type: none"> - Local Government Association of Queensland - Adjoining Local Governments <ul style="list-style-type: none"> o Charters Towers o Barcaldine o Central Highlands o Livingstone o Mackay o Whitsunday
Other Council Directorates as technical experts and development advisors and asset custodians	<p>Peak bodies and advocacy networks:</p> <ul style="list-style-type: none"> - Planning Institute of Australia - Urban Development Institute of Australia - Reef Catchments, Fitzroy Basin Association, North Queensland Dry Tropics - North Queensland Pest Management Group, Mackay-Whitsunday Pest Management Group - Great Barrier Reef Marine Park Authority

	<ul style="list-style-type: none"> - Healthy Rivers to Reef Partnership - Reef Guardian Councils Program - Greater Whitsunday Communities - Smart Transformation Advisory Council
Consultant town planners and technical experts	
Legal representation	

STRATEGIES, POLICIES AND INFLUENCES ON DEPARTMENT

This section identifies the relevant legislation and internal Council strategies relevant to the day-to-day operations and long-term planning instruments for effective operations of the Department activities.

ORGANISATIONAL INFLUENCES TO DEPARTMENT

REFERENCE PLANS	DEPARTMENTAL LINKS
Vision & values	We're delivering and in changing world. At Isaac, the how matters.
2023 – 2028 Community-Corporate Plan	Leading and enabling a changing world, Engaged communities, Inclusive growth for a progressive economy, Liveability through design and infrastructure, Vibrant natural assets, Governance for accountability
Annual operational plan	Includes the themes and strategies of the corporate plan and items in this business plan as to identifying priorities of projects and services
Asset management plans	Asset plans for assets
Project management framework	How the project will deliver on projects
Enterprise risk management framework	How we identify and manage risks

COUNCIL STRATEGY INFLUENCING DEPARTMENT

REFERENCE PLANS	DEPARTMENTAL LINKS
Isaac Regional Planning Scheme	Local government planning legislation
Isaac Regional Council Charges Resolution (No.3) 2021	Legislative charging mechanism for the recovery of infrastructure chargers
Isaac Region Biosecurity Plan 2020-2024	Local government legislation for biosecurity management
Coastal Hazard Adaptation Strategy	Strategy for the adaptation of coastal hazards
Stock route Management Plan	Local government legislative management plan for stock routes
Statement of Flying Fox Management Intent	Statement of Management Intent for management of flying foxes in urban areas.
Hoods Lagoon Flying Fox Roost Management Plan	Management Plan for Hoods Lagoon Flying Fox Roost

COUNCIL POLICY INFLUENCING DEPARTMENT

REFERENCE PLANS	DEPARTMENTAL LINKS
Climate Change Response Policy	Policy objectives to promote and apply Council's commitment to improve its knowledge and capability to appropriately respond to climate change risks and opportunities through meaningful and inclusive actions which simultaneously foster the conditions which create positive and socially sustainable futures for our communities.
Environment Policy	Policy objective to outline Council's commitment to the protection, preservation and enhancement of our natural assets and environments for future generations, and commitment to the avoidance, minimisation and management of environmental impacts as part of Council's operations and activities.
Social Sustainability Policy	Policy objective to promote and apply a contemporary position on social sustainability in Council's dealings on major projects, regional investment and forward planning and delivery of works, services and infrastructure.

LEGISLATIVE INFLUENCES ON DEPARTMENT

REGULATION	RELATED POLICIES
Local Government Act 2009 (LGA 2009)	Quality Management Policy
Local Government Regulation 2012	
Information Privacy Act 2009 (& IP Regulation 2009)	
Public Records Act 2002	
Right to Information Act 2009 (& RTI Regulation 2009)	
Work Health and Safety Act Queensland 2011	WHS Policy Statement and Health and Wellbeing Policy Statement
Environmental	Environmental Management Policy
Planning Act 2016 (and subordinate legislation/policy)	
Economic Development Act 2012	
Biosecurity Act 2014 (and subordinate legislation/policy)	
Stock Route Management Act 2002 (and subordinate legislation/policy)	
Environmental Protection Act 1994 (and subordinate legislation/policy)	
Nature Conservation Act 1992	
Vegetation Management Act 1999	
Water Act 2000	
Environmental Protection and Biodiversity Conservation Act 1999	



