

# UNCONFIRMED MINUTES

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**ORDINARY MEETING OF  
ISAAC REGIONAL COUNCIL**

HELD ON  
**WEDNESDAY, 27 NOVEMBER 2024**  
**COMMENCING AT 9.00AM**

**ISAAC REGIONAL COUNCIL CHAMBERS,  
MORANBAH**

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# UNCONFIRMED MINUTES

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## ISAAC REGIONAL COUNCIL

### UNCONFIRMED MINUTES OF THE ORDINARY MEETING

#### HELD AT ISAAC REGIONAL COUNCIL

#### COUNCIL CHAMBERS, MORANBAH

WEDNESDAY 27 NOVEMBER 2024

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# UNCONFIRMED MINUTES

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## ISAAC REGIONAL COUNCIL

### UNCONFIRMED MINUTES OF THE ORDINARY MEETING

#### HELD AT ISAAC REGIONAL COUNCIL

#### COUNCIL CHAMBERS, MORANBAH

WEDNESDAY 27 NOVEMBER 2024 COMMENCING AT 9.00AM

#### **ATTENDANCE**

Mayor Kelly Veve Veve, Chair  
Deputy Mayor, Cr Jane Pickels, Division Six  
Cr Terry O'Neill, Division One  
Cr Vern Russell, Division Two  
Cr Melissa Westcott, Division Three  
Cr Simon West, Division Four  
Cr Alaina Earl, Division Five  
Cr Rachel Anderson, Division Seven  
Cr Viv Coleman, Division Eight

#### **OFFICERS PRESENT**

Mr Cale Dendle, Chief Executive Officer  
Mr Darren Fettell, Director Corporate Governance and Financial Services  
Mr Dan Wagner, Director Planning, Environment and Community Services  
Mr Robert Perna, Director Engineering and Infrastructure  
Mr Scott Casey, Director Water and Waste  
Mr Beau Jackson, Executive Manager Advocacy and External Affairs  
Mrs Susan Martin, Manager Budgets and Statutory Reporting  
Mrs Tricia Hughes, Coordinator Executive Support, Office of the Mayor and CEO

<b>1. OPENING</b>
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The Mayor declared the meeting open at 9.00am and welcomed all in attendance for the November Ordinary Meeting.

# UNCONFIRMED MINUTES

The Mayor acknowledged the traditional custodians of the land, the Barada Barna People, on which we meet today and paid her respects to their Elders past, present and emerging.

## 2. LEAVE OF ABSENCE AND APOLOGIES

No apologies or leave of absence received for this meeting.

## 3. CONDOLENCES

- LANGTREE, Malcolm Anderson “Andy” formerly of Moranbah
- SCULLIE, Peter James late of Nebo
- SILVESTRI, Elaine formerly of Moranbah
- FARAM, Heather Joy formerly of Moranbah
- ALLWOOD, Ray late of Clermont
- BRIDGEMAN, Margaret late of Clermont

## 4. DECLARATION OF CONFLICTS OF INTEREST

### DECLARABLE CONFLICT OF INTEREST

Cr Terry O’Neill declared a declarable conflict of interest for Report 9.9 Shareholder Relationship: Isaac Affordable Housing Trust as his mother-in-law is a tenant of Isaac Affordable Housing Trust.

### DECLARABLE CONFLICT OF INTEREST

Cr Alaina Earl declared a declarable conflict of interest Report 9.18 Minor Community Grants Summary October 2024 for the Rock FM Association Incorporated (4RFM) Application as she is employed by 4RFM and for the Reece Lahiff as he is a relative of her husband.

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## DECLARABLE CONFLICT OF INTEREST

Cr Vern Russell declared a declarable conflict of interest for Report 9.23 Request for Waiver of Development Application Fees and Infrastructure Charges for an Other Change Application (MCU24/0014) - Material Change of Use – Community Facility (Office) – 12 Murphy Street, Dysart Qld 4745 – Lot 31 on D111246 as she is a Board Member for the applicant Hinterland Community Care.

### NOTE:

*Council acknowledges that Chapter 5B Councillors' Conflicts of Interest of the Local Government Act 2009 does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the local government to be a member of the board of the corporation or association.*

## 5. DEPUTATIONS

No deputations this meeting.

## 6. CONSIDERATION OF NOTICE OF MOTIONS

No notice of motions for this meeting.

## 7. CONFIRMATION OF MINUTES

**Ordinary Meeting of Isaac Regional Council held at Clarke Creek Community Hall, Clarke Creek on Wednesday 30 October 2024**

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**Resolution No.: 8925**

**Moved: Cr Melissa Westcott**

**Seconded: Cr Vern Russell**

**The Minutes of the Ordinary Meeting of Isaac Regional Council held at Isaac Regional Council, Board Room, St Lawrence on Wednesday 30 October 2024 are confirmed.**

**Carried**

## 8. BUSINESS ARISING FROM PREVIOUS MEETING

No business arising from previous meeting.

## 9. STANDING COMMITTEE REPORTS

### 9.1 Isaac Regional Council Monthly Financial Report as at 31 October 2024

#### EXECUTIVE SUMMARY

In accordance with the *Local Government Regulation 2012* (s204) a monthly financial report is required to be presented to Council stating the progress made in relation to the budget for the period of the financial year as near as practicable to the end of the month before the meeting is held.

#### COMMITTEE'S RECOMMENDATION

*Resolution No.:* CGFS0914

*Moved:* Cr Vern Russell

*Seconded:* Cr Terry O'Neill

*That the Committee recommends that Council:*

## UNCONFIRMED MINUTES

1. *Receive the financial statements for the period ended 31 October 2024 pursuant to, and in accordance with, the Local Government Regulation 2012 (s204).*

*Carried*

**Resolution No.: 8926**

**Moved: Cr Rachel Anderson**

**Seconded: Cr Jane Pickels**

**That Council:**

1. **Receive the financial statements for the period ended 31 October 2024 pursuant to, and in accordance with, the *Local Government Regulation 2012 (s204).***

**Carried**

### 9.2 2023/2024 Financial Year Reserve Utilisation

#### EXECUTIVE SUMMARY

In line with Council's Reserves Policy, the report outlines a listing of the reserve transfers required to balance the 2023/2024 financial year.

#### COMMITTEE'S RECOMMENDATION

*Resolution No.: CGFS0915*

*Moved: Cr Vern Russell*

*Seconded: Cr Terry O'Neill*

*That the Committee recommends that Council:*

1. *Notes the reserve transfers required to balance the 2023/2024 financial year.*

*Carried*

# UNCONFIRMED MINUTES

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<b>Resolution No.:</b>	<b>8927</b>	<b>Moved:</b>	<b>Cr Terry O'Neill</b>	<b>Seconded:</b>	<b>Cr Vern Russell</b>
<b>That Council:</b>					
1. <b>Notes the reserve transfers required to balance the 2023/2024 financial year.</b>					
					<b>Carried</b>

## 9.3 Safety and Resilience Update

### EXECUTIVE SUMMARY

This report is provided as an update to Council on the current status of the Health, Safety and Wellbeing Management System (HSWMS).

### COMMITTEE'S RECOMMENDATION

*Resolution No.:* CGFS0916

*Moved:* Cr Vern Russell

*Seconded:* Cr Terry O'Neill

*That the Committee recommends that Council:*

- Notes the Safety and Resilience report provided on the current status of the Health, Safety and Wellbeing Management System.*

*Carried*

<b>Resolution No.:</b>	<b>8928</b>	<b>Moved:</b>	<b>Cr Viv Coleman</b>	<b>Seconded:</b>	<b>Cr Alaina Earl</b>
<b>That Council:</b>					
1. <b>Notes the Safety and Resilience Report provided on the current status of the Health, Safety and Wellbeing Management System.</b>					
					<b>Carried</b>

## 9.4

### Isaac Regional Council Local Disaster Management Plan

#### EXECUTIVE SUMMARY

This report is to present the Local Disaster Management Group (LDMG) meeting minutes from 2024, and to seek Council endorsement of the 2024 annual review of the Local Disaster Management Plan (LDMP). The review resulted in the expanded details of agency roles and responsibilities, revised State Government department names, and refreshed all URL links throughout. The LDMP is required to be endorsed by Council under the Queensland Disaster Management Arrangements (*Disaster Management Act 2003* (Qld), Part 5, Section 80, 1(b)).

#### COMMITTEE'S RECOMMENDATION

Resolution No.: CGFS0917

Moved: Cr Jane Pickels      Seconded: Cr Vern Russell

That the Committee recommends that Council:

- Note and accept the minutes from the Local Disaster Management Group meetings held during 2024:
  - 2 May 2024
  - 31 October 2024
- Endorse the Local Disaster Management Plan 2024.

Carried

Resolution No.: 8929

Moved: Cr Jane Pickels      Seconded: Cr Viv Coleman

That Council:

- Notes and accepts the minutes from the Local Disaster Management Group meetings held during 2024:
  - 2 May 2024
  - 31 October 2024
- Endorses the Local Disaster Management Plan 2024.

Carried

## 9.5

### State Emergency Service Bi-Annual Update

#### EXECUTIVE SUMMARY

This report aims to inform the Council about the current State Emergency Service (SES) operations within the Isaac region, highlighting recent activities, community engagement and any challenges faced by the SES. It is essential for Council to be aware of these updates to ensure effective collaboration and support for ongoing and future emergency management strategies in the community.

#### COMMITTEE'S RECOMMENDATION

Resolution No.: CGFS0918

Moved: Cr Jane Pickels

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

1. Receive and note the State Emergency Service Bi-Annual Update report.

Carried

**Resolution No.: 8930**

**Moved: Cr Viv Coleman**

**Seconded: Cr Simon West**

**That Council:**

1. Receive and note the State Emergency Service Bi-Annual Update report.
2. Continues to support the provisions of emergency services noting road crash rescue focus on the Coast and Nebo.

Carried

# UNCONFIRMED MINUTES

9.6

## Register Of Pre-Qualified Suppliers Panel Arrangement for the Provision of Plant Hire (Wet and/or Dry)

### EXECUTIVE SUMMARY

The purpose of this report is to recommend the appointment of selected tenderers to a Register of Pre-Qualified Suppliers (RPQS) Arrangement for the Provision of Plant Hire (Wet and/or Dry) IRCT-ALL2-1123-349 to Isaac Regional Council.

### COMMITTEE'S RECOMMENDATION

Resolution No.: CGFS0919

Moved: Cr Vern Russell

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

1. Endorse the award of tender IRCT-ALL2-1123-349, for the creation of a panel of Register of Pre-Qualified Suppliers for Provision of Plant Hire (Wet and/or Dry), for an initial term of two years from 1 December 2024 with 2 (two) additional twelve months extension options.
2. Endorse the list of Pre-Qualified suppliers detailed in the report.
3. Authorise the Chief Executive Officer to negotiate, execute and vary the Pre-Qualified Suppliers Agreements as required.

Carried

Resolution No.: 8931

Moved: Cr Simon West

Seconded: Cr Alaina Earl

That Council:

1. Endorses the award of tender IRCT-ALL2-1123-349, for the creation of a panel of Register of Pre-Qualified Suppliers for Provision of Plant Hire (Wet and/or Dry), for an initial term of two years from 1 December 2024 with 2 (two) additional twelve months extension options.
2. Endorses the list of Pre-Qualified suppliers detailed in the report.
3. Authorises the Chief Executive Officer to negotiate, execute and vary the Pre-Qualified Suppliers Agreements as required.

Carried

# UNCONFIRMED MINUTES

9.7

## Register of Pre-Qualified Suppliers Panel Arrangement for the Provision of IT Data Cabling Services

### EXECUTIVE SUMMARY

The purpose of this report is to recommend the appointment of selected tenderers to a Register of Pre-Qualified Suppliers (RPQS) Arrangement for the Provision of IT Data Cabling Services IRC-CGFS-0624-T371 to Isaac Regional Council.

### COMMITTEE'S RECOMMENDATION

Resolution No.: CGFS0920

Moved: Cr Terry O'Neill

Seconded: Cr Vern Russell

That the Committee recommends that Council:

1. Endorse the award of tender IRC-CGFS-0624-T371, for the creation of a panel of Register of Pre-Qualified Suppliers for IT Data Cabling Services, for an initial term of two years from 1 December 2024 with 2 (two) additional twelve months extension options.
2. Endorse the list of Pre-Qualified suppliers detailed in the report.
3. Authorise the Chief Executive Officer to negotiate, execute and vary the Pre-Qualified Suppliers Agreements as required.

Carried

Resolution No.: 8932

Moved: Cr Jane Pickels

Seconded: Cr Melissa Westcott

That Council:

1. Endorse the award of tender IRC-CGFS-0624-T371, for the creation of a panel of Register of Pre-Qualified Suppliers for IT Data Cabling Services, for an initial term of two years from 1 December 2024 with 2 (two) additional twelve months extension options.
2. Endorse the list of Pre-Qualified suppliers detailed in the report.
3. Authorise the Chief Executive Officer to negotiate, execute and vary the Pre-Qualified Suppliers Agreements as required.

Carried

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## ATTENDANCE

Mrs Jessica Bugeja, Research and Policy Advisor video conferenced into the meeting at 9.20am.

### 9.8

### Exception Based Procurement Arrangements – Moranbah Early Learning Centre

#### EXECUTIVE SUMMARY

The purpose of this report is to seek endorsement of an exception under the provisions of Section 235(a) of the *Local Government Regulations 2012* to allow Moranbah Early Learning Centre (MELC) to oversee the completion of the expansion and renovation works, including procurement processes, as part of a larger, ongoing project.

As Council is contributing to a larger renovation and improvement project being undertaken by MELC, it is logical that the projects be combined and delivered by MELC, indicating there is only one supplier reasonably available.

#### COMMITTEE'S RECOMMENDATION

Resolution No.: CGFS0921

Moved: Cr Jane Pickels

Seconded: Cr Vern Russell

That the Committee recommends that Council:

1. Notes that as Council is contributing to a larger project already planned and being undertaken by Moranbah Early Learning Centre, it is advantageous for them to oversee procurement for the project;
2. Resolve to approve the enclosed exception to enter medium-or large-sized contractual arrangements as per s235 of the *Local Government Regulations 2012 (Qld)* for the expansion and renovation works required, being that there is only one supplier reasonably available.

Carried

# UNCONFIRMED MINUTES

**Resolution No.: 8933**

**Moved: Cr Jane Pickels**

**Seconded: Cr Rachel Anderson**

**That Council:**

- 1. Notes that as Council is contributing to a larger project already planned and being undertaken by Moranbah Early Learning Centre, it is advantageous for them to oversee procurement for the project;**
- 2. Resolves to approve the enclosed exception to enter medium-or large-sized contractual arrangements as per s235 of the *Local Government Regulations 2012 (Qld)* for the expansion and renovation works required, being that there is only one supplier reasonably available.**

**Carried**

## DECLARABLE CONFLICT OF INTEREST

Cr Terry O'Neill declared a declarable conflict of interest for Report 9.9 Shareholder Relationship: Isaac Affordable Housing Trust as his mother-in-law is a tenant of Isaac Affordable Housing Trust. Cr O'Neill left the meeting room at 9.20am and did not participate in the discussion or vote for Report 9.9.

### 9.9

### Shareholder Relationship: Isaac Affordable Housing Trust

#### EXECUTIVE SUMMARY

Chief Executive Officer proposing some shareholder and associated agreements with Isaac Affordable Housing Fund Pty Ltd (IAHF) on behalf of Isaac Affordable Housing Trust (IAHT).

#### COMMITTEE'S RECOMMENDATION

*Resolution No.: CGFS0922*

*Moved: Cr Jane Pickels*

*Seconded: Cr Vern Russell*

*That the Committee recommends that Council:*

# UNCONFIRMED MINUTES

1. *Negotiate and finalise a simple Shareholder Agreement (or equivalent) with Isaac Affordable Housing Fund Pty Ltd that nominates financial and non-financial expectations that are to be reported to Council at intervals of no more than six months commencing March 2025.*
2. *Finalise a replacement Loan Agreement with Isaac Affordable Housing Fund Pty Ltd to replace the existing agreement which expired on 30 June 2024.*
3. *Restore property management fees for relevant Isaac Affordable Housing Trust properties.*
4. *Request Isaac Affordable Housing Fund Pty Ltd to:*
  - a. *Appoint suitably-qualified and independent directors (using modest remuneration if necessary) to the two vacancies on the board.*
  - b. *Consider whether the current operating model of Isaac Affordable Housing Fund Pty Ltd is suitable for planned expansions of the housing portfolio?*
  - c. *Prepare a Capability Statement (or equivalent to complement IAHT Prospectus) for use by Council (as community advocate) referring corporate investment prospects.*

Carried

**Resolution No.:** 8934

**Moved:** Cr Vern Russell

**Seconded:** Cr Melissa Westcott

**That the Committee recommends that Council:**

1. **Negotiate and finalise a simple Shareholder Agreement (or equivalent) with Isaac Affordable Housing Fund Pty Ltd that nominates financial and non-financial expectations that are to be reported to Council at intervals of no more than six months commencing March 2025.**
2. **Finalise a replacement Loan Agreement with Isaac Affordable Housing Fund Pty Ltd to replace the existing agreement which expired on 30 June 2024.**
3. **Restore property management fees for relevant Isaac Affordable Housing Trust properties.**
4. **Request Isaac Affordable Housing Fund Pty Ltd to:**
  - a. **Appoint suitably-qualified and independent directors (using modest remuneration if necessary) to the two vacancies on the board.**
  - b. **Consider whether the current operating model of Isaac Affordable Housing Fund Pty Ltd is suitable for planned expansions of the housing portfolio?**

# UNCONFIRMED MINUTES

- c. **Prepare a Capability Statement (or equivalent to complement IAHT Prospectus) for use by Council (as community advocate) referring corporate investment prospects.**

**Carried**

## ATTENDANCE

Cr Terry O'Neill returned to the meeting room at 9.25am.

### 9.10

### Draft 2023-2024 Annual Report

#### EXECUTIVE SUMMARY

The preparation and adoption of the Annual Report is a legislative requirement pursuant to section 182 of the *Local Government Regulation 2012*.

Isaac Regional Council's 2023-2024 Annual Report has been prepared in accordance with all requirements of the *Local Government Act 2009* and the *Local Government Regulation 2012*.

#### COMMITTEE'S RECOMMENDATION

Resolution No.: CGFS0923

Moved: Cr Jane Pickels

Seconded: Cr Terry O'Neill

*That the Committee recommends that Council:*

1. *Adopts Isaac Regional Council's 2023-2024 Annual Report and delegate authority to the Mayor and Chief Executive Officer to approve minor editorial and administrative changes and to finalise the annual report, no later than 6 December 2024.*

**Carried**

# UNCONFIRMED MINUTES

**Resolution No.: 8935**

**Moved: Cr Simon West**

**Seconded: Cr Alaina Earl**

**That the Committee recommends that Council:**

- 1. Adopts Isaac Regional Council's 2023-2024 Annual Report and delegate authority to the Mayor and Chief Executive Officer to approve minor editorial and administrative changes and to finalise the annual report, no later than 6 December 2024.**

**Carried**

## **9.11 Major Projects Meeting Monthly Report**

### **EXECUTIVE SUMMARY**

This report is provided to update Council on the newly created Major Project's Team and the changing status of major projects across Isaac.

### **COMMITTEE'S RECOMMENDATION**

*Resolution No.: CGFS0924*

*Moved: Cr Vern Russell*

*Seconded: Cr Terry O'Neill*

*That the Committee recommends that Council:*

- 1. Notes the updates on Major Projects across Isaac*
- 2. Receives the in-progress Major Projects Spreadsheet on the status of all known projects in the region.*

*Carried*

# UNCONFIRMED MINUTES

**Resolution No.:** 8936

**Moved:** Cr Melissa Westcott

**Seconded:** Cr Terry O'Neill

**That Council:**

1. Notes the updates on Major Projects across Isaac.
2. Receives the in-progress Major Projects Spreadsheet on the status of all known projects in the region.

**Carried**

## 9.12

## Amended Draft Isaac Corporate Plan 2023 - 2028

### EXECUTIVE SUMMARY

The purpose of this report is to present the amended draft Isaac Corporate Plan 2023 – 2028 for adoption in accordance with the *Local Government Act 2009*.

### COMMITTEE'S RECOMMENDATION

*Resolution No.:* CGFS0925

*Moved:* Cr Vern Russell

*Seconded:* Cr Jane Pickels

*That the Committee recommends that Council:*

1. Rescind the Isaac Community-Corporate Plan 2023-2028.
2. In accordance with sections 165 and 166 of the Local Government Regulation 2012, adopts the amended Isaac Corporate Plan 2023-2028 to supersede the Community-Corporate Plan 2023-2028.

*Carried*

# UNCONFIRMED MINUTES

**Resolution No.: 8937**

**Moved: Cr Melissa Westcott**

**Seconded: Cr Simon West**

**That Council:**

- 1. Rescind the Isaac Community-Corporate Plan 2023-2028.**
- 2. In accordance with sections 165 and 166 of the *Local Government Regulation 2012*, adopts the amended Isaac Corporate Plan 2023-2028 to supersede the Community-Corporate Plan 2023-2028.**

**Carried**

## ATTENDANCE

Mrs Jessica Bugeja ended her video conference with the meeting at 9.45am.

### 9.13

### Local Government Energy Partnerships

#### EXECUTIVE SUMMARY

The Local Council Energy Partnership (LCEP) program, a \$1.21 million initiative by the Queensland State Government, aims to support local councils in managing the surge in renewable energy projects across the state. Administered by the Local Government Association of Queensland (LGAQ), the program connects councils and Regional Organisations of Councils (ROCs) with planning experts to ensure renewable developments deliver community benefits and align with local priorities. This initiative is part of Queensland's broader renewable energy goals of reaching 80% renewable energy by 2035.

Isaac Regional Council LGA is experiencing rapid growth in renewable energy projects, the LCEP program provides an opportunity for council to develop critical tools to support better outcomes for communities that host renewable projects. Through the LCEP program, council is seeking funding to establish a Renewable Energy Coordinator role, which will enhance its capacity to manage projects, streamline approvals, and strengthen community engagement. This will ensure that local communities benefit from the economic and environmental opportunities brought by renewable energy investments.

# UNCONFIRMED MINUTES

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## COMMITTEE'S RECOMMENDATION

Resolution No.: CGFS0926

Moved: Cr Vern Russel

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

1. Authorises the Chief Effective Officer to negotiate and execute any relevant Local Council Energy Program agreements.
2. Endorses the creation of a new grant funded role of Renewable Energy Coordinator within the Advocacy and External Affairs team.

Carried

**Resolution No.: 8938**

**Moved: Cr Viv Coleman**

**Seconded: Cr Vern Russell**

**That Council:**

1. Authorises the Chief Effective Officer to negotiate and execute any relevant Local Council Energy Program agreements.
2. Endorses the creation of a new grant funded role of Renewable Energy Coordinator within the Advocacy and External Affairs team.

Carried

## 9.14

## Standing Orders and Meeting Procedures - Updated

### EXECUTIVE SUMMARY

This report seeks Council's consideration to review and adopt the updated Standing Orders and Meeting Procedures.



# UNCONFIRMED MINUTES

That the Committee recommends that Council:

1. Adopts the following meeting schedule for Ordinary Meetings of Council for the period of January 2025 to December 2025.

## ORDINARY MEETINGS

MEETING DATE	TIME	LOCATION
Wednesday 29 January 2025	10.00am	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
Wednesday 26 February 2025	10.00am	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
Wednesday 26 March 2025	10.00am	Isaac Regional Council, 16 Queen Elizabeth Drive – Dysart – Training Room
Wednesday 23 April 2025	10.00am	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
Tuesday 27 May 2025	10.00am	Isaac Regional Council, 25 Daintree Street, Clermont – Board Room
Wednesday 18 June 2025	10.00am	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
Wednesday 23 July 2025	10.00am	Isaac Regional Council, 11 Carter Place, Middlemount – Board Room
Wednesday 27 August 2025	10.00am	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
Wednesday 24 September 2025	10.00am	Isaac Regional Council, 10 Reynolds St, Nebo – Board Room
Wednesday 29 October 2025	10.00am	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
Wednesday 26 November 2025	10.00am	Isaac Regional Council, 36 Macartney Street, St Lawrence – Board Room
Wednesday 17 December 2025	10.00am	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room

2. Adopts the following meeting schedule for Standing Committee Meetings of Council for the period of January 2025 to December 2025.

## CORPORATE, GOVERNANCE AND FINANCIAL SERVICES STANDING COMMITTEE

CGFS STANDING COMMITTEE MEETING DATE	TIME	LOCATION
Tuesday 11 February 2025	9.30am	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
Tuesday 11 March 2025	9.30am	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room

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<i>Tuesday 8 April 2025</i>	<i>9.30am</i>	<i>Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room</i>
<i>Tuesday 13 May 2025</i>	<i>9.30am</i>	<i>Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room</i>
<i>Tuesday 10 June 2025</i>	<i>9.30am</i>	<i>Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room</i>
<i>Tuesday 8 July 2025</i>	<i>9.30am</i>	<i>Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room</i>
<i>Tuesday 12 August 2025</i>	<i>9.30am</i>	<i>Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room</i>
<i>Tuesday 9 September 2025</i>	<i>9.30am</i>	<i>Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room</i>
<i>Tuesday 7 October 2025</i>	<i>9.30am</i>	<i>Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room</i>
<i>Tuesday 11 November 2025</i>	<i>9.30am</i>	<i>Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room</i>

## PLANNING, ENVIRONMENT AND COMMUNITY SERVICES STANDING COMMITTEE

<b>PECS STANDING COMMITTEE MEETING DATE</b>	<b>TIME</b>	<b>LOCATION</b>
<i>Tuesday 11 February 2025</i>	<i>1.00pm</i>	<i>Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room</i>
<i>Tuesday 11 March 2025</i>	<i>1.00pm</i>	<i>Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room</i>
<i>Tuesday 8 April 2025</i>	<i>1.00pm</i>	<i>Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room</i>
<i>Tuesday 13 May 2025</i>	<i>1.00pm</i>	<i>Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room</i>
<i>Tuesday 10 June 2025</i>	<i>1.00pm</i>	<i>Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room</i>
<i>Tuesday 8 July 2025</i>	<i>1.00pm</i>	<i>Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room</i>
<i>Tuesday 12 August 2025</i>	<i>1.00pm</i>	<i>Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room</i>
<i>Tuesday 9 September 2025</i>	<i>1.00pm</i>	<i>Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room</i>
<i>Tuesday 7 October 2025</i>	<i>1.00pm</i>	<i>Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room</i>
<i>Tuesday 11 November 2025</i>	<i>1.00pm</i>	<i>Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room</i>

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## ENGINEERING AND INFRASTRUCTURE STANDING COMMITTEE

<b>E&amp;I STANDING COMMITTEE MEETING DATE</b>	<b>TIME</b>	<b>LOCATION</b>
Wednesday 12 February 2025	9.30am	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
Wednesday 12 March 2025	9.30am	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
Wednesday 9 April 2025	9.30am	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
Wednesday 14 May 2025	9.30am	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
Wednesday 11 June 2025	9.30am	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
Wednesday 9 July 2025	9.30am	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
Wednesday 13 August 2025	9.30am	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
Wednesday 10 September 2025	9.30am	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
Wednesday 8 October 2025	9.30am	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
Wednesday 12 November 2025	9.30am	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room

## WATER AND WASTE STANDING COMMITTEE

<b>W&amp;W STANDING COMMITTEE MEETING DATE</b>	<b>TIME</b>	<b>LOCATION</b>
Wednesday 12 February 2025	1.00pm	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
Wednesday 12 March 2025	1.00pm	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
Wednesday 9 April 2025	1.00pm	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
Wednesday 14 May 2025	1.00pm	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
Wednesday 11 June 2025	1.00pm	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
Wednesday 9 July 2025	1.00pm	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
Wednesday 13 August 2025	1.00pm	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
Wednesday 10 September 2025	1.00pm	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room

# UNCONFIRMED MINUTES

Wednesday 8 October 2025	1.00pm	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
Wednesday 12 November 2025	1.00pm	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room

Carried

<b>Resolution No.:</b>	<b>8940</b>		
<b>Moved:</b>	<b>Cr Viv Coleman</b>	<b>Seconded:</b>	<b>Cr Vern Russell</b>
<b>That Council:</b>			
1. Adopts the following meeting schedule for Ordinary Meetings of Council for the period of January 2025 to December 2025.			
<b>ORDINARY MEETINGS</b>			
<b>MEETING DATE</b>	<b>TIME</b>	<b>LOCATION</b>	
Wednesday 29 January 2025	10.00am	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room	
Wednesday 26 February 2025	10.00am	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room	
Wednesday 26 March 2025	10.00am	Isaac Regional Council, 16 Queen Elizabeth Drive – Dysart – Training Room	
Wednesday 23 April 2025	10.00am	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room	
Tuesday 27 May 2025	10.00am	Isaac Regional Council, 25 Daintree Street, Clermont – Board Room	
Wednesday 18 June 2025	10.00am	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room	
Wednesday 23 July 2025	10.00am	Isaac Regional Council, 11 Carter Place, Middlemount – Board Room	
Wednesday 27 August 2025	10.00am	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room	
Wednesday 24 September 2025	10.00am	Isaac Regional Council, 10 Reynolds St, Nebo – Board Room	
Wednesday 29 October 2025	10.00am	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room	
Wednesday 26 November 2025	10.00am	Isaac Regional Council, 36 Macartney Street, St Lawrence – Board Room	
Wednesday 17 December 2025	10.00am	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room	

# UNCONFIRMED MINUTES

2. Adopts the following meeting schedule for Standing Committee Meetings of Council for the period of January 2025 to December 2025.

## CORPORATE, GOVERNANCE AND FINANCIAL SERVICES STANDING COMMITTEE

CGFS STANDING COMMITTEE MEETING DATE	TIME	LOCATION
Tuesday 11 February 2025	9.30am	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
Tuesday 11 March 2025	9.30am	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
Tuesday 8 April 2025	9.30am	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
Tuesday 13 May 2025	9.30am	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
Tuesday 10 June 2025	9.30am	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
Tuesday 8 July 2025	9.30am	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
Tuesday 12 August 2025	9.30am	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
Tuesday 9 September 2025	9.30am	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
Tuesday 7 October 2025	9.30am	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
Tuesday 11 November 2025	9.30am	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room

## PLANNING, ENVIRONMENT AND COMMUNITY SERVICES STANDING COMMITTEE

PECS STANDING COMMITTEE MEETING DATE	TIME	LOCATION
Tuesday 11 February 2025	1.00pm	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
Tuesday 11 March 2025	1.00pm	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
Tuesday 8 April 2025	1.00pm	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
Tuesday 13 May 2025	1.00pm	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
Tuesday 10 June 2025	1.00pm	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
Tuesday 8 July 2025	1.00pm	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room

# UNCONFIRMED MINUTES

<b>Tuesday 12 August 2025</b>	1.00pm	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
<b>Tuesday 9 September 2025</b>	1.00pm	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
<b>Tuesday 7 October 2025</b>	1.00pm	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
<b>Tuesday 11 November 2025</b>	1.00pm	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room

## ENGINEERING AND INFRASTRUCTURE STANDING COMMITTEE

<b>E&amp;I STANDING COMMITTEE MEETING DATE</b>	<b>TIME</b>	<b>LOCATION</b>
<b>Wednesday 12 February 2025</b>	9.30am	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
<b>Wednesday 12 March 2025</b>	9.30am	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
<b>Wednesday 9 April 2025</b>	9.30am	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
<b>Wednesday 14 May 2025</b>	9.30am	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
<b>Wednesday 11 June 2025</b>	9.30am	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
<b>Wednesday 9 July 2025</b>	9.30am	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
<b>Wednesday 13 August 2025</b>	9.30am	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
<b>Wednesday 10 September 2025</b>	9.30am	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
<b>Wednesday 8 October 2025</b>	9.30am	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
<b>Wednesday 12 November 2025</b>	9.30am	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room

## WATER AND WASTE STANDING COMMITTEE

<b>W&amp;W STANDING COMMITTEE MEETING DATE</b>	<b>TIME</b>	<b>LOCATION</b>
<b>Wednesday 12 February 2025</b>	1.00pm	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
<b>Wednesday 12 March 2025</b>	1.00pm	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
<b>Wednesday 9 April 2025</b>	1.00pm	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room

# UNCONFIRMED MINUTES

<b>Wednesday 14 May 2025</b>	1.00pm	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
<b>Wednesday 11 June 2025</b>	1.00pm	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
<b>Wednesday 9 July 2025</b>	1.00pm	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
<b>Wednesday 13 August 2025</b>	1.00pm	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
<b>Wednesday 10 September 2025</b>	1.00pm	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
<b>Wednesday 8 October 2025</b>	1.00pm	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room
<b>Wednesday 12 November 2025</b>	1.00pm	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room

**Carried**

**9.16**

**Corporate, Governance and Financial Services Monthly Report – November 2024**

## EXECUTIVE SUMMARY

The below information highlights the monthly activities of the departments within the Corporate, Governance and Financial Services directorate.

## COMMITTEE'S RECOMMENDATION

Resolution No.: CGFS0929

Moved: Cr Terry O'Neill

Seconded: Cr Vern Russell

*That the Committee recommends that Council:*

1. *Receives and notes the Corporate, Governance and Finance Directorate update for November 2024.*

*Carried*

# UNCONFIRMED MINUTES

<b>Resolution No.:</b>	<b>8941</b>		
<b>Moved:</b>	<b>Cr Terry O'Neill</b>	<b>Seconded:</b>	<b>Cr Melissa Westcott</b>
<b>That Council:</b>			
1. <b>Receives and notes the Corporate, Governance and Finance Directorate update for November 2024.</b>			
<b>Carried</b>			

## 9.17 People and Capability Monthly Report

### EXECUTIVE SUMMARY

The purpose of this report is to provide information and highlights on the monthly activities of the People and Capability Department.

### COMMITTEE'S RECOMMENDATION

*Resolution No.:* CGFS0930

*Moved:* Cr Terry O'Neill *Seconded:* Cr Vern Russell

*That the Committee recommends that Council:*

- Receives and notes the People and Capability monthly report.*

*Carried*

<b>Resolution No.:</b>	<b>8942</b>		
<b>Moved:</b>	<b>Cr Alaina Earl</b>	<b>Seconded:</b>	<b>Cr Terry O'Neill</b>
<b>That the Committee recommends that Council:</b>			
1. <b>Receives and notes the People and Capability monthly report.</b>			
<b>Carried</b>			

# UNCONFIRMED MINUTES

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## DECLARABLE CONFLICT OF INTEREST

Cr Alaina Earl declared a declarable conflict of interest Report 9.18 Minor Community Grants Summary October 2024 for the Rock FM Association Incorporated (4RFM) Application as she is employed by 4RFM and for the Reece Lahiff as he is a relative of her husband. As this report was a noting only report and no decision was to be made by Council, Cr Earl remained in the meeting room for the discussions.

### 9.18 Minor Community Grants Summary October 2024

## EXECUTIVE SUMMARY

This report summarises the minor community grants approved under delegation for the period 1 October to 31 October 2024.

## COMMITTEE'S RECOMMENDATION

Resolution No.: PECS1214

Moved: Cr Terry O'Neill

Seconded: Cr Melissa Westcott

That the Committee recommends that Council:

- Notes the minor community grants approved under delegation for the period 1 October to 31 October 2024.

Carried

Resolution No.: 8943

Moved: Cr Terry O'Neill

Seconded: Cr Simon West

That Council:

- Notes the minor community grants approved under delegation for the period 1 October to 31 October 2024.

Carried

## 9.19 Isaac Museums Operational Adjustments - Phase One

### EXECUTIVE SUMMARY

This report seeks Council's approval for amendments to the operational activities at the Isaac Museums sites in alignment with recommendations provided by Queensland Museum via the Isaac Museums Collection Management Plan 2024.

### COMMITTEE'S RECOMMENDATION

Resolution No.: PECS1215

Moved: Cr Alaina Earl

Seconded: Cr Melissa Westcott

*That the Committee recommends that Council:*

- 1. Approves the name change of Clermont Historical Centre to Clermont Museum.*
- 2. Approves free entry for the public at Isaac Museums.*
- 3. Approves ceasing shop operations at Isaac Museums.*
- 4. Approves the adjustment of opening hours at Historic Nebo Museum to Tuesday to Thursday 9am to 1pm and 1:30pm to 3pm, April to November inclusive, and cease the practice of non-museum staff opening the museum on request.*
- 5. Approves ceasing the annual exhibition model whilst continuing with annual review of all displays.*
- 6. Approves a review of museum documentation and a moratorium on donations to Isaac Museums collections until the existing collection has been catalogued, and the moratorium reviewed.*
- 7. Approves the disposal of the obsolete Suprascan digitiser.*
- 8. Approves transitioning to outsourced digitisation for museum collections.*
- 9. Directs the Chief Executive Officer or delegate to submit a report to Council after twelve months, outlining the impact of the changes made and providing any further recommendations.*
- 10. Notes that Cr Jane Pickels as Chair of the Isaac Arts and Cultural Advisory Committee was consulted during the preparation of this report.*

Carried

# UNCONFIRMED MINUTES

**Resolution No.:** 8944

**Moved:** Cr Jane Pickels

**Seconded:** Cr Alaina Earl

**That Council:**

1. Approves the name change of Clermont Historical Centre to Clermont Museum.
2. Approves free entry for the public at Isaac Museums.
3. Approves ceasing shop operations at Isaac Museums.
4. Approves the adjustment of opening hours at Historic Nebo Museum to Tuesday to Thursday 9am to 1pm and 1:30pm to 3pm, April to November inclusive, and cease the practice of non-museum staff opening the museum on request.
5. Approves ceasing the annual exhibition model whilst continuing with annual review of all displays.
6. Approves a review of museum documentation and a moratorium on donations to Isaac Museums collections until the existing collection has been catalogued, and the moratorium reviewed.
7. Approves the disposal of the obsolete Suprascan digitiser.
8. Approves transitioning to outsourced digitisation for museum collections.
9. Directs the Chief Executive Officer or delegate to submit a report to Council after twelve months, outlining the impact of the changes made and providing any further recommendations.
10. Notes that Cr Jane Pickels as Chair of the Isaac Arts and Cultural Advisory Committee was consulted during the preparation of this report.

**Carried**

## **9.20 Aveling & Porter Showcase at National Historical Machinery Association Rally**

### **EXECUTIVE SUMMARY**

This report seeks Council's approval to send representatives from Isaac Regional Council, along with the historic Aveling & Porter steam traction engine from the Clermont Historical Centre, to participate in the 19 National Historical Machinery Association (NHMA) Rally at the Jondaryan Woolshed in August 2025.



3. Notes that due to the National Historical Machinery Association (NHMA) National Rally in Jondaryan in August 2025, steam operators will not be available to operate the Aveling & Porter Traction Engine in Clermont during this time. As a result, the Clermont Historical Centre Open Day will not coincide with Artslink's Gold and Coal Festival, scheduled for the third Saturday of August.

Carried

## 9.21 Exception Based Contractual Arrangements – Local Government Regulations 2012 – Libero Extension

### EXECUTIVE SUMMARY

The purpose of this report is to seek endorsement via Council Resolution to grant a 12-month extension of contract with Libero Systems Pty Ltd.

### COMMITTEE'S RECOMMENDATION

Resolution No.: PECS1217

Moved: Cr Alaina Earl

Seconded: Cr Melissa Westcott

That the Committee recommends that Council:

1. Retrospectively resolves it is satisfied that there is only one supplier who is reasonably available for the provision of a Library Management System for the Isaac Regional Library Service through to 31 October 2025.

Carried

Resolution No.: 8946

Moved: Cr Melissa Westcott

Seconded: Cr Jane Pickels

That Council:

1. Retrospectively resolves it is satisfied that there is only one supplier who is reasonably available for the provision of a Library Management System for the Isaac Regional Library Service through to 31 October 2025.

Carried

# UNCONFIRMED MINUTES

9.22

## Isaac Regional Council Flying Fox Roost Management Statement of Management Intent Review

### EXECUTIVE SUMMARY

The purpose of this report is for Council to adopt a revised Flying Fox Roost Management Statement of Management Intent.

### COMMITTEE'S RECOMMENDATION

Resolution No.: PECS1218

Moved: Cr Melissa Westcott

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

1. Adopts the revised Flying Fox Roost Management Statement of Management Intent, version 2, dated 30 October 2024.

Carried

Resolution No.: 8947

Moved: Cr Jane Pickels

Seconded: Cr Vern Russell

That Council:

1. Adopts the revised Flying Fox Roost Management Statement of Management Intent, version 2, dated 30 October 2024.

Carried

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## DECLARABLE CONFLICT OF INTEREST

Cr Vern Russell declared a declarable conflict of interest for Report 9.23 Request for Waiver of Development Application Fees and Infrastructure Charges for an Other Change Application (MCU24/0014) - Material Change of Use – Community Facility (Office) – 12 Murphy Street, Dysart Qld 4745 – Lot 31 on D111246 as she is a Board Member for the applicant Hinterland Community Care. Cr Russell left the meeting room at 10.08am and did not participate in the discussion or vote for Report 9.23.

**9.23 Request for Waiver of Development Application Fees and Infrastructure Charges for an Other Change Application (MCU24/0014) - Material Change of Use – Community Facility (Office) – 12 Murphy Street, Dysart Qld 4745 – Lot 31 on D111246**

## EXECUTIVE SUMMARY

Council has received a request from Planning Approval Group on behalf of Hinterland Community Care to waive development application fees and infrastructure charges for their development application (MCU24/0014) for an Other Change to an existing Development Permit for a Material Change of Use for Community Facility (Office) at 12 Murphy Street, Dysart QLD 4745, legally described as Lot 31 on D111246.

## COMMITTEE'S RECOMMENDATION

Resolution No.: PECS1219

Moved: Cr Alaina Earl

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

1. Approves a 100% (\$5,292.00) discount of the infrastructure charges associated with development application (MCU24/0014) for an Other Change to an existing Development Permit for a Material Change of Use for Community Facility (Office) at 12 Murphy Street (MCU24/0014), Dysart QLD 4745 described as Lot 31 on D111246.
2. Declines the request to refund the Development Application Fee for development application (MCU24/0014) for an Other Change to an existing Development Permit for a Material Change of Use for Community Facility (Office) at 12 Murphy Street (MCU24/0014), Dysart QLD 4745 described as Lot 31 on D111246.

Carried

# UNCONFIRMED MINUTES

**Resolution No.:** 8948

**Moved:** Cr Jane Pickels

**Seconded:** Cr Simon West

**That Council:**

1. Approves a 100% (\$5,292.00) discount of the infrastructure charges associated with development application (MCU24/0014) for an Other Change to an existing Development Permit for a Material Change of Use for Community Facility (Office) at 12 Murphy Street (MCU24/0014), Dysart QLD 4745 described as Lot 31 on D111246.
2. Declines the request to refund the Development Application Fee for development application (MCU24/0014) for an Other Change to an existing Development Permit for a Material Change of Use for Community Facility (Office) at 12 Murphy Street (MCU24/0014), Dysart QLD 4745 described as Lot 31 on D111246.

**Carried**

## ATTENDANCE

Cr Vern Russell returned to the meeting room at 10.11am.

## 9.24 Results of the Approved Selective Inspection Program

### EXECUTIVE SUMMARY

The purpose of this report is to present to Council the results of the Approved Selective Inspection Program undertaken throughout the region between 6 February 2024 and 30 April 2024.

### COMMITTEE'S RECOMMENDATION

*Resolution No.:* PECS1220

*Moved:* Cr Melissa Westcott

*Seconded:* Cr Alaina Earl

# UNCONFIRMED MINUTES

*That the Committee recommends that Council:*

- 1. Receives and notes the Results of the Approved Selective Inspection Program report.*

*Carried*

**Resolution No.: 8949**

**Moved: Cr Melissa Westcott**

**Seconded: Cr Vern Russell**

**That the Committee recommends that Council:**

- 1. Receives and notes the Results of the Approved Selective Inspection Program report.**

**Carried**

## **9.25 Proposed Animal Inspection Program – Selective Inspection Program**

### **EXECUTIVE SUMMARY**

This report presents the proposed Selective Inspection Program for consideration. The purpose of the proposed inspection program is to monitor compliance with the *Animal Management Act (Cats and Dogs) 2008*, Isaac Regional Council Local Law (Administration) 2011 and Isaac Regional Council Local Law 2 (Animal Management) 2011.

### **COMMITTEE'S RECOMMENDATION**

*Resolution No.: PECS1221*

*Moved: Cr Melissa Westcott*

*Seconded: Cr Terry O'Neill*

*That the Committee recommends that Council:*

- 1. Resolves to approve, a Selective Inspection Program of all properties within the Isaac Regional Council area where a dog had been registered up until 31 August 2024 and Council has not received a renewal for that registration to be undertaken between 3 February 2025 and 2 May 2025.*

*Carried*

# UNCONFIRMED MINUTES

**Resolution No.:** 8950

**Moved:** Cr Viv Coleman

**Seconded:** Cr Terry O'Neill

**That Council:**

1. Resolves to approve, a Selective Inspection Program of all properties within the Isaac Regional Council area where a dog had been registered up until 31 August 2024 and Council has not received a renewal for that registration to be undertaken between 3 February 2025 and 2 May 2025.

Carried

## 9.26 Proposed Systematic Inspection Program – Locality of Dysart

### EXECUTIVE SUMMARY

This report presents the proposed Selective Inspection Program for consideration. The purpose of the proposed inspection program is to monitor compliance with the *Animal Management Act (Cats and Dogs) Act 2008*, *Isaac Regional Council Local Law (Administration) 2011* and *Isaac Regional Council Local Law 2 (Animal Management) 2011*.

### COMMITTEE'S RECOMMENDATION

**Resolution No.:** PECS1222

**Moved:** Cr Alaina Earl

**Seconded:** Cr Melissa Westcott

*That the Committee recommends that Council:*

1. Resolves to approve, the Systematic Inspection Program, for the locality of Dysart between 3 February 2025 to 2 May 2025 in accordance with the *Animal Management (Cats and Dogs) Act 2008* and the *Local Government Act 2009*.

Carried

# UNCONFIRMED MINUTES

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<b>Resolution No.:</b>	<b>8951</b>		
<b>Moved:</b>	<b>Cr Vern Russell</b>	<b>Seconded:</b>	<b>Cr Melissa Westcott</b>
<b>That Council:</b>			
1. <b>Resolves to approve, the Systematic Inspection Program, for the locality of Dysart between 3 February 2025 to 2 May 2025 in accordance with the <i>Animal Management (Cats and Dogs) Act 2008</i> and the <i>Local Government Act 2009</i>.</b>			
<b>Carried</b>			

## ATTENDANCE

Mr Beau Jackson left the meeting room at 10.24am.

**9.27**

**Planning, Environment and Community Services FY2024/2025 Capital Projects Progress Report as at 31 October 2024**

## EXECUTIVE SUMMARY

This report is to provide an update to Council on the progress in the delivery of the Planning, Environment and Community Services 2024/2025 Capital Works Program.

## COMMITTEE'S RECOMMENDATION

*Resolution No.:* PECS1223

*Moved:* Cr Terry O'Neill *Seconded:* Cr Melissa Westcott

*That the Committee recommends that Council:*

1. *Receives and notes the monthly Planning, Environment and Community Services 2024/2025 Capital Progress Summary Report as at 31 October 2024.*

*Carried*

# UNCONFIRMED MINUTES

**Resolution No.:** 8952

**Moved:** Cr Alaina Earl

**Seconded:** Cr Vern Russell

**That Council:**

1. Receives and notes the monthly Planning, Environment and Community Services 2024/2025 Capital Progress Summary Report as at 31 October 2024.

**Carried**

**Resolution No.:** 8953

**Moved:** Cr Simon West

**Seconded:** Cr Viv Coleman

**That Council adjourn the meeting at 10.36am for morning tea and a Councillor Workshop.**

**Carried**

**Resolution No.:** 8954

**Moved:** Cr Simon West

**Seconded:** Cr Jane Pickels

**That Council resume the meeting at 12.09pm.**

**Carried**

## **9.28** Planning, Environment and Community Services Directorate Monthly Update - November 2024

### **EXECUTIVE SUMMARY**

The Planning, Environment and Community Services Directorate Monthly Report for November 2024 is provided for Committee review.

# UNCONFIRMED MINUTES

## COMMITTEE'S RECOMMENDATION

Resolution No.: PECS1224

Moved: Cr Melissa Westcott

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

- Notes the contents of the Planning, Environment and Community Services Directorate Monthly Report for November 2024.

Carried

Resolution No.: 8955

Moved: Cr Vern Russell

Seconded: Cr Terry O'Neill

That Council:

- Notes the contents of the Planning, Environment and Community Services Directorate Monthly Report for November 2024.

Carried

9.29

**Service Level Review – Development Assessment Liveability and Sustainability Department**

## EXECUTIVE SUMMARY

This report seeks to provide an overview of the Liveability and Sustainability Department's budget (Cost Centre 1099) provided for the delivery of Council's development assessment services.

## COMMITTEE'S RECOMMENDATION

Resolution No.: PECS1228

Moved: Cr Terry O'Neill

Seconded: Cr Alaina Earl

# UNCONFIRMED MINUTES

*That the Committee recommends that Council:*

1. *Notes the overview of Council's budget for the delivery of development assessment services (cost centre 1099).*

*Carried*

<b>Resolution No.:</b>	<b>8956</b>		
<b>Moved:</b>	<b>Cr Alaina Earl</b>	<b>Seconded:</b>	<b>Cr Simon West</b>
<b>That Council:</b>			
1. <b>Notes the overview of Council's budget for the delivery of development assessment services (cost centre 1099).</b>			
<b>Carried</b>			

## **9.30 Engineering and Infrastructure 2024-2025 Capital Projects Progress Report – October 2024**

### **EXECUTIVE SUMMARY**

This report is to provide an update to the Engineering and Infrastructure Standing Committee and Council of the progress in delivery of the Engineering and Infrastructure 2024/2025 Capital Works Program.

### **COMMITTEE'S RECOMMENDATION**

*Resolution No.:* **E&I0785**

*Moved:* **Cr Melissa Westcott**      *Seconded:* **Cr Terry O'Neill**

*That the Committee recommends that Council:*

1. *Receives and notes the monthly Engineering and Infrastructure 2024/2025 Capital Projects Progress Summary Report for October 2024.*

*Carried*

# UNCONFIRMED MINUTES

**Resolution No.:** 8957

**Moved:** Cr Terry O'Neill

**Seconded:** Cr Melissa Westcott

**That Council:**

1. **Receives and notes the monthly Engineering and Infrastructure 2024/2025 Capital Projects Progress Summary Report for October 2024.**

**Carried**

## **9.31 Engineering and Infrastructure Directorate Monthly Update – October 2024**

### **EXECUTIVE SUMMARY**

This report is to provide an update to Council on the current operational status of the Engineering and Infrastructure Directorate.

### **COMMITTEE'S RECOMMENDATION**

*Resolution No.:* E&I0786

*Moved:* Cr Rachel Anderson

*Seconded:* Cr Terry O'Neill

*That the Committee recommends that Council:*

1. *Notes the Engineering and Infrastructure Directorate update for October 2024.*

*Carried*

**Resolution No.:** 8958

**Moved:** Cr Melissa Westcott

**Seconded:** Cr Alaina Earl

**That the Committee recommends that Council:**

1. **Notes the Engineering and Infrastructure Directorate update for October 2024.**

**Carried**



# UNCONFIRMED MINUTES

## 9.33 Water and Waste Directorate 2024/2025 Capital Projects Progress Report

### EXECUTIVE SUMMARY

This report is to provide an update to the Water and Waste Standing Committee and Council on the progress of the delivery of the Water and Waste Directorate 2024/2025 Capital Works Program.

### COMMITTEE'S RECOMMENDATION

Resolution No.: W&W0532

Moved: Cr Vern Russell

Seconded: Cr Viv Coleman

That the Committee recommends that Council:

1. Receives and notes the monthly Water and Waste 2024/2025 Capital Projects Progress Summary Report.

Carried

Resolution No.: 8960

Moved: Cr Simon West

Seconded: Cr Rachel Anderson

That the Committee recommends that Council:

1. Receives and notes the monthly Water and Waste 2024/2025 Capital Projects Progress Summary Report.

Carried

## 9.34 Water Quality Investigation Action Plan Update

### EXECUTIVE SUMMARY

The purpose of this report is to update Council on the Water Quality Reliability Investigation Action Plan Deliverables following the 2021/22 Christmas Period water quality incidents.

## UNCONFIRMED MINUTES

### COMMITTEE'S RECOMMENDATION

Resolution No.: W&W0533

Moved: Cr Viv Coleman

Seconded: Cr Vern Russell

That the Committee recommends that Council:

1. Receives and notes the Report for the Water Quality Investigation Action Plan Deliverables.

Carried

Resolution No.: 8961

Moved: Cr Simon West

Seconded: Cr Melissa Westcott

That Council:

1. Receives and notes the Report for the Water Quality Investigation Action Plan Deliverables.

Carried

### 9.35 Water Restrictions Policy and Procedure

#### EXECUTIVE SUMMARY

The purpose of this report is to present the Water Restrictions Policy and Water Restrictions Procedure for review and adoption.

### COMMITTEE'S RECOMMENDATION

Resolution No.: W&W0534

Moved: Cr Vern Russell

Seconded: Cr Viv Coleman

## UNCONFIRMED MINUTES

*That the Committee recommends that Council:*

1. *Adopt the updated Water Restrictions Policy (STAT-POL-033).*
2. *Adopt the updated Water Restrictions Procedure (WW-PRO-105).*
3. *Repeal the Water Restriction Conditions Guideline (WW-GDS-200).*
4. *Repeal the Water Conservation Measures Guideline (WW-GDS-201).*
5. *Repeal the Water Restriction Trigger Levels (WW-MISC-097).*

*Carried*

**Resolution No.: 8962**

**Moved: Cr Viv Coleman**

**Seconded: Cr Terry O'Neill**

**That Council:**

1. **Adopt the updated Water Restrictions Policy (STAT-POL-033).**
2. **Adopt the updated Water Restrictions Procedure (WW-PRO-105).**
3. **Repeal the Water Restriction Conditions Guideline (WW-GDS-200).**
4. **Repeal the Water Conservation Measures Guideline (WW-GDS-201).**
5. **Repeal the Water Restriction Trigger Levels (WW-MISC-097).**

**Carried**

### **9.36 Water and Waste Monthly Departmental Report – Waste Services**

#### **EXECUTIVE SUMMARY**

The purpose of this report is to provide an update to Council on the Waste Services department within the Water and Waste Directorate.

# UNCONFIRMED MINUTES

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## COMMITTEE'S RECOMMENDATION

Resolution No.: W&W0535

Moved: Cr Viv Coleman

Seconded: Cr Vern Russell

That the Committee recommends that Council:

1. Note the content of this report regarding an update of the Waste Services department within the Water and Waste Directorate for October.

Carried

**Resolution No.: 8963**

**Moved: Cr Terry O'Neill**

**Seconded: Cr Vern Russell**

**That Council:**

1. **Note the content of this report regarding an update of the Waste Services department within the Water and Waste Directorate for October.**

**Carried**

## 9.37 Business Services Department Overview

### EXECUTIVE SUMMARY

The purpose of this report is to present an overview of the Business Services Department within the Water and Waste Directorate of Isaac Regional Council.

## COMMITTEE'S RECOMMENDATION

Resolution No.: W&W0536

Moved: Cr Vern Russell

Seconded: Cr Viv Coleman

# UNCONFIRMED MINUTES

*That the Committee Recommends that Council:*

- Notes the content of this report regarding an overview of the Business Services Department within the Water and Waste Directorate of Isaac Regional Council.*

*Carried*

**Resolution No.: 8964**

**Moved: Cr Viv Coleman**

**Seconded: Cr Jane Pickels**

**That Council:**

- Notes the content of this report regarding an overview of the Business Services Department within the Water and Waste Directorate of Isaac Regional Council.**

**Carried**

## ATTENDANCE

Mr Mick St Clair, Manager Liveability and Sustainability entered the meeting room at 12.26pm.

## 10. OFFICER REPORTS

### 10.1

### IRC-E&I-0624-T375 – Phillips Creek Bridge Replacement Upgrade

#### EXECUTIVE SUMMARY

Tender responses have been evaluated for the IRC-E&I-0624-T375 – Phillips Creek Bridge Replacement Upgrade and it has been identified that the preferred tender exceeds the existing approved budget. This report seeks support for an increase in budget and Delegation of Authority to the Chief Executive Officer to enter into a contract for the works.

## OFFICER'S RECOMMENDATION

*That Council:*

- 1. Endorses an application to vary the existing funding agreement to increase the project by \$2,000,000;*
- 2. Acknowledges that should the grant variation be unsuccessful; Council will be required to fund any costs over the existing approved Grant fund;*
- 3. Acknowledges this Council funding will be split between the 2024/25 and 2025/26 Financial Years and is to be funded through unallocated Depreciation, Reserve 1065 Road Reserve and/or LGIP Contributions;*
- 4. Awards the Contract IRC-E&I-0624-T375 – Phillips Creek Bridge Replacement Upgrade to Davbridge Properties Pty Ltd for \$18,781,657.18 (excl. GST) / \$20,659,822.90 (incl. GST);*
- 5. Delegates Authority to the Chief Executive Officer to negotiate, execute and vary the contract.*

**Resolution No.: 8965**

**Moved: Cr Vern Russell**

**Seconded: Cr Rachel Anderson**

**That Council:**

- 1. Endorses an application to vary the existing funding agreement to increase the project by \$2,000,000;**
- 2. Acknowledges that should the grant variation be unsuccessful; Council will be required to fund any costs over the existing approved Grant fund;**
- 3. Acknowledges this Council funding will be split between the 2024/25 and 2025/26 Financial Years and is to be funded through unallocated Depreciation, Reserve 1065 Road Reserve and/or LGIP Contributions;**
- 4. Awards the Contract IRC-E&I-0624-T375 – Phillips Creek Bridge Replacement Upgrade to Davbridge Properties Pty Ltd for \$18,781,657.18 (excl. GST) / \$20,659,822.90 (incl. GST);**
- 5. Delegates Authority to the Chief Executive Officer to negotiate, execute and vary the contract.**

**Carried**

## 10.2 2024/2025 First Quarter Budget Review

### EXECUTIVE SUMMARY

A review of the budget for the 2024/2025 financial year has been undertaken with each of the respective Departmental Managers and then reviewed by their respective Directors and ELT as at 30 September 2024.

The review proposes a \$1.7M increase to the budgeted operating surplus, a \$175K reduction to capital revenue and a \$3.9M increase to the capital expenditure program.

### OFFICER'S RECOMMENDATION

*That Council:*

- In accordance with section 170 (3) of the Local Government Regulation 2012, adopt the proposed revised budget for 2024/2025.*

**Resolution No.: 8966**

**Moved: Cr Viv Coleman**

**Seconded: Cr Melissa Westcott**

**That Council:**

- In accordance with section 170 (3) of the *Local Government Regulation 2012*, adopt the proposed revised budget for 2024/2025.**

**Carried**

### ATTENDANCE

Mrs Susan Martin left the meeting room at 12.40pm

#### **PROCEDURAL MOTION:**

**Resolution No.: 8967**

**Moved: Cr Simon West**

**Seconded: Cr Alaina Earl**

**That Council closes the meeting to the public at 12.41pm under *Local Government Regulations 2012 Section 254J (3) (g)* to deliberate on Confidential Report 11.1 Infrastructure Agreement for Intersection Upgrade at Goonyella Road, Moranbah.**

**Carried**

## **PROCEDURAL MOTION:**

**Resolution No.: 8968**

**Moved: Cr Simon West**

**Seconded: Cr Melissa Westcott**

**That Council open the meeting at 1.05pm.**

**Carried**

## **11. CONFIDENTIAL REPORTS**

### **CONFIDENTIAL REPORT**

Closed under 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government

#### **11.1 Infrastructure Agreement for Intersection Upgrade at Goonyella Road, Moranbah**

##### **EXECUTIVE SUMMARY**

This report seeks Council's resolution to execute an Infrastructure Agreement between Council, Moranbah Discount Tyres and Mechanical Pty Ltd and Economic Development Queensland to ascertain financial and work contributions for the roadworks.

##### **COMMITTEE'S RECOMMENDATION**

*Resolution No.: PECS1227*

*Moved: Cr Alaina Earl*

*Seconded: Cr Melissa Westcott*

*That the Committee recommends that Council:*

- 1. Authorises the Chief Executive Officer to execute the Infrastructure Agreement on behalf of Council and Economic Development Queensland (as delegated), titled 166 Goonyella Road*

# UNCONFIRMED MINUTES

*Infrastructure Agreement, version 2 (contained in Attachment 1), between the Isaac Regional Council, Minister for Economic Development Queensland and Moranbah Discount Tyres & Mechanical Pty Ltd.*

- 2. Authorises Council's increased financial contribution to the works to exceed the previously endorsed maximum value of \$650,000 (as per Council Resolution No. 8058) subject to identification of appropriate budgets, noting the traffic safety improvements and economic development benefits achieved from required works including improving access to Council facilities and infrastructure along with unlocking further industrial development in Moranbah.*
- 3. Authorise the Chief Executive Officer (or delegate) to make minor changes to the Infrastructure Agreement prior to its execution, provided that these changes are administrative only and do not change the intent and/or contributions of the agreement.*

*Carried*

**Resolution No.: 8969**

**Moved: Cr Jane Pickels**

**Seconded: Cr Simon West**

**That Council:**

- 1. Authorises the Chief Executive Officer to execute the Infrastructure Agreement on behalf of Council and Economic Development Queensland (as delegated), titled 166 Goonyella Road Infrastructure Agreement, version 2 (contained in Attachment 1), between the Isaac Regional Council, Minister for Economic Development Queensland and Moranbah Discount Tyres & Mechanical Pty Ltd.**
- 2. Authorises Council's increased financial contribution to the works to exceed the previously endorsed maximum value of \$650,000 (as per Council Resolution No. 8058) subject to identification of appropriate budgets, noting the traffic safety improvements and economic development benefits achieved from required works including improving access to Council facilities and infrastructure along with unlocking further industrial development in Moranbah.**
- 3. Authorise the Chief Executive Officer (or delegate) to make minor changes to the Infrastructure Agreement prior to its execution, provided that these changes are administrative only and do not change the intent and/or contributions of the agreement.**

**Carried**

# UNCONFIRMED MINUTES

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## ATTENDANCE

Mick St Clair left the meeting room at 1.07pm.

## 12. COUNCILLOR QUESTION TIME

### 12.1

### Peabody Acquisition of Anglo American Assets

Mayor Kelly Vea Vea provided an update to Councillors on the following matters:

1. Peabody Acquisition of Anglo American Assets
2. Closure of Sonic Health Plus Moranbah Clinic
3. Queensland Community Renewables Forum being held in Nebo

## 13. CONCLUSION

There being no further business, the Mayor declared the meeting closed at 1.11pm.

These minutes will be confirmed by Council at the Ordinary Meeting to be held in Moranbah on Wednesday.

.....  
MAYOR

..... / ..... / .....  
DATE