

# UNCONFIRMED MINUTES

---

**ORDINARY MEETING OF  
ISAAC REGIONAL COUNCIL**

**HELD ON  
TUESDAY, 28 MAY 2024  
COMMENCING AT 10.00AM  
ISAAC REGIONAL COUNCIL  
BOARD ROOM, CLERMONT**

---

# UNCONFIRMED MINUTES

---

## ISAAC REGIONAL COUNCIL

### UNCONFIRMED MINUTES OF THE ORDINARY MEETING

#### HELD AT ISAAC REGIONAL COUNCIL

#### BOARD ROOM, CLERMONT

TUESDAY 28 MAY 2024

<b>Table of Contents</b>	<b>Page</b>
1. Opening	3
2. Leave of Absence and Apologies	4
3. Condolences	4
4. Declaration of Conflicts of Interest	5
5. Deputations	5
6. Consideration of Notice of Motion	6
7. Confirmation of Minutes: -	6
• Ordinary Meeting of Isaac Regional Council held in Isaac Regional Council Chambers, Moranbah on Wednesday 24 April 2024	
8. Business Arising from Previous Meeting	6
9. Standing Committee Reports	7
10. Officer Reports	63
11. Confidential Reports	64
12. Information Bulletin	64
13. Councillor Question Time	64
14. Conclusion	66

# UNCONFIRMED MINUTES

---

## ISAAC REGIONAL COUNCIL

### UNCONFIRMED MINUTES OF THE ORDINARY MEETING

#### HELD AT ISAAC REGIONAL COUNCIL

#### BOARD ROOM, CLERMONT

#### TUESDAY 28 MAY 2024 COMMENCING AT 10.00AM

#### **ATTENDANCE**

Mayor Kelly Vevea, Chair  
Deputy Mayor, Cr Jane Pickels, Division Six  
Cr Terry O'Neill, Division One  
Cr Vern Russell, Division Two  
Cr Melissa Westcott, Division Three  
Cr Simon West, Division Four  
Cr Alaina Earl, Division Five  
Cr Rachel Anderson, Division Seven  
Cr Viv Coleman, Division Eight

#### **OFFICERS PRESENT**

Mr Ken Gouldthorp, Chief Executive Office  
Mr Darren Fettell, Director Corporate Governance and Financial Services  
Mr Dan Wagner, Director Planning, Environment and Community Services  
Mr Scott Casey, Director Water and Waste  
Mr Beau Jackson, Executive Manager Advocacy and External Affairs  
Mr Sean Robinson, Acting Director Engineering and Infrastructure  
Mrs Tricia Hughes, Coordinator Executive Support, Office of the Mayor and CEO

<b>1. OPENING</b>
-------------------

The Mayor declared the meeting open at 10.00am and welcomed all in attendance to Clermont for the May Ordinary Meeting.

# UNCONFIRMED MINUTES

The Mayor acknowledged the traditional custodians of the land, the Wirdi People of Wangan and Jagalingou Country, on which we meet today and paid her respects to their Elders past, present and emerging.

## 2. LEAVE OF ABSENCE AND APOLOGIES

An apology was received from Councillor Rachel Anderson.

**Resolution No.:** 8727

**Moved:** Cr Pickels

**Seconded:** Cr Coleman

**That Council accept the apology received from Cr Rachel Anderson.**

**Carried**

## 3. CONDOLENCES

- HORTON, Alan (AI) late of Dysart (Isaac Regional Council employee of 33 Years)
- PERRIN, Ruth (nee Knight) formerly of Clermont
- SPRING, Betty late of Clermont
- BAULCH, Raymond John late of Strathfield Station, Nebo
- DALTON, Anne Marie late of Dysart
- GOURLAY, Lourina Doris late of Ilbilbie
- PHILLIPS, Penny late of Glenden
- HOLMES, Elaine Blanche formerly of Moranbah
- KUNCIR, George Peter formerly of Moranbah

## 4. DECLARATION OF CONFLICTS OF INTEREST

### DECLARABLE CONFLICT OF INTEREST

Cr Melissa Westcott declared a declarable conflict of interest for Report 9.6 Updated Procurement Policy as she is a small business owner that does business with Council.

### DECLARABLE CONFLICT OF INTEREST

Cr Vern Russell declared a declarable conflict of interest for Report 9.6 Updated Procurement Policy as she is a small business owner that does business with Council.

### DECLARABLE CONFLICT OF INTEREST

Cr Alaina Earl declared a declarable conflict of interest for Report 9.6 Updated Procurement Policy as she is an employee of 4RFM who does business with Council.

### PRESCRIBED CONFLICT OF INTEREST

Cr Vern Russell declared a prescribed conflict of interest for Report 9.7 Updated Local Preference Policy as she is a small business owner that does business with Council.

### PRESCRIBED CONFLICT OF INTEREST

Cr Melissa Westcott declared a prescribed conflict of interest for Report 9.7 Updated Local Preference Policy as she is a small business owner that does business with Council.

### DECLARABLE CONFLICT OF INTEREST

Cr Alaina Earl declared a Declarable Conflict of Interest for Report 9.9 Minor Community Grants Summary – April 2024 as her employer, Rock FM Association Incorporated (4RFM) and her niece and nephew (Piper and Billy Earl) were recipients of the April 2024 Minor Community Grants Program.

### NOTE:

*Council acknowledges that Chapter 5B Councillors' Conflicts of Interest of the Local Government Act 2009 does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the local government to be a member of the board of the corporation or association.*

## 5. DEPUTATIONS

No deputations this meeting.



# UNCONFIRMED MINUTES

## 6. CONSIDERATION OF NOTICE OF MOTIONS

No notice of motions for this meeting.

## 7. CONFIRMATION OF MINUTES

**Ordinary Meeting of Isaac Regional Council held in Isaac Regional Council Chambers, Moranbah, Wednesday 24 April 2024**

**Resolution No.: 8728**

**Moved: Cr O'Neill**

**Seconded: Cr Russell**

**The Minutes of the Ordinary Meeting held in Isaac Regional Council Chambers, Moranbah on Wednesday 24 April 2024 are confirmed.**

**Carried**

## 8. BUSINESS ARISING FROM PREVIOUS MEETING

No business arising from previous meeting.



# UNCONFIRMED MINUTES

## 9.2 Safety and Resilience Update

### EXECUTIVE SUMMARY

This report is provided as an update to Council on the current status of the Health, Safety and Wellbeing Management System (HSWMS).

### COMMITTEE'S RECOMMENDATION

Resolution No.: CGFS0870

Moved: Cr Vern Russell

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

1. Notes the Safety and Resilience Report provided on the current status of the Health, Safety and Wellbeing Management System.

Carried

Resolution No.: 8730

Moved: Cr Pickels

Seconded: Cr Earl

That Council:

1. Notes the Safety and Resilience Report provided on the current status of the Health, Safety and Wellbeing Management System.

Carried

## 9.3 Revenue Policy 2024/2025

### EXECUTIVE SUMMARY

Pursuant to Section 193 of *Local Government Regulation 2012*, a Local Government must review its revenue policy annually and in sufficient time to allow an annual budget that is consistent with the revenue policy to be adopted for the next financial year.



## UNCONFIRMED MINUTES

### COMMITTEE'S RECOMMENDATION

Resolution No.: CGFS0868

Moved: Cr Terry O'Neill

Seconded: Cr Vern Russell

That the Committee recommends that Council:

1. Adopts the 2024/2025 Revenue Policy in accordance with s193 of the Local Government Regulation 2012.

Carried

Resolution No.: 8731

Moved: Cr Pickels

Seconded: Cr Russell

That Council:

1. Adopts the 2024/2025 Revenue Policy in accordance with s193 of the Local Government Regulation 2012.

Carried

### 9.4 Fees and Charges 2024/2025

#### EXECUTIVE SUMMARY

Pursuant to section 97 of the *Local Government Act 2009*, Council may impose a charge for a service, facility or activity that is supplied or undertaken by Council or someone on behalf of Council or, under a local law or a resolution, fix a cost-recovery fee.

### COMMITTEE'S RECOMMENDATION

Resolution No.: CGFS0869

Moved: Cr Terry O'Neill

Seconded: Cr Jane Pickels

That the Committee recommends that Council:

1. Adopts the Fees and Charges for 2024/2025.

Carried

# UNCONFIRMED MINUTES

Resolution No.: 8732

Moved: Cr O'Neill

Seconded: Cr Westcott

That Council:

1. Adopts the Fees and Charges for 2024/2025.

Carried

9.5

**Councillor Remuneration 2024-2025: Local Government Remuneration Commission Annual Report 2023**

## EXECUTIVE SUMMARY

In accordance with the requirements of the *Local Government Regulation 2012* (s247), Council is to consider the Local Government Remuneration Commission Annual Report 2023, released on 1 December 2023, and seek Council's adoption of the remuneration for the Mayor and Councillors for Isaac Regional Council to apply from 1 July 2024.

## COMMITTEE'S RECOMMENDATION

Resolution No.: CGFS0871

Moved: Cr Jane Pickels

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

1. In accordance with the requirements of the *Local Government Regulation 2012* (s247) and the remuneration determinations of the Queensland Government's Local Government Remuneration Commission Annual Report 2023, resolves to accept the Commission's position and that the following remuneration amount apply with effect from 1 July 2024:

	2024/ 2025
Mayor	\$146,593
Deputy Mayor	\$91,620
Councillor	\$77,876

# UNCONFIRMED MINUTES

2. *Commit to continue its advocacy for a review of the current methodology and remuneration categories for Mayor, Deputy Mayor and Councillor remuneration and respond to invitations and provide submissions as they arise.*

Carried

**Resolution No.: 8733**

**Moved: Cr West**

**Seconded: Cr Pickels**

**That Council:**

1. **In accordance with the requirements of the *Local Government Regulation 2012 (s247)* and the remuneration determinations of the Queensland Government's Local Government Remuneration Commission Annual Report 2023, resolves to accept the Commission's position and that the following remuneration amount apply with effect from 1 July 2024:**

	2024/ 2025
Mayor	\$146,593
Deputy Mayor	\$91,620
Councillor	\$77,876

2. **Commits to continue its advocacy for a review of the current methodology and categories for Mayor, Deputy Mayor and Councillors, (including, recognising the full-time role of the Mayor, the size and scale of the region, scope of issues and expectations of community) and respond to invitations and provide submissions as they arise.**

Carried

## DECLARABLE CONFLICT OF INTEREST

Cr Melissa Westcott declared a declarable conflict of interest for Report 9.6 Updated Procurement Policy as she is a small business owner that does business with Council.

## DECLARABLE CONFLICT OF INTEREST

Cr Vern Russell declared a declarable conflict of interest for Report 9.6 Updated Procurement Policy as she is a small business owner that does business with Council.

# UNCONFIRMED MINUTES

## DECLARABLE CONFLICT OF INTEREST

Cr Alaina Earl declared a declarable conflict of interest for Report 9.6 Updated Procurement Policy as she works for 4RFM who does business with Council.

