

# NOTICE OF MEETING

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Dear Committee Members

You are requested to attend the following meeting of Council.

**PLANNING, ENVIRONMENT AND COMMUNITY SERVICES  
STANDING COMMITTEE MEETING OF  
ISAAC REGIONAL COUNCIL**

TO BE HELD ON  
**WEDNESDAY, 19 JUNE 2024**  
COMMENCING AT 9.00AM

**ISAAC REGIONAL COUNCIL  
MORANBAH COUNCIL CHAMBERS**

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**DARREN FETTELL**  
Acting Chief Executive Officer

**DAN WAGNER**  
Committee Officer  
Director Planning, Environment and  
Community Services

**Committee Members:**  
Cr Viv Coleman (Chair)  
Mayor Kelly Ve a Ve a  
Cr Melissa Westcott  
Cr Alaina Earl  
Cr Terry O'Neill

## LOCAL GOVERNMENT ACT 2009

### Local Government Regulation 2012

#### Chapter 8, Part 2 Local Government Meetings and Committees

#### Division 1A, Requirements for Local Government Meetings Generally

##### Section 254J Closed meetings

- (1) A local government may resolve that all or part of a meeting of the local government be closed to the public.
- (2) A committee of a local government may resolve that all or part of a meeting of the committee be closed to the public.
- (3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—
  - (a) the appointment, discipline or dismissal of the chief executive officer;
  - (b) industrial matters affecting employees;
  - (c) the local government's budget;
  - (d) rating concessions;
  - (e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;
  - (f) matters that may directly affect the health and safety of an individual or a group of individuals;
  - (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;
  - (h) negotiations relating to the taking of land by the local government under the [Acquisition of Land Act 1967](#);
  - (i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.
- (4) However, a local government or a committee of a local government must not resolve that a part of a local government meeting at which a decision mentioned in [section 150ER\(2\)](#), [150ES\(3\)](#) or [150EU\(2\)](#) of the [Act](#) will be considered, discussed, voted on or made be closed.
- (5) A resolution that a local government meeting be closed must—
  - (a) state the matter mentioned in subsection (3) that is to be discussed; and
  - (b) include an overview of what is to be discussed while the meeting is closed.
- (6) A local government or a committee of a local government must not make a resolution (other than a procedural resolution) in a local government meeting, or a part of a local government meeting, that is closed.

##### Section 254K Participating in meetings by audio link or audio visual link

- (1) A local government may allow a person to take part in a meeting of the local government by audio link or audio visual link.
- (2) A committee of a local government may allow a person to take part in a meeting of the committee by audio link or audio visual link.
- (3) A councillor or committee member who takes part in a local government meeting under subsection (1) or (2) is taken to be present at the meeting if the councillor or member was simultaneously in audio contact with each other person at the meeting.
- (4) In this section—  
**audio link** see the [Evidence Act 1977, section 39C](#).  
**audio visual link** see the [Evidence Act 1977, schedule 3](#).

##### Conflict of Interest Obligations

Reference is made to Section 150EL of the Local Government Act 2009. Specifically, the obligation of Councillors when they first become aware they have a conflict of interest to make the Chief Executive Officer aware in writing or if in a meeting, ensure they declare immediately.

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**PLANNING, ENVIRONMENT AND COMMUNITY SERVICES**

**STANDING COMMITTEE MEETING**

**OF ISAAC REGIONAL COUNCIL**

**TO BE HELD ON**

**WEDNESDAY 19 JUNE 2024**

**COUNCIL CHAMBERS, MORANBAH**

1. OPENING OF THE MEETING
2. APOLOGIES
3. DECLARATION OF CONFLICTS OF INTEREST
4. CONFIRMATION OF MINUTES
5. OFFICER REPORTS
6. INFORMATION BULLETIN REPORT
7. GENERAL BUSINESS
8. CONCLUSION



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## 1. OPENING OF MEETING

## 2. APOLOGIES

## 3. DECLARATION OF CONFLICTS OF INTEREST

## 4. CONFIRMATION OF MINUTES

Planning, Environment and Community Services Standing Committee Meeting of Isaac Regional Council held in Council Chambers, Moranbah, commencing 9.00am on Wednesday 22 May 2024.

## 5. OFFICER REPORTS

### 5.1 REGIONAL ARTS DEVELOPMENT FUND APPLICATIONS SUMMARY ROUND TWO 2023-2024

#### EXECUTIVE SUMMARY

The purpose of this report is to endorse the Isaac Arts and Cultural Advisory Committee members' recommendations on the applications received during Round Two (2) of the Regional Arts Development Fund (RADF) Community Funding Program for 2023-2024.

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## **CONFIDENTIAL REPORT**

Closed under 254J(3) (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government

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### **5.2 PLANNING, ENVIRONMENT AND COMMUNITY SERVICES FY2023\_24 CAPITAL PROJECTS PROGRESS REPORT AS AT 30 MAY 2024**

#### **EXECUTIVE SUMMARY**

This report is to provide an update to Council on the progress in the delivery of the Planning, Environment and Community Services 2023-2024 Capital Works Program.

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## **6. INFORMATION BULLETINS**

### **6.1 PLANNING, ENVIRONMENT AND COMMUNITY SERVICES INFORMATION BULLETIN – JUNE 2024**

#### **EXECUTIVE SUMMARY**

The Planning, Environment and Community Services Directorate Information Bulletin for June 2024 is provided for Committee review.

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## **7. GENERAL BUSINESS**

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## **8. CONCLUSION**

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# UNCONFIRMED MINUTES

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PLANNING, ENVIRONMENT AND COMMUNITY SERVICES  
STANDING COMMITTEE MEETING OF  
**ISAAC REGIONAL COUNCIL**

HELD ON  
**WEDNESDAY, 22 MAY 2024**

**COMMENCING AT 9.00AM**

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**ISAAC REGIONAL COUNCIL**  
**UNCONFIRMED MINUTES OF THE**  
**PLANNING, ENVIRONMENT AND COMMUNITY SERVICES**  
**STANDING COMMITTEE MEETING**  
**HELD IN COUNCIL CHAMBERS, MORANBAH**  
**ON WEDNESDAY 22 MAY 2024**

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**ISAAC REGIONAL COUNCIL**  
**UNCONFIRMED MINUTES OF THE**  
**PLANNING, ENVIRONMENT AND COMMUNITY SERVICES**  
**STANDING COMMITTEE MEETING**  
**HELD IN COUNCIL CHAMBERS, MORANBAH**  
**ON WEDNESDAY 22 MAY 2024 COMMENCING AT 9.00AM**

**ATTENDEES**

Cr Viv Coleman, Division Eight (*Chair*)  
Cr Terry O'Neill, Division One  
Cr Melissa Westcott, Division Three  
Cr Alaina Earl, Division Five

**COMMITTEE  
APOLOGIES**

Mayor Kelly Vea Vea

**OBSERVERS**

Cr Vern Russell, Division Two  
Cr Jane Pickels, Division Six  
Cr Viv Coleman, Division Eight

**OFFICERS PRESENT**

Mr Dan Wagner, Director Planning, Environment and Community Services  
Mrs Tricia Hughes, Coordinator Executive Support, Office of the Mayor and  
Chief Executive Officer  
Ms Barbara Franklin, Executive Coordinator, Planning, Environment and  
Community Services (*Video Conference*)  
Ms Katie Marsham, Executive Assistant

**1. OPENING**

The Chair welcomed all in attendance and declared the meeting open at 10.31am and acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.



Cr Terry O'Neill was not in attendance at the commencement of the meeting.

## 2. APOLOGIES AND LEAVE OF ABSENCES

A Leave of Absence has been requested from Mayor Kelly Veve as she is attending the Civic Leaders Summit.

**Resolution No.: PECS1126**

**Moved: Cr Melissa Westcott**

**Seconded: Cr Alaina Earl**

**That the Planning, Environment and Community Services Standing Committee grants a leave of absence for Mayor Kelly Veve.**

**Carried**

## 3. DECLARATION OF CONFLICTS OF INTEREST

### DECLARABLE CONFLICT OF INTEREST

Cr Alaina Earl declared a Declarable Conflict of Interest for Report 5.1 Minor Community Grants Summary – April 2024 as her employer, Rock FM Association Incorporated (4RFM) and her niece and nephew (Piper and Billy Earl) were recipients of the April 2024 Minor Community Grants Program.

### NOTE:

*Council acknowledges that Chapter 5B Councillors' Conflicts of Interest of the Local Government Act 2009 does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the local government to be a member of the board of the corporation or association.*

## 4. CONFIRMATION OF MINUTES

Confirmation of minutes from Planning, Environment and Community Services Standing Committee Meeting of Isaac Regional Council held in Council Chambers, Moranbah, commencing 9am on Wednesday 21 February 2024.

**Resolution No.:** PECS1127

**Moved:** Cr Melissa Westcott

**Seconded:** Cr Alaina Earl

**That the Minutes of the Planning, Environment and Community Services Standing Committee Meeting held at Council Chambers, Moranbah on Wednesday 21 February are confirmed.**

**Carried**

## ATTENDANCE

Cr Terry O'Neill entered the meeting room at 10.37am.

## 5. OFFICERS REPORTS

### DECLARABLE CONFLICT OF INTEREST

Cr Alaina Earl declared a Declarable Conflict of Interest for Report 5.1 Minor Community Grants Summary – April 2024 as her employer, Rock FM Association Incorporated (4RFM) and her niece and nephew (Piper and Billy Earl) were recipients of the April 2024 Minor Community Grants Program. Cr Alaina Earl left the meeting room at 10.37am and did not participate in the vote or discussions for Report 5.1

### 5.1 Minor Community Grants Summary – April 2024

#### EXECUTIVE SUMMARY

This report summarises the minor community grants approved under delegation for the period 1 April to 30 April 2024.

## OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

- 1. Notes the minor community grants approved under delegation for the period 1 April to 30 April 2024.**

<b>Resolution No.:</b>	<b>PECS1128</b>		
<b>Moved:</b>	<b>Cr Melissa Westcott</b>	<b>Seconded:</b>	<b>Cr Terry O'Neill</b>
<b>That the Committee recommends that Council:</b>			
<b>1. Notes the minor community grants approved under delegation for the period 1 April to 30 April 2024.</b>			
<b>Carried</b>			

## ATTENDANCE

Cr Alaina Earl returned to the meeting room at 10.41am.

## 5.2 Regional Arts Development Fund Applications Summary Round One 2023-2024

### EXECUTIVE SUMMARY

The purpose of this report is to endorse the Isaac Arts and Cultural Advisory Committee members' recommendations on the applications received during Round One (1) of the Regional Arts Development Fund (RADF) Community Funding Program for 2023-2024.

## OFFICER'S RECOMMENDATION

*That the Committee recommend that Council:*

- 1. Approves that any unallocated funds from Round One of the Regional Arts Development Fund Community Grants Program 2023-2024 to be carried forward into Round Two which opened on 11 April 2024 and closed on Friday, 3 May 2024**
- 2. Approves the following five applications for the Regional Arts Development Fund Community Grants Program Round One 2023-2024 as follows:**

<b>Application 1</b>		<b>Noosa Film Academy Pty Ltd as Trustee for the Huglin Family Trust</b>	
<b>Project</b>	<p>Noosa Film Academy has submitted an “Inspire” funding category application requesting \$8,000.00 (excluding GST) to assist with the costs of delivering a full day acting and filmmaking workshop in Moranbah (open to the wider community) and two community screening events (one each in Moranbah and Middlemount) including costs of editing the short film created at the community workshop and making it projection ready, and provision of red carpet and media wall for photographs. These events will take place between 22 July and 30 July 2024 as part of the applicant’s roadshow in the region facilitating screen acting and screen production workshops at Moranbah State High School, Dysart State High School, Clermont State High School and Middlemount Community.</p>		
<b><u>Officer Recommendation</u></b>			
<b>Details</b>	Approve \$8,000.00 (excluding GST)		

<b>Application 2</b>		<b>Dan Parsons</b>	
<b>Project</b>	<p>Dan Parsons has submitted a “Develop” funding category application requesting \$2,000.00 (exclusive of GST) to assist with his costs for participating in a four-day mentorship program with established sculpture artist Milynda Rogers. The applicant is a Clermont-based emerging local artist with a letter of reference from Clermont Artslink Inc. During the mentorship program to be held at the mentor’s Jericho studio over 4 days (with dates available in June, mid-July and late August 2024), the applicant will receive one-on-one tuition with the program including advice on holding workshops and skill development in sculpture techniques.</p>		
<b><u>Officer Recommendation</u></b>			
<b>Details</b>	Approve \$2,000.00 (excluding GST)		

<b>Application 3</b>		<b>Clermont Crafters Incorporated</b>	
<b>Project</b>	<p>Clermont Crafters has submitted an “Inspire” funding category application requesting \$1,045.00 to support the engagement of Brisbane-based textile artist Sue Howie to facilitate a two-day skills development workshop on Sashiko and Boro sewing techniques in Clermont on 17 and 18 July 2024.</p>		
<b><u>Officer Recommendation</u></b>			
<b>Details</b>	Approve \$1,045.00 (excluding GST)		



