

# UNCONFIRMED MINUTES

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ENGINEERING AND INFRASTRUCTURE STANDING COMMITTEE MEETING  
OF  
**ISAAC REGIONAL COUNCIL**

HELD ON  
**WEDNESDAY, 12 MARCH 2025**  
**COMMENCING AT 9.30AM**

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**ISAAC REGIONAL COUNCIL**  
**UNCONFIRMED MINUTES OF THE**  
**ENGINEERING AND INFRASTRUCTURE**  
**STANDING COMMITTEE MEETING**  
**HELD IN COUNCIL CHAMBERS, MORANBAH**  
**ON WEDNESDAY 12 MARCH 2025**

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**ISAAC REGIONAL COUNCIL**  
**UNCONFIRMED MINUTES OF THE**  
**ENGINEERING AND INFRASTRUCTURE**  
**STANDING COMMITTEE MEETING**  
**HELD IN COUNCIL CHAMBERS, MORANBAH**  
**ON WEDNESDAY 12 MARCH 2025 COMMENCING AT 9.30AM**

<b>ATTENDANCE</b>	Cr Jane Pickels, Division Six ( <i>Chair</i> ) ( <i>by Video Conference</i> ) Cr Terry O'Neill, Division One ( <i>by Video Conference</i> ) Cr Alaina Earl, Division Five Cr Rachel Anderson, Division Seven Cr Viv Coleman, Division Eight
<b>COMMITTEE APOLOGIES</b>	Mayor Kelly Vea Vea Cr Simon West, Division Four
<b>OBSERVERS</b>	Cr Vern Russell, Division Two
<b>OFFICERS PRESENT</b>	Mr Robert Perna, Director Engineering and Infrastructure Mr Jason Frost, Manager Infrastructure Mr Michael Buckley, Manager Parks and Recreation Mr Darrin Anderson, Acting Manager Corporate Properties Mr Malcolm Gardner, Acting Manager Fleet, Plant and Workshops Ms Lila Fry, Coordinator Natural Resources Mrs Tricia Hughes, Coordinator Executive Support, Office of the Mayor and CEO Mrs Kylie Dowd, Executive Assistant, Engineering and Infrastructure

## 1. OPENING

The Chair welcomed all in attendance and declared the meeting open at 9.30am and acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

Cr Rachel Anderson entered the meeting room at 9.31am.

## 2. APOLOGIES AND LEAVE OF ABSENCES

A request for a leave of absence has been received from Mayor Kelly Veve as she is in Brisbane, attending the 2025 Civic Leaders Summit on behalf of Council.

A request for a leave of absence has been received from Cr Simon West due to personal commitments.

**Resolution No.: E&I0796**

**Moved: Cr Viv Coleman**

**Seconded: Cr Alaina Earl**

**That the Engineering and Infrastructure Standing Committee grants leave of absences for Mayor Kelly Veve and Cr Simon West.**

**Carried**

## 3. DECLARATION OF CONFLICTS OF INTEREST

No conflicts of interests declared this meeting.

**NOTE:**

*Council acknowledges that Chapter 5B Councillors' Conflicts of Interest of the Local Government Act 2009 does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the local government to be a member of the board of the corporation or association.*

## 4. CONFIRMATION OF MINUTES

Engineering and Infrastructure Standing Committee Meeting of Isaac Regional Council held in Council Chambers, Moranbah, commencing at 9.30am on Wednesday 12 February 2025.

# MEETING MINUTES

Resolution No.: E&I0797

Moved: Cr Terry O'Neill

Seconded: Cr Alaina Earl

That the minutes from the Engineering and Infrastructure Standing Committee meeting held in Council Chambers, Moranbah on Wednesday 12 February 2025 are confirmed.

Carried

## 5. OFFICERS REPORTS

### 5.1 Engineering and Infrastructure 2024/2025 Capital Projects Progress Report – February 2025

#### EXECUTIVE SUMMARY

This report is to provide an update to the Engineering and Infrastructure Standing Committee and Council of the progress in delivery of the Engineering and Infrastructure 2024/2025 Capital Works Program.

#### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

- Receives and notes the monthly Engineering and Infrastructure 2024/2025 Capital Projects Progress Summary Report for February 2025.*

Resolution No.: E&I0798

Moved: Cr Terry O'Neill

Seconded: Cr Alaina Earl

That the Committee recommends that Council:

- Receives and notes the monthly Engineering and Infrastructure 2024/2025 Capital Projects Progress Summary Report for February 2025.

Carried

## ATTENDANCE

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Mr Mark Ware, Design and Planning Engineer entered the meeting room at 9.35am.

### **5.2 Asset Installation and Maintenance Licence – Waterway Crossing off Ellensfield Road**

#### **EXECUTIVE SUMMARY**

The report seeks to delegate the authority to the Chief Executive Officer to execute a Licence for the installation, use and maintenance of an existing waterway crossing and access track within the stock route 831ISAA adjoining the Burton Dam wall.

#### **OFFICER'S RECOMMENDATION**

*That the Committee recommends that Council:*

- 1. Delegates authority to the Chief Executive Officer to negotiate, execute and vary the Asset Installation and Maintenance Licence – Waterway Crossing off Ellensfield Road for the installation, use and maintenance of an existing waterway crossing and access track within the stock route 831ISAA adjoining the Burton Dam wall in accordance with the terms attached.***

**Resolution No.: E&I0799**

**Moved: Cr Rachel Anderson**

**Seconded: Cr Terry O'Neill**

**That the Committee recommends that Council:**

- 1. Delegates authority to the Chief Executive Officer to negotiate, execute and vary the Asset Installation and Maintenance Licence – Waterway Crossing off Ellensfield Road for the installation, use and maintenance of an existing waterway crossing and access track within the stock route 831ISAA adjoining the Burton Dam wall in accordance with the terms attached in the report.**

**Carried**

## ATTENDANCE

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Ms Melissa Gunson, Executive Assistant, Office of the Chief Executive Officer entered the meeting room at 9.42am.

## 5.3 Australian Cricket Infrastructure Fund – Clermont Junior Cricket Field Irrigation

### EXECUTIVE SUMMARY

This report seeks approval of Isaac Regional Councils submission to the Australian Cricket Infrastructure Fund (Major Grant) for financial contribution in the 2024-2025 financial year. Successful applicants will be notified prior to end of financial year.

### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

1. ***Approves Isaac Regional Council submitting an application to the Australian Cricket Infrastructure Fund (Major Grant) for the installation of an irrigation system at the Clermont Junior Cricket Fields including:***
  - a. *Restoration of a Clermont bore*
  - b. *Installation of power supply and underground irrigation mains*
  - c. *Purchase of travelling irrigators*
2. ***Approves a co-contribution of an estimated \$150,000. The submitted application, if approved, would be funded through capital budget and commence in the 2025-2026 financial year with all funds to be used within a 2-year period.***

**Resolution No.: E&I0800**

**Moved: Cr Viv Coleman**

**Seconded: Cr Rachel Anderson**

**That the Committee recommends that Council:**

1. **Approves Isaac Regional Council submitting an application to the Australian Cricket Infrastructure Fund (Major Grant) for the installation of an irrigation system at the Clermont Junior Cricket Fields including:**
  - a. **Restoration of a Clermont bore**
  - b. **Installation of power supply and underground irrigation mains**
  - c. **Purchase of travelling irrigators**



2. Approves a co-contribution of an estimated \$150,000. The submitted application, if approved, would be funded through capital budget and commence in the 2025-2026 financial year with all funds to be used within a 2-year period.

Carried

## ATTENDANCE

Ms Melissa Gunson left the meeting room at 9.45am.

Mr Mark Ware left the meeting room at 9.46am.

Ms Melissa Gunson entered the meeting room at 9.49am.

## 5.4 Memorials and Plaques on Council Owned or Managed Land Policy Update

### EXECUTIVE SUMMARY

This report seeks Council's consideration to review and adopt the updated Memorials and Plaques on Council Owned or Managed Land Policy EI-POL-144.

### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

1. **Repeals Memorials and Plaques on Council Owned or Managed Land Policy (EI-POL-144) version 1.**
2. **Adopts the revised Memorials and Plaques on Council Owned or Managed Land Policy (EI-POL-144) version 2.**

Resolution No.: E&I0801

Moved: Cr Alaina Earl

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

1. **Repeals Memorials and Plaques on Council Owned or Managed Land Policy (EI-POL-144) version 1.**
2. **Adopts the revised Memorials and Plaques on Council Owned or Managed Land Policy (EI-POL-144) version 2.**

Carried



## **5.5 Corporate Properties Department Operational Update – December 2024 to February 2025**

### **EXECUTIVE SUMMARY**

This report is to provide Council with an update on the Corporate Properties operational program.

### **OFFICER'S RECOMMENDATION**

*That the Committee recommends that Council:*

- 1. Notes the Corporate Properties Department Operational Update – December 2024 – February 2025.***

Resolution No.: E&I0802

Moved: Cr Viv Coleman

Seconded: Cr Alaina Earl

**That the Committee recommends that Council:**

- 1. Notes the Corporate Properties Department Operational Update – December 2024 – February 2025.**

**Carried**

## **5.6 Galilee and Bowen Basin Department Operational Update – December 2024 to February 2025**

### **EXECUTIVE SUMMARY**

The intent of the report is to provide an update on the activities undertaken by the Galilee and Bowen Basin Operations department over the previous quarter.

### **OFFICER'S RECOMMENDATION**

*That the Committee recommends that Council:*

- 1. Notes the operational update provided for the Galilee and Bowen Basin Operations Department – December 2024 to February 2025.***

# MEETING MINUTES

**Resolution No.:** E&I0803

**Moved:** Cr Terry O'Neill

**Seconded:** Cr Rachel Anderson

**That the Committee recommends that Council:**

1. **Notes the operational update provided for the Galilee and Bowen Basin Operations Department – December 2024 to February 2025.**

**Carried**

## **5.7 Infrastructure Department Operational Update – February 2025**

### **EXECUTIVE SUMMARY**

This report is to provide a monthly update to Council on the current operational status of the Infrastructure Department.

### **OFFICER'S RECOMMENDATION**

*That the Committee recommends that Council:*

1. *Notes the Infrastructure Department monthly update for February 2025.*

**Resolution No.:** E&I0804

**Moved:** Cr Viv Coleman

**Seconded:** Cr Alaina Earl

**That the Committee recommends that Council:**

1. **Notes the Infrastructure Department monthly update for February 2025.**

**Carried**

### **ATTENDANCE**

Cr Viv Coleman left the meeting room at 10.36am.

## 5.8 Parks and Recreation Department Operational Update - December 2024 to February 2025

### EXECUTIVE SUMMARY

This report is to provide an update to Council on the current operational status of the Parks and Recreation Department.

### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

- Notes the Parks and Recreation Department operational update - December 2024 to February 2025.**

Resolution No.: E&I0805

Moved: Cr Terry O'Neill

Seconded: Cr Alaina Earl

**That the Committee recommends that Council:**

- Notes the Parks and Recreation Department operational update - December 2024 to February 2025.**

**Carried**

### ATTENDANCE

Cr Viv Coleman entered the meeting room at 10.39am.

## 5.9 Quarry Management Plan

### EXECUTIVE SUMMARY

This report seeks endorsement of a Quarry Management Plan to guide operations in Council's gravel pits/quarries to ensure compliance with relevant State legislation and Council's permits and authorities for gravel extraction activities.

### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

- Notes and Endorses the Quarry Management Plan.**



# MEETING MINUTES

**Note: The Committee requests that an addendum to the report is provided for the Ordinary Meeting which provides and update on the final quote.**

## 6. GENERAL BUSINESS

### 6.1 Maintenance Issue – Railway Parade, St Lawrence

Cr Viv Coleman advised that a section of bitumen is broken up and signs have fallen on Railway Parade, St Lawrence opposite the hall. Cr Coleman asked if this maintenance issue could be fixed as it has been like this for many months.

**ACTION: MANGER INFRASTRUCTURE**

## 7. CONCLUSION

There being no further business, the Chair declared the meeting closed at 11.01am.

These minutes will be confirmed by the Committee at the Engineering and Infrastructure Standing Committee Meeting to be held on Wednesday 9 April 2025 in Moranbah.

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CHAIR

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DATE