**Resolution No.: 8734**

**Moved: Cr West**

**Seconded: Cr Pickels**

**That Council:**

- 1. Approves Cr Melissa Westcott and Cr Vern Russell remaining in the meeting room for the discussion and vote for Report 9.6 Updated Procurement Policy as per the *Local Government Act 2009* Section 150EF Personal interests in ordinary business matters of a local government and they will have no additional benefit than any other businesses dealing with Council for procurement related matters.**
- 2. Approves Cr Earl remaining in the meeting room for the discussion for Report 9.6 Updated Procurement Policy as she will have no additional benefit than any other businesses dealing with Council for procurement related matters.**

**Carried**

## 9.6 Updated Procurement Policy

### EXECUTIVE SUMMARY

This report seeks Council's consideration to review and adopt the updated Procurement Policy CORP-POL-122.

### COMMITTEE'S RECOMMENDATION

*Resolution No.: CGFS0873*

*Moved: Cr Jane Pickels*

*Seconded: Cr Terry O'Neill*

*That the Committee recommends that Council:*

# UNCONFIRMED MINUTES

1. *Adopts the revised Procurement Policy (CORP-POL-122).*

*Carried*

**Resolution No.:** 8735

**Moved:** Cr West

**Seconded:** Cr Westcott

**That Council:**

1. **Adopts the revised Procurement Policy (CORP-POL-122).**

**Carried**

## PRESCRIBED CONFLICT OF INTEREST

Cr Vern Russell declared a prescribed conflict of interest for Report 9.7 Updated Local Preference Policy as she is a small business owner that does business with Council. Cr Vern Russell left the meeting room at 10.25am and did not participate in the discussions or vote for Report 9.7.

## PRESCRIBED CONFLICT OF INTEREST

Cr Melissa Westcott declared a prescribed conflict of interest for Report 9.7 Updated Local Preference Policy as she is a small business owner that does business with Council. Cr Melissa Westcott left the meeting room at 10.25am and did not participate in the discussions or vote for Report 9.7.

## **9.7 Updated Local Preference Policy**

### **EXECUTIVE SUMMARY**

This report seeks Council's consideration to review and adopt the updated Local Preference Policy CORP-POL-086.

*Note: There was no Committee Recommendation due to the Corporate Governance and Financial Services Committee being inquorate due to Prescribed Conflict of Interests declared by Committee Members.*

# UNCONFIRMED MINUTES

**Resolution No.:** 8736

**Moved:** Cr Pickels

**Seconded:** Cr Coleman

**That Council:**

- 1. Adopts the revised Local Preference Policy (CORP-POL-086).**

**Carried**

## ATTENDANCE

Cr Melissa Westcott and Cr Vern Russell returned to the meeting room at 10.29am.

## ATTENDANCE

Cr Simon West left the meeting room at 10.30am.

## 9.8 Cybersecurity Recovery Update and Close-Out

### EXECUTIVE SUMMARY

One year on from the cyber-attack of March 2023, a status review has been conducted of:

- recommendations made by both Dell and Palo Alto as a result of their investigations into the incident.
- long-tail recovery items identified through internal organisation engagement in September 2023.

The results of the review are presented here as an update for Council and as a way of closing off reporting on the incident. It should be noted that cybersecurity continues to be monitored and progressed through ongoing business-as-usual operations and the Digital Strategy project.



# UNCONFIRMED MINUTES

---

## COMMITTEE'S RECOMMENDATION

Resolution No.: CGFS0875

Moved: Cr Terry O'Neill

Seconded: Cr Jane Pickels

That the Committee recommends that Council:

1. Receives and notes the report as an update and close-out of the cyber security incident March 2023, whilst noting ongoing actions as business-as-usual operations.

Carried

**Resolution No.: 8737**

**Moved: Cr Coleman**

**Seconded: Cr O'Neill**

**That Council:**

1. **Receives and notes the report as an update on the Cyber Security Incident March 2023, whilst noting the ongoing actions as business-as-usual operations.**

**Carried**

## DECLARABLE CONFLICT OF INTEREST

Cr Alaina Earl declared a Declarable Conflict of Interest for Report 9.9 Minor Community Grants Summary – April 2024 as her employer, Rock FM Association Incorporated (4RFM) and her niece and nephew (Piper and Billy Earl) were recipients of the April 2024 Minor Community Grants Program. Cr Alaina Earl left the meeting room at 10.31am and did not participate in the vote or discussions for Report 9.9.

## ATTENDANCE

Cr Simon West returned to the meeting room at 10.31am.

# UNCONFIRMED MINUTES

## 9.9 Minor Community Grants Summary – April 2024

### EXECUTIVE SUMMARY

This report summarises the minor community grants approved under delegation for the period 1 April to 30 April 2024.

### COMMITTEE'S RECOMMENDATION

Resolution No.: PECS1128

Moved: Cr Melissa Westcott

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

1. Notes the minor community grants approved under delegation for the period 1 April to 30 April 2024.

Carried

Resolution No.: 8738

Moved: Cr Russell

Seconded: Cr Coleman

That Council:

1. Notes the minor community grants approved under delegation for the period 1 April to 30 April 2024.

Carried

### ATTENDANCE

Cr Alaina Earl returned to the meeting room at 10.33am.



# UNCONFIRMED MINUTES

<b>Application 2 Dan Parsons</b>	
<b>Project</b>	Dan Parsons has submitted a “Develop” funding category application requesting \$2,000.00 (exclusive of GST) to assist with his costs for participating in a four-day mentorship program with established sculpture artist Milynda Rogers. The applicant is a Clermont-based emerging local artist with a letter of reference from Clermont Artslink Inc. During the mentorship program to be held at the mentor’s Jericho studio over 4 days (with dates available in June, mid-July and late August 2024), the applicant will receive one-on-one tuition with the program including advice on holding workshops and skill development in sculpture techniques.
<u>Officer Recommendation</u>	
<b>Details</b>	Approve \$2,000.00 (excluding GST)

<b>Application 3 Clermont Crafters Incorporated</b>	
<b>Project</b>	Clermont Crafters has submitted an “Inspire” funding category application requesting \$1,045.00 to support the engagement of Brisbane-based textile artist Sue Howie to facilitate a two-day skills development workshop on Sashiko and Boro sewing techniques in Clermont on 17 and 18 July 2024.
<u>Officer Recommendation</u>	
<b>Details</b>	Approve \$1,045.00 (excluding GST)

<b>Application 4 Glenden Rural Interests Incorporated</b>	
<b>Project</b>	Glenden Rural Interests has submitted an “Inspire” funding category application seeking \$7,335.00 to support the costs of engaging three artists [Nebo-based leathercraft artist Mary-Ellen McEvoy, Proserpine-based wood whittling artist Malcolm Byrne, and Calen-based painter Lyn Olsen (a former Glenden resident)] to facilitate a total of seven creative workshops open to men, women and children (where appropriate) of Glenden (whether they are permanent residents or in town during their work shift) during dates between July and October 2024.
<u>Officer Recommendation</u>	
<b>Details</b>	Approve \$7,335.00 (excluding GST)

<b>Application 5 Clermont Artslink Incorporated</b>	
<b>Project</b>	Clermont Artslink has submitted an “Inspire” funding category application requesting \$6,506.00 to support the engagement of two Clermont-based artists (Tania Gillies and Marcia Braxton) to deliver eight wombat themed art workshops (one each in the communities of Clermont, Moranbah, Kilcummin, Dysart, Nebo, Middlemount,

# UNCONFIRMED MINUTES

---

	Glendon and St Lawrence) between November 2024 and May 2025. The purpose of the workshops is not only skill development but also to promote the Northern Hairy Nosed Wombat and to encourage participants to enter their artworks in the annual competitions held in conjunction with the Wombat Festival and the Clermont Show.
<u>Officer Recommendation</u>	
<b>Details</b>	Approve \$6,506.00 (excluding GST)

3. *Advises the applicants the grant constitutes sponsorship of the event and Isaac Regional Council is to be recognised in the same manner as equivalent corporate sponsors in addition to any acknowledgement requirements within the RADF 2023-2024 Community Funding Program Guidelines.*

*Carried*

<b>Resolution No.:</b>	<b>8739</b>		
<b>Moved:</b>	<b>Cr Pickels</b>	<b>Seconded:</b>	<b>Cr Westcott</b>
<b>That Council:</b>			
1. Approves that any unallocated funds from Round One of the Regional Arts Development Fund Community Grants Program 2023-2024 to be carried forward into Round Two which opened on 11 April 2024 and closed on Friday, 3 May 2024.			
2. Approves the following five applications for the Regional Arts Development Fund Community Grants Program Round One 2023-2024 as follows and noting additional consultation was undertaken with current IACAC Committee Members to inform Council's decision:			
<b>Application 1</b>	<b>Noosa Film Academy Pty Ltd as Trustee for the Huglin Family Trust</b>		
<b>Project</b>	Noosa Film Academy has submitted an "Inspire" funding category application requesting \$8,000.00 (excluding GST) to assist with the costs of delivering a full day acting and filmmaking workshop in Moranbah (open to the wider community) and two community screening events (one each in Moranbah and Middlemount) including costs of editing the short film created at the community workshop and making it projection ready, and provision of red carpet and media wall		

# UNCONFIRMED MINUTES

	for photographs. These events will take place between 22 July and 30 July 2024 as part of the applicant's roadshow in the region facilitating screen acting and screen production workshops at Moranbah State High School, Dysart State High School, Clermont State High School and Middlemount Community.
Details	Approves \$8,000.00 (excluding GST)
<b>Application 2 Dan Parsons</b>	
Project	Dan Parsons has submitted a "Develop" funding category application requesting \$2,000.00 (exclusive of GST) to assist with his costs participating in a four-day mentorship program with established sculptor artist Milynda Rogers. The applicant is a Clermont-based emerging artist with a letter of reference from Clermont Artslink Inc. During the mentorship program to be held at the mentor's Jericho studio over 4 days (with dates available in June, mid-July and late August 2024), the applicant will receive one-on-one tuition with the program including advice on how to run workshops and skill development in sculpture techniques.
Details	Approves \$2,000.00 (excluding GST)
<b>Application 3 Clermont Crafters Incorporated</b>	
Project	Clermont Crafters has submitted an "Inspire" funding category application requesting \$1,045.00 to support the engagement of Brisbane-based textile artist Sue Howie to facilitate a two-day skills development workshop on Sashiko and Boro sewing techniques in Clermont on 17 and 18 July 2024.
Details	Approves \$1,045.00 (excluding GST)
<b>Application 4 Glenden Rural Interests Incorporated</b>	
Project	Glenden Rural Interests has submitted an "Inspire" funding category application seeking \$7,335.00 to support the costs of engaging three artists [Nebo-based leathercraft artist Mary-Ellen McEvoy, Proserpine-based whittling artist Malcolm Byrne, and Calen-based painter Lyn Olsen (a former Glenden resident)] to facilitate a total of seven creative workshops open to men, women and children (where appropriate) of Glenden (whether they are permanent residents or in town during their work shift) during dates between July and October 2024.
Details	Approves \$7,335.00 (excluding GST)



# UNCONFIRMED MINUTES

Application 5	Clermont Artslink Incorporated
Project	Clermont Artslink has submitted an “Inspire” funding category application requesting \$6,506.00 to support the engagement of two Clermont-based artists (Tania Gillies and Marcia Braxton) to deliver eight wombat theme workshops (one each in the communities of Clermont, Moranbah, Kilcurry, Dysart, Nebo, Middlemount, Glendon and St Lawrence) between November 2024 and May 2025. The purpose of the workshops is not only to support local development but also to promote the Northern Hairy Nosed Wombat and to encourage participants to enter their artworks in the annual competitions in conjunction with the Wombat Festival and the Clermont Show.
Details	Approves \$6,506.00 (excluding GST)

3. Advises the applicants the grant constitutes sponsorship of the event and Isaac Regional Council is to be recognised in the same manner as equivalent corporate sponsors in addition to any acknowledgement requirements within the RADF 2023-2024 Community Funding Program Guidelines.

