

# CONFIRMED MINUTES

---

ENGINEERING AND INFRASTRUCTURE STANDING COMMITTEE MEETING  
OF  
**ISAAC REGIONAL COUNCIL**

HELD ON  
**WEDNESDAY, 11 OCTOBER 2023**  
**COMMENCING AT 9.00AM**

**ISAAC REGIONAL COUNCIL**  
**CONFIRMED MINUTES OF THE**  
**ENGINEERING AND INFRASTRUCTURE**  
**STANDING COMMITTEE MEETING**  
**HELD IN COUNCIL CHAMBERS, MORANBAH**  
**ON WEDNESDAY 11 OCTOBER 2023**

| <b>Table of Contents</b>                | <b>Page</b> |
|---|-------------|
| 1. Opening                              | 3           |
| 2. Apologies                            | 3           |
| 3. Declaration of Conflicts of Interest | 5           |
| 4. Confirmation of Minutes              | 5           |
| 5. Officer Reports                      | 6           |
| 6. Information Bulletin Reports         | 12          |
| 7. General Business                     | 13          |
| 8. Conclusion                           | 14          |

**ISAAC REGIONAL COUNCIL**  
**CONFIRMED MINUTES OF THE**  
**ENGINEERING AND INFRASTRUCTURE**  
**STANDING COMMITTEE MEETING**

**HELD IN COUNCIL CHAMBERS, MORANBAH**

**ON WEDNESDAY 11 OCTOBER 2023 COMMENCING AT 9.00AM**

**ATTENDANCE**

Cr Jane Pickels, Division Seven (Chair)  
Cr Greg Austen, Division One (*By Video Conference*)  
Cr Sandy Moffat, Division Two  
Cr Simon West, Division Four  
Cr Viv Coleman, Division Eight

**OFFICERS PRESENT**

Mr Robert Perna, Director Engineering and Infrastructure  
Mr Sean Robinson, Manager Galilee and Bowen Basin Operations  
Mr Jason Frost, Manager Infrastructure, Parks and Recreation  
Mr Gordon Robertson, Manager Corporate Properties and Fleet  
Mr Nic Crous, Acting Manager Infrastructure Planning and Technical Services  
Ms Trudi Liekefett, Senior Business Partner, People and Capability  
Mrs Tricia Hughes, Coordinator Executive Support

**1. OPENING**

The Chair declared the meeting open at 9.00am and acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

Cr West was not in attendance at the commencement of the meeting.

**2. APOLOGIES**

A leave of absence be granted for Cr Gina Lacey for this meeting as she is on leave from Thursday 5 October to Monday 30 October 2023.

# MEETING MINUTES

**Resolution No.: E&I0715**

**Moved: Cr Moffat**

**Seconded: Cr Austen**

**That the Engineering and Infrastructure Standing Committee grants a leave of absence for Cr Gina Lacey as she is on leave.**

**Carried**

A leave of absence be granted for Mayor Anne Baker for this meeting as she is attending the Greater Whitsunday Alliance Delegation meeting with Queensland Parliament in Brisbane on behalf of Council.

**Resolution No.: E&I0716**

**Moved: Cr Moffat**

**Seconded: Cr Austen**

**That the Engineering and Infrastructure Standing Committee grants a leave of absence for Mayor Anne Baker as she is attending to official Council duties in Brisbane on behalf of Council.**

**Carried**

**Resolution No.: E&I0717**

**Moved: Cr Moffat**

**Seconded: Cr Austen**

**That the Engineering and Infrastructure Standing Committee accepts Cr Viv Coleman as an alternate member for the October Engineering and Infrastructure Standing Committee Meeting.**

**Carried**

### 3. DECLARATION OF CONFLICTS OF INTEREST

No conflicts of interests declared this meeting.

**NOTE:**

*Council acknowledges that Chapter 5B Councillors' Conflicts of Interest of the Local Government Act 2009 does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the local government to be a member of the board of the corporation or association.*

### 4. CONFIRMATION OF MINUTES

Engineering and Infrastructure Standing Committee Meeting of Isaac Regional Council held in Council Chambers, Moranbah, commencing at 9.00am on Wednesday 13 September 2023.

**Resolution No.: E&I0718**

**Moved: Cr Moffat**

**Seconded: Cr Coleman**

**That the minutes from the Engineering and Infrastructure Standing Committee meeting held in Council Chambers, Moranbah on Wednesday 13 September 2023 are confirmed.**

**Carried**

### ATTENDANCE

Cr Simon West entered the meeting room at 9.19am.

## 5. OFFICERS REPORTS

### 5.1 Engineering And Infrastructure 2023/2024 Capital Projects Progress Report

#### EXECUTIVE SUMMARY

This report is to provide an update to the Engineering and Infrastructure Standing Committee and Council of the progress in delivery of the Engineering and Infrastructure 2023/2024 Capital Works Program.

#### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

- Receives and notes the monthly Engineering and Infrastructure 2023/2024 Capital Projects Progress Summary Report.***

Resolution No.: E&I0719

Moved: Cr Coleman

Seconded: Cr Moffat

**That the Committee recommends that Council:**

- Receives and notes the monthly Engineering and Infrastructure 2023/2024 Capital Projects Progress Summary Report.**

**Carried**

### 5.2 Transport Infrastructure Development Scheme Four Year Works Program 2024-2028

#### EXECUTIVE SUMMARY

This report seeks endorsement of the Transport Infrastructure Development Scheme (TIDS) four year works program (2024/25 – 2027/28) to be submitted to the Bowen Basin Regional Roads and Transport Group for consideration. Part of the responsibility of the group is the management of the Transport Infrastructure Development Scheme (TIDS) program and its investment on the regional transport network.

## OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

- Endorses the new 4-year TIDS program (2024/25 to 2027/28) for submission to the Bowen Basin Regional Roads and Transport Group:**

| Project                             | Description                                     | Allocation Year (TIDS Contribution) |             |             |             |
|-------------------------------------|---|-------------------------------------|-------------|-------------|-------------|
|                                     |   | 2024/25                             | 2025/26     | 2026/27     | 2027/28     |
| Golden Mile Road (Various Sections) | Pavement Rehabilitation                         |                                     |             | \$50,000    | \$550,000   |
| New Floodways (various roads)       | Construct new floodways on unsealed rural roads | \$670,000                           | \$650,000   | \$500,000   | \$500,000   |
| Peak Downs Mine Road                | Pavement Rehabilitation                         | \$734,000                           | \$444,000   |             |             |
| Saraji Road                         | Pavement Rehabilitation                         | \$40,000                            | \$350,000   |             | \$500,000   |
| Moranbah Access Road                | Pavement Rehabilitation                         |                                     |             | \$1,000,000 |             |
| Total                               |   | \$1,444,000                         | \$1,444,000 | \$1,550,000 | \$1,550,000 |

**Resolution No.:** E&I0720

**Moved:** Cr Coleman

**Seconded:** Cr Moffat

**That the Committee recommends that Council:**

- Endorses the new 4-year TIDS program (2024/25 to 2027/28) for submission to the Bowen Basin Regional Roads and Transport Group:**

# MEETING MINUTES

| Project                             | Description                                     | Allocation Year (TIDS Contribution) |                    |                    |                    |
|-------------------------------------|---|-------------------------------------|--------------------|--------------------|--------------------|
|                                     |   | 2024/25                             | 2025/26            | 2026/27            | 2027/28            |
| Golden Mile Road (Various Sections) | Pavement Rehabilitation                         |                                     |                    | \$50,000           | \$550,000          |
| New Floodways (various roads)       | Construct new floodways on unsealed rural roads | \$670,000                           | \$650,000          | \$500,000          | \$500,000          |
| Peak Downs Mine Road                | Pavement Rehabilitation                         | \$734,000                           | \$444,000          |                    |                    |
| Saraji Road                         | Pavement Rehabilitation                         | \$40,000                            | \$350,000          |                    | \$500,000          |
| Moranbah Access Road                | Pavement Rehabilitation                         |                                     |                    | \$1,000,000        |                    |
| <b>Total</b>                        |   | <b>\$1,444,000</b>                  | <b>\$1,444,000</b> | <b>\$1,550,000</b> | <b>\$1,550,000</b> |
| <b>Carried</b>                      |   |                                     |                    |                    |                    |

## 5.3 Exception Based Contractual Arrangements – Phillis Pit

### EXECUTIVE SUMMARY

The purpose of this report is to seek retrospective endorsement for the use of gravel sourced from the Phillis Pit under the exception provisions for entering into medium or large sized contractual arrangements within s235 (a) of the *Local Government Regulations 2012*.



## OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

- 1. Retrospectively, resolves it is satisfied that there is only 1 supplier who is reasonably available to source a supply of gravel in the local area, given the proximity of supply and associated costs and haulage impacts.***

**Resolution No.: E&I0721**

**Moved: Cr Moffat**

**Seconded: Cr West**

**That the Committee recommends that Council:**

- 1. Retrospectively, resolves it is satisfied that there is only 1 supplier who is reasonably available to source a supply of gravel in the local area, given the proximity of supply and associated costs and haulage impacts.**

**Carried**

## **5.4 Additional Full Time Equivalent Roads Maintenance Performance Contract Labourer Positions**

### EXECUTIVE SUMMARY

The purpose of this report is to seek approval for the appointment of two (2) additional Fixed Term, Full Time Equivalent (FTE) of two (2) Roads Maintenance Performance Contract Labourer positions within the Infrastructure, Parks and Recreation Department, which are fully recoverable against the existing Roads Maintenance Performance Contract (RMPC).

The request is to ensure continued maintenance at rest area facilities located on state-controlled roads after failing to attract suitable and sustainable contract services through recent tender processes.

### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

- 1. Approves, for a period of 3 years, two (2) additional fixed term, Full Time Equivalent Roads Maintenance Performance Contract Labourer positions within the Infrastructure, Parks and Recreation Department.***

Resolution No.: E&I0722

Moved: Cr West

Seconded: Cr Coleman

That the Committee recommends that Council:

1. Approves, for a period of 3 years, two (2) additional fixed term, Full Time Equivalent Roads Maintenance Performance Contract Labourer positions within the Infrastructure, Parks and Recreation Department.

Carried

## 5.5 Proposed Private and Affordable Housing Rental Increase - Council Owned Properties

### EXECUTIVE SUMMARY

The purpose of this report is to provide council with information on the current rental rates and proposed rental rate increases for council owned affordable and private rental properties.

### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

1. *Endorses the proposed increase in Housing - External Private Rental Rates.*
2. *Endorses the proposed increase in Housing - Affordable Rental Rates.*
3. *Endorses the implementation of the prescribed rate increases over a two-year period.*
4. *Endorses proposed rental rates for all new tenancies subject to Recommendations 1 and 2 above.*

Resolution No.: E&I0723

Moved: Cr West

Seconded: Cr Moffat

That the Committee recommends that Council:

# MEETING MINUTES

1. Endorses the proposed increase in Housing - External Private Rental Rates.
2. Endorses the proposed increase in Housing - Affordable Rental Rates.
3. Endorses the implementation of the prescribed rate increases over a two-year period.
4. Endorses proposed rental rates for all new tenancies subject to Recommendations 1 and 2 above.

**Carried**

***PROCEDURAL MOTION:***

**Resolution No.: E&I0724**

**Moved: Cr Moffat**

**Seconded: Cr Coleman**

**That the Committee closes the meeting to the public at 10.03am under *Local Government Regulations 2012* Section 254J (3)(g) to deliberate on Confidential Report 5.6 Moranbah Town Square Project Update.**

**Carried**

***PROCEDURAL MOTION:***

**Resolution No.: E&I0725**

**Moved: Cr Coleman**

**Seconded: Cr West**

**That Committee open the meeting at 10.16am.**

**Carried**

## CONFIDENTIAL REPORT

Closed under 254J(3) (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government

### 5.6 Moranbah Town Square Project Update

#### EXECUTIVE SUMMARY

The report provides an update to the current budget position of the Moranbah Town Square Development Project and seeks direction from council on options for finalisation of the project.

#### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

- Endorses an amendment to the scope for the finalisation of the Town Square Development Project, specifically no longer progressing with festoon lighting, however extending the installation of fairy lights in existing trees at an additional two locations.*

Resolution No.: E&I0726

Moved: Cr West

Seconded: Cr Moffat

That the Committee recommends that Council:

- Endorses an amendment to the scope for the finalisation of the Town Square Development Project, specifically no longer progressing with festoon lighting, however extending the installation of fairy lights in existing trees at an additional two locations.

Carried

## 6. INFORMATION BULLETIN REPORTS

### 6.1 Engineering and Infrastructure Information Bulletin – October 2023

#### EXECUTIVE SUMMARY

The Engineering and Infrastructure Directorate Information Bulletin for October 2023 is provided for Committee Review.

## OFFICER'S RECOMMENDATION

*That the Committee:*

- Notes the Engineering and Infrastructure Directorate Information Bulletin for October 2023.**

**Resolution No.: E&I0727**

**Moved: Cr Coleman**

**Seconded: Cr Moffat**

**That the Committee:**

- Notes the Engineering and Infrastructure Directorate Information Bulletin for October 2023.**

**Carried**

## 7. GENERAL BUSINESS

### 7.1 Clairview – Sleepers on Beach frontage

Cr Coleman advised that some of the sleepers along the Clairview Beach front have been moved which now allows access onto the beach and free campers are now utilising this area for camping. Can the sleeper/s be put back into position to prevent this from occurring.

**ACTION: ACTION: MANAGER INFRASTRUCTURE, PARKS AND RECREATION**

### 7.2 Denison Creek Bridge – Single Lane

Cr Coleman asked if Council could advocate to Transport and Main Roads for additional safety measures to be installed on the single lane bridge at Denison Creek (Oxford Downs Road) as there have been reports near misses on this bridge, in particular with heavy vehicles.

**ACTION: ACTION: MANAGER INFRASTRUCTURE, PARKS AND RECREATION**

# MEETING MINUTES

---

## 7.3 PAG Bid – Greenhill Toilet Block and Playground

Cr Coleman requested information regarding the collaboration by Engineering and Infrastructure and Planning, Environment and Community Services for a new toilet block and playground being established at Greenhill – Has Council looked at available land for this project?

Can this be added as a PAG bid for the next budget cycle – preparation is required for this to occur.

**ACTION: MANAGER INFRASTRUCTURE, PARKS AND RECREATION AND MANAGER LIVEABILITY AND SUSTAINABILITY**

## 8. CONCLUSION

There being no further business, the Chair declared the meeting closed at 10.44am.

These minutes were confirmed by the Committee at the Engineering and Infrastructure Standing Committee Meeting held in Moranbah on Wednesday 8 November 2023.

.....  
CHAIR

..... / ..... / .....  
DATE