Land Act 1994

Native Title Act 1993 (Cth)

Aboriginal Cultural Heritage Act 2003

State Development and Public Works Organisation Act 1971

Strong and Sustainable Resource Communities Act 2017

Transport Infrastructure Act 1994

DEPARTMENTAL INFLUENCES AND RISKS

DEPARTMENT INFLUENCES/IMPACTS

The following table summarises the various current and emerging influences on the Department at this time, that will have an impact on the business

INTERNAL/ EXTERNAL	POTENTIAL IMPACT	RISK OR OPPORTUNITY
INTERNAL	Elected member and ELT support for initiatives and expectations of deliverables	RISK & OPPORTUNITY
INTERNAL	Succession Planning and staff turnover	RISK
INTERNAL	Skills shortage and challenges to recruit and retain key positions and skill sets	RISK
INTERNAL	Aging and resource-intensive systems	RISK
INTERNAL	Challenges in maintaining inter-directorate and interdepartmental engagement	RISK & OPPORTUNITY
EXTERNAL	Social and economic drivers and demographic change	RISK & OPPORTUNITY
EXTERNAL	State and Federal Government Policy and/or legislative change	RISK & OPPORTUNITY
EXTERNAL	Environmental and climate impacts and changes	RISK
EXTERNAL	Community sentiments, values, and drivers	RISK & OPPORTUNITY
EXTERNAL	Development assessment activity trends	RISK
EXTERNAL	Unforeseen biosecurity risks	RISK
EXTERNAL	Development assessment legal challenges and associated budgeting and reputational risks	RISK

DEPARTMENT IDENTIFIED RISKS

The following matrix summarises the various current and emerging risks impacting on the deliverables of the Department.

REGISTER REFERENCE	DESCRIPTION OF RISK	RISK REGISTER REF #	MITIGATION ACTIVITIES REQUIRED
Operational risk register	Non-compliance with LG Act and Regulation	PECS0009	<ul style="list-style-type: none">• Authorised Officers training and register• Training• Application of Council delegated authorities• Declaration of conflicts of interest process

		<ul style="list-style-type: none"> • PECS Noble Purpose and corresponding Do's and Don'ts behaviours. • Code of Conduct
IT challenges including connectivity, interruptions and service access	PECS0015	Several controls are being investigated to improve communications and system contingency.
Council lacks established standards, procedures and best practice guidelines for delivery of Council's regulatory and enforcement functional areas such as food safety, environmental standards, local laws, building, plumbing and development	PECS0020	<ul style="list-style-type: none"> • Delivery of initiatives in accordance with the Development Assessment Improvement Roadmap. Actions include: <ul style="list-style-type: none"> - Standard conditions - Standards report templates and correspondence - Delegation review - Preferred supplier arrangements for technical suppliers - Use of TechOne for management of planning workflows.
Internal audit risk register	Nil	
External audit risk register	Nil	

DEPARTMENT PRIORITIES AND PROJECTS

KEY PRIORITIES OF DEPARTMENT OUTPUTS

The key priorities and outputs are to deliver the functions and services of department business and include **operational and capital projects and activities** against the corporate management plan.

Current Year

CORPORATE PLAN LINK	PROJECT OR BAU PRIORITY	OP OR CAP BUDGET	MEASURE OF SUCCESS (KPI)
LAND USE PLANNING			
Development Assessment and Major Project			
Liveability through Design and Infrastructure	Delivery of Council's statutory development assessment responsibilities under the Planning Act and Economic Development Act (including development assessment, plan sealing, town planning certificates, exemption certificates etc)	Operational	100% of decisions issued within statutory timeframes (or extended timeframe with applicant agreement)
Liveability through Design and Infrastructure Vibrant Natural Assets	Coordination of Council's responses to State Land Applications (i.e. tenure renewals and conversions)	Operational	100% of responses provided within the requested timeframe.
Liveability through Design and Infrastructure	Administration and response to land use planning enquiries in CRM.	Operational	100% of customers contacted within 5 business days.
Liveability through Design and Infrastructure Leading and Enabling a Changing World	Provision of input into Council's responses to Major Project Assessment (i.e. Mining Lease Applications, Terms of Reference, EIS Assessment, Social Impact Assessments)	Operational	Technical response provided to 100% of projects.
Liveability through Design and Infrastructure	Provide planning advice to internal Council stakeholders, including other Departments, ELT and Councillors	Operational	100% of enquiries responded to within 5 business days.
Governance for Accountability	Review of planning delegations.	Operational	Review completed and recommendations implemented

