

# CONFIRMED MINUTES

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## ORDINARY MEETING OF ISAAC REGIONAL COUNCIL

HELD ON  
**WEDNESDAY, 25 OCTOBER 2023**  
COMMENCING AT 10.00AM  
ISAAC REGIONAL COUNCIL,  
BOARD ROOM, MIDDLEMOUNT

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# CONFIRMED MINUTES

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## ISAAC REGIONAL COUNCIL

### CONFIRMED MINUTES OF THE ORDINARY MEETING

#### HELD IN ISAAC REGIONAL COUNCIL

#### BOARD ROOM, MIDDLEMOUNT

#### WEDNESDAY 25 OCTOBER 2023

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# CONFIRMED MINUTES

**ISAAC REGIONAL COUNCIL**

**CONFIRMED MINUTES OF THE ORDINARY MEETING**

**HELD IN ISAAC REGIONAL COUNCIL**

**BOARD ROOM, MIDDLEMOUNT**

**WEDNESDAY 25 OCTOBER 2023 COMMENCING AT 10.00AM**

**ATTENDANCE**

Mayor Anne Baker  
Cr Greg Austen, Division One  
Cr Sandy Moffatt, Division Two  
Cr Simon West, Division Four  
Cr Kelly Vea Vea, Division Five  
Cr Carolyn Franzmann, Division Six  
Cr Jane Pickels, Division Seven  
Cr Viv Coleman, Division Eight

**OFFICERS PRESENT**

Mr Ken Gouldthorp, Chief Executive Officer  
Mr Darren Fettell, Director Corporate, Governance and Financial Services  
Mr Dan Wagner, Director Planning, Environment and Community Services  
Mr Robert Perna, Director Engineering and Infrastructure  
Mr Scott Casey, Director Water and Waste  
Mr Beau Jackson, Acting Head of Advocacy and External Affairs (*By Video Conference*)  
Mrs Tricia Hughes, Coordinator Executive Support, Office of the Mayor and CEO

**1. OPENING**

The Mayor declared the meeting open at 10.00am and welcomed all in attendance to Middlemount.

The Mayor acknowledged the traditional custodians of the land, the Barada Barna people, on which we meet today and paid her respects to their Elders past, present and emerging.

# CONFIRMED MINUTES

## 2. LEAVE OF ABSENCE AND APOLOGIES

A leave of absence be granted for Cr Gina Lacey for this meeting as she is on leave from Thursday 5 October to Monday 30 October 2023.

**Resolution No.:** 8512

**Moved:** Cr West

**Seconded:** Cr Pickels

**That Council:**

1. Grants a leave of absence for Cr Gina Lacey for the 25 October 2023 Ordinary Meeting as she is on leave.
2. For avoidance of doubt, acknowledge that Cr Gina Lacey was on a leave of absence from the Ordinary Meeting of Council held on Wednesday 23 August 2023 to attend a meeting with Queensland Government Officials in Brisbane and attend the sitting of Parliament for the Glenden announcement.

**Carried**

## 3. CONDOLENCES

- SCHMIDT, Cleveland Julian "Cleve" formerly of Moranbah
- CAPRA, Viola Evangelina "Vi" formerly of Moranbah
- COMRIE, David formerly of Middlemount
- CAMPBELL, Marion late of Clermont
- LEDWY, John Theodor late of Clermont

## 4. DECLARATION OF CONFLICTS OF INTEREST

**NOTE:** Cr Kelly Vea Vea advised the Council prior to Report 9.5 Major Grant Applications Summary Round One FY2023-2024 Application 2 Moranbah Miners Memorial Incorporated – 3 Year Agreement being moved that she is a Council appointed member of the Moranbah Miner's Memorial Committee. Cr Vea Vea noted that she is an active member of this Committee but does not hold an Executive Committee role.

## CONFIRMED MINUTES

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### DECLARABLE CONFLICT OF INTEREST

Cr Simon West declared a Declarable Conflict of Interest for Report 9.5 Major Grant Applications Summary Round One FY2023-2024 Application 2 Moranbah Miners Memorial Incorporated – 3 Year Agreement as Cr West is a Moranbah Miners Memorial Incorporated Executive Committee Member.

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### DECLARABLE CONFLICT OF INTEREST

Mayor Anne Baker declared a Declarable Conflict of Interest for Report 9.5 Major Grant Applications Summary Round One FY2023-2024 Application 3 Hinterland Community Care Incorporated as Mayor Anne Baker's husband receives support from Hinterland Community Care Incorporated.

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### DECLARABLE CONFLICT OF INTEREST

Cr Simon West declared a Declarable Conflict of Interest for Report 9.5 Major Grant Applications Summary Round One FY2023-2024 Application 7 Moranbah Bowls Club Incorporated as Cr West is an Executive Committee Member of the Moranbah Bowls Club.

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### DECLARABLE CONFLICT OF INTEREST

Cr Simon West declared a Declarable Conflict of Interest for Report 9.5 Major Grant Applications Summary Round One FY2023-2024 Application 8 Moranbah Community Scholarship Ltd as Cr West is a Director of the Moranbah Community Scholarship Ltd Board.

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### DECLARABLE CONFLICT OF INTEREST

Cr Jane Pickels declared a Declarable Conflict of Interest for Report 9.5 Major Grant Applications Summary Round One FY2023-2024 Application 12 as Cr Pickels is an active member of the Middlemount Christmas Carnival Organising Committee.

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### DECLARABLE CONFLICT OF INTEREST

Cr Jane Pickels declared a Declarable Conflict of Interest for Report 9.14 Exception Based Contractual Arrangements Phillis Pit as her son's business does contract work with the Property owner in question.



## CONFIRMED MINUTES

**NOTE:**

*Council acknowledges that Chapter 5B Councillors' Conflicts of Interest of the Local Government Act 2009 does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the local government to be a member of the board of the corporation or association.*

### 5. DEPUTATIONS

No deputations this meeting.

### 6. CONSIDERATION OF NOTICE OF MOTIONS

No notice of motions for this meeting.

### 7. CONFIRMATION OF MINUTES

**Ordinary Meeting of Isaac Regional Council held in the Isaac Regional Council Chambers on Wednesday 27 September 2023**

**Resolution No.: 8513**

**Moved: Cr Vea Vea**

**Seconded: Cr Austen**

**The Minutes of the Ordinary Meeting held in the Isaac Regional Council Chambers, Moranbah on Wednesday 27 September 2023 are confirmed.**

**Carried**

# CONFIRMED MINUTES

## 8. BUSINESS ARISING FROM PREVIOUS MEETING

No business arising from previous meeting.

## 9. STANDING COMMITTEE REPORTS

### 9.1

### Isaac Regional Council Monthly Financial Report as at 30 September

#### EXECUTIVE SUMMARY

In accordance with the *Local Government Regulation 2012 (s204)* a monthly financial report is required to be presented to Council stating the progress made in relation to the budget for the period of the financial year as near as practicable to the end of the month before the meeting is held.

Resolution No.: CGFS0850

Moved: Cr Coleman

Seconded: Cr Moffat

That the Committee recommends that Council:

1. Receive the financial statements for the period ended 30 September 2023 pursuant to, and in accordance with, the *Local Government Regulation 2012 (s204)*.

Carried

Resolution No.: 8514

Moved: Cr Pickels

Seconded: Cr Moffat

That Council:

1. Receive the financial statements for the period ended 31 September 2023 pursuant to, and in accordance with, the *Local Government Regulation 2012 (s204)*.

Carried

# CONFIRMED MINUTES

**9.2**

## **Safety and Resilience Update**

### **EXECUTIVE SUMMARY**

This report is provided as an update to Council on the current status of the Health, Safety and Wellbeing Management System (HSWMS).

Resolution No.: CGFS0851

Moved: Cr Moffat

Seconded: Cr Coleman

*That the Committee recommends that Council:*

1. *Notes the Safety and Resilience Report provided on the current status of the Health, Safety and Wellbeing Management System.*

*Carried*

**Resolution No.: 8515**

**Moved: Cr Coleman**

**Seconded: Cr Vea Vea**

**That Council:**

1. **Notes the Safety and Resilience Report provided on the current status of the Health, Safety and Wellbeing Management System.**

**Carried**

**9.3**

## **Audit And Risk Committee Meeting Minutes – Tuesday 26 September 2023**

### **EXECUTIVE SUMMARY**

The purpose of this report is to present to Council the minutes of the Audit and Risk Committee Meeting held on Tuesday, 26 September 2023.





# CONFIRMED MINUTES

- a. The Committee requested copies of relevant Emergency Management Committee (EMC) minutes that discussed protocols, dated during Cyber Security Incident, to be shared with Audit and Risk Committee.
  - b. Committee questioned and discussed progression of Business Continuity Plans (BCP's) and contingency plans post cyber security incident.
  - c. Chair requested Manager Governance to provide a review and report on future framework delivery rather than development.
  - d. The Committee enquired on timeframes of when the workshop with Councillors be conducted and reported back to the Committee on Council's risk appetite, as need to progress.
  - e. Mayor requested the Chair to have oversight of the tender of internal audit provider.
3. The Committee discussed importance of progressing internal audit provider to enable continued services through caretaker period.

Carried

## 9.4

### Minor Community Grants Summary - September 2023

#### EXECUTIVE SUMMARY

This report summarises the minor community grants approved under delegation for the period 1 September to 30 September 2023.

Resolution No.: PECS1088

Moved: Cr Coleman

Seconded: Cr Moffat

That the Committee recommends that Council:

1. Notes the minor community grants approved under delegation for the period 1 September to 30 September 2023.

Carried

# CONFIRMED MINUTES

**Resolution No.: 8517**

**Moved: Cr Franzmann**

**Seconded: Cr Pickels**

**That Council:**

- Notes the minor community grants approved under delegation for the period 1 September to 30 September 2023.**

**Carried**

## 9.5

## Major Grant Applications Summary Round One FY2023-2024

### EXECUTIVE SUMMARY

The purpose of this report is to consider the Community Grants Evaluation Panel's recommendations on the applications received during round one (1) of the Community Grants Program for FY2023-2024. A total of thirteen applications were received for Round One.

*Resolution No.: PECS1089*

*Moved: Cr Moffat*

*Seconded: Cr Pickels*

*That the Committee recommends that Council:*

- Approves Application 1 for the Community Grants Round One FY2023-2024 as follows:*

<i>Application 1</i>	<i>Dysart Golf Club Incorporated</i>
<i>Project</i>	<i>The club is planning an event to reward and recognize sponsors and volunteers for their work. Members and their families are also invited to participate in this event which will be held on 25 November.</i>
<i>Committee Recommendation</i>	
<i>Details</i>	<i>Approve \$2,020 (excluding GST)</i>
<i>Proposed Budget Source</i>	<i>Division 2</i>
<i>Carried</i>	

# CONFIRMED MINUTES

Resolution No.: PECS1090

Moved: Cr Coleman

Seconded: Cr Moffat

That the Committee recommends that Council:

- Approves Application 2 for the Community Grants Round One FY2023-2024 as follows:

<b>Application 2</b>	
<b>Moranbah Miners Memorial Incorporated – 3 Year Agreement</b>	
<b>Project</b>	Moranbah Miners Memorial is hosting its annual Memorial Ceremony on Friday 10 November 2023 at the Town Square.
<u>Committee Recommendation</u>	
<b>Details</b>	Approve \$10,000 (excluding GST) per year
<b>Proposed Budget Source</b>	Funded equally from Divisions 3, 4, 5 and 7
Carried	

Resolution No.: PECS1091

Moved: Cr Moffat

Seconded: Cr Coleman

That the Committee recommends that Council:

- Approves Application 3 for the Community Grants Round One FY2023-2024 as follows:

<b>Application 3</b>	
<b>Hinterland Community Care Incorporated</b>	
<b>Project</b>	Hinterland Community Care are holding their Annual Client Christmas Party on 8 December 2023 for its Moranbah and Nebo clients.
<u>Committee Recommendation</u>	
<b>Details</b>	Approve \$4,200 (excluding GST)
<b>Proposed Budget Source</b>	Funded equally from Divisions 3, 4, 5
Carried	

# CONFIRMED MINUTES

Resolution No.: PECS1092

Moved: Cr Coleman

Seconded: Cr Moffat

That the Committee recommends that Council:

- Approves Application 4 for the Community Grants Round One FY2023-2024 as follows:

Application 4	Rock FM Association Incorporated (4RFM)
Project	4RFM are aiming to purchase a second Network Attached Storage (NAS) device as the current server has reached 98% capacity. The NAS server allows 4RFM to back up files and access them from a central storage device.
<u>Committee Recommendation</u>	
Details	Approve \$3,337.41 (excluding GST)
Proposed Budget Source	Funded equally from Divisions 3, 4 and 5
Carried	

Resolution No.: PECS1093

Moved: Cr Coleman

Seconded: Cr Moffat

That the Committee recommends that Council:

- Approves Application 5 for the Community Grants Round One FY2023-2024 as follows:

Application 5	Moranbah Arts Council
Project	Moranbah Arts are planning on upgrading their sound and lighting equipment due to its use and age which will enhance local artist experience. The microphones will be used for performances, workshops and diverse activities in the region.
<u>Committee Recommendation</u>	
Details	Approve \$5,000 (excluding GST)
Proposed Budget Source	Funded equally from Divisions 3, 4 and 5
Carried	

# CONFIRMED MINUTES

Resolution No.: PECS1094

Moved: Cr Pickels Seconded: Cr Coleman

That the Committee recommends that Council:

- Approves Application 6 for the Community Grants Round One FY2023-2024 as follows:

<b>Application 6</b>	<b>Moranbah State High School P&amp;C Association (MSHS) – 3 Year Agreement</b>
Project	MSHS are having their Education and Career Pathways Expo which allows students and community members of the Isaac Region to discuss career pathways with employers, universities and other education providers.
<u>Committee Recommendation</u>	
Details	Approve \$8,000 (excluding GST) per year
Proposed Budget Source	Funded equally from Divisions 1, 2, 3, 4, 5, 6, 7 and 8
Carried	

Resolution No.: PECS1095

Moved: Cr Pickels Seconded: Cr Moffat

That the Committee recommends that Council:

- Approves Application 7 for the Community Grants Round One FY2023-2024 as follows:

<b>Application 7</b>	<b>Moranbah Bowls Club Incorporated</b>
Project	Moranbah Bowls Club is hosting its Annual Lawn Bowls Carnival Fundraiser on the 3 – 5 November and it is expected to have over 28 teams from across the region.
<u>Committee Recommendation</u>	
Details	Approve \$5,000 (excluding GST)
Proposed Budget Source	Funded equally from Divisions 3, 4 and 5
Carried	



# CONFIRMED MINUTES

Resolution No.: PECS1096

Moved: Cr Coleman

Seconded: Cr Moffat

That the Committee recommends that Council:

- Approves Application 8 for the Community Grants Round One FY2023-2024 as follows:

<b>Application 8</b>	<b>Moranbah Community Scholarship (MCS) LTD – 3-Year Agreement</b>
Project	For over 25 years the MCS program has assisted local students and families with the costs of relocating and studying at university. Their goal is to encourage year 12 students to undertake tertiary education with the expectation that they will return in the future to the Isaac Region with acquired skills.
<u>Committee Recommendation</u>	
Details	Approve \$8,500 (excluding GST) per year
Proposed Budget Source	Funded equally from Divisions 3, 4, 5 and 7
Carried	

Resolution No.: PECS1097

Moved: Cr Coleman

Seconded: Cr Moffat

That the Committee recommends that Council:

- Approves Application 9 for the Community Grants Round One FY2023-2024 as follows:

<b>Application 9</b>	<b>Moranbah Highlanders Swimming Club Incorporated</b>
Project	The club is aiming to offer swimming activities and events to the Isaac community to a minimum cost seeking greater participation. The planned events include weekly club nights, swim camps and swimming Carnival.
<u>Committee Recommendation</u>	
Details	Approve \$5,000 (excluding GST)
Proposed Budget Source	Funded equally from Divisions 3, 4 and 5
Carried	

# CONFIRMED MINUTES

Resolution No.: PECS1098

Moved: Cr Moffat

Seconded: Cr Coleman

That the Committee recommends that Council:

- Approves Application 10 for the Community Grants Round One FY2023-2024 as follows:

Application 10	Clermont Junior Cricket Club
Project	<p>The club is hosting Queensland Bulls Masters Sportsman's Weekend on the 2 - 4 November 2023.</p> <p>The weekend plan includes the Queensland Bulls to visit Clermont and Surrounds to provide cricket clinics at the local schools as well as a fundraising dinner and a game of cricket which is the local Seniors against the Bulls Masters.</p>
<u>Committee Recommendation</u>	
Details	Approve \$5,000 (excluding GST)
Proposed Budget Source	Division 6
<b>Carried</b>	
<p>NOTE: The Committee requested an update on the Clermont Junior Cricket Club leasing status.</p>	

Resolution No.: PECS1099

Moved: Cr Pickels

Seconded: Cr Coleman

That the Committee recommends that Council:

- Approves Application 11 for the Community Grants Round One FY2023-2024 as follows:

Application 11	Middlemount Rodeo Association Incorporated
Project	<p>Middlemount Rodeo Association (MRA) is aiming to hold two major events in 2024 as follows:</p> <ul style="list-style-type: none"><li>- A Campdraft which is a 3-day event and hosts around 200 competitors at the Rodeo Grounds from 3 to 6 May 2024 and,</li></ul>

# CONFIRMED MINUTES

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	- A Rodeo night event which gathers a large number of spectators from across the region, it is expected to have around 800 to 1,000 attendees.
<u>Committee Recommendation</u>	
Details	Approve \$5,000 (excluding GST)
Proposed Budget Source	Division 7
Carried	

Resolution No.: PECS1100

Moved: Cr Coleman

Seconded: Cr Moffat

That the Committee recommends that Council:

- Approves Application 11 for the Community Grants Round One FY2023-2024 as follows:

<b>Application 12</b>	<b>Capella Tieri Middlemount Community Support Network Incorporated (CTM Links) (auspicing for Christmas Carnival Committee)</b>
Project	The Middlemount Community Christmas Carnival is an annual event which brings the community of Middlemount together. They have applied for Councils support of \$6,500, however only \$5,000 supported by quotes provided.
<u>Committee Recommendation</u>	
Details	Approve \$5,000 (excluding GST)
Proposed Budget Source	Division 7
Carried	

Resolution No.: PECS1101

Moved: Cr Pickels

Seconded: Cr Moffat

That the Committee recommends that Council:

- Approves Application 13 for the Community Grants Round One FY2023-2024 as follows:





# CONFIRMED MINUTES

## DECLARABLE CONFLICT OF INTEREST

Mayor Anne Baker declared a Declarable Conflict of Interest for Report 9.5 Major Grant Applications Summary Round One FY2023-2024 Application 3 Hinterland Community Care Incorporated as Mayor Anne Baker's husband receives support from Hinterland Community Care Incorporated. Mayor Anne Baker left the meeting room at 10.31am and did not participate in the discussion or vote for Report 9.5 Application 3.

The Deputy Mayor Cr Kelly Vea Vea assumed the position of Chair while the Mayor has not in the meeting room.

**Resolution No.:** 8520

**Moved:** Cr Franzmann **Seconded:** Cr Coleman

**That Council:**

1. Approves Application 3 for the Community Grants Round One FY2023-2024 as follows:

<b>Application 3</b>	<b>Hinterland Community Care Incorporated</b>
<b>Project</b>	Hinterland Community Care are holding their Annual Client Christmas Party on 8 December 2023 for its Moranbah and Nebo clients.
<b>Council Resolution</b>	
<b>Details</b>	Approves \$4,200 (excluding GST)
<b>Proposed Budget Source</b>	Funded equally from Divisions 3, 4, 5
<b>Carried</b>	

## ATTENDANCE

Mayor Anne Baker returned to the meeting room at 10.31am and assumed the position of Chair on her return to the meeting room.



# CONFIRMED MINUTES

Resolution No.: 8521

Moved: Cr Vea Vea

Seconded: Cr West

That Council:

1. Approves Application 4 for the Community Grants Round One FY2023-2024 as follows:

<b>Application 4</b>	<b>Rock FM Association Incorporated (4RFM)</b>
Project	4RFM are aiming to purchase a second Network Attached Storage (NAS) device as the current server has reached 98% capacity. The NAS server allows 4RFM to back up files and access them from a central storage device.
<b>Council Resolution</b>	
Details	Approves \$3,337.41 (excluding GST)
Proposed Budget Source	Funded equally from Divisions 3, 4 and 5
Carried	

Resolution No.: 8522

Moved: Cr Vea Vea

Seconded: Cr Franzmann

That Council:

1. Approves Application 5 for the Community Grants Round One FY2023-2024 as follows:

<b>Application 5</b>	<b>Moranbah Arts Council</b>
Project	Moranbah Arts are planning on upgrading their sound and lighting equipment due to its use and age which will enhance local artist experience. The microphones will be used for performances, workshops and diverse activities in the region.
<b>Council Resolution</b>	
Details	Approves \$5,000 (excluding GST)

# CONFIRMED MINUTES

<b>Proposed Budget Source</b>	<b>Funded equally from Divisions 3, 4 and 5</b>
<b>Carried</b>	

**Resolution No.:** 8523

**Moved:** Cr Coleman

**Seconded:** Cr Vea Vea

**That Council:**

1. Approves Application 6 for the Community Grants Round One FY2023-2024 as follows:

<b>Application 6</b>	<b>Moranbah State High School P&amp;C Association (MSHS) – 3 Year Agreement</b>
<b>Project</b>	MSHS are having their Education and Career Pathways Expo which allows students and community members of the Isaac Region to discuss career pathways with employers, universities and other education providers.
<b>Council Resolution</b>	
<b>Details</b>	<b>Approves \$8,000 (excluding GST) per year</b>
<b>Proposed Budget Source</b>	<b>Funded equally from Divisions 1, 2, 3, 4, 5, 6, 7 and 8</b>
<b>Carried</b>	

## DECLARABLE CONFLICT OF INTEREST

Cr Simon West declared a Declarable Conflict of Interest for Report 9.5 Major Grant Applications Summary Round One FY2023-2024 Application 7 Moranbah Bowls Club Incorporated as Cr West is an Executive Committee Member of the Moranbah Bowls Club. Cr Simon West left the meeting room at 10.44am and did not participate in the discussions or vote for Report 9.5 Application 7.

## DECLARABLE CONFLICT OF INTEREST

Cr Simon West declared a Declarable Conflict of Interest for Report 9.5 Major Grant Applications Summary Round One FY2023-2024 Application 8 Moranbah Community Scholarship Ltd as Cr West is a Director of the Moranbah Community Scholarship Ltd Board. Cr West left the meeting room at 10.44am and did not participate in the discussion or vote for Report 9.5 Application 8.

# CONFIRMED MINUTES

Resolution No.: 8524

Moved: Cr Austen Seconded: Cr Franzmann

That Council:

- Approves Application 7 for the Community Grants Round One FY2023-2024 as follows:

<b>Application 7</b>	<b>Moranbah Bowls Club Incorporated</b>
<b>Project</b>	Moranbah Bowls Club is hosting its Annual Lawn Bowls Carnival Fundraiser on the 3 – 5 November and it is expected to have over 28 teams from across the region.
<b>Council Resolution</b>	
<b>Details</b>	Approves \$5,000 (excluding GST)
<b>Proposed Budget Source</b>	Funded equally from Divisions 3, 4 and 5
<b>Carried</b>	

Resolution No.: 8525

Moved: Cr Veve Seconded: Cr Austen

That Council:

- Approves Application 8 for the Community Grants Round One FY2023-2024 as follows:

<b>Application 8</b>	<b>Moranbah Community Scholarship (MCS) LTD – 3-Year Agreement</b>
<b>Project</b>	For over 25 years the MCS program has assisted local students and families with the costs of relocating and studying at university. Their goal is to encourage year 12 students to undertake tertiary education with the expectation that they will return in the future to the Isaac Region with acquired skills.
<b>Council Resolution</b>	
<b>Details</b>	Approves \$8,500 (excluding GST) per year
<b>Proposed Budget Source</b>	Funded equally from Divisions 3, 4, 5 and 7
<b>Carried</b>	

# CONFIRMED MINUTES

## ATTENDANCE

Cr Simon West returned to the meeting room at 10.54am.

**Resolution No.:** 8526

**Moved:** Cr Vea Vea

**Seconded:** Cr Franzmann

**That Council:**

1. Approves Application 9 for the Community Grants Round One FY2023-2024 as follows:

<b>Application 9</b>	<b>Moranbah Highlanders Swimming Club Incorporated</b>
<b>Project</b>	The club is aiming to offer swimming activities and events to the Isaac community to a minimum cost seeking greater participation. The planned events include weekly club nights, swim camps and swimming Carnival.
<b>Council Resolution</b>	
<b>Details</b>	Approves \$5,000 (excluding GST)
<b>Proposed Budget Source</b>	Funded equally from Divisions 3, 4 and 5
<b>Carried</b>	

**Resolution No.:** 8527

**Moved:** Cr Franzmann

**Seconded:** Cr Coleman

**That Council:**

1. Approves Application 10 for the Community Grants Round One FY2023-2024 as follows:



# CONFIRMED MINUTES

## DECLARABLE CONFLICT OF INTEREST

Cr Jane Pickels declared a Declarable Conflict of Interest for Report 9.5 Major Grant Applications Summary Round One FY2023-2024 Application 12 as Cr Pickels is an active member of the Middlemount Christmas Carnival Organising Committee. Cr Pickels left the meeting room at 11.03am and did not participate in the discussions or vote for Report 9.5 Application 12.

**Resolution No.:** 8529

**Moved:** Cr Veve Veve **Seconded:** Cr Moffat

**That Council:**

- Approves Application 12 for the Community Grants Round One FY2023-2024 as follows:

<b>Application 12</b>	<b>Capella Tieri Middlemount Community Support Network Incorporated (CTM Links) (auspicing for Christmas Carnival Committee)</b>
<b>Project</b>	The Middlemount Community Christmas Carnival is an annual event which brings the community of Middlemount together. They have applied for Councils support of \$6,500, however only \$5,000 supported by quotes provided.
<b>Council Resolution</b>	
<b>Details</b>	<b>Approves \$5,000 (excluding GST)</b>
<b>Proposed Budget Source</b>	Division 7
<b>Carried</b>	

## ATTENDANCE

Cr Jane Pickels returned to the meeting room at 11.04am.







# CONFIRMED MINUTES

information is provided for consideration at Planning, Environment and Community Services Standing Committee on 10 October 2023.

- Details of funding of the project,
- Specifics about the audio and visual equipment being purchase and
- Any information relevant to how this project would benefit the wider Isaac Community and other users or groups.

3. Notes the Isaac Arts and Cultural Advisory Committee received a report relating to the online platform, SmartyGrants, which is an option for administering Council's Regional Arts Development Funds grants program, with further internal consultation to gauge appetite to incorporate all Isaac grants.

Carried

**Resolution No.:** 8532

**Moved:** Cr Coleman

**Seconded:** Cr Pickels

**That Council:**

1. **Receives and notes the Minutes of the Isaac Arts and Cultural Advisory Committee from its meeting held on Thursday, 28 September 2023.**
2. **Accepts the recommendations of the Isaac Arts and Cultural Advisory Committee meeting held on Thursday, 28 September 2023**
  - I. **Endorses the 2023-2024 Regional Arts Development Fund (RADF) grant funding priorities as:**
    - **Community resilience: Using arts and cultural initiatives as a tool for positive social impact.**
    - **Local content/local product: Valuing our local artists, performers, creators and arts administrators.**
    - **Place-making: Facilitating creative activation of places and spaces.**
    - **Lifelong learning: Supporting opportunities for growth.**
  - II. **Endorses the 2023-2024 Regional Arts Development Fund program being delivered through:**
    - **RADF grants program with two funding rounds; and**
    - **Council-led initiatives being:**
      - **Implementation of Isaac's Arts and Cultural Action Plan**
      - **Arts and cultural activities that recognise, celebrate and promote First Nations' culture**
      - **2024 St Lawrence Wetlands Weekend arts and cultural activities**

III. Approves in principle the funding of the Regional Arts Development Fund 2022-2023 application from Moranbah Arts Council Incorporated for the “Upgrade Audio and Lighting Equipment” project to the amount of \$2,000.00 (excluding GST), pending the below further information is provided for consideration at Planning, Environment and Community Services Standing Committee on 10 October 2023.

- Details of funding of the project,
- Specifics about the audio and visual equipment being purchase and
- Any information relevant to how this project would benefit the wider Isaac Community and other users or groups.

3. Notes the Isaac Arts and Cultural Advisory Committee received a report relating to the online platform, SmartyGrants, which is an option for administering Council’s Regional Arts Development Funds grants program, with further internal consultation to gauge appetite to incorporate all Isaac grants.

Carried

## 9.7

## Isaac Region Museums Closure Arrangements December 2023 - March 2024

### EXECUTIVE SUMMARY

The purpose of this report is to seek endorsement from Council regarding the operating arrangements for the region’s two staffed museums for the period December 2023 to March 2024.

Resolution No.: PECS1104

Moved: Cr Moffat

Seconded: Cr Coleman

*That the Committee recommends that Council:*

1. Approves the seasonal closure of the Clermont Historical Centre from close of business Saturday, 16 December 2023, reopening Wednesday 27 March 2024.
2. Notes the closure of the Historic Nebo Museum will be in accordance with Council’s adopted Christmas closure arrangements with the facility opening on-demand if resourcing precludes a staffed presence during normal opening hours.

Carried

# CONFIRMED MINUTES

**Resolution No.: 8533**

**Moved: Cr Vea Vea**

**Seconded: Cr Franzmann**

**That Council:**

- 1. Approves the seasonal closure of the Clermont Historical Centre from close of business Saturday, 16 December 2023, reopening Wednesday 27 March 2024.**
- 2. Notes the closure of the Historic Nebo Museum will be in accordance with Council's adopted Christmas closure arrangements with the facility opening on-demand if resourcing precludes a staffed presence during normal opening hours.**

**Carried**

**9.8**

**Greater Whitsunday Communities – Strengthening Communities Across the Isaac Region Report**

## EXECUTIVE SUMMARY

This report presents the reporting of activities undertaken by Greater Whitsunday Communities during the 2022/2023 Financial Year.

*Resolution No.: PECS1105*

*Moved: Cr Coleman*

*Seconded: Cr Moffat*

*That the Committee recommends that Council:*

- 1. Receives and notes the 'Greater Whitsunday Communities – Strengthening Communities Across the Isaac Region July 2022 - June 2023' report, prepared by Greater Whitsunday Communities as a summary of the organisation's activities in the Isaac region during the 2022/2023 financial year.*

*Carried*

## CONFIRMED MINUTES

**Resolution No.: 8534**

**Moved: Cr Coleman**

**Seconded: Cr Moffat**

**That Council:**

- 1. Receives and notes the 'Greater Whitsunday Communities – Strengthening Communities Across the Isaac Region July 2022 - June 2023' report, prepared by Greater Whitsunday Communities as a summary of the organisation's activities in the Isaac region during the 2022/2023 financial year.**

**Carried**

**9.9**

**Planning, Environment and Community Services FY2023/2024 Capital Projects Progress Report – September 2023**

### EXECUTIVE SUMMARY

This report is to provide an update to the Planning, Environment and Community Services Standing Committee and Council, of the progress in the delivery of the Planning, Environment and Community Services 2023/2024 Capital Works Program.

*Resolution No.: PECS1106*

*Moved: Cr Coleman*

*Seconded: Cr Moffat*

*That the Committee recommends that Council:*

- 1. Receives and notes the monthly Planning, Environment and Community Services 2023/2024 Capital Progress Summary Report.*

*Carried*



# CONFIRMED MINUTES

**Resolution No.:** 8535

**Moved:** Cr Vea Vea

**Seconded:** Cr Austen

**That Council:**

1. **Receives and notes the monthly Planning, Environment and Community Services 2023/2024 Capital Progress Summary Report.**

**Carried**

**9.10**

**St Lawrence Wetlands Weekend 2023 Event Evaluation and 2024 Save the Date**

## EXECUTIVE SUMMARY

The purpose of this report is to provide an overview of the 2023 St Lawrence Wetlands Weekend event evaluation, seek endorsement of the proposed date for the 2024 St Lawrence Wetlands Weekend event and early adoption of some event fees and charges.

*Resolution No.:* PECS1107

*Moved:* Cr Coleman

*Seconded:* Cr Moffat

*That the Committee recommends that Council:*

1. *Receives and notes the 2023 St Lawrence Wetlands Weekend event evaluation.*
2. *Endorses the date for the 2024 St Lawrence Wetlands Weekend event be held 21 - 23 June 2024.*
3. *Receives and notes the draft 2024 St Lawrence Wetlands Weekend event partnership prospectus.*
4. *Adopts the following early fees and charges listed below for the 2024 St Lawrence Wetlands Weekend ticket sales, inclusive of GST:*

# CONFIRMED MINUTES

Classification	Description	Cost Recovery or Non-Cost Recovery	Head of Power (Relevant Act)	Section Number:	GST Inclusive	2023/2024 Fee
<i>Purchase of tickets via ticket agencies will incur transaction and merchant fee, which are charged at the discretion of the ticketing platform provider.</i>						
<b>General Admission</b>	<i>General Weekend Admission – Adult</i>	<i>NCR</i>			<i>Yes</i>	<i>\$25.00</i>
	<i>General Weekend Admission – Child (5-16 years)</i>	<i>NCR</i>			<i>Yes</i>	<i>\$5.00</i>
	<i>General Weekend Admission – Child (under 5 years)</i>	<i>NCR</i>			<i>N/A</i>	<i>\$0</i>
	<i>General Weekend Admission – Volunteer</i>	<i>NCR</i>			<i>N/A</i>	<i>\$0</i>
	<i>General Weekend Admission – Local residing postcode 4707</i>	<i>NCR</i>			<i>Yes</i>	<i>\$12.50</i>
<b>Stalls</b>	<i>Stallholder Fee</i>	<i>NCR</i>			<i>Yes</i>	<i>\$30.00</i>
	<i>Food Vendor Site (weekend rate)</i>	<i>NCR</i>			<i>Yes</i>	<i>\$100.00</i>
<b>Camping</b>	<i>Camping/Caravanning one night</i>	<i>NCR</i>			<i>Yes</i>	<i>\$25.00</i>
	<i>Camping/Caravanning two nights</i>	<i>NCR</i>			<i>Yes</i>	<i>\$40.00</i>
	<i>Camping/Caravanning three nights</i>	<i>NCR</i>			<i>Yes</i>	<i>\$55.00</i>

# CONFIRMED MINUTES

	<i>Camping/Caravanning four nights</i>  <i>Note: includes a fifth night Free of Charge</i>	NCR			Yes	\$65.00
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Carried

<b>Resolution No.:</b>		<b>8536</b>				
<b>Moved:</b>		<b>Cr Pickels</b>		<b>Seconded:</b>		<b>Cr Coleman</b>
<b>That Council:</b>						
<ol style="list-style-type: none"> <li>Receives and notes the 2023 St Lawrence Wetlands Weekend event evaluation.</li> <li>Endorses the date for the 2024 St Lawrence Wetlands Weekend event be held 21 - 23 June 2024.</li> <li>Receives and notes the draft 2024 St Lawrence Wetlands Weekend event partnership prospectus.</li> <li>Adopts the following early fees and charges listed below for the 2024 St Lawrence Wetlands Weekend ticket sales, inclusive of GST:</li> </ol>						
Classification	Description	Cost Recovery or Non-Cost Recovery	Head of Power (Relevant Act)	Section Number:	GST Inclusive	2023/2024 Fee
Purchase of tickets via ticket agencies will incur transaction and merchant fee, which are charged at the discretion of the ticketing platform provider.						
General Admission	General Weekend Admission – Adult	NCR			Yes	\$25.00
	General Weekend Admission – Child (5-16 years)	NCR			Yes	\$5.00

# CONFIRMED MINUTES

	<b>General Weekend Admission – Child (under 5 years)</b>	<b>NCR</b>			<b>N/A</b>	<b>\$0</b>
	<b>General Weekend Admission – Volunteer</b>	<b>NCR</b>			<b>N/A</b>	<b>\$0</b>
	<b>General Weekend Admission – Local residing postcode 4707</b>	<b>NCR</b>			<b>Yes</b>	<b>\$12.50</b>
<b>Stalls</b>	<b>Stallholder Fee</b>	<b>NCR</b>			<b>Yes</b>	<b>\$30.00</b>
	<b>Food Vendor Site (weekend rate)</b>	<b>NCR</b>			<b>Yes</b>	<b>\$100.00</b>
<b>Camping</b>	<b>Camping/Caravanning one night</b>	<b>NCR</b>			<b>Yes</b>	<b>\$25.00</b>
	<b>Camping/Caravanning two nights</b>	<b>NCR</b>			<b>Yes</b>	<b>\$40.00</b>
	<b>Camping/Caravanning three nights</b>	<b>NCR</b>			<b>Yes</b>	<b>\$55.00</b>
	<b>Camping/Caravanning four nights</b> <b>Note: includes a fifth night Free of Charge</b>	<b>NCR</b>			<b>Yes</b>	<b>\$65.00</b>
						<b>Carried</b>

# CONFIRMED MINUTES

9.11

## 2024 and 2025 St Lawrence Wetlands Weekend Event Procurement Policy Exception – Tender Consideration Plan

### EXECUTIVE SUMMARY

The purpose of this report is to seek a Council Resolution to prepare a Tender Consideration Plan for the procurement activities associated with the St Lawrence Wetlands Weekend, as an exception to the Default Contracting Procedures of the *Local Government Regulation 2012 Section 230(1)(a)*.

Resolution No.: PECS1108

Moved: Cr Pickels

Seconded: Cr Moffat

That the Committee recommends that Council:

1. Approves by resolution to prepare a quote or tender consideration plan as an exception under the *Local Government Regulation 2012 Section 230(1)(a)* for the purpose of allowing Council to establish contractual arrangements for artistic elements, goods and services required for the 2024 and 2025 St Lawrence Wetlands Weekend events.

Carried

Resolution No.: 8537

Moved: Cr Pickels

Seconded: Cr Franzmann

That Council:

1. Approves by resolution to prepare a quote or tender consideration plan as an exception under the *Local Government Regulation 2012 Section 230(1)(a)* for the purpose of allowing Council to establish contractual arrangements for artistic elements, goods and services required for the 2024 and 2025 St Lawrence Wetlands Weekend events.

Carried

# CONFIRMED MINUTES

**9.12**

## **Engineering and Infrastructure 2023/2024 Capital Projects Progress Report**

### **EXECUTIVE SUMMARY**

This report is to provide an update to the Engineering and Infrastructure Standing Committee and Council of the progress in delivery of the Engineering and Infrastructure 2023/2024 Capital Works Program.

*Resolution No.:* E&I0719

*Moved:* Cr Coleman

*Seconded:* Cr Moffat

*That the Committee recommends that Council:*

1. *Receives and notes the monthly Engineering and Infrastructure 2023/2024 Capital Projects Progress Summary Report.*

*Carried*

**Resolution No.:** 8538

**Moved:** Cr Pickels

**Seconded:** Cr West

**That Council:**

1. **Receives and notes the monthly Engineering and Infrastructure 2023/2024 Capital Projects Progress Summary Report.**

**Carried**

**9.13**

## **Transport Infrastructure Development Scheme Four Year Works Program 2024-2028**

### **EXECUTIVE SUMMARY**

This report seeks endorsement of the Transport Infrastructure Development Scheme (TIDS) four year works program (2024/25 – 2027/28) to be submitted to the Bowen Basin Regional Roads and Transport Group for consideration. Part of the responsibility of the group is the management of the Transport Infrastructure Development Scheme (TIDS) program and its investment on the regional transport network.

# CONFIRMED MINUTES

Resolution No.: E&I0720

Moved: Cr Coleman

Seconded: Cr Moffat

That the Committee recommends that Council:

- Endorses the new 4-year TIDS program (2024/25 to 2027/28) for submission to the Bowen Basin Regional Roads and Transport Group:

Project	Description	Allocation Year (TIDS Contribution)			
		2024/25	2025/26	2026/27	2027/28
Golden Mile Road (Various Sections)	Pavement Rehabilitation			\$50,000	\$550,000
New Floodways (various roads)	Construct new floodways on unsealed rural roads	\$670,000	\$650,000	\$500,000	\$500,000
Peak Downs Mine Road	Pavement Rehabilitation	\$734,000	\$444,000		
Saraji Road	Pavement Rehabilitation	\$40,000	\$350,000		\$500,000
Moranbah Access Road	Pavement Rehabilitation			\$1,000,000	
<b>Total</b>		<b>\$1,444,000</b>	<b>\$1,444,000</b>	<b>\$1,550,000</b>	<b>\$1,550,000</b>

Carried



# CONFIRMED MINUTES

Resolution No.: 8539

Moved: Cr Pickels

Seconded: Cr Franzmann

That Council:

- Endorses the new 4-year TIDS program (2024/25 to 2027/28) for submission to the Bowen Basin Regional Roads and Transport Group:

Project	Description	Allocation Year (TIDS Contribution)			
		2024/25	2025/26	2026/27	2027/28
Golden Mile Road (Various Sections)	Pavement Rehabilitation			\$50,000	\$550,000
New Floodways (various roads)	Construct new floodways on unsealed rural roads	\$670,000	\$650,000	\$500,000	\$500,000
Peak Downs Mine Road	Pavement Rehabilitation	\$734,000	\$444,000		
Saraji Road	Pavement Rehabilitation	\$40,000	\$350,000		\$500,000
Moranbah Access Road	Pavement Rehabilitation			\$1,000,000	
<b>Total</b>		<b>\$1,444,000</b>	<b>\$1,444,000</b>	<b>\$1,550,000</b>	<b>\$1,550,000</b>

Carried



## CONFIRMED MINUTES

Resolution No.: E&I0721

Moved: Cr Moffat

Seconded: Cr West

That the Committee recommends that Council:

1. Retrospectively, resolves it is satisfied that there is only 1 supplier who is reasonably available to source a supply of gravel in the local area, given the proximity of supply and associated costs and haulage impacts.

Carried

**Resolution No.: 8541**

**Moved: Cr West**

**Seconded: Cr Franzmann**

**That Council:**

1. Retrospectively, resolves it is satisfied that there is only 1 supplier who is reasonably available to source a supply of gravel in the local area, given the proximity of supply and associated costs and haulage impacts.

Carried

**9.15**

**Additional Full Time Equivalent Roads Maintenance Performance Contract Labourer Positions**

### EXECUTIVE SUMMARY

The purpose of this report is to seek approval for the appointment of two (2) additional Fixed Term, Full Time Equivalent (FTE) of two (2) Roads Maintenance Performance Contract Labourer positions within the Infrastructure, Parks and Recreation Department, which are fully recoverable against the existing Roads Maintenance Performance Contract (RMPC).

The request is to ensure continued maintenance at rest area facilities located on state-controlled roads after failing to attract suitable and sustainable contract services through recent tender processes.

# CONFIRMED MINUTES

Resolution No.: E&I0722

Moved: Cr West

Seconded: Cr Coleman

That the Committee recommends that Council:

1. Approves, for a period of 3 years, two (2) additional fixed term, Full Time Equivalent Roads Maintenance Performance Contract Labourer positions within the Infrastructure, Parks and Recreation Department.

Carried

**Resolution No.: 8542**

**Moved: Cr Franzmann**

**Seconded: Cr West**

**That Council:**

1. **Approves, for a period of 3 years, two (2) additional fixed term, Full Time Equivalent Roads Maintenance Performance Contract Labourer positions within the Infrastructure, Parks and Recreation Department.**

Carried

**9.16**

**Proposed Private and Affordable Housing Rental Increase - Council Owned Properties**

## EXECUTIVE SUMMARY

The purpose of this report is to provide council with information on the current rental rates and proposed rental rate increases for council owned affordable and private rental properties.



# CONFIRMED MINUTES

**9.17**

## **Water and Waste 2023-24 Capital Projects Progress Report – October 2023**

### **EXECUTIVE SUMMARY**

This report is to provide an update to the Water and Waste Standing Committee and Council on the progress in the delivery of the Water and Waste 2023/24 Capital Works Program.

*Resolution No.:* W&W0467

*Moved:* Cr Ve'a Ve'a

*Seconded:* Cr Franzmann

*That the Committee recommends that Council:*

- 1. Receives and notes the monthly Water and Waste Directorate 2023/2024 Capital Projects Progress Report.*

*Carried*

**Resolution No.:** 8544

**Moved:** Cr West

**Seconded:** Cr Franzmann

**That Council:**

- 1. Receives and notes the monthly Water and Waste Directorate 2023/2024 Capital Projects Progress Report.**

**Carried**

**9.18**

## **Water and Wastewater Preventive Maintenance Program Update**

### **EXECUTIVE SUMMARY**

This report summarises the implementation pathway of the Water and Wastewater Preventive Maintenance Programme and the progress of the program to date.

*Resolution No.:* W&W0468

*Moved:* Cr Ve'a Ve'a

*Seconded:* Cr Franzmann

## CONFIRMED MINUTES

That the Committee recommends that Council:

- Notes the contents of the Water and Wastewater Preventive Maintenance Program Update.

Carried

<b>Resolution No.:</b>	<b>8545</b>
<b>Moved:</b>	<b>Cr Moffatt</b>
<b>Seconded:</b>	<b>Cr Franzmann</b>
<b>That Council:</b>	
<b>1.</b>	<b>Notes the contents of the Water and Wastewater Preventive Maintenance Program Update.</b>
	<b>Carried</b>

### 10. OFFICER REPORTS

#### 10.1

#### Review of 2023/2024 Schedule of Fees and Charges for Material Change of Use – Industrial Activities – Extractive Industry

#### EXECUTIVE SUMMARY

Council has received a recent request for the reduction of Council's development application fees for a Development Permit for a Material Change of Use for Extractive Industry (Sand Quarry). A review of Council's 2023/2024 Schedule of Fees and Charges for Material Change of Use – Industrial Activities – Extractive Industry has been undertaken to consider the request and make recommendation on the suitability of Council's current adopted fees for Extractive Industry uses.

<b>Resolution No.:</b>	<b>8546</b>
<b>Moved:</b>	<b>Cr Pickels</b>
<b>Seconded:</b>	<b>Cr Coleman</b>
<b>That Council:</b>	



# CONFIRMED MINUTES

1. Approve an amendment to the 2023/2024 Schedule of Fees and Charges for Material Change of Use – Industrial Activities to:
  - i. Insert an additional line for Material Change of Use – Code Assessable – Extractive Industry – up to 10,000 tonnes p.a. \$15,000.
  - ii. Amend Material Change of Use – Code Assessable – Extractive Industry – up to 999,999 tonnes p.a. to 10,001 to 999,999 tonnes p.a.
  - iii. Insert an additional line for Material Change of Use – Impact Assessable – Extractive Industry – up to 10,000 tonnes p.a. \$17,000.
  - iv. Amend Material Change of Use – Impact Assessable – Extractive Industry – up to 999,999 tonnes p.a. to 10,001 to 999,999 tonnes p.a.

Carried

## **PROCEDURAL MOTION:**

Resolution No.: 8547

Moved: Cr Franzmann

Seconded: Cr Moffat

That Council adjourn the meeting at 12.36pm.

Carried

## **PROCEDURAL MOTION:**

Resolution No.: 8548

Moved: Cr West

Seconded: Cr Coleman

That Council resume the meeting at 1.29pm.

Carried

## 10.2

## Minor Infrastructure and Inclusive Facilities Fund Grant Application

### EXECUTIVE SUMMARY

The Minor Infrastructure and Inclusive Facilities Fund Program (through *Activate! Queensland*) provides targeted investment for priority infrastructure projects that enhance the accessibility and inclusiveness of community level sports and active recreation. Round 2 of the Minor Infrastructure Program has been brought forward and will be delivered with the Inclusive Facilities Fund. Funding is available to support applications requesting new or upgraded infrastructure, within the following categories:

- Inclusive and Accessible
- Safe, Quality and Efficient

The St Lawrence sports grounds amenities facility requires attention. The facility has been identified as being eligible for funding under the above program, within the category of Inclusive and Accessible.

**Resolution No.: 8549**

**Moved: Cr West**

**Seconded: Cr Franzmann**

**That Council:**

1. **Notes the Minor Infrastructure and Inclusive Facilities Fund grant provided by the Queensland Government (via Activate! Queensland) for the purposes of enhancing accessibility and inclusiveness of community level sports and active recreation.**
2. **Notes the closing date for submissions of 16 November 2023 with project completion by November 2025**
3. **Endorses the grant application for the upgrading of the St Lawrence sportsgrounds amenities.**
4. **Approves that should the grant application be successful a Council contribution up to \$300,000 be included across the 2024-2025/2025-2026 financial year budgets funded from Parks & Recreation depreciation funds. (Allowance for grant contribution and non-eligible items).**
5. **Delegates authority to the Chief Executive Officer to negotiate, vary and execute the funding agreement or relevant legal instrument should the submission be successful.**

**Lost**

**Cr Viv Coleman voted for the motion.**

# CONFIRMED MINUTES

**Resolution No.:** 8550

**Moved:** Cr Coleman

**Seconded:** Cr Vea Vea

**That Council:**

1. Reconfirms the need to follow the Council's Program and Project Development Process; and
2. Continue to fully scope the St Lawrence sports grounds amenities facility Project for future prioritisation and possible funding in future grant opportunities.

**Carried**

## **PROCEDURAL MOTION:**

**Resolution No.:** 8551

**Moved:** Cr Austen

**Seconded:** Cr Moffat

That Council closes the meeting to the public at 2.08pm under *Local Government Regulations 2012* Section 254J (3) (g) to deliberate on Confidential Reports 11.1 Digital Strategy Business Case and Technology One Program Management Plan and 11.3 Moranbah Town Square Project Update and under *Local Government Regulations 2012* Section 254J (3) (b) to deliberate on Confidential Report 11.2 Isaac Region Museums Update on Volunteers Workforce and Clermont Historical Centre Working Group.

**Carried**

## **PROCEDURAL MOTION:**

**Resolution No.:** 8552

**Moved:** Cr Austen

**Seconded:** Cr Franzmann

# CONFIRMED MINUTES

That Council open the meeting at 2.52pm.

Carried

## 11. CONFIDENTIAL REPORTS

### CONFIDENTIAL REPORT

Closed under 254J(3) (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government

11.1

**Digital Strategy Business Case and Technology One Program Management Plan**

### EXECUTIVE SUMMARY

The purpose of this report is to receive and endorse the Business Case for the Digital Strategy Implementation Program (DSP) to support the Isaac Regional Council Digital Strategy endorsed at the June 2023 Ordinary meeting and engagement of GWI Digital in July 2023.

The report also provides for the receiving and endorsement of the Program Management Plan for the TechnologyOne Implementation Program, noting continuing review through ongoing planning and implementation.

Resourcing implications, being both budget and internal staffing implications will be dealt with through separate reports and/or quarterly budget reviews as the implementation progresses.

Resolution No.: CGFS0855

Moved: Cr Coleman

Seconded: Cr Moffat

*The Committee recommends that Council:*

1. *Receives and endorses the Business Case – Digital Strategy Implementation Program.*
2. *Receives and endorses the Program Management Plan – TechnologyOne Implementation Program.*

Carried

# CONFIRMED MINUTES

**Resolution No.:** 8553

**Moved:** Cr Pickels

**Seconded:** Cr Austen

**That Council:**

1. **Receives and endorses the Business Case – Digital Strategy Implementation Program.**
2. **Receives and endorses the Program Management Plan – TechnologyOne Implementation Program.**

**Carried**

## CONFIDENTIAL REPORT

Closed under 254J (3) (b) industrial matters affecting employees.

**11.2**

**Isaac Region Museums Update on Volunteers Workforce and Clermont Historical Centre Working Group**

### EXECUTIVE SUMMARY

The purpose of this report is to seek endorsement from Council regarding the retirement of operational volunteers at Isaac Region Museums (Clermont Historical Centre and Historic Nebo Museum). Additionally, the report seeks to update Council about the Clermont Historical Centre advisory group members and seek advice on the charter of the group.

*Resolution No.:* PECS1111

*Moved:* Cr Coleman

*Seconded:* Cr Pickels

*That the Committee recommends that Council:*

1. *Approves the retiring of volunteers who currently undertake operational duties such as cash handling and customer service.*
2. *Endorses the continued engagement of volunteers for assistance with events and public programs in accordance with Council's Volunteer Policy (CORP-POL-105).*



# CONFIRMED MINUTES

## CONFIDENTIAL REPORT

Closed under 254J(3) (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government

**11.3**

### **Moranbah Town Square Project Update**

#### EXECUTIVE SUMMARY

The report provides an update to the current budget position of the Moranbah Town Square Development Project and seeks direction from council on options for finalisation of the project.

Resolution No.: E&I0726

Moved: Cr West

Seconded: Cr Moffat

*That the Committee recommends that Council:*

1. *Endorses an amendment to the scope for the finalisation of the Town Square Development Project, specifically no longer progressing with festoon lighting, however extending the installation of fairy lights in existing trees at an additional two locations.*

*Carried*

**Resolution No.: 8555**

**Moved: Cr Franzmann**

**Seconded: Cr West**

**That Council:**

1. **Endorses an amendment to the scope for the finalisation of the Town Square Development Project, specifically no longer progressing with festoon lighting, however extending the installation of fairy lights in existing trees at an additional two locations.**

**Carried**



## 12. INFORMATION BULLETIN

### 12.1 Office of the Chief Executive Officer Information Bulletin – October 2023

#### EXECUTIVE SUMMARY

The Office of the Chief Executive Officer Information Bulletin for October 2023 is provided for Council review.

**Resolution No.: 8556**

**Moved: Cr Austen**

**Seconded: Cr West**

**That Council:**

1. **Notes the Office of the Chief Executive Officer Information Bulletin for October 2023.**

**Carried**

#### ATTENDANCE

Cr Carolyn Franzmann left the meeting room at 2.54pm.

## 13. COUNCILLOR QUESTION TIME

### 13.1 December 2023 Ordinary Meeting Date

Council considered the request to move the date of the December 2023 Ordinary Meeting to one day earlier than previously scheduled.

# CONFIRMED MINUTES

**Resolution No.:** 8557

**Moved:** Mayor Baker

**Seconded:** Cr Moffat

**That Council:**

- 1. Resolves to move the scheduled date of the December Ordinary Meeting one day earlier to Tuesday 12 December 2023 commencing at 9am in the Isaac Regional Council Chambers, Batchelor Parade, Moranbah.**

**Carried**

## ATTENDANCE

Cr Carolyn Franzmann returned to the meeting room at 2.56pm.

### 13.2

#### **Reduction of Administration Support Services for Middlemount Queensland Police Service**

Cr Jane Pickels informed the Council that she has been advised of the proposed reduction of administration support services for the Queensland Police Service Middlemount Office and is requesting if Council can advocate to keep the current level of administration support services for Middlemount and other locations (i.e., Dysart).

**ACTION: ACTING HEAD OF ADVOCACY AND EXTERNAL AFFAIRS**

### 13.3

#### **VANDALISM AND TRESPASSING MORANBAH**

The Director Planning, Environment and Community Services informed Council of recent incidents of trespassing at the Moranbah Swimming Pool and a window in the Moranbah Library being smashed. Both incidents are being actioned operationally and have been reported to Police.

## ATTENDANCE

Cr Viv Coleman left the meeting room at 3.00pm.

# CONFIRMED MINUTES

## 13.4 Total Fire Ban for Isaac Region

The Isaac Local Disaster Coordinator informed Council that there is a total fire ban for the Isaac Region.

## 13.5 Possible Water Restrictions with Predicted Dry Season

The Director Water and Waste advised Council that the Water Team are currently reviewing the need for water restrictions, this is a result of the current dry conditions and ongoing conditions.

## 13.6 Mayoral Update

The Mayor provided an update to Council on the following:

1. Local Government Association of Queensland Annual Conference
2. St Lawrence Wetlands Event win at Mackay Isaac Tourism Awards
3. Vandalism frequently occurring in locations and in particular the recent frequent vandalism in Moranbah.
4. Request for maintenance to be frequent and kept up to date for the Regions Parks and Garden's to ensure they are kept in good condition.

**ACTION: DIRECTOR ENGINEERING AND INFRASTRUCTURE**

## 13.7 Graffiti Cleaning Machine

Cr Kelly Vea Vea enquired about the use of the Graffiti Cleaning Machine and what is the operational plan for use of this machine.

**ACTION: DIRECTOR ENGINEERING AND INFRASTRUCTURE**

# CONFIRMED MINUTES

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## 14. CONCLUSION

There being no further business, the Mayor declared the meeting closed at 3.13pm.

These minutes will be confirmed by Council at the Ordinary Meeting held in Carmila on Wednesday 22 November 2023.

.....  
MAYOR

..... / ..... / .....  
DATE