<b>Application 4</b>		<b>Glenden Rural Interests Incorporated</b>	
<b>Project</b>	<p>Glenden Rural Interests has submitted an “Inspire” funding category application seeking \$7,335.00 to support the costs of engaging three artists [Nebo-based leathercraft artist Mary-Ellen McEvoy, Proserpine-based wood whittling artist Malcolm Byrne, and Calen-based painter Lyn Olsen (a former Glenden resident)] to facilitate a total of seven creative workshops open to men, women and children (where appropriate) of Glenden (whether they are permanent residents or in town during their work shift) during dates between July and October 2024.</p>		
<b><u>Officer Recommendation</u></b>			
<b>Details</b>	Approve \$7,335.00 (excluding GST)		

<b>Application 5</b>		<b>Clermont Artslink Incorporated</b>	
<b>Project</b>	<p>Clermont Artslink has submitted an “Inspire” funding category application requesting \$6,506.00 to support the engagement of two Clermont-based artists (Tania Gillies and Marcia Braxton) to deliver eight wombat themed art workshops (one each in the communities of Clermont, Moranbah, Kilcummin, Dysart, Nebo, Middlemount, Glendon and St Lawrence) between November 2024 and May 2025. The purpose of the workshops is not only skill development but also to promote the Northern Hairy Nosed Wombat and to encourage participants to enter their artworks in the annual competitions held in conjunction with the Wombat Festival and the Clermont Show.</p>		
<b><u>Officer Recommendation</u></b>			
<b>Details</b>	Approve \$6,506.00 (excluding GST)		

3. *Advise the applicants the grant constitutes sponsorship of the event and Isaac Regional Council is to be recognised in the same manner as equivalent corporate sponsors in addition to any acknowledgement requirements within the RADF 2023-2024 Community Funding Program Guidelines.*

<b>Resolution No.:</b>	<b>PECS1129</b>		
<b>Moved:</b>	<b>Cr Melissa Westcott</b>	<b>Seconded:</b>	<b>Cr Terry O’Neill</b>
<b>That the Committee recommends that Council:</b>			
1.	<p><b>Approves that any unallocated funds from Round One of the Regional Arts Development Fund Community Grants Program 2023-2024 to be carried forward into Round Two which opened on 11 April 2024 and closed on Friday, 3 May 2024.</b></p>		

2. Approves the following five applications for the Regional Arts Development Fund Community Grants Program Round One 2023-2024 as follows:

<b>Application 1</b>		<b>Noosa Film Academy Pty Ltd as Trustee for the Huglin Family Trust</b>
<b>Project</b>	Noosa Film Academy has submitted an “Inspire” funding category application requesting \$8,000.00 (excluding GST) to assist with the costs of delivering a full day acting and filmmaking workshop in Moranbah (open to the wider community) and two community screening events (one each in Moranbah and Middlemount) including costs of editing the short film created at the community workshop and making it projection ready, and provision of a carpet and media wall for photographs. These events will take place between 22 July and 30 July 2024 as part of the applicant’s roadshow in the region, facilitating screen acting and screen production workshops at Moranbah State High School, Dysart State High School, Clermont State High School and Middlemount Community.	
<b>Details</b>	Approves \$8,000.00 (excluding GST)	
<b>Application 2</b>		<b>Dan Parsons</b>
<b>Project</b>	Dan Parsons has submitted a “Develop” funding category application requesting \$2,000.00 (exclusive of GST) to assist with his costs for participating in a four-day mentorship program with established sculpture artist Mia Rogers. The applicant is a Clermont-based emerging local artist with a letter of reference from Clermont Artslink Inc. During the mentorship program held at the mentor’s Jericho studio over 4 days (with dates available in mid-July and late August 2024), the applicant will receive one-on-one time with the program including advice on holding workshops and skill development in sculpture techniques.	
<b>Details</b>	Approves \$2,000.00 (excluding GST)	
<b>Application 3</b>		<b>Clermont Crafters Incorporated</b>
<b>Project</b>	Clermont Crafters has submitted an “Inspire” funding category application requesting \$1,045.00 to support the engagement of Brisbane-based textile artist Sue Howie to facilitate a two-day skills development workshop on Sashiko Boro sewing techniques in Clermont on 17 and 18 July 2024.	
<b>Details</b>	Approves \$1,045.00 (excluding GST)	

<b>Application 4</b>		<b>Glenden Rural Interests Incorporated</b>
<b>Project</b>	Glenden Rural Interests has submitted an “Inspire” funding category application seeking \$7,335.00 to support the costs of engaging three artists [Nebo-based leathercraft artist Mary-Ellen McEvoy, Proserpine-based wood whittling artist Malcolm Byrne, and Calen-based painter Lyn Olsen (a former Glenden resident)] to facilitate a total of seven creative workshops open to men, women and children (where appropriate) of Glenden (whether they are permanent residents or in town during their work shift) during dates between July and October 2024.	
<b>Details</b>	Approves \$7,335.00 (excluding GST)	
<b>Application 5</b>		<b>Clermont Artslink Incorporated</b>
<b>Project</b>	Clermont Artslink has submitted an “Inspire” funding category application requesting \$6,506.00 to support the engagement of two Clermont-based artists (Tania Gillies and Marcia Braxton) to deliver eight wombat theme workshops (one each in the communities of Clermont, Moranbah, Kilcurry, Dysart, Nebo, Middlemount, Glendon and St Lawrence) between November 2024 and May 2025. The purpose of the workshops is not only to support local artists but also to promote the Northern Hairy Nosed Wombat and encourage participants to enter their artworks in the annual competitions in conjunction with the Wombat Festival and the Clermont Show.	
<b>Details</b>	Approves \$6,506.00 (excluding GST)	
<p>3. Advises the applicants the grant constitutes sponsorship of the event and Isaac Regional Council is to be recognised in the same manner as equivalent corporate sponsors in addition to any acknowledgement requirements within the RADF 2023-2024 Community Funding Program Guidelines.</p>		
<b>Carried</b>		

## 5.3 Regional Pool Status Report – April 2024

### EXECUTIVE SUMMARY

This report provides an overview of the operating and administrative status of the Region’s swimming pools for the period ending April 2024.

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## OFFICER'S RECOMMENDATION

*That the Committee recommend that Council:*

- 1. Receives and acknowledges the status of the Region's swimming pools.***
- 2. Council endorses amendment to the Annual Operational Plan measure of success to "Inspections undertaken biannually at all facilities to ensure a high standard of delivery" ensuring alignment with the seasonal operation of the region's swimming pools.***

**Resolution No.:** PECS1130

**Moved:** Cr Alaina Earl **Seconded:** Cr Melissa Westcott

**That the Committee recommends that Council:**

- 1. Receives and acknowledges the status of the Region's swimming pools.**
- 2. Council endorses amendment to the Annual Operational Plan measure of success to "Inspections undertaken biannually at all facilities to ensure a high standard of delivery" ensuring alignment with the seasonal operation of the region's swimming pools.**

**Carried**

**NOTES:**

**Director Planning, Environment and Community Services to provide further information on:**

- **First aid compliance and any corrective actions relating to this compliance matter.**
- **Pool User Group Briefing (Stakeholder and Community Engagement relating to Pools).**
- **Update on Flaggy Rock Pool – is there any Community Consultation regarding use.**

## 5.4 Tenure Arrangements – The State of Queensland (Represented by Queensland Fire and Emergency Services) Rural Operations

### EXECUTIVE SUMMARY

The purpose of this report is to seek Council endorsement of an exception under the provisions of Section 236 (2) and 236 (1)(b)(i) of the Local Government Regulations 2012 to dispose of part of Lot 21 on MC291 located at 6 Music Street, Carmila; and part of Lot 3 on SP144386, located at 27 Bowen Street, Nebo; and part of Lot 2 on RP609849, located at 3 Wilangi Street, St Lawrence by way of a three (3) year Licence to



Occupy plus a three (3) year option to The State of Queensland (Represented by Queensland Fire and Emergency Services) Rural Operations for each location.

## OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

1. ***Under the provisions of Section 236 (2) of the Local Government Regulations 2012 resolves that an exception from inviting written quotes or tenders is granted for tenure over***
  - a. ***part of Lot 21 on MC291 located at 6 Music Street, Carmila,***
  - b. ***part of Lot 3 on SP144386, located at 27 Bowen Street, Nebo, and***
  - c. ***part of Lot 2 on RP609849, located at 3 Wilangi Street, St Lawrence.***
2. ***Under the provisions of Section 236 (1)(b)(i) of the Local Government Regulations resolves to approve to enter into a three-year Licence to Occupy with The State of Queensland (Represented by Queensland Fire and Emergency Services) Rural Operations for each location.***
  - a. ***Lease fees to be charged in accordance with 2023-2024 Fees & Charges – annual rent/usage fee \$730.00 for each location, matrix attached.***
    - i. ***part of Lot 21 on MC291 located at 6 Music Street, Carmila,***
    - ii. ***part of Lot 3 on SP144386, located at 27 Bowen Street, Nebo, and***
    - iii. ***part of Lot 2 on RP609849, located at 3 Wilangi Street, St Lawrence.***
  - b. ***Acknowledging that the structures are Council assets, all repairs and maintenance responsibilities will be in accordance with the Base Building Inclusions and Exclusions Guideline.***
3. ***Authorises the Chief Executive Officer to negotiate, vary and execute the legal instruments to action clause 2 above.***

Resolution No.: PECS1131

Moved: Cr Alaina Earl

Seconded: Cr Melissa Westcott

***That the Committee recommends that Council:***

1. ***Under the provisions of Section 236 (2) of the Local Government Regulation 2012 resolves that an exception from inviting written quotes or tenders is granted for tenure over***
  - a. ***part of Lot 21 on MC291 located at 6 Music Street, Carmila,***
  - b. ***part of Lot 3 on SP144386, located at 27 Bowen Street, Nebo, and***

- c. part of Lot 2 on RP609849, located at 3 Wilangi Street, St Lawrence.
2. Under the provisions of Section 236 (1)(b)(i) of the *Local Government Regulation 2012* resolves to approve to enter into a three-year Licence to Occupy with The State of Queensland (Represented by Queensland Fire and Emergency Services) Rural Operations for each location.
- a. Lease fees to be charged in accordance with 2023-2024 Fees and Charges – annual rent/usage fee \$730.00 for each location, matrix attached.
- i. part of Lot 21 on MC291 located at 6 Music Street, Carmila,
- ii. part of Lot 3 on SP144386, located at 27 Bowen Street, Nebo, and
- iii. part of Lot 2 on RP609849, located at 3 Wilangi Street, St Lawrence.
- b. Acknowledging that the structures are Council assets, all repairs and maintenance responsibilities will be in accordance with the Base Building Inclusions and Exclusions Guideline.
3. Authorises the Chief Executive Officer to negotiate, vary and execute the legal instruments to action clause 2 above.

Carried

## 5.5 Adoption of Isaac Regional Planning Scheme Administrative Amendment 1

### EXECUTIVE SUMMARY

The *Isaac Regional Planning Scheme* (Planning Scheme) was adopted in 2021. Since adoption, the Liveability and Sustainability Department have monitored the performance and workability of the Planning Scheme to identify areas of improvement. Administrative Amendment 1 (the Administrative Amendment) seeks to correct minor grammatical and mapping errors, unintentional drafting errors and reflect changes the State Government has made to defined terms. This report seeks Council's resolution to adopt the Administrative Amendment in accordance with section 20 of the *Planning Act 2016* and the Minister's Guidelines and Rules. The proposed amendment is the first time the Planning Scheme has been amended and will create Version 1.1 of the Planning Scheme.

## OFFICER'S RECOMMENDATION

*That the Committee recommend that Council:*

- 1. Adopts Administrative Amendment 1 in accordance with section 20 of the Planning Act 2016 and chapter 2, part 1, section 3.1 the Minister's Guidelines and Rules.**
- 2. Adopts a commencement date of 1 July 2024 for Administrative Amendment 1 as consolidated in Version 1.1 of the Isaac Regional Planning Scheme 2021.**
- 3. Approves the giving of a public notice advising the adoption of Administrative Amendment 1 in a newspaper circulating within the Isaac Regional Council area, on the Isaac Regional Council website and also in the Queensland Government Gazette in accordance with section 20 of the Planning Act 2016 and chapter 2, part 1, section 3.2 of the Minister's Guidelines and Rules.**
- 4. Delegates the Chief Executive Officer to issue correspondence to the Chief Executive of the Planning Act 2016 providing a copy of the public notice and a certified copy of the Administrative Amendment in accordance with section 20 of the Planning Act 2016 and chapter 2, part 1, section 3.3 of the Minister's Guidelines and Rules.**

**Resolution No.:** PECS1132

**Moved:** Cr Terry O'Neill

**Seconded:** Cr Melissa Westcott

**That the Committee recommends that Council:**

- 1. Adopts Administrative Amendment 1 in accordance with section 20 of the *Planning Act 2016* and chapter 2, part 1, section 3.1 the Minister's Guidelines and Rules.**
- 2. Adopts a commencement date of 1 July 2024 for Administrative Amendment 1 as consolidated in Version 1.1 of the Isaac Regional Planning Scheme 2021.**
- 3. Approves the giving of a public notice advising the adoption of Administrative Amendment 1 in a newspaper circulating within the Isaac Regional Council area, on the Isaac Regional Council website and also in the Queensland Government Gazette in accordance with section 20 of the *Planning Act 2016* and chapter 2, part 1, section 3.2 of the Minister's Guidelines and Rules.**
- 4. Delegates the Chief Executive Officer to issue correspondence to the Chief Executive of the *Planning Act 2016* providing a copy of the public notice and a certified copy of the Administrative Amendment in accordance with section 20 of the *Planning Act 2016* and chapter 2, part 1, section 3.3 of the Minister's Guidelines and Rules.**

**Carried**

## **5.6 Exception to *Local Government Regulations 2012* Sarina Landcare Catchment Management Association and Koinmerburra Aboriginal Corporation**

### **EXECUTIVE SUMMARY**

The purpose of this report is to seek approval to enter a medium to large contractual arrangement with Sarina Landcare Catchment Management Association and the Koinmerburra Aboriginal Corporation without requiring written quotes or tenders, as an exception to the Default Contracting Procedures contained in section 235 (b) of *Local Government Regulations 2012*. The engagement of these organisations will be for the purpose of supporting Council with the delivery of coastal restoration projects which are partially funded under the Federal Government's Reef Guardian Council Program.

### **OFFICER'S RECOMMENDATION**

*That the Committee recommend that Council:*

- 1. Approves an exception to enter in to a medium to large sized contractual agreement with Sarina Landcare Catchment Management Association and Koinmerburra Aboriginal Corporation for the purpose of supporting Council with the delivery of coastal restoration projects funded under the Federal Government's Reef Guardian Council Program***
- 2. Resolves that this exception is provided in accordance with Section 235(b) of the Local Government Regulation 2012 because of the specialised nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders.***

**Resolution No.: PECS1133**

**Moved: Cr Terry O'Neill**

**Seconded: Cr Melissa Westcott**

**That the Committee recommends that Council:**

- Approves an exception to enter in to a medium to large sized contractual agreement with Sarina Landcare Catchment Management Association and Koinmerburra Aboriginal Corporation for the purpose of supporting Council with the delivery of coastal restoration projects funded under the Federal Government's Reef Guardian Council Program**
- Resolves that this exception is provided in accordance with Section 235(b) of the *Local Government Regulation 2012* because of the specialised nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders.**

**Carried**



## NOTES:

**Director Planning, Environment and Community Services to provide further information on the project plan/scope of works and costs associated with Sarina Landcare Catchment Management Associations works on this project.**

## ATTENDANCE

Mr Michael St Clair, Manager Liveability and Sustainability entered the meeting room at 11.31am.

**5.7** **MCU23/0014 - Development Permit for a Material Change of Use for High Impact Industry (Temporary concrete batching plants) located at St Lawrence – Croydon Road, Collaroy, described as Lot 4 on KL210 and Lot 799 on PH391**

## EXECUTIVE SUMMARY

Council has received a development application from Lotus Creek Wind Farm Pty Ltd for a Development Permit for a Material Change of Use for High Impact Industry (Temporary concrete batching plants) located at St Lawrence – Croydon Road, described as Lot 4 on KL210 and Lot 799 on PH391.

The Lotus Creek Wind Farm (LCWF) is an approved development which consists of 55 turbines and as part of the construction of the project three temporary concrete batching plants are required. The temporary concrete batching plants are proposed to supply the concrete required for the construction of the Lotus Creek Wind Farm (LCWF), with the majority of the concrete required for the footings for each turbine tower. The applicant intends for only one batch plant location to be in operation at any one time with the single mobile plant set to move progressively between batch locations as construction work progresses. The applicant estimates that 55,000m<sup>3</sup> of concrete will be produced throughout the construction period.

The proposed, temporary concrete batching plant locations will be within the LCWF development footprint that has received previous approval for vegetation clearing through an Operational Works permit (SARA ref: 2312-38389 SDA) and a EPBC approval (EPBC ref: 2020/8867). No further vegetation clearing outside of the approved development footprint is proposed as part of this development application.

The proposed development has been assessed with regard to the applicable assessment benchmarks as identified within this report. The proposed development generally complies with these assessment benchmarks and does not raise any significant issues that cannot be addressed by reasonable and relevant conditions. The application is therefore recommended for approval.

## OFFICER'S RECOMMENDATION

*That the Committee recommend that Council:*

- 1. That Council Approve Development Permit for a Material Change of Use for High Impact Industry (Temporary concrete batching plants) located at St Lawrence-Croydon Road, Collaroy, described as Lot 4 on KL210, Lot 799 on PH391 in accordance with the below conditions:**

NO.	CONDITION	TIMING										
<b>GENERAL CONDITIONS</b>												
1	Carry out the approved development generally in accordance with the approved drawings and documents.	At all times unless otherwise stated										
2	Maintain the approved development generally in accordance with the approved drawings and documents and any relevant Council engineering or other approval required by the conditions.	To be maintained										
3	Where there is any conflict between the conditions of this Decision Notice and details shown on the Approved Drawings, the conditions prevail.	At all times										
4	The applicant must meet the full cost of all works and any other requirements associated with this development, unless specified in a particular condition.	At all times										
5	The applicant must repair any damage to existing infrastructure (e.g. kerb and channel, footpath or roadway) that may have occurred during any works undertaken as part of the development. Any damage that is deemed to create a hazard to the community must be repaired immediately.	At all times										
6	The applicant must demonstrate to Council compliance with the conditions of the approval prior to commencement of the changed use.	Prior to commencement of use										
<b>APPROVED DRAWINGS AND DOCUMENTS</b>												
7	<p>Except where amended by the conditions of this Decision Notice, the development is to be carried out, generally in accordance with the following approved drawings and/or documents:</p> <table border="1"> <thead> <tr> <th>Title</th> <th>Drawing Number</th> <th>Rev/ Amd't</th> <th>Date</th> <th>Prepared by</th> </tr> </thead> <tbody> <tr> <td>Proposed Batching Plant Locations</td> <td>1</td> <td>n/a</td> <td>16 November 2023</td> <td>Lotus Creek Wind Farm</td> </tr> </tbody> </table>	Title	Drawing Number	Rev/ Amd't	Date	Prepared by	Proposed Batching Plant Locations	1	n/a	16 November 2023	Lotus Creek Wind Farm	At all times
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Proposed Batching Plant Locations	1	n/a	16 November 2023	Lotus Creek Wind Farm								

# UNCONFIRMED MINUTES

NO.	CONDITION					TIMING
	Proposed Batching Plant Locations – Northern Batching Plant	2	n/a	16 November 2023	Lotus Creek Wind Farm	
	Proposed Batching Plant Locations - Central Batching Plant	3	n/a	16 November 2023	Lotus Creek Wind Farm	
	Proposed Batching Plant Locations - Southern Batching Plant	4	n/a	16 November 2023	Lotus Creek Wind Farm	
	Concrete Batch Plant Concept – Drawing 3 of 4	T505-DWG-0003	Rev.A	1 October 2022	Vestas	
	Concrete Batch Plant Concept – Drawing 4 of 4	T505-DWG-0004	Rev.A	1 October 2022	Vestas	
<b>8</b>	A legible copy of the Approved drawings and documents bearing "Council Approval" and the Conditions of this Decision Notice are to be available on site at all times during construction.					During construction
<b>BUILDING WORK</b>						
<b>9</b>	<p>Complete all building work associated with this development approval, including work required by any of the Conditions of this Decision Notice; generally in accordance with the approved drawing(s), and/or documents.</p> <p>Where Building Work is Assessable Development, works are to be carried out in accordance with a current Development Permit.</p>					<p>Prior to issue of Certificate of Classification / Final Inspection</p> <p>Certificate or prior to commencement of use, whichever comes first and then to be maintained</p>
<b>OPERATIONAL WORK</b>						
<b>10</b>	Complete all Operational Work associated with this development approval, including work required by any of the Conditions of this Decision Notice generally in accordance with the approved drawings and/or documents.					<p>Prior to issue of Certificate of Classification / Final Inspection</p> <p>Certificate or prior to commencement of</p>

NO.	CONDITION	TIMING
	<p>Where Operational Work is Assessable Development, works are to be carried out in accordance with a current Development Permit and the Capricorn Municipal Development Guidelines.</p> <p><b>Note:</b> <i>This Decision Notice does not represent an approval to commence Operational Work. Any Operational Work associated with this Material Change of Use or other engineering work proposed on the premises may be subject to assessment under the Isaac Regional Council Planning Scheme.</i></p>	use, whichever comes first and then to be maintained
<b>COMMENCING AND CEASING USE</b>		
11	The Applicant is required to submit formal written notification to Council confirming the date of commencement of the use, within 10 business days the day after the use commences.	As indicated
12	The development must cease use on or before 4 years from the date of commencement of the use.	As indicated
<b>INDUSTRY ACTIVITIES</b>		
13	The approved High impact industry is restricted to the provision of concrete materials for the development of the Lotus Creek Wind Farm only.	At all times
14	<p>Chemical storage and use areas must be appropriately designed and managed to minimise the risk and impact of any accidental spills and/or releases of fuels, chemicals and other hazardous materials that may contaminate soil, stormwater, groundwater and/or air.</p> <p>Storage of fuels and chemicals on-site is undertaken in accordance with Australian Standard AS1940 – Storage and Handling of Flammable and Combustible Liquids.</p>	Prior to commencement of use and at all times
15	Certification must be submitted to Council from a suitably qualified person who certifies that the onsite storage of fuels, chemicals and other hazardous materials has been undertaken in accordance with Australian Standard AS1940 – Storage and Handling of Flammable and Combustible Liquids.	Prior to commencement of use
16	Provide certification from a Registered Professional Engineer Queensland (RPEQ) that the vehicle access / driveway/s has been designed and constructed in accordance with the conditions of this Decision Notice or any other relevant approval issued by the Assessment Manager.	Prior to commencement of use

# UNCONFIRMED MINUTES

NO.	CONDITION	TIMING
17	Site facilities must be provided for staff to include at a minimum but not limited to: <ol style="list-style-type: none"> <li>Site office and lunchroom</li> <li>Access and carparking</li> <li>Ablution facilities</li> <li>Potable water</li> <li>Power &amp; lighting</li> </ol>	At all times during the use onsite
18	During the transportation of soil and other fill/excavated material: <ol style="list-style-type: none"> <li>All trucks hauling raw materials must have their loads secure and covered.</li> <li>Prior to vehicles exiting the site, measures must be taken to remove the soil from the wheels of the vehicles to prevent soil and must being deposited on public roads.</li> </ol>	At all times
19	Submit and have endorsed by Council a Rehabilitation and Decommission Plan prepared by a suitably qualified person that, at a minimum: <ol style="list-style-type: none"> <li>Demonstrates the site will be restored to a standard capable of the level of productivity that was available prior to the development occurring;</li> <li>Clearly establishes the objectives of the Plan;</li> <li>Show adopted performance criteria for rehabilitation efforts;</li> <li>Includes an Action Plan, with timing for remedial work such as the removal of structures, removal of import materials, such as gravel and soil;</li> <li>Outlines a program for monitoring rehabilitation success using appropriate indicators.</li> </ol>	One (1) year prior to cessation of the use.
20	Implement the Rehabilitation and Decommissioning Plan endorsed by Council.	Upon cessation of the development.
21	All internal driveways and access tracks must be constructed of compacted gravel or approved equivalent and must be to a suitable standard to sustain all traffic during construction.	During construction of the development
22	Materials (aggregates) used to produce cement must be stored within in a bin (storage bay or bunker), with a design that minimises wind-blown dust and particulate matter). The walls of the bin are to extend 1m above the height of the maximum quantity of raw material kept at the facility and extend 2m beyond the front of the stockpile to minimise dust emissions.	At all times
23	Slump, truck wash down and drainage system must be designed to prevent tracking of sediment outside of the batch plant locations. In particular slump stands should be designed so that	At all times



# UNCONFIRMED MINUTES

NO.	CONDITION	TIMING
	trucks do not drive through slurry water generated by truck wash down.	
24	To ensure contaminants (fuel and any other hazardous material) are not released from the batching plant locations, the applicant is to provide to Council detailed plans demonstrating how the locations will be bunded and how spills will be managed. In particular, the applicant is demonstrating how area's where refuelling of machinery and vehicles occurs are to be bunded and managed.	Prior to construction commencing and at all times
<b>AMENITY</b>		
<b>GENERAL AMENITY</b>		
25	The approved use must not create environmental nuisance or impact on the amenity of the neighbourhood as a result of noise, vibration, air, odour, water, waste of other emissions. <i>Note: The operation must comply with the requirement not to cause Environmental Nuisance or Environmental Harm as per the Environmental Protection Act 1994.</i>	At all times
<b>HOURS OF OPERATION</b>		
26	Unless otherwise approved in writing by the Assessment Manager, the operations of the temporary concrete batching plant must be undertaken between the hours of 6am to 6pm Monday to Sunday.	At all times
<b>NOISE</b>		
27	To protect the noise amenity of nearby sensitive land use the development is to ensure noise emanating from the site does not exceed criteria set out in the <i>Environmental Protection (Noise) Policy 2008</i> as amended.	At all times
<b>ENGINEERING</b>		
<b>CONSTRUCTION MANAGEMENT</b>		
28	A Construction Management Plan (CMP) for the development is to be prepared in accordance with the Development Works Planning Scheme Policy. The CMP will include, but not be limited to the following details: a. Provision of alternative pedestrian route/s, past or around the site; b. Personal Protection Equipment Areas;	Prior to site/ operational/ building work commencing and at all times during construction

NO.	CONDITION	TIMING
	<ul style="list-style-type: none"> <li>c. Existing and proposed kerbside allocation signs and line marking (such as bus stops, loading zones and parking meters and/or ticket dispensers);</li> <li>d. Temporary vehicular access points;</li> <li>e. A sign off page is required demonstrating that all contractors and construction staff have read and agreed to comply with the CMP;</li> <li>f. Employee and visitor parking areas;</li> <li>g. Provision for loading and unloading materials including the location of any remote loading sites;</li> <li>h. The location of materials, structures, plant and equipment to be stored or placed on the construction site;</li> <li>i. Waste collection and storage areas;</li> <li>j. The anticipated staging and programming;</li> <li>k. Signage is to be prominently erected at the perimeter of the site entrance stating: - Applicants Name and address - A contact representative of the Applicant and Principal Contractor and phone number. These people are to be responsible to provide 24 hr contact for complaints arising from the development; and</li> <li>l. Allowable works times as those set by the <i>Queensland Environmental Protection Policy (Noise) 2008.</i></li> </ul> <p>Works are to be carried out in accordance with the CMP, with the CMP being available on site at all times.</p> <p><b>Note:</b> <i>The Construction Management Plan does not require approval by Council but must be prepared and implemented prior to the commencement of works.</i></p>	
29	Contain all litter, building waste on the building site by the use of a skip and any other reasonable means during construction to prevent release to neighbouring properties or roads.	At all times during construction
<b>EARTHWORKS</b>		
30	Obtain a development permit for Operational work for Excavating and Filling.	Prior to site / operational / building work commencing
31	<p>The Earthworks Plan is to included, but not be limited to the following:</p> <ul style="list-style-type: none"> <li>a. The location of cut and/or fill;</li> <li>b. The type of fill to be used and the manner in which it is to be compacted;</li> <li>c. The quantum of fill to be deposited or removed and finished cut and/or fill levels;</li> <li>d. Retaining structures (if necessary); and</li> <li>e. Surface and sub-surface drainage controls (if applicable).</li> </ul>	As part of a development application for Operational Work (Excavating and Filling)

# UNCONFIRMED MINUTES

NO.	CONDITION	TIMING
32	Carry out Excavating and Filling activities in accordance with the Capricorn Municipal Development Guidelines, AS3798-2007 Guidelines on earthworks for residential and commercial developments, the Approved Drawings and the provisions of a development permit for Operational Work (Excavating and Filling).	At all times
33	Ensure the excavating or filling does not concentrate or divert stormwater onto adjoining land to a degree which is worse than that which existed prior to the works.	At all times
34	Ensure the excavation or filling does not result in the ponding or permanent retention of surface water either on the site or on adjoining land.	At all times
35	Provide certification from a Registered Professional Engineer Queensland (RPEQ) that the Earthworks have been designed and constructed generally in accordance with the Approved Drawings, the conditions of this Decision Notice and any other relevant approval issued by the Assessment Manager.	Prior to commencement of use
<b>EROSION AND SEDIMENT CONTROL</b>		
36	Submit an Erosion and Sediment Control Plan as part of the Operational Works application for council approval. The Erosion and Sediment Control Plan must be prepared and implemented in accordance with the Capricorn Municipal Development Guidelines D7 'Erosion Control and Stormwater Management'.	Prior to site/ operational/ building work commencing and at all times during construction
37	Implement and maintain the Erosion and Sediment Control Plan on-site for the duration of the operational or building works, and until all exposed soil areas are permanently stabilised (e.g. turfed, hydro-mulched, concreted, landscaped).	While site/ operational/ building work is occurring
<b>STORMWATER</b>		
38	Obtain a Development Permit for Operational Work for Stormwater Drainage Works.	Prior to site / operational / building work commencing
39	Submit to Council a Site Based Stormwater Management Plan designed in accordance with the Capricorn Municipal Development Guidelines and the Queensland Urban Drainage Manual and certified by a suitably Registered Professional Engineer of Queensland. The Plan is to include, but not be limited to the following:	Prior to the issue of any Development Permit for Operational Work

NO.	CONDITION	TIMING
	<p>a. The detailed design and layout of all necessary stormwater drainage systems and stormwater quality management systems.</p> <p>b. The provision of on-site detention / retention necessary to limit discharge to pre-development generated peak levels up to and including the Q100 ARI return interval (or 1 % AEP).</p> <p>c. The provision of stormwater quality improvement devices.</p> <p>d. Description of how contaminated water will be captured, treated, reused or taken from site.</p> <p>e. Incorporate details of ongoing maintenance and management actions required about any proposed detention basin and retention systems.</p> <p><b>Note:</b> Where there are affected property owners. The in principle agreement would note the characteristics of the flow, the proffered solution, and the necessity for registration of easement(s) (prior to submission of the Operational work approval).</p>	
40	Provide certification from a Registered Professional Engineer Queensland (RPEQ) that the stormwater drainage system has been designed and constructed in accordance with the conditions of this approval and any other relevant approval issued by the Assessment Manager.	Prior to issue of Certificate of Classification/ Final Inspection Certificate or prior to commencement of use, whichever comes first
<b>WATER</b>		
41	Provide an appropriate on-site rainwater collection tank and/or other means to service the anticipated water supply needs of the development, including but not limited to potable water supply and firefighting needs.	Prior to commencement of use
<b>SEWERAGE</b>		
42	If required, provide an on-site waste water treatment and effluent disposal system having a capacity sufficient for the use. The establishment of an onsite waste water treatment and disposal system for the site requires a Plumbing and Drainage Compliance Permit to be obtained from Council under the <i>Plumbing and Drainage Act 2018</i> . The system must be designed, constructed, operated and maintained in accordance with the Queensland Plumbing and Wastewater Code and Australian Standard AS1547: On-site Domestic Wastewater Management.	Prior to commencement of use

NO.	CONDITION	TIMING
	<p><b>Note:</b> An approval from the Department of Environment and Science (DES) must be issued for the Environmentally Relevant Activity (ERA) 63 threshold 1 – operating one or more sewage treatment works at a site that have a total daily peak design capacity of at least 21 equivalent persons. The on-site sewerage design and ERA approval from DES must be submitted along with the application to the Council for the installation for regulated plumbing and drainage.</p>	
<b>VEGETATION MANAGEMENT</b>		
<p><b>43</b></p>	<p>Restrict vegetation removal to the extent of the Project Area and Batch Plant Locations shown on the Approved Drawings.</p> <p>A “no clearing zone” must be established and maintained over the land area outside of the Project Area and Batch Plant Locations shown on the Approved drawings. The following activities must not be carried out within the no clearing zone:</p> <ol style="list-style-type: none"> <li>clearing, cutting down, poisoning, lopping or pruning of native vegetation which is indigenous to, or planted within, the zone;</li> <li>soil/spoil dumping and/or compacting; and</li> <li>soil excavation, other than for planting indigenous native plants.</li> </ol> <p>The following exceptions apply:</p> <ol style="list-style-type: none"> <li>declared plants under the Stock Route Management Act 2002 and sub-ordinate Stock Route Management Regulation 2003, and any Council Listed Environmental Weeds, Exotic Grasses and other plants identified in writing by the Assessment Manager.</li> <li>indigenous native trees which pose a well-founded threat to persons or property; and</li> <li>controlled bushfire burns to maintain ecological processes subject to submission of a Bushfire Hazard Assessment and Management Plan and agreed in writing by the Assessment Manager.</li> </ol>	<p>At all times</p>
<p><b>44</b></p>	<p>Chip, mulch or dispose of cleared vegetation at a waste disposal facility operated by Council or salvage timber for reuse. No burning of cleared material is permitted unless otherwise approved in writing by the Assessment Manager.</p>	<p>Immediately after clearing of approved vegetation</p>
<b>BUSHFIRE HAZARD</b>		
<p><b>45</b></p>	<p>Submit a Bushfire Hazard Assessment and Management Plan to Council for approval, which is prepared in accordance with the requirements in the Bushfire hazard Planning Scheme Policy.</p>	<p>Prior to site / operational/ building work commencing</p>



# UNCONFIRMED MINUTES

NO.	CONDITION	TIMING
	The plan must provide a detailed site-specific assessment to verify the potential level of bushfire hazard on the development site.	
46	Implement the requirements and recommendations of the approved Bushfire Hazard Assessment and Management Plan.	Prior to commencement of use
<b>WASTE MANAGEMENT</b>		
47	Maintain and operate an adequate waste disposal service, including the maintenance of refuse bins and associated storage areas so as not to cause any environmental nuisance.	At all times
48	Ensure that any potential food / waste sources are covered and collected so that they are not accessible to wildlife.	At all times
49	Store all liquid waste (e.g. oil, waste oil, paint tins, acid drums, batteries etc.) that cannot be disposed of in Council's sewerage system or an on-site industrial waste treatment system in a covered area on an impervious surface and ensure it is contained in a manner capable of containing the liquids in case of spillage.	At all times

<b>ADVICE NOTES</b>		
<b>ADVICES</b>		
<b>ENVIRONMENTAL HARM</b>		
1	The <i>Environmental Protection Act 1994</i> states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to prevent or minimise the harm. Environmental harm includes environmental nuisance. In this regard persons and entities, involved in the civil, earthworks, construction and operational phases of this development, are to adhere to their 'general environmental duty' to minimise the risk of causing environmental harm. Environmental harm is defined by the Act as any adverse effect, or potential adverse effect whether temporary or permanent and of whatever magnitude, duration or frequency on an environmental value and includes environmental nuisance. Therefore, no person should cause any interference with the environment or amenity of the area by reason of the emission of noise, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit, sediment, oil or otherwise, or cause hazards likely in the opinion of the administering authority to cause undue disturbance or	At all times

# UNCONFIRMED MINUTES

	annoyance to persons or affect property not connected with the use.	
<b>FENCES</b>		
2	Should any existing fence not comply with the requirements of this approval, the existing fence must be replaced in accordance with the requirements of this approval at the applicant's expense.	Prior to commencement of use
3	Fencing should be undertaken in accordance with the provisions of the <i>Neighbourhood Disputes (Dividing Fences and Trees) Act 2011</i> . This includes appropriate mediation practices and agreements regarding the type of materials.	At all times
<b>ABORIGINAL CULTURAL HERITAGE</b>		
4	All development should proceed in accordance with the Duty of Care Guidelines under the <i>Aboriginal Cultural Heritage Act 2003</i> . Penalties may apply where duty of care under that act has been breached.	At all times
<b>RATES AND CHARGES</b>		
5	In accordance with the Planning Act 2016, all rates, charges or any expenses being a charge over the subject land under any Act must be paid prior to the Plan of Subdivision being endorsed by the Assessment Manager.	Prior to commencement of use
<b>CONTAMINATED LAND</b>		
6	It is strictly the applicant/owner's responsibility to source information regarding contaminated land from the Department of Resource Management, Contaminated Land section as Council has not conducted detailed studies and does not hold detailed information pertaining to contaminated land.	At all times
<b>FURTHER DEVELOPMENT APPROVALS</b>		
7	Please be advised that the following development permits are required to be obtained before the development can be carried out: a. Stormwater b. Earthworks (Excavating and/or Filling)	Prior to site / operational/ building work commencing
<b>SIGNAGE</b>		
8	Any signage is to be provided in accordance Council's Subordinate Local Law No.14 (Installation of Advertising Devices) 2011.	Prior to the commencement of Use
<b>ADVICE AGENCY CONDITIONS</b>		
9	Please refer to the Appendix 4 for the Powerlink Queensland, Referral Agency Response (Advice). The applicant must have	At all times

# UNCONFIRMED MINUTES

regard to Powerlink Queensland conditions when undertaking the development.

**Resolution No.:** PECS1134

**Moved:** Cr Terry O'Neill

**Seconded:** Cr Melissa Westcott

**That the Committee recommends that Council:**

1. Approves Development Permit for a Material Change of Use for High Impact Industry (Temporary concrete batching plants) located at St Lawrence-Croydon Road, Collaroy, described as Lot 4 on KL210, Lot 799 on PH391 in accordance with the below conditions:

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3	Where there is any conflict between the conditions of this Decision Notice and details shown on the Approved Drawings, the conditions prevail.	At all times
4	The applicant must meet the full cost of all works and any other requirements associated with this development, unless specified in a particular condition.	At all times
5	The applicant must repair any damage to existing infrastructure (e.g. kerb and channel, footpath or roadway) that may have occurred during any works undertaken as part of the development. Any damage that is deemed to create a hazard to the community must be repaired immediately.	At all times
6	The applicant must demonstrate to Council compliance with the conditions of the approval prior to commencement of the changed use.	Prior to commencement of use

## APPROVED DRAWINGS AND DOCUMENTS

<b>7</b>	<p>Except where amended by the conditions of this Decision Notice, the development is to be carried out, generally in accordance with the following approved drawings and/or documents:</p> <table border="1"> <thead> <tr> <th>Title</th> <th>Drawing Number</th> <th>Rev/ Amd't</th> <th>Date</th> <th>Prepared by</th> </tr> </thead> <tbody> <tr> <td>Proposed Batching Plant Locations</td> <td>1</td> <td>n/a</td> <td>16 November 2023</td> <td>Lotus Creek Wind Farm</td> </tr> <tr> <td>Proposed Batching Plant Locations – Northern Batching Plant</td> <td>2</td> <td>n/a</td> <td>16 November 2023</td> <td>Lotus Creek Wind Farm</td> </tr> <tr> <td>Proposed Batching Plant Locations - Central Batching Plant</td> <td>3</td> <td>n/a</td> <td>16 November 2023</td> <td>Lotus Creek Wind Farm</td> </tr> <tr> <td>Proposed Batching Plant Locations - Southern Batching Plant</td> <td>4</td> <td>n/a</td> <td>16 November 2023</td> <td>Lotus Creek Wind Farm</td> </tr> <tr> <td>Concrete Batch Plant Concept – Drawing 3 of 4</td> <td>T505-DWG-0003</td> <td>Rev.A</td> <td>1 October 2022</td> <td>Vestas</td> </tr> <tr> <td>Concrete Batch Plant Concept – Drawing 4 of 4</td> <td>T505-DWG-0004</td> <td>Rev.A</td> <td>1 October 2022</td> <td>Vestas</td> </tr> </tbody> </table>	Title	Drawing Number	Rev/ Amd't	Date	Prepared by	Proposed Batching Plant Locations	1	n/a	16 November 2023	Lotus Creek Wind Farm	Proposed Batching Plant Locations – Northern Batching Plant	2	n/a	16 November 2023	Lotus Creek Wind Farm	Proposed Batching Plant Locations - Central Batching Plant	3	n/a	16 November 2023	Lotus Creek Wind Farm	Proposed Batching Plant Locations - Southern Batching Plant	4	n/a	16 November 2023	Lotus Creek Wind Farm	Concrete Batch Plant Concept – Drawing 3 of 4	T505-DWG-0003	Rev.A	1 October 2022	Vestas	Concrete Batch Plant Concept – Drawing 4 of 4	T505-DWG-0004	Rev.A	1 October 2022	Vestas	<b>At all times</b>
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<b>12</b>	<p>The development must cease use on or before 4 years from the date of commencement of the use.</p>	As indicated
<b>INDUSTRY ACTIVITIES</b>		
<b>13</b>	<p>The approved High impact industry is restricted to the provision of concrete materials for the development of the Lotus Creek Wind Farm only.</p>	At all times
<b>14</b>	<p>Chemical storage and use areas must be appropriately designed and managed to minimise the risk and impact of any accidental spills and/or releases of fuels, chemicals and other hazardous materials that may contaminate soil, stormwater, groundwater and/or air.</p> <p>Storage of fuels and chemicals on-site is undertaken in accordance with Australian Standard AS1940 – Storage and Handling of Flammable and Combustible Liquids.</p>	Prior to commencement of use and at all times
<b>15</b>	<p>Certification must be submitted to Council from a suitably qualified person who certifies that the onsite storage of fuels, chemicals and other hazardous materials has been undertaken in accordance with Australian Standard AS1940</p>	Prior to commencement of use



	<b>– Storage and Handling of Flammable and Combustible Liquids.</b>	
16	<b>Provide certification from a Registered Professional Engineer Queensland (RPEQ) that the vehicle access / driveway/s has been designed and constructed in accordance with the conditions of this Decision Notice or any other relevant approval issued by the Assessment Manager.</b>	<b>Prior to commencement of use</b>
17	<b>Site facilities must be provided for staff to include at a minimum but not limited to:</b> <ul style="list-style-type: none"> <li>a. Site office and lunchroom</li> <li>b. Access and carparking</li> <li>c. Ablution facilities</li> <li>d. Potable water</li> <li>e. Power &amp; lighting</li> </ul>	<b>At all times during the use onsite</b>
18	<b>During the transportation of soil and other fill/excavated material:</b> <ul style="list-style-type: none"> <li>a. All trucks hauling raw materials must have their loads secure and covered.</li> <li>b. Prior to vehicles exiting the site, measures must be taken to remove the soil from the wheels of the vehicles to prevent soil and must being deposited on public roads.</li> </ul>	<b>At all times</b>
19	<b>Submit and have endorsed by Council a Rehabilitation and Decommission Plan prepared by a suitably qualified person that, at a minimum:</b> <ul style="list-style-type: none"> <li>a. Demonstrates the site will be restored to a standard capable of the level of productivity that was available prior to the development occurring;</li> <li>b. Clearly establishes the objectives of the Plan;</li> <li>c. Show adopted performance criteria for rehabilitation efforts;</li> <li>d. Includes an Action Plan, with timing for remedial work such as the removal of structures, removal of import materials, such as gravel and soil;</li> <li>e. Outlines a program for monitoring rehabilitation success using appropriate indicators.</li> </ul>	<b>One (1) year prior to cessation of the use.</b>
20	<b>Implement the Rehabilitation and Decommissioning Plan endorsed by Council.</b>	<b>Upon cessation of the development.</b>
21	<b>All internal driveways and access tracks must be constructed of compacted gravel or approved equivalent and must be to a suitable standard to sustain all traffic during construction.</b>	<b>During construction of the development</b>

# UNCONFIRMED MINUTES

22	Materials (aggregates) used to produce cement must be stored within in a bin (storage bay or bunker), with a design that minimises wind-blown dust and particulate matter). The walls of the bin are to extend 1m above the height of the maximum quantity of raw material kept at the facility and extend 2m beyond the front of the stockpile to minimise dust emissions.	At all times
23	Slump, truck wash down and drainage system must be designed to prevent tracking of sediment outside of the batch plant locations. In particular slump stands should be designed so that trucks do not drive through slurry water generated by truck wash down.	At all times
24	To ensure contaminants (fuel and any other hazardous material) are not released from the batching plant locations, the applicant is to provide to Council detailed plans demonstrating how the locations will be bunded and how spills will be managed. In particular, the applicant is demonstrating how area's where refuelling of machinery and vehicles occurs are to be bunded and managed.	Prior to construction commencing and at all times
<b>AMENITY</b>		
<b>GENERAL AMENITY</b>		
25	The approved use must not create environmental nuisance or impact on the amenity of the neighbourhood as a result of noise, vibration, air, odour, water, waste of other emissions.  Note: The operation must comply with the requirement not to cause Environmental Nuisance or Environmental Harm as per the <i>Environmental Protection Act 1994</i> .	At all times
<b>HOURS OF OPERATION</b>		
26	Unless otherwise approved in writing by the Assessment Manager, the operations of the temporary concrete batching plant must be undertaken between the hours of 6am to 6pm Monday to Sunday.	At all times
<b>NOISE</b>		
27	To protect the noise amenity of nearby sensitive land use the development is to ensure noise emanating from the site does not exceed criteria set out in the Environmental Protection (Noise) Policy 2008 as amended.	At all times

<b>ENGINEERING</b>		
<b>CONSTRUCTION MANAGEMENT</b>		
<b>28</b>	<p><b>A Construction Management Plan (CMP) for the development is to be prepared in accordance with the Development Works Planning Scheme Policy.</b></p> <p><b>The CMP will include, but not be limited to the following details:</b></p> <ol style="list-style-type: none"> <li><b>a. Provision of alternative pedestrian route/s, past or around the site;</b></li> <li><b>b. Personal Protection Equipment Areas;</b></li> <li><b>c. Existing and proposed kerbside allocation signs and line marking (such as bus stops, loading zones and parking meters and/or ticket dispensers);</b></li> <li><b>d. Temporary vehicular access points;</b></li> <li><b>e. A sign off page is required demonstrating that all contractors and construction staff have read and agreed to comply with the CMP;</b></li> <li><b>f. Employee and visitor parking areas;</b></li> <li><b>g. Provision for loading and unloading materials including the location of any remote loading sites;</b></li> <li><b>h. The location of materials, structures, plant and equipment to be stored or placed on the construction site;</b></li> <li><b>i. Waste collection and storage areas;</b></li> <li><b>j. The anticipated staging and programming;</b></li> <li><b>k. Signage is to be prominently erected at the perimeter of the site entrance stating: - Applicants Name and address - A contact representative of the Applicant and Principal Contractor and phone number. These people are to be responsible to provide 24 hr contact for complaints arising from the development; and</b></li> <li><b>l. Allowable works times as those set by the Queensland Environmental Protection Policy (Noise) 2008..</b></li> </ol> <p><b>Works are to be carried out in accordance with the CMP, with the CMP being available on site at all times.</b></p> <p><b>Note: The Construction Management Plan does not require approval by Council but must be prepared and implemented prior to the commencement of works.</b></p>	<p><b>Prior to site/ operational/ building work commencing and at all times during construction</b></p>
<b>29</b>	<p><b>Contain all litter, building waste on the building site by the use of a skip and any other reasonable means during construction to prevent release to neighbouring properties or roads.</b></p>	<p><b>At all times during construction</b></p>

<b>EARTHWORKS</b>		
30	Obtain a development permit for Operational work for Excavating and Filling.	Prior to site / operational / building work commencing
31	The Earthworks Plan is to included, but not be limited to the following: a. The location of cut and/or fill; b. The type of fill to be used and the manner in which it is to be compacted; c. The quantum of fill to be deposited or removed and finished cut and/or fill levels; d. Retaining structures (if necessary); and e. Surface and sub-surface drainage controls (if applicable).	As part of a development application for Operational Work (Excavating and Filling)
32	Carry out Excavating and Filling activities in accordance with the Capricorn Municipal Development Guidelines, AS3798-2007 Guidelines on earthworks for residential and commercial developments, the Approved Drawings and the provisions of a development permit for Operational Work (Excavating and Filling).	At all times
33	Ensure the excavating or filling does not concentrate or divert stormwater onto adjoining land to a degree which is worse than that which existed prior to the works.	At all times
34	Ensure the excavation or filling does not result in the ponding or permanent retention of surface water either on the site or on adjoining land.	At all times
35	Provide certification from a Registered Professional Engineer Queensland (RPEQ) that the Earthworks have been designed and constructed generally in accordance with the Approved Drawings, the conditions of this Decision Notice and any other relevant approval issued by the Assessment Manager.	Prior to commencement of use
<b>EROSION AND SEDIMENT CONTROL</b>		
36	Submit an Erosion and Sediment Control Plan as part of the Operational Works application for council approval. The Erosion and Sediment Control Plan must be prepared and implemented in accordance with the Capricorn Municipal Development Guidelines D7 'Erosion Control and Stormwater Management'.	Prior to site/ operational/ building work commencing and at all times during construction

37	Implement and maintain the Erosion and Sediment Control Plan on-site for the duration of the operational or building works, and until all exposed soil areas are permanently stabilised (e.g. turfed, hydro-mulched, concreted, landscaped).	While site/ operational/ building work is occurring
<b>STORMWATER</b>		
38	Obtain a Development Permit for Operational Work for Stormwater Drainage Works.	Prior to site / operational / building work commencing
39	<p>Submit to Council a Site Based Stormwater Management Plan designed in accordance with the Capricorn Municipal Development Guidelines and the Queensland Urban Drainage Manual and certified by a suitably Registered Professional Engineer of Queensland. The Plan is to include, but not be limited to the following:</p> <ul style="list-style-type: none"> <li>a. The detailed design and layout of all necessary stormwater drainage systems and stormwater quality management systems.</li> <li>b. The provision of on-site detention / retention necessary to limit discharge to pre-development generated peak levels up to and including the Q100 ARI return interval (or 1 % AEP).</li> <li>c. The provision of stormwater quality improvement devices.</li> <li>d. Description of how contaminated water will be captured, treated, reused or taken from site.</li> <li>e. Incorporate details of ongoing maintenance and management actions required about any proposed detention basin and retention systems.</li> </ul> <p>Note: Where there are affected property owners. The in principle agreement would note the characteristics of the flow, the proffered solution, and the necessity for registration of easement(s) (prior to submission of the Operational work approval).</p>	Prior to the issue of any Development Permit for Operational Work
40	Provide certification from a Registered Professional Engineer Queensland (RPEQ) that the stormwater drainage system has been designed and constructed in accordance with the conditions of this approval and any other relevant approval issued by the Assessment Manager.	Prior to issue of Certificate of Classification/ Final Inspection Certificate or prior to commencement of use, whichever comes first



WATER		
41	Provide an appropriate on-site rainwater collection tank and/or other means to service the anticipated water supply needs of the development, including but not limited to potable water supply and firefighting needs.	Prior to commencement of use
SEWERAGE		
42	<p>If required, provide an on-site waste water treatment and effluent disposal system having a capacity sufficient for the use. The establishment of an onsite waste water treatment and disposal system for the site requires a Plumbing and Drainage Compliance Permit to be obtained from Council under the Plumbing and Drainage Act 2018. The system must be designed, constructed, operated and maintained in accordance with the Queensland Plumbing and Wastewater Code and Australian Standard AS1547: On-site Domestic Wastewater Management.</p> <p>Note: An approval from the Department of Environment and Science (DES) must be issued for the Environmentally Relevant Activity (ERA) 63 threshold 1 – operating one or more sewage treatment works at a site that have a total daily peak design capacity of at least 21 equivalent persons. The on-site sewerage design and ERA approval from DES must be submitted along with the application to the Council for the installation for regulated plumbing and drainage.</p>	Prior to commencement of use
VEGETATION MANAGEMENT		
43	<p>Restrict vegetation removal to the extent of the Project Area and Batch Plant Locations shown on the Approved Drawings.</p> <p>A “no clearing zone” must be established and maintained over the land area outside of the Project Area and Batch Plant Locations shown on the Approved drawings. The following activities must not be carried out within the no clearing zone:</p> <ol style="list-style-type: none"> <li>1. clearing, cutting down, poisoning, lopping or pruning of native vegetation which is indigenous to, or planted within, the zone;</li> <li>2. soil/spoil dumping and/or compacting; and</li> <li>3. soil excavation, other than for planting indigenous native plants.</li> </ol> <p>The following exceptions apply:</p> <ol style="list-style-type: none"> <li>a. declared plants under the <i>Stock Route Management Act 2002</i> and sub-ordinate <i>Stock Route Management</i></li> </ol>	At all times

	<p><b>Regulation 2003, and any Council Listed Environmental Weeds, Exotic Grasses and other plants identified in writing by the Assessment Manager.</b></p> <p>b. indigenous native trees which pose a well-founded threat to persons or property; and</p> <p>c. controlled bushfire burns to maintain ecological processes subject to submission of a Bushfire Hazard Assessment and Management Plan and agreed in writing by the Assessment Manager.</p>	
44	<p>Chip, mulch or dispose of cleared vegetation at a waste disposal facility operated by Council or salvage timber for reuse. No burning of cleared material is permitted unless otherwise approved in writing by the Assessment Manager.</p>	<p>Immediately after clearing of approved vegetation</p>
<p><b>BUSHFIRE HAZARD</b></p>		
45	<p>Submit a Bushfire Hazard Assessment and Management Plan to Council for approval, which is prepared in accordance with the requirements in the Bushfire hazard Planning Scheme Policy. The plan must provide a detailed site-specific assessment to verify the potential level of bushfire hazard on the development site.</p>	<p>Prior to site / operational/ building work commencing</p>
46	<p>Implement the requirements and recommendations of the approved Bushfire Hazard Assessment and Management Plan.</p>	<p>Prior to commencement of use</p>
<p><b>WASTE MANAGEMENT</b></p>		
47	<p>Maintain and operate an adequate waste disposal service, including the maintenance of refuse bins and associated storage areas so as not to cause any environmental nuisance.</p>	<p>At all times</p>
48	<p>Ensure that any potential food / waste sources are covered and collected so that they are not accessible to wildlife.</p>	<p>At all times</p>
49	<p>Store all liquid waste (e.g. oil, waste oil, paint tins, acid drums, batteries etc.) that cannot be disposed of in Council's sewerage system or an on-site industrial waste treatment system in a covered area on an impervious surface and ensure it is contained in a manner capable of containing the liquids in case of spillage.</p>	<p>At all times</p>
<p></p>		

ADVICE NOTES		
ADVICES		
ENVIRONMENTAL HARM		
1	<p>The <i>Environmental Protection Act 1994</i> states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to prevent or minimise the harm. Environmental harm includes environmental nuisance. In this regard persons and entities, involved in the civil, earthworks, construction and operational phases of this development, are to adhere to their ‘general environmental duty’ to minimise the risk of causing environmental harm. Environmental harm is defined by the Act as any adverse effect, or potential adverse effect whether temporary or permanent and of whatever magnitude, duration or frequency on an environmental value and includes environmental nuisance. Therefore, no person should cause any interference with the environment or amenity of the area by reason of the emission of noise, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit, sediment, oil or otherwise, or cause hazards likely in the opinion of the administering authority to cause undue disturbance or annoyance to persons or affect property not connected with the use.</p>	At all times
FENCES		
2	<p>Should any existing fence not comply with the requirements of this approval, the existing fence must be replaced in accordance with the requirements of this approval at the applicant’s expense.</p>	Prior to commencement of use
3	<p>Fencing should be undertaken in accordance with the provisions of the <i>Neighbourhood Disputes (Dividing Fences and Trees) Act 2011</i>. This includes appropriate mediation practices and agreements regarding the type of materials.</p>	At all times
ABORIGINAL CULTURAL HERITAGE		
4	<p>All development should proceed in accordance with the Duty of Care Guidelines under the <i>Aboriginal Cultural Heritage Act 2003</i>. Penalties may apply where duty of care under that act has been breached.</p>	At all times

# UNCONFIRMED MINUTES

<b>RATES AND CHARGES</b>		
<b>5</b>	<b>In accordance with the <i>Planning Act 2016</i>, all rates, charges or any expenses being a charge over the subject land under any Act must be paid prior to the Plan of Subdivision being endorsed by the Assessment Manager.</b>	<b>Prior to commencement of use</b>
<b>CONTAMINATED LAND</b>		
<b>6</b>	<b>It is strictly the applicant/owner's responsibility to source information regarding contaminated land from the Department of Resource Management, Contaminated Land section as Council has not conducted detailed studies and does not hold detailed information pertaining to contaminated land.</b>	<b>At all times</b>
<b>FURTHER DEVELOPMENT APPROVALS</b>		
<b>7</b>	<b>Please be advised that the following development permits are required to be obtained before the development can be carried out: a. Stormwater b. Earthworks (Excavating and/or Filling)</b>	<b>Prior to site / operational/ building work commencing</b>
<b>SIGNAGE</b>		
<b>8</b>	<b>Any signage is to be provided in accordance Council's Subordinate Local Law No.14 (Installation of Advertising Devices) 2011.</b>	<b>Prior to the commencement of Use</b>
<b>ADVICE AGENCY CONDITIONS</b>		
<b>9</b>	<b>Please refer to the Appendix 4 for the Powerlink Queensland, Referral Agency Response (Advice). The applicant must have regard to Powerlink Queensland conditions when undertaking the development.</b>	<b>At all times</b>

Carried

## NOTES:

The Committee requests further confirmation on Condition 44 - Chip, mulch or dispose of cleared vegetation at a waste disposal facility operated by Council or salvage timber for reuse is the preferred option, generally the rule is that the project should have no impact on our facilities.

## ATTENDANCE

Mr Mick St Clair left the meeting room at 11.40am.





## 6. INFORMATION BULLETIN REPORTS

### 6.1 Planning, Environment and Community Services Information Bulletin – May 2024

#### EXECUTIVE SUMMARY

The Planning, Environment and Community Services Directorate Information Bulletin for May 2024 is provided for Committee review.

#### OFFICER'S RECOMMENDATION

That the Committee:

1. *Notes the Planning, Environment and Community Services Directorate Information Bulletin for May 2024.*

Resolution No.: PECS1136

Moved: Cr Alaina Earl

Seconded: Cr Melissa Westcott

That the Committee:

1. **Notes the Planning, Environment and Community Services Directorate Information Bulletin for May 2024.**

**Carried**

#### NOTE:

The Committee requests a briefing on the impacts of development applications in Isaac including any benefits of previous amendments (such as the rural tourism businesses) and what more can be done to assist from and Economic Development opportunity.

## 7. GENERAL BUSINESS

### 7.1 Nebo Rodeo

Cr Coleman thanked staff involved in assisting with the Nebo Rodeo.

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## 8. CONCLUSION

There being no further business, the Chair declared the meeting closed at 12.12pm.

These minutes will be confirmed by the Committee at the Planning, Environment and Community Services Standing Committee Meeting to be held in 19 June 2024 in Moranbah.

.....  
CHAIR

..... / ..... / .....  
DATE

## MEETING DETAILS

**Planning, Environment and Community Services  
Standing Committee Meeting  
Wednesday 19 June 2024**

## AUTHOR

Anne-Marie Loeskow

## AUTHOR POSITION

Arts and Cultural Programs Officer

## 5.1 REGIONAL ARTS DEVELOPMENT FUND APPLICATIONS SUMMARY ROUND TWO 2023-2024

### EXECUTIVE SUMMARY

The purpose of this report is to endorse the Isaac Arts and Cultural Advisory Committee members' recommendations on the applications received during Round Two (2) of the Regional Arts Development Fund (RADF) Community Funding Program for 2023-2024.

### COMMITTEE'S RECOMMENDATION

*That the committee recommends that Council:*

- Approves the following six applications for the Regional Arts Development Fund Community Grants Program Round Two 2023-2024 as follows:**

Application 1	Artists Connect Incorporated
<b>Project</b>	Artists Connect submitted a "Grow" funding category application requesting \$8,000.00 (excluding GST) to support costs of delivering the St Lawrence Artists Retreat from 5 to 8 September 2024. This cross regional event is for artists from Isaac, Mackay and Whitsundays and offers attendees a diverse program covering professional development and skills sharing workshops and opportunities for collaboration and networking. This event is supported by Regional Arts Services Network Central Queensland University with Manager Trudie Leigo to deliver some of the professional development program. A handmade market open to the public will be held on the Sunday morning.
<b><u>Officer Recommendation</u></b>	
<b>Details</b>	Approve \$8,000.00 (excluding GST)

Application 2	Kathryn Michelle Cullen
<b>Project</b>	Emerging artist Kathryn Michelle Cullen has submitted a "Develop" funding category application requesting \$2,000.00 (exclusive of GST) to assist with her costs for undertaking a four-day (three nights') mentorship program with established artist Margaret Burgess. During the mentorship program to be held at the mentor's

	Bloomsbury studio over 4 days (with dates available in August and September 2024), the applicant will receive one-on-one tuition with the program including advice on business skills (tips for merchandising her art), skills development in painting (learning new techniques) and general advice on progressing her development as an artist (tips for running workshops).
<b><u>Officer Recommendation</u></b>	
<b>Details</b>	Approve \$2,000.00 (excluding GST)

<b>Application 3 Moranbah Arts Council Incorporated</b>	
<b>Project</b>	Moranbah Arts has submitted a "Grow" funding category application requesting \$5,000.00 to support the cost of acquiring a portable truss system to support stage lights and sound equipment for use in Moranbah Arts' centre and the Moranbah Darts centre (which Moranbah Arts also manages). The equipment will be available for hire by other Isaac based community groups for use in the region.
<b><u>Officer Recommendation</u></b>	
<b>Details</b>	Approve \$5,000.00 (excluding GST)

<b>Application 4 Clermont Artslink Incorporated</b>	
<b>Project</b>	Clermont Artslink Inc has submitted a "Grow" funding category application seeking \$3,100.00 to support the purchase of timber to be made into tables by members of the Clermont Work Camp to be used in the various arts and cultural activities (including two festivals - Wombat Festival and Gold and Coal Festival) organised by Clermont Artslink. The applicant has advised that they will endeavour to buy timber from local businesses.
<b><u>Officer Recommendation</u></b>	
<b>Details</b>	Approve \$3,114.00 (excluding GST). This amount is \$14.00 more than the amount requested by the Applicant. The reason for this increase is to ensure that all of the available RADF funds are allocated. Refer to Basis for recommendation for further details.

<b>Application 5 Middlemount Community School Parents and Citizens Association</b>	
<b>Project</b>	The Middlemount Community School Parents and Citizens Association submitted an application to the Isaac Regional Council Community Grants Program seeking \$1,000.00 to support the purchase of sewing materials to be used to teach sewing skills to Middlemount residents. As that community Grants budget had been exhausted, the Engaged Grants Communities Grants Officer and the Arts and Cultural Programs Officer identified that this application is an arts and cultural activity that is eligible for funding from RADF.
<b><u>Officer Recommendation</u></b>	
<b>Details</b>	Approve \$1,000.00 (excluding GST)

Application 6	Clermont Artslink Incorporated
<b>Project</b>	Clermont Artslink applied to the Isaac Regional Council Community Grants Program seeking \$1,000.00 to support the cost of acquiring a hanging system to display art in the Blair Athol Recreation Hall. As the Community Grants program had been exhausted, the Engaged Communities Grants Officer and the Arts and Cultural Programs Officer identified that this application is an arts and cultural activity that is eligible for funding from RADF.
<b>Officer Recommendation</b>	
<b>Details</b>	Approve \$1,000.00 (excluding GST)

2. ***Advises the applicants that the grant constitutes sponsorship of the event and Isaac Regional Council is to be recognised in the same manner as equivalent corporate sponsors in addition to any acknowledgement requirements within the RADF 2023-2024 Community Funding Program Guidelines.***

## BACKGROUND

The Regional Arts Development Fund (RADF) is a partnership between the Queensland Government and Isaac Regional Council to support local arts and culture in regional Queensland. In the 2022-2023 RADF funding year (15 September 2023 – 14 September 2024), Council is delivering the RADF program via a mixture of Council-led strategic initiatives and a community grants program presented via two application rounds.