Carried

## 9.11

## Regional Pool Status Report – April 2024

### EXECUTIVE SUMMARY

This report provides an overview of the operating and administrative status of the Region’s swimming pools for the period ending April 2024.

### COMMITTEE’S RECOMMENDATION

Resolution No.: PECS1130

Moved: Cr Alaina Earl

Seconded: Cr Melissa Westcott

That the Committee recommend that Council:

1. Receives and acknowledges the status of the Region’s swimming pools.

# UNCONFIRMED MINUTES

2. Council endorses amendment to the Annual Operational Plan measure of success to “Inspections undertaken biannually at all facilities to ensure a high standard of delivery” ensuring alignment with the seasonal operation of the region’s swimming pools.

Carried

**Resolution No.:** 8740

**Moved:** Cr Russell

**Seconded:** Cr Coleman

**That Council:**

1. Receives and acknowledges the status of the Region’s swimming pools.
2. Council endorses amendment to the Annual Operational Plan measure of success to “Inspections undertaken biannually at all facilities to ensure a high standard of delivery” ensuring alignment with the seasonal operation of the region’s swimming pools.

Carried

9.12

**Tenure Arrangements – The State of Queensland (Represented by Queensland Fire and Emergency Services) Rural Operations**

## EXECUTIVE SUMMARY

The purpose of this report is to seek Council endorsement of an exception under the provisions of Section 236 (2) and 236 (1)(b)(i) of the Local Government Regulations 2012 to dispose of part of Lot 21 on MC291 located at 6 Music Street, Carmila; and part of Lot 3 on SP144386, located at 27 Bowen Street, Nebo; and part of Lot 2 on RP609849, located at 3 Wilangi Street, St Lawrence by way of a three (3) year Licence to Occupy plus a three (3) year option to The State of Queensland (Represented by Queensland Fire and Emergency Services) Rural Operations for each location.

**ISAAC.QLD.GOV.AU**

P 1300 472 227 F 07 4941 8666 A PO Box 97 Moranbah QLD 4744

 isaacregionalcouncil

 isaacregionalcouncil

 isaaccouncil

# UNCONFIRMED MINUTES

---

## COMMITTEE'S RECOMMENDATION

Resolution No.: PECS1131

Moved: Cr Alaina Earl

Seconded: Cr Melissa Westcott

That the Committee recommends that Council:

1. Under the provisions of Section 236 (2) of the Local Government Regulations 2012 resolves that an exception from inviting written quotes or tenders is granted for tenure over
  - a. part of Lot 21 on MC291 located at 6 Music Street, Carmila,
  - b. part of Lot 3 on SP144386, located at 27 Bowen Street, Nebo, and
  - c. part of Lot 2 on RP609849, located at 3 Wilangi Street, St Lawrence.
2. Under the provisions of Section 236 (1)(b)(i) of the Local Government Regulations resolves to approve to enter into a three-year Licence to Occupy with The State of Queensland (Represented by Queensland Fire and Emergency Services) Rural Operations for each location.
  - a. Lease fees to be charged in accordance with 2023-2024 Fees & Charges – annual rent/usage fee \$730.00 for each location, matrix attached.
    - i. part of Lot 21 on MC291 located at 6 Music Street, Carmila,
    - ii. part of Lot 3 on SP144386, located at 27 Bowen Street, Nebo, and
    - iii. part of Lot 2 on RP609849, located at 3 Wilangi Street, St Lawrence.
  - b. Acknowledging that the structures are Council assets, all repairs and maintenance responsibilities will be in accordance with the Base Building Inclusions and Exclusions Guideline.
3. Authorises the Chief Executive Officer to negotiate, vary and execute the legal instruments to action clause 2 above.

Carried

# UNCONFIRMED MINUTES

**Resolution No.:** 8741

**Moved:** Cr Coleman

**Seconded:** Cr Westcott

**That Council:**

1. Under the provisions of Section 236 (2) of the *Local Government Regulation 2012* resolves that an exception from inviting written quotes or tenders is granted for tenure over
  - a. part of Lot 21 on MC291 located at 6 Music Street, Carmila,
  - b. part of Lot 3 on SP144386, located at 27 Bowen Street, Nebo, and
  - c. part of Lot 2 on RP609849, located at 3 Wilangi Street, St Lawrence.
2. Under the provisions of Section 236 (1)(b)(i) of the *Local Government Regulation 2012* resolves to approve to enter into a three-year Licence to Occupy with The State of Queensland (Represented by Queensland Fire and Emergency Services) Rural Operations for each location.
  - a. Lease fees to be charged in accordance with 2023-2024 Fees and Charges – annual rent/usage fee \$730.00 for each location, matrix attached.
    - i. part of Lot 21 on MC291 located at 6 Music Street, Carmila,
    - ii. part of Lot 3 on SP144386, located at 27 Bowen Street, Nebo, and
    - iii. part of Lot 2 on RP609849, located at 3 Wilangi Street, St Lawrence.
  - b. Acknowledging that the structures are Council assets, all repairs and maintenance responsibilities will be in accordance with the Base Building Inclusions and Exclusions Guideline.
3. Authorises the Chief Executive Officer to negotiate, vary and execute the legal instruments to action clause 2 above.

Carried



# UNCONFIRMED MINUTES

Resolution No.: 8742

Moved: Cr O'Neill

Seconded: Cr Pickels

That Council:

1. Adopts Administrative Amendment 1 in accordance with section 20 of the *Planning Act 2016* and chapter 2, part 1, section 3.1 the Minister's Guidelines and Rules.
2. Adopts a commencement date of 1 July 2024 for Administrative Amendment 1 as consolidated in Version 1.1 of the Isaac Regional Planning Scheme 2021.
3. Approves the giving of a public notice advising the adoption of Administrative Amendment 1 in a newspaper circulating within the Isaac Regional Council area, on the Isaac Regional Council website and also in the Queensland Government Gazette in accordance with section 20 of the *Planning Act 2016* and chapter 2, part 1, section 3.2 of the Minister's Guidelines and Rules.
4. Delegates the Chief Executive Officer to issue correspondence to the Chief Executive of the *Planning Act 2016* providing a copy of the public notice and a certified copy of the Administrative Amendment in accordance with section 20 of the *Planning Act 2016* and chapter 2, part 1, section 3.3 of the Minister's Guidelines and Rules.

Carried

9.14

**Exception to *Local Government Regulations 2012* Sarina Landcare Catchment Management Association and Koinmerburra Aboriginal Corporation**

## EXECUTIVE SUMMARY

The purpose of this report is to seek approval to enter a medium to large contractual arrangement with Sarina Landcare Catchment Management Association and the Koinmerburra Aboriginal Corporation without requiring written quotes or tenders, as an exception to the Default Contracting Procedures contained in section 235 (b) of *Local Government Regulations 2012*. The engagement of these organisations will be for the purpose of supporting Council with the delivery of coastal restoration projects which are partially funded under the Federal Government's Reef Guardian Council Program.

[ISAAC.QLD.GOV.AU](http://ISAAC.QLD.GOV.AU)

P 1300 472 227 F 07 4941 8666 A PO Box 97 Moranbah QLD 4744

 [isaacregionalcouncil](https://www.facebook.com/isaacregionalcouncil)

 [isaacregionalcouncil](https://www.instagram.com/isaacregionalcouncil)



[isaaccouncil](https://twitter.com/isaaccouncil)





9.15

**MCU23/0014 - Development Permit for a Material Change of Use for High Impact Industry (Temporary concrete batching plants) located at St Lawrence – Croydon Road, Collaroy, described as Lot 4 on KL210 and Lot 799 on PH391**

## EXECUTIVE SUMMARY

Council has received a development application from Lotus Creek Wind Farm Pty Ltd for a Development Permit for a Material Change of Use for High Impact Industry (Temporary concrete batching plants) located at St Lawrence – Croydon Road, described as Lot 4 on KL210 and Lot 799 on PH391.

The Lotus Creek Wind Farm (LCWF) is an approved development which consists of 55 turbines and as part of the construction of the project three temporary concrete batching plants are required. The temporary concrete batching plants are proposed to supply the concrete required for the construction of the Lotus Creek Wind Farm (LCWF), with the majority of the concrete required for the footings for each turbine tower. The applicant intends for only one batch plant location to be in operation at any one time with the single mobile plant set to move progressively between batch locations as construction work progresses. The applicant estimates that 55,000m<sup>3</sup> of concrete will be produced throughout the construction period.

The proposed, temporary concrete batching plant locations will be within the LCWF development footprint that has received previous approval for vegetation clearing through an Operational Works permit (SARA ref: 2312-38389 SDA) and a EPBC approval (EPBC ref: 2020/8867). No further vegetation clearing outside of the approved development footprint is proposed as part of this development application.

The proposed development has been assessed with regard to the applicable assessment benchmarks as identified within this report. The proposed development generally complies with these assessment benchmarks and does not raise any significant issues that cannot be addressed by reasonable and relevant conditions. The application is therefore recommended for approval.

## COMMITTEE'S RECOMMENDATION

*Resolution No.:* PECS1134

*Moved:* Cr Terry O'Neill

*Seconded:* Cr Melissa Westcott

*That the Committee recommends that Council:*

# UNCONFIRMED MINUTES

1. That Council Approve Development Permit for a Material Change of Use for High Impact Industry (Temporary concrete batching plants) located at St Lawrence-Croydon Road, Collaroy, described as Lot 4 on KL210, Lot 799 on PH391 in accordance with the below conditions:

NO.	CONDITION	TIMING										
<b>GENERAL CONDITIONS</b>												
1	Carry out the approved development generally in accordance with the approved drawings and documents.	At all times unless otherwise stated										
2	Maintain the approved development generally in accordance with the approved drawings and documents and any relevant Council engineering or other approval required by the conditions.	To be maintained										
3	Where there is any conflict between the conditions of this Decision Notice and details shown on the Approved Drawings, the conditions prevail.	At all times										
4	The applicant must meet the full cost of all works and any other requirements associated with this development, unless specified in a particular condition.	At all times										
5	The applicant must repair any damage to existing infrastructure (e.g. kerb and channel, footpath or roadway) that may have occurred during any works undertaken as part of the development. Any damage that is deemed to create a hazard to the community must be repaired immediately.	At all times										
6	The applicant must demonstrate to Council compliance with the conditions of the approval prior to commencement of the changed use.	Prior to commencement of use										
<b>APPROVED DRAWINGS AND DOCUMENTS</b>												
7	Except where amended by the conditions of this Decision Notice, the development is to be carried out, generally in accordance with the following approved drawings and/or documents: <table border="1"><thead><tr><th>Title</th><th>Drawing Number</th><th>Rev/ Amd't</th><th>Date</th><th>Prepared by</th></tr></thead><tbody><tr><td>Proposed Batching Plant Locations</td><td>1</td><td>n/a</td><td>16 November 2023</td><td>Lotus Creek Wind Farm</td></tr></tbody></table>	Title	Drawing Number	Rev/ Amd't	Date	Prepared by	Proposed Batching Plant Locations	1	n/a	16 November 2023	Lotus Creek Wind Farm	At all times
Title	Drawing Number	Rev/ Amd't	Date	Prepared by								
Proposed Batching Plant Locations	1	n/a	16 November 2023	Lotus Creek Wind Farm								

# UNCONFIRMED MINUTES

NO.	CONDITION					TIMING
	Proposed Batching Plant Locations – Northern Batching Plant	2	n/a	16 November 2023	Lotus Creek Wind Farm	
	Proposed Batching Plant Locations - Central Batching Plant	3	n/a	16 November 2023	Lotus Creek Wind Farm	
	Proposed Batching Plant Locations - Southern Batching Plant	4	n/a	16 November 2023	Lotus Creek Wind Farm	
	Concrete Batch Plant Concept – Drawing 3 of 4	T505-DWG-0003	Rev.A	1 October 2022	Vestas	
	Concrete Batch Plant Concept – Drawing 4 of 4	T505-DWG-0004	Rev.A	1 October 2022	Vestas	
<b>8</b>	A legible copy of the Approved drawings and documents bearing "Council Approval" and the Conditions of this Decision Notice are to be available on site at all times during construction.					During construction
<b>BUILDING WORK</b>						
<b>9</b>	<p>Complete all building work associated with this development approval, including work required by any of the Conditions of this Decision Notice; generally in accordance with the approved drawing(s), and/or documents.</p> <p>Where Building Work is Assessable Development, works are to be carried out in accordance with a current Development Permit.</p>					<p>Prior to issue of Certificate of Classification / Final Inspection</p> <p>Certificate or prior to commencement of use, whichever comes first and then to be maintained</p>
<b>OPERATIONAL WORK</b>						
<b>10</b>	Complete all Operational Work associated with this development approval, including work required by any of the Conditions of this Decision Notice generally in accordance with the approved					Prior to issue of Certificate of Classification / Final

# UNCONFIRMED MINUTES

NO.	CONDITION	TIMING
	<p>drawings and/or documents.</p> <p>Where Operational Work is Assessable Development, works are to be carried out in accordance with a current Development Permit and the Capricorn Municipal Development Guidelines.</p> <p><b>Note:</b> <i>This Decision Notice does not represent an approval to commence Operational Work. Any Operational Work associated with this Material Change of Use or other engineering work proposed on the premises may be subject to assessment under the Isaac Regional Council Planning Scheme.</i></p>	<p>Inspection Certificate or prior to commencement of use, whichever comes first and then to be maintained</p>
<b>COMMENCING AND CEASING USE</b>		
11	The Applicant is required to submit formal written notification to Council confirming the date of commencement of the use, within 10 business days the day after the use commences.	As indicated
12	The development must cease use on or before 4 years from the date of commencement of the use.	As indicated
<b>INDUSTRY ACTIVITIES</b>		
13	The approved High impact industry is restricted to the provision of concrete materials for the development of the Lotus Creek Wind Farm only.	At all times
14	<p>Chemical storage and use areas must be appropriately designed and managed to minimise the risk and impact of any accidental spills and/or releases of fuels, chemicals and other hazardous materials that may contaminate soil, stormwater, groundwater and/or air.</p> <p>Storage of fuels and chemicals on-site is undertaken in accordance with Australian Standard AS1940 – Storage and Handling of Flammable and Combustible Liquids.</p>	Prior to commencement of use and at all times
15	Certification must be submitted to Council from a suitably qualified person who certifies that the onsite storage of fuels, chemicals and other hazardous materials has been undertaken in accordance with Australian Standard AS1940 – Storage and Handling of Flammable and Combustible Liquids.	Prior to commencement of use
16	Provide certification from a Registered Professional Engineer Queensland (RPEQ) that the vehicle access / driveway/s has	Prior to commencement of

# UNCONFIRMED MINUTES

NO.	CONDITION	TIMING
	been designed and constructed in accordance with the conditions of this Decision Notice or any other relevant approval issued by the Assessment Manager.	use
<b>17</b>	Site facilities must be provided for staff to include at a minimum but not limited to: <ol style="list-style-type: none"> <li>Site office and lunchroom</li> <li>Access and carparking</li> <li>Ablution facilities</li> <li>Potable water</li> <li>Power &amp; lighting</li> </ol>	At all times during the use onsite
<b>18</b>	During the transportation of soil and other fill/excavated material: <ol style="list-style-type: none"> <li>All trucks hauling raw materials must have their loads secure and covered.</li> <li>Prior to vehicles exiting the site, measures must be taken to remove the soil from the wheels of the vehicles to prevent soil and must being deposited on public roads.</li> </ol>	At all times
<b>19</b>	Submit and have endorsed by Council a Rehabilitation and Decommission Plan prepared by a suitably qualified person that, at a minimum: <ol style="list-style-type: none"> <li>Demonstrates the site will be restored to a standard capable of the level of productivity that was available prior to the development occurring;</li> <li>Clearly establishes the objectives of the Plan;</li> <li>Show adopted performance criteria for rehabilitation efforts;</li> <li>Includes an Action Plan, with timing for remedial work such as the removal of structures, removal of import materials, such as gravel and soil;</li> <li>Outlines a program for monitoring rehabilitation success using appropriate indicators.</li> </ol>	One (1) year prior to cessation of the use.
<b>20</b>	Implement the Rehabilitation and Decommissioning Plan endorsed by Council.	Upon cessation of the development.
<b>21</b>	All internal driveways and access tracks must be constructed of compacted gravel or approved equivalent and must be to a suitable standard to sustain all traffic during construction.	During construction of the development
<b>22</b>	Materials (aggregates) used to produce cement must be stored within in a bin (storage bay or bunker), with a design that minimises wind-blown dust and particulate matter). The walls of the bin are to extend 1m above the height of the	At all times



# UNCONFIRMED MINUTES

NO.	CONDITION	TIMING
	maximum quantity of raw material kept at the facility and extend 2m beyond the front of the stockpile to minimise dust emissions.	
23	Slump, truck wash down and drainage system must be designed to prevent tracking of sediment outside of the batch plant locations. In particular slump stands should be designed so that trucks do not drive through slurry water generated by truck wash down.	At all times
24	To ensure contaminants (fuel and any other hazardous material) are not released from the batching plant locations, the applicant is to provide to Council detailed plans demonstrating how the locations will be bunded and how spills will be managed. In particular, the applicant is demonstrating how area's where refuelling of machinery and vehicles occurs are to be bunded and managed.	Prior to construction commencing and at all times
<b>AMENITY</b>		
<b>GENERAL AMENITY</b>		
25	The approved use must not create environmental nuisance or impact on the amenity of the neighbourhood as a result of noise, vibration, air, odour, water, waste of other emissions.  <i>Note: The operation must comply with the requirement not to cause Environmental Nuisance or Environmental Harm as per the Environmental Protection Act 1994.</i>	At all times
<b>HOURS OF OPERATION</b>		
26	Unless otherwise approved in writing by the Assessment Manager, the operations of the temporary concrete batching plant must be undertaken between the hours of 6am to 6pm Monday to Sunday.	At all times
<b>NOISE</b>		
27	To protect the noise amenity of nearby sensitive land use the development is to ensure noise emanating from the site does not exceed criteria set out in the <i>Environmental Protection (Noise) Policy 2008</i> as amended.	At all times

ENGINEERING		
CONSTRUCTION MANAGEMENT		
<b>28</b>	<p>A Construction Management Plan (CMP) for the development is to be prepared in accordance with the Development Works Planning Scheme Policy.</p> <p>The CMP will include, but not be limited to the following details:</p> <ol style="list-style-type: none"> <li>a. Provision of alternative pedestrian route/s, past or around the site;</li> <li>b. Personal Protection Equipment Areas;</li> <li>c. Existing and proposed kerbside allocation signs and line marking (such as bus stops, loading zones and parking meters and/or ticket dispensers);</li> <li>d. Temporary vehicular access points;</li> <li>e. A sign off page is required demonstrating that all contractors and construction staff have read and agreed to comply with the CMP;</li> <li>f. Employee and visitor parking areas;</li> <li>g. Provision for loading and unloading materials including the location of any remote loading sites;</li> <li>h. The location of materials, structures, plant and equipment to be stored or placed on the construction site;</li> <li>i. Waste collection and storage areas;</li> <li>j. The anticipated staging and programming;</li> <li>k. Signage is to be prominently erected at the perimeter of the site entrance stating: - Applicants Name and address - A contact representative of the Applicant and Principal Contractor and phone number. These people are to be responsible to provide 24 hr contact for complaints arising from the development; and</li> <li>l. Allowable works times as those set by the <i>Queensland Environmental Protection Policy (Noise) 2008.</i></li> </ol> <p>Works are to be carried out in accordance with the CMP, with the CMP being available on site at all times.</p> <p><b>Note:</b> <i>The Construction Management Plan does not require approval by Council but must be prepared and implemented prior to the commencement of works.</i></p>	<p>Prior to site/ operational/ building work commencing and at all times during construction</p>
<b>29</b>	<p>Contain all litter, building waste on the building site by the use of a skip and any other reasonable means during construction to prevent release to neighbouring properties or roads.</p>	<p>At all times during construction</p>

# UNCONFIRMED MINUTES

<b>EARTHWORKS</b>		
<b>30</b>	Obtain a development permit for Operational work for Excavating and Filling.	Prior to site / operational / building work commencing
<b>31</b>	The Earthworks Plan is to included, but not be limited to the following: a. The location of cut and/or fill; b. The type of fill to be used and the manner in which it is to be compacted; c. The quantum of fill to be deposited or removed and finished cut and/or fill levels; d. Retaining structures (if necessary); and e. Surface and sub-surface drainage controls (if applicable).	As part of a development application for Operational Work (Excavating and Filling)
<b>32</b>	Carry out Excavating and Filling activities in accordance with the Capricorn Municipal Development Guidelines, AS3798-2007 Guidelines on earthworks for residential and commercial developments, the Approved Drawings and the provisions of a development permit for Operational Work (Excavating and Filling).	At all times
<b>33</b>	Ensure the excavating or filling does not concentrate or divert stormwater onto adjoining land to a degree which is worse than that which existed prior to the works.	At all times
<b>34</b>	Ensure the excavation or filling does not result in the ponding or permanent retention of surface water either on the site or on adjoining land.	At all times
<b>35</b>	Provide certification from a Registered Professional Engineer Queensland (RPEQ) that the Earthworks have been designed and constructed generally in accordance with the Approved Drawings, the conditions of this Decision Notice and any other relevant approval issued by the Assessment Manager.	Prior to commencement of use
<b>EROSION AND SEDIMENT CONTROL</b>		
<b>36</b>	Submit an Erosion and Sediment Control Plan as part of the Operational Works application for council approval. The Erosion and Sediment Control Plan must be prepared and implemented in accordance with the Capricorn Municipal Development Guidelines D7 'Erosion Control and Stormwater Management'.	Prior to site/ operational/ building work commencing and at all times during construction

# UNCONFIRMED MINUTES

<b>37</b>	Implement and maintain the Erosion and Sediment Control Plan on-site for the duration of the operational or building works, and until all exposed soil areas are permanently stabilised (e.g. turfed, hydro-mulched, concreted, landscaped).	While site/ operational/ building work is occurring
<b>STORMWATER</b>		
<b>38</b>	Obtain a Development Permit for Operational Work for Stormwater Drainage Works.	Prior to site / operational / building work commencing
<b>39</b>	<p>Submit to Council a Site Based Stormwater Management Plan designed in accordance with the Capricorn Municipal Development Guidelines and the Queensland Urban Drainage Manual and certified by a suitably Registered Professional Engineer of Queensland. The Plan is to include, but not be limited to the following:</p> <ul style="list-style-type: none"> <li>a. The detailed design and layout of all necessary stormwater drainage systems and stormwater quality management systems.</li> <li>b. The provision of on-site detention / retention necessary to limit discharge to pre-development generated peak levels up to and including the Q100 ARI return interval (or 1 % AEP).</li> <li>c. The provision of stormwater quality improvement devices.</li> <li>d. Description of how contaminated water will be captured, treated, reused or taken from site.</li> <li>e. Incorporate details of ongoing maintenance and management actions required about any proposed detention basin and retention systems.</li> </ul> <p><b>Note:</b> Where there are affected property owners. The in principle agreement would note the characteristics of the flow, the proffered solution, and the necessity for registration of easement(s) (prior to submission of the Operational work approval).</p>	Prior to the issue of any Development Permit for Operational Work
<b>40</b>	Provide certification from a Registered Professional Engineer Queensland (RPEQ) that the stormwater drainage system has been designed and constructed in accordance with the conditions of this approval and any other relevant approval issued by the Assessment Manager.	Prior to issue of Certificate of Classification/ Final Inspection Certificate or prior to commencement of use, whichever comes first

# UNCONFIRMED MINUTES

WATER		
41	Provide an appropriate on-site rainwater collection tank and/or other means to service the anticipated water supply needs of the development, including but not limited to potable water supply and firefighting needs.	Prior to commencement of use
SEWERAGE		
42	<p>If required, provide an on-site waste water treatment and effluent disposal system having a capacity sufficient for the use. The establishment of an onsite waste water treatment and disposal system for the site requires a Plumbing and Drainage Compliance Permit to be obtained from Council under the <i>Plumbing and Drainage Act 2018</i>. The system must be designed, constructed, operated and maintained in accordance with the Queensland Plumbing and Wastewater Code and Australian Standard AS1547: On-site Domestic Wastewater Management.</p> <p><b>Note:</b> An approval from the Department of Environment and Science (DES) must be issued for the Environmentally Relevant Activity (ERA) 63 threshold 1 – operating one or more sewage treatment works at a site that have a total daily peak design capacity of at least 21 equivalent persons. The on-site sewerage design and ERA approval from DES must be submitted along with the application to the Council for the installation for regulated plumbing and drainage.</p>	Prior to commencement of use
VEGETATION MANAGEMENT		
43	<p>Restrict vegetation removal to the extent of the Project Area and Batch Plant Locations shown on the Approved Drawings.</p> <p>A “no clearing zone” must be established and maintained over the land area outside of the Project Area and Batch Plant Locations shown on the Approved drawings. The following activities must not be carried out within the no clearing zone:</p> <ol style="list-style-type: none"> <li>clearing, cutting down, poisoning, lopping or pruning of native vegetation which is indigenous to, or planted within, the zone;</li> <li>soil/spoil dumping and/or compacting; and</li> <li>soil excavation, other than for planting indigenous native plants.</li> </ol> <p>The following exceptions apply:</p>	At all times

# UNCONFIRMED MINUTES

	<ul style="list-style-type: none"> <li>a. declared plants under the Stock Route Management Act 2002 and sub-ordinate Stock Route Management Regulation 2003, and any Council Listed Environmental Weeds, Exotic Grasses and other plants identified in writing by the Assessment Manager.</li> <li>b. indigenous native trees which pose a well-founded threat to persons or property; and</li> <li>c. controlled bushfire burns to maintain ecological processes subject to submission of a Bushfire Hazard Assessment and Management Plan and agreed in writing by the Assessment Manager.</li> </ul>	
<b>44</b>	Chip, mulch or dispose of cleared vegetation at a waste disposal facility operated by Council or salvage timber for reuse. No burning of cleared material is permitted unless otherwise approved in writing by the Assessment Manager.	Immediately after clearing of approved vegetation
<b>BUSHFIRE HAZARD</b>		
<b>45</b>	Submit a Bushfire Hazard Assessment and Management Plan to Council for approval, which is prepared in accordance with the requirements in the Bushfire hazard Planning Scheme Policy. The plan must provide a detailed site-specific assessment to verify the potential level of bushfire hazard on the development site.	Prior to site / operational/ building work commencing
<b>46</b>	Implement the requirements and recommendations of the approved Bushfire Hazard Assessment and Management Plan.	Prior to commencement of use
<b>WASTE MANAGEMENT</b>		
<b>47</b>	Maintain and operate an adequate waste disposal service, including the maintenance of refuse bins and associated storage areas so as not to cause any environmental nuisance.	At all times
<b>48</b>	Ensure that any potential food / waste sources are covered and collected so that they are not accessible to wildlife.	At all times
<b>49</b>	Store all liquid waste (e.g. oil, waste oil, paint tins, acid drums, batteries etc.) that cannot be disposed of in Council's sewerage system or an on-site industrial waste treatment system in a covered area on an impervious surface and ensure it is contained in a manner capable of containing the liquids in case of spillage.	At all times



# UNCONFIRMED MINUTES

ADVICE NOTES		
ADVICES		
ENVIRONMENTAL HARM		
1	The <i>Environmental Protection Act 1994</i> states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to prevent or minimise the harm. Environmental harm includes environmental nuisance. In this regard persons and entities, involved in the civil, earthworks, construction and operational phases of this development, are to adhere to their 'general environmental duty' to minimise the risk of causing environmental harm. Environmental harm is defined by the Act as any adverse effect, or potential adverse effect whether temporary or permanent and of whatever magnitude, duration or frequency on an environmental value and includes environmental nuisance. Therefore, no person should cause any interference with the environment or amenity of the area by reason of the emission of noise, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit, sediment, oil or otherwise, or cause hazards likely in the opinion of the administering authority to cause undue disturbance or annoyance to persons or affect property not connected with the use.	At all times
FENCES		
2	Should any existing fence not comply with the requirements of this approval, the existing fence must be replaced in accordance with the requirements of this approval at the applicant's expense.	Prior to commencement of use
3	Fencing should be undertaken in accordance with the provisions of the <i>Neighbourhood Disputes (Dividing Fences and Trees) Act 2011</i> . This includes appropriate mediation practices and agreements regarding the type of materials.	At all times
ABORIGINAL CULTURAL HERITAGE		
4	All development should proceed in accordance with the Duty of Care Guidelines under the <i>Aboriginal Cultural Heritage Act 2003</i> . Penalties may apply where duty of care under that act has been breached.	At all times
RATES AND CHARGES		
5	In accordance with the Planning Act 2016, all rates, charges or any expenses being a charge over the subject land under any Act must be paid prior to the Plan of Subdivision being endorsed	Prior to commencement of use



# UNCONFIRMED MINUTES

	by the Assessment Manager.	
<b>CONTAMINATED LAND</b>		
<b>6</b>	It is strictly the applicant/owner's responsibility to source information regarding contaminated land from the Department of Resource Management, Contaminated Land section as Council has not conducted detailed studies and does not hold detailed information pertaining to contaminated land.	At all times
<b>FURTHER DEVELOPMENT APPROVALS</b>		
<b>7</b>	Please be advised that the following development permits are required to be obtained before the development can be carried out: a. Stormwater b. Earthworks (Excavating and/or Filling)	Prior to site / operational/ building work commencing
<b>SIGNAGE</b>		
<b>8</b>	Any signage is to be provided in accordance Council's Subordinate Local Law No.14 (Installation of Advertising Devices) 2011.	Prior to the commencement of Use
<b>ADVICE AGENCY CONDITIONS</b>		
<b>9</b>	Please refer to the Appendix 4 for the Powerlink Queensland, Referral Agency Response (Advice). The applicant must have regard to Powerlink Queensland conditions when undertaking the development.	At all times

*Carried*

<b>Resolution No.:</b>	<b>8744</b>	
<b>Moved:</b>	<b>Cr Pickels</b>	
<b>Seconded:</b>	<b>Cr Westcott</b>	
<b>That Council:</b>		
1. Approves Development Permit for a Material Change of Use for High Impact Industry (Temporary concrete batching plants) located at St Lawrence-Croydon Road, Collaroy, described as Lot 4 on KL210, Lot 799 on PH391 in accordance with the below conditions:		
<b>NO.</b>	<b>CONDITION</b>	<b>TIMING</b>
<b>GENERAL CONDITIONS</b>		
<b>1</b>	<b>Carry out the approved development generally in</b>	<b>At all times unless</b>

# UNCONFIRMED MINUTES

	accordance with the approved drawings and documents.	otherwise stated																				
2	Maintain the approved development generally in accordance with the approved drawings and documents and any relevant Council engineering or other approval required by the conditions.	To be maintained																				
3	Where there is any conflict between the conditions of this Decision Notice and details shown on the Approved Drawings, the conditions prevail.	At all times																				
4	The applicant must meet the full cost of all works and any other requirements associated with this development, unless specified in a particular condition.	At all times																				
5	The applicant must repair any damage to existing infrastructure (e.g. kerb and channel, footpath or roadway) that may have occurred during any works undertaken as part of the development. Any damage that is deemed to create a hazard to the community must be repaired immediately.	At all times																				
6	The applicant must demonstrate to Council compliance with the conditions of the approval prior to commencement of the changed use.	Prior to commencement of use																				
<b>APPROVED DRAWINGS AND DOCUMENTS</b>																						
7	<p>Except where amended by the conditions of this Decision Notice, the development is to be carried out, generally in accordance with the following approved drawings and/or documents:</p> <table border="1"> <thead> <tr> <th>Title</th> <th>Drawing Number</th> <th>Rev/ Amd't</th> <th>Date</th> <th>Prepared by</th> </tr> </thead> <tbody> <tr> <td>Proposed Batching Plant Locations</td> <td>1</td> <td>n/a</td> <td>16 November 2023</td> <td>Lotus Creek Wind Farm</td> </tr> <tr> <td>Proposed Batching Plant Locations – Northern Batching Plant</td> <td>2</td> <td>n/a</td> <td>16 November 2023</td> <td>Lotus Creek Wind Farm</td> </tr> <tr> <td>Proposed Batching Plant Locations - Central Batching</td> <td>3</td> <td>n/a</td> <td>16 November</td> <td>Lotus Creek Wind Farm</td> </tr> </tbody> </table>	Title	Drawing Number	Rev/ Amd't	Date	Prepared by	Proposed Batching Plant Locations	1	n/a	16 November 2023	Lotus Creek Wind Farm	Proposed Batching Plant Locations – Northern Batching Plant	2	n/a	16 November 2023	Lotus Creek Wind Farm	Proposed Batching Plant Locations - Central Batching	3	n/a	16 November	Lotus Creek Wind Farm	At all times
Title	Drawing Number	Rev/ Amd't	Date	Prepared by																		
Proposed Batching Plant Locations	1	n/a	16 November 2023	Lotus Creek Wind Farm																		
Proposed Batching Plant Locations – Northern Batching Plant	2	n/a	16 November 2023	Lotus Creek Wind Farm																		
Proposed Batching Plant Locations - Central Batching	3	n/a	16 November	Lotus Creek Wind Farm																		

# UNCONFIRMED MINUTES

	Plant			2023		
	Proposed Batching Plant Locations - Southern Batching Plant	4	n/a	16 November 2023	Lotus Creek Wind Farm	
	Concrete Batch Plant Concept – Drawing 3 of 4	T505-DWG-0003	Rev.A	1 October 2022	Vestas	
	Concrete Batch Plant Concept – Drawing 4 of 4	T505-DWG-0004	Rev.A	1 October 2022	Vestas	
8	A legible copy of the Approved drawings and documents bearing "Council Approval" and the Conditions of this Decision Notice are to be available on site at all times during construction.					During construction
<b>BUILDING WORK</b>						
9	<p>Complete all building work associated with this development approval, including work required by any of the Conditions of this Decision Notice; generally in accordance with the approved drawing(s), and/or documents.</p> <p>Where Building Work is Assessable Development, works are to be carried out in accordance with a current Development Permit.</p>					<p>Prior to issue of Certificate of Classification / Final Inspection Certificate or prior to commencement of use, whichever comes first and then to be maintained</p>
<b>OPERATIONAL WORK</b>						
10	<p>Complete all Operational Work associated with this development approval, including work required by any of the Conditions of this Decision Notice generally in accordance with the approved drawings and/or documents.</p> <p>Where Operational Work is Assessable Development, works are to be carried out in accordance with a current Development Permit and the Capricorn Municipal Development Guidelines.</p> <p>Note: This Decision Notice does not represent an approval to commence Operational Work. Any Operational Work</p>					<p>Prior to issue of Certificate of Classification / Final Inspection Certificate or prior to commencement of use, whichever comes first and then to be maintained</p>

# UNCONFIRMED MINUTES

	associated with this Material Change of Use or other engineering work proposed on the premises may be subject to assessment under the Isaac Regional Council Planning Scheme.	
<b>COMMENCING AND CEASING USE</b>		
11	The Applicant is required to submit formal written notification to Council confirming the date of commencement of the use, within 10 business days the day after the use commences.	As indicated
12	The development must cease use on or before 4 years from the date of commencement of the use.	As indicated
<b>INDUSTRY ACTIVITIES</b>		
13	The approved High impact industry is restricted to the provision of concrete materials for the development of the Lotus Creek Wind Farm only.	At all times
14	Chemical storage and use areas must be appropriately designed and managed to minimise the risk and impact of any accidental spills and/or releases of fuels, chemicals and other hazardous materials that may contaminate soil, stormwater, groundwater and/or air.  Storage of fuels and chemicals on-site is undertaken in accordance with Australian Standard AS1940 – Storage and Handling of Flammable and Combustible Liquids.	Prior to commencement of use and at all times
15	Certification must be submitted to Council from a suitably qualified person who certifies that the onsite storage of fuels, chemicals and other hazardous materials has been undertaken in accordance with Australian Standard AS1940 – Storage and Handling of Flammable and Combustible Liquids.	Prior to commencement of use
16	Provide certification from a Registered Professional Engineer Queensland (RPEQ) that the vehicle access / driveway/s has been designed and constructed in accordance with the conditions of this Decision Notice or any other relevant approval issued by the Assessment Manager.	Prior to commencement of use

# UNCONFIRMED MINUTES

17	<p>Site facilities must be provided for staff to include at a minimum but not limited to:</p> <ul style="list-style-type: none"> <li>a. Site office and lunchroom</li> <li>b. Access and carparking</li> <li>c. Ablution facilities</li> <li>d. Potable water</li> <li>e. Power &amp; lighting</li> </ul>	At all times during the use onsite
18	<p>During the transportation of soil and other fill/excavated material:</p> <ul style="list-style-type: none"> <li>a. All trucks hauling raw materials must have their loads secure and covered.</li> <li>b. Prior to vehicles exiting the site, measures must be taken to remove the soil from the wheels of the vehicles to prevent soil and must being deposited on public roads.</li> </ul>	At all times
19	<p>Submit and have endorsed by Council a Rehabilitation and Decommission Plan prepared by a suitably qualified person that, at a minimum:</p> <ul style="list-style-type: none"> <li>a. Demonstrates the site will be restored to a standard capable of the level of productivity that was available prior to the development occurring;</li> <li>b. Clearly establishes the objectives of the Plan;</li> <li>c. Show adopted performance criteria for rehabilitation efforts;</li> <li>d. Includes an Action Plan, with timing for remedial work such as the removal of structures, removal of import materials, such as gravel and soil;</li> <li>e. Outlines a program for monitoring rehabilitation success using appropriate indicators.</li> </ul>	One (1) year prior to cessation of the use.
20	Implement the Rehabilitation and Decommissioning Plan endorsed by Council.	Upon cessation of the development.
21	All internal driveways and access tracks must be constructed of compacted gravel or approved equivalent and must be to a suitable standard to sustain all traffic during construction.	During construction of the development
22	<p>Materials (aggregates) used to produce cement must be stored within in a bin (storage bay or bunker), with a design that minimises wind-blown dust and particulate matter).</p> <p>The walls of the bin are to extend 1m above the height of the maximum quantity of raw material kept at the facility and extend 2m beyond the front of the stockpile to minimise</p>	At all times

# UNCONFIRMED MINUTES

	dust emissions.	
23	Slump, truck wash down and drainage system must be designed to prevent tracking of sediment outside of the batch plant locations. In particular slump stands should be designed so that trucks do not drive through slurry water generated by truck wash down.	At all times
24	To ensure contaminants (fuel and any other hazardous material) are not released from the batching plant locations, the applicant is to provide to Council detailed plans demonstrating how the locations will be bunded and how spills will be managed. In particular, the applicant is demonstrating how area's where refuelling of machinery and vehicles occurs are to be bunded and managed.	Prior to construction commencing and at all times
<b>AMENITY</b>		
<b>GENERAL AMENITY</b>		
25	The approved use must not create environmental nuisance or impact on the amenity of the neighbourhood as a result of noise, vibration, air, odour, water, waste of other emissions.  Note: The operation must comply with the requirement not to cause Environmental Nuisance or Environmental Harm as per the <i>Environmental Protection Act 1994</i> .	At all times
<b>HOURS OF OPERATION</b>		
26	Unless otherwise approved in writing by the Assessment Manager, the operations of the temporary concrete batching plant must be undertaken between the hours of 6am to 6pm Monday to Sunday.	At all times
<b>NOISE</b>		
27	To protect the noise amenity of nearby sensitive land use the development is to ensure noise emanating from the site does not exceed criteria set out in the Environmental Protection (Noise) Policy 2008 as amended.	At all times

# UNCONFIRMED MINUTES

ENGINEERING		
CONSTRUCTION MANAGEMENT		
28	<p><b>A Construction Management Plan (CMP) for the development is to be prepared in accordance with the Development Works Planning Scheme Policy.</b></p> <p><b>The CMP will include, but not be limited to the following details:</b></p> <ol style="list-style-type: none"> <li>a. Provision of alternative pedestrian route/s, past or around the site;</li> <li>b. Personal Protection Equipment Areas;</li> <li>c. Existing and proposed kerbside allocation signs and line marking (such as bus stops, loading zones and parking meters and/or ticket dispensers);</li> <li>d. Temporary vehicular access points;</li> <li>e. A sign off page is required demonstrating that all contractors and construction staff have read and agreed to comply with the CMP;</li> <li>f. Employee and visitor parking areas;</li> <li>g. Provision for loading and unloading materials including the location of any remote loading sites;</li> <li>h. The location of materials, structures, plant and equipment to be stored or placed on the construction site;</li> <li>i. Waste collection and storage areas;</li> <li>j. The anticipated staging and programming;</li> <li>k. Signage is to be prominently erected at the perimeter of the site entrance stating: - Applicants Name and address - A contact representative of the Applicant and Principal Contractor and phone number. These people are to be responsible to provide 24 hr contact for complaints arising from the development; and</li> <li>l. Allowable works times as those set by the Queensland Environmental Protection Policy (Noise) 2008..</li> </ol> <p><b>Works are to be carried out in accordance with the CMP, with the CMP being available on site at all times.</b></p> <p><b>Note: The Construction Management Plan does not require approval by Council but must be prepared and implemented prior to the commencement of works.</b></p>	<p><b>Prior to site/ operational/ building work commencing and at all times during construction</b></p>
29	<p><b>Contain all litter, building waste on the building site by the use of a skip and any other reasonable means during construction to prevent release to neighbouring properties or roads.</b></p>	<p><b>At all times during construction</b></p>



# UNCONFIRMED MINUTES

<b>EARTHWORKS</b>		
30	Obtain a development permit for Operational work for Excavating and Filling.	Prior to site / operational / building work commencing
31	The Earthworks Plan is to included, but not be limited to the following: a. The location of cut and/or fill; b. The type of fill to be used and the manner in which it is to be compacted; c. The quantum of fill to be deposited or removed and finished cut and/or fill levels; d. Retaining structures (if necessary); and e. Surface and sub-surface drainage controls (if applicable).	As part of a development application for Operational Work (Excavating and Filling)
32	Carry out Excavating and Filling activities in accordance with the Capricorn Municipal Development Guidelines, AS3798-2007 Guidelines on earthworks for residential and commercial developments, the Approved Drawings and the provisions of a development permit for Operational Work (Excavating and Filling).	At all times
33	Ensure the excavating or filling does not concentrate or divert stormwater onto adjoining land to a degree which is worse than that which existed prior to the works.	At all times
34	Ensure the excavation or filling does not result in the ponding or permanent retention of surface water either on the site or on adjoining land.	At all times
35	Provide certification from a Registered Professional Engineer Queensland (RPEQ) that the Earthworks have been designed and constructed generally in accordance with the Approved Drawings, the conditions of this Decision Notice and any other relevant approval issued by the Assessment Manager.	Prior to commencement of use
<b>EROSION AND SEDIMENT CONTROL</b>		
36	Submit an Erosion and Sediment Control Plan as part of the Operational Works application for council approval. The Erosion and Sediment Control Plan must be prepared and	Prior to site/ operational/ building work

# UNCONFIRMED MINUTES

	implemented in accordance with the Capricorn Municipal Development Guidelines D7 'Erosion Control and Stormwater Management'.	commencing and at all times during construction
37	Implement and maintain the Erosion and Sediment Control Plan on-site for the duration of the operational or building works, and until all exposed soil areas are permanently stabilised (e.g. turfed, hydro-mulched, concreted, landscaped).	While site/ operational/ building work is occurring
<b>STORMWATER</b>		
38	Obtain a Development Permit for Operational Work for Stormwater Drainage Works.	Prior to site / operational / building work commencing
39	<p>Submit to Council a Site Based Stormwater Management Plan designed in accordance with the Capricorn Municipal Development Guidelines and the Queensland Urban Drainage Manual and certified by a suitably Registered Professional Engineer of Queensland. The Plan is to include, but not be limited to the following:</p> <ol style="list-style-type: none"> <li>The detailed design and layout of all necessary stormwater drainage systems and stormwater quality management systems.</li> <li>The provision of on-site detention / retention necessary to limit discharge to pre-development generated peak levels up to and including the Q100 ARI return interval (or 1 % AEP).</li> <li>The provision of stormwater quality improvement devices.</li> <li>Description of how contaminated water will be captured, treated, reused or taken from site.</li> <li>Incorporate details of ongoing maintenance and management actions required about any proposed detention basin and retention systems.</li> </ol> <p>Note: Where there are affected property owners. The in principle agreement would note the characteristics of the flow, the proffered solution, and the necessity for registration of easement(s) (prior to submission of the Operational work approval).</p>	Prior to the issue of any Development Permit for Operational Work
40	Provide certification from a Registered Professional	Prior to issue of

# UNCONFIRMED MINUTES

	Engineer Queensland (RPEQ) that the stormwater drainage system has been designed and constructed in accordance with the conditions of this approval and any other relevant approval issued by the Assessment Manager.	Certificate of Classification/ Final Inspection Certificate or prior to commencement of use, whichever comes first
<b>WATER</b>		
41	Provide an appropriate on-site rainwater collection tank and/or other means to service the anticipated water supply needs of the development, including but not limited to potable water supply and firefighting needs.	Prior to commencement of use
<b>SEWERAGE</b>		
42	<p>If required, provide an on-site waste water treatment and effluent disposal system having a capacity sufficient for the use. The establishment of an onsite waste water treatment and disposal system for the site requires a Plumbing and Drainage Compliance Permit to be obtained from Council under the Plumbing and Drainage Act 2018. The system must be designed, constructed, operated and maintained in accordance with the Queensland Plumbing and Wastewater Code and Australian Standard AS1547: On-site Domestic Wastewater Management.</p> <p>Note: An approval from the Department of Environment and Science (DES) must be issued for the Environmentally Relevant Activity (ERA) 63 threshold 1 – operating one or more sewage treatment works at a site that have a total daily peak design capacity of at least 21 equivalent persons. The on-site sewerage design and ERA approval from DES must be submitted along with the application to the Council for the installation for regulated plumbing and drainage.</p>	Prior to commencement of use
<b>VEGETATION MANAGEMENT</b>		
43	<p>Restrict vegetation removal to the extent of the Project Area and Batch Plant Locations shown on the Approved Drawings.</p> <p>A “no clearing zone” must be established and maintained over the land area outside of the Project Area and Batch Plant Locations shown on the Approved drawings. The following activities must not be carried out within the no</p>	At all times

# UNCONFIRMED MINUTES

	<p><b>clearing zone:</b></p> <ol style="list-style-type: none"> <li>1. clearing, cutting down, poisoning, lopping or pruning of native vegetation which is indigenous to, or planted within, the zone;</li> <li>2. soil/spoil dumping and/or compacting; and</li> <li>3. soil excavation, other than for planting indigenous native plants.</li> </ol> <p>The following exceptions apply:</p> <ol style="list-style-type: none"> <li>a. declared plants under the <i>Stock Route Management Act 2002</i> and sub-ordinate <i>Stock Route Management Regulation 2003</i>, and any Council Listed Environmental Weeds, Exotic Grasses and other plants identified in writing by the Assessment Manager.</li> <li>b. indigenous native trees which pose a well-founded threat to persons or property; and</li> <li>c. controlled bushfire burns to maintain ecological processes subject to submission of a Bushfire Hazard Assessment and Management Plan and agreed in writing by the Assessment Manager.</li> </ol>	
44	<p>All vegetation cleared as a result of this development approval and requiring disposal is disposed of:</p> <ol style="list-style-type: none"> <li>(i) on the premises for landscaping and sediment and erosion control purposes (for example as mulch); and/or</li> <li>(ii) at a waste disposal facility operated by a private third-party provider; and/or</li> <li>(iii) with prior approval and agreement in writing from the Assessment Manager, and upon exhaustion of all other options, disposal at a waste disposal facility operated by Council; and/or</li> <li>(iv) in such other environmentally responsible manner as meets with the written approval of the Assessment Manager; and</li> </ol> <p>ensure any vegetation cleared as a result of this development approval is not burnt or incinerated unless otherwise approved in writing by the Assessment Manager.</p>	Immediately after clearing of approved vegetation
<b>BUSHFIRE HAZARD</b>		
45	Submit a Bushfire Hazard Assessment and Management Plan to Council for approval, which is prepared in	Prior to site / operational/

# UNCONFIRMED MINUTES

	accordance with the requirements in the Bushfire hazard Planning Scheme Policy. The plan must provide a detailed site-specific assessment to verify the potential level of bushfire hazard on the development site.	building work commencing
46	Implement the requirements and recommendations of the approved Bushfire Hazard Assessment and Management Plan.	Prior to commencement of use
<b>WASTE MANAGEMENT</b>		
47	Maintain and operate an adequate waste disposal service, including the maintenance of refuse bins and associated storage areas so as not to cause any environmental nuisance.	At all times
48	Ensure that any potential food / waste sources are covered and collected so that they are not accessible to wildlife.	At all times
49	Store all liquid waste (e.g. oil, waste oil, paint tins, acid drums, batteries etc.) that cannot be disposed of in Council's sewerage system or an on-site industrial waste treatment system in a covered area on an impervious surface and ensure it is contained in a manner capable of containing the liquids in case of spillage.	At all times
<b>ADVICE NOTES</b>		
<b>ADVICES</b>		
<b>ENVIRONMENTAL HARM</b>		
1	The <i>Environmental Protection Act 1994</i> states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to prevent or minimise the harm. Environmental harm includes environmental nuisance. In this regard persons and entities, involved in the civil, earthworks, construction and operational phases of this development, are to adhere to their 'general environmental duty' to minimise the risk of causing environmental harm. Environmental harm is defined by the Act as any adverse effect, or potential adverse effect whether temporary or permanent and of whatever magnitude, duration or frequency on an environmental value and includes environmental nuisance. Therefore, no person should cause any interference with the environment or amenity of the area by reason of the emission of noise,	At all times

# UNCONFIRMED MINUTES

	vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit, sediment, oil or otherwise, or cause hazards likely in the opinion of the administering authority to cause undue disturbance or annoyance to persons or affect property not connected with the use.	
<b>FENCES</b>		
2	Should any existing fence not comply with the requirements of this approval, the existing fence must be replaced in accordance with the requirements of this approval at the applicant's expense.	Prior to commencement of use
3	Fencing should be undertaken in accordance with the provisions of the <i>Neighbourhood Disputes (Dividing Fences and Trees) Act 2011</i> . This includes appropriate mediation practices and agreements regarding the type of materials.	At all times
<b>ABORIGINAL CULTURAL HERITAGE</b>		
4	All development should proceed in accordance with the Duty of Care Guidelines under the <i>Aboriginal Cultural Heritage Act 2003</i> . Penalties may apply where duty of care under that act has been breached.	At all times
<b>RATES AND CHARGES</b>		
5	In accordance with the <i>Planning Act 2016</i> , all rates, charges or any expenses being a charge over the subject land under any Act must be paid prior to the Plan of Subdivision being endorsed by the Assessment Manager.	Prior to commencement of use
<b>CONTAMINATED LAND</b>		
6	It is strictly the applicant/owner's responsibility to source information regarding contaminated land from the Department of Resource Management, Contaminated Land section as Council has not conducted detailed studies and does not hold detailed information pertaining to contaminated land.	At all times
<b>FURTHER DEVELOPMENT APPROVALS</b>		
7	Please be advised that the following development permits are required to be obtained before the development can be carried out: a. Stormwater b. Earthworks (Excavating and/or Filling)	Prior to site / operational/ building work commencing

# UNCONFIRMED MINUTES

SIGNAGE		
8	Any signage is to be provided in accordance Council's Subordinate Local Law No.14 (Installation of Advertising Devices) 2011.	Prior to the commencement of Use
ADVICE AGENCY CONDITIONS		
9	Please refer to the Appendix 4 for the Powerlink Queensland, Referral Agency Response (Advice). The applicant must have regard to Powerlink Queensland conditions when undertaking the development.	At all times

Carried

## 9.16 Planning, Environment and Community Services FY2023/24 Capital Projects Progress Report as at 30 April 2024

### EXECUTIVE SUMMARY

This report is to provide an update to Council on the progress in the delivery of the Planning, Environment and Community Services 2023-2024 Capital Works Program.

### COMMITTEE'S RECOMMENDATION

Resolution No.: PECS1135

Moved: Cr Alaina Earl

Seconded: Cr Melissa Westcott

That the Committee recommend that Council:

1. Receives and notes the monthly Planning, Environment and Community Services 2023-2024 Capital Progress Summary Report as at 30 April 2024.

Carried



# UNCONFIRMED MINUTES

<b>Resolution No.:</b>	<b>8745</b>		
<b>Moved:</b>	<b>Cr O'Neill</b>	<b>Seconded:</b>	<b>Cr Coleman</b>
<b>That Council:</b>			
1. <b>Receives and notes the monthly Planning, Environment and Community Services 2023-2024 Capital Progress Summary Report as at 30 April 2024.</b>			
<b>Carried</b>			

## 9.17 Engineering and Infrastructure 2023/2024 Capital Projects Progress Report – May 2024

### EXECUTIVE SUMMARY

This report is to provide an update to the Engineering and Infrastructure Standing Committee and Council of the progress in delivery of the Engineering and Infrastructure 2023/2024 Capital Works Program.

### COMMITTEE'S RECOMMENDATION

*Resolution No.:* E&I0742

*Moved:* Cr Alaina Earl      *Seconded:* Cr Simon West

*That the Committee recommends that Council:*

1. *Receives and notes the monthly Engineering and Infrastructure 2023/2024 Capital Projects Progress Summary Report.*

*Carried*

# UNCONFIRMED MINUTES

**Resolution No.:** 8746

**Moved:** Cr West

**Seconded:** Cr Russell

**That the Committee recommends that Council:**

1. **Receives and notes the monthly Engineering and Infrastructure 2023/2024 Capital Projects Progress Summary Report.**

**Carried**

## **9.18 Preferred Supplier Arrangement – Provision of Traffic Control Services Isaac Region**

### **EXECUTIVE SUMMARY**

This report summarises for Council's consideration the recommendations of the Request for Tender (RFT) for a Preferred Supplier Arrangement (PSA) for Provision of Traffic Control Services Isaac Region (IRCT-ALL4-0523-328). It will establish a Preferred Supplier Arrangement (PSA) across the Isaac Region for 12 months, with an option to extend for an additional 2 x 12-month extension periods, at the discretion of Council.

### **COMMITTEE'S RECOMMENDATION**

**Resolution No.:** E&I0743

**Moved:** Cr Viv Coleman

**Seconded:** Cr Terry O'Neill

**That the Committee recommends that Council:**

1. *Appoints to the ranked Preferred Supplier Arrangement (PSA) panel the following suppliers for a term of 12 months from 1 June 2024, as follows:*

Rank	Contractor	ABN
1	<i>Linemark Traffic Control Pty Ltd</i>	50 652 512 948
2	<i>A20 Traffic Solutions</i>	48 133 998 740
3	<i>Altus Traffic Pty Ltd</i>	84 102 768 061
4	<i>East Coast Traffic Control</i>	73 165 710 261
5	<i>Traffic QLD &amp; NSW</i>	86 638 294 818

# UNCONFIRMED MINUTES

2. *Subject to satisfactory performance and delivery of services, and at the sole discretion of Council, Council has the option to extend the agreement by a further two periods of twelve (12) months.*
3. *Authorises the Chief Executive Officer to negotiate, execute and vary the necessary contracts with the Preferred Supplier Arrangements as per clauses 1 and 2 above.*

Carried

**Resolution No.:** 8747

**Moved:** Cr Coleman

**Seconded:** Cr Pickels

**That Council:**

1. **Appoints to the ranked Preferred Supplier Arrangement (PSA) panel the following suppliers for a term of 12 months from 1 June 2024, as follows:**

Rank	Contractor	ABN
1	Linemark Traffic Control Pty Ltd	50 652 512 948
2	A20 Traffic Solutions	48 133 998 740
3	Altus Traffic Pty Ltd	84 102 768 061
4	East Coast Traffic Control	73 165 710 261
5	Traffic QLD & NSW	86 638 294 818

2. **Subject to satisfactory performance and delivery of services, and at the sole discretion of Council, Council has the option to extend the agreement by a further two periods of twelve (12) months.**
3. **Authorises the Chief Executive Officer to negotiate, execute and vary the necessary contracts with the Preferred Supplier Arrangements as per clauses 1 and 2 above.**

Carried

## UNCONFIRMED MINUTES

### 9.19 Queensland Coking Coal – Groundwater Monitoring Bores Installation and Maintenance Licence – Saraji Road

#### EXECUTIVE SUMMARY

The report seeks to delegate the authority to the Chief Executive Officer to execute a Licence for the installation, use and maintenance of groundwater monitoring bores within the Saraji Road reserve.

#### OFFICER'S RECOMMENDATION

Resolution No.: E&I0744

Moved: Cr Rachel Anderson

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

1. Delegates authority to the Chief Executive Officer to negotiate, execute and vary the Groundwater Monitoring Bores Installation and Maintenance Licence – Saraji Road MB01 and MB08 for the installation, use and maintenance of groundwater monitoring bores including driveways and access tracks as required across in accordance with the terms provided in the report.

Resolution No.: 8748

Moved: Cr Pickels

Seconded: Cr O'Neill

That Council:

1. Delegates authority to the Chief Executive Officer to negotiate, execute and vary the Groundwater Monitoring Bores Installation and Maintenance Licence – Saraji Road MB01 and MB08 for the installation, use and maintenance of groundwater monitoring bores including driveways and access tracks as required across in accordance with the terms provided in the Report.

Carried

## 9.20

### Water and Waste 2023/2024 Capital Projects Progress Report

#### EXECUTIVE SUMMARY

This report is to provide an update to the Water and Waste Standing Committee and Council of the progress in the delivery of the Water and Waste 2023/2024 Capital Works Program.

#### COMMITTEE'S RECOMMENDATION

*That Council:*

- 1. Receives and notes the monthly Water and Waste 2023/2024 Capital Projects Progress Summary Report.*

*Carried/Lost*

**Resolution No.: 8749**

**Moved: Cr West**

**Seconded: Cr Russell**

**That Council:**

- 1. Receives and notes the monthly Water and Waste 2023/2024 Capital Projects Progress Summary Report.**

**Carried**

## 9.21

### Water Quality Investigation Action Plan Update

#### EXECUTIVE SUMMARY

The purpose of this report is to present to Council the Water Quality Reliability Investigation Action Plan Deliverables following the 2021/2022 Christmas Period water quality incidents.



# UNCONFIRMED MINUTES

**Resolution No.:** 8751

**Moved:** Cr West

**Seconded:** Cr O'Neill

**That Council:**

1. Approves the revised Glenden Landfill Closure Plan, subject to any expenditures being authorised through the relevant budget process including 2024/2025.

**Carried**

## 9.23 Exception Based Contractual Arrangements – Adept Contractors

### EXECUTIVE SUMMARY

The purpose of this report is to seek retrospective endorsement for the arrangement of continuing the watering of the hydro mulched banks at the Moranbah 400ML dam site through Adept Contractors Pty Ltd, following the completion of the construction project by Vassallo Constructions Pty Ltd (Contract IRCT-MBH3-1021-259 Moranbah 400ML Raw Water Dam Remediation Works), under the exception provisions for entering into medium or large-sized contractual arrangements within s235 (b) of the *Local Government Regulations (2012)*.

### COMMITTEE'S RECOMMENDATION

**Resolution No.:** W&W0493

**Moved:** Cr Rachel Anderson

**Seconded:** Cr Vern Russell

*That the Committee recommends that Council:*

1. *Notes that due to the importance and urgency of the watering of Moranbah 400ML hydromulched water reservoir banks, following the construction completion, it would have been impractical or disadvantageous for the local government to invite quotes from other suppliers;*
2. *Retrospectively endorses the enclosed exception to enter into a medium or large-sized contractual arrangement as per s235 of the Local Government Regulations (2012) for watering the hydro-mulched Moranbah 400ML water reservoir banks as per Quotation 7562 dated 11 April 2024, conducted by Adept Contractors Pty Ltd.*

**Carried**



# UNCONFIRMED MINUTES

**Resolution No.:** 8752

**Moved:** Cr Pickels

**Seconded:** Cr Westcott

**That Council:**

1. Notes that due to the importance and urgency of the watering of Moranbah 400ML hydromulched water reservoir banks, following the construction completion, it would have been impractical or disadvantageous for the local government to invite quotes from other suppliers;
2. Retrospectively endorses the exception to enter into a medium or large-sized contractual arrangement as per s235 of the *Local Government Regulations (2012)* for watering the hydro-mulched Moranbah 400ML water reservoir banks as per Quotation 7562 dated 11 April 2024, conducted by Adept Contractors Pty Ltd.
3. Notes that the Manager Contracts and Procurement has been consulted regarding this report.

Carried

## 9.24 Water and Waste Service Complaints Policy

### EXECUTIVE SUMMARY

The purpose of this report is to present the Water and Waste Service Complaints Policy for review and adoption.

### COMMITTEE'S RECOMMENDATION

*Resolution No.:* W&W0493

*Moved:* Cr Rachel Anderson

*Seconded:* Cr Vern Russell

*That the Committee recommends that Council:*

1. *Adopts the updated Water and Waste Service Complaints Policy (WW-POL-108).*

Carried

# UNCONFIRMED MINUTES

**Resolution No.:** 8753

**Moved:** Cr West

**Seconded:** Cr Russell

**That Council:**

1. **Adopts the updated Water and Waste Service Complaints Policy (WW-POL-108).**

**Carried**

## 9.25 | Water And Sewerage Connections And Disconnections Policy

### EXECUTIVE SUMMARY

The purpose of this report is to present the Isaac Regional Council (Council) Water and Sewerage Connections and Disconnections Policy for review and adoption.

### COMMITTEE'S RECOMMENDATION

*Resolution No.:* W&W0494

*Moved:* Cr Rachel Anderson

*Seconded:* Cr Viv Coleman

*That the Committee recommends that Council:*

1. *Adopts the updated Water and Sewerage Connections and Disconnections Policy (CORP-POL-085).*

*Carried*

**Resolution No.:** 8754

**Moved:** Cr Coleman

**Seconded:** Cr West

**That Council:**

1. **Adopts the updated Water and Sewerage Connections and Disconnections Policy (CORP-POL-085).**

**Carried**

## 10. OFFICER REPORTS

### 10.1

### 2023/2024 3<sup>rd</sup> Quarter Budget Review

#### EXECUTIVE SUMMARY

A review of the current budget has been undertaken with each of the respective Departmental Managers and then reviewed by their respective Directors as at 31 March 2024, with consideration to the current April trends.

Despite managing large operational variations within the existing budget, the write off of interest (\$1.2M) for the Isaac Affordable Housing Trust (IAHT) loan has resulted in a projected operating deficit of \$881K. It is noted that with reserve transfers and the projected offsetting reduction to accounts receivable for the IAHT loan that Council retains the ability to fund loan repayments from the budgeted operating position before capital items.

Review of the capital program has resulted in proposing a \$725K increase to capital revenue and a \$277K decrease to the capital expenditure program.

#### OFFICERS'S RECOMMENDATION

*That Council:*

- In accordance with section 170 (3) of the Local Government Regulation 2012, adopt the proposed revised budget for 2023/2024.*

**Resolution No.: 8755**

**Moved: Cr Russell**

**Seconded: Cr Pickels**

**That Council:**

- In accordance with section 170 (3) of the *Local Government Regulation 2012*, adopt the proposed revised budget for 2023/2024.**

**Carried**

# UNCONFIRMED MINUTES

## 11. CONFIDENTIAL REPORTS

No Confidential Reports this meeting.

## 12. INFORMATION BULLETIN

### 12.1 Office of the Chief Executive Officer Information Bulletin – May 2024

#### EXECUTIVE SUMMARY

The Office of the Chief Executive Officer Information Bulletin for May 2024 is provided for Council review.

Resolution No.: 8756

Moved: Cr Coleman

Seconded: Cr Russell

That Council:

1. Notes the Office of the Chief Executive Officer Information Bulletin for May 2024.

Carried

## 13. COUNCILLOR QUESTION TIME

### 13.1 Petition – Extension of Mills Avenue, Moranbah to Meet the Peak Downs Highway

Cr West enquired about the outcome of the Petition presented to Belyando Shire Council in approximately 2007 regarding the Extension of Mills Avenue, Moranbah to meet the Peak Downs Highway.

**ACTION: DIRECTOR ENGINEERING AND INFRASTRUCTURE**

## 13.2

### LGAQ Advisory Groups 2024-2028

Cr Pickels advised that LGAQ is currently seeking Expressions of Interest (EOI) from elected members, CEOs and professional officers from Queensland councils for the following Advisory Groups, to be established for the 2024-2028 term of local government:

- Roads and Transport Advisory Group
- Water and Wastewater Advisory Group
- Waste Management and Circular Economy Advisory Group

Councillors are encouraged to speak with the Mayor if they are interested in the Expression of Interest Process.

The CEO and Executive Leadership Team are to consider any officer level participation in these Groups.

**ACTION: EXECUTIVE LEADERSHIP TEAM**

## 13.3

### Hoods Lagoon – Salvina Weed

Cr Pickels advised that she has noticed that the Salvina Weed is spreading in Hoods Lagoon (escaping the barrier). Can controls be put in place to control this weed as soon as possible.

**ACTION: DIRECTOR ENGINEERING AND INFRASTRUCTURE**

## 13.4

### Clairview Drainage Works

Cr Coleman has requested an update on the drainage works being undertaken at Clairview.

**ACTION: DIRECTOR ENGINEERING AND INFRASTRUCTURE**