Governance for Accountability	Delivery of Online Planning Module (RAMS)	Operational	Online Planning Module finalised and live.
Governance for Accountability	Procedure Guide completed for development assessment functions and workflows.	Operational	Procedure guide completed.
Liveability through Design and Infrastructure Leading and Enabling a Changing World	Obtain Ministerial Infrastructure Designation approval for the Isaac Resources Excellence Precinct	Operational	Ministerial Infrastructure Designation approved
Strategic Planning			
Liveability through Design and Infrastructure	<p>Delivery of continual improvements to the Isaac Regional Planning Scheme through the progression of Planning Scheme Amendments that respond to council, community, economic and environmental needs. Amendments to include:</p> <ul style="list-style-type: none"> • Adoption of Minor Amendment (Flood overlay) • Adoption of Interim Amendment to Local Government Infrastructure Plan • Commencement of Major Amendment • Commencement of Qualified State Interest Amendment (non-resident workforce accommodation) 	Operational	Planning Scheme amendment process ongoing.
Liveability through Design and Infrastructure	Finalisation of the Revocation of the Moranbah Priority Development Area.	Operational	Moranbah PDA revoked.
Liveability through Design and Infrastructure	Adoption of Flood Studies (Isaac River, Plane Creek South to Styx River, Moranbah, Clermont and Nebo)	Operational	Flood Studies adopted
Liveability through Design and Infrastructure	Partner with Barada Barna Group to support the development of a Master Plan for Curtin Street sites (BHP site and former Curtin House site)	Operational	Master Plan completed.
Liveability through Design and Infrastructure	Development of Structure Plan for Grosvenor Estate, Belyando Estate and Railway Station Road Precinct and	Operational	Structure Plan commenced.
Liveability through Design and Infrastructure	Delivery of an Industrial Land Audit.	Operational	Industrial Land Audit completed.

Inclusive Growth for a Progressive Economy	Delivery of a development incentivisation policy to facilitate the delivery of targeted development (i.e. multiple dwellings, subdivisions, aged care)	Operational	Development of Incentive Policy commenced.
Liveability through Design and Infrastructure	Implementation of the Coastal Hazard Adaptation Strategy in accordance with Implementation Plan and available funding opportunities.	Operational	Funding successfully received for Implementation Plan delivery.
ENVIRONMENT AND BIODIVERSITY			
Biosecurity			
Vibrant Natural Assets	Delivery of the 1080 Baiting Program	Operational	2 rounds per year; and 50 properties baited per round
Vibrant Natural Assets	Delivery of the Dingo Bounty Program	Operational	12 bounty claim days per year
Vibrant Natural Assets	Undertake review of the Dingo Bounty Program with regards to future ongoing delivery and/or amendments to Program.	Operational	Review completed
Vibrant Natural Assets	Deliver aerial shooting in accordance with the funding agreement with the State Government through the Reef Guardian Council funding program.	Operational	3 shoots delivered.
Vibrant Natural Assets	Implementation of the Isaac Region Biosecurity Plan 2024-2027 and Biosecurity Implementation Strategy	Operational	Plan delivered in accordance with Biosecurity Implementation Strategy actions and timeframes.
Vibrant Natural Assets	Provide biosecurity advice to external and internal customers, including members of the community and Council stakeholders such as other Departments, ELT and Councillors	Operational	100% of enquiries responded to within 5 business days.
Natural Resource Management			
Vibrant Natural Assets	Deliver the first-year actions for coastal restoration works at Notch Point and St Lawrence Wetlands in accordance with the funding agreement with the State Government through the Reef Guardian Council funding program.	Operational	100% of restoration works delivered in accordance with Funding Agreement.
Vibrant Natural Assets	Finalise review of the Flying Fox Statement of Management Intent	Operational	Review completed and adopted by Council
Vibrant Natural Assets	Flying fox management – provide advice, education and actions in-line with the Statement of Management Intent	Operational	100% of enquiries responded to within 2 business days.

Vibrant Natural Assets	Deliver actions of the Hoods Lagoon Flying Fox Management Plan funded by the State Government through the Flying-Fox Roost Management in Queensland Program.	Operational	Actions delivered in accordance with Funding Agreement.
Vibrant Natural Assets	Undertake fortnightly flying monitoring during flying fox season for internal reporting.	Operational	Fortnightly flying fox reports.
Vibrant Natural Assets	Undertake water sampling of Hoods Lagoon	Operational	Two water samples tested per year.
Vibrant Natural Assets	Provide natural resource management related advice to external and internal customers, including members of the community and Council stakeholders such as other Departments, ELT and Councillors	Operational	100% of enquiries responded to within 5 business days.
Sustainability and Partnerships			
Vibrant Natural Assets Governance for Accountability	Adoption of Council's Emission Reduction Strategy	Operational	Emission Reduction Strategy adopted.
Vibrant Natural Assets	Support delivery of the solar installation at Moranbah Administration Office and Clermont Administration Building in accordance with the funding agreement with the State Government through the Reef Guardian Council funding program.	Capital	Clermont Administration Building installation complete.
Vibrant Natural Assets	Deliver education programs to internal stakeholders.	Operational	Minimum 2 town talks and/or similar engagement methods per year
Vibrant Natural Assets	Facilitate and support Council's sustainability focused programs such as Mobile Muster Program and Battery Recycling.	Operational	Maintain existing program and explore opportunities for the delivery of one new program per year.
Vibrant Natural Assets	Support the delivery of environment / sustainability focused messaging at community events.	Operational	Attend and support the St Lawrence Wetland Weekend.
Vibrant Natural Assets	Engage with external stakeholders to progress initiatives and programs.	Operational	6 partnership meetings attended per year
Stock Routes			

Vibrant Natural Assets	Deliver the day-to-day administration and management (travel/agistment permits, including pasture assessment/compliance) of the region's Stock Route Network in accordance with the <i>Stock Route Management Act 2002</i> .	Operational	Permits issued within 14 days after receipt
Vibrant Natural Assets	Delivery of the Isaac Region Stock Route Management Plan	Operational	Management Plan commenced.
Vibrant Natural Assets	Maintain stock route network facilities and identify capital projects in the Stock Route Management System	Operational	Stock route network assets inspected every 3 months; and Stock route network assets bids submitted into SRMS.
Vibrant Natural Assets	Ongoing provision of water agreement on stock routes water facilities	Operational	Permits forwarded to Department of Resources within 14 days after receipt

Ongoing or Future Years

PROPOSED FY	CORPORATE PLAN LINK	PROJECT OR BAU PRIORITY	OP OR CAP BUDGET
25-26	Governance for Accountability	Upskilling and training opportunities for social impact assessment to be undertaken by the Department.	Operational
25-26	Liveability through Design and Infrastructure	Review of Urban Design Frameworks and incorporation into the Isaac Regional Planning Scheme.	Operational
25-26	Liveability through Design and Infrastructure	Delivery of Structure Planning for further industrial precincts.	Operational
25-26	Liveability through Design and Infrastructure	Review of Planning Scheme (Assessment Benchmarks and Mapping) to explore opportunities for increased infill development.	Operational
25-26	Vibrant Natural Assets	Implementation of Council Emissions Reduction Strategy with cross-organisational input	Operational
25-26	Liveability through Design and Infrastructure	Commence statutory 5-year review of Local Government Infrastructure Plan	Operational
26-27	Liveability through Design and Infrastructure	Review of Local Government Heritage Register.	Operational
Ongoing	Governance for Accountability	Maintenance of the non-resident workforce accommodation register, and catchment mapping related to major project workforce accommodation.	Operational
Ongoing	Governance for Accountability	Maintenance of the renewable energy facilities register.	Operational
Ongoing	Governance for Accountability	Review and enhancement of Council's development assessment program and systems to generate corporate efficiencies and improve customer outcomes.	Operational
Ongoing	Liveability through Design and Infrastructure	Delivery of continual improvements to the Isaac Regional Planning Scheme through the progression of Planning Scheme Amendments that respond to council, community, economic and environmental needs.	Operational