

CONFIRMED MINUTES

CORPORATE, GOVERNANCE AND FINANCIAL SERVICES STANDING
COMMITTEE MEETING OF
ISAAC REGIONAL COUNCIL

HELD ON
TUESDAY, 12 SEPTEMBER 2023
COMMENCING AT 9.00AM

ISAAC REGIONAL COUNCIL
CONFIRMED MINUTES OF THE
CORPORATE, GOVERNANCE AND FINANCIAL SERVICES
STANDING COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, MORANBAH
ON TUESDAY 12 SEPTEMBER 2023

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CORPORATE, GOVERNANCE AND FINANCIAL SERVICES
STANDING COMMITTEE MEETING
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ON TUESDAY 12 SEPTEMBER 2023

ATTENDANCE

Cr Jane Pickels, Division Seven (Chair)
Mayor Anne Baker
Cr Sandy Moffat, Division Two (*by Video Conference*)
Cr Carolyn Franzmann (*by Video Conference*)
Cr Viv Coleman, Division Eight

OFFICERS PRESENT

Mr Ken Gouldthorp, Chief Executive Officer
Mr Darren Fettell, Director Corporate Governance and Financial Services
Mr Paul Simonds, Head of People and Capability
Mrs Susan Martin, Acting Manager Financial Services
Mr John Nyawo, Manager Governance and Corporate Services
Mr John Squire, Manager Contracts and Procurement
Mrs Tricia Hughes, Coordinator Executive Support
Ms Gemma Gooding, Executive Assistant

1. OPENING

The Chair declared the meeting open at 9.00am and acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

2. APOLOGIES

No apologies received this meeting.

3. DECLARATION OF CONFLICTS OF INTEREST

No conflict of interests declared this meeting.

NOTE:

Council acknowledges that Chapter 5B Councillors' Conflicts of Interest of the Local Government Act 2009 does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the local government to be a member of the board of the corporation or association.

4. CONFIRMATION OF MINUTES

Corporate, Governance and Financial Services Standing Committee Meeting of Isaac Regional Council held at Council Chambers, Moranbah, commencing at 9.00am pm on Tuesday 8 August 2023.

Resolution No.: CGFS0844

Moved: Cr Moffat

Seconded: Cr Coleman

That the minutes from the Corporate, Governance and Financial Services Standing Committee meeting held at Council Chambers, Moranbah, commencing at 9.00am on Tuesday 8 August 2023 are confirmed.

Carried

ATTENDANCE

Mr Ken Gouldthorp left the meeting room at 9.09am and returned at 9.09am.

Resolution No.: CGFS0846

Moved: Cr Coleman

Seconded: Cr Franzmann

That the Committee recommends that Council:

- 1. Notes the Safety and Resilience Report provided on the current status of the Health, Safety and Wellbeing Management System.**

Carried

ATTENDANCE

Mayor Anne Baker left the meeting room at 9.44am and returned at 9.44am.

5.3 2022-2023 Proposed Capital Carry Forward and 2023-2024 Budget Amendments

EXECUTIVE SUMMARY

A full review of Capital Carried Forward Projects from the 2022-2023 financial year has been undertaken with each of the respective Departmental Managers and then reviewed by their respective Directors and the Executive Leadership Team.

OFFICER'S RECOMMENDATION

That the Committee recommends to Council that:

- 1. Amends the 2023-2024 Budget to add the uncompleted capital projects (\$10.8M) to be carried forward from the 2022-2023 financial year and associated funding sources.**
- 2. Amends the 2023-2024 Budget to recognise successful grant applications and various budget movements (\$2M).**

Resolution No.: CGFS0847

Moved: Cr Coleman

Seconded: Cr Moffat

That the Committee recommends to Council that:

- 1. Amends the 2023-2024 Budget to add the uncompleted capital projects (\$10.8M) to be carried forward from the 2022-2023 financial year and associated funding sources.**

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2. **Amends the 2023-2024 Budget to recognise successful grant applications and various budget movements (\$2M).**

Carried

6. INFORMATION BULLETIN REPORTS

6.1 Corporate, Governance and Financial Services Information Bulletin – September 2023

EXECUTIVE SUMMARY

The Corporate, Governance and Financial Services Information Bulletin for September 2023 is provided for Council review.

OFFICER'S RECOMMENDATION

That the Committee:

- Notes the Corporate, Governance and Financial Services Information Bulletin for September 2023.***

Resolution No.: CGFS0847

Moved: Cr Franzmann

Seconded: Cr Moffat

That the Committee:

- Notes the Corporate, Governance and Financial Services Information Bulletin for September 2023.**

Carried

7. GENERAL BUSINESS

7.1 Contractor Management System

Cr Pickels advised that she had received recent feedback from smaller sized contractors advising that our Lucidity Contractor Management System is difficult to use and asked if Council can provide assistance to the smaller contractors to use the system which is a condition of them working for Isaac through the Preferred Supplier Arrangement (PSA). Cr Pickels enquired if the Contractor Management System requirements is a complex process.

The Manager Contracts and Procurements advised that it was not a complex system. Cr Pickels was going to seek further information from the Contractors to see which part of the Contractor Management System they had difficulties with as it could be the Employee Induction Process and not the Procurement requirement section.

7.2 Vegetation Management with Current Fire Season

Cr Franzmann asked what Council's process is with vegetation management considering the current fire season especially considering how quickly the landscape has dried out and how much dry grass is on the sides of the road. Who is responsible for managing the fire breaks and grass loads? What is the plan for managing this moving forward.

Mr Darren Fettell advised that the lead agency is Queensland Fire and Emergency Services (QFES) Rural Fire Services. Council partners with QFES, Rural Fires Services and other key stakeholders in regard to Management Plans and providing advice on the Isaac Region area. Feedback received from the Clermont Community regarding their concerns about vegetation management with the current and predicted extended fire season has been passed onto Rural Fire Services.

The Committee asked that coordination be undertaken with Rural Fire Services and QFES for communications on the fire season messaging and Vegetation Management Program for the Isaac Region, to enable sharing of this information with our community.

ACTION: DIRECTOR CORPORATE, GOVERNANCE AND FINANCIAL SERVICES

MEETING MINUTES



8. CONCLUSION

There being no further business, the Chair declared the meeting closed at 10.19am.

These minutes were confirmed by the Committee at the Corporate, Governance and Financial Services Committee Meeting held in Moranbah on Tuesday 10 October 2023.

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Chair

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DATE