

CONFIRMED MINUTES

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
STANDING COMMITTEE MEETING OF
ISAAC REGIONAL COUNCIL

HELD ON
WEDNESDAY, 20 NOVEMBER 2024
COMMENCING AT 9.00AM

ISAAC REGIONAL COUNCIL
CONFIRMED MINUTES OF THE
PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
STANDING COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, MORANBAH
ON WEDNESDAY 20 NOVEMBER 2024

Table of Contents	Page
1. Opening	4
2. Apologies and Leave of Absences	4
3. Declaration of Conflicts of Interest	4
4. Confirmation of Minutes	5
5. Officer Reports	5
6. General Business	18
7. Conclusion	18

ISAAC REGIONAL COUNCIL
CONFIRMED MINUTES OF THE
PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
STANDING COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, MORANBAH
ON WEDNESDAY 20 NOVEMBER 2024 COMMENCING AT 9.00AM

ATTENDEES

Cr Viv Coleman, Division Eight (*Chair*)
Cr Terry O'Neill, Division One
Cr Melissa Westcott, Division Three
Cr Alaina Earl, Division Five

**COMMITTEE
APOLOGIES**

Mayor Kelly Vea Vea

OBSERVERS

Cr Vern Russell, Division Two
Cr Jane Pickels, Deputy Mayor, Division Six
Cr Rachel Anderson, Division Seven

OFFICERS PRESENT

Mr Dan Wagner, Director Planning, Environment and Community Services
Mr Mick St Clair, Manager Liveability and Sustainability
Mr Shane Brandenburg, Manager Economy and Prosperity (*Video Conference*)
Mr Mark Davey, Program Manager – Capital Delivery
Mrs Emily Kennedy, Acting Manager Community Engagement, Programs and Events
Ms Barb Franklin, Acting Manager Community Engagement, Community Hubs
Ms Nishu Ellawala, Manager Community Education and Compliance
Mr Ken Tucker, Manager Community Facilities (*Video Conference*)
Mrs Tricia Hughes, Coordinator Executive Support, Office of the Mayor and Chief Executive Officer
Ms Claire Griffiths, Frontline Coordinator - Museums
Mr Kent Worsley, Program Leader - Environment and Sustainability
Ms Karina Stennett, Program Leader - Community Compliance
Mrs Katie Marsham, Executive Assistant

1. OPENING

The Chair welcomed all in attendance and declared the meeting open at 10.52am and acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

2. APOLOGIES AND LEAVE OF ABSENCES

A request for a leave of absence has been received for Mayor Kelly Veve as she is attending deputations in Canberra with the Greater Whitsunday Alliance on behalf of Council.

Resolution No.: PECS1212

Moved: Cr Melissa Westcott

Seconded: Cr Terry O'Neill

That the Corporate, Governance and Financial Services Standing Committee grants a leave of absence for Mayor Kelly Veve.

Carried

3. DECLARATION OF CONFLICTS OF INTEREST

DECLARABLE CONFLICT OF INTEREST

Cr Alaina Earl declared a declarable conflict of interest Report 5.1 Minor Community Grants Summary October 2024 for the Rock FM Association Incorporated (4RFM) Application as she is employed by 4RFM and for the Reece Lahiff as he is a relative of her husband. As this report was a noting only report and no decision was to be made by Council, Cr Earl remained in the meeting room for the discussions.

DECLARABLE CONFLICT OF INTEREST

Cr Vern Russell declared a declarable conflict of interest for Report 5.6 Request for Waiver of Development Application Fees and Infrastructure Charges for an Other Change Application (MCU24/0014) - Material Change of Use – Community Facility (Office) – 12 Murphy Street, Dysart Qld 4745 – Lot 31 on D111246 as she is a Board Member for the applicant Hinterland Community Care.

NOTE:

Council acknowledges that Chapter 5B Councillors' Conflicts of Interest of the Local Government Act 2009 does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the local government to be a member of the board of the corporation or association.

4. CONFIRMATION OF MINUTES

Confirmation of minutes from Planning, Environment and Community Services Standing Committee Meeting of Isaac Regional Council held in Council Chambers, Moranbah, at 9.00am on Wednesday 16 October 2024.

Resolution No.: PECS1213

Moved: Cr Melissa Westcott

Seconded: Cr Alaina Earl

That the Minutes of the Planning, Environment and Community Services Standing Committee Meeting held at Council Chambers, Moranbah commencing at 9.00am on Wednesday 16 October 2024 are confirmed.

Carried

5. OFFICERS REPORTS

DECLARABLE CONFLICT OF INTEREST

Cr Alaina Earl declared a declarable conflict of interest Report 5.1 Minor Community Grants Summary October 2024 for the Rock FM Association Incorporated (4RFM) Application as she is employed by 4RFM and for the Reece Lahiff as he is a relative of her husband. As this report was a noting only report and no decision was to be made by Council, Cr Earl remained in the meeting room for the discussions.

5.1 Minor Community Grants Summary October 2024

EXECUTIVE SUMMARY

This report summarises the minor community grants approved under delegation for the period 1 October to 31 October 2024.

OFFICER'S RECOMMENDATION

That the Committee recommend that Council:

- 1. Notes the minor community grants approved under delegation for the period 1 October to 31 October 2024.**

Resolution No.: PECS1214

Moved: Cr Terry O'Neill

Seconded: Cr Melissa Westcott

That the Committee recommends that Council:

- 1. Notes the minor community grants approved under delegation for the period 1 October to 31 October 2024.**

Carried

5.2

Isaac Museums Operational Adjustments - Phase One

EXECUTIVE SUMMARY

This report seeks Council's approval for amendments to the operational activities at the Isaac Museums sites in alignment with recommendations provided by Queensland Museum via the Isaac Museums Collection Management Plan 2024.

OFFICER'S RECOMMENDATION

That the Committee recommend that Council:

- 1. Approves the name change of Clermont Historical Centre to Clermont Museum.**
- 2. Approves free entry for the public at Isaac Museums.**
- 3. Approves ceasing shop operations at Isaac Museums.**
- 4. Approves the adjustment of opening hours at Historic Nebo Museum to Tuesday-Thursday 9am-1pm and 1:30pm-3pm, April-November inclusive, and cease the practice of non-museum staff opening the museum on request.**
- 5. Approves ceasing the annual exhibition model whilst continuing with annual review of all displays.**
- 6. Approves a review of museum documentation and a moratorium on donations to Isaac Museums collections until the existing collection has been catalogued, and the moratorium reviewed.**

- 7. Approves the disposal of the obsolete Suprascan digitiser.**
- 8. Approves transitioning to outsourced digitisation for museum collections.**
- 9. Directs the Chief Executive Officer or delegate to submit a report to Council after twelve months, outlining the impact of the changes made and providing any further recommendations.**

Resolution No.: PECS1215

Moved: Cr Alaina Earl

Seconded: Cr Melissa Westcott

That the Committee recommends that Council:

- 1. Approves the name change of Clermont Historical Centre to Clermont Museum.**
- 2. Approves free entry for the public at Isaac Museums.**
- 3. Approves ceasing shop operations at Isaac Museums.**
- 4. Approves the adjustment of opening hours at Historic Nebo Museum to Tuesday to Thursday 9am to 1pm and 1:30pm to 3pm, April to November inclusive, and cease the practice of non-museum staff opening the museum on request.**
- 5. Approves ceasing the annual exhibition model whilst continuing with annual review of all displays.**
- 6. Approves a review of museum documentation and a moratorium on donations to Isaac Museums collections until the existing collection has been catalogued, and the moratorium reviewed**
- 7. Approves the disposal of the obsolete Suprascan digitiser.**
- 8. Approves transitioning to outsourced digitisation for museum collections.**
- 9. Directs the Chief Executive Officer or delegate to submit a report to Council after twelve months, outlining the impact of the changes made and providing any further recommendations.**
- 10. Notes that Cr Jane Pickels as Chair of the Isaac Arts and Cultural Advisory Committee was consulted during the preparation of this report.**

Carried

5.3 Aveling & Porter Showcase at National Historical Machinery Association Rally

EXECUTIVE SUMMARY

This report seeks Council's approval to send representatives from Isaac Regional Council, along with the historic Aveling & Porter steam traction engine from the Clermont Historical Centre, to participate in the 19 National Historical Machinery Association (NHMA) Rally at the Jondaryan Woolshed in August 2025. The event presents a unique opportunity to showcase Isaac's significant history on a national platform, explore tourism and promotional opportunities, and network with experts to support the long-term care of this key heritage asset.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- Approves in-principle support for the loan of the historic Aveling & Porter traction engine to the National Historical Machinery Association to be showcased at Jondaryan Woolshed as part of the 19 NHMA National Rally in August 2025, subject to financial, insurance, and other considerations.*
- Approves in-principle support Isaac Regional Council representatives to participate in the event, subject to financial and other implications, including insurance.*
- Notes that due to the National Historical Machinery Association (NHMA) National Rally in Jondaryan in August 2025, steam operators will not be available to operate the Aveling & Porter Traction Engine in Clermont during this time. As a result, the Clermont Historical Centre Open Day will not coincide with Artslink's Gold and Coal Festival, scheduled for the third Saturday of August.*

Resolution No.: PECS1216

Moved: Cr Terry O'Neill

Seconded: Cr Melissa Westcott

That the Committee recommends that Council:

- Approves in-principle support for the loan of the historic Aveling & Porter traction engine to the National Historical Machinery Association to be showcased at Jondaryan Woolshed as part of the 19 NHMA National Rally in August 2025, subject to financial, insurance, and other considerations.**
- Approves in-principle support Isaac Regional Council representatives to participate in the event, subject to financial and other implications, including insurance.**
- Notes that due to the National Historical Machinery Association (NHMA) National Rally in Jondaryan in August 2025, steam operators will not be available to operate the Aveling &**

Porter Traction Engine in Clermont during this time. As a result, the Clermont Historical Centre Open Day will not coincide with Artslink's Gold and Coal Festival, scheduled for the third Saturday of August.

Carried

5.4 Exception Based Contractual Arrangements – Local Government Regulations 2012 – Libero Extension

EXECUTIVE SUMMARY

The purpose of this report is to seek endorsement via Council Resolution to grant a 12-month extension of contract with Libero Systems Pty Ltd.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- Retrospectively resolves it is satisfied that there is only one supplier who is reasonably available for the provision of a Library Management System for the Isaac Regional Library Service through to 31 October 2025.***

Resolution No.: PECS1217

Moved: Cr Alaina Earl

Seconded: Cr Melissa Westcott

That the Committee recommends that Council:

- Retrospectively resolves it is satisfied that there is only one supplier who is reasonably available for the provision of a Library Management System for the Isaac Regional Library Service through to 31 October 2025.**

Carried

5.5 Isaac Regional Council Flying Fox Roost Management Statement of Management Intent Review

EXECUTIVE SUMMARY

The purpose of this report is for Council to adopt a revised Flying Fox Roost Management Statement of Management Intent.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- Adopts the revised Flying Fox Roost Management Statement of Management Intent, version 2, dated 30 October 2024.**

Resolution No.:	PECS1218		
Moved:	Cr Melissa Westcott	Seconded:	Cr Terry O'Neill
That the Committee recommends that Council:			
1. Adopts the revised Flying Fox Roost Management Statement of Management Intent, version 2, dated 30 October 2024.			
Carried			

ATTENDANCE

Mr Kent Worsley ended his video conference with the meeting at 11.15am.

DECLARABLE CONFLICT OF INTEREST

Cr Vern Russell declared a declarable conflict of interest for Report 5.6 Request for Waiver of Development Application Fees and Infrastructure Charges for an Other Change Application (MCU24/0014) - Material Change of Use – Community Facility (Office) – 12 Murphy Street, Dysart Qld 4745 – Lot 31 on D111246 as she is a Board Member for the applicant Hinterland Community Care. Cr Russell left the meeting room at 11.11am and did not participate in the discussion or vote for Report 5.6.

5.6 Request for Waiver of Development Application Fees and Infrastructure Charges for an Other Change Application (MCU24/0014) - Material Change of Use – Community Facility (Office) – 12 Murphy Street, Dysart Qld 4745 – Lot 31 on D111246

EXECUTIVE SUMMARY

Council has received a request from Planning Approval Group on behalf of Hinterland Community Care to waive development application fees and infrastructure charges for their development application (MCU24/0014) for an Other Change to an existing Development Permit for a Material Change of Use for Community Facility (Office) at 12 Murphy Street, Dysart QLD 4745, legally described as Lot 31 on D111246.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- Approves a 100% (\$5,292.00) discount of the infrastructure charges associated with development application (MCU24/0014) for an Other Change to an existing Development Permit for a Material Change of Use for Community Facility (Office) at 12 Murphy Street (MCU24/0014), Dysart QLD 4745 described as Lot 31 on D111246.*

Resolution No.: PECS1219

Moved: Cr Alaina Earl

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

- Approves a 100% (\$5,292.00) discount of the infrastructure charges associated with development application (MCU24/0014) for an Other Change to an existing Development Permit for a Material Change of Use for Community Facility (Office) at 12 Murphy Street (MCU24/0014), Dysart QLD 4745 described as Lot 31 on D111246.
- Declines the request to refund the Development Application Fee for development application (MCU24/0014) for an Other Change to an existing Development Permit for a Material Change of Use for Community Facility (Office) at 12 Murphy Street (MCU24/0014), Dysart QLD 4745 described as Lot 31 on D111246.

Carried

ATTENDANCE

Cr Vern Russell returned to the meeting room at 11.20am.

ATTENDANCE

Cr Rachel Anderson left the meeting room at 11.25am.

5.7 Results of the Approved Selective Inspection Program

EXECUTIVE SUMMARY

The purpose of this report is to present to Council the results of the Approved Selective Inspection Program undertaken throughout the region between 6 February 2024 and 30 April 2024.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Receives and notes the Results of the Approved Selective Inspection Program report.***

Resolution No.: PECS1220

Moved: Cr Melissa Westcott

Seconded: Cr Alaina Earl

That the Committee recommends that Council:

- 1. Receives and notes the Results of the Approved Selective Inspection Program report.**

Carried

5.8 Proposed Animal Inspection Program – Selective Inspection Program

EXECUTIVE SUMMARY

This report presents the proposed Selective Inspection Program for consideration. The purpose of the proposed inspection program is to monitor compliance with the *Animal Management Act (Cats and Dogs) 2008*, Isaac Regional Council Local Law (Administration) 2011 and Isaac Regional Council Local Law 2 (Animal Management) 2011.

OFFICER'S RECOMMENDATION

- Resolve to approve, a Selective Inspection Program of all properties within the Isaac Regional Council area where a dog had been registered up until 31 August 2024 and Council has not received a renewal for that registration to be undertaken between 3 February 2025 and 2 May 2025.***

Resolution No.: PECS1221

Moved: Cr Melissa Westcott

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

- Resolves to approve, a Selective Inspection Program of all properties within the Isaac Regional Council area where a dog had been registered up until 31 August 2024 and Council has not received a renewal for that registration to be undertaken between 3 February 2025 and 2 May 2025.**

Carried

5.9 Proposed Systematic Inspection Program – Locality of Dysart

EXECUTIVE SUMMARY

This report presents the proposed Selective Inspection Program for consideration. The purpose of the proposed inspection program is to monitor compliance with the *Animal Management Act (Cats and Dogs) Act 2008*, *Isaac Regional Council Local Law (Administration) 2011* and *Isaac Regional Council Local Law 2 (Animal Management) 2011*.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- Resolve to approve, the Systematic Inspection Program, for the locality of Dysart between 3 February 2025 to 2 May 2025 in accordance with the Animal Management (Cats and Dogs) Act 2008 and the Local Government Act 2009.***

Resolution No.: PECS1222

Moved: Cr Alaina Earl

Seconded: Cr Melissa Westcott

That the Committee recommends that Council:

1. Resolves to approve, the Systematic Inspection Program, for the locality of Dysart between 3 February 2025 to 2 May 2025 in accordance with the *Animal Management (Cats and Dogs) Act 2008* and the *Local Government Act 2009*.

Carried

5.10

Planning, Environment and Community Services FY2024/2025 Capital Projects Progress Report as at 31 October 2024

EXECUTIVE SUMMARY

This report is to provide an update to Council on the progress in the delivery of the Planning, Environment and Community Services 2024/2025 Capital Works Program.

OFFICER'S RECOMMENDATION

That the Committee recommend that Council:

1. *Receives and notes the monthly Planning, Environment and Community Services 2024/2025 Capital Progress Summary Report as at 31 October 2024.*

Resolution No.: PECS1223

Moved: Cr Terry O'Neill

Seconded: Cr Melissa Westcott

That the Committee recommends that Council:

1. Receives and notes the monthly Planning, Environment and Community Services 2024/2025 Capital Progress Summary Report as at 31 October 2024.

Carried

5.11

Planning, Environment and Community SERVICES Directorate Monthly Update - November 2024

EXECUTIVE SUMMARY

The Planning, Environment and Community Services Directorate Monthly Report for November 2024 is provided for Committee review.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- Notes the contents of the Planning, Environment and Community Services Directorate Monthly Report for November 2024.**

Resolution No.: PECS1224

Moved: Cr Melissa Westcott

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

- Notes the contents of the Planning, Environment and Community Services Directorate Monthly Report for November 2024.**

Carried

PROCEDURAL RESOLUTION

Resolution No.: PECS1225

Moved: Cr Terry O'Neill

Seconded: Cr Melissa Westcott

That the Committee closes the meeting under Section 254J(3)(g) at 11.46am to deliberate on Confidential Report 5.12 Infrastructure Agreement for Intersection Upgrade at Goonyella Road, Moranbah and to discuss information contained in the Confidential attachment for Report 5.13 Service Level Review – Development Assessment Liveability and Sustainability Department.

Carried

ATTENDANCE

Ms Karina Stennett, Mrs Emily Kennedy and Ms Claire Griffiths left the meeting room at 11.46am.

Resolution No.:	PECS1226		
Moved:	Cr Terry O'Neill	Seconded:	Cr Melissa Westcott
That the Committee open the meeting to the public the time being 12.30pm.			
Carried			

CONFIDENTIAL REPORT

Closed under 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government

5.12

Infrastructure Agreement for Intersection Upgrade at Goonyella Road, Moranbah

EXECUTIVE SUMMARY

This report seeks Council's resolution to execute an Infrastructure Agreement between Council, Moranbah Discount Tyres and Mechanical Pty Ltd and Economic Development Queensland to ascertain financial and work contributions for the roadworks.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Authorises the Chief Executive Officer to execute the Infrastructure Agreement on behalf of Council and Economic Development Queensland (as delegated), titled 166 Goonyella Road Infrastructure Agreement, version 2 (contained in Attachment A), between the Isaac Regional Council, Minister for Economic Development Queensland and Moranbah Discount Tyres & Mechanical Pty Ltd.***
- 2. Authorises Council's increased financial contribution to the works to exceed the previously endorsed maximum value of \$650,000 (as per Council Resolution No. 8058).***
- 3. Authorise the Chief Executive Officer (or delegate) to make minor changes to the Infrastructure Agreement prior to its execution, provided that these changes are administrative only and do not change the intent and/or contributions of the agreement.***

Resolution No.: PECS1227

Moved: Cr Alaina Earl

Seconded: Cr Melissa Westcott

That the Committee recommends that Council:

1. Authorises the Chief Executive Officer to execute the Infrastructure Agreement on behalf of Council and Economic Development Queensland (as delegated), titled 166 Goonyella Road Infrastructure Agreement, version 2 (contained in Attachment 1), between the Isaac Regional Council, Minister for Economic Development Queensland and Moranbah Discount Tyres & Mechanical Pty Ltd.
2. Authorises Council's increased financial contribution to the works to exceed the previously endorsed maximum value of \$650,000 (as per Council Resolution No. 8058) subject to identification of appropriate budgets, noting the traffic safety improvements and economic development benefits achieved from required works including improving access to Council facilities and infrastructure along with unlocking further industrial development in Moranbah.
3. Authorise the Chief Executive Officer (or delegate) to make minor changes to the Infrastructure Agreement prior to its execution, provided that these changes are administrative only and do not change the intent and/or contributions of the agreement.

Carried

5.13

Service Level Review – Development Assessment Liveability and Sustainability Department

EXECUTIVE SUMMARY

This report seeks to provide an overview of the Liveability and Sustainability Department's budget (Cost Centre 1099) provided for the delivery of Council's development assessment services.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. *Notes the overview of Council's budget for the delivery of development assessment services (cost centre 1099).*

UNCONFIRMED MINUTES

Resolution No.: PECS1228

Moved: Cr Terry O'Neill

Seconded: Cr Alaina Earl

That the Committee recommends that Council:

1. Notes the overview of Council's budget for the delivery of development assessment services (cost centre 1099).

Carried

6. GENERAL BUSINESS

6.1 Leasing Concessions/Assistance for Community Groups

Cr Alaina Earl asked about any leasing concessions/assistance for Community groups to assist them in ensuring community facilities are brought up to the required standards.

ACTION: MANAGER COMMUNITY FACILITIES/MANAGER PARKS AND RECREATION

8. CONCLUSION

There being no further business, the Chair declared the meeting closed at 12.37pm.

These minutes will be confirmed by the Committee at the Planning, Environment and Community Services Standing Committee Meeting to be held in February 2025 in Moranbah.

.....
CHAIR

..... / /
DATE