

# CONFIRMED MINUTES

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## ORDINARY MEETING OF ISAAC REGIONAL COUNCIL

HELD ON

**WEDNESDAY, 22 FEBRUARY 2023**

**COMMENCING AT 10.00AM**

**ISAAC REGIONAL COUNCIL,**

**GLENDEN RECREATION CENTRE, EWAN DRIVE, GLENDEN**

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# CONFIRMED MINUTES

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## ISAAC REGIONAL COUNCIL

### CONFIRMED MINUTES OF THE ORDINARY MEETING

#### HELD IN ISAAC REGIONAL COUNCIL

#### GLENDEEN RECREATION CENTRE, EWAN DRIVE, GLENDEEN

WEDNESDAY 22 FEBRUARY 2023

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# CONFIRMED MINUTES

## ISAAC REGIONAL COUNCIL

### CONFIRMED MINUTES OF THE ORDINARY MEETING

#### HELD IN ISAAC REGIONAL COUNCIL

#### GLENDEEN RECREATION CENTRE, EWAN DRIVE, GLENDEEN

#### WEDNESDAY 22 FEBRUARY 2023 COMMENCING AT 10.00AM

#### ATTENDANCE

Mayor Anne Baker  
Cr Greg Austen, Division One  
Cr Sandy Moffat, Division Two  
Cr Gina Lacey, Division Three  
Cr Simon West, Division Four  
Cr Kelly Vea Vea, Division Five  
Cr Carolyn Moriarty, Division Six  
Cr Jane Pickels, Division Seven  
Cr Viv Coleman, Division Eight

#### OFFICERS PRESENT

Mr Jeff Stewart-Harris PSM, Chief Executive Office  
Mr Robert Perna, Director Engineering and Infrastructure  
Mr Scott Casey, Director Water and Waste  
Mrs Mary-Anne Uren, Head of Advocacy and External Affairs  
Mr Daniel Wagner, Director Planning, Environment and Community Services  
Mrs Jodie Jenings, Acting Head of People and Capability  
Mr Beau Jackson, Manager Brand Media and Communications  
Mrs Tricia Hughes, Coordinator Executive Support, Office of the Mayor and CEO

### 1. OPENING

The Mayor declared the meeting open at 10.08am and welcomed all in attendance to Glenden.

The Mayor acknowledged the traditional custodians of the land, the Wangan and Jagalingou people, on which we meet today and paid her respects to their Elders past, present and emerging.

# CONFIRMED MINUTES

## 2. APOLOGIES

No apologies this meeting.

## 3. CONDOLENCES

- GLEADHILL Vanessa, formerly of Middlemount
- MELLOR Kevin Joseph 'Kevy', formerly of Moranbah
- HEAD Dorothy May 'Dot', formerly of Moranbah
- FOREACRE, Kelley late of Dysart
- LANGRIDGE Dylan and DAVIS Trevor tragically killed in the Dugald River Mine accident.

## 4. DECLARATION OF CONFLICTS OF INTEREST

### DECLARABLE CONFLICT OF INTEREST

Cr Sandy Moffat declared a declarable conflict of interest for Report 9.3 Petition regarding Erection and Implementation Of 5G Towers and Cells in Moranbah as she was the Project Lead for Digital Connectivity with the Dysart Smart Transformation Advisory Council in the implementation of communications towers within Dysart and Moranbah.

### CONFLICT OF INTEREST

Mr Jeff Stewart-Harris declared a conflict of interest for Report 11.2 Establishment of a CEO Performance Review Panel as the report relates to the performance review process for his position as Chief Executive Officer.

### CONFLICT OF INTEREST

Mrs Mary-Anne Uren, Mr Robert Perna, Mr Darren Fettell, Mr Dan Wagner and Mr Scott Casey declared a conflict of interest for Report 11.2 Establishment of a CEO Performance Review Panel as they are direct reports of the CEO and Report 11.2 relates to the performance review process for the Chief Executive Officer.

# CONFIRMED MINUTES

## CONFLICT OF INTEREST

Mrs Tricia Hughes declared a conflict of interest for Report 11.2 Establishment of a CEO Performance Review Panel as she is a direct report of the CEO and Report 11.2 relates to the performance review process for the Chief Executive Officer.

### NOTE:

*Council acknowledges that Chapter 5B Councillors' Conflicts of Interest of the Local Government Act 2009 does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the local government to be a member of the board of the corporation or association.*

## 5. DEPUTATIONS

No deputations this meeting.

## 6. CONSIDERATION OF NOTICE OF MOTIONS

No notice of motions for this meeting.

## 7. CONFIRMATION OF MINUTES

**Ordinary Meeting of Isaac Regional Council held in Isaac Regional Council Chambers, Moranbah on Wednesday 25 January 2023**

**Resolution No.: 8209**

**Moved: Cr Moriarty**

**Seconded: Cr Moffat**

**The Minutes of the Ordinary Meeting held in Isaac Regional Council Chambers, Moranbah on Wednesday 25 January 2023 are confirmed.**

**Carried**



# CONFIRMED MINUTES

## 8. BUSINESS ARISING FROM PREVIOUS MEETING

No business arising from previous meeting.

## 9. STANDING COMMITTEE REPORTS

**9.1**

**Minor Community Grants Summary December 2022 – January 2023**

### EXECUTIVE SUMMARY

This report summarises the minor community grants approved under delegation for the period 23 December 2022 to 24 January 2023.

Resolution No.: PECS1005

Moved: Cr Jane Pickels

Seconded: Cr Gina Lacey

That the Committee recommends that Council:

- Notes the minor community grants approved under delegation for the period 23 December 2022 to 24 January 2023.

Carried

**Resolution No.: 8210**

**Moved: Cr Lacey**

**Seconded: Cr Coleman**

**That Council:**

- Notes the minor community grants approved under delegation for the period 23 December 2022 to 24 January 2023.**

Carried

9.2

**MCU22/0014 - Town Planning Report for A Material Change of use (Development Permit) for an Extension to Existing Non-Resident Workforce Accommodation (96 Rooms) Located at 12798 Peak Downs Highway, Coppabella Described as Lot 10 on SP244495**

## EXECUTIVE SUMMARY

The purpose of this report is to consider a development application for a Material Change of Use (Development Permit) for an Extension to Existing Non-Resident Workforce Accommodation (96 Rooms) located at 12798 Peak Downs Highway, Coppabella described as Lot 10 on SP244495.

Resolution No.: PECS1006

Moved: Cr Gina Lacey

Seconded: Cr Jane Pickels

*That the Committee recommends that Council:*

*Approves the development application by Town Planning Alliance on behalf of Civeo Property Pty Ltd for a Material Change of Use (Development Permit) for an Extension to Existing Non-Resident Workforce Accommodation (96 Rooms) on land at 12798 Peak Downs Highway, Coppabella described as Lot 10 on SP244495, subject to the following conditions:*

### A. ASSESSMENT MANAGER CONDITIONS

#### 1. PREMISES

- 1.1. *Approval is granted for a Development Permit for Material Change of Use for Extension to Existing Non-Resident Workforce Accommodation (96 Rooms) on land at 12798 Peak Downs Highway, Coppabella described as Lot 10 on SP244495.*
- 1.2. *The development of the premises must comply with the provisions of Council's Local Laws, Policies and Planning Scheme to the extent they have not been varied by this approval.*
- 1.3. *All works must be designed, constructed, and maintained in accordance with the relevant Council policies, guidelines and standards, unless otherwise stated.*
- 1.4. *The development must be generally in accordance with the following plans except where modified by the attached conditions:*

Issue	Drawing No.	Drawing Name	Date	Prepared by
01	SK-01	Existing Site Plan	23.03.22	CIVEO

# CONFIRMED MINUTES

Issue	Drawing No.	Drawing Name	Date	Prepared by
06	COP-EX	Existing Site Plan	15.06.22	CIVEO
01	SK-02	Part Site Plan	23.02.22	CIVEO
D	A-01	412 Unit and Roof Plans	18.08.16	CIVEO
D	A-02	412 Unit Elevation 1 and 3	18.08.16	CIVEO
B	A-03	412 Unit Elevation 2 and 4	18.08.16	CIVEO
B	A-18	Typical 412 Unit	18.08.16	CIVEO
A	SK001	Landscape Concept Plan - Cover Page and Drawing Index	Nov 2022	Laud Ink
A	SK002	Landscape Concept Plan – Site Planting Plan	Nov 2022	Laud Ink
A	SK010	Landscape Concept Plan – Plant Species Schedule, Images and Notes	Nov 2022	Laud Ink

- 1.5. *Complete all building work associated with this development approval, including work required by any of the conditions included in the Development Approval Package. Such building work must be carried out in accordance with the approved drawings and documents.*
- 1.6. *Where there is any conflict between the conditions of this development approval and the details shown on the approved plans and documents, the conditions of this development approval must prevail.*
2. **GENERAL**
  - 2.1. *The applicant must demonstrate compliance with the conditions of this approval prior to the commencement of the use.*
  - 2.2. *Pay all outstanding rates or other charges due to Council prior to the commencement of use.*
  - 2.3. *Costs of all development works including any necessary alteration, relocation of services, public utility mains or installations must be met by the developer. The developer is responsible to accurately locate all existing services before any development works commence to satisfy this condition.*
  - 2.4. *Any damage which is caused to Council's infrastructure as a result of the proposed development must be repaired immediately to Council's satisfaction and at no cost to Council.*
  - 2.5. *Where required, all private sanitary drainage and water supply works which require Council's permit and private stormwater drainage works must be carried out in strict accordance with*



*AS/NZS 3500, Plumbing and Drainage Act 2002 and Plumbing and Drainage Regulations to the satisfaction of Council's Plumbing and Drainage Inspector.*

- 2.6. *The developer must construct at no cost to Isaac Regional Council all external roadwork, external stormwater drainage, external water infrastructure and external sewerage infrastructure required to service the development.*
- 2.7. *All design and construction for the development must be in accordance with Council's Policies, Relevant Engineering Design Guidelines, Relevant Standard drawings and standard construction specifications.*

### 3. CONSTRUCTION ACTIVITY AND NOISE

- 3.1. *Unless otherwise approved in writing by Council, construction activity and noise must be limited during the construction of the proposed development to the hours of 6.30am to 6.30pm Monday to Saturday, with no work to occur on Sundays or public holidays.*
- 3.2. *It is the applicant's responsibility to ensure compliance with the Environmental Protection Act 1994, which prohibits unlawful environmental nuisance caused by noise, dust, ash, fumes, light, odour or smoke beyond the boundaries of the property during all stages of the development including earthworks and construction.*

### 4. EROSION AND SEDIMENT CONTROL

- 4.1. *An erosion and sediment control plan must be submitted to Council for approval before the commencement of construction*

### 5. STORMWATER DRAINAGE

- 5.1. *All necessary stormwater works must be designed, constructed and maintained in accordance with Capricorn Municipal Development Guidelines (CMDG), Queensland Urban Drainage Manual (QUDM), relevant guidelines, standards (including Australian Standards) and Council policies and certified by a suitably qualified Registered Professional Engineer of Queensland (RPEQ).*
- 5.2. *All stormwaters including roof and allotment drainage must achieve demonstrated lawful discharge and must not adversely affect the upstream or downstream land when compared to pre-development condition, or damage infrastructure.*

### 6. ACCESS AND PARKING

- 6.1. *All internal vehicle access and parking to be provided in accordance with the approved development plans and the Traffic Engineering Assessment prepared by TTM (Ref: 21BRT0121 LT02\_1) dated 28 October 2022.*
- 6.2. *All internal vehicle access, movement and parking areas within the development site area must be sealed.*

## CONFIRMED MINUTES

6.3. *All access and parking works including relevant pavement requirements must be designed in accordance with the Capricorn Municipal Development Guidelines (CMDG), Australian Standard AS2890 "Parking facilities".*

6.4. *A minimum of 2181 on-site car parks must be provided onsite.*

### 7. SERVICES, UTILITIES, AND INFRASTRUCTURE

7.1. *The developer or subsequent owners of the land are responsible for all upgrade or alteration costs associated with the provision of water, sewer, stormwater, electrical and telecommunications services for the site.*

7.2. *Existing arrangements with regards to provision of water, sewer, electrical and telecommunications infrastructure are to be maintained.*

### 8. WATER INFRASTRUCTURE

8.1. *The development must be provided with an on-site water supply with sufficient capacity as determined by a suitably qualified (RPEQ) engineer to meet all operational needs, including watering to minimise dust nuisance (where required), fire-fighting purposes and also a potable water supply sufficient to meet the needs of staff and visitors to the site.*

8.2. *Any augmentation works required to achieve compliance with Condition 8.1 shall be subject to an Operational Works – Water Infrastructure approval and shall be constructed prior to occupation of the proposed units.*

8.3. *Prior to the commencement of use submit to Council confirmation from a suitably qualified (RPEQ) engineer that suitable on-site water supply has been provided to meet the needs of the additional rooms.*

### 9. SEWERAGE INFRASTRUCTURE

9.1. *Provide an appropriate on-site wastewater treatment and effluent disposal system to satisfy the demands of the development. The wastewater treatment and disposal system must be designed, constructed, operated, and maintained in accordance with the Queensland plumbing and wastewater code and AS1547 – On-site domestic wastewater management*

9.2. *Any augmentation works required to achieve compliance with Condition 9.1 shall be subject to an Operational Works – Sewer Infrastructure approval and shall be constructed prior to occupation of the proposed units.*

9.3. *Prior to the commencement of use submit to Council confirmation from a suitably qualified (RPEQ) engineer that a suitable on-site wastewater treatment and effluent disposal system has been provided to meet the needs of the additional rooms.*

# CONFIRMED MINUTES

## 10. WASTE MANAGEMENT

- 10.1. *All waste generated in carrying out the activity must be reused, recycled, or lawfully disposed of offsite.*
- 10.2. *On site waste must be stored adequately to avoid escape of contamination and general waste must be collected and removed at periods not exceed seven (7) days.*
- 10.3. *The waste storage area must be in accordance with the relevant provisions of the Environmental Protection Act and Regulations. The waste storage area must:*
- a) *Contain an impervious surface*
  - b) *Contain sufficient storage space for the storage of the appropriate size refuse bin for the development.*

## 11. ELECTRICITY AND TELECOMMUNICATIONS

- 11.1. *Electricity and telecommunications connections must be provided to the proposed development to the requirements of the relevant authority.*

## 12. LIGHTING

- 12.1. *Outdoor lighting associated with the use must be designed, sited, and installed to comply with the relevant parameters of Australian Standard AS4282-1997 Control of the obtrusive effects of outdoor lighting.*
- 12.2. *The premises (external to a building), signs or structures on the land are not permitted to exceed an illumination of 8.0 lux at 1.5 metres beyond the boundary of the site.*

## 13. NOISE

- 13.1. *To protect the noise amenity of nearby residential areas the development is to ensure noise emanating from the site does not exceed criteria set out in the Environmental Protection (Noise) Policy 2008 – Schedule 1 at surrounding sensitive receptors.*

## 14. LANDSCAPING

- 14.1. *The landscaping is to be completed in accordance with the approved Landscape concept plan prior to the commencement of the use and maintained at all times to the satisfaction of the Council.*
- 14.2. *On completion of the landscape works, submit to Council written certification from a suitably qualified person that the landscaping has been completed in accordance with the approved Landscape concept plan.*

## CONFIRMED MINUTES

### 15. FENCING

15.1. *Appropriate fencing must be provided to ensure safety of people and livestock in the vicinity of the site.*

### 16. ADOPTED INFRASTRUCTURE CHARGES

16.1. *Adopted Infrastructure Charges must be paid to Council before the commencement of use on the subject site as indicated on the Infrastructure Charges Notice (ICN) at the rate applicable at the time of payment in accordance with Council's adopted Trunk Infrastructure Charges Resolution (No.3) 2021.*

### 17. CURRENCY PERIOD

17.1. *The standard currency period of six (6) years as stated in Section 85(b)(i) of the Planning Act 2016 applies.*

## B. ASSESSMENT MANAGER'S ADVICE

### 1. Dust Control

*It is the applicant/owner's responsibility to ensure compliance with environmental protection legislation which prohibits unlawful environmental nuisance caused by dust, ash, fumes, light, odour, or smoke beyond the boundaries of the property during all stages of the development including earthworks and construction.*

*No emissions of dust must occur beyond the boundaries of the site during earthworks and construction activities, all dust generating activities must cease until the corrective actions have been implemented to reduce dust emissions to acceptable levels or wind conditions are such that acceptable levels are achieved.*

### 2. Sedimentation Control

*It is the applicant/owner's responsibility to ensure compliance with environmental protection legislation to prevent soil erosion and contamination of the stormwater drainage system and waterways.*

### 3. Noise During Construction and Noise in General

*It is the Principal Contractor's responsibility to ensure compliance with all relevant, current, and applicable Workplace Health and Safety Act legislation.*

*The principal contractor is obliged on a construction workplace to ensure that work activities at the workplace are safe and without risk of injury or illness to members of the public at or near the workplace.*

# CONFIRMED MINUTES

## 4. Contaminated Land

*It is strictly the applicant/owner's responsibility to source information regarding contaminated land from the Department of Resource Management, Contaminated Land section as Council has not conducted detailed studies and does not hold detailed information pertaining to contaminated land.*

## C. Concurrence Agency Conditions

*Attachment of SARA Referral Agency Response*

### *Future Development Permits*

*The following permits are required for future developments:*

- *Plumbing and Drainage (Development Permit)*
- *Building Works (Development Permit)*

*Carried*

**Resolution No.: 8211**

**Moved: Cr Lacey**

**Seconded: Cr Moriarty**

### **That Council:**

**Approves the development application by Town Planning Alliance on behalf of Civeo Property Pty Ltd for a Material Change of Use (Development Permit) for an Extension to Existing Non-Resident Workforce Accommodation (96 Rooms) on land at 12798 Peak Downs Highway, Coppabella described as Lot 10 on SP244495, subject to the following conditions:**

#### **A. ASSESSMENT MANAGER CONDITIONS**

##### **1. PREMISES**

- 1.1. Approval is granted for a Development Permit for Material Change of Use for Extension to Existing Non-Resident Workforce Accommodation (96 Rooms) on land at 12798 Peak Downs Highway, Coppabella described as Lot 10 on SP244495.**
- 1.2. The development of the premises must comply with the provisions of Council's Local Laws, Policies and Planning Scheme to the extent they have not been varied by this approval.**



# CONFIRMED MINUTES

- 1.3. All works must be designed, constructed, and maintained in accordance with the relevant Council policies, guidelines and standards, unless otherwise stated.
- 1.4. The development must be generally in accordance with the following plans except where modified by the attached conditions:

Issue	Drawing No.	Drawing Name	Date	Prepared by
01	SK-01	Existing Site Plan	23.03.22	CIVEO
06	COP-EX	Existing Site Plan	15.06.22	CIVEO
01	SK-02	Part Site Plan	23.02.22	CIVEO
D	A-01	412 Unit and Roof Plans	18.08.16	CIVEO
D	A-02	412 Unit Elevation 1 and 3	18.08.16	CIVEO
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B	A-18	Typical 412 Unit	18.08.16	CIVEO
A	SK001	Landscape Concept Plan - Cover Page and Drawing Index	Nov 2022	Laud Ink
A	SK002	Landscape Concept Plan - Site Planting Plan	Nov 2022	Laud Ink
A	SK010	Landscape Concept Plan - Plant Species Schedule, Images and Notes	Nov 2022	Laud Ink

- 1.5. Complete all building work associated with this development approval, including work required by any of the conditions included in the Development Approval Package. Such building work must be carried out in accordance with the approved drawings and documents.
- 1.6. Where there is any conflict between the conditions of this development approval and the details shown on the approved plans and documents, the conditions of this development approval must prevail.
2. GENERAL
- 2.1. The applicant must demonstrate compliance with the conditions of this approval prior to the commencement of the use.
- 2.2. Pay all outstanding rates or other charges due to Council prior to the commencement of use.

- 2.3. **Costs of all development works including any necessary alteration, relocation of services, public utility mains or installations must be met by the developer. The developer is responsible to accurately locate all existing services before any development works commence to satisfy this condition.**
- 2.4. **Any damage which is caused to Council's infrastructure as a result of the proposed development must be repaired immediately to Council's satisfaction and at no cost to Council.**
- 2.5. **Where required, all private sanitary drainage and water supply works which require Council's permit and private stormwater drainage works must be carried out in strict accordance with AS/NZS 3500, Plumbing and Drainage Act 2002 and Plumbing and Drainage Regulations to the satisfaction of Council's Plumbing and Drainage Inspector.**
- 2.6. **The developer must construct at no cost to Isaac Regional Council all external roadwork, external stormwater drainage, external water infrastructure and external sewerage infrastructure required to service the development.**
- 2.7. **All design and construction for the development must be in accordance with Council's Policies, Relevant Engineering Design Guidelines, Relevant Standard drawings and standard construction specifications.**

## **18. CONSTRUCTION ACTIVITY AND NOISE**

- 18.1. **Unless otherwise approved in writing by Council, construction activity and noise must be limited during the construction of the proposed development to the hours of 6.30am to 6.30pm Monday to Saturday, with no work to occur on Sundays or public holidays.**
- 18.2. **It is the applicant's responsibility to ensure compliance with the Environmental Protection Act 1994, which prohibits unlawful environmental nuisance caused by noise, dust, ash, fumes, light, odour or smoke beyond the boundaries of the property during all stages of the development including earthworks and construction.**

## **19. EROSION AND SEDIMENT CONTROL**

- 19.1. **An erosion and sediment control plan must be submitted to Council for approval before the commencement of construction**

## **20. STORMWATER DRAINAGE**

- 20.1. **All necessary stormwater works must be designed, constructed and maintained in accordance with Capricorn Municipal Development Guidelines (CMDG), Queensland Urban Drainage Manual (QUDM), relevant guidelines, standards (including Australian**

Standards) and Council policies and certified by a suitably qualified Registered Professional Engineer of Queensland (RPEQ).

20.2. All stormwaters including roof and allotment drainage must achieve demonstrated lawful discharge and must not adversely affect the upstream or downstream land when compared to pre-development condition, or damage infrastructure.

## 21. ACCESS AND PARKING

21.1. All internal vehicle access and parking to be provided in accordance with the approved development plans and the Traffic Engineering Assessment prepared by TTM (Ref: 21BRT0121 LT02\_1) dated 28 October 2022.

21.2. All internal vehicle access, movement and parking areas within the development site area must be sealed.

21.3. All access and parking works including relevant pavement requirements must be designed in accordance with the Capricorn Municipal Development Guidelines (CMDG), Australian Standard AS2890 "Parking facilities".

21.4. A minimum of 2181 on-site car parks must be provided onsite.

## 22. SERVICES, UTILITIES, AND INFRASTRUCTURE

22.1. The developer or subsequent owners of the land are responsible for all upgrade or alteration costs associated with the provision of water, sewer, stormwater, electrical and telecommunications services for the site.

22.2. Existing arrangements with regards to provision of water, sewer, electrical and telecommunications infrastructure are to be maintained.

## 23. WATER INFRASTRUCTURE

23.1. The development must be provided with an on-site water supply with sufficient capacity as determined by a suitably qualified (RPEQ) engineer to meet all operational needs, including watering to minimise dust nuisance (where required), fire-fighting purposes and also a potable water supply sufficient to meet the needs of staff and visitors to the site.

23.2. Any augmentation works required to achieve compliance with Condition 8.1 shall be subject to an Operational Works – Water Infrastructure approval and shall be constructed prior to occupation of the proposed units.

23.3. Prior to the commencement of use submit to Council confirmation from a suitably qualified (RPEQ) engineer that suitable on-site water supply has been provided to meet the needs of the additional rooms.

## 24. SEWERAGE INFRASTRUCTURE

- 24.1. Provide an appropriate on-site wastewater treatment and effluent disposal system to satisfy the demands of the development. The wastewater treatment and disposal system must be designed, constructed, operated, and maintained in accordance with the Queensland plumbing and wastewater code and AS1547 – On-site domestic wastewater management
- 24.2. Any augmentation works required to achieve compliance with Condition 9.1 shall be subject to an Operational Works – Sewer Infrastructure approval and shall be constructed prior to occupation of the proposed units.
- 24.3. Prior to the commencement of use submit to Council confirmation from a suitably qualified (RPEQ) engineer that a suitable on-site wastewater treatment and effluent disposal system has been provided to meet the needs of the additional rooms.

## 25. WASTE MANAGEMENT

- 25.1. All waste generated in carrying out the activity must be reused, recycled, or lawfully disposed of offsite.
- 25.2. On site waste must be stored adequately to avoid escape of contamination and general waste must be collected and removed at periods not exceed seven (7) days.
- 25.3. The waste storage area must be in accordance with the relevant provisions of the Environmental Protection Act and Regulations. The waste storage area must:
- a) Contain an impervious surface
  - b) Contain sufficient storage space for the storage of the appropriate size refuse bin for the development.

## 26. ELECTRICITY AND TELECOMMUNICATIONS

- 26.1. Electricity and telecommunications connections must be provided to the proposed development to the requirements of the relevant authority.

## 27. LIGHTING

- 27.1. Outdoor lighting associated with the use must be designed, sited, and installed to comply with the relevant parameters of Australian Standard AS4282-1997 Control of the obtrusive effects of outdoor lighting.
- 27.2. The premises (external to a building), signs or structures on the land are not permitted to exceed an illumination of 8.0 lux at 1.5 metres beyond the boundary of the site.

## 28. NOISE

28.1. To protect the noise amenity of nearby residential areas the development is to ensure noise emanating from the site does not exceed criteria set out in the Environmental Protection (Noise) Policy 2008 – Schedule 1 at surrounding sensitive receptors.

## 29. LANDSCAPING

29.1. The landscaping is to be completed in accordance with the approved Landscape concept plan prior to the commencement of the use and maintained at all times to the satisfaction of the Council.

29.2. On completion of the landscape works, submit to Council written certification from a suitably qualified person that the landscaping has been completed in accordance with the approved Landscape concept plan.

## 30. FENCING

30.1. Appropriate fencing must be provided to ensure safety of people and livestock in the vicinity of the site.

## 31. ADOPTED INFRASTRUCTURE CHARGES

31.1. Adopted Infrastructure Charges must be paid to Council before the commencement of use on the subject site as indicated on the Infrastructure Charges Notice (ICN) at the rate applicable at the time of payment in accordance with Council's adopted Trunk Infrastructure Charges Resolution (No.3) 2021.

## 32. CURRENCY PERIOD

32.1. The standard currency period of six (6) years as stated in Section 85(b)(i) of the Planning Act 2016 applies.

## B. ASSESSMENT MANAGER'S ADVICE

### 1. Dust Control

It is the applicant/owner's responsibility to ensure compliance with environmental protection legislation which prohibits unlawful environmental nuisance caused by dust, ash, fumes, light, odour, or smoke beyond the boundaries of the property during all stages of the development including earthworks and construction.

No emissions of dust must occur beyond the boundaries of the site during earthworks and construction activities, all dust generating activities must cease until the



corrective actions have been implemented to reduce dust emissions to acceptable levels or wind conditions are such that acceptable levels are achieved.

## 2. Sedimentation Control

It is the applicant/owner's responsibility to ensure compliance with environmental protection legislation to prevent soil erosion and contamination of the stormwater drainage system and waterways.

## 3. Noise During Construction and Noise in General

It is the Principal Contractor's responsibility to ensure compliance with all relevant, current, and applicable Workplace Health and Safety Act legislation.

The principal contractor is obliged on a construction workplace to ensure that work activities at the workplace are safe and without risk of injury or illness to members of the public at or near the workplace.

## 4. Contaminated Land

It is strictly the applicant/owner's responsibility to source information regarding contaminated land from the Department of Resource Management, Contaminated Land section as Council has not conducted detailed studies and does not hold detailed information pertaining to contaminated land.

## C. Concurrence Agency Conditions

### Attachment of SARA Referral Agency Response

### Future Development Permits

The following permits are required for future developments:

- Plumbing and Drainage (Development Permit)
- Building Works (Development Permit)

Carried

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## DECLARABLE CONFLICT OF INTEREST

---

Cr Sandy Moffat declared a declarable conflict of interest for Report 9.3 Petition regarding Erection and Implementation Of 5G Towers and Cells in Moranbah as she was the Project Lead for Digital Connectivity with the Dysart Smart Transformation Advisory Council in the implementation of communications towers within Dysart and Moranbah. Cr Moffat left the meeting room at 10.15am and did not participate in the discussions or vote for Report 9.3.

**9.3**

### **Petition Regarding Erection and Implementation of 5G Towers and Cells in Moranbah**

## EXECUTIVE SUMMARY

This report seeks to present to Council a response to the petition “Erection and implementation of 5G towers and cells in Moranbah” that was presented to Council at the Ordinary Meeting held on 14 December 2022.

*Resolution No.:* PECS1007

*Moved:* Cr Jane Pickels

*Seconded:* Mayor Anne Baker

*That the Committee recommends that Council:*

1. *Notes the petition titled ‘Erection and Implementation of 5G Towers and Cells in Moranbah’ tabled at the Ordinary Meeting held on 14 December 2022;*
2. *Requests that the Chief Executive Officer (or delegate):*
  - a. *Advises the Principal Petitioner that Council does not have appropriate authority to regulate electromagnetic energy with regards to telecommunication facilities.*
  - b. *Provides the Principal Petitioner with the contact details for the Australian Communications and Media Authority, the Australian Government’s communications industry regulator.*
  - c. *Provides the Principal Petitioner with the Electromagnetic Energy (EME) Reports submitted as part of the two current development applications for Telecommunication Towers in Moranbah (Council reference MCU22/0010 and MCU22/0011).*
  - d. *Forwards a copy of the petition to the Australian Communications and Media Authority and the Member for Capricornia, Honourable Michelle Landry MP.*
  - e. *Notify the Principal Petitioner of Council’s determination.*

*Carried*

# CONFIRMED MINUTES

**Resolution No.:** 8212

**Moved:** Cr Pickels **Seconded:** Cr Moriarty

**That Council:**

1. Notes the petition titled 'Erection and Implementation of 5G Towers and Cells in Moranbah' tabled at the Ordinary Meeting held on 14 December 2022;
2. Requests that the Chief Executive Officer (or delegate):
  - a. Advises the Principal Petitioner that Council does not have appropriate authority to regulate electromagnetic energy with regards to telecommunication facilities.
  - b. Provides the Principal Petitioner with the contact details for the Australian Communications and Media Authority, the Australian Government's communications industry regulator.
  - c. Provides the Principal Petitioner with the Electromagnetic Energy (EME) Reports submitted as part of the two current development applications for Telecommunication Towers in Moranbah (Council reference MCU22/0010 and MCU22/0011).
  - d. Forwards a copy of the petition to the Australian Communications and Media Authority and the Member for Capricornia, Honourable Michelle Landry MP.
  - e. Notify the Principal Petitioner of Council's determination.

**Carried**

**9.4**

## **Review of Planning, Environment and Community Services Related Advisory Committees and Working Groups**

### **EXECUTIVE SUMMARY**

This report provides recommendations to Council following a review of Council's Advisory Committees and Working Groups as proposed following engagement with Councillors at a workshop to discuss the mid-term review of Councillor Memberships on all Boards and Committees.

*Resolution No.:* PECS1008

*Moved:* Cr Jane Pickels *Seconded:* Mayor Anne Baker

# CONFIRMED MINUTES

That the Committee recommends that Council:

- Confirms the Councillor Membership for the following Isaac Regional Council Advisory Committees and Working Groups:

Committee Name	Current Representation	New Representation
Clermont Historical Centre Working Group	<ol style="list-style-type: none"> <li>Cr Carolyn Moriarty</li> <li>Manager Engaged Communities</li> <li>Clermont Historical Centre Coordinator</li> <li>Clermont Historical Centre Caretaker</li> <li>Clermont Historical Centre Volunteers</li> </ol>	<ol style="list-style-type: none"> <li>Cr Carolyn Moriarty</li> <li>Cr Jane Pickels (MIT Council Representative)</li> <li>Manager Engaged Communities (or delegate)</li> <li>Manager Economy and Prosperity (or delegate)</li> <li>Frontline Coordinator - Museums</li> <li>Clermont Historical Centre Caretaker</li> <li>Clermont Historical Centre Volunteers</li> </ol>
Clermont Saleyards Committee	<p>Chairperson: Chief Executive Officer or Delegate</p> <ol style="list-style-type: none"> <li>Cr Carolyn Moriarty</li> <li>Cr Greg Austen</li> </ol>	<p>Chairperson: Cr Carolyn Moriarty</p> <ol style="list-style-type: none"> <li>Cr Greg Austen</li> <li>Director Planning, Environment and Community Services (or delegate)</li> </ol>
<p>Clermont Saleyards and Showgrounds Revitalisation Project Advisory Committee</p> <p><b>TERM OF OFFICE</b> The CSSRPAC will have a fixed term until 31 August 2023. Six months prior to that date the CSSRPAC will report to Council on the need and purposes to extend the term beyond that date or otherwise.</p>	<p>Chairperson: Chief Executive Officer or Delegate</p> <ol style="list-style-type: none"> <li>Cr Carolyn Moriarty</li> <li>Cr Greg Austen</li> </ol> <p>Business Manager Clermont Saleyards and Showgrounds</p> <p>Manager Economy and Prosperity</p> <p>3 Representatives of Clermont Saleyards Advisory Committee (not Councillors)</p>	

# CONFIRMED MINUTES

	3 Representatives of Clermont Rodeo and Show Society	
<p>Glenden Futures Steering Group</p> <p><b>TERM OF OFFICE</b> The GFSG will have a fixed term until 30 June 2023, at which time the specific objectives of the GFSG will be reviewed and the need for extension of the group revised and extended as appropriate. In the event that an extension of the GFSG is sought, a report is to be presented to Council proposing an appropriate extension and newly identified specific objectives.</p>	<ol style="list-style-type: none"> <li>1. Mayor Anne Baker</li> <li>2. Deputy Mayor Cr Kelly Vea Vea</li> <li>3. Cr Greg Austen</li> <li>4. Cr Gina Lacey</li> <li>5. Chief Executive Officer</li> <li>6. Director Planning Environment and Community Services</li> <li>7. Head of Advocacy and External Affairs</li> </ol>	
<p>Glenden Futures Community Reference Group</p> <p><b>TERM OF OFFICE</b> The GFCRG will have a fixed term until 30 June 2023. In the event that by 30 June 2023, it is apparent that the work of the group will continue beyond 30 June 2023, a report is to be presented to Council to propose an appropriate extension.</p>	<p>Chairperson: Mayor Anne Baker Deputy Mayor (Proxy) Cr Greg Austen Chief Executive Officer</p> <p>Ex-Officio Members: Cr Gina Lacey Director Planning, Environment and Community Services Head of Advocacy and External Affairs</p> <p>Glenden Alliance Group x 2 Federal Member for Capricornia State Member for Burdekin Department of Resources Glencore Representative QCoal Representative Ag Rep – Hillalong Station - Peter and Lee Fordyce Other nearby miners as needed:</p>	



# CONFIRMED MINUTES

	<p><i>Bowen Coking Coal Peabody</i></p> <p><i>Business Rep – Glenden General Store Traditional Owners - Jangga Operations Pty Ltd</i></p>	
<p><i>Nebo Showgrounds Masterplan Advisory Committee (NSMPAC)</i></p> <p><b>TERM OF OFFICE</b> <i>The NSMPAC will have a fixed term until 30 June 2024. Six months prior to that date the NSMPAC will report to Council on the need and purposes to extend the term beyond that date or otherwise. Council reserves the right to suspend the appointment of the advisory committee if required in the absence of funding or resources for delivery of the Master Plan projects.</i></p>	<p><i>Chairperson: Cr Kelly Vea Vea</i></p> <ol style="list-style-type: none"> <li><i>1. Councillor Viv Coleman</i></li> <li><i>2. Director Planning, Environment and Community Services</i></li> <li><i>3. Manager Economy and Prosperity</i></li> <li><i>4. Business Manager Saleyards and Showgrounds. 2</i></li> </ol> <p><i>Representatives from:</i></p> <ol style="list-style-type: none"> <li><i>5. - Nebo Bushman's Carnival Inc. 1 Representative from each of:</i></li> <li><i>6. – Nebo Pony Club</i></li> <li><i>7. – Nebo Polocrosse</i></li> <li><i>8. – Nebo Community Fitness</i></li> </ol>	
<p><i>Isaac Arts and Cultural Advisory Committee</i></p> <p><b>TERMS OF OFFICE</b></p> <ul style="list-style-type: none"> <li><i>• Community committee members are appointed for a term of three years and where possible, are to be appointed on a rotating basis.</i></li> <li><i>• Community committee members may renominate for one additional term (of three years).</i></li> <li><i>• A community committee member may serve for more</i></li> </ul>	<p><i>Chairperson: Cr Sandy Moffat</i></p> <ol style="list-style-type: none"> <li><i>1. Cr Simon West</i></li> </ol> <p><i>Alternate Member: Cr Viv Coleman</i></p> <p><i>Manager Engaged Communities Arts and Cultural Development Officer</i></p> <p><i>Up to Six community members who shall be appointed by Council.</i></p>	<p><i>Check on membership: Cr Jane Pickels is a member.</i></p>

## CONFIRMED MINUTES

<p><i>than two terms only on the recommendation of Council.</i></p> <ul style="list-style-type: none"> <li><i>Elected Representatives are appointed for the duration of their elected term.</i></li> <li><i>The committee may invite suitably skilled persons to join the committee in an advisory capacity for a specified purpose and for a specified period of time. These observers are not entitled to a vote.</i></li> </ul>		
<p><i>Various Pool User Groups</i></p>	<p><i>Represented by relevant Divisional Councillor</i></p>	

2. *Discontinues the following Isaac Regional Council Advisory Committees and Working Groups:*

<i>Committee Name</i>	<i>Committee Purpose</i>	<i>Reasons for not continuing</i>
<p><i>Community Tenure and Facilities Advisory Committee</i></p>	<p><i>The purpose of the Community Tenure &amp; Facilities Advisory Committee (CTFAC) is to provide advice to Council on a range of community leasing and tenure related matters. Council may seek advice from the Committee on planning maintenance priorities, capital expenditure requirements, service levels, leasing priorities, strategy updates, tariff changes and billing regimes and any other matters of mutual interest referred to the Committees.</i></p>	<p><i>The terms of reference states that the Advisory Committee will meet formally at least once every two months, initially meeting on a monthly basis, or as determined by the Chairperson, ensuring recess does not exceed a three-month period.</i></p> <p><i>However, in 2022 out of five scheduled meetings only two proceeded.</i></p> <p><i>Propose that the Committee is discontinued due to workload pressures and value for time, and any outstanding Work Plan Actions and relevant future matters are elevated to the</i></p>

# CONFIRMED MINUTES

		<i>Planning, Environment and Community Services Standing Committee for consideration.</i>
<i>Domestic Dog Advisory Committee</i>	<p><i>The purpose of the Domestic Dog Advisory Committee (DDAC) is to oversee the development and implementation of a holistic responsible pet dog ownership program (Program). Council may seek advice from the Committee on matters relating to the planning and implementation of the Program and any other matters of mutual interest referred to the Committee.</i></p> <p><i>The aim is to:</i></p> <ul style="list-style-type: none"> <li><i>• ensure consistency in the delivery of the Program;</i></li> <li><i>• provide a platform to brainstorm initiatives for the Program with a view to present to Council for consideration,</i></li> <li><i>• generally, guide staff in progressing the Program.</i></li> <li><i>• Periodically review the Program to ensure its effectiveness</i></li> </ul>	<p><b>TERM OF OFFICE</b></p> <p><i>The Domestic Dog Advisory Committee will have a fixed term of 12 months from 26 August 2020, with a report to be presented to Council three months prior to that end time to determine whether there is a need for the Advisory Committee to continue and if so on what proposed terms of reference.</i></p> <p><i>The Terms of Reference state that the Advisory Committee will meet formally at least once every two months, initially meeting on a monthly basis, or as determined by the Chairperson, ensuring recess does not exceed a three-month period.</i></p> <p><i>However, in 2022 only two meetings proceeded.</i></p> <p><i>Propose that the Committee is discontinued due to workload pressures and value for time, and any outstanding Work Plan Actions and relevant future matters are elevated to the Planning, Environment and Community Services Standing Committee for consideration.</i></p>

# CONFIRMED MINUTES

<i>Land Development Advisory Committee</i>	<i>The overall purpose of the Land Development Advisory Committee (LDAC) is to provide advice to Council in relation to the planning and implementation of land and housing development projects to meet mitigate supply/demand imbalance anticipated with escalating economic activity principally in the mining and renewable energy sectors. LDAC is to advise Council on the planning and implementation of potential land and housing development projects including (but not limited to) Belyando Estate in Moranbah.</i>	<i>The Terms of Reference for this Committee have expired and state that the Advisory Committee will meet formally at least once every two months, or as determined by the Chairperson, ensuring recess does not exceed a three-month period.  However, in 2022 four meetings were scheduled with two of these not proceeding due to insufficient agenda items.  Propose that the Committee is discontinued due to workload pressures and value for time, and any outstanding Fourth Stage Work Plan Actions and relevant future matters are elevated to the Planning, Environment and Community Services Standing Committee for consideration.</i>
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3. *Requests that the Chief Executive Officer develops a process for mid-term committee reviews with flags in the corporate calendar.*

*Carried*

<b>Resolution No.:</b>	<b>8213</b>		
<b>Moved:</b>	<b>Cr Ve a Ve a</b>	<b>Seconded:</b>	<b>Cr Coleman</b>
<b>That Council:</b>			
1. <b>Confirms the Councillor Membership for the following Isaac Regional Council Advisory Committees and Working Groups:</b>			

# CONFIRMED MINUTES

Committee Name	Current Representation	New Representation
<b>Clermont Historical Centre Working Group</b>	<ol style="list-style-type: none"> <li>1. Cr Carolyn Moriarty</li> <li>2. Manager Engaged Communities</li> <li>3. Clermont Historical Centre Coordinator</li> <li>4. Clermont Historical Centre Caretaker</li> <li>5. Clermont Historical Centre Volunteers</li> </ol>	<ol style="list-style-type: none"> <li>1. Cr Carolyn Moriarty</li> <li>2. Cr Jane Pickels (MIT Council Representative)</li> <li>3. Manager Engaged Communities (or delegate)</li> <li>4. Manager Economy and Prosperity (or delegate)</li> <li>5. Frontline Coordinator - Museums</li> <li>6. Clermont Historical Centre Caretaker</li> <li>7. Clermont Historical Centre Volunteers</li> </ol>
<b>Clermont Saleyards Committee</b>	<p><b>Chairperson:</b> Chief Executive Officer or Delegate</p> <ol style="list-style-type: none"> <li>1. Cr Carolyn Moriarty</li> <li>2. Cr Greg Austen</li> </ol>	<p><b>Chairperson:</b></p> <ol style="list-style-type: none"> <li>1. Cr Carolyn Moriarty</li> <li>2. Cr Greg Austen</li> <li>3. Director Planning, Environment and Community Services (or delegate)</li> </ol>
<p><b>Clermont Saleyards and Showgrounds Revitalisation Project Advisory Committee</b></p> <p><b>TERM OF OFFICE</b> The CSSRPAC will have a fixed term until 31 August 2023. Six months prior to that date the CSSRPAC will report to Council on the need and purposes to extend the term beyond that date or otherwise.</p>	<p><b>Chairperson:</b> Chief Executive Officer or Delegate</p> <ol style="list-style-type: none"> <li>1. Cr Carolyn Moriarty</li> <li>2. Cr Greg Austen</li> </ol> <p><b>Business Manager Clermont Saleyards and Showgrounds</b></p> <p><b>Manager Economy and Prosperity</b></p> <p>3 Representatives of Clermont Saleyards Advisory Committee (not Councillors) 3 Representatives of Clermont Rodeo and Show Society</p>	<p><b>Chairperson:</b> Chief Executive Officer or Delegate</p> <ol style="list-style-type: none"> <li>3. Cr Carolyn Moriarty</li> <li>4. Cr Greg Austen</li> </ol> <p><b>Business Manager Clermont Saleyards and Showgrounds</b></p> <p><b>Manager Economy and Prosperity</b></p> <p>3 Representatives of Clermont Saleyards Advisory Committee (not Councillors)</p>

# CONFIRMED MINUTES

		3 Representatives of Clermont Rodeo and Show Society
<p><b>Glenden Futures Steering Group</b></p> <p><b>TERM OF OFFICE</b> The GFSG will have a fixed term until 30 June 2023, at which time the specific objectives of the GFSG will be reviewed and the need for extension of the group revised and extended as appropriate. In the event that an extension of the GFSG is sought, a report is to be presented to Council proposing an appropriate extension and newly identified specific objectives.</p>	<ol style="list-style-type: none"> <li>1. Mayor Anne Baker</li> <li>2. Deputy Mayor Cr Kelly Vea Vea</li> <li>3. Cr Greg Austen</li> <li>4. Cr Gina Lacey</li> <li>5. Chief Executive Officer</li> <li>6. Director Planning Environment and Community Services</li> <li>7. Head of Advocacy and External Affairs</li> </ol>	<ol style="list-style-type: none"> <li>1. Mayor Anne Baker</li> <li>2. Deputy Mayor Cr Kelly Vea Vea</li> <li>3. Cr Greg Austen</li> <li>4. Cr Gina Lacey</li> <li>5. Chief Executive Officer</li> <li>6. Director Planning Environment and Community Services</li> <li>7. Head of Advocacy and External Affairs</li> </ol>
<p><b>Glenden Futures Community Reference Group</b></p> <p><b>TERM OF OFFICE</b> The GFCRG will have a fixed term until 30 June 2023. In the event that by 30 June 2023, it is apparent that the work of the group will continue beyond 30 June 2023, a report is to be presented to Council to propose an appropriate extension.</p>	<p><b>Chairperson:</b> Mayor Anne Baker Deputy Mayor (Proxy) Cr Greg Austen Chief Executive Officer</p> <p><b>Ex-Officio Members:</b> Cr Gina Lacey Director Planning, Environment and Community Services Head of Advocacy and External Affairs</p> <p><b>Glenden Alliance Group x 2</b> Federal Member for Capricornia State Member for Burdekin Department of Resources Glencore Representative QCoal Representative</p>	<p><b>Chairperson:</b> Mayor Anne Baker Deputy Mayor (Proxy) Cr Greg Austen Chief Executive Officer</p> <p><b>Ex-Officio Members:</b> Cr Gina Lacey Director Planning, Environment and Community Services Head of Advocacy and External Affairs</p> <p><b>Glenden Alliance Group x 2</b> Federal Member for Capricornia State Member for Burdekin Department of Resources Glencore Representative</p>



# CONFIRMED MINUTES

	<p><b>Ag Rep – Hillalong Station - Peter and Lee Fordyce</b> <b>Other nearby miners as needed:</b> <b>Bowen Coking Coal</b> <b>Peabody</b></p> <p><b>Business Rep – Glenden General Store</b> <b>Traditional Owners - Jangga Operations Pty Ltd</b></p>	<p><b>QCoal Representative</b> <b>Ag Rep – Hillalong Station - Peter and Lee Fordyce</b> <b>Other nearby miners as needed:</b> <b>Bowen Coking Coal</b> <b>Peabody</b></p> <p><b>Business Rep – Glenden General Store</b> <b>Traditional Owners - Jangga Operations Pty Ltd</b></p>
<p><b>Nebo Showgrounds Masterplan Advisory Committee (NSMPAC)</b></p> <p><b>TERM OF OFFICE</b> The NSMPAC will have a fixed term until 30 June 2024. Six months prior to that date the NSMPAC will report to Council on the need and purposes to extend the term beyond that date or otherwise. Council reserves the right to suspend the appointment of the advisory committee if required in the absence of funding or resources for delivery of the Master Plan projects.</p>	<p><b>Chairperson:</b> <b>Cr Kelly Vea Vea</b></p> <ol style="list-style-type: none"> <li><b>Councillor Viv Coleman</b></li> <li><b>Director Planning, Environment and Community Services</b></li> <li><b>Manager Economy and Prosperity</b></li> <li><b>Business Manager Saleyards and Showgrounds. 2</b></li> </ol> <p><b>Representatives from:</b></p> <ol style="list-style-type: none"> <li><b>- Nebo Bushman’s Carnival Inc. 1 Representative from each of:</b></li> <li><b>- Nebo Pony Club</b></li> <li><b>- Nebo Polocrosse</b></li> <li><b>- Nebo Community Fitness</b></li> </ol>	<p><b>Chairperson:</b> <b>Cr Kelly Vea Vea</b></p> <ol style="list-style-type: none"> <li><b>Councillor Viv Coleman</b></li> <li><b>Director Planning, Environment and Community Services</b></li> <li><b>Manager Economy and Prosperity</b></li> <li><b>Business Manager Saleyards and Showgrounds. 2</b></li> </ol> <p><b>Representatives from:</b></p> <ol style="list-style-type: none"> <li><b>- Nebo Bushman’s Carnival Inc. 1 Representative from each of:</b></li> <li><b>- Nebo Pony Club</b></li> <li><b>- Nebo Polocrosse</b></li> <li><b>- Nebo Community Fitness</b></li> </ol>
<p><b>Isaac Arts and Cultural Advisory Committee</b></p> <p><b>TERMS OF OFFICE</b></p> <ul style="list-style-type: none"> <li><b>Community committee members are appointed for a term of three years and where possible, are to be</b></li> </ul>	<p><b>Chairperson:</b> <b>Cr Sandy Moffat</b></p> <ol style="list-style-type: none"> <li><b>Cr Simon West</b></li> </ol> <p><b>Alternate Member:</b> <b>Cr Viv Coleman</b></p> <p><b>Manager Engaged Communities</b></p>	<p><b>Chairperson:</b> <b>Cr Sandy Moffat</b></p> <ol style="list-style-type: none"> <li><b>Cr Jane Pickels</b></li> <li><b>Cr Viv Coleman</b></li> </ol> <p><b>Manager Engaged Communities (or delegate)</b></p>

# CONFIRMED MINUTES

<p>appointed on a rotating basis.</p> <ul style="list-style-type: none"> <li>Community committee members may renominate for one additional term (of three years).</li> <li>A community committee member may serve for more than two terms only on the recommendation of Council.</li> <li>Elected Representatives are appointed for the duration of their elected term.</li> <li>The committee may invite suitably skilled persons to join the committee in an advisory capacity for a specified purpose and for a specified period of time. These observers are not entitled to a vote.</li> </ul>	<p><b>Arts and Cultural Development Officer</b></p> <p>Up to Six community members who shall be appointed by Council.</p>	<p><b>Arts and Cultural Development Officer</b></p> <p>Up to Six community members who shall be appointed by Council.</p>
<p><b>Various Pool User Groups</b></p>	<p>Represented by relevant Divisional Councillor</p>	<p>Represented by relevant Divisional Councillor</p> <p>Manager Community Facilities</p>

**3. Discontinues the following Isaac Regional Council Advisory Committees and Working Groups:**

Committee Name	Committee Purpose	Reasons for not continuing
<p><b>Community Tenure and Facilities Advisory Committee</b></p>	<p>The purpose of the Community Tenure &amp; Facilities Advisory Committee (CTFAC) is to provide advice to Council on a range of community leasing and tenure related matters. Council may seek advice from the Committee on planning maintenance priorities, capital expenditure requirements, service levels, leasing priorities, strategy updates, tariff changes and billing regimes and any other</p>	<p>The terms of reference states that the Advisory Committee will meet formally at least once every two months, initially meeting on a monthly basis, or as determined by</p>

# CONFIRMED MINUTES

	<p>matters of mutual interest referred to the Committees.</p>	<p>the Chairperson, ensuring recess does not exceed a three-month period.</p> <p>Propose that the Committee is discontinued due to significant Committee objectives having been achieved and, any outstanding Work Plan Actions and relevant future matters are elevated to the Planning, Environment and Community Services Standing Committee for consideration.</p>
<p><b>Domestic Dog Advisory Committee</b></p>	<p>The purpose of the Domestic Dog Advisory Committee (DDAC) is to oversee the development and implementation of a holistic responsible pet dog ownership program (Program). Council may seek advice from the Committee on matters relating to the planning and implementation of the Program and any other matters of mutual interest referred to the Committee.</p> <p>The aim is to:</p> <ul style="list-style-type: none"> <li>• ensure consistency in the delivery of the Program;</li> <li>• provide a platform to brainstorm initiatives for the Program with a view to present to Council for consideration,</li> <li>• generally, guide staff in progressing the Program.</li> <li>• Periodically review the Program to ensure its effectiveness</li> </ul>	<p><b>TERM OF OFFICE</b></p> <p>The Domestic Dog Advisory Committee will have a fixed term of 12 months from 26 August 2020, with a report to be presented to Council three months prior to that end time to determine whether there is a need for the Advisory Committee to continue and if so on what proposed terms of reference.</p> <p>The Terms of Reference state that the Advisory Committee will meet formally at least once every two months, initially meeting on a monthly basis, or as determined by the Chairperson, ensuring</p>

# CONFIRMED MINUTES

		<p>recess does not exceed a three-month period.</p> <p>Propose that the Committee is discontinued due to significant Committee objectives having been achieved and, any outstanding Work Plan Actions and relevant future matters are elevated to the Planning, Environment and Community Services Standing Committee for consideration.</p>
<p><b>Land Development Advisory Committee</b></p>	<p>The overall purpose of the Land Development Advisory Committee (LDAC) is to provide advice to Council in relation to the planning and implementation of land and housing development projects to meet mitigate supply/demand imbalance anticipated with escalating economic activity principally in the mining and renewable energy sectors. LDAC is to advise Council on the planning and implementation of potential land and housing development projects including (but not limited to) Belyando Estate in Moranbah.</p>	<p>The Terms of Reference for this Committee have expired and state that the Advisory Committee will meet formally at least once every two months, or as determined by the Chairperson, ensuring recess does not exceed a three-month period.</p> <p>Propose that the Committee is discontinued due to significant Committee objectives having been achieved and the elevation of other matters to relevant Regional Groups and Forums.</p> <p>Any outstanding Work Plan Actions and relevant future matters will be elevated to the Planning, Environment and Community Services</p>

# CONFIRMED MINUTES

		<b>Standing Committee for consideration.</b>
<b>4. Requests that the Chief Executive Officer develops a process for completing separate processes for external and internal committee review and appointments of Councillors prior to mid-term with flags in the corporate calendar.</b>		
		<b>Carried</b>

## 9.5

### Isaac Regional Council Monthly Financial Report as at 31 January 2023

#### EXECUTIVE SUMMARY

In accordance with the *Local Government Regulation 2012* (s204) a monthly financial report is required to be presented to Council stating the progress made in relation to the budget for the period of the financial year as near as practicable to the end of the month before the meeting is held.

Resolution No.: CGFS0804

Moved: Mayor Anne Baker

Seconded: Cr Carolyn Moriarty

That the Committee recommends that Council:

1. *Receives the financial statements for the period ended 31 January 2023 pursuant to, and in accordance with, the Local Government Regulation 2012 (s204).*

*Carried*

**Resolution No.: 8214**

**Moved: Cr Pickels**

**Seconded: Cr Lacey**

**That Council:**

1. **Receives the financial statements for the period ended 31 January 2023 pursuant to, and in accordance with, the *Local Government Regulation 2012* (s204).**

**Carried**

## CONFIRMED MINUTES

**9.6**

### Safety and Resilience Update

#### EXECUTIVE SUMMARY

This report is provided as an update to Council on the current status of the Health, Safety and Wellbeing Management System (HSWMS).

Resolution No.: CGFS0805

Moved: Mayor Anne Baker

Seconded: Cr Sandy Moffat

That the Committee recommends that Council:

- Notes the Safety and Resilience report provided on the current status of the Health, Safety and Wellbeing Management System.

Carried

**Resolution No.: 8215**

**Moved: Cr Lacey**

**Seconded: Cr Moffat**

**That Council:**

- Notes the Safety and Resilience report provided on the current status of the Health, Safety and Wellbeing Management System.**

Carried

**9.7**

### Procurement Policy Exemption – Quote or Tender Consideration Plan

#### EXECUTIVE SUMMARY

The Chief Information Officer seeks a Council Resolution to prepare a Quote or Tender Consideration Plan for the ongoing procurement of services from TechnologyOne Limited, as an exception to the Default Contracting Procedures of the *Local Government Regulation 2012* (refer to s230(1) (a)).

Resolution No.: CGFS0806



# CONFIRMED MINUTES

Moved: Cr Sandy Moffat

Seconded: Cr Carolyn Moriarty

That the Committee recommends that Council:

1. Approves by resolution to prepare a quote or tender consideration plan as an exemption under the Local Government Regulation 2012 Section 230 (1)(a) for the purpose of allowing Council to establish contractual arrangements for TechnologyOne Limited for the supply of goods and services associated with implementing, hosting and ongoing support and enhancement of computer systems to meet Isaac Regional Council's business needs.

Carried

**Resolution No.: 8216**

**Moved: Cr Coleman**

**Seconded: Cr Moriarty**

**That Council:**

1. Approves by resolution to prepare a quote or tender consideration plan as an exemption under the *Local Government Regulation 2012 Section 230 (1)(a)* for the purpose of allowing Council to establish contractual arrangements for TechnologyOne Limited for the supply of goods and services associated with implementing, hosting and ongoing support and enhancement of computer systems to meet Isaac Regional Council's business needs.

Carried

## 9.8

## Acceptable Use of the Internet Policy- Updated

### EXECUTIVE SUMMARY

This report seeks Council's consideration to review and adopt the updated Acceptable Use of the Internet policy.

## CONFIRMED MINUTES

Resolution No.: CGFS0807

Moved: Cr Sandy Moffat

Seconded: Cr Carolyn Moriarty

That the Committee recommend that Council:

1. Repeals current Acceptable Use of the Internet Policy (ICT-008).
2. Adopts the updated Acceptable Use of the Internet Policy (CORP-PRO-132).

Carried

**Resolution No.: 8217**

**Moved: Cr Moriarty**

**Seconded: Cr Moffat**

**That Council:**

1. **Repeals current Acceptable Use of the Internet Policy (ICT-008).**
2. **Adopts the updated Acceptable Use of the Internet Policy (CORP-PRO-132).**

Carried

### 9.9

### 2022-2023 Annual Operational Plan – 2nd Quarter Performance Report

#### EXECUTIVE SUMMARY

The purpose of this report is to provide Council with the 2<sup>nd</sup> quarterly performance report, for period ending 31 December 2022, on progress towards implementing the 2022-2023 Annual Operational Plan.

Resolution No.: CGFS0808

Moved: Cr Carolyn Moriarty

Seconded: Cr Sandy Moffat

That the Committee recommends that Council:

1. *Receives and notes the 2nd Quarterly Performance Report on the 2022-2023 Annual Operational Plan, for period ending 31 December 2022.*

Carried

# CONFIRMED MINUTES

**Resolution No.: 8218**

**Moved: Cr Coleman**

**Seconded: Cr Moriarty**

**That Council:**

- 1. Receives and notes the 2nd Quarterly Performance Report on the 2022-2023 Annual Operational Plan, for period ending 31 December 2022.**

**Carried**

## 9.10

### **Review of Corporate, Governance and Financial Services Related Advisory Committees and Working Groups**

#### **EXECUTIVE SUMMARY**

This report provides recommendations to Council following a review of Council's Advisory Committees and Working Groups as proposed following engagement with Councillors at a workshop to discuss the mid-term review of Councillor Memberships on all Boards and Committees.

*Resolution No.: CGFS0809*

*Moved: Cr Sandy Moffat*

*Seconded: Cr Carolyn Moriarty*

*That the Committee recommend that Council:*

- 1. Endorses the Councillor Membership for the following Isaac Regional Council Advisory Committees and Working Groups:*

<i>Committee Name</i>	<i>Current Representation</i>	<i>New Representatives</i>
<i>Advocacy Working Group</i>	<i>Mayor Deputy Mayor Cr Kelly Vevea Cr Gina Lacey Cr Viv Coleman</i>	

# CONFIRMED MINUTES

	<i>With Assistance from CEO and relevant Officers</i>	
<i>Audit &amp; Risk Advisory Committee</i>	<p>1. Cr Sandy Moffat 2. Cr Gina Lacey</p> <p><i>Alternate:</i></p> <p>3. Mayor Anne Baker 4. Cr Simon West</p> <p><i>External Chair</i></p> <p><i>External Member</i></p>	
<i>Isaac Local Disaster Management Group</i>	<p>1. Mayor Anne Baker (Chair) 2. Deputy Mayor (Deputy Chair) 3. Local Disaster Coordinator 4. Deputy Local Disaster Coordinator 5. Local Recovery Coordinator</p>	

2. *Discontinues the following Isaac Regional Council Advisory Committees and Working Groups:*

<i>Committee Name</i>	<i>Committee Purpose</i>	<i>Reasons for not continuing</i>
<i>Women in Local Government Advisory Committee</i>	<i>The overall purpose of the Women in Local Government Advisory Committee (WILGAC) is to provide advice to Council in relation to the implementation of the recommendations of the Women in Local Government Working Group (WILGWG) adopted by Council on 26 June 2018 (Resolution No. 5439).</i>	<p><i>The Terms of Reference state:</i></p> <p><i>That the WILGAC will have a fixed term until 30 June 2023, with a report to be presented to Council at this time, to close out the WILGAC or propose any extension or re-purposing.</i></p>

# CONFIRMED MINUTES

	<p><i>Central to these recommendations is the National Framework for Women in Local Government and the Statement of Commitment: -</i></p> <p><i>“We will work towards increasing the representation of women in Local Government, both as elected members and as senior managers and professionals. We will undertake ongoing reviews of policies and practices to remove barriers to women’s participation and engender safe, supportive working and decision-making environments that encourage and value a wide range of views.”</i></p>	<p><i>The Term may be influenced by the projects and timeframes of a Workplan, which will be monitored by the WILGAC.</i></p> <p><i>The Terms of Reference state:</i></p> <p><i>That the Advisory Committee will meet formally at least once every two months, or as determined by the Chairperson, ensuring recess does not exceed a four-month period.</i></p> <p><i>However, in 2022 five meetings were scheduled with three being cancelled due to insufficient agenda items.</i></p> <p><i>Propose that the Committee is discontinued due to workload pressures and value for time, and any outstanding Work Plan Actions and relevant future matters are referred to the Corporate Governance and Financial Services Standing Committee for consideration.</i></p>
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Carried

# CONFIRMED MINUTES

**Resolution No.:** 8219

**Moved:** Cr Pickels

**Seconded:** Cr Moffat

**That Council:**

1. **Endorses the Councillor Membership for the following Isaac Regional Council Advisory Committees and Working Groups:**

Committee Name	Current Representation	New Representatives
<b>Advocacy Working Group</b>	<p>Mayor Deputy Mayor Cr Kelly Vevea Cr Gina Lacey Cr Viv Coleman</p> <p>With Assistance from CEO and relevant Officers</p>	<p>Mayor Deputy Mayor Cr Kelly Vevea Cr Gina Lacey Cr Viv Coleman Head of Advocacy and External Affairs</p> <p>With Assistance from CEO and relevant Officers</p> <p>All Councillors and ELT are ex officio members</p> <p>A terms of reference for the working group to be developed and presented at the March Ordinary Meeting for consideration.</p>
<b>Audit &amp; Risk Advisory Committee</b>	<p>1. Cr Sandy Moffat 2. Cr Gina Lacey Alternate: 3. Mayor Anne Baker 4. Cr Simon West</p> <p>External Chair External Member</p>	<p>1. Cr Sandy Moffat 2. Cr Gina Lacey Alternate: 3. Mayor Anne Baker 4. Cr Simon West</p> <p>External Chair External Member</p>
<b>Isaac Local Disaster Management Group</b>	<p>1. Mayor Anne Baker (Chair) 2. Deputy Mayor (Deputy Chair)</p>	<p>1. Mayor Anne Baker (Chair)</p>



# CONFIRMED MINUTES

	<ol style="list-style-type: none"> <li>3. Local Disaster Coordinator</li> <li>4. Deputy Local Disaster Coordinator</li> <li>5. Local Recovery Coordinator</li> </ol>	<ol style="list-style-type: none"> <li>2. Deputy Mayor (Deputy Chair)</li> <li>3. Local Disaster Coordinator</li> <li>4. Deputy Local Disaster Coordinator</li> <li>5. Local Recovery Coordinator</li> </ol> <p><b>NOTE:</b></p> <ul style="list-style-type: none"> <li>• Awareness training to be provided to all Councillors in relation to Disaster Management and Emergency Management.</li> <li>• Identify opportunities for greater resilience for targeted training for interested Councillors.</li> </ul>
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**2. Discontinues the following Isaac Regional Council Advisory Committees and Working Groups:**

Committee Name	Committee Purpose	Reasons for not continuing
Women in Local Government Advisory Committee	The overall purpose of the Women in Local Government Advisory Committee (WILGAC) is to provide advice to Council in relation to the implementation of the recommendations of the Women in Local Government Working Group (WILGWG) adopted by Council on 26 June 2018 (Resolution No. 5439). Central to these recommendations is the National Framework for Women in Local Government and the Statement of Commitment: - “We will work towards increasing the representation of women in Local Government, both as elected members and as senior	The Terms of Reference state: That the WILGAC will have a fixed term until 30 June 2023, with a report to be presented to Council at this time, to close out the WILGAC or propose any extension or re-purposing. The Term may be influenced by the projects and timeframes of a Workplan, which will be monitored by the

# CONFIRMED MINUTES

	<p>managers and professionals. We will undertake ongoing reviews of policies and practices to remove barriers to women's participation and engender safe, supportive working and decision-making environments that encourage and value a wide range of views."</p>	<p><b>WILGAC.</b></p> <p>The Terms of Reference state: That the Advisory Committee will meet formally at least once every two months, or as determined by the Chairperson, ensuring recess does not exceed a four-month period.</p> <p>Propose that the Committee is discontinued due to significant Committee objectives having been achieved and, any outstanding Work Plan Actions and relevant future matters are elevated to the Corporate Governance and Financial Services Standing Committee for consideration.</p>
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**Carried**

**9.11**

**Engineering and Infrastructure 2022/2023 Capital Projects Progress Report**

## EXECUTIVE SUMMARY

This report is to provide an update to the Engineering and Infrastructure Standing Committee and Council of the progress in delivery of the Engineering and Infrastructure 2022/2023 Capital Works Program.

Resolution No.: *E&I0665*

Moved: *Cr Simon West*

Seconded: *Cr Greg Austen*

# CONFIRMED MINUTES

*That the Committee recommends that Council:*

- 1. Receives and notes the monthly Engineering and Infrastructure 2022/2023 Capital Projects Progress Summary Report.*

*Carried*

<b>Resolution No.:</b>	<b>8220</b>		
<b>Moved:</b>	<b>Cr Pickels</b>	<b>Seconded:</b>	<b>Cr Coleman</b>
<b>That Council:</b>			
<b>1. Receives and notes the monthly Engineering and Infrastructure 2022/2023 Capital Projects Progress Summary Report.</b>			
<b>Carried</b>			

## 9.12

## Moranbah Cycleway Options Analysis

### EXECUTIVE SUMMARY

This report outlines the feedback received from Council and Department of Transport and Main Roads on the current priority routes for Moranbah cycleway. The report provides information on concerns raised by Council and Department of Transport and Main Roads and seeks endorsement from Council.

*Resolution No.:* E&I0666

*Moved:* Cr Gina Lacey *Seconded:* Cr Greg Austen

*That the Committee recommends that Council:*

- 1. Notes Department of Transport and Main Roads project funding approval for the Moranbah Cycleway Options Analysis along Mills Avenue for \$50,000 on a 50/50 base (Department of Transport and Main Roads contribution \$25,000).*
- 2. Notes Council consultation feedback on Moranbah Cycleway Options Analysis.*
- 3. Notes Department of Transport and Main Roads feedback on Moranbah Cycleway Options Analysis.*
- 4. Withdraws from the current Moranbah Cycleway Options Analysis along Mills Avenue.*

## CONFIRMED MINUTES

5. Approves Manager Infrastructure Planning and Technical Services initiate discussions with Department of Transport and Main Roads for a change in the Principal Cycle Route priorities for Moranbah, with consideration for resubmission for project funding in October 2023 if routes can be changed.
6. Approves the return of grant money received from Department of Transport and Main Roads for the amount of \$12,500.00 ex GST.

Carried

**Resolution No.:** 8221

**Moved:** Cr Moffat

**Seconded:** Cr Moriarty

**That Council:**

1. Notes Department of Transport and Main Roads project funding approval for the Moranbah Cycleway Options Analysis along Mills Avenue for \$50,000 on a 50/50 base (Department of Transport and Main Roads contribution \$25,000).
2. Notes Council consultation feedback on Moranbah Cycleway Options Analysis.
3. Notes Department of Transport and Main Roads feedback on Moranbah Cycleway Options Analysis.
4. Withdraws from the current Moranbah Cycleway Options Analysis along Mills Avenue as it does not meet community needs at this time.
5. Approves Manager Infrastructure Planning and Technical Services initiate discussions with Department of Transport and Main Roads for a change in the Principal Cycle Route priorities for Moranbah, with consideration for resubmission for project funding in October 2023 if routes can be changed.
6. Approves the return of grant money received from Department of Transport and Main Roads for the amount of \$12,500.00 ex GST.

Carried

**9.13**

**Water and Waste Functions Review**

### EXECUTIVE SUMMARY

The purpose of this report is to provide a report on the implementation of the 2021 Water and Waste Functions Review.

# CONFIRMED MINUTES

Resolution No.: W&W0413

Moved: Cr Greg Austen

Seconded: Cr Kelly Vea Vea

*That the Committee recommend that Council:*

- 1. Notes the implementation outcomes of the 2021 Water and Waste Functions Review.*
- 2. Notes the requirement for a further Service Delivery Model Review to be undertaken in response to the Water Quality Reliability Investigation findings.*
- 3. Requests that a quarterly report is presented to the Committee on the Water and Waste Implementation Action Plan and Service Delivery Model Review.*

*Carried*

**Resolution No.: 8222**

**Moved: Cr West**

**Seconded: Cr Moriarty**

**That Council:**

- 1. Notes the implementation outcomes of the 2021 Water and Waste Functions Review.**
- 2. Notes the requirement for a further Service Delivery Model Review to be undertaken in response to the Water Quality Reliability Investigation findings.**
- 3. Requests that a quarterly report is presented to the Committee on the Water and Waste Implementation Action Plan and Service Delivery Model Review.**

**Carried**

**9.14**

**Water and Waste 2022-2023 Capital Projects Progress Reports**

## EXECUTIVE SUMMARY

This report is to provide an update to the Water and Waste Standing Committee and Council of the progress in delivery of the Water and Waste 2022/2023 Capital Works Program.

# CONFIRMED MINUTES

Resolution No.: W&W0414

Moved: Mayor Anne Baker

Seconded: Cr Greg Austen

That the committee recommends that Council:

1. Receives and notes the monthly Water and Waste 2022/2023 Capital Projects Progress Summary Report.

Carried

**Resolution No.: 8223**

**Moved: Cr West**

**Seconded: Cr Moffat**

**That Council:**

1. Receives and notes the monthly Water and Waste 2022/2023 Capital Projects Progress Summary Report.

Carried

## 10. OFFICER REPORTS

### 10.1

### Controlled Entities Financial Statements

#### EXECUTIVE SUMMARY

Council has received the audited financial statements for the Moranbah Early Learning Centre Pty Ltd (MELC), Isaac Affordable Housing Trust (IAHT) and the Isaac Affordable Housing Fund Pty Ltd (IAHF) for the year ended 30 June 2022. As per Section 213 (B) (3) of the *Local Government Regulation 2012* the Mayor must present the copy of the audited financial statements at the next ordinary meeting of the local government.

**Resolution No.: 8224**

**Moved: Cr West**

**Seconded: Cr Pickels**



# CONFIRMED MINUTES

## That Council:

1. Receive the financial statements from Moranbah Early Learning Centre Pty Ltd, Isaac Affordable Housing Trust and Isaac Affordable Housing Fund Pty Ltd for the period ended 30 June 2022 pursuant to and in accordance with the *Local Government Regulation 2012* (s213B).

Carried

## 10.2

## St Lawrence Wetlands Weekend 2023 Fees and Charges

### EXECUTIVE SUMMARY

This report provides an event planning update for the St Lawrence Wetlands Weekend 2023 to be held on the 23-25 June 2023. The report proposes the events associated fees and charges to be included in Council's Fees and Charges Schedule 2022-2023.

Resolution No.: 8225

Moved: Cr Coleman

Seconded: Cr Lacey

## That Council:

1. Adopts the fees and charges listed below for the St Lawrence Wetlands Weekend 2023 ticket sales, inclusive of GST, including a footnote stating "asterisks denote payment taken by third party":

Description	Cost Recovery or Non-Cost Recovery	GST Inclusive	PROPOSED 2022/2023 Fee
General Weekend Admission Adult	NCR	Yes	\$25.00
General Weekend Admission Local Residing Postcode 4707	NCR	Yes	\$12.50
General Weekend Admission Child (5 to 16 years)	NCR	Yes	\$5.00
General Weekend Admission Child under 5 years	NCR	Yes	Free

## CONFIRMED MINUTES

<b>General Weekend Admission Volunteer</b>	<b>NCR</b>	<b>Yes</b>	<b>Free</b>
<b>*Glamping Tent (sleeps 6) one night</b>	<b>NCR</b>	<b>Yes</b>	<b>\$275.00</b>
<b>*Glamping Tent (sleeps 6) two nights</b>	<b>NCR</b>	<b>Yes</b>	<b>\$370.00</b>
<b>Camping/Caravanning one night</b>	<b>NCR</b>	<b>Yes</b>	<b>\$20.00</b>
<b>Camping/Caravanning two nights</b>	<b>NCR</b>	<b>Yes</b>	<b>\$35.00</b>
<b>Camping/Caravanning three nights</b>	<b>NCR</b>	<b>Yes</b>	<b>\$45.00</b>
<b>Camping/Caravanning four nights</b>	<b>NCR</b>	<b>Yes</b>	<b>\$60.00</b>
<b>Camping/Caravanning five nights</b>	<b>NCR</b>	<b>Yes</b>	<b>\$62.50</b>
<b>*Tent Accommodation (Mid tent – one person) three nights</b>	<b>NCR</b>	<b>Yes</b>	<b>\$245.00</b>
<b>*Tent Accommodation (Mid Tent – two persons) three nights</b>	<b>NCR</b>	<b>Yes</b>	<b>\$285.00</b>
<b>*Tent Accommodation (Mid Tent – three persons) three nights</b>	<b>NCR</b>	<b>Yes</b>	<b>\$325.00</b>
<b>*Tent Accommodation (Cabins – four persons) three nights</b>	<b>NCR</b>	<b>Yes</b>	<b>\$455.00</b>
<b>*Tent Accommodation Bedding and Extras – Sleeping Bag and Pillow combo</b>	<b>NCR</b>	<b>Yes</b>	<b>\$40.00</b>
<b>*Tent Accommodation Bedding and Extras – Camping Table</b>	<b>NCR</b>	<b>Yes</b>	<b>\$30.00</b>
<b>*Tent Accommodation Bedding and Extras – 65 Litre Esky</b>	<b>NCR</b>	<b>Yes</b>	<b>\$30.00</b>
<b>*Tent Accommodation Bedding and Extras – LED Lantern</b>	<b>NCR</b>	<b>Yes</b>	<b>\$10.00</b>
<b>*Tent Accommodation Bedding and Extras – Camping Chair</b>	<b>NCR</b>	<b>Yes</b>	<b>\$20.00</b>
<b>*Tent Accommodation Bedding and Extras – Stretcher Bed and Mattress</b>	<b>NCR</b>	<b>Yes</b>	<b>\$40.00</b>
<b>Dan and Steph Signature Tent Luncheon (per person)</b>	<b>NCR</b>	<b>Yes</b>	<b>\$155.00</b>
<b>*Nik Flack – Dining experience with matching non-alcoholic beverages (per person)</b>	<b>NCR</b>	<b>Yes</b>	<b>\$300.00</b>
<b>*Nik Flack – Dining experience with matching wines (per person)</b>	<b>NCR</b>	<b>Yes</b>	<b>\$330.00</b>
<b>Food Vendor Site (weekend rate)</b>	<b>NCR</b>	<b>Yes</b>	<b>\$100.00</b>

# CONFIRMED MINUTES

St Lawrence Wetlands T-shirt (long sleeve)	NCR		\$60.00
St Lawrence Wetlands T-shirt (short sleeve)	NCR	Yes	\$49.50
St Lawrence Wetlands Bucket Hat	NCR	Yes	\$15.00
Wetlands High Tea Garden Party - Adult	NCR	Yes	\$40.00
Workshop Lyn Laver-Ahmat Masterclass in Plein Air Painting	NCR	Yes	\$45.00
Workshop Lyn Laver-Ahmat Masterclass Beginners Still Life	NCR	Yes	\$35.00
Workshop Margaret Burgess Fabric Necklace	NCR	Yes	\$35.00
Workshop Margaret Burgess Wire Sculpture Wall Walker	NCR	Yes	\$55.00
Workshop Margaret Burgess Wire Bird Sculpture	NCR	Yes	\$45.00
Workshop Tracey Robb Folded and Tie Dye Adult	NCR	Yes	\$45.00
Workshop Tracey Robb Folded and Tie Dye Children	NCR	Yes	\$40.00
Workshop's Tracey Robb Shibori Honeycombe Pattern, Pole Wrapping and Pole Wrapping and Clamped	NCR	Yes	\$45.00
One Hungry Mumma Pickling and Entertaining at Home Made Simple	NCR	Yes	\$45.00

2. Receives and notes the St Lawrence Wetlands Weekend Business Plan on a Page.
3. Receives and notes the St Lawrence Wetlands Weekend 2023 Prospectus.
4. Receives further updates on the progression of event planning and the St Lawrence Wetlands Weekend Event Management framework for the 2023 event prior to delivery.

Carried

## 10.3

## Unplanned Water Outage St Lawrence

### EXECUTIVE SUMMARY

This report is to provide a report to Council regarding the unplanned water outage in St Lawrence on 29 January 2023.

# CONFIRMED MINUTES

**Resolution No.:** 8226

**Moved:** Cr Coleman

**Seconded:** Cr West

**That Council:**

1. Receives and notes the report into the St Lawrence unplanned water outage,
2. Endorses the proposed unplanned water outage action plan attached to the report, and
3. Requests that a report is presented on a quarterly basis to the Water and Waste Standing Committee on the delivery of the action plan until its completion.

**Carried**

## 10.4

## 2023 Australian Local Government Association National General Assembly

### EXECUTIVE SUMMARY

The Australian Local Government Association (ALGA) National General Assembly (NGA) is Australia's largest and most influential gathering of Local Government Councillors, Mayors, Chairs and Officials. The 2023 (NGA) will be held on 13 to 16 June 2023 in Canberra.

**Resolution No.:** 8227

**Moved:** Cr Pickels

**Seconded:** Cr Lacey

**That Council:**

1. Nominate Mayor Anne Baker, Councillor Kelly Vea Vea, Cr Gina Lacey, Cr Carolyn Moriarty and Councillor Simon West (And Cr Jane Pickels as a back up) to attend in person the 2023 Australian Local Government Association National General Assembly to be held in Canberra from 13 to 16 June 2023.
2. Nominate Councillor Sandy Moffat to attend virtually the 2023 Australian Local Government Association National General Assembly to be held in Canberra from 13 to 16 June 2023
2. Delegate to Mayor Anne Baker and Councillor Kelly Vea Vea voting rights on behalf of Isaac Regional Council at the 2023 Australian Local Government Association National General Assembly of Local Government.

# CONFIRMED MINUTES

3. Request that a Special Meeting is convened for endorsement of Council's National General Assembly Motions which are due for submission no later than 11.59pm on Friday 24 March 2023.

Carried

10.5

2022/2023 2nd Quarter Budget Review

## EXECUTIVE SUMMARY

A review of the current budget has been undertaken with each of the respective Departmental Managers and then reviewed by their respective Directors and Executive Leadership Team as at 31 December 2022, with consideration to the current January trends. The budget review proposes an operating surplus of \$768K compared to its prior position of an operating surplus of \$666K, along with a \$2.6M decrease to capital revenue and a \$8.7M decrease to the capital expenditure program.

Resolution No.: 8228

Moved: Cr Pickels

Seconded: Cr Moriarty

That Council:

1. In accordance with section 170 (3) of the *Local Government Regulation 2012*, adopt the proposed revised budget for 2022/2023.

Carried/Lost

## PROCEDURAL MOTION:

Resolution No.: 8229

Moved: Cr West

Seconded: Cr Pickels

That Council adjourn the meeting at 12.18pm for lunch and a presentation from the Queensland Mine Rehabilitation Commissioner, Mr James Purtill.

Carried

# CONFIRMED MINUTES

## **PROCEDURAL MOTION:**

**Resolution No.: 8230**

**Moved: Cr West**

**Seconded: Cr Austen**

**That Council resume the meeting at 1.42pm.**

**Carried**

**10.5**

**2022/2023 2nd Quarter Budget Review**

## **EXECUTIVE SUMMARY**

A review of the current budget has been undertaken with each of the respective Departmental Managers and then reviewed by their respective Directors and Executive Leadership Team as at 31 December 2022, with consideration to the current January trends. The budget review proposes an operating surplus of \$768K compared to its prior position of an operating surplus of \$666K, along with a \$2.6M decrease to capital revenue and a \$8.7M decrease to the capital expenditure program.

**Resolution No.: 8228**

**Moved: Cr Pickels**

**Seconded: Cr Moriarty**

**That Council:**

- 1. In accordance with section 170 (3) of the *Local Government Regulation 2012*, adopt the proposed revised budget for 2022/2023.**

**Carried**

# CONFIRMED MINUTES

**10.6**

**Revised 2023 Schedule of Planning, Environment and Community Services Standing Committee and Corporate, Governance and Financial Services Standing Committee Meetings**

## EXECUTIVE SUMMARY

This report is requesting Council adopt a revised 2023 Schedule of Planning, Environment and Community Services Standing Committee and Corporate, Governance and Financial Services Standing Committee Meetings for the period March 2023 to November 2023.

**Resolution No.: 8231**

**Moved: Cr Pickels**

**Seconded: Cr Vea Ve**

**That Council:**

- 1. Adopt the following amended meeting schedules for the Planning, Environment and Community Services Standing Committee and the Corporate, Governance and Financial Services Standing Committee for the period of March 2023 to November 2023.**

**Carried**

**10.7**

**Glenden Community Activation Sponsorship Program**

## EXECUTIVE SUMMARY

The purpose of this report is to seek Council's approval for a Glenden Community Activation Sponsorship Program to provide temporary funding for community groups to help activate and engage the Glenden Community.

**Resolution No.: 8232**

**Moved: Cr Austen**

**Seconded: Cr Coleman**

**That Council:**





# CONFIRMED MINUTES

## **PROCEDURAL MOTION:**

**Resolution No.: 8234**

**Moved: Cr West**

**Seconded:**

**Cr Moffat**

**That Council open the meeting to the public at 2.21pm.**

**Carried**

## **11. CONFIDENTIAL REPORTS**

### **CONFIDENTIAL REPORT**

Closed under 254J(3) (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government

#### **11.1 Pool Management and Operation Tender – Middlemount and Clermont**

### **EXECUTIVE SUMMARY**

This report provides an overview of the preparations for the continuation of tenure at the Council swimming pools at Clermont and Middlemount and seeks Council's endorsement for the release of a tender.

*Resolution No.: PECS1013*

*Moved: Mayor Anne Baker*

*Seconded:*

*Cr Gina Lacey*

*That the Committee recommends that Council:*

- 1. Authorises the release of a Request for Tender (RFT) for the Management and Operation of two (2) Council owned swimming pools located at Clermont and Middlemount for a term of four (4) years;*
- 2. Endorses the status and time frames of the Request for Tender (RFT) process for the management and operation of Council owned pools located at Clermont and Middlemount;*

# CONFIRMED MINUTES

3. *Authorises the Chief Executive Officer to negotiate, vary and execute the legal instruments to action clause 1 and 2 above.*

*Carried*

<b>Resolution No.:</b>	<b>8235</b>		
<b>Moved:</b>	<b>Cr West</b>	<b>Seconded:</b>	<b>Cr Moffat</b>
<b>That Council:</b>			
1. <b>Authorises the release of a Request for Tender (RFT) for the Management and Operation of two (2) Council owned swimming pools located at Clermont and Middlemount for a term of four (4) years subject to minor administrative changes to the tender documentation to be approved by the Chief Executive Officer prior to release;</b>			
2. <b>Endorses the status and time frames of the Request for Tender (RFT) process for the management and operation of Council owned pools located at Clermont and Middlemount;</b>			
3. <b>Authorises the Chief Executive Officer to negotiate, vary and execute the legal instruments to action clause 1 and 2 above.</b>			
<b>Carried</b>			

## CONFLICT OF INTEREST

Mr Jeff Stewart-Harris declared a conflict of interest for Report 11.2 Establishment of a CEO Performance Review Panel as the report relates to the performance review process for his position as Chief Executive Officer. Mr Stewart-Harris left the meeting room at 2.16pm and was not in attendance for the discussions for Report 11.2.

## CONFLICT OF INTEREST

Mrs Mary-Anne Uren, Mr Robert Perna, Mr Darren Fettell, Mr Dan Wagner and Mr Scott Casey declared a conflict of interest for Report 11.2 Establishment of a CEO Performance Review Panel as they are direct reports of the CEO and Report 11.2 relates to the performance review process for the Chief Executive Officer. Mrs Mary-Anne Uren, Mr Robert Perna, Mr Darren Fettell, Mr Dan Wagner and Mr Scott Casey left the meeting room at 2.16pm and were not in attendance for the discussions for Report 11.2.

# CONFIRMED MINUTES

## CONFLICT OF INTEREST

Mrs Tricia Hughes and Mr Beau Jackson declared a conflict of interest for Report 11.2 Establishment of a CEO Performance Review Panel as they are direct reports of the CEO and Report 11.2 relates to the performance review process for the Chief Executive Officer. Mrs Tricia Hughes and Mr Beau Jackson left the meeting room at 2.16pm and was not in attendance for the discussions for Report 11.2.

## CONFIDENTIAL

Closed under 254J(3) (b) industrial matters affecting employees;

**11.2**

### **Establishment of a CEO Performance Review Panel**

## EXECUTIVE SUMMARY

Council is being requested to establish a CEO Performance Review Panel pursuant to Section 12(4)(d) of the *Local Government Act 2009* (the Act) and Section 265 of the *Local Government Regulation 2012* (the Regulation).

**Resolution No.:** 8236

**Moved:** Cr West

**Seconded:** Cr Moriarty

**That Council:**

- 1. Resolves pursuant to Section 12(4)(d) of the Local Government Act 2009 (the Act) and Section 265 of the Local Government Regulation 2012 (the Regulation), the establishment of a Committee to be known as the CEO Performance Review Panel (the Panel) for the purposes of undertaking periodic review of the Chief Executive Officer's performance against the Chief Executive Officer (CEO) Annual Performance Plan, the Chief Executive Officer's responsibilities under the Act, and the Chief Executive Officer's Position Statement incorporated in the CEO Contract of Employment.**
- 2. Endorses the CEO Performance Review Panel Daft Terms of Reference which charges the Panel with:**
  - Conducting a periodic review of the CEO's performance with due regard to the CEO Contract of Employment, the CEO annual Performance Plan and responsibilities assigned by Council.**
  - In consultation with the CEO, suggesting to Council any additional performance indicators that Council may wish to apply in the near future.**

# CONFIRMED MINUTES

3. Approves the following delegations from Council to the Panel:
  - Authority to assess the CEO's performance against the CEO's Contract of Employment, the CEO Annual Performance Plan and any additional responsibilities assigned by Council.
  - Authority to commission a qualified and experienced person to assist the Panel in fulfilling its delegated role including the facilitation of periodic CEO performance reviews.
  - Convenes an annual 360 degree survey for feedback from key stakeholders on the CEO's performance.
  - Provides a report to Council on the annual assessment of the CEO's performance including remuneration considerations if required.
  - Provides a report to Council on the recommended CEO Annual Performance Plan.
4. Notes that all other decisions of the Panel will constitute recommendations for Council consideration.
5. Notes that the Panel shall comply with relevant legislation including the Act, the Human Rights Act 2019, the Regulation, and relevant policies of the Council.
6. Endorses that Panel consisting of the following members:
  - The Mayor (Panel Chair); and
  - The Deputy Mayor; and
  - Two Councillors appointed by the Council who are:
    - Cr Lacey
    - Cr Austen

Carried

## ATTENDANCE

Mr Jeff Stewart-Harris, Mrs Mary-Anne Uren, Mr Robert Perna, Mr Darren Fettell, Mr Dan Wagner and Mr Scott Casey, Mrs Tricia Hughes and Mr Beau Jackson returned to the meeting room at 2.25pm.

## 12. INFORMATION BULLETIN

### 12.1 Office of the Chief Executive Officer Information Bulletin – February 2023

#### EXECUTIVE SUMMARY

The Office of the Chief Executive Officer Information Bulletin for February 2023 is provided for Council review.

**Resolution No.:** 8237

**Moved:** Cr Lacey

**Seconded:** Cr West

**That Council:**

1. Notes the Office of the Chief Executive Officer Information Bulletin for February 2023.

Carried

## 13. COUNCILLOR QUESTION TIME

### 13.1 Australia Day Thank You

Cr Jane Pickles thanked the Isaac Team from across all Directorates for their efforts in assisting in running the Australia Day events across the Region.

### 13.2 Email from Cr Carolyn Moriarty – Old Clermont Police Lock Up

Cr Carolyn Moriarty enquired about the fate of the old Clermont Police Lock Up. Cr Moriarty advised that there is a pressing timeline for the fate of the old lock up and requested an update from the Director Planning, Environment and Community Services on the investigation of this request.

**ACTION: DIRECTOR PLANNING, ENVIRONMENT AND COMMUNITY SERVICES**

# CONFIRMED MINUTES

13.3

## Funding for Regional Housing Summit

Cr Gina Lacey advised that the Greater Whitsunday Regional Development Authority (GW RDA) and Greater Whitsunday Communities (GWC) are requesting grant funding of \$90,000 (\$30,000 each) from the Mackay, Isaac and Whitsunday Regional Councils to proceed with a Regional Housing Summit.

**Resolution No.:** 8238

**Moved:** Cr Lacey

**Seconded:** Cr Moffat

**That Council:**

1. **Accede to the request from Greater Whitsunday Communities to contribute \$30,000 to be funded in the Quarter 3 Budget Review Process for the research component for the Regional Housing Summit subject to the intellectual property generated by this project being made available to the participating funders for their own purposes.**

**Carried**

## 14. CONCLUSION

There being no further business, the Mayor declared the meeting closed at 2.44pm.

These minutes will be confirmed by Council at the Ordinary Meeting to be held in Moranbah on Wednesday 29 March 2023.

.....  
MAYOR

..... / ..... / .....  
DATE