Round Two of the RADF grants program closed on Friday 3 May 2024. A total of two applications were received for activities, events and initiatives aiming to be delivered between 1 August 2024 and 31 July 2025 with requests to the value of \$10,000.00 with the amount of \$10,114.00 still available.

There is no ability to roll over unallocated RADF funds to FY2024-2025 due to Arts Queensland advising Council that it is changing the RADF delivery model to multi-year funding for FY 2024-2025, FY 2025-2026, FY2026-2027 and FY2027-2028. Council lodged its funding application for the period FY2024-2025 on Thursday 2 May 2024 and awaits notification of its outcome.

Engaged Grants Communities Grants Officer and the Arts And Cultural Programs Officer identified that two applications received to the Isaac Regional Council Community Grants Program were arts and cultural activities that were eligible for funding from RADF. Representatives of Moranbah Arts Council Inc and Clermont Artslink Inc were also encouraged to lodge RADF applications notwithstanding the closure of Round Two on 3 May 2024.

The outcome of this is that there are six applications received for activities, events and initiatives aiming to be delivered between 1 August 2024 and 31 July 2025 with requests to the value of \$20,110.00.

The applications have been assessed by the members of the Isaac Arts and Cultural Advisory Committee (during an internal consultation conducted via email exchange by the Arts and Cultural Programs Officer under the supervision of the Acting Manager Community Engagement, Programs and Events without holding a formal meeting) as per the attached table (Attachment 1). The committee members assessed each application



on its merit, in accordance with the four assessment criteria outlined in the Regional Arts Development Fund (RADF) 2023-2024 Community Funding Program Guidelines and considering Council's locally identified priority areas for funding in 2023-2024.

The applications have been assessed against the Regional Arts Development Fund (RADF) 2023-2024 Community Funding Program Guidelines and the four assessment criteria of:

- Quality;
- Reach;
- Impact; and
- Viability.

The applications were also reviewed on their alignment with Council's locally identified priority areas for funding in 2023-2024 of:

- Community resilience - Using arts and cultural initiatives as a tool for positive social impact;
- Local content/local product – Valuing our local artists, performers, creators and arts administrators;
- Place-making – Facilitating creative activation of spaces and places; and
- Lifelong learning – Supporting opportunities for growth.

The following table summarises the applications received in Round Two RADF 2023-24, and further details are provided in Attachment 1.

Individual Community Group /Organisation	Amount Applied (excluding GST)	Amount Recommended (excluding GST)	Purpose	Breakdown
Artists Connect Incorporated	\$8,000.00	\$8,000.00	The funds will be used to support costs of delivering the St Lawrence Artists Retreat from 5 to 8 September 2024. This cross regional event is for artists from Isaac, Mackay and Whitsundays and offers attendees a diverse program covering professional development and skills sharing workshops and opportunities for collaboration and networking.	\$5,500 to support paying \$500.00 to each of 11 artist facilitators comprising Tracey Robb, Glenda Hobdell, Nelida Avila, Lyn Laver-Ahmat, Susan Gee, Perry Hobdel, Catherine Clark Dowden, Stacey Nicholas, Fiona Flohr, Desma Munro and Brigitte Zimmermann); \$2,000 for the costs of project management - : \$1,000 each to artist Margaret Burgess and to Artists Connect Inc (which will be processing event registrations and

				providing other support), \$384 to pay for hire of the St Lawrence Recreation Grounds); and the balance to hire fees of tables and chairs. Total cost of event at this stage is \$25,700.00. The applicant awaits provision of quotes for hire of glamping tents, hire costs for table and chairs and catering costs.
Kathryn Michelle Cullen	\$2,000.00	\$2,000.00	The funds will be used to contribute to costs of emerging artist Kathryn Michelle Cullen travelling from St Lawrence to Bloomsbury (and return) to participate in a four-day (three nights') mentorship program with established artist Margaret Burgess.	\$422 to support cost of travel by car from St Lawrence to Bloomsbury and return; \$1,200.00 to pay the mentorship fee of artist Margaret Burgess; and \$378 towards cost of art supplies needed for the mentorship program.
Moranbah Arts Council Incorporated	\$5,000.00	\$5,000.00	The funds will be used to contribute towards the costs of acquiring a portable truss system to support stage lights and sound equipment for use in Moranbah Arts' centre and the Moranbah Darts centre (which Moranbah Arts also manages). The equipment will be available for hire by other Isaac based community groups for use in the region.	\$5,000.00 will be paid to BSG Sound Vision Lighting which has quoted \$39,079.50 as the total cost of the equipment.
Clermont Artslink Incorporated	\$3,100.00	\$3,114.00	The funds will support the purchase of timber to be made into tables to be used in the various arts and cultural activities (including two festivals - Wombat Festival and Gold and Coal Festival)	\$3,114.00 for purchase of timber to make the tables. Although the timber quote is from Bunnings, the applicant has advised that they will endeavour to buy timber from local

			organised by Clermont Artslink.	businesses. Total cost of project is \$6,567.00
Middlemount Community School Parents And Citizens Association	\$1,000.00	\$1,000.00	The requested funds of \$1,000 would support the purchase of sewing materials to be used to teach sewing skills to Middlemount residents.	\$1,000.00 to be spent on sewing materials. Total cost of project is \$8,000
Clermont Artslink Incorporated	\$1,000.00	\$1,000.00	This project seeks \$1,000.00 as a contribution to the cost of acquiring a hanging system to display art in the BA Hall.	\$1,000.00 to be spent on part of the cost of buying a hanging system. Total cost of project is \$1,421

## IMPLICATIONS

\$45,000.00 have been allocated to the Regional Arts Development Fund (RADF) 2023-2024 funding year- RADF Community Grants program. The table below outlines the total expenditure to date for all grants including those recommended for Round One and Round Two FY2023-24. Further details are provided in Attachment 1.

	Funds available	Funds recommended to be expended
RADF Round One 2023-2024 funding allocation	\$30,000.00	
Noosa Film Academy Pty Ltd as Trustee for the Huglin Family Trust Round One application, amount recommended for funding		\$8,000.00
Dan Parsons Round One application, amount recommended for funding		\$2,000.00
Clermont Crafters Incorporated		\$1,045.00
Glenden Rural Interests Incorporated		\$7,335.00
Clermont Artslink Incorporated		\$6,506.00
		(\$24,886.00)
<b>Amount to be carried forward from RADF Round One 2023-2024</b>	\$5,114.00	
RADF Round Two 2023-2024 funding allocation	\$15,000.00	

Artists Connect Incorporated		\$8,000.00
Kathryn Michelle Cullen		\$2,000.00
Moranbah Arts Council Incorporated		\$5,000.00
Clermont Artslink Incorporated		\$3,114.00
Middlemount Community School Parents And Citizens Association		\$1,000.00
Clermont Artslink Incorporated		\$1,000.00
<b>TOTAL</b>	<b>\$45,000.00</b>	<b>(\$45,000.00)</b>

## CONSULTATION

### Internal

Isaac Arts and Cultural Advisory Committee Members  
 Manager Budgets and Statutory Reporting  
 Manager Engaged Communities  
 Acting Manager Community Engagement and Programs and Events  
 Arts and Cultural Programs Officer  
 Engaged Communities Grants Officer

## BASIS FOR RECOMMENDATION

Each application aligns with at least two of Council's locally identified priorities for funding in 2023-2024. Each application also meets the RADF assessment criteria and will help to implement actions of the Arts and Cultural Policy and Action Plan.

It is recommended to approve the Clermont Artslink Incorporated equipment project for funding of \$3,114.00 (excluding GST) (an increase of \$14.00 more than the amount requested by the applicant) in order to ensure that all of the available RADF Grant funds are allocated. It was decided in consultation to allocate the excess of \$14 to the Clermont Artslink Incorporated equipment project as the project is eligible for the amount increase, the project total far exceeds the amount required, and the completion of the project will hold regional significance for its contribution towards the two annual festivals (the Wombat Festival in May, and the Gold and Coal Festival in August) hosted by Clermont Artslink Incorporated.

## ACTION ACCOUNTABILITY

The Manager Engaged Communities is responsible for the administration of the Isaac Regional Council Regional Arts Development Fund (RADF) 2023-2024 Community Funding Program.

The Isaac Arts and Cultural Programs Officer will communicate application outcomes and will prepare the RADF grant funding agreement and associated paperwork.

The Acting Manager Community Engagement, Programs and Events will oversee payment of RADF grants to successful applicants.

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## KEY MESSAGES

Isaac Regional Council is committed to arts and cultural development in the Isaac region. The Regional Arts Development Fund is a partnership between the Queensland Government and Isaac Regional Council to support local arts and culture in regional Queensland.

<b>Report prepared by:</b>	<b>Report authorised by:</b>
LINDSAY WOODLAND	DAN WAGNER
<b>Manager Engaged Communities</b>	<b>Director Planning, Environment and Community Services</b>
Date: 10 June 2024	Date: 10 June 2024

## ATTACHMENTS

- Attachment 1 - Regional Arts Development Fund Grants Summary Assessment- Round Two

## REFERENCE DOCUMENT

- Regional Arts Development Fund 2023-2024 Community Funding Program Guidelines



IRC Regional Arts Development Fund (RADF) 2023-2024 Round Two Grants Evaluation Summary

Application #	Individual/Community Group/Organisation/Auspice	Project Description	Community	Past funding	Acquittal-Previous	Eligible project	Amount requested (ex GST)	Amount Recommended (Ex GST)	Local Priorities	Assessment Criteria	Officers Recommendation	Comments	Further action
1	Artists Connect Incorporated	The funds will be used to support costs of delivering the St Lawrence Artists Retreat from 5 to 8 September 2024. This cross regional event is for artists from Isaac, Mackay and Whitsundays and offers attendees a diverse program covering professional development and skills sharing workshops and opportunities for collaboration and networking. This event is supported by Regional Arts Services Network Central Queensland University with Manager Trudie Leigo to deliver some of the professional development program. A handmade market open to the public will be held on the Sunday morning. The requested funding of \$8,000 will support the payment of workshop facilitators (\$5,500 - \$500 to each of 11 artist facilitators comprising Tracey Robb, Glenda Hobdell, Nelida Avila, Lyn Laver-Ahmat, Susan Gee, Perry Hobdel, Catherine Clark Dowden, Stacey Nicholas, Fiona Flohr, Desmond Munro and Bridget Zimmermann), project management (\$2,000: \$1,000 each to artist Margaret Burgess and to Artists Connect Inc (which will be processing event registrations and providing other support), venue hire (\$384 to Council for hire of the St Lawrence Recreation Grounds) and the balance to hire fees of tables and chairs. Total cost of event at this stage is \$25,700. The applicant awaits provision of quotes for hire of glamping tents, hire costs for table and chairs and catering costs.	Isaac, Mackay and Whitsundays	Artists Connect Inc has not received RADF support. Artist Margaret Burgess was RADF funded in RADF 2020-2021: \$13,243 grant (Isaac's Plastic Boutique Healthy Planet project) and in RADF 2022-2023: \$5,372 grant (Artist Studio Trail in the Isaacs)	Yes	Yes "Grow" funding category	\$8,000	\$8,000	Addresses four funding priorities: o "Community resilience" – This project will build capacity and resilience in local artists. "Local content/local product" – The project values local artists encouraging them to come together and improve their skills as well as expand their networks with opportunities to collaborate with artists from the wider Mackay and Whitsunday regions. Place-making: This artist retreat is helping to activate the use of the St Lawrence Recreational Grounds, both as a venue for a creative conference and the site of a handmade market on the Sunday morning. Lifelong learning - supporting opportunities for the growth and development of local artists. o "Lifelong learning" - The retreat provides individuals with opportunities for skills development in different arts practice and how to operate as a business.	o Quality: The applicant is an experienced project manager with a demonstrated track record of delivering high quality arts activities. o Reach: Provides access to and engagement in arts and culture for diverse arts practitioners. There are two letters of support: one from Clermont Artslink and one from the Regional Services Network Central Queensland University (RASN CQU). o Impact: Demonstrates cultural, artistic, social or economic returns on investment. Artists Connect Inc has established the Mackay and Whitsunday Art Trails. It has a proven capacity to deliver impactful arts activities that empower artists and provide them with opportunities to earn income. o Viability: The applicant has a proven capacity to effectively support and deliver arts and cultural services. The budget is still being developed as more quotes are to come in (for infrastructure - hire of tents, tables and chairs; and for catering)	To approve	Supporting Artists Connect Inc to hold this cross regional artists retreat in St Lawrence will help achieve a goal identified last year by the Isaac Arts And Cultural Advisory Group - bringing Isaac artists together for professional development and networking.	
2	Kathryn Michelle Cullen	The funds will be used to contribute to costs of emerging artist Kathryn Michelle Cullen travelling from St Lawrence to Bloomsbury (and return) to participate in a four day (three nights) mentorship program with established artist Margaret Burgess. \$422 to support cost of travel by car (\$0.85 per km x 248 km x 2); \$1,200.00 to pay the mentorship fee of artist Margaret Burgess, and \$378 towards cost of art supplies needed for the mentorship program.	Kathryn is a resident of St Lawrence	Nil	N/A	Yes "Develop" funding category	\$2,000.00	\$2,000.00	Addresses two funding priorities: "Local content/local product" – Supporting a local creative to attend professional development activities demonstrates that her contribution to the social capital of our region is valued. Receiving one-on-one mentoring from an acclaimed artist will help the applicant learn new techniques, build her confidence and develop her ability to hold workshops in the Isaac region; and "Lifelong learning" – This activity provides a local artist with opportunities for learning and skill development	o Quality: Produces or contributes to high quality arts and cultural initiatives for local communities. The applicant is known within her community as a talented painter. Supporting her professional development will build her confidence to facilitate activities within St Lawrence and beyond; o Reach: Provides access to and engagement in arts and culture for diverse communities, practitioners, participants and audiences. This applicant is a First Nations artist. Supporting her career development expands Isaac's cultural capacity resources. o Impact: Demonstrates cultural, artistic, social or economic returns on investment. Investing in the development of a local artist should result in her receiving opportunities to be employed as an artist to run local programs. o Viability: The application shows evidence of good planning and a realistic budget.	To approve	Artist also identifies as having First Nations cultural connections although not to any traditional custodians within the Isaac region	
3	Moranbah Arts Council Incorporated	The funds will be used to contribute towards the cost of acquiring a portable truss system to support stage lights and sound equipment for use in Moranbah Arts' centre and the Moranbah Darts centre (which Moranbah Arts also manages). The equipment will be available for hire by other Isaac based community groups for use in the region. The funds of \$5,000.00 will be paid to BSG Sound Vision Lighting which has quoted \$39,079.50 as the total cost of the equipment.	Moranbah	2018-2019 RADF - \$683 (auspiced for Dysart Arts - Dysart Creative Day) 2021-2022 RADF- \$4,000 - Dance Concert 2022	Yes	Yes "Grow" funding category	\$5,000	\$5,000	Addresses four funding priorities: o "Community resilience" – This project will build the capacity and resilience of local performers (dancers, singers, musicians) and enhance the experience of local audiences. "Local content/local product" – The project values local performers and audiences. Having better sound and lighting will improve the experiences of performers and audiences alike. Place-making: Having portable equipment trusses will enable more use of community facilities such as the Moranbah Arts Centre, the Moranbah Darts premises and the like. Lifelong learning - supporting opportunities for the growth and development of local performers and helping to grow local audiences.	o Quality: The applicant is one of Isaac's most active arts groups with a demonstrated track record of supporting arts and cultural activities in Moranbah and in other Isaac communities. o Reach: Provides access to and engagement in arts and culture for diverse arts practitioners. There is one letter of support from Mackay Isaac Tourism. o Impact: Demonstrates cultural, artistic, social or economic returns on investment. Moranbah Arts Council has a demonstrated record of loaning out equipment to other Isaac groups to assist them with performances and shows at community events. o Viability: The applicant has a proven capacity to effectively support and deliver arts and cultural services.	To approve	This application was submitted after the round closed. The applicant was encouraged to submit an application by a Council officer given there were moneys unallocated from the RADF local grants program. It is recommended that it be supported as it is an eligible project. There is no ability to roll over unallocated RADF funds due to RADF moving to a new funding agreement for multi-year funding ( 2 years plus 2 years). We await the outcome of our application for RADF funding for the period 2024-2025 to 2027-2028.	

Application #	Individual/Community Group/Organization/Auspice	Project Description	Community	Past funding	Acquittal-Previous	Eligible project	Amount requested (ex GST)	Amount Recommended (Ex GST)	Local Priorities	Assessment Criteria	Officers Recommendation	Comments	Further action
4	Clermont Artslink Incorporated	The funds will support the purchase of timber to be made into tables to be used in the various arts and cultural activities (including two festivals - Wombat Festival and Gold and Coal Festival) organised by Clermont Artslink. The total cost of the project is \$6,567 with the timber estimated to cost \$3,100. Although the timber quote is from Bunnings, the applicant has advised that they will endeavour to buy timber from local businesses	Clermont	2018- RADF- \$1,950- Textile workshops 2018- RADF- \$895- Music Workshop 2018- RADF- \$5,034- Peace Poles 2019- RADF- \$3,737- Sewing Outback 2019- RADF- \$1,305- Watercolor workshop 2020- RADF- \$1,095- Audio skills workshop 2020- RADF- \$3,520- Sewing Outback 2022- RADF- \$8,635- Arts in August Application in Round One 2023 - RADF - \$6,506 - Wombat Art Workshops - Council's decision has not yet been advised	Yes except for 2023 application has not yet been determined	Yes "Grow" funding category	\$3,100	\$3,114 (increase by \$14 to use all available funds in RADF local grants program)	Addresses four funding priorities: o "Community resilience" – This project will support the sustainability of existing festivals. Clermont Artslink having its own supply of tables and chairs will reduce cost of putting on events - eliminating time and expense of borrowing equipment from other groups and communities. "Local content/local product" – The project supports Clermont's most active arts group which has a demonstrated record of organising events and festivals that promote Clermont and its local artists and performers. Place-making: Having their own tables and chairs will support ongoing activation of Clermont's BA Hall and outdoor locations (such as Hoods Lagoon) as venues for arts and cultural activities. Lifelong learning - This equipment will support Clermont Artslink continuing to organise festivals and activities that include workshops which offer opportunities for skill development for locals and visitors.	o Quality: The applicant is one of Isaac's most active arts groups with a demonstrated track record of supporting arts and cultural activities in Clermont and other Isaac communities. o Reach: Provides access to and engagement in arts and culture for diverse arts practitioners. Although no support letter has been supplied, the application discloses that workers from the Clermont Workcamp will construct the tables. o Impact: Demonstrates cultural, artistic, social or economic returns on investment. Clermont Artslink has a demonstrated record of organising two annual festivals (Wombat Festival in May and Gold and Coal Festival in August) as well as various community events and projects. o Viability: The applicant has a proven capacity to effectively support and deliver arts and cultural services.	To approve	This application was submitted after the round closed. The applicant was encouraged to submit an application by a Council officer given there were monies unallocated from the RADF local grants program. It is recommended that it be supported as it is an eligible project. There is no ability to roll over unallocated RADF funds due to RADF moving to a new funding agreement for multi-year funding ( 2 years plus 2 years). We await the outcome of our application for RADF funding for the period 2024-2025 to 2027-2028.	
5	Middlemount Community School Parents and Citizens Association	The requested funds of \$1,000 would support the purchase of sewing materials to be used to teach sewing skills to Middlemount residents.	Middlemount	2020-2021 RADF - \$5,787 Middlemount Community School 40 years commemoration art murals and workshop	Yes	Yes "Inspire" funding category	\$1,000	\$1,000	Addresses four funding priorities: o "Community resilience" – This project will build the capacity of locals who are interested in learning to sew. "Local content/local product" – The project values locals by offering them opportunities for skill development. Place-making: Offering sewing lessons locally will activate the school as an after hours venue for creative activities for adults as well as children. Lifelong learning - supporting opportunities for skill development for local residents.	Quality: The applicant has successfully acquitted a RADF grant previously. o Reach: Provides access to and engagement in arts and culture for diverse arts practitioners. The activity will be open to the wider community of Middlemount. o Impact: Demonstrates cultural, artistic, social or economic returns on investment. Upskilling residents is an investment in the creative capacity of the region. o Viability: The applicant has a proven capacity to effectively support and deliver a RADF supported activity.	To approve	As the classes will be open to the wider Middlemount community and not just school students, it fits the RADF funding guidelines. It is a skills development activity so that fits the "Inspire" funding category. The application was made to the Community grants program. As that program's budget has been expended, it is recommended that this project be supported from the RADF program given there are funds available and the project fits the RADF criteria. There is no ability to roll over unallocated RADF funds due to RADF moving to a new funding agreement for multi-year funding ( 2 years plus 2 years). We await the outcome of our application for RADF funding for the period 2024-2025 to 2027-2028.	If this application is recommended for support, the Art And Cultural Programs Officer will contact the applicant and arrange for them to complete a RADF application
6	Clermont Artslink Incorporated	This project seeks \$1,000 as a contribution to the cost of acquiring a hanging system to display art in the BA Hall.	Clermont	2018- RADF- \$1,950- Textile workshops 2018- RADF- \$895- Music Workshop 2018- RADF- \$5,034- Peace Poles 2019- RADF- \$3,737- Sewing Outback 2019- RADF- \$1,305- Watercolor workshop 2020- RADF- \$1,095- Audio skills workshop 2020- RADF- \$3,520- Sewing Outback 2022- RADF- \$8,635- Arts in August Application in Round One 2023 - RADF - \$6,506 - Wombat Art Workshops - Council's decision has not yet been advised	Yes except for 2023 application has not yet been determined	Yes "Inspire" funding category	\$1,000	\$1,000	Addresses four funding priorities: o "Community resilience" – This project will build the capacity and resilience of local artists by providing them with a local venue to display their artworks. It will also enhance the art competition held as part of the annual Wombat Festival. "Local content/local product" – The project values local artists and the artworks that they produce. Place-making: Having a hanging system may facilitate Clermont Artslink Inc being able to hold regular functions allowing locals and visitors to view locally produced art. Activating BA Hall in such a manner should attract more tourists and create opportunities for local artists to earn income from selling paintings. Lifelong learning - supporting opportunities for the growth and development of local artists.	Quality: The applicant is one of Isaac's most active arts groups with a demonstrated track record of supporting arts and cultural activities in Clermont and other Isaac communities. o Reach: Provides access to and engagement in arts and culture for diverse arts practitioners. Most of Isaac's artists call Clermont home so BA Hall should become known for its gallery space. o Impact: Demonstrates cultural, artistic, social or economic returns on investment. Clermont Artslink has a demonstrated record of supporting local artists and creating events to satisfy the appetite of locals and visitors for arts and cultural experiences. The two festivals they organise attract visitors who spend money supporting local businesses (such as accommodation providers and retail businesses). o Viability: The applicant has a proven capacity to effectively support and deliver arts and cultural services.	To approve	The application was made to the Community grants program. As that program's budget has been expended, it is recommended that this project be supported from the RADF program given there are funds available. There is no ability to roll over unallocated RADF funds due to RADF moving to a new funding agreement for multi-year funding ( 2 years plus 2 years). We await the outcome of our application for RADF funding for the period 2024-2025 to 2027-2028. Currently the amount sought equates to 70.36% of the total cost. This defect could be cured by having the applicant amend their budget to include the in-kind cost of the volunteers installing the hanging system in their premises. If they did that, the grant sought would be less than 65%.	If this application is recommended for support, the Art And Cultural Programs Officer will contact the applicant and arrange for them to complete a RADF application

PAGES 58 to 66 HAVE INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

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## MEETING DETAILS

**Planning, Environment and Community Services  
Standing Committee Meeting**  
Wednesday 19 June 2024

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## AUTHOR

Dan Wagner

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## AUTHOR POSITION

Director Planning, Environment and Community Services

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6.1

## PLANNING, ENVIRONMENT AND COMMUNITY SERVICES INFORMATION BULLETIN – JUNE 2024

### EXECUTIVE SUMMARY

The Planning, Environment and Community Services Directorate Information Bulletin for June 2024 is provided for Committee review.

### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

1. *Notes the Planning, Environment and Community Services Directorate Information Bulletin for June 2024.*

### BACKGROUND

The attached Information Bulletin for June 2024 provides an operational update for Committee review on the Planning, Environment and Community Services Directorate.

### IMPLICATIONS

Any specific implications or risks will be outlined in the Information Bulletin.

### CONSULTATION

Planning, Environment and Community Services Directorate, Managers and Staff.

### BASIS FOR RECOMMENDATION

This is an information only report.

### ACTION ACCOUNTABILITY

Information only report.

### KEY MESSAGES

Operational update to Elected Members.

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<b>Report prepared by:</b> DAN WAGNER <b>Director Planning, Environment and Community Services</b> Date: 10 June 2024	<b>Report authorised by:</b> DARREN FETTEL <b>Acting Chief Executive Officer</b> Date: 10 June 2024
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## CONFIDENTIAL ATTACHMENTS

- CONFIDENTIAL Attachment 1 – Planning, Environment and Community Services Information Bulletin – June 2024

## REFERENCE DOCUMENT

- Nil



PAGES 69 to 105 HAVE INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS