

NOTICE OF MEETING

Dear Committee Members

You are requested to attend the following meeting of Council.

WATER AND WASTE STANDING COMMITTEE MEETING OF ISAAC REGIONAL COUNCIL

TO BE HELD ON
WEDNESDAY, 16 OCTOBER 2024
COMMENCING AT 1.00PM
COUNCIL CHAMBERS - MORANBAH

CALE DENDLE
Chief Executive Officer

SCOTT CASEY
Committee Officer
Director Water and Waste

Committee Members:

Cr Simon West (Chair)
Mayor Kelly Ve'a Ve'a
Cr Vern Russell
Cr Rachel Anderson
Cr Viv Coleman

LOCAL GOVERNMENT ACT 2009

Local Government Regulation 2012

Chapter 8, Part 2 Local Government Meetings and Committees

Division 1A, Requirements for Local Government Meetings Generally

Section 254J Closed meetings

- (1) A local government may resolve that all or part of a meeting of the local government be closed to the public.
- (2) A committee of a local government may resolve that all or part of a meeting of the committee be closed to the public.
- (3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—
 - (a) the appointment, discipline or dismissal of the chief executive officer;
 - (b) industrial matters affecting employees;
 - (c) the local government's budget;
 - (d) rating concessions;
 - (e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;
 - (f) matters that may directly affect the health and safety of an individual or a group of individuals;
 - (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;
 - (h) negotiations relating to the taking of land by the local government under the [Acquisition of Land Act 1967](#);
 - (i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.
- (4) However, a local government or a committee of a local government must not resolve that a part of a local government meeting at which a decision mentioned in [section 150ER\(2\)](#), [150ES\(3\)](#) or [150EU\(2\)](#) of the [Act](#) will be considered, discussed, voted on or made be closed.
- (5) A resolution that a local government meeting be closed must—
 - (a) state the matter mentioned in subsection (3) that is to be discussed; and
 - (b) include an overview of what is to be discussed while the meeting is closed.
- (6) A local government or a committee of a local government must not make a resolution (other than a procedural resolution) in a local government meeting, or a part of a local government meeting, that is closed.

Conflict of Interest Obligations

Reference is made to Section 150EL of the Local Government Act 2009. Specifically, the obligation of Councillors when they first become aware they have a conflict of interest to make the Chief Executive Officer aware in writing or if in a meeting, ensure they declare immediately.

**WATER AND WASTE
STANDING COMMITTEE MEETING
OF ISAAC REGIONAL COUNCIL
TO BE HELD ON
WEDNESDAY 16 OCTOBER 2024
COUNCIL CHAMBERS, MORANBAH**

1. OPENING OF THE MEETING
 - 1.1 WELCOME
 - 1.2 ACKNOWLEDGMENT OF TRADITIONAL OWNERS
2. APOLOGIES
3. DECLARATION OF CONFLICTS OF INTEREST
4. CONFIRMATION OF MINUTES
5. OFFICER REPORTS
6. INFORMATION BULLETIN REPORT
7. GENERAL BUSINESS
8. CONCLUSION

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4. CONFIRMATION OF MINUTES

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5. OFFICER REPORTS

5.1 WATER AND WASTE 2024/2025 CAPITAL PROJECTS PROGRESS REPORT

EXECUTIVE SUMMARY

This report aims to update the Water and Waste Standing Committee and Council on the delivery of the Water and Waste 2024/2025 Capital Works Program.

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UNCONFIRMED MINUTES

WATER AND WASTE STANDING COMMITTEE MEETING OF
ISAAC REGIONAL COUNCIL

HELD ON
WEDNESDAY, 18 SEPTEMBER 2024
COMMENCING AT 1.00PM

ISAAC REGIONAL COUNCIL
UNCONFIRMED MINUTES OF THE
WATER AND WASTE
STANDING COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, MORANBAH
ON WEDNESDAY 18 SEPTEMBER 2024

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ISAAC REGIONAL COUNCIL

UNCONFIRMED MINUTES OF THE

WATER AND WASTE

STANDING COMMITTEE MEETING

HELD IN COUNCIL CHAMBERS, MORANBAH

ON WEDNESDAY 18 SEPTEMBER 2024 COMMENCING AT 1.00PM

ATTENDANCE

Mayor Kelly Vea Vea
Cr Vern Russell, Division Two
Cr Melissa Westcott, Division Three
Cr Viv Coleman, Division Eight

**COMMITTEE
APOLOGIES**

Cr Simon West, Division Four
Cr Rachel Anderson, Division Seven

OBSERVERS

Nil

OFFICERS PRESENT

Mr Cale Dendle, Chief Executive Officer
Mr Scott Casey, Director Water and Waste
Mr Stephen Wagner, Manager Operations and Maintenance (*Video Conference*)
Mr Amal Meegahawattage, Manager Planning and Projects (*Video Conference*)
Mr Jason Grandcourt, Manager Waste Services
Mrs Tricia Hughes, Coordinator Executive Support, Office of the Mayor and Chief Executive Officer
Mrs Kristi Thomsen, Executive Assistant, Water and Waste
Ms Kirstie Mathews, Team Leader Customer Administration

1. OPENING

In the absence of the Chair the Director Water and Waste, Mr Scott Casey welcomed all in attendance and declared the meeting open at 2.31pm.

The Director Water and Waste called for nominations for Chair in the absence of Cr Simon West.

MEETING MINUTES

Cr Viv Coleman nominated for the position of Chair.

Resolution No.: W&W0517

Moved: Mayor Kelly Vevea

Seconded: Cr Vern Russell

That the Water and Waste Standing Committee appoint Cr Viv Coleman as Chair for the September 2024 Committee Meeting.

Carried

The Chair, Cr Viv Coleman acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

2. APOLOGIES AND LEAVE OF ABSENCES

A Leave of Absence has been requested from Cr Simon West and Cr Rachel Anderson due to personal leave commitments.

Resolution No.: W&W0518

Moved: Mayor Kelly Vevea

Seconded: Cr Vern Russell

That the Water and Waste Standing Committee grants a leave of absence for Cr Simon West and Cr Rachel Anderson

Carried

Resolution No.: W&W0519

Moved: Cr Vern Russell

Seconded: Mayor Kelly Vevea

That the Water and Waste Standing Committee accepts Cr Melissa Westcott as an alternate member for the September 2024 Water and Waste Standing Committee Meeting.

Carried

3. DECLARATION OF CONFLICTS OF INTEREST

No conflicts of interests declared this meeting.

NOTE:

Council acknowledges that Chapter 5B Councillors' Conflicts of Interest of the Local Government Act 2009 does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the local government to be a member of the board of the corporation or association.

4. CONFIRMATION OF MINUTES

Confirmation of minutes from Water and Waste Standing Committee Meeting of Isaac Regional Council held at Council Chambers, Moranbah, commencing at 1.00pm on Wednesday 21 August 2024.

Resolution No.: W&W0520

Moved: Cr Vern Russell

Seconded: Cr Melissa Westcott

That the minutes from the Water and Waste Standing Committee meeting held in Council Chambers, Moranbah, commencing at 1.00pm on Wednesday 21 August 2024 are confirmed.

Carried

5. OFFICERS REPORTS

5.1

Water and Waste Directorate 2023/2024 Capital Projects Progress Report

EXECUTIVE SUMMARY

This report is to provide an update to the Water and Waste Standing Committee and Council on the progress of the delivery of the Water and Waste Directorate 2023/2024 Capital Works Program.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Receives and notes the monthly Water and Waste 2024/2025 Capital Projects Progress Summary Report.**

Resolution No.: W&W0521

Moved: Cr Melissa Westcott

Seconded: Mayor Kelly Vea Vea

That the Committee recommends that Council:

- 1. Receives and notes the monthly Water and Waste 2024/2025 Capital Projects Progress Summary Report.**

Carried

ATTENDANCE

Ms Kristi Thomsen left the meeting room at 2.39pm and returned at 2.40pm.

5.2 Water and Wastewater Preventative Maintenance Program Update

EXECUTIVE SUMMARY

The purpose of this report is to update Council on the Water and Wastewater Preventative Maintenance Program. This report highlights the review of progress against the preventative maintenance schedule proposed for the last two years and outlines additional plans for the 2024/25 Financial Year within the approved budget. Additionally, this report details the pathways through which the information collected via the Preventative Maintenance Program can be used to develop effective asset management.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Notes the contents of the Water and Wastewater Preventative Maintenance Program Update.**

Resolution No.: W&W0522

Moved: Cr Melissa Westcott

Seconded: Cr Vern Russell

That the Committee recommends that Council:

1. Notes the contents of the Water and Wastewater Preventative Maintenance Program Update.

Carried

5.3 Utility Charge Remission – Extraordinary Circumstances Policy

EXECUTIVE SUMMARY

The purpose of this report is to present the Utility Charge Remission – Extraordinary Circumstances Policy for review and adoption.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. *Adopts the updated Utility Charge Remission – Extraordinary Circumstances Policy (WW-POL-053).*

Resolution No.: W&W0523

Moved: Cr Vern Russell

Seconded: Mayor Kelly Veava

That the Committee recommends that Council:

1. Adopts the updated Utility Charge Remission – Extraordinary Circumstances Policy (WW-POL-053).

Carried

5.4 Exception Based Contractual Arrangements – Adept Contractors

EXECUTIVE SUMMARY

The purpose of this report is to seek Council's resolution under the exception provisions for entering into medium or large-sized contractual arrangements within s235 (b) of the *Local Government Regulations (2012)* to arrange the rectification of washed-out embankments at the Moranbah 400ML Water Reservoir using Adept Contractors Pty Ltd.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- Notes that due to the importance and urgency of rectifying the washed-out sections of the banks at the Moranbah 400ML Water Reservoir, and considering Adept Contractors Pty Ltd's recent successful works at the site, local knowledge of the issue, and immediate availability in the area, it would be impractical or disadvantageous for Council to invite quotes or tenders from other potential suppliers;*
- Resolve to approve the enclosed exception to enter a medium- or large-sized contractual arrangement as per s235 of the Local Government Regulations 2012 for the rectification of the washed-out sections of the Moranbah 400ML Water Reservoir banks, as per Quotation 7599 dated 08 September 2024 (attached), provided by Adept Contractors Pty Ltd.*

Resolution No.: W&W0524

Moved: Mayor Kelly Vea Vea

Seconded: Cr Melissa Westcott

That the Committee recommends that Council:

- Notes that due to the importance and urgency of rectifying the washed-out sections of the banks at the Moranbah 400ML Water Reservoir, and considering Adept Contractors Pty Ltd's recent successful works at the site, local knowledge of the issue, and immediate availability in the area, it would be impractical or disadvantageous for Council to invite quotes or tenders from other potential suppliers;
- Resolve to approve the enclosed exception to enter a medium- or large-sized contractual arrangement as per s235 of the *Local Government Regulations 2012* for the rectification of the washed-out sections of the Moranbah 400ML Water Reservoir banks, as per Quotation 7599 dated 8 September 2024 (attached), provided by Adept Contractors Pty Ltd.

Carried

6. INFORMATION BULLETIN REPORTS

6.1 Water and Waste Information Bulletin – August 2024

EXECUTIVE SUMMARY

The Water and Waste Directorate Information Bulletin for August 2024 is provided for Committee review.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. *Notes the Water and Waste Directorate Information Bulletin for August 2024.*

Resolution No.: W&W0525

Moved: Cr Vern Russell

Seconded: Cr Melissa Westcott

That the Committee:

1. Notes the Water and Waste Directorate Information Bulletin for August 2024.

Carried

7. GENERAL BUSINESS

7.1 Green Waste Bin Collection

Cr Coleman enquired on behalf of Cr Alaina Earl regarding Food Organics, Garden Organics (FOGO) Kerbside Collection and if Isaac has considered green waste bins for our communities in the past or would we consider it into the future.

Mayor Vea Vea also asked if this was something that we had considered or should we advise the renewable energy projects to include this as part of their Waste Management Plans.

ACTION: DIRECTOR WATER AND WASTE

8. CONCLUSION

There being no further business, the Chair declared the meeting closed at 3.21pm.

These minutes will be confirmed by the Committee at the Water and Waste Standing Committee Meeting to be held on Wednesday 16 October 2024 in Moranbah.

.....
CHAIR

..... / /
DATE

MEETING DETAILS**Water and Waste Standing Committee Meeting**

Wednesday 16 October 2024

AUTHOR

Amal Meegahawattage

AUTHOR POSITION

Manager Planning and Projects

5.1 WATER AND WASTE 2024/2025 CAPITAL PROJECTS PROGRESS REPORT**EXECUTIVE SUMMARY**

This report aims to update the Water and Waste Standing Committee and Council on the delivery of the Water and Waste 2024/2025 Capital Works Program.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Receives and notes the monthly Water and Waste 2024/2025 Capital Projects Progress Summary Report.***

BACKGROUND

Regular updates on the financial and physical status of projects within the 2024/2025 Water and Waste Capital Works program are crucial to keep Council informed about the program's progress and associated risks.

IMPLICATIONS

The attached Water and Waste 2024/2025 Capital Projects Progress Summary provides an overview of the financial and physical status of all projects, with red indicating a projected cost overrun of over 10% or completion after June 2025, yellow indicating a cost overrun of 0-10%, and green indicating no issues. Brief commentary is provided to explain the status of each project. Larger and more complex projects are sometimes delivered over multiple financial years and the exact expenditure in each year may deviate from the annual budget due to variations in the delivery schedule. This can affect expenditure in each year without exceeding the total budgeted amount for the project.

COMPLIANCE

Compliance with the Water and Waste 2024/25 Capital Works Program is essential to meet the identified timeframes of the 2024/25 financial year.

KEY CAPITAL PROJECTS**1. CW222983 – Moranbah Water Treatment Plant Roof Replacement**

This project focuses on replacing the roof of the 5.7ML reservoir at the Moranbah Water Treatment Plant to ensure long-term structural integrity and operational reliability. Construction began in March 2023, with significant progress including the completion of key structural elements such as cleats, columns, and abrasive blasting, and installation of purlins. Currently, the epoxy coating for cleats is ongoing, with a recently approved variation to extend the epoxy coating to external walls as well. The project has received additional funding approved in the September Council meeting to cover these variations, and it remains on track for completion by November 2024.

2. CW233141 – Nebo Water Network Augmentation

This project involved upgrading the water supply infrastructure in Nebo by installing a new water main to improve both the reliability and capacity of the system. The new main, particularly at the truck-fill point, has been successfully installed, with practical completion achieved in August 2024. The contractor is currently finalising the “As Constructed” drawings, and the project is on the verge of formal closeout.

3. CW233150 – Clermont Water Treatment Plant Filter Media Replacement and Plant Modernisation

This project comprises a series of critical upgrades at the Clermont Water Treatment Plant to ensure compliance with the Drinking Water Quality Management Plan (DWQMP) standards. The first major milestone, upgrading the turbidity analyser system, was completed in mid-September with the installation and calibration of new EPA 180.1 compliant white light analysers. The control panel has also been successfully upgraded, with work progressing on finalising the as-built documentation and cleaning up the panel wiring. While the chemical dosing system upgrade faced delays due to earlier scope dependencies, a revised user requirement report has been submitted, and the project will proceed under a Design and Construct (D&C) contract, extending the completion date to December 2025 with an approved funding extension.

4. CW233151 – St Lawrence Raw Water Storage and Raw Water Main

This project aims to improve water storage and distribution efficiency for the St Lawrence community by increasing raw water storage capacity and upgrading the raw water main. To date, the raw water main has been installed and successfully commissioned as of November 2023. The construction of the new water storage facility is well underway, with concrete works completed in September. Pump testing is scheduled for late September to confirm the system’s ability to lift water to the new reservoir.

5. CW243181 – Moranbah Sewer Pump Station Upgrades

The upgrade of the Moranbah Sewer Pumping Station is designed to improve both capacity and operational efficiency. Following the contract award in July 2024, potholing works were completed, and all necessary materials have been ordered. The contractor has mobilised on-site as of late September, and with this groundwork in place, the project is moving forward as scheduled, with an expected completion date in October 2024.

6. CW243205 – Moranbah Rectification of Landfill Cell

Efforts to rectify and stabilise the landfill cell in Moranbah are underway, addressing environmental concerns and ensuring regulatory compliance. With a total project budget of \$4.2 million, of which \$3.7 million has been carried over to the 2024/2025 fiscal year, significant progress has been made. A geotechnical specialist has been engaged, and soil testing is set to commence in early October. The results will inform the scope of rectification works, with the tender for construction anticipated to be awarded by February 2025.

7. CW243239/CW243240 – Carmila and Greenhill Landfill Capping

These design projects are critical for ensuring regulatory compliance in landfill capping at the Carmila and Greenhill landfills. The design work is progressing steadily, with the contractor, Aurecon, having submitted a draft report. A pre-lodgement meeting with the Department of Environment and Science (DESI) has been requested for late September to confirm compliance requirements before the final design is completed, ensuring the project’s readiness for execution.

8. CW253266 – Dysart Waste Management Facility Repurpose to Transfer Station

This project involves repurposing the Dysart landfill into a modern transfer station to improve local waste management infrastructure. The Design and Construct (D&C) tender has been advertised, with submissions due by 8 October 2024.

9. CW253273 – Carmila Water Treatment Plant Upgrade

Upgrades to the Carmila Water Treatment Plant are focused on improving operational efficiency and water quality standards. Project planning began in July 2024, and initial site investigations are currently underway to define the full scope of the works. The design includes upgrades to the SCADA mimics and chemical dosing system, both of which are being finalised to ensure alignment with the latest operational requirements. The project remains in the planning phase, with execution expected to commence shortly thereafter.

10. CW253274 – St Lawrence Water Treatment Plant Upgrade

This project aims to modernise the St Lawrence Water Treatment Plant, enhancing drinking water quality for the local community. Ongoing site investigations and scope development have identified critical upgrades to the plant's SCADA mimics and chemical dosing system. Once the design is finalised, work will commence to ensure the facility meets the region's growing demand and adheres to updated regulatory standards.

11. CW253275 – CORP Sewer Relining 2025

This project focuses on upgrading the sewer network by capturing CCTV footage and relining prioritised sections. The scope of work covers the remaining CCTV inspections in Moranbah and Dysart, with an emphasis on completing the sewer relining in Moranbah, subject to budget availability. The Design and Construction (D&C) tender has been advertised, with the tender closing date set for 10 October 2024.

12. CW253282 – CORP Water Network Water Meters

This project seeks to replace outdated water meters across the region to improve the accuracy of water consumption measurements and billing. The Request for Quotation (RFQ) has been advertised on the Local Buy Panel, with submissions due by 3 October 2024. Once the contract is awarded, work will begin on the systematic replacement of meters, resulting in enhanced operational efficiency.

13. CW253287 – GLN – WTP Turbidity Analyser on Filters

The installation of turbidity analysers on the filters at the Glenden Water Treatment Plant will improve water quality monitoring and ensure compliance with water quality regulations. The Request for Quotation (RFQ) for this work is currently being prepared, with the final scope informed by lessons learned from a similar project at Clermont Water Treatment Plant.

14. CW253290 – Middlemount Water Network Augmentation

This project involves the installation of a new water main within the Middlemount water network to enhance water distribution effectiveness. Currently, the Operations team is consulting on the scope of works, with tender document preparation underway. The tender documents are expected to be reviewed by Procurement by the end of September 2024. Additionally, the drainage project on Nolan Drive, adjacent to the reservoir (managed by the Engineering and Infrastructure directorate), will be included in the same contract as a separable portion.

15. CW253289 – Moranbah Water Network Relocate Truck Filling

This project involves relocating the truck filling station from Goonyella Road to a new site across the road, adjacent to the Moranbah depot. The scope includes upgrading the intersection at the depot entrance, with Water and Waste funding the truck fill station component. The Engineering and Infrastructure directorate will oversee the work as part of a larger intersection upgrade. Design completion is expected by November 2024, with construction starting in March 2025.

16. CW253291 – Nebo Water Network Avdata

An Avdata system is set to be installed at the Nebo truck fill point to accurately record water volumes taken by commercial customers. The Project Manager has been in contact with the truck operating companies to gather feedback on the proposed traffic arrangements for safety purposes. The scope of works will be finalised once the responses from the truck companies are received.

17. CW253283 - CORP Switchboards

This project involves replacing existing switchboards to minimise the risk of service failures and ensure compliance with regulatory requirements. The scope of works is currently being developed in consultation with Operations, awaiting the finalisation of switchboard design information.

BENEFITS

Council can see a monthly progress report detailing the progress of projects in the Water and Waste 2024/2025 Capital Program. This report communicates risks, failures and delays that have been identified within the Water and Waste 2024/2025 Capital Works program.

CONSULTATION

- Director Water and Waste
- Manager Operations and Maintenance
- Manager Waste Services
- Planning and Project Department Project Managers

BASIS FOR RECOMMENDATION

To provide Council with a clear monitoring tool to track capital works delivery for the Water and Waste Directorate by providing transparent and relevant reporting. This report will help identify and communicate any project delays, overspends and project risks.

ACTION ACCOUNTABILITY

The Managers and the Director of Water and Waste oversee the scoping, procurement, and completion of the projects identified within the 2024/2025 Capital Projects Progress Summary spreadsheet. Furthermore, the appropriate Managers and the Director Water and Waste are held accountable for the delivery of the project stages which are completed within the identified timeframes.

KEY MESSAGES

That Council has open communication, oversight, and transparency of the Water and Waste 2024/2025 Capital Works Program, to ensure Isaac will have effective and sustainable water and waste infrastructure that supports the needs of the region's communities and economic sectors.

Report prepared by: AMAL MEEGAHAWATTAGE Manager Planning and Projects Date: 30 September 2024	Report authorised by: SCOTT CASEY Director Water and Waste Date: 1 October 2024
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ATTACHMENTS

- CONFIDENTIAL Attachment 1 – Water and Waste Capital Projects Progress Summary Spreadsheet September 2024

REFERENCE DOCUMENT

- Nil

PAGES 20 TO 21 HAVE INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

MEETING DETAILS	Water and Waste Standing Committee Meeting Wednesday 16 October 2024
AUTHOR	Scott Casey
AUTHOR POSITION	Director Water and Waste

6.1 WATER AND WASTE INFORMATION BULLETIN – OCTOBER 2024

EXECUTIVE SUMMARY

The Water and Waste Directorate Information Bulletin for October 2024 is provided for Committee review.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Notes the Water and Waste Directorate Information Bulletin for October 2024.**

BACKGROUND

The attached Information Bulletin for October 2024 provides an operational update for Committee review on the Water and Waste Directorate.

IMPLICATIONS

Any specific implications or risks will be outlined in the Information Bulletin.

CONSULTATION

Water and Waste Directorate Managers and Staff.

BASIS FOR RECOMMENDATION

This is an information only report.

ACTION ACCOUNTABILITY

Information only report.

KEY MESSAGES

Operational update to the Elected Members.

<p>Report prepared by: SCOTT CASEY Director Water and Waste Date: 1 October 2024</p>
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ATTACHMENTS

- Attachment 1 – Water and Waste Information Bulletin – October 2024

REFERENCE DOCUMENT

- Nil

PAGES 23 TO 34 HAVE INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS