

# UNCONFIRMED MINUTES

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CORPORATE, GOVERNANCE AND FINANCIAL SERVICES STANDING  
COMMITTEE MEETING OF  
**ISAAC REGIONAL COUNCIL**

HELD ON  
**TUESDAY, 11 MARCH 2025**  
**COMMENCING AT 9.30AM**

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**ISAAC REGIONAL COUNCIL**  
**UNCONFIRMED MINUTES OF THE**  
**CORPORATE, GOVERNANCE AND FINANCIAL SERVICES**  
**STANDING COMMITTEE MEETING**  
**HELD IN COUNCIL CHAMBERS, MORANBAH**  
**ON TUESDAY 11 MARCH 2025**

<b>Table of Contents</b>	<b>Page</b>
1. Opening	4
2. Apologies and Leave of Absences	4
3. Declaration of Conflicts of Interest	4
4. Confirmation of Minutes	5
5. Officer Reports	5
6. General Business	13
7. Conclusion	13

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**ISAAC REGIONAL COUNCIL**  
**UNCONFIRMED MINUTES OF THE**  
**CORPORATE, GOVERNANCE AND FINANCIAL SERVICES**  
**STANDING COMMITTEE MEETING**  
**HELD IN COUNCIL CHAMBERS, MORANBAH**  
**ON TUESDAY 11 MARCH 2025**

<b>ATTENDANCE</b>	Cr Melissa Westcott, Division Three ( <i>Chair</i> ) ( <i>by Video Conference</i> ) Cr Jane Pickels, Deputy Mayor, Division Six Cr Terry O'Neill, Division One ( <i>by Video Conference</i> ) Cr Vern Russell, Division Two
<b>COMMITTEE APOLOGIES</b>	Mayor Kelly Vea Vea
<b>OBSERVERS</b>	Nil
<b>OFFICERS PRESENT</b>	Mr Darren Fettell, Director Corporate Governance and Financial Services Mr Beau Jackson, Executive Manager Advocacy and External Affairs ( <i>by Video Conference</i> ) Mr Jason Rivett, Manager Financial Services Ms Peta Eyschen, Manager Governance and Corporate Services Mr Graham Bebington, Strategic Asset Manager Mrs Trudi Liekefett, Manager People and Capability Ms Kielly Glanville, Senior Business Partner - Learning and Development ( <i>by Video Conference</i> ) Ms Maria Borg, Senior Disaster and Emergency Resilience Partner Mrs Tricia Hughes, Coordinator Executive Support, Office of the Mayor and CEO Ms Gemma Hayes, Executive Assistant, Corporate, Governance and Financial Services

## 1. OPENING

The Chair welcomed all in attendance and declared the meeting open at 9:31am and acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

Cr Vern Russell was not in attendance at the commencement of the meeting.

## 2. APOLOGIES AND LEAVE OF ABSENCES

A request for a leave of absence has been received for Mayor Kelly Ve a Ve a as she is travelling to Brisbane to attend a ministerial deputation for Queensland Beef Corridors and to attend the LGAQ Civic Leaders Summit.

**Resolution No.: CGFS0939**

**Moved: Cr Jane Pickels**

**Seconded: Cr Terry O'Neill**

**That the Corporate, Governance and Financial Services Standing Committee grants a leave of absence for Mayor Kelly Ve a Ve a.**

**Carried**

## 3. DECLARATION OF CONFLICTS OF INTEREST

No conflicts of interests declared at this meeting.

### NOTE:

*Council acknowledges that Chapter 5B Councillors' Conflicts of Interest of the Local Government Act 2009 does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the local government to be a member of the board of the corporation or association.*

## 4. CONFIRMATION OF MINUTES

Corporate, Governance and Financial Services Standing Committee Meeting of Isaac Regional Council held at Council Chambers, Moranbah, commencing at 9.30am on Tuesday 11 February 2025.

**Resolution No.: CGFS0940**

**Moved: Cr Jane Pickels**

**Seconded: Cr Terry O'Neill**

**That the minutes from the Corporate, Governance and Financial Services Standing Committee meeting held at Council Chambers, Moranbah, commencing at 9.30am on Tuesday 11 February 2025 are confirmed.**

**Carried**

## ATTENDANCE

Cr Vern Russell entered the meeting room at 9.34am.

## 5. OFFICERS REPORTS

### 5.1

### Isaac Regional Council Monthly Financial Report as at 28 February 2025

#### EXECUTIVE SUMMARY

In accordance with the *Local Government Regulation 2012 (s204)* a monthly financial report is required to be presented to Council stating the progress made in relation to the budget for the period of the financial year as near as practicable to the end of the month before the meeting is held.

#### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

- 1. Receives the financial statements for the period ended 28 February 2025 pursuant to, and in accordance with, the Local Government Regulation 2012 (s204).**

**Resolution No.:** CGFS0941

**Moved:** Cr Jane Pickels

**Seconded:** Cr Terry O'Neill

**That the Committee recommends that Council:**

1. **Receives the financial statements for the period ended 28 February 2025 pursuant to, and in accordance with, the *Local Government Regulation 2012 (s204)*.**

**Carried**

## **5.2 Safety and Resilience Update**

### **EXECUTIVE SUMMARY**

This report is provided as an update to Council on the current status of Health, Safety and Wellbeing Management System (HSWMS).

### **OFFICER'S RECOMMENDATION**

*That the Committee recommends that Council:*

1. ***Notes the Safety and Resilience report provided on the current status of Health, Safety and Wellbeing Management System.***

**Resolution No.:** CGFS0942

**Moved:** Cr Vern Russell

**Seconded:** Cr Terry O'Neill

**That the Committee recommends that Council:**

1. **Notes the Safety and Resilience report provided on the current status of Health, Safety and Wellbeing Management System.**

**Carried**

## 5.3 Digital Strategy Update

### EXECUTIVE SUMMARY

This report is provided as an update to Council on the current status of the Digital Strategy Program.

### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

- 1. Receives and notes the Digital Strategy Program update.**

Resolution No.: CGFS0943

Moved: Cr Vern Russell

Seconded: Cr Jane Pickels

That the Committee recommends that Council:

- 1. Receives and notes the Digital Strategy Program update.**

**Carried**

### ATTENDANCE

Ms Jessica Bugeja, Research and Policy Advisor video conferenced into the meeting at 10.37am.

## 5.4 Governance and Corporate Service Quarterly Update

### EXECUTIVE SUMMARY

The purpose of this report is to provide an overview and status update of the Governance and Corporate Services department's operations and key functions.

### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

- 1. Receives and notes the content of the report which provides an overview and status update of the Governance and Corporate Services department's operations and key functions.**

**Resolution No.: CGFS0944**

**Moved: Cr Terry O'Neill**

**Seconded: Cr Vern Russell**

**That the Committee recommends that Council:**

- 1. Receives and notes the content of the report which provides an overview and status update of the Governance and Corporate Services department's operations and key functions.**

**Carried**

## **5.5 People and Capability Monthly Report**

### **EXECUTIVE SUMMARY**

The purpose of this report is to provide information and highlights on the monthly activities of the People and Capability Department.

### **OFFICER'S RECOMMENDATION**

*That the Committee recommends that Council:*

- 1. Receives and notes the People and Capability monthly report.**

**Resolution No.: CGFS0945**

**Moved: Cr Jane Pickels**

**Seconded: Cr Vern Russell**

**That the Committee recommends that Council:**

- 1. Receives and notes the People and Capability monthly report.**

**Carried**



## 5.6

## Onboarding and Pathways Officer

### EXECUTIVE SUMMARY

The People and Capability department is seeking endorsement to create a permanent full-time position of Onboarding and Pathways Officer. This position will be responsible for ensuring smooth employee transitions, coordinating inductions, scheduling training, and improving onboarding processes. Additionally, the role will support the apprentices, trainees, and graduates' programs, and focus on improving processes for efficient management of employee development initiatives. There is nil impact to budget.

### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

- 1. Endorses the creation of a new permanent, full-time position of Onboarding and Pathways Officer within the People and Capability department.*

**Resolution No.: CGFS0946**

**Moved: Cr Terry O'Neill**

**Seconded: Cr Vern Russell**

**That the Committee recommends that Council:**

- 1. Endorses the creation of a new permanent, full-time position of Onboarding and Pathways Officer within the People and Capability department.**

**Carried**

### ATTENDANCE

Mr Cale Dendle, Chief Executive Officer video conferenced into the meeting at 10.52am.

Ms Kielly Glanville ended her video conference with the meeting at 10.53am.

## 5.7

### Quarterly Report – Isaac Affordable Housing Trust

#### EXECUTIVE SUMMARY

Chief Executive Officer presenting Isaac Affordable Housing Trust's Quarterly Report required by Shareholder Agreement.

#### OFFICER'S RECOMMENDATION

*That the Committee recommends that the Quarterly Report by Isaac Affordable Housing Trust be 'received' by Council.*

Resolution No.: CGFS0947

Moved: Cr Vern Russell

Seconded: Cr Jane Pickels

That the Committee recommends that the Quarterly Report by Isaac Affordable Housing Trust be 'received' by Council.

Carried

## 5.8

### 2025 Australian Local Government Association National General Assembly - Isaac Regional Council Motions

#### EXECUTIVE SUMMARY

The Australian Local Government Association (ALGA) National General Assembly (NGA) is Australia's largest and most influential gathering of Local Government Councillors, Mayors, Chairs and Officials.

The 2025 (NGA) will be held on 24-27 June 2025 in Canberra.

Two core issues have been identified for consideration by Council. A resolution is sought from Council for in-principle support of the issues and delegate authority so they can be developed into motions and submitted to the ALGA NGA by 31 March 2025.

## OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

- 1. Provide in-principle support for the following two issues to be developed into motions in preparation for the 2025 Australian Local Government Association National General Assembly:**
  - i. To (a) expand the remit of the Net Zero Economy Authority (NZEA) so it assists all local governments impacted by the energy transition and (b) appoint a local government voice to the NZEA board to champion locally led solutions.***
  - ii. For the Australian Government to enact the collection of nationwide data on full-time equivalent populations in regions to improve community planning and distribution of funding allocations.***
- 2. Delegate authority to the Mayor and CEO to finalise the motion submission in consultation with Councillors.**

**Resolution No.: CGFS0948**

**Moved: Cr Terry O'Neill**

**Seconded: Cr Jane Pickels**

**That the Committee recommends that Council:**

- 1. Provides in-principle support for the following two issues to be developed into motions in preparation for the 2025 Australian Local Government Association National General Assembly:**
  - i. To (a) expand the remit of the Net Zero Economy Authority (NZEA) so it assists all local governments impacted by the energy transition and (b) appoint a local government voice to the NZEA board to champion locally led solutions.***
  - ii. For the Australian Government to enact the collection of nationwide data on full-time equivalent populations in regions to improve community planning and distribution of funding allocations.***
- 2. Delegates authority to the Mayor and Chief Executive Officer to finalise the motion submission in consultation with Councillors.**

**Carried**

# MEETING MINUTES

Resolution No.: CGFS0949

Moved: Cr Jane Pickels

Seconded: Cr Terry O'Neill

That Council closes the meeting to the public at 11.12am under *Local Government Regulations 2012* Section 254J (3) (g) to deliberate on Confidential Report 5.9 Major Projects Update Report.

Carried

Resolution No.: CGFS0950

Moved: Cr Terry O'Neill

Seconded: Cr Jane Pickels

That Council open the meeting at 11.27am.

Carried

## CONFIDENTIAL REPORT

Closed under 254J(3) (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government

### 5.9 Major Projects Update Report

#### EXECUTIVE SUMMARY

This report is provided to update Council on the status of major projects across Isaac.

#### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

- 1. Notes the updates to major projects across Isaac*
- 2. Receives the in-progress Major Projects Spreadsheet on the status of all known projects in the region.*

# MEETING MINUTES

Resolution No.: CGFS0951

Moved: Cr Terry O'Neill

Seconded: Cr Jane Pickels

That the Committee recommends that Council:

1. Notes the updates to major projects across Isaac.
2. Receives the in-progress Major Projects Spreadsheet on the status of all known projects in the region.

Carried

## 6. GENERAL BUSINESS

### 6.1 Small Business Complaints about LGAQ Local Buy

Cr Melissa Westcott advised that she has received complaints from small business about the time required to register for LGAQ Local Buy. Cr Westcott has requested some advice on this process.

**ACTION: DIRECTOR CORPORATE, GOVERNANCE AND FINANCIAL SERVICES**

## 7. CONCLUSION

There being no further business, the Chair declared the meeting closed at 11.30am.

These minutes will be confirmed by the Committee at the Corporate, Governance and Financial Services Standing Committee Meeting to be held on Tuesday 9 April 2025 in Moranbah.

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Chair

